



SONOMA COUNTY
**HOMELESS
COALITION**

**Sonoma County Homeless Coalition Board
Agenda Report**

Item No: 1 (Consent Calendar)
Subject: January 22, 2025, Sonoma County Homeless Coalition Board Meeting Agenda
Meeting Date: January 22, 2025
Staff Contact: Araceli Rivera, Araceli.Rivera@Sonoma-County.org

SUMMARY

This staff report presents the January 22, 2025, Sonoma County Homeless Coalition Board Meeting proposed agenda. The agenda contains all proposed items that will be discussed by the Board. The proposed agenda is attached as Attachment A.

RECOMMENDED ACTION(S)

Approve January 22, 2025, agenda.

Attachment A



Sonoma County Homeless Coalition

Board Meeting Agenda

January 22, 2025

1:00pm-4:30pm Pacific Time

Public Zoom Link:

<https://sonomacounty.zoom.us/j/97657584390?pwd=bkdNcjFnM2dhcE5GWkZuRE4zUzZjUT09>

Phone: +16694449171 Webinar ID: 976 5758 4390 Passcode: 047199

	Agenda Item	Packet Item	Presenter	Time
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
	<i>Note: Items 1-4 below are proposed for adoption via one motion as the Consent Calendar.</i>	N/A		
1.	1/22/2025 Agenda <i>(Consent Calendar)</i>	Draft Agenda	Staff	1:15pm
2.	Minutes from 12/18/2024 <i>(Consent Calendar)</i>	Draft Minutes	Staff	
3.	Summary of Follow-ups from the Previous Meeting(s) <i>(Consent Calendar)</i>	Summary of Follow-ups	Staff	
4.	Reports for Standing Committee Updates <i>(Consent Calendar)</i> <ul style="list-style-type: none">• CEA Committee• HMIS Committee• Lived Experience Advisory & Planning Board (LEAP)	Staff Report for Standing Committees	Staff	
5.	Reports from Lead Agency Staff <ul style="list-style-type: none">• Introduction of New Staff Member	Staff Report	Staff	1:30pm

	<ul style="list-style-type: none"> Appointed Licensed Health Care Organization Seat Potential ACTION ITEM			
6.	Racial Equity Workgroup Update Potential ACTION ITEM	Staff Report	Staff	1:45pm
7.	Service Provider Roundtable (SPR) Update Potential ACTION ITEM		Margaret Sluyk	2:15pm
8.	MOU Between SoCo Homeless Coalition and Lead Agency Potential ACTION ITEM	Staff Report	Staff	2:30pm
9.	10-minute break			2:45pm
10.	Word from the LEAP Board Potential ACTION ITEM		LEAP Board Chair	2:55pm
11.	Board Chair & Vice Chair Election Potential ACTION ITEM	Staff Report	Staff	3:05pm
12.	Review Agenda for February Coalition Board Meeting <ul style="list-style-type: none"> MOU Between SoCo Homeless Coalition and Lead Agency Strategic Planning priority updates for Year 3 CE Operator Agreement Potential ACTION ITEM	Staff Report for DRAFT Agenda	Board Chair	3:30pm
13.	Board Member Questions & Comments Potential ACTION ITEM		Board Chair	3:40pm
14.	Public Comment on Items not on the Agenda		Board Chair	3:45pm

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Board email Araceli.Rivera@sonoma-county.org. Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members. Public comment during the meeting can be made live by joining the Zoom meeting using the above provided information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers.



**Sonoma County Homeless Coalition
Minutes Staff Report**

Item No: 2 (Consent Calendar)
Subject: Meeting Minutes 12/18/2024

Meeting Date: 1/22/25

Staff Contact: Kim Holden, Senior Office Assistant, Kim.Holden@sonoma-county.org

SUMMARY

This staff report briefly summarizes the December 18, 2024, Sonoma County Homelessness Coalition Meeting Minutes. The attached meeting minutes contain all items discussed by the Sonoma County Homeless Coalition Board at the December 18, 2024, Sonoma County Homelessness Coalition Meeting.

RECOMMENDED ACTION(S)

Approve Sonoma County Homeless Coalition Minutes from the 12/18/2024 Sonoma County Homeless Coalition Board Meeting.

Sonoma County Homeless Coalition Board

Homeless Coalition Board Meeting Minutes

Wednesday, December 18, 2024

1:00 – 5:00 PM, Pacific Time – Meeting held via Zoom

Zoom Recording:

https://sonomacounty.zoom.us/rec/share/P_c15g8vMUGuqOSAd-1NiSXMlKozp4PTilG3X_o3vvu182Zg3t_AjDvE7Wbks08_m8tToyltk7kKxcd2

Passcode: b0#u&rD8

Welcome and Roll Call Introductions (00:06:45–00:08:38)

Jennielynn Holmes called the meeting to order 2 pm and explained the Zoom rules regarding public comment and Brown Act guidelines.

