



**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 1 (Consent Calendar)
Subject: June 28, 2023, CoC Board Meeting Agenda
Meeting Date: June 28, 2023
Staff Contact: Alea Tantarelli, Alea.Tantarelli@Sonoma-County.org

SUMMARY

This staff report presents the June 28, 2023, CoC Board Meeting proposed agenda. The agenda contains all proposed items that will be discussed by the CoC Board. The proposed agenda is attached as Attachment A.

RECOMMENDED ACTION(S)

Approve June 28, 2023, agenda.



Attachment A

Sonoma County Continuum of Care (CoC) Board

Agenda for June 28, 2023

1:00pm-5:00pm Pacific Time

Public Zoom Link:

<https://sonomacounty.zoom.us/j/99261791880?pwd=djc0b1ZsU1FpOU1kbnJ0UDNOcUhfQT09>

Phone: 1 (669) 900-9128 **Webinar ID:** 992 6179 1880 **Passcode:** 650935

	Agenda Item	Packet Item	Presenter	Time
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
	Note: Items 1-4 below are proposed for adoption via one motion as the Consent Calendar.	N/A		
1.	6/28/23 Agenda (Consent Calendar)	Draft Agenda	Staff	1:05pm
2.	Minutes from 5/24/23 (Consent Calendar)	Draft Minutes	Staff	
3.	Summary of Follow-ups from the Previous Meeting(s) (Consent Calendar)	Summary of Follow-ups	Staff	
4.	Local Homeless Services NOFA 23/24 Remaining Funding Decisions (with recusals) (Consent Calendar)	Staff Report for Local Homeless Service NOFA	Staff	
5.	Reports from Lead Agency Staff <ul style="list-style-type: none"> ▪ June 2023 Regional Homelessness Activities Update ▪ Point In Time Count ▪ Funding & Evaluation process Recommendations ▪ Bimonthly Provider & Staff Collaboration ▪ Consultation Regarding Additional 2 million for Measure O Potential ACTION ITEM	Staff Report for Reports from Lead Agency	Staff	1:30pm
6.	Service Provider Roundtable (SPR) Update Potential ACTION ITEM		Margaret Sluyk	2:10pm

7.	Word from the Street Potential ACTION ITEM		Chessy Etheridge	2:20pm
8.	Bridge Housing Presentation Potential ACTION ITEM	Staff Report on Bridge Housing Initiative	Jan Cobaleda- Kegler	2:30pm
9.	CoC Program Preliminary Renewal Project Scoring ACTION ITEM	Staff Report CoC Program Preliminary Renewal Project Scoring	Staff	2:50pm
10.	10-minute break			3:10pm
11.	HMIS Evaluation Report Potential ACTION ITEM	Staff report for HMIS Evaluation Report	Committee Chair	3:20pm
12.	Reports from Standing Committees: <ul style="list-style-type: none"> • Funding & Evaluation Committee • Strategic Planning Committee • Lived Experience Advisory & Planning Board (LEAP) Potential ACTION ITEM	Staff Report for Strategic Planning Committee	Committee Representatives	3:35pm
13.	July Quarterly Membership Meeting Agenda (in person) ACTION ITEM	Draft Agenda for 7/20/23	Staff	4:10pm
14.	Review Agenda for Next CoC Board Meeting Potential ACTION ITEM <ul style="list-style-type: none"> • Rules of Decorum • Long-term Funding Plan 	Staff Report for DRAFT Agenda for 7/26/23	Board Chair	4:30pm
15.	Board Member Questions & Comments Potential ACTION ITEM		Board Chair	4:45pm
16.	Public Comment on Items not on the Agenda		Board Chair	4:55pm

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Board email Araceli.Rivera@sonoma-county.org. Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members. Public comment during the meeting can be made live by joining the Zoom meeting using the



above provided information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers.



**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 2 (Consent Calendar)
Subject: Meeting Minutes 5/24/2023
Meeting Date: 6/28/2023
Staff Contact: Araceli Rivera, Homeless Project Specialist, Araceli.Rivera@sonoma-county.org

SUMMARY

This staff report briefly summarizes the May 24th , 2023, CoC Board Meeting Minutes. The attached meeting minutes contain all items discussed by the Continuum of Care Board at the May 24th, 2023, CoC Board Meeting.

RECOMMENDED ACTION(S)

Approve CoC Board Meeting Minutes from May 24th, 2023.

Sonoma County Continuum of Care Board Meeting Meeting Minutes

DRAFT Wednesday, May 24th, 2023
1:00 – 5:00 p.m. Pacific Time – Meeting held by Zoom

Welcome and Roll Call (00:04:24: - 00:07:14)

- Dennis Pocekay called meeting to order at 1:00 p.m. and went over the Zoom rules around public comment and Brown Act guidelines.
- *Present: Dennis Pocekay, City of Petaluma; Jennielynn Holmes, Catholic Charities Diocese of Santa Rosa; Natalie Rogers, City of Santa Rosa; Ben Leroi, Santa Rosa Community Health; Chris Coursey, BOS County of Sonoma; Stephen Sotomayor proxy for Margaret Sluyk, Reach for Home; Chris Keys, Redwood Gospel Mission; Kathleen Pozzi; Martha Cheever, Sonoma County CDC; Chessy Etheridge arrived late at 1:12pm; Una Glass, City of Sebastopol; Don Schwartz, City of Rohnert Park; Jackie Elward, City of Rohnert Park; Danielle Danforth, West County Community Services; Mark Krug, Burbank Housing.*
- *Absent: Jack Ding, Cheyenne McConnell*



A quorum was present.

1. Approval of Consent Calendar (00:07:15 – 00:22:14)

Dennis Pocekay, CoC Board Chair went over consent calendar, 5/24 and approval of 4/26/2023 meeting agenda.

Don Schwartz posed questions for Item # 3 and 5.

Martha Cheever motions to approve consent calendar; Jackie Elward seconds.

Public Comment: none

Abstentions or objections: None

Natalie Rogers posed question about budget that was included in packet under, lead agency and related costs total sources. Corrections to be made to spread sheet to show accurate amount.

Chessy Etheridge motioned Word on the Street is not reported on this meeting and moved to next month so that time can be allotted to conversation about NOFA Item #9, Una Glass seconds motion.

Public Comment: none

Abstentions or objections: None

Approved

2. Reports from Lead Agency Staff (00:22:18 – 00:58:29)

- May 2023 Regional Communications update: Dave Kiff provided update on regional monthly updates-provided update/item in writing, link included in meeting packet.
- Funding and evaluation Committee Process: Dave Kiff provided update in Funding and Evaluation local services NOFA. Proposed new process moving forward; process/proposal is individuals recuse themselves in a vote-by-vote basis. Example provided to board on how this would work /what this could look like. Recommendation from here forward including the upcoming vote is that the board consider the recusal process outlined by Dave Kiff.

Public comment: Gregory Fearon

Motion: From this point, going forward here at 1:37pm on Wednesday, the 24th; the recusal process for the CoC Board will be as recommended by Brendan Kerns of RWG which means that each individual funding decision or funding grouping for a service provider would be voted on individually. And then as a motion and second is made the individuals representing the specific service provider step out of the room. The remaining body discusses and votes on the recommendation. When vote is completed, the service provider moves back in the room and then you move to the next service provider allocation. Jennielynn Holmes made motion, Una Glass seconds motion.

Ayes: Dennis Pocekay, Jennielynn Holmes, Natalie Rogers, Stephen Sotomayor as proxy for Margaret Sluyk, Martha Cheever, Chessy Etheridge, Una Glass, Don Schwartz,

Jackie Elward, Mark Krug, Danielle Danforth, Chris Keys

Noes: Chris Coursey, Kathleen Pozzi

Abstain: Ben Leroi

Absent: Cheyenne McConnell, Jack Ding

Motion passes with one abstention and two oppositions

Update (00:58:44 – 00:59:50): Dave Kiff informed board that preliminary point in time count information for the point in time count that occurred on January 27th, 2023, is in. The Sonoma County communications office will be doing a press release and sharing that the number showed a 22% decrease including a significant decrease in persons experiencing chronic homelessness and youth experiencing homelessness

3. Service Provider Roundtable (SPR) Update (00:59:57 – 01:11:50)

Margaret Sluyk thanked provider group for hours spent participating, spoke about letter that was shared with press democrat. Today's update: wanted to highlight that there has been no NOFA process in 3 years, the last increase was 4 years ago. Pointed out this will be the first increase in 4 years due to flat funding for the last 3. Group is against straight/flat percentage increases across program. In need of funding decisions today. Majority of providers from group feel that funding should be used towards projects that renewals were not funded for at all or funded partially. Michael Gause shared that providers group including CoC Lead staff will be meeting again next week.

Public Comment: Adrienne Lauby, Gerry La-Londe-Berg, Tim Miller

4. Local Homelessness Services NOFA 23/24 Funding Decisions (01:11:55 – 03:42:17):

Michael Gause went over slides for refresher on 2023-2024 Local homeless services NOFA, previous board direction given on April 26th and recommendations for the funding and evaluation committee.

Dave Kiff shared and went over document that was provided in meeting packet and presented recommendations from the CoC Funding and Evaluation Committee (F/E) for FY2023-2024 funding allocations in the Local Homeless Services NOFA comprised of state and local funds under the purview of the Continuum of Care Board.

Recommended action is for CoC Board to review and approve recommendations from the F/E Committee for FY 23-24 local homeless services funding and approve a set-aside of funds for a future NOFA to be released in FY23-24.

Public comment: Rebekah Sammet, Annie Falandes, Wendell Coleman, Gerry La Londe-Berg, Adrienne Lauby, Kathy Kane, Amy Appleton, Cindy Pasko, Leo Chyi, Tim Miller, Debra Johnson, Alice Linn, Bryan Hughes, Mags Russian River Chamber Commerce, Elizabeth Goldman

The CoC board discussed Fiscal year 2023-2024 funding recommendations by agency,

5. 10-minute break (02:00:13 – 02:13:57)

Meeting resumed; role call was taken to confirm a quorum was present.

