

**AGENDA
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403**

TUESDAY

AUGUST 7, 2018

8:30 A.M.

(The regular afternoon session commences at 2:00 p.m.)

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

This is a simultaneous meeting of the Board of Supervisors of Sonoma County, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District, the Sonoma County Public Finance Authority, and as the governing board of all special districts having business on the agenda to be heard this date. Each of the foregoing entities is a separate and distinct legal entity.

The Board welcomes you to attend its meetings which are regularly scheduled each Tuesday at 8:30 a.m. Your interest is encouraged and appreciated.

AGENDAS AND MATERIALS: Agendas and most supporting materials are available on the Board's website at <http://www.sonoma-county.org/board/>. Due to legal, copyright, privacy or policy considerations, not all materials are posted online. Materials that are not posted are available for public inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday, at 575 Administration Drive, Room 100A, Santa Rosa, CA.

SUPPLEMENTAL MATERIALS: Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Board of Supervisors office at 575 Administration Drive, Room 100A, Santa Rosa, CA, during normal business hours.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Clerk of the Board at (707) 565-2241 or bos@sonoma-county.org as soon as possible to ensure arrangements for accommodation.

Public Transit Access to the County Administration Center:

Sonoma County Transit: Rt. 20, 30, 44, 48, 60, 62

Santa Rosa City Bus: Rt. 14

Golden Gate Transit: Rt. 80

For transit information call (707) 576-RIDE or 1-800-345-RIDE or visit or <http://www.sctransit.com/>

APPROVAL OF THE CONSENT CALENDAR

The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members request specific items be discussed and/or removed from the Consent Calendar. There will be an opportunity for the public to comment on the consent calendar prior to it being voted upon.

PUBLIC COMMENT

Any member of the public may address the Board on a matter listed on the agenda. Commenters are requested to fill out a Speaker Card and to come forward to the podium when recognized by the Board Chair. Please state your name and limit your comments to the agenda item under discussion. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers.

**8:30 A.M. CALL TO ORDER
PLEDGE OF ALLEGIANCE**

I. APPROVAL OF THE AGENDA

(Items may be added or withdrawn from the agenda consistent with State law)

II. CONSENT CALENDAR

SONOMA COUNTY WATER AGENCY

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

1. Reimbursement Funding of Marin Municipal Water District Local Supply Recycled Water Project:
 - A) Authorize the Water Agency's General Manager to execute an agreement with Marin Municipal Water District (Marin Municipal) in the amount of \$724,026 to reimburse Marin Municipal for a portion of the costs associated with the design, construction, and construction management for the expansion of a recycled water project.
 - B) Adopt a Resolution authorizing adjustments to the Board Adopted Budget for Fiscal Year 2018-2019 for the Recycled Water Local Supply Fund in the Amount of \$362,013.(4/5th Vote Required)

**HEALTH SERVICES/HUMAN SERVICES/
PROBATION/CHILD SUPPORT SERVICES**

AND

COMMUNITY DEVELOPMENT COMMISSION

(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

2. International Business Machines Corporation Agreement Amendment:
Authorize the Department of Health Services to execute Addendum 1 to the ACCESS Sonoma Rapid Prototype Statement of Work with International Business Machines Corporation for implementation of Phase 2 of the ACCESS Sonoma Rapid Prototype Project, increasing the contract amount by \$1,799,918 resulting in a new total not-to-exceed amount of \$2,997,000.

**AUDITOR- CONTROLLER-TREASURER-TAX COLLECTOR/
COUNTY ADMINISTRATOR**

3. County of Sonoma Annual Audited Financial Reports for the Fiscal Year Ended June 30, 2017 and Fiscal Year 2016-17 Post Audit Budget Adjustments:
 - A) Accept the County of Sonoma Comprehensive Annual Financial Report for the fiscal year ended June 30, 2017. The Comprehensive Annual Financial Report (CAFR) provides a complete analysis of all the County's financial activities and balances for the year. The CAFR includes an opinion from the County's independent auditor stating the CAFR fairly presents the financial position of the County.
 - B) Accept the Single Audit Reports for the year ended June 30, 2017, for the County of Sonoma, Sonoma County Water Agency, Sonoma County Transit, and Sonoma County Community Development Commission. The objective of a single audit is to determine compliance with the various requirements of federal grants received and to evaluate internal controls.

BOARD OF SUPERVISORS

4. Board of Supervisors Minutes:
Approve the Minutes of the meetings December 5, 19, 29, 2017; January 9, 16, 23, 29, 30; February 6, 13, 27; March 13, 20, 27; April 3, 10, 17, 24; May 8, 15, 22; June 5, 11; and Budget Hearings June 12-22, 2018.
5. Rural County Representatives of California Membership:
 - A) Adopt resolution endorsing Sonoma County's membership in the Rural County Representatives of California.
 - B) Appoint board delegate and alternate board delegate to the Rural County Representatives of California Board of Directors.

COUNTY ADMINISTRATOR/ FIRE AND EMERGENCY SERVICES

6. Extend Proclamation of Local Emergency Due to Sonoma Complex Fire:
Adopt a Resolution Extending the Proclamation of Local Emergency Issued on October 9, 2017, for another 30 Days Due to Damage Arising from the Complex Fire. (4/5th Vote Required)

COUNTY ADMINISTRATOR

7. Office of Recovery and Resiliency Update:
Receive update from the Office of Recovery and Resiliency on the status of recovery operations, planning, seeking of funding opportunities and status of recovery plan.

GENERAL SERVICES

8. Administration Building Security Upgrades – Board Chambers Screening:
 - A) Approve proposed Board of Supervisors chambers security improvements.
 - B) Adopt FY 2018-19 Budgetary Adjustment Resolution transferring available appropriations between Capital Projects to finance the new Administration Building Security Measures improvement project estimated to cost approximately \$69,961.

HUMAN SERVICES

9. Caltrans-Sustainable Communities Planning Grant Resolution of Authority:
Execute a Resolution of Authority allowing the Director of Human Services to enter into a contract with Caltrans on behalf of the Area Agency on Aging to receive Senate Bill 1, The Road Repair and Accountability Act of 2017, funding for The Connected Communities Transportation Study, which will identify barriers and opportunities regarding accessible transportation. The Resolution of Authority will enable the Director of Human Services to sign documents required of grant award.
10. Approval of Child Care Funding for Child Welfare Clients:
Adopt a resolution authorizing the Director of the Human Services Department to:
 - A) Execute an agreement with the California Department of Education for Human Services to receive up to \$273,599 for the local administration of subsidized child care services for the period of July 1, 2018, through June 30, 2019.
 - B) Execute future amendments for changes to revenue but do not significantly alter program requirements.

11. Memorandum of Understanding for Statewide Eligibility Automation System:
Approve and authorize the Chairperson of the Board of Supervisors to sign the Memorandum of Understanding with the California Automated Consortium Eligibility System to begin the planning and implementation of a Statewide eligibility system. The new integrated system will support various statewide eligibility programs and enable the Human Services Department to continue providing direct services and benefits to eligible Sonoma County individuals and families.

PERMIT AND RESOURCE MANAGEMENT

12. Lot Line Adjustment, Kunde Family LP; LLA17-0064:
Adopt a Resolution approving a Lot Line Adjustment between four legal parcels subject to Conditions of Approval and replacement Land Conservation Act Contracts for property located at 2451 Nelligan Road and 11011 Highway 12, Kenwood; APNs 051-170- 024, 051-180-014, and 051-250-010, -013, and -019. (First District)

REGIONAL PARKS

13. Parks Sales Tax Measure Ordinance:
 - A) Adopt the “Sonoma County Parks Improvement, Water Quality, and Fire Safety Measure Transactions and Use Tax Ordinance,” imposing a county wide special transactions and use tax of one-eighth of one percent for a period not to exceed 10 years pursuant to the authority granted by Revenue and Taxation Code Section 7285.5. (Second Reading – Ready for Adoption)
 - B) Adopt a resolution calling a special election to submit to the voters of Sonoma County a proposed one-eighth cent sales tax measure entitled the “Sonoma County Parks Improvement, Water Quality, and Fire Safety Measure Transactions and Use Tax Ordinance,” and ordering that the special election be consolidated with the statewide general election to be conducted on November 6, 2018.
(4/5th Vote Required)

TRANSPORTATION AND PUBLIC WORKS

14. Establish Passenger Loading Zone Restrictions on Bower Street (#79027) at Oak Grove Elementary School – Adopt:
Adopt an Ordinance amending Sonoma County Ordinance No. 2300 to establish passenger loading zone restrictions on the north side of Bower Street (#79027) in Graton from Postmile 10.071 to Postmile 10.09 from 7:00 a.m. to 5:00 p.m. on weekdays. (Fifth District)
15. Funding Agreement with Sonoma Marin Rail Area Transit Authority:
Approve and authorize Chair to execute funding agreement with Sonoma Marin Rail Transit Authority (SMART) to:
 - A) Receive funding from SMART to support operation of Sonoma County Transit Route 56 in the amount of \$196,435 in FY 2017-18, \$185,028 in FY 2018-19 and \$192,109 in FY 2019-20
 - B) Provide funding to SMART for bus stop improvements made adjacent to its Airport Blvd. station (\$115,165)

16. Amendment to the Professional Services Agreement with Brelje & Race Consulting Civil Engineers for Graton and Occidental Accessibility Improvements:
Authorize the Chair to execute Amendment No. 3 to the Professional Services Agreement for Graton and Occidental Accessibility Improvements with Brelje & Race Consulting Civil Engineers, to increase contract services in the amount of \$148,704 for a total contract amount of \$1,048,004, extend the term of the contract to June 30, 2019, and make further changes needed for the contract. (Fifth District)

APPOINTMENTS/REAPPOINTMENTS

17. Approve the appointment of Betsy Connolly to the Commission on the Status of Women for a two year term beginning August 7, 2018 and expiring August 7, 2020. (Fourth District)
18. Approve the appointment of Brad Sherwood as the Mark West School Board appointee to the Mark West Citizens Advisory Council for a two year term beginning August 7, 2018 and expiring December 31, 2019. (Fourth District)
19. Approve the appointment of Deborah Doyle to the Library Commission as the county appointee for a four year term beginning August 1, 2018 and expiring August 1, 2022.

PRESENTATIONS/GOLD RESOLUTIONS

PRESENTATIONS AT THE BOARD MEETING

(Gold resolutions will be presented at 8:45 A.M.)

20. Adopt a Gold Resolution Recognizing William McNamara Being Named an Honorary Member of The Garden Club of America. (First District)
21. Adopt a Gold Resolution Proclaiming August 2018 Child Support Awareness Month (Child Support Services)
22. Adopt Gold Resolutions commending Kim Seamans for her 34 years of service and Diane Kaljian for her 31 years of service to the Sonoma County Human Services Department. (Human Services)

PRESENTATIONS ON A DIFFERENT DATE

23. Adopt a Resolution Honoring Steve and Holly Kyle as the Sonoma Valley Muses for 2018 (First District)

III. 8:45 A.M. - PRESENTATIONS/GOLD RESOLUTIONS

IV. 9:00 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS

(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.)

V. REGULAR CALENDAR

COUNTY ADMINISTRATOR/COUNTY COUNSEL

24. Amendment to Memorandum of Agreement with Lytton Rancheria:
Authorize the Chair to execute an Amendment to the Memorandum of Agreement with the Lytton Rancheria to impose a permanent prohibition on gaming activities in Sonoma County upon the enactment of H.R. 597, the Lytton Rancheria Homelands Act. (Fourth District)

COUNTY ADMINISTRATOR

25. **9:30 A.M.** – Safety Net Services Workshop

SONOMA COUNTY WATER AGENCY

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

**FIRE AND EMERGENCY SERVICES/SHERIFF'S OFFICE/
GENERAL SERVICES/ INFORMATION SYSTEMS**

26. Lake Sonoma Watershed Fire Camera Pilot Project:
Concurrent Actions:
A) Authorize Sonoma County Water Agency's General Manager to execute an agreement (in a form approved by County Counsel) with The Regents of the University of California, Scripps Institution of Oceanography (U.C. San Diego), on behalf of the AlertWildfire consortium of universities, for installation, first year of operation, and administration of the Lake Sonoma Watershed Fire Camera Pilot Project in the amount of \$422,037.
B) Authorize Sonoma County Water Agency's General Manager, Sonoma County Sheriff, County General Services Director, and Information Service Department Director to execute or amend agreements between agencies, other County Departments, and with property owners as needed for the Project.

