

# **Property Report Checklist**

## **PJR-119**

This form is to be completed by a licensed contractor or a certified home inspector and submitted as part of the vacation rental application package. Incomplete forms will not be accepted.

- Number of bedrooms
- Legal door & window egress for all bedrooms and any other sleeping area
- Septic is sized for number of bedrooms (office file counter search)  check if not applicable
- No obvious sign of septic or sewer failure
- Off-street parking spaces available (check one)    none    one    two    three or more
- Smoke and CO detectors present and properly located
- Fire extinguisher provided near egress door
- No rotted or deteriorated floors
- Home is free from visible mold
- No visible dangerous wiring
- Steps, stairs and landings are safe and adequately lit; proper handrails provided
- Decks, balconies, and stairs provide structural integrity; guardrails in place for any drop-offs greater than 30 inches in height
- Adequate pool fencing is provided or automatic cover and functioning door alarms  check if not applicable
- Pool and spa equipment is properly grounded  check if not applicable
- Gas shut-off valves are provided where required
- Electric circuit panel breakers are labeled, and box is grounded
- Grounded receptacles, GFI's where required
- No hazardous material or flammable storage area on property

Comments: \_\_\_\_\_

Contractor or Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

License Number: \_\_\_\_\_