Present: Jennielynn Holmes, Catholic Charities | Ben Leroi, Santa Rosa Community Health | Natalie Rogers, City of Santa Rosa | Dennis Pocekay, City of Petaluma | Sean Hamlin, proxy for Chris Coursey, Sonoma County Board of Supervisors | Martha Cheever, Community Development Commission | Jackie Elward, City of Rohnert Park | Dannielle Danforth, West County Community Services | Chessy Etheridge, Lived Experience Advisory Board (LEAP) | Chris Cabral, Committee on the Shelterless (COTS) | Dave Cade, proxy for Salvina Norris, Sonoma County Indian Health Project (SCHIP) | Aaron Mello, LEAP Board

Absent: Chris Coursey, Sonoma County Board of Supervisors | Una Glass, City of Sebastopol | Margaret Sluyk, Reach For Home | Salvina Norris, Sonoma County Indian Health Project (SCHIP) | Kristi Lozinto, Member At-Large | Ron Wellander, City of Sonoma | Angelica Smith, Tribal Seat

A quorum was present.

1 - 4. Approval of Consent Calendar (00:08:39 – 00:10:46)

- Jennielynn Holmes, CoC Board Chair, presented the consent calendar items:
 1. 12/18/24 meeting agenda
 2. 11/20/24 meeting minutes
 3. Summary of Follow-ups from Previous Meeting(s)
 4. Reports for Standing Committee Updates
- **Public Comment:** None
- **Motion:** Martha Cheever moves to approve the Consent Calendar.

Second: Natalie Rogers seconds the motion.

Abstentions or Objections: None.

Motion passes. The consent calendar is approved.

5. Reports from Lead Agency Staff (00:10:47 – 00:49:24)

- Homeless Encampment Access & Resource Team (HEART): James Alexander reported that there are three HEART staff dedicated to outreach to encampments - two Alcohol & Other Drugs (AODS) Counselors and one Senior Client Support Specialist - and outlined their roles.

The new HEART program manager, Chris Inclan, was introduced and presented slides with information about efforts to integrate HEART into the subregional street outreach report.

- Lead Agency Evaluation: Michael Gause offered insight from comparisons with other Continuum of Care charters and policies with regard to Lead Agency evaluations, as well as monitoring guidance from the Department of Housing & Urban Development (HUD).
- Homeless Memorial Day: Friday, December 20, 2024, 11:00 AM – 12:30 PM, at the Arlene Francis Center, 99 6th St., Santa Rosa
- SoCo Homeless Coalition 2025 Elections: Karissa White presented an update on the recent Homeless Coalition elections, and announced the successful candidates for the following seats:
 - Homeless Advocacy seat - Dannielle Danforth, West County Community Services
 - Adult Lived Experience seat - Chessy Etheridge, Lived Experience Advisory Planning (LEAP) Board.

The Board was asked for recommendations regarding how to proceed with filling the following two vacant seats for which no nominations were received:

- Black, Indigenous, People of Color (BIPOC) Led/Serving Organization seat
 - Transition Aged Youth (TAY) Lived Experience seat
- **Public Comment on Reports from Lead Agency Staff:** None

Further information concerning the reports from Lead Agency staff can be found in the meeting packet materials for Item No. 5.

- **Motion:** Dennis Pocekay moves to open a new election process for the vacant BIPOC and TAY seats, with the stipulation that the new process does not overlap the timeline

for upcoming Homeless Coalition (HC) Board Committee elections. Martha Cheever seconds.

Roll Call Vote: Approve – 11, Objection – 1

Motion is approved.

6. Service Provider Roundtable (SPR) Update and Presentation (00:49:25 – 00:49:51)

- No SPR meeting was held – no report this month

7. Sonoma County Governance Charter Ad Hoc Committee – Charter Revision Recommendations and Updates (00:49:54 – 00:59:26)

- The Governance Charter Ad Hoc Committee met and developed recommendations for charter revisions. Karissa White presented slides outlining the recommendations and items yet to be addressed. The Charter Ad Hoc Committee will continue to meet to address outstanding items. Detailed information regarding the committee’s findings is available in the meeting packet materials for Item No. 7., Staff Report.

Ad-Hoc Committee charter revisions recommended for approval by the HC Board:

A. Replace: “The Board has the authority to choose its legal counsel, and may following majority Board approval, direct work by counsel within the Coalition Lead Agency’s budget for Coalition legal services (if any). Individual members of the Board may not direct legal counsel’s work or time incurred.”

