



County of Sonoma
State of California

Date: May 14, 2019

Item Number: _____
Resolution Number: _____

4/5 Vote Required

**Resolution of the Board of Supervisors of the County of Sonoma, State of California,
Adopting New and Amended Fees Effective July 1, 2019 to Recover the Reasonable
Cost of Providing Health Services**

Whereas, the Board of Supervisors is authorized to establish fees to recover the reasonable cost of providing certain health services.

Now, Therefore, Be It Resolved that to recover the reasonable cost of providing certain health services, it is necessary to increase certain fees and establish certain new fees as set forth below.

Be It Further Resolved, based on information presented to this Board, this Board finds that the proposed fees comply with all legal requirements, including Art. XIII C of the California Constitution.

Be It Further Resolved that in all other respects, Resolution No. 18-0232, dated June 5, 2018, setting fees effective July 1, 2018, and any fee modifications established by subsequent resolution, shall remain in full force and effect.

Be It Further Resolved that if any section, subsection, sentence, clause or phrase of this resolution is for any reason held to be unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining portion of this resolution.

Be It Further Resolved that the following decreased fees, increased fees and new fees for health services are hereby adopted effective July 1, 2019.

PUBLIC HEALTH DIVISION - ENVIRONMENTAL HEALTH AND SAFETY	
Fee Description	FY 19-20 Rate (\$)
Body Art Permits; Hourly Rate	197.00
Body Art Permits; Tattoo/Body Art Facility Plan Check; Body Art Facility Plan Check (per hour)	197.00
Body Art Permits; Tattoo/Body Art Temporary Event; Temporary Body Art Event Booth (+ hourly rate after 0.5 hour)	104.00
Body Art Permits; Tattoo/Body Art Temporary Event; Temporary Body Art Event Organizer (+ hourly rate after 1.5 hours)	344.00
Body Art Permits; Tattoo/Body Art Temporary Event; Temporary Body Art Practitioner Registration	68.00

PUBLIC HEALTH DIVISION - ENVIRONMENTAL HEALTH AND SAFETY	
Fee Description	FY 19-20 Rate (\$)
Body Art Permits; Tattoo/Body Piercing/Permanent Cosmetics; Body Art Practitioner Registration Renewal	119.00
Body Art Permits; Tattoo/Body Piercing/Permanent Cosmetics; Facility Registration (Annual) 1 Artist	553.00
Body Art Permits; Tattoo/Body Piercing/Permanent Cosmetics; Facility Registration (Annual) 2-4 Artists	595.00
Body Art Permits; Tattoo/Body Piercing/Permanent Cosmetics; Facility Registration (Annual) 5 or more Artists	623.00
Body Art Permits; Tattoo/Body Piercing/Permanent Cosmetics; Practitioner Registration (one time per practitioner)	189.00
Body Art Permits; Tattoo/Body Piercing/Permanent Cosmetics; Replacement Card	48.00
Body Art Permits; Violation Reinspection (hourly rate)	197.00
Cannabis; Cannabis - Consultation Services - (+ hourly rate after 1 hour)	210.00
Cannabis; Cannabis - Hourly Rate	210.00
Cannabis; Cannabis - Office Hearing (+ hourly rate after 3 hours)	630.00
Cannabis; Cannabis - Product Label Review/Consultation (+ hourly rate after 1 hour)	210.00
Cannabis; Cannabis - Violation reinspection (+ hourly rate after 2 hours)	419.00
Cannabis; Cannabis Dispensary - Prepackaged Edibles/Limited-Potentially Hazardous Edible Products - No Preparation	3525.00
Cannabis; Cannabis Dispensary - Prepackaged Edibles/Non-Potentially Hazardous Edible Products - No Preparation	3021.00
Cannabis; Cannabis Dispensary Plan Review/Construction Inspection (+ hourly rate after 8 hours)	1679.00
Cannabis; Cannabis Dispensary Site Review (+ hourly rate after 3 hours)	630.00
Cannabis; Cannabis Product Manufacturing Site - Non-Potentially Hazardous Edible Products - Full Preparation	4196.00
Cannabis; Cannabis Product Manufacturing Site - Potentially Hazardous Edible Products - Full Preparation	5454.00
Cannabis; Cannabis Product Manufacturing Site Plan Review /Construction Inspection (+ hourly rate after 10 hours)	2098.00
Cannabis; Cannabis Product Manufacturing Site Review (+ hourly rate after 4 hours)	839.00
Environmental Drilling Permits; Borings; Each Additional Boring	108.00
Environmental Drilling Permits; Borings; First Boring	416.00
Environmental Drilling Permits; Destruction; Each Additional Well	108.00
Environmental Drilling Permits; Destruction; First well	519.00
Environmental Drilling Permits; Environmental Assessment (per site)	784.00
Environmental Drilling Permits; Geotechnical boring; Each Additional Boring	108.00

PUBLIC HEALTH DIVISION - ENVIRONMENTAL HEALTH AND SAFETY	
Fee Description	FY 19-20 Rate (\$)
Environmental Drilling Permits; Geotechnical boring; First Boring	416.00
Environmental Drilling Permits; Legal Enforcement/Administrative Hearing (per hour)	197.00
Environmental Drilling Permits; Permit Extension/Alteration	258.00
Environmental Drilling Permits; Wells (Investigation and Remediation); Each Additional Well	108.00
Environmental Drilling Permits; Wells (Investigation and Remediation); First Well	519.00
Food Safety; Food Facility - Non-Permanent Facilities; Swap Meet/Community Events; Community Event/Swap Meet Organizer 2 - 5 vendors (+ hourly rate after 1 hour)	197.00
Food Safety; Food Facility - Non-Permanent Facilities; Swap Meet/Community Events; Community Event/Swap Meet Organizer 6 or More Vendors (+ hourly rate after 2 hours)	394.00
Food Safety; Food Facility - Non-Permanent Facilities; Temporary Food Facility - 5 Days or Less; Temporary Food Facility - Extensive Food Preparation	406.00
Food Safety; Food Facility - Non-Permanent Facilities; Temporary Food Facility - 5 Days or Less; Temporary Food Facility - Minimal Food Preparation- 5 Days or Less	192.00
Food Safety; Food Facility - Non-Permanent Facilities; Temporary Food Facility - 5 Days or Less; Temporary Food Facility - Moderate Food Preparation	257.00
Food Safety; Food Facility - Non-Permanent Facilities; Temporary Food Facility - 5 Days or Less; Temporary Food Facility - Pre-Packaged/No Food Preparation	95.00
Food Safety; Food Facility - Non-Permanent Facilities; Temporary Food Facility - Annual; Temporary Food Facility - Extensive Food Preparation	645.00
Food Safety; Food Facility - Non-Permanent Facilities; Temporary Food Facility - Annual; Temporary Food Facility - Minimal Food Preparation	266.00
Food Safety; Food Facility - Non-Permanent Facilities; Temporary Food Facility - Annual; Temporary Food Facility - Moderate Food Preparation	347.00
Food Safety; Food Facility - Non-Permanent Facilities; Temporary Food Facility - Annual; Temporary Food Facility - Pre-packaged/No Food Preparation	127.00
Food Safety; Food Facility - Permanent Facilities; Bed & Breakfast/Ag Homestay; Bed & Breakfast/Ag Homestay	680.00
Food Safety; Food Facility - Permanent Facilities; Farm/Produce Stand; Prepackaged Farm Stand	127.00
Food Safety; Food Facility - Permanent Facilities; Food Facility - Caterer	888.00
Food Safety; Food Facility - Permanent Facilities; Food Facility - Caterer (Local Limited Producer)	591.00
Food Safety; Food Safety - Cottage Food Operations; Class A Cottage Food Operations (+ hourly rate after 1 hour)	197.00

