



Exhibit \_\_\_\_\_ Waiver of Insurance Requirements

This Exhibit modifies the insurance requirements as specified in Exhibit \_\_\_\_\_

Department \_\_\_\_\_ Department Contact \_\_\_\_\_ Phone \_\_\_\_\_

Contractor, Consultant, Vendor, Licensee, Tenant \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Contract Term \_\_\_\_\_ Contract Cost \_\_\_\_\_ Template # \_\_\_\_\_

Was there an RFP/RFQ or other competitive process for this agreement? Yes \_\_\_ No \_\_\_

If yes, was an exception to the Insurance Requirements noted in the Vendor’s proposal? Yes \_\_\_ No \_\_\_

- ◆ If only Section I waivers are required, submit to your Department Head or designee for signature. Do not submit to Risk.
- ◆ If only Section II waivers, or a combination of Section I and II waivers, are required, submit to Risk.

**Section I - Department Waivers – (Must be designated “Department Waiver” in the Template Assistant)**

**Requirement to be Waived and Reason**

- Workers Compensation: Waive Subrogation Waiver.
- General Liability: Waive General Aggregate per location or per project; General Aggregate is at least double the Occurrence Limit.
- General Liability: Waive requirement for Subrogation Waiver because insurer will not provide the coverage.
- General Liability (Suppliers of Products): Waive “Additional Insured – Vendors”. County does not distribute the product to the public.
- General Liability (Special Events): Waive Products/Completed Operations Coverage. Licensee will not sell or distribute food or other tangible items at the event.
- General Liability (Instructors/Trainers): Waive General Liability. Training does not involve the use of hazardous equipment, participation in physical activity, or medical training.
- General Liability (Therapists, Counselors, Social Workers and Psychologists): Waive General Liability. All services are provided in the consultant’s office or on County premises and acceptable evidence of professional liability insurance has been provided.
- Auto Liability: Waive coverage and/or limits. Consultant or Contractor does no driving on behalf of the County or the driving is limited to attendance at meetings at County/Entity facilities.
- Auto Liability (Suppliers of Products): Waive coverage because vendor’s goods are delivered by common carrier or contract carrier.
- Property Insurance (Long Term Tenants): Waive Property Insurance requirement. Tenant has not made improvements to the property or the current construction cost of the improvements is less than \$25,000.
- Mold Liability: Landlord cannot obtain the insurance.
- Standards for Insurance Companies: Waive A.M. Best’s rating requirement.

\_\_\_\_\_  
Approved by Department Head, Department Designee or Risk Management

\_\_\_\_\_  
Date

**Section II - Risk Management Waivers**

**Submit to Risk with the agreement including the Scope of Work.**

**General Liability Waivers**

- Waive requirement for coverage  
Reason: \_\_\_\_\_
- Waive requirement for additional insured endorsement  
Reason: \_\_\_\_\_
- Waive primary & non-contributory language (if evidence is required)  
Reason: \_\_\_\_\_

**Auto Liability Waivers**

- Accept lower limits  
Reason: \_\_\_\_\_
- Waive hired & non-owned auto liability  
Reason: \_\_\_\_\_

**Workers Compensation Waivers**

- Waive requirement for subrogation waiver endorsement (if required)  
Reason: \_\_\_\_\_

**Professional Liability Waivers**

- Waive requirement for coverage  
Reason: \_\_\_\_\_
- Accept lower limits  
Reason: \_\_\_\_\_

**Pollution Liability Waivers**

- Waive requirement for coverage  
Reason: \_\_\_\_\_
- Accept lower limits  
Reason: \_\_\_\_\_
- Waive requirement for additional insured endorsement  
Reason: \_\_\_\_\_

**Other Waivers**

- Describe: \_\_\_\_\_  
Reason: \_\_\_\_\_

\_\_\_\_\_  
Approved by Risk Management

\_\_\_\_\_  
Date