![Sonoma County Department of Health Services Homelessness Services logo]

Continuum of Care (CoC) Competition Evaluation Workgroup Meeting
Agenda for September 27, 2024
10:00 am-1:30 pm Pacific Time

	Agenda Item	Time
	Welcome, Roll Call and Introductions	10:00 am
1.	Approve Agenda (ACTION ITEM)	10:05 am
2.	Approve Minutes (ACTION ITEM)	10:10 am
3.	2024 CoC Competition New Rapid Rehousing and Joint Transitional Rapid Rehousing Projects Scored (ACTION ITEM)	10:15 am
4.	2024 CoC Competition New Permanent Supportive Housing Projects Scored (ACTION ITEM)	11:00 am
5.	2024 CoC Competition Final Priority Listing Recommendation New and Renewal projects (ACTION ITEM)	11:45 am
6.	Public Comment on Non-agendized Items	1:25 pm

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Committee email karissa.white@sonoma-county.org . Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Committee members. Public comment during the meeting can be made live by joining the Zoom meeting. Available time for comments is determined by the Chair based on agenda scheduling demands and total number of speakers.

Sonoma County Continuum of Care (CoC)

CoC Competition Evaluation Workgroup
Meeting Minutes for August 21st, 2024

1pm- Pacific Time

Recording:
https://sonomacounty.zoom.us/rec/share/vf__yAyvAfZq0nrTUCZg76Z4hzTCHjFJmP13aOutw61T4intLMluYNyJIYsG3b6L.nc1plzBqc9UD4ydz?startTime=1724270602000

Passcode: w^nR0Gib

Welcome and Roll Call and introductions

- Karissa White, CoC Continuum of Care Coordinator, and Dennis Pocekay Workgroup Chair called the meeting to order at 1pm

- Roll Call:
  - Present: Dennis Pocekay, Teddie Pierce, Rebekah Sammet, Kelli Kuykendall, Jessica Wolf, Sarah Vetter, Angie Sebring, Amy Holter, Kirstyne Lange
  - Absent: none

1. **Approve Agenda-** Approve agenda from for 8/21/2024
   Agenda approved unanimously

   Public Comment: Tom Bieri

   Teddie Pierce made motion to approve agenda for 8/21/2024, Rebekah Sammet seconds.

2. **Approve Meeting Minutes:** Approve meeting minutes from 6/12/2024
   Minutes approved with 1 abstention

   Jessica Wolf made motion to approve meeting minutes from 6/12/2024, Sarah Vetter seconds motion.

    Public Comment: None

   Minutes approved with 1 abstention

3. **2024 & 2025 CoC Competition NOFO Update -** Karissa White CoC Coordinator, provided overview of 2024/2025 NOFO. Information provided included updates about application covering 2 years, 2024/2025 Homeless Priorities, HUD required timeline and Workgroup process.

   Public Comment: None

4. **CoC New Project Scoring Tool Approval:** Karissa White CoC Coordinator, presents proposal to workgroup for review of the sections and their point values to determine if there should be any adjustments to the numerical scoring of each measure listed within the PSH new project scoring tools. The staff has updated certain scoring sections from last year's tool to align with some of the point values of the 2024 Renewal Project Scoring Tool, previously approved by the workgroup. Changes made to scoring tools listed below:

PSH New Project DRAFT Scoring Tool:

Sections:

1 Housing Stability (System Performance Measure) -changed from 6 points to scoring scale: 100-95%= 6 points, 94-85%= 4 points, 84-75%= 2 points, 74% and below= 0 points

2 Exits to Permanent Supportive Housing (System Performance Measure)- Changed from 6 points to Scoring scale: 100-95%= 6 points, 94-85%= 4 points, 84-75%= 2 points, 74% and below= 0 points

3 Increased in Earned Income (System Performance Measure)- changed from 3 points to Scoring scale: 100-80%= 6 points, 79-60%= 4 points, 59-40%= 2 points, 39% and below= 0 points

4 Increased in Non-Employment Income (System Performance Measure)- changed from 7 points to Scoring scale: 100-80%= 6 points, 79-60%= 4 points, 59-40%= 2 points, 39% and below= 0 points

5 Maximizing the use of mainstream resources (system performance measure) -changed from 7 points to Scoring scale: 100-95%= 6 points, 94-85%= 4 points, 84-75%= 2 points, 74% and below= 0 points and to include language: (*e.g., regular monthly benefits: examples-cash benefits provided outside the provider's project such as calfresh, Housing Voucher, TANF, child care services, government paid cell phone, monthly bus basses provided by another agency, employment services, etc.)*

