



Measure O Citizen's Oversight Committee Meeting Minutes

February 9, 2022 from 4:30pm-6pm

Members Present: Shirlee Zane (Chair), Betzy Chavez (Vice Chair), Gregory Fearon, Ben Ford, Kevin McDonnell, Ernesto Olivares, Orlando O'Shea.

Staff Present: Leah Benz, Department of Health Services Health Program Manager
Susan Kelleher, Department of Health Services Supervising Accountant

I. Call to Order/Introductions/Roll Call

Leah Benz called the meeting to order at 4:31 p.m. and a round of introductions was conducted.

II. Review the scope of the Measure O Citizen's Oversight Committee

Leah Benz went over the role and responsibilities of the committee, its members, and reviewed the Expenditure Plan. The role of the Oversight Committee was clarified. Members are not directing funds but looking back and making sure funds were spent appropriately.

III. Elect Officers: Chair and Vice Chair

Ernesto Olivares nominated Shirlee Zane for Chair. Gregory Fearon seconded the nomination. Shirlee Zane accepted the nomination.

Ernesto Olivares nominated Betzy Chavez as Vice Chair. Shirlee Zane seconded the nomination. Betzy Chavez accepted the nomination.

All members gave a thumbs up in support of the Chair and Vice Chair nominations.

IV. Review Committee Bylaws & Questions regarding Brown Act

Members reviewed the committee bylaws. Comments and requests included:

- There is an educational role that is fundamental of this committee
- Committee to initially meet 4 times in a year
- Programmatic staff will attend future meetings to explain how Measure O is contributing to the work they are doing

- Request to include performance measures in Annual Report
- Members would like to see some evaluation measures in place
- Importance of understanding the programs and network of services well in order to review the expenditures
- Request for an introduction on mental health services

Ben Ford moved to approve the bylaws and Ernesto Olivares seconded. Aye: Betzy Chavez, Gregory Fearon, Ben Ford, Kevin McDonnell, Ernesto Olivares, Orlando O’Shea, Shirlee Zane. Bylaws approved.

Members discussed option of moving this meeting to a hybrid model to allow for in-person and virtual attendance. It’s important to consider how online meetings have increased accessibility for many people and how the simultaneous interpretation feature has opened up dialogue enormously. A physical meeting location would ultimately depend on accessibility accommodations.

It was recommended for the Chair and Vice Chair to review the meeting schedule and bring a recommendation back to the group during the next meeting.

V. Review 1st Year Expenditures

Susan Kelleher explained the 2021/2022 Fiscal Report to the committee. The following requests were made:

- Update the report to reflect three months accounting of the revenue (April 2022 - June 2022)
- Include all county expenditures of this fund – not just Health Services
- Include details under expenditures such as the programs listed for each of the five categories in the ballot measure
- Revise the definition for the category of Behavioral Health Stabilization
- Clarify the definitions of the five categories

For further questions or requests, please submit them to staff member Leah Benz Leah.Benz@sonoma-county.org within the next two weeks.

Leah Benz to update Chair Zane and group regarding status of hiring auditor and new Measure O staff person.

It was requested to post the live recording of the meeting on the internet.

VI. Review Meeting Calendar: February, May, August and November ***Potential recurring meeting date: second Wednesday at 4:30pm***

The group agreed to meet next on April 6, 2022 at 4:30 p.m. via Zoom.

VII. Public Comment

There was no public comment.

Chair Zane thanked everyone for their participation and adjourned the meeting at 6:13 p.m.

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