

SONOMA COUNTY SHERIFF'S OFFICE DEPUTY SHERIFF TRAINEE

Starting Salary up to \$49.63/hour (\$103,583/year)



Join our team, make the right call!

Train to Become a Deputy Sheriff

Deputy Sheriff Trainees attend a basic law enforcement academy, taking courses such as criminal law, search and seizure, evidence, investigative techniques, patrol procedures, firearms, driver training, defensive tactics, and more. Deputy Sheriff Trainees who successfully complete the California POST certified Basic Peace Officer Academy promote to Deputy Sheriff I (\$89,850 - \$109,198/year). The next scheduled academy for this recruitment starts January 9, 2023 and ends May 26, 2023.



ACCEPTING APPLICATIONS



Deputy Sheriff Trainee is not intended for individuals who have already completed the California POST certified Basic Peace Officer Academy within the last three years. If you are an experienced Peace Officer or a recent academy graduate, please look at and apply to our separate Deputy Sheriff I or II recruitment.

When you join the Sonoma County Sheriff's Office, you become part of a strong work family that makes a difference in our community. You can also look forward to excellent benefits including:

- Promotion to Deputy Sheriff I (\$89,850-\$109,198/year), upon successful completion of the academy
- Promotion to Deputy Sheriff II (\$98,971-\$120,280/year), upon successful completion of one year as a Deputy Sheriff I
- The County pays 100% premium contribution for the majority of employee-only and employee + family health plan options
- Eligibility for a salary increase after 1,040 hours (6 months when working full-time) for good work performance; eligibility for a salary increase for good performance every year thereafter, until reaching the top of the salary range
- Additional premiums for specialty assignments and POST Intermediate and Advanced Certificates, up to 10% of base salary
- Bilingual pay for Fluent and Basic proficiency skills set at 90 cents per hour, and 45 cents per hour for Basic speaking level
- An annual Staff Development/Wellness Benefit allowance up to \$850 and ongoing education/training opportunities
- Competitive vacation and sick leave accruals, 12 paid holidays, and an additional 8 floating holiday hours per year
- County contribution to a Health Reimbursement Arrangement to help fund post-retirement employee health insurance/benefits
- May be eligible for up to 8 weeks (320 hours) of Paid Parental Leave after 12 months of County employment
- Retirement fully integrated with Social Security



APPLY TODAY AT <http://www.yourpath2sonomacounty.org>

WHY LIMIT YOUR OPTIONS?

Working at the Sonoma County Sheriff's Office

In partnership with our community, Deputy Sheriffs commit to provide professional, fair, and compassionate public safety services with integrity and respect. The Sonoma County Sheriff's Office has been serving the community since 1850. We employ over 650 employees, in more than 30 different highly-trained and specialized units, our job is to protect the half-million residents within the 1,768 square miles of Sonoma County.



After being hired, passing the academy, and completing field training, you will work in the Patrol Division, as part of the Sheriff's Office Law Enforcement team. The Patrol Division operates out of the main office of the Sheriff's Office in Santa Rosa, with two substations located in Guerneville and the Sonoma Valley to cover the east and west sides of our expansive county. Do you prefer a small town or city police department work environment? We have two contracted police stations in the Town of Windsor, [Windsor Police Department](#), and the City of Sonoma, [Sonoma Police Department](#). Deputy Sheriffs work 12-hour shift rotations.



PROTECTING OUR COMMUNITY

In order to ensure its workforce can protect and engage the communities of Sonoma County, the Sheriff's Office has numerous training opportunities, tools and equipment, and specialty assignments available.



Assignments such as explosive ordinance detail, SWAT team, tactical response team, hostage negotiator, field training officer, dog handler, helicopter observer, internal affairs investigator, background investigator, and detective assignments within a variety of investigative units are open for you to explore.



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DO I QUALIFY?

In order to be considered for this position, minimum qualifications must be met

Minimum Qualifications

Education: Graduation from high school or possession of an acceptable General Education Development Certificate.

Experience: None

License: Possession of a valid California Driver's License and a good driving record.

Background Requirement: Incumbents shall not have been convicted of a felony in this state or any other state or in any federal jurisdiction, or of any offense in any other state or in any federal jurisdiction, which would have been a felony if committed in this state, nor be under current formal probation supervision.

Citizenship Requirement: Permanent resident aliens who wish to be employed as peace officers must apply for citizenship prior to application for such employment. Permanent resident aliens must cooperate with the U.S. Department of immigration in meeting all requirements for U.S. citizenship, or he or she shall be disqualified for peace officer status.



Knowledge, Skills, and Abilities

Ability to: understand and follow oral and written directions, and to speak and write effectively; read, learn, and understand various laws, policies, rules, procedures, law enforcement techniques and first aid; analyze situations and/or problems and to rationally and calmly take quick, effective action in emergency and stress situations; undergo strenuous physical training; successfully complete a structured academic training program as required to successfully complete law enforcement recruit academy.



