



# Homeless Services Funding Application Overview

Technical Assistance Sessions  
January 14 & 15, 2019

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## Today's agenda...

**NOFA Overview**

- Funding Sources
- Amounts
- Eligible Activities
- Application Overview
  - Form review
  - Scoring
  - Policies

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## Today's agenda...

**Also to be covered...**

- Reasonable Accommodations
- American's with Disabilities Act
- Equal Access Rule
- Housing First
- Coordinated Entry
- Application Evaluation Process

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## The Community Development Commission's Homeless Services Team...



Suzanne Whipple	Administrative Specialist
Karissa White	Senior Community Development Specialist
Janelle Wetzstein	Public Information Officer
Daniel Overbury-Howland	HMIS and Data Systems Coordinator
Michael Gause	Acting Team Lead / COC Coordinator
Jenny Abramson	Team Lead (Returning in February)
Chuck Mottern	Homeless Services Funding Coordinator

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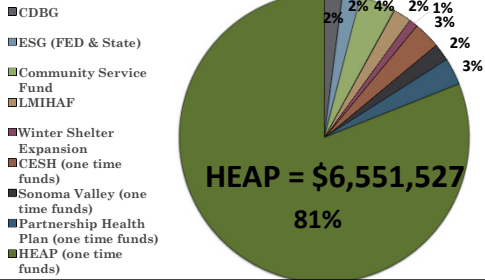
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## Homeless Services Funding Sources of Funds - Percentage Breakdown




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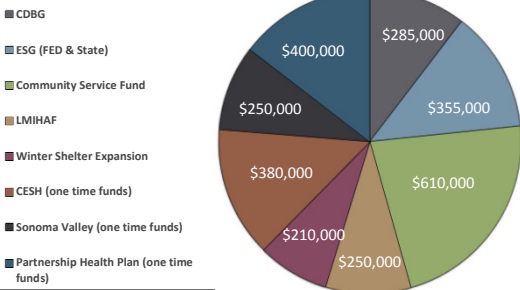
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## Homeless Services Funding Available Amounts (Not including HEAP)




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## Homeless Services Funding Available Amounts (Total)

# \$9,291,527



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	CDBG	Federal/State ESG	CSF	LMI/HAF	Winter Shelter	CESH	HEAP	
<b>Use</b>								
Fair Housing-Related Activities	✓		✓					
Street Outreach	✓	✓	✓			✓	✓	
Coordinated Entry	✓		✓			✓		✓
Emergency Shelter/ Navigation Center	✓	✓	✓			✓	✓	
Winter Shelter Expansions			✓		✓			
Rapid Re-Housing		✓	✓	✓		✓	✓	✓
Homelessness Prevention		✓	✓	✓		✓	✓	
Permanent Supportive Housing			✓				✓	
Homeless Management Information Systems Compliance/Participation		✓				✓		✓
Training and other Support for service providers			✓					
Other Homeless Services	✓		✓			✓		✓
Capital Projects							✓	




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## Homelessness Emergency Aid Program HEAP



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### Homelessness Emergency Aid Program HEAP



- Established to provide localities with flexible block grant funds to address homelessness.
- City, County, or Joint Power must declare an emergency shelter crisis
- HEAP allows for capital projects
  - Capital projects must be located in a jurisdiction that has declared a shelter crisis and therefore eligible for HEAP funds.

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### Homelessness Emergency Aid Program HEAP - Capital Projects



HEAP contains \$6,551,527 that can be used for capital projects or operating expenses over a two-year period.

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### Homelessness Emergency Aid Program HEAP - Capital Projects



- Includes acquisition, construction, rehabilitation, or other capital costs related to:
- emergency shelters,
  - navigation centers,
  - permanent supportive housing,
  - innovative housing models,
  - improvements to current structures that offer homeless services.