BOARD OF SUPERVISORS

27. Fee Waiver:
Approve request for Kiwanis Club of Cloverdale Foundation a fee waiver in the amount of \$2,007 for the Zoning Permit Level III fee, The Environmental Review CEQA Exemption fee, the Health Review Served by Public Utilities fee, and the Technology Enhancement Fee Permit Type III fees for the Cloverdale Kiwanis Vineyard Races which will serve as a fundraiser to provide free reading books to children who reside in Cloverdale. (Fourth District)
28. Fee Waiver:
Approve a fee waiver in the amount of \$1160 for the Bodega Bay Fireworks display on July 1st, 2018. (Fifth District)

VI. PUBLIC COMMENT ON CLOSED SESSION ITEMS

VII. CLOSED SESSION CALENDAR

29. The Board of Supervisors and the Board of Directors of the Sonoma County Water Agency will consider the following in closed session: Conference with Legal Counsel – Existing Litigation – Potter Valley Hydroelectric Project, FERC Project No. 77. (Government Code Section 54956.9(d)(1).)
30. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Existing Litigation – *Kenneth Sheets v. County of Sonoma* Workers’ Compensation Appeals Board Nos. ADJ10331389; ADJ10331374; ADJ10966611; ADJ10966562; and ADJ274287. (Government Code Section 54956.9(d)(1).)
31. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Potential initiation of litigation pursuant to Government Code section 54956.9(d)(4). 1 case. Code Enforcement matter against Justin McGrath and Jennifer Nicole McGrath, regarding the property at 26 Bloomfield Rd. (aka 1794 Hwy. 116, aka 1798 Hwy. 116), Sebastopol, CA - APN 063-040-034, District 5
32. The Board of Supervisors will consider the following in closed session: Conference with Real Property Negotiators – Negotiator for the County: Caroline Judy, Director, General Services Department; Negotiator for the Potential Tenant: Lawrance Florin, Chief Executive Officer, Burbank Housing. Under Negotiation: Terms and conditions of possible lease of County-owned property at Aston and Hendley Streets, Santa Rosa, CA. (Government Code Section 54956.8.)
33. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Existing Litigation – *California North Bay Fire Cases*, San Francisco Superior Court, JCCP 4955 (Government Code Section 54956.9(d)(1).)
34. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2). 1 Case.
35. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Existing Litigation – *Catherine Williams v. County of Sonoma*- Sonoma County Superior Court Case No. SCV 261355. (Government Code Section 54956.9(d)(1).)
36. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Existing Litigation – *Friends of Chanate v. County of Sonoma*; Sonoma County Superior Court Case No. SCV-261103 (Government Code Section 54956.9(d)(1).)
37. The Board of Supervisors will consider the following in closed session: Conference with Real Property Negotiator - Sonoma Development Center, 15000 Arnold Drive, Eldridge, CA. (APNs- 054-080-001, 054-090-001, 054-150-005, 054-150-010) Negotiating parties: For County- Caroline Judy, general Services Director. For State- Gerald McLaughlin, California Department of general Services. Under Negotiation: Terms and conditions of the potential acquisition of the Property. (Government Code Section 54956.8.)

38. The Board of Supervisors, the Board of Directors of the Water Agency, the Board Commissioners of the Community Development Commission, and the Board of Directors of The Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Labor Negotiators: Christina Cramer/Carol Allen, County of Sonoma, and Rick Bolanos/Heather Coffman, Liebert Cassidy & Whitmore. Employee Organizations: All. Unrepresented employees: All, including retired employees. (Government Code section 54957.6).

VIII. REGULAR AFTERNOON CALENDAR

39. **RECONVENE FROM CLOSED SESSION**

40. **REPORT ON CLOSED SESSION**

PERMIT AND RESOURCE MANAGEMENT/ ECONOMIC DEVELOPMENT BOARD

41. **2:00 P.M.** - Cannabis Ordinance Amendments:
Hold a public hearing and at the conclusion of the hearing take the following actions:
A) Adopt an Ordinance amending Chapter 26 of the Sonoma County Code to allow adult use cannabis businesses, enhance neighborhood compatibility, harmonize with State cannabis laws where appropriate, and make other minor amendments, and determining exemption from the California Environmental Quality Act; and
B) Adopt a Resolution introducing, reading the title of, and waiving further reading of a proposed ordinance amending Chapter 14 of the Sonoma County Code to allow adult use cannabis businesses, harmonize with State cannabis laws where appropriate law, and make other minor amendments; and
C) Adopt a Resolution introducing, reading the title of, and waiving further reading of a proposed ordinance amending Chapter 35 of the Sonoma County Code to make certain administrative changes.

IX. BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS

42. Permit and Resource Management Department: Review and possible action on the following:
Acts and Determinations of Planning Commission/Board of Zoning Adjustments
Acts and Determinations of Project Review and Advisory Committee
Acts and Determinations of Design Review Committee
Acts and Determinations of Landmarks Commission
Administrative Determinations of the Director of Permit and Resource Management
(All materials related to these actions and determinations can be reviewed at:
<http://www.sonoma-county.org/prmd/b-c/index.htm>)

43. **ADJOURNMENT**

NOTE: The next Regular meeting will be held on August 14, 2018, at 8:30 a.m.

Upcoming Hearings (All dates are tentative until each agenda is finalized)

August 14, 2018 – PRMD - UPE14-0008 Ramey Winery Appeal



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 1
(This Section for use by Clerk of the Board Only.)

To: Board of Directors, Sonoma County Water Agency

Board Agenda Date: August 7, 2018

Vote Requirement: 4/5

Department or Agency Name(s): Sonoma County Water Agency

Staff Name and Phone Number:

Carrie Pollard / 547-1968

Supervisorial District(s):

Title: Reimbursement Funding of Marin Municipal Water District Local Supply Recycled Water Project

Recommended Actions:

- A) Authorize the Water Agency's General Manager to execute an agreement with Marin Municipal Water District (Marin Municipal) in the amount of \$724,026 to reimburse Marin Municipal for a portion of the costs associated with the design, construction, and construction management for the expansion of a recycled water project.
- B) Adopt a Resolution authorizing adjustments to the Board Adopted Budget for Fiscal Year 2018-2019 for the Recycled Water Local Supply Fund in the Amount of \$362,013.

Executive Summary:

The Water Agency and Marin Municipal share the goal of promoting cost-effective water conservation measures, recycled water projects that offset potable water use, and standby local peak month production capacity projects that reduce peak demand on the Water Agency transmission system.

This item requests authority for the Water Agency to reimburse Marin Municipal for a portion of the costs associated with the design, construction, and construction management for the expansion of a recycled water project using funds collected from the Water Contractors and Marin Municipal for Local Supply, Recycled Water, Tier 2 Water Conservation under the water supply agreements with Marin Municipal and the Restructured Agreement for Water Supply.

Discussion:

Pursuant to Section 2.6 (Recycled Water and Local Supply Projects) of the Restructured Agreement for Water Supply, the Water Agency may fund the capital cost of local supply projects that have been approved by the Water Advisory Committee. Pursuant to Section 4.15 (Operation and Maintenance Charge-Recycled Local Water Supply) of the Restructured Agreement for Water Supply, the Water Agency calculates and collects, as part of the Operations and Maintenance Surcharge, a recycled water and local supply sub-charge. These funds are distributed to water contractors for developing recycled water

projects that offset potable water use, and for developing standby local peak-month production capacity that reduces demands on the Water Agency's water transmission system.

On January 6, 2014, the Water Advisory Committee approved funding for a portion of Marin Municipal's project under the Local Supply, Recycled Water, Tier 2 Water Conservation (LRT2) Program (Program) for the full amount remaining in the Marin Municipal's LRT2 allocation.

Marin Municipal has been working in partnership with the Las Gallinas Valley Sanitary District (Sanitary District) on the expansion of the Sanitary District's water recycling facility to replace Marin Municipal's water reclamation facility, which has reached the end of its useful life. The Sanitary District will provide tertiary recycled water for distribution by Marin Municipal. In addition, it will enable Marin Municipal to buy into the facility, as well as pay ongoing operations and maintenance costs of the upgraded facility. This partnership cost effectively continues Marin Municipal's long-term commitment to recycled water as a source of water supply for over 320 existing customers. Marin Municipal anticipates construction starting in June 2018 with completion anticipated in December 2019.

The total agreement amount is \$724,026; the term end date is December 1, 2019.

RECOMMENDATION

Water Agency staff recommends that the Board authorize the Water Agency's General Manager to execute an agreement with Marin Municipal for reimbursement funding of expanding the water recycling facility in the amount of \$724,026.

Prior Board Actions:

- 06/21/2016: Approved agreement between Water Agency and City of Santa Rosa for reimbursement funding of groundwater well improvements. Cost \$1,157,233, term end December 31, 2016.
- 04/08/2014: Approved agreement between Water Agency and City of Cotati for the Water Agency to provide reimbursement funding of groundwater well improvements. Costs \$157,235; term end December 31, 2014.
- 04/23/2013: Approved agreement between Water Agency and City of Rohnert Park for reimbursement funding. Cost \$649,629; term end June 30, 2014.
- 04/15/2008: Approved agreement between Water Agency and City of Santa Rosa for reimbursement funding. Cost \$1,100,000; no term end date.

Strategic Plan Alignment Goal 3: Invest in the Future

Recycled water is a potable water offset, which is drought proof, and in turn increases water supply reliability in the region.

Water Agency Water Supply Goals and Strategies, Goal 1: Work with Water Contractors to retain and improve the reliability of the water supply production and distribution systems, including during short-term emergencies, such as earthquakes, and during long-term challenges caused by extended droughts and global climate change.

Fiscal Summary			
Expenditures	FY 18-19 Adopted	FY 19-20 Projected	FY 20-21 Projected
Budgeted Expenses		\$362,013	
Additional Appropriation Requested	\$362,013		
Total Expenditures	\$362,013	\$362,013	
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other (Water Rates)		\$362,013	
Use of Fund Balance	\$362,013		
Contingencies			
Total Sources	\$362,013	\$362,013	
Narrative Explanation of Fiscal Impacts:			
<p>Additional appropriations of \$362,013 are required to process this expense due to this agreement moving forward after the FY18-19 budget and budget supplemental were submitted. With Board approval, appropriations will be made in the Recycled Water Local Supply Fund pursuant to budgetary resolution (attachment R1). The Recycled Water Local Supply Fund is financed by water rates and has sufficient fund balance to cover the FY18-19 expense. In FY19-20 a total of \$362,013 will be budgeted in the Recycled Water Local Supply Fund. Due to timing of the construction project and the available funds MMWD and the Agency agreed to split the payments between FY18-19 and FY19-20, consistent with the payment schedule in Section 5 of agreement. Recycled Water Local Supply Fund revenue is generated from Water Rates paid by the Water Contractors per the Restructured Agreement for Water Supply.</p>			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Budget Resolution (R1) Agreement			

Related Items “On File” with the Clerk of the Board:

pa\\S:\Agenda\agrees\08-07-2018 WA Reimbursement Funding for Marin
Municipal Water District_summ2.docm

CF/40-0-21 Marin Municipal Water District (Agree for Reimbursement
Funding of Marin Municipal Water District Local Supply Project) 16/17-
146 (ID 6770

Date: August 7, 2018

Item Number: _____
Resolution Number: _____

4/5 Vote Required

Resolution Of The Board Of Directors of the Sonoma County Water Agency Authorizing Adjustments to the Board Adopted Budget for Fiscal Year 2018-2019 for the Recycled Water Local Supply Fund in the Amount of \$362,013

Whereas, the Board of Directors of the Sonoma County Water Agency (Water Agency) adopted the Water Agency Fiscal Year 2018-2019 budget on June 15, 2018; and

Whereas, Sections 29088 through 29092 of the Government Code, State of California allow for adjustments to the Fiscal Year 2018-2019 Adopted Budget; and

Whereas, the Water Agency desires to adjust the Fiscal Year 2018-2019 Adopted Budget for the Recycled Water Local Supply Fund in the amount of \$362,013 for the Marin Municipal Water District Local Recycled Water Tier 2 Project; and

Whereas, a resolution from the Water Agency's governing board authorizing such budget adjustment is required.

Now, Therefore, Be It Resolved that the County Auditor-Controller-Treasurer-Tax Collector and the County Administrator are hereby authorized and directed to complete the budgetary and accounting transfers and adjustments to the Sonoma County Water Agency (Water Agency) Fiscal Year 2018-2019 budget as follows:

Resolution #

Date:

Page 2

Fiscal Year 2018-2019 Expenditures		Amount
44220-33041200	Recycled Water Local Supply Fund	
53501	Contributions	362,013.00
Total Expenditures		362,013.00
Fiscal Year 2018-2019 Funding Sources		
44220-33041200	Recycled Water Local Supply Fund	
	Fund Balance	362,013.00
Total Funding Sources		362,013.00

Directors:

Gorin:

Rabbitt:

Zane:

Hopkins:

Gore

Ayes:

Noes:

Absent:

Abstain:

So Ordered.