Present: Dennis Pocekay, City of Petaluma; Jennielynn Holmes, Catholic Charities Diocese of Santa Rosa; Natalie Rogers, City of Santa Rosa; Ben Leroi, Santa Rosa Community Health; Chris Coursey, BOS County of Sonoma; Stephen Sotomayor proxy for Margaret Sluyk, Reach for Home;

Chris Keys, Redwood Gospel Mission; Kathleen Pozzi; Martha Cheever, Sonoma County CDC; Chessy Etheridge arrived late at 1:12pm; Una Glass, City of Sebastopol; Don Schwartz, City of Rohnert Park; Jackie Elward, City of Rohnert Park; Danielle Danforth, West County Community Services; Mark Krug, Burbank Housing.

- *Absent: Jack Ding, Cheyenne McConnell*

The CoC board discussed Fiscal year 2023-2024 funding recommendations by agency. Spread sheet was shared and names of service providers that are recommended to receive funding have been randomized.

1. TLC Child & Family Services
Does the recommendation from funding and evaluation committee stand; **Unanimously Approved**
2. Social Advocates for Youth- Submitted 4 programs, 3 recommended for funding
Does the recommendation from funding and evaluation committee stand; **Unanimously Approved**
3. West County Community Services-Submitted 5 programs, 3 recommended for funding
Does the recommendation from funding and evaluation committee stand; **Unanimously Approved**
4. Catholic Charities of Santa Rosa- Submitted 6 programs, 6 recommended for funding.
Does the recommendation from funding and evaluation committee stand; **Unanimously Approved**
5. Reach for Home- Submitted 3 programs, 3 recommended for funding.
Does the recommendation from funding and evaluation committee stand; **Unanimously Approved**
6. COTS- Submitted 2 programs, 2 programs recommended for funding.
Does the recommendation from funding and evaluation committee stand; **Unanimously Approved**
7. YWCA- Submitted 1 program, 1 program recommended for funding.
Does the recommendation from funding and evaluation committee stand; **Unanimously Approved**
8. Share Sonoma County- Submitted 3 programs, 2 programs recommended for funding, voting on Community Shared housing and RRH.
Does the recommendation from funding and evaluation committee stand; **Unanimously Approved**
Home Share Program will be revisited after other programs are discussed due to possible error.
9. HomeFirst- Submitted 3 programs, 2 recommended for funding.
Does the recommendation from funding and evaluation committee stand; **Unanimously Approved**
10. Interfaith Shelter Network (IFSN)- 1 program submitted, 1 program recommended for funding.
Does the recommendation from funding and evaluation committee stand; **Unanimously Approved**
11. City of Santa Rosa- Submitted 1 program, 1 program recommended for funding.
Does the recommendation from funding and evaluation committee stand; **Unanimously Approved**

12. CSN- Submitted 1 program, 1 program recommended for funding. Does the recommendation from funding and evaluation committee stand; **Unanimously Approved**

Share Sonoma County- was discussed in more detail, Amy Appleton provided additional information. Project type-Other, Home Share Program.

Does the recommendation from funding and evaluation committee stand; **Unanimously Approved**

Motion: Don Schwartz motions that the board adopt the recommendation from the Funding and Evaluation Committee, which is to use the additional funding pot as a basis for an additional NOFA that request services to address chronic homelessness and/or prevention.

Competing Motion: Una Glass motions that the board consider allocate pot of money that has not been used thus far to and that priority is given to prevention programs that are existent rather than new ones. After seeing how far board gets, potential allocations for specific programs that were underway but did not get funding this year could be considered.

Kathleen Pozzi seconds Una Glass's motion.

Friendly amendment to above motion: Chris Coursey amendment to include the other 2 prevention programs that are newer. Kathleen Pozzi approves and seconds.

Recusals from West County Community Services and SAY.

Motion on the floor is to fund \$31,830.00 for SAY and \$94,805.00 for West County. Amount remaining - \$413,000.

Motion passes with 1 opposition; Don Schwartz.

Motion: Una Glass moves that board consider funding for SLOAN House and SAVs outreach; Jennielynn Holmes seconds.

Motion: Jackie Elward motions that the remaining funds \$413,000 be split between the remaining programs that were not funded.

Motion: Chris Coursey motions to send this to the Funding and Evaluation Committee for recommendations on how to spend the \$413,000 remaining and bring back to full board at next CoC Board meeting; Kathleen Pozzi second's motion.

Una Glass withdraws above motion

Jackie Elward withdraws above motion

Final Motion: Chris Coursey motions to send this to the Funding and Evaluation Committee for recommendations on how to spend the \$413,000 remaining and bring back to full board at next CoC Board meeting; Kathleen Pozzi second's motion.

Direction/request to staff- provide as much information as possible about the programs as well as offsetting or other funding that has been/will be awarded.

Roll call vote:

Ayes: Jennielynn Holmes, Natalie Rogers, Ben Leroi, Chris Coursey, Stephen Sotomayor, Chris Keys, Kathleen Pozzi, Una Glass, Don Schwartz, Jackie Elward, Mark Krug

Noes: Dennis Pocekay, Martha Cheever, Danielle Danforth, Chessy Etheridge

Abstain:

Absent: Cheyenne McConnell, Jack Ding

Motion passes with 3 opposition

6. **Bridge Housing Initiative Update (03:42:23 – 04:13:43)**- Board agreed to have visiting presenters speak first, item to be brought back at next CoC Board meeting.
7. **Oakland Housed Presentation (03:44:06 – 03:59:32)**-: Jonathan Russel, Bay Area Community Services (BACS); Mary Kate Johnson, All Home; Logan McDonnell, Keep Oakland Housed provided presentation on Keep Oakland housed program. Went over program background, partners, services, prevention platform and answered CoC Board member questions.

Public Comment: Ludmilla Bade

8. Reports from Standing Committees: (00:16:08-00:52:31)

- **Coordinated Entry Advisory (CEA) Committee:** Hunter Scott, Homefirst presented/ shared slides; Lead Agency and HomeFirst staff are seeking approval of 3 items, 2 policies changes and the approval of a new approach to prioritization.

Public Comment: Gerry La Londe-Berg

Jennielynn Holmes motions to approve the approach and policy changes presented; Ben Leroi seconds.

No oppositions; **Unanimously Approved**

- **Funding & Evaluation Committee:**

Teddie Pierce provided update spoke about the upcoming June 8th meeting. Two committee members sat in on the HMIS evaluation and will discuss on June 8th the HMIS evaluation process. Requesting to have a detailed discussion about the HMIS evaluation at the June 8th meeting; feels it deserves a written report and review by funding and evaluation committee.

Don Schwartz requested that funding and evaluation committee has this as an agendized item at a brown act meeting. The Board concurred with ensuring this is agendized at a funding and evaluation committee for full discussion.

- **Strategic Planning Committee:** Michael Gause, shared sheet that goes over lead agency initial 2023 efforts on SP, and provided updates. Stated the plan is to keep this included in all meeting packets.
- **Homeless Information System (HMIS)/Data Committee:** Daniel Overbury-Howland gave update on HMIS and shared slides on preliminary summary of evaluation and what will be presented at June Meeting.
- **Lived Experience Advisory & Planning Board (LEAP):**
Andrew Akufo provided update; LEAP Board is full, board is working with Homefirst and the CEA Committee to establish LE members to participate in case conferencing, working to establish peer support groups at new county emergency shelter, LEAP members participating in Conversational Tribal Nations Workshop and Training Series.

Public Comment: none

9. Review Agenda for Next CoC Board Meeting: (00:52:45-00:56:41)

Dennis Pocekey went over June 2023 Draft agenda. Opened it up for proposals on additional agenda requests.

Additional items to be added:

- Report back on the Local Homeless services NOFA; residual amount \$413,000 from Funding and Evaluation committee.
- Overview of preliminary point in time count results.
- Long term funding strategy
- MOU's- report on status/update to full board
- Keep Oakland housed/prevention conversations, next steps

Public Comment: none at this time

10. Public Comment on Non-Agendized Items: (00:56:43-00:57:31)

None

Meeting was adjourned at 6:07 p.m.

Sonoma County Continuum of Care Board Agenda Report

Item No: 3 (Consent Calendar)
Subject: Summary of Follow-ups from the Previous Meeting(s)
Meeting Date: June 28, 2023
Staff Contact: Dave Kiff, DHS Homelessness Services Division, Dave.Kiff@sonoma-county.org

Summary

At the previous meeting, CoC Board members and others asked for the Lead Agency staff to follow up on specific items. Staff summarized responses to present at the June 28th CoC Board meeting.

Recommended Action(s)

No recommended Action

Discussion

At the previous meeting, CoC Board members and others asked for the Lead Agency staff to follow up on the following questions or comments.

- 1. Plan for Long-Term Funding Plan:** The Long-Term funding Plan discussion is planned for the July 26, 2023, CoC Board meeting as one of the primary agenda items. Staff will meet with Andrew Hening to finalize the format of the presentation.
- 2. CoC information dissemination process:** At the May 26, 2023, CoC Board meeting, a Board member asked that Lead Agency staff be diligent about sharing communications that may go to one or more Board members with the entirety of the CoC Board. To that end, the CoC Governance Charter in Appendix B (Board Protocols) notes that:

Any information (including that provided with written documents, at meetings, e-mails, or phone) shared outside of a Board meeting by staff with one Board member shall be shared with all Board members as soon as is practical, and no later than 24 hours or one working day after the material was first distributed to a Board member. Exceptions include communications with the Board Chair and Vice Chair on matters regarding setting Board agendas, and materials share(d) (sic) with Committee members relevant primarily to that Committee's scope.

Lead Agency staff will make an extra effort to comply with this direction. We discussed various ways of ensuring full compliance with this Protocol, which may include (in addition

to sending the material out within one working day) a section of the Board Agenda packet that includes general correspondence.