6 Housing First Approach and Coordinated Entry- changed from 7 to 6 points

Sections 7-11 no changes made

12 Coordination with Health Care Partners- included language to point 4- 5- Points if the agency has a written commitment from a healthcare provider to provide in-kind services match with services totaling 25% of the total amount of the application *or full points if the provider has a written commitment from a substance abuse provider to provide services to all program participants.*

Section 13-14 no changes made

15 Cost Effectiveness- prorated to

Less than

 $5,000 per outcome = 6 points,

$5,000 - $9,999 = 5 points,

$10,000 - $14,999 = 4 points,

$15,000 - $19,999 = 3 points,

$20,000 -24,999 = 2 points,

$25,000-29,999= 1 point,

30,000+ = 0 points

Public Comment: John Baxter, Dannielle Danforth, LaSette Wellen

Sections 13-18 no changes made

19 HMIS data quality, timeliness and coverage of all programs serving homeless _or progress for tracking program performance_ (underlined language added)- changed from 8 to 3 points. Language added:

- _If you are not using HMIS data, how would you propose to track or how do you currently track your program performance at this time? (Add narrative)_

3 Point removed from above section (19) will be moved to add 1 to 11. Coordination with housing providers and the other from 4 to 5 and 12. Coordination with health care providers from 4 to 5.

Public Comment: John Baxter, Dannielle Danforth

Teddie Pierce made motion to all changes made to the PSH New project scoring tool, Rebekah Sammet seconds.

Unanimously Approved. **Motion Passes**

RRH TH.RRH New Project Scoring tool

1.Successful Housing Placement (System Performance Measure)- was added

Proposed percentage of clients served in the project to meet this outcome. For the Joint TH/RRH projects, this accounts for the placements in permanent housing through the RRH component.

Scoring: 100-95%= 6 points, 94-85%= 4 points, 84-75%= 2 points, 74% and below= 0 points

2. Length of time Homeless (System Performance Measure)- was added

Proposed percentage of clients served in the project to meet this outcome. Days from Program start to Permanent housing move-in date. For the Joint TH/RRH projects, this accounts the length of time in the TH component in permanent housing through the RRH component.

Scoring: <45 days= 6 points, 46-60 days= 4.5 points, 61-75 days = 3 points, 76-90 days= 1.5 points, >91= o points

3. Increase in Earned Income (System Performance Measure)- Changed to 7 points

Scoring: 100-80%= 6 points, 79-60%= 4 points, 59-40%= 2 points, 39% and below= 0 points

4. Increase in Non Employment Income (System Performance Measure)- Changed to 3

Scoring: 100-80%= 6 points, 79-60%= 4 points, 59-40%= 2 points, 39% and below= 0 points

5. Maximizing the use of mainstream resources (System performance measure)

6. Housing First Approach and Coordinated Entry

12. Coordination with Healthcare Partners-Changed points from 4-5

11. Coordination with Housing Partner-Changed points from 4-5

15. Cost Effectiveness- Language updated- prorated to Less than

 $5,000 per outcome = 6 points,

$5,000 - $9,999 = 5 points,

$10,000 - $14,999 = 4 points,

$15,000 - $19,999 = 3 points,

$20,000 -24,999 = 2 points,

$25,000-29,999= 1 point,

30,000+ = 0 points

19. HMIS data quality, timeliness and coverage of all programs serving homeless- Changed from 8-3, Language added:

- *If you are not using HMIS data, how would you propose to track or how do you currently track your program performance at this time? (Add narrative)*

   Public Comment: John Baxter, Juan Reyes

Kirstyne Lange motioned to approve changes made to RRH.TH.RRH New Project Scoring Tool, Jessica Wolf seconds.

Roll call Vote:

Approve: Angie Sebring, Dennis Pocekay, Jessica Wolf, Kirstyne Lange, Rebekah Sammet, Sarah Vetter, Teddie Pierce

Absent- Kelly Kuykendall, Amy Holter

Motion passes

5. **Public Comment on Non-agendized Items-** None

   Meeting adjourned at 3:06pm

Sonoma County CoC Competition Evaluation Workgroup
Agenda Item Summary

Item No: 3

Subject: 2024 CoC Competition New Rapid Rehousing and Joint Transitional Rapid
                   Rehousing Projects Scored

Meeting Date: September 27, 2024

Staff Contact: Karissa White, Continuum of Care Coordinator, Karissa.White@sonoma-
                   county.org

SUMMARY

On August 2nd, the Sonoma County Department of Health Services staff released the 2024 &
2025 Continuum of Care Competition Request for Proposals for new projects to apply for
potential funding. Three Technical Assistance sessions were held, along with several one-on-
one meetings to discuss new project ideas with this particular funding stream. New Project
applications were due on September 20th by 5:00 pm. Renewal projects were previously
scored by the workgroup and approved by the Homeless Coalition (HC) Board during its
meeting in June of 2024.