Agreement for Reimbursement Funding of Marin Municipal Water District Local Supply Project (LRT2)

This agreement (“Agreement”) is by and between **Sonoma County Water Agency** (“Water Agency”) and **Marin Municipal Water District** (“MMWD”).

RECITALS

- A. The Water Agency and the MMWD share the goal of promoting cost effective water conservation measures, recycled water projects that offset potable water use and standby local peak month production capacity projects that reduce peak demand on a transmission system.
- B. Pursuant to Section 2.6 (Recycled Water and Local Supply Projects) of the Restructured Agreement for Water Supply, the Water Agency may fund the capital cost of local supply projects that have been approved by the Water Advisory Committee.
- C. Pursuant to Section 4.15 (Operation and Maintenance Charge- Recycled Local Water Supply) of the Restructured Agreement for Water Supply, the Water Agency calculates and collects, as part of the Operations and Maintenance Surcharge, a recycled water and local supply sub-charge. These funds are distributed to water contractors for developing recycled water projects that offset potable water use, and for developing standby local peak-month production capacity that reduces demands on the Water Agency’s water transmission system.
- D. In March 2017 MMWD executed an agreement with the Las Gallinas Valley Sanitary District (Sanitary District) for the expansion of the Sanitary District’s water recycling facility to replace the MMWD’s water reclamation facility, which had reached the end of its useful life, and which will be providing tertiary recycled water for distribution by the MMWD (Project). The parties now acknowledge that the Sanitary District will be entering into agreements with third parties for the construction and expansion, and maintenance and operation of the Sanitary District’s water recycling facility and MMWD will not be a party to those agreements. The Sanitary District will own and operate the Project.
- E. On November 3, 2014, the Water Advisory Committee approved funding for a portion of MMWD’s Project and Program under Local Supply/ Recycled Water/ Tier 2 Water Conservation (LRT2) Program in the amount of \$1,157,233. Funding is available from appropriations in the category of “Recycled Water and Local Supply” as approved on April 6, 2015, by the Water Advisory Committee as part of the FY 15/16 budget approval process.
- F. To the extent applicable, MMWD owns or will acquire, and is willing to retain ownership of, any property or easements wherein said Project will be constructed and is willing to operate and maintain said Project in perpetuity.
- G. Water Agency and MMWD do mutually desire to cooperate in the financing of said Project and Program.

In consideration of the foregoing recitals and the mutual covenants contained herein, the parties hereto agree as follows:

AGREEMENT

The MMWD and Water Agency agree as follows:

1. RECITALS

1.1. The above recitals are true and correct.

2. LIST OF EXHIBITS

2.1. The following exhibits are attached hereto and incorporated herein:

a. Exhibit A: Project Description

3. COORDINATION

3.1. MMWD shall coordinate the work with Water Agency’s Project Manager.

Contact information and mailing addresses:

Water Agency	MMWD
Project Manager: Carrie Pollard 404 Aviation Boulevard Santa Rosa, CA 95403-9019 Phone: (707) 547-1968 Email: Carrie.Pollard@scwa.ca.gov	Contact: Michael Ban, P.E. Manager 220 Nellen Avenue Corte Madera, CA 94925-1100 Phone: (415) 945-1435 Email: mban@marinwater.org
Remit invoices to: Susan Bookmyer Same address as above or Email: susan.bookmyer@scwa.ca.gov	Remit payments to: Same address as above Attn: Accounts Receivable

4. MMWD’S RESPONSIBILITIES

MMWD shall complete the following at its cost and expense, except to the extent of Water Agency funding provided for in Sections 5 and 6 below.

4.1. General: MMWD agrees to perform all work in accordance with the requirements of applicable federal, state, and local laws.

4.2. Program Tracking: Not applicable.

4.3. Environmental Documentation: MMWD shall ensure all the requirements of the California Environmental Quality Act (CEQA) are met, including the preparation of all appropriate environmental documents. MMWD shall provide a copy of the draft environmental document to Water Agency during public review process and a final copy within 30 calendar days of approval of the document.

- 4.4. Permits: MMWD shall ensure any permits that may be necessary from utilities or regulatory agencies for construction of the Project are obtained.
- 4.5. Rights-of-Way: MMWD shall ensure any and all property rights as necessary for construction of the Project are acquired.
- 4.6. Design and Surveying: MMWD shall ensure the Project is designed, including all design surveying and construction staking.
- 4.7. Final Plans and Specifications: MMWD shall provide Water Agency with a final complete set of all Project construction documents. Such documents shall be prepared by and signed and stamped by, or under the responsible charge of, appropriately registered professionals.
- 4.8. Indemnification Obligations:
 - a. Indemnification Obligation of MMWD:
 - i. MMWD agrees to accept all responsibility for loss or damage to any person or entity, including Water Agency, and to indemnify, hold harmless, and release Water Agency, its officers, agents, and employees, from and against any actions, claims, damages, liabilities, disabilities, or expenses, that may be asserted by any person or entity, including MMWD, that arise out of, pertain to, or relate to MMWD's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. MMWD agrees to provide a complete defense for any claim or action brought against Water Agency based upon a claim relating to MMWD's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for MMWD or its agents under workers' compensation acts, disability benefits acts, or other employee benefit acts.
- 4.9. Prevailing Wages: MMWD is not entering into any contracts for the recycled water facility, other than the 2017 agreement with the Sanitary District. However, MMWD understands that use of Water Agency funds for any "public work," as defined by Labor Code section 1720 *et seq.*, triggers prevailing wage compliance obligations under the California Labor Code, and that the Project contemplated hereunder qualifies as a "public work" for this purpose. Without limiting the generality of the foregoing, MMWD agrees to ensure the Sanitary District (1) confirms that all contractors and subcontractors engaged to work on the Project are registered and qualified pursuant to Labor Code section 1725.5; (2) requires all such contractors and subcontractors to pay prevailing wages to all workers on the Project in accordance with the California Labor Code and applicable DIR regulations; (3) requires all such contractors and subcontractors to furnish the records specified in Labor Code section 1776 (e.g. electronic certified payroll) directly to the Labor Commissioner in a format proscribed by the Labor

Commissioner at least monthly pursuant to Labor Code section 1771.4(a)(3); and (4) provides all notices required pursuant to sections 1771.1, 1771.3, and 1771.4 of the Labor Code.

- 4.10. Title: Not applicable.
- 4.11. Operation and Maintenance: Not applicable.
- 4.12. Records: MMWD shall maintain complete and accurate records of all transactions in compliance with generally accepted accounting principles for enterprise accounting as promulgated by the American Institute of Certified Public Accountants and the Governmental Accounting Standards Board. Such records shall be available to Water Agency at all reasonable times for inspection and analysis.
- 4.13. Statement of Costs: Within 60 days of filing Notice of Completion, or within 60 days of decision to not award the contract, MMWD shall submit to Water Agency a statement of complete accounting of MMWD's Project costs for the following categories:
 - a. Project design and other pre-construction costs
 - b. Project environmental document preparation costs
 - c. Project Inspection and contract administration
 - d. Project Construction costs
 - e. Change orders
- 4.14. Invoices: MMWD shall bill Water Agency for costs authorized under this Agreement, with an invoice that is clearly marked with "Marin Municipal Water District, Funding of LRT2 Program, Project-Activity Code T0291D034."

5. WATER AGENCY'S RESPONSIBILITIES

- 5.1. Total Amount to be Funded: The total amount payable by Water Agency under this Agreement shall not exceed \$724,026.
- 5.2. Initial Payment: Upon execution of this Agreement and receipt of an invoice thereof, Water Agency shall deposit with MMWD \$362,013, which is to finance 50 percent of MMWD's share of Project's costs.
- 5.3. Subsequent Payment: Upon award of the construction contract, and receipt of an invoice thereof, and receipt of evidence of indemnification required in Paragraph 4.8, Water Agency will deposit with MMWD \$362,013, which is to finance 50 percent of MMWD's share of Project's costs.

6. ADDITIONAL REQUIREMENTS

- 6.1. Term of Agreement: This Agreement shall expire on December 1, 2019.

- 6.2. Authority to Amend Agreement: Changes to the Agreement may be authorized only by written amendment to this Agreement, signed by both parties. Changes to lengthen time schedules or make minor modifications to the scope of work, which do not increase the amount paid under the Agreement, may be executed by the Water Agency's General Manager in a form approved by County Counsel.
- 6.3. Authority to Terminate: At any time and without cause, Water Agency has the right, in its sole discretion, to terminate this Agreement by giving five calendar days' written notice to MMWD. In the event of such termination, Water Agency will pay MMWD for services satisfactorily rendered to the date of termination. In addition, should MMWD fail to perform any of its obligations hereunder, within the time and in the manner herein provided, or otherwise violate any of the terms of this Agreement, Water Agency may immediately terminate this Agreement by giving MMWD written notice of such termination, stating the reason for termination. In the event of such termination, Water Agency will pay MMWD for services satisfactorily rendered to the date of termination. However, Water Agency will deduct from such amount the amount of damage, if any, sustained by Water Agency by virtue of the breach of the Agreement by MMWD. Water Agency's right to terminate may be exercised by Sonoma County Water Agency's General Manager.
- 6.4. Refund of Remaining Funds: If the Project cost accounting statement submitted under Paragraph 4.13 of this Agreement demonstrates that Project costs are less than the amounts paid to MMWD, MMWD shall refund difference to Water Agency within 30 calendar days of submitting said statement to Water Agency.
- 6.5. No Waiver of Breach: The waiver by Water Agency of any breach of any term or promise contained in this Agreement shall not be deemed to be a waiver of such term or promise or any subsequent breach of the same or any other term or promise contained in this Agreement.
- 6.6. Construction: To the fullest extent allowed by law, the provisions of this Agreement shall be construed and given effect in a manner that avoids any violation of statute, ordinance, regulation, or law. The parties covenant and agree that in the event that any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.
- MMWD and Water Agency acknowledge that they have each contributed to the making of this Agreement and that, in the event of a dispute over the interpretation of this Agreement, the language of the Agreement will not be construed against one party in favor of the other. MMWD and Water Agency acknowledge that they have each had an adequate opportunity to consult with counsel in the negotiation and preparation of this Agreement.

- 6.7. No Third-Party Beneficiaries: Nothing contained in this Agreement shall be construed to create and the parties do not intend to create any rights in third parties.
- 6.8. Applicable Law and Forum: This Agreement shall be construed and interpreted according to the substantive law of California excluding the law of conflicts. Any action to enforce the terms of this Agreement or for the breach thereof shall be brought and tried in the County of Sonoma.
- 6.9. Captions: The captions in this Agreement are solely for convenience of reference. They are not a part of this Agreement and shall have no effect on its construction or interpretation.
- 6.10. Merger: This writing is intended both as the final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement, pursuant to Code of Civil Procedure section 1856. Each Party acknowledges that, in entering into this Agreement, it has not relied on any representation or undertaking, whether oral or in writing, other than those which are expressly set forth in this Agreement. No modification of this Agreement shall be effective unless and until such modification is evidenced by a writing signed by both parties.
- 6.11. Survival of Terms: All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.
- 6.12. Time of Essence: Time is and shall be of the essence of this Agreement and every provision hereof.
- 6.13. Mediation: The parties agree to mediate any disputes arising under this agreement. Mediation shall continue until such time as either party determines that mediation will not resolve the dispute. Thereafter, either party may pursue all available remedies.

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date last signed by the parties to the Agreement.

Reviewed as to funds:

TW 16/17-146

By: _____
Water Agency Division Manager -
Administrative Services

Approved as to form:

Approved as to form:

By: _____
Adam Brand, Deputy County Counsel

By: _____
Mary Casey, General Counsel

Sonoma County Water Agency

Marin Municipal Water District

By: _____
Grant Davis
Water Agency General Manager

Authorized per Boards of Directors
Action on August 7, 2018

By: _____
Krishna Kumar
General Manager

Date: _____

Date: _____

Exhibit A

Project Description

The Marin Municipal Water District (MMWD) has been working in partnership with the Las Gallinas Valley Sanitary District (Sanitary District) on the expansion of the Sanitary District's water recycling facility to replace the MMWD's water reclamation facility, which has reached the end of its useful life. The Sanitary District would provide tertiary recycled water for distribution by the MMWD. The Project enables MMWD to buy into the Sanitary District's existing facility and pay a proportionate share of the construction costs to enlarge that facility, as well as ongoing operations and maintenance costs of the upgraded facility. This partnership cost effectively continues MMWD's long-term commitment to recycled water as a source of water supply. The Sanitary District anticipates starting construction on their facility in June 2018 with completion anticipated in December 2019. The Project will increase the plant's tertiary treatment capacity from the existing 1.4 to 5.4 mgd, an increase of 4.0 mgd.