3. **Status of MOUs going to the BOS:** The MOUs will be scheduled for a consent item at the Board of Supervisors in August 2023 for final approval. After approval, the MOUs will be disseminated to the full CoC Board.
4. **April 19, 2023, CD Committee Meeting.** The funding information from the Sonoma County Community Development Commission (CDC)'s Community Development ("CD") Committee during its public meeting on April 19, 2023. This is linked here: <https://share.sonoma-county.org/link/1S5phDoGGCc/>
5. **Cost comparisons between County-developed and County-hosted websites and websites hosted independently.** Adam Siegenthaler of the Lead Agency staff reports that he estimates that the current annual cost estimate for the County-hosted website is in effect **zero**, as the County Information Services Department (ISD)'s hosting is a non-removable part of the cost allocation plan that the DHS/HS Division is charged annually. This includes:
 - Annual Domain Registration: \$0 for the "-sonomacounty.org" domain name
 - Content Management Software: \$0
 - Server Storage: \$0
 - Website Maintenance, Administration and Technical Support: 0\$

If the CoC were to pursue an outside or independent website, the hosting charges are not that significant – but the site development and site graphics costs are more substantial. The annual cost estimates to use an independent website are as follows:

- Domain Name Registration: \$12.00 for a ".org" domain
- Content Management Software (Hosted or SaaS):
 - Hosted: Free download with advertisement banners (ex. WordPress)
 - Service as a Software (SaaS): Yearly Subscription \$192 with (ex. Squarespace)
- Server Storage (10GB): \$36
- Website Maintenance and Administration and Technical Support: \$400

The larger costs – estimated at \$20,000 to \$40,000 – is the reallocation of staff time to learn a new application (whether hosted or SaaS) as well as the graphics and themes associated with the website. Themes, necessary plugins, and professional support would be included in this amount.

Based on a cursory search for "CoC and County Name", these Continuum of Care webpages are hosted on a county-administered websites:

- Napa County: <https://www.countyofnapa.org/1036/Napa-City-and-County-Continuum-of-Care>
- Marin County: <https://www.marinhhs.org/boards/homeless-policy-committee>
- City and County of San Francisco: <https://hsh.sfgov.org/committees/lhcb/>
- Santa Clara County: <https://osh.sccgov.org/continuum-care>

If the CoC Board wanted to pursue a more graphically-oriented website, a funding source would need to be identified. Additionally, it should consider going out for a Request for Proposal from various providers. Staff will research a total cost for the change and the time it would take to complete, and report back at the July CoC Board meeting.

**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 4 (Consent Calendar)
Subject: Local Homeless Services NOFA 23/24 Remaining Funding Decisions
Meeting Date: 6/28/23
Staff Contact: Michael Gause, Ending Homelessness Program Manager,
Michael.Gause@sonoma-county.org

SUMMARY

In this item, staff presents the final recommendations for remaining funds from the 23-24 Local Homeless Services NOFA as recommended by the Funding and Evaluation Committee at its June 8, 2023, meeting.

RECOMMENDED ACTION(S)

1. Approve remaining funding from 23-24 Local Homeless Services NOFA as recommended by the Funding and Evaluation Committee.

DISCUSSION

On June 8, 2023, the CoC's Funding and Evaluation Committee met to make final recommendations on \$413,260 that was unallocated from the 23-24 Local Homeless Services NOFA. The CoC Board previously finalized decisions on \$6,370,588 in funding at its May meeting and directed the F/E Committee to make recommendations on remaining funds.

The F/E Committee recommended awarding funds to the following projects:

- \$95,000 to Community Action Partnership for its Emergency Shelter Sloan House. CAP was not previously recommended for funding.
- \$90,000 to Homeless Action Sonoma for its Emergency Shelter, Home, and safe Center. HAS was not previously recommended for funding.
- An additional \$96,000 to West County Community Services for its Navigation Center/Shelter. This ensures the project is fully funded.
- An additional \$59,900 to the YWCA of Sonoma County for its Confidential Safe House Shelter.
- \$72,360 for SAVS Street Outreach project. SAVS was not previously recommended for funding.

Upon approval by the CoC Board, the attached listing of projects (including all previous awards) will be heard at the Board of Supervisors on July 18, 2023, for final contract authority in FY 23-24.

ATTACHMENTS:

A: Proposed Fiscal Year 2023-2024 Funding – Local Homelessness Services NOFA

Proposed Fiscal Year 2023-2024 Funding Local Homelessness Services NOFA

Organization / Project	Project Type	Amount Awarded (CoC Board Approved)	Percentage of Total as of 5-24- 23 CoC Board Action	June 8, 2023 F&E Committee Recommendation	Revised Total if F&E Recs Added to 5-24 Board Approvals	Percentage of Total Funding if Revised Total Adopted 6-28
IFSN RRH	RRH	\$ 258,994.95			\$ 258,994.95	
RFH RRH	RRH	\$ 50,077.90			\$ 50,077.90	
COTS RRH	RRH	\$ 217,309.75			\$ 217,309.75	
SAY RRH	RRH	\$ 180,167.05			\$ 180,167.05	
SHARE RRH	RRH	\$ 358,070.88			\$ 358,070.88	
TLC RRH	RRH	\$ 244,858.00			\$ 244,858.00	
WCCS RRH	RRH	\$ 278,913.00			\$ 278,913.00	
SUBTOTAL Rapid Re-Housing		\$ 1,588,391.53	24.9%	N/A	\$ 1,588,391.53	23.4%
CC Family Support Center	ES	\$ 225,000.00			\$ 225,000.00	
CC Sam Jones Hall	ES	\$ 582,408.00			\$ 582,408.00	
City of Santa Rosa (SJH Capital)	ES	\$ 232,000.00			\$ 232,000.00	
Homefirst - Labath Landing	ES	\$ 35,820.00			\$ 35,820.00	
COTS Mary Isaak Center	ES	\$ 549,367.00			\$ 549,367.00	
SAY Dream Center	ES	\$ 246,405.00			\$ 246,405.00	
WCCS Navigation Center	ES	\$ 864,000.00			\$ 864,000.00	
YWCA Confidential Safe House	ES	\$ 67,874.00			\$ 67,874.00	
CAPSC Sloan House	ES			\$ 95,000.00	\$ 95,000.00	
Homeless Action Sonoma Home & Safe Ctr	ES			\$ 90,000.00	\$ 90,000.00	
West County Community Services	ES			\$96,000	\$96,000	
YWCA	ES			\$59,900	\$59,900	
SUBTOTAL Emergency Shelter		\$ 2,802,874.00	44.0%	\$ 340,900.00	\$ 3,143,774.00	46.3%
CSN Stony Point Commons	PSH	\$ 110,061.35			\$ 110,061.35	
CSN Sanctuary Villas	PSH	\$ 41,957.65			\$ 41,957.65	
CC Palms Inn	PSH	\$ 156,820.00			\$ 156,820.00	
Reach for Home PSH	PSH	\$ 140,000.00			\$ 140,000.00	
CC PSH Alternatives	PSH	\$ 337,787.00			\$ 337,787.00	
WCCS Meeting Their Needs	PSH	\$ 52,590.00			\$ 52,590.00	
SUBTOTAL Permanent Supportive Housing		\$ 839,216.00	13.2%	N/A	\$ 839,216.00	12.4%
CC HOST	SO	\$ 368,324.00			\$ 368,324.00	
SAY Street Outreach	SO	\$ 94,887.00			\$ 94,887.00	
RFH Street Outreach	SO	\$ 80,000.00			\$ 80,000.00	
SAVS Street Outreach	SO			\$ 72,360.00	\$ 72,360.00	
SUBTOTAL Street Outreach		\$ 543,211.00	8.5%	\$ 72,360.00	\$ 615,571.00	9.1%
WCCS HP	HP	\$ 94,805.00			\$ 94,805.00	
SAY HP	HP	\$ 31,830.00			\$ 31,830.00	
SUBTOTAL Homelessness Prevention		\$ 126,635.00	2.0%	N/A	\$ 126,635.00	1.9%
HomeFirst Services CE	CE	\$ 86,759.00			\$ 86,759.00	
SUBTOTAL Coordinated Entry		\$ 86,759.00	1.4%	N/A	\$ 86,759.00	1.3%
SHARE Home Share Program	Other	\$ 202,002.00			\$ 202,002.00	
Catholic Charities HSC	Other	\$ 181,500.00			\$ 181,500.00	
SUBTOTAL Other Type		\$ 383,502.00	6.0%	N/A	\$ 383,502.00	5.7%
TOTAL		\$ 6,370,588.53	100.0%	\$ 413,260.00	\$ 6,783,848.53	100%



**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 5

Subject: Report from the Lead Agency

1. June 2023 Regional Communications Update
2. Point In Time Count Update
3. Funding & Evaluation Committee Process Recommendations
4. Bimonthly Provider and Staff Collaboration
5. Consultation Regarding Additional 2 Mil for Measure O

Meeting Date: June 28, 2023

Staff Contacts: Dave Kiff, Division Director, Dave.Kiff@sonoma-county.org

1 – June 2023 Regional Homelessness Activities Update

Please see the document linked here: https://share.sonoma-county.org/link/RE2WdQDVF_g/

2 – Point In Time Count Update

Sonoma County saw an overall 22 percent decrease in homelessness last year including a 24 percent decline in those identified as being chronically homeless, according to preliminary results of the 2023 Sonoma County Point-in-Time count in January. The annual one-day snapshot found a total of 2,266 individuals experiencing some form of homelessness. The official results from the 2022 count were 2,893. The 22 percent decrease in homelessness is the largest reduction since a 27 percent decrease in 2015. The 2023 PIT Count occurred on Friday, Jan. 27.

Meanwhile, the number of homeless individuals in unsheltered circumstances decreased from 2,088 in 2022 to 1,291 in 2023. Conversely, the number of individuals in sheltered circumstances increased from 805 in 2022 to 975 in 2023 (see Chart 1 at the end of this document). The reduction in unsheltered individuals reflects an overall increase in the number of beds available at new housing projects in the county.