Selection Procedure & Some Helpful Tips When Applying:

- Your application information and your responses to the supplemental questions are evaluated and taken into consideration throughout the entire selection process.
- You should list all employers and positions held within the last ten years in the work history section of your application and should be as thorough as possible when responding to the supplemental questions.
- You may include history beyond ten years if related to the position for which you are applying. If you held multiple positions with one employer, list out each position separately.
- Failure to follow these instructions may impact your competitiveness in this process or may result in disqualification.

Please visit [Getting-a-Job](#) with the County of Sonoma to review more detailed information about the hiring process, including the application process, examination steps, and department selection process.

The selection procedure will consist of the following examination:

1. **Application & Supplemental Questionnaire Appraisal Examination** (pass/not pass) will be conducted to evaluate each applicant's combination of educational coursework, training, experience, knowledge and abilities, which relate to this position to ensure satisfaction of the minimum qualifications for this position.
2. The **POST Entry-level Law Enforcement Test Battery (PELETB) multiple-choice, written examination** (weight 100%) will be conducted to further evaluate each candidate's qualifications as they relate to the position. The written examination will measure the core knowledge, skills and abilities for this position such as:
 - WRITING ABILITY
 - READING ABILITY
 - REASONING ABILITY

Applicants must attain a minimum passing score of at least 70% on the written examination to be placed on the employment list. The minimum passing score may be an adjusted score based on such factors as difficulty of the examination for this group of candidates, natural breaks in the scores achieved by this group of candidates, number of candidates, anticipated vacancies, and past practice.

The next law enforcement academy start date is January 9, 2023 and ends May 26, 2023.

To aid you in preparing for the written examination, the CA POST Applicant Preparation Guide and FAQ's are located at: <https://post.ca.gov/LE-Entry-Level-Test-Battery-Applicant-FAQs>

If you took the CA POST PELETB within the past 30 calendar days from the dates of our exam sessions, you may submit your T-score in lieu of re-taking the test. Per POST's FAQs, if you retest within 30 days your test results will be invalidated. You MUST wait at least 30 calendar days prior to retaking the test.

If you took the CA POST PELETB within the last 6 months, the Sonoma County Sheriff's Office will allow candidates to submit their T-score in lieu of re-taking the test. If you wish to use a previously obtained score, please send a copy of your "T-Score letter" to:

County of Sonoma Human Resources Department
Attention: Rosie Rocha
575 Administration Drive 116B
Santa Rosa, CA 95403

The letter must be on the testing agencies letter head and include the:

- Name of the exam
- Date the exam was taken
- T-Score
- Name of the agency that administered the exam

Should you have any questions, please direct them to Rosie Rocha at 707-565-8870.



How to Apply

BACKGROUND PROCESS

Becoming a member of the Sheriff's Office requires a thorough background investigation process prior to employment. This process includes an assessment of prior work history, verifying educational experiences, court reports, public records searches, understanding past patterns relating to drug usage, financial patterns, etc. This entails gathering a significant amount of information from job candidates and speaking to former employers, friends, family members, etc. Polygraphs, drug tests, medical, physical, and psychological examinations are also part of this process. Candidates must be honest and forthcoming about information that may arise during the background process. Deception during any portion of this process is grounds for disqualification, even after employment. This process can take anywhere from 3-5 months. You are encouraged to be as responsive as possible while this process is taking place to help expedite the timeline, and we encourage you to stay patient and interested in this great career opportunity while this process is taking place.

You may also review the [Job Classification Screening Schedule](#) to determine the requirements for this position.

Please read the [Sheriff's Office Pre-Employment Drug Use Guidelines](#) for further information.

HOW TO APPLY

Applications are accepted online at <http://www.yourpath2sonomacounty.org>. Paper applications may be submitted by person, fax (707-565-3770), email, or through the mail. All applications and appropriate supplemental information as outlined in the job bulletin must be RECEIVED by the time and date specified on the first page of this job announcement. Continuous recruitments may close without notice at any time that a sufficient number of qualified applications have been received. Applications received after the recruitment closes will not be accepted.

If you have questions about the recruitment process, please contact:

Michael Nielsen, Human Resources Analyst
michael.nielsen@sonoma county.org
Telephone: 707 565 3207
Facsimile: 707 565 3770

If you have questions about the Sheriff's Office hiring process, please call the Sheriff's Office Personnel Unit direct at:

707 565 2778
www.sonomasheriff.org



The County of Sonoma values diversity and is dedicated to creating a workplace environment that provides individuals with a sense of belonging. We are committed to having a diverse workforce that is representative of the communities we serve. The County is proud to be an Equal Opportunity Employer where all aspects of employment are based on merit, competence, performance, and business need.