PUBLIC HEALTH DIVISION - ENVIRONMENTAL HEALTH AND SAFETY	
Fee Description	FY 19-20 Rate (\$)
Food Safety; Food Safety - Cottage Food Operations; Class B Cottage Food Operations (+ hourly rate after 2.5 hours)	494.00
Food Safety; Food Safety - Limited Service Charitable Feeding Operation (LSCFO) Extensive Preparation	517.00
Food Safety; Food Safety - Limited Service Charitable Feeding Operation (LSCFO) Minimal Preparation	310.00
Food Safety; Food Safety - Limited Service Charitable Feeding Operation (LSCFO) Moderate Preparation	413.00
Food Safety; Food Safety - Limited Service Charitable Feeding Operation (LSCFO) Prepackage, No Prep, Non-PHF	154.00
Food Safety; Food Safety - Limited Service Charitable Feeding Operation (LSCFO) Prepackage, No Prep, PHF	206.00
Food Safety; Food Safety - Non-Permanent Facilities; Certified Farmers Market; Certified Farmers Market Organizer (+ hourly rate after 1.5 hours)	297.00
Food Safety; Food Safety - Non-Permanent Facilities; Mobile Food Facility; Mobile Food Facility - Extensive Preparation	760.00
Food Safety; Food Safety - Non-Permanent Facilities; Mobile Food Facility; Mobile Food Facility - Minimal or No Preparation	135.00
Food Safety; Food Safety - Non-Permanent Facilities; Mobile Food Facility; Mobile Food Facility - Moderate Preparation	530.00
Food Safety; Food Safety - Non-Permanent Facilities; Seasonal Facilities (Operating < 5 Months/Year); Seasonal Facility	650.00
Food Safety; Food Safety - Permanent Facilities; Food Facility - Extensive Preparation; Food - Extensive Preparation (< 2,000 Sq. Ft.)	1479.00
Food Safety; Food Safety - Permanent Facilities; Food Facility - Extensive Preparation; Food - Extensive Preparation (> 6,000 Sq. Ft.)	1774.00
Food Safety; Food Safety - Permanent Facilities; Food Facility - Extensive Preparation; Food - Extensive Preparation (2,000 - 6,000 Sq. Ft.)	1597.00
Food Safety; Food Safety - Permanent Facilities; Food Facility - Host Facility	517.00
Food Safety; Food Safety - Permanent Facilities; Food Facility - Minimal Preparation; Food - Minimal or No Preparation	511.00
Food Safety; Food Safety - Permanent Facilities; Food Facility - Moderate Preparation; Food - Moderate Preparation (< 2,000 Sq. Ft.)	1134.00
Food Safety; Food Safety - Permanent Facilities; Food Facility - Moderate Preparation; Food - Moderate Preparation (> 6,000 Sq. Ft.)	1429.00
Food Safety; Food Safety - Permanent Facilities; Food Facility - Moderate Preparation; Food - Moderate Preparation (2,000 - 6,000 Sq. Ft.)	1232.00
Food Safety; Food Safety - Permanent Facilities; Food Facility - Prepackaged non-PHF - No Preparation; Food - Pre-Packaged non PHF - No Preparation	131.00
Food Safety; Food Safety - Permanent Facilities; Food Facility - Rental/Catering Kitchen	888.00

PUBLIC HEALTH DIVISION - ENVIRONMENTAL HEALTH AND SAFETY	
Fee Description	FY 19-20 Rate (\$)
Food Safety; Food Safety - Permanent Facilities; Food Facility - School; Food Facility - School - Private School (1 inspection/year)	591.00
Food Safety; Food Safety - Permanent Facilities; Food Facility - School; Food Facility - School - Processing Kitchen (2 inspection/year)	1183.00
Food Safety; Food Safety - Permanent Facilities; Food Facility - School; Food Facility - School - Satellite (2 inspection/year)	788.00
Food Safety; Food Safety - Permanent Facilities; Satellite Food Distribution Facility; Satellite Food Dist/Summer Food Program Sites	760.00
Food Safety; Food Safety - Permanent Facilities; Vending Machine; Vending Machine	20.00
Food Safety; Food Safety - Plan Review/Construction; Food Facility Plan Review - Host Facility Plan Review (+ hourly rate after 2 hours)	413.00
Food Safety; Food Safety - Plan Review/Construction; Food Facility Plan Review - Host Facility Site Review (+ hourly rate after 2 hours)	413.00
Food Safety; Food Safety - Plan Review/Construction; Food Facility Plan Review; Food - Plan Review - Minor Remodel (+ hourly rate after 2 hours)	197.00
Food Safety; Food Safety - Plan Review/Construction; Food Facility Plan Review; Food - Plan Review - New Construction/major remodel (+ hourly rate after 4 hours)	788.00
Food Safety; Food Safety - Plan Review/Construction; Food Facility Plan Review; Food - Plan/Site Review Additional Hours - Hourly Rate	197.00
Food Safety; Food Safety - Plan Review/Construction; Food Facility Plan Review; Food - Winery/Beer Tasting Room Exemption Processing (+ hourly rate after 1 hour)	197.00
Food Safety; Food Safety - Services; Consultation Services - (+ hourly rate after 1 hour)	197.00
Food Safety; Food Safety - Services; Food Safety Class; Environmental Health Class (+ hourly rate after 2 hours)	394.00
Food Safety; Food Safety - Services; Hourly Rate	197.00
Food Safety; Food Safety - Services; Office Hearing (+ hourly rate after 1 hour)	197.00
Food Safety; Food Safety - Services; Violation reinspection (hourly rate)	197.00
Food Safety; Food Safety - Site Review/Construction; Food Facility Plan Review; Food Facility Site Reviews (+ hourly rate after 2 hours)	394.00
Housing; Detention Facilities/Holding Facilities; Adult Detention Facility	2533.00
Housing; Detention Facilities/Holding Facilities; Juvenile Detention Facility	1655.00
Housing; Detention Facilities/Holding Facilities; Temporary Holding Facility	331.00
Housing; Organized Camps; Organized Camp - Seasonal	946.00
Housing; Organized Camps; Organized Camp - Year-round	1910.00
Medical Waste Permits; Common Storage Facility Permit; Generators 2-10	406.00

PUBLIC HEALTH DIVISION - ENVIRONMENTAL HEALTH AND SAFETY	
Fee Description	FY 19-20 Rate (\$)
Medical Waste Permits; Large Quantity Medical (Registration Fee); Acute Psychiatric Hospital	2061.00
Medical Waste Permits; Large Quantity Medical (Registration Fee); Clinics Laboratory	876.00
Medical Waste Permits; Large Quantity Medical (Registration Fee); Clinics Primary Care	1191.00
Medical Waste Permits; Large Quantity Medical (Registration Fee); Clinics Specialty	1191.00
Medical Waste Permits; Large Quantity Medical (Registration Fee); Hospital beds; 100-199 beds	2980.00
Medical Waste Permits; Large Quantity Medical (Registration Fee); Hospital beds; 1-99 beds	2081.00
Medical Waste Permits; Large Quantity Medical (Registration Fee); Hospital beds; 200-249 beds	3784.00
Medical Waste Permits; Large Quantity Medical (Registration Fee); Hospital beds; 250 beds	4841.00
Medical Waste Permits; Large Quantity Medical (Registration Fee); Intermediate Care	923.00
Medical Waste Permits; Large Quantity Medical (Registration Fee); Medical Office	758.00
Medical Waste Permits; Large Quantity Medical (Registration Fee); Skilled Nursing Facility	804.00
Medical Waste Permits; Medical research	2015.00
Medical Waste Permits; On Site Treatment Facility (Permit); Large Steam Sterilization	2376.00
Medical Waste Permits; On Site Treatment Facility (Permit); Small Steam Sterilization	790.00
Medical Waste Permits; Small Quantity Registration; Small Quantity Registration/File Maintenance Renewal	83.00
Milk and Dairy; Grade A Application Fee (6 hr min + hourly Rate)	1182.00
Milk and Dairy; Hourly Rate	197.00
Milk and Dairy; Milk Re-Sample Fee (+ hourly rate)	104.00
Milk and Dairy; Ownership Change Fee (2 hr min + hourly rate)	394.00
Milk and Dairy; Plan Check - Proposed Changes to Permitted Farm (2 hr min + hourly rate)	394.00
Milk and Dairy; Plan Check Fee (6 hrs min + hourly rate)	1183.00
Milk and Dairy; Producer-Distributor Raw Milk Monthly Fee	203.00
Milk and Dairy; Re-Score Inspection Fee (+ hourly rate)	161.00
Milk and Dairy; Violation Reinspection fee (+ hourly rate)	197.00
Milk and Dairy; Water Re-Sample Fee (+ hourly rate)	69.00

PUBLIC HEALTH DIVISION - ENVIRONMENTAL HEALTH AND SAFETY	
Fee Description	FY 19-20 Rate (\$)
Other; Hourly rate	197.00
Other; Violation reinspection fee applicable to all laws & regulations enforced by Public Health Officer not already noted in specific programs; hourly rate.	197.00
Recreational Health; Hourly Rate	197.00
Recreational Health; Plan Review; New Construction (+ hourly rate after 4 hours)	788.00
Recreational Health; Plan Review; Remodel (+ hourly rate after 1 hour)	197.00
Recreational Health; Plan Review; Site Reviews	394.00
Recreational Health; Plan Review; Plan Review Additional Hours (Hourly Rate)	197.00
Recreational Health; Public Pools; 1. Public Swimming Pools/Spas	591.00
Recreational Health; Violation Reinspection (+ hourly rate after 1 hour)	197.00
Semi-frozen Product; Semi-frozen Product Sampling (per sample)	32.00
Septage Haulers; Hourly Rate	197.00
Septage Haulers; Permit Transfer Fee (per vehicle)	197.00
Septage Haulers; Septage Pumper/Chemical Toilet Trucks (per vehicle)	541.00
Septage Haulers; Violation Reinspection (+ hourly rate after 1 hour)	197.00
Solid Waste Facility Permits; Chip/Grind Notification - 4/year	2107.00
Solid Waste Facility Permits; Direct Transfer Facility - Registration	4332.00
Solid Waste Facility Permits; Enforcement Services; Legal Proceedings, Admin Hearings: hourly rate	197.00
Solid Waste Facility Permits; Enforcement Services; Notice & Order Preparation (+ hourly rate after 8 hours)	1574.00
Solid Waste Facility Permits; Hourly Rate	197.00
Solid Waste Facility Permits; Inert Debris FSWFP - >1500 tpd 12/yr	9662.00
Solid Waste Facility Permits; Inspection Services; Closed Site Monitoring; Closed Site Monitoring (Annual Inspection)	679.00
Solid Waste Facility Permits; Inspection Services; Closed Site Monitoring; Closed Site Monitoring (Biannual Inspection)	1355.00
Solid Waste Facility Permits; Inspection Services; Closed Site Monitoring; Closed Site Monitoring (Monthly Inspection)	7990.00
Solid Waste Facility Permits; Inspection Services; Closed Site Monitoring; Closed Site Monitoring (Quarterly Inspection)	2709.00
Solid Waste Facility Permits; Inspection Services; Composting Facility; Composting Facility - Full Solid Waste Facilities Permit	26588.00
Solid Waste Facility Permits; Inspection Services; Composting Facility; Composting Facility - Notification (Annual Inspections)	528.00
Solid Waste Facility Permits; Inspection Services; Composting Facility; Composting Facility - Notification (Quarterly Inspections)	2107.00
Solid Waste Facility Permits; Inspection Services; Composting Facility; Composting Facility - Notification (Semi-Annual Inspections)	1055.00