The count’s preliminary numbers include homeless subpopulations, many of which saw significant reductions in 2023. The count found:

- 550 individuals experiencing “chronic homelessness,” defined as those who have been homeless for at least 12 months or on at least four separate occasions in the previous

three years (and who have one or more disabling conditions). The total represents a 24 percent decrease from the 726 individuals identified in 2022.

- 110 homeless veterans, a decrease from 191 in 2022.
- 62 families (identified as having at least one adult over 18 with at least one child under 18) without permanent housing, totaling 207 individuals. Almost all were found to be in sheltered settings in 2023

(Note: Overall, this represents an increase of 22 percent from the 48 families identified in 2022. This is likely due to the increase in shelter capacity for families at locations such as Catholic Charities' Caritas Center.)

- Four unaccompanied children (persons under the age of 18 without parents) and 290 transition-age youth for a total of 294 youth. This represents a decrease of 45 percent from the 530 youths counted in 2022.

More detailed information and graphics is here: <https://share.sonoma-county.org/link/pNaIhPlkEg/>

3 – Local Homelessness Services NOFA Process Recommendations. Staff from the Lead Agency, service providers, some members of the Continuum of Care Board, and others tried to put pen to paper on ways to improve on the very recent Local Homelessness Services NOFA process (a process that received criticism and questions, especially as it went to the Funding and Evaluation Committee). The WORKING DRAFT of the recommendations are linked here <https://share.sonoma-county.org/link/n7neVIyclWw/>, and can be summarized as follows:

- Start earlier, with more specificity and preparation
- Show the scoring criteria in the NOFA
- Send the draft NOFA to F&E and to the CoC Board for approval
- Have a more flexible portal, offer technical support.
- Have a non-conflicted recommendation working group
- Prepare preliminary scores and meet with applicants.
- Have a specific client and process protection protocol for the F&E Committee
- Limit meetings of the F&E Committee to two
- Fix the recusal process.
- Make a recommendation to approve the entire amount.

4 – Bimonthly Provider and Staff Collaboration

On June 1, 2023, Homelessness Services Division staff and Sonoma County service providers held the second of an ongoing bimonthly in-person meeting to better collaborate and coordinate services and issues in the system of care. This meeting focused on improving and

strengthening the local NOFA process for the next fiscal year. A proposed improvement plan was developed during and after the meeting with providers and Division staff.

Future meetings will take place on the first Thursday every two months. Topics to address include ongoing implementation of the Strategic Plan with a focus on first year priorities, improving rapid rehousing programs, Coordinated Entry, and navigating state and federal regulatory systems.

5 – Consultation Regarding Additional Measure O Fund Balance

As a part of continuing consultation between the Continuum of Care Board and the Board of Supervisors, this item is presented to the CoC Board for discussion and comment. In May 2023, DHS Director Tina Rivera identified an additional \$2.0 million in Measure O fund balance that could be allocated to address specific needs in Sonoma County, including to supplement some of the quality projects considered by the CoC Board during its 2023 Local Homelessness Services NOFA. Director Rivera and DHS Homelessness Services staff recommend that the following projects or programs be funded with this additional \$2.0 million:

- \$1.4 million towards the George’s Hideaway permanent supportive housing (PSH) project, to fill the remainder of a construction gap associated with that 21-unit project in Guerneville. The project will place clients via Coordinated Entry, so it is available for any prioritized client in the county.
- \$400,000 towards the 20-unit Home and Safe Village in Sonoma, to continue this non-congregate shelter project’s pathway to being operational (by Homeless Action Sonoma).
- \$200,000 to supplement infrastructure costs associated with SAVS’ 40-unit Latinx Village, an ARPA-funded non-congregate shelter/safe parking effort that needs additional funds to have this project up and operational.

The justification for funding via Measure O fund balance is that two of these projects (the Hideaway and the SAVS project) need additional capital to be stood up. Both went through rigorous NOFAs or other proposal processes to receive the funding that they previously received.

The third, the Home and Safe Village, is a collaborative effort that includes philanthropy, the City of Sonoma, and the County to address a significant shortfall of non-congregate shelter in the Sonoma Valley. The Village was considered for funding within the Local Homelessness Services NOFA, but funding was not recommended initially.

Board members’ comments and questions are welcome on this item, and these will be brought forward to the Board of Supervisors via the staff report for the item (initially scheduled for July 18, 2023).

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**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 8
Subject: Bridge Housing Initiative Update
Meeting Date: June 28, 2023
Staff Contact: Division Director, Dave.Kiff@sonoma-county.org

SUMMARY

Jan Cobaleda-Kegler, Division Director of the Department of Health Services' Behavioral Health Division, will make a presentation to the Continuum of Care Board regarding the Behavioral Health Bridge Housing program (for more information, please use the link to this State program [here](#)).

RECOMMENDED ACTION(S)

Informational Item only.

ATTACHMENTS:

A: Bridge Housing Initiative Slide



Bridge Housing Update

June 28, 2023

INTERIM HOUSING

Behavioral Health (BH) clients with severe mental illness and/or co-occurring substance use disorder (SUD) issues

Temporary shelter for homeless adults with mental illness who are willing to receive treatment as well as for their minor children

6 to 12 months stay

Enhanced supports to help homeless BH clients to quickly exit to permanent housing.

Populations served

CARE Court participants

Clients in recovery undergoing SUD treatment

Clients discharging from jail, hospitals, long term locked care facilities, the Sonoma Co Psychiatric Health Facility (PHF), the Crisis Stabilization Unit (CSU), Crisis Residential

Youth transitioning out of foster care

Any BH client struggling with homelessness

Bridge Housing Services



Behavioral Health Housing Coordinator will provide “gatekeeping”

All referrals will be screened to determine appropriateness of placement

Referrals must be homeless clients with Severe Mental Illness and/or co-occurring Substance Use Disorder

Regional partnership with Marin County

BH will contract with a local provider via RFP to provide operational supports and services



Sonoma County CoC Board Executive Summary

Item: (9) CoC Program Renewal Project Final Scoring Recommendations and Approval (with Recusals)

Date: June 28, 2023

Staff Contact: Karissa White, Continuum of Care Coordinator, Karissa.White@sonoma-county.org

Summary

As a requirement of the Continuum of Care (CoC) Program, individual projects must be evaluated, scored, and ranked against each other annually for HUD's CoC Competition. First, projects that already have been awarded funding are scored, and then once HUD releases the Notice of Funding Opportunity, new projects are evaluated and scored against renewing projects. The following item is the scoring for the renewing projects and Corrective Action Plans for two organizations to be approved by the CoC Board as recommended by the Funding and Evaluation Committee and the CoC Competition Evaluation Workgroup.

Recommended Actions as Approved by F& E Committee on June 14, 2023:

1. Approve the scoring of renewal projects for the 2023 CoC Competition as recommended by The Sonoma County CoC Funding and Evaluation Committee– Renewal Projects.
2. Approve Corrective Action Plans for Community Support Network Stony Point Commons and Buckelew FACT projects.

Discussion

The Continuum of Care (CoC) Program is designed to promote communitywide commitment to the goal of ending homelessness; provide funding for efforts by nonprofit providers, and State and local governments to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effect utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness. The Continuum of Care Board is charged with approving projects, including their scores, and ranking for this national competition for funding. In Sonoma County, the process to score projects begin with the evaluation and scoring of renewing projects (projects that are already in existence).

The FY 2023 CoC renewal scoring matrix was approved by the Funding and Evaluation Committee and by the CoC Board on April 26, 2023. The CoC Competition is extremely time-consuming once HUD releases the NOFO, so renewal projects (existing projects) are scored first. With this review process, renewal project supplemental materials are extensively reviewed, and CoC Staff and CoC Competition Evaluation (CCE) Workgroup members conduct site visits before the release of the NOFO. This ensures the CoC has

enough time to thoroughly review all existing projects and develop Corrective Action Plans (if needed). Projects are scored based on system performance, adherence to HUD guidelines, and local priorities. Projects awarded through this process are all contracted directly with HUD. The final ranking of renewals will not be completed until the CoC NOFO period opens and renewals are ranked with new project applications (date to be determined upon release of NOFO).

The Sonoma County CCE Workgroup had an in-depth project review meeting on May 17th to review project application materials for the Sonoma County CoC’s 2023 Continuum of Care (CoC) Program renewal projects. Site visits for Continuum of Care Program renewal projects were conducted from May 22nd through June 5th, with nine separate agencies for two and a half hours each. Sonoma County Department of Health Service’s Continuum of Care Coordinator Karissa White, Homeless Projects Specialist Araceli Rivera, Coordinated Entry Coordinator Thai Hilton, and select CoC Competition Evaluation Workgroup members met with renewing agencies to discuss initial scoring. During the site visits, providers were given the opportunity to dispute any scoring discrepancies or provide additional information for the workgroup to consider when finalizing scoring during the CCE Workgroup meeting on June 7, 2023.

On June 7th, the CCE Workgroup members met to review information collected during site visits, to adjust the scoring of each project based on the information collected during site visits, and to make final recommendations for the scoring of each project. The Workgroup and Funding and Evaluation Committee approved scoring for this year’s Continuum of Care renewing projects as listed below:

Score	Agency	Project	Housing Type
75.22	Sonoma County CDC- Housing Authority	CoC Rental Assistance HIV	Permanent Supportive Housing
73.45	West County Community Services	Mill Street Supportive Housing	Permanent Supportive Housing
70.2	Committee on the Shelterless	Community Based PSH	Permanent Supportive Housing
69.61	Catholic Charities	PSH 2	Permanent Supportive Housing
68.79	Social Advocates for Youth	SAY Sponsor Based Rental Assistance	Permanent Supportive Housing
68.24	YWCA RRH for Vulnerable Survivors of DV	YWCA RRH for Vulnerable Survivors of DV	Rapid Rehousing
67.2	Sonoma County CDC- Housing Authority	CoC Rental Assistance 6 (Youth)	Permanent Supportive Housing
64.2	Community Support Network	Stony Point Commons	Permanent Supportive Housing
62.79	Buckelew Programs	Sonoma SCIL	Permanent Supportive Housing
61.07	Buckelew Programs	Samaritan FACT	Permanent Supportive Housing
60.55	Community Support Network	Sanctuary Villas	Permanent Supportive Housing

N/A	St Vincent de Paul	St Vincent de Paul Commons	Permanent Supportive Housing
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Please note, the St. Vincent de Paul project just received its HUD grant within the last six months. They were unable to be scored due to the project not starting yet, which is permissible with HUD. They will begin to start serving clients in July 2023.