With: “Coalition Staff, as the Lead Agency, shall consult with counsel if questions arise at the Board, if needed.

- B.** If the TAY Lived Experience seat cannot be filled, the Lived Experience Advisory Planning Board (LEAP) Board can appoint an individual with lived experience to remain seated until that seat is filled.
- C.** Expand the age limit for nominations to the TAY Lived Experience seat from 18-24 to 18-30.
- D.** Continue to have a LEAP Board representative on the Board as a non-voting member.

- **Public Comment:** None
- **Motion:** Martha Cheever moves to approve the recommendations of the Governance Charter Ad Hoc Committee as outlined in items A-D above. Natalie Rogers seconds.

Abstentions / Objections: None.

Motion passes.

8. MOU Between SoCo Homeless Coalition and Lead Agency: (00:59:28 – 01:38:34)

- James Alexander reported that the Department of Health Services has reviewed the Lead Agency draft Memo of Understanding (MOU). A draft “red-lined” version was presented for the HC Board to view. DHS staff entertained questions and discussion with HC Board members.

Clarification and adjustment was requested from the Board for the language in item #5 under “Roles and Responsibilities,” as well as an adjustment to the 180-day time-frame for written notice under “Termination.” County Counsel will be consulted to discern if a timeline with specific date ranges is needed within the MOU.

- **Public Comment:** None

9. 10-Minute Break: 2:34 – 2:45 PM (01:38:38 – 01:50:07)

10. Word from the LEAP Board: (01:50:15 – 01:51:14)

- No report today.

11. Point in Time Count: (01:51:15 – 01:55:40)

- Karissa White reported that the Point in Time Count will take place on January 31, 2025. The adult count will be from approximately 5:00 – 10:00 AM and the youth count from 2:00 – 7:00 PM. Volunteer sign-up information has been sent out.

Additional information is available in the packet of meeting materials for Item #11.

- **Public Comment:** None.

12. Quarterly Membership Meeting January Agenda: (01:55:41 – 01:57:30)

- The agenda was presented for the January 16, 2025 Quarterly Membership meeting, which will be held in person at the Department of Health Services, 1450 Neotomas Ave., Santa Rosa, Suite 200, in the Santa Rosa Conference Room, from 1:00 – 4:00 PM.

13. Review Agenda for January Coalition Board Meeting (01:57:33 – 02:01:50)

- The January meeting date is yet to be determined. A poll will be sent to Board members to determine the preferred schedule for 2025 meetings. The January meeting agenda was displayed and reviewed. Elections for Board Chair/Vice-Chair will be placed at the end of the meeting. Michael Gause stated that an overview of the 2025-2026 Notice of Funding Availability (NOFA) will be added to the January agenda, as applications will be due at the end of January 2025.

Araceli Rivera requested the addition of a Racial Equity Workgroup update.

Public Comment: None.

14. Board Member Questions and Comments: (02:01:51 – 2:02:55)

- Martha Cheever expresses her appreciation for the hard work of the Ending Homelessness Team throughout the year.
- Michael Gause is happy to announce that “Keep People Housed” began this Monday, December 16, 2024 and the launch went smoothly. He thanks all of the partners who worked on bring this program to fruition. .
- **Public Comment:** None.

14. Public Comment on Items not on the Agenda: (02:02:56 – 02:07:57)

- **Public Comment:** None.
- Board Members took this opportunity to acknowledge and thank Dennis Pocekay for his great efforts, diligent service, and dedication to the HC Board, also serving as Chair and on various committees throughout the years, and to Salvina Norris for her important service in the interim at-large seat this year, as they will not be returning to the HC Board in 2025. Gratitude and appreciation were also extended to Jennielynn Holmes for her service as Chair of the Board this year, as well as to all Board members and DHS staff for their time and efforts throughout the year.
- Chris Cabral mentioned that “Keep People Housed” has only been open for less than 72 hours, and 168 applications have already been received.

Adjournment: 3:08 pm (02:07:59 – 02:08:36)

Sonoma County Homeless Coalition Follow-ups Staff Report

Item No: 3 (Consent Calendar)
Subject: Summary of Follow-ups from the Previous Meeting(s)
Meeting Date: January 22, 2025
Staff Contact: Michael Gause, Michael.Gause@sonoma-county.org

Summary

At the previous meeting, Coalition Board members and others asked for the Lead Agency staff to follow up on specific items. Staff summarized responses to present at the February Sonoma County Homeless Coalition Board meeting.

Recommended Action(s)

Receive and file.

