

**Sonoma County Homeless Coalition Funding and Evaluation Committee  
Agenda Report**

**Item No:** 1  
**Subject:** November 14, 2024 Funding and Evaluation Committee Meeting Agenda  
**Meeting Date:** November 14, 2024  
**Staff Contact:** Andrew Akufo, Andrew.Akufo@Sonoma-County.org

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**SUMMARY**

This staff report presents the November 14, 2024 Homeless Coalition Funding and Evaluation Committee Meeting proposed agenda. The agenda contains all proposed items that will be discussed by the Funding and Evaluation Committee. The proposed agenda is attached as Attachment A.

**RECOMMENDED ACTION(S)**

Approve November 14, 2024 agenda.



**Sonoma County Homeless Coalition  
 Agenda for Thursday, November 14, 2024  
 2:00 to 3:30 pm Pacific**

**Funding & Evaluation Committee Meeting**

**Zoom Link:**

<https://sonomacounty.zoom.us/j/95823901825?pwd=enlrS1Z6M2VKaUEyQmVSc1V3YXFSZz09>  
 Meeting ID: 958 2390 1825 Passcode: 703495

	<b>Agenda Item</b>	<b>Presenter</b>	<b>Packet Item</b>	<b>Time</b>
1.	Welcome/Call to Order	Chair		2:00-2:05 pm
2.	Consent Calendar (ACTION ITEM) <ul style="list-style-type: none"> <li>• Agenda Review</li> <li>• Minutes Approval</li> </ul>	Chair	F&E Agenda Minutes drafts	2:05-2:10 pm
3.	Ad Hoc Workgroup Transition	Committee	Scoring tools	2:10 – 3:15 pm
4.	All Home Workgroup Update	Staff	Update only	3:15 – 3:25 pm
5.	Public Comment on Items not on the Agenda	Public		3:25 – 3:30 pm
	Adjourn <b>Next F&amp;E Regular Meeting December 14, 2024</b>	Chair		

**PUBLIC COMMENT:**

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Committee email [Andrew.Akufo@sonoma-county.org](mailto:Andrew.Akufo@sonoma-county.org). Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Committee members. Public comment during the meeting can be made live by joining the Zoom meeting. Available time for comments is determined by the Chair based on agenda scheduling demands and total number of speakers.

**Sonoma County Homeless Coalition Funding and Evaluation Committee  
Agenda Report**

**Item No:** 3  
**Subject:** March/September 2024 Funding and Evaluation Committee Meeting Minutes  
**Meeting Date:** March 14, September 12, 2024  
**Staff Contact:** Andrew Akufo, Andrew.Akufo@Sonoma-County.org

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**SUMMARY**

This staff report presents the meeting minutes from the March 14 and September 12, 2024 Homeless Coalition Funding and Evaluation Committee meetings. The minutes contain a summary and actionable next steps from the March 14<sup>th</sup> and September 12<sup>th</sup> F&E Committee meetings. The meeting minutes are attached as Attachments A and B.

**RECOMMENDED ACTION(S)**

Approve March 14 and September 12, 2024 F&E Committee meeting minutes.



Michael Gause, Ending Homelessness Program Manager, Andrew Akufo, PPEA, Chuck Mottern, Community Development Associate, Karissa White, Continuum of Care Coordinator, Thai Hilton, Coordinated Entry Coordinator, Daniel Howland Overbury, HMIS Coordinator, Adam Siegenthaler, Department Information Systems Technician II  
**Committee members:** Teddie Pierce, Chair | Jenna Garcia | Una Glass | Chessy Etheridge | Dennis Pocekay, Vice Chair | Danielle Danforth | Rebekah Sammet | Margaret Sluyk | Kelli Kuykendall | Hunter Scott | Stephen Sotomayor | John Baxter | Steven Cahn | Matthew Verscheure

## **Funding and Evaluation Committee Special Meeting**

Thursday, September 12, 2024

2:00 pm-4:00 pm

### **Recording:**

[https://sonomacounty.zoom.us/rec/share/hgjdfkMK2Va7vA9XKt\\_xeXkr3qZwWfOeyYoHDCjUsk mx93\\_NjOIBUI\\_Hdl6HFMW.hrfJhKWizJo7\\_dDK](https://sonomacounty.zoom.us/rec/share/hgjdfkMK2Va7vA9XKt_xeXkr3qZwWfOeyYoHDCjUsk mx93_NjOIBUI_Hdl6HFMW.hrfJhKWizJo7_dDK)

Passcode: ^2=SWHq+

### **Minutes**

#### **1. Teddie Pierce called the meeting to order at 2:01pm (00:05:36)**

**Present:** Teddie Pierce, Dennis Pocekay, Dannielle Danforth, Jenna Garcia, Hunter Scott, Matthew Verscheure, Steven Cahn, John Baxter, Kelli Kuykendall

**Not Present:** Stephen Sotomayor, Una Glass, Margaret Sluyk, Rebekah Sammet

**Staff:** Michael Gause, Thai Hilton, Andrew Akufo

**Attendees:** 8 attendees

Teddie Pierce read the Brown Act, and summarized decorum guidelines.