Currently, the Community Support Network project for Sanctuary Villas scored the lowest. This means this project is considered at risk of losing its funds. We will not know how much funding is at risk of our Annual Renewal Demand (ARD) amount until HUD releases the 2023 CoC Competition Notice of Funding Opportunity. Last year, HUD put 5% of our total ARD at risk of funding. We will provide more details once the full NOFO is released and the Final Priority Listing of all projects, Renewal and New, are ranked against one another. The information provided in the CoC Consolidated Application, completed by the Collaborative Applicant (now County of Sonoma Department of Health Services), also impacts our ability to increase or lose funding. This application measures everything our CoC has done as a whole in the last year and also objective criteria such as our Point in Time Count, bed utilization, System Performance Measures, etc.

If you are interested in reviewing the CoC Consolidated Application from last year, you can access this on our website using the following link: <https://sonomacounty.ca.gov/health-and-human-services/health-services/divisions/homelessness-services/continuum-of-care/continuum-of-care-competition/2022-continuum-of-care-competition> (please see section “Sonoma County CA-504 CoC Consolidated Application FY 2022”)

Corrective Action Plans

As approved with this year’s scoring matrix for renewing projects, anyone that is found to have enrollments in their project that did not come from the required Coordinated Entry System (CES) will be placed on an automatic Corrective Action Plan. All CoC Program-funded projects are required to use CES as the sole source for their enrollments. Staff began the process of reviewing CES referrals with enrollments in early May, and providers were given the opportunity to dispute any findings by providing additional information. This was done prior to this information being brought forth in a public meeting of the Workgroup.

The following projects were found to have enrollments outside the Coordinated Entry System (this does not include those enrollments for things such as our approved Emergency Transfer Plan for DV situations, which is HUD approved and required):

1. Community Support Network’s Stony Point Commons
2. Buckelew Program’s Samaritan FACT

The workgroup and staff requested additional information from each agency and notified them in advance of releasing the data evaluated prior to any public meeting. The two projects above both reported confusion as to who was managing the referrals with the switch of operators and the previous process being used. Given this information, the workgroup did take this confusion into consideration and adjusted their points based on this. Community Support Network was notified of project

enrollments that were considered not eligible for the project and advised to check in with the Local HUD Field Office on next steps, only one out of the three ineligible participants remain in the project.

Given CoC staff will now be monitoring these referrals/enrollments of projects on an annual basis, these corrective action plans will monitor enrollments of the projects for a total of one year on a quarterly basis beginning 7/1/2023.

Optional Review

The following information is provided for transparency for those who wish to review and is not required for Board members' review. The CoC Competition Evaluation Workgroup has thoroughly reviewed each project in depth to come up with the final scores set for approval.

Original Application Materials

<https://share.sonoma-county.org/link/7opNaw2l21M/>

Initial Staff/Workgroup Write-ups to Agencies:

<https://share.sonoma-county.org/link/GlnQJ3kuf4Q/>

Draft Scoring Sheet (Approved by Workgroup):

<https://share.sonoma-county.org/link/D9H8MGWpRyg/>

Additional Scoring Information Collected During Site Visits:

<https://share.sonoma-county.org/link/zYc7Wod5XCc/>



**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 11
Subject: HMIS Lead Agency Evaluation Plan
Meeting Date: June 28, 2023
Staff Contact: Dave Kiff, Division Director, DHS Homelessness Services Division

SUMMARY

This item is a report back to the Continuum of Care’s (CoC) Governance Board on the HMIS Lead Agency Evaluation Plan. The Evaluation Plan is directed by US HUD to ensure compliance with HUD regulations. Further guidance as to the Evaluation is in the CoC’s [Governance Charter](#). The governance charter directs that the HMIS Data Committee “conduct annual evaluations of the HMIS’ lead performance.” This is the first HMIS Evaluation Plan since the Charter’s adoption in December 2021.

Also, according to the Charter, every five years the CoC Board reviews annual evaluations “... and votes on whether the HMIS Lead Agency is in compliance with pertinent regulations and CoC Board expectations.” Because the Charter was adopted in December 2021, we are 1.5 years into the five-year period.

The full Evaluation Plan and supporting documentation is linked at the end of this staff report. Of the 15 Evaluation Questions, seven (7) areas were identified as “completed”, five (5) were marked “needs improvement,” and two (2) were marked “unable to complete.”

DISCUSSION

Per the terms of the CoC Governance Charter:

- The CoC Board designates an HMIS Lead.
- The HMIS Data Committee must conduct annual evaluations of the HMIS Lead’s performance.
- Every five years, the Board reviews the annual evaluations ... and votes on compliance and corrective actions. If the HMIS Lead has not taken acceptable measures to improve on areas of concern, the Board can develop a timeline for corrective actions or move to assign a new HMIS Lead via an RFI/RFQ process.

Further per the terms of the Charter, the HMIS Lead’s responsibilities are to:

- Ensure that all HMIS activities are carried out in accordance with the HEARTH act and relevant data quality standards.
- Develop new HMIS policies annually
- Review and update relevant documents
- Monitor service providers for HMIS compliance
- Post system performance measures and coordinated entry outcomes monthly on a public dashboard.

The Charter also speaks to Data Quality Standards for HMIS. This refers to “the reliability, validity, and comprehensiveness of client-level data in HMIS.” There are four main components to establish good data quality:

1. Timeliness
2. Completeness
3. Accuracy, and
4. Consistency.

Also, per the Charter, “Data Quality Standards are established, monitored, and updated annually by the HMIS Lead Agency.”

From the Continuum of Care’s website, the HMIS Data Committee has these roles:

Staffed by the HMIS Lead Agency, this group is responsible for advising the Sonoma County Continuum of Care Board on issues regarding [Sonoma County’s web-based Homeless Management Information System \(HMIS\)](#), developing and maintaining the [dashboard of metrics](#) to achieve the vision of zero functional homelessness, and alerting the CoC Board of providers whose data jeopardizes the overall system.

This group also advises the Continuum of Care (CoC) Board on issues related to the Annual Homeless Assessment Report (AHAR) to Congress, regular Homeless Counts (required every two years—preferred annually), biannual estimate of housing needs or gaps analysis, and the annual inventory of homeless-dedicated housing (Housing Inventory Chart).

This group approves annual policies and procedures for HMIS, updates to existing HMIS documents per regulation changes, as well as oversight of monthly public-facing data dashboards. This group also approves aligned definitions for each program type funded in Sonoma County in terms of desired outcomes, to assist the CoC Board in developing appropriate measures for rewarding system providers that meet or exceed expectations and sanctioning system providers that do not adhere to requirements or meet expectations.

This group will also recommend training and technical assistance to build the capacity of service providers.

The CoC's **Funding and Evaluation Committee** also has responsibilities within the evaluation, as follows:

1. *Developing recommendations for the CoC Board on use of CoC funds*
2. *Developing recommendations for the CoC Board to comment on funding decisions by other parties*
3. *Developing and/or reviewing long-term funding strategies and plans to achieve the CoC's vision*
4. *Making funding decisions on behalf of the CoC Board if such authority is delegated by the Board*
5. *Evaluating the performance of the system of care, programs, and service providers to inform funding decisions, support public communications (including a dashboard of metrics), and improve the system of care*
6. *Participating with the HMIS Committee in the evaluation of the HMIS Lead's performance particularly related to #5 above*

About the Evaluation Itself. The Lead Agency Evaluation Plan is used to evaluate the HMIS system to ensure compliance with HUD regulations and provide recommendations to improve the system. It includes sections for:

- System Administration (keeping documentation and monitoring provider compliance);
- Data Analysis and Reporting (measuring data quality and providing reporting to service providers);
- Training (new user training and analyzing feedback); and
- Communication (communicating report changes, HMIS updates, and data to providers, CoC, and the public).

The HMIS Lead Agency Evaluation Plan document was created in 2021 by the Lead Agency's consultants, Community Technology Alliance. It was approved by HUD-assigned Technical Assistance providers and was taken to the HMIS/Data Committee, as well as the CoC Board on May 25th, 2022, where both groups approved the document's use.

We noted throughout the approval process that the document would be revised after its initial use based on feedback from F&E and HMIS Committees, as well as the CoC Board, to have it better reflect local needs and priorities.

Recent Timeline regarding the HMIS Lead Evaluation. The HMIS/Data Committee has been working on the HMIS Lead Evaluation plan since **August 2021**. The timeline has been as follows:

May 25th, 2022 – Continuum of Care Board approves parameters of the HMIS Lead Evaluation Plan.

March 13, 2023 – HMIS Data Committee meets to review and discuss Plan, specifically the Worksheets on System Administration, Data Analysis and Reporting, Training, and Communication.

April 19, April 26, 2023 – Funding and Evaluation Committee agenda includes “update on HMIS evaluation.” The item was not discussed until April 26, 2023, however, due to the Committee’s extensive work on the Local Homelessness Services NOFA.

May 8, 2023 – HMIS Data Committee meets to review final recommendations to the Evaluation Plan. The Committee had a “HMIS Lead Agency Evaluation Workgroup” that includes members of the Data Committee and of the Funding and Evaluation Committee. The draft plan was set for approval by the Data Committee on June 12, 2023. Attendees at this meeting were:

- Heather Sweet
- Sasha Cohen
- Sara Hunt
- Manny Galvan
- Margaret Sluyk
- ***Dennis Pocekay (also on F&E)***
- Karla McLaren
- Jenny Abramson
- ***Rebekah Sammet (F&E Committee Member)***
- ***Teddie Pierce (F&E Committee Chair)***

May 24, 2023 – Continuum of Care governing board discusses the status of the HMIS Lead Evaluation.