PUBLIC HEALTH DIVISION - ENVIRONMENTAL HEALTH AND SAFETY	
Fee Description	FY 19-20 Rate (\$)
Solid Waste Facility Permits; Inspection Services; Composting Facility; Composting Facility - Notification Biosolids (Quarterly Inspections)	8776.00
Solid Waste Facility Permits; Inspection Services; Composting Facility; Composting Facility - Registration (Monthly Inspections)	5231.00
Solid Waste Facility Permits; Inspection Services; Disposal Site; Full Solid Waste Facilities Permit - Disposal Site	54356.00
Solid Waste Facility Permits; Inspection Services; Disposal Site; Full Solid Waste Facilities Permit - Drilling Mud (Monthly Inspections)	21189.00
Solid Waste Facility Permits; Inspection Services; Disposal Site; Permit Exemption - Quarterly Inspections	3245.00
Solid Waste Facility Permits; Inspection Services; Disposal Site; Permit Exemption-Semi-Annual	2698.00
Solid Waste Facility Permits; Inspection Services; Transfer Stations; Transfer Station - Notification Small/Limited	4332.00
Solid Waste Facility Permits; Inspection Services; Transfer Stations; Transfer Station - Registration Medium	9662.00
Solid Waste Facility Permits; Inspection Services; Transfer Stations; Transfer Station-(Full) Lg Volume >than 600tpd	21189.00
Solid Waste Facility Permits; Inspection Services; Transfer Stations; Transfer Station-(Full) Lg Volume>100tpd<than 600tpd	12357.00
Solid Waste Facility Permits; In-Vessel Digestion (Monthly Inspections)	4332.00
Solid Waste Facility Permits; LEA Services; Facility Permits; CalRecycle Meeting (+ hourly rate after 6 hours)	1180.00
Solid Waste Facility Permits; LEA Services; Facility Permits; CEQA Comment & Review (+ hourly rate after 18 hours)	3540.00
Solid Waste Facility Permits; LEA Services; Facility Permits; CEQA Lead Agency (+ hourly rate after 40 hours)	7864.00
Solid Waste Facility Permits; LEA Services; Facility Permits; Closure/Post-closure (+ hourly rate after 32 hours)	6292.00
Solid Waste Facility Permits; LEA Services; Facility Permits; Emergency Solid Waste Operations (+ hourly rate after 8 hours)	1577.00
Solid Waste Facility Permits; LEA Services; Facility Permits; Exemption Processing (+ hourly rate after 9 hours)	1771.00
Solid Waste Facility Permits; LEA Services; Facility Permits; Existing Permit Review (+ hourly rate after 18 hours)	3540.00
Solid Waste Facility Permits; LEA Services; Facility Permits; New Facility Application (+ hourly rate after 18 hours)	3540.00
Solid Waste Facility Permits; LEA Services; Facility Permits; Permit Modification/Amendment (+ hourly rate after 8 hours)	1574.00
Solid Waste Facility Permits; LEA Services; Facility Permits; Permit Preparation (+ hourly rate after 20 hours)	3932.00

PUBLIC HEALTH DIVISION - ENVIRONMENTAL HEALTH AND SAFETY	
Fee Description	FY 19-20 Rate (\$)
Solid Waste Facility Permits; LEA Services; Facility Permits; Permit Revision (+ hourly rate after 32 hours)	6292.00
Solid Waste Facility Permits; LEA Services; Facility Registration; Existing Registration Review (+ hourly rate after 8 hours)	1577.00
Solid Waste Facility Permits; LEA Services; Facility Registration; New Registration Application (+ hourly rate after 8 hours)	1577.00
Solid Waste Facility Permits; Meth. Contamination Prop Oversight/Clearance (hourly rate)	197.00
Solid Waste Facility Permits; Refuse Collection Vehicles; Refuse Collection and Sludge Hauling Vehicles	415.00
Solid Waste Facility Permits; Violation Reinspection (hourly rate)	197.00
Storm Water; Storm Water Permit Boundary - North Coast Region	58.00
Storm Water; Storm Water Permit Boundary - San Francisco Bay Region	58.00
Storm Water; Storm Water Permit Boundary - Santa Rosa City	58.00
Water Systems; Hourly Rate	197.00
Water Systems; State Small Water System Permit	1103.00
Water Systems; State Small Water System Plan Review (+ hourly rate after 2 hours)	388.00
Water Systems; State Small Water System Site Review (+ hourly rate after 2 hours)	388.00
Water Systems; Violation Reinspection (+ hourly rate after 1 hour)	197.00
Water Systems; Water Well at Food Facility	241.00

PUBLIC HEALTH DIVISION - PUBLIC HEALTH LABORATORY	
Fee Description	FY 19-20 Rate (\$)
Environmental Laboratory; General Dairy Testing	30.00
Environmental Laboratory; Quantitray-Colilert-Enterolert	40.75
Environmental Laboratory; Shellfish, Oyster Meat	83.60
Environmental Laboratory; Water Salt/Fresh: MPN 10-15 tubes:Total/E coli	72.00
Environmental Laboratory; Water: Total/fecal coliforms. Presence/Absence	30.00
Gene Sequencing to identify all bacteria, yeast, fungus, and Mycobacteria	94.00
Microbial Disease Laboratory; Babesia WA-1 serol./microti-serology	62.70
Microbial Disease Laboratory; Ehrlichia chafeensis (HME) serology	62.70
Microbial Disease Laboratory; Ehrlichia (HGE) or Anaplasma (HGA) serology (Revised description to clarify test)	62.70
Microbial Disease Laboratory; Food Cultures: Per suspect pathogen	101.00
Microbial Disease Laboratory; Gonorrhea - NAAT	62.70
Microbial Disease Laboratory; Lyme Disease: Western Blot IgM or IgG	104.50

PUBLIC HEALTH DIVISION - PUBLIC HEALTH LABORATORY	
Fee Description	FY 19-20 Rate (\$)
Microbial Disease Laboratory; Lyme Disease: serology	74.20
Microbial Disease Laboratory; Microbiologist Hourly Rate	83.60
Microbial Disease Laboratory; Mycology: Culture	21.00
Microbial Disease Laboratory; Mycology: I.D.	26.00
Microbial Disease Laboratory; QuantiFERON (TB screening)	35.00
Microbial Disease Laboratory; Reportable Disease	173.50
Microbial Disease Laboratory; Rickettsia rickettsia	62.70
Microbial Disease Laboratory; Rickettsia typhus	62.70
Microbial Disease Laboratory; Routine Bacterial Culture or Ci	38.00
Microbial Disease Laboratory; Tick: for Lyme Disease	35.00
Microbial Disease Laboratory; Ticks: bulk testing per 100 ticks	930.00
Microbial Disease Laboratory; TPPA (FTA Treponema)	40.00
Microbial Disease Laboratory; Tuberculosis; Culture: Migit960/solid media	68.00
Microbial Disease Laboratory; Tuberculosis; Nucleic Acid Probe: each	94.00
Microbial Disease Laboratory; Tuberculosis; Sensitivities: 4 Drugs	96.00
Microbial Disease Laboratory; VDRL	10.50
Molecular Biology Lab; Real Time PCR Chain Reaction tests for: Bordetella pertussis	83.60
Molecular Biology Lab; Real Time PCR Chain Reaction tests for: Flu	83.00
Molecular Biology Lab; Real Time PCR Chain Reaction tests for: General RT-PCR	94.00
Molecular Biology Lab; Real Time PCR Chain Reaction tests for: Mycobacteria tuberculosis	94.00
Molecular Biology Lab; Real Time PCR Chain Reaction tests for: Noro Virus	83.60
Other; Shipping & handling	30.00
Virus Laboratory: RSV or Influenza A-B	94.00
Virus Laboratory; CDC Trioplex (Chikungunya, Dengue, Zika)	94.00
Virus Laboratory; Chlamydia NAAT	62.70
Virus Laboratory; Rabies Test	160.00
Virus Laboratory; R-Mix Respiratory Virus x 12 (Expanded description to reflect current technology)	299.00