Discussion

At the previous meeting, Coalition Board members and others asked for the Lead Agency staff to follow up on the following questions or comments:

1. **Update for TAY Lived Experience and BIPOC Seat:** Staff have met with the Chair of the Homeless Coalition Board and confirmed the extended nomination period for these seats will be open for a three-week period. Staff are currently working on updating the nomination and statement of interest forms and creating a timeline. This information will be released and shared widely once ready. We encourage current Board members to share this information with anyone they believe would be interested in filling these seats.
2. **SoCo Homeless Coalition Conflict of Interest Forms:** Per the Sonoma County Homeless Coalition Governance Charter, all members of the Coalition Board or relevant Committee have a duty to disclose potential conflicts of interest. As such, each Board member or relevant Committee member will sign a Conflict-of-Interest statement each calendar year using the template form produced by Coalition staff. Members who find themselves faced with a potential conflict between their business, organizational or private interests, and their Coalition responsibilities shall avoid conflict of interest during the decision-making process by following the guidelines for disclosure and recusal listed within the Charter. Coalition staff member Jynessa Lazzaroni will follow up with each Board member individually to collect executed forms.

3. **Homeless Coalition Board Meeting Schedule:** A poll was sent out to Homeless Coalition Board members in December 2024 to decide the best monthly meeting schedule for 2025. The majority of Homeless Coalition board members who voted selected to keep the previous meeting schedule of meeting on the 4th Wednesday of each month from 1:00 – 4:30pm (with the exception of holidays).

4. **SoCo Homeless Coalition Board Appointed Members:** Coalition staff are still working on the final list of confirmed appointed Homeless Coalition Board members. As of the release of this report, there are only two new appointed members confirmed. Please see below for the changes:
 - a. City of Petaluma: Kevin McDonnell with the City of Petaluma will be replacing Dennis Pocekay.
 - b. Western Region Seat: Stephen Zollman with the City of Sebastopol will be replacing Una Glass.

**Sonoma County Homeless Coalition Board
Committees Staff Report**

Item No: 4 (Consent Calendar)
Subject: Reports from the Coalition’s Standing Committees and the LEAP Board
Meeting Date: January 22, 2025
Staff Contact: Michael Gause, Michael.Gause@sonoma-county.org

Summary

This agenda item contains summaries of Standing Committees’ work in the recent month, as well as information from the Lived Experience Advisory Planning Board (LEAP). Committee Chairs were asked to prepare brief summaries for their respective Committee.

Recommended Action(s)

Approve policy change described under the Coordinated Entry Advisory Committee update.

Discussion

1. Coordinated Entry Advisory Committee (CEA):

CEA did not meet in January as the meeting fell on a holiday. CEA will begin again in February.

In the month of December there were 9 accepted housing referrals. This is lower than normal likely due to the holiday. Below is a list of the programs that received and accepted referrals.

Accepted Coordinated Entry Permanent Housing Referrals During December 2024		
Agency	Program	# of accepted referrals
COTS	Chronically homeless PSH	1
COTS	High Utilizer PSH	2
Catholic Charities	Project HOPE	1
Sonoma County Housing Authority	S+C SPC1A (F2F)	1
Danco Construction-THRIVE	Sage Commons	2
Community Support Network	Stony Point Commons	1
West County Community Services	RRH	1

3.HMIS Committee:

The HMIS Committee did not meet in January but did meet in December and approved some minor language corrections to the HMIS Policies and Procedures. The Committee also reviewed and engaged in discussion around some proposed changes to HMIS user license fee structure and we expect that item to be brought back to the Committee and, to the Board for approval in February.

5. Lived Experience Advisory & Planning Board (LEAP):

- Currently made up of 11 board members
- Applications for LEAP Board membership currently open. 4 board seats available. Deadline to submit: Jan. 31, 2025. Elections will be held on February 21, 2025.
- Working on surveys and solutions to help improve shelter standards. Attended service provider roundtable meeting to share ideas and help disseminate the surveys.
- Elected LEAP Board member, Rebekah Sammet to temporarily fill the TAY seat on the Homeless Coalition Board
- Working to establish a quarterly in-person meeting schedule. Currently meeting virtually
- Invited James Alexander to share a presentation about emergency funds resolution (EFR) and DHS Homeless Services division current services and operations.



**Sonoma County Homeless Coalition Board
Report From Lead Agency Staff**

Item No: 5
Subject: Reports from the Lead Agency
Meeting Date: January 22, 2025
Staff Contacts: Michael Gause, Michael.Gause@sonoma-county.org

1. **Introduction of New Staff Member:** We would like to introduce the Department of Health Service's newest team member, Jynessa Lazzaroni. She has been hired for the position of Community Development Program Specialist and will be supporting the Homeless Coalition on various projects reporting to Karissa White, Continuum of Care Coordinator. Jynessa will be reaching out this week to collect the annual board and committee member Conflict of Interest forms. Please ensure these forms are completed as quickly as possible.