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 2
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors of Sonoma County

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): Department of Health Services, Human Services Department, Community Development Commission, Probation Department, and Child Support Services Department

Staff Name and Phone Number:

Barbie Robinson, 565-7876, Karen Fies, David Koch, Margaret Van Vliet, Jennifer Traumann

Supervisorial District(s):

Title: International Business Machines Corporation Agreement Amendment

Recommended Actions:

Authorize the Department of Health Services to execute Addendum 1 to the ACCESS Sonoma Rapid Prototype Statement of Work with International Business Machines Corporation for implementation of Phase 2 of the ACCESS Sonoma Rapid Prototype Project, increasing the contract amount by \$1,799,918 resulting in a new total not-to-exceed amount of \$2,997,000.

Executive Summary:

On March 23, 2018 Sonoma County entered into an agreement with International Business Machines Corporation (IBM) to provide software and implementation of the ACCESS Sonoma Rapid Prototype Project to support the County's rapid response efforts. Sonoma County Safety Net Departments participating in project include Health Services, Human Services, Community Development Commission, Probation, and Child Support Services. The Rapid Prototype system 1) provides a global view of clients that accounts for their multiple needs, allowing for coordinated front-end referrals and service delivery across the Safety Net Departments and 2) allows for continued analysis of each client's needs, collaborative case management, and evaluation of outcomes to support more proactive and prevention-focused efforts aimed at addressing critical client needs. Phase 1 of the Rapid Prototype is both on-time and within budget.

The Sonoma County Safety Net Departments are now requesting approval to execute Addendum 1 to the Statement of Work with IBM for Phase 2 implementation of the Rapid Prototype project. Phase 2 of the project provides for continued development of features and services and adds support for connectivity with additional County systems. Phase 2 implementation is anticipated to be completed in early 2019.

Discussion:

In April 2017 the Sonoma County Board of Supervisors established one of its 2017 Strategic Priorities to Strengthen the County's Safety Net system. The goal of this priority is to identify the most vulnerable residents, defined as those who are often high utilizers of County services across multiple departments, and develop coordinated strategies to improve their well-being, self-sufficiency, and recovery.

In response to the Board's Safety Net Priority, the Sonoma County Safety Net Departments of Health Services, Human Services, Community Development Commission, Probation, and Child Support Services (Safety Net Departments) created a pilot initiative – ACCESS Sonoma County – to begin developing strategies to identify and coordinate services for the most vulnerable residents. Because each of the Safety Net Departments maintain client data within their own systems, the creation of an integrated data hub was determined to be critical factor in the successful implementation of the ACCESS Sonoma County pilot.

With the devastating fires in October 2017 underscoring the importance of the County's pilot initiative to strengthen its safety net system, on December 5, 2017 the Board of Supervisors adopted a resolution approving the development of the integrated data hub to facilitate successful implementation of disaster rapid response efforts, ACCESS Sonoma County, and Whole Person Care projects. In response to the Board's Direction, the Safety Net Departments launched the County's first ever Interdepartmental Multi-Disciplinary Team, comprised of front line staff from each of the Safety Net Departments including case workers, eligibility workers, clinicians, probation officers and other direct service providers working with an Interdepartmental Multi-Disciplinary Team coordinator to establish care plans for program participants.

Rapid Prototype Project Phase 1

In support of the County's rapid response efforts, the County entered into an agreement with IBM through which IBM provided a Rapid Prototyping Tool consisting of the IBM Connect 360 Master Data Management Patient Hub as well as a front end interface through its Watson Care Manager software. The IBM Connect 360 Master Data Management Patient Hub and Watson Care Manager interface serve two purposes. First, they provide a global view that accounts for client multiple needs, allowing for coordinated front-end referrals and service delivery across the Safety Net Departments. Second, Master Data Management Patient Hub and Watson Care Manager interface allow for continued analysis of client needs, collaborative case management, and evaluation of outcomes to support more proactive and prevention-focused efforts aimed at addressing critical needs of the client.

Project Continuation and Funding

With the successful implementation of the first phase of the Rapid Prototype project, the Sonoma County Safety Net Departments have determined that continued project efforts to further implement the IBM Connect 360 Master Data Management Patient Hub and Watson Care Manager, including connecting to additional County data systems, will contribute substantially towards the goal of improving outcomes of the target population. Full system implementation will result in a system accessible by the Interdepartmental Multi-Disciplinary Team as well as regional hospitals and local non-profit partners.

The Phase 1 project cost totaled \$1,197,082 and consisted of IBM labor and materials costs of \$1,043,047 and software costs of \$154,035. The IBM software was provided to Sonoma County at a cost substantially below that normally charged by IBM. Phase 1 funding was provided by Health Services

(including Whole Person Care funding), Human Services, Probation, and Santa Rosa Memorial Hospital Foundation.

Several additional project phases are anticipated with full implementation in three to five years. Total cost for the full project is anticipated to be \$6 million to \$10 million. In addition to identified funding streams, such as Whole Person Care and Intergovernmental Transfer funding, the Safety Net Departments have been invited to apply for funding from the California Health Care Foundation and the Hewlett Foundation to support phases 2 and 3. Requests for \$1.8 million from the California Health Care Foundation and \$1.0 million from the Hewlett Foundation have been submitted. Safety Net Department efforts to identify and acquire funding to support the project from community partners and foundations having an interest in the target population will continue during project implementation.

Rapid Prototype Project Phase 2

The Sonoma County Safety Net Departments are now requesting approval to execute Addendum 1 to the Statement of Work with IBM for Phase 2 implementation of the Rapid Prototype project. Phase 2 of the project provides for continued development of features and services and adds support for connectivity with additional County systems. Phase 2 implementation is anticipated to be completed in early 2019.

IBM Statement of Work Addendum 1 does the following: 1) sets forth the Rapid Prototype Phase 2 project scope, 2) defines Phase 2 “use cases,” 3) expands the technical solution with additional source systems, 4) establishes IBM and County responsibilities related to Phase 2 project implementation, and 5) provides schedule and pricing information.

The following are highlights of the additional capabilities provided through implementation of Phase 2 of the Rapid Prototype:

- 1) **Additional Data:** Phase 2 will focus on implementing the prototype design by incorporating additional County systems into the data hub, including additional Probation and CalWin data, and the addition of Community Development Commission housing data. These new system records will add to and be consolidated in the “Golden Client Record.”
- 2) **Mobile Screening and Care Plans:** A cloud based screening process and care plan for Whole Person Care clients will be launched, enabling Interdepartmental Multi-Disciplinary Team members to work from their various locations using one care plan which is mobile and accessible from a web browser.
- 3) **Client Goal Tracking:** Phase 2 will deliver a client goal plan accessible via a client’s smart phone. Clients can use this mobile application to view how they are tracking to the goals they have established with their Whole Person Care team. The application contains easy to understand visuals regarding progress toward goals and other helpful information.
- 4) **Additional Security Roles:** Phase 2 included implementation of security roles and attributes for additional department care team members.

The implementation cost for Phase 2 of the Rapid Prototype project is \$1,799,918. Health Services anticipates utilizing up to \$1,000,000 of Whole Person Care funding for Phase 2 implementation. Intergovernmental Transfer funding will be used to fund the remaining portion of the project. In addition, the Safety Net Departments are in the process of requesting funding support from community partners, which may offset the use of Intergovernmental Transfer funding required for the project.

Rapid Prototype Project Phase 3

The Sonoma County Safety Net Departments will continue to plan for Phase 3 of the Rapid Prototype project. Phase 3 will continue implementation and will incorporate data from the Justice Department as well as additional data sets from Health and Human Services. Phase 3 will engage community partners to design a basic referral system which can be implemented and expanded upon in further phases. Phase 3 will also continue to implement security roles for newly added department systems and community partners. It is anticipated that the Safety Net Departments will return to the Board in late 2018 or early 2019 to request approval to amend the agreement with IBM for Phase 3 project efforts. The cost of Phase 3 will be similar to the Phase 2 cost.

Overall Project Expectations and Outcome Measures

Overall project expectations and outcome measures are clearly defined as follows:

- 1) Clients will achieve increased income and assets through access to job placement assistance and case management. This will be measured by job placement statistics.
- 2) Clients will have a reduced long-term dependence on public benefits due to the coordinated multi-disciplinary approach to service delivery. This will be measured by reduction in utilization of services analysis.
- 3) Clients will have greater housing stability through participation of Community Development Coalition programs in the Interdepartmental Multi-Disciplinary Team. This will be measured by housing vulnerability index screening.
- 4) Clients will have improved health and well-being through coordinated referral to appropriate health partners such as Fully Qualified Health Centers. This will be measured by the number of client referrals to physical health providers.
- 5) The Interdepartmental Multi-Disciplinary Team will provide integrated client services and use coordinated client tracking, evidenced by access to comprehensive client data in Watson Care Manager.
- 6) The Interdepartmental Multi-Disciplinary Team will provide improved critical needs response and access to services due to the mobile capabilities and integrated nature of the Watson Care Manager coupled with the integrated nature of the Interdepartmental Multi-Disciplinary Team.
- 7) The Interdepartmental Multi-Disciplinary Team will experience collaborative information sharing through face-to-face interaction between Team members and through access to the 360 degree client view in Watson Care Manager.
- 8) The Safety Net Departments will experience expanded service capacity as the Interdepartmental Multi-Disciplinary Team stabilizes the highest utilizer's reliance on services through efficient and effective service delivery. This will be measured by reduction in utilization of services analysis.
- 9) The County will experience reduced costs and duplicative administration as the Interdepartmental Multi-Disciplinary Team works collaboratively to reduce overlapping services and refers clients to the most cost efficient services. This will be measured by pre-service and post-service cost reports.

Project Coordination Efforts

The County's Information Systems Department Systems and Programming Division has played a critical role in working with the pilot Safety Net Departments as well as their software support staff and

vendors to extract the appropriate client data for the Connect 360 Master Data Management Patient Hub. The Information Systems Department Technical Services Division is working with IBM to ensure technical requirements of hosting the on premise solution meet appropriate security and support guidelines.

Each of the Safety Net Departments have committed staff to the Interdepartmental Multi-Disciplinary Team. Staff are available or co-located with IBM for the duration of project implementation and provide information regarding County programs, policies, and business needs; the County technology environment; and confidentiality, privacy, authorization, and consent.

The Safety Net Departments have also been working with Privacy, County Counsel and outside legal counsel to address privacy and confidentiality issues. These efforts will continue alongside IBM's Rapid Prototype project efforts.

Prior Board Actions:

On March 20, 2018 the Board approved a Statement of Work and Cloud Services Agreement with International Business Machines Corporation to provide software in support of the Rapid Deployment of an integrated data hub and front end user application for the ACCESS Sonoma County pilot initiative, in an amount of \$1,197,082.

On December 5, 2017 the Board 1) received a report on the activities underway to address the Board of Supervisors priority to Secure the Safety Net and 2) adopted a resolution approving the county Safety Net Departments and Community Develop Commission to strengthen coordinated, client-centered care delivery strategies and develop an information hub to facilitate successful implementation of disaster rapid response efforts, ACCESS Sonoma County, and Whole Person Care projects.

Strategic Plan Alignment Goal 1: Safe, Healthy, and Caring Community

The development and deployment of the IBM Master Data Management Patient Hub and Watson Care Manager interface will provide a global view of the client that accounts for his/her multiple needs allowing for coordinated front-end referrals and service delivery across the Safety Net Departments with the goal of improved client well-being, self-sufficiency, and recovery.

Fiscal Summary			
Expenditures	FY 18-19 Adopted	FY 19-20 Projected	FY 20-21 Projected
Budgeted Expenses	0		
Additional Appropriation Requested	1,799,918		
Total Expenditures	1,799,918	0	0
Funding Sources			
General Fund/WA GF			
State/Federal	1,799,918		
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources	1,799,918	0	0
Narrative Explanation of Fiscal Impacts:			
<p>The implementation cost for Phase 2 of the Rapid Prototype project is \$1,799,918. Health Services anticipates utilizing up to \$1,000,000 of Whole Person Care funding for Phase 2 implementation. Intergovernmental Transfer funding will be used to fund the remaining portion of the project. Expenditures for the IBM Addendum will be added to the fiscal year 2018-2019 budget via the first quarter consolidated budget adjustments process.</p> <p>In addition to known current funding sources, the Safety Net Departments are in the process of requesting funding support from community partners, which may offset the use of Intergovernmental Transfer funding required for the project.</p>			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
N/A			
Attachments:			
Addendum 1 to the Statement of Work between International Business Machines Corporation and County of Sonoma for the ACCESS Sonoma Rapid Prototype			
Related Items “On File” with the Clerk of the Board:			
None			

Addendum 1

to the Statement of Work between IBM and County of Sonoma
for the ACCESS Sonoma Rapid Prototype

This Addendum 1 (this “Addendum”) is dated _____ and executed as an amendment to the Statement of Work (“SOW”) dated March 23, 2018 between International Business Machines Corporation (“Contractor”) and County of Sonoma (“CoS” or “County”). In the event of a conflict between the terms of the SOW and the terms of this Addendum, the terms of this Addendum shall govern.