PUBLIC HEALTH DIVISION – SONOMA COUNTY ANIMAL SERVICES	
Fee Description	FY 19-20 Rate (\$)
Animal Rendering Services; Large Animal Rendering Fee	74.00
Board Fees; Board Per Day - Dog	23.00
Board Fees; Board Per Day/Cat	23.00
Board Fees; Livestock Board Per Day/Head	23.00
Board Rabies Quarantine Fees; Board Per Day-Dog/Cat	28.00
Impound Fees; Cat Impound Altered	23.00
Impound Fees; Cat Impound Unaltered	28.00
Impound Fees; Dog First Impound - Licensed	68.00
Impound Fees; Dog First Impound-Not Licensed	85.00
Impound Fees; Dog Second Impound- licensed	142.00
Impound Fees; Impound - Large Livestock (300 pounds or more)	62.00
Impound Fees; Small Livestock - Under 300 Pounds	28.00
Impound Rabies Quarantine Fees; Rabies Quarantine-Shelter (Over The Counter)	103.00
Kennel/Pet Shop License; Commercial Kennel	210.00
Kennel/Pet Shop License; Hobby Kennel	210.00
Kennel/Pet Shop License; Pet Fancier Kennel (Cat); Altered+ Optional Cat License	22.00
Kennel/Pet Shop License; Pet Fancier Kennel (Cat); Unaltered+Optional Cat License	43.00
Kennel/Pet Shop License; Pet Fancier Kennel (Dog); Altered+Mandatory Individual Dog License	43.00
Kennel/Pet Shop License; Pet Fancier Kennel (Dog); Unaltered+Mandatory Individual Dog License	87.00
Kennel/Pet Shop License; Pet Shop	210.00
License Fees; Dog - Altered	27.00
License Fees; Dog - Altered - Senior Citizen	13.50
License Fees; Dog - Unaltered	104.00
License Fees; Late License Penalty	42.00
Owner Surrender Fees; Out of County (Non-Contract City Residents)	119.00
Owner Surrender Fees; Owner Surrender (Dog, Cat, Litters, Livestock, Birds)	60.00
Potentially Dangerous/Vicious Dogs; Dangerous/Vicious Dog	371.00
Potentially Dangerous/Vicious Dogs; Potentially Dangerous Dog	148.00
Rabies Quarantine Fees; Rabies Quarantine-Home	73.00
Vaccination/Testing/Microchipping Fees; Bordatella (injectable)	26.00
Vaccination/Testing/Microchipping Fees; DHLPP (Distemper, Hepatitis, Leptospirosis, Parainfluenza, Parvo Virus Vaccines)	26.00
Vaccination/Testing/Microchipping Fees; FELV/FIV Test (Feline Leukemia Virus/Feline Immunodeficiency Virus)	26.00
Vaccination/Testing/Microchipping Fees; FVRCP (Feline Viral Rhinotrachyitis, Calici Virus, Panleukopenia Vaccines)	26.00
Vaccination/Testing/Microchipping Fees; Heartworm Test	26.00
Vaccination/Testing/Microchipping Fees; Rabies Vaccine	21.00

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Date: May 14, 2019
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Supervisors:

Gorin:	Zane:	Gore:	Hopkins:	Rabbitt:
Ayes:	Noes:	Absent:	Abstain:	

So Ordered.

Attachment 2
Department of Health Services
Public Health Division - Environmental Health and Safety Fees
May 14, 2019

Environmental Health and Safety

Environmental Health and Safety (EHS) programs promote health and quality of life by preventing or controlling those diseases that result from interactions between people and the places they live, work, and play. EHS programs employ several strategies to prevent health hazards including education, trend surveillance and analysis, routine inspections, response to citizen tips, sampling and posting, and enforcement where necessary. EHS charges fees to recover its costs to provide these services to members of the public who receive permits and benefit from EHS's services.

Fee Methodology – Hourly Rate: The hourly rate is the primary factor used in computing the cost of providing EHS services to the members of the public who receive these services. Annually, EHS conducts an hourly rate cost analysis in order to determine full cost recovery necessary to fund the delivery of services for all programs. In FY 19-20, the full cost recovery hourly rate is \$208. Realizing that a ten percent (10.0%) increase in the hourly rate may burden facility operators, EHS is proposing to increase the hourly rate by 4.8% from \$188 to \$197 and utilize fee stabilization funds to make up the funding gap. For FY 19-20, the effect of the hourly rate change is an increase in revenue of \$335,568 (4.8%) over FY 18-19 revenue.

Proposed Fee Changes: The Department of Health Services is recommending the addition of the following Environmental Health and Safety fees for FY 19-20.

Food Safety

1. Food Facility – Permanent Facilities; Food Facility – Caterer (Local Limited Producer)

A Local Limited Producer (LLP) prepares Non-Potentially Hazardous food items, such as baked goods, in an approved commercial kitchen and conducts local food sales. This category would bridge the gap between Cottage Food Operations, Processed Food Registrations (PFR), Temporary Food Facilities (TFF), and Catering Operations. The operator of an LLP would prepare and store food in a permitted commercial kitchen and retail food directly to the public in Sonoma County. This would allow small business operators that currently retail their food only at the farmer's market to take orders and retail their food outside of the farmer's market. Inspections would be conducted at the commercial kitchen once per year, and in response to complaints. Estimated additional revenue from this fee is \$1,182.

2. Food Facility – Permanent Facilities; Food Facility – Host Facility

In 2018, AB 2524 was passed and implemented on January of 2019. This law modifies California Retail Food Code to include catering operations and host facilities within the definition of a food facility, allowing for host facilities to provide direct food sales. A host facility is defined as a facility located in a brewery, winery, or commercial building, or another location as approved by Environmental Health, which meets applicable requirements to support a catering operation that provides food directly to individual consumers for a limited period of time, up to 4 (four) hours in any one 12 (twelve) hour period. Having a permit as a Host facility allows facilities not currently permitted for food

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service to provide food to their customers and employees. Estimated additional revenue from this fee is \$1,034.

3. Food Facility –Host Facility Plan Review (+ hourly rate after 2 hours)

As part of the permitting process a review of building plans is required prior to construction of the facility. The facility requirements are less extensive than a permanent food facility and adapted to accommodate the catering operations outlined in AB 2524 and the California Retail Food Code. Estimated additional revenue from this fee is \$826.

4. Food Facility –Host Facility Site Review (+ hourly rate after 2 hours)

A construction review (Site Review) is conducted after the facility has been built to the approved plans and prior to the opening of the host facility to assure compliance with California Retail Food Code. Estimated additional revenue from this fee is \$826.

5. Limited Charitable Feeding Operations

In 2018, AB 2178 was passed and implemented on January 2019, adding a new definition to California Retail Food Code for a Limited Service Charitable Feeding Operation. A Limited Service Charitable Feeding Operation is defined as an operation for food service to a consumer solely for providing charity that is conducted by a nonprofit charitable organization. To create equity in service fees the following categories were created. Estimated additional revenue from these fees is \$2,012.

- **Limited Service Charitable Feeding Operation - Prepackage, No Prep, Non-PHF**
Distribution of 100% prepackaged, shelf-stable foods
- **Limited Service Charitable Feeding Operation - Prepackage, No Prep, PHF**
Distribution of 100% prepackaged, shelf-stable and perishable foods
- **Limited Service Charitable Feeding Operation - Minimal Preparation**
Reheating and/or portioning commercially prepared foods with no further processing
- **Limited Service Charitable Feeding Operation - Moderate Preparation**
Reheating and/or portioning commercially prepared foods
- **Limited Service Charitable Feeding Operation - Extensive Preparation**
Heating, portioning, or assembly of a small volume of commercially prepared foods or ingredients that are not prepackaged

Water Systems

1. State Small Water System Plan Check (+hourly rate after 2 hours)

A separate plan review category is needed to track time and activities related to Small Water System plan review and recover appropriate fees. Estimated additional revenue from this fee is \$388.

2. State Small Water Systems Site Review (+hourly rate after 2 hours)

A separate plan review category is needed to track time and activities related to Small water System plan review and recover appropriate fees. Estimated additional revenue from this fee is \$388.

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Productivity, Efficiency, and Customer Service Improvement Plan for Environmental Health and Safety

- Sonoma County is an Approved Milk Inspection Service (AMIS) County for the California Department of Food and Agriculture (CDFA). Currently, Sonoma County is one of five AMIS counties that conduct milk and dairy inspections within their jurisdiction. All other milk and dairy inspection services are conducted by the State (CDFA). The Milk and Dairy program has consistently had a cost greater than that of the revenues collectable by the allowable service fees set by the State. In 2019, a detailed analysis will be conducted of the Milk and Dairy program to determine if there are any additional efficiencies that can be implemented to balance this programs budget, minimize the draw on fee stabilization and/or determine if this program should be returned to the State.
- Continue implementation and quality improvement for the development of programs over the next several years to expand community awareness and increase accessibility of education including community outreach, program redevelopment, fee analysis, industry advisory groups, website development, and social media resources.
- Expand the EHS website for all programs to provide a more intuitive and user-friendly approach for search results and information.
- Implement, monitor and continue to improve upon the color-coded placarding program and website to best serve the community.
- Evaluate and provide recommended actions for the mobile food facility program. Pilot a data collection project to determine the needs of the program and industry education and outreach.
- Expand utilization of Envision Connect software to maximize business process efficiencies, data reporting capabilities and quality assuredness throughout all EHS programs. Develop a system for online application and payment submittals to increase customer convenience and efficiencies.
- Evaluate and restructure programs to enhance workflows, increase community engagement, establish industry advisory groups, and inform and educate the public.
- Continue evaluation of data quality, grants, workloads, fees and budgeting status reports to monitor expenditures and revenue.
- Develop a dedicated training plan and succession planning to encourage growth and expansion of the environmental health profession in Sonoma County.