#### **2. Consent calendar (00:08:57)**

Teddie Pierce presented the agenda and minutes for review.

Staff mentioned retracting a motion made during the 8.8.24 F&E Committee meeting to forward the CoC application to the F&E Committee 5 days before the deadline for posting online. The motion was retracted due to a conflict of interest.

**Public Comment:** Gregory Fearon encouraged the coalition to apply for Measure O funding for permanent shelter housing and suggested adding Prop 1 funding to the next Funding and Evaluation (F&E) Committee meeting agenda.

**Dennis motioned to approve the consent calendar.**

**Margaret seconded.**

- **Objections: None**
- **Abstentions:** Dannielle, Hunter, Teddie
- **Consent calendar approved.**

**3. Measure O NOFA Process (00:14:40)**

Staff shared a brief update.

Gregory Fearon shared about a distribution of \$32M in mental health funding. The Behavioral Health Board is seeking input on Measure O spending. Committee work and discussions are the conduit for division participation. Division lobbying is necessary for meaningful participation in Measure O planning.

Teddie updated the committee about Measure O, including communication issues and the need for more information on CoC builds NOFO.

Gregory clarified the role of the advisory committee and the importance of involving James Alexander and Jennifer Lynn in the process.

Staff expressed some frustration with being excluded from the process and lack of information about CoC builds NOFO.

**Staff was asked to provide a CoC Builds NOFA funding opportunity informational packet to the full committee.**

**Committee leadership will approach the Homeless Coalition Board Chair and Homeless Services Division Director about the committee's involvement in Measure O funding allocation decisions.**

**4. F&E Workgroup Review (00:25:28)**

Potential changes to evaluation tools and their impact on upcoming evaluations were discussed.

Teddie Pierce and Hunter Scott - HomeFirst discuss the need to align process with COC scoring and provide a week-long period for quantitative scoring release and contestation.

**John and Teddie will work on revising the project budget worksheet template to better capture cost breakdowns.**

Dannielle Danforth recuses herself from COC process due to conflict of interest and expresses frustration with lack of inclusivity in the commenting process.

**John motioned that the performance measure (line 14 B) the specific program's negative outcome ratio versus its overall served population, comparing the underserved clients to the clients in the apparently adequately served population with five points going to those that are equal and fewer points going to those that are less equal.**

**Margaret seconded.**

**Hunter added an amendment that it's percent exiting to homeless locations against percentage served the same population. We're just preparing exits for underserved against the same share of underserved that's served in the program.**

**Amendment was accepted by John and Jenna**

- **Objections: None**
- **Abstentions:** Dannielle, Matthew,
- **Motion passed.**

**Public comment (01:34:57):** Gregory Fearon encouraged the committee to think “outside the box” to create projects that people want to support.

#### **5. Funding Priorities (01:45:43)**

Funding priorities were discussed.

Hunter Scott emphasized the importance of renewals versus new process and COC priorities integration.

**LaSette Welland was appointed as proxy for Matthew Verscheure, who needed to leave the meeting.**

Concerns about the COC process was raised. The process can be improved by providing more information in writing.

**Staff will pull a custom 3-year data report on exits by race/gender for PSH projects to inform scoring discussions.**

**No public comment**

#### **6. CoC Funding Workgroup Update (02:06:29)**

Dennis shared an update about the workgroup.

**No public comments**

**7. Public Comment - items not on the agenda (02:08:48)**

**No public comments**

Teddie Pierce discussed MOT actual process of innovation and using data to make decisions.

**Adjournment:**

**Dennis motioned to adjourn the meeting**

**Dannielle seconded**

All in favor

**Meeting was adjourned at 2:11pm.**

**Next meeting:** October 10, 2024 at 2:00pm

DRAFT

Sonoma County Homeless Coalition Funding and Evaluation Committee



Michael Gause, Ending Homelessness Program Manager, Andrew Akufo, PPEA, Chuck Mottern, Community Development Associate, Karissa White, Continuum of Care Coordinator, Thai Hilton, Coordinated Entry Coordinator, Dave Kiff., Executive Director, Daniel Howland Overbury, HMIS Coordinator, Adam Siegenthaler, Department Information Systems Technician II  
**Committee members:** **Teddie Pierce | Una Glass | Chessy Etheridge | Dennis Pocekay | Dannielle Danforth | Rebekah Sammet | Kelli Kuykendall | Margaret Sluyk | Hunter Scott | John Baxter | Matthew Verscheure**