2. **Appointed Licensed Health Care Organization Seat:** Benjamin Leroi with Santa Rosa Community Health informed staff that he will no longer be able to participate on the Homeless Coalition Board. He has submitted his resignation for the remainder of his two-year term, with one year remaining. As we have an open seat on the Homeless Coalition Board, we are asking for your assistance in identifying a qualified healthcare provider to fill the position for the remainder of the term, as outlined in our Governance Charter. The individual appointed must be affiliated with a licensed healthcare organization.

Per the Homeless Coalition Governance Charter: In the event of a vacancy of an elected member, the members of the Coalition Board will elect a successor to hold the seat for the remainder of the vacated seat's term.

Recommendation:

Homeless Coalition Board members appoint an individual that qualifies to fill this seat for the remainder of the term. Board members may reach out to potential candidates ahead of the upcoming meeting to gauge their interest in participating.



**Sonoma County Homeless Coalition Board
Report From Lead Agency Staff**

Item No: 8
Subject: MOU Between Homeless Coalition and Lead Agency
Meeting Date: January 22, 2025
Staff Contacts: Michael Gause, Michael.Gause@sonoma-county.org

SUMMARY

In this item, staff provide an update on the MOUs between the Homeless Coalition and the Lead Agency, Sonoma County Department of Health Services.

RECOMMENDATION ACTIONS

None.

OVERVIEW

The Memorandums of Understanding (MOUs) were discussed at the December 2024 Homeless Coalition Board meeting. During that meeting, staff took feedback from Board members for both the Lead Agency and Collaborative Applicant MOUs. The MOUs were then to be discussed internally and then forwarded to County Counsel for review. Once Counsel has completed their review, both MOUs will come back to the Homeless Coalition, most likely in February 2025. However, if the MOU review is complete before the January 22nd Board meeting, they can be added as addendums.

Sonoma County Homeless Coalition Board Report

Item No: 11

Subject: Board Chair & Vice-Chair Election

Meeting Date: January 22, 2025

Staff Contact: Araceli Rivera, Araceli.Rivera@sonoma-county.org

SUMMARY

The Sonoma County Homeless Coalition Board will hold elections for the 2025 Board Chair and Vice Chair positions during the January 22, 2025, Coalition Board meeting. According to the Homeless Coalition Governance Charter:

- 1) Seated Board members shall select by a simple majority vote a Chair and Vice Chair for one-year terms at the first meeting of the Board each calendar year.
- 2) The Chair and Vice Chair positions cannot both be held by homeless services providers.
- 3) The Chair conducts Coalition Board meetings. The Vice Chair serves in the Chair's absence. Any member of the Coalition Board may be elected as Coalition Board Chair or Vice-Chair.
- 4) Terms: Officers shall serve for one-year terms.
- 5) Term limits: There will be no term limits for Officer positions; indefinite reelection is permissible provided that the persons serving as Chair or Vice Chair remain on the Board as elected or appointed by their appointing organization or agency.

The election will require a nomination, second, and majority vote. The vote will be held publicly.

RECOMMENDED ACTION(S)

ACTION ITEM: Elect 2025 HC Board Chair

ACTION ITEM: Elect 2025 HC Board Vice-Chair

DISCUSSION

The Chair and Vice Chair positions require a minimum of 5-8 hours per month, excluding the 4-hour monthly Board meeting and Committee commitments. Prospective Board Officers need to ensure they have the capacity to fill these positions prior to nomination. In addition to strong facilitation skills, responsiveness and punctuality are vital to the success of these roles.

ATTACHMENT

- A) Sonoma County Homeless Coalition Board Member Roster

Attachment A

Sonoma County Continuum of Care Board Roster 2025

	Seat	First Name	Last Name	Organization
1	City of Santa Rosa	Not yet announced		City of Santa Rosa
2	City of Petaluma	Kevin	McDonnell	City of Petaluma
3	Board of Supervisors	Chris	Coursey	BOS County of Sonoma
4	County of Sonoma Safety Net	Martha	Cheever	Community Development Commission
5	Northern Region	Margaret	Sluyk	Reach for Home
6	Sonoma Valley	Ron	Wellander	City of Sonoma
7	Western Region	Stephen	Zollman	City of Sebastopol
8	Rohnert Park and Cotati	Jackie	Elward	City of Rohnert Park
9	Largest Homeless Services Agency	Jennielynn	Holmes	Catholic Charities
10	Tribal Representative	Angelica	Smith	Tribal Leadership Committee
11	Homeless Service Provider	Chris	Cabral	Committee on the Shelterless (COTS)
12	Licensed Health Care Organization	Vacant		
13	Adult Lived Experience	Chessy	Etheridge	Community Member/LEAP
14	TAY Lived Experience	Rebekah	Sammet	Community Member/LEAP/Temporary
15	Homeless advocacy organization	Dannielle	Danforth	West County Community Services
16	Org. led by/serving BIPOC	Vacant		
17	At Large	Kristi	Lozinto	Ya-Ka-Ama Indian Education and Development