June 12, 2023 – HMIS Data Committee approves the final form of the HMIS Lead Agency Evaluation Plan, submits it to the CoC Board for information and comment.

June 28, 2023 – (anticipated) CoC Board receives and files Evaluation Plan and affirms the Lead Agency’s future direction regarding addressing areas that need improvement.

What the Evaluation Plan Said: Areas where we “Need Improvement.” In the four evaluation categories, the HMIS Committee-approved HMIS Lead Evaluation Plan noted these areas where the process and HMIS Lead’s work “needs improvement”:

- System Administration – participating agencies could have specifically-identified staff who serve as technical administrators/security officers.
- Data Analysis and Reporting:
 - Question H asked, “has HMIS data been used to inform or set local homeless performance metrics and strategies?” In this area, while in 2022, data from our HMIS was used to develop the 2023-2027 Homelessness Strategic Plan, the Evaluation notes “needs improvement’ and responds that “more efforts can be made by the HMIS Lead in

helping workgroups...” (staff note: “workgroups” such as the Funding and Evaluation Committee) “...to decide on data-sets to use for developing decision-making strategies.”

- “There is an over 5% error rate for system-wide HUD HMIS data elements....”
- 9% of HMIS project start and exit records are not being entered into HMIS within six days of engagement with the program.
- Training – no areas of improvement identified.
- Communication – Question O asked, “did the HMIS Lead effectively communicate data regarding the performance of providers, programs, and the system to the CoC and the public?” In this area, the Evaluation notes “needs improvement” and responds that “HMIS Data Dashboards, key metrics and system reports are posted on the website. The Lead Agency continues to update and improve presentation of HMIS data.”

About Questions H and O. Lead Agency staff recognize and understand the areas identified that “need improvement” relating to using data for decision-making and presenting data and performance information in a manner helpful to CoC Board members, committee members, providers, and the public. We know that this has been a long-standing request of the CoC Governance Board.

To that end, in recent weeks the DHS Lead Agency staff has convened two internal staff groups to address these specific areas of improvement. The staff groups are:

- **Using Data.** This team, consisting of Sonoma County Department of Health Services’ (DHS) staff from Homelessness Services/Ending Homelessness (DHS/HS/EH, including HMIS), Health Policy, Planning and Equity (DHS/HPPE), and Health Data and Epidemiology (DHA/HDE) will look at ways to improve our system’s data use, helping the CoC system ask and answer questions such as:
 - How well is our system performing?
 - How do we better use data about the system, programs, and providers to inform funding decisions?
 - What does our system need / what elements of a successful system are we missing?
 - How well are the specific programs (and possibly providers) performing that underly system performance? If we don’t know that now, how, and when can we get to that level of data use?
 - Of the five (5) system and program performance metrics identified in the CoC’s [2023-2027 Homelessness Strategic Plan](#), what are up to three (3) of the metrics that are most applicable to each program (i.e. rapid rehousing, permanent supportive housing, emergency shelter, street outreach, homelessness prevention, etc). How can we make these regularly available to and meaningful for decision-makers?

We note here that some candor is needed as to whether our current HMIS staff has the capacity to provide additional analytics – it may. But we also may need additional resources to achieve the best outcomes.

- **Data Presentation/Communication.** An internal DHS team (consisting of DHS/HS/EH and DHS/HPPE team members) is working on the below project:
 - Improving our website information – showing what the data is telling us, in a manner that is updated regularly, readable without jargon, attractive, and interesting. We should be serving as the “go-to” place for homelessness information across the county. We may want to look at other web hosts that may be more tailored to data presentation.
 - Improving our social media presence (especially Facebook and NextDoor) by showing short and brief success stories, candid challenges, easy to digest data, and simple program information.
 - Improving how we respond to inquiries and questions from the public (especially if we are to position the CoC webpage as the focal point of Sonoma County’s homeless information).

We will report back to the Continuum of Care board in September 2023 with a plan and recommendations to improve the above two areas. The Lead Agency as an entity should be evaluated within the next HMIS Lead Agency Evaluation as to the success of this effort in FY 2023-24. As to the other “needs improvement” areas, they can be critical too – for example, a foundation of Built for Zero (BFZ) is to reach a specific data quality and reporting level that facilitates effective By Names Lists and related BFZ strategies.

As such, the EH team and HMIS Data Committee will continue to work on those issues with service provider partners.

Today’s Item. The completed evaluation is being presented to the Board today as an informational update. In addition to the areas of needed improvement, the HMIS Committee plans to review feedback in the coming months to make improvements for the next evaluation.

RECOMMENDED ACTION(S)

Receive and file the 2023 HMIS Lead Agency Evaluation Plan and affirm the Lead Agency’s action plan for the “needs improvement” areas of Using Data and Data Presentation / Communication.

ATTACHMENTS

A - Notes from F&E Committee Chair Teddie Pierce

B – Via Link: Evaluation Plan & Supporting Documents - <https://share.sonoma-county.org/link/YTP1eDfx0B8/>

Attachment A
Notes from F&E Committee Chair Teddie Pierce and Vice-Chair Dennis Pocekay

The Sonoma County HMIS Evaluation meeting was attended on May 8, 2023, by Teddie Pierce and Dennis Pocekay, Chair and Vice Chair of the Funding and Evaluation Committee respectively. Danielle Danforth, F&E Committee Member had expressed interest in attending but had a conflicting event.

Other than attending the meeting, F&E members were not involved in the design of the process. A cover sheet accompanying the evaluation tool included language that was unable to be confirmed at the time of the meeting which included:

Lead Agency Evaluation Plan Memo:

1. The plan memo indicated the HMIS Vendor review was omitted from the evaluation plan because that occurs with submission to HUD in the form of an HMIS Annual Performance Report (APR). However, the wording on the memo listed a more forwarding thinking process for procuring an HMIS Vendor.

Vendor Review and oversight is omitted from this evaluation plan as it is conducted annually and submitted to HUD in the form of the HMIS APR. The Most recent APR should be attached to this document for completeness.

The software vendor was chosen based on the following steps:

1. Lead Agency develops Request for Proposal (RFP)
 2. RFP reviewed and approved by the HMIS Data Committee
 3. Applicants reviewed by an ad hoc evaluation committee
 4. Recommendations to the CoC Board for approval
 5. Final approval with Sonoma County Board Of Supervisors
2. The plan memo indicated ‘the Most recent APR should be attached to this document for completeness’ however no report of this nature was attached, nor has it been received to date. A different approach had been communicated to the F/E May 30th as to the receipt of this report so no review of official HMIS compliance has been completed.

HMIS Lead Notes:

The local tool was reported to have been created by technical assistance consultant, Community Technical Alliance (CTA), with review by HUD HMIS Capacity Building Grant Technical Assistance provider Abt Associates. The tool was informed using an officially published [HMIS System Administrator Checklist](#). The local tool was difficult to cross-reference the language to the HUD source relied upon.

It should also be noted that HMIS Lead staff in an email response dated May 2, 2023, in regard to questions from a governance board member pointed out that:

- there is currently no language in the (CoC’s) governance charter about how the review is intended to be completed with the additional review of the F&E committee
- staff recommends a governance charter amendment around each committee’s roles to cause no further delays

F&E Committee Evaluation Notes:

- As referenced in the Lead Agency Evaluation Plan memo, no compliance APR(s) were sent with the packet. HMIS Lead was requested for a copy of the APR report following the evaluation meeting, but the report has yet to be received as of June 1, 2023. HMIS Lead communicated there was a different process now being considered.

During the evaluation meeting it was noted that:

- The HMIS System Administrator Checklist is a tool intended for HMIS Leads to confirm they're performing basic activities or tasks, but it's core use is not for external HMIS Lead Evaluations. A more relevant guidance document titled the [HMIS Lead Improvement Evaluation Matrix](#) was [published a month after the system administrator checklist](#)
- Of 60 tasks listed on the HMIS System Administrator Checklist, there were 14 brought forward on the local tool, several of which could not be directly mapped as coming from the HUD System Administrator Checklist
- HMIS Lead staff were generally unaware of the number of currently active Sites/Programs or users until Adam Seigenthaler approximated 138 end-users when responding to a later question
- Questions C and D could not be reasonably assessed as they had been identified as action items over a year ago, but HMIS staff had not been able to complete the tasks. HMIS Lead stated that the amount of small service providers and staff turnover make it virtually impossible to "pass" these items
- HMIS Leads provides initial virtual training for new users and then offers a Learning Management System for continuous learning
- The Data Analysis and Report Section of the local tool was difficult to assess without the end-user survey results about whether reporting and dashboards help providers understand their programs. There was also no reference to data sets that would target outcomes management of the Strategic Plan
- Information about the HMIS Data Collection changes had not been notified to the user base as of the session date involving changes to the HMIS initiative becoming effective October 1, 2023. We didn't ask for a clear date of when the changes would start to be announced, they may be forthcoming at quarter end.

F&E Committee Member Recommendations:

- HMIS and F&E Committee form a time limited working group to design the process and agree on questions in advance of the next evaluation (preferably three months prior so all aspects of the evaluation can be approved by CoC Governance)
- The evaluation tool should be informed by the HMIS Lead Improvement Evaluation Matrix, not the System Administrator Checklist
- Evaluators should have access at least 30 days advance knowledge of the meeting date and evaluation materials
- A copy of or 'reference to' the local HMIS Policy and the ability to review that in advance of the evaluation meeting
- HMIS Project Budget including local provider match amounts and all funding sources

- Inclusion of stats for the HMS landscape as reported on the HMIS Annual Performance Report and a current roster of active Sites (Agencies), Programs, End Users; evidence the HMIS Annual Performance Report (APR) timely submission should accompany the APR report
- For the purpose of confirming acceptable data quality, evaluators should be provided compliance reports (APRs or similar compliance report as determined by HMIS project types) grouped by core project types to determine error rates. It should be noted that HUD has various levels of data quality ‘forgiveness’ based on differences among Interim or Permanent Housing project types so a strict adherence to 5% data quality issue level may not be the best benchmark to hold various projects accountable to
- Results of an annual end-user satisfaction survey (mentioned as having been conducted at an earlier time, but no results were afforded the evaluation committee on May 8th or later)
- From the process scope (including language strengthening needed in the CoC Charter), it was difficult to determine the overall end-user satisfaction of the current HMIS Lead at the evaluation meeting
- Data Quality for each agency/project should be reported to the HMIS Committee at least quarterly accompanied by remediation actions and updates; this should be supported by the guidance published in the HUD [Data Quality Management Plan \(DQMP\)](#)
- Federal filings like the Longitudinal Systems Analysis (LSA), System Performance Measures (SPMS) and annual Housing Inventory Chart (HIC) should have the HUD Analysts comments presented as information updates to the CoC Governance Board and/or appropriate subcommittees; there often questions about local trends posed by T/A and it’s highly recommended by HUD that these system reports and T/A comments be used for ongoing planning and evaluation
- Minimally, the HMIS Committee should plan to communicate with the F&E prior to final presentation at applicable CoC Governance meetings in order align the final results of the evaluation process

Finally (and not a sole function of the HMIS Data Lead), a formal data plan supporting the newly approved Sonoma Strategic Plan should be considered. This would be in the form of a dedicated outcomes plan that would identify applicable measurement metrics, supportive data sets and review timeframes for key local initiatives.

Respectfully Submitted,

Sonoma County Continuum of Care Funding and Evaluation Committee
Teddie Pierce, Committee Chair
Dennis Pocekay, Committee Vice Chair

**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 12
Subject: Strategic Planning Committee Update
Meeting Date: June 28, 2023
Staff Contact: Michael Gause, Ending Homelessness Program Manager,
Michael.Gause@sonoma-county.org

SUMMARY

The Strategic Planning Committee is currently meeting bimonthly on the third Friday of the month from 9-10:00am. At each meeting, staff provide an overview of progress on the year one efforts. The CoC Board requested this update be presented to the Board at each meeting.

RECOMMENDED ACTION(S)

Informational Item only.

ATTACHMENTS:

A: Strategic Planning First Year Efforts Update

Lead Agency Initial 2023 Efforts	Plan id	Start Date	Projected End date	Assigned	Notes
In alignment with Built for Zero, establish a single By Names List to better serve all individuals experiencing homelessness in Sonoma County	3.6a	1/1/2023	9/1/2023	Thai	Target date of completion - September 2023. In progress.
Create a new vulnerability assessment, prioritization, and placement process to replace the VI-SPDAT that includes an analysis of individuals' housing strengths and results in equitable housing placement	3.7a	6/1/2023	12/31/2023	CE redesign working group	Home Base's Technical Assistance is helping with this effort.
Develop a robust communication strategy to keep the public and individuals experiencing homelessness more informed of services, policy changes, challenges, and successes	3.5a	5/1/2023	9/1/2023	Michael and Alea	An Internal DHS Workgroup is now meeting weekly to develop this strategy; focus is on website development and also communicating success stories.
Strengthen and prioritize the supportive services in the existing homeless response system	2.1 a+b	1/1/2023	Ongoing	Systemwide	The FY 2023-24 NOFA has attempted to start to address this, but more work needs to be done; revised NOFA process in summer 2023 with provider collaboration.
Build an effective and equitable subregional street outreach model	2.5b	7/1/2023	12/31/2023	BFZ improvement team	In progress
Adopt a long-term funding strategy for homeless services	3.1b	1/1/2203	9/30/2023	Lead Agency and CoC Board	Andrew Hening has prepared this, and it is under review within the Continuum of Care.
Ensure the system of care and its individual programs are evaluated based on key performance metrics	3.14a	1/1/2023	ongoing	F&E Committee	The F&E Committee attempted to use new metrics within recent NOFAs, but more needs to be done.
Add 200 PSH and 100 non-congregate shelter beds	1.2a , 1.3a	1/1/2023	Tally by 12/31/2023	Systemwide	In Calendar 2023, the County of Sonoma added 87 NCS Beds. Catholic Charities/Burbank will add 30 NPLH PSH beds towards the end of June 2023. Studios at Montero added 60 PSH beds in May - June 2023. Housing inventory Chart reflected over 200 new PSH beds in 2023. Achieved for PSH.
Ensure an effective transition to Department of Health Services	N/A	1/15/2023	7/1/2023	Lead Agency	The Lead Agency staff continues to work on this.



Sonoma County Continuum of Care Board Agenda Report

Item No: 13

Subject: July 20th Quarterly Membership Meeting Agenda

Meeting Date: 06/28/2023

Staff Contact: Araceli Rivera, Homeless Project Specialist, Araceli.Rivera@sonoma-county.org

SUMMARY

The attached agenda contains all items to be presented and discussed at the July 20, 2023, CoC Quarterly Membership Meetings.

RECOMMENDED ACTION(S)

Approve CoC Quarterly Membership Meeting Agendas for July 20, 2023, CoC Quarterly Membership Meetings.



HOMELESSNESS SERVICES

Sonoma County Continuum of Care (CoC)

Quarterly Membership Meeting

Agenda July 20th, 2023

1:00pm-4:00pm Pacific Time

Zoom Login:

Passcode:

Agenda		
1.	Welcome and Introductions	1:00pm
2.	Human Trafficking 101 Training presented by Lisa Diaz McQuaid	1:05pm
3.	Substance Abuse Training – <u>Confirmation Pending</u> Training presented by Lorie Violette	2:05pm
4.	CalFresh Application Training for Homeless Service Providers Presenter: Guin Zabinsky. Human Services Department, County of Sonoma <ul style="list-style-type: none"> • Training provided for homeless service providers; front line staff participation highly encouraged. 	3:05pm
5.	Continuum of Care Committee Updates: <ul style="list-style-type: none"> • Coordinated Entry Advisory Committee • Funding and Evaluation Committee • HMIS Data Committee • Strategic Planning Committee • Point in Time Count Update 	3:35pm
6.	Community Updates Opportunity for open discussion with attendees to provide program updates, ask questions, and converse over issues related to homelessness.	

In accordance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Sonoma County Community Development



HOMELESSNESS SERVICES

Commission at (707) 565-7500 (voice) or (707) 565-7555 (TDD). Translators and American Sign Language interpreters for individuals with hearing disabilities will be available upon request. A minimum of 48 hours is needed to ensure the availability of translation services.

**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 14
Subject: July 26, 2023 CoC Board Meeting Draft Agenda
Meeting Date: June 28, 2023
Staff Contact: Alea Tantarelli, Alea.Tantarelli@Sonoma-County.org

SUMMARY

This staff report briefly summarizes the July 26, 2023 CoC Board Meeting proposed agenda. The draft agenda contains all proposed items that will be discussed by the Continuum of Care Board at the July 26, 2023 CoC Board Meeting. The draft agenda is attached as **Attachment A**.

RECOMMENDED ACTION(S)

None – an informational item only.

Attachment A
Sonoma County Continuum of Care (CoC) Board
Agenda for July 26, 2023
1:00pm-5:00pm Pacific Time

Public Zoom Link:

<https://sonomacounty.zoom.us/j/99261791880?pwd=djc0b1ZsU1FpOU1kbkJ0UDNOcUhfQT09>

Phone: 1 (669) 900-9128 Webinar ID: 992 6179 1880 Passcode: 650935

	Agenda Item	Packet Item	Presenter	Time
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
	<i>Note: Items 1-3 below are proposed for adoption via one motion as the Consent Calendar.</i>	N/A		
1.	7/26/23 Agenda (Consent Calendar)	Draft Agenda	Staff	1:05pm
2.	Minutes from 6/28/23 (Consent Calendar)	Draft Minutes	Staff	
3.	Summary of Follow-ups from the Previous Meeting(s) (Consent Calendar)	Summary of Follow-ups	Staff	
4.	Reports from Lead Agency Staff Potential ACTION ITEM	Staff Report for Reports from Lead Agency	Staff	1:25pm
5.	Service Provider Roundtable (SPR) Update Potential ACTION ITEM		Margaret Sluyk	2:00pm
6.	Word from the Street Potential ACTION ITEM		Chessy Etheridge	2:20pm
7.	Rules of Decorum ACTION ITEM		Chair	2:30pm
8.	10-minute break			2:50pm

9.	Long-term Funding Plan ACTION ITEM		Andrew Hening	3:00pm
10.	Reports from Standing Committees: <ul style="list-style-type: none"> • Funding & Evaluation Committee • CEA Committee • Strategic Planning Committee • HMIS Committee • Lived Experience Advisory & Planning Board (LEAP) Potential ACTION ITEM	Staff Report Committee	Committee Representatives	4:00pm
11.	Review Agenda for Next CoC Board Meeting Potential ACTION ITEM	Staff Report for DRAFT Agenda for 8/23/23	Board Chair	4:30pm
12.	Board Member Questions & Comments Potential ACTION ITEM		Board Chair	4:45pm
13.	Public Comment on Items not on the Agenda		Board Chair	4:55pm

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Board email Araceli.Rivera@sonoma-county.org. Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members. Public comment during the meeting can be made live by joining the Zoom meeting using the above provided information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers.