**Funding and Evaluation Committee Meeting**

Thursday, March 14, 2024

2:00 – 5:00 PM

**Recording:**

<https://sonomacounty.zoom.us/rec/share/thu8KgeBMy7qulwzgjpw4yQqAmDe0Fh1aYyWv9zpPovRsJc6AaAmSVD5W-Gz3OK.Je JsRMA3OAuwm7h>

Passcode: pt2G2F?§

**Minutes**

**1. Meeting called to order at 2:02 pm (00:04:04 – 00:06:36)**

Teddie Pierce called the meeting to order, read the Brown Act disclosure, and summarized decorum guidelines.

**Present:** Teddie Pierce, Una Glass, Dennis Pocekay, Margaret Sluyk, Dannielle Danforth, Rebekah Sammet, Kelli Kuykendall, Hunter Scott, John Baxter, Matthew Verscheure

**Absent:** Chessy Etheridge

**Staff:** Dave Kiff, Michael Gause, Andrew Akufo, Chuck Mottern, Karissa White, Thai Hilton

**2. Consent Calendar (00:06:38 – 00:13:42)**

Teddie Pierce presented the agenda, which is the only item on today's Consent Calendar. Minutes from the previous meeting(s) will appear on the April Regular Meeting Consent Calendar.

- **Public Comment:** none
- **Una Glass** moves to approve the agenda. **Rebekah Sammet** seconds.

**Opposed or Abstentions:** None

**Motion passes.** Consent calendar is approved.



### **3. CoC Competition Funding Workgroup Update (00:13:45 – 00:22:12)**

- Karissa White asked for recommendations from the F&E Committee for someone to oversee the CoC Competition evaluations or if the preference is that a workgroup be formed, as described in the staff report included in the meeting materials packet. The process begins in April and is generally completed in September, and involves travel to project sites. A workgroup could include members from a previous evaluation workgroup, attendees at this meeting, as well as volunteers from the F&E Committee, and ideally would include members of the Lived Experience Advisory Panel (LEAP) Board.

**Motion:** Rebekah Sammet moves that a workgroup be formed to conduct the CoC Competition funding evaluations. Dennis Pocekay seconds the motion.

**Public Comment:** James Whitaker, Board Chairman, Homeless Action Sonoma

**Objections or Abstentions:** None.

**Motion passes** that a CoC Competition evaluation workgroup be created.

Teddie Pierce suggested that the workgroup could potentially include previous evaluation workgroup members, attendees at this meeting, volunteers from the F&E Committee, and would ideally include members of the Lived Experience Advisory Panel (LEAP) Board. F&E Committee members are urged to encourage interested members of the public to join the workgroup.

### **4. Review Funding Strategies and Submitted Public Comments (00:22:16 – 00:53:52)**

- Chuck Mottern presented a grid entitled “Funding Scenarios for the 2024-2025 Coalition NOFA (031424),” which described four possible scenarios for project funding allocations. Chuck also indicated that a correction was recently made for a math error to the West County Community Services funding amount in Scenario 4. The corrected document will be re-sent to F&E Committee members, and re-posted on the DHS website.

The total amount of funding from local funds, State funds, and Partnership Healthcare available for allocation is \$7,892,258. A detailed description of the funding scenarios and grid can be found in the meeting materials packet.

Teddie Pierce requests that the F&E Committee be given additional time to review the scenarios prior to making recommendations.

Una Glass suggests inquiring of each funder, prior to the next meeting, whether they might like to see their funds allocated a bit differently than as originally requested, as they may have received Community Development Commission (CDC) funding, or may

have made program changes, in the interim.

Dialogue also proceeded concerning the role of the scoring tool, and that it should not be applied in a simplistic or “carte blanche” manner. Considerations involved in funding allocation are more nuanced than can be accommodated by simply employing a scoring tool.

- **Public Comment:**

- Gregory Fearon – perceives an error in the scenarios related to Interfaith Shelter Network (IFSN). Chuck Mottern responded that the error will be corrected.
- Nitumigaabow Champagne, Dry Creek Rancheria Band of Pomo Indians – thanks the F&E Committee for their work. This is Dry Creek’s first application, advocates that new projects be considered as important as existing, particularly for reaching the most at-risk populations.
- Sunny Noh, Legal Aid of Sonoma County – thanks the F&E Committee for consideration of their applications. Legal Aid applied for funding under the Homelessness Prevention subcategory - reiterates their need a substantial loss of funding in anticipated this calendar year which will impact their Homelessness Prevention Program and their Housing Justice Tenant Protection Program.