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### Homelessness Emergency Aid Program HEAP - Multi Year Funding



Projects eligible for HEAP operational funding may be recommended for a two-year duration if:

- Full substantive compliance in prior year with no monitoring findings
- The Project has met or exceeded performance benchmarks
- An annual Financial Audit is completed
- Receiving all referrals from Coordinated Entry
- Housing First utilization

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### Homelessness Emergency Aid Program HEAP



#### •Eligible Activities:

- Innovative Housing Models
- Rapid Re-Housing
- Permanent Supportive Housing
- Street Outreach / Navigation Centers
- Homeless Prevention
- Emergency Shelter
- **Capital Investment (HEAP only)**

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### California Emergency Solutions & Housing CESH




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### California Emergency Shelter and Housing CESH



- Provides funds for a variety of activities to assist persons experiencing, or at risk of homelessness
- Eligible Activities:
  - Rapid Re-Housing
  - Homelessness Prevention
  - Street Outreach
  - Coordinated Entry
  - Emergency Shelter / Navigation Center
  - HMIS Compliance /Participation

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### Partnership HealthPlan PHC




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### Partnership HealthPlan of California PHC



- Services primarily for Partnership HealthPlan (Medi-Cal) members, whose income must be below 138% of the federal poverty level.
- Proposals to address the critical housing and housing-related needs that affect the health and overall costs of healthcare for its members.
- Eligible Activities
  - Rapid Re-Housing
  - Housing Navigation and Placement

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### Submission Requirements for Projects Serving Individual Cities/Towns

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### Submission Requirements for Projects Serving Individual Cities/Towns

Projects serving specific incorporated areas, must inform, and collaborate with the governing body of the jurisdiction(s) where the project will operate.

The project description section of the application must state the intent to use a local preference along with language describing the intent for referrals from Coordinated Entry to have an exclusive focus on a specific area.

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### Submission Requirements for Projects Serving Individual Cities/Towns

• **Eligible Jurisdictions**

- Sonoma Valley (*Glen Ellen to Sonoma*)
- Lower Russian River Area (*Forestville to Monte Rio*)
- Northern Sonoma County Area (*Windsor to Cloverdale*)
- South Sonoma County (*Rohnert Park to Petaluma*)
- City of Santa Rosa

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# Sonoma Valley Initiative SV

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## Sonoma Valley Initiative SV

- One-time funds to address service gaps for Sonoma Valley residents experiencing homelessness
- Geographic area defined as Glen Ellen to Sonoma County line
- Services must have a office location in the Sonoma Valley

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## Sonoma Valley Initiative SV

### Eligible Expenses

- Street Outreach
- Coordinated Entry
- Rapid Re-Housing
- Shelters / Navigation Centers
- Permanent Supportive Housing
- Other homeless services

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# Fair Housing and Related Services Set-aside FH

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## Fair Housing and Related Services Set-Aside

Jurisdictions receiving CDBG funds must certify that it will affirmatively further fair housing.

Jurisdictions must participate with the County to conduct an Assessment of Fair Housing or Analysis of Impediments to create meaningful actions to further fair housing.

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## Fair Housing and Related Services Set-Aside

**Services may address:**

- Education;
- Advocacy;
- Investigative testing and auditing;
- Enforcement of Fair Housing law; and
- Legal services designed to prevent eviction

**The inclusion of eviction prevention legal services in the Fair Housing category is new this year.**

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### Fair Housing and Related Services Set-Aside



#### Eligible Activities

- Education about Fair Housing law
- Investigative testing and auditing
- Advocacy for tenants who may be targets of discrimination
- Enforcement of Fair Housing law
- Legal services designed to prevent eviction.
- Eviction, prevention, and legal services focused on Fair Housing
- Telephone hotline support offering landlord-tenant mediation and information

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### Equal Access Rule EAR




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### Equal Access Rule EAR



- EAR applies to anyone in temporary, emergency shelters permitted to have shared sleeping quarters and/or shared bathing facilities, as well as housing programs.
- Services should be open to all eligible individuals and families regardless of:
  - sexual orientation
  - gender identity
  - marital status
- Includes protections for transgender and gender non-conforming individuals

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# Reasonable Accommodations RA

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## Reasonable Accommodations RA

A **reasonable accommodation** is a modification, exception, or allowance to a program, service, building, or dwelling unit that will allow a qualified person with a disability to:

- Participate fully in a program
- Take advantage of a service
- Live in a dwelling

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## Reasonable Accommodations RA

Persons with disabilities may sometimes be treated differently in order to ensure equal access to programs and services.

