



County of Sonoma
FIRE & EMERGENCY SERVICES DEPARTMENT

FIRE SERVICES * EMERGENCY MANAGEMENT * HAZARDOUS MATERIALS



Third Party Plan Check

Informational Bulletin

TO: PRMD Applicants, Staff, and Contractors
FROM: Sonoma County Fire and Emergency Services Prevention Division
SUBJECT: Third Party Plan Check Per BPC-013 PRMD, Procedure
DATE: 10-28-2013
CC: Fire Staff, PRMD Staff

In order to assist applicants with the third party plan check (TPPC) set by Sonoma County Permits and Resources Management (PRMD) Policy # BCP-013. The following will be required to assist with the timely submittal and approval of construction related documents in order to approve the request of third party plan check at PRMD.

1. The applicant will need to submit a full set of building plans per PRMD policy for review to the fire desk.
2. The applicant shall inform Sonoma County Fire Staff of the request for third party review in written format with the following information.
 - a. Contact person name
 - b. Appropriate email address for comments
 - c. Contact phone numbers
 - d. Project address and parcel number
3. Plans shall be submitted for review a **minimum of 10 working days** prior to the submittal to PRMD.
4. Plans shall be approved by Sonoma County Fire and shall have an approval letter submitted to PRMD to start the PRMD TPPC process.
5. Fire Plan check fees will be requested at the time of approval or will be attached to PRMD application by Fire Staff.
6. Inspection Fees will be attached to PRMD application by Fire Staff.

For more information see our web page at WWW.sonomacountyfire.org