Sonoma County Homeless Coalition

Board Meeting Agenda

***DRAFT* February 26, 2025**

1:00pm-4:30pm Pacific Time

Public Zoom Link:

<https://sonomacounty.zoom.us/j/92759747120?pwd=Cuw1daWSoPM5s8CIAWgPrJ8wYLeBgp.1>

Phone: +16694449171 Webinar ID: 927 5974 7120 Passcode: 589476

	Agenda Item	Packet Item	Presenter	Time
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
	<i>Note: Items 1-4 below are proposed for adoption via one motion as the Consent Calendar.</i>	N/A		
1.	2/26/2025 Agenda <i>(Consent Calendar)</i>	Draft Agenda	Staff	1:05pm
2.	Minutes from 1/22/2025 <i>(Consent Calendar)</i>	Draft Minutes	Staff	
3.	Summary of Follow-ups from the Previous Meeting(s) <i>(Consent Calendar)</i>	Summary of Follow-ups	Staff	
4.	Reports for Standing Committee Updates <i>(Consent Calendar)</i> <ul style="list-style-type: none"> • CEA Committee • HMIS Committee • Lived Experience Advisory & Planning Board (LEAP) 	Staff Report for Standing Committees	Staff	
5.	Reports from Lead Agency Staff Potential ACTION ITEM	Staff Report	Staff	1:30pm

6.	Strategic Planning priority updates for Year 3	Staff Report	Staff	1:45pm
7.	Service Provider Roundtable (SPR) Update Potential ACTION ITEM		Margaret Sluyk	2:15pm
8.	MOU Between SoCo Homeless Coalition and Lead Agency Potential ACTION ITEM	Staff Report	Staff	2:30pm
9.	10-minute break			3:00pm
10.	Word from the LEAP Board Potential ACTION ITEM		LEAP Board Chair	3:10pm
11.	CE Operator Agreement Potential ACTION ITEM	Staff Report	Staff	3:20pm
12.	Review Agenda for March Coalition Board Meeting Potential ACTION ITEM	Staff Report for DRAFT Agenda	Board Chair	3:40pm
13.	Board Member Questions & Comments Potential ACTION ITEM		Board Chair	3:50pm
14.	Public Comment on Items not on the Agenda		Board Chair	4:00pm

PUBLIC COMMENT:

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ACRONYMS & COMMON TERMS – Updated 11-2-2022