## **5. Review Recommendation Process (00:53:56 – 1:18:35)**

### **A. Final Funding Amounts:**

- Total is \$7,892,528.
- Two projects within that amount are not viable: Social Advocates for Youth (SAY) Rapid Rehousing and Street Outreach - \$415,000.

### **B. Contingencies:**

- Discussion explored the possibility of re-allocating the \$415,000 SAY Rapid Rehousing and Street Outreach funding for Transitional Age Youth (TAY) as a contingency. Teddie Pierce suggests that the lead agency email any entity who might have an interest in taking over this funding with an informal “open ask,” requesting that they notify staff and the F&E Committee of their interest in this funding for next year.

Dave Kiff will consult with DHS Director, Tina Rivera, for her input regarding disseminating such a letter to gauge interest. If this action is to proceed, Teddie Pierce would like to know who has expressed interest by COB Tuesday, March 19<sup>th</sup>, 2024.

Committee members approved via “thumbs-up” on proceeding in this direction.

C. Measure O Recommendations:

- Dave Kiff confirmed that there will be no homeless funding in the Measure O Notice of Funding Availability (NOFA). Measure O funding is more targeted towards recovery and Behavioral Health.

D. April Process Debrief:

- Teddie Pierce asks committee members to begin writing down their comments related to this current process for including in the planned April debrief.
- **Public Comment:** Adrienne Lauby, Ted Nordquist, Chris Cabral – questions about Measure O

**6. FY 2024-25 Application Reviews (01:18:38 – 02:52:58)**

- Permanent Supportive Housing:
  - Vice-Chair Una Glass introduced this agenda item, which is an opportunity for providers who have applied under the PSH category to talk about their program and to field questions from the F&E Committee.
  - F&E Committee members from organizations with PSH project applications were recused from this agenda item and moved out of the virtual meeting room, while non-committee representatives from their organizations were admitted to the room to advocate for their projects and address questions. A quorum remained.

Recused F&E Committee Members:

Chris Cabral – Committee on the Shelterless (COTS)  
Hunter Scott – HomeFirst  
Danielle Danforth – West County Community Services (WCCS)  
Margaret Sluyk – Reach for Home  
Matt Verscheure – Catholic Charities

- The following representatives presented description and details of their proposed PSH projects, and responded to questions from the F&E Committee:

LaSette Wellen, Catholic Charities, *PSH Alternatives (PSH A)*

Pam Law and Zachary Rosemoore, Community Support Network (CSN), *Stony Point Commons/Sanctuary Villas*

Maureen Vittoria, Committee on the Shelterless, *COTS Permanent Support Housing*

Ana Rangel, Reach for Home, *RFH Permanent Support Housing*

Tim Miller, West County Community Services, *WCCS Meeting Their Needs*

Nitumigaabow Champagne, Dry Creek Rancheria, *Pomo Permanent Supportive Housing*

Kate Landberg, HomeFirst Services, *Scattered Site PSH*

- **Public Comment:**

James Whitaker - spoke to the need for funding for Homeless Action Sonoma, which he hopes will be included in Scenario 3.

Tim Miller – question about which vouchers the tribes may be eligible for, and also about the location of Dry Creek Rancheria shelter.

Vice-Chair Una Glass returned the meeting governance to the Chair, Teddie Pierce.

#### **7. Committee Recommendations (02:53:08 – 03:18:07)**

- Chair Teddie Pierce indicated that the next step would be for F&E Committee members who are not from the service provider community to send their funding recommendations to staff for compilation. Staff will send a form to all non-service provider members by tomorrow to use for submitting their recommendations. Ideally, providers will have submitted their recommendations to staff by noon on Monday, March 18<sup>th</sup>. Next F&E meeting is Thursday, March 21<sup>st</sup>, 1-3 PM.

Dave Kiff will send a summary email to providers soliciting their preferences about which of their multiple projects they'd like funded if not all funding requested is forthcoming, for consideration by non-provider Committee members as they develop their funding recommendations.

#### **8. Public Comment on Items not on the Agenda. (3:18:09 – 3:23:50)**

- Juan Reyes, InterFaith Shelter Network – requests scoring error to be reviewed.
- Tracy Lyons, District 5 – requests on behalf of Supervisor Lynda Hopkins that no decision around funding recommendations be made until every provider has the opportunity to provide their preferences concerning how they'd like their funding to be spent.

**Adjournment:** Una Glass moves to adjourn today's meeting. Kelli Kuykendall seconds.  
Meeting adjourned at 5:23 PM.