During the upcoming meeting, the workgroup will review new projects and score them based
on the previously approved CoC New Project Scoring tool. As projects are scored based on
type, this item will cover projects that have applied for Rapid Rehousing (RRH) projects and
Joint Transitional Rapid Rehousing (Joint TH RRH) projects.

RECOMMENDED ACTION(S)

1. Review and approve scoring for new RRH and Joint TH RRH project applications using the
   new project scoring tool previously approved by the workgroup.

DISCUSSION

The County of Sonoma's Department of Health Services received three new projects that
applied for RRH projects through CoC Bonus funding, Domestic Violence (DV) Reallocated
funding, and the DV Bonus funding. These projects include:

1. Family Justice Center- Applied for the DV Restricted Reallocation funding for a new DV
   RRH in full amount possible for reallocation of $271,008.
2. Family Justice Center- Applied for the DV Bonus funding for a new DV RRH in the full
   amount possible for the bonus of $410,479.
3. COTS- Applied for a new RRH project for part of the CoC Bonus funding amount, their
   application totals $214,429.

Please note that these projects are being scored against one another using the same scoring tool for these specific project types. However, it is worth noting that these projects have all submitted applications for different types of possible funding (CoC Bonus, DV Bonus, and DV Reallocated funds).

All application materials can be located using the following link: https://share.sonoma-county.org/link/t5XeccX4ovg/

Sonoma County CoC Competition Evaluation Workgroup
Agenda Item Summary

Item No: 4

Subject: 2024 CoC Competition New Permanent Supportive Housing Projects Scored

Meeting Date: September 27, 2024

Staff Contact: Karissa White, Continuum of Care Coordinator, Karissa.White@sonoma-county.org

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SUMMARY

During the upcoming meeting, the workgroup will review new projects and score them based on the previously approved CoC New Project Scoring tool. As projects are scored based on type, this item will cover projects that have applied for Permanent Supportive Housing (PSH) projects.

RECOMMENDED ACTION(S)

1. Review and approve scoring for new PSH project applications using the new project scoring tool previously approved by the workgroup.

DISCUSSION

The County of Sonoma's Department of Health Services received two new projects that applied for PSH projects through CoC Bonus funding. These projects include:

1. COTS Community-Based PSH Expansion – Applied for CoC Bonus funds to increase the project's supportive services funding only (not units); currently, the project receives $28,968 per year for 18 units. The total request is $44,000.
2. St. Vincent de Paul- Applied for CoC Bonus funding for a new PSH project with a requested amount of $303,670.

Please note that these projects are being scored against one another using the same scoring tool for these specific project types, and they are competing for the same type of funding.

All application materials can be located using the following link: https://share.sonoma-county.org/link/t5XeccX4ovg/

Sonoma County CoC Competition Evaluation Workgroup
Agenda Item Summary

Item No: 5

Subject: 2024 CoC Competition Final Priority Listing Recommendation New and Renewal projects

Meeting Date: September 27, 2024

Staff Contact: Karissa White, Continuum of Care Coordinator, Karissa.White@sonoma-county.org

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SUMMARY

As a requirement of the Continuum of Care Program competition for funds, CoC's are required to competitively rate and rank all projects applying for funds. This ranked list, which includes all renewing projects and new projects, is also known as the Final Priority Listing.

During this meeting, the workgroup shall discuss the order in which to rank the new project applications with existing projects (renewals). The approved Final Priority Listing will then be reviewed and approved by the Homeless Coalition (HC) Board on October 9th. Project applicants will be notified of their rank on or before October 14th to meet the required HUD deadline.

RECOMMENDED ACTION(S)

1.   Approve the CoC Final Priority Listing for renewal and new projects.

DISCUSSION

HUD's Tier 1 and Tier 2 Submission Process

Funds in tier 1 are ultimately guaranteed if the project passes the basic threshold requirements of HUD. This year, HUD will put $438,471, or 10%, of our Annual Renewal Demand (ARD) of $4,384,714 at risk and categorized as tier 2. The total amount in tier one this year is $3,946,243.

Tier two funding includes the total ARD at risk, or $438,471, $526,166 available for new CoC Bonus project funding, and a total of up to $410,479 in DV bonus funding. Thus, the total amount possible for funding in tier 2 is $1,375,116 (which would include the total amount of ARD at risk and potential CoC Bonus and DV Bonus funding).