1. Project Background

The County together with Contractor has completed a 90-day project to create a rapid prototype to support the ACCESS Sonoma County initiative (“Rapid Prototype”, “Project” or “Phase 1”) to address the needs of the most vulnerable residents who are often high or multi-need utilizers of County safety net services and who were displaced by the 2017 wildfires (“Wildfire Cohort”) in the County of Sonoma. The County desires to work with Contractor to create enhancements to the ACCESS Sonoma system and roll out new Phase 2 functionality to support the needs of additional cohorts and an expanded user base of County and community partner users.

2. Project Scope

This project will be performed by Contractor on a time and materials (T&M) basis.

The County and Contractor will implement and deliver technology to enable the use of the ACCESS SONOMA system for the existing Wildfire Cohort and a new Whole Person Care (WPC) Cohort in accordance with the use cases listed in Table 1 below (the “Use Cases”). Contractor shall perform activities such as assist in

1. defining functional and technical requirements,
2. performing additional configuration of the Watson Care Manager (WCM) software to serve as the UI,
3. establish additional Connect360 interfaces for up to three (3) additional source systems, and
4. develop new or enhance existing application programming interfaces (“APIs”) between Connect360 and WCM,
5. provide rollout, transition, operations and support services for the initial maintenance and operation of the delivered Phase 1 system.

2.1. ACCESS Sonoma Use Cases and Requirements for Business Functionality by Phase

The following table specifies the County identified Use Cases that define the overall required functionality of the Phase 2 implementation. Additional detail about each Use Case will be developed as part of the Phase 2 project and documented in WP 5, Requirements Validation Documents prior to the start of each sprint.

The system functionality identified in the Use Cases that the Contractor shall commence to produce are listed below and will be further defined in the Functional Specifications.

Table 1, Use Cases

1	Implement privacy controls and client consent in WCM for viewing and sharing CalWIN programmatic and extended demographic data from Connect360
2	Implement privacy controls and client consent in WCM for viewing and sharing SWITS programmatic and extended demographic data from Connect360
3	Implement privacy controls and client consent in WCM for viewing and sharing Avatar programmatic and extended demographic data from Connect360
4	Implement privacy controls and client consent in WCM for viewing and sharing IJS programmatic and extended demographic data from Connect360
5	Import into Connect360 from HMIS source and view data in WCM
6	Import into Connect360 from TBD source and view data in WCM
7	Import into Connect360 from TBD source and view data in WCM
8	Enhance data security features
9	Enhanced closed loop referral features
10	Provide new reports and analytics
11	Create and execute Transition Plan
12	Maintain and groom implementation backlog for future phases

3. Existing ACCESS Sonoma Project Artifacts and Practices

The ACCESS Sonoma project has established a library of milestone deliverables, work products, and other project artifacts (Artifacts) that have been created during previous software development lifecycle (SDLC) phases of the ACCESS Sonoma system. These have been created using established version control procedures. Likewise, the ACCESS Sonoma project continues to develop practices and procedures in the creation and rollout of the ACCESS Sonoma system. It is the intent of this Addendum to produce incremental additions to the existing Artifacts using existing ACCESS Sonoma practices and procedures as applicable.

4. Technical Solution

The ACCESS Sonoma project Rapid Prototype has established the technical solution that will be used and enhanced in Phase 2. Unless otherwise stated herein, Technical Solution is the same for this Addendum as set forth in the Statement of Work between County and Contractor, dated March 23, 2018, Section 4 Technical Solution:

The following table specifies the source systems planned to be integrated in Connect360. These will be implemented by order of the sequence listed during the Phase 2 implementation, subject to allocated cost and schedule constraints.

Table 2: Phase 2 Source Systems

Source System	Description
HAPPY! By HousingPro	Housing Choice Voucher information system
TDB	TBD
TDB	TBD

County and Contractor will work collaboratively to define the data map of elements for each Source System that will be implemented during the Rapid Prototype. Additional data elements may be added at a later date through future projects by Contractor and the County or through the designated Change Management Process for the Project.

5. Contractor Responsibilities

Unless otherwise stated herein, Contractor Responsibilities are the same for this Addendum as set forth in the Statement of Work between County and Contractor, dated March 23, 2018, Section 5 Contractor Responsibilities including the following subsections:

- 5.1 Project Management Responsibilities
- 5.2 Project Deliverables

The following Milestone Deliverables (MDs) and Work Products (WPs) shall be delivered in accordance with the agreed upon Project Workplan. MDs and WPs will be developed incrementally in collaboration with the County using iterative Agile techniques.

Table 3, Project Milestone Deliverables and Work Products by Task

Task	Name	Type	Frequency	Timing
Task 1: Project Initiation and Planning	WP 1: Project Phase 2 Kick-off Presentation	WP	Once	Start of Phase 2
	MD 1: Project Management Plan	MD	Optional – To be determined	N/A
	MD 2: Project Workplan	MD	Once	Within 20 business days of the start of Phase 2
	WP 2: Monthly Project Status Reports	WP	Monthly	Monthly
	WP 3: System Design and Development Strategy	WP	Optional – To be determined	N/A
	WP 4: Master Testing Strategy	WP	Optional – To be determined	N/A
	Task 2: Requirements and System Design	WP 5: Requirements Validation and Requirements Traceability Matrix	WP	Once per sprint
MD 3: Functional Design		MD	Once per sprint	End of each sprint
WP 6: System Architecture		WP	Optional – To be determined	N/A
MD 4: Technical Design Document		MD	Once per sprint	End of each sprint
Task 3: Development	WP 7: Data Integration and Synchronization Plan	WP	Optional – To be determined	N/A
	MD 6: Configured and Developed System ready for System Integration Testing	MD	Once per sprint at end of sprint	End of each sprint
	WP 8: System Maintenance, Support, and Transition Plan	WP	Once	Within 20 business days of the start of Phase 2 and periodically updated
Task 4: Testing	MD 5: Test Plan including Test Scenarios, Test Cases, and Test Scripts for SIT and UAT	MD	Once per sprint	End of each sprint
	MD 7: System Integration Testing Completion	MD	Once per sprint	End of each sprint
	MD 8: Completed Detailed Requirements Traceability Matrix	MD	Once per sprint	End of each sprint

Task	Name	Type	Frequency	Timing
	MD 9: UAT Completion	MD	Once	After UAT completion
Task 5: Training	WP 9: Training Plan	WP	Optional – To be determined	N/A
	WP 10: Training Curricula and Materials	WP	Optional – To be determined	N/A
	MD 10: End-User Training Completion	MD	Once	End of Pilot
Task 6: Deployment	WP 11: Deployment Plan	WP	Not required for Pilot	N/A
	WP 12: System Document and Custom Code	WP	Once	After Go Live
	MD 11: Go Live Checklist and Readiness	MD	Once	After UAT
	MD 12: Go Live	MD	Once	After Go Live
Task 7: Project Closeout	MD 13: Project Closeout Document	MD	Once	End of Pilot

Unless otherwise stated herein, guidelines for each MD are the same for this Addendum as set forth in the SOW dated March 23, 2018 and are incorporated herein by reference.

Unless otherwise stated herein, guidelines for each WP are the same for this Addendum as set forth in the SOW dated March 23, 2018 and are incorporated herein by reference.

Contractor shall update MD's and WP's identified in Table 3, Project Milestone Deliverables and Work Products by Task, from the latest version of each respective document in the ACCESS Sonoma library according to the frequency and timing indicated and the approved schedule in the Project Workplan.

6. County Responsibilities

Unless otherwise stated herein, County Responsibilities are the same for this Addendum as set forth in SOW, dated March 23, 2018, Section 6 County Responsibilities, including the following subsections that are incorporated herein by reference:

- 6.1 ES Project Management Responsibilities
- 6.2 County Software Responsibilities
- 6.3 County Data Responsibilities
- 6.4 County Testing Responsibilities
- 6.5 County Training Responsibilities
- 6.6 County Organizational Change Management Responsibilities

7. Schedule

The project start date is no more than four (4) weeks from the date the contract is signed by both parties, or another mutually agreed upon date. The project end date is approximately 150 days from the project start date, or another mutually agreed upon date per the approved Project Workplan. The County and Contractor will identify one or more Go Live dates for Phase 2 as part of the approved Project Workplan. The estimated Phase 2 start date is August 6, 2018.

8. Pricing

Labor services will be invoiced on a time and materials basis, inclusive of all costs unless otherwise agreed in writing, at the end of each month for hours worked that month and documented in the monthly status report. The monthly status report will also contain a cumulative total of hours consumed against the total hours estimated in the table below. Subcontractor is only authorized to work up to the estimated total price regardless of Scope, Completion Criteria, Exit Criteria, or MD or WP guidelines; the change control process will be utilized should additional funding be required. Hours will be invoiced using the following table:

Table 4, Labor Rates and Estimated Hours and Pricing

Bill Rate	Positions	Estimated Hours	Estimated Price
375	Delivery Executive	40	\$ 15,000.00
375	Program Manager	260	\$ 97,500.00
325	Project Manager	800	\$ 260,000.00
165	Sr. Project Administrator	-	\$ -
96	Project Administrator	160	\$ 15,360.00
375	Architect Lead/Enterprise Solution Architect	200	\$ 75,000.00
325	Architect	400	\$ 130,000.00
165	Data Security and Privacy Specialist	40	\$ 6,600.00
186	DBA	400	\$ 74,400.00
175	System Administrator	-	\$ -
305	Lead BA	800	\$ 244,000.00
275	Sr. Business Analyst	-	\$ -
217	Business Analyst	-	\$ -
305	Development Lead	400	\$ 122,000.00
338	Sr Watson Care Manager Development Lead	600	\$ 202,800.00
338	Sr Watson Care Manager Integration Developer	100	\$ 33,800.00
338	Sr Watson Care Manager Report Developer	-	\$ -
217	Watson Care Manager Developer	-	\$ -
217	Data Warehouse Developer	-	\$ -
217	MDM Developer	400	\$ 86,800.00
137	Sr. Programmer	800	\$ 109,600.00
120	Programmer	800	\$ 96,000.00
262	Lead Tester	400	\$ 104,800.00
217	Sr. Tester	400	\$ 86,800.00
135	Tester	-	\$ -
96	Jr. Tester	-	\$ -
328	Training Lead	-	\$ -
218	Training Developer	181	\$ 39,458.00
		7,181	\$ 1,799,918.00

IN WITNESS WHEREOF, the Parties hereto have caused this SOW to be duly executed by their respective authorized representatives, as of the Effective Date.

International Business Machines Corporation

Date: _____

Name, Title: _____

County of Sonoma

Barbie Robinson
Director, Department of Health Services
Date: _____

County of Sonoma – Approved as to Content

Karen Fies
Director, Human Services Department
Date: _____

David Koch
Chief Probation Officer, Probation Department
Date: _____

Jennifer Traumann
Director, Department of Child Support Services
Date: _____

Margaret Van Vliet
Executive Director, Community Development Commission
Date: _____

County of Sonoma – Approved as to Form



Jeff Berk
Deputy County Council
Date: 7/25/18

Appendix A, Milestone Deliverable Guidelines

Unless otherwise stated herein, Milestone Deliverable Guidelines are the same for this Addendum as set forth in the Statement of Work between County and Contractor, dated March 23, 2018, Appendix A, Milestone Deliverable Guidelines including all subsections.



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 3
(This Section for use by Clerk of the Board Only.)

To: Sonoma County Board of Supervisors, Board of Directors of the Sonoma County Water Agency, Board of Commissioners of the Community Development Commission

Board Agenda Date: August 7, 2018

Vote Requirement: 4/5

Department or Agency Name(s): Auditor-Controller-Treasurer-Tax Collector and County Administrator's Office

Staff Name and Phone Number:

Levi Ehrlich 707-565-3289
Nikolas Klein 707-565-5312

Supervisorial District(s):

All

Title: County of Sonoma Annual Audited Financial Reports for the Fiscal Year Ended June 30, 2017 and Fiscal Year 2016-17 Post Audit Budget Adjustments.