AAF	Annual Adjustment Factor	CTAC	Cities and Towns Advisory Committee
ACC	Annual Contributions Contract	DCSS	Department of Child Services
ADA	Americans with Disabilities Act	DDA	Disposition and Development Agreement
AFFH	Affirmatively Furthering Fair Housing	DHCS	Dept of Health Care Services (State dept)
AHA	Affordable Housing Agreement	DHS	Department of Health Services (County dept)
AHDA	Affordable Housing Development Assistance (Santa Rosa)	DSLCL	Disability Services and Legal Center
AHP	Affordable Housing Program (FHLB)	DST	Downtown Streets Team (Petaluma)
AMI	Area Median Income	EA	Environmental Assessment
APE	Area of Potential Effect	EIR	Environmental Impact Report (State)
ASHC	Affordable Housing and Sustainable	EIS	Environmental Impact Statement (Federal)
BHDC	Burbank Housing Development Corporation	ELI	Extremely Low Income
CalHFA	California Home Finance Agency	ENA	Exclusive Negotiating Agreement
Cal-ICH	CA Interagency Council on Homelessness	EOP	End of Participation
CAPIT	Child Abuse Prevention, Intervention and Treatment Fund	ERAP	Emergency Rental Assistance Program
CAPSC	Community Action Partnership Sonoma County	ESG	Emergency Solutions Grants (formerly Emergency Shelter Grants)
CASp	Certified Access Specialist	ESL	English as a Second Language
CBDO	Community-Based Development Organization	FEMA	Federal Emergency Management Agency
CCC	Center for Community Change	FESG	Federal Emergency Shelter Grants Program
CCOC	Cloverdale Community Outreach Committee	FHA	Federal Housing Administration
CCofSR	Catholic Charities of Santa Rosa	FHANC	Fair Housing Advocates of Northern California
CDBG	Community Development Block Grant	FHIP	Fair Housing Initiatives Program
CDBG-CV	CDBG for Coronavirus Response	FHLB	Federal Home Loan Bank
CDBG-DR	CDBG for Disaster Recovery	FHP	Fair Housing Plan
CDC	Community Development Commission	FMR	Fair Market Rent
CE	Coordinated Entry	FONSI	Finding of No Significant Impact
CEF	California Equity Fund	FSS	Family Self-Sufficiency Program
CEQA	California Environmental Quality Act	FY	Fiscal Year
CFH	County Fund for Housing	FYE	Fiscal Year End
CFR	Code of Federal Regulations	GAO	Government Accounting Office
CHAS	Comprehensive Housing Affordability Strategy	GR	Gross Rent
CHD	California Human Development Corporation	GSE	Government-Sponsored Enterprises
CHDC	California Housing Development Corporation	HAC	Housing Assistance Committee
CHDO	Community Housing Development Organization	HAP	Housing Assistance Plan
CHFA	California Home Finance Agency	HAS	Homeless Action Sonoma
CHRB	Community Housing Resource Board	HCD	Housing and Community Development (State of California)
CHRP-O	California Housing Rehabilitation Program for Owner-Occupied Housing	HCDA	Housing and Community Development Act
CHSC	Community Housing Sonoma County	HCV	Housing Choice Voucher
CIF	Community Investment Funds (FHLB)	HDS	Housing Discrimination Study
CLG	Centro Laboral de Graton (Graton Labor Center)	HEART	Homeless Encampment Access and Resource Team (County)
C of O	Certificate of Occupancy	HEAP	Homeless Emergency Assistance Program
CoC	Continuum of Care	HELP	Housing Enabled by Local Partnerships (funded by CalHFA)
COOP	Continuity of Operations	HERO	Helping Enrich Resource Opportunity
COTS	was "Committee on the Shelterless"	HEROS	HUD Environmental Review Online System
CPI	Child Parent Institute	HHAP	Homeless Housing, Assistance and Prevention
CRI	Community Resources for Independence	HHIP	Homeless Housing Incentive Program
CRLP	Commercial Rehabilitation Loan Program	HHSC	Health and Human Services Committee
CSF	Community Services Fund	HMDA	Home Mortgage Disclosure Act
CSHHP	California Self-Help Housing Program	HMIS	Homeless Management Information System
CSN	Community Support Network	HOME	Home Investment Partnerships Program
		HOPWA	Housing Opportunities for People with AIDS
		HOST	Homeless Outreach Service Team