Summary of Expected Results

- Increased awareness and engagement throughout the community of the EHS programs, profession and services provided.
- Sustainable work force and succession plan to encourage professional growth.

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Department of Health Services
Public Health Division - Environmental Health and Safety Fees
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- Sustainable budget based on accountability, efficiency, and maximum productivity throughout all EHS workflows.
- Increased efficiency and quality improvement throughout the EHS programs, workflows, and accounts.

Summary of Results of Prior Year Plan

- Utilized Envision Connect software to increase efficiencies, provide data resources, and minimize duplication.
- Completed scanning of all most of the EHS program files into the electronic data management system. Implemented the Medical Cannabis program, including community awareness, outreach and industry education and permitting.
- Continued to work toward the development and implementation of a Safe Medicine and Sharps Disposal ordinance, with outreach and collaboration with other agencies and City groups.
- Provided emergency response to the 2019 Flood on the Russian River.

Reference Number	Fee Description (Short)	Legal Basis for Fee*	Requirement to Adjust Fee (Resolution or Ordinance)	FY 18-19 Units	Anticipated Units FY 19-20	Current Fee Amount FY 18-19	Proposed Fee Amount (FY 19-20)	Change in Fee (%)	Proposed Effective Date	Additional Revenue Expected**	Last Date Fee Changed	Amount Prior to Last Change	Actual Cost of Providing Service
1	Body Art Permits; Hourly Rate	CHSC, Div 104, Part 15, Chpt 7, Section 119324.5	Resolution	0	2	\$ 188.00	\$ 197.00	4.79%	7/1/2019	\$ 18.00	7/1/2018	\$ 171.00	\$ 197.00
2	Body Art Permits; Tattoo/Body Art Facility Plan Check; Body Art Facility Plan Check (per hour)	CHSC, Div 104, Part 15, Chpt 7, Section 119324.5	Resolution	0	2	\$ 188.00	\$ 197.00	4.79%	7/1/2019	\$ 18.00	7/1/2018	\$ 171.00	\$ 197.00
3	Body Art Permits; Tattoo/Body Art Temporary Event; Temporary Body Art Event Booth (+ hourly rate after 0.5 hour)	CHSC, Div 104, Part 15, Chpt 7, Section 119324.5	Resolution	47	50	\$ 99.00	\$ 104.00	5.05%	7/1/2019	\$ 250.00	7/1/2018	\$ 90.00	\$ 104.00
4	Body Art Permits; Tattoo/Body Art Temporary Event; Temporary Body Art Event Organizer (+ hourly rate after 1.5 hours)	CHSC, Div 104, Part 15, Chpt 7, Section 119324.5	Resolution	1	1	\$ 328.00	\$ 344.00	4.88%	7/1/2019	\$ 16.00	7/1/2018	\$ 298.00	\$ 344.00
5	Body Art Permits; Tattoo/Body Art Temporary Event; Temporary Body Art Practitioner Registration	CHSC, Div 104, Part 15, Chpt 7, Section 119324.5	Resolution	25	25	\$ 65.00	\$ 68.00	4.62%	7/1/2019	\$ 75.00	7/1/2018	\$ 59.00	\$ 68.00
6	Body Art Permits; Tattoo/Body Piercing/Permanent Cosmetics; Body Art Practitioner Registration Renewal	CHSC, Div 104, Part 15, Chpt 7, Section 119324.5	Resolution	201	205	\$ 114.00	\$ 119.00	4.39%	7/1/2019	\$ 1,025.00	7/1/2018	\$ 104.00	\$ 119.00
7	Body Art Permits; Tattoo/Body Piercing/Permanent Cosmetics; Facility Registration (Annual) 1 Artist	CHSC, Div 104, Part 15, Chpt 7, Section 119324.5	Resolution	41	43	\$ 528.00	\$ 553.00	4.73%	7/1/2019	\$ 1,075.00	7/1/2018	\$ 480.00	\$ 553.00
8	Body Art Permits; Tattoo/Body Piercing/Permanent Cosmetics; Facility Registration (Annual) 2-4 Artists	CHSC, Div 104, Part 15, Chpt 7, Section 119324.5	Resolution	32	32	\$ 568.00	\$ 595.00	4.75%	7/1/2019	\$ 864.00	7/1/2018	\$ 516.00	\$ 595.00
9	Body Art Permits; Tattoo/Body Piercing/Permanent Cosmetics; Facility Registration (Annual) 5 or more Artists	CHSC, Div 104, Part 15, Chpt 7, Section 119324.5	Resolution	10	10	\$ 595.00	\$ 623.00	4.71%	7/1/2019	\$ 280.00	7/1/2018	\$ 541.00	\$ 623.00
10	Body Art Permits; Tattoo/Body Piercing/Permanent Cosmetics; Practitioner Registration (one time per practitioner)	CHSC, Div 104, Part 15, Chpt 7, Section 119324.5	Resolution	37	40	\$ 180.00	\$ 189.00	5.00%	7/1/2019	\$ 360.00	7/1/2018	\$ 164.00	\$ 189.00
11	Body Art Permits; Tattoo/Body Piercing/Permanent Cosmetics; Replacement Card	CHSC, Div 104, Part 15, Chpt 7, Section 119324.5	Resolution	0	0	\$ 46.00	\$ 48.00	4.35%	7/1/2019	\$ -	7/1/2018	\$ 42.00	\$ 48.00
12	Body Art Permits; Violation Reinspection (hourly rate)	CHSC, Div 104, Part 15, Chpt 7, Section 119324.5	Resolution	0	0	\$ 188.00	\$ 197.00	4.79%	7/1/2019	\$ -	7/1/2018	\$ 171.00	\$ 197.00
13	Cannabis; Cannabis - Consultation Services - (+ hourly rate after 1 hour)	Ordinance No 6187, SCC, Chpt. 14, Sec 14-6-050	Ordinance	0	1	\$ 200.00	\$ 210.00	5.00%	7/1/2019	\$ 10.00	7/1/2018	\$ 182.00	\$ 210.00
14	Cannabis; Cannabis - Hourly Rate	Ordinance No 6187, SCC, Chpt. 14, Sec 14-6-050	Ordinance	15	15	\$ 200.00	\$ 210.00	5.00%	7/1/2019	\$ 150.00	7/1/2018	\$ 182.00	\$ 210.00
15	Cannabis; Cannabis - Office Hearing (+ hourly rate after 3 hours)	Ordinance No 6187, SCC, Chpt. 14, Sec 14-6-050	Ordinance	0	0	\$ 601.00	\$ 630.00	4.83%	7/1/2019	\$ -	7/1/2018	\$ 546.00	\$ 630.00
16	Cannabis; Cannabis - Product Label Review/Consultation (+ hourly rate after 1 hour)	Ordinance No 6187, SCC, Chpt. 14, Sec 14-6-050	Ordinance	0	1	\$ 200.00	\$ 210.00	5.00%	7/1/2019	\$ 10.00	7/1/2018	\$ 182.00	\$ 210.00
17	Cannabis; Cannabis - Violation reinspection (+ hourly rate after 2 hours)	Ordinance No 6187, SCC, Chpt. 14, Sec 14-6-050	Ordinance	0	0	\$ 400.00	\$ 419.00	4.75%	7/1/2019	\$ -	7/1/2018	\$ 364.00	\$ 419.00
18	Cannabis; Cannabis Dispensary - Prepackaged Edibles/Limited-Potentially Hazardous Edible Products - No Preparation	Ordinance No 6187, SCC, Chpt. 14, Sec 14-6-050	Ordinance	3	5	\$ 3,364.00	\$ 3,525.00	4.79%	7/1/2019	\$ 805.00	7/1/2018	\$ 3,058.00	\$ 3,525.00
19	Cannabis; Cannabis Dispensary - Prepackaged Edibles/Non-Potentially Hazardous Edible Products - No Preparation	Ordinance No 6187, SCC, Chpt. 14, Sec 14-6-050	Ordinance	8	9	\$ 2,883.00	\$ 3,021.00	4.79%	7/1/2019	\$ 1,242.00	7/1/2018	\$ 2,621.00	\$ 3,021.00
20	Cannabis; Cannabis Dispensary Plan Review/Construction Inspection (+ hourly rate after 8 hours)	Ordinance No 6187, SCC, Chpt. 14, Sec 14-6-050	Ordinance	1	6	\$ 1,602.00	\$ 1,679.00	4.81%	7/1/2019	\$ 462.00	7/1/2018	\$ 1,456.00	\$ 1,679.00
21	Cannabis; Cannabis Dispensary Site Review (+ hourly rate after 3 hours)	Ordinance No 6187, SCC, Chpt. 14, Sec 14-6-050	Ordinance	2	6	\$ 601.00	\$ 630.00	4.83%	7/1/2019	\$ 174.00	7/1/2018	\$ 546.00	\$ 630.00
22	Cannabis; Cannabis Product Manufacturing Site - Non-Potentially Hazardous Edible Products - Full Preparation	Ordinance No 6187, SCC, Chpt. 14, Sec 14-6-050	Ordinance	1	4	\$ 4,004.00	\$ 4,196.00	4.80%	7/1/2019	\$ 768.00	7/1/2018	\$ 3,640.00	\$ 4,196.00
23	Cannabis; Cannabis Product Manufacturing Site - Potentially Hazardous Edible Products - Full Preparation	Ordinance No 6187, SCC, Chpt. 14, Sec 14-6-050	Ordinance	0	2	\$ 5,205.00	\$ 5,454.00	4.78%	7/1/2019	\$ 498.00	7/1/2018	\$ 4,732.00	\$ 5,454.00
24	Cannabis; Cannabis Product Manufacturing Site Plan Review /Construction Inspection (+ hourly rate after 10 hours)	Ordinance No 6187, SCC, Chpt. 14, Sec 14-6-050	Ordinance	2	6	\$ 2,002.00	\$ 2,098.00	4.80%	7/1/2019	\$ 576.00	7/1/2018	\$ 1,820.00	\$ 2,098.00
25	Cannabis; Cannabis Product Manufacturing Site Review (+ hourly rate after 4 hours)	Ordinance No 6187, SCC, Chpt. 14, Sec 14-6-050	Ordinance	0	8	\$ 801.00	\$ 839.00	4.74%	7/1/2019	\$ 304.00	7/1/2018	\$ 728.00	\$ 839.00