Recommended Actions:

1. Accept the County of Sonoma Comprehensive Annual Financial Report for the fiscal year ended June 30, 2017. The Comprehensive Annual Financial Report (CAFR) provides a complete analysis of all the County's financial activities and balances for the year. The CAFR includes an opinion from the County's independent auditor stating the CAFR fairly presents the financial position of the County.
2. Accept the Single Audit Reports for the year ended June 30, 2017, for the County of Sonoma, Sonoma County Water Agency, Sonoma County Transit, and Sonoma County Community Development Commission. The objective of a single audit is to determine compliance with the various requirements of federal grants received and to evaluate internal controls.
3. Receive and ratify the Fiscal 2016-17 Year Post Audit Budget Adjustments required to close books in compliance with Generally Accepted Accounting Principles (GAAP).

Executive Summary:

This board item includes the County of Sonoma's Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2017, as well as the Single Audit Reports for the County of Sonoma, Sonoma County Water Agency, Sonoma County Transit, and Sonoma County Community Development Commission. The CAFR and Single Audit Reports are compiled by County staff and audited by external independent auditors. Together, the CAFR and Single Audit Reports provide detailed information about the financial condition of the County as a whole, confirm that the County is in compliance with federal grant requirements, and maintains internal controls over compliance and financial reporting.

This item also contains a summary of the 2016-17 post audit budget adjustments, which were required to close the books in compliance with Generally Accepted Accounting Principles (GAAP).

Discussion:

Comprehensive Annual Financial Report:

This board item presents the County of Sonoma's Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2017. The CAFR is a comprehensive report of the County's financial activities and condition. It is compiled by the Auditor-Controller-Treasurer-Tax Collector (ACTTC) and independently audited by Vavrinek, Trine, Day & Co., LLP ("Independent Auditor").

The CAFR provides information useful to County management as well as the public about the overall financial health of the County. This information includes:

- Introductory information that offers a background on the structure of the County, the environment which the County operates, and the types of services it provides;
- Directory of elected and appointed County officials as well as an organizational chart outlining reporting relationships;
- Management's discussion and analysis that provides an objective and easily readable analysis of the County's financial activities;
- Consolidated financial statements showing the financial condition and activities of the County as a whole;
- Financial information on individual major and non-major funds of the County;
- Summary of significant accounting policies;
- Detailed notes that present information on the County's cash and investments, receivables, interfund transactions, capital assets, payables and long-term liabilities, fund balance, employee retirement plans, other postemployment health benefits (OPEB), risk management, and commitments and contingencies; and
- Statistical data that offers multi-year trend information along with relevant economic and demographic information.

In the opinion of the Independent Auditor, the financial information contained in the CAFR "present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information."

The County received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting award continuously since 1992 and the CAFR for the fiscal year ended June 30, 2017, has been submitted to the GFOA award program. The Comprehensive Annual Financial Report can be accessed on the Sonoma County Auditor-Controller-Treasurer-Tax Collector website at: http://www.sonoma-county.org/auditor/financial_reports.htm.

In addition to the County's Comprehensive Annual Financial Report, the ACTTC has placed the audited financial statements for 15 entities on file with the Clerk of the Board. These entities represent individual funds or component units of the County. These separate financial statements are compiled by County/entity staff and audited by independent auditors separate from the County's CAFR audit based

on decisions made by management to have separate audits performed. Relevant information contained in these separate financial statements is included in the County CAFR, as the CAFR presents financial information for the entire County.

Single Audit Report:

The County receives a significant amount of funding from the federal government. One of the requirements to receive federal funding is that the County undergo a Single Audit. The Single Audit Report includes a Schedule of Expenditures of Federal Awards which lists federal grants and programs and the federal awards received by the County. The Single Audit has two primary objectives: 1) ensure compliance with the federal grant programs, and 2) to evaluate internal control systems. The Single Audit Report is compiled by the Auditor-Controller-Treasurer-Tax Collector (ACTTC) and independently audited by Vavrinek, Trine, Day & Co., LLP (the Independent Auditor). The Single Audit Report contains information on the review of internal controls and specific compliance requirements related to grants based upon Office of Management and Budget (OMB) 2 CFR Part 200 - uniform administrative requirements, cost principles, and audit requirements for federal awards.

The Single Audit Report can be accessed on the Sonoma County Auditor-Controller-Treasurer-Tax Collector website at: http://www.sonoma-county.org/auditor/financial_reports.htm.

Sonoma County CAFR and Single Audit – Audit Recommendations and Findings:

Regarding internal control over financial reporting, compliance and other matters, the Independent Auditor did not identify any material weaknesses in the County's internal controls. In addition to issuing an opinion on internal controls over financial reporting and compliance, auditors provide recommendations to management to improve internal controls.

Sonoma County CAFR - Recommendations

Fraud Hotline - It was noted that the County does not maintain a formalized fraud prevention program. Further, based on inquiry of personnel, there is no formalized mechanism to report suspected incidents or allegations of improper acts. Given the size of the County and complexity of its operations, the Independent Auditor recommends that the County develop and appropriately staff a formalized fraud prevention program.

Management agrees that the addition of a formalized fraud prevention program will complement the County's Internal Audit program and existing Administrative Policies on Ethics and Conduct (available at <https://sonomacounty.ca.gov/CAO/Administrative-Policy-Manual/>). County Management is analyzing options and establishing priorities for implementation of a formal fraud prevention program.

Other Postemployment Benefits Trust - The County adopted Governmental Accounting Standards Board (GASB) Statement No. 74, Financial Reporting for Postemployment Benefits Plans Other Than Pension Plans. The implementation of the new standard required changes to the financial reporting process, financial statement presentation and related disclosures of the plan/trust. The changes and procedures

to comply with GASB Statement No. 74 should be formalized and documented to ensure consistent financial reporting.

Management agrees that formalized accounting and financial reporting procedures for Other Postemployment Benefits (OPEB) and related funds will improve the County's ability to address new accounting standards in this area. The County's functional units responsible for financial reporting and OPEB administration are in the process of documenting existing procedures, and implementing changes to improve the County's OPEB accounting and financial reporting processes.

In April 2017, a settlement agreement between the County and Sonoma County Association of Retired Employees (SCARE) regarding OPEB was approved by the Federal District Court. As part of the settlement, the County agreed to fund \$12 million (less administration costs) to HRA plans for retiree class members. This benefit will be funded over a three year period ending June 2019. The first HRA contribution of \$3,230,000 was paid in Fiscal Year 2016-17. Subsequent benefit payments of \$4,330,000 and \$4,090,000 are required to be paid in Fiscal Years 2017-18 and 2018-19 respectively. The Independent Auditor noted, that, as of June 30, 2017, the County had not accrued a payable for the sum of these remaining benefit payments, \$8,420,000. The effect of this uncorrected misstatement was not deemed material to the County's financial statements. The remaining liability will be recorded in FY 2017-18.

Sonoma County Single Audit - Finding

Under the provisions of 7 Code of Federal Regulations (CFR) section 274.8(b)(3) and the Office of Management and Budget (OMB) Compliance Supplement, the Human Services Department (HSD) did not maintain adequate procedures to inventory/track the Supplemental Nutrition Assistance Program (SNAP) Electronic Benefit Transfer (EBT) cards on hand for the audit period ending June 30, 2017. The HSD agrees and has implemented a tracking system for the EBT card stock that is compliant with 7 CFR section 274.8(b)(3).

Other Entity Financial Statements and Single Audits – Audit Recommendations and Findings:

The Sonoma County Agricultural Preservation and Open Space District – Recommendation

The auditor recommended journal entries prepared, reviewed, and posted to the general ledger by Sonoma County personnel be reviewed by the District for reasonableness. ACTTC agrees and implemented a change in the Countywide Enterprise Finance System that precludes any entries from being posted to the District General Ledger without approval by the Administrative and Fiscal Services Manager.

Sonoma County Community Development Commission Single Audit - Finding

Sonoma County Community Development Commission (CDC) prematurely awarded funds within the U.S. Department of Housing and Urban Development (HUD) Integrated Disbursement and Information System (IDIS) before a final project commitment was eligible. To prevent this type of event from

occurring again, CDC has implemented additional controls in the entering and funding of projects within IDIS.

Fiscal Year 2016-17 Post Audit Budget Adjustments:

The fiscal year 2016-17 post audit budget adjustments enclosed as Attachment C represent adjustments required to comply with Generally Accepted Accounting Principles (GAAP). Although it is not a requirement to execute budgetary adjustments to post audit adjustments, doing so provides greater transparency.

The ACTTC staff entered fiscal year 2016-17 net post audit budget adjustments of \$3,236,096, as follows:

- \$3,236,096 increase in appropriations for the funds and entities listed below to comply with reporting requirements pertaining to the net pension liability and pension expense calculations as required by GASB 68, *Accounting and Financial Reporting for Pensions*.
 - a) Self-Funded Insurance Program Administration: \$287,967
 - b) Sonoma County Transit Fund: \$32,145
 - c) Community Development Commission Housing Fund: \$327,100
 - d) Community Development Commission Leased Housing Program Fund: \$75,950
 - e) Employee Retirement Internal Service Fund \$2,512,934
- \$483,023 increase in Sonoma County Water Agency grant revenues to properly account for pass-through grant activity for sub-recipients including Napa Sanitation, North Marin, Novato Sanitary and Sonoma Valley County Sanitation Districts.
- \$483,023 increase in Sonoma County Water Agency for pass-through grant expense covered by pass-through grant activity for sub-recipients including Napa Sanitation, North Marin, Novato Sanitary and Sonoma Valley County Sanitation Districts.

Prior Board Actions:

06/20/2017 Board accepted the Sonoma County Annual Audit Reports for Fiscal Year 2015-2016
06/20/2017 Board accepted the Sonoma County Fiscal Year 2015-16 budgetary adjustments

Strategic Plan Alignment Not Applicable

Regular audit services help preserve the County’s economic resources by reducing risk, improving controls, and ensuring fiscal transparency and accountability.

Fiscal Summary			
Expenditures	FY 16-17 Adopted	FY 17-18 Projected	FY 18-19 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			
Narrative Explanation of Fiscal Impacts:			
The FY16-17 post audit adjustments have the effect of reducing the FY15-16 ending fund balance/net position for those entities.			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Attachment A: Letter to the Board of Supervisors for the Year Ended June 30, 2017 Attachment B: County of Sonoma Single Audit Report for the Year Ended June 30, 2017 Attachment C: Fiscal Year 2016-17 Post Audit Budget Adjustments Attachment D: List of External Auditors by Entity			

Related Items “On File” with the Clerk of the Board:

Fiscal Year 2016-17 Annual Audited Financial Reports for:

1. County of Sonoma Comprehensive Annual Financial Report (CAFR)
2. County of Sonoma Human Services Department California Department of Education Child Development Program
3. County of Sonoma Local Transportation Fund
4. First 5 Sonoma County Commission
5. Occidental County Sanitation District
6. Russian River County Sanitation District
7. Sonoma County Agricultural and Open Space District including as separate attachments:
Sonoma County Agricultural and Open Space District Memorandum on Internal Controls and Required Communications and Sonoma County Open Space Special Tax Account – Measure F Government Code Section 50075.3 Reporting
8. Sonoma County Airport Enterprise Fund (Includes Schedule of Passenger Facility Charges)
9. Sonoma County Community Development Commission
10. Sonoma County Energy Independence Program Enterprise Fund
11. Sonoma County Fair and Exposition, Inc. (multi-year audit)
12. Sonoma County Refuse Enterprise Fund
13. Sonoma County Transit (includes Single Audit Report)
14. Sonoma County Water Agency including as a separate attachment:
Independent Auditor’s Report on Internal Control Over Financial Reporting and on Compliance and Other Matters based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards
15. Sonoma Valley County Sanitation District
16. South Park County Sanitation District

County of Sonoma Management Letter

Sonoma County Water Agency Single Audit and Management Letter

Sonoma County Community Development Commission Single Audit



VAVRINEK, TRINE, DAY & CO., LLP
 Certified Public Accountants

VALUE THE *difference*

To the Board of Supervisors
 County of Sonoma, California

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County of Sonoma, California (County) for the year ended June 30, 2017, and have issued our report thereon dated December 22, 2017. We are currently performing the compliance audit of the County's federal award programs (the single audit) and plan to issue our reports thereon prior to March 31, 2018.

Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such matters in our letter dated May 22, 2017. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the County are described in Note 1 to the financial statements. As described in Note 1 to the financial statements, the County adopted Governmental Accounting Standards Board (GASB) Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, effective July 1, 2016. We noted no transactions entered into by the County during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the County's financial statements were:

Management's estimates used in: risk management claims liabilities, fair value of investments, depreciation expense and the valuation of capital assets, net pension liability and related deferred inflows/outflows of resources and pension expense, and the net other postemployment benefits (OPEB) obligation. We evaluated the key factors and assumptions used to develop these estimates in determining that they appeared reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

The disclosures of the County's defined benefit pension plan, net pension liability and related deferred outflows/inflows of resources in Note 14 to the financial statements. The valuation of the net pension liability and related deferred outflows/inflows of resources are sensitive to the underlying actuarial assumptions used including, but not limited to, the investment rate of return and discount rate, and the proportionate share of the Plan's collective net pension liability. As disclosed in Note 14, a 1% increase or decrease in the discount rate has a significant effect on the County's net pension liability.

The disclosures of the County's other postemployment health benefits plan and the net OPEB liability in Note 16 to the financial statements. The valuation of the net OPEB liability is sensitive to the underlying actuarial assumptions used including, but not limited to, the investment rate of return and discount rate. As disclosed in Note 16, a 1% increase or decrease in the discount rate has a significant effect on the County's net OPEB liability.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letters dated December 22, 2017.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" in certain situations. If a consultation involves application of an accounting principle to the County's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the County's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition of our retention.

Other Matters

We applied certain limited procedures to the management's discussion and analysis, the schedule of County's proportionate share of the net pension liability, the schedule of County pension contributions, the schedule of changes in net OPEB liability and related ratios, the schedule of County OPEB contributions, the schedule of OPEB investment returns, and the schedule of OPEB funding progress, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information, and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual fund statements and schedules, which accompany the financial statements but are not RSI. With respect to supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory and statistical sections, which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the use of Board of Supervisors and management of the County and is not intended to be, and should not be, used by anyone other than these specified parties.



Rancho Cucamonga, California

December 22, 2017

COUNTY OF SONOMA
SCHEDULE OF UNCORRECTED MISSTATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017
(in 000's)

<u>Opinion Unit</u>	<u>Account Description</u>	<u>Debit</u>	<u>Credit</u>
Governmental Activities	General Government Expense	\$ 8,420	
	Other Long-Term Liabilities		\$ 8,420

To accrue remaining payments to the Health Reimbursement Accounts pursuant to the settlement agreement.

COUNTY OF SONOMA, CALIFORNIA
Single Audit Report
For the Fiscal Year Ended June 30, 2017

COUNTY OF SONOMA, CALIFORNIA

**Single Audit Report
For the Fiscal Year Ended June 30, 2017**

TABLE OF CONTENTS

Independent Auditors’ Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*1

Independent Auditors’ Report on Compliance for Each Major Federal Program; Report on Internal Control over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance3

Schedule of Expenditures of Federal Awards.....6

Notes to the Schedule of Expenditures of Federal Awards.....13

Schedule of Findings and Questioned Costs

 I. Summary of Auditors’ Results16

 II. Financial Statement Findings17

 III. Federal Award Findings and Questioned Costs.....18

Summary Schedule of Prior Audit Findings20



INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Supervisors
County of Sonoma, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County of Sonoma, California (County), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated December 22, 2017. Our report includes an emphasis of matter regarding the County's adoption of Governmental Accounting Standards Board (GASB) Statement No. 74, *Financial Reporting for Postemployment Benefits Plans Other Than Pension Plans*, effective July 1, 2016. Our report also includes a reference to other auditors who audited the financial statements of the Sonoma County Agricultural Preservation and Open Space District (nonmajor governmental fund), First 5 Sonoma Commission (nonmajor governmental fund), Refuse Fund (major enterprise fund), Airport Fund (major enterprise fund), Energy Independence Program Fund (major enterprise fund), Transit Fund (major enterprise fund), Community Development Commission (discretely presented component unit), Sonoma County Water Agency (discretely presented component unit), Sonoma Valley County Sanitation District (discretely presented component unit), Russian River County Sanitation District (discretely presented component unit), South Park County Sanitation District (discretely presented component unit), Occidental County Sanitation District (discretely presented component unit), and Sonoma County Fair and Exposition, Inc. (nonmajor enterprise fund), as described in our report on the County's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Rancho Cucamonga, California
December 22, 2017



INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

Board of Supervisors
 County of Sonoma, California

Report on Compliance for Each Major Federal Program

We have audited the County of Sonoma, California's (County) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the County's major federal programs for the year ended June 30, 2017. The County's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

The County's basic financial statements include the operations of entities which received federal awards in the following amounts which are not included in the schedule of expenditures of federal awards for the fiscal year ended June 30, 2017:

Entity	Federal Expenditures
Sonoma County Community Development Commission	\$ 35,667,466
Sonoma County Water Agency	6,670,909
County of Sonoma Transportation Project Fund (Transit)	3,530,286
Sonoma County Agricultural Preservation & Open Space District	142,967

Our audit, described below, did not include the operations of these entities because they engaged other auditors to perform an audit in accordance with the Uniform Guidance.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the County's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the County's compliance.

Opinion on Each Major Federal Program

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017.

Other Matters

The results of our auditing procedures disclosed an instance of noncompliance which is required to be reported in accordance with the Uniform Guidance and which is described in the accompanying schedule of findings and questioned costs as item 2017-001. Our opinion on each major federal program is not modified with respect to this matter.

The County's response to the noncompliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs and the County's separate corrective action plan. The County's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control over Compliance

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we identified a certain deficiency in internal control over compliance, as described in the accompanying schedule of findings and questioned costs as item 2017-001 that we consider to be significant deficiency.

The County's response to the internal control over compliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs and the County's separate corrective action plan. The County's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the County's basic financial statements. We issued our report thereon dated December 22, 2017, which contained unmodified opinions on those financial statements. Our report included an emphasis of matter regarding the County's adoption of Governmental Accounting Standards Board (GASB) Statement No. 74, *Financial Reporting for Postemployment Benefits Plans Other Than Pension Plans*, effective July 1, 2016. Our report also included a reference to other auditors who audited the financial statements of the Sonoma County Agricultural Preservation and Open Space District (nonmajor governmental fund), First 5 Sonoma Commission (nonmajor governmental fund), Refuse Fund (major enterprise fund), Airport Fund (major enterprise fund), Energy Independence Program Fund (major enterprise fund), Transit Fund (major enterprise fund), Community Development Commission (discretely presented component unit), Sonoma County Water Agency (discretely presented component unit), Sonoma Valley County Sanitation District (discretely presented component unit), Russian River County Sanitation District (discretely presented component unit), South Park County Sanitation District (discretely presented component unit), Occidental County Sanitation District (discretely presented component unit), and Sonoma County Fair and Exposition, Inc. (nonmajor enterprise fund), as described in our report on the County's financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.



Rancho Cucamonga, California
March 15, 2018

COUNTY OF SONOMA, CALIFORNIA
Schedule of Expenditures of Federal Awards
For the Fiscal Year Ended June 30, 2017

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Federal Agency / Pass-Through Entity Identifying Number	Passed Through to Subrecipients	Federal Expenditures
U.S. Department of Agriculture				
Direct Federal Programs				
Farm to School Grant Program - Food and Nutrition Service	10.575	CN-F2S-SS-16-CA-02	\$ 67,180	\$ 67,180
Cooperative Forestry Assistance - State and Private Forestry	10.664	15-DG-11052021-221		4,055
Subtotal Direct Federal Programs			<u>67,180</u>	<u>71,235</u>
Passed through the State Department of Food and Agriculture				
Plant and Animal Disease, Pest Control, and Animal Care				
Pierce's Disease Control Program - GWSS	10.025	16-8506-0484-CA		223,397
European Grapevine Moth - Pest Detection & emergency Project	10.025	16-8506-1317-CA & 17-8506-1317-CA		786,226
European Grapevine Moth - Exclusion	10.025	16-8506-1317-CA		6,559
Light Brown Apple Moth (LBAM) Regulatory	10.025	15-8506-1164-CA & 16-8506-1164-CA		82,016
Phytophthora ramorum Control Program (Sudden Oak Death) - Pest Exclusion Interior	10.025	16-8506-0572-CA		22,389
Statewide Exotic Pest Detection Trapping	10.025	16-8506-0689-CA & 16-8506-0934-GR		253,399
Subtotal Plant and Animal Disease, Pest Control, and Animal Care				<u>1,373,986</u>
Meat, Poultry, and Egg Products Inspection				
Cooperative Agreements with States for Intrastate Meat and Poultry Inspection				
Egg Quality Control Program	10.477	12-25-A-3269		5,207
Subtotal Passed through the State Department of Food and Agriculture				<u>1,379,193</u>
SNAP Cluster				
Passed through the State Department of Aging				
State Administrative Matching Grants for the Supplemental Nutrition Assistance Program (SNAP)	10.561	SP-1516-27 & SP-1617-27		39,893
Passed through the State Department of Social Services				
State Administrative Matching Grants for the Supplemental Nutrition Assistance Program (SNAP)	10.561	PCA #11609		11,077,740
Passed through the State Department of Public Health				
State Administrative Matching Grants for the Supplemental Nutrition Assistance Program (SNAP)	10.561	13-20506	266,091	750,435
Subtotal SNAP Cluster			<u>266,091</u>	<u>11,868,068</u>
Passed through the State Department of Public Health				
Special Supplemental Nutrition Program for Women, Infants and Children (WIC)	10.557	15-10077		<u>2,220,375</u>
Child Nutrition Cluster				
Passed through the State Department of Education, Nutritional Services Division				
School Breakfast Program	10.553	02836-SN-49-R		35,163
National School Lunch Program	10.555	02836-SN-49-R		59,033
Special Milk Program for Children	10.556	02837-SN-49-R		5,086
Summer Food Service Program for Children	10.559	CN150412 & CN160419		15,676
Subtotal Child Nutrition Cluster				<u>114,958</u>
Total U.S. Department of Agriculture				
				<u>15,653,829</u>
U.S. Department of Housing and Urban Development				
CDBG - Entitlement Grants Cluster				
Passed through Sonoma County Community Development Commission				
Community Development Block Grants/Entitlement Grants	14.218	CDBG 2014-2015		32,135
Total U.S. Department of Housing and Urban Development				
				<u>32,135</u>

See accompanying notes to the schedule of expenditures of federal awards.

COUNTY OF SONOMA, CALIFORNIA
Schedule of Expenditures of Federal Awards
For the Fiscal Year Ended June 30, 2017
(Continued)

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Federal Agency / Pass-Through Entity Identifying Number	Passed Through to Subrecipients	Federal Expenditures
U.S. Department of Justice				
Direct Federal Programs				
Domestic Cannabis Eradication/Suppression Program	16.2016-53	2016-53		\$ 40,000
Enhanced Training and Services to End Violence and Abuse of Women Later in Life	16.528	2012-EW-AX-K009		14,000
Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program	16.590	2009-WE-AX-0005		9,118
Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program - Improving Criminal Justice Responses	16.590	2016-WE-AX-0001		147,623
Subtotal Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program				<u>156,741</u>
Crime Victim Assistance/Discretionary Grants - Addressing Polyvictimization in a Family Justice Center Setting	16.582	2016 VF GX K028		83,307
State Criminal Alien Assistance Program	16.606	2016-H0951-CA-AP		302,170
Subtotal Direct Federal Programs				<u>596,218</u>
Passed through the Board of State & Community Corrections				
Edward Byrne Memorial Justice Assistance Grant (JAG) Program Keeping Kids in School Initiative	16.738	BSCC-608-15		492,130
Edward Byrne Memorial Justice Assistance Grant (JAG) Program Keeping Kids in School Initiative	16.738	BSCC 608-17		358,951
Subtotal Justice Assistance Program				<u>851,081</u>
Juvenile Accountability Block Grants - EBP TIPS	16.523	BSCC 218-16		10,000
Subtotal Passed through the Board of State and Community Corrections				<u>861,081</u>
Passed through the California Governor's Office of Emergency Services				
Crime Victim Assistance - Victim/Witness Assistance Program	16.575	VW16350490		448,678
Crime Victim Assistance - Victim/Witness Assistance Program	16.575	XC16 01-0490		112,952
Crime Victim Assistance - Elder Abuse Program	16.575	XE16-01-0490	\$ 132,787	132,787
Subtotal Crime Victim Assistance				<u>694,417</u>
Violence Against Women Formula Grants Violence Against Women Vertical Prosecution Program	16.588	VW16-04-0490		202,545
Subtotal Passed through the California Governor's Office of Emergency Services			<u>132,787</u>	<u>896,962</u>
Total U.S. Department of Justice				<u>2,354,261</u>
U.S. Department of Labor				
WIA Cluster:				
Passed through the State Employment Development Department				
WIA Adult Program	17.258	ET-WDBSC-NBBSA-1617		44,749
WIA Adult Program	17.258	K698398, K7102075		854,623
Subtotal WIA Adult Program				<u>899,372</u>
WIA Youth Activities	17.259	K698398, K7102075	954,796	996,244
WIA Dislocated Workers Formula Grants	17.278	K698398, K7102075		842,127
WIA Dislocated Workers Formula Grants - Rapid Response	17.278	K698398, K7102075		239,648
Subtotal WIA Dislocated Workers Formula Grants				<u>1,081,775</u>
Subtotal WIA Cluster			<u>954,796</u>	<u>2,977,391</u>
Total U.S. Department of Labor				<u>2,977,391</u>

See accompanying notes to the schedule of expenditures of federal awards.