Reasonable Accommodations must be provided unless making a modification would fundamentally alter the nature of the service, program, or activity.

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### Reasonable Accommodations RA



**When considering whether to grant a reasonable accommodation request, a provider should take the following into consideration:**

- Is the individual a qualified resident?
- Is the request for an accommodation necessary for the qualified resident to enjoy equal opportunity and access to the program?
- Would the requested accommodation require a fundamental alteration in the nature of the program or impose an undue financial or administrative burden on the program?

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### Reasonable Accommodations RA



**Information regarding the process of requesting a reasonable accommodation will be made available to applicants and clients at the time of application, or any other time upon request.**

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### Reasonable Accommodations RA



**Once an applicant or client requests an accommodation:**

- Providers may not ask about the nature or severity of the disability in question.
- Provider need only consider whether or not the request is *reasonable* in terms of cost and alteration of their program.

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## Reasonable Accommodations RA



**Applicants need to submit their Reasonable Accommodation policy, or draft policy along with the funding application.**

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## Coordinated Entry CE



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## Coordinated Entry CE



- Projects are expected to accept referrals only from Coordinated Entry (CE) as a requirement of receiving funding through the Commission.
- Projects requesting a local preference must explicitly state in the application that referrals from Coordinated Entry will focus on a specific area of the county.

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# Housing First HF

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## Housing First HF

Recognizes that a homeless person must first be able to access a decent, safe place to live, not limited by length of stay.

Having a safe place to live offers stability, improves health, reduces harmful behaviors, and facilitates increased income.

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## Housing First HF

Programs should remove barriers to accessing the housing, such as requirements for sobriety or absence of criminal history.

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# Americans with Disabilities Act ADA

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# Americans with Disabilities Act ADA

Qualified individuals with disabilities shall not, solely on the basis of disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance from the Department of Housing and Urban Development.

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# Americans with Disabilities Act ADA

Disabled access must be provided to the greatest extent feasible in non-housing as well as housing facilities.

Applicants must submit an ADA policy with the application

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# Application Evaluation Process

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## Homeless Services Funding Integrated Approach

POLICIES (NOFA)

APPLICATION



SCORING

The Application and Scoring each relate directly to the Policies

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## Application Evaluation Process Required Addenda

**Addenda required of all applicants**

- 501(c) (3) determination letter (*Section 3*)
- Board of Directors roster - full name, role, and Term
- Board of Directors Resolution Authorizing Submission
- Financial Audit, or Financial statements for two years

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### Application Evaluation Process Required Addenda



#### Addenda required of all applicants

- ADA Policy
  - draft policies accepted
- Reasonable Accommodation Policy
  - *draft policies accepted*
- Project Budget & HMIS Workbook

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### Application Evaluation Process Required Addenda



#### Addenda required of specific applicants as indicated

- Completion and documentation of environmental review (*Section 4.1.0*)
  - *Capital projects only*

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### Application Evaluation Process Required Addenda



- Addendum A – Fair Housing Questionnaire
  - *Primary application for Fair Housing Applicants*
- Addendum B – Capital Development Addendum –
  - *Primary application for Capital projects*
- Addendum C – Logic Model –
  - *Specifically for new projects not currently funded (unless you want to)*

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### Application Evaluation Process Due Dates and Submitting

**Applications due  
Friday, February 8<sup>th</sup> at 5:00 pm**

Electronic submission of all documents to Suzanne Whipple

**Except for the signature page (pg. 2) :**

- should have a wet signature in **BLUE** ink
- submitted by mail or in person




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# Questions...?




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## Homeless Services Funding Application Overview

Thank you for attending today's Technical Assistance presentation!




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