ACRONYMS & COMMON TERMS – Updated 11-2-2022

AAF	Annual Adjustment Factor	CTAC	Cities and Towns Advisory Committee
ACC	Annual Contributions Contract	DCSS	Department of Child Services
ADA	Americans with Disabilities Act	DDA	Disposition and Development Agreement
AFFH	Affirmatively Furthering Fair Housing	DHCS	Dept of Health Care Services (State dept)
AHA	Affordable Housing Agreement	DHS	Department of Health Services (County dept)
AHDA	Affordable Housing Development Assistance (Santa Rosa)	DSLCL	Disability Services and Legal Center
AHP	Affordable Housing Program (FHLB)	DST	Downtown Streets Team (Petaluma)
AMI	Area Median Income	EA	Environmental Assessment
APE	Area of Potential Effect	EIR	Environmental Impact Report (State)
ASHC	Affordable Housing and Sustainable	EIS	Environmental Impact Statement (Federal)
BHDC	Burbank Housing Development Corporation	ELI	Extremely Low Income
CalHFA	California Home Finance Agency	ENA	Exclusive Negotiating Agreement
Cal-ICH	CA Interagency Council on Homelessness	EOP	End of Participation
CAPIT	Child Abuse Prevention, Intervention and Treatment Fund	ERAP	Emergency Rental Assistance Program
CAPSC	Community Action Partnership Sonoma County	ESG	Emergency Solutions Grants (formerly Emergency Shelter Grants)
CASp	Certified Access Specialist	ESL	English as a Second Language
CBDO	Community-Based Development Organization	FEMA	Federal Emergency Management Agency
CCC	Center for Community Change	FESG	Federal Emergency Shelter Grants Program
CCOC	Cloverdale Community Outreach Committee	FHA	Federal Housing Administration
CCofSR	Catholic Charities of Santa Rosa	FHANC	Fair Housing Advocates of Northern California
CDBG	Community Development Block Grant	FHIP	Fair Housing Initiatives Program
CDBG-CV	CDBG for Coronavirus Response	FHLB	Federal Home Loan Bank
CDBG-DR	CDBG for Disaster Recovery	FHP	Fair Housing Plan
CDC	Community Development Commission	FMR	Fair Market Rent
CE	Coordinated Entry	FONSI	Finding of No Significant Impact
CEF	California Equity Fund	FSS	Family Self-Sufficiency Program
CEQA	California Environmental Quality Act	FY	Fiscal Year
CFH	County Fund for Housing	FYE	Fiscal Year End
CFR	Code of Federal Regulations	GAO	Government Accounting Office
CHAS	Comprehensive Housing Affordability Strategy	GR	Gross Rent
CHD	California Human Development Corporation	GSE	Government-Sponsored Enterprises
CHDC	California Housing Development Corporation	HAC	Housing Assistance Committee
CHDO	Community Housing Development Organization	HAP	Housing Assistance Plan
CHFA	California Home Finance Agency	HAS	Homeless Action Sonoma
CHRB	Community Housing Resource Board	HCD	Housing and Community Development (State of California)
CHRP-O	California Housing Rehabilitation Program for Owner-Occupied Housing	HCDA	Housing and Community Development Act
CHSC	Community Housing Sonoma County	HCV	Housing Choice Voucher
CIF	Community Investment Funds (FHLB)	HDS	Housing Discrimination Study
CLG	Centro Laboral de Graton (Graton Labor Center)	HEART	Homeless Encampment Access and Resource Team (County)
C of O	Certificate of Occupancy	HEAP	Homeless Emergency Assistance Program
CoC	Continuum of Care	HELP	Housing Enabled by Local Partnerships (funded by CalHFA)
COOP	Continuity of Operations	HERO	Helping Enrich Resource Opportunity
COTS	was “Committee on the Shelterless”	HEROS	HUD Environmental Review Online System
CPI	Child Parent Institute	HHAP	Homeless Housing, Assistance and Prevention
CRI	Community Resources for Independence	HHIP	Homeless Housing Incentive Program
CRLP	Commercial Rehabilitation Loan Program	HHSC	Health and Human Services Committee
CSF	Community Services Fund	HMDA	Home Mortgage Disclosure Act
CSHHP	California Self-Help Housing Program	HMIS	Homeless Management Information System
CSN	Community Support Network	HOME	Home Investment Partnerships Program
		HOPWA	Housing Opportunities for People with AIDS
		HOST	Homeless Outreach Service Team

ACRONYMS & COMMON TERMS – Updated 11-2-2022

HPRP	Housing Prevention Rapid Re-Housing Program	NIMBY	“Not in My Back Yard”
HQS	Housing Quality Standards	NOFA	Notice of Funding Availability
HSD	Human Services Department (County dept)	NOFO	Notice of Funding Opportunity
HUD	US Department of Housing and Urban Development	NOI-RROF	Notice of Intent to Request Release of Funds
HUD/202/811	HUD New Construction for Elderly/Handicapped	NPLH	No Place Like Home
HUD/236	HUD Mortgage Insurance & Interest Reduction Payment for Multi-Family Rental Projects	NSCS	North Sonoma County Services
HUD/8	HUD Section 8 New Construction Program	NSP	Neighborhood Stabilization Program
IG	Inspector General	OMB	Office of Management and Budget
IGR	Independent Group Residence	PASS	Plan for Achieving Self-Support
IIG	Infill and Infrastructure Grant	PBV	Project-Based Voucher
IMD	Institute of Mental Disease	PCC	Program Coordination Committee
IMDT	Interdepartmental Multi-Disciplinary Team	PHA	Public Housing Authority
InRESPONSE	Mental Health Response Team (Santa Rosa)	PHADA	Public Housing Authorities Directors Association
IOLERO	Independent Office of Law Enforcement Review and Outreach (County agency)	PHC	Partnership Health Plan California
IPA	Independent Public Accountant	PHM	Public Housing Manager
JPA	Joint Powers Authority	PHRA	Public Housing Reform Act of 1998
JRT	Joe Rodota Trail	PIC	Public and Indian Housing Information Center
LASC	Legal Aid of Sonoma County	PIH	Public and Indian Housing
LHA	Local Housing Authority	PI	Public Infrastructure (County department)
LI	Low Income	PII	Personal Identifiable Information
LIA	Live-In Aide	PJ	Participating Jurisdiction
LIHF	Low Income Housing Fund (San Francisco-based Fund Source)	PLHA	Permanent Local Housing Allocation
LISC	Local Initiatives Support Corporation	PMSA	Primary Metropolitan Statistical Area Established by the US Census
LMIHAF	Low and Moderate-Income Housing Asset Fund	PPSC	Petaluma People’s Service Center
LSA	Longitudinal Systems Analysis (HMIS)	PRA	Public Records Act
MAI	Member of the Appraisal Institute	PRMD	Permit & Resource Management Department (Sonoma County)
MAR	Monthly Activities Report	PS	Payment Standard
Measure O	¼ Cent Sales tax for housing/homelessness	PSA	Purchase and Sale Agreement
MHP	Multi-Family Housing Project (HCD)	PSH	Permanent Supportive Housing
MITCS	Multi-Family Tenant Characteristics System	PSIF	Preliminary Site Information Form (Part of the RECD Process)
MRBP	Mortgage Revenue Bond Program	PUD	Planned Unit Development
MSA	Metropolitan Statistical Area	QC	Quality Control
MSS	Mobile Supportive Services	QFHO	Qualified Fair Housing Organization
MWBE	Minority and Women’s Business Enterprises	QHWRA	Quality Housing and Work Responsibility Act of 1998
MYFS	Mendocino Youth & Family Services	R&R	Reinvestment and Revitalization Fund
NAHB	National Association of Home Builders	RCAC	Rural Communities Assistance Corporation
NAHRO	National Association of Housing and Redevelopment Officials	RCF	Residential Care Facility
NAMI SC	National Alliance on Mental Illness Sonoma County	RDIP	Rental Development Incentive Program
NAREB	National Association of Real Estate Brokers	REAC	Real Estate Assessment Center (HUD)
NBOP	North Bay Organizing Project	RECDS	Rural Economic Community Development Service
NBVR	North Bay Veterans Resource Center	REFB	Redwood Empire Food Bank
NCCLF	Northern California Community Loan Fund	RFH	Reach for Home
NDP	Neighborhood Development Program	RFP	Request for Proposals
NEPA	National Environmental Policy Act	RFQ	Request for Qualifications
NFHA	National Fair Housing Alliance	RHCP	Rental Housing Construction Program (State of California)
		RRH	Rapid Re-Housing
		RRP	Rental Rehabilitation Program
		RTA	Request for Tenancy Approval

ACRONYMS & COMMON TERMS – Updated 11-2-2022

SAHA	Satellite Affordable Housing Associates
SAMHSA	US Substance Abuse and Mental Health Services Administration
SAVS	Sonoma Applied Village Services
SAY	Social Advocates for Youth
SCPEO	Sonoma County People for Economic Opportunity
SCFBOP	Sonoma County Faith-Based Organizing Project
SCRIMS	Sonoma County Rental Information and Mediation Services
SEMAP	Section 8 Management Assessment Program
SHPO	State Historic Preservation Office
SLE	Sober Living Environment
SMI	Severe Mental Illness
SMSA	Standard Metropolitan Statistical Area
SOS	Sonoma Overnight Support
SPARC	Site Plan and Architectural Review Committee (Petaluma)
SPMs	System Performance Measurements (HMIS)
SRO	Single Room Occupancy
SSA	Social Security Administration
SSI	Supplemental Security Income
Stella M	HUD online tool to assist in homelessness response system effectiveness
Stella P	HUD program using LSAs to show system performance
SVDP	St. Vincent de Paul
TANF	Temporary Assistance for Needy Families
TAT	Threat Assessment Team
TBA	Tenant-Based Assistance
TBRA	Tenant-Based Rental Assistance
TCAC	Tax Credit Allocation Committee
TLC	TLC Child and Family Services
TLR	The Living Room
TOD	Transit-Oriented Development
TOT	Transit Occupancy Tax (Advertising Fund)
TR	Tenant Rent
TTP	Total Tenant Payment
UA	Utility Allowance
UDAG	Urban Development Action Grant
URP	Utility Reimbursement Payment
USDA-RD	United States Department of Agriculture – Rural Development
VAMA	Voluntary Affirmative Marketing Agreements
VASH	Veterans Affairs Supportive Housing (voucher)
VAWA	Violence Against Women Reauthorization Act of 2005
VCA	Voluntary Compliance Agreement
VLI	Very Low Income
VVC	Vietnam Veterans of California
WCCS	West County Community Services
WPC	Whole Person Care
WRS	Women's Recovery Service
YIMBY	Yes in My Backyard