



**COUNTY OF SONOMA**  
**PERMIT AND RESOURCE MANAGEMENT DEPARTMENT**

2550 Ventura Avenue, Santa Rosa, CA 95403-2829  
(707) 565-1900 FAX (707) 565-1103

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(Property Owner)  
(Mailing Address)

(Date)

Re: Notice of Pending Expiration of Temporary Trailer Permit for Care Giver Housing  
(Property Address, APN)  
Permit No.

Dear (Property Owner):

This notice is to advise you that your one-year permit for temporary occupancy of a travel trailer or recreational vehicle to house a care giver located on the above named property will expire soon. You need to renew your permit before the expiration date (insert date). In order to renew your permit, please complete the enclosed application and bring it to this Department along with an updated letter from a physician that documents that a significant medical condition continues to exist.

Please do not allow your permit to expire. You must have a valid permit to continue to use the travel trailer or recreational vehicle on this property.

If you have any questions, please contact Department staff.

Sincerely,

(Staff name)  
(staff phone number)