HUD awards tier 2 projects based on several factors. These include: the score in the overall collaborative application, the process for reallocating underperforming projects, system performance, the described need for the project for the CoC and community, the project's

commitment to housing first, where it is ranked on the list, HUD's available funding for the competition, and our rating/ranking process for reviewing projects.

Current Projects at risk in tier 2 include:

1. St Vincent De Paul Commons
    a. SVD Commons is partially at risk, meaning part of its funding is in tier 1, and the other part of its funding is in tier 2 ($142,966 is in tier 1, whereas $167,463 is in tier 2).
2. DV Reallocated Funding- as this funding is not currently tied to a ranked project, it is considered at risk as of now. The workgroup may decide to place this project higher on the priority ranking project and thus put other renewing projects at risk.

Reallocated Funding and Ranking

The Workgroup may make a recommendation to the HC Board to reallocate (either part of the award or the full amount to another provider) and/or reject an underperforming project. In addition, the Workgroup may also place the new project above an existing project if the project scores well, is better suited for our community needs, and/or is more in line with HUD priorities.

All projects in tier 2 are at risk of potentially losing funding. If our CoC, as the HC, loses any of renewing projects, projects will still have the remaining contract term of 2024-2025 to wind down their projects or look for a new funding source to remain in operation.

Currently, the combined CoC Bonus funding requests exceed the maximum possible award by $35,933. CoC Staff are waiting for a confirmation from HUD on how to proceed with funding requests that exceed the maximum award. If all CoC Bonus projects are accepted by the group for funding, the workgroup may choose to reduce the project(s) funding request, if feasible, to meet the maximum award possible for the priority listing. Staff will provide additional details during the upcoming workgroup meeting.

HUD may choose new DV Bonus project applications that meet eligibility and quality requirements in one of two ways:

1. For DV Bonus funds, they will consider the CoC Application score, collaboration with victim service providers, the project's need, and how the provider includes survivors with lived experience in developing policies and programs. These selected applications will not go through the Tier 1 and Tier 2 ranking process.
2. If not selected for the DV Bonus, HUD will award the project based on its ranking in tier 1 or tier 2.

Renewal Projects Already Scored and Ranked Prior to New Project Review

Rank	Project	Type	Request Amount	Amount in tier 2
1	CoC Rental Assistance HIV/AIDS SCHA	PSH-R	$ 721,918.00	$0.00

2	Mill Street Supportive Housing-WCCS	PSH-R	$ 106,744.00	$0.00
3	Community Based PSH-COTS	PSH-R	$ 320,575.00	$0.00
4	Stony Point Commons-CSN	PSH-R	$ 63,666.00	$0.00
5	PSH-2 Catholic Charities	PSH-R	$ 806,167.00	$0.00
6	Sonoma SCIL-Buckelew	PSH-R	$ 289,012.00	$0.00
7	CSN Sponsor Based Rental Assistance	PSH-R	$ 327,217.00	$0.00
8	WCCS-Elderberry Commons (auto-renewed)	PSH-R	$ 290,828.00	$0.00
9	County of Sonoma-Coordinated Intake Grant (auto-renewed)	SSO-CES	$ 549,993.00	$0.00
10	County of Sonoma- HMIS Grant (auto-renewed)	HMIS	$ 327,157.00	$0.00
11	St. Vincent de Paul Commons	PSH-R	$ 310,429.00	$167,463.00
12	DV reallocated Funding	NEW-DV	$ 271,008.00	$271,008.00
		Total	$ 4,384,714.00	$438,471.00

Renewal Project Notes

The Coordinated Intake and Homeless Management Information System grants are system mandates and evaluated outside this process. They are automatically placed into tier one.

The West County Community Services project just received its grant from HUD and had not yet started to serve clients; thus, they were given a pass this year and placed into tier 1.

This year, the YWCA decided to reject their award from HUD for the domestic violence (DV) rapid rehousing (RRH) grant. Given this information, there is $271,008 available for a new DV project through DV restricted reallocation funds.

With the sudden closure of Social Advocates for Youth, Community Support Network (CSN) took on operations of their Sponsor-Based Rental Assistance project. While sorting through a lengthy transfer process, CSN was able to find funding outside the CoC Program to keep the youth in housing. Although this project is a renewal project, it is new to CSN this year. Part of the project score was based on data and SAY performance.

The Saint Vincent de Paul Commons project scored the lowest due to its inability to start serving participants during the first year of its award. There was no Annual Performance Report (APR) data to review for the award in 2023-2024. The Workgroup approved the scoring for a partial APR submission for the contract term 2024-2025. This project was automatically placed on a performance Corrective Action Plan due to its lack of performance.