ACRONYMS & COMMON TERMS – Updated 11-2-2022

HPRP	Housing Prevention Rapid Re-Housing Program	NIMBY	“Not in My Back Yard”
HQS	Housing Quality Standards	NOFA	Notice of Funding Availability
HSD	Human Services Department (County dept)	NOFO	Notice of Funding Opportunity
HUD	US Department of Housing and Urban Development	NOI-RROF	Notice of Intent to Request Release of Funds
HUD/202/811	HUD New Construction for Elderly/Handicapped	NPLH	No Place Like Home
HUD/236	HUD Mortgage Insurance & Interest Reduction Payment for Multi-Family Rental Projects	NSCS	North Sonoma County Services
HUD/8	HUD Section 8 New Construction Program	NSP	Neighborhood Stabilization Program
IG	Inspector General	OMB	Office of Management and Budget
IGR	Independent Group Residence	PASS	Plan for Achieving Self-Support
IIG	Infill and Infrastructure Grant	PBV	Project-Based Voucher
IMD	Institute of Mental Disease	PCC	Program Coordination Committee
IMDT	Interdepartmental Multi-Disciplinary Team	PHA	Public Housing Authority
InRESPONSE	Mental Health Response Team (Santa Rosa)	PHADA	Public Housing Authorities Directors Association
IOLERO	Independent Office of Law Enforcement Review and Outreach (County agency)	PHC	Partnership Health Plan California
IPA	Independent Public Accountant	PHM	Public Housing Manager
JPA	Joint Powers Authority	PHRA	Public Housing Reform Act of 1998
JRT	Joe Rodota Trail	PIC	Public and Indian Housing Information Center
LASC	Legal Aid of Sonoma County	PIH	Public and Indian Housing
LHA	Local Housing Authority	PI	Public Infrastructure (County department)
LI	Low Income	PII	Personal Identifiable Information
LIA	Live-In Aide	PJ	Participating Jurisdiction
LIHF	Low Income Housing Fund (San Francisco-based Fund Source)	PLHA	Permanent Local Housing Allocation
LISC	Local Initiatives Support Corporation	PMSA	Primary Metropolitan Statistical Area Established by the US Census
LMIHAF	Low and Moderate-Income Housing Asset Fund	PPSC	Petaluma People’s Service Center
LSA	Longitudinal Systems Analysis (HMIS)	PRA	Public Records Act
MAI	Member of the Appraisal Institute	PRMD	Permit & Resource Management Department (Sonoma County)
MAR	Monthly Activities Report	PS	Payment Standard
Measure O	¼ Cent Sales tax for housing/homelessness	PSA	Purchase and Sale Agreement
MHP	Multi-Family Housing Project (HCD)	PSH	Permanent Supportive Housing
MITCS	Multi-Family Tenant Characteristics System	PSIF	Preliminary Site Information Form (Part of the RECD Process)
MRBP	Mortgage Revenue Bond Program	PUD	Planned Unit Development
MSA	Metropolitan Statistical Area	QC	Quality Control
MSS	Mobile Supportive Services	QFHO	Qualified Fair Housing Organization
MWBE	Minority and Women’s Business Enterprises	QHWRA	Quality Housing and Work Responsibility Act of 1998
MYFS	Mendocino Youth & Family Services	R&R	Reinvestment and Revitalization Fund
NAHB	National Association of Home Builders	RCAC	Rural Communities Assistance Corporation
NAHRO	National Association of Housing and Redevelopment Officials	RCF	Residential Care Facility
NAMI SC	National Alliance on Mental Illness Sonoma County	RDIP	Rental Development Incentive Program
NAREB	National Association of Real Estate Brokers	REAC	Real Estate Assessment Center (HUD)
NBOP	North Bay Organizing Project	RECDS	Rural Economic Community Development Service
NBVR	North Bay Veterans Resource Center	REFB	Redwood Empire Food Bank
NCCLF	Northern California Community Loan Fund	RFH	Reach for Home
NDP	Neighborhood Development Program	RFP	Request for Proposals
NEPA	National Environmental Policy Act	RFQ	Request for Qualifications
NFHA	National Fair Housing Alliance	RHCP	Rental Housing Construction Program (State of California)
		RRH	Rapid Re-Housing
		RRP	Rental Rehabilitation Program
		RTA	Request for Tenancy Approval

ACRONYMS & COMMON TERMS – Updated 11-2-2022

SAHA	Satellite Affordable Housing Associates
SAMHSA	US Substance Abuse and Mental Health Services Administration
SAVS	Sonoma Applied Village Services
SAY	Social Advocates for Youth
SCPEO	Sonoma County People for Economic Opportunity
SCFBOP	Sonoma County Faith-Based Organizing Project
SCRIMS	Sonoma County Rental Information and Mediation Services
SEMAP	Section 8 Management Assessment Program
SHPO	State Historic Preservation Office
SLE	Sober Living Environment
SMI	Severe Mental Illness
SMSA	Standard Metropolitan Statistical Area
SOS	Sonoma Overnight Support
SPARC	Site Plan and Architectural Review Committee (Petaluma)
SPMs	System Performance Measurements (HMIS)
SRO	Single Room Occupancy
SSA	Social Security Administration
SSI	Supplemental Security Income
Stella M	HUD online tool to assist in homelessness response system effectiveness
Stella P	HUD program using LSAs to show system performance
SVDP	St. Vincent de Paul
TANF	Temporary Assistance for Needy Families
TAT	Threat Assessment Team
TBA	Tenant-Based Assistance
TBRA	Tenant-Based Rental Assistance
TCAC	Tax Credit Allocation Committee
TLC	TLC Child and Family Services
TLR	The Living Room
TOD	Transit-Oriented Development
TOT	Transit Occupancy Tax (Advertising Fund)
TR	Tenant Rent
TTP	Total Tenant Payment
UA	Utility Allowance
UDAG	Urban Development Action Grant
URP	Utility Reimbursement Payment
USDA-RD	United States Department of Agriculture – Rural Development
VAMA	Voluntary Affirmative Marketing Agreements
VASH	Veterans Affairs Supportive Housing (voucher)
VAWA	Violence Against Women Reauthorization Act of 2005
VCA	Voluntary Compliance Agreement
VLI	Very Low Income
VVC	Vietnam Veterans of California
WCCS	West County Community Services
WPC	Whole Person Care
WRS	Women's Recovery Service
YIMBY	Yes in My Backyard