COUNTY OF SONOMA, CALIFORNIA
Schedule of Expenditures of Federal Awards
For the Fiscal Year Ended June 30, 2017
(Continued)

<u>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Federal Agency / Pass-Through Entity Identifying Number</u>	<u>Passed Through to Subrecipients</u>	<u>Federal Expenditures</u>
U.S. Department of Transportation				
Direct Federal Program				
Airport Improvement Program	20.106	3-06-0241-046		\$ 815,085
Airport Improvement Program	20.106	3-06-0241-047		2,495,262
Airport Improvement Program	20.106	3-06-0241-050		1,326,824
Airport Improvement Program	20.106	3-06-0241-051		636,349
Airport Improvement Program	20.106	3-06-0241-053		1,051,697
Subtotal Direct Federal Programs				<u>6,325,217</u>
Highway Planning and Construction Cluster				
Passed through the State Department of Transportation				
Highway Planning and Construction	20.205	BHLO-5920(075)		(601,507)
Highway Planning and Construction	20.205	BHLO-5920(130)		(40,170)
Highway Planning and Construction	20.205	BRLO-5920(118)		9,168
Highway Planning and Construction	20.205	BRLO-5920(125)		365,299
Highway Planning and Construction	20.205	BRLO-5920(126)		(66,846)
Highway Planning and Construction	20.205	BRLO-5920(127)		25,184
Highway Planning and Construction	20.205	BRLO-5920(129)		45,013
Highway Planning and Construction	20.205	BRLO-5920(138)		84,335
Highway Planning and Construction	20.205	BRLO-5920(139)		11,083
Highway Planning and Construction	20.205	BRLO-5920(144)		127,935
Highway Planning and Construction	20.205	BRLO-5920(146)		52,174
Highway Planning and Construction	20.205	BRLO-5920(149)		6,819
Highway Planning and Construction	20.205	BRLS-5920(092)		1,601
Highway Planning and Construction	20.205	CML-5920(124)		199,171
Highway Planning and Construction	20.205	CML-5920(142)		34,252
Highway Planning and Construction	20.205	HRRRL-5920(113)		708,256
Highway Planning and Construction	20.205	STPLNI-5920(145)	\$ 362,344	528,989
Highway Planning and Construction	20.205	SRTSL-5920(133)		48,388
Highway Planning and Construction	20.205	STPL-5920(147)		76,187
Highway Planning and Construction	20.205	STPL-5920(148)		104,141
Highway Planning and Construction	20.205	STPL-5920(153)		6,509
Highway Planning and Construction	20.205	STPL-5920(154)		9,497
Highway Planning and Construction	20.205	STPLZ-5920(056)		35,905
Highway Planning and Construction	20.205	STPLZ-5920(059)		393,060
Highway Planning and Construction	20.205	STPLZ-5920(111)		83,259
Highway Planning and Construction	20.205	STPLZ-5920(135)		11,890
Highway Planning and Construction	20.205	STPLZ-5920(137)		16,000
Subtotal Highway Planning and Construction Cluster			<u>362,344</u>	<u>2,275,592</u>
Transit Services Programs Cluster				
Passed through California State Transportation Agency				
Enhanced Mobility of Seniors and Individuals with Disabilities Federal Transit Administration (FTA) Section 5310	20.513	64AM16-00186/184 & 64AC16-00185	98,785	129,445
Passed through the Metropolitan Transportation Commission				
New Freedom Program	20.521	C003191	41,518	44,196
Subtotal Transit Services Programs Cluster			<u>140,303</u>	<u>173,641</u>

See accompanying notes to the schedule of expenditures of federal awards.

COUNTY OF SONOMA, CALIFORNIA
Schedule of Expenditures of Federal Awards
For the Fiscal Year Ended June 30, 2017
(Continued)

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Federal Agency / Pass-Through Entity Identifying Number	Passed Through to Subrecipients	Federal Expenditures
U.S. Department of Transportation (continued)				
Highway Safety Cluster				
Passed through the State of California Office of Traffic Safety				
National Priority Safety Programs	20.616	DI1715	\$ 293,432	<u>293,432</u>
Total U.S. Department of Transportation				<u>9,067,882</u>
U.S. Environmental Protection Agency				
The San Francisco Bay Water Quality Improvement Fund	66.126	W9-99T26401		<u>232,198</u>
Total U.S. Environmental Protection Agency				<u>232,198</u>
U.S. Department of Education				
Passed through State Department of Rehabilitation				
Rehabilitation Services - Vocational Rehabilitation Grants to States	84.126A	29903		<u>66,645</u>
Total U.S. Department of Education				<u>66,645</u>
U.S. Department of Health and Human Services				
Passed through the State Department of Aging				
Aging Cluster				
Special Programs for the Aging - Title VII, Chapter 3 Programs for Prevention of Elder Abuse, Neglect, and Exploitation	93.041 ⁽¹⁾	AP-1617-27	\$ 6,958	6,958
Special Programs for the Aging - Title VII, Chapter 2 - Long Term Care Ombudsman Services for Older Individuals	93.042 ⁽¹⁾	AP-1617-27	37,168	37,168
Special Programs for the Aging - Title III, Part D - Disease Prevention and Health Promotion Services	93.043 ⁽¹⁾	AP-1617-27	9,500	28,626
National Family Caregiver Support - Title III, Part E	93.052 ⁽¹⁾	AP-1617-27	225,356	240,927
Special Programs for the Aging - Title III, Part B - Grants for Supportive Services and Senior Centers	93.044	AP-1617-27	488,505	701,358
Special Programs for the Aging - Title III, Part C - Nutrition Services	93.045	AP-1617-27	673,756	793,915
Nutrition Services Incentive Program	93.053	AP-1617-27	197,528	197,528
Subtotal Aging Cluster			<u>1,638,771</u>	<u>2,006,480</u>
Medicare Enrollment Assistance Program	93.071	MI-1517-27	38,658	42,951
Centers for Medicare and Medicaid Services (CMS) Research, Demonstrations and Evaluations	93.779	HI-1617-27	168,150	168,150
Subtotal Passed through State Department of Aging			<u>1,845,579</u>	<u>2,217,581</u>
CCDF Cluster				
Passed through the State Department of Education				
Child Care and Development Block Grant				
CA Quality Rating and Improvement System (CA-QRIS) Certification Grant	93.575	G1601CACCDF	31,384	36,092
Child Care Mandatory and Matching Funds of the Child Care and Development Fund	93.596	CAPP-2074		<u>215,309</u>
Subtotal CCDF Cluster			<u>31,384</u>	<u>251,401</u>

(1) Denotes that this program is part of the Aging Cluster at the request of the California Department of Aging

See accompanying notes to the schedule of expenditures of federal awards.

COUNTY OF SONOMA, CALIFORNIA
Schedule of Expenditures of Federal Awards
For the Fiscal Year Ended June 30, 2017
(Continued)

<u>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Federal Agency / Pass-Through Entity Identifying Number</u>	<u>Passed Through to Subrecipients</u>	<u>Federal Expenditures</u>
U.S. Department of Health and Human Services (Continued)				
Medicaid Cluster				
Passed through the State Department of Aging				
Medical Assistance Program - Multipurpose Senior Service Program	93.778	MS-1617-11	\$	685,600
Passed through the State Department of Health Care Services				
Medical Assistance Program - California Children's Services Administration	93.778	2016-49		1,511,822
Medical Assistance Program - Child Health and Disability Prevention Program	93.778	2016-49		319,648
Medical Assistance Program - Children's Medical Services	93.778	2016-49		213,826
Medical Assistance Program - Children's Medical Services	93.778	2016-49		108,382
Medical Assistance Program - Psychotropic Medication Monitoring and Oversight	93.778	2016-49		16,712
Medical Assistance Program - Local Dental Pilot Project (LDPP)	93.778	16-93577	\$ 13,072	29,548
Medical Assistance Program - Medi-Cal Administration Activities (MAA)	93.778	16-93380		1,327,799
Medical Assistance Program	93.778	05-45175		21,643,275
Passed through the State Department of Public Health				
Medical Assistance Program - Medicaid - Title XIX	93.778	2016-49		286,126
Medical Assistance Program - Medicaid - Title XIX	93.778	2016-49		300,671
Subtotal Medicaid Cluster			<u>13,072</u>	<u>26,443,409</u>
Hospital Preparedness Program (HPP) and Public Health Emergency Preparedness (PHEP) Aligned Cooperative Agreements	93.074	14-10550 A04		303,370
Hospital Preparedness Program (HPP) and Public Health Emergency Preparedness (PHEP) Aligned Cooperative Agreements	93.074	14-10550 A04		695,417
Hospital Preparedness Program (HPP) and Public Health Emergency Preparedness (PHEP) Aligned Cooperative Agreements - Supplemental Funding for Ebola Preparedness and Response	93.074	14-10929 A01		<u>19,971</u>
Subtotal Hospital Preparedness Program (HPP) and Public Health Emergency Preparedness (PHEP) Aligned Cooperative Agreements				<u>1,018,758</u>
Project Grants and Cooperative Agreements for Tuberculosis Control Programs	93.116	TBCB-01-49		32,637
Immunization Cooperative Agreement	93.268	15-10458		187,230
Pregnancy Assistance Fund Program	93.500	2016-49		19,564
Maternal, Infant, and Early Childhood Home Visiting Cluster				
Affordable Care Act (ACA)				
Maternal, Infant, and Early Childhood Home Visiting Program	93.505	15-10207 A01		<u>353,041</u>
Subtotal Maternal, Infant, and Early Childhood Home Visiting Cluster				<u>353,041</u>
Preventive Health Services - Sexually Transmitted Diseases Control Grants				
Chlamydia Screening Project	93.977	15-10273		11,952
Maternal and Child Health Services Block Grant to the States - Maternal, Child and Adolescent Health Grant - Title V	93.994	2016-49		196,932
Safe and Active Communities	93.994	16-PO-03234		2,400
Maternal and Child Health Services Block Grant to the States - Adolescent Family Life - Title V	93.994	2016-49		<u>92,842</u>
Subtotal Maternal and Child Health Services Block Grants				<u>292,174</u>
Subtotal Passed through the State Department of Public Health				<u>2,502,153</u>

See accompanying notes to the schedule of expenditures of federal awards.

COUNTY OF SONOMA, CALIFORNIA
Schedule of Expenditures of Federal Awards
For the Fiscal Year Ended June 30, 2017
(Continued)

<u>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Federal Agency / Pass-Through Entity Identifying Number</u>	<u>Passed Through to Subrecipients</u>	<u>Federal Expenditures</u>
U.S. Department of Health and Human Services (Continued)				
Passed through the State Department of Health Care Services				
Children's Health Insurance Program	93.767	2015-49		\$ 870,588
Substance Abuse and Mental Health Services - Projects of Regional and National Significance	93.243	1H79SM060916-01	\$ 407,686	424,126
Block Grants for Community Mental Health Services	93.958	SAMHSA Block Grant	411,300	411,300
Block Grants for Prevention and Treatment of Substance Abuse	93.959	14-90109 A06	2,237,670	3,057,632
Subtotal passed through the State Department of Health Care Services			<u>3,056,656</u>	<u>4,763,646</u>
Passed through the State Department of Social Services				
TANF Cluster				
Temporary Assistance for Needy Families - Program Administration	93.558	11001	171,168	20,553,944
Temporary Assistance for Needy Families - FGU	93.558	11001		5,776,418
Subtotal TANF Cluster				<u>26,330,362</u>
Guardianship Assistance - Title IV-E Kingap	93.090	12307		254,404
Promoting Safe and Stable Families	93.556	22333		281,109
Child Support Enforcement	93.563	1504CACSES		8,036,894
Refugee and Entrant Assistance - State Administered Programs	93.566	2015-49		19,356
Community-Based Child Abuse Prevention Grants (CBCAP)	93.590	1501CAