AGENDA
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY **APRIL 28, 2015** **8:30 A.M.**

(The regular afternoon session commences at 2:00 p.m.)

Susan Gorin	First District	Veronica A. Ferguson	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Efren Carrillo	Fifth District		

This is a simultaneous meeting of the Board of Supervisors of Sonoma County, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District, the Board of Directors of the Northern Sonoma County Air Pollution Control District, the Sonoma County Public Finance Authority, and as the governing board of all special districts having business on the agenda to be heard this date. Each of the foregoing entities is a separate and distinct legal entity.

The Board welcomes you to attend its meetings which are regularly scheduled each Tuesday at 8:30 a.m. Your interest is encouraged and appreciated.

AGENDAS AND MATERIALS: Agendas and most supporting materials are available on the Board's website at http://www.sonoma-county.org/board/. Due to legal, copyright, privacy or policy considerations, not all materials are posted online. Materials that are not posted are available for public inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday, at 575 Administration Drive, Room 100A, Santa Rosa, CA.

SUPPLEMENTAL MATERIALS: Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Board of Supervisors office at 575 Administration Drive, Room 100A, Santa Rosa, CA, during normal business hours.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Clerk of the Board at (707) 565-2241, as soon as possible to ensure arrangements for accommodation.

Public Transit Access to the County Administration Center:
Sonoma County Transit: Rt. 20, 30, 44, 48, 60, 62
Santa Rosa CityBus: Rt. 14
Golden Gate Transit: Rt. 80
For transit information call (707) 576-RIDE or 1-800-345-RIDE or visit or http://www.sctransit.com/

APPROVAL OF THE CONSENT CALENDAR

The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.

PUBLIC COMMENT

Any member of the public desiring to address the Board on a matter on the agenda: Please walk to the podium and after receiving recognition from the Chair, please state your name and make your comments. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the subject under discussion. Each person is usually granted 3 minutes to speak; time limitations are at the discretion of the Chair. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.

8:30 A.M. CALL TO ORDER

PLEDGE OF ALLEGIANCE

I. APPROVAL OF THE AGENDA

(Items may be added or withdrawn from the agenda consistent with State law.)

II. BOARD MEMBER ANNOUNCEMENTS

III. CONSENT CALENDAR

(Items 1 through 20)

PRESENTATIONS/GOLD RESOLUTIONS

(Items 1 through 3)

PRESENTATIONS AT THE BOARD MEETING

1. Adopt a Gold Resolution proclaiming April 29, 2015 as Sonoma County World Hunger Awareness Day. (First District)

2. Adopt a Gold Resolution celebrating the 125th Anniversary of The Exchange Bank. (Third District)

3. Adopt a Gold Resolution recognizing receipt of the Clean Air Excellence Award for Transportation Efficiency Innovations from the Environmental Protection Agency. (General Services)

SONOMA COUNTY WATER AGENCY

(Directors: Gorin, Rabbitt, Zane, Gore, Carrillo)

4. Suitability Analysis for Stormwater Capture, Treatment, and Recharge Projects -
   (A) Authorize the Chair to execute an agreement with The Regents of the University of California to develop a site evaluation tool, incorporating technical and non-technical factors, for stormwater management and recharge projects, $120,000, agreement terminates on June 30, 2016, and
   (B) Authorize the General Manager to terminate or amend the agreement in ways that do not increase amount paid or significantly change the scope of work or length of the agreement. (Second District)

CONSENT CALENDAR (Continued)

5. Item Removed from the Agenda.

6. Russian River Watershed Independent Science Review Panel –
   (A) Authorize the General Manager to execute the first amended agreement with Mendocino County Russian River Flood Control and Water Conservation District and Russian River Water Conservation Council to provide funding for the establishment and operation of an Independent Science Review Panel, increasing the agreement amount by $113,000, Water Agency share is $75,273, expanding the scope of work to include peer review and conflict of interest analysis, and extending the term by one year for a new, not-to-exceed agreement total of $220,450, and end date of July 31, 2016.
   (B) Authorize the General Manager to amend the agreement provided amendments do not cumulatively increase the total cost to the Water Agency by more than $18,500 and do not substantially change the scope of work.

AUDITOR-CONTROLLER-TREASURER-TAX COLLECTOR

7. Contract for Audit Services –
   (A) Authorize the Auditor-Controller-Treasurer-Tax Collector to execute a five-year contract for $613,100 with Pisenti & Brinker to provide audit services for the following entities; Refuse Enterprise Fund (Refuse), Airport Enterprise Fund (Airport), Sonoma County Energy Independence Program (SCEIP), Treasurer Investment Pool, Treasurer Investment Committee, Northern Sonoma County Air Pollution Control District (NSCAPD), and Salmon Creek Water District.
   (B) Delegate authority to the ACTTC to approve any amendments to the contract with Pisenti & Brinker, LLP for audit services up to 10% of Pisenti & Brinker's contract price.

BOARD OF SUPERVISORS
AND
OCCIDENTAL COUNTY SANITATION DISTRICT
RUSSIAN RIVER COUNTY SANITATION DISTRICT
SOUTH PARK COUNTY SANITATION DISTRICT
(Directors/Commissioners: Gorin, Rabbitt, Zane, Gore, Carrillo)
AND
SONOMA VALLEY COUNTY SANITATION DISTRICT
(Directors: Gorin, Carrillo, D. Cook)

8. Authorize the Chair to execute an agreement with Tom Origer and Associates to provide archaeological and cultural resources surveying and related services for an amount not-to-exceed $100,000, agreement terminates no later than April 30, 2018.

CLERK-RECORDER-ASSESSOR/COUNTY COUNSEL

9. Adopt an Ordinance amending Section 12-32 of the Sonoma County Code to revise documentary transfer tax recordation procedures as required by state law.
(Second Reading) (Ready for Adoption)

CONSENT CALENDAR (Continued)

COUNTY COUNSEL

10. Authorize County Counsel to execute an agreement to provide the Sonoma County Library with legal services through June 30, 2017, and Authorize the Chair to execute a related conflict-of-interest waiver.

FIRE AND EMERGENCY SERVICES

11. Adopt a Resolution authorizing the Director to execute a governmental lease agreement for the purchase and financing of one Type 1 fire apparatus for the Wilmar Fire Department with Leasesource Financial Services, Inc., financed over 10-years, for an amount not-to-exceed $331,431. (Second District)

HUMAN RESOURCES

12. Deputy Sheriffs' Association and Deputy Sheriffs' Law Enforcement Management Retiree Medical Trust – Letters of Agreement –
    (A) Approve Letter of Agreement between the County and the Deputy Sheriffs' Association.
    (B) Approve Letter of Agreement between the County and the Deputy Sheriffs' Law Enforcement Management.

SHERIFF'S OFFICE

13. Authorize the Sheriff to execute the 2015 Domestic Cannabis Eradication/Suppression Program Letter of Agreement with the Drug Enforcement Administration, to receive a minimum of $120,000 for marijuana suppression and eradication activities, and to execute any amendments that do not substantially alter the scope of the agreement.

MISCELLANEOUS

14. Approve the Minutes of the Meetings of April 7, 2015 and April 14, 2015 for the following: Agricultural Preservation and Open Space District, Community Development Commission, Northern Sonoma County Air Pollution Control District, Occidental County Sanitation District, Russian River County Sanitation District, South Park County Sanitation District, Sonoma County Water Agency, and Board of Supervisors; and Approve the Minutes of the Meetings of the April 7, 2015 and April 14, 2015 for the Sonoma Valley County Sanitation District.

APPOINTMENTS/REAPPOINTMENTS

(Items 15 through 20)

15. Approve the re-appointments of Eric Stanley and Stu Righter to the Historical Records Commission for four-year term beginning on April 28, 2015 and ending on April 28, 2019. (Clerk-Recorder-Assessor)

16. Approve the Board Assignment of Fourth District Supervisor James Gore to the North Coast Resource Partnership for the year 2015. (First District)

CONSENT CALENDAR (Continued)

17. Approve the appointment of Arthur Deicke to the Flood Control Advisory Committee Laguna-Mark West Watershed Zone 1A for a two-year term beginning on April 28, 2015 and ending on April 28, 2017. (Fourth District)

18. Approve the re-appointment of Charlee Schanzer to the Dry Creek Valley Citizens Advisory Council for a two-year term beginning on April 28, 2015 and ending on April 28, 2017. (Fourth District)

19. Approve the re-appointment of Tom Rued to the Dry Creek Valley Citizens Advisory Council for a two-year term beginning on April 28, 2015 and ending on April 28, 2017. (Fourth District)

20. Approve the re-appointment of Jason Boaz to the Dry Creek Valley Citizens Advisory Council for a two-year term beginning on April 28, 2015 and ending on April 28, 2017. (Fourth District)

IV. REGULAR CALENDAR

(Items 21 through 25)

ECONOMIC DEVELOMENT BOARD

21. Accept the recommendations outlined within the NExT Economy final report, and Direct staff to proceed with recommendations as presented.

HUMAN SERVICES

22. General Assistance Report and Policies and Procedures Manual Amendments –
(A) Accept a report on the General Assistance Program.
(B) Approve a 5% increase to the maximum General Assistance grant to align with CalWORKs Maximum Aid Payment and reflect the changes to the General Assistance Manual of Policies and Procedures, effective May 1, 2015.
(C) Adopt changes to the General Assistance Manual of Policies and Procedures to revise the eligibility requirements to align with changes made to the CalWORKs felony drug lifetime ban, effective May 1, 2015.

REGIONAL PARKS

23. Dissolution of Del Rio Woods Recreation and Park District –
(A) Authorize the Board to appoint itself as District Board of Directors for the Del Rio Woods Recreation District for an interim transition period, and
(B) Adopt a Resolution of application for dissolution of the District, with County Regional Parks to be the successor agency, and
(C) Authorize the Board to appoint Sonoma County Regional Parks Director Caryl Hart as the Interim recreation District Manager. (Fourth District)

BOARD OF SUPERVISORS

24. Approve Advertising Program grant award and Authorize the County Administrator to execute a contract with the Cotati Chamber of Commerce for advertising and promotions activities for Fiscal Year 2014-15 in the amount of $500. (Second District)

25. Approve Advertising Program grant awards and Authorize the County Administrator to execute contracts with the following entities for advertising and promotions activities for Fiscal Year 2014-15: The Kut-Ups of Rohnert Park, $1,000; Petaluma People Services – SHARE Program, $500; Arlene Francis Foundation, $1,000. (Third District)

V. CLOSED SESSION CALENDAR

(Items 26 through 28)

26. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Potential Litigation – California River Watch - Notice of Intent to File Suit Under Clean Water Act Concerning the Central Landfill Property. (Gov't. Code Section 54956.9(d)(2)).

27. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - Renewed Efforts of Neighbors Against Landfill Expansion ("RENALE") an unincorporated association vs. County of Sonoma, a political subdivision of the State of California; Sonoma Compost Company, a corporation; Sonoma County Waste Management Agency, a public agency, U.S. District Court-Northern District Case No.: 3:14-cv-03804 TEH. (Gov't. Code Section 54956.9(d)(1)).

28. The Board of Supervisors, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, and the Board of Directors of the Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Labor Negotiator, Agency Negotiators: Christina Cramer/Carol Allen. Employee organization: All. Unrepresented employees: All, including retired employees. (Gov't. Code Section 54957.6).

VI. REGULAR AFTERNOON CALENDAR

(Items 29 through 33)

RECONVENE FROM CLOSED SESSION

29. Report on Closed Session.

30. **2:00 P.M. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA**
(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Please be brief and limit your comments to three minutes. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.)

PERMIT AND RESOURCE MANAGEMENT

31. **2:10 P.M.** – **MNS14-0008 -** Minor Subdivision creating four parcels with a Land Conservation Act contract. (Fourth District)
   a) APPLICANT: William H. Hinkle, Trustee
   b) LOCATION: 21350 River Road, Geyserville
   c) ASSESSOR'S PARCEL NO.: 141-170-001 and 141-180-003
   d) ENVIRONMENTAL DOCUMENT: Mitigated Negative Declaration
   e) REQUEST: Conduct a Public Hearing and Adopt a Resolution and Conditions of Approval of a Minor Subdivision of 509.40 acres into four parcels 135.80 acres, 120 acres, 120 acres, and 133.60 acres subject to Land Conservation Act Contracts.

32. Permit and Resource Management Department: Review and possible action on the following:
   a) Acts and Determinations of Planning Commission/Board of Zoning Adjustments
   b) Acts and Determinations of Project Review and Advisory Committee
   c) Acts and Determinations of Design Review Committee
   d) Acts and Determinations of Landmarks Commission
   e) Administrative Determinations of the Director of Permit and Resource Management

(All materials related to these actions and determinations can be reviewed at:
http://www.sonoma-county.org/prmd/b-c/index.htm)

33. **ADJOURNMENTS**

NOTE: The next regular meeting will be held on May 5, 2015.

Upcoming Hearings (All dates are tentative until each agenda is finalized.)

1. May 5th (PM) – Sonoma Valley County Sanitation District Eminent Domain.
2. May 5th (PM) – Zone Change; Mike Myer, ZCE14-0010.
3. May 5th (PM) – Lease Extension for Dollar Tree Stores Inc. At 665 Sebastopol Road.
4. May 19th (AM) – Sewer Service Rates.
5. May 19th (PM) – Roberts Road Subdivision; PLP14-0046.
6. May 19th (PM) – Use Permit modification Novato Disposal Service; PLP02-0072.
7. May 19th (PM) – Coastal Zone Official Zoning Database Re-adoption; ORD14-0004.
8. June 9th (PM) – Freestone Water District Financing.
9. June 9th (PM) – Jenner Water District Financing.

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 1
(This Section for use by Clerk of the Board Only.)

To:	Board of Supervisors
Board Agenda Date:	April 28, 2015
Vote Requirement:	No Vote Required
Department or Agency Name(s):	Board of Supervisors
Staff Name and Phone Number:	Supervisor Susan Gorin, 707/565-2241
Supervisorial District(s):	First
Title:	Gold Resolution

Recommended Actions:

Adopt a Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, proclaiming April 29, 2015, as Sonoma County World Hunger Awareness Day

Executive Summary:

Prior Board Actions:

Strategic Plan Alignment Not Applicable

Fiscal Summary - FY 14-15

Expenditures		Funding Source(s)	
Budgeted Amount	$		$
Add Appropriations Reqd.	$	State/Federal	$
	$	Fees/Other	$
	$	Use of Fund Balance	$
	$	Contingencies	$
	$		$
Total Expenditure	**$**	**Total Sources**	**$**

Narrative Explanation of Fiscal Impacts (If Required):			
Staffing Impacts			
Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Related Items "On File" with the Clerk of the Board:			

County of Sonoma
State of California

Item Number: _____

Date: April 28, 2015 Resolution Number: _____

☐ 4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Declaring April 29, 2015 as Sonoma County World Hunger Awareness Day

Whereas, the mission of End World Hunger is to educate and inspire people of conscience to act toward ending world hunger; and,

Whereas, EWH's vision is to create a change in people's attitudes about giving to create a world without hunger by 2030; and,

Whereas, the United Nations Sustainable Development Goals cite the year 2030 as a realistic goal to end world hunger if we work together; and,

Whereas, this planet's population needs to eat to live productively and all people in the world deserve to have access to food; and,

Whereas, Sonoma County recognizes the important role education plays in raising awareness and inspiring people to act to consciously end world hunger

Whereas, End World Hunger has researched and supports highly effective NGOs who are successfully combating hunger; and,

Whereas Sonoma County Restaurants are supporting EWH on April 29th by donating a portions of revenue to EWH; and,

Whereas, End World Hunger is passing through 100% of those donations directly to its partner organizations in the field; and,

Whereas, End World Hunger asks Sonoma County Board of Supervisors to endorse this CALL TO ACTION to dine at participating restaurants on 4/29/15, Sonoma County World Hunger Awareness Day;

Now, Therefore, Be It Resolved The Sonoma County Board of Supervisors declares April 29, 2015 as Sonoma County World Hunger Awareness Day.

Supervisors:

Gorin: Zane: Gore: Carrillo: Rabbitt:

Ayes: Noes: Absent: Abstain:

So Ordered.

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County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 2
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: April 28, 2015

Vote Requirement: Majority

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number:

Supervisor Shirlee Zane
(707) 565-2241

Supervisorial District(s):

Third District

Title: Gold Resolution

Recommended Actions:

Approve a Gold Resolution Celebrating The 125th Anniversary Of The Exchange Bank

Executive Summary:

Prior Board Actions:

Strategic Plan Alignment Goal 1: Safe, Healthy, and Caring Community

Fiscal Summary - FY 14-15

Expenditures		Funding Source(s)	
Budgeted Amount	$	County General Fund	$
Add Appropriations Reqd.	$	State/Federal	$
	$	Fees/Other	$
	$	Use of Fund Balance	$
	$	Contingencies	$
	$		$
Total Expenditure	**$**	**Total Sources**	**$**

Narrative Explanation of Fiscal Impacts (If Required):			
Staffing Impacts			
Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Related Items "On File" with the Clerk of the Board:			

County of Sonoma
State of California

Item Number: _____

Date: April 28, 2015 Resolution Number: _____

☐ 4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Celebrating The 125th Anniversary Of The Exchange Bank.

Whereas, Exchange Bank, a locally owned and managed community bank which has had only 8 presidents, was co-founded by Manville Doyle and his son Frank Doyle in 1890 with Manville serving as president until his death in 1916 at which time Frank took over as president until 1948; and

Whereas, Frank Doyle, known as the "Father of the Golden Gate Bridge", was the first person to cross the span of the bridge in a vehicle, honoring his tireless efforts to generate financial support for the building of the Golden Gate Bridge; and

Whereas, Frank and his wife Polly Doyle placed their shares of Exchange Bank common stock, a controlling interest of 50.4%, into a perpetual trust and the dividends fund the Frank P. Doyle and Polly O'Meara Doyle Scholarship fund for assistance to worthy young men and women attending Santa Rosa Junior College; and

Whereas, the Doyle Trust has proven to be one of the most remarkable planned gifts in the history of American community college and has provided over 120,000 SRJC students with scholarships, totaling $80 million dollars; and

Whereas, Exchange Bank annually donates in excess of $500,000 to over 300 non-profits in Sonoma County and their employees generously donate countless hours of their own time to non-profits and service organizations in the communities they serve; and

Whereas, Exchange Bank has received numerous awards, including: Best Bank, Best Business Bank, Best Consumer Bank, Best Local Bank, Best Places to Work, Healthiest Companies and the Philanthropic Spirit Award; and

Whereas, the County of Sonoma values their community partners and appreciates the payroll processing service provided by the Exchange bank.

Now, Therefore, Be It Resolved that the Board of Supervisors of the County of Sonoma, State of California, hereby congratulates Exchange Bank for 125 years of service and recognizes the many important contributions made to the community.

Supervisors:

Rabbitt: Zane: Gore: Carrillo: Gorin:

Ayes: Noes: Absent: Abstain:

So Ordered.

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 3
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors of Sonoma County

Board Agenda Date: April 28, 2015

Vote Requirement: No Vote Required

Department or Agency Name(s): General Services

Staff Name and Phone Number:	**Supervisorial District(s):**
David Worthington 707-565-2809	All

Title: Acceptance of EPA Clean Air Excellence Award

Recommended Actions:

Adopt a Gold Resolution recognizing receipt of the Clean Air Excellence Award for Transportation Efficiency Innovations from the Environmental Protection Agency.

Executive Summary:

Background: The United States Environmental Protection Agency's Office of Air and Radiation Clean Air Excellence Awards Program was established at the recommendation of the Clean Air Act Advisory Committee, and periodically recognizes and honors outstanding innovative efforts to help make progress in achieving cleaner air. Award-winning entries must directly or indirectly reduce pollutant emissions, demonstrate innovation, offer sustainable outcomes, and provide a model for others to follow. There are five categories in which a program, project, or technology may be entered:

- Clean Air Technology
- Community Action
- Education/Outreach
- Regulatory/Policy Innovations
- Transportation Efficiency Innovations

Entries are judged based on both general criteria and criteria specific to each individual category. The following general criteria is used in assessing each entry:

- The entry directly or indirectly (i.e., by encouraging actions) reduces emissions of criteria pollutants, hazardous air pollutants, and/or greenhouse gases.
- The entry is innovative and unique.
- The entry provides a model for others to follow (i.e., it is replicable).

- The entry's positive outcomes are continuing/sustainable.

The General Services Fleet Operations Division submitted award entries in the categories of Community Action, Education and Outreach, and Transportation Efficiency Innovations in September 2014. On April 21st, 2015 the Fleet Manager accepted a Transportation Efficiency Innovations award on behalf of the County from the EPA's Office of Air & Radiation, which is being presented to the Board today.

The award is the result of the County being a leader in transportation related emission reductions for more than 24 years. Starting in 1990 the County was the first to test a prototype all-electric General Motors van in a daily fleet use application. In June of 2006 the County adopted a Climate Protection Action Plan that established a target of reducing Green House Gas emissions from its on-road fleet by 20% before the end of 2010. The target was more aggressive than the State's AB 32 Global Warming Solutions Act of same year and required the County to meet the target 10 years sooner than the state. Fleet related emissions have been reduced by over 1,815 tons of GHG even though the overall vehicle miles traveled increased by 10 million miles during the last 11 of 13 years.

The County's commitment to hybrid electric and all electric vehicle technology has resulted in one of the largest hybrid and plug-in electric vehicle government fleets in North America with a total of 291 BEV's, NEV's, PHEV's and HEV's. The hybrid fleet has reduced gasoline and diesel fuel usage by over 166,500 gallons while traveling over 10 million miles since 2002.

By the end of 2012 all of the diesel powered trucks in the fleet were either replaced, retired, or retrofitted with Particulate Matter (PM) reduction devices which resulted in a reduction of over 85% in PM emissions.

The County took the lead role in creating one of the first comprehensive regulatory guideline documents for the installation of electric vehicle charging station infrastructure in the nation with the publication of the "County of Sonoma Electric Vehicle Charging Station Program Installation Guidelines" in July of 2011. The document has been used as a reference by other government agencies across the United States and in other parts of the world to expedite the installation of the infrastructure necessary to support electric vehicles. At the end of 2013, Sonoma County had more electric vehicle charging stations operational than the State of California and had displaced more than 94,000 conventional vehicle miles and reduced GHG emissions by more than 7.9 metric tons. Current infrastructure projects are projected to displace more than 210,000 conventional vehicle miles and reduce GHG by more than 59 metric tons over the next three years.

County Fleet staff have presented at over 57 local, regional, state, and national conferences, meetings, and expositions over the last five years as part of an outreach program to educate and encourage the adoption of alternative fuel vehicles and equipment.

The EPA Clean Air Excellence Award is latest award the County has received for its transportation, sustainability and fleet management related efforts and success. Below is a list of the Awards and Sustainability Certifications that the County has received and earned since 2007.

Awards and Certifications

2015 EPA Clean Air Excellence Award for Transportation Efficiency Innovations

2015, 2014 50 Leading Fleets Award

2015 Louis "Pete" Peterka Emergency Management Award

2015, 2014, 2013, 2012, 2011 ,2010, 2009 Automotive Service Excellence Blue Seal Business

2015, 2014, 2013, 2012, 2011, 2010 100 Best Fleets in North America Award

2014, 2013, 2012, 2011, 2010 Government Green Fleet Award

2014 The US Department of Energy, Energy Efficiency & Renewable Energy East Bay Clean Cities Coalition "Clean Air Champion" Award

2013 California EPA Governor's Environmental and Economic Leadership Award

2013, 2012 Green Fleet Magazine Sustainability All Star Award

2012, 2011 The Bay Area Climate Collaborative "Most EV Ready Community in the Bay Area" Award

2012 US Department of Energy, Energy Efficiency & Renewable Energy East Bay Clean Cities Coalition "Director's" Award

2012, 2010 The US Department of Energy, Energy Efficiency & Renewable Energy East Bay Clean Cities Coalition "Clean Air Champion" Award

2012 NAFA Sustainable Fleet Award Honorable Mention

2010 Sonoma County Sonoma Green Business Certification

2009 California Department of Toxic Substances Control Pollution Prevention (P2) Model Shop Certification

2009 California Bureau of Automotive Repair Green Station Certification

2007 California Fleet News Best Fleet Practices for Environmental Facility Design Award

David Worthington, the Fleet Manager will present the award to your Board.

Prior Board Actions:

6/19/2007 Cash Incentives for the purchase of Hybrid Vehicles, 8/12/2008 Nissan North America, Inc., Non-Disclosure Agreement for Electric Car Partnership, 11/18/2008 Nissan North America, Inc., Memorandum of Understanding, 9/28/2010 Evaluation of Plug-in Hybrid Toyota Prius, 4/26/2011 Transportation Fund for Clean Air Grant funding opportunity for the County's Plug-in Electric Vehicle fleet, 10/15/2013 Electric Vehicle Grant Memorandum of Understanding and Sonoma County Water Agency Property Grant of Right-of-Way.

Strategic Plan Alignment Goal 2: Economic and Environmental Stewardship

Fiscal Summary - FY 14-15

Expenditures		**Funding Source(s)**	
Budgeted Amount	$		$
Add Appropriations Reqd.	$	State/Federal	$
	$	Fees/Other	$
	$	Use of Fund Balance	$
	$	Contingencies	$
	$		$
Total Expenditure	**$**	**Total Sources**	**$**

Narrative Explanation of Fiscal Impacts (If Required):

Staffing Impacts

Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)

Narrative Explanation of Staffing Impacts (If Required):

None

Attachments:

None

Related Items “On File” with the Clerk of the Board:
None

County of Sonoma
State of California

Item Number: _____

Date: Resolution Number: _____

☐ 4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Recognizing Sonoma County Fleet Operations for its Efforts to Reduce Pollutant Emissions From County Vehicles, Creating a More Environmentally Cleaner Fleet and for receiving the EPA's Clean Air Excellence Award.

Whereas, The United States Environmental Protection Agency's Office of Air and Radiation Clean Air Excellence Awards Program was established at the recommendation of the Clean Air Act Advisory Committee, and periodically recognizes and honors outstanding innovative efforts to help make progress in achieving cleaner air, and

Whereas, The General Services Fleet Operations Division submitted award entries in the categories of Community Action, Education and Outreach, and Transportation Efficiency Innovations in September 2014, and,

Whereas, On April 21, 2015 the Fleet Manager accepted a Transportation Efficiency Innovations award in Arlington Virginia, on behalf of the County, from the EPA's Office of Air & Radiation, which is being presented to the Board today.

Now, Therefore, Be It Resolved, that the Board of Supervisors of Sonoma County hereby Expresses its deepest appreciation and commends the Sonoma County Fleet Operations Division on its Climate Protection Efforts and for receiving this prestigious award.

Supervisors:

Rabbitt: Zane: Gore: Carrillo: Gorin:

Ayes: Noes: Absent: Abstain:

So Ordered.

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 4
(This Section for use by Clerk of the Board Only.)

To: Board of Directors, Sonoma County Water Agency

Board Agenda Date: April 28, 2015

Vote Requirement: Majority

Department or Agency Name(s): Sonoma County Water Agency

Staff Name and Phone Number: Susan Haydon 547-1937

Supervisorial District(s): Second

Title: Suitability Analysis for Stormwater Capture, Treatment, and Recharge Projects

Recommended Actions:

Authorize Chair to execute an agreement with The Regents of the University of California to develop a site evaluation tool, incorporating technical and non-technical factors, for stormwater management and recharge projects, ($120,000, agreement terminates on June 30, 2016), and authorize the General Manager to terminate or amend the agreement in ways that do not increase amount paid or significantly change the scope of work or length of the agreement.

Executive Summary:

HISTORY OF ITEM/BACKGROUND:
Sonoma County Water Agency (Water Agency) is actively participating in the Re-inventing the Nation's Urban Water Infrastructure (ReNUWIt) program as an industry partner with other academics, planners, municipalities, economists, and ecologists. ReNUWIt is an interdisciplinary, multi-institution research program (involving U.C Berkeley, Stanford University, Colorado School of Mines, and New Mexico Institute of Mining and Technology) whose goal is to develop innovative approaches to address the problems facing urban water systems.

Previous studies commissioned by the Water Agency have identified potential locations within the Upper Petaluma, Sonoma Valley, and Laguna/Mark West watersheds for installation of stormwater collection and groundwater recharge facilities, based upon the location of flood prone areas, probable recharge zones, and other physical and ecological criteria. Under the proposed agreement, UC Berkeley's Center for Resource Efficient Communities, an active participant in the ReNUWIt program, will create a novel site-evaluation tool for such projects, which will incorporate non-technical factors such as site-specific regulatory and land use constraints, land assembly challenges, neighborhood objections, site access limitations, public health issues, and liability concerns. The tool would allow such factors to be considered earlier in the site suitability analysis process, rather than being considered only at the end of that process. The subject and focus of the work will feature the Petaluma Watershed and its criteria (setting, circumstances, needs), and will be considered in the Upper Petaluma Flood Control

Project Feasibility Study, approved by the Board on March 17, 2015. However, the analysis and decision support tool to be created will provide a template that can be used in any watershed.

SERVICES TO BE PERFORMED:

Under the proposed agreement, the Regents will conduct a multi-criteria suitability analysis for stormwater capture and recharge projects, and develop site-selection tools which incorporate factors beyond those used in traditional siting and suitability analyses. The scope of work includes research, interviews with stakeholders, analysis of siting factors, mapping, and developing GIS mapping and planning tools for application and use within other watersheds and settings. The purpose and goals of the study are to identify and incorporate key non-traditional facility siting criteria, such as social, cultural, economic, and other non-engineering and non-physical site characteristics, as part of the site feasibility process. University researchers will work under the direction and in close coordination with the Water Agency's project manager. This work and deliverables will support and complement the stakeholder engagement and outreach activities planned to be conducted with the Petaluma community as part of Upper Petaluma Flood Control Feasibility Study

The cost of services will not exceed $120,000; the term end date is June 30, 2016.

REQUEST FOR WATER AGENCY GENERAL MANAGER AUTHORITY:

Amendment Authority:

The standard template used for professional services agreements includes the following language, "Minor changes, which do not increase the amount paid under the Agreement, and which do not significantly change the scope of work or significantly lengthen time schedules may be executed by the Water Agency's General Manager in a form approved by County Counsel." Since the subject agreement was prepared by The Regents of the University of California using its form, this language is not included. Therefore, staff requests that the Water Agency's General Manager be authorized to amend the Agreement, if appropriate, in keeping with standard protocol.

Termination Authority:

The standard template used for professional services agreements includes the following language, "Authority to Terminate: Water Agency's right to terminate may be exercised by Water Agency's General Manager." Since the subject agreement was prepared by The Regents of the University of California using its form, this language is not included. Therefore, staff requests that the Water Agency's General Manager be authorized to terminate the Agreement, if appropriate, in keeping with standard protocol.

Prior Board Actions:

Strategic Plan Alignment Goal 2: Economic and Environmental Stewardship

Project assists in determining suitability for stormwater capture and recharge projects contributing to a resilient water supply and environmental sustainability.

Water Agency Flood Control Goals and Strategies, Goal 1: Maintain, operate, and modify flood protection facilities to meet current and future public needs.

Fiscal Summary - FY 14-15					
Expenditures			**Funding Source(s)**		
Budgeted Amount	$	120,000	Water Agency Gen Fund	$	
Add Appropriations Reqd.	$		State/Federal	$	
	$		Fees/Other	$	120,000
	$		Use of Fund Balance	$	
	$		Contingencies	$	
	$			$	
Total Expenditure	**$**	**120,000**	**Total Sources**	**$**	**120,000**

Narrative Explanation of Fiscal Impacts (If Required):

Budgeted amount of $120,000 is available from FY 2014/2015 appropriations for the Zone 2A Flood Control Fund. No additional appropriation is required.

Staffing Impacts

Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)

Narrative Explanation of Staffing Impacts (If Required):

Attachments:

Related Items "On File" with the Clerk of the Board:

Agreement (4 copies)

Item Pulled From the Agenda

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 6
(This Section for use by Clerk of the Board Only.)

To: Board of Directors, Sonoma County Water Agency

Board Agenda Date: April 28, 2015	**Vote Requirement:** Majority
Department or Agency Name(s): Sonoma County Water Agency	
Staff Name and Phone Number:	**Supervisorial District(s):**
Jay Jasperse (707) 547-1959	All

Title: Russian River Watershed Independent Science Review Panel

Recommended Actions:

a) Authorize General Manager to execute the first amended agreement with Mendocino County Russian River Flood Control and Water Conservation District and Russian River Water Conservation Council to provide funding for establishment and operation of Independent Science Review Panel increasing the agreement amount by $113,000 (Water Agency share is $75,273), expanding the scope of work to include peer review and conflict of interest analysis, and extending the term by one year for a new, not-to-exceed agreement total of $220,450, and end date of July 31, 2016.

b) Authorize General Manager to amend the agreement provided amendments do not cumulatively increase the total cost to the Water Agency by more than $18,500 and do not substantially change the scope of work.

Executive Summary:

HISTORY OF ITEM/BACKGROUND

Establishment of Independent Science Review Panel

The Russian River watershed encompasses approximately one million acres in Sonoma and Mendocino counties and supports a wide variety of land uses and natural habitats. The river and its tributaries are home to three species of fish listed as threatened or endangered under state and federal laws: steelhead trout, coho, and Chinook salmon. The need to protect these species requires improved water management efforts throughout the watershed.

The Sonoma County Water Agency (Water Agency), Mendocino County Russian River Flood Control and Water Conservation District (District) and the Russian River Water Conservation Council (Council), collectively "Parties," share an interest in improving Russian River watershed water management and environmental stewardship through data collection, analysis, and reporting. To support these efforts, the Parties are working with each other, as well as with other entities and individuals in the region, to initiate an assessment of the Coyote Valley Dam to Healdsburg area of the watershed and the tributary basins of Mark West Creek and Green Valley Creek, both of which support endangered coho salmon

(Study Area). The selected mechanism for developing both the needed assessment and improved data was to establish an Independent Science Review Panel (Panel). The conceptual model developed by the Panel will contribute to the development of a sound scientific understanding of watershed processes that can be used to inform management and policy decisions. Another potential benefit of the Panel's work is to identify data gaps to guide future monitoring and studies and improve the coordination between various data collection and study programs.

The Panel is comprised of multi-disciplinary scientists recognized as experts in their respective scientific field. The Panel members were selected based on a nomination and selection process that included a conflict of interest review. Additional information regarding the Panel can be found at www.russianriverisrp.org.

Original Agreement

On February 2, 2012, the Board approved a cooperative agreement between the parties to provide funding for establishment and operation of the Panel. The Parties entered into the cooperative agreement on March 16, 2012, in the amount of $107,450. The Water Agency's share of funding under the agreement was $47,450.

Accomplishments

Accomplishments since approval of the cooperative agreement include:

- Panel announcement was distributed to over 100 colleges and universities, created application and conflict of interest forms, received 25 applications, sorted and selected 16 applicants for review by the selection panel.
- Reviewed applications and selected eight Panel members for a total of 9 members, including the chairman
- Held 3 two-day Panel meetings, including a one-day science forum, for scientists in the basin to present their research on the Russian River and its tributaries.
- Created matrix of information sources in geology, hydrology, ecology, climate, water quality, and land use, as well as Geographic Information System layers for the Russian River watershed
- Created a Panel website and made matrix available to the public
- Developed conceptual model of stream flow processes in the Russian River watershed with a stream typology and applied the typology to fish bearing streams in the 8 subareas (Redwood Valley, Ukiah Valley, Hopland Valley, Narrow, Alexander Valley, Knights Valley, Mark West Creek Watershed, and Green Valley Creek Watershed) the Panel is addressing.
- Identified and discussed major data gaps
- Discussed monitoring protocols, quality assurance/quality control procedures for monitoring stream flow, rainfall, groundwater, and other features
- Drafted report including maps and graphics summarizing known information for each subarea and applied the conceptual model to each subareas. Report is to be reviewed by Panel members

Amended Agreement

It is necessary to amend this agreement to provide additional time and funding for development of a conceptual model describing the mechanisms and processes controlling Russian River hydrology in addition to support a peer review and conflict of interest checks for the scientists conducting peer review analysis of the Panel conceptual model. The Sonoma County Water Coalition has received

funding to provide peer review of the Panel's conceptual model. Peer review is an important aspect for validating research and establishing credibility in the scientific community. In addition, minor changes to the scope of work have been included in the First Amended Agreement to provide increased specificity of work activities.

The additional total cost for all Parties under the First Amended Agreement is $113,273, for a new, not–to-exceed amount of $220,450, and a new term end date of July 31, 2016. The Water Agency's portion of the First Amended Agreement funding is $75,273. If the Board approves the First Amended Agreement, the total funding provided by the Water Agency would increase to $122,723.

Prior Board Actions:

2/21/2012: Approved agreement between Water Agency, Mendocino County Russian River Flood Control and Water Conservations District and Russian River Conservation Council for Russian River Watershed Independent Science Review Panel. Cost $107,450 (Water Agency share of costs: $47, 450).

Strategic Plan Alignment Goal 3: Invest in the Future

Continued investment in hydrological and ecological research is an investment in the Russian River watershed's future and facilitates better understanding amongst the watershed and our community that it supports.

Water Agency Sanitation Goals and Strategies, Goal 1: Meet or exceed environmental regulations and public health standards

Fiscal Summary - FY 14-15

Expenditures		**Funding Source(s)**	
Budgeted Amount	$ 75,273	Water Agency Gen Fund	$
Add Appropriations Reqd.	$	State/Federal	$
	$	Fees/Other	$
	$	Use of Fund Balance	$
	$	Contingencies	$
	$	Water Rights Petitions-A1-SCWA Activity	$ 75,273
Total Expenditure	**$** 75,273	**Total Sources**	**$** 75,273

Narrative Explanation of Fiscal Impacts (If Required):

Budgeted amount of $75,273 is available from FY 2014/2015 appropriations for the WATER RIGHTS PETITIONS--A1--SCWA ACTIVITY fund. No additional appropriation is required.

Staffing Impacts			
Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)
N/A			

Narrative Explanation of Staffing Impacts (If Required):
N/A
Attachments:
None.
Related Items "On File" with the Clerk of the Board:
Amended Agreement (1 copy)

db\\S\Agenda\agrees\04-28-2015 WA Russian River Watershed ISRP_summ.docm	CF/42-0-21 Among Parties (Coop Agree to Provide Funding for Establishment and Operation of Independent Science Review Panel) TW 11/12-059 (ID 3374)

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 7
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: April 28, 2015

Vote Requirement: Majority

Department or Agency Name(s): Auditor-Controller-Treasurer-Tax Collector (ACTTC)

Staff Name and Phone Number:
Donna Dunk 565-3274

Supervisorial District(s):
All

Title: Contract for Audit Services

Recommended Actions:

1. Authorize the Auditor-Controller-Treasurer-Tax Collector to execute a five-year contract for $613,100 with Pisenti & Brinker to provide audit services for the following entities; Refuse Enterprise Fund (Refuse), Airport Enterprise Fund (Airport), Sonoma County Energy Independence Program (SCEIP), Treasurer Investment Pool, Treasurer Investment Committee, Northern Sonoma County Air Pollution Control District (NSCAPD), and Salmon Creek Water District.

2. Delegate authority to the ACTTC to approve any amendments to the contract with Pisenti & Brinker, LLP for audit services up to 10% of Pisenti & Brinker's contract price.

Executive Summary:

1. Audit Contract with Pisenti & Brinker

In January 2015, the Auditor-Controller-Treasurer-Tax Collector began the Request for Proposal (RFP) process to find an accounting firm to audit the following entities; Refuse Enterprise Fund (Refuse), Airport Enterprise Fund (Airport), Sonoma County Energy Independence Program (SCEIP), Treasurer Investment Pool, Treasurer Investment Committee, Northern Sonoma County Air Pollution Control District (NSCAPD), and Salmon Creek Water District. The Internal Audit Division of the ACTTC Department had previously audited these entities. Due to the lack of independence of the Audit Division and the Audit Division's new mission to perform more Internal Audits, they will no longer be performing these audits beginning with the fiscal year ending June 30, 2015 for all entities except Salmon Creek Water that will begin with the fiscal year ending June 30, 2014.

The ACTTC received six proposals from accounting firms interested in performing the services for the next five years (June 30, 2015, 2016, 2017, 2018, and 2019, with Salmon Creek Water beginning June 30,

2014) with two one-year extension options. The six firms that submitted proposals were:

Pisenti & Brinker, LLP
Macias, Gini & O'Connell, LLP
Vavrinek, Trine, Day & Co, LLP
Gallina, LLP
Badawi & Associates
JJPCPA, Inc

An audit selection commit was formed to review the proposals. The audit selection committee consisted of representatives from the ACTTC, Department of Transportation and Public Works and Regional Parks.

The selection process was based on the following criteria:

1. Experience, qualification, and expertise in providing the audit services as specified in the RFP, including any prior experience with Sonoma County.
2. Quality of work as verified by references.
3. Costs relative to the scope of services.
4. Demonstrated history of providing similar services to comparable entities in local government (preferably within the State of California).
5. Willingness to accept the County's contract terms.
6. Local firm preference.

The audit selection committee met to discuss the process, evaluation criteria to be used, and to review and evaluate the proposals received from the six firms. All firms were technically qualified to perform the audits and Pisenti & Brinker received local firm preference consideration.

Although all proposers were technically qualified to perform the audits, the committee found that Pisenti & Brinker, LLP (P & B) would clearly best serve the County of Sonoma's audit needs for these entities. P & B has good experience with auditing other entities of similar size and nature including the Sonoma County Water Agency and Sanitation Districts, Sonoma County Transit, Sonoma County Transportation Authority & Regional Climate Protection, and Sonoma Clean Power Authority. Pisenti & Brinker has four partners and 46 non-partner staff and is celebrating 50 years of operation, with offices located in Santa Rosa and Petaluma. P & B's proposal price was in the middle range of all proposals received. The audit selection committee determined that the hours proposed for the audits by P & B were reasonable. Contract amounts for each Fiscal Year are as follows:

2014-2015	$101,400	** Includes 2013-2014 & 2014-2015 for Salmon Creek Water
2015-2016	$124,300	
2016-2017	$126,700	
2017-2018	$129,100	
2018-2019	$131,600	
Total all years	$613,100	

2. Delegate authority for contract amendments for up to 10%

Unforeseen circumstances may arise during the completion of the audit that were not anticipated in the RFP process, such as the discovery of significant accounting issues that need further review and resolution, and the implementation of new accounting standards which could not be predicted at the time of contract signing, or additional entities requiring an audit. As such, the ACTTC is requesting funds for up to 10% of the contract price to account for extra or changed work that may become known during the course of the audit.

Prior Board Actions:

Strategic Plan Alignment	Goal 2: Economic and Environmental Stewardship

Contracting with Pisenti & Brinker, LLP would contribute toward the County's strategic goal of Economic and Environmental Stewardship by employing outside audit services to ensure that the County is minimizing risk and protecting its economic resources.

Fiscal Summary - FY 14-15

Expenditures		**Funding Source(s)**	
Budgeted Amount	$ 162,175		$
Add Appropriations Reqd.	$	State/Federal	$
	$	Fees/Other	$ 162,175
	$	Use of Fund Balance	$
	$	Contingencies	$
	$		$
Total Expenditure	**$ 162,175**	**Total Sources**	**$ 162,175**

Narrative Explanation of Fiscal Impacts (If Required):

Audit fees are budgeted each fiscal year. The amount for FY 15-16 and beyond will be included in the budget request for each entity.

Staffing Impacts

Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)

Narrative Explanation of Staffing Impacts (If Required):
Attachments:
Related Items "On File" with the Clerk of the Board:
Contract for Audit Services + Exhibits A, and B

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 8
(This Section for use by Clerk of the Board Only.)

To: Board of Directors, Sonoma County Water Agency, Occidental, Russian River, Sonoma Valley, and South Park County Sanitation Districts

Board Agenda Date:	April 28, 2015	**Vote Requirement:**	Majority

Department or Agency Name(s): Sonoma County Water Agency, Occidental, Russian River, Sonoma Valley, and South Park County Sanitation Districts

Staff Name and Phone Number:	**Supervisorial District(s):**
Connie Barton 547-1905	All

Title: Cultural Resources Services

Recommended Actions:

Authorize Chair to execute an agreement with Tom Origer and Associates to provide archaeological and cultural resources surveying and related services for an amount not to exceed $100,000; agreement terminates no later than April 30, 2018.

Executive Summary:

HISTORY OF ITEM/BACKGROUND

Under Federal, State, and local laws, the Sonoma County Water Agency (Water Agency) is required to analyze potential impacts to cultural and historic resources that may result from implementation of proposed projects. Expertise in the potential for cultural and historic resource impacts to occur, the eligibility of resources for listing as historic resources, and in survey techniques is essential for such analyses. In addition, cultural resources services may be necessary in the event of accidental discovery of cultural or historic resources during project implementation.

In order to carry out the projects listed in the Russian River Biological Opinion, proposed maintenance and capital projects, and in the event of an emergency repair situation at a Water Agency facility, the Water Agency needs to have the ability to conduct cultural resource studies to comply with the above-mentioned laws and regulations.

SELECTION PROCESS

On October 2, 2014, the Water Agency issued a Request for Qualifications to 29 environmental consulting firms. The Request for Qualifications was also posted on the Water Agency's website. The following eight firms had the expertise required to conduct cultural resource studies, returned Statements of Qualifications, and were determined to be qualified:

1. Ascent Environmental, Sacramento, CA
2. Cardno Entrix, San Francisco, CA
3. ESA, Petaluma, CA
4. Horizon, Oakland, CA
5. ICF International, San Francisco, CA
6. LSA Associates, Inc., Point Richmond, CA
7. Tom Origer and Associates, Rohnert Park, CA
8. URS Corporation, San Francisco, CA

Tom Origer and Associates (Consultant) was selected from the list of qualified consultants due to their extensive experience in the Sonoma County area since 1983, and their team's experience in the type of work the Water Agency requires for its projects. This includes consultation and research concerning archaeology, history, historic structures, and Native American resources and concerns.

SERVICES TO BE PERFORMED

Under the proposed Agreement, Consultant will perform as-needed cultural resource survey services. The cultural resource surveys will determine if any potential resources discovered during the identification process meet the legal criteria of significance under local, state, and federal laws. The cultural resource surveys will help determine if the project's effects would cause a "substantial adverse change" in the significance of a historic or archaeological resource, as defined in CEQA Guideline sec. 15064.5(a). Consultant will submit a report to the Water Agency for each survey requested.

The cost of services will not exceed $100,000; the term end date is no later than April 30, 2018.

Prior Board Actions:

November 9, 2010: Approved agreement with Tom Origer and Associates to conduct cultural resource studies. Cost $100,000; term end June 30, 2014.

Strategic Plan Alignment Goal 2: Economic and Environmental Stewardship

Consultant's services will facilitate environmental review of the Water Agency projects.

Water Agency Organizational Goals and Strategies, Goal 1: Increase organizational efficiency, effectiveness, and resilience to natural disasters

Fiscal Summary - FY 14-15

Expenditures			**Funding Source(s)**		
Budgeted Amount	$	10,000	Water Agency Gen Fund	$	10,000
Add Appropriations Reqd.	$		State/Federal	$	
	$		Fees/Other	$	
	$		Use of Fund Balance	$	
	$		Contingencies	$	
	$			$	
Total Expenditure	**$**	**10,000**	**Total Sources**	**$**	**10,000**

Narrative Explanation of Fiscal Impacts (If Required):

Budgeted amount of $10,000 is available from FY 2014/2015 appropriations for the Watershed and Planning, Common Facilities, Warm Springs Dam funds, and the Occidental and Sonoma Valley County Sanitation Districts' Environmental Compliance funds. No additional appropriation is required for the current fiscal year.

For projects in FY 2015/2016, FY 2016/2017 and 2017/2018 appropriations will be made as follows:

Russian River Biological Opinion appropriations will be made from the Funds entitled Watershed and Planning, Common Facilities, and Warm Springs Dam.

Projects related to sanitation facilities managed by the Water Agency on behalf of the Occidental, Russian River, Sonoma Valley, and South Park County Sanitation Districts, will be made from their respective funds for environmental compliance.

Staffing Impacts

Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)

Narrative Explanation of Staffing Impacts (If Required):

Attachments:

Related Items "On File" with the Clerk of the Board:

Agreement (4 copies)

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 9
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: April 28, 2015	**Vote Requirement:** Majority
Department or Agency Name(s): Recorder/County Counsel's Office	
Staff Name and Phone Number:	**Supervisorial District(s):**
Linda Schiltgen, Deputy County Counsel (707) 565-3742	All

Title: Proposed Ordinance to Modify Recordation Requirements for Documentary Transfer Tax

Recommended Actions:

Adopt ordinance amending Section 12-32 of the Sonoma County Code to revise documentary transfer tax recordation procedures as required by state law.

Executive Summary:

Documentary transfer tax (DTT) is a tax collected when an interest in real property is conveyed. It is collected by the County Recorder at the time of recording. Revenue and Taxation Code §§11902-11934 govern this tax. The Sonoma County Board of Supervisors began to impose this tax as authorized by state law when it adopted Sonoma County Code Chapter 12, Article IV on January 1, 1968.

Last year, the state legislature passed AB 1888 which modified the DTT recordation requirements. As of January 1, 2015, Revenue and Taxation Code §11932 requires that every document subject to DTT that is submitted for recordation must show on the face of the document the amount of tax due and the incorporated or unincorporated location of the lands, tenements or other realty described in the document. The change in ownership and the amount of transfer tax paid is public information. The legislature approved this change to increase transparency and public access to information. Staff recommends the proposed revisions to Sonoma County Code Section 12-32 to correspond with the requirements of the new state law.

Prior Board Actions:

April 21, 2015: Board adopted a resolution to introduce and waive the reading of the proposed ordinance.

Strategic Plan Alignment Goal 4: Civic Services and Engagement

The proposed ordinance will comply with changes in state law and increase transparency in the administration of the collection of this tax.

Fiscal Summary - FY 14-15			
Expenditures		**Funding Source(s)**	
Budgeted Amount	$		$
Add Appropriations Reqd.	$	State/Federal	$
	$	Fees/Other	$
	$	Use of Fund Balance	$
	$	Contingencies	$
	$		$
Total Expenditure	**$**	**Total Sources**	**$**

Narrative Explanation of Fiscal Impacts (If Required):

The action is administrative in nature; no budgetary impacts are associated with this item.

Staffing Impacts

Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)

Narrative Explanation of Staffing Impacts (If Required):

Attachments:

Proposed Ordinance

Related Items "On File" with the Clerk of the Board:

ORDINANCE NO. _____

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SONOMA, STATE OF CALIFORNIA AMENDING SONOMA COUNTY CODE SECTION 12-32 TO REVISE DOCUMENTARY TRANSFER TAX RECORDATION REQUIREMENTS AS SPECIFIED IN REVENUE AND TAXATION CODE SECTION 11932.

The Board of Supervisors of the County of Sonoma, State of California, ordains as follows:

SECTION I. Section 12-32 of the Sonoma County Code is amended to read:

Sec. 12-32. **Payment of tax prerequisite to recordation**

The recorder shall not record any deed, instrument or writing subject to the tax imposed by this article unless the tax imposed is paid.

Every document subject to tax under the provisions of this article which is submitted for recordation shall show on the face of the document the location of the lands, tenements or other realty described in the document, if such lands, tenements or other realty are located in the unincorporated area of the county, that facts shall be set forth.

Every document subject to tax under the provisions of this article which is submitted for recordation shall show on the face of the document the amount of taxes due under this article and the recorder may rely thereon.
(Ord. Nos. 1058 §12, 1062 §2, 1087 §4.)

Every document subject to tax under the provisions of this article and every similar document described in section 12-32, whether or not exempt from the tax, which is submitted for recordation shall show on the face of the document the tax roll parcel number of the property affected by the document.
(Ord. No. 1754 §1.)

SECTION II. If any section, subsection, sentence, clause**,** or phrase of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance. The Board of Supervisors hereby declares that it would have passed this ordinance and every section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

SECTION III. This ordinance shall be and the same is hereby declared to be in full force and effect from and after thirty (30) days after the date of its passage and shall be published once before the expiration of fifteen (15) days after said passage, with the names of the Supervisors voting for or against the same, in *The Press Democrat*, a newspaper of general circulation published in the County of Sonoma, State of California.

In regular session of the Board of Supervisors of the County of Sonoma introduced on the ___th day of _____, 2015, and finally passed and adopted this ___th day of _____, 2015, on regular roll call of the members of said Board by the following vote:

SUPERVISORS:

Rabbitt:___ Zane:___ Gore: ___ Carrillo:___ Gorin:___

AYES _____ NOES _____ ABSTAIN _____ ABSENT

WHEREUPON, the Chair declared the above and foregoing ordinance duly adopted and

SO ORDERED.

Chair, Board of Supervisors
County of Sonoma

ATTEST:

_____, Clerk of
the Board of Supervisors

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 10
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: April 28, 2015	**Vote Requirement:** Majority
Department or Agency Name(s): County Counsel	
Staff Name and Phone Number:	**Supervisorial District(s):**
Linda Schiltgen, Deputy County Counsel (707) 565-3742	All

Title: Sonoma County Library Legal Services Agreement

Recommended Actions:

Authorize County Counsel to execute an agreement to provide the Sonoma County Library with legal services through June 30, 2017 and authorize the Chair of the Board to execute a related conflict-of-interest waiver.

Executive Summary:

The Office of the Sonoma County Counsel has provided general public agency legal services to the Sonoma County Library for many years pursuant to an existing agreement. The Sonoma County Library was established in 1975 with a Joint Powers Agreement (JPA). Last year, the Sonoma County Board of Supervisors and the city councils of Cloverdale, Cotati, Healdsburg, Petaluma, Rohnert Park, Santa Rosa, Sebastopol and Sonoma approved a significant amendment to Joint Powers Agreement (JPA) which became effective on August 1, 2014.

The revised JPA grants the Library Commission the authority to select its own legal counsel. The Library Commission is the governing and administrative body of the Sonoma County Library. On March 23, 2015, the Library Commission voted to appoint the Sonoma County Counsel's Office as its general legal counsel.

County Counsel's Office has a standard legal services agreement and possible conflict-of-interest waiver for entities it represents that are not governed by the Board of Supervisors. There is a potential for conflicts of interest between the Library and the County of Sonoma and other special districts as to which the Board of Supervisors acts as the governing body. To permit the County Counsel's Office to represent the Library in light of potential conflicts, both the Library and the County Board of Supervisors must sign a waiver of such potential conflicts. The waiver makes clear that the Library may not disqualify the County Counsel's Office from representing the County or related entities if an actual conflict arises.

Prior Board Actions:			
January 6, 2007: Authorized the County Counsel's Office to execute an agreement to provide the Sonoma County Library with legal services and authorized a related conflict-of-interest waiver.			
Strategic Plan Alignment	Goal 4: Civic Services and Engagement		
Provide efficient legal services to the Sonoma County Library for the benefit of the community.			
Fiscal Summary - FY 14-15			
Expenditures		**Funding Source(s)**	
Budgeted Amount	$		$
Add Appropriations Reqd.	$	State/Federal	$
	$	Fees/Other	$ 1,500
	$	Use of Fund Balance	$
	$	Contingencies	$
	$		$
Total Expenditure	**$**	**Total Sources**	**$ 1,500**

Narrative Explanation of Fiscal Impacts (If Required):

Thus far in FY 14-15, County Counsel has provided 39 hours of legal services to the Sonoma County Library billed at the rate of $229 per hour for a total of $8,931. Continued representation of the Sonoma County Library was previously accounted for in County Counsel's FY 14-15 budget. County Counsel estimates an additional $1,500 of legal services will be provided to the Library through the end of this fiscal year.

Staffing Impacts

Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)

Narrative Explanation of Staffing Impacts (If Required):

Attachments:

Proposed Legal Services Agreement

Related Items "On File" with the Clerk of the Board:

LEGAL SERVICES AGREEMENT

The Sonoma County Library ("Library") and the Office of the Sonoma County Counsel ("Counsel") enter into this agreement for legal services which shall become effective on the date set forth in Section 1. Counsel is authorized to provide legal services upon Library's request pursuant to Government Code sections 26520 and 27642.

1. Effective Date.

This Agreement shall be effective upon its signature by both parties, and shall continue in effect until terminated as specified in Section 9 or until June 30, 2017, whichever is earlier.

2. Scope of Services.

The Office of the County Counsel will provide legal services upon request of the Library, such services to include legal research and advice; preparation of legal documents such as contracts; representation in negotiations, and attendance at public meetings. Library is retaining the Office of County Counsel, not any particular attorney, and the attorney services to be provided to Library will not necessarily be performed by a particular attorney. This Agreement does not cover litigation services of any kind, whether in court, arbitration, administrative hearings, or governmental agency hearings. Separate arrangements must be agreed to for those services.

3. Compensation for Services.

In consideration for Counsel's performance, Library shall pay Counsel the amount determined to be the hourly cost to the County of Sonoma ("County") of providing such service which is determined every fiscal year when County adopts its annual budget. Such amount may be adjusted annually as of July 1 to reflect the actual cost of providing such services. In addition, Library shall be billed for actual costs and reasonable expenses incurred by the Office of the County Counsel in providing service requested by Library. The hourly rate for services of County Counsel for FY 2014/15 is $229.00.

4. Billing and Payment.

Charges for services rendered pursuant to the terms and conditions of this Agreement shall be billed one month in arrears. Time will be billed in quarter-hour increments, rounded off for each particular activity to the nearest quarter-hour. The minimum charged for any particular activity will be one quarter hour. The time charged will include the time Counsel spends on telephone calls relating to Library matters, including calls with Library and other parties and attorneys. The legal personnel assigned to

Library matters may confer among themselves about the matter, as required and appropriate. When they do confer, each person will charge for the time expended, as long as the work done is reasonably necessary and not duplicative. Likewise, if more than one of the legal personnel attends a meeting or other proceeding, each will charge for the time spent. Counsel will charge for waiting time and for travel time, both local and out of town. Payment shall be made by the Library to Counsel at the address specified in Section 11 within thirty (30) days of the invoice date.

5. Authorized Representative of Library.

The parties understand that Counsel has been retained to represent the interests of the Library as a whole. In order to facilitate Counsel's representation of the Library, Library designates Brett Lear, Director as the authorized representative to direct Counsel and to be the primary person to communicate with Counsel regarding the subject matter of Counsel's representation of Library under this Agreement. This designation is intended to establish a clear line of authority and to minimize potential uncertainty, but not to preclude communication between Counsel and other representatives of Library. Should Library desire to change the designated authorized representative, Library shall provide Counsel with a Library resolution that designates the name of the individual who shall act as the replacement authorized representative.

6. Responsibility of Library.

Library will be truthful and cooperative with Counsel and keep Counsel reasonably informed of developments and of Library's address and telephone number.

7. Conflict of Interest.

No attorney shall be assigned to represent or advise Library on any matter in which that attorney has a personal financial interest. In the event a conflict arises during the course of representation, Counsel shall take such steps as might be necessary to provide Library with substitute counsel.

8. Representational Conflicts.

Library understands that Counsel serves as the County's legal advisor and representative in all civil matters. Counsel also serves as the legal advisor for a number of other separate legal entities that are governed by the same five (5) individuals that sit as the Board of Supervisors for the County, such as the Sonoma County Water Agency, the Sonoma County Agricultural Preservation and Open Space, the Community Development Commission, and others (hereinafter referred to as "Related Public Entities").
In addition, Counsel may, upon request, represent local governmental entities that are distinct from County government, such as joint powers agencies. From time to time, the

interests of Library may potentially conflict with the interests of the County or Related Public Entities, such as in a situation where the Library and the County both require assistance of Counsel in negotiating a contract with each other. As required by the Rules of Professional Conduct, Counsel will take all steps necessary to safeguard the confidential information of Library in such situation. A copy of Counsel's internal policy governing the management of conflicts of interest is available to Library upon request. Upon execution of this Agreement, Library agrees to execute the Waiver of Conflict attached hereto as Exhibit A, so that Counsel may continue to represent the County (or Related Public Entities) and Library in the absence of actual conflict. Further, should an actual conflict develop between Library and County (or Related Public Entities), Library expressly waives its right to disqualify Counsel from representing County (or Related Public Entities) in any matter involving Library.

9. Termination and Withdrawal.

This Agreement may be terminated by Library at any time by written notice to Counsel. Counsel may withdraw at any time as permitted under the Rules of Professional Conduct of the State Bar of California. Counsel will retain all records in accordance with Counsel's adopted records retention schedule.

10. Modification.

If, during the term of this Agreement, it becomes necessary to amend or add to the terms, conditions, scope or requirements of this Agreement, such amendment or addition shall only be made in writing upon the mutual agreement of Counsel and Library.

11. Notices.

Notices regarding this Agreement may be delivered in person, by first class mail, or by fax, addressed to the following persons:

For the Library:

Sonoma County Library
Attn: Ken Nieman
211 E Street
Santa Rosa, CA 95404

For Counsel:

Office of the Sonoma County Counsel
575 Administration Drive, Room 105A
Santa Rosa, CA 95403

12. Merger.

This Agreement contains the entire agreement of the parties. No other agreement, statement, or promise made on or before the effective date of this Agreement will be binding on the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date set forth below.

COUNSEL: The Office of the Sonoma County Counsel

By:_____
Bruce D. Goldstein
County Counsel

Date:_____

LIBRARY:

By:_____
Brett Lear
Director

Date: 4/2/15

EXHIBIT A

General Waiver of Potential Conflicts

WHEREAS, the Office of the Sonoma County Counsel ("County Counsel") serves as Sonoma County's legal advisor and representative in all civil matters; and

WHEREAS, County Counsel also serves as the legal advisor for a number of other separate legal entities that are governed by the same five (5) individuals that sit as the Board of Supervisors for the County, such as the Sonoma County Water Agency, the Sonoma County Agricultural Preservation and Open Space, the Community Development Commission, and others (all such public entities that are governed by the same five (5) individuals are hereinafter referred to as "Related Public Entities"); and

WHEREAS, County Counsel may, upon request, represent local governmental entities that are distinct from County government, such as the Sonoma County Library ("Library"); and

WHEREAS, from time to time, the interests of Library may potentially conflict with the interests of the County or other Related Public Entities; and

WHEREAS, Library acknowledges a potential conflict of interest may arise from the fact that the County and/or Related Public Entities may have divergent interests from Library in transactions or matters involving Library and County or Library and Related Public Entities, such as in a situation where Library and County both require assistance of counsel in negotiating a contract with each other; and

WHEREAS, while transactional matters generally do not raise any specific potential for litigation between the parties, it is important for both parties to understand the potential conflict before agreeing to waive it; and

WHEREAS, Library wishes County Counsel to provide legal services notwithstanding such potential conflict; and

WHEREAS, in order to provide prompt legal services to all parties on transactions or matters involving the parties, County Counsel is requesting a waiver from Library.

NOW, THEREFORE, Library hereby acknowledges that the nature of such potential conflicts has been explained, in particular by reference to the legal opinion set forth in *Civil Service Commission of San Diego County v. County of San Diego* (1984) 163 Cal.App.3d 70, 78-79, which states, in part:

> The principle precluding representing an interest adverse to those of a current client is based not on any concern with the confidential relationship between attorneys and client but rather on the need to assure the attorney's undivided loyalty and commitment to the client. (*Jeffry, supra*, 67 Cal.App.3d at pp. 9- 10, 136 Cal.Rptr. 373; see also *Grievance Com. of Bar of Hartford County v. Rottner* (Conn.1964) 203 A.2d 82, 84.) The attorney who represents a client with interests adverse to another current client encounters the very real danger "that he will be tempted, perhaps unconsciously, to favor the interest of a particularly important client over the adverse or potentially adverse interest of a less favored client." (Developments in the Law--Conflicts of Interest in the Legal Profession (1981) 94 Harv.L.Rev, 1244, 1296.) Here there is every reason to believe that County Counsel would be tempted to favor the interests of the County in giving advice to the [Civil Service] Commission. The Commission's primary, if not sole function, is to pass judgment on the conduct of the County toward its employees. Every Commission decision has the potential of being adverse to one of the County's constituent agencies. Because County Counsel is directly responsible to the Board of Supervisors, it is difficult to conceive how any member of the County Counsel's office can render independent advice to the Commission. The structure of the system would appear necessarily to skew such advice in favor of the County and against the county employees. And even in those circumstances where County Counsel renders advice to the Commission favoring the employee, such advice places him in a position adverse to his client, the County.

Library hereby agrees to waive any potential conflicts of interest between Library and County and between Library and Related Public Entities.

Library further agrees to waive the right to disqualify the County Counsel from representing the County or any Related Public Entity over any conflict between Library and County or between Library and any such Related Public Entities.

Library Name

By: _____
Name: **Brett Lear**
Title: **Director**

EXHIBIT B

General Waiver of Potential Conflicts

WHEREAS, the Office of the Sonoma County Counsel ("County Counsel") serves as Sonoma County's legal advisor and representative in all civil matters; and

WHEREAS, County Counsel also serves as the legal advisor for a number of other separate legal entities that are governed by the same five (5) individuals that sit as the Board of Supervisors for the County, such as the Sonoma County Water Agency, the Sonoma County Agricultural Preservation and Open Space, the Community Development Commission, and others (all such public entities that are governed by the same five (5) individuals are hereinafter referred to as "Related Public Entities"); and

WHEREAS, County Counsel has been requested to represent a local governmental entity that is distinct from County government, the Sonoma County Library ("Library");

WHEREAS, from time to time, the interests of Library may potentially conflict with the interests of the County or other Related Public Entities; and

WHEREAS, Library acknowledges a potential conflict of interest may arise from the fact that the County and/or Related Public Entities may have divergent interests from Library in transactions or matters involving Library and County or Library and Related Public Entities, such as in a situation where Library and County both require assistance of counsel in negotiating a contract with each other; and

WHEREAS, while transactional matters generally do not raise any specific potential for litigation between the parties, it is important for both parties to understand the potential conflict before agreeing to waive it; and

WHEREAS, Library wishes County Counsel to provide legal services notwithstanding such potential conflict; and

WHEREAS, in order to provide prompt legal services to all parties on transactions or matters involving the parties, Library has agreed to provide a waiver to County Counsel under which Library agrees to waive any potential conflicts of interest between Library and County and between Library and Related Public Entities, and further agrees to waive the right to disqualify County Counsel from representing the County or any Related Public Entity over any conflict between Library and County or between Library and any Related Public Entities.

NOW, THEREFORE, County and Related Public Entities hereby acknowledge that the nature of such potential conflicts has been explained, in particular by reference to

the legal opinion set forth in *Civil Service Commission of San Diego County v. County of San Diego* (1984) 163 Cal.App.3d 70, 78-79, which states, in part:

> The principle precluding representing an interest adverse to those of a current client is based not on any concern with the confidential relationship between attorneys and client but rather on the need to assure the attorney's undivided loyalty and commitment to the client. (*Jeffry, supra,* 67 Cal.App.3d at pp. 9- 10, 136 Cal.Rptr. 373; see also *Grievance Com. of Bar of Hartford County v. Rottner* (Conn.1964) 203 A.2d 82, 84.) The attorney who represents a client with interests adverse to another current client encounters the very real danger "that he will be tempted, perhaps unconsciously, to favor the interest of a particularly important client over the adverse or potentially adverse interest of a less favored client." (Developments in the Law--Conflicts of Interest in the Legal Profession (1981) 94 Harv.L.Rev, 1244, 1296.) Here there is every reason to believe that County Counsel would be tempted to favor the interests of the County in giving advice to the [Civil Service] Commission. The Commission's primary, if not sole function, is to pass judgment on the conduct of the County toward its employees. Every Commission decision has the potential of being adverse to one of the County's constituent agencies. Because County Counsel is directly responsible to the Board of Supervisors, it is difficult to conceive how any member of the County Counsel's office can render independent advice to the Commission. The structure of the system would appear necessarily to skew such advice in favor of the County and against the county employees. And even in those circumstances where County Counsel renders advice to the Commission favoring the employee, such advice places him in a position adverse to his client, the County.

County and Related Public Entities hereby agree to waive any potential conflicts of interest between Library and County and between Library and Related Public Entities.

County of Sonoma/Related Public Entities

By:_____
Susan Gorin
Chair, Board of Supervisors/Board of Directors

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 11
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors, County of Sonoma

Board Agenda Date: April 28, 2015

Vote Requirement: Majority

Department or Agency Name(s): Fire and Emergency Services

Staff Name and Phone Number:
Al Terrell / 565-1152

Supervisorial District(s):
Second District

Title: Fire Apparatus Financing

Recommended Actions:

Adopt a Resolution authorizing the Director of Fire and Emergency Services Department to execute a governmental lease agreement for the purchase and financing of one Type I fire apparatus with Leasesource Financial Services, Inc., financed over 10-years, for an amount not-to-exceed $331,431.

Executive Summary:

This item requests the Chair to authorize the Director of Fire and Emergency Services Department to execute a governmental lease agreement for the purchase of one Type I fire apparatus with Leasesource Financial Services, Inc., financed over 10-years, for an amount not to exceed $331,431.

Sonoma County Fire and Emergency Services (FES) is requesting a lease purchase of one Type I fire apparatus full-capability fire engine to replace one aging apparatus that serves the County Service Area #40-Wilmar Area. A Type I engine is a heavy fire engine designed to effectively fight structure fires as well as responding to other emergencies. The engine to be replaced "9481", was originally purchased new in 1997 and has exceeded its effective service life as a first out engine. This engine has served its community for many years, and has become ineffective as a primary response apparatus. Additionally, there is currently no reserve Type I fire apparatus available for any CSA 40 departments should they have an issue with one of their Type I engines. The current engine will be moved into reserve status, and will be positioned as needed in the CSA 40 service area to provide support. The apparatus will primarily be paid for from dedicated CSA#40 Wilmar funds.

Justification for the lease purchase of a new Type I fire apparatus to replace the current engine are as follows:

1. **Repairs:** 9481 is a front line engine and runs the majority of incidents in the Wilmar Fire Service Area. The quick starts and short travel on rough roads have taken a toll on this equipment. 9481 maintenance has started to increase over the last 3 years. The payments for continuing repairs if the engine is left in a first response status will be a financial burden on FES Operations budgetary funds. The cost to FES for repairs over the past 15 months was $4287.02, which included

alternator replacement, and repair for the pump, voltage regulator, and speedometer. Wilmar provided funding for repairs for the first 21 months. As of March 16, 2015, the apparatus had a new mechanical issue and was taken out of service for service repairs. By placing the existing apparatus in a second out/reserve status to serve less active areas within CSA#40, the maintenance costs will decrease, and the engine will have extended value.

2. **Cost:** Current interest rates are low and it would be financially prudent to take advantage of these current lower rates when financing. Wilmar Fire Department Inc. our nonprofit partner that provides services to the Wilmar community has raised $100,000 in funding that has been received as donation towards the purchase of the new apparatus replacement.

3. **Mileage:** The current engine has enough mileage to render it no longer useful as a primary engine, but would serve well in a reserve capacity upon current needed repairs.

4. **Advances in Technology:** Each year apparatus manufacturers come out with additional features that make equipment, engines, and gear safer. Today's engines have features that 20 years ago did not exist or have been improved drastically. 20 years ago, 300 horse power was the maximum power for apparatus engines, while today's engines are capable of 500 horse power. Lighting was previously incandescent and drew a large amount of amperage, while new engines are primarily LED lighting, and the loads on an engine's power are dramatically less. Additional upgrades to modern engines include cleaner exhaust emissions and technical advances in gauges and cab design. The new apparatus has more efficient firefighting systems employed in the unit, making it safer for the firefighters. The new apparatus will have better roll-over protection; better suspension to minimize injuries; stronger, anti-lock braking, skid control; better lighting; steering; and, better visibility and sound protection. The upgrades to the newer engines make the apparatus easier to drive and pump, and have proven to be safer and more reliable when responding to emergencies.

5. **Pump Capacity:** With the increase in the demand for Type I engines in Wilmar's service Zone, the engines respond to many areas with commercial structures and large residential populations. The intention is to increase pump capacity from the current 1250 gpm to 1500 gpm.

6. **Responses:** The dynamics for responses in and out of the Wilmar Fire Service Area have changed since the Company last purchased an engine in 1997. Wilmar now responds more frequently to Petaluma Fire for structure fires and station coverage, and Lakeville and San Antonio Volunteer Fire Companies for incidents. There is an expectation by these stations that the equipment we are using when assisting them is capable and reliable.

Department staff, in coordination with the Auditor-Controller-Treasurer-Tax Collector, solicited lease agreement quotes from GE Capital, First Municipal Leasing Corp., and Leasesource Financial Services, Inc. The County Debt Manager recommends the quote provided by Leasesource Financial Services, Inc.

Our research shows the outright purchase price for the apparatus is approximately $525,000 including warranties and sales tax. The estimated amount of interest to be paid over the duration of the lease is $61,000. The Board of Supervisors approved budget adjustments to CSA#40, and CSA#40-Wilmar during the second quarter budget adjustments that included recognizing the $100,000 donation from Wilmar Fire Department, Inc., $75,000 from the CSA#40 fund balance, $50,000 from the CSA#40-

Wilmar Fund Balance and $25,000 from FY14-15 currently budgeted CSA#40-Wilmar expenditures. The balance of $275,000 needed will be provided via the proposed lease financing.

Leasesource Financial Services, Inc. has submitted a lease purchase agreement with a payment schedule as follows:
Principal Lease Amount: $275,000
Term: 10-years
Rate: 3.69%
Payment: $33,143 per year to be paid in two installments annually, in arrears
Total Lease Amount with Interest: $331,430.

The annual lease payments will be included in the CSA#40-Wilmar budget beginning in FY15-16. The first payment will be due October 1, 2015 and it is anticipated that the final payment of the lease will be in April, 2025.

Department staff has worked with General Services Fleet Operations Division to develop Fire Engine specifications which are cost effective, meet the needs of this Fire Services area and the greater County Fire area. Competitive bids for the procurement of the apparatus will be solicited by the General Services Department, Purchasing Division.

Prior Board Actions:

None.

Strategic Plan Alignment Goal 1: Safe, Healthy, and Caring Community

This item supports Goal 1 by ensuring safe, reliable apparatus to serve the Wilmar community to ensure public safety and protection.

Fiscal Summary - FY 14-15

Expenditures		**Funding Source(s)**	
Budgeted Amount	$ 225,000	County General Fund	$
Add Appropriations Reqd.	$	State/Federal	$
	$	Fees/Other	$
	$	Use of Fund Balance	$ 125,000
	$	Contingencies	$
	$	Donation	$ 100,000
Total Expenditure	**$ 225,000**	**Total Sources**	**$ 225,000**

Narrative Explanation of Fiscal Impacts (If Required):

The new fire apparatus is anticipated to cost $525,000. The Board of Supervisors approved budget adjustments to CSA#40, and CSA#40-Wilmar during the second quarter budget adjustments that included recognizing the $100,000 donation from Wilmar Fire Department, Inc., $75,000 from the CSA#40 fund balance, $50,000 from the CSA#40-Wilmar Fund Balance and $25,000 from FY14-15 currently budgeted CSA#40-Wilmar expenditures. The balance of $275,000 needed will be provided via

the proposed lease financing.

Staffing Impacts			
Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)

Narrative Explanation of Staffing Impacts (If Required):
None.
Attachments:
Resolution (A1)
Related Items "On File" with the Clerk of the Board:
Lease Agreement; Financing Terms; Amortization Schedule

.docm

County of Sonoma
State of California

Item Number: _____

Date: April 28, 2015 Resolution Number: _____

Santa Rosa, CA 95403

☐ 4/5 Vote Required

Resolution of the Board of Supervisors of the County of Sonoma, State of California, to Adopt a Resolution Authorizing the Director of Fire and Emergency Services to Execute an Agreement With Leasesource Financial Services, Inc., to Purchase One Type 1 Fire Apparatus to be financed over 10 Years for an Amount Not-to-Exceed $331,431.

Whereas, Sonoma County Fire and Emergency Services has determined that a real need exists for the acquisition of a Type1 fire apparatus for Fire Service Area #40 - Wilmar; and

Whereas, Sonoma County Fire and Emergency Services has taken the necessary steps, including any legal bidding requirements under applicable law, in conjunction with Sonoma County General Services, Purchasing Division, to arrange for the lease purchase of said fire apparatus; and

Whereas, County Counsel will review the lease purchase agreement and negotiate appropriate modifications to the lease purchase agreement so as to assure compliance with state law and local statutory law, prior to execution of the agreement by those persons so authorized by the Board for such purpose; and

Whereas, the acquisition of the equipment, under the terms and conditions provided for in the agreement, is necessary, convenient, in furtherance of, and will at all times be used in connection with the County's governmental and proprietary purposes and functions (except to the extent that subleasing of the equipment is permitted under terms of the agreement) and is in the best interest of the County, and no portion of the equipment will be used directly or indirectly in any trade or business carried on by any person other than a governmental unit of the County; and

Whereas, the County covenants that it will perform all acts within its power which are or may be necessary to ensure the maintenance of its legal status as being a duly organized and existing entity under the laws of the State.

Now, Therefore, Be It Resolved that the Board finds the terms of said lease purchase agreement to be in the best interest of the County for the acquisition of such apparatus and the Board designates and authorizes the Director of Fire and Emergency Services to execute the lease agreement and any related documents necessary to the consummation of the transactions contemplated by the lease agreement.

Supervisors:

Rabbitt:	Zane:	Gore:	Carrillo:	Gorin:
Ayes:	Noes:	Absent:	Abstain:	

So Ordered.

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 12
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors of the County of Sonoma

Board Agenda Date: April 28, 2015

Vote Requirement: Majority

Department or Agency Name(s): Human Resources – Employee Relations

Staff Name and Phone Number:
Carol Allen, 565-2549

Supervisorial District(s):
All

Title: DSA & DSLEM Retiree Medical Trust – Letters of Agreement

Recommended Actions:

1. Approve Letter of Agreement between the County and the Deputy Sheriffs' Association (DSA).
2. Approve Letter of Agreement between the County and the Deputy Sheriffs' Law Enforcement Management (DSLEM).

Executive Summary:

In December 2008, as part of contract negotiations, the County reached agreement with the DSA and DSLEM on the establishment of a Retiree Medical Trust (RMT) for DSA and DSLEM members. The trust is separate from County provided retiree medical benefits and is funded by County and employee contributions. When the trust was established in 2009, the County made a one-time contribution of $388,000. The on-going County contribution is $10 per pay period and was effective the pay period starting on August 11, 2009. Employee contributions are $59.23 per pay period. Since 2009, both the DSA Memorandum of Understanding (MOU) Section 19.6.2 and DSLEM MOU Section 6.6.2, have included a provision for retiring DSA and DSELM members to contribute a percentage of the cash value of their accrued vacation time to the Trust at time of retirement. With this action, effective the first pay date in June, 2015, the County will transfer 50% of an employee's vacation cash-out at retirement to the DSA Retiree Medical Trust Administrator on the employee's behalf. (MOU language shown on Attachment A).

The establishment, operation, and participation in the RMT is the complete and sole responsibility of the DSA and DSLEM. Although DSA and DSLEM established the Trust, other measures were required in order for the County to begin contributing the vacation hours of the individual members to the Trust as DSA and DSLEM members retire. These steps included the DSA and DSLEM obtaining the necessary Internal Revenue Code rulings to ensure compliance, establishing the Trust's tax exempt status, and obtaining a Private Letter Ruling to authorize the contributions to be made on a pre-tax basis. County Counsel has reviewed the documentation and agrees that DSA and DSLEM have complied with required legal provisions and administrative processes for the retiring members' contributions to the Trust to proceed. One of the last requirements prior to initiating the contributions is the execution of letters of

agreement between DSA and DSLEM and the County regarding processing the required RMT contributions.

The County met with DSA and DSLEM to draft letters of agreement providing administrative guidelines to the County for processing and depositing retiree contributions (50% of accrued vacation hours) to the RMT.

The Side Letter Agreements have been signed and are brought before the Board for approval (Attachments B and C). If approved by the Board, the County will begin withholding and depositing 50% of retiring DSA and DSLEM members' accrued vacation to the RMT, on their behalf pursuant to the letters of agreement, beginning with payouts effective the first pay date in June 2015.

Prior Board Actions:

12/9/2008 – adoption of DSA and DSLEM MOUs, including provision for RMT
12/10/2012 – adoption of 2012 – 2015 DSA and DSLEM MOUs

Strategic Plan Alignment Goal 2: Economic and Environmental Stewardship

Administrative action supporting the Board's previously agreed provision of DSA and DSLEM MOU's and putting agreement into effect.

Fiscal Summary - FY 14-15

Expenditures		**Funding Source(s)**	
Budgeted Amount	$		$
Add Appropriations Reqd.	$	State/Federal	$
	$	Fees/Other	$
	$	Use of Fund Balance	$
	$	Contingencies	$
	$		$
Total Expenditure	**$**	**Total Sources**	**$**

Narrative Explanation of Fiscal Impacts (If Required):

No additional costs. The County already pays out accrued vacation time to retiring employees, so this is not a new cost. (Vacation pay out is not budgeted.)

Staffing Impacts

Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)

Narrative Explanation of Staffing Impacts (If Required):
None.
Attachments:
Resolution 1-DSA; Resolution 2-DSLEM; Attachment A – MOU language; Attachment B – DSA Letter of Agreement; Attachment C – DSLEM Letter of Agreement
Related Items "On File" with the Clerk of the Board:
None

County of Sonoma
State of California

Item Number: _____

Date: April 28, 2015 Resolution Number: _____

☐ 4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Approving Side Letter Agreement Between The Deputy Sheriffs' Association (DSA) and The County Outlining Provisions For Required Member Contribution of 50% Of Accrued Vacation Hours to the Association's Retiree Medical Trust (RMT) Upon Retirement, Effective For Pay Outs As Of The First Pay Date In June 2015.

Whereas, in 2008, 2009, 2010 and 2012, the County and DSA met and conferred in good faith regarding terms and conditions of employment provide under the DSA Memorandum of Understanding (MOU); and

Whereas, DSA and the County previously agreed to MOU terms permitting DSA to require retiring members to contribute the monetary value of 50% of accrued vacation hours to the Association's Retiree Medical Trust (RMT), subject to meeting required process and criteria outlined in Section 19.6 of the DSA 2013-2015 MOU; and

Whereas, the final criteria for implementation is a Letter of Agreement between the County and the DSA providing administrative guidelines for the RMT program; and

Whereas, the County and DSA have reached agreement and signed a Letter of Agreement (Attachment B) regarding RMT program administration.

Now, Therefore, Be It Resolved that the Board of Supervisors of the County of Sonoma approve the letter of agreement, Attachment B, attached and incorporated herein, outlining administration of previously approved, required RMT contributions for DSA members, and that provisions of the Retiree Medical Trust letter of agreement will be in effect for retiree vacation pay outs beginning the first pay date in June 2015.

Supervisors:

Rabbitt: Zane: Gore: Carrillo: Gorin:

Ayes: Noes: Absent: Abstain:

So Ordered.

County of Sonoma
State of California

Item Number: _____

Date: April 28, 2015 Resolution Number: _____

☐ 4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Approving Side Letter Agreement Between The Deputy Sheriffs' Law Enforcement Management Association (DSLEM) and The County, Outlining Provisions For Required Member Contribution of 50% Of Accrued Vacation Hours to the Association's Retiree Medical Trust (RMT) Upon Retirement, Effective For Pay Outs As Of The First Pay Date In June 2015.

Whereas, in 2008, 2009, 2010 and 2012, the County and DSLEM met and conferred in good faith regarding terms and conditions of employment provide under the DSLEM Memorandum of Understanding (MOU); and

Whereas, DSLEM and the County previously agreed to MOU terms permitting DSLEM to require retiring members to contribute the monetary value of 50% of accrued vacation hours to the Association's Retiree Medical Trust (RMT), subject to meeting required process and criteria outlined in section 9.6 of the DSLEM 2013-2015 MOU; and

Whereas, the final remaining criteria for implementation is a Letter of Agreement between the County and DSLEM providing administrative guidelines for the program; and

Whereas, the County and DSLEM have reached agreement and signed a Letter of Agreement (Attachment C) regarding RMT program administration.

Now, Therefore, Be It Resolved that the Board of Supervisors of the County of Sonoma approve the letter of agreement, Attachment C, attached and incorporated herein, outlining administration of previously approved, required RMT contributions for DSLEM members, and that provisions of the Retiree Medical Trust letter of agreement will be in effect for retiree vacation pay outs beginning the first pay date in June 2015.

Supervisors:

Rabbitt: Zane: Gore: Carrillo: Gorin:

Ayes: Noes: Absent: Abstain:

So Ordered.

Deputy Sheriffs' Association, Memorandum of Understanding, Section 19.6

19.6 DSA Retiree Medical Trust

Establishment of the Trust

The Association shall establish, or join, a Retiree Medical Trust (DSA RMT or Trust) for past, current and future members of Bargaining Units 46 and 47 (DSA) and Bargaining Unit 43 (DSLEM) and their surviving dependents. The class of eligible DSA RMT participants shall be identified by the Association with the County's assistance, and the Trust shall be established according to trust documents approved by the Association, without any involvement of the County (beyond the funding obligations herein). The establishment of and participation in the Trust shall be the complete and sole responsibility of the Association. The County shall not have any involvement in its design, its administration or in the benefits paid, nor shall the County have any responsibility for any actions of the Trust or its trustees or of the Association with respect to the Trust. The Association shall ensure that the Trust applies for and secures tax exempt status, including an IRS determination letter, pursuant to Internal Revenue Code provision 501(c)(9) and all other applicable laws and regulations; and the Association shall procure an appropriate Private Letter Ruling(s) (PLR) authorizing the funding of the trust on a tax-favored basis (i.e., that the salary and sick/vacation leave contributions will be made to the Trust on a pre-tax basis) prior to its establishment.

19.6.1 Contributions To The DSA Trust

A. County contribution

Effective the pay period starting on August 11, 2009, for each regular filled DSA position in paid status, the County shall contribute $10 each pay period to the DSA RMT, through the December 9, 2015 expiration of the MOU and absent a successor MOU continuing such contribution.

B. Employee contribution

Each regular employee in paid status filling a classification in Bargaining Units 46 and 47 shall have a mandatory pre-tax reduction of $59.23 per pay period taken from their regular earnings and paid into the DSA RMT. In the event that an employee does not have sufficient earnings to pay the pre-tax reduction in any given pay period, the employee contribution will be made only up to the amount of his or her earnings.

This Article 19.6.1.B is not grievable under the MOU.

19.6.2 Leave Accruals Paid Out At Retirement

Effective upon receipt of a PLR regarding the transfers of sick leave and vacation leave into the Trust and an opinion letter (if available) by the State of California Division of Labor Standards Enforcement regarding the payout of vacation (Opinion Letter), the parties shall execute a side letter to this MOU providing that no earlier than December 10, 2013, each regular employee filling a classification in Bargaining Units 46 and 47 shall have 50% of their existing payouts of accumulated vacation owed to them at the time of retirement go directly into individual accounts in the DSA RMT.

19.6.3 For bargaining unit members hired on or after January 1, 2009, the County contributions to the employees' County HRA account described in Article 19.3, combined with the County contribution to the DSA RMT as described in 19.6.1, constitute the County's entire obligation towards medical benefits upon termination and/or retirement and the parties agree that no other retiree medical benefits exist.

For bargaining unit members hired before January 1, 2009, the County contributions described in Article 19.2, combined with the County contributions to the DSA RMT as described in Article 19.6, constitute the County's entire obligation towards medical benefits upon retirement and the parties agree that no other retiree medical benefits exist.

19.6.4 The Association is solely responsible for obtaining any necessary IRS approvals, and for establishing and administering the DSA RMT, or joining another Retiree Medical Trust. The Association will indemnify, defend and hold harmless the County, its agents, officers, and employees, against any and all claims or legal proceedings regarding the Trust's establishment. If the Association establishes the Trust, then to the extent permitted by law and the IRS, the Trust will indemnify, defend and hold harmless the Association and the County, its agents, officers, and employees, against any and all claims or legal proceedings regarding the operation of the Trust. In the event that inclusion of such a provision compromises the ability of the Trust to secure the requisite tax exempt status, the indemnity, defense and hold harmless provision shall not be incorporated into the Trust document. If the Association joins another Retiree Medical Trust, the Association shall make all reasonable efforts to procure indemnification language related to the operation of the Trust on behalf of the Association and the County.

19.6.5 In the event that any court, arbitrator, administrative agency, or other tribunal of competent jurisdiction determines that any of the contributions described in Article 19.6.1 are to be included in calculating the County's contribution toward retiree medical insurance for any retiree(s), then the

contributions described in Article 19.6.1 shall be held in abeyance and the parties shall meet and confer on the matter to preserve the intent of the parties in an attempt to reach an agreement to preserve the benefits negotiated in Article 19.6.1.

19.6.6 In consideration for the benefits provided in Article 19.6, the Association on behalf of itself and its members/survivors waives any cause of action based on County conduct regarding retiree medical benefits from April 1, 2007 through date of adoption by the BOS of the DSA/DSLEM MOUs. Unless compelled by operation of law, the Association further agrees it will not initiate, financially support, or participate in any grievances, claims, demands, or suits against the County resulting from or in connection with the matters described herein.

19.6.7 The DSA RMT will require eligible bargaining unit retirees to sign an agreement as part of their participation in the Trust, which will include statements that (1) the participant waives any cause of action against the County or the Association regarding changes to retiree medical benefits from April 1, 2007 through the date of adoption by the BOS of the 2008-2010 DSA/DSLEM MOUs; and (2) the participant understands that the benefits identified in DSA Article 19.6.3 (DSLEM Article 6.6.3) constitute the County's entire obligation towards post-employment medical benefits and no other post-employment medical benefits exist. The parties agree to continue discussing this section to address concerns raised by DSA with IRS regulation compliance.

Deputy Sheriffs' Law Enforcement Management (DSLEM), Memorandum of Understanding, Section 6.6

6.6 DSA Retiree Medical Trust

Establishment of the Trust

The Association shall establish, or join, a Retiree Medical Trust (DSA RMT or Trust) for past, current and future members of Bargaining Units 46 and 47 (DSA) and Bargaining Unit 43 (DSLEM) and their surviving dependents. The class of eligible DSA RMT participants shall be identified by the Association with the County's assistance, and the Trust shall be established according to trust documents approved by the Association, without any involvement of the County (beyond the funding obligations herein). The establishment of and participation in the Trust shall be the complete and sole responsibility of the Association. The County shall not have any involvement in its design, its administration or in the benefits paid, nor shall the

County have any responsibility for any actions of the Trust or its trustees or of the Association with respect to the Trust. The Association shall ensure that the Trust applies for and secures tax exempt status, including an IRS determination letter, pursuant to Internal Revenue Code provision 501(c)(9) and all other applicable laws and regulations; and the Association shall procure an appropriate Private Letter Ruling(s) (PLR) authorizing the funding of the trust on a tax-favored basis (i.e., that the salary and sick/vacation leave contributions will be made to the Trust on a pre-tax basis) prior to its establishment.

6.6.1 Contributions To The DSA Trust

A. County contribution

Effective the pay period starting on August 11, 2009, for each regular filled DSLEM position in paid status, the County shall contribute $10 each pay period to the DSA RMT, through the December 9, 2015 expiration of the MOU and absent a successor MOU continuing such contribution.

B. Employee contribution

Each regular employee in paid status filling a classification in Bargaining Unit 43 shall have a mandatory pre-tax reduction of $59.23 per pay period taken from their regular earnings and paid into the DSA RMT. In the event that an employee does not have sufficient earnings to pay the pre-tax reduction in any given pay period, the employee contribution will be made only up to the amount of his or her earnings.

This Article 6.6.1.B is not grievable under the MOU.

6.6.2 Leave Accruals Paid Out At Retirement

Effective upon receipt of a PLR regarding the transfers of sick leave and vacation leave into the Trust and an opinion letter (if available) by the State of California Division of Labor Standards Enforcement regarding the payout of vacation (Opinion Letter), the parties shall execute a side letter to this MOU providing that no earlier than December 10, 2013, each regular employee filling a classification in Bargaining Unit 43 shall have 50% of their existing payouts of accumulated vacation owed to them at the time of retirement go directly into individual accounts in the DSA RMT.

6.6.3 For bargaining unit members hired on or after January 1, 2009, the County contributions to the employees' County HRA account described in Article 6.3, combined with the County contribution to the DSA RMT as described in Article 6.6.1, constitute the County's entire obligation towards medical benefits upon termination and/or retirement and the parties agree that no other retiree medical benefits exist.

For bargaining unit members hired before January 1, 2009, the County contributions described in Article 6.2, combined with the County contributions to the DSA RMT as described Article 6.6, constitute the County's entire obligation towards medical benefits upon retirement and the parties agree that no other retiree medical benefits exist.

6.6.4 The Association is solely responsible for obtaining any necessary IRS approvals, and for establishing and administering the DSA RMT, or joining another Retiree Medical Trust. The Association will indemnify, defend and hold harmless the County, its agents, officers, and employees, against any and all claims or legal proceedings regarding the Trust's establishment. If the Association establishes the Trust, then to the extent permitted by law and the IRS, the Trust will indemnify, defend and hold harmless the Association and the County, its agents, officers, and employees, against any and all claims or legal proceedings regarding the operation of the Trust. In the event that inclusion of such a provision compromises the ability of the Trust to secure the requisite tax exempt status, the indemnity, defense and hold harmless provision shall not be incorporated into the Trust document. If the Association joins another Retiree Medical Trust, the Association shall make all reasonable efforts to procure indemnification language related to the operation of the Trust on behalf of the Association and the County.

6.6.5 In the event that any court, arbitrator, administrative agency, or other tribunal of competent jurisdiction determines that any of the contributions described in Article 6.6.1 are to be included in calculating the County's contribution toward retiree medical insurance for any retiree(s), then the contributions described in Article 6.96.1 shall be held in abeyance and the parties shall meet and confer on the matter to preserve the intent of the parties in an attempt to reach an agreement to preserve the benefits negotiated in Article 6.6.1.

6.6.6 In consideration for the benefits provided in Article 6.6, the Association on behalf of itself and its members/survivors waives any cause of action based on County conduct regarding retiree medical benefits from April 1, 2007 through date of adoption by the BOS of the DSA/DSLEM MOUs. Unless compelled by operation of law, the Association further agrees it will not initiate, financially support, or participate in any grievances, claims, demands, or suits against the County resulting from or in connection with the matters described herein.

6.6.7 The DSA RMT will require eligible bargaining unit retirees to sign an agreement as part of their participation in the Trust, which will include statements that (1) the participant waives any cause of action against the County or the Association regarding changes to retiree medical benefits from April 1, 2007 through the date of adoption by the BOS of the 2008-

2010 DSA/DSLEM MOUs; and (2) the participant understands that the benefits identified in DSA Article 19.6.3 (DSLEM Article 6.6.3) constitute the County's entire obligation towards post-employment medical benefits and no other post-employment medical benefits exist. The parties agree to continue discussing this section to address concerns raised by DSLEM with IRS regulation compliance.

Attachment B

SIDE LETTER AGREEMENT

COUNTY of SONOMA
AND
DEPUTY SHERIFFS' ASSOCIATION (DSA)

Pursuant to Section 19.6.2 (Leave Accruals Paid Out at Separation) of the Association's 2013 – 2015 Memorandum of Understanding the County of Sonoma ("County") and Deputy Sheriff's Association ("Association") have agreed to the following regarding the transfer, upon retirement (including disability retirement), of 50% (fifty percent) of the dollar value of Association members' accrued vacation hours to the DSA Retiree Medical Trust ("RMT"), for pay outs effective the first pay date in June 2015. This side letter sets forth the parties agreement with respect to the administration of Section 19.6.2.

1) Pursuant to Section 19.6.2, the Association has provided a Private Letter Ruling (PLR) regarding the transfer of vacation leave into the Trust.

2) County Payroll shall apply an employee's vacation cash-out at retirement in the following manner:
   a. Accrued hours will be calculated at the employee's hourly rate per Section 21.6.

   b. Gross amount of vacation pay will first be reduced by any outstanding debts legally owed by the employee including but not limited to: benefit deductions, , garnishments/levies, support orders, and other legally required deductions.

   c. 50% (fifty percent) of remaining vacation dollars will be deducted on a pre-tax basis, to be transferred to the RMT Plan Administrator on the employee's behalf.

   d. Employee's contribution to the RMT from accrued vacation hours upon payoff will be reflected as a deduction on their final pay stub.

3) Payment of required state and federal taxes, voluntary deductions to charities, deferred compensation and any future voluntary deduction plans will be considered after the RMT deduction has been made.

4) In the event any portion of this agreement is or becomes inconsistent with statutory provisions or rulings, the County will follow statutory provisions until such time as this agreement may be amended by the parties.

5) The terms and implementation of this agreement may not be grieved by individual members of the Association through the grievance procedure of the MOU.

6) This Agreement sets forth the full and entire understanding of the parties regarding the matter set forth herein. Any other prior or existing understanding or agreements by the parties whether formal or informal regarding any such matter are hereby superseded or terminated in their Final DSA RMT Sideletter 4-14-15.Docxentirety.

7) Except as specifically provided herein, it is agreed and understood that the Association voluntarily and unqualifiedly waives its right to and releases the County from any obligation to meet and confer on this matter.

8) No agreement, understanding, variation, waiver or modification of any of the terms or provisions contained herein shall in any manner be binding upon the parties hereto unless made and executed in writing by the parties hereto and, if required, approved and implemented by the County's Board of Supervisors.

9) Nothing in this Agreement shall be construed to limit, remove, expand or in any way alter the existing or future jurisdiction or authority of the Civil Service Commission as provided in Sonoma County Ordinance No. 305-A as amended or as provided in the rules adopted in accordance with said ordinance. The waiver of any breach, term or condition of this Agreement by either party shall not constitute a precedent in the future enforcement of all its terms and provisions.

J. Bulworth, President, DSA — Date: 04/16/15

C. Allen, County of Sonoma — Date: 4/16/15

Attachment C

SIDE LETTER AGREEMENT

COUNTY of SONOMA
AND
DEPUTY SHERIFFS' LAW ENFORCEMENT MANAGEMENT (DSLEM)

Pursuant to Section 6.6.2 (Leave Accruals Paid Out at Separation) of the Association's 2013 – 2015 Memorandum of Understanding the County of Sonoma ("County") and Deputy Sheriff's Law Enforcement Management ("Association") have agreed to the following regarding the transfer, upon retirement (including disability retirement), of 50% (fifty percent) of the dollar value of Association members' accrued vacation hours to the DSA Retiree Medical Trust ("RMT"), for pay outs effective the first pay date in June 2015. This side letter sets forth the parties agreement with respect to the administration of Section 6.6.2.

1) Pursuant to Section 6.6.2, the Association has provided a Private Letter Ruling (PLR) regarding the transfer of vacation leave into the Trust.

2) County Payroll shall apply an employee's vacation cash-out at retirement in the following manner:
   a. Accrued hours will be calculated at the employee's hourly rate per Section 15.6.

   b. Gross amount of vacation pay will first be reduced by any outstanding debts legally owed by the employee including but not limited to: benefit deductions, , garnishments/levies, support orders, and other legally required deductions.

   c. 50% (fifty percent) of remaining vacation dollars will be deducted on a pre-tax basis, to be transferred to the RMT Plan Administrator on the employee's behalf.

   d. Employee's contribution to the RMT from accrued vacation hours upon payoff will be reflected as a deduction on their final pay stub.

3) Payment of required state and federal taxes, voluntary deductions to charities, deferred compensation and any future voluntary deduction plans will be considered after the RMT deduction has been made.

4) In the event any portion of this agreement is or becomes inconsistent with statutory provisions or rulings, the County will follow statutory provisions until such time as this agreement may be amended by the parties.

5) The terms and implementation of this agreement may not be grieved by individual members of the Association through the grievance procedure of the MOU.

6) This Agreement sets forth the full and entire understanding of the parties regarding the matter set forth herein. Any other prior or existing understanding or agreements by the parties whether formal or informal regarding any such matter are hereby superseded or terminated in their entirety.

7) Except as specifically provided herein, it is agreed and understood that the Association voluntarily and unqualifiedly waives its right to and releases the County from any obligation to meet and confer on this matter.

8) No agreement, understanding, variation, waiver or modification of any of the terms or provisions contained herein shall in any manner be binding upon the parties hereto unless made and executed in writing by the parties hereto and, if required, approved and implemented by the County's Board of Supervisors.

9) Nothing in this Agreement shall be construed to limit, remove, expand or in any way alter the existing or future jurisdiction or authority of the Civil Service Commission as provided in Sonoma County Ordinance No. 305-A as amended or as provided in the rules adopted in accordance with said ordinance. The waiver of any breach, term or condition of this Agreement by either party shall not constitute a precedent in the future enforcement of all its terms and provisions.

Bret Sackett
Bret Sackett, DSLEM

4/17/15
Date

Brad Allen
C. Allen, County of Sonoma

4/16/15
Date

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 13
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors of Sonoma County

Board Agenda Date: April 28, 2015

Vote Requirement: Majority

Department or Agency Name(s): Sheriff's Office

Staff Name and Phone Number:
Yvonne Shu, Dept. Analyst, 565-3922

Supervisorial District(s):
All Supervisorial Districts

Title: 2015 Domestic Cannabis Eradication Suppression Program Letter of Agreement

Recommended Actions:

Authorize the Sheriff to execute the 2015 Domestic Cannabis Eradication / Suppression Program (DCE/SP) Letter of Agreement, and any Amendments that do not substantially alter the scope of the Agreement, with the Drug Enforcement Administration (DEA) to receive a minimum of $120,000 to be used for marijuana suppression and eradication activities.

Executive Summary:

The purpose of this item is to request that your Board authorize the Sheriff to execute the 2015 Domestic Cannabis Eradication / Suppression Program (DCE/SP) Letter of Agreement with the Drug Enforcement Administration (DEA) for the period of January 1, 2015 to December 31, 2015, and any Amendments that do not substantially alter the scope of the Agreement. DCE/SP will provide a minimum of $120,000 to fund marijuana suppression and eradication activities that are performed by the Sonoma County Sheriff's Office.

The Letter of Agreement was received by the Sheriff's Office on March 27, 2015 although the grant period began on January 1, 2015. Funds received by the Sheriff's Office are expected to be fully expended during the 12-month grant period, with peak marijuana eradication season typically occurring during the months of August through October.

Since 1995, the Sheriff's Office has received grants from the Domestic Cannabis Eradication / Suppression Program (DCE/SP) to support the Sheriff's marijuana suppression efforts. Grant funds are currently administered by the Drug Enforcement Administration (DEA) and are designated to specifically cover seasonal marijuana eradication efforts.

The following table summarizes funding received from DCE/SP in recent years as well as the number of marijuana plants eradicated. Funding variability are a result of both available program funding and the Sheriff's eradication successes from the prior year's harvest season. Plant counts are based on the

calendar year.

Calendar Year	Amount Received	Plants Eradicated
2010	$108,000	311,000
2011	$110,000	96,925
2012	$100,000	49,150
2013	$120,000	42,782
2014	$125,000	69,521

Decreasing eradication numbers are anticipated and are due to the shift toward smaller, indoor growing operations versus large, remote open spaces, as well as shift toward a larger plant size, which results in higher product volume per plant. Small-scale residential operations are more difficult and time-consuming to eradicate because they require more pre-investigative work, including search warrants, interviews, research into claims of growing under the provisions of medical marijuana, and subsequent court appearances. For example, eradication of a large outdoor grow of 10,000 plants may take half a day, while the eradication of an indoor grow of 200 plants may take two full days. Funding provided by DCE/SP provides additional resources to disrupt small “residential” grows, in addition to eradication of large scale outdoor grows.

$120,000 is available to the Sheriff's Office for the calendar year 2015. The grant will fund deputy overtime, expendable and non-expendable equipment, aircraft rental, and training/travel costs, which have been approved by the DEA. In addition, the Sheriff will send detectives to DCE/SP conferences that may occur. The Sheriff’s Office uses a team approach to coordinate its marijuana suppression efforts. The DCE/SP is only one part of a larger narcotics program.

Prior Board Actions:

Board approval of agreements for the Domestic Cannabis Eradication/Suppression Program for the past 18 fiscal years (FY 96-97 through FY 14-15).

Strategic Plan Alignment Goal 1: Safe, Healthy, and Caring Community

This agreement for Domestic Cannabis Eradication/Suppression Program will promote a safer community by providing funds that enable the Sheriff’s Office to continue disruption of illegal narcotics activity in Sonoma County.

Fiscal Summary - FY 15-16					
Expenditures			**Funding Source(s)**		
Budgeted Amount	$	120,000	County General Fund	$	0
Add Appropriations Reqd.	$		State/Federal	$	120,000
	$		Fees/Other	$	
	$		Use of Fund Balance	$	
	$		Contingencies	$	
	$			$	
Total Expenditure	**$**	**120,000**	**Total Sources**	**$**	**120,000**

Narrative Explanation of Fiscal Impacts (If Required):

In FY 14-15, $125,000 was received in grant funding for the 2014 calendar year. $89,452 of the funding was expended; $35,548 was returned to DCE/SP. Total expenditures were lower than expected because another grant was utilized to offset a portion of overtime hours, and fly time from the National Guard was offered and utilized. These factors were anomalies in 2014 and are not expected to occur again. In addition, there were more grow sites than staff available to investigate, limiting availability for air surveillance.

No matching funds are required for DCE/SP participation; however, effective 2012, the Sheriff's Office is responsible for the cost of benefits (FICA and workers' compensation) associated with overtime costs. The Sheriff feels that this expense is more than offset by the benefit of being able to implement $120,000 worth of eradication activities that would not occur without the funding from DCE/SP program. Revenues and expenditures for 2015 DCE/SP are included in the Sheriff's Office FY 15-16 requested budget in the amount of $120,000.

Staffing Impacts

Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)
None			

Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

None

Related Items "On File" with the Clerk of the Board:

2015 Domestic Cannabis Eradication Suppression Program Letter of Agreement

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 14
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: April 28, 2015

Vote Requirement: Majority

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number:
Board of Supervisors (707) 565-2241

Supervisorial District(s):

Title: Minutes of April 7, 2015 and April 14, 2015

Recommended Actions:

Approval.

Executive Summary:

Approval of Minutes:

(A) Minutes of the Meeting of April 7, 2015 for the following: Agricultural Preservation and Open Space District, Community Development Commission, Northern Sonoma County Air Pollution Control District, Sonoma County Water Agency, and Board of Supervisors, and

(B) Minutes of the Meeting of April 14, 2015 for the following: Agricultural Preservation and Open Space District, Occidental County Sanitation District, Sonoma County Water Agency, and Board of Supervisors.

Prior Board Actions:

None.

Strategic Plan Alignment Not Applicable

Fiscal Summary - FY 14-15			
Expenditures		**Funding Source(s)**	
Budgeted Amount	$	County General Fund	$
Add Appropriations Reqd.	$	State/Federal	$
	$	Fees/Other	$
	$	Use of Fund Balance	$
	$	Contingencies	$
	$		$
Total Expenditure	**$**	**Total Sources**	**$**

Narrative Explanation of Fiscal Impacts (If Required):
N/A

Staffing Impacts			
Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)

Narrative Explanation of Staffing Impacts (If Required):
None
Attachments:
Minutes
Related Items "On File" with the Clerk of the Board:
None

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY **APRIL 7, 2015** **8:30 A.M.**

Susan Gorin	First District	Veronica A. Ferguson	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Efren Carrillo	Fifth District		

This is a simultaneous meeting of the Board of Supervisors of Sonoma County, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District, the Board of Directors of the Northern Sonoma County Air Pollution Control District, and as the governing board of all special districts having business on the agenda to be heard this date.

The Board welcomes you to attend its meetings which are regularly scheduled each Tuesday at 8:30 a.m. Your interest is encouraged and appreciated.

AGENDAS AND MATERIALS: Agendas and most supporting materials are available on the Board's website at http://www.sonoma-county.org/board/. Due to legal, copyright, privacy or policy considerations, not all materials are posted online. Materials that are not posted are available for public inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday, at 575 Administration Drive, Room 100A, Santa Rosa, CA.

SUPPLEMENTAL MATERIALS: Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Board of Supervisors office at 575 Administration Drive, Room 100A, Santa Rosa, CA, during normal business hours.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Clerk of the Board at (707) 565-2241, as soon as possible to ensure arrangements for accommodation.

Public Transit Access to the County Administration Center:
Sonoma County Transit: Rt. 20, 30, 44, 48, 60, 62
Santa Rosa City Bus: Rt. 14
Golden Gate Transit: Rt. 80
For transit information call (707) 576-RIDE or 1-800-345-RIDE or visit or http://www.sctransit.com/.

APPROVAL OF THE CONSENT CALENDAR

The Consent Calendar includes routine financial and administrative actions, are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.

PUBLIC COMMENT

Any member of the audience desiring to address the Board on a matter on the agenda: Please walk to the podium and after receiving recognition from the Chair, please state your name and make your comments. Closed session items may be added prior to the Board adjourning to closed session. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the subject under discussion. Each person is usually granted 3 minutes to speak; time limitations are at the discretion of the Chair. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.

2:00 P.M. CALL TO ORDER

2:04 P.M. Chair Gorin called the meeting to order.

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Efren Carrillo

Staff Present: Veronica A. Ferguson, County Administrator and Bruce Goldstein, County Counsel

Chair Gorin presiding.

PLEDGE OF ALLEGIANCE

I. APPROVAL OF THE AGENDA (Items may be added or withdrawn from the agenda consistent with State law)

II. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA (Comments are restricted to matters within the Board's jurisdiction. The Board will hear Public Comments at this time for up to thirty minutes. Please be brief and limit your comments to three minutes. Any additional Public Comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.)

Public Comments Opened: 2:04 p.m.

Matt Malik
Maryann Michaels
Julie Hawley
Brian Elliott
Rachael Lam
Mary Morrison
Maria Stubert
Chris Gibbons
Richard Hanna
John Jenkl
Peter Tcherneff

Public Comments Closed 2:32 p.m.

III. BOARD MEMBER ANNOUNCEMENTS

Supervisor Rabbitt attended the SMART (Sonoma Marin Area Rail Transit) train event today with the full Board. The train arrived in Cotati today, and it will be tested down the narrows for some time. He traveled to Washington D.C. for an Indian Affairs CSAC (California State Association of Counties) event. He attended a Petaluma Coast Guard base dedication with a new $35M waste water facility.

BOARD MEMBER ANNOUNCEMENTS (Continued)

Supervisor Carrillo attended a LAFCO (Local Agency Formation Commission) meeting last week where they approved their Fiscal Year 2015-16 budget. The First 5 Commission met on March 23, 2015. There will be a Day Reporting open house on May 24, 2015. He was in Sacramento on March 25, 2015 for the Senate Bill 863 steering committee for County facilities construction projects, where they are drafting the RFP (Request for Proposal) for Counties; Sonoma Clean Power Board meeting last week, with good news that they are serving 154,000, 90% of eligible accounts, and $55M in revenues; The Water advisory committee approved their recommended budget. He invited the public to road forums to discuss the County long term road plan and pavement preservation plan on April 8, 2015 in Bodega Bay.

Supervisor Zane commented it was a wonderful morning seeing our SMART cars. The train will begin service at the end of 2016. This is distracted drivers' month, so people are asked not to drive and text. She attended the Sonoma County modern art Museum Board gallery opening this weekend. She met with stakeholders from the HOST (Homeless Outreach Service Team). She asked the County Administrator to provide a youth employment program beyond the youth ecology corp, and such programs have already been started.

Supervisor Gore met with the Eel Russian River commission; Farmer's Guild about different access to land; Cloverdale Latino outreach meeting; Lytton Rancheria area neighbors meeting; Wine and community leaders about winery events and Permit and Resource Management District applications; Russian River water quality control board. He feels that a Mark West Wikiup citizen's advisory council is needed in the future.

Supervisor Gorin celebrated the water agency carbon free water achievement. She was excited to attend the unveiling of the SMART train today, and the Highway 12 infrastructure groundbreaking celebration will be this Friday. Friday night there will be a planning process meeting for Maxwell Farms park updating the master plan to include more recreational uses.

IV. CONSENT CALENDAR (Items 1 through 26)

PRESENTATIONS/GOLD RESOLUTIONS
(Items 1 through 5)

PRESENTATIONS AT THE BOARD MEETING

1. Adopt a Gold Resolution proclaiming April 7, 2015 as National Service Recognition Day. (First District)

Board Action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 15-0102

CONSENT CALENDAR (Continued)

2. Adopt a Gold Resolution proclaiming the week of April 6 to April 12, 2015 as Public Health Week in Sonoma County. (Health)

Board Action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 15-0103

3. Gold Resolution for Week of the Young Child - Adopt a Gold Resolution recognizing the importance of high-quality early childhood education, and the people, programs and policies in Sonoma County that support early learning for all young children. (Human)

Board Action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 15-0104

PRESENTATIONS AT A DIFFERENT DATE

4. Adopt a Gold Resolution honoring William Coole for achieving the rank of Eagle Scout. (Second District)

Board Action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 15-0105

5. Adopt a Gold Resolution honoring Maxwell Hyde for achieving the rank of Eagle Scout. (Second District)

Board Action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 15-0106

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT
(Directors: Gorin, Rabbitt, Zane, Gore, Carrillo)

6. Adopt a Resolution authorizing the Chair to execute a second amendment to the Flocchini Conservation Easement updating the Baseline Site Map to delineate the "Ag/Residential Area" as referenced in the Easement language. (Second District)

Board Action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 15-0107

COMMUNITY DEVELOPMENT COMMISSION
(Commissioners: Gorin, Rabbitt, Zane, Gore, Carrillo)

7. Authorize the Executive Director to execute a Professional Services Agreement with Burbank Housing Management Corporation for management of the Village Green II affordable housing development. (First District)

Board Action: Approved as Recommended
UNANIMOUS VOTE

CONSENT CALENDAR (Continued)

SONOMA COUNTY WATER AGENCY
(Directors: Gorin, Rabbitt, Zane, Gore, Carrillo)

8. Authorize the General Manager to execute Amendment No. 1 to the agreement with Regents of the University of California for assistance in the Russian River Watershed Fisheries Monitoring Program, increasing the amount by $61,355, for a new not-to-exceed agreement total of $423,452. (Fourth and Fifth Districts) (Third District reference removed)

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, Efren Carrillo
ABSTAIN: David Rabbitt

9. Authorize the Chair to execute an agreement with Friends of the Petaluma River to provide fall and spring watershed trash cleanup events in the amount of $37,750; agreement terminates on March 31, 2017. (Second District)

Board Action: Approved as Recommended
UNANIMOUS VOTE

10. Authorize the Chair to execute a consent agreement with the Sonoma-Marin Area Rail Transit District (SMART) to permit SMART to construct a pedestrian and bicycle trail on a portion of Sonoma County Water Agency's Petaluma Aqueduct easement; and Authorize the Water Agency's General Manager to file a Notice of Determination in accordance with the California Environmental Quality Act. (Third District)

Board Action: Approved as Recommended
UNANIMOUS VOTE

AUDITOR CONTROLLER-TREASURER TAX COLLECTOR

11. Accept the audit report of the Sonoma County Treasury Treasurer Investment Pool for the quarter ended September 30, 2014.

Board Action: Approved as Recommended
UNANIMOUS VOTE

BOARD OF SUPERVISORS

12. Approve Advertising Program grant award and Authorize the County Administrator to execute a contract with the Petaluma City Ballet/Ballet Brillant for advertising and promotions activities for Fiscal Year 2014-15 in the amount of $500. (Second District)

Board Action: Approved as Recommended
UNANIMOUS VOTE

COUNTY ADMINISTRATOR/ AUDITOR CONTROLLER-TREASURER TAX COLLECTOR/INFORMATION SERVICES/ GENERAL SERVICES

13. Accept a quarterly update on the Enterprise Financial System Project Implementation and Authorize two planned agreements: (A) Authorize the Auditor-Controller-Treasurer-Tax Collector to execute an agreement with CherryRoad Technologies, Inc., not-to-exceed

CONSENT CALENDAR (Continued)
Item #13 Continued

$820,600 for PeopleSoft and Hyperion consulting services for the period April 7, 2015 through April 7, 2016 with two options to extend for one year each. (B) Authorize the Information Systems Department Director to execute amendment number 2 to the agreement with NexLevel Information Technology, Inc., not-to-exceed $520,000 for EFS project management services for the period October 9, 2015 through October 31, 2016.

Board Action: Approved as Recommended
UNANIMOUS VOTE

COUNTY ADMINISTRATOR
AND
AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT
COMMUNITY DEVELOPMENT COMMISSION
SONOMA COUNTY WATER AGENCY

(Directors/Commissioners: Gorin, Rabbitt, Zane, Gore, Carrillo)

15. Employee Medical Benefit Enhancements - (A) Authorize amendments to the County Health Plan Summary Plan Description in compliance with the Federal Patient Protection and Affordable Care Act, effective June 1, 2015. (B) Authorize amendments to the agreement with Kaiser Permanente, Inc. adding a Deductible HMO and HAS-Qualified Deductible HMO plans, effective June 1, 2015.

Board Action: Approved as Recommended
UNANIMOUS VOTE

PERMIT AND RESOURCE MANAGEMENT

16. Authorize the Director to execute agreements with Transpedia Consulting Engineers and Omni Means Engineering Solutions to provide traffic study peer review services on an as-needed basis, for a not-to-exceed amount of $60,000 for each contract, for a three-year term beginning April 7, 2015 and ending April 6, 2018.

Board Action: Approved as Recommended
UNANIMOUS VOTE

17. Authorize the Director to: (A) Accept $991,119 in grant funds from the Environmental Protection Agency San Francisco Bay Water Quality Improvement Fund for drainage and storm water activities, and (B) Execute the grant agreement for Federal and State ordered storm water regulatory permit requirements for the period May 1, 2015 through April 30, 2019. (First and Second Districts)

Board Action: Approved as Recommended
UNANIMOUS VOTE

CONSENT CALENDAR (Continued)

SHERIFF'S OFFICE

18. Adopt a Resolution authorizing the Sheriff to accept an equipment grant award from the California Department of Parks and Recreation, Division of Boating and Waterways, and sign contract documents and requests for reimbursement.

Board Action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 15-0108

19. Authorize the Sheriff to execute first amendments to Inmate Program Agreements to extend the term from June 30, 2015 to June 30, 2016 with: (A) Law Research Associates, doing business as Legal Research Associates, for legal research services for inmates increasing the contract by $60,000 resulting in a new total not-to-exceed $240,000. (B) Friends Outside in Sonoma County for inmate services increasing the contract by $29,000 resulting in a new total not-to-exceed $116,000. (C) Friends Outside in Sonoma County for constructive conflict resolution workshops increasing the contract by $18,000, maintaining the originally approved total not-to-exceed $54,000. (D) Sonoma County Library for inmate literacy and language skills classes increasing the contract by $10,220 resulting in a new total not-to-exceed $40,220. (E) Goodwill Industries for inmate job skills training classes, increasing the contract by $15,000, maintaining the originally approved total not-to-exceed $45,000.

Board Action: Approved as Recommended
UNANIMOUS VOTE

TRANSPORTATION AND PUBLIC WORKS

20. Authorize the Chair to execute an agreement with SCS Field Services to provide ongoing operation, monitoring, maintenance and reporting services for the landfill gas collection system located at the Healdsburg Closed Landfill for the period April 1, 2015 through March 31, 2019, in the amount of $33,400 for the first year, and adjusted annually thereafter, based on the percentage change in the San Francisco-Oakland-San Jose Consumer Price Index, not-to-exceed three percent per year. (Second District)

Board Action: Approved as Recommended
UNANIMOUS VOTE

MISCELLANEOUS

21. Approve the Minutes of the Meetings of March 10, 2015 and March 17, 2015 for the following: Agricultural Preservation and Open Space District, Community Development Commission, Northern Sonoma County Air Pollution Control District, Occidental County Sanitation District, Russian River County Sanitation District, South Park County Sanitation District, Sonoma County Water Agency, and Board of Supervisors; and Approve the Minutes of the Meetings of March 10, 2015 and March 17, 2015 for the Sonoma Valley County Sanitation District.

Board Action: Approved as Recommended
UNANIMOUS VOTE

CONSENT CALENDAR (Continued)

APPOINTMENTS/REAPPOINTMENTS
(Items 22 through 26)

22. Approve the re-appointment of Cynthia Woods to the Sonoma Valley Citizens Advisory Commission, South Valley, ending on April 7, 2018. (First District).

Board Action: Approved as Recommended
UNANIMOUS VOTE

23. Approve the appointment of Gonzalo Romo to the Sonoma County Community Development Committee beginning on April 7, 2015 as a coterminous appointment. (Second District)

Board Action: Approved as Recommended
UNANIMOUS VOTE

24. Approve the appointment of Shellie Hadley to the Mental Health Board for a three-year term beginning on April 7, 2015 and ending on December 31, 2018. (Third District)

Board Action: Approved as Recommended
UNANIMOUS VOTE

25. Upstream Investments Portfolio Review Committee Appointments - (A) Approve the re-appointment of B.J. Bischoff, Julie Sabbag-Maskey, Katie Greaves, Leo Tacata, Robert Halverson and Carlos Ayala to the Upstream Portfolio Review Committee for two-year terms ending on March 30, 2017. (B) Approve the appointment of Megan Sirna to the Upstream Portfolio Review Committee for a two-year term beginning on April 1, 2015 and ending on March 31, 2017. (Human Services)

Board Action: Approved as Recommended
UNANIMOUS VOTE

26. Adopt a Resolution re-appointing Mich Riccioni and Rita Scardaci to the Partnership HealthPlan of California Commission for four-year terms beginning on January 1, 2015 and ending on December 31, 2018. (Health Services)

Board Action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 15-0109

Public Comments on the Consent Calendar:

Bob Williamson

V. REGULAR AFTERNOON CALENDAR (Items 27 through 31)

AUDITOR CONTROLLER-TREASURER TAX COLLECTOR/ ECONOMIC DEVELOPMENT BOARD

14. Marin Sonoma Mosquito and Vector Control District assessment vote - Authorize the Chair to vote affirmatively for the assessment proposed by the Marin Sonoma Mosquito and Vector Control District for parcels owned by Sonoma County, Sonoma County Agricultural Preservation and Open Space District, Sonoma County Community Development Commission, and the Sonoma County Water Agency.

Presenter: Mary Booher, County Administrator Analyst

Public Speaker:
Bob Williamson

Board Action: MOTION (Supervisor Rabbitt, second Supervisor Carrillo)
Recommended to remove this item from the agenda and to take no action, in order for the Board to reflect their neutral position interest.
UNANIMOUS VOTE

HUMAN RESOURCES AND AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT COMMUNITY DEVELOPMENT COMMISSION NORTHERN SONOMA COUNTY AIR POLLUTION CONTROL DISTRICT SONOMA COUNTY WATER AGENCY

(Directors/Commissioners: Gorin, Rabbitt, Zane, Gore, Carrillo)

27. Sonoma Country Day School - Issuance of Association of Bay Area Governments (ABAG) Revenue Bonds - (A) Conduct a Public Hearing on approval of issuance of revenue bonds by the ABAG Finance Authority for Nonprofit Corporations. (B) Adopt a Resolution approving the issuance of revenue bonds by the ABAG Finance Authority for Nonprofit Corporations in an amount not-to-exceed $18,000,000 for the benefit of Sonoma Country Day School, a California nonprofit public benefit corporation. (Fourth District)

Presenter: Ben Stone, Economic Development Board Director

Board Action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 15-0110

REGULAR AFTERNOON CALENDAR (Continued)

AUDITOR CONTROLLER-TREASURER TAX COLLECTOR

28. Pursuant to Government Code §7522.56 approve the appointment of Joseph Loomis as an accounting assistant Retiree Extra-Help, in order to fill a critically needed position within 180 days of his retirement, with an appointment date as early as April 14, 2015.

Presenter: Donna Dunk, Assistant Auditor-Controller

Board Action: Approved as Recommended
UNANIMOUS VOTE

The Board recessed: 3:54 p.m.
The Board reconvened: 4:06 p.m.

HEALTH SERVICES

29. Adopt a Resolution introducing, reading the title of, and waiving further reading of a proposed ordinance amending Chapter 34 of the Sonoma County Code, County Organized Health System, to revise the criteria to be eligible for appointment to the multi-county Partnership HealthPlan of California Commission. (First Reading)

Presenter: Rita Scardaci, Department of Health Services Director

Board Action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 15-0111

30. Adopt a Resolution introducing, reading the title of, and waiving further reading of a proposed ordinance adding Chapter 32A (Licensure of Tobacco Retailers) to the Sonoma County Code to require the licensure of tobacco retailers within unincorporated Sonoma County. (First Reading)

Presenters:
Brian Vaughn, Director of Health Policy, Planning & Evaluation
James Ceto, Tobacco Prevention Program

Public Speakers:
Jas Singh
Tarun Takiar
Aamir Javed
Surinder K. Singh
Satinder S. Gill
Pravin T. Shetly
Mike Scott
Harman Dhillon
Rajinder Buttar

REGULAR AFTERNOON CALENDAR (Continued)
Item #30 Continued

Jaswinder Singh
Gurjit Singh Waliq
Amarjell Saggh
Ashraf Mike Ali
Sarbjeet Kamboj
Andy Dusanjh
Ray Dhaliwal
Rajvinder Singh
Pat Berry
Gurgit Singh
Satnam Singh
Satnam Singh
Hans Dippel
Tony Hussain
Harbans Singh
Vikram Singh
Erick Beall
Keith Butler
Patrick Imbimbo
Michelle Escobar-McGarry
Lynn Silver
Lori Bremmer
Gina Cuclis
Thomas Riddell
Christi Smith
Dave Anderson M.D.
Walt Maack M.D.
Alena Wall

No Board Action Taken.

The Board recessed: 6:43 p.m.
The Board reconvened: 6:53 p.m.

PERMIT AND RESOURCE MANAGEMENT

31. Permit and Resource Management Department: Review and possible action on the following: a) Acts and Determinations of Planning Commission/Board of Zoning Adjustments b) Acts and Determinations of Project Review and Advisory Committee c) Acts and Determinations of Design Review Committee d) Acts and Determinations of Landmarks Commission e) Administrative Determinations of the Director of Permit and Resource Management (All materials related to these actions and determinations can be reviewed at: http://www.sonoma-county.org/prmd/b-c/index.htm)

Board Action: Accept Acts and Determinations.

VI. CLOSED SESSION CALENDAR (Items 32 through 34)

8:02 P.M. County Counsel Goldstein reported on Closed Session Items 32 through 34.

32. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - Hollynn Delil v. County of Sonoma, consolidated U.S. Northern District Court Case Nos. C13-0423 and 14-00445. (Gov't. Code Section 54956.9(d)(1)).

On a 5-0 vote the Board approved the settlement in the litigation. As part of the settlement, the County will construct or remediate certain identified public facilities in the unincorporated territories of the County in Graton and Occidental over a 5 year period pursuant to agreed accessibility standards, with payment of damages attorney's fees and costs of $397,500.

33. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - Daren Heatherly, et al. v. County of Sonoma, et al., Northern District Court Case No. CV 13 4327. (Gov't. Code Section 54956.9(d)(1)).

On a 5-0 vote, the Board approved the settlement in the litigation. Under the terms of the settlement, the Defendants will construct or remediate certain identified public facilities at the Sonoma County Fairgrounds to agreed accessibility standards, will implement specified accessibility practices and will pay damages, attorney's fees and costs of $60,000.

34. The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation - Permit and Resource Management Director. (Gov't. Code Section 54957(b)(1)).

Postponed to a future date, as yet undetermined.

RECONVENE FROM CLOSED SESSION

35. Report on Closed Session.

8:02 P.M. County Counsel Goldstein reported on Closed Session Items 32 through 34. See Item VI.

36. ADJOURNMENTS

8:05 P.M. The Board adjourned the meeting in the memory of Nicholas Anast, Bryan Jamar, Bill Mabry, John Charles "Jack" Gaffney, Henry Riboni, Rita Carniglia Hall, Donald M. Barker, Garth Dougan, Flora Pearl,Alloway Joyce Montgomery Smith and Robert Bertoli. The meeting was adjourned to April 14, 2015 8:30 A.M.

Respectfully submitted,

Roxanne Epstein,
Chief Deputy Clerk of the Board

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY **APRIL 14, 2015** **8:30 A.M.**

Susan Gorin	First District	Veronica A. Ferguson	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Efren Carrillo	Fifth District		

This is a simultaneous meeting of the Board of Supervisors of Sonoma County, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District, the Board of Directors of the Northern Sonoma County Air Pollution Control District, and as the governing board of all special districts having business on the agenda to be heard this date.

The Board welcomes you to attend its meetings which are regularly scheduled each Tuesday at 8:30 a.m. Your interest is encouraged and appreciated.

AGENDAS AND MATERIALS: Agendas and most supporting materials are available on the Board's website at http://www.sonoma-county.org/board/. Due to legal, copyright, privacy or policy considerations, not all materials are posted online. Materials that are not posted are available for public inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday, at 575 Administration Drive, Room 100A, Santa Rosa, CA.

SUPPLEMENTAL MATERIALS: Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Board of Supervisors office at 575 Administration Drive, Room 100A, Santa Rosa, CA, during normal business hours.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Clerk of the Board at (707) 565-2241, as soon as possible to ensure arrangements for accommodation.

Public Transit Access to the County Administration Center:
Sonoma County Transit: Rt. 20, 30, 44, 48, 60, 62
Santa Rosa City Bus: Rt. 14
Golden Gate Transit: Rt. 80
For transit information call (707) 576-RIDE or 1-800-345-RIDE or visit or http://www.sctransit.com/.

APPROVAL OF THE CONSENT CALENDAR

The Consent Calendar includes routine financial and administrative actions, are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.

PUBLIC COMMENT

Any member of the audience desiring to address the Board on a matter on the agenda: Please walk to the podium and after receiving recognition from the Chair, please state your name and make your comments. Closed session items may be added prior to the Board adjourning to closed session. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the subject under discussion. Each person is usually granted 3 minutes to speak; time limitations are at the discretion of the Chair. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.

8:30 A.M. CALL TO ORDER

8:30 A.M. Chair Gorin called the meeting to order.

Supervisors Present: Susan Gorin, Shirlee Zane, James Gore, Efren Carrillo

Supervisor Absent: David Rabbitt

Staff Present: Veronica A. Ferguson, County Administrator and Bruce Goldstein, County Counsel

Chair Gorin presiding.

PLEDGE OF ALLEGIANCE

I. APPROVAL OF THE AGENDA (Items may be added or withdrawn from the agenda consistent with State law)

II. BOARD MEMBER ANNOUNCEMENTS

Supervisor Carrillo attended a conference April 10, 2015 with Santa Rosa Violence Prevention Partnership on realignment and re-entry issues; two upcoming meetings will occur on April 15, 2015 in Marin County where the California Coastal Commission will discuss the State Parks' appeal to this Board's request to deny the iron ranger project to increase fees at our Coast beaches. He'd like to request that an added letter be sent based upon new information from a State Parks' addendum that the Commission hold a hearing. He intends to attend that meeting to state the Counties' position. He'll go to Yreka for the North Coast regional water management meeting on April 16, 2015.

Supervisor Zane attended a graduation class for students who are parents and homeless; The Aging Together steering committee will host an aging conference on May 20, 2015 at the Green Music Center at Sonoma State University; Joint City-County Roseland Annexation meeting on April 9, 2015; April 22, 2015 steering committee will occur in Roseland, with further details on the Santa Rosa City website; Sonoma County Museum Board celebratory ribbon cutting art gallery event last weekend; and Sonoma County Transportation Authority meeting on April 13, 2015.

Supervisor Gore was serving at the Cloverdale Senior Center for the Council of Aging; Del Rio area lost the ability to dam up the area, and are now trying to redeploy it to the County; Center for Technical Education reception; and Sonoma County Climate Adaptation forum on sustainability and related issues.

Supervisor Gorin attended the Sonoma County Climate Adaptation forum, and visited the new student center at Sonoma State University; April 10, 2015 Highway 12 groundbreaking walking path ceremony. There can be a future Board update on Department of Finance lawsuits, and trailer bill updates; Sonoma County Transportation Authority meeting regarding Highway 101 and College Ave with CalTrans; Bodega Bay Fisherman's parade; recent abalone and recreational diver deaths have sadly occurred. It may be an opportunity to educate the public on the dangers of abalone diving, and there was a suggestion for Regional Parks to reach out to State Parks and the Coast Guard on this issue.

III. CONSENT CALENDAR (Items 1 through 25)

PRESENTATIONS/GOLD RESOLUTIONS
(Items 1 through 5)

PRESENTATIONS AT THE BOARD MEETING

1. Adopt a Gold Resolution recognizing April 2015 as California's Distracted Driving Awareness Month. (Third District)

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt
Approved by Resolution 15-0113

2. Adopt a Gold Resolution commending CalSERVES Americorps for hosting the Cesar Chavez health fair in Sonoma County. (Fifth District)

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt
Approved by Resolution 15-0114

3. Adopt a Gold Resolution recognizing April 2015 as "Sexual Assault Awareness Month." (Third District)

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt
Approved by Resolution 15-0115

PRESENTATIONS AT A DIFFERENT DATE

4. Adopt a Gold Resolution congratulating Broadway Market on 40 Years of Service in the Sonoma Valley. (First District)

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt
Approved by Resolution 15-0116

5. Adopt a Gold Resolution recognizing approximately 3,000 volunteers who served the County during Fiscal Year 2013-2014, and approve 16 resolutions recognizing the contributions of the selected Outstanding Volunteers. (Human Resources)

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt
Approved by Resolution 15-0117 through 15-0133.

CONSENT CALENDAR (Continued)

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT
(Directors: Gorin, Rabbitt, Zane, Gore, Carrillo)

6. Adopt a Resolution to allow for the addition of two permanent youth member seats on the Sonoma County Agricultural Preservation and Open Space District's Advisory Committee, and establish a procedure for removal of committee members with excessive absences from committee meetings.

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt
Approved by Resolution 15-0134

SONOMA COUNTY WATER AGENCY
(Directors: Gorin, Rabbitt, Zane, Gore, Carrillo)

7. Sonoma Clean Power Authority Technical Support - (A) Authorize the Chair to execute an agreement with Sonoma Clean Power Authority for the Sonoma County Water Agency to provide technical support for the amount not-to-exceed $150,000; agreement terminates on June 30, 2016; (B) Authorize the General Manager to execute any required non-disclosure agreement.

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

8. Authorize the Water Agency General Manager to reimburse travel costs for local members of the North Coast Resource Partnership Technical Review Panel. (Third, Fourth, and Fifth Districts)

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

9. Oceanview Reservoir Floating Solar Lease Agreement - Authorize the General Manager to: (A) Execute a Lease Agreement for a floating solar project on 12 acres at Oceanview Reservoir. (B) File Notice of Exemption for execution of the Lease Agreement under the California Environmental Quality Act. (C) Execute the Project Development and Coordination Services Agreement for the Floating Solar Project. (Fourth District)

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

SONOMA COUNTY WATER AGENCY/OCCIDENTAL COUNTY SANITATION DISTRICT
(Directors: Gorin, Rabbitt, Zane, Gore, Carrillo)

10. Authorize the General Manager, acting on behalf of Occidental County Sanitation District, to apply for a loan from the California Infrastructure and Economic Development Bank

CONSENT CALENDAR (Continued)
Item #10 Continued

(I-Bank) requesting an amount not-to-exceed $6.8 million, with a financing term not-to-exceed 30 years. (Fifth District)

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

AUDITOR-CONTROLLER-TREASURER-TAX COLLECTOR

11. Adopt a Resolution authorizing Property Tax Administration Charges for 2014-15.

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt
Approved by Resolution 15-0135

12. Accept the audit report of the Sonoma County Treasury Treasurer Investment Pool for the quarter ended December 31, 2014.

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

CLERK-RECORDER-ASSESSOR

13. Authorize the Clerk-Recorder-Assessor to execute an agreement with Bell & Howell, LLC, for software and equipment maintenance on an automated Vote by Mail Signature Verification and Sorting System for the period of February 1, 2015 to January 31, 2020 in the amount of $324,664.

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

GENERAL SERVICES

14. New Fleet and Materials Lab Facility - Lot Mergers - In support of the Fleet and Materials Lab relocation, (A) Authorize the Director of General Services to submit applications for merger of the following parcels, all owned by the County of Sonoma: APN 173-030-004, APN 173-030-005, and APN 173-030-006; APN 173-030-007 and APN 173-030-008; APN 180-010-001, APN 180-010-002, APN 180-010-003, APN 180-010-004, APN 180-010-005, APN 180-010-006, and APN 180-101-007. (B) Authorize the Director of General Services to execute approval and conveyance documents for the vacation of Russell Street.

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

CONSENT CALENDAR (Continued)

GENERAL SERVICES/HEALTH SERVICES

15. Lease Amendment for 1250-1300 Coddingtown Center - Authorize the General Services Director to execute a lease amendment with Codding Enterprises for the Department of Health Services Driving under the Influence Program office space, comprised of 9,711 sq. ft., in order to: (A) Extend the lease term through February 28, 2018; (B) Specify rental payments of $15,537 per month ($1.60 psf); and (C) Specify tenant improvements to be completed by the landlord. (Second Reading)

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

HUMAN SERVICES

16. Authorize the Director of Human Services to execute a contract with Convergent Computing to provide professional services to upgrade existing Microsoft Active Directory and Exchange Email systems from April 15, 2015 through April 15, 2016 in the amount of $131,528.

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

PROBATION

17. Adopt a Resolution authorizing the Chief Probation Officer to submit an Evidence-Based Practices Training Project grant application to the California Board of State and Community Corrections, and to Accept funding for the period May 1, 2015 through June 30, 2016 in the amount of $10,000.

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt
Approved by Resolution 15-0136

REGIONAL PARKS

18. Amendments to Measure M funding agreements for Central Sonoma Valley Trail and Bodega Bay Trail - Authorize the Chair to execute Amendment No. 1 to a Cooperative Funding Agreement with Sonoma County Transportation Authority updating the financial plans and project schedules for: (A) Bodega Bay Trail, extending the project through 2021. (B) Central Sonoma Valley Trail, extending the project through 2016. (First and Fifth Districts)

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

CONSENT CALENDAR (Continued)

TRANSPORTATION AND PUBLIC WORKS

19. Sonoma County Transit - Fiscal Year 2014-15 Low Carbon Transit Operations Program - (A) Adopt a Resolution agreeing to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for Low Carbon Transit Operations Program (LCTOP) funded transit projects. (B) Authorize the Director of Transportation and Public Works to execute all required documents of the LCTOP program and any amendments with the California Department of Transportation. (C) Authorize the Chair to execute the Authorized Agent Form required under the LCTOP program.

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

Approved by Resolution 15-0137

20. Authorize the Chair to execute an agreement with Creative Bus Sales, Inc., for the purchase of Four- 30' Heavy-Duty, Low-Floor, Natural-Gas powered transit coaches from Creative Bus Sales not-to-exceed $2,222,049.

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

21. Approve, as to form, the month-to-month hangar lease template for non-commercial use of County owned hangars at the Charles M. Schulz - Sonoma County Airport, as referenced in Resolution 14-0436.

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

APPOINTMENTS/REAPPOINTMENTS
(Items 22 through 25)

22. Approve the appointment of Kathleen Doyle to the Board of Zoning Adjustments and Planning Commission serving a coterminous term beginning on April 14, 2015. (Second District)

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

23. Approve the appointment of Andy Rodgers to the Flood Control Advisory Committee Petaluma Basin Zone 2A committee for a coterminous term beginning on April 14, 2015. (Second District)

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

CONSENT CALENDAR (Continued)

24. Approve the appointment of Terry Kelley to the Advisory Council to Area Agency on Aging for a two-year term beginning on April 14, 2015 and ending on April 13, 2017. (Fifth District)

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

25. Approve the appointment of Robert Bamford as Air Pollution Control Officer for the Northern Sonoma County Air Pollution Control District beginning on April 14, 2015. (Transportation and Public Works - Northern Sonoma County Air Pollution Control District)

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

The Board recessed: 9:49 a.m.
The Board reconvened: 10:04 a.m.

IV. REGULAR CALENDAR (Items 26 through 27)

PROBATION

26. Receive an update about the grant-funded Keeping Kids In School Project to sustainably improve school attendance in Sonoma County.

Presenter: David Koch, Deputy Chief Probation Officer.

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

FIRE AND EMERGENCY SERVICES

27. Adopt a 30 day extension of the Resolution proclaiming a drought emergency in Sonoma County.

Presenters:
Al Terrell, County Fire Chief
Michael Thompson, Water Agency Assistant General Manager
Christopher Helgren, Emergency Manager

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt
Approved by Resolution 15-0138

The Board recessed to Closed Session: 11:38 a.m.

V. CLOSED SESSION CALENDAR (Items 28 through 33)

2:12 P.M. County Counsel Goldstein reported on Closed Session Items 28 through 33.

28. The Board of Directors of the Sonoma Valley County Sanitation District will consider the following in closed session: Conference with Legal Counsel - Pending Litigation; Significant Exposure to Litigation - Regional Water Quality Control Board Administrative Civil Liability Complaint, Cease and Desist Order, Citizen Suit Litigation for Alleged Violations of the Clean Water Act, Sonoma Valley County Sanitation District. (Gov't. Code Section 54956.9(d)(2)).

Board Action: The Board authorized County Counsel to engage outside counsel to assist in defense of the potential Citizen Suit in an amount not to exceed $50,000. The General Manager settling the above-referenced enforcement action issued by the Regional Water Quality Control Board pursuant to authority granted by the Board of Directors of the Sonoma Valley.

County Sanitation. The settlement is scheduled for final approval by the Regional Board on June 10, 2015 after expiration of the Public Comment period. As part of the settlement, the District will consider for adoption a sewer lateral ordinance for the inspection and repair of private sewer laterals, complete a Sewer Capacity Study and rate/Funding Structure Report, implement trunk main replacement projects, agree to pay a civil penalty of $732,300, and implement two Supplemental Environmental Projects which will reduce the final penalty to $376,300.

AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

29. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - Marcus Holton v. County of Sonoma, Workers' Compensation Appeals Board Nos. ADJ9355974 and Unassigned. (Gov't. Code Section 54956.9(d)(1)).

Board Action: Board approval was given for settlement of the workers' compensation claims of Marcus Holton in the amounts of $64,228 (51% permanent disability) and $44,620 (39% permanent disability), less credit for payments made to date, with a provision for future medical treatment for the conditions as specified, and with direction to the Risk Manager to execute all documents necessary to effectuate the settlement.

AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

30. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Anticipated Litigation or significant exposure to litigation - Property of Charles Gabriel, located at 4185 Price Avenue, Santa Rosa, CA. (abatement). (Gov't. Code Section 54956.9(d)(2)).

Withdrawn.

CONSENT CALENDAR (Continued)

31. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - State of Texas, et al. v. United States of America, et al. Case No. 1:14-cv-254, United States Court of Appeals for the 5th Circuit Court. (Gov't. Code Section 54956.9(d)(1)).

Board Action: The Board authorized County Counsel to join in an amicus brief or take other action in support of appellee, the United States.
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

32. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Potential Litigation - March 10, 2015 California River Watch Notice of Intent to File Suit Under Clean Water Act Concerning the Central Landfill Property. (Gov't. Code Section 54956.9(d)(2)).

No Reportable Action. Direction Given to Counsel and Staff.

33. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - Renewed Efforts of Neighbors Against Landfill Expansion ("RENALE") an unincorporated association vs. County of Sonoma, a political subdivision of the State of California; Sonoma Compost Company, a corporation; Sonoma County Waste Management Agency, a public agency, U.S. District Court-Northern District Case No.: 3:14-cv-03804 TEH. (Gov't. Code Section 54956.9(d)(1)).

No Reportable Action. Direction Given to Counsel and Staff.

VI. REGULAR AFTERNOON CALENDAR (Items 34 through 38)

Supervisors Present: Susan Gorin, Shirlee Zane, James Gore, Efren Carrillo.

Supervisors Absent: David Rabbitt

Staff Present: Veronica Ferguson, County Administrator and Bruce Goldstein, County Counsel

34. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA (Comments are restricted to matters within the Board's jurisdiction. The Board will hear Public Comments at this time for up to thirty minutes. Please be brief and limit your comments to three minutes. Any additional Public Comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.)

2:15 P.M. Public Comment Opened

Speakers:
Mary Morrisson
Maria Stubert
Richard Hannon
Chris Gibbons
John Jenkel
Chris Wroth
Colleen Fernauld

2:38 P.M. Public Comment Closed

RECONVENE FROM CLOSED SESSION

35. Report on Closed Session.

2:12 P.M. County Counsel Goldstein reported on Closed Session Items 28 through 33. See Item V.

36. Permit and Resource Management Department: Review and possible action on the following: a) Acts and Determinations of Planning Commission/Board of Zoning Adjustments b) Acts and Determinations of Project Review and Advisory Committee c) Acts and Determinations of Design Review Committee d) Acts and Determinations of Landmarks Commission e) Administrative Determinations of the Director of Permit and Resource Management (All materials related to these actions and determinations can be reviewed at: http://www.sonoma-county.org/prmd/b-c/index.htm)

2:38 P.M.

Board Action: Accept Acts and Determinations.
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt

REGULAR AFTERNOON CALENDAR (Continued)

PERMIT AND RESOURCE MANAGEMENT

37. The Sea Ranch Wastewater Disposal Charges
    a) APPLICANT: N/A
    b) LOCATION: CSA #41 Sea Ranch-Zone 2
    c) ASSESSOR'S PARCEL NO: N/A
    d) ENVIRONMENTAL DOCUMENT: N/A
    e) REQUEST: Conduct a Public Hearing and Adopt a Resolution setting on-site wastewater disposal charges for CSA #41 Sea Ranch-Zone 2 on the tax roll for Fiscal Year 2015-16, Fiscal Year 2016-17, Fiscal Year 2017-18. (Fifth District)

Presenters: Tennis Wick, PRMD Director and Nathan Quarles, Deputy Director Engineering and Construction

2:41 P.M. Public Comment Opened

Speakers: NONE

2:42 P.M. Public Comment Closed

Board Action: Approved as Recommended
AYES: Susan Gorin, Shirlee Zane, James Gore, and Efren Carrillo
ABSENT: David Rabbitt
Approved by Resolution 15-0139.

38. ADJOURNMENTS

2:43 P.M. The Board adjourned the meeting in the memory of Everett Gorin and Robert F. Winsby, Jr. The meeting was adjourned to April 21, 2015 8:30 A.M.

Respectfully submitted,

Roxanne Epstein,
Chief Deputy Clerk of the Board

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 15
(This Section for use by Clerk of the Board Only.)

To: Sonoma County Board of Supervisors

Board Agenda Date: April 28, 2015

Vote Requirement: Majority

Department or Agency Name(s): County Clerk-Recorder-Assessor

Staff Name and Phone Number:
Deva Proto, 707-565-3246

Supervisorial District(s):
County-wide

Title: Historical Records Commission Reappointments

Recommended Actions:

Approve the reappointments of Eric Stanley and Stu Righter to the Historical Records Commission for term of four years beginning on April 28, 2015 and ending on April 28, 2019

Executive Summary:

The Historical Records Commission was established by the Board of Supervisors in 1979 to foster and promote the preservation of Historical Records. The commission is charged to make recommendations for records management programs and create an informational network; identify preservation of additional governmental business, professional and private records historically significant; encourage local participation; establish liaison with (Sonoma County) Landmarks Commission; Historical Genealogical Society; seek outside funding.

Current Commissioners include Eric Stanley, Exhibitions & Collections Curator, Sonoma County Museum, Eeve T. Lewis, representing the Sonoma County Clerk-Recorder-Assessor; Dr. Daniel Markwyn, retired Professor of History from Sonoma State University; and Stu Righter, a Sonoma County Land Surveyor. Anthony Hoskins, Sonoma County History, Genealogy and Archives Librarian has recently resigned from his position on the Commission due to retirement.

The Commission would like to recommend that Eric Stanley be reappointed to a term expiring on April 28, 2019; that Stu Righter be reappointed to a seat representing academic professionals for a term expiring on April 28, 2015.

Membership Criteria

The Commission is comprised of five voting members drawn from the following areas: county government (the County Clerk or designate); County Library, (the County Librarian or designate); library services, (professional librarian with demonstrable experience in archival and records management); academic professional historian (must be affiliated with one of the accredited institutions of higher education in the county); community history (an active member of one of the established historical societies in the county who has had significant experience in researching and writing community

history); genealogical research, (an active member of the Sonoma County Genealogical Society with significant experience in researching local genealogical records); business and/or professions, (a recognized, licensed, or accredited professional from a field in which historical records are a significant concern of that business or profession).

Prior Board Actions:

02/25/2014: Reappointed Eeve Lewis and Daniel Markwyn to terms ending March 1, 2018, and reappointed Anthony Hoskins to a term ending April 5, 2018. 1/29/2013: Appointed Stu Righter to a vacancy for a term ending 4/11/2015; 4/19/2011: Reappointed Eeve Lewis and Daniel Markwyn to terms ending March 1, 2014; Reappointed Anthony Hoskins to a term ending April 5, 2014; Reappointed Eric Stanley to a term ending April 11, 2015.

Strategic Plan Alignment Goal 4: Civic Services and Engagement

Fiscal Summary - FY 14-15

Expenditures		**Funding Source(s)**	
Budgeted Amount	$		$
Add Appropriations Reqd.	$	State/Federal	$
	$	Fees/Other	$
	$	Use of Fund Balance	$
	$	Contingencies	$
	$		$
Total Expenditure	**$**	**Total Sources**	**$**

Narrative Explanation of Fiscal Impacts (If Required):

Staffing Impacts

Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)

Narrative Explanation of Staffing Impacts (If Required):

Attachments:
Attachment A: Historical Records Commission By-Laws as amended November 20, 2012.
Related Items "On File" with the Clerk of the Board:

BY-LAWS Attachment A

OF THE

SONOMA COUNTY HISTORICAL RECORDS COMMISSION

ARTICLE I: MEETINGS

Section 1: Regular meetings of the Sonoma County Historical Records Commission shall be held on the second Tuesday of each month at the time and place designated by action of the Commission. In the event of a conflict or other issue, a meeting may be rescheduled to another date and/or time by a majority vote of the Commission. Notice of the rescheduled meeting shall be posted at least 72 hours prior to the original or rescheduled meeting, whichever occurs first. All meetings of the Commission are subject to the provisions of the Brown Act.

Section 2: If all necessary business cannot be accommodated at a regularly scheduled meeting, an adjourned regular meeting may be scheduled. In such an instance, the regular meeting is adjourned to a time and place specified before the close of the of the regular meeting.

Section 3: A special meeting may be called in the event of an emergency. A special meeting may be called following the provisions of the Brown Act.

Section 4: Seventy-two (72) hours notice shall be given for all meetings.

Section 5: A quorum shall consist of a majority of the members of record of the Historical Records Commission.

ARTICLE II: CONDUCT OF BUSINESS

Section 1: No business shall be transacted at any meeting of the Historical Records Commission other than those matters named in the agenda thereof.

Section 2: All meetings shall be called to order by the Chairperson, or in his/her absence, by the Vice-Chairperson. In the absence of both Chairperson and Vice-Chairperson, the Secretary of the Historical Records Commission (county government representative) shall call the meeting to order and the voting members of the Commission shall elect a Chairperson pro tempore.

Section 3: The Chairperson of the Historical Records Commission shall vote on all matters and shall have equal privileges as a member including the right to surrender the chair for purposes of making motions or introducing resolutions.

Section 4: In the course of conduct of meetings of the Historical Records Commission the following rules shall apply:

a) Voting: The Chairperson or any voting member of the Commission may call for a roll call vote or qualified ballot vote. Unless such vote is called for, action may be taken by voice vote in which event, unless a member expresses the fact that he/she is abstaining from voting or voices a dissenting vote, he/she will be presumed and recorded as voting. If a dissenting vote is voiced by any member present, a roll call vote shall be taken and recorded.

b) General: Except as otherwise herein provided, unless waived by the Commission, Robert's Rules of Order shall be followed and their application may be demanded by any voting member at any time. Unless such application of Robert's Rules of Order is demanded by a member, the waiving thereof shall be presumed by all members present.

   Failure to protest the minutes of any meeting at the next regular meeting attended by the protesting member shall preclude any member from challenging the correctness of the minutes or any vote indicated therein.

Section 5: The county government representative to the Historical Records Commission shall serve as the Commission Secretary. The Secretary (or a member of the representative's staff), shall keep a record of those members present and those absent at all official meetings of the Historical Records Commission, and an official record of all proceedings and actions of the Historical Records Commission. The minutes of the Historical Records Commission shall be approved by the Commission. The public reading of the minutes of any Historical Records Commission meeting may be dispensed with and the minutes approved if there are no objections.

ARTICLE III. NON-VOTING MEMBERSHIP

The Commission shall have the authority to appoint non-voting members. These shall include:

Section 1: The designate of the Sonoma County Landmarks Commission.

Section 2: The designate of the Sonoma County Records Inventory Project.

Section 3: Other non-voting members as the Commission deems appropriate.

ARTICLE IV: TERMS OF APPOINTMENT/VACANCIES

Section 1: Terms of appointment of Historical Records Commissioners shall be four years.

a) Attendance: Should any member absent himself from three consecutive meetings, or five meetings in any one calendar year, regular or adjourned, without reason satisfactory to the Commission, the Commission shall notify the Commissioner that the Commission intends to recommend to the Board of Supervisors that such member be retired from said Commission.

a) Following notification to a Commissioner, having been serially absent per the definitions and requirement of these bylaws, the Commission shall recommend to the Sonoma County Board of Supervisors that said Commissioner be retired and request the Board appoint a replacement to fill the vacancy for the remainder of the unexpired term.

b) A request to fill a vacancy may include a recommendation of an eligible candidate for the seat. The request should detail the qualifications, background, or other pertinent information of the prospective commissioner.

c) Following appointment by the Board of Supervisors and at the next regular meeting of the Commission, the new Commissioner shall be seated.

ARTICLE V: OFFICERS AND ELECTIONS

Section 1: The officers of the Historical Records Commission shall be a Chairperson, a Vice-Chairperson and a Secretary. The Chairperson and Vice-Chairperson shall be elected from among the voting members of the Historical Records Commission. The Secretary of the Historical Records Commission shall be the county government representative (a member of the representative's staff may perform the duties of the Secretary pursuant to Article II, Section 5).

Section 2: Officers of the Historical Records Commission shall be elected at the first regular meeting in January, except that in the event that such election cannot be held at such meeting, it shall be held at the next meeting of the Historical Records Commission which is attended by at least two-thirds (2/3) of the total voting membership of the Historical Records Commission.

Section 3: Officers of the Historical Records Commission shall assume the duties and obligations of their offices at the meeting of the Historical Records Commission next occurring after the meeting at which such election is held.

Section 4: In the event that any office of the Historical Records Commission becomes vacant prior to an annual meeting of the Historical Records Commission, an election to fill such vacancy for the unexpired term of such office shall be held at the next meeting of the

Historical Records Commission attended by at least two-thirds (2/3) of the total voting membership of the Historical Records Commission.

Section 5: A nominee for any Historical Records Commission office must secure the vote of a majority of the voting members of the Historical Records Commission to be elected to any office. In the event that there is more than one nomination for any office, the voting on such nominations shall be by secret ballot. In the event that there is only one nomination for any office, the voting on such nomination shall be in the manner directed by the Chairperson and shall be either by secret ballot or by roll call vote of the voting members of the Historical Records Commission.

Section 6: No person shall serve two consecutive terms as Chairperson or two consecutive terms as Vice-Chairperson of the Historical Records Commission.

ARTICLE VI: DUTIES AND OBLIGATIONS OF OFFICERS

Section 1: The duties of the elected officers of the Historical Records Commission shall be as prescribed to the Historical Records Commission. Any officer of the Historical Records Commission who is absent from three (3) consecutive meetings of the Historical Records Commission, without reason satisfactory to the Commission, shall be deemed to have resigned from such office and an election to fill the vacancy so created shall be held according to the rules adopted by the Historical Records Commission. Any officer of the Historical Records Commission may be removed from office by a vote of two-thirds (2/3) of the total voting membership of the Historical Records Commission.

Chairperson

Section 2: The Chairperson of the Historical Records Commission shall preside at all meetings of the Historical Records Commission at which he/she is present. The Chairperson of the Historical Records Commission shall exercise general guidance and supervision over the business and operations of the Historical Records Commission and shall present to the Historical Records Commission such matters as in his/her judgment require the attention of said Historical Records Commission.

Vice-Chairperson

Section 3: In the absence of the Chairperson of the Historical Records Commission, the Vice-Chairperson of the Historical Records Commission shall for that occasion accede to the duties and obligations of the office of Chairperson of the Historical Records Commission.

Secretary

Section 4: The Secretary (county government representative) shall perform the duties required by law, together with such additional duties that may be prescribed by the Historical Records Commission for such office. The Secretary (or his or her staff member) shall keep a true and complete record of the proceedings of the Historical Records Commission and shall have charge of all records, documents, papers, books, and other evidence pertinent thereto.

ARTICLE VII: AMENDMENTS TO BY-LAWS

Section 1: These By-laws and Rules of Organization may be amended at any regular meeting of the Historical Records Commission by a majority vote of the voting membership of the Historical Records Commission.

Adopted on this date: _____

By the following Roll Call Vote:

Lewis: _____ Markwyn: _____ Stanley: _____Coughlan _____ Hoskins _____

Attest:

_____

Secretary or designate

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 16
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: April 28, 2015

Vote Requirement: Majority

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number:
Supervisor Susan Gorin 565-2241

Supervisorial District(s):
First

Title: Board Assignment of 4th District Supervisor James Gore to the North Coast Resource Partnership

Recommended Actions:

Approve Board Assignment of 4th District Supervisor James Gore to the North Coast Resource Partnership for the year 2015.

Executive Summary:

Jake MacKenzie has stepped down from the position and the 2015 Board of Supervisors Assignment Matrix will be updated to reflect Supervisor Gore's appointment.

Prior Board Actions:

Strategic Plan Alignment Goal 4: Civic Services and Engagement

Fiscal Summary - FY 14-15

Expenditures		Funding Source(s)	
Budgeted Amount	$		$
Add Appropriations Reqd.	$	State/Federal	$
	$	Fees/Other	$
	$	Use of Fund Balance	$
	$	Contingencies	$
	$		$
Total Expenditure	**$**	**Total Sources**	**$**

Narrative Explanation of Fiscal Impacts (If Required):			
Staffing Impacts			
Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Related Items "On File" with the Clerk of the Board:			

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 17
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: April 28, 2015	**Vote Requirement:** Majority
Department or Agency Name(s): Board Of Supervisors	
Staff Name and Phone Number:	**Supervisorial District(s):**
Supervisor James Gore, 575-3758	Fourth District

Title: Appointment

Recommended Actions:

Appoint Arthur Deicke to the Flood Control Advisory Committee Laguna-Mark West Watershed Zone 1A for a 2 year term effective April 28, 2015 through April 28, 2017.

Executive Summary:

Prior Board Actions:

Strategic Plan Alignment Goal 4: Civic Services and Engagement

Fiscal Summary - FY 14-15

Expenditures		Funding Source(s)	
Budgeted Amount	$		$
Add Appropriations Reqd.	$	State/Federal	$
	$	Fees/Other	$
	$	Use of Fund Balance	$
	$	Contingencies	$
	$		$
Total Expenditure	**$**	**Total Sources**	**$**

Narrative Explanation of Fiscal Impacts (If Required):			
Staffing Impacts			
Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Related Items "On File" with the Clerk of the Board:			

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 18
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: April 28, 2015	**Vote Requirement:** Majority
Department or Agency Name(s): Board Of Supervisors	
Staff Name and Phone Number:	**Supervisorial District(s):**
Supervisor James Gore, 575-3758	Fourth District

Title: Appointment

Recommended Actions:

Re-Appoint Charlee Schanzer to the Dry Creek Valley Citizens Advisory Council for a 2 year term effective April 28, 2015 through April 28, 2017.

Executive Summary:

Prior Board Actions:

Strategic Plan Alignment Goal 4: Civic Services and Engagement

Fiscal Summary - FY 14-15

Expenditures		**Funding Source(s)**	
Budgeted Amount	$		$
Add Appropriations Reqd.	$	State/Federal	$
	$	Fees/Other	$
	$	Use of Fund Balance	$
	$	Contingencies	$
	$		$
Total Expenditure	**$**	**Total Sources**	**$**

Narrative Explanation of Fiscal Impacts (If Required):			
Staffing Impacts			
Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Related Items "On File" with the Clerk of the Board:			

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 19
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: April 28, 2015

Vote Requirement: Majority

Department or Agency Name(s): Board Of Supervisors

Staff Name and Phone Number:
Supervisor James Gore, 575-3758

Supervisorial District(s):
Fourth District

Title: Appointment

Recommended Actions:

Approve the re-appointment of Tom Rued to the Dry Creek Valley Citizens Advisory Council for a two-year term beginning on April 28, 2015 and ending on April 28, 2017.

Executive Summary:

Prior Board Actions:

Strategic Plan Alignment Goal 4: Civic Services and Engagement

Fiscal Summary - FY 14-15			
Expenditures		**Funding Source(s)**	
Budgeted Amount	$		$
Add Appropriations Reqd.	$	State/Federal	$
	$	Fees/Other	$
	$	Use of Fund Balance	$
	$	Contingencies	$
	$		$
Total Expenditure	**$**	**Total Sources**	**$**

Narrative Explanation of Fiscal Impacts (If Required):

Staffing Impacts			
Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)

Narrative Explanation of Staffing Impacts (If Required):

Attachments:

Related Items "On File" with the Clerk of the Board:

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 20
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: April 28, 2015	**Vote Requirement:** Majority
Department or Agency Name(s): Board Of Supervisors	
Staff Name and Phone Number:	**Supervisorial District(s):**
Supervisor James Gore, 575-3758	Fourth District

Title: Appointment

Recommended Actions:

Approve the re-appointment of Jason Boaz to the Dry Creek Valley Citizens Advisory Council for a two-year term beginning on April 28, 2015 and ending on April 28, 2017.

Executive Summary:

Prior Board Actions:

Strategic Plan Alignment Goal 4: Civic Services and Engagement

Fiscal Summary - FY 14-15

Expenditures		**Funding Source(s)**	
Budgeted Amount	$		$
Add Appropriations Reqd.	$	State/Federal	$
	$	Fees/Other	$
	$	Use of Fund Balance	$
	$	Contingencies	$
	$		$
Total Expenditure	**$**	**Total Sources**	**$**

Narrative Explanation of Fiscal Impacts (If Required):			
Staffing Impacts			
Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Related Items "On File" with the Clerk of the Board:			

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 21
(This Section for use by Clerk of the Board Only.)

To: Sonoma County Board of Supervisors

Board Agenda Date: April 28, 2015

Vote Requirement: Majority

Department or Agency Name(s): Economic Development Board

Staff Name and Phone Number:
Ben Stone (707) 565-7589

Supervisorial District(s):
All

Title: NExT Economy Project: Final Report and Recommendations

Recommended Actions:

Accept the recommendations outlined within the NExT Economy final report and direct staff to proceed with recommendations as presented.

Executive Summary:

Beginning in October 2014, a group of roughly 40 executives identified by their employers as future business leaders in Sonoma County was selected to form the nucleus of the NExT Economy Project.

This report represents the results of the first stage of efforts to identify challenges and opportunities facing the local economy 10 years from now and beyond, to identify programs that can help us meet and resolve those challenges, and to help our businesses take advantage of those opportunities as they arise. The document is intended to engage individuals across the public and private spectrum, and to encourage them to champion or become directly involved with the efforts outlined within.

As such, this report represents the beginning of what could be an ongoing effort of identifying and analyzing ongoing trends, how shifts in those trends may affect our county economy, and what might be done now to leverage that information. Short term, the report identifies programs that can be instituted now to address problematic trends. In the long-term, it proposes a framework for the above-referenced ongoing analysis and continuing response to challenges and opportunities.

To accomplish this, the NExT project proposes the following:

Long term actions:

Create the NExT Economy 2.0 Taskforce. The NExT 2.0 Taskforce would be the county's first effort aimed squarely at aligning key sectors of the economy to prepare for a future with greater opportunity and prosperity for all; facilitating collaboration across sectors so that our companies can compete in the future economy successfully. The taskforce would gather leaders from established groups to meet quarterly on behalf of their

members/constituents. This approach enables inclusive and efficient representation of broad and divers cross-section of businesses in the county, and enables interactive engagement with businesses and related stakeholders going forward.

In addition to creating this collaborative body, the taskforce would be responsible for refining and guiding the proposed actions set forth in the attached NExT final report. Much of this will be achieved through strategic partnerships with public and private organizations whose missions are aligned with the categories under which these actions fall:

1. Innovative and Entrepreneurial Approaches;
2. Skills and Talent Pipeline; and
3. Healthy and Vibrant Communities.

Short term actions:

Build partnerships with local organizations whose missions are aligned with the proposed actions arising from the NExT Economy sessions that took place in the fall of 2014. These proposed actions (included in the table below) have been categorized as referenced above.

Staff has been working to identify organizations with missions and current efforts that closely align with proposed actions. It is anticipated that these organizations would evaluate the actions for potential inclusion as part of their future objectives. Each organization is noted in parenthesis below.

Skills and Talent Pipeline *(Workforce Investment Board and North Bay Leadership Council)*
1. Develop a model for agriculture-technology education 2. Assess workforce needs of the local tourism industry in response to the changing purchasing and travel habits of the millennial generation. 3. Develop a strategy that ensures workforce housing is available and attainable, in order to attract and retain skilled workers to Sonoma County.
Healthy and Vibrant Communities *(Health Action)*
1. Develop a "Fair Trade"-type designation for local companies who qualify. 2. Develop a strategy to create a desirable, livable community with a variety of affordable housing types. 3. Increase preference and demand for locally-grown and produced products. 4. Increase individual empowerment and responsibility for health and wellness.
Innovative and Entrepreneurial Approaches *(EDB's proposed Ag Business Council)*
1. Become a hub for agriculture-technology integration. 2. Create a supportive environment for a substantial increase in food start-ups in 10 years. 3. Assess local real estate needs and regulations in light of trends that embrace collaborative work spaces, shared facilities and incubators, among others.

Prior Board Actions:

Board of Supervisors approval of one-time funds in the amount of $25,000 for fiscal year 2014-15 related to the NExT Economy project.

Strategic Plan Alignment Goal 3: Invest in the Future

The recommendations outlined above will help Sonoma County better anticipate future economic trends, allowing local business, non-profit, education and the public sector to leverage opportunities and address potential challenges.

Fiscal Summary - FY 14-15

Expenditures		**Funding Source(s)**	
Budgeted Amount	$ 25,000		$
Add Appropriations Reqd.	$	State/Federal	$
	$	Fees/Other	$ 25,000
	$	Use of Fund Balance	$
	$	Contingencies	$
	$		$
Total Expenditure	**$ 25,000**	**Total Sources**	**$ 25,000**

Narrative Explanation of Fiscal Impacts (If Required):

This action provides direction to staff to pursue various activities. Should any actions arise requiring additional resources or funding, staff will return to the Board at that time.

Staffing Impacts

Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)

Narrative Explanation of Staffing Impacts (If Required):

Attachments:

NExT Economy Project: Final Report

Related Items "On File" with the Clerk of the Board:

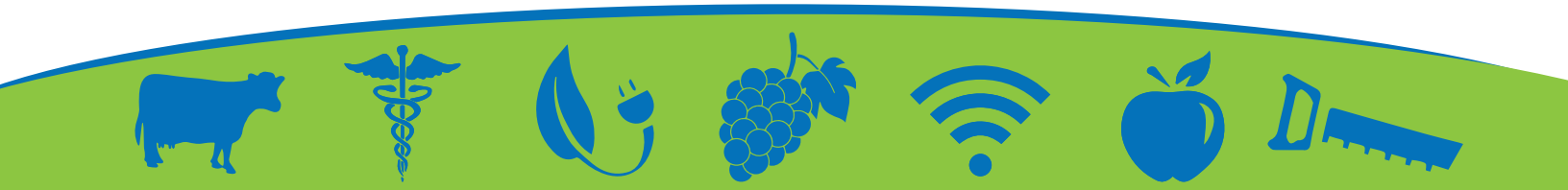
None.

NExT Economy Project

REPORT & ACTION PLAN
April 2015

PREPARING SONOMA COUNTY'S ECONOMY FOR THE FUTURE

SONOMA COUNTY EDB
ECONOMIC DEVELOPMENT BOARD



Project Underwriters

MORGAN FAMILY FOUNDATION

Sonoma County
Economic Development Board
Foundation

COUNTY OF SONOMA

2015 Sonoma County Board of Supervisors

Susan Gorin, Chair	David Rabbitt	Shirlee Zane	James Gore	Efren Carrillo
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Michael Nicholls	**Nick Papadopoulos**	**Michael Tomasini**	**John Webley**	
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Letter from the NExT Economy Project Co-Chairs

April 2015

The future is vast and largely unknown. When one attempts to create an accurate picture of the next 10 years or more, it can become difficult to see beyond these two self-evident truths. It is however of paramount importance to the viability of our future economy, quality of life, and our overall well-being that we work to prepare for what the future may bring.

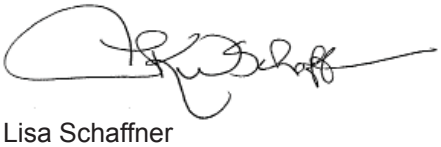
The NExT Economy Project (NExT) is the first effort of its kind in Sonoma County; a participatory mechanism designed to bring together individuals who are well-positioned to lead the county (and neighboring regions) into the future. The aim behind the initial phase of this project was to leverage the participants' valuable knowledge of their industry clusters, provide them a view of emerging trends that may present opportunities and challenges in the next decade, and engage them in anticipating the future with new positioning strategies for Sonoma County's economy.

This report explains the process employed during NExT, and proposes a way forward using the best information about the future available to us during the project. The future is a moving target, and no promises can be made as to what may actually transpire in the coming years. On the other hand, there currently exists an important opportunity to strengthen our capacity to understand the magnitude of future change so that we may manage our current resources and talents in a direction that complements those changes.

Finally, NExT would not have been possible without a generous commitment of time and energy from roughly 40 participants and a dozen speakers. All are listed within this report, and deserve this special note of gratitude. Thank you all for your time, expertise and tireless devotion to local community, economy, and way of life.

Sincerely,

Oscar Chavez
Assistant Director of Human Services, County of Sonoma



Lisa Schaffner
Executive Director, John Jordan Foundation

Beginning in October 2014, a group of roughly 40 executives identified by their employers as future business leaders in Sonoma County were selected to form the nucleus of the NExT Economy Project. The participants were placed into five groups, representative of Sonoma County's key industry clusters.

This report represents the results of the first stage of efforts to identify challenges and opportunities facing the local economy in the next 10 years or more, to identify programs that can help us meet and resolve those challenges, and to help our businesses take advantage of opportunities as they arise. This report is intended to engage individuals across the public and private spectrum and encourage them to champion or become directly involved with the efforts outlined within.

This is the beginning of what can be an ongoing effort of identifying and analyzing ongoing trends and how the shifts of these trends effect our county economy. Short term, this report identifies programs that can be instituted now to address potentially problematic changing trends. In the long-term, it proposes a framework for the above-referenced ongoing analysis and continuing response to challenges and opportunities.

Many of the recommendations from the industry cluster groups revealed opportunities to strengthen and grow our local agricultural sector, as well as the associated food and food manufacturing industries. This was seen by the groups as consistent with Sonoma County's identity, and a vision of the future that embraces local heritage, access to fresh food, and an opportunity to leverage our unique, working landscapes. Although the emphasis on agriculture and food was unintentional, it may present a helpful model for other industry-specific projects in future years.

Many of the potential actions developed throughout this process were chosen from a broader slate of actions because of their prospective impact and robust support during the industry cluster working group sessions. The potential actions have been sorted into three categories:

1. Innovative and Entrepreneurial Approaches
2. Skills and Talent Pipeline
3. Healthy and Vibrant Communities

Supportive action steps, potential partners, identified best practices, and a structure to continue this work (NExT 2.0) can be found in the pages that follow. A full listing of potential actions is available in Appendix II.

Potential Actions at a Glance

1 | Innovative & Entrepreneurial Approaches

1.1 Become a hub for agriculture-technology integration.
1.2 Create a supportive environment for a substantial increase in food start-ups in 10 years.
1.3 Assess local real estate needs and regulations in light of trends that embrace collaborative work spaces, shared facilities and incubators, among others.

2 | Skills & Talent Pipeline

2.1 Develop a model for agriculture-technology education.
2.2 Develop a strategy that ensures workforce housing is available and attainable, in order to attract and retain skilled workers to Sonoma County.
2.3 Assess workforce needs of the local tourism industry in response to the changing purchasing and travel habits of the millennial generation.

3 | Healthy & Vibrant Communities

3.1 Develop a "Fair Trade"-type designation for local companies who qualify.
3.2 Develop a strategy to create a desirable, livable community with a variety of affordable housing types.
3.3 Increase preference and demand for locally-grown and produced products.
3.4 Increase individual empowerment and responsibility for health and wellness.

Short Term Action

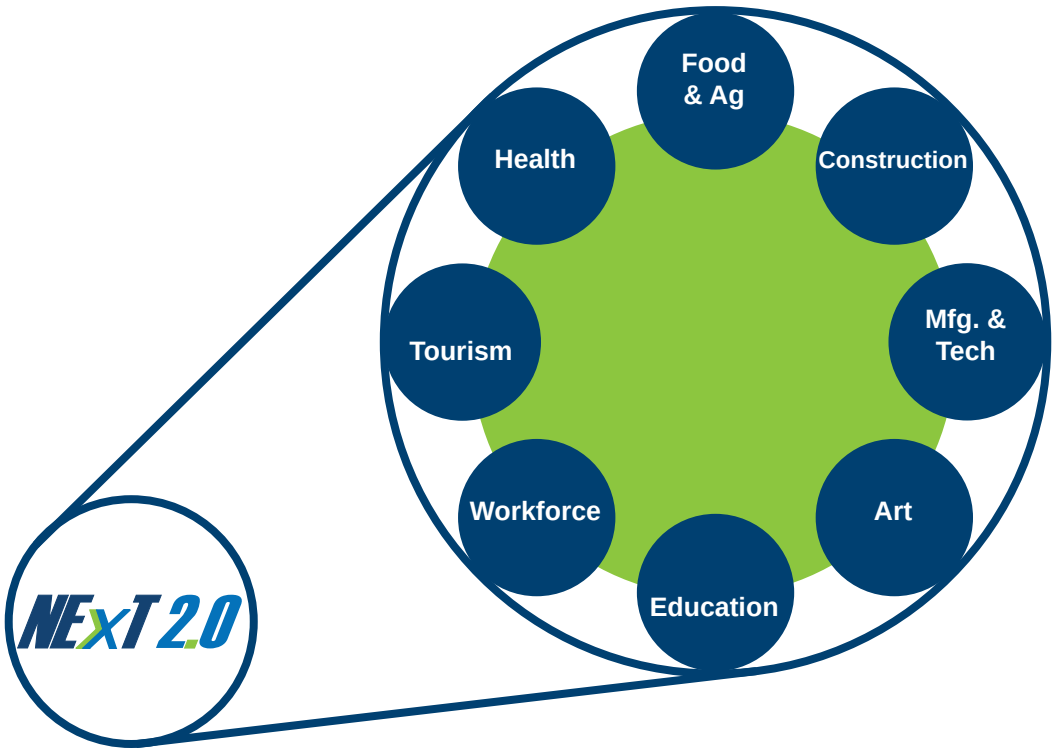
Build partnerships with local organizations whose missions are aligned with the potential actions arising from the NExT Economy Sessions that were held in October and November of 2014. Staff has held preliminary meetings with the Workforce Investment Board, Sonoma County Health Department and North Bay Leadership Council to discuss potential actions.

Long Term Action

Create the NExT 2.0 Taskforce. The Taskforce would be the County's first effort to align key sectors of the economy to prepare for a future with greater opportunity and prosperity for all; it would facilitate collaboration across sectors so our companies can successfully compete in the future economy. The Taskforce would gather leaders from established groups to meet quarterly on behalf of their members/constituents. This approach enables inclusive and efficient representation of a broad and diverse cross-section of businesses in the county, and enables interactive engagement with businesses and related stakeholders going forward.

The Taskforce would be responsible for refining and guiding the proposed actions set forth in this report through strategic partnerships with public and private organizations whose missions are aligned with the categories under which the actions fall.

Proposed NExT 2.0 Taskforce Structure



NExT 2.0 could align strategically with

- Health Action
- Upstream Investments
- Regional Climate Protection Authority

NExT Economy Project Co-Chairs	
Oscar Chavez	County of Sonoma Human Services
Lisa Wittke-Schaffner	John Jordan Foundation
Advanced Technology, R&D and Manufacturing	
Terry Beyak	The Engine is Red
Annie Davis	World Centric
Pat Harper	Keysight Technologies
Juan Nieto	Coldwell Banker Residential
Marcus Owens	EMG, Inc.
Eva Pavlicek	Zenergy Works
Christina Pratt	Trope Group
Toni Sprouse	Morgan Stanley
Agriculture	
Jennifer Beretta	Beretta Dairy
Bill Foss	TwoxSea
Terry Garrett	Sonoma County GO LOCAL
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Dave Peterson	Keegan & Coppin Company, Inc.
Gonzalo Romo	City of Petaluma
Aaron Smith	Adobe Associates, Inc.
Yi Yang	Summit Engineering, Inc.
Health and Wellness	
David Ebright	Kaiser Permanente
Lance Goller	Redwood Community Health Coalition
Elly Grogan	Community Foundation Sonoma County
Laurie Lynn Hogan	Santa Rosa Community Health Centers
Jennielynn Holmes	Catholic Charities of the Diocese of Santa Rosa
Melissa Von Bima	Sutter Medical Center of Santa Rosa
Sonoma Specialties	
Jay Hall	Orion Wine Software
Amy Levin	St. Florian's Brewery
Tom Montan	Sebastopol Center for the Arts
Xavier Nazario	University of San Francisco
Will Seppi	Costeaux French Bakery

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"Change is the law of life. And those who look only to the past or present are certain to miss the future" | John F. Kennedy

At a time when the local economy is experiencing a dynamic recovery, it is appropriate to investigate actions that continue to support increased economic vitality, job creation, innovation, education, health and other goals. Previous efforts, while valuable, have focused on developing solutions to problems created by past practices. NExT was developed to anticipate how we may best prepare for the future.

Many, if not all successful businesses and non-profit organizations excel during prosperous times and prepare for tougher times through a continuous process of long-range planning. Though we cannot predict all that will transpire in the next decade, it is beneficial to use the information available presently to apply the same principles of long-term planning on a "macroeconomic" level for Sonoma County as a whole.

Sonoma County is a $25 billion economy supporting over 200,000 jobs, and thus it is crucial to prepare for what lies ahead. A carefully executed process and resulting plan could help ensure that Sonoma County remains competitive from both economic and social perspectives, while continuing to nurture a positive brand essence for Sonoma County – high quality products, abundant natural resources, community oriented residents, above-average quality-of-life, and a world-class destination.

Call to Action

As a marketing term, a call to action is designed to encourage the reader or viewer to take immediate action (call, click, visit, etc.). Here, the context is a bit different. The contents of this "call to action" represent the finished work product of a volunteer-driven project in which participants were encouraged to "think big" and provide impactful, forward-looking ideas. This Call to Action is designed to inspire new and strengthen established partnerships across multiple sectors and across public/private spheres. To help ensure Sonoma County's future economic prosperity, these partnerships will be instrumental to moving the potential actions forward.

The NExT Economy Project emerged in response to a critical need to understand and prepare for many possible changes that could have significant impact on the environment, economy, and quality of life in Sonoma County. This Call to Action concedes that no single entity or organization can effect meaningful change on its own. Therefore, no part of this Call to Action should be construed as encouraging the dismantling of any regulatory framework that guarantees protection of those same elements. Quite the opposite, this document and the potential actions herein, propose a way forward that works within existing rules and guidelines.

Clarity versus Certainty

Although a view of the future may be murky, prediction and preparation might well be seen as a question of clarity vs. certainty. As Tracey Grose, NExT's Keynote speaker remarked, "Clarity includes curiosity about other points of view, while certainty does not." Ms. Grose discussed author Ian Morrison's philosophy behind two behaviors; one following an "incumbent" curve and the other on an "emerging" or "second" curve. Incumbent curve behavior embraces current practices without regard to future consequences. On the other hand, emerging curve behavior examines current practices with a specific focus on positive future outcomes.

Presentations during NExT were designed to give participants clarity about the future, while keeping them mindful of opportunities and ideas that follow a path of the emerging curve.

How can I participate?

The involvement of and support from local businesses, non-profit and governmental organizations, as well as the community at-large will be key to the success of the potential actions, and to the lasting positive impacts this work

could have on Sonoma County. Methods for future participation include:

- Helping to champion potential actions
- Working with supportive/involved organizations
- Attending the NExT Economy Taskforce meetings

Background

On October 7, 2014, NExT was launched with three simple questions:

- *What if you knew today what the future holds for your industry in 10 years?*
- *What if you could maximize opportunities and anticipate challenges based on future economic trends?*
- *How would you use this knowledge to manage the success of your organization?*

The most important aspect of NExT was the involvement of a broad and diverse field of participants. Local employers were asked to nominate an individual within their organization they identified as "someone poised to lead the organization/industry in the future". From nearly 100 nominees, 40 participants were selected and placed into one of five groups representing Sonoma County's key industry clusters:

1. Advanced Technology & Manufacturing
2. Agriculture
3. Construction and Green Services
4. Health & Wellness
5. Sonoma Specialties (small-scale food processing, wine, tourism, arts, etc.)

The project was focused on how the five industry clusters are effected by five key economic inputs as local (and global) drivers of change:

1. Demographics
2. Energy
3. Environment & Climate
4. Infrastructure & Transportation
5. Workforce

During two day-long meetings, the participants heard from presenters who spoke in-depth about anticipated changes in the five economic inputs, as well as representatives from the five key industry clusters.

The process was capped by five individual working group sessions. Through a collective 18 hours of work during the final sessions, each industry cluster group was tasked with developing three important facets of this Call to Action:

- A vision of Sonoma County in 10 years
- Potential actions to help achieve the vision
- Potential partners for implementation of potential actions

All of the proposed potential actions from the working group sessions can be found in Appendix II. Based on prospective impact and robust support, the initial potential actions to begin working on were sorted into the following three categories:

- Innovative and Entrepreneurial Approaches
- Skills and Talent
- Healthy and Vibrant Communities

This document is intended to set the stage for a focused effort to further flesh out these actions and develop strategic partnerships. Likewise, the continued engagement of local business representatives, government, education and non-profit organizations will be an essential ingredient in the future outcomes from this report.

To varying degrees, all local businesses are affected by changes in the following economic inputs. Below are brief synopses of speaker presentations and Q&A sessions during the October 17, 2014 Economic Input Session, and additional EDB research.

Demographics

25% of the workforce in health-related industries eligible for retirement in 10 years[1]

The California Department of Finance projects the population of Sonoma County will grow by roughly 45,000 in the next 10 years. Additionally, the composition of our local population is rapidly changing; Hispanics will grow to make up 30% of the population, and the median age will climb due to the influence of the Boomer generation.

These changes will create opportunities and challenges for the local economy. Looking ahead 10 years, there will be an increased need for:

- All housing types (affordable, workforce, market rate)
- Supportive services for seniors (in and out-of-home)
- Workforce training to replace the increasing number of those who will seek retirement in 10 years (as high as 25% in health, 20% in manufacturing, and 17% in professional services); and
- Education solutions to address achievement gaps between Hispanics and others

Energy

"**Residential energy storage** could be economically viable by 2026"

Over the past few years, the production and transmission of energy has benefitted from several technological advances. Though no single source is predicted to completely replace fossil fuels, the United States Department of Energy, through its Advanced Research Projects Agency – Energy (ARPA-e) is funding the development of technology for the benefit of the grid and transportation.

In 10 years, the industry is predicted to be highly dependent upon low-cost solutions. In a recent report, "The Economics of Load Deflection", the Rocky Mountain Institute estimates that residential energy storage could be economically viable by 2026.

Other innovative products that could potentially scale, include:

- Grid-scale energy storage solutions
- Safe, conformable, foam-core Natural Gas tanks for vehicles
- Radiative panels for home and auto roofs – cooling the interior without electricity or fuel; and
- Increased use of batteries as a stressed member (structure) of electric vehicles

Environment & Climate

3.19 mm/year Rate of sea level rise[2]

All too often, momentum in addressing a changing climate and environment becomes lost in the debate about cause. This can result in missed opportunities to effect positive change and leverage business opportunities. NExT made no attempt to investigate cause. Rather, topics focused on what current modeling predicts for the future.

- Water availability will continue to be an issue (both quantity AND quality)
- Changing weather patterns will continue to have implications for the local ag-based economy
- Regulatory enhancements will soon broaden the scope of monitoring to private sources; and
- United States Geological Survey (USGS) and other agencies will leverage opportunities for technology transfer and open-source

Moreover, using NASA's Landsat technology, USGS will strengthen the recording and monitoring of key metrics such as:

- Land surface temperature
- Snow cover
- Surface water; and
- Surface reflectance

Infrastructure & Transportation

Given the breadth of this topic, two speakers were asked to cover topics with particular salience to Sonoma County – transportation and water.

Far from being prepared for self-driving vehicles and innovative modes of mass-transit, California Transportation Commission staff note the state is struggling with rising costs, even as revenue dips; projected 10-year revenues meet roughly 45% of needs, largely due to higher fuel economy standards and the resultant loss of excise dollars.

In the future, several measures have been proposed to stem a $16.1 billion projected funding gap for California infrastructure[3]:

- Road usage charges
- Congestion pricing
- Paid express lanes; and
- Public-private partnerships/toll roads

"**$16.1 Billion** projected funding gap for California infrastructure"

In a growing and agriculturally-rich area such as Sonoma County, water is an undeniably crucial resource. In 10 years, two-thirds of the world is expected to be considered "water-stressed"[4]. With local conservation efforts currently underway, the future is forecast to yield technological advances that could augment conservation efforts with innovative practices to help meet increasing needs:

- Improved predictive modeling of atmospheric rivers to better manage storage resources
- Coordination with state and federal agencies to avoid unnecessary water releases
- Increased use of recycled water
- Greater ability to treat wastewater (toilet to tap); and
- Technological breakthroughs may lower traditionally high de-salination costs

Workforce

In relatively few years, the recovering local economy has created a tight market for local employers seeking skilled workers. The result is a shift away from high numbers of qualified workers who cannot find open positions, to employers with open positions who cannot locate qualified candidates.

Additionally, a survey conducted by Pricewaterhouse Coopers reveals that 46% of HR professionals expect at least 20% of their workforce to be composed of temporary workers by 2022[5]. Looking 10 years ahead, it is expected that the need for collaborative partnerships among government, education and business will continue due to:

- Surging demand for locally produced products including craft food and beverage manufacturing
- Continued growth of the tourism and hospitality industries
- Employee retention benefits of investments in training; and
- Workforce housing needs

"**46%** of HR professionals expect at least **20%** of their workforce to be composed of temporary workers by 2022"

The following highlights some of the changes forecast for Sonoma County's key industry clusters. Below are brief synopses of speaker's presentations and Q&A sessions during the November 7, 2014 Industry Clusters Session, and additional EDB research.

Agriculture & Sonoma Specialties

Though Agriculture and Sonoma Specialties (as clusters) were two separate working groups, one panel presentation was given for both groups in order to capitalize on the nexus of activity among agriculture, wineries, and tourism.

In agriculture (including wine), technology will be a crucial component in thwarting the effects of climate change and dwindling resources. Future developments in agricultural sectors could include:

- Closer collaboration with the local tech and manufacturing sector
- "Self-configuring" crops controlled by interconnected sensors and equipment –
  - Ag drones
  - Wireless soil sensors
  - Precision irrigation
- Venture capital environment similar to high-growth tech sector

Tourism, as Sonoma County's most visible export, is poised to grow further as it adapts to a changing marketplace and tastes. The future will see an evolution of marketing efforts:

- Two primary markets for tourist dollars - over 50 years of age, and younger than 50
- Millennials (born 1982 - 2004) may be significant drivers
  - Optimistic spending attitudes (less concerned about the future)
  - Less interested in products themselves and more interested in supporting what they stand for.

As millennials begin to account for more tourism dollars, a shift towards more "experience-based" travel will take place. This will require a workforce trained to provide more personalized service in outdoor recreation, agriculture, wine, food and other emerging pursuits.

4% increase in Sonoma County's gross agricultural value from 2012-2013[6]

Advanced Technology & Manufacturing

Manufacturing has moved beyond "smokestacks and skyscrapers" to a far more modern, clean and digital process that places a focus on design and innovation. Even so, manufacturing has continued to be attracted to urban areas due to a proximity to research institutions, talent, and an attractive city life.

Though Sonoma County houses no dense urban center, it does contain a wealth of attributes that can be supported to attract tech and the high-paying workforce opportunities associated with it. Collaborative work spaces, maker spaces, technical education curricula, and strong public-private partnerships may all be leveraged and expanded.

Because so many of the changes forecast over the next decade are technologically driven, it should not be surprising that advancements during that time might be considered to be the most impactful, including:

- Emergence of multi-functional materials that can be remanufactured for an endless life-cycle

21,708
Employed in manufacturing jobs in Sonoma County in 2014[7]

- The expanded "internet of things" – everything connected
  - Vehicles connected to each other
  - Public works assets "asking" for service
  - Livestock monitoring (location, health, etc.)
- Manufacturing as a service – lease a product, parts and service included
- Different attitudes towards I.P. – open source and shared freely

Construction & Green Services

In the past three years,18,000 new jobs have been created, while only 70 market-rate rental units have been built[8]. There are a number of factors behind the lack of new housing, ranging from a lack of available financing at the beginning of the economic recovery, neighborhood opposition to development proposals, and now, to questions about water and other resource availability.

4,362
Construction firms in Sonoma County in 2014[9]

Given projected population growth, if left unchecked, a jobs/housing imbalance will have lasting negative effects; felt primarily among middle and lower-income earners. Continued trends could decrease real income and increase the bifurcation between the highest and lowest earners.

The future of housing in Sonoma County could take many forms to address the jobs/housing imbalance, while promoting a healthy and sustainable lifestyle. Examples which have worked well in peer areas include:

- Needs assessment/surveys
- Incentivized zoning
- Deferred/reduced impact fees
- Permitting practices
- Varied housing types (multi-generational, mixed-use, etc.)

Health & Wellness

While much of the change in the health industry over the next 10 years will be driven by technology, the effects of the Affordable Care Act on how patients are insured and healthcare is delivered promise a shifting paradigm as well.

As insurers move from a model primarily comprised of members accounting for the most revenue dollars (commercial group insurance) to the least revenue dollars (exchanges, self-insured, and Medicare), the shift to preventative care and services will become crucial.

$1,112,000,000
Annual payroll in Sonoma County healthcare industry in 2014[10]

The future of health care in Sonoma County and beyond is forecast to include:

- Continuing shift from employer/group insurance to exchange or self-insured
- Pay for performance – outcome-based incentives
- Focus on preventative healthcare
- "Self-empowerment" – patient takes increased responsibility for taking preventative measures
- Technological improvements
  - Remote health monitoring (glucose, heart rate, etc.)
  - Remote visits
  - Smart hospital/healthcare provider resource allocation based upon real-time environmental factors (i.e.: weather, air quality, etc.)

Grouped in three categories and guided by a “visioning” exercise, the actions below represent ideal outcomes identified by NExT participants over the next 10 years. It is not proposed here that work will begin on these actions immediately, but rather that a process will begin to further investigate these measures and the partnerships and support necessary to execute them. In other words, these are objectives tied to a vision of the future. These objectives are intended to inspire greater engagement with the community and various stakeholders, leading to a consensus of robust solutions.

Many creative and thought-provoking ideas circulated during the workgroup meetings, of which most are listed below. Furthermore, in conducting research for this report, EDB staff has discovered several potential efforts that could augment the work proposed in this report. A complete list of additional and complimentary actions identified throughout the NExT sessions and by EDB staff that may be considered is listed in Appendix II.

It is worth noting that during the process employed by NExT, several of the individual cluster groups tied their visions of the future to robust support for actions that benefit the food and agriculture sectors in Sonoma County. As a result, several of the proposed actions listed here are focused on agricultural incubation, innovation, and local food. Even so, these actions should not be interpreted as being exclusive of other industry clusters; instead, they are a reflection of the tremendous opportunity participants saw in taking advantage of Sonoma County’s wealth of both agricultural heritage and natural resources, and the opportunity to better connect the industry with other sectors. This approach could be used in the future to connect other industries and supportive organizations.

Due to space limitations, and for the purposes of this report, the potential partners listed under the potential actions are not intended to be comprehensive, and are listed for illustrative purposes only. As work begins on the potential actions, it is hoped that all appropriate resources and local organizations will be engaged.

Category 1 | Innovative and Entrepreneurial Approaches

1.1 | Become a hub for agriculture-technology integration

Create a culture of collaboration between agriculture and technology sectors, while supporting an infrastructure that enables innovative practices. This mutually beneficial relationship could help ag producers achieve higher yields and better resource management, and provide a test-bed for new technology, which could be exported around the world.

Sample Programs

Apps for Ag is a "Hackathon" in Coalinga, California that has been specifically developed to address the persistent needs of farmers in the Central Valley through innovative technological solutions. At the event, software developers team up to devise solutions to real-world challenges shared by local farmers and ranchers. Prizes include face-to-face meetings with growers and funders.

SARTA Ag Start is one of several cluster-based programs housed by the Sacramento-based SARTA - a regional joint venture among UC Davis, the Sacramento Metro Chamber, and the Golden State Capital Network. The program is funded by a grant from the US Economic Development Administration. Since its launch in 2013, AgStart has developed a map of ag tech companies in the region, an AgStart PitchFest and has worked to showcase opportunities in ag tech through local and national events.

Potential Partners

Agriculture Business Council (Proposed)*
County Ag Commissioner
UC Cooperative Extension
County Health Department
Planning Departments (City and County)
Educational Institutions
Technology Companies
Ag Producers
Banks
Investors

**The Agriculture Business Council is currently being developed by the Economic Development Board in coordination with several local agriculture and food organizations, businesses and non-profits.*

1.2 | Create a supportive environment for a substantial increase in food start-ups in 10 years.

Invite and support innovation that leverages Sonoma County's agricultural heritage in becoming the "Silicon Valley of Food." Provide the framework for food start-ups to succeed by supporting farmers, co-packing facilities, and food accelerators.

Sample Programs

The University of California Cooperative Extension, Sonoma County has partnered with the Sonoma County Agricultural Preservation and Open Space District to develop an *"Incubator Farm"* to help reduce some of the financial risks associated with bringing a farm to scale. Once realized, the farm would offer not only land, infrastructure and equipment for beginning farmers; but also business training and mentoring.

Forge: Food in Portland, Oregon is a food-focused accelerator program designed to give producers the tools needed to scale their enterprises. The intensive six-week program helps to connect businesses to distributors and create a brand strategy. Producers leave the program with a plan for growth, a brand positioning statement, and a 30-second promotional video for their product/concept.

Food Centricity is a Los Angeles-based business accelerator focused on early-stage food companies that works to lower barriers to entry and scalability that often plague food start-ups. The organization has teamed up with Civic Enterprise to offer LA Prep; which offers 50 licensed, fully-equipped, turnkey wholesale production spaces, and works to connect new business owners with marketing and distribution resources.

Potential Partners

Agriculture Business Council (Proposed)
Incubators
County Health Department
Planning/Building Departments (City and County)
Sonoma County Food System Alliance
GO LOCAL
Santa Rosa Junior College
Sonoma County Farm Bureau

Category 1 | Innovative and Entrepreneurial Approaches

1.3 | Assess local real estate needs and regulations in light of trends that embrace collaborative work spaces, shared facilities and incubators, among others.

Small Sonoma County businesses benefit from several co-working spaces and incubators that support early-stage ventures. Continue to study methods of increasing capacity at these facilities, while investigating any new assets that may be missing. An assessment of underutilized City/County assets (i.e.: cannery, fairgrounds, airport) could also be performed to understand if/how additional facilities might be beneficial.

Additionally, changes in demographics, infrastructure, and the traditional workplace may create new needs for real estate and land use, while providing opportunities to reinvent/re-utilize past uses. Appropriate regulatory frameworks that embrace these new needs, while protecting the public interest, should be investigated.

Sample Programs

Chimera Arts and Maker Space is a membership-based organization in Sebastopol that offers resources and access to tools and equipment to those interesting in creating or inventing. The equipment, often far too expensive for a single "maker" to procure, includes a 3D printer, CNC mill, jewelry-making tools, an electronics lab, and art supplies. Currently, Chimera is the only example of this type of space in Sonoma County.

The *"Green Tape Program"* in Silver Spring, Maryland has helped to revitalize a once underutilized downtown core. Green Tape pulls together staff from all aspects of permit department staff, including planning, building, site review, and environmental concerns. These staff members are led by a project manager who prioritizes their work above non-Green tape projects. In Silver Spring, this has been applied to a specific zone, but the same principles could be applied to specific types of development, or other project conditions.

Potential Partners

Co-working and Maker Spaces
Existing incubators, accelerators and co-working spaces
Arts non-profits
Creative Sonoma
Education
Tech and manufacturing businesses
Commercial real estate
Banks
Planning/Building Departments (City and County)

Real Estate and Land Use
Planning/Building Departments (City and County)
Chambers
Downtown organizations
Commercial and residential real estate
Banks
Sonoma County Farm Bureau
Various business and community organizations

Category 2 | Skills & Talent Pipeline

2.1 | Develop a model for agriculture-technology education. Provide a pipeline of qualified workers to agriculture and food production industries

Prepare a workforce to combine technological principles, critical thinking and agricultural practices. In becoming a "hub" for agriculture-technology integration, a skilled workforce will be necessary to support businesses and related industries.

Sample Program

The *STEM Food and Ag Council* was formed in 2013 to prepare a new generation of worker to meet the growing needs of STEM (science, technology, engineering and math) skills in ag industries. While their 2014 Annual Report is focused on a national level, it provides valuable insights into how Sonoma County could leverage agricultural and human resources to meet the needs of a growing population and local preference.

Potential Partners

Agriculture Business Council (Proposed)
Workforce Investment Board
Ag Commissioner
Education
UC Cooperative Extension
Sonoma County Farm Bureau

2.2 | Develop a strategy that ensures workforce housing* is available and attainable, in order to attract and retain skilled workers to Sonoma County.

Assess needs and methods of providing housing for the workforce without compromising quality of life for those currently housed. A shortage of affordable and market-rate housing is currently contributing to historically high rents in Sonoma County. Cost-of-living is a major competitive advantage for communities that seek to attract and retain industries that pay well and skilled workers.

Sample Program

The *San Louis Obispo County Workforce Housing Survey and Report* was carried out in 2013 in response to a need for a better understanding of how workforce housing needs affect the local economy. The survey was an essential first step for San Louis Obispo in quantifying needs. A strategy, including a proposed workforce housing ordinance is currently being drafted.

Potential Partners

Policy/advocacy groups
Planning/Building Departments (City and County)
Chambers/Trade groups
Education
Workforce Investment Board

**In this context, the term "workforce housing" refers to the availability and accessibility of housing for skilled workers; generally earning between 120-160% of median area income.*

Category 2 | Skills & Talent Pipeline

2.3 | Assess workforce needs of the local tourism industry in response to the changing purchasing and travel habits of the millennial generation.

Millennials (born 1982-2004) are expected to become an influential force in tourism markets over the next 10 years. Unlike generations before, Millennials are more optimistic spenders who are focused on personalized experiences and social perspectives. These factors may create new opportunities to entertain and market to Millennials, while creating the need for specific workforce training.

Sample Program

The *National Academy Foundation (NAF)* is a third-party provider of curriculum that covers a broad swath of specialized training, working with local school districts. In addition to various programs on engineering and technology (one of which is at Sonoma Valley High), NAF provides courses in: Principles of Hospitality and Tourism, Sustainable Tourism, Hospitality Marketing and Customer Service.

Potential Partners

Workforce Investment Board
Sonoma County Office of Education
Career Technical Education Fund
Post-secondary education
Sonoma County Tourism
Sonoma County Lodging Association
Chambers/Trade groups

Category 3 | Healthy & Vibrant Communities

3.1 | Develop a “Fair Trade”-type designation for local companies who qualify

Develop a local marketing program modeled from both national and international examples aimed at consumers that visibly identifies the products and services of Sonoma County companies as “Fair Trade” on the basis of several employee benefit/wellness factors – provision of health care, wage levels, having a health and wellness policy, and others.

Sample Program

Fair Trade USA is a third-party certifier of international products made through practices of sustainability and provide good wages, among other social benefits. The national program could provide a good model for a local example that seeks to provide a similar designation, helping consumers make conscious decisions, and promoting the practices of local firms that participate.

Potential Partners

County of Sonoma Health Services/Health Action
County of Sonoma Human Services
Cities
Food Manufacturers
Agriculture Businesses
Trade Groups
Chambers/Trade groups

3.2 | Develop a strategy to create a desirable, livable community with a variety of affordable housing* types.

Assess needs and methods of providing safe and affordable housing for Sonoma County's low-income residents without compromising quality of life for those currently housed. Historically high occupancy rates in affordable and market-rate rental housing have pushed rents up by 30% over the past three years. State Redevelopment funds are no longer available to help subsidize such projects, and housing agencies and developers have few options to finance the production of below market-rate units.

Sample Program

Kings Beach Housing Now offers an example of an extremely successful California project in Lake Tahoe, an area renowned for its natural beauty. The project, primarily built for the region's hospitality and recreation workers, incorporated design elements that met strict requirements for water quality, sediment, and other environmental factors. Further setting this project apart as a best practice are the use of federal and state housing credits from the California Tax Credit Allocation Committee, and the large amount of community support it received.

Potential Partners

Public Sector Housing Agencies
Construction/Engineering Industry Groups
Policy/advocacy groups
Planning/Building Departments (City and County)
Chambers/Trade groups

**In this context, the term "affordable housing" refers to the availability and accessibility of subsidized housing for individuals and families with qualifying incomes.*

3.3 | Increase preference and demand for locally-grown and produced products

Previous efforts have demonstrated substantial opportunity for local production in Sonoma County's $2.1 billion food and beverage economy. Continue to support a robust slate of efforts aimed at increasing local preference, and investigate additional resources or gaps in current programming. By supporting local businesses and healthy choices, more local dollars circulate within the economy, which can lead to better health and economic outcomes.

Sample Programs

The *Sonoma County Food Action Plan* outlines several potential actions that might be taken to support and augment existing efforts, and lists the organizations that are important to these efforts.

Sustainable Connections in Whatcom County, Washington works to create a thriving community based on "triple bottom line" principles. Their work includes five programs encouraging business development, green building, food/farming, renewable energy, and local preference.

Potential Partners

County of Sonoma Health Services/Health Action
Chambers/Trade groups
Cities
SBDC
Food and Agriculture Businesses
Various organizations listed within the Food Action Plan

Category 3 | Healthy & Vibrant Communities

3.4 | Increase individual empowerment and responsibility for health and wellness

Much is being done to empower individuals in Sonoma County with knowledge and tools to take personal responsibility for their health. Health Action has set a goal called the "2020 Vision" that supports a framework of targets and indicators of health and well-being. There are currently many opportunities to support and participate in this work. Additionally, the future will provide opportunities to leverage technology in providing resources that encourage beneficial and proactive behavior with regards to personal health.

Sample Programs

Sonoma County Health Action convenes a broad and diverse group of health care providers and leaders from the public and private sectors to strengthen collaborative efforts around healthcare, educational attainment and economic security. Health Action's 2013-2016 Action Plan outlines several potential efforts to support this strategy as proposed by NExT.

Text4Baby, which was funded in part by the Bill and Melinda Gates Foundation, launched an innovative new service in 2014 that provides research-based healthcare tips to parents via a brief text message. Messages are tailored to the time of day (dinner, bath time, bedtime) and can be paired with a link to relevant videos from Sesame Street. This seemingly simple technology presents an opportunity to provide information about a number of topics in a manner that reaches a large number of people at a time when they are most likely to take action on the information.

Potential Partners

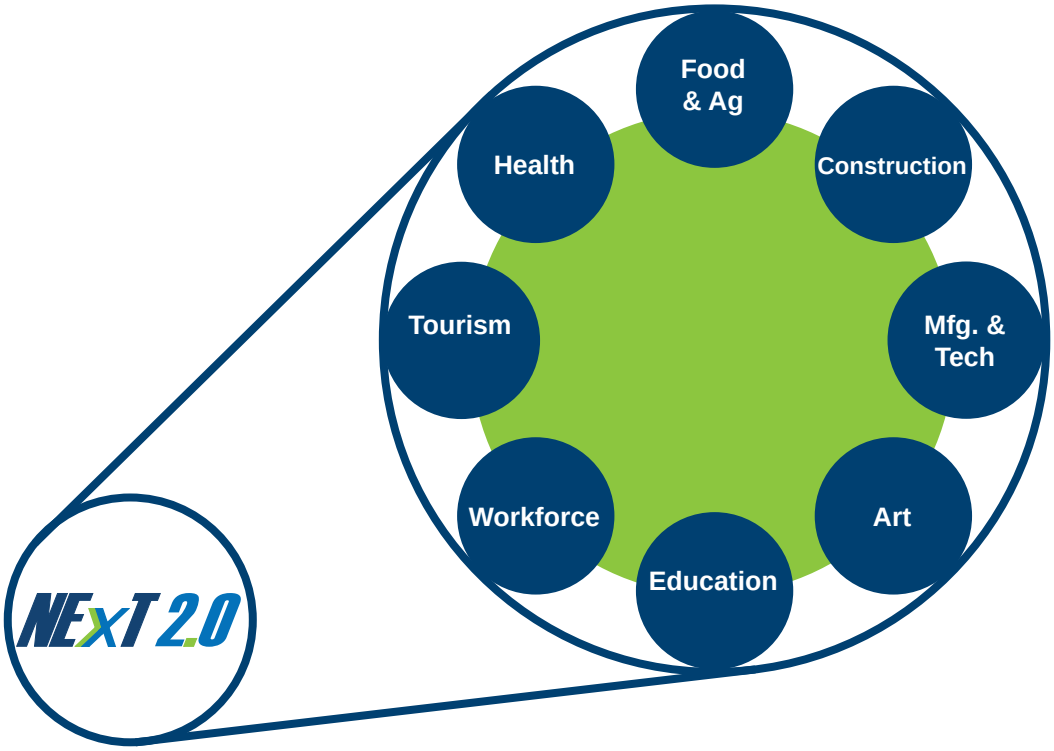
County of Sonoma Health Services/Health Action
Early education
Healthcare providers/organizations
Tech sector

NExT 2.0 - Engage & Execute

As mentioned earlier, this document is a proposal to further refine and explore necessary steps for action. Additionally, throughout the NExT Economy Sessions, a pressing need to regularly convene cluster representatives, trade organizations, non-profits, and the public sector in an effort to break down silos and foster collaboration emerged. Currently, no such group tasked with preparing for the economic future exists within Sonoma County. As such, it is envisioned that an appointed group (NExT 2.0 Taskforce) could be created to involve partners, develop a timeline, measurements, and monitor progress of proposed actions. Moreover, this group would provide an ideal venue for the discussion and exploration of further collaborative opportunities.

A charter and detailed description of the proposed NExT 2.0 Taskforce, including staffing details, can be found in Appendix I.

Proposed NExT 2.0 Taskforce Structure



NExT 2.0 could align strategically with

- Health Action
- Upstream Investments
- Regional Climate Protection Authority

NExT 2.0 Taskforce | Proposed Charter, Structure, and Operation

Background

In 2014, the Sonoma County Economic Development Board (EDB) launched and executed the first phase of The Next Economy Project (NExT). NExT convened roughly 40 individuals, representing key local economic clusters in the county's first-ever effort at anticipating unprecedented changes, largely driven by technology, changing demographics and environmental factors.

Throughout two day-long meetings, and a series of five cluster-specific working sessions, a slate of potential actions was developed for presentation to the Sonoma County Board of Supervisors. These actions, and the further refinement thereof, would be the primary focus of the NExT 2.0 Taskforce. Moreover, this group would provide the ideal venue for the discussion and exploration of further collaborative opportunities among clusters and the public and private groups that work to support them.

Broadly, EDB findings that support the creation of the NExT 2.0 Taskforce include the following:

- Economic clusters are key to a vibrant Sonoma County economy, especially as we look towards the future, and linking these clusters can broaden the view of future conditions;
- Unprecedented change anticipated over the next 10 years in areas such as demographics, energy, climate, infrastructure and more;
- A general lack of awareness about public resources, sector activity, etc.; and
- No county-wide group currently exists that serves to link economic clusters and supportive organizations to align resources and build capacity to anticipate and prepare for the future.

Purpose

Proposed here as a one-year pilot program, the NExT 2.0 Taskforce would be the county's first effort aimed squarely at aligning key sectors of the economy to prepare for a future with greater opportunity and prosperity for all; facilitating collaboration across sectors so that our companies can compete in the future economy successfully. The taskforce would gather leaders from established groups to meet quarterly on behalf of their members/constituents. This approach enables inclusive and efficient representation of a broad and diverse cross-section of businesses in the county, and enables interactive engagement with businesses and related stakeholders going forward.

In addition to creating this collaborative body, the taskforce would be responsible for evaluating and refining the proposed actions set forth in the final NExT report. Much of this will be achieved through strategic partnerships with public and private organizations whose missions are aligned with the categories under which these actions fall:

1. Innovative and Entrepreneurial Approaches;
2. Skills and Talent Pipeline; and
3. Healthy and Vibrant Communities.

Membership

Membership is based on economic cluster representation and other sectors that support the local economy. As an important goal of the taskforce is to align current work, every effort would be made to ensure that members from existing trade or supportive organizations are involved, so that the efforts of these groups may be shared. Membership may include, but is not limited to:

- Agriculture/Food
- Workforce
- Technology, R&D and Manufacturing
- Construction
- Healthcare (business/non-profit)
- Tourism
- Education
- Arts and Creative Industries

Functions

- Convene the leadership of public and private groups that support key economic clusters
- Maintain an outlook on the future; mindful of the findings of the NExT Economy project
- Coordinate actions with partner organizations in developing NExT actions
- Prepare quarterly reports highlighting national and international trends that affect key clusters
- Enable each cluster to share activities, challenges, and opportunities
- Facilitate the development and maintenance of a healthy entrepreneurial ecosystem
- Prepare and execute an annual “Forum on the Future”
- Explore strategic alignment with Health Action, Upstream Investments, Regional Climate Protection Authority, others

Operational Protocols

- Meet quarterly on a pre-defined day and time
- Execute charters and resolutions of support with partner organizations where appropriate
- The Economic Development Board will provide staffing support for the NExT 2.0 taskforce

Expected Outcomes

- First countywide effort to bring together key industry clusters and supportive organizations
- Better understanding of current efforts and key opportunites among local industry clusters
- Strategic alignment with other major initiatives such as:
  - Health Action
  - Upstream Investments
  - Regional Climate Protection Authority
- Forum on the Future

Complete Listing of Actions to be considered by NExT 2.0 Taskforce

As referenced earlier in this document, many ideas surfaced throughout NExT. During the time allotted, some were further developed than others. Those that were more developed, or represented a recurring theme are presented in the body of this report. In order to maintain a complete record for the NExT 2.0 Taskforce, the entire slate of potential actions proposed by NExT participants during their cluster work sessions is listed in the table below.

Advanced Technology & Manufacturing	
Potential Action	*Supportive Steps*
1. Become a hub for agriculture-technology integration	Define how technology can enable efficiency and growth of agricultural processes
	Create ongoing collaboration between agriculture and technology
	Serve as a test-bed for agricultural technology
	Create a brand for “High-tech, Home Grown”
2. Develop a model for agriculture-technology education	Develop a technician curriculum
	Create externship and apprenticeship opportunities
3. Enhance infrastructure that supports collaboration and innovation in technology and manufacturing	Develop shared space for manufacturing
	Support “Bou-tech” firms and clean manufacturing
	Reduce red tape and implement high-speed internet
4. Build support for public policy that enables growth in technology and manufacturing	Support public perception that modern technology and manufacturing is more than skyscrapers and smokestacks
	Promote Sonoma County brand essence to attract businesses, talent and customers
	Build more workforce housing to attract young talent who seek a more urban experience
Agriculture	
Potential Action	*Supportive Steps*
1. Increase preference and demand for Sonoma County agricultural products	Expand agri-tourism, provide customized personal experiences, and increase direct to consumer sales.
	Target tourists looking for agricultural experiences with marketing.
	Increase efficiency, consistency and fairness in the regulatory process.

Potential Action	*Supportive Steps*
2. Create a supportive environment for a substantial increase in food start-ups in 10 years.	Invite and support innovation
	Pursue crowd-funding and micro-funding
	Utilize technology
	Pursue funding for an incubation/acceleration model and commercial kitchens
	Invest in a co-packing facility
3. Provide a trained workforce for agriculture and food production	Create a progressive educational curriculum
	Support the Farm Bureau and other agriculture scholarship programs
Construction & Green Services	
Potential Action	*Supportive Steps*
1. Ensure a diversity of workforce and affordable housing types are available throughout the county.	Enable and facilitate innovative solutions, including pilot programs.
	Address outmoded land use policies.
	Enhance clarity and certainty in the entitlement process.
	Address the affordability of development to help create more affordable dwellings.
	Assess the impact that growth in housing demand places on infrastructure.
2. Promote innovative approaches to sustainable development and delivery of green services	Update codes to recognize new technology and materials
	Assess the local impacts of sea level rise
Health & Wellness	
Potential Action	*Supportive Steps*
1. Develop a “Fair Trade” label for Sonoma County businesses that qualify.	Develop certification requirements. For example: • Access to health care • Wage threshold • Employee wellness policy
	Market and monitor “Fair Trade” program in partnership with appropriate organizations.
	Hold an annual recognition event.

Potential Action	*Supportive Steps*
	Promote as a replicable national model.
2. Build on Upstream Investments and Health Action; help shape the future of health care through public/private investments in programs and technology that improve individual health outcomes.	Invest in existing prevention programs from health providers, non-profits, service providers, and other community health resources.
	Research and implement emerging technology that increases access to health care.
3. Increase individual empowerment and responsibility for health and wellness.	Develop and implement a text message notification system that pushes health education information to users.
Sonoma Specialties	
Potential Action	*Supportive Steps*
1. Develop and invest in technology.	Establish access broadband access throughout Sonoma County.
	Support existing technology businesses, while working to attract others.
	Leverage technology to increase resource efficiency and profitability.
2. Increase awareness of Sonoma County's brand essence.	Create a mobile application that highlights Sonoma County activities, products and services.
	Create QR codes (or similar) that allow consumers to access information, stories, or history on local products.
3. Assess local real estate needs and regulations in light of trends that embrace collaborative work spaces, shared facilities and incubators, among others.	Assess code issues, if any, which would prevent such uses.
	Assess underutilized assets (ex: fairgrounds, Airport, Santa Rosa Cannery property).
	Examine how changing work patterns effect the needs of both commercial and residential real estate.
	Support co-location and vertical integration in agriculture to increase access and resource sustainability.
	Develop and support entrepreneurship programs at all educational levels.

Session Speakers & Project Coordinators

SPEAKERS

Keynote

Tracey Grose	Bay Area Council Economic Institute

Inputs

Andre Boutros (Transportation Infrastructure)	California Department of Transportation
Ann DuBay (Water Infrastructure)	Sonoma County Water Agency
Craig Nelson (Workforce)	Nelson Family of Companies
Dr. Cheryl Martin (Energy)	US Department of Energy – ARPAe
Mathew Reed (Demographics)	California Department of Finance
Dr. Sarah Ryker (Climate and Environment)	United States Geographical Survey

Clusters

Jim Bielenburg (Sonoma Specialties – Wine)	Jim Bielenburg Accountancy
Judy Coffey (Health and Wellness)	Kaiser Permanente
Hugh Futrell (Construction and Green Services)	Hugh Futrell Corporation
Dr. Glenda Humiston (Agriculture)	United States Department of Agriculture
Dan Mishell (Sonoma Specialties – Tourism)	Visit California
Diego Tamburini (Adv. Tech, R&D, Manufacturing)	Autodesk

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Sonoma County Board of Supervisors	Project funding, input and support
Congressman Mike Thompson's Office	Speaker Coordination
Congressman Jared Huffman's Office	Speaker Coordination

Sources, Links, Additional Resources

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Additional Resources and Research *(Provided by NExT Participant Cynthia Murray)*

- The Future Show with Gerd Leonhard: Four brief videos on global trends relevant to business, consumers, communities and civic leaders.
- Fortune Magazine; Workplace Trends: A look at trends for 2015 and beyond that could have dynamic effects on workplace productivity.
- Upstart Business Journal; Localized Manufacturing: A look at trends in manufacturing and possible effects of overseas automation.

1 | Innovative & Entrepreneurial Approaches

1.1 **Apps for Ag:** http://www.apps-for-ag.com/about/

SARTA Ag Start: http://www.sarta.org/agstart/

1.2 **"Incubator Farm":** http://www.sonomaopenspace.org/docManager/1000002781/OSD-UCCE_Young-Armos-Mtg_final_20150114.pdf

Forge: Food: http://www.forgeportland.org/press

Food Centricity: http://foodcentricity.com/

1.3 **Chrimera Arts and Maker Space:** http://chimeraarts.org/

"Green Tape Program": http://www.epa.gov/smartgrowth/case/greentap.htm

2 | Skills & Talent Pipeline

2.1 **STEM Food and Ag Council:** https://stemconnector.org/stem-food-ag-council-0

STEM Annual Report: http://stemconnector.org/sites/default/files/STEM_FoodAndAg_Annual2014.pdf

2.2 **San Louis Obispo Counthy Workforce Housing Survey and Report:** http://www.sloevc.org/slo-county-business/workforce-housing-survey.php

2.3 **National Academy Foundation:** http://naf.org/

3 | Healthy & Vibrant Communities

3.1 **Fair Trade USA:** http://fairtradeusa.org/about-fair-trade-usa

3.2 **Kings Beach Housing Now:** http://www.huduser.org/portal/casestudies/study_08152014_1.html

3.3 **Sonoma County Food Action Plan:** http://sonomacofsa.org/cm_vault/docs/FAP2_LR.pdf

Sustainable Connections: http://sustainableconnections.org/

3.4 **Sonoma County Health Action:** http://www.sonomahealthaction.org/about

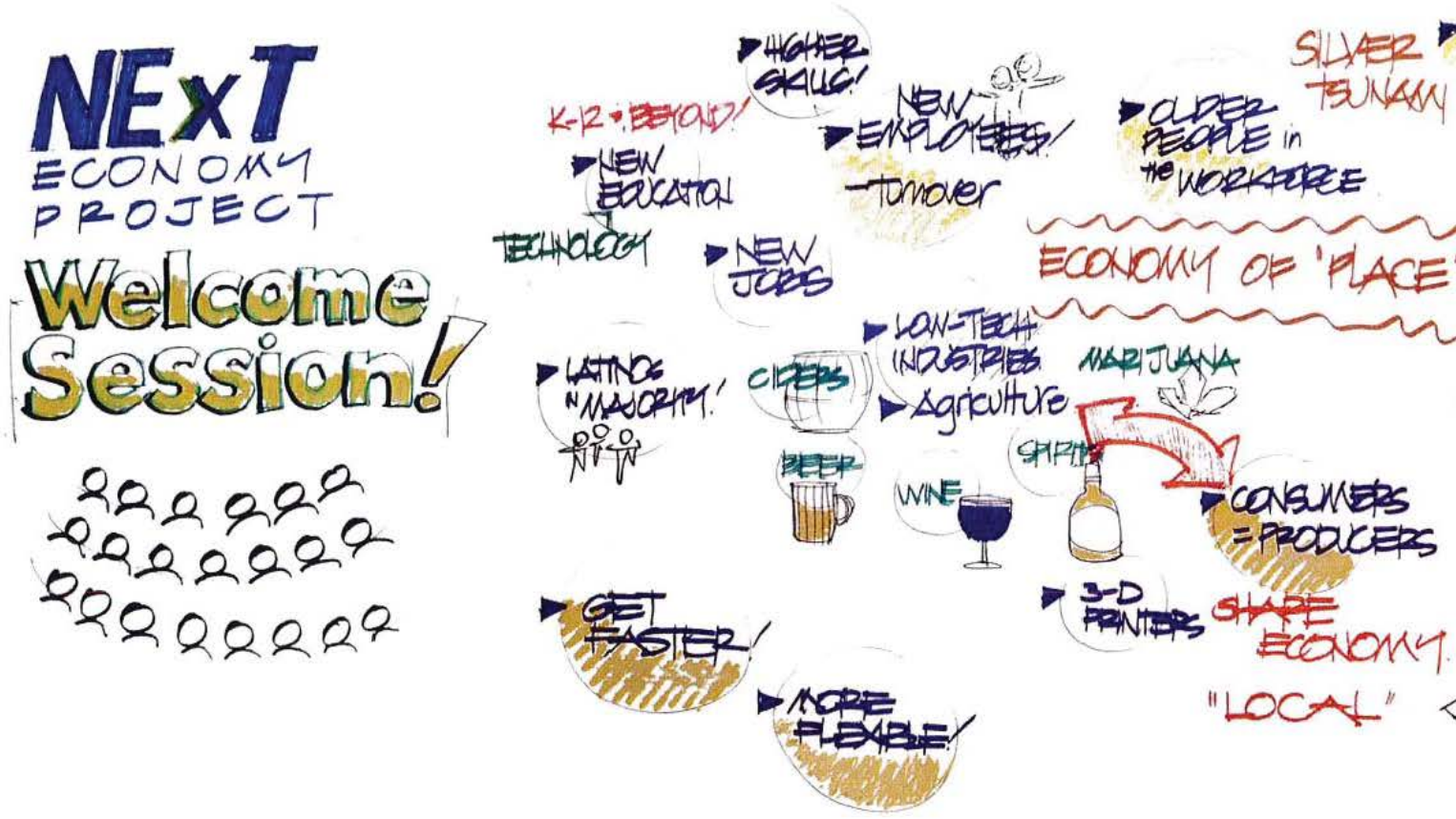
2013-2016 Action Plan: http://www.sonomahealthaction.org/sites/default/files/images/u6/HealthActionPlan8_31_12_low res.pdf

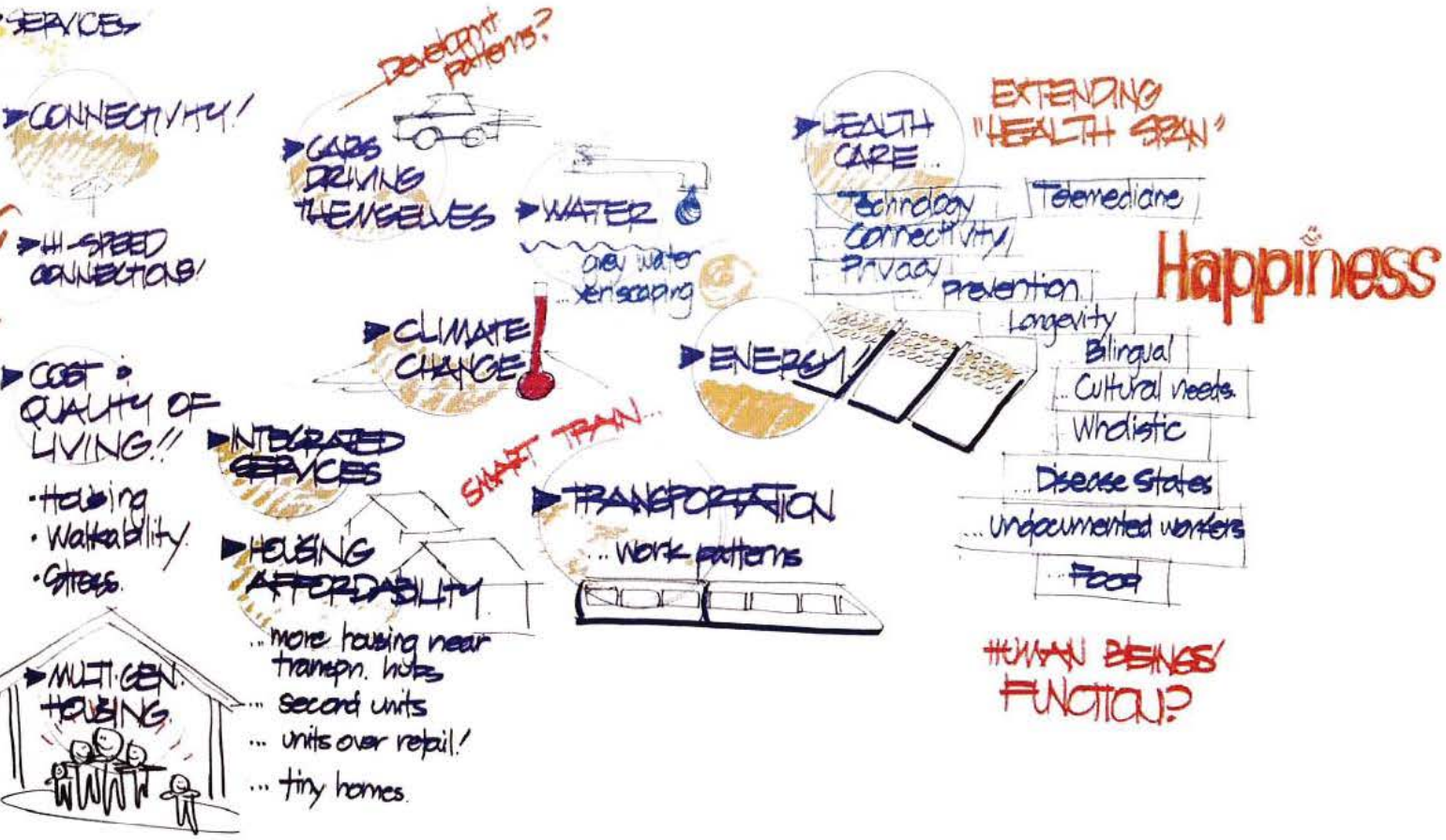
Text4Baby: http://www.nytimes.com/2014/11/15/us/to-help-language-skills-of-children-a-study-finds-text-their-parents-with-tips.html?module=Search&mabReward=relbias%3As%2C%7B%221%22%3A%22RI%3A9%22%7D&_r=1

Session Graphic Recordings

Pages 30-39 represent copies of graphical recordings from NExT Economy Project sessions held on October 8, 2014, October 17, 2014 and November 7, 2014. The recordings were developed live by project facilitators from MIG Consulting through participant engagement, feedback and speaker Q&A sessions.

Session Graphic Recordings | Welcome Session, Page 1 of 1



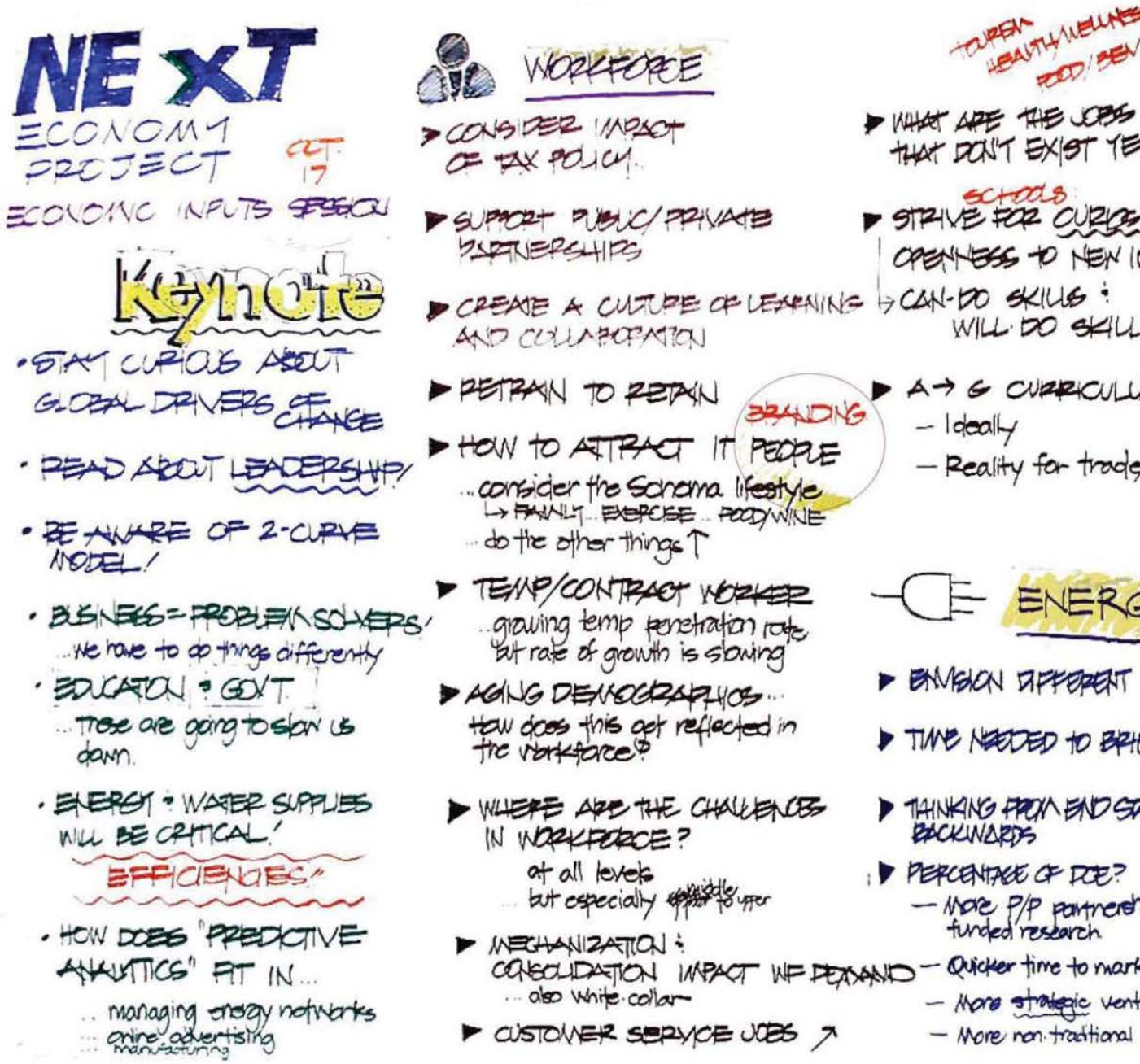


WELCOME SESSION

October 8, 2014

Prepared by: MIG

Session Graphic Recordings | Economic Inputs Session, Page 1 of 2



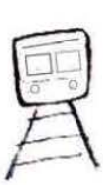
ECONOMIC INPUTS SESSION

October 17, 2014

Page 1 of 2

Prepared by: MIG

Session Graphic Recordings | Economic Inputs Session, Page 2 of 2



INFRASTRUCTURE & TRANSPORTATION

- WATER IS GOING TO BE MORE EXPENSIVE & LESS PLENTIFUL
- WE ARE GOING TO USE LESS WATER
- THERE IS A SUBSTANTIAL SHORTFALL IN TRANSP. FUNDING.
- SEEMS LIKE ROAD TAX WOULD DISCOURAGE HYBRIDS
- ARE YOU (CTC) LOOKING AT COST CONTAINMENT/EFFICIENCIES IN ADDITION TO REVENUE ENHANCEMTS.?
  ... Yes.
- ESTIMATES OF COSTS TO CONSUMERS FOR GROUNDWATER RECHARGE. PGM.?
  ... No estimate currently.
- PILOT PGM FOR ROAD TAX...
  ... Oregon
- ALL ROAD USERS ARE NOT EQUAL.
  ... Usage fee could be based on weight.

CONSTRUCTION

- BRIDGE BTWN. REG. PROCESS & PRIVATE INDUSTRY.
- WE NEED $
- TIPPING PT. FOR INCENTIVES

SONOMA SPECIALTIES

- HIGHER OP. COSTS
- SMART TRAIN & ALT. MODES MIGHT OFFSET AUTO COSTS.

ADVANCED TECH.

- INCREASE IN TELE
- SUPPLIES/MANUFAC
- INCREASING COSTS
- IN-ROAD SOLAR

AGRICULTURE

- NEED ROADS TO SUPPORT AG
- NEW REGS → HIGHER COSTS
- OPPORTUNITIES FOR TECH + OPERATIONAL INNOVATION
  → Social contract/policy issues

HEALTH + WELLNESS

- DECREASE IN WATER USAGE WOULD BE CHALLENGING
- PEOPLE-POWERED TRANSP'N → GREATER HEALTH

COMMUTING

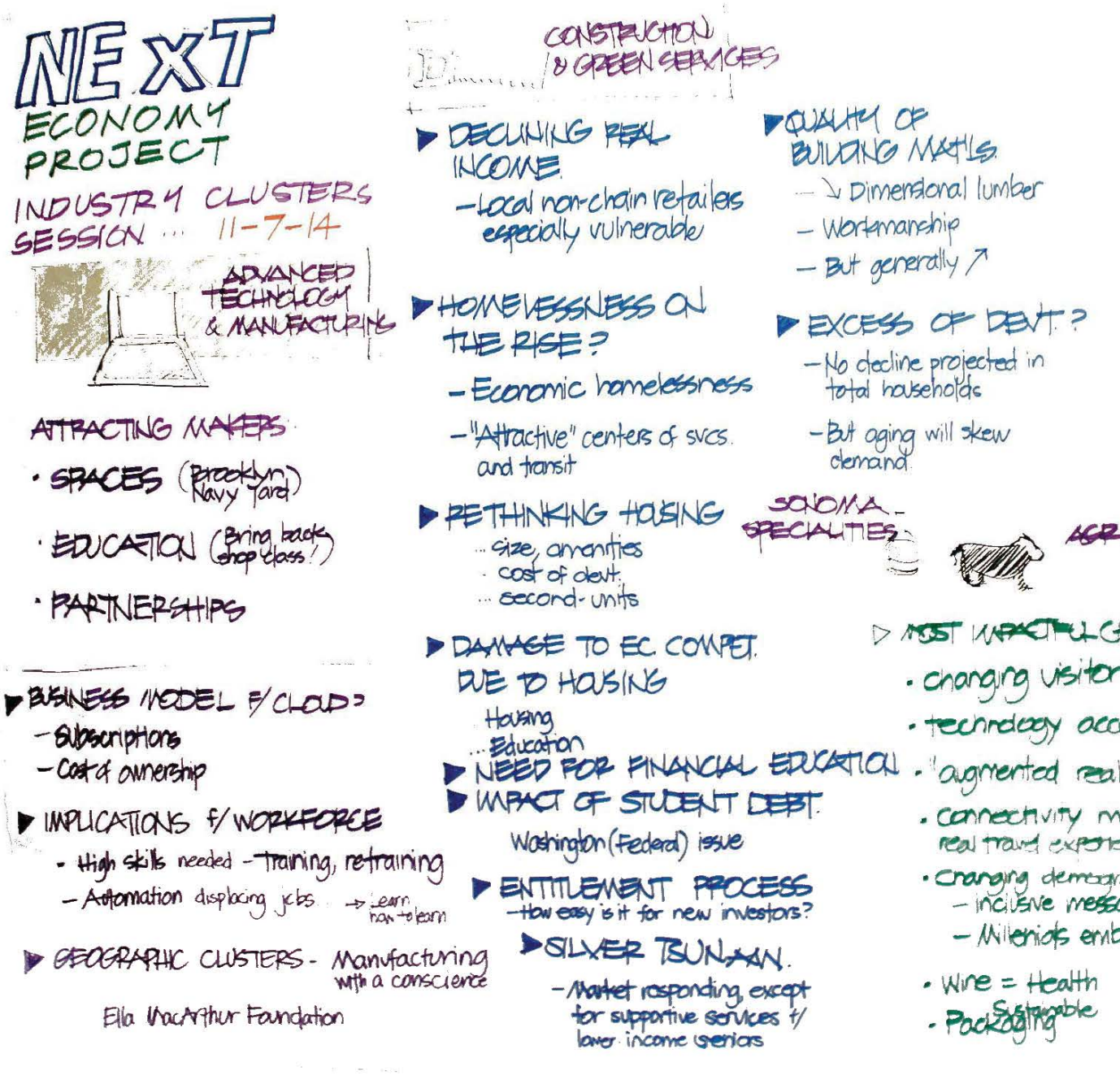
TURING

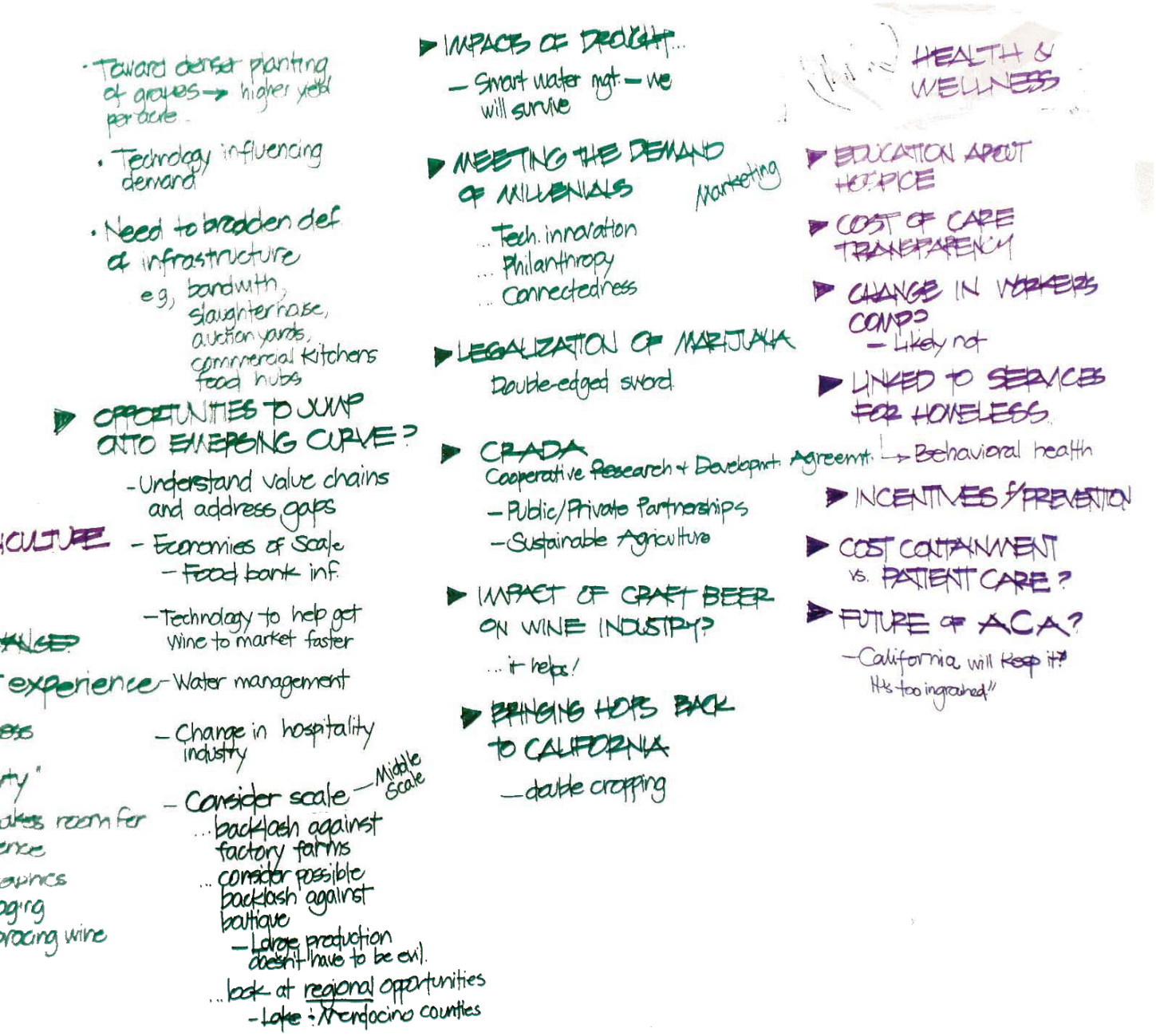
ECONOMIC INPUTS SESSION

October 17, 2014
Page 2 of 2

Prepared by: MIG

Session Graphic Recordings | Industry Clusters Session, Page 1 of 2





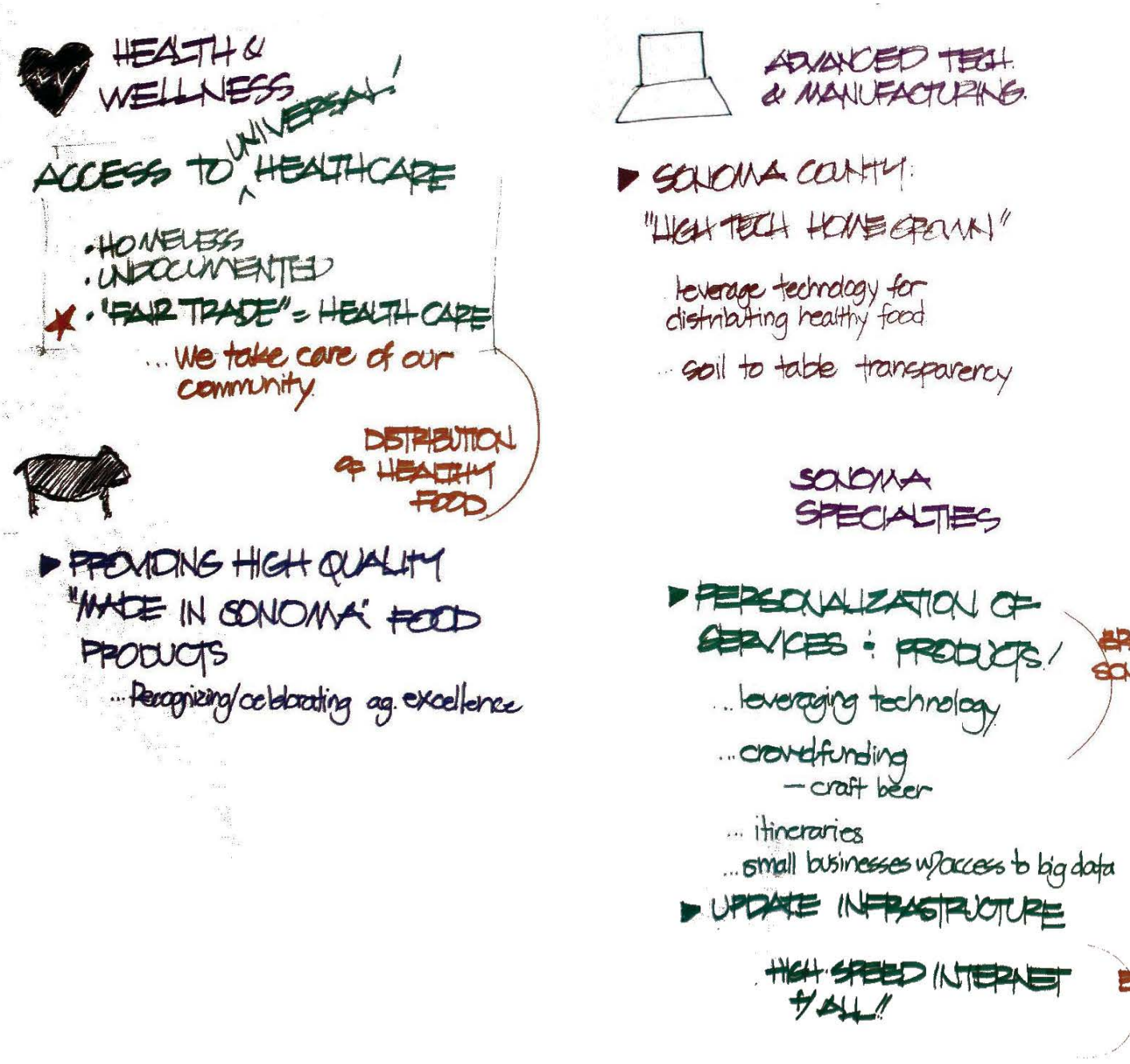
INDUSTRY CLUSTERS SESSION

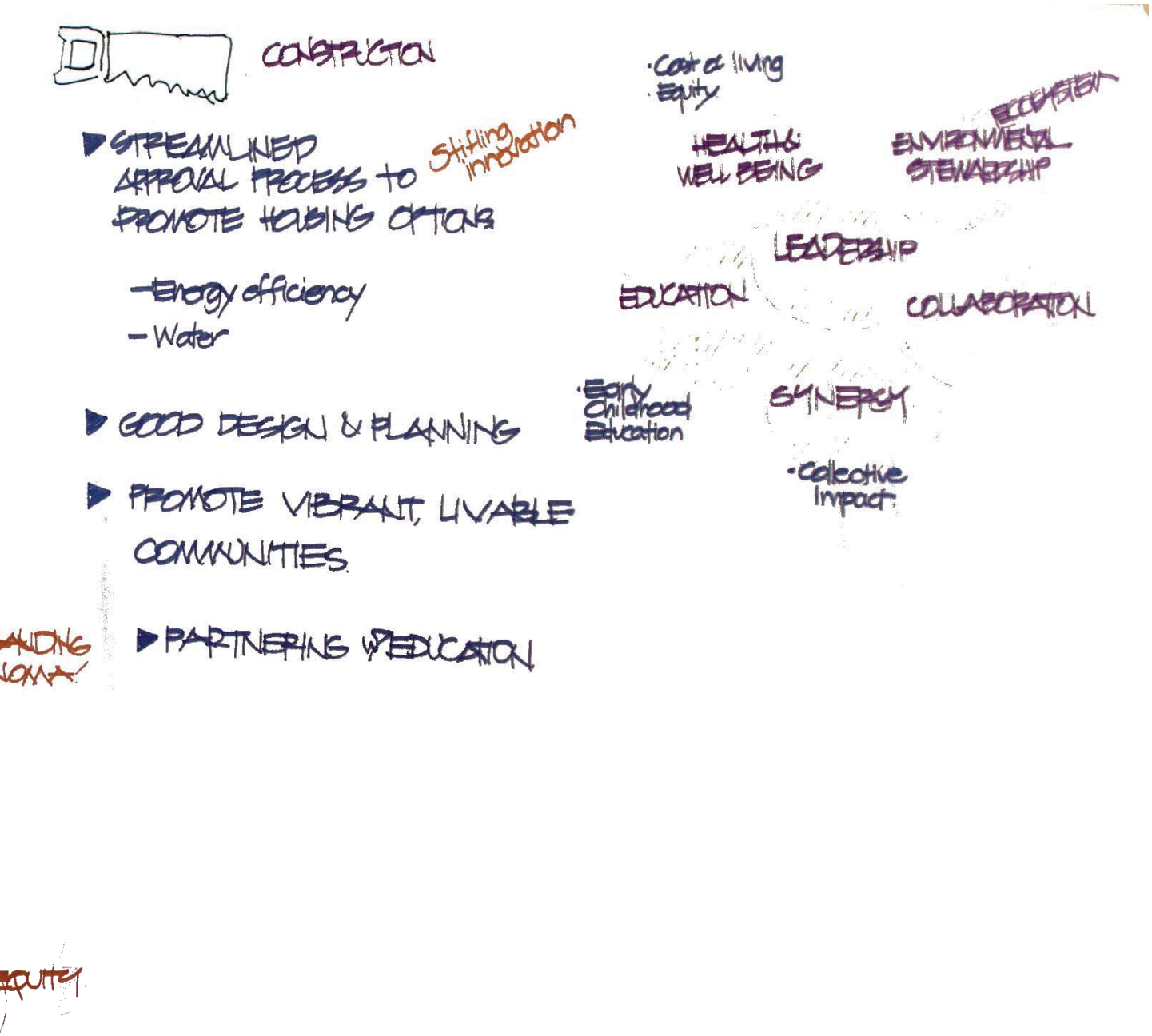
November 7, 2014

Page 1 of 2

Prepared by: MIG

Session Graphic Recordings | Industry Clusters Session, Page 2 of 2





INDUSTRY CLUSTERS SESSION

November 7, 2014
Page 2 of 2

Prepared by: MIG

NExT Economy Project
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COUNTY OF SONOMA

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SONOMA COUNTY EDB ECONOMIC DEVELOPMENT BOARD

141 Stony Circle, Ste. 100, Santa Rosa, CA | 707-565-7170 | edb@sonoma-county.org

“It is today that we must create the world of the future”

– Eleanor Roosevelt

Goal

- **Help prepare for the *future* through active participation of the *next generation* of business, non-profit, and public sector leaders.**

What is it?

- **Sonoma County's first *intentional* effort to anticipate and leverage future trends.**
- **Begin to develop an understanding and preparation for changes in infrastructure, innovation, demographics, etc.**
- **Stronger networks and partnerships; new synergistic approaches**
- ***High-level overview of forecast trends***

How?

Look at five *future* social and economic trends and inputs:

- **Demographics**
- **Workforce**
- **Energy**
- **Climate and the Environment**
- **Infrastructure and Transportation**

How?

Look at the *future* for five key local economic clusters, and how change will create *opportunities* and *challenges* for the next generation of leaders:

- **Sonoma Specialties**
- **Agriculture**
- **Construction and Green Industries**
- **Advanced Manufacturing/R&D**
- **Health and Wellness**

Who was involved?

- **Specialists focused on identified trends and industries**
- **30 – 40 business, non-profit and government leaders who are poised to lead and shape the Next Economy**
- **Skilled Facilitators**
- **EDB Staff**

When?

September – November 2014:

- Two sessions held to identify opportunities and challenges
- Five individual cluster sessions held to identify potential actions and partnerships

2015 & beyond:

- Strategic partnerships leveraged to continue momentum
- Formation of NExT 2.0

Next Steps: Short-Term Action

Build partnerships with local public and private organizations whose missions align with proposed actions that arose from NExT Economy sessions.

Potential Actions:

Innovative and Entrepreneurial Approaches
Become a hub for agriculture – technology integration
Support increased food startups
Investigate new ways to work

Potential Actions:

Skills and Talent Pipeline
Develop an agriculture-technology workforce
Develop a Workforce Housing strategy
Workforce training for tourism industries

Potential Actions:

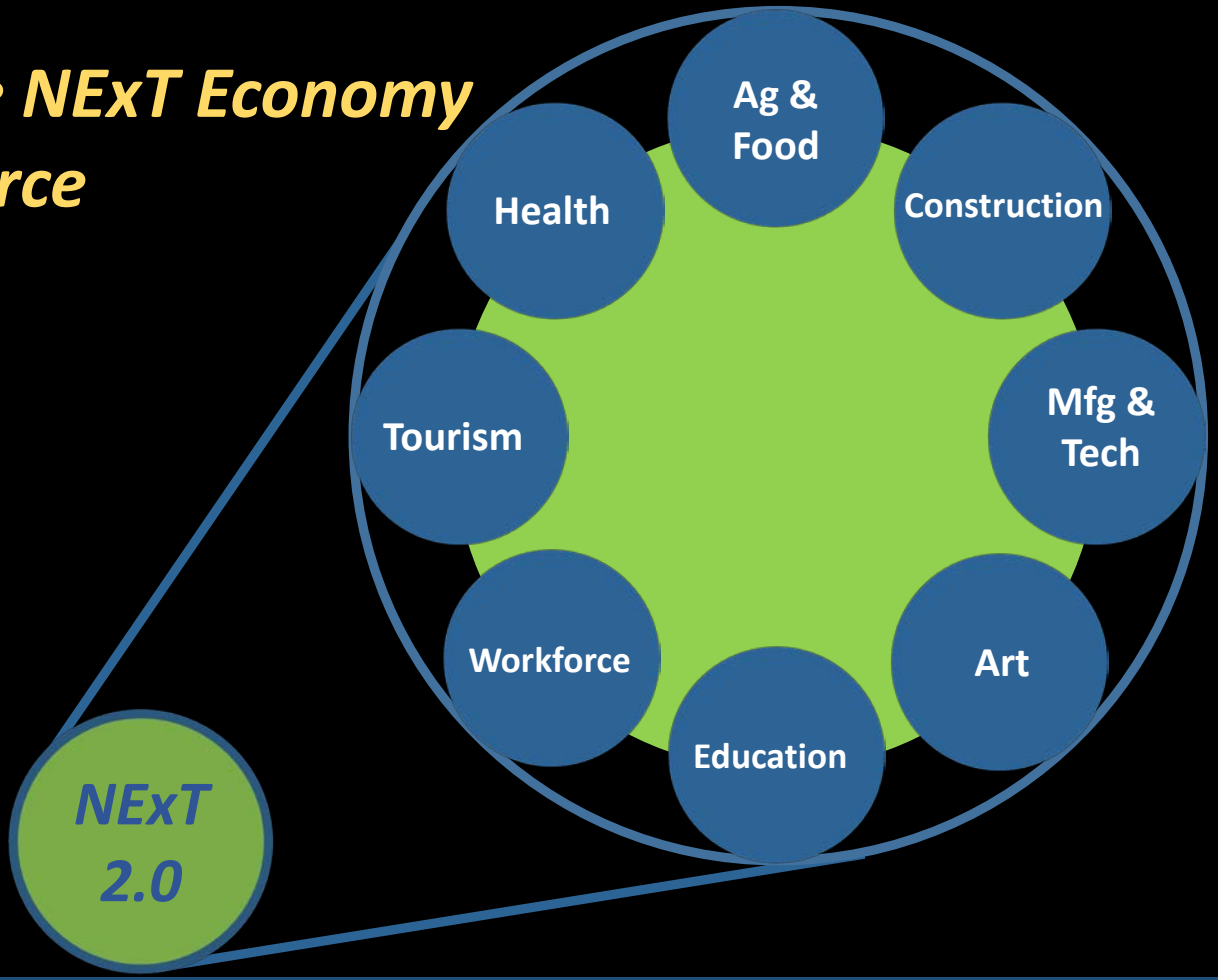
Healthy and Vibrant Communities
Develop a “Fair Trade” type designation
Support strategies that create a variety of affordable housing types
Increase preference for local goods
Increase individual empowerment and responsibility for health and wellness

Next Steps:

- **Innovative and Entrepreneurial Approaches**
- **Skills and Talent Pipeline**
- **Healthy and Vibrant Communities**

Next Steps: Long-Term Action

Create the NExT Economy 2.0 Taskforce



EDB ECONOMIC DEVELOPMENT BOARD

NExT Economy Project

THANK YOU!

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 22
(This Section for use by Clerk of the Board Only.)

To:	Board of Supervisors of Sonoma County
Board Agenda Date:	April 28, 2015
Vote Requirement:	Majority
Department or Agency Name(s):	Human Services
Staff Name and Phone Number:	Kim Seamans (707) 565-2198
Supervisorial District(s):	All
Title:	General Assistance Report and Policies and Procedures Manual Amendments

Recommended Actions:

1. Receive and accept report on the General Assistance Program.

2. Approve a 5% increase to the maximum General Assistance grant to align with CalWORKs Maximum Aid Payment and reflect the changes to the General Assistance Manual of Policies and Procedures, effective May 1, 2015.

3. Adopt changes to the General Assistance Manual of Policies and Procedures to revise the eligibility requirements to align with changes made to the CalWORKs felony drug lifetime ban, effective May 1, 2015.

Executive Summary:

Background

This item recommends the approval of an increase to the maximum General Assistance grant by 5% to remain aligned with the CalWORKs Maximum Aid Payment (MAP) increase authorized by the California Department of Social Services All County Letter (ACL) 14-58. In addition, this item requires approval of an amendment to the General Assistance Manual of Policies and Procedures to remove, as a result of the passage of AB 1468 (Public Safety), the eligibility factor that any individual connected to a CalWORKs case with drug felony convictions for use, possession or distribution of a controlled substance or children who otherwise would be in the CalWORKs assistance unit are not eligible to receive General Assistance. GA is fully funded by county General Fund.

Under the provisions of Welfare and Institutions (W&I) Code Section 17000, the Board of Supervisors of each county adopts standards of aid to persons who are incompetent, poor, indigent, and those incapacitated by age, disease, or accident. Persons receiving aid need to be lawful residents who are not supported by their relatives, friends, by their own means (including state hospitals) or other state and

private institutions.

The General Assistance (GA) program was designed to assist people who do not have any other financial resources. An applicant can request help with rent, utilities, bus tickets, gasoline, food, incidentals like (soap and shampoo), and special needs (such as clothing and shoes). Benefits can be granted in three out of twelve months of assistance unless the individual is incapacitated and unable to work, in which case there is no limit. Sonoma County's General Assistance recipients receive on an average of $267.00 in benefits per month.

Maximum General Assistance Payment

General Assistance is fully funded by county General Fund. California W&I code 17000.5(a) states that the county Board of Supervisors may adopt a general assistance standard of aid which is 62% of the 1991 federal official poverty line. Historically, Sonoma County increased or decreased this maximum allotment each time the CalWORKs maximum aid payment changed to match the changes in CalWORKs (TANF), but it is not a requirement that these align. California Department of Social Services (CDSS) All County Letter 14-58 states that the CalWORKs Maximum Aid Payment increased by 5% on April 1, 2015. The Human Services Department recommends an increase General Assistance grants by 5% to align with the CalWORKs increase.

The current maximum General Assistance payment for one individual is $359. A 5% increase will result in a maximum payment of $377. The maximum amount for an individual who is a resident of a substance abuse treatment facility would increase from $371 to $390 per month. As of December 2014, 205 General Assistance clients had no housing expense and received only food and incidental payments of $141 per month. These participants are also eligible for an average CalFresh benefit of $194 a month. Increasing the aid payment by 5% adds $7.00 per month to these General Assistance participants.

The General Assistance caseload has fluctuated over the past 4 years from a high of 626 active cases in July 2011 to a low of 372 in February 2014. The last grant increase of 5% was in March 2014. In February 2015, 433 individuals were receiving General Assistance benefits, 75% were unable to work due to a temporary or permanent incapacitating condition. The caseload grew by 14% from March 2014 to February 2015. The cause of the increase is not known. More recently growth has slowed to 3.6% from December 2014 through February 2015.

General Assistance also serves licensed non-profit facilities that provide recovery and vocational services to alcohol and drug addicted individuals. Each facility addresses medical and behavioral health issues. General Assistance program recipients are limited to 180 days of participation in a life time in a Drug/Alcohol Treatment Facility. The monthly General Assistance benefits are paid directly to the facilities. As of December 2014, 48 individuals were enrolled in General Assistance receiving recovery services in licensed facilities operated by California Human Development, Drug Abuse Alternatives Center, and Women's Recovery Services. This proposed 5% increase would give the facilities approximately an additional $16,000 a year based on the average number of General Assistance clients in a contracted facility during 2014. This increase was calculated as part of the potential overall increase of General Assistance benefits for FY 14/15 of $18,900 and FY 15/16 of $75,600.

General Assistance Maximum Grant Payment **Facility Maximum Grant Payments**

Current monthly payment: $359	Current monthly payment: $371
Proposed monthly payment: $377	Proposed monthly payment: $390

CalWORKs Felony Drug Felons

In 2005, the Sonoma County Board of Supervisors authorized alignment of General Assistance eligibility requirements with a CalWORKs (previously AFDC) regulation. This alignment prohibited individuals connected to a CalWORKs case and convicted of a drug felony from receiving GA benefits. The intent was to prevent someone who was ineligible for CalWORKs benefits due to their felony drug conviction from receiving General Assistance benefits. At that time, Sonoma County established these standards as part of the General Assistance Manual of Policies and Procedures administered by the Human Services Department.

On December 19, 2014, the California Department of Social Services (CDSS) issued an ACL 14-100 to instruct County Welfare Departments regarding a change in eligibility as a result the enactment of AB 1468. AB 1468 authorizes CalWORKs and/or CalFresh benefits to be paid to an individual who is convicted as an adult in state or federal court after December 31, 1997, of any offense classified as a felony that has as an element the possession, use, or distribution of a controlled substance. AB 1468 reflects the State's commitment to evidence-based practices that support reentering offenders through programs that have been demonstrated to significantly reduce recidivism among offenders in other states, improve the outcomes of offenders reentering the community after serving time in a correctional facility and promote public safety to reduce California's prison and jail populations. AB 1468 also establishes a California reentry program that encompasses strategies know to reduce recidivism using readily available resources in the community. The HSD believes that aligning the General Assistance standards with AB 1468 will positively contribute to the reduction of recidivism by providing a temporary source of support for those individuals released to the community who have no other resources and otherwise meet all other General Assistance eligibility criteria.

HSD does not anticipate a substantial increase in the cost of General Assistance because historically, very few applicants who were connected to a CalWORKs case were denied benefits due to a felony drug conviction. A total of 18 individuals were denied General Assistance in the six years between 2008 to 2014 due to a felony drug conviction; an average of 2.5 cases per year. As of April 1, 2015, these individuals are potentially-eligible for CalWORKs if they meet all other eligibility criteria, and if found eligible they are not eligible for General Assistance benefits in addition to CalWORKs.

If approved by the Board of Supervisors, the Human Services Department (HSD) will update the General Assistance Manual 50-1 and Procedures to align with the CalWORKs and CalFresh program change eliminating the lifetime ban on individuals with a connection to a CalWORKs case and a felony drug conviction.

Prior Board Actions:

2/25/14: 5% increase to the General Assistance maximum grant.
6/14/11: 5% decrease to the General Assistance maximum grant.

3/22/05: General Assistance Manual sections updated.
5/25/99: Increase the General Assistance maximum grant from $279 to $302.
8/25/98: Approved changes for General Assistance Program including exclusions of certain persons including drug felons and probation/parole violators.

Strategic Plan Alignment Goal 3: Invest in the Future

The General Assistance program includes rent, food, and other supportive services that aid in developing a continuing plan of growth for return to work, and build self-sufficiency. This is a strategic investment in prevention and intervention that reduces poverty and increases good health in a community environment.

Fiscal Summary - FY 14-15

Expenditures		**Funding Source(s)**	
Budgeted Amount	$ 890,165	County General Fund	$ 890,165
Add Appropriations Reqd.	$	State/Federal	$
	$	Fees/Other	$
	$	Use of Fund Balance	$
	$	Contingencies	$
	$		$
Total Expenditure	**$ 890,165**	**Total Sources**	**$ 890,165**

Narrative Explanation of Fiscal Impacts (If Required):

The potential fiscal impact of the General Assistance Maximum grant increase is $18,900 for 2014/2015 budget and $75,600 for FY 15/16. There is sufficient funding in the current year budget of $890,165 to absorb the increase for FY 14/15. The Human Services Budget to be submitted to the Board of Supervisors in June 2015 for FY 15/16 will reflect the additional General Fund increase to the department.

Fiscal impact of the General Assistance removal of the drug felony lifetime ban for FY 14/15 will not affect the FY 14/15 budget or FY 15/16 due to the limited number of clients this will affect. There were a total of 5 cases denied General Assistance benefits due to a CalWORKs drug felony conviction in 2014.

Staffing Impacts

Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)

Narrative Explanation of Staffing Impacts (If Required):

None

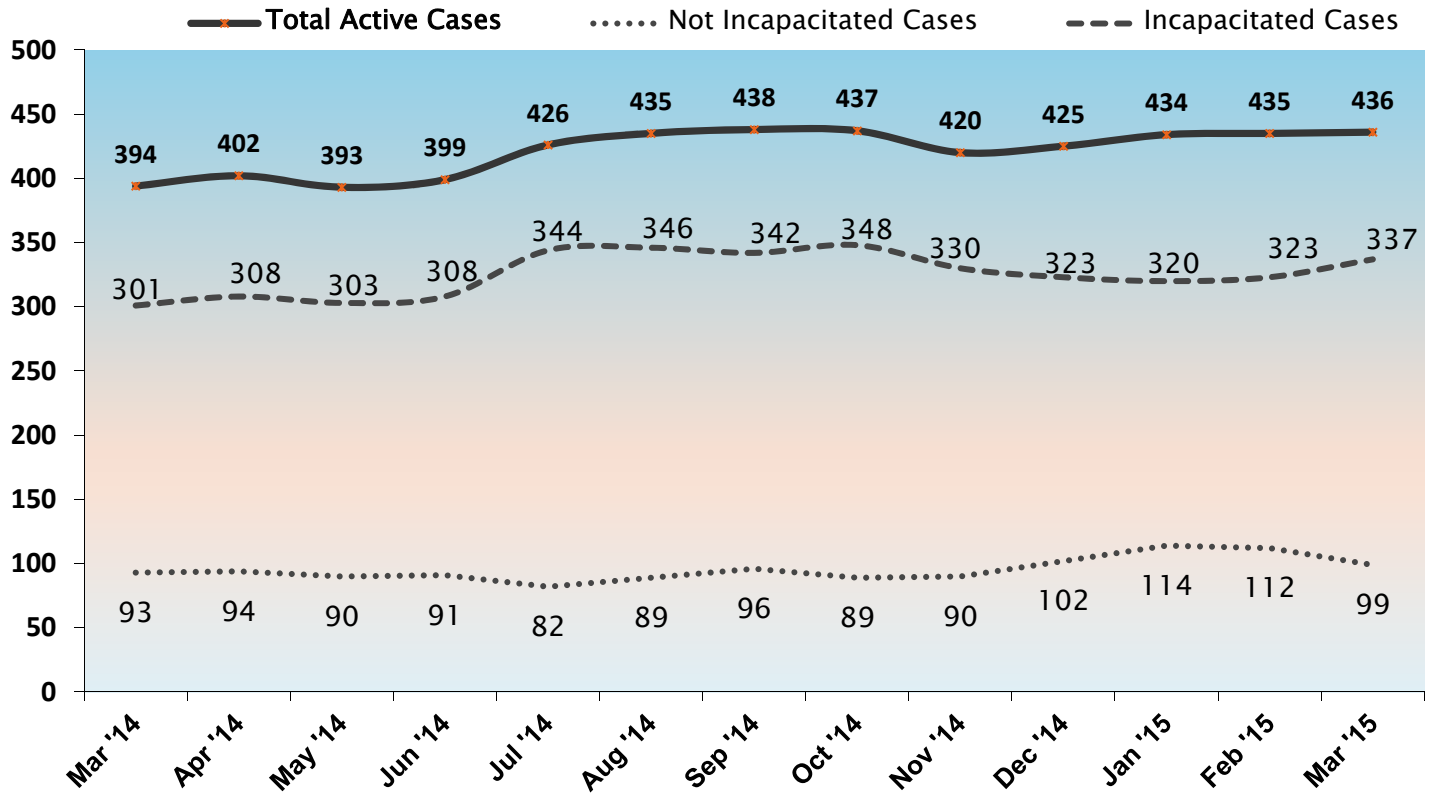
Attachments:
None
Related Items “On File” with the Clerk of the Board:
None

Sonoma County General Assistance

A Brief History and Update

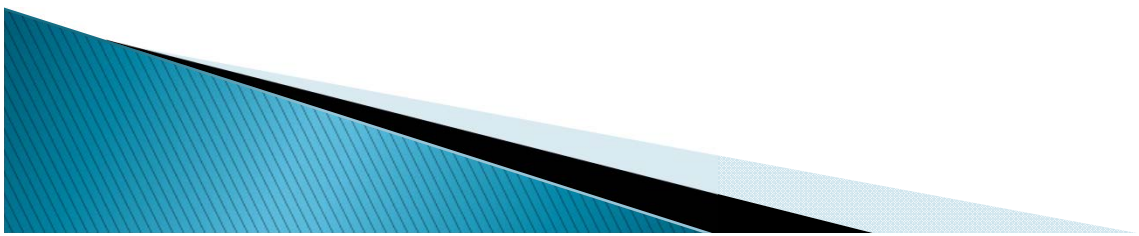
Empower, Support, Protect
Human Services Department
COUNTY OF SONOMA

General Assistance Enrollment

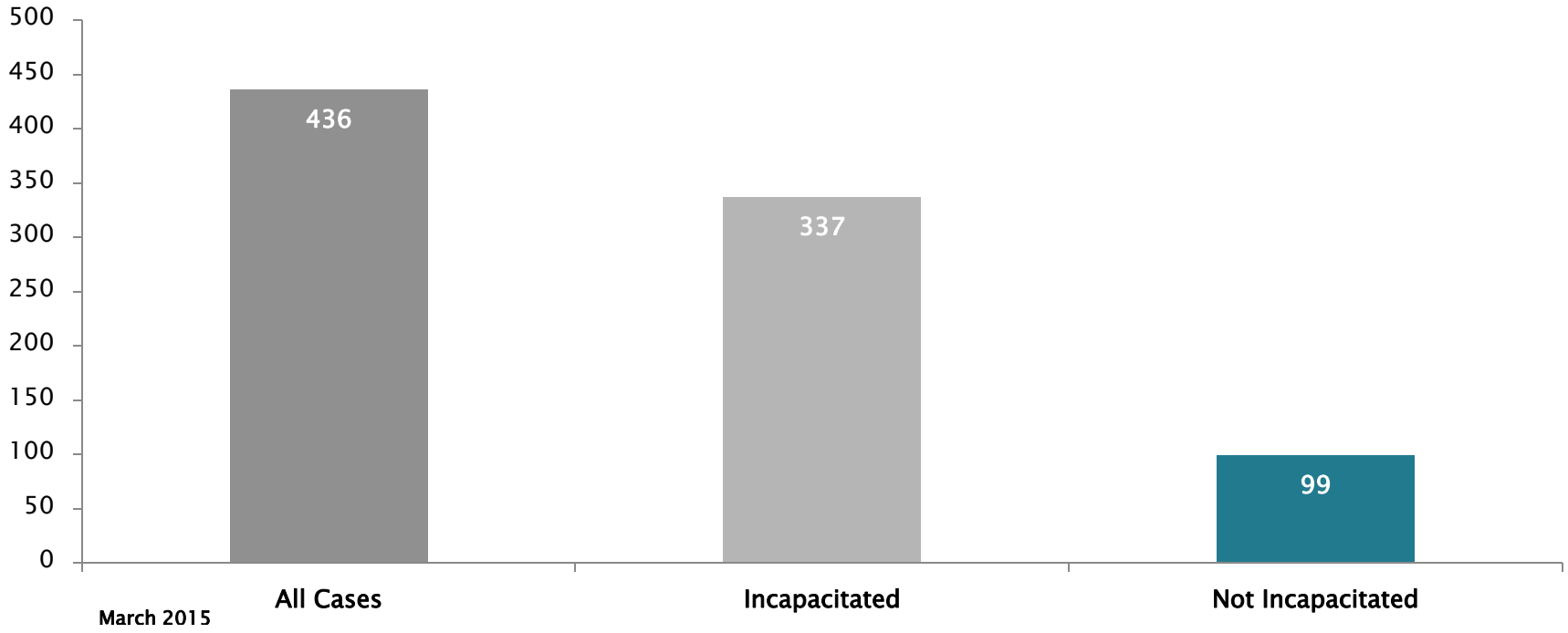


Participation

- Employable persons
- Incapacitated persons
- Special Medical Evaluation Worker assistance



Participation Breakdown



Assistance

- General Assistance may include :
  - Rent and utility payments made directly to landlord
  - Electronic benefits for food and incidentals, such as shampoo, soap or clothing and shoes
  - A voucher for gas for transportation
  - Bus tickets

Substance Abuse Rehabilitation

- Women's Recovery–A Unique Place
- Drug Abuse Alternatives Center–Turning Point
- California Human Development – Athena House, Casa Teresa

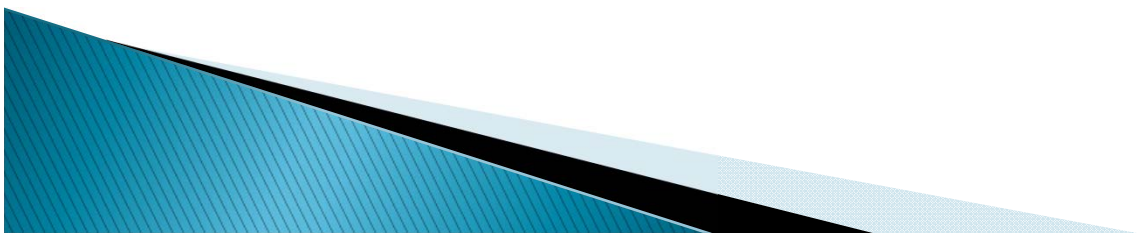
General Assistance Funding

- County General Fund – $890,165 (FY ’14–’15)
- AB 109
- Interim Assistance Reimbursement (IAR)

Request

- Accept this General Assistance report
- Increase the General Assistance maximum grant by 5%
- Remove the felony drug conviction lifetime ban for individuals who have a connection to a CalWORKS case

Questions



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 23
(This Section for use by Clerk of the Board Only.)

To: Board of Directors, Sonoma County Water Agency, Board of Supervisors, Sonoma County Regional Parks Department

Board Agenda Date: April 28, 2014

Vote Requirement: Majority

Department or Agency Name(s): Sonoma County Water Agency and Sonoma County Regional Parks Department

Staff Name and Phone Number:
James Nantell (707) 565-2946

Supervisorial District(s):
Fourth District

Title: Del Rio Woods Recreation District Dissolution

Recommended Actions:

The Board appoint itself as District Board of Directors for the Del Rio Woods Recreation District for an interim transition period, and
The Board adopt a resolution of application for dissolution of the District, with County Regional Parks to be the successor agency, and
The Board appoint Sonoma County Regional Parks Director Caryl Hart as the Interim Recreation District Manager.

Executive Summary:

The Del Rio Woods Recreation and Parks District provides recreational services at Del Rio Beach, on the Russian River near Fitch Mountain, just east of Healdsburg. In December the entire Board of Directors for the District submitted their resignations (Attachment A), leaving the District without a governance body. This agenda item requests that the Board of Supervisors, by Resolution, (Attachment B) appoint itself as the interim Board of Directors for the Del Rio Woods Recreation and Parks District which will allow time to process the dissolution of the District through LAFCO. As the Interim Board, it is anticipate that the Board would delegate the operation of the Del Rio Woods Beach to the Director of Regional Parks so as to insure the beach is available for public use this summer.

HISTORY OF ITEM/BACKGROUND

The Del Rio Woods Recreation and Parks District was created in 1942 as a means to fund the annual installation of a dam in the Russian River to create a swimming opportunity for the community. More recent regulations have made it impractical to construct the seasonal dam for the past ten years, but the river/beach access continues to be used and enjoyed by the public. The District owns approximately 6

acres and operates Del Rio Beach and the parking lot, which is open to the public and staffed from Memorial Day to Labor Day. The park includes a twenty space parking lot and small lawn area with four picnic tables and approximately 1000 feet of river frontage. It has been governed by a five member Board of Directors, which is appointed by the Board of Supervisors and is funded by property tax allocation, with annual revenues of approximately $60,000. The District encompasses about 800 acres of private property, with approximately two hundred and fifty households.

All five members of the District Board of Directors resigned as of Dec. 31, 2014. The resignation letters indicated that they contemplated that the Recreation and Park District would be dissolved by the County Board of Supervisors and the property and assets would be transferred to Sonoma County Regional Parks. Subsequent conversation with the retired Recreation and Parks District Board members indicates that since regulations governing the Russian River have made it impractical to construct the seasonal dam, which was the original purpose for forming the District, they felt the District should be dissolved. Staff feels that the needs to address American Disabilities Act issues may also have played a part in the decision to request dissolution of the District. No detail assessment has been undertaken regarding what the ADA requirements may cost, but preliminary estimates are in the $150,000 range to ADA parking lot and beach access requirements.

The resignation of the Board leaves the District without governance, however the District itself remains in existence. Given the value and demand for public access to the Russian River and with the understanding that the District's tax allocation will continue to be available to cover the cost of operating the Del Rio Beach, Regional Parks supports the proposal to have the District dissolved by the County Board of Supervisors and the property and assets transferred to Sonoma County Regional Parks. The dissolution process (Attachment C) requires LAFCO approval which is a six to eight month process.

CURRENT STEPS:
Staff recommends that, pursuant to Public Resources Code section 5783.1, the Board appoint itself as District Board of Directors on an interim basis, until such time as either (a) the District is dissolved, or (b) independent governance is reestablished. Staff further recommends that Board appoint Director of Regional Parks to manage the park. This will enable Park staff to pay bills and manage the park during the LAFCO process.

Staff further recommends that under Gov. Code section 56654, the Board initiate proceedings to dissolve the District, and seek designation of the County as successor. This involves:

- Adopting a resolution of application for change of organization
- Approving a plan for providing park services (Attachment D.)
- CEQA compliance has been met with a Notice of Exemption (Attachment E.)
- Directing submission of the application to LAFCO

FUTURE STEPS

If the Board were to approve the recommendation to initiate the dissolution process, staff would schedule a public meeting with the Fitch Mountain area residents that reside within the District boundaries to discuss the dissolution process and the Plan for Providing Park Services for Del Rio Woods Beach and Park. In addition, formal public hearings will be held during the LAFCO process. During the LAFCO process the district residents may identify options to transferring the property and assets to Regional Parks, including the possibility of continuing the District as it is currently.

ALTERNATIVES

Should the Board of Supervisors decide not to pursue the transfer to Regional Parks staff has identified the follow options:

1. Approach the Del Rio Woods District residents to determine if there are others who would be willing to serve on the Board.
2. Approach other public park entities to see if they would be interested in assuming responsibility for the R & P District. (Note: contact with the City of Healdsburg confirms they are not interested in operating the Beach).
3. Continue the separate R&P District and have the BOS appoint themselves as the Board of Directors.
4. The County could dissolve the R & P District, sell the property and dispose of the assets.

Prior Board Actions:	
None.	
Strategic Plan Alignment	Goal 1: Safe, Healthy, and Caring Community

Fiscal Summary - FY 14-15

Expenditures		**Funding Source(s)**	
Budgeted Amount	$ 0.00		$ 0.00
Add Appropriations Reqd.	$ 0.00	State/Federal	$
	$	Fees/Other	$
	$	Use of Fund Balance	$
	$	Contingencies	$
	$	Del Rio Woods R&P District	$ 213,534.07
Total Expenditure	**$ 0.00**	**Total Sources**	**$**

Narrative Explanation of Fiscal Impacts (If Required):

Current fund balance for Del Rio Woods Recreation and Park District is $213,534.07. Annual revenue from property tax assessments will be in the $60,000 range. Annual operating cost (not including future ADA modifications) are anticipated to be within the $60,000 annual assessment. LAFCO charges for processing the application is $5,000 to $10,000. The LAFCO costs and park operating cost will be charged to the R&P District during the interim period to allow for the LAFCO process so no transfer is being requested at this time.

Staffing Impacts

Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)
N/A			

Narrative Explanation of Staffing Impacts (If Required):

Management of this beach will require involvement of Park Rangers, Maintenance Workers, and Lifeguards. The additional funding will allow the department to employ primarily additional extra help staff to create the additional capacity to manage the park.

Attachments:

A. Letters of Resignation from the Del Rio Woods Recreation and Parks District Board of Directors
B. Resolution of application for change of organization
C. Del Rio Woods Recreation and Parks District Process for Dissolution
D. Plan for Providing Park Services for Del Rio Woods Beach and Park
E. CEQA Notice of Exemption

Related Items "On File" with the Clerk of the Board:

None

DEL RIO WOODS
Recreation & Park District
1521 Fountaingrove Parkway
Santa Rosa, CA 95403
Tel/Fax: (707) 541-6548

RECEIVED
DEC 15 2014
BOARD OF SUPERVISORS
COUNTY OF SONOMA

December 11, 2014

President David Rabbitt and Members of the
Sonoma County Board of Supervisors
575 Administration Drive, #100 A
Santa Rosa, CA 95403

Re: Resignations of the Board members of the Del Rio Woods Recreation & Park District

To: Sonoma County Board of Supervisors

After 42 years of service as President of the Board of the Del Rio Woods Recreation & Park District, I submit my resignation from the Board effective December 31, 2014. I also enclose the resignations of the four other members of our Board also effective December 31, 2014.

It is the contemplation of our Board, State Senator Mike McGuire and Sonoma County Regional Parks that the District would be dissolved by the Board of Supervisors and our property and assets would be transferred to Sonoma County Regional Parks.

Staff from Regional Parks indicate it could take a year or more to accomplish the transition. In the interim, the Board of Supervisors will have to provide management of the beach and river area, as well as financial obligations of our District. We strongly recommend that the Board of Supervisors strongly consider employing James Brooks as manager of the beach and river area. James has been hired by our District for many years to manage the beach area including hiring and supervising lifeguards and keeping our property and the parking lot in good condition. He has done an outstanding job and been a great employee of our District.

James Brooks resides at 12508 Brooks Road in Windsor and his telephone number is (707) 540-4432.

c: BOS
12/15/14

I request that you notify me who should receive the books and records of our District, as well as the balances in our bank accounts.

Donald B. King, President

CC: Supervisor-elect James Gore

Enclosures: Resignations of Jay Folberg, Al Pucci, Penelope LaMontagne and John Murray

ALFRED J. PUCCI, Ed.D.
636 Hobart Avenue
San Mateo, California 94402-3348
(650) 345-0484

Donald B. King, President – Del Rio Woods Recreation and Park District
1521 Fountaingrove Parkway
Santa Rosa, CA 95403 – 1778

Dear Mr. King:

It's time. After serving many years on the Board of the Del Rio Recreation and Park District I wish to devote more time to my expanding family and other organizations where I volunteer. As a result I find that it is necessary to cut back somewhere and I have chosen the Del Rio Recreation and Park District as the area where I must reduce my commitments. In sum, please accept this letter as my resignation effective January 1, 2015.

Sincerely,

Alfred J. Pucci

Jay Folberg
640 Davis Street, Unit 13
San Francisco, CA 94111
Home: 415-834-1363; Cell: 415-834-9549
jayfolberg@comcast.net

December, 2014

To: Board of Supervisors
Sonoma County

Effective December 31, 2014, I resign as a member of the Board of the Del Rio Woods Recreation & Park District.

Jay Folberg

December 9, 2014

Dear Sonoma County Board of Supervisors,

Effective December 31, 2014 I resign as a member of the Board of the Del Rio Woods Recreation & Park District. It has been a pleasure and a privilege to serve on this board.

Sincerely,

Penelope La Montagne
2580 South Fitch Mountain Road.
Healdsburg, CA 95448

Sonoma County Board of Supervisors

RE: Del Rio Woods Recreation and Park District

Supervisors,

Effective December 31, 2014 I resign as a member of the Board of the Del Rio Woods Recreation and Parks District.

John J. Murray

County of Sonoma
State of California

Item Number: _____

Date: April 28, 2015 Resolution Number: _____

☐ 4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Appointing Itself As Board Of Directors Of The Del Rio Woods Recreation And Park District, Appointing Interim District Manager, And Approving Resolution of Application to the Local Agency Formation Commission of the County of Sonoma for a Change of Organization Involving Dissolution of the District Pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000

Whereas, the Del Rio Woods Recreation and Park District (District) was formed in 1942 to provide recreation and park services on property located along the Russian River east of Healdsburg, CA, in the unincorporated area of the County, commonly known as Del Rio Beach; and

Whereas, the District was created primarily to fund the installation of a seasonal dam to facilitate swimming at Del Rio Beach; and

Whereas, recent regulations applicable to the installation of a seasonal dam make it impractical to install the seasonal dam; and

Whereas, all five members of the District Board of Directors submitted their resignations effective December 31, 2014; and

Whereas, the President of that Board of Directors has stated that it was the Board's expectation that the District would be dissolved and its assets transferred to Sonoma County Regional Parks (Regional Parks); and

Whereas, the Director of Regional Parks is prepared to assume responsibility of operating the District's property and facilities for public use, provided that the annual tax allocation continues to be collected and is made available to Regional Parks; and

Whereas, in accordance with the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, the dissolution of the District and the transfer of its assets and responsibilities to Regional Parks requires approval of the Local Agency Formation Commission of the County of Sonoma (LAFCO); and

Whereas, Government Code section 56654 authorizes the Sonoma County Board of Supervisors to apply to LAFCO for approval of the proposed dissolution, with the first step being the adoption of a resolution of application; and

Whereas, the process for dissolution may take six to eight months, leaving the District without a governing body in the interim period; and

Whereas, Public Resources Code section 5783.1 authorizes the Board of Supervisors to appoint itself as Board of Directors of the District;

Now, therefore, the Board resolves and orders as follows:

1. Pursuant to Public Resources Code section 5783.1, the Board appoints itself as Board of Directors of the Del Rio Woods Recreation and Park District, to serve until such time that the District is dissolved in accordance with the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, or a new Board of Directors is appointed.

2. The Board appoints Sonoma County Regional Parks Director Caryl Hart as Interim District Manager, with responsibility for operation of the District's property and facilities for public use, for so long as this Board acts as Board of Directors of the District**.**

3. This resolution shall constitute, pursuant to Government Code section 56654, a resolution of application to initiate proceedings for a change of organization involving dissolution of the Del Rio Woods Recreation and Park District. In connection therewith, this Board makes the following findings and determinations:

    a. This proposal is made under Part 3 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, commencing with section 56650 of the Government Code.

    b. The nature of the proposal is to dissolve the Del Rio Woods Recreation and Park District and designate the County of Sonoma as successor, to assume the operation of the District's property and facilities as part of the Sonoma County Regional Parks system, for best efficiency and stability.

    c. The District encompasses approximately 800 acres of private property along the Russian River near Fitch Mountain, just east of the City of Healdsburg. A map showing the boundaries of the District is set forth in Exhibit 1, attached to this resolution and incorporated herein by this reference.

d. The proposal is conditioned upon the reassignment of the District's tax allocation to the Sonoma County Regional Parks on an on-going basis to ensure funding for continued operation of the District's property and facilities for public use.

e. The proposal is made in light of (i) the resignation of all current members of the District's Board of Directors, (ii) the knowledge and management expertise of the Sonoma County Regional Parks staff, and (iii) the efficiencies and stability that can be gained by incorporating the District's property and facilities into the Sonoma County Regional Parks system.

f. This application is filed by this Board of Supervisors pursuant Government Code section 56654.

g. As chief contact for this application, this Board designates:

James Nantell, Deputy Director
Sonoma County Regional Parks
2300 County Center Drive
Santa Rosa, Ca. 95403

h. The Board requests that proceedings be undertaken by LAFCO for a change of organization to dissolve the Del Rio Woods Recreation and Park District pursuant to Part 3 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, commencing with Section 56650 of the Government Code

i. The proposal is consistent with the District's sphere of influence which is coterminous with the District boundary.

4. Immediately upon adoption of this resolution, the Director of Sonoma County Regional Parks is directed to submit to LAFCO this resolution, all additional accompanying documents, and any other materials as LAFCO requires so as to initiate the proceedings to dissolve the Del Rio Woods Recreation and Park District, in accordance with the above findings and determinations.

5. This action is exempt from the requirements of the California Environmental Quality Act (Public Resources Code Sections 21000 and following) pursuant to Section 15320 of Title 14 of the California Code of Regulations because it is a proposal for a change of organization of a local governmental agency where the change does not change the geographical area in which previously existing powers are exercised; and further is exempt pursuant to Section 15325 (f) of Title 14 of the California Code of Regulations because it is a proposal for a transfer of ownership to preserve open

space or lands for park purposes. Immediately upon adoption of this resolution, the Director of Sonoma County Regional Parks is directed to post and maintain the posting of a Notice of Exemption pursuant to Public Resources Code section 21152.

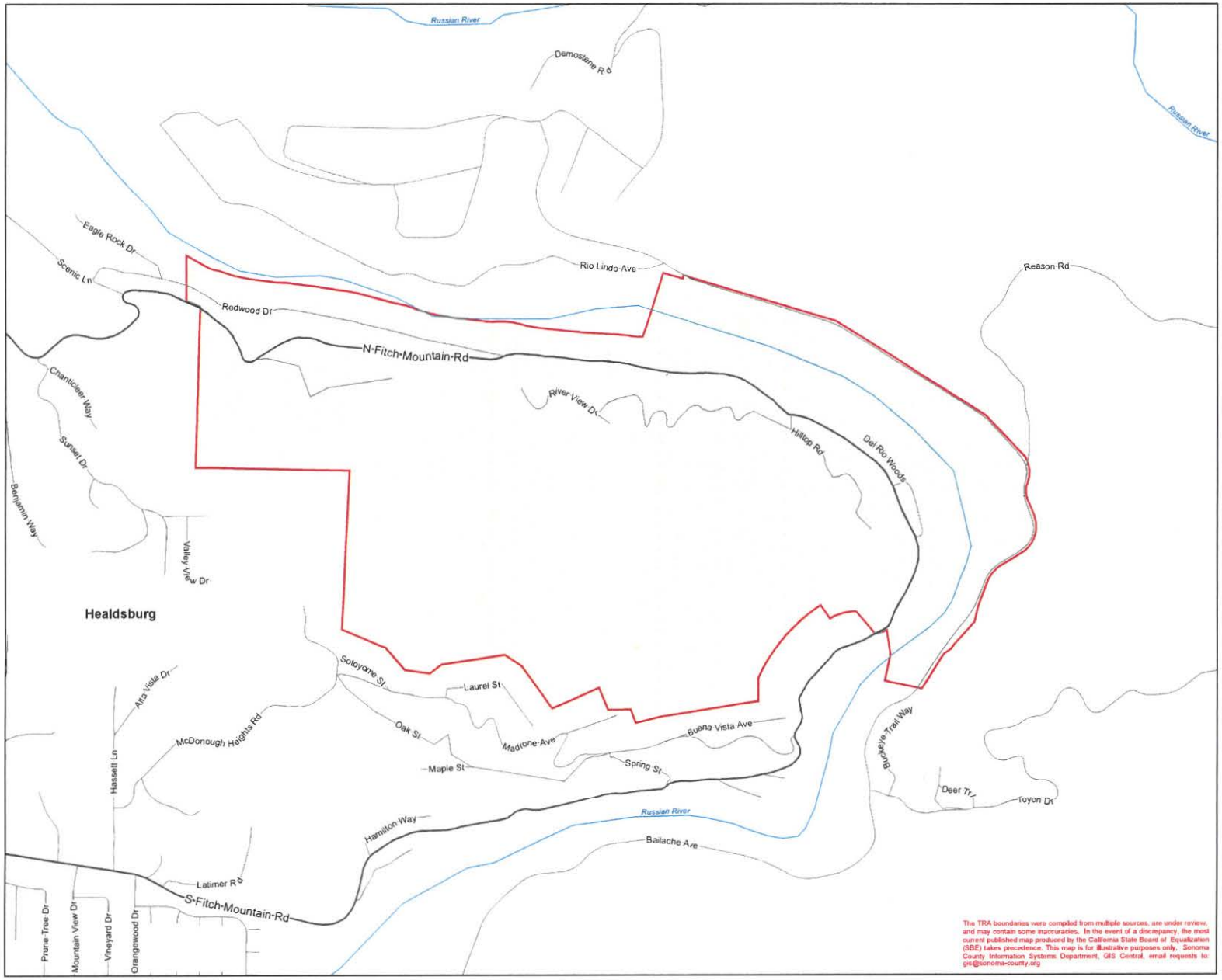
Supervisors:

Rabbitt: Zane: Gore: Carrillo: Gorin:

Ayes: Noes: Absent: Abstain:

So Ordered.

COUNTY OF SONOMA

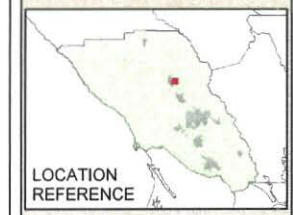


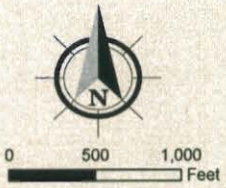
The TRA boundaries were compiled from multiple sources, are under review, and may contain some inaccuracies. In the event of a discrepancy, the most current published map produced by the California State Board of Equalization (SBE) takes precedence. This map is for illustrative purposes only. Sonoma County Information Systems Department, GIS Central, email requests to: gis@sonoma-county.org

Del Rio Woods Recreation & Park District

Del Rio Woods Rec & Park District, SBE (Assessment Year 2010-2011)
Sphere of Influence
Freeway
Highway
Railway (Track)
Primary Rd
Secondary Rd
Interchange
Access Rd
Private Rd
Path
Perennial Stream
Intermittent Stream
County of Sonoma GIS Parcel
DATE: 05/17/2011

Approved by LAFCO on February 2, 2011





- Author: LAFCO
- Projection & Coordinate System Tics: California State Plane Coordinate System, Zone II, NAD 83, US survey feet, Lambert Conformal Conic. Some data have been reprojected from other coordinate systems and may not reflect actual ground positions.
- Document Source and Date: \\sc-gissqldata\V:\GIS Projects\LAFCO\SpDistRev2011\DelRioRecPrk.mxd
- Data Source: Sonoma County Information Systems Department GIS Central, SBE 10-11 Assessment Year, Sonoma County Assessor, LAFCO

DEL RIO WOODS RECREATION AND PARK DISTRICT
Proposed Process for Dissolution
(Updated Feb. 19, 2015)

A. County resolution and application.

- The County's Board of Supervisors adopts a "resolution of application" for a "change of organization." (Gov Code §§ 56650, 56654.)
    - The required contents for the resolution are set forth in the Act and include such matters as description of the boundaries of the district, the reasons for the dissolution, any terms and conditions, designation of the successor, etc. (Gov Code §56654, 56700.)
    - We anticipate that Regional Parks would prepare the Board agenda packet.
    - The County may, in its discretion, give notice to affected agencies of its intent to adopt the resolution of application.
- The County submits the application to LAFCO's executive officer. (Gov Code §56658.)
    - The application will include the Board's resolution, as well as a plan for providing park services within the Del Rio Woods District territory, upon dissolution. (Gov Code §56653.) The plan will include, among other things, a description of the services to be provided, any improvements to be made, and how the services will be financed.
    - The County would be the Lead Agency for purposes of environmental review under to CEQA. LAFCO would be a Responsible Agency.

B. LAFCO processes the application.

- The LAFCO executive officer provides notice to affected agencies (if not previously given by the County) and reviews the application for completeness. (Gov Code §56658.)
    - The executive officer must determine whether the application is complete within 30 days of the filing of the application.
- Once the executive officer determines the application is complete, he accepts the application for filing, issues a "certificate of filing," and sets a date for a public hearing. (Gov Code §56658(f).)
    - The hearing must take place within 90 days of the issuance of the certificate of filing. (Gov Code §56658(h).)
    - Not less than 21 days prior to the public hearing on the proposal, notice will be published in a newspaper of general circulation, posted on the Commission's website and posted near the Commission's meeting room. The executive officer will provide mailed notice of the hearing to affected local agencies, to all landowners and registered voters within the District's territory and to owners of land and

registered voters residing within 300 feet of the outside boundary of the District. (Gov Code §§56661, 56157.)

- The executive officer will prepare a report analyzing the application and responding to the factors in the statute that the Commission must consider (§56668) and will provide a recommendation and, possibly, an alternate recommendation. The report is to be made available at least 5 days before the date of the hearing. (Gov Code §56665.)

C. LAFCO hearing and determination.

- A public hearing on the application is held before the Commission. (Gov Code §56666.) Note, the Commission generally meets once a month.
  - The Act outlines the factors for the Commission to consider. (Gov Code §56668.)
- Within 35 days of the date of the hearing, the Commission must adopt a resolution setting forth its determinations. (Gov Code §56880.)
  - The Commission may approve, approve with conditions, or disapprove the proposal and the plan for dissolution. The Commission may impose conditions as it deems appropriate and in compliance with the Act.

D. Protest proceedings.

- If the Commission approves the application, and unless the Commission has written evidence that all landowners and registered voters consent to the proposal to dissolve the District, the LAFCO executive officer will initiate protest proceedings. (Gov Code §57000.) The protest proceedings give the landowners and registered voters the opportunity to force a vote on the dissolution, should they so desire.
  - Within 35 days of the Commission's approval of the application, the executive officer will set the matter for hearing and send notice to all landowners and registered voters within the District. The notice will be published in a newspaper of general circulation and posted on the Commission's website and at the Commission's meeting room. (Gov Code §§57002, 57025.)
  - The protest hearing is to take place no sooner than 21 days and no later than 60 days after the date the notice is given. (Gov Code §57025.)

Protest hearing is held before the Commission at a regular Commission meeting. (Gov Code §57050.)

- If protests are filed by 50 percent or more of the voters residing within the District, the proposal is terminated and no substantially similar proposal for a change of organization of the same or substantially the same territory may be filed with the Commission within one year. (Gov Code §57090.)

- If protests are filed by less than 25% of registered voters in the District or less than 25% of landowners owning less than 25% of assessed land value within the District, the Commission's order dissolving the District is final. (Gov Code §57075(a)(3).)

- If protests are filed by at least 25% of the registered voters in the District, or by at least 25% of the landowners who own at least 25% of the land within the District, the Commission's order dissolving the District must be confirmed by a vote.

E. Election

- When the Commission determines that an election is necessary, it informs the Board of Supervisors and the County Registrar of Voters. Within 45 days of notification the Board directs the Registrar to conduct the election. The Board is also responsible for calling for and giving notice of the election; fixing the date of the election; and directing the elections official to provide for the canvass of returns.

- The earliest that an election could be held would be 88 days after the date on which the resolution calling for the election was adopted.

- The election can be conducted by mail ballot or at an election precinct subject to restrictions in state law.

- LAFCO provides an impartial analysis of the proposed dissolution; written arguments in favor and in opposition are allowed.

- The canvass of ballots is conducted pursuant to the State Elections Code. Only registered voters residing within the District can vote; owners of property who do not reside within the District and residents who are not registered voters cannot vote.

- The outcome of the election is determined by majority vote of those participating in the election. If the majority votes in favor of dissolution, the Commission's order is confirmed and a certificate of completion is executed. If a majority opposes dissolution, a certificate of termination follows.

- Expenses incurred in conducting the election would be paid for from the remaining assets of the dissolved district, if dissolution is ordered or by the district if dissolution proceedings are terminated.

E. <u>Dissolution</u>.

- Upon the effective date of the dissolution, the County would be the successor for purposes of winding up the affairs of the District. All of the District's assets and liabilities would be vested in the County. (Gov Code §§57450 et seq.)

Attachment D

Del Rio Woods Beach Operations & Maintenance Plan

Overview

Sonoma County Regional Parks is making preparations to operate Del Rio Woods beach as a year round Russian River Access facility. The facility includes 20 paved vehicle parking spaces, a picnic area with tables, storage container, chain link fence and gates, and a stairway leading down to the gravel beach area.

Del Rio Woods Park District Services

The Del Rio Woods Park District has provided an onsite parking attendant and lifeguards during the summer season (Memorial Day through Labor Day) and provided facility maintenance, trash removal and vegetation management as needed throughout the year. A parking fee was collected during the summer months. The parking lot has remained open year round since the dam structure was removed during the summer of 2014.

Regional Parks Proposed Services

The Del Rio Woods Russian River Access will be open daily from dusk to dawn for public access including walking access to Russian River, swimming, hand launching of canoes and boats, picnicking and wildlife viewing. Temporary closures may be required if hazardous conditions occur onsite or during Russian River flood events. An automated pay station will be installed to collect the $7 day use parking fee consistent with other River Access Parks operated by the County.

This River Access will be included in the summer Russian River Patrol Program with Park Rangers and Lifeguards providing bilingual water safety information 2-4 days per week and lifejacket loaners for visitors utilizing the park. Park staff will respond as needed to routine and emergency issues onsite and regular facility maintenance and vegetation management will occur throughout the year. The parking lot gates will typically be closed at night during the summer months and may remain open during the remainder of the year. Vandalism will be repaired and graffiti will be removed in a timely manner. Information and regulatory signage will be updated and installed to Regional Park's standards. A portable restroom will be located in the parking area during the summer months and sanitized regularly. Trash receptacles will be located onsite at various locations and litter will be removed in a timely manner. Volunteer stewardship projects will occur 2-4 times per year to remove invasive vegetation and other projects that will benefit the river ecosystem and park visitor's enjoyment of the facility.

Park Services Matrix

Patrol, Opening, Closing	Vehicular & Foot Patrols, Gate Opening/Close, Russian River Patrol Program, Routine Public Interactions, Resolving Daily Issues, Park Rule Enforcement.
Fee Collection	Parking Lot, Pay Station Management.
Light Maintenance	Minor Maintenance Projects, Vegetation Management, Vandalism Repairs, Graffiti Removal
Public Safety (LE & EMS)	Law Enforcement and Emergency Responses, Search & Rescue / Missing Persons, Citations, Report Writing, Trainings, Illegal Camping Management
Sanitation	Restroom Cleaning / Restocking, Litter and Garbage Collection and Disposal, Encampment Clean Up
Public Outreach	Organized Activity with Public & Volunteers: Russian River Patrol, Lifejacket Loaners, Nature Interpretation, and Volunteer Stewardship Projects.
Routine Maintenance	Parking Lots (leaf removal, striping, repairs), Fences, Flood Preparation/ Clean up, Dirt and Gravel pathways, Drinking Fountain, Mowing, Pruning, Invasive Vegetation Management, Signage installation.

Del Rio Woods Beach Operations & Maintenance Plan

Del Rio Woods Beach
Operations, Maintenance and Water Safety Services Plan

Park Revenues	High Season Revenues	Low Season Revenues	
Day Use Parking Fee	$ 14,000	$ 5,565	Regional Parks collects a$7 day use parking fee (20 car parking lot).
Special District Revenue	$ 15,000	$ 45,000	Park & Recreation District Revenues (approx 60K annually)
TOTAL REVENUE	**$ 29,000**	**$ 50,565**	

Park Operations	High Season Expenses	Low Season Expenses	Level of Service
Routine Park Inspection / Park Ranger Patrols	$ 8,099	$ 6,659	Park Rangers will regularly patrol the beach access and priotize Ranger presence on holiday weekends.
Daily Park Open - Closing / Visitor Security /Search & Rescue	$ 1,976	$ 1,949	
Fee Collection (park paystation, special use permits)	$ 540	$ 900	
Law Enforcement / Emergency Response	$ 2,160	$ 1,080	Park Rangers will provide Law Enforcement and Emergency response to address emgergencies and manage any negative consitions involving park users.Park Rangers will monitor facilities and natural resources and cooridnate with Park Planning staff and other environmental / regulatory agencies to manage natural resources on the property.
Natural Resource Management / Monitoring	$ 720	$ 1,080	
Sanitation Services (litter pickup / trash removal / restroom cleaning)	$ 3,068	$ 1,892	
Park Mgmt /Direct Admin (staff supervision, risk mgmt, revenue mgmt, contract admin, permits)	$ 3,927	$ 3,112	
Sanitation Supplies (cleaning products, trashcans, liners, toilet paper)	$ 200	$ 100	
Utilities (water, gas, propane, other)	$ 60	$ 180	
Sanitation Services (porta potty(s) , restrooms, dumpters)	$ 600	$ 1,800	Extra Trash removal & beach clean up 2 x per week through vendor.
Non Profit / Other Agency support / Professional Services	$ 5,000		
	$ 26,349	**$ 18,752**	
Park Maintenance			
Park Infrastructure (structures / signage/ gates / trail markings / parking lot maintenance)	$ 1,735	$ 1,301	Functional gates, parking lot, picnic area and beach acccess on the property will be maintained. Vegetation mangament will be performed annually to maintain clearnances along existing parking lott, trails and service access.
Seasonal Mowing / Trail Maintenance / Fuel Reduction	$ 2,082	$ 868	
Landscape Management (invasive removal / erosion & sedimentatin controls, irrigation systems)	$ 1,041	$ 521	Erosional areas and invasive plants will be evaluated and managed according to best managment practices as funding allows. Culverts and other surface improvements will be evaluated and incorporated in the department stormwater managment program.
Vandalism Repair / Graffitti Removal / Encampment Removal	$ 1,388	$ 1,388	
Storm Water Mgmt	$ -	$ 1,388	
Maint. Mgmt/Direct Admin (staff supervision, risk mgmt, project mgmt, contract admin)	$ 1,060	$ 927	
Maintenance - Service & Supplies (equipment, equipment repair, structure repair materials)	$ 1,000	$ 500	
Park Furniture (Tables, Benches, Dog Waste Supplies, Signage, etc)	$ 500	$ 250	
Professional Services - Non Profit Resource Mgmt/ Other Agency support			
Sub Total	**$ 8,806**	**$ 7,142**	
Russian River Water Safety Patrol & Volunteer Services			
Russian River Water Safety Patrol (Th - Mon)	$ 9,588	$ -	Russian River Water Safety Patrol and Lifejacket Loaner program will be implemnted. Lifeguards and Park Rangers provide bilingual outreach and water safety information routinely (2-4 days per week and on holiday weekends).
Volunteer Park Services - Adminstrative Support	$ 1,962	$ 1,962	
Volunteer Project Materials	$ 200	$ 200	3-4 Volunteer projects and service days annually to remove litter and invasive plants.
Lifejacket Loaner Program (Jackets and Drop Box)	$ 1,500		
Sub Total	**$ 13,250**	**$ 2,162**	

Attachment E

NOTICE OF EXEMPTION

SONOMA COUNTY REGIONAL PARKS 2300 COUNTY CENTER DRIVE, SUITE 120A SANTA ROSA, CA 95403
(707) 565-2041
FAX (707) 579-8247

To: County Clerk
Sonoma County
2300 County Center Drive, B177
Santa Rosa, California 95403

From: Sonoma County Regional Parks
2300 County Center Drive, Suite 120A
Santa Rosa, California 95403

The Sonoma County Regional Parks Department, pursuant to Section 23A-11 of the Sonoma County Code, determines that the following project is exempt from the requirements of the California Environmental Quality Act:

Project Title: Del Rio Woods Park & Recreation District – Dissolution of District & Transfer of Ownership
Project Location--Specific: APN 087-101-021 South Fitch Mountain Road,
Project Location--City: Healdsburg-Unincorporated Sonoma County
Project Location--County: Sonoma
Description of Nature, Purpose, and Beneficiaries of Project: Dissolution of the existing Del Rio Woods Park & Recreation District and transfer of ownership and responsibility for operating and maintaining 6.18 acres of parkland for public use and enjoyment along the Russian River.
Public Agency Approving Project: County of Sonoma
Person or Agency Carrying Out Project: Sonoma County Regional Parks

Exempt Status: (Check One)

____ Ministerial (Sec. 15073)
____ Declared Emergency (Sec. 15071 (a))
____ Emergency Project (Sec. 15071 (b) and (c))
__X__ Categorical Exemption. State type and section number:

Reasons why project is exempt:

1. Section 15320: Changes of organization for local agency: "changes in the organization or reorganization of local governmental agencies where the changes do not change the geographical area in which previously existing powers are exercised." Examples include merger with a city of a district lying entirely within the boundaries of the city.
2. Section 15325 (f): transfer of ownership to preserve open space or lands for park purposes.

Contact Person: James Nantell, Deputy Director
Telephone Number: (707) 565-2041

This notice of exemption is filed pursuant to the provisions of Section 15074 of the California Administrative Code.

Date Received for Filing:
Date: February 15, 2002

_____
Signature
Title: Deputy Director Regional Parks

DEL RIO WOODS
RECREATION and PARK DISTRICT

Request to transfer the operation of the R&P District's property and responsibilities to Sonoma County Regional Parks

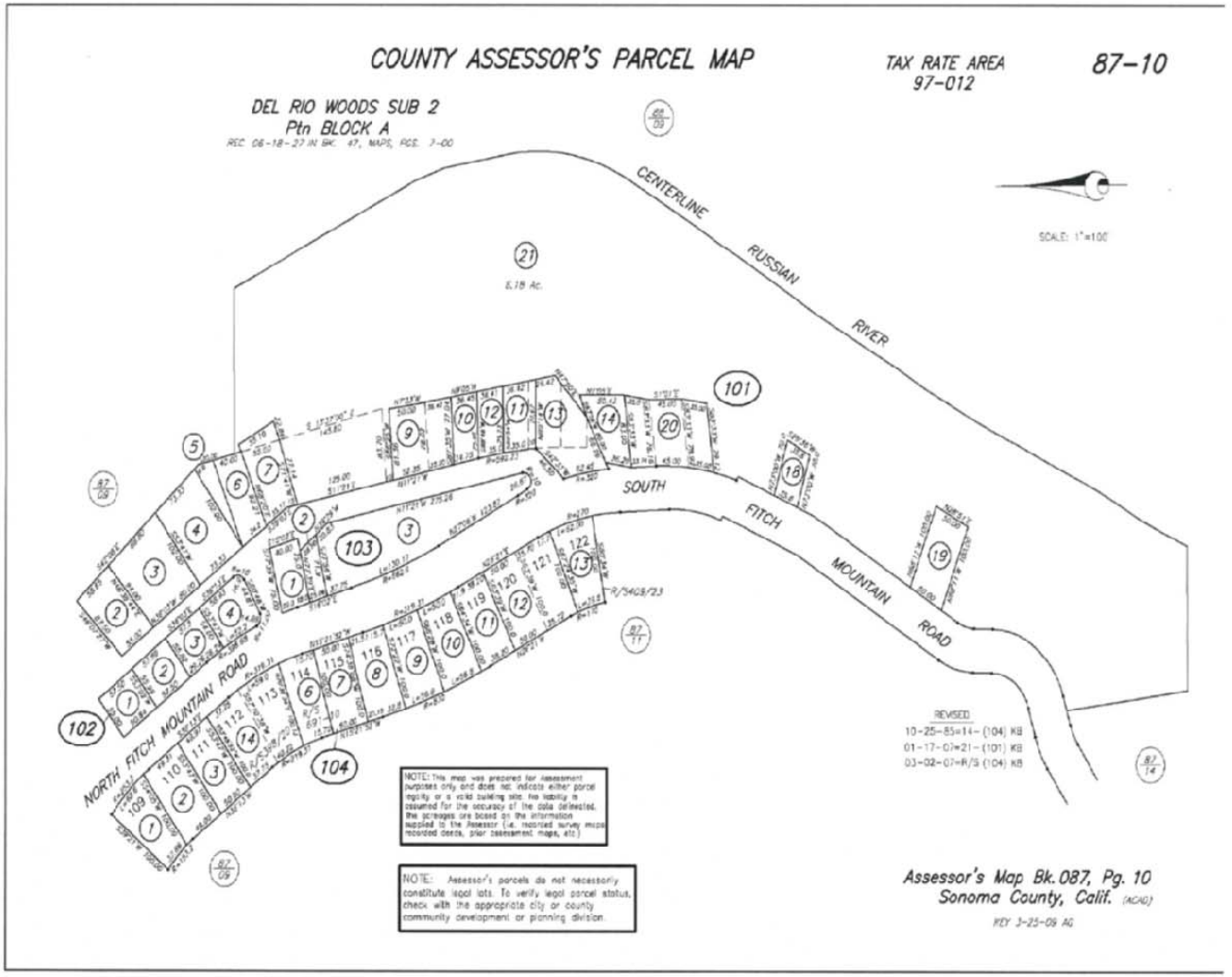
April 28, 2015 Board of Supervisors Meeting

BACKGROUND

- R&P District formed in 1942
- Primary Purpose to install seasonal dam
- 250 residential properties
- Annual income of $60,000
- 6 acres and 1000 feet of river frontage
- Peak operation period

Del Rio Woods Recreations
Holly St
S Fitch Mountain Rd
Toyon Dr
Rio Lindo Ave
Madrone Ave
© 2015 Google

Del Rio Woods Rd
Fish Mountain Rd
© 2015 Google
Del Rio Woods Recreations
1993
Google earth
Imagery Date: 4/20/2013 38°37'13.55" N 122°49'41.34" W elev 100 ft eye alt 438 ft


COUNTY ASSESSOR'S PARCEL MAP
TAX RATE AREA
97-012
87-10
DEL RIO WOODS SUB 2
Ptn BLOCK A
REC. 06-18-27 IN BK. 47, MAPS, PGE. 7-00
CENTERLINE
RUSSIAN
RIVER
SCALE: 1"=100'
21
6.78 Ac.
101
SOUTH
FITCH
MOUNTAIN
ROAD
NORTH FITCH MOUNTAIN ROAD
102
103
104
R/5408/23
REVISED
10-25-85=14-(104) KB
01-17-07=21-(101) KB
03-02-07=R/S (104) KB
NOTE: This map was prepared for assessment purposes only and does not indicate either parcel legality or a valid building site. No liability is assumed for the accuracy of the data delineated. The acreages are based on the information supplied to the Assessor (i.e. recorded survey maps, recorded deeds, prior assessment maps, etc.)
NOTE: Assessor's parcels do not necessarily constitute legal lots. To verify legal parcel status, check with the appropriate city or county community development or planning division.
Assessor's Map Bk. 087, Pg. 10
Sonoma County, Calif. (ACAD)
KEY 3-25-09 AG

MORE RECENT EVENTS

- Changing regulations on dam installation
- Removal of dam spillway
- Resignation of District Board of Directors
- Request to transfer responsibilities

OPTIONS

- BOS to serve as interim Board of Directors
- Recruit Del Rio Woods District residents to serve on the Board
- Approach other public park entities
- Continue R&P District with BOS as Directors
- Dissolve the R & P District

RECOMMENDATION

- Appoint BOS as District Board of Directors for an interim transition period, and
- Adopt a resolution of application for dissolution of the District, with County Regional Parks to be the successor agency, and
- Appoint Sonoma County Regional Parks Director as the Interim Recreation & Park District Manager.

NEXT STEPS

- A public meeting with the District residents
- LAFCO will initiate dissolution process (6-9 months)
- Formal public hearings will be held during the LAFCO process
- District residents may identify alternatives
- If residents concur, return to BOS for final dissolution

Sonoma LAFCO
Local Agency Formation Commission

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 24
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: April 28, 2015	**Vote Requirement:** Majority
Department or Agency Name(s): Board of Supervisors	
Staff Name and Phone Number:	**Supervisorial District(s):**
Supervisor David Rabbitt, 707/565-2242	Second District

Title: Disbursement of FY 14-15 Second District Funds

Recommended Actions:

Approve Advertising Program grant award and authorize the County Administrator to execute a contract with the Cotati Chamber of Commerce for advertising and promotions activities for FY 14/15 in the amount of $500.00.

Executive Summary:

Category E – Local Events and Organizations of the Advertising and Promotions Program Policy provides grant allocations to each Supervisor, to be distributed at the Supervisor's discretion. The Second District has reviewed the application from the Cotati Chamber of Commerce, and wishes to recommend the following FY 14/15 advertising grant award:

- Cotati Chamber of Commerce for the advertising and promotion of the 23rd Annual Cotati Kids Day Parade and Festival which includes a free pancake breakfast, a parade, a festival with kids' activities, games, contests, food, crafts and live entertainment; grant award of $500.00

The funds will be distributed upon approval of this award by the Board and execution of the Advertsing grant agreement contract by the County Administrator. The contracts will require the County logo on promotional materials produced using the grant award and will require submission to the County Administrators Office of advertising and promotional activity receipts up to the total amount of the grant award.

Prior Board Actions:

November 12, 2013, June 10, 2014 – Awarded Category E grants

Strategic Plan Alignment Goal 2: Economic and Environmental Stewardship

Grant funds allow non-profit partners to advertise and grow local events and encourage tourism, thereby promoting economic development and growth.

Fiscal Summary - FY 14-15					
Expenditures			**Funding Source(s)**		
Budgeted Amount	$	500.00		$	
Add Appropriations Reqd.	$		State/Federal	$	
	$		Fees/Other	$	500.00
	$		Use of Fund Balance	$	
	$		Contingencies	$	
	$			$	
Total Expenditure	**$**	**500.00**	**Total Sources**	**$**	**500.00**

Narrative Explanation of Fiscal Impacts (If Required):

Staffing Impacts			
Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)

Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

None

Related Items "On File" with the Clerk of the Board:

FY 14/15 Grant Award Agreement

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 25
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: April 28, 2015	**Vote Requirement:** Majority
Department or Agency Name(s): Board of Supervisors	
Staff Name and Phone Number:	**Supervisorial District(s):**
Supervisor Zane, 565-2241	Third District

Title: Disbursement of FY 14/15 Third District Advertising Funds.

Recommended Actions:

Approve Advertising Program grant awards and authorize the County Administrator to execute contracts with the following entities for advertising and promotions activities for FY 14/15: The Kut-Ups of Rohnert Park, $1000; Petaluma People Services – SHARE Program, $500; Arlene Francis Foundation, $1000.

Executive Summary:

Category E – Local Events and Organizations of the Advertising and Promotions Program Policy provides grant allocations to each Supervisor, to be distributed at the Supervisor's discretion. The Third District has reviewed applications and wishes to recommend the following FY 14/15 advertising grant award:

1.) The Kut-Ups of Rohnert Park for advertising and promotion of five shows at Spreckels Center for the Performing Arts and six to eight mini shows at senior and assisted living facilities.; grant award of $1,000.
2.) Petaluma People Services – SHARE Program for advertising and promotion of the Sonoma County homesharing program; grant award of $500.
3.) Arlene Francis Foundation for advertising and promotion of the Shakespeare in the Cannery; grant award of $1000.

Funds will be distributed upon approval of these awards by Board and execution of Advertising grant agreement contract with the entity. The contracts will be executed by the County Administrator.
The contracts will require the County logo on promotional materials produced using the grant award and will require submission to the District Director and County Administrator's Office of advertising and promotional activity receipts up to the total amount of the grant award.

Prior Board Actions:					
8/12/14, 9/9/14, 10/14/14, 3/3/15 – Awarded FY 14/15 Category E grants.					
Strategic Plan Alignment Goal 2: Economic and Environmental Stewardship					
Grant funds allow non-profit partners to advertise and grow local events and encourage tourism thereby promoting economic development and growth.					
Fiscal Summary - FY 14-15					
Expenditures			**Funding Source(s)**		
Budgeted Amount	$	2,500		$	
Add Appropriations Reqd.	$		State/Federal	$	
	$		Fees/Other	$	2,500
	$		Use of Fund Balance	$	
	$		Contingencies	$	
	$			$	
Total Expenditure	**$**	2,500	**Total Sources**	**$**	2,500
Narrative Explanation of Fiscal Impacts (If Required):					
Funds are included in the FY 14/15 budget.					

Staffing Impacts			
Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)

Narrative Explanation of Staffing Impacts (If Required):
N/A
Attachments:
FY 14/15 Grant Award Agreement Template
Related Items "On File" with the Clerk of the Board:
None.

County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 31
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: April 28, 2015	**Vote Requirement:** Majority
Department or Agency Name(s): Permit and Resource Management Department	
Staff Name and Phone Number: Traci Tesconi 565-1903	**Supervisorial District(s):** Fourth

Title: Minor Subdivision creating four parcels with a Land Conservation Act Contract

Recommended Actions:

Adopt a Resolution and Conditions of Approval of a Minor Subdivision of 509.40 acres into four parcels 135.80 acres, 120 acres, 120 acres, and 133.60 acres subject to Land Conservation Act Contracts for property located at 21350 River Road, Geyserville; APNs 141-170-001 and 141-180-003; owned by William H. Hinkle Trustee, MNS14-0008.

Executive Summary:

This is a request for a Minor Subdivision of 509.40 acres into four parcels 135.80 acres, 120 acres, 120 acres, and 133.60 acres in size. The subject property is currently under two, separate Land Conservation Act Contracts with a diverse agricultural use of vineyards and cattle grazing. Minor Subdivisions are normally approved by the Project Review and Advisory Committee; however, this Minor Subdivision requires Board of Supervisors approval because of the existing Land Conservation Act contracts. The Minor Subdivision is consistent with all of the Land Conservation Act findings required by the County's Uniform Rules for Agricultural Preserves and under state law. Condition No. 66, in the Conditions of Approval, requires each of the four newly created parcels to be placed under new, individual Land Conservation Contracts. The new Non-Prime contracts would continue to consist of a diverse agricultural use of vineyards and cattle grazing.

Parcel and Zoning Information:
The subject property is located in a rural, unincorporated area off River Road in northeastern Sonoma County approximately 2.5 miles northeast of downtown Geyserville. The subject property is located in the northern hills of the Alexander Valley region, near the base of the Maacama mountain range. The entrance to the subdivision is off of Ridge Oaks Road, a private road directly off of River Road, approximately 1.2 miles from the intersection of River Road and Highway 128. The General Plan and zoning designation for the project site is RRD (Resource and Rural Development) with a 120 acre density and the proposed subdivision of the 508.22 acres into four parcels is consistent with the density allowance. The four proposed parcels would be 135.70 acres, 120 acres, 120 acres, and 133.60 acres in

size and conform to the 20-acre minimum parcel size requirement of the RRD zoning district. The subject property is currently under two Land Conservation Act Contracts, therefore the proposed subdivision must also conform to the 40-acre minimum parcel size requirement for the future Land Conservation Act contracts required as a condition of approval of the minor subdivision and discussed in more detail below.

Lot 1 is already developed with a primary residence and a second residence. For the subdivision to comply with the density allowance. Condition No. 61, in the Conditions of Approval, requires that this second residence on Lot 1 be deemed a Full Time Agriculture Employee residence subject to a Zoning Permit and recording of a Covenant Agreement which identifies this residence to be used to house a full time agricultural employee or his/her family. Lot 1 qualifies for a Full Time Agriculture Employee residence because it would contain 44.70 acres of existing vineyard which exceeds the minimum qualification of 20 acres of vineyard under the Zoning Code. In addition, the second residence is currently occupied by a full time agricultural employee.

Subdivision Map Act:

A subdivision must comply with the Subdivision Map Act (Government Code Sections 66410 through 66499.58). Specifically, the Tentative Map complies with Section 66474 of the Subdivision Map Act in that the project and its design are consistent with the General Plan, the site is physically suitable for the development, the subdivision will not cause substantial environmental damage or injure fish or wildlife or their habitat, the subdivision is not likely to cause serious public health problems, and the design of the subdivision will not conflict with public easements. Several studies were completed on the subject property in order to determine that the proposed parcels as depicted on the tentative map are suitable for future residential development in conjunction with the existing agricultural operations of vineyards and cattle grazing. The following studies were prepared for the proposed subdivision:

1. Biological Resource: Kjeldsen Biological Consulting completed a Biological Assessment in September 2014. Kjeldsen concluded that with appropriate Best Management Practices incorporated into future development, the project will not have a significant impact on any biological resources. Best Management Practices are standard practices required under the grading permit process and through the Vineyard permit process with the County Agricultural Commissioner office. Kjeldsen concludes that the proposed project:

    - Will not have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service.
    - Will not have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, regulations or by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service.
    - Will not have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means. No wetlands or vernal pools are associated with the proposed project.

- Will not interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites (refer to Attachments in the Mitigated Negative Declaration).

2. Building Suitability: In March 2014, PJC & Associates completed a Geotechnical Investigation on the proposed project site for the undeveloped parcels of Lots 2, 3, and 4 which determined that there are buildable areas available on these parcels for future residential development (refer to Attachments in the Mitigated Negative Declaration).

3. Cultural Resource and Historical Building evaluation: A Cultural Resources study was prepared for the project by Tom Origer & Associates. The report concludes that no cultural resources were found and no resource-specific recommendations were warranted. However, during earth moving activities buried remains could be discovered, therefore, a standard condition of approval requires a note be placed on the recorded Parcel Map requiring that if archaeological materials are discovered during construction activities, all work shall cease and PRMD staff shall be notified so that the find can be evaluated by a qualified archaeologist. In addition, a Historical Building assessment on existing structures was required. Tom Origer & Associates conducted a building assessment on proposed Lot 1 finding that a building on the northern side was no longer there and the building on the southern side was evaluated, but the building did not meet the eligibility criteria for inclusion on the California Register of Historical Resources, and no further work was recommended (refer to Attachments in the Mitigated Negative Declaration).

4. Groundwater Availability: The Groundwater Availability maps by the State of California Department of Water Resources indicate that the majority of the subject site is located in a Zone 4 water availability area (water scarce area). Therefore, under General Plan Policy WR-2e, a groundwater availability study was required for the subdivision. In May 2014, E.H. Boudreau, Registered Geologist, completed a Geology and Groundwater Potential Study. Boudreau explains the proposed parcels will be served by a shared, private well located on proposed Lot 3. Boudreau reviewed the pumping records of this well and concluded that the well is capable of supporting the three proposed parcels. Lot 1 is served by its own existing well. The shared well to serve proposed Lots 2, 3, and 4 is located 1,500 feet from the nearest neighboring property. The Sonoma County Project Review Health Specialist reviewed Boudreau's report and found it acceptable. Health conditions require further water quality testing for this well and require a legal Covenant and Easement Agreement acceptable to PRMD to operate and maintain the common water supply system prior to allowing the Parcel Map to be recorded. Based on the production of the existing well to be used and distance of this well from neighboring properties, the proposed project would not substantially deplete groundwater supplies or interfere substantially with groundwater recharge in the area (refer to Attachments in the Mitigated Negative Declaration).

5. Septic Suitability: For proposed Lots 2, 3, and 4, soils testing and preliminary septic system design plans prepared by the project engineer, Munselle Engineering, were approved by the PRMD Well and Septic Section in February 2015. Lot 1 is already developed with a residence and a second residence with functioning septic systems (refer to Attachments in the Mitigated

Negative Declaration).

In addition, based on the current Tentative Map, the proposed parcel sizes do not allow for any further subdivision potential under the 120-acre density allowance, therefore, no follow up amendment or B7 (Frozen Lot Size) is required prior to recording the Parcel Map.

Land Conservation Act:

The project site is currently under two different Land Conservation Act Contracts. A subdivision of land under a Land Conservation Act Contract can be approved provided the subdivided land conforms to the County Uniform Rules and meets the findings set forth in the State Subdivision Map Act, Section 66474.4.

Under the County Uniform Rules for Agricultural Preserves, Rule 10 requires a subdivision of land under a Land Conservation Contract meet the following criteria:

Rule 10.1 Subdivision of Contracted Land.

A. "No land subject to a land conservation contract shall be subdivided unless the Board of Supervisors finds that":

1. *The subdivision is consistent with the General Plan and Zoning Code.*

Staff analysis:

The subdivision creates four parcels (135.70 acres, 120 acres, 120 acres, and 133.60 acres) which is consistent with the RRD (Resource and Rural Development) density allowance of 120 acres per dwelling unit and the RRD zoning districts' minimum parcel size requirement of 20 acres. In addition, the newly created parcels also exceed the 40-acre minimum parcel size requirement for the Non-Prime replacement contracts required as a condition of approval for the minor subdivision.

2. *Each resulting parcel will separately qualify for a land conservation contract and be consistent with the requirements of the Land Conservation Act and these uniform rules.*

Staff analysis:

Currently the project site is under two different types of Land Conservation Act Contracts. APN 141-180-003 is under a prime contract (1-313-76; 2991/242) which requires a 10-acre minimum parcel size. APN 141-170-001 is under a non-prime contract (2-313-76; 2991/242) which requires a 40-acre minimum parcel size. PRMD has determined that it is appropriate to place the resultant parcels of the subdivision into Non-Prime contracts since each parcel is over 40 acres in size and will consist of a combination of vineyard and cattle grazing land. The four newly created parcels will not qualify for a Prime contract because 50% or more of the parcels are not planted in a permanent crop (vineyard). However, the four resulting parcels will individually qualify for new non-prime Land Conservation Contracts because each parcel will be over 40 acres in size and meets the qualifications for a Non-Prime (Type II contract) with the combination of vineyards and cattle grazing and generate a total annual gross

income of $2,000.00 and a gross $2.50 per acre income requirement, as demonstrated below:

	Parcel size	**Acres Planted in Vineyard**	**Acres Used for Grazing**	**Percentage of Parcel Used for Agricultural Use**	**Average Annual gross agricultural income last 3 years**
Lot 1	135.70 ac	44.70 ac	28.50 ac with 2 acres of row crops	55 %	$166,004.80
Lot 2	120 ac	7.3 ac	110.70 ac	98%	$2,136.00 per year & $17.80/acre
Lot 3	120 ac	*	108.90 ac	90 %	$2,136.00 per year & $17.80/acre
Lot 4	133.60 ac	**	128.70 ac	96%	$2,136.00 per year & $16.60 /acre

* : Approximately 8.6 acres of vineyard is proposed on this parcel and already permitted by Agricultural Commissioner

** : Approximately 1.9 acres of vineyard is proposed on this parcel and already permitted by Agricultural Commissioner

Subdivision Map Act:

3. *The subdivision and each resulting parcel will conform with the requirements of the Subdivision Map Act, including Government Code section 66474.4.*

Staff analysis:

A subdivision of land under a Land Conservation contract(s) must demonstrate it meets the findings set forth in Section 66474.4 (a) of the Map Act with the Board of Supervisors required by law to make the final decision. Section 66474.4 (a) states the following:

§ 66474.4. (a) "The legislative body of a city or county shall deny approval of a tentative map, or a parcel map for which a tentative map was not required, if it finds that either the resulting parcels following a subdivision of that land would be too small to sustain their agricultural use or the subdivision will result in residential development not incidental to the commercial agricultural use of the land, and if the legislative body finds that the land is subject to any of the following:

(1) A contract entered into pursuant to the California Land Conservation Act of 1965 (Chapter 7

(commencing with Section 51200) of Part 1 of Division 1 of Title 5), including an easement entered into pursuant to Section 51256.

(2) An open-space easement entered into pursuant to the Open-Space Easement Act of 1974 (Chapter 6.6 (commencing with Section 51070) of Part 1 of Division 1 of Title 5).

(3) An agricultural conservation easement entered into pursuant to Chapter 4 (commencing with Section 10260) of Division 10.2 of the Public Resources Code.

(4) A conservation easement entered into pursuant to Chapter 4 (commencing with Section 815) of Part 2 of Division 2 of the Civil Code.

Subsection (b) (1) of said Section 66474.4 establishes the following presumptions for making these findings:

For purposes of this section, land shall be conclusively presumed to be in parcels too small to sustain their agricultural use if the land is (A) less than 10 acres in size in the case of prime agricultural land, or (B) less than 40 acres in size in the case of land that is not prime agricultural land.

(2) For purposes of this section, agricultural land shall be presumed to be in parcels large enough to sustain their agricultural use if the land is (A) at least 10 acres in size in the case of prime agricultural land, or (B) at least 40 acres in size in the case of land that is not prime agricultural land."

Staff analysis:

For a subdivision of land under a Land Conservation Act contract, the local government must have a substantive basis for approving the application and map. It must do so on the basis of a specific and affirmative determination that each of the resulting parcels is large enough to sustain the agricultural uses to which it is restricted and must make a finding that the subdivision will not result in residential development of the resulting parcels, except where residential use will be incidental to the commercial agricultural use of the land.

Under state law and the County's Uniform Rules adopted by the Board of Supervisors in 2011, a parcel is presumed to be large enough to sustain its agricultural use if the land is at least 10 acres in size for prime land (i.e. Type I contract) or at least 40 acres in size for non-prime land (i.e. Type II contract).

Consistent with the qualifications for non-prime contracts, all four parcels will exceed 40 acres in size with over 50% of each proposed parcels devoted to an agricultural use (vineyards and grazing). In addition, the residential use will be incidental to the commercial agricultural use of the land as future development will be restricted with a note placed on the recorded Parcel Map limiting each parcels compatible uses, including residential development, to 15% of the total parcel size, or to a maximum of 5 acres, whichever is less. Agricultural exempt barns, as defined by PRMD, are not included in the compatible or residential use calculation.

Rule 10.1 Subdivision of Contracted Land continued:

B. "*The County shall require an owner of contracted land that has been or will be subdivided to apply, pursuant to Uniform Rule 9.0 of these uniform rules, for rescission of the existing contract and simultaneous replacement of that contract with a separate new contract for each qualifying parcel*

resulting from the subdivision. This requirement may be waived by the County if a notice of nonrenewal has been recorded for the contract restricting the land that has been or will be subdivided, and the phase out period has begun."

Staff analysis:

Conditions require that prior to recording the Parcel Map, the applicant shall submit four complete applications for each of the resultant parcels to rescind and replace the two original Land Conservation Contracts with a separate non-prime contract for each resulting parcel.

General Plan Consistency:

The subdivision of 509.40 acres into four parcels 135.80 acres, 120 acres, 120 acres, and 133.60 acres in size is consistent with the 120 acres per dwelling unit density allowance under the General Plan land use designation. The project site is under two different Land Conservation Act contracts. APN 141-180-003 is under a prime contract (1-313-76; Book 299, Page 242) which requires a 10-acre minimum parcel size requirement. APN 141-170-001 is under a non-prime contract (2-313-76; Book 2991, Page 242) which requires a 40-acre minimum parcel size requirement. The proposed parcel sizes all exceed 40 acres. In addition, the proposed subdivision does not create a conflict with the existing zoning for agricultural use and the proposed parcels will continue to be devoted to a diverse agricultural use consisting of vineyard and grazing operation.

The proposed subdivision must continue to demonstrate it's in conformance with General Plan Policy AR-8c of the Agricultural Resource Element and meet the findings set forth in Section 66474.4 (a) of the Map Act, and Government Code Sections pursuant to the Land Conservation Act, as explained below:

The subdivision must conform to General Plan Policy AR- 8c, which states:

Policy AR-8c: Subdivision of any Williamson Act contracted lands shall not result in any new parcel less than 10 acres in size for Type 1 preserves or 40 acres in size for Type 2 preserves, or the established minimum lot size, whichever is more restrictive.

Staff analysis:

The policy can be met since all four newly created parcels will be over 40 acres in size, thereby, meeting the parcel size requirement for new Non-Prime (Type 2) replacement contracts. The proposed parcel sizes will be as follows:

Lot 1: 135.70 acres Lot 2: 120 acres Lot 3: 120 acres Lot 4: 133.60 acres

II). Consistency with Government Code § 51222:

§ 51222. "The Legislature further declares that it is in the public interest for local officials and landowners to retain agricultural lands which are subject to contracts entered into pursuant to this Act is the parcels large enough to sustain agricultural uses permitted under the contracts. For purposes of this section, agricultural land shall be presumed to be in parcels large enough to sustain their agricultural use if the land is (1) at least 10 acres in size in the case of prime agricultural land, or (2) at least 40 acres in size in the case of land which is not prime agricultural land."

Staff analysis:

The subdivision can be found consistent with § 51222 as the four newly created parcels will all be larger than 40 acres in size and remain large enough to retain the existing commercial agricultural use consisting of vineyard and grazing.

Staff Recommendation:
Staff recommends the Board find that all Government Code Section 66474 and 51222 findings are satisfied in connection with the proposed minor subdivision, that the minor subdivision is consistent with the County's Uniform Rules, and approve the proposed minor subdivision subject to the attached Conditions of Approval. The proposed lots as depicted on the tentative map will continue to be devoted to qualifying agricultural uses. The Conditions of Approval require that prior to recording the Parcel Map the property owner shall submit the appropriate applications and filing fees to rescind and replace the existing contracts with four new non-prime (Type II) Land Conservation Act contracts on the four new parcels. Once the Parcel Map has recorded, then the County can proceed with preparation of the new contracts, and include the new legal descriptions for the four new parcels. Also, in order for the subdivision to conform to density allowance, the existing second residence on Lot 1 shall be deemed a Full-Agricultural Employee Unit with approval of a Zoning Permit and the recording of a Covenant Agreement.

Prior Board Actions:

None

Strategic Plan Alignment Not Applicable

Fiscal Summary - FY 14-15

Expenditures		**Funding Source(s)**	
Budgeted Amount	$		$
Add Appropriations Reqd.	$	State/Federal	$
	$	Fees/Other	$
	$	Use of Fund Balance	$
	$	Contingencies	$
	$		$
Total Expenditure	**$**	**Total Sources**	**$**

Narrative Explanation of Fiscal Impacts (If Required):

Staffing Impacts			
Position Title (Payroll Classification)	**Monthly Salary Range** (A – I Step)	**Additions** (Number)	**Deletions** (Number)

Narrative Explanation of Staffing Impacts (If Required):
Attachments:
Draft Board of Supervisors Resolution and Attachment A Conditions of Approval Exhibit A: Proposal Statement Exhibit B: Tentative Map Exhibit C: Land Conservation Act Contract Agricultural Use Map Exhibit D: Assessor Parcel Maps
Related Items "On File" with the Clerk of the Board:
Mitigated Negative Declaration and attachments

County of Sonoma
State of California

Item Number:

Date: April 28, 2015 Resolution Number: 15-

MNS14-0008 Traci Tesconi

☐ 4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Approving The Request By William Hinkle, Trustee For A Minor Subdivision Of 509.40 Acres Into Four Parcels 135.80 Acres, 120 Acres, 120 Acres, and 133.60 Acres In Size Subject To Land Conservation Act Contracts For Property Located At 21350 River Road, Geyserville; APNs 141-170-001 and 141-180-003.

Whereas, the applicant, William Hinkle, Trustee; filed a Minor Subdivision application with the Sonoma County Permit and Resource Management Department to subdivide 509.40 acres into four parcels 135.80 acres, 120 acres, 120 acres, and 133.60 acres in size for property located at 21350 River Road, Geyserville; APNs 141-170-001 and 141-180-003; Zoned RRD (Resource and Rural Development) B6-120 acre density, VOH (Valley Oak Habitat); Supervisorial District No 4; and

Whereas, the purpose of the subdivision is to create separate, more manageable and diversified agricultural operations; and

Whereas, a subdivision of land under a Land Conservation Act contract(s) can be approved provided the subdivided land conforms to the County Uniform Rules and meets the findings set forth in the State Subdivision Map Act, Government Code Section 66474.4.; and

Whereas, a Mitigated Negative Declaration was prepared and circulated on April 8, 2015; and

Whereas, under the County Uniform Rules for Agricultural Preserves, Rule 10.1, no land subject to a Land Conservation Contract shall be subdivided unless the Board of Supervisors finds the Tentative Map to be in substantial conformance with the provisions of the State Subdivision Map Act, and

Whereas, Section 66474.4 of the Subdivision Map Act requires a final decision by the Board of Supervisors because the land is under a California Land

Conservation Contract, and

Whereas, at its regularly scheduled meeting on April 28, 2015, the Board of Supervisors held a public hearing, took public testimony, discussed the item, and the hearing was closed.

Whereas, the Board of Supervisors makes the following findings:

1. The subdivision of the 509.40 acres into four lots is consistent with the General Plan land use designation of Resource and Rural Development 120 acres per dwelling unit density and is consistent with the Zone Code designation of RRD (Resource and Rural Development) district's 20-acre minimum parcel size requirement because each of the four parcels would be over 120 acres in size.

2. The subdivision is consistent with General Plan goals, policies and objectives, specifically General Plan policy AR-8c and the County's Uniform Rules because it has been demonstrated that Lots 1 through 4 will exceed the 40-acre minimum parcel size requirement and gross annual income requirement for individual, Non-Prime Land Conservation Act Contracts.

3. All four of the newly created parcels will be devoted to a qualifying agricultural use of a commercial vineyard operation and cattle grazing.

4. Each of the newly created parcels will individually exceed the minimum gross total annual income requirement of $2,000.00 and $2.50 per acre gross income requirement for new Non-Prime Land Conservation Act contracts. It has been demonstrated that proposed Lot 1 is expected to generate an average gross income of $36,653.00 per year, and Lots 2, 3, and 4 are expected to individually generate an average gross annual income of $2,136.00 per year and $16.60 per acre income.

5. Each of the newly created parcels will remain under a Land Conservation Act Contract and comply with the restrictions to agricultural and compatible uses.

6. The subdivision complies specifically with Section 66474.4 (a) and (b)(2) of the Subdivision Map Act pertaining to land under an existing California Land Conservation Contract, as it has been determined that: a) each of the four resulting parcels following the subdivision of the land would be large enough to sustain their agricultural use or open space use. Lots 1 through 4 would be over the 40-acre minimum parcel size for non-prime farmland; and b) the subdivision would not result in residential development not incidental to the commercial agricultural use of the land because each parcel would contain a qualifying agricultural use with over 50% of each proposed parcels devoted to an

agricultural use (vineyards and cattle grazing). In addition, the residential use will be incidental to the commercial agricultural use of the land as future development will be restricted with a note placed on the recorded Parcel Map limiting each parcel's compatible uses, including residential development, to 15% of the total parcel size, or to a maximum of 5 acres, whichever is less. Agricultural exempt barns, as defined by PRMD, are not included in the compatible or residential use calculation.

7. The subdivision complies with the Uniform Rules, Rule 9, because conditions of approval require the applicant to submit applications to rescind and replace the existing contracts with a separate new contract for each newly created parcel prior to recording the Parcel Map.

8. The subdivision complies with the Subdivision Map Act (Government Code Sections 66410 through 66499.58). Specifically, the Tentative Map complies with Section 66474 of the Subdivision Map Act in that the project and its design are consistent with the General Plan, the site is physically suitable for the development, the subdivision will not cause substantial environmental damage or injure fish or wildlife or their habitat, the subdivision is not likely to cause serious public health problems, and the design of the subdivision will not conflict with public easements.

9. Based on the current Tentative Map, the proposed parcel sizes do not allow for any further subdivision potential under the 120-acre density allowance, therefore, no follow up amendment or B7 (Frozen Lot Size) is required prior to recording the Parcel Map.

10. Based upon the information contained in the Initial Study included in the project file, it has been determined that there will be no significant environmental effect resulting from this project, because mitigation measures are incorporated into the project as conditions of approval. The Mitigated Negative Declaration has been completed in compliance with CEQA State and County guidelines. Mitigation Measures have been incorporated as Conditions of Approval and include a Mitigation Monitoring Program. The project would not have a significant environmental impact as the following has been determined:

a. A Biological Assessment concluded that with appropriate Best Management Practices incorporated into future development, the project will not have a significant impact on any biological resources. Best Management Practices are standard practices required under the grading permit process and through the Vineyard permit process with the County Agricultural Commissioner office. Drainage patterns will not be altered by this project as all building and grading will be carried out under

permits which will undergo review by the Grading and Storm Water Section of the Permit and Resource Management Department to ensure compliance with State and local laws related to drainage and erosion control.

b. The Geotechnical study has determined that the undeveloped Lots 2, 3, and 4 each contain geologically stable areas for future residential development.

c. Notes are required on the Parcel Map to ensure that future development drainage improvements are designed in accordance with the Sonoma County Water Agency Flood Control Design Criteria, to maintain off-site natural drainage patterns, and to limit post-development storm water levels and pollutant discharges in compliance with PRMD's Best Management Practices guide. Grading and drainage improvements shall abide by all applicable standards and provisions of the Sonoma County Code and all other relevant laws and regulations. Grading and land disturbance shall be setback from streams a minimum of 25 feet from the top of stream bank.

d. All parcels have a legal access.

e. A Geology and Groundwater Potential Study explains the proposed parcels will be served by a shared, private well located on proposed Lot 3. The Registered Geologist who prepared the study reviewed the pumping records of this well and concluded that the well is capable of supporting the three proposed, undeveloped parcels (Lots 2, 3, and 4). The shared well to serve proposed Lots 2, 3, and 4 is located 1,500 feet from the nearest neighboring property. Lot 1 is served by its own existing well.

f. For the proposed, undeveloped Lots 2, 3, and 4, soils testing and preliminary septic system design plans prepared by the project engineer, have been approved by the Environmental Health Specialist of the Well and Septic Section of PRMD. Lot 1 is already developed with functioning septic systems.

Now, Therefore, Be It Resolved, that the Board of Supervisors hereby finds, declares, and determines that all of the foregoing recitals are true and correct and adopts the Mitigated Negative Declaration and Mitigation Monitoring Program set forth in the Conditions of Approval. The Board of Supervisors certifies that the Mitigated Negative Declaration has been completed, reviewed, and considered, together with comments received during the public review

process, in compliance with CEQA State and County guidelines, and finds that the Mitigated Negative Declaration reflects the independent judgment of the Board of Supervisors.

Be It Further Resolved that the Board of Supervisors approves the requested Parcel Map to subdivide 509.40 acres into four parcels 135.80 acres, 120 acres, 120 acres, and 133.60 acres in size, based on findings consistent with this Resolution, and subject to the Conditions of Approval in Exhibit ''A'' attached hereto.

Be It Further Resolved that the Board of Supervisors designates the Clerk of the Board as the custodian of the documents and other material which constitute the record of proceedings upon which the decision herein is based. These documents may be found at the office of the Clerk of the Board, 575 Administration Drive, Room 100-A, Santa Rosa, California 95403.

Supervisors:

Rabbitt:	Zane:	Gore:	Carrillo:	Gorin:
Ayes:	Noes:	Absent:	Abstain:	

So Ordered.

SONOMA COUNTY BOARD OF SUPERVISORS

Attachment A
Conditions of Approval

Staff:	Traci Tesconi	**Date:**	April 28, 2015
Applicant:	William Hal Hinkle	**File No.:**	MNS14-0008
Owner:	Same	**APN:**	141-180-003 and 141-170-001
Address:	21350 River Road, Geyserville		

Project Description: Request for a Minor Subdivision of 506.22 acres (two APNs) into four parcels of 135.7 acres, 121.4 acres, 120.0 acres, and 132.2 acres in size all subject to Land Conservation Contracts.

GENERAL:

1. Within five working days after project approval, the applicant shall pay a mandatory Notice of Determination filing fee of $50.00 (or latest fee in effect at time of payment) for County Clerk processing, and $2,210.00 (or latest fee in effect at time of payment) because a Mitigated Negative Declaration was prepared, for a **total of $2,260.00 made payable to Sonoma County Clerk** and submitted to PRMD. If the required filing fee is not paid for a project, the project will not be operative, vested, or final and any local permits issued for the project will be invalid (Section 711.4(c)(3) of the Fish and Game Code.) NOTE: If the fee is not paid within five days after approval of the project, it will extend time frames for CEQA legal challenges.

2. The Board of Supervisors decision shall be final on the eleventh (11th) day after final Board action.

3. These conditions must be met and the application validated within 24 months (April 28, 2017), unless a request for an extension of time is received before the expiration date.

BUILDING:

4. A grading permit shall be obtained from PRMD prior to the start of any earthwork, unless exempted under the most recent California Building Code (CBC). The grading plan, prepared by a civil engineer who is registered by the State, shall be submitted for review and approval by PRMD prior to grading permit issuance. Any structures to be constructed as part of the required grading, such as retaining or sound walls, shall require separate building applications and permits.

SURVEYOR:

5. A Parcel Map, as defined in the State Subdivision Map Act and prepared by a licensed surveyor or civil engineer, showing all easements and parcels shall be filed with the Sonoma County Surveyor. Upon recording of the map, the Subdivision is valid.

6. This subdivision was approved and a finding of site suitability was made based on the representation of the subdivider that he has, or is currently negotiating for and will acquire, the property rights necessary to (1) provide legal access, with a minimum width of 20 feet from a County maintained road to the subdivision, (2) provide the necessary Public Utility easements and (3) make all required offsite improvements. Without this representation, the subdivision would not have been approved. If the subdivider is unable to provide such proof, he shall be deemed to have failed to meet the condition and no subdivision map shall be recorded. The subdivider understands and agrees that the County will not exercise its power of eminent domain to condemn any of the above-described property rights.

7. The subdivider shall retain a registered civil engineer to prepare road construction and drainage plans for submittal to the County Surveyor's Office in accordance with the current adopted Fire Safe Standards Ordinance, Sonoma County Subdivision Ordinance and the following:

    a. Construct a private road to the body of Lot 4 as shown on the tentative map dated September 2014. The road shall have an Asphaltic Concrete surface at least 0.20 feet thick and be 18 feet wide, with two foot shoulders. The structural section of the road improvements shall be designed using a soils investigation which provides the basement soils R-value and expansion pressure test results. A copy of the soils report shall be submitted with the first set of improvement plan check prints. The traffic index to be used for the design is "4". The designer may use an R-value of "5" and a T.I. of "4" if he wishes to waive the soils investigation for the road section design. After plan approval, the subdivider shall construct the required improvements as shown on said plans. These requirements are the minimum. It is the design engineer's responsibility to design an adequate road for its intended use.

    b. All engineering plans shall be drawn to a scale no smaller than 1" = 40 feet, shall show contours and cross-sections at a minimum of every 50 feet and extend at least 50 feet each side of the road.

    c. The easement shall be widened as necessary to contain the road base, all cuts and fills and the required side drainage.

    d. A grading permit shall be obtained prior to the start of any earthwork.

    e. Any roadway structure plans approved by the PRMD shall be attached to, and become a part of, the subdivisions improvement plans.

8. Prior to the issuance of a building permit or the recording of the parcel map, whichever occurs first, all roads necessary to access the subdivision shall be named if they serve 3 parcels or more (new or existing parcels). All newly named roads must connect to an existing road with an approved name. A road sign shall be posted at all intersections on the existing and/or new access roads. The signs shall meet the Sonoma County Department of Transportation and Public Works standards. All road names and addresses used will have to be approved by the PRMD. This condition may be altered or waived with written approval of the County Fire Chief, the PRMD and the County Surveyor. Any alteration or waiver of this condition may require other conditions to mitigate the required road standards. You will be charged a fee for processing and approval of a road name application.

9. If the offsite access road is exempt from Fire Safe Standards, the road shall be inspected by the Fire Marshall to assure that emergency equipment can traverse the road safely. The Fire Marshall and/or PRAC may require the applicant to make improvements which meet CEQA safety requirements and may include but are not limited to widening, turnouts and surfacing. These improvements shall meet Fire Safe Standards and plans for the said improvements shall be submitted to the County Surveyors Office for review and approval.

    In complying with this condition, the subdivider shall provide the County Surveyor with a Mitigation Request form from the Department of Emergency Services listing the improvements required or stating that the road is acceptable as it exists. If the subdivider is unable to secure the above mitigation form, the subdivision map shall not be recorded.

10. The subdivider shall either complete all required private and public construction or enter into an improvement agreement and post security with the County of Sonoma, prior to the filing of the subdivision map, agreeing to complete the required construction within 24 months after the preparation of the agreement. If the required construction is completed prior to the filing of the

subdivision map, the subdivider shall enter into an improvement maintenance agreement and post security with the County of Sonoma, to guarantee the improvements for a period of one year.

11. The width of this/these roads may be altered (12 feet plus 2 foot shoulders are the minimum road width) with written approval of the County Fire Chief and the County Surveyor. Approval of a 12 foot road will require an inspection by the County Fire Chief and may require other conditions to mitigate the required road standards. This mitigation is for width only and cannot mitigate any other road conditions.

12. If a 12 foot road is approved, In order to provide emergency two-way access, passing turnouts shall be constructed at intervals not exceeding 300 feet or at locations approved by the County Fire Chief. The turnouts shall be constructed per the current adopted Fire Safe Standards Ordinance.

13. To ensure adequate emergency vehicle circulation, a turnaround shall be constructed over lot 2 and lot 3 as shown on the tentative map dated August 2014. Turnarounds may be circular or may be constructed as a hammerhead. The turnarounds shall be constructed per the current adopted Fire Safe Standards Ordinance. This condition may be altered or waived with written approval of the County Fire Chief and the County Surveyor. Any alteration or waiver of this condition may require other conditions to mitigate the required road standards.

14. A report prepared by a civil engineer which provides sufficient information to demonstrate that the existing private road does meet the Conditions of Approval may be submitted for approval by the County Surveyor. The report shall contain information regarding condition, width, alignment, grade, structural section, subgrade, base rock and asphalt compaction, surfacing and any other relevant information necessary to approve the report. If this cannot be demonstrated, the subdivider shall retain a registered civil engineer to prepare road and drainage plans showing how the road is to be up-graded to meet the above stated standards. This condition cannot be mitigated by the Fire Marshall.

15. These conditions are not required to be included in the improvement plans with the exceptions of those entitled "NOTE ON MAP" and "NOTE ON PLANS".

HEALTH & SANITATION:

Septic:

16. NOTE ON MAP: “All future sewage disposal system repairs involving the sewage disposal area (not the septic tank, risers, sump, solid transmission lines or distribution boxes) shall be completed in the Designated Reserve areas and shall meet Class I Standards. Alternate reserve areas may be designated with the approval of PRMD Well and Septic staff and without a Certificate of Modification, if soil evaluation and testing demonstrate that the alternative reserve area meets or exceeds all of the requirements that would have been met by the original reserve area.”

17. NOTE ON MAP: “The area tested for sewage disposal and shown on this map shall be reserved for the construction of future on-site wastewater disposal systems and shall not be encumbered by buildings, roads, soil borrow pits, ponds, parking lots, water wells, easements, or any use incompatible with use as an on-site wastewater disposal system, unless an alternative sewage disposal location on the parcel of similar capability has been tested and accepted by the County as suitable to provide wastewater disposal for a new dwelling, or unless the parcel has been connected to public sewer service.”

18. Prior to recording the map, the area tested for sewage disposal shall be shown on the map and shall be free of all encumbrances (building envelopes, roads, easements, etc).

19. A check print of the map shall be submitted to the County Surveyor who will forward it to the Project Review Health Specialist for review and approval of the Health map notes prior to recording the map.

20. Prior to recording the map, provide a drainage plan prepared by a registered Environmental Health Specialist or registered Civil Engineer designed to show how private sewage disposal system(s) will be shielded from storm water infiltration on Lots 2, 3, and 4. Drainage easements shall be provided if discharge from drainage facilities will result in water flow being diverted to or concentrated on any adjacent parcels.

21. Prior to recording the map, the location, type and proper function of the septic systems on Lot 1 shall be verified by a registered Civil Engineer, registered Environmental Health Specialist or C-42 contractor. Septic systems lacking a permit shall be replaced with a permitted system meeting all current standards. Repairs of existing permitted septic systems may be required based on inspection reports. The septic system repairs must meet a minimum of the new system standards in effect at the time of the existing septic system permit and be within the Designated Reserve areas. If reserve areas were not designated (pre-July of 1978 permits), the septic system shall be repaired to a minimum of Class 3 Standards. All repairs shall be done under permit of this department. The septic system must be located upon the same lot as the house being served by that septic system. The septic system may not serve additional dwelling units on other lots.

22. If Subdivision Improvement Plans are submitted, prior to recording the map, one additional copy of Subdivision Improvement Plans shall be submitted to the Survey and Land Development Section for Well and Septic Section review (fees apply). Subdivision Improvement Plans shall show the outline of all existing and proposed septic tanks, sumps, wastewater disposal areas, reserve wastewater disposal areas and water wells within 100 feet of the proposed on-site and off-site improvements. Any subdivision improvement requiring a cut three feet or deeper within 100 feet of a septic system component shall dimension that distance on the Improvement Plans. All setbacks to existing and proposed septic systems (including septic system reserve areas) shall be met prior to recording the map.

23. NOTE ON MAP: “All private sewage disposal systems shall be designed by a registered Civil Engineer or Registered Environmental Health Specialist” shall be shown on the lots of the map where test results indicate that a system requires such a design.

24. Prior to recording the map, for a mound, pressure distribution, pretreatment units, at-grade, filled land, or shallow sloping sewage system, the applicant shall submit to the Project Review Health Specialist an approved form of Declaration of Restrictions with either a Grant Deed/Straw Transfer or Owner’s Statement on the map. Approval by the Project Review Health Specialist of the Draft Declaration of Restrictions form shall be obtained prior to signature and notarization.

25. NOTE ON MAP: “Prior to major grading, landscaping or location of ponds, contact should be made with the PRMD Well and Septic Section with regard to protection of the septic system and reserve area.”

Water:

26. NOTE ON MAP: “Prior to occupancy, Lots 2, 3, and 4 shall be provided with a separate water supply meeting all current standards for annular seal and setbacks.” Alternatively, the applicant may complete conditions a. through d. below prior to recording the map:

    a. A legal Covenant and Easement Agreement acceptable to PRMD shall be drafted to operate and maintain any common water supply system. Contact the Project Review Health Specialist at (707) 565-1683 for requirements. A copy of the Draft Covenant must

be reviewed and approved prior to recording the map or Deed.

b. Water supply easements shall be shown on the map, and shall be conveyed at the time of property sale.

c. Water system plans shall be submitted to the PRMD Project Review Health Specialist for review and distribution to the appropriate PRMD Plan Check Sections, including the Sanitation Section which shall review for compliance with Sonoma County Water System Standards. To the extent practicable, all portions of an existing system shall be shown on the Water System plans, and shall be labeled, "As Built" or "Existing". Repairs of, or additions to the existing water system may be required, based upon the information provided about the existing system.

   The applicant shall construct water mains and appurtenances or post securities to insure that water supply facilities are installed in accordance with Sonoma County Water System Standards where applicable, and/or specific details, as shown on approved Improvement Plans. No construction of the water system shall begin until the Improvement Plans have been approved by PRMD, and construction inspection permits have been issued to the applicant or the applicant's contractor. Exposing portions of the existing water system will not be required unless it is necessary to understand the functioning of the existing system, to determine the number of service connections, or when it is deemed necessary by the design engineer.

d. Prior to recording the map, Lots 2, 3, and 4 served by a common water system shall be tested simultaneously by an acceptable licensed professional and found to meet Sonoma County Water System Standards for pressure and flow (5gpm/25psi for two hours).

27. A legal Covenant and Easement Agreement acceptable to PRMD shall be drafted to operate and maintain any common water supply system. Contact the Project Review Health Specialist at (707) 565-1683 for requirements. A copy of the Draft Covenant must be reviewed and approved prior to recording the map or Deed.

28. Water supply easements shall be shown on the map, and shall be conveyed at the time of property sale.

29. Water System Plans shall be submitted to the PRMD Project Review Health Specialist for review and distribution to the appropriate PRMD Plan Check Sections, including the Sanitation Section which shall review for compliance with Sonoma County Water System Standards. To the extent practicable, all portions of an existing system shall be shown on the water system plans, and shall be labeled, "As Built" or "Existing". Repairs of or additions to the existing water system may be required, based upon the information provided about the existing system.

    The applicant shall construct water mains and appurtenances or post securities to insure that water supply facilities are installed in accordance with Sonoma County Water System Standards where applicable, and/or specific details, as shown on approved Improvement Plans. No construction of the water system shall begin until the Improvement Plans have been approved by PRMD, and construction inspection permits have been issued to the applicant or the applicant's contractor. Exposing portions of the existing water system will not be required unless it is necessary to understand the functioning of the existing system, to determine the number of service connections, or when it is deemed necessary by the design engineer.

30. Prior to recording the map, Lots 2, 3, and 4 served by a common water system shall be tested simultaneously by an acceptable licensed professional and found to meet Sonoma County Water System standards for pressure and flow (5gpm/25psi for two hours).

31. Prior to recording the map, the well water shall be tested by a California State certified laboratory

and found to meet California State and Federal standards for arsenic and nitrate contamination. If contamination exceeding the arsenic and nitrate standards is found, then the applicant shall re-test the well. The well shall be abandoned under permit from the PRMD Well and Septic Section if the contamination cannot be cleared from the well. An acceptable water source shall be demonstrated for each lot.

32. Prior to recording the map, a bacteriological sample from the proposed water source shall be analyzed for total coliform and E. coli by a California State certified laboratory. Samples shall be clearly marked to indicate which wells have temporary pumps installed for the purpose of collecting the sample. Wells with temporary pumps for sampling shall meet the State standard for E. coli, and all other water sources shall meet California State drinking water standards for total coliform and E. coli. If analysis does not meet the applicable standard, the applicant will be required to disinfect the well per County requirements and re-test the well. A copy of the analysis shall be submitted to the Project Review Health Specialist.

33. Prior to recording the map, provide the Project Review Health Specialist with a copy of the Drillers Log for the existing well to verify a minimum of a 20-foot annular seal (the property owner may access existing confidential State records by calling the Department of Water Resources at 916-376-9612). If it is not possible to demonstrate that the well meets minimum construction standards and setbacks a replacement well may be required.Water System Standards for pressure and flow (5gpm/25psi for two hours).

34. NOTE ON MAP: “Prior to occupancy, Lots 2, 3, and 4 shall collect a sample of the water supply to be analyzed for total coliform and E. coli by a California State certified laboratory. The water supply to each parcel shall meet California State drinking water standards for E. coli, and shall meet the standard for total coliform if possible. If the analysis does not meet the applicable standard, the applicant will be required to flush the water line and re-test. If a passing test cannot be obtained by simple flushing, replacement of any broken parts in the water system, chlorination and flushing of progressively more of the water system may be required until a passing test is achieved. A copy of the analysis shall be submitted to the Project Review Health Specialist.”

35. In accordance with Government Code 66411.1, the Board of Supervisors find that the stated conditions are necessary for reasons of public health and safety, and/or are necessary prerequisites to the orderly development of the surrounding area.

Solid Waste:

36. Prior to recording the map, the applicant shall submit a design for trash enclosures and recycling areas for review and approval to Building Plan Check (Fees may apply.) The enclosures must be built, or if allowed, bonded for prior to map recordation. Note that trash trucks must have at least a 32 foot turning radius at the trash enclosure and the dumpster must have 16 feet of overhead clearance. If the applicant elects to design for refuse collection at individual residences, then adequate turning radius for refuse trucks must be provided at the end of each street. Please note that the Local Enforcement Agency (at Environmental Health) bills at an hourly rate for enforcement of violations of the solid waste requirements.

GRADING AND STORM WATER:

37. NOTE ON MAP: “Prior to issuance of a grading or building permit, the property owner shall submit any and all required grading/site plans and drainage reports for proposed work to the Permit and Resource Management Department (PRMD) for review. Grading/site plans shall clearly indicate the nature and extent of the proposed work and include erosion prevention/sediment control measures, details, notes, and specifications to prevent damages and to minimize adverse impacts to the environment. Drainage improvements shall be designed in accordance with the Sonoma County Water Agency Flood Control Design Criteria, to maintain

off-site natural drainage patterns, and to limit post-development storm water levels and pollutant discharges in compliance with PRMD's best management practices guide. Grading and drainage improvements shall abide by all applicable standards and provisions of the Sonoma County Code and all other relevant laws and regulations."

38. NOTE ON MAP: "Grading and land disturbance shall be setback from streams a minimum of 25 feet from the top of stream bank."

39. NOTE ON MAP: "Property owners shall be responsible for obtaining information, permits, or waivers from local, state or federal agencies that regulate work in or near waterways."

40. Any waterway setbacks, including but not limited to building setbacks, grading setbacks, or riparian corridor setbacks, shall be clearly shown and noted on the subdivision map.

41. Grading and/or building permits require review and approval by the Grading & Storm Water Section of the Permit and Resource Management Department prior to issuance. Grading permit applications shall abide by all applicable standards and provisions of the Sonoma County Code and all other relevant laws and regulations.

42. A drainage report for the proposed project shall be prepared by a civil engineer, currently registered in the State of California, be submitted with the improvement plans, and be subject to review and approval by the Grading & Storm Water Section of the Permit and Resource Management Department. The drainage report shall include, at a minimum, a project narrative, on- and off-site hydrology maps, hydrologic calculations, hydraulic calculations, pre- and post-development analysis for all existing and proposed drainage facilities. The drainage report shall abide by and contain all applicable items in the Drainage Report Required Contents (DRN-006) handout.

43. Drainage improvements shall be designed by a civil engineer, currently registered in the State of California, and in accordance with the Sonoma County Water Agency Flood Control Design Criteria. Drainage improvements shall be shown on the improvement plans and be submitted to the Grading & Storm Water Section of the Permit and Resource Management Department (PRMD) for review and approval. Drainage improvements shall maintain off-site natural drainage patterns, limit post-development storm water levels and pollutant discharges in compliance with PRMD's best management practices guide, and shall abide by all applicable standards and provisions of the Sonoma County Code and all other relevant laws and regulations. Drainage improvements shall not adversely affect adjacent properties or drainage systems.

44. The applicant shall provide improvement plans, prepared by a civil engineer currently registered in the State of California, which clearly indicate the nature and extent of the work proposed and include all existing and proposed land features, elevations, roads, driveways, buildings, limits of grading, adequate grading cross sections and drainage facilities such as swales, channels, closed conduits, or drainage structures.

45. As part of the improvement plans, the applicant shall include an erosion prevention/sediment control plan which clearly shows best management practices to be implemented, limits of disturbed areas, vegetated areas to be preserved, pertinent details, notes, and specifications to prevent damages and minimize adverse impacts to the environment. Tracking of soil or construction debris into the public right-of-way shall be prohibited. Runoff containing concrete waste or by-products shall not be allowed to drain to the storm drain system, waterway(s), or adjacent lands. The erosion prevention/sediment control plan shall abide by and contain all applicable items in the Grading Permit Required Application Contents (GRD-004) handout.

46. Grading and land disturbance shall be setback from streams a minimum of 25 feet from the top of stream bank.

47. Any stream crossing, such as a bridge or culvert, shall maintain at least one foot of freeboard between the 100-year water surface elevation the lowest structural component.

48. If the cumulative land disturbance of the project is equal to or greater than one (1) acre, then the project is subject to National Pollutant Discharge Elimination System (NPDES) requirements and must obtain coverage under the State Water Resource Control Board's General Construction Permit (General Permit). Documentation of coverage under the General Permit must be submitted to the Grading & Storm Water Section of the Permit and Resource Management Department prior to issuance of any grading permit for the proposed project.

TRANSPORTATION AND PUBLIC WORKS:

49. Note on Map: "To allow for the smooth and safe movement of passenger vehicles entering and exiting the public road that provides access to the property, entry to River Road at Ridge Oaks Road shall conform to AASHTO recommendations. More specifically, the Applicant shall construct an entrance with a minimum throat width of 18 feet and entrance curves having a minimum pavement radius of 25 feet. The driveway shall enter the public road as close to perpendicular as possible, but in no case shall the driveway enter the public road at more than 20 degrees from perpendicular. The minimum sight distance for vehicles entering and exiting the driveway shall be in accordance with AASHTO requirements for the speed traveled on River Road. The entry shall be surfaced with asphalt concrete a minimum distance of 25 feet from the edge of pavement. Refer to County of Sonoma Department of Transportation and Public Works Construction Standard Drawing 814 (www.sonoma-county.org/tpw/pdf/const_std/814.pdf), for private road and driveway intersection details. The improvements shall be completed prior to occupancy of the first new dwelling on the lots shown here on. This requirement will be waived if the existing entrance meets, or exceeds, these criteria. Note: Entrance curve radii may be reduced with the approval of the Fire Services Division of the Sonoma County Department of Emergency Services."

50. Note on Map: "If public road access for Lots 2, 3, or 4 is provided by a driveway or private road other than Ridge Oaks Road, the intersection of the alternative access with the public road is subject to improvement under an encroachment permit. Refer to County of Sonoma Department of Transportation and Public Works Construction Standard Drawing 814 (www.sonoma-county.org/tpw/pdf/const_std/814.pdf), for private road and driveway intersection details. The intersection improvements shall be completed prior to the use of the alternative access."

51. Note on Map: "Prior to constructing any new private driveway intersection with the public road, or improving an existing intersection, the Developer shall obtain an encroachment permit from the Permit and Resource Management Department. The intersection improvements shall be constructed in accordance with the Department of Transportation and Public Works standards and the adopted conditions of approval."

52. Note on Map: "New residential construction on the parcels associated with this approval is subject to payment of a development fee (Traffic Mitigation Fee) to the County of Sonoma before issuance of any building permits, as required by Section 26, Article 98 of the Sonoma County Code."

FIRE AND EMERGENCY SERVICES:

53. Development on this parcel is subject to the Sonoma County Fire Safe Standards and shall be reviewed and approved by the County Fire Marshal/Local Fire Protection District. Said plan shall include, but not be limited to: emergency vehicle access and turn-around at the building sites), addressing, water storage for fire fighting and fire break maintenance around all structures. Prior to occupancy, written approval that the required improvements have been installed shall be provided to PRMD from the County Fire Marshal/Local Fire Protection District.

54. The applicant shall provide evidence that on each parcel, fire apparatus access roads, including bridges and gate access, to buildings and building envelopes are in compliance with Chapter 5 and Appendix-D of the California Fire Code, as adopted and amended by Sonoma County Code, subject to the review and approval of the Fire Marshal prior to filing the Parcel/Final Map at PRMD. This condition shall be met by providing Sonoma County Fire and Emergency Services a scale plan-view drawing that graphically illustrates that the fire apparatus access roads, including gate access and bridges are in compliance with Chapter 5 and Appendix-D of the California Fire Code, as adopted and amended by Sonoma County Code.

    a. Roadway grades greater than 15% are not permitted without mitigation. Any mitigation for roadway grades greater than 15% is limited to 300 lineal feet of roadway within each 1000 lineal feet of roadway.

    b. Roadways that provide vehicular access to more than one (1) parcel, to a commercial building or agricultural operation on a single parcel, or to more than two (2) residential buildings or two (2) residential buildings, containing more than three (3) dwelling units, on a single parcel are required to be two-way roads with a width of at least 18 feet plus shoulders.

55. The applicant shall provide evidence that on each parcel, addressing, signing and building numbering is in compliance with the California Fire Code, as adopted and amended by Sonoma County Code, subject to the review and approval of the Fire Marshal prior to filing the Parcel/Final Map at PRMD. This condition shall be met by providing Sonoma County Fire and Emergency Services appropriate documentation that includes a scale plan-view drawing that graphically illustrates that the signing and building numbers are in compliance with Chapter 5 of the California Fire Code, as adopted and amended by Sonoma County Code.

56. Names of roads.
All roads serving more than two (2) parcels shall be identified by a road name.
All private roads requiring a road name shall be named by the director of Permit and Resource Management pursuant to procedures established by resolution or ordinance of the Board of Supervisors. Any private road having a road name may be renamed using the procedures for naming a private road.
All road names and address numbers shall be completed and inspected prior to the final of required permits

    When naming or renaming any road, the following standards shall be followed:
(1) Road names shall not be greater than eighteen (18) characters in length, exclusive of road digits and suffixes.
(2) Road names shall have simple spelling and easy pronunciation.
(3) Road names shall be compatible with road and street names in cities and other counties where appropriate.
(4) Road names shall not duplicate or cause confusion with existing road names. Road names shall be deemed to be duplicates if they have different suffixes, but are otherwise the same.
Follow road naming standards listed in Sonoma County Fire Safety Ordinance and PRMD Policy.or any other standards established by resolution or ordinance of the Board of Supervisors.

57. For parcels with existing structures, the applicant shall provide evidence that on each parcel; setbacks for buildings (or building envelopes) will be in compliance with Section 13-55 of the Sonoma County Code, subject to the review and approval of the Fire Marshal prior to filing the Parcel/Final Map at PRMD. This condition shall be met by providing Sonoma County Fire and Emergency Services a scale plan-view drawing that graphically illustrates that the setbacks for buildings (or building envelopes) will be in compliance with Section 13-55 of the Sonoma County Code.

58. The applicant shall provide evidence that on each parcel, fuel modification and defensible space clearances for buildings (or building envelopes) are in compliance with Chapter 49 of the California Fire Code as adopted and amended by Sonoma County Code, subject to the review and approval of the Fire Marshal prior to filing the Parcel/Final Map at PRMD. This condition shall be met by providing Sonoma County Fire and Emergency Services a scale plan-view drawing that graphically illustrates that the fuel modification and defensible space clearances for buildings (or building envelopes) are in compliance with Chapter 49 of the California Fire Code as adopted and amended by Sonoma County Code.

PLANNING:

59. Dedication of parkland or payment of fees, in lieu of dedication, shall be paid prior to recordation of the Parcel Map. Alternatively, at the request of the subdivider, fees may be paid prior to issuance of building permits for new residential construction on each lot. If fees are intended to be paid prior to issuance of building permits, the following NOTE shall be placed on the Parcel Map:

    NOTE ON MAP: "New residential construction on these parcels is subject to payment of parkland fees in accordance with Section 25-58 et. seq. of the Sonoma County Subdivision Ordinance. Evidence that fees are paid shall be provided to the Regional Parks Department prior to the issuance of building permits."

60. NOTE ON MAP: ''Development on this parcel is subject to the Sonoma County Fire Safe Standards and shall be reviewed and approved by the County Fire Marshal/Local Fire Protection District. Said plan shall include, but not be limited to: emergency vehicle access and turn-around at the building sites), addressing, water storage for fire fighting and fire break maintenance around all structures. Prior to occupancy, written approval that the required improvements have been installed shall be provided to PRMD from the County Fire Marshal/Local Fire Protection District.''

61. Prior to recording the Parcel Map, the property owner shall complete, sign, and notarize a Full-Time Agricultural Employee Covenant Agreement for the second residence located on proposed Lot 1. PRMD shall record simultaneously with the Parcel Map the completed and signed Full-Time Agricultural Employee Covenant Agreement.

62. If it is determined by survey prior to recordation of the Parcel Map that adequate land is not available to meet General Plan and Zoning densities, then the number of lots must be reduced in order to comply with required densities.

63. Prior to building permit issuance or prior to exercising this approval, whichever comes first, the property owners shall execute and record a Right-to-Farm declaration on a form provided by PRMD.

64. NOTE ON MAP: "Agricultural activities occur in the area and noise, dust, odor, smoke and pesticide use may occur and are consistent with the Sonoma County General Plan Land Use designation for the area."

65. NOTE ON MAP: "Consistent with the Land Conservation Act requirements, the total, residential and/or compatible use development (aka building areas) on the parcels within the subdivision may be allowed if they collectively occupy no more than 15% of the contracted land on each resulting parcel as a whole, or 5 acres, whichever is less, excluding public roads, private access roads, and driveways. Agricultural exempt barns or accessory agricultural uses and structures, as defined in the County Uniform Rules for Agricultural Preserves, are not included in this calculation. The above restriction shall not apply if in the future the Land Conservation Act contract on an individual parcel has completed phase out or final cancellation proceedings."

Mitigation Monitoring: PRMD shall not allow the Parcel Map to be recorded until the Project Planner has verified that the above Note on Map has been placed on the Parcel Map.

66. Prior to recording the Parcel Map, the applicant shall submit complete four complete Agricultural Preserve Applications with appropriate filing fees and application materials to rescind and replace the two existing Land Conservation contracts with four new Non-Prime contracts for each newly created parcel.

Mitigation Monitoring: PRMD shall not allow the Parcel Map to be recorded until the applicant has submitted four complete Agricultural Preserve Applications with appropriate filing fees and application materials.

67. This "At Cost" entitlement is not vested until all permit processing costs and development fees are paid in full. Additionally, no grading or building permits shall be issued until all permit processing costs and development fees are paid in full.

68. Prior to submitting the subdivision check print maps to the County Surveyor, the applicant shall submit, to PRMD - Project Review Division, a Condition Compliance Review Fee deposit (amount to be determined consistent with the ordinance in effect at that time). This "At Cost" fee is a minimum deposit and condition compliance is charged on an actual cost basis. Should the actual costs exceed the amount of the fee, the applicant will be billed for additional costs. In addition, the applicant shall also pay any application processing fees that have exceeded the initial deposit fee to process the subdivision application.

69. The applicant shall include these Conditions of Approval on a separate sheet of plan sets to be submitted for building and grading permit applications.

70. All building and/or grading permits shall have the following note printed on plan sheets:

NOTE ON MAP: "In the event that the archaeological resources such as pottery, arrowheads, midden or culturally modified soil deposits are discovered at any time during grading, scraping or excavation within the property, all work should be halted in the vicinity of the find and County PRMD - Project Review staff shall be notified and a qualified archaeologist shall be contacted immediately to make an evaluation of the find and report to PRMD. PRMD staff may consult and/or notify the appropriate tribal representative from the tribes known to PRMD to have interests in the area. Artifacts associated with prehistoric sites include humanly modified stone, shell, bone or other cultural materials such as charcoal, ash and burned rock indicative of food procurement or processing activities. Prehistoric domestic resources include hearths, firepits, or house floor depressions whereas typical mortuary resources are represented by human skeletal remains. Historic artifacts potentially include all by-products of human land use greater than fifty (50) years of age including trash pits older than fifty (50) years of age. When contacted, a member of PRMD Project Review staff and the archaeologist shall visit the site to determine the extent of the resources and to develop and coordinate proper protection/mitigation measures required for the discovery. PRMD may refer the mitigation/protection plan to designated tribal representatives for review and comment. No work shall commence until a protection/mitigation plan is reviewed and approved by PRMD - Project Review staff. Mitigations may include avoidance, removal, preservation and/or recordation in accordance with California law. Archeological evaluation and mitigation shall be at the applicant's sole expense.

''If human remains are encountered, all work must stop in the immediate vicinity of the discovered remains and PRMD staff, County Coroner and a qualified archaeologist must be notified immediately so that an evaluation can be performed. If the remains are deemed to be Native American, the Native American Heritage Commission must be contacted by the Coroner so that a ''Most Likely Descendant'' can be designated and the appropriate provisions of the California Government Code and California Public Resources Code will be followed.''

Building/grading permits shall not be approved for issuance by PRMD Project Review staff until the above notes are printed on the building, grading and improvement plans.

71. Note on Map: “All development on the subject site is subject to the Sonoma County Tree Protection and Replacement Ordinance. Protected trees, their protected perimeters, and whether they are to be retained or removed must be clearly shown on the improvement, grading, septic and building permit plans. Trees that are proposed to be removed or are damaged during construction activities must be replaced in accordance with the Tree Protection ordinance. An arborist report is required for any grading or construction proposed within the protected perimeters of any protected tree. The project construction manager shall maintain all tree protection barriers in good condition at all times during all site disturbing activities. If any violation to this condition occurs, construction will be halted until the tree protection barriers have been reinstalled at the approved location(s).”

    Mitigation Monitoring: PRMD shall not allow the Parcel Map to be recorded until the Project Planner has verified that the above note has been placed on the Parcel Map. All grading and development on site shall be done in compliance with the County Tree Protection Ordinance, including protection of trees during construction with a chain link fence at the dropline, and replacement of damaged or removed trees. The projects grading and landscape plans shall detail all tree protection implementation measures.

72. NOTE ON MAP: ‘‘Affordable housing requirements apply to each residential lot pursuant to Section 26-89-040 F of the Sonoma County Code. Each nonexempt residential unit shall pay an in-lieu affordable housing fee at the time of issuance of the building permit, unless a building permit for a qualifying affordable unit is approved prior to or concurrent with the building permit for the nonexempt residential unit.‘‘

73. The Director of PRMD is hereby authorized to modify these conditions for minor adjustments to respond to unforeseen field constraints provided that the goals of these conditions can be safely achieved in some other manner. The applicant must submit a written request to PRMD demonstrating that the conditions is infeasible due to specific constraints (e.g. lack of property rights) and shall include a proposed alternative measure or option to meet the goal or purpose of the condition. PRMD shall consult with affected departments and agencies and may require an application for modification of the approved Tentative Map. Changes to conditions that may be authorized by PRMD are limited to those items that are not adopted standards or were not adopted as mitigation measures or that were not at issue during the public hearing process. Any modification of the permit conditions shall be documented with an approval letter from PRMD, and shall not affect the original permit approval date or the term for expiration of the permit.

    The owner/operator and all successors in interest, shall comply with all applicable provisions of the Sonoma County Code and all other applicable local, state and federal regulations.

Minor Subdivision of
141-180-003
141-170-001

In June of 2010, we acquired the two above parcels of the Fay Ranch in Geyserville. Following a Record of Survey by Curtis & Associates of Healdsburg, it was determined that the combined acreage of the two parcels was approximately 508.22 acres. Both parcels are Williamson Act parcels. Parcel 003 has one primary residence under construction and one legal non-conforming unit. Since purchase 003 has maintained in production or rotational replant not less than 32 acres of winegrapes and some cattle grazing. Parcel 001 has no residences. Since purchase 001 has had cattle grazing and is now under a VESCO permit for the development of another 14 acres of winegrapes. It is our intention to now subdivide the two parcels into a total of four parcels, each with a minimum of 120 acres and each fully continuing to comply with the terms of the Williamson Act contracts.

Upon our purchase we began a period of careful restorative stewardship of the land. This included a fully permitted (three agencies) voluntary 3500' restoration of Fay and Sei Querce Creeks. In addition we repaired and improved several miles of existing roads based on civil engineering plans from Munselle Civil Engineering, Healdsburg. In the four years that we have own the ranch we have sought and been award certifications under Fish Friendly Farming, California Certified Sustainable Winegrowers, USDA Certified Organic (CCOF), and Bee-Friendly Farming.

Lot 1 in the proposed subdivision is the base lot currently within Parcel 003 and has a primary residence (under construction) and a legal non-conforming. On each of the remaining three lots, building envelopes were chosen to accommodate the competing constraints of existing and sensible access, proximity of suitable leach fields, modest visual placement so that there are no fully revealed ridgeline homes (no building envelopes are SR zoned), geotechnical soil stability, literally no tree removal and of course fire-smart vegetative management practices.

To prepare for the subdivision, we have completed a tentative map (Munselle), a cultural resources study (Origer), a hydrogeological study (Boudreau), a geotechnical study (PJC) and an initial erosion plan (Munselle). All building envelopes are set on former grazing locations, will not disturb any vegetation other than grasses and sedges, and are more than 1000' from the nearest blue line stream or seasonal creek.

Potable water will be provided from a recently drilled and tested well located on Lot 2, but close to the Lot 3 & 4 lot lines. This well has tested over a one week period in excess of 150 gpm.

Both existing parcels are and have been fully compliant with their Williamson Act contracts. Upon completion of the subdivision all four lots will comply with the income generation of the pro-forma Williamson Act contracts. Lot 1 will continue to generate income from winegrape sales, row crops/vegetables and fruit sales. Lots 2 & 3 will generate income from grazing and winegrape sales. Lot 4 will generate income from grazing.

(5)

Fire Safe & Vegetation Plan

1. Terrain.

All four resulting parcels contain steep slopes, loose soil and rugged terrain. To mitigate these issues, all four parcels are served by all weather improved ranch roads, prepare with a locally quarried road base. The three new building sites are all set in open grazing areas with no dense vegetation immediately surrounding.

2. Vegetation.

The existing vegetation is a mix of oak woodlands and hillside grassed pastures. The uphill portions of Lots 2 & 3, not adjacent to building envelopes have intermittent heavy woods and occasional thick brush. Lot 4 encompasses a canyon with a thick stand of virgin fir, pine, and laurel trees. These more heavily vegetated remote areas are not within 150' of the building envelopes for the three newly created parcels. The heavily vegetated areas are preserved exclusively for recreation and have no continuous agricultural activity other than livestock grazing.

3. Access to Property.

The main access to the parcel is from River Road (21350). In addition, the entry parcel (Lot 1) has two available, non-primary, entrances, one onto Moody Lane and one on to Ridge Oaks. From the upper parcel an additional access point has been established onto Ridge Oaks, immediately adjacent to a vineyard block.

4. Building Sites.

Lot 1 building site has previously been established and a residence being constructed under permit. Building sites for Lots 2 & 3 have no wooded vegetation with 150' except a singular tree. Building site for Lot 4 will have wooded vegetation approaching with 100' on one side. No site is a mid-slope or ridgetop location.

5. Fire Services.

Geyserville Fire Protection district will provide fire services. Travel times:

a.	GFPD to property entrance	~ 3 minutes / 1.2 miles
b.	Entrance to building site #1	~ 7 minutes / .9 mile
c.	Entrance to building site #2	~ 13 minutes / 1.8 miles
d.	Entrance to building site #3	~ 15 minutes / 2 miles
e.	Entrance to building site #4	~ 18 minutes / 2.5 miles

6. Fire Protection Water Supply.

Presently there are two storages tanks located at the top of Lot 1, 54,000 gallons, 10,000 gallons. A private hydrant from these tanks has been installed on Ridge Oaks Road. In addition, another 54,000 gallon tank is planned for at the property line between Lots 2 & 3, adjacent to an existing well. Each house will include either a

swimming pool or a 500 gallon fire auxillary tank. All tanks are feed by a combination of spring and well water.

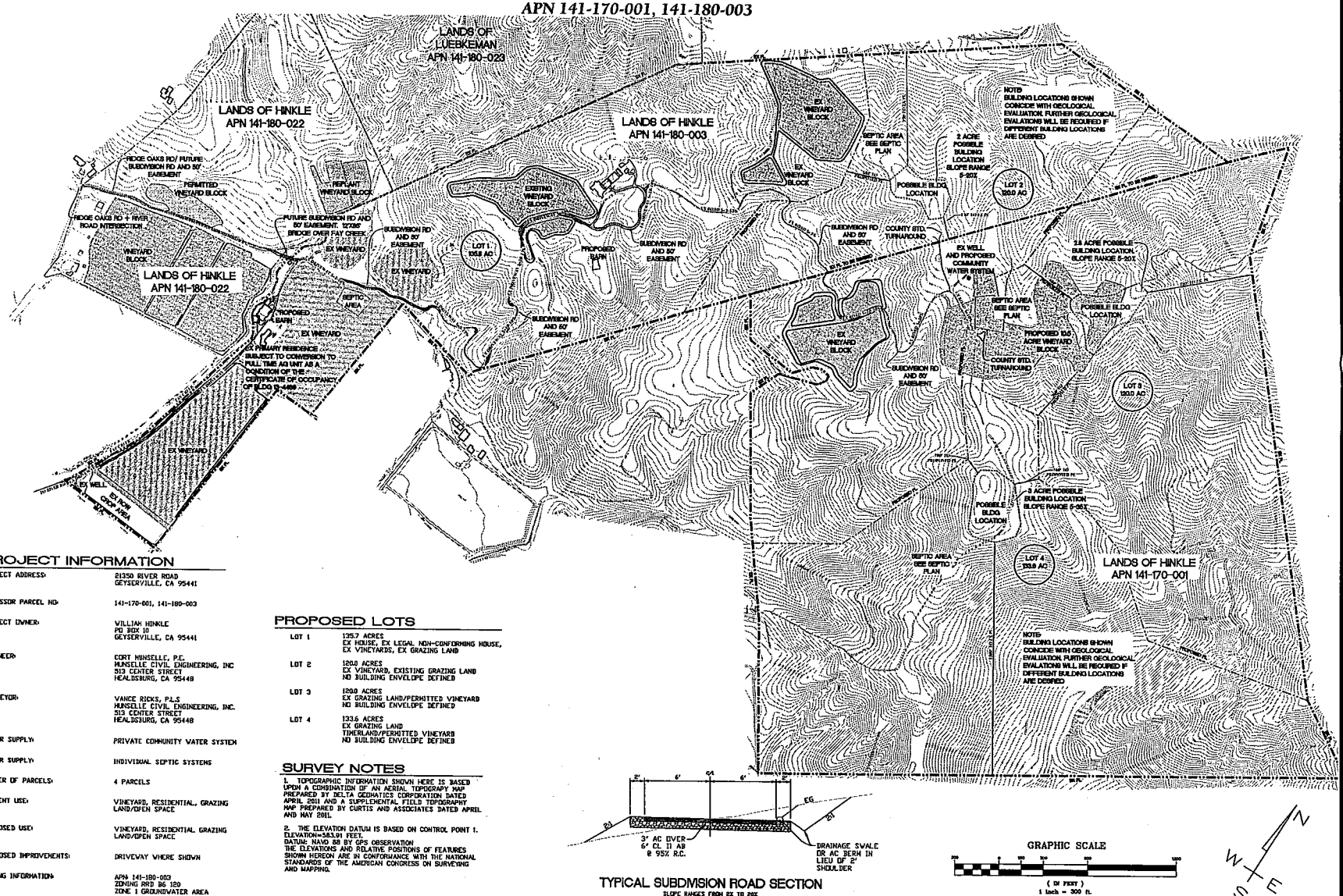
7. **Building Construction.**

Buildings will conform to all existing fire hardening and treatment ordinances.

TENTATIVE SUBDIVISION MAP

LANDS OF WILLIAM H. HINKLE

APN 141-170-001, 141-180-003



PROJECT INFORMATION

PROJECT ADDRESS:	21350 RIVER ROAD GEYSERVILLE, CA 95441
ASSESSOR PARCEL NO:	141-170-001, 141-180-003
PROJECT OWNER:	WILLIAM HINKLE PO BOX 10 GEYSERVILLE, CA 95441
ENGINEER:	CORT MUNSELLE, P.E. MUNSELLE CIVIL ENGINEERING, INC 313 CENTER STREET HEALDSBURG, CA 95448
SURVEYOR:	VANCE RICKS, P.L.S MUNSELLE CIVIL ENGINEERING, INC. 313 CENTER STREET HEALDSBURG, CA 95448
WATER SUPPLY:	PRIVATE COMMUNITY WATER SYSTEM
SEWER SUPPLY:	INDIVIDUAL SEPTIC SYSTEMS
NUMBER OF PARCELS:	4 PARCELS
PRESENT USE:	VINEYARD, RESIDENTIAL, GRAZING LAND/OPEN SPACE
PROPOSED USE:	VINEYARD, RESIDENTIAL GRAZING LAND/OPEN SPACE
PROPOSED IMPROVEMENTS:	DRIVEWAY WHERE SHOWN
ZONING INFORMATION:	APN 141-180-003 ZONING RRD B6 120 ZONE 1 GROUNDWATER AREA APN 141-170-001 ZONING RRD B6 120 ZONE 4 GROUNDWATER AREA

PROPOSED LOTS

LOT 1	135.7 ACRES	EX HOUSE, EX LEGAL NON-CONFORMING HOUSE, EX VINEYARDS, EX GRAZING LAND
LOT 2	120.0 ACRES	EX VINEYARD, EXISTING GRAZING LAND NO BUILDING ENVELOPE DEFINED
LOT 3	120.0 ACRES	EX GRAZING LAND/PERMITTED VINEYARD NO BUILDING ENVELOPE DEFINED
LOT 4	133.6 ACRES	EX GRAZING LAND TIMERLAND/PERMITTED VINEYARD NO BUILDING ENVELOPE DEFINED

SURVEY NOTES

1. TOPOGRAPHIC INFORMATION SHOWN HERE IS BASED UPON A COMBINATION OF AN AERIAL TOPOGRAPY MAP PREPARED BY DELTA GEOMATICS CORPORATION DATED APRIL 2011 AND A SUPPLEMENTAL FIELD TOPOGRAPHY MAP PREPARED BY CURTIS AND ASSOCIATES DATED APRIL AND MAY 2011.

2. THE ELEVATION DATUM IS BASED ON CONTROL POINT 1. ELEVATION=443.91 FEET. DATUM: NAVD 88 BY GPS OBSERVATION THE ELEVATIONS AND RELATIVE POSITIONS OF FEATURES SHOWN HEREON ARE IN CONFORMANCE WITH THE NATIONAL STANDARDS OF THE AMERICAN CONGRESS ON SURVEYING AND MAPPING.

TYPICAL SUBDIVISION ROAD SECTION

SLOPE RANGES FROM 5% TO 20%

NO SCALE

GRAPHIC SCALE

(IN FEET)

1 inch = 300 ft.

N

W E S

MUNSELLE CIVIL ENGINEERING

CIVIL ENGINEERING • LAND PLANNING

313 CENTER STREET

HEALDSBURG, CA 95448

(707) 395-0665

REGISTERED PROFESSIONAL ENGINEER — CORT L. MUNSELLE — No. 60641 — Exp. 6-30-14 — CIVIL — STATE OF CALIFORNIA

CORT L. MUNSELLE RCE 60641 DATE

REVISION	DESCRIPTION	BY	DATE

TENTATIVE SUBDIVISION MAP

LANDS OF WILLIAM H. HINKLE

APN 141-170-001, 141-180-003

21350 RIVER ROAD

GEYSERVILLE, CA

SEPTEMBER, 2014

JOB NO. 09-11

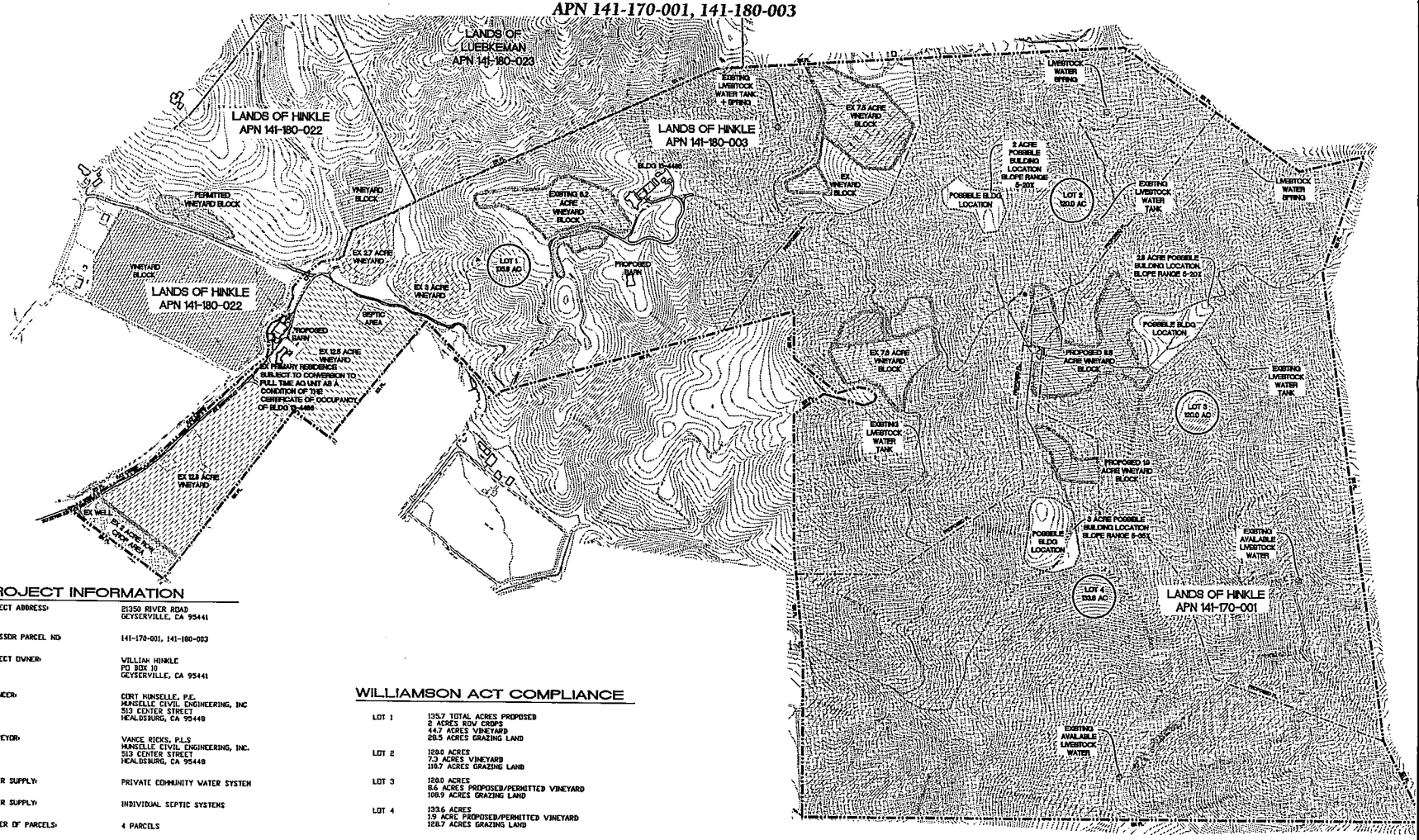
SHEET NO. 1 OF 1

EXHIBIT B

WILLIAMSON ACT COMPLIANCE MAP

LANDS OF WILLIAM H. HINKLE

APN 141-170-001, 141-180-003



PROJECT INFORMATION

PROJECT ADDRESS:	21350 RIVER ROAD GEYSERVILLE, CA 95441
ASSESSOR PARCEL NO:	141-170-001, 141-180-003
PROJECT OWNER:	WILLIAM HINKLE PO BOX 10 GEYSERVILLE, CA 95441
ENGINEER:	CORT HUNSELLE, P.E. HUNSELLE CIVIL ENGINEERING, INC 513 CENTER STREET HEALDSBURG, CA 95448
SURVEYOR:	VANCE RICKS, P.L.S HUNSELLE CIVIL ENGINEERING, INC. 513 CENTER STREET HEALDSBURG, CA 95448
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SEWER SUPPLY:	INDIVIDUAL SEPTIC SYSTEMS
NUMBER OF PARCELS:	4 PARCELS
PRESENT USE:	VINEYARD, RESIDENTIAL, GRAZING LAND/OPEN SPACE
PROPOSED USE:	VINEYARD, RESIDENTIAL GRAZING LAND/OPEN SPACE
PROPOSED IMPROVEMENTS:	DRIVEWAY WHERE SHOWN
ZONING INFORMATION:	APN: 141-180-003 ZONING RRD B6 120 ZONE 1 GROUNDWATER AREA APN: 141-170-001 ZONING RRD B6 120 ZONE 4 GROUNDWATER AREA

WILLIAMSON ACT COMPLIANCE

LOT 1	135.7 TOTAL ACRES PROPOSED 2 ACRES ROW CROPS 44.7 ACRES VINEYARD 28.5 ACRES GRAZING LAND
LOT 2	120.0 ACRES 7.3 ACRES VINEYARD 110.7 ACRES GRAZING LAND
LOT 3	120.0 ACRES 8.6 ACRES PROPOSED/PERMITTED VINEYARD 108.9 ACRES GRAZING LAND
LOT 4	133.6 ACRES 1.9 ACRE PROPOSED/PERMITTED VINEYARD 128.7 ACRES GRAZING LAND

DESCRIPTION	HATCH
VINEYARD	
GRAZING	
ROW CROPS	

REVISION	DESCRIPTION	BY	DATE

MUNSELLE CIVIL ENGINEERING
CIVIL ENGINEERING • LAND PLANNING
513 CENTER STREET
HEALDSBURG, CA 95448
(707) 395-0968

REGISTERED PROFESSIONAL ENGINEER • CORT L. MUNSELLE • No. 60041 • Exp. 9-30-14 • CIVIL • STATE OF CALIFORNIA

CORT L. MUNSELLE DATE
RCE 60041

WILLIAMSON ACT COMPLIANCE MAP
LANDS OF WILLIAM H. HINKLE
APN 141-170-001, 141-180-003
21350 RIVER ROAD
GEYSERVILLE, CA
APRIL 2015

JOB NO. 09-11

SHEET NO. 1 OF 1

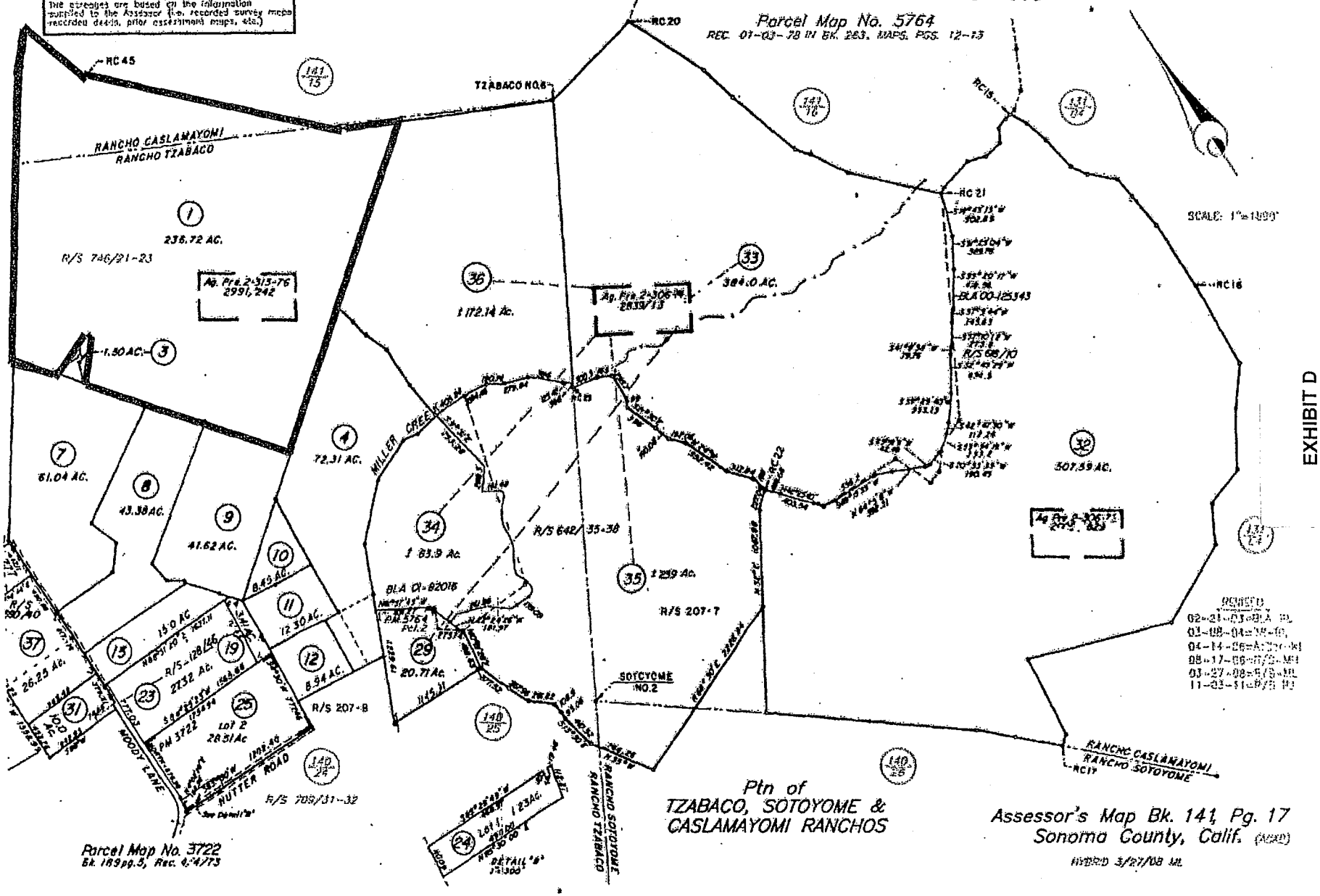
EXHIBIT C

NOTE: This map was prepared for Assessment purposes only and does not indicate either parcel legality or a valid building site. No liability is assumed for the accuracy of the data delineated. The acreages are based on the information supplied to the Assessor (i.e. recorded survey maps recorded deeds, prior assessment maps, etc.)

COUNTY ASSESSOR'S PARCEL MAP

TAX RATE AREA 87-008

141-17



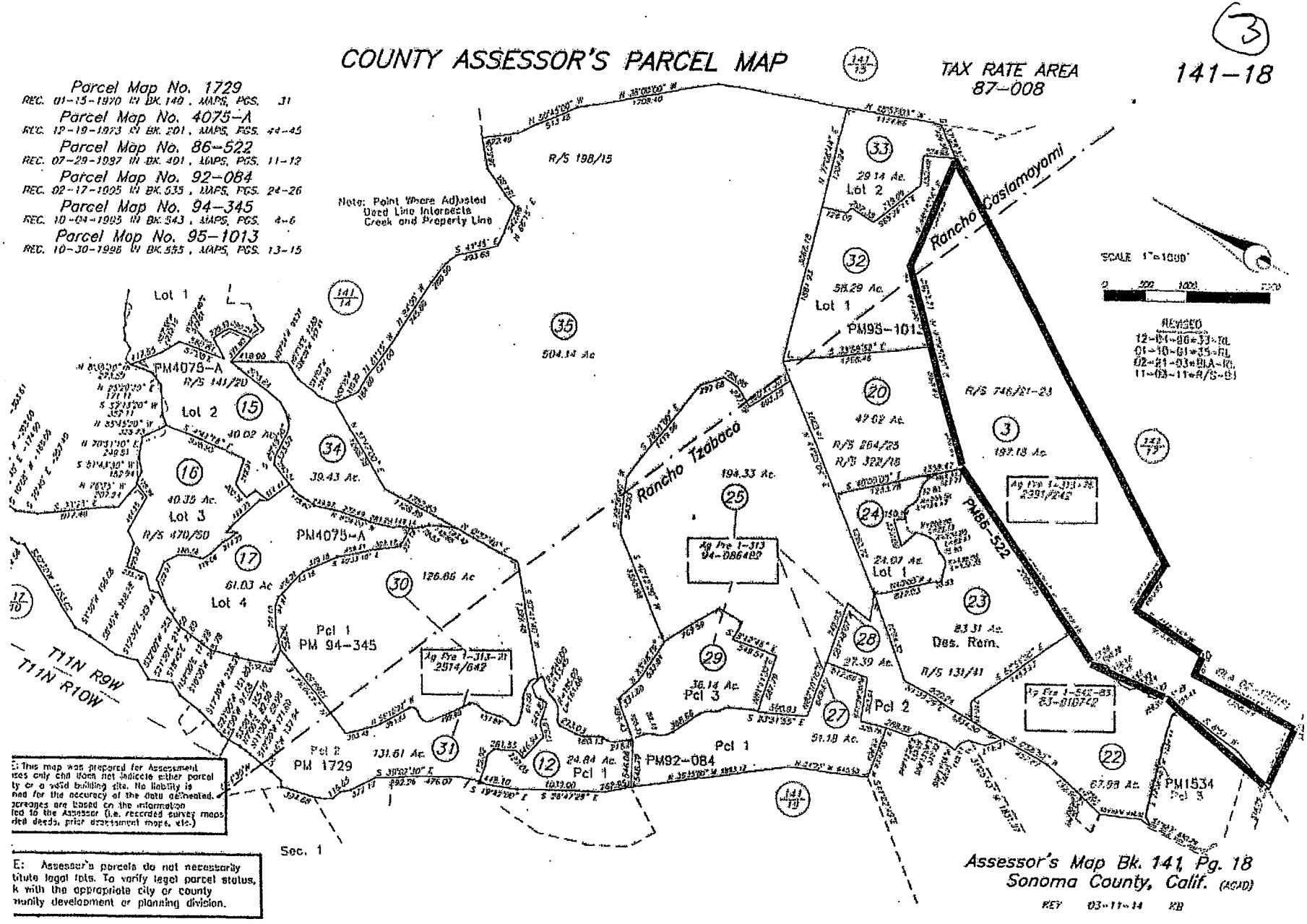
Parcel Map No. 3722
Bk. 189 pg. 5, Rec. 6-4-73

Ptn of
TZABACO, SOTOYOME &
CASLAMAYOMI RANCHOS

Assessor's Map Bk. 141, Pg. 17
Sonoma County, Calif. (NEW)

REVISED 3/27/08 ML

EXHIBIT D



E: This map was prepared for Assessment ...ses only and does not indicate either parcel ...ty or a valid building site. No liability is ...ned for the accuracy of the data delineated. ...acreages are based on the information ...ted to the Assessor (i.e. recorded survey maps ...ded deeds, prior assessment maps, etc.)

E: Assessor's parcels do not necessarily ...titute legal lots. To verify legal parcel status, ...k with the appropriate city or county ...munity development or planning division.

PRMD

MNS14-0008

Vicinity Map

PRMD

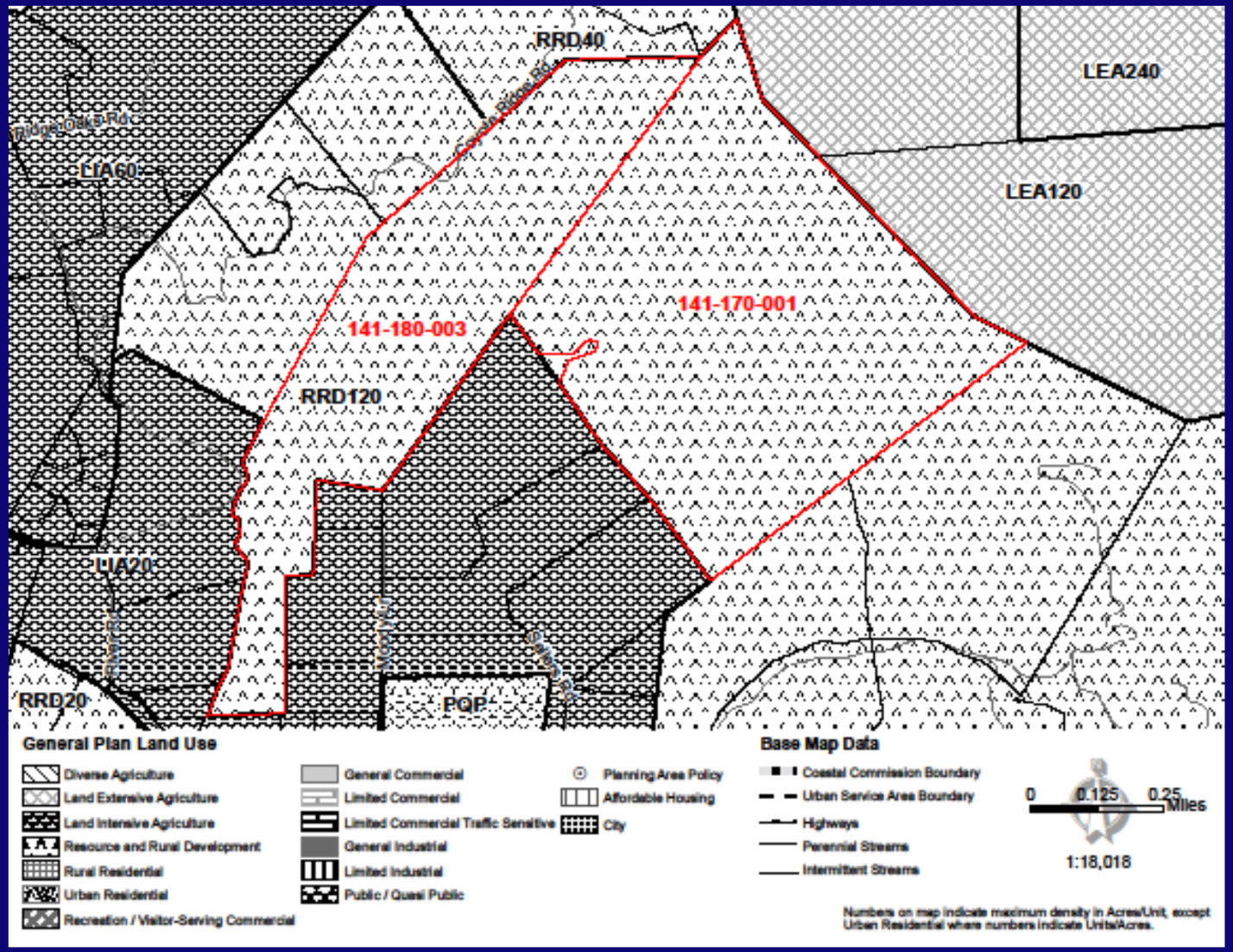
MNS14-0008

Aerial View

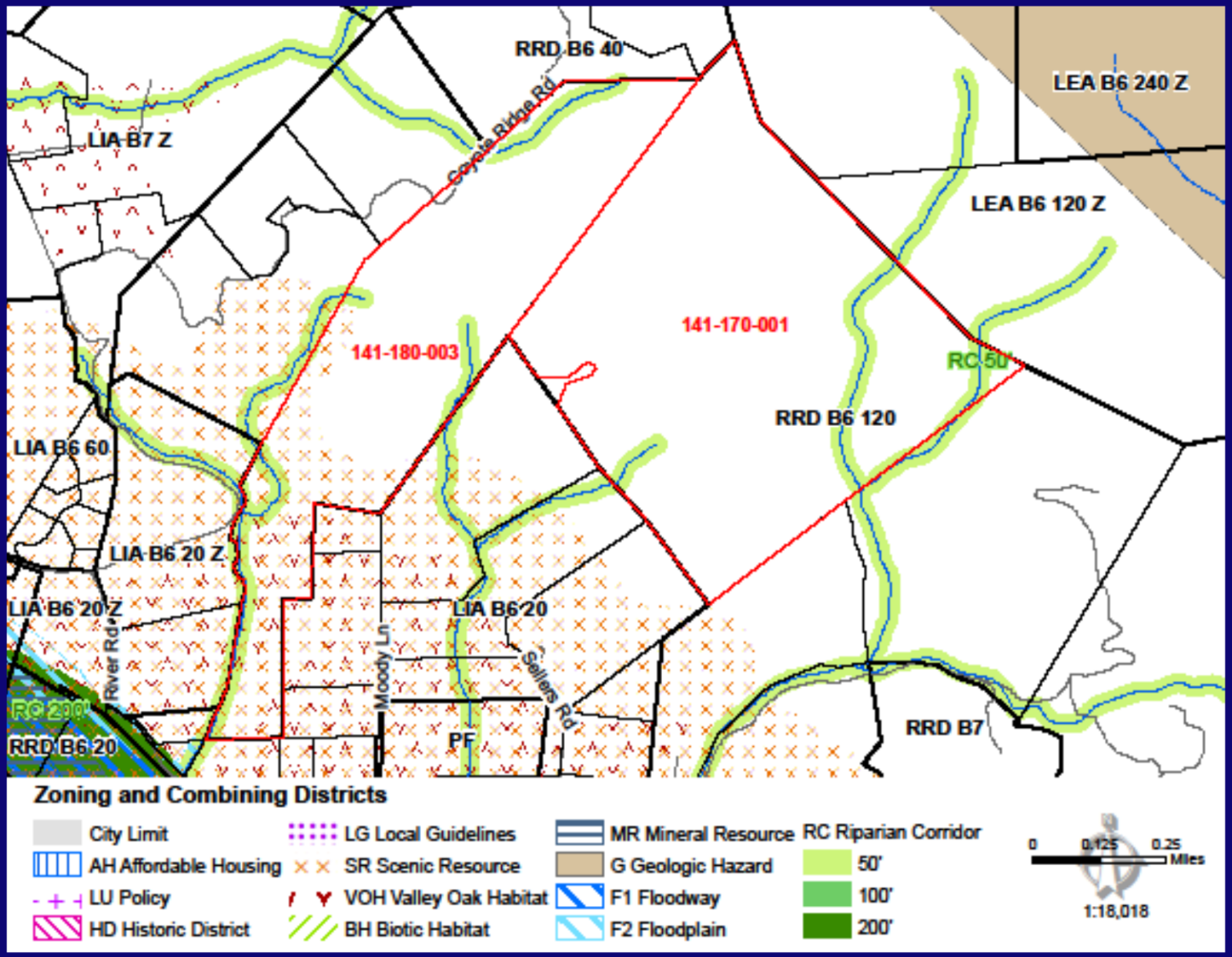
PRMD

MNS14-0008

General Plan Land Use



Zoning Map


RRD B6 40'
LEA B6 240 Z
LIA B7 Z
Coyote Ridge Rd
LEA B6 120 Z
141-170-001
141-180-003
RC 50'
RRD B6 120
LIA B6 60
LIA B6 20 Z
LIA B6 20 Z
LIA B6 20
River Rd
Moody Ln
Sellers Rd
RC 200'
RRD B6 20
PF
RRD B7
Zoning and Combining Districts
City Limit
AH Affordable Housing
LU Policy
HD Historic District
LG Local Guidelines
SR Scenic Resource
VOH Valley Oak Habitat
BH Biotic Habitat
MR Mineral Resource
G Geologic Hazard
F1 Floodway
F2 Floodplain
RC Riparian Corridor
50'
100'
200'
0
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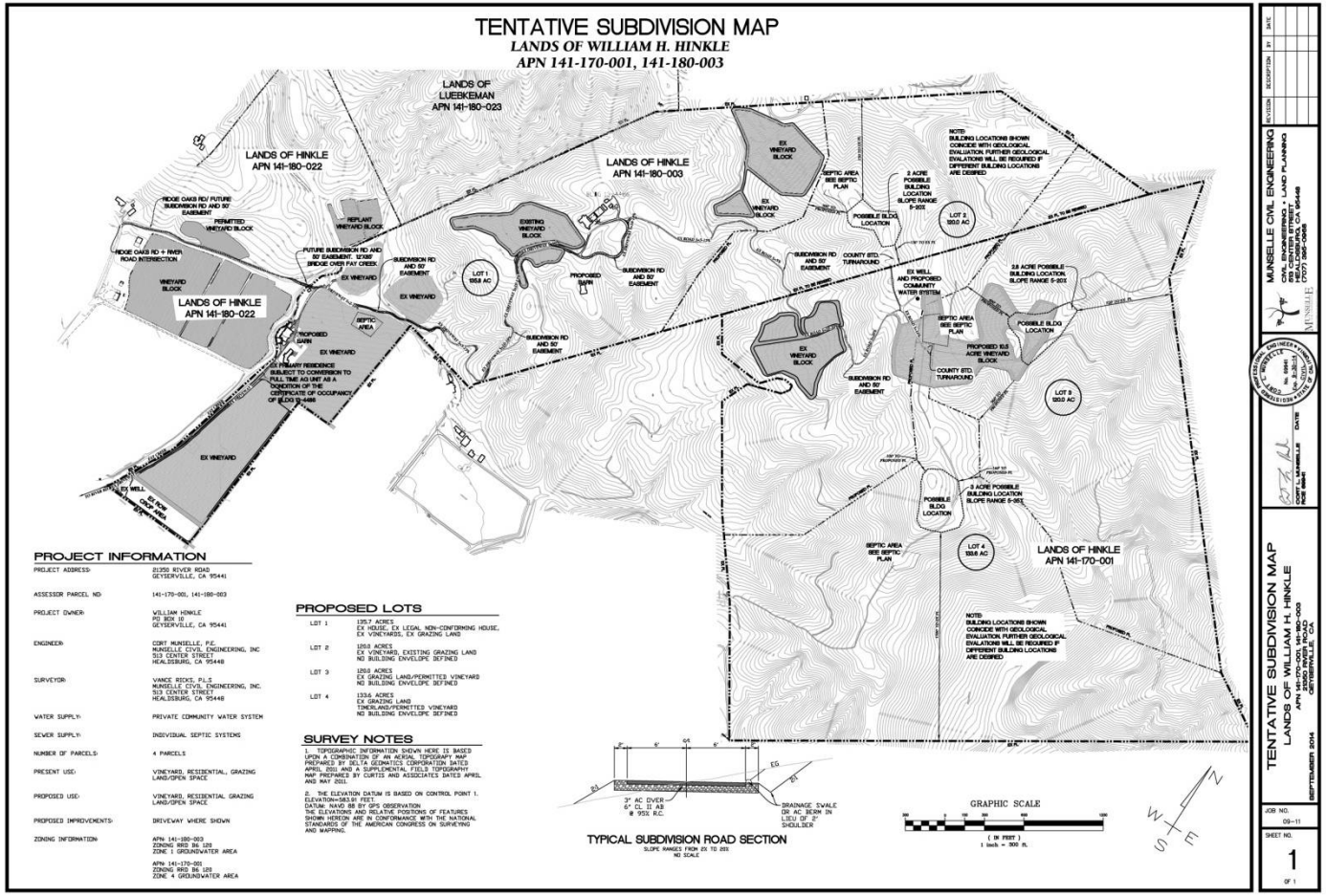
Miles
1:18,018

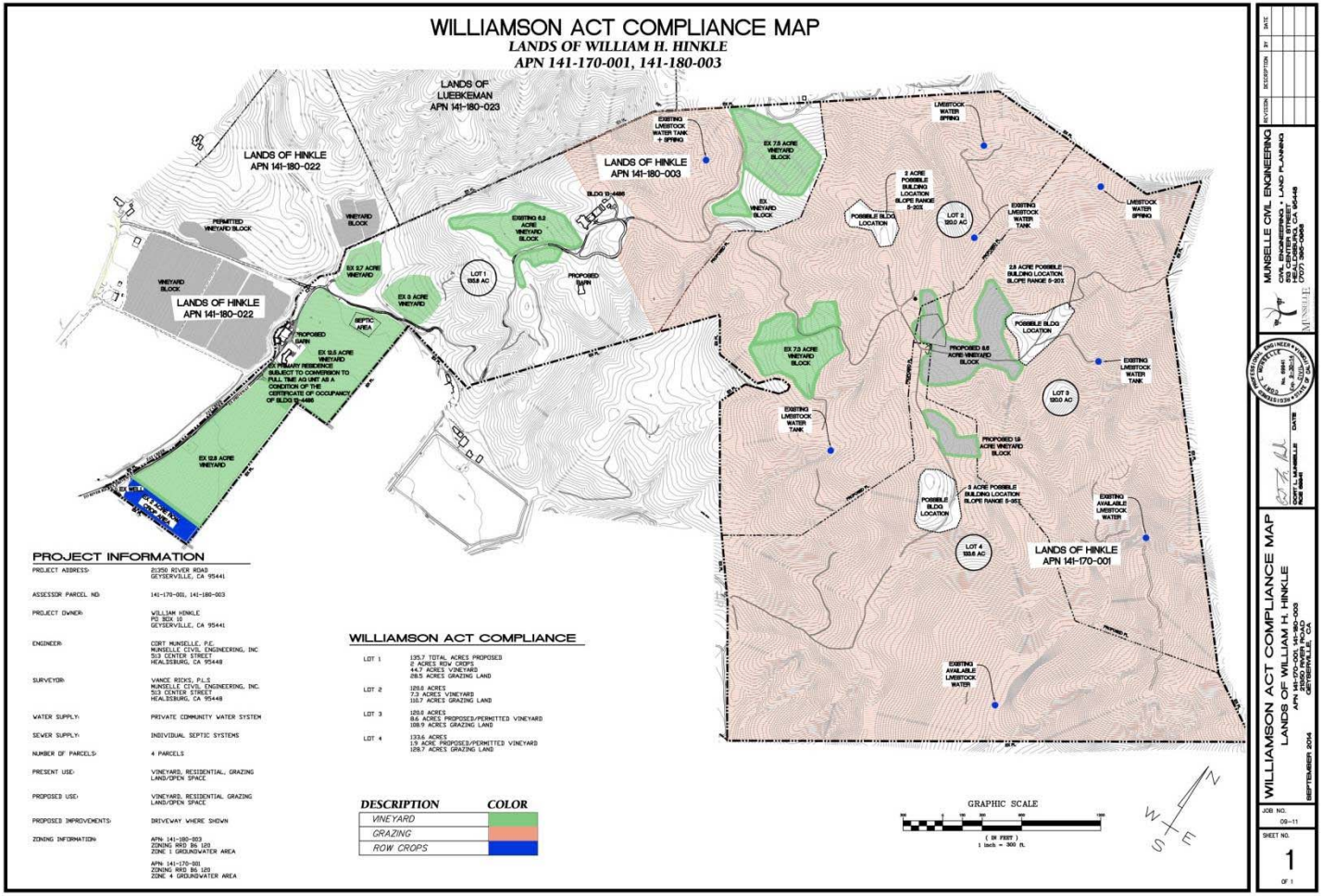
Tentative Map



PRMD

MNS14-0008

Land Conservation Contract Compliance-Agricultural Uses Map



PRMD

MNS14-0008

PRMD

MNS14-0008