Attachment 3
Department of Health Services
Public Health Division - Public Health Laboratory Fees
May 14, 2019

Public Health Division – Public Health Laboratory Fees

The Public Health Laboratory provides clinical, environmental, and rabies testing. These fee-based testing services aid doctors, hospitals, acute care facilities, environmental health agencies, and Sonoma County Animal Services in diagnosing and performing enforcement duties. The Laboratory also serves a regional role, providing the same services to Mendocino County through a flat-fee contract that is adjusted annually.

Revised fees are requested to recover increased labor costs that have increased 4.5%. The Department is proposing 4.5% percent increases to all Public Health Laboratory fees.

Public Health Laboratory fees are set at below full-cost recovery amounts and are subsidized with Realignment funding. Providing market-rate, subsidized services to the public and non-government organizations allows the Department to recover a portion of the cost of operating the laboratory by performing tests that meet a public benefit or would otherwise be taken to private labs.

Proposed Additions to the Public Health Laboratory fee schedule:

Microbial Disease Laboratory; QuantiFERON (TB screening): This tuberculosis screening assay is added to the test menu to support County Disease Control activities and potentially provide the service to local hospitals. The fee of \$35 is based on a reagent cost analysis and is competitive with private lab fees. Estimated additional revenue for this test is \$700.

Gene Sequencing to identify all bacteria, yeast, fungus, and Mycobacteria: The fee of \$94 is based on analysis of the cost to provide the service and consideration of the market rate for similar service. Estimated additional revenue for this test is \$1,034.

Virus Laboratory; RSV or Influenza A-B: The fee of \$94 is based on analysis of the cost to provide the service and consideration of the market rate for similar service. Estimated additional revenue for this test is \$20,116.

Virus Laboratory; CDC Trioplex (Chikungunya, Dengue, Zika): The fee of \$94 is based on analysis of the cost to provide the service and consideration of the market rate for similar service. Estimated additional revenue for this test is \$17,484.

Other; Shipping & handling: The fee of \$30 is based on analysis of the cost to provide the service and consideration of the market rate for similar service. Estimated additional revenue for this test is \$2,400.

Changes to Existing Public Health Laboratory Fees:

Environmental Laboratory

All existing test fees are increased by approximately 4.5% due to increased labor costs, resulting in an estimated \$10,007 additional revenue.

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Microbial Disease Laboratory

All existing test fees are increased by approximately 4.5% due to increased labor costs, resulting in an estimated \$7,296 additional revenue.

Virus Laboratory

All existing test fees are increased by approximately 4.5% due to increased labor costs, resulting in an estimated \$3,786 additional revenue.

Molecular Laboratory

All existing test fees are increased by approximately 4.5% due to increased labor costs, resulting in an estimated \$1,237 additional revenue.

The overall increase in revenue for FY 19-20 Public Health Laboratory services is estimated at \$64,060.

Productivity, Efficiency and Customer Service Improvement Plan for Public Health Laboratory

- Complete an electronic laboratory report connection with regional hospital partners by executing a contract with a federally licensed Health Information Exchange, to drive laboratory results directly into patient files.
- Streamline and standardize internal procedures and workflows to improve efficiency and quality of customer service. For example, the lab shared drive was reorganized and staff now save documentation pertinent to lab operations on this drive, accessible to all. A group email was instituted for outside clients to use, improving communication lines.

Summary of Expected Results

- The Public Health Laboratory will be linked electronically to hospital partners to provide health test information in a timely and reliable manner.
- Improved communications, efficiency, and improved level of customer service.

Summary of Results of Prior Year Plan

- Reorganization of the lab shared drive enabled the new lab director to easily find lab documents pertaining to lab operations. Communications from clients on the group email are attended to promptly by staff when the point person is not available.

Attachment 4
Department of Health Services
Public Health Division - Sonoma County Animal Services Fees
May 14, 2019

Public Health Division - Sonoma County Animal Services Fees

Sonoma County Animal Services (Animal Services) provides sheltering and field services to areas within their jurisdiction, including unincorporated areas of the County, the City of Santa Rosa, and the town of Windsor. Animal Services is also responsible for rabies control for the entire County. Animal Services' service area is comprised of approximately 1,575 square miles with nearly 500,000 residents and includes an animal shelter that serves nearly 3,300 animals annually. The Department is proposing fee revisions for animal impounds, vaccinations, licenses, and boarding fees.

The proposed Animal Services fees recover increased costs associated with services delivery, including costs charged to the Department by general government and those associated with salary and benefits. Fees are imposed for a specific benefit conferred or service provided directly to the payor that is not provided to those not charged, and which do not exceed the reasonable costs to provide the benefit or service. Fees are also imposed for reasonable regulatory costs including enforcement inspections, investigations and audits. Revised fees are requested to recover the reasonable cost to provide these services which is generally a 4.5 percent cost of living increase since Animal Services fees were last revised effective July 1, 2018.

The Department is proposing 3.7 to 5.0 percent increases to the Animal Services fees as described below. Percentage increases are as close as possible to 4.5 percent to recover the reasonable cost to provide these services

Changes to Existing Animal Services Fees:

Animal Impound and Board Fees

Animals are impounded at the animal shelter for a number reasons. Strays whose owners cannot be determined by animal control staff in the field by an identification tag or microchip are brought to the shelter for safe-keeping. Animal control officers responding to law enforcement requests for assistance may impound animals in the possession of owners being taken into custody. Members of the public often capture and transport strays to the animal shelter. Owners may surrender their animals when they are no longer able to care for their pets, or the death of an owner may force the animal into the care of the shelter. Animals that have bitten may be impounded at the shelter and quarantined to determine if the animal has rabies.

Costs of impoundment may include, but are not limited to, intake administration, veterinary examination and treatment, vaccinations, flea treatment, and preparation of a clean, warm kennel to house the animal. Costs of board include feeding, kennel cleaning, and ongoing veterinary care as needed.

Impound - Cat Altered – The fee increase from \$22.00 to \$23.00 will result in \$43.00 in additional revenue and 14.9 percent cost recovery.

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Impound - Cat Unaltered – The fee increase from \$27.00 to \$28.00 will result in \$6.00 in additional revenue and 18.2 percent cost recovery.

Impound - Dog First Impound - Licensed – The fee increase from \$65.00 to \$68.00 will result in \$480.00 in additional revenue and 44.2 percent cost recovery.

Impound - Dog First Impound – Not Licensed – The fee increase from \$81.00 to \$85.00 will result in \$1,244.00 in additional revenue and 55.2 percent cost recovery.

Impound - Dog Second Impound - Licensed – The fee increase from \$136.00 to \$142.00 will result in \$294.00 in additional revenue and 92.2 percent cost recovery.

Impound - Large Livestock – The fee increase from \$59.00 to \$62.00 will result in \$6.00 in additional revenue and 40.3 percent cost recovery.

Impound - Small Livestock – The fee increase from \$27.00 to \$28.00 will result in \$6.00 in additional revenue and 18.2 percent cost recovery.

Impound – Rabies Quarantine – The fee increase from \$99.00 to \$103.00 will result in \$144.00 in additional revenue and 66.9 percent cost recovery.

Board Per Day - Dog – The fee increase from \$22.00 to \$23.00 will result in \$319.00 in additional revenue and 59.8 percent cost recovery.

Board Per Day - Cat – The fee increase from \$22.00 to \$23.00 will result in \$33.00 in additional revenue and 59.8 percent cost recovery.

Board Per Day - Livestock – The fee increase from \$22.00 to \$23.00 will result in \$7.00 in additional revenue and 59.8 percent cost recovery.

Board Per Day - Rabies Quarantine – The fee increase from \$27.00 to \$28.00 will result in \$34.00 in additional revenue and 72.8 percent cost recovery.

Dog License Fees

California Health and Safety Code Section 121690 states that every dog owner, after the dog reaches the age of four months, shall have it vaccinated for rabies and shall secure a license for the dog as provided by ordinance of the responsible city or county. Sonoma County Code Chapter 5 requires a dog owner to apply for a dog license within thirty (30) days after the dog is vaccinated for rabies. Dog licensing is an integral component of the Sonoma County Animal Services rabies prevention strategy as licensing data is used to report compliance with state rabies vaccination requirements.

License - Dog Altered – The fee increase from \$26.00 to \$27.00 will result in \$17,548.00 in additional revenue and 68.1 percent cost recovery. The requested increase recovers the 3 percent cost of living increase while maintaining a cost structure consistent with comparable counties.

License - Dog Altered - Senior Citizen – The fee increase from \$13.00 to \$13.50 will result in \$2,499.00 in additional revenue and 34.0 percent cost recovery. The requested increase

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Public Health Division - Sonoma County Animal Services Fees
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recovers the 3 percent of the cost of living increase while maintaining the 50 percent senior citizen discount structure.

License - Dog Unaltered – The fee increase from \$100.00 to \$104.00 will result in \$10,888.00 in additional revenue and 60.1 percent cost recovery. The requested increase recovers the 4.5 percent cost of living increase.

License – Late License Penalty – The fee increase from \$40.00 to \$42.00 will result in \$2,122.00 in additional revenue. The requested increase recovers the 4.5 percent cost of living increase.

Kennel/Pet Shop License Fees

Kennel License - Commercial Kennel – The fee increase from \$201.00 to \$210.00 will result in \$279.00 in additional revenue. The requested increase recovers the 4.5 percent cost of living increase.

Kennel License - Hobby Kennel – The fee increase from \$201.00 to \$210.00 will result in \$9.00 in additional revenue. The requested increase recovers the 4.5 percent cost of living increase.

Kennel License - Pet Fancier Cat Altered – The fee increase from \$21.00 to \$22.00 will result in \$1.00 additional revenue. The requested increase recovers the 4.5 percent cost of living increase.

Kennel License - Pet Fancier Cat Unaltered – The fee increase from \$41.00 to \$43.00 will result in no additional revenue. The requested increase recovers the 4.5 percent cost of living increase.

Kennel License - Pet Fancier Dog Altered – The fee increase from \$41.00 to \$43.00 will result in \$34.00 in additional revenue. The requested increase recovers the 4.5 percent cost of living increase.

Kennel License - Pet Fancier Dog Unaltered – The fee increase from \$83.00 to \$87.00 will result in \$100.00 in additional revenue. The requested increase recovers the 4.5 percent cost of living increase.

Kennel License - Pet Shop – The fee increase from \$201.00 to \$210.00 will result in \$9.00 in additional revenue. The requested increase recovers the 4.5 percent cost of living increase.

Other Fees

Animal Rendering Service – The fee increase from \$71.00 to \$74.00 will result in \$630.00 in additional revenue and 95.5 percent cost recovery.

Vicious Dog Registration – The fee increase from \$355.00 to \$371.00 will result in \$368.00 in additional revenue. The requested increase recovers the 4.5 percent cost of living increase.

Potentially Dangerous Dog Registration – The fee increase from \$142.00 to \$148.00 will result in \$576.00 in additional revenue. The requested increase recovers the 4.5 percent cost of living increase.

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Department of Health Services
Public Health Division - Sonoma County Animal Services Fees
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Rabies Quarantine - Home – The fee increase from \$70.00 to \$73.00 will result in \$624.00 in additional revenue. The requested increase recovers the 4.5 percent cost of living increase.

Owner Surrender Fee, Non-Contract City – The fee increase from 114.00 to \$119.00 will result in \$35.00 in additional revenue. The requested increase recovers the 4.5 percent cost of living increase.

Owner Surrender Fee (Dog, Cat, Litters, Livestock, Birds) – The fee increase from \$57.00 to \$60.00 will result in \$678 in additional revenue. The requested increase recovers the 4.5 percent cost of living increase.

Vaccination Bordatella – The fee increase from \$25 to \$26 will result in \$247 in additional revenue. The requested increase recovers the 4.5 percent cost of living increase.

Vaccination DHLPP – The fee increase from \$25 to \$26 will result in \$208 in additional revenue. The requested increase recovers the 4.5 percent cost of living increase.

Vaccination FVRCP – The fee increase from \$25 to \$26 will result in \$31 in additional revenue. The requested increase recovers the 4.5 percent cost of living increase.

Vaccination/Testing FELV/FIV- The fee increase from \$25 to \$26 will result in \$2 in additional revenue. The requested increase recovers the 4.5 percent cost of living increase.

Vaccination/Testing Heartworm - The fee increase from \$25 to \$26 will result in \$10 in additional revenue. The requested increase recovers the 4.5 percent cost of living increase.

Vaccination/Rabies - The fee increase from \$20 to \$21 will result in \$78 in additional revenue. The requested increase recovers the 4.5 percent cost of living increase.

The overall increase in revenue for FY 19-20 Animal Services is estimated at \$39,592.

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Productivity, Efficiency and Customer Service Improvement Plan for Animal Services

- Increase awareness of the requirement to license dogs, and the benefits for both the pet and the owner.
- Incentivize licensing by providing a late license penalty fee waiver applied to both renewals and those who have never licensed their pet.
- Continue working closely with local veterinarians to establish and maintain the pathway for easy monthly upload of rabies vaccination certification.
- Sell licenses at hosted rabies vaccination and licensing events.

Summary of Expected Results

- The number of dog licenses issued will be increased by 10 percent.
- Increased use of license tags will enable field officers to more often identify where stray animals live and return them to their homes without a trip to the shelter, saving impound and boarding fees and keeping the animals safe.

Summary of Results of Prior Year Plan

- Continued to collaborate with veterinary practices to increase State mandated rabies vaccination data reporting by providing an easy way to electronically upload the information.
- Effectively engaged the community through social media providing a wide-reaching platform to communicate quickly when necessary for the health and safety of pets and their owners.
- Increased the focus of social media to increase community awareness of the dog licensing requirement.

Reference Number	Fee Description (Short)	Legal Basis for Fee*	Requirement to Adjust Fee (Resolution or Ordinance)	FY 18-19 Units	Anticipated Units, FY 19-20	Current Fee Amount (FY 18-19)	Proposed Fee Amount (FY 19-20)	Change in Fee (%)	Proposed Effective Date	Additional Revenue Expected**	Last Date Fee Changed	Amount Prior to Last Change
1	Animal Rendering Services; Large Animal Rendering Fee	Sonoma County Code Sec. 5-4	Resolution	210	210	\$ 71.00	\$ 74.00	4.23%	7/1/2019	\$ 630.00	7/1/2018	\$ 69.00
2	Board Fees; Board Per Day - Dog	Food & Ag § 31251 Sonoma County Code Sec. 5-4	Resolution	319	319	\$ 22.00	\$ 23.00	4.55%	7/1/2019	\$ 319.00	7/1/2018	\$ 21.00
3	Board Fees; Board Per Day/Cat	Food & Ag § 31251 Sonoma County Code Sec. 5-4	Resolution	33	33	\$ 22.00	\$ 23.00	4.55%	7/1/2019	\$ 33.00	7/1/2018	\$ 21.00
4	Board Fees; Livestock Board Per Day/Head	Ca. Penal Code 597.1(a)(1) Sonoma County Code Sec. 5-4	Resolution	7	7	\$ 22.00	\$ 23.00	4.55%	7/1/2019	\$ 7.00	7/1/2018	\$ 21.00
5	Board Rabies Quarantine Fees; Board Per Day-Dog/Cat	Sonoma County Code § 5-4 and 5-161	Resolution	34	34	\$ 27.00	\$ 28.00	3.70%	7/1/2019	\$ 34.00	7/1/2018	\$ 26.00
6	Impound Fees; Cat Impound Altered	Ca. Penal Code 597.1(a)(1) Sonoma County Code Sec. 5-4	Resolution	43	43	\$ 22.00	\$ 23.00	4.55%	7/1/2019	\$ 43.00	7/1/2018	\$ 21.00
7	Impound Fees; Cat Impound Unaltered	Ca. Penal Code 597.1(a)(1) Sonoma County Code Sec. 5-4	Resolution	6	6	\$ 27.00	\$ 28.00	3.70%	7/1/2019	\$ 6.00	7/1/2018	\$ 26.00
8	Impound Fees; Dog First Impound - Licensed	Food & Ag § 31251 Sonoma County Code Sec. 5-4	Resolution	160	160	\$ 65.00	\$ 68.00	4.62%	7/1/2019	\$ 480.00	7/1/2018	\$ 63.00
9	Impound Fees; Dog First Impound-Not Licensed	Food & Ag § 31251 Sonoma County Code Sec. 5-4	Resolution	311	311	\$ 81.00	\$ 85.00	4.94%	7/1/2019	\$ 1,244.00	7/1/2018	\$ 79.00
10	Impound Fees; Dog Second Impound- licensed	Food & Ag § 31251 Sonoma County Code Sec. 5-4	Resolution	49	49	\$ 136.00	\$ 142.00	4.41%	7/1/2019	\$ 294.00	7/1/2018	\$ 132.00
11	Impound Fees; Impound - Large Livestock (300 pounds or more)	Ca. Penal Code 597.1(a)(1) Sonoma County Code Sec. 5-4	Resolution	2	2	\$ 59.00	\$ 62.00	5.08%	7/1/2019	\$ 6.00	7/1/2018	\$ 57.00
12	Impound Fees; Small Livestock - Under 300 Pounds	Ca. Penal Code 597.1(a)(1) Sonoma County Code Sec. 5-4	Resolution	6	6	\$ 27.00	\$ 28.00	3.70%	7/1/2019	\$ 6.00	7/1/2018	\$ 26.00
13	Impound Rabies Quarantine Fees; Rabies Quarantine-Shelter (Over The Counter)	Sonoma County Code § 5-4 and 5-161	Resolution	36	36	\$ 99.00	\$ 103.00	4.04%	7/1/2019	\$ 144.00	7/1/2018	\$ 96.00
14	Kennel/Pet Shop License; Commercial Kennel	Sonoma County Code § 5-71 and 5-4	Resolution	31	31	\$ 201.00	\$ 210.00	4.48%	7/1/2019	\$ 279.00	7/1/2018	\$ 195.00
15	Kennel/Pet Shop License; Hobby Kennel	Sonoma County Code § 5-71 and 5-4	Resolution	1	1	\$ 201.00	\$ 210.00	4.48%	7/1/2019	\$ 9.00	7/1/2018	\$ 195.00
16	Kennel/Pet Shop License; Pet Fancier Kennel (Cat); Altered+ Optional Cat License	Sonoma County Code § 5-71 and 5-4	Resolution	1	1	\$ 21.00	\$ 22.00	4.76%	7/1/2019	\$ 1.00	7/1/2018	\$ 20.00
17	Kennel/Pet Shop License; Pet Fancier Kennel (Cat); Unaltered+Optional Cat License	Sonoma County Code § 5-71 and 5-4	Resolution	0	0	\$ 41.00	\$ 43.00	4.88%	7/1/2019	\$ -	7/1/2018	\$ 40.00
18	Kennel/Pet Shop License; Pet Fancier Kennel (Dog); Altered+Mandatory Individual Dog License	Sonoma County Code § 5-71 and 5-4	Resolution	17	17	\$ 41.00	\$ 43.00	4.88%	7/1/2019	\$ 34.00	7/1/2018	\$ 40.00
19	Kennel/Pet Shop License; Pet Fancier Kennel (Dog); Unaltered+Mandatory Individual Dog License	Sonoma County Code § 5-71 and 5-4	Resolution	25	25	\$ 83.00	\$ 87.00	4.82%	7/1/2019	\$ 100.00	7/1/2018	\$ 81.00

Reference Number	Fee Description (Short)	Legal Basis for Fee*	Requirement to Adjust Fee (Resolution or Ordinance)	FY 18-19 Units	Anticipated Units, FY 19-20	Current Fee Amount (FY 18-19)	Proposed Fee Amount (FY 19-20)	Change in Fee (%)	Proposed Effective Date	Additional Revenue Expected**	Last Date Fee Changed	Amount Prior to Last Change
20	Kennel/Pet Shop License; Pet Shop	Sonoma County Code § 5-71 and 5-4	Resolution	1	1	\$ 201.00	\$ 210.00	4.48%	7/1/2019	\$ 9.00	7/1/2018	\$ 195.00
21	License Fees; Cat - Altered	Sonoma County Code Sec. 5-4	Resolution	420	420	\$ 6.50	\$ 6.50	0.00%	N/A	\$ -	7/1/2015	\$ 5.75
22	License Fees; Cat - Unaltered	Sonoma County Code Sec. 5-4	Resolution	0	0	\$ 13.00	\$ 13.00	0.00%	N/A	\$ -	7/1/2015	\$ 11.00
23	License Fees; Dog - Altered	HSC § 121575 - 121710 Sonoma County Code § 5-4 and 5-43	Resolution	17,548	17,548	\$ 26.00	\$ 27.00	3.85%	7/1/2019	\$ 17,548.00	7/1/2017	\$ 25.00
24	License Fees; Dog - Altered - Senior Citizen	HSC § 121575 - 121710 Sonoma County Code § 5-4 and 5-43	Resolution	4,998	4,998	\$ 13.00	\$ 13.50	3.85%	7/1/2019	\$ 2,499.00	7/1/2017	\$ 12.50
25	License Fees; Dog - Unaltered	HSC § 121575 - 121710 Sonoma County Code § 5-4 and 5-43	Resolution	2,722	2,722	\$ 100.00	\$ 104.00	4.00%	7/1/2019	\$ 10,888.00	7/1/2013	\$ 42.00
26	License Fees; Late License Penalty	Sonoma County Code § 5-4 and 5-43	Resolution	1,061	1,061	\$ 40.00	\$ 42.00	5.00%	7/1/2019	\$ 2,122.00	7/1/2013	new 7/13
27	Owner Surrender Fees; Out of County (Non-Contract City Residents)	Sonoma County Code Sec. 5-4	Resolution	7	7	\$ 114.00	\$ 119.00	4.39%	7/1/2019	\$ 35.00	7/1/2018	\$ 110.00
28	Owner Surrender Fees; Owner Surrender (Dog, Cat, Litters, Livestock, Birds)	Sonoma County Code Sec. 5-4	Resolution	226	226	\$ 57.00	\$ 60.00	5.26%	7/1/2019	\$ 678.00	7/1/2018	\$ 55.00
29	Potentially Dangerous/Vicious Dogs; Dangerous/Vicious Dog	Food & Ag § 31641 Sonoma County Code § 5-4 and 5-135	Resolution	23	23	\$ 355.00	\$ 371.00	4.51%	7/1/2019	\$ 368.00	7/1/2018	\$ 345.00
30	Potentially Dangerous/Vicious Dogs; Potentially Dangerous Dog	Food & Ag § 31641 Sonoma County Code § 5-4 and 5-135	Resolution	96	96	\$ 142.00	\$ 148.00	4.23%	7/1/2019	\$ 576.00	7/1/2018	\$ 138.00
31	Rabies Quarantine Fees; Rabies Quarantine-Home	Sonoma County Code § 5-4 and 5-161	Resolution	208	208	\$ 70.00	\$ 73.00	4.29%	7/1/2019	\$ 624.00	7/1/2018	\$ 68.00
32	Vaccination/Testing/Microchipping Fees; Bordatella (injectable)	Sonoma County Code Sec. 5-4	Resolution	247	247	\$ 25.00	\$ 26.00	4.00%	7/1/2019	\$ 247.00	7/1/2018	\$ 24.00
33	Vaccination/Testing/Microchipping Fees; DHLPP (Distemper, Hepatitis, Leptospirosis, Parainfluenza, Parvo Virus Vaccines)	Sonoma County Code Sec. 5-4	Resolution	208	208	\$ 25.00	\$ 26.00	4.00%	7/1/2019	\$ 208.00	7/1/2018	\$ 24.00
34	Vaccination/Testing/Microchipping Fees; FELV/FIV Test (Feline Leukemia Virus/Feline Immunodeficiency Virus)	Sonoma County Code Sec. 5-4	Resolution	2	2	\$ 25.00	\$ 26.00	4.00%	7/1/2019	\$ 2.00	7/1/2018	\$ 24.00
35	Vaccination/Testing/Microchipping Fees; FVRCP (Feline Viral Rhinotracheitis, Calici Virus, Panleukopenia Vaccines)	Sonoma County Code Sec. 5-4	Resolution	31	31	\$ 25.00	\$ 26.00	4.00%	7/1/2019	\$ 31.00	7/1/2018	\$ 24.00
36	Vaccination/Testing/Microchipping Fees; Heartworm Test	Sonoma County Code Sec. 5-4	Resolution	10	10	\$ 25.00	\$ 26.00	4.00%	7/1/2019	\$ 10.00	7/1/2018	\$ 24.00
37	Vaccination/Testing/Microchipping Fees; Rabies Vaccine	Sonoma County Code Sec. 5-4	Resolution	78	78	\$ 20.00	\$ 21.00	5.00%	7/1/2019	\$ 78.00	7/1/2018	\$ 19.00

*Please cite all applicable sections.

**Please explain if not equal to the difference between proposed and current fee times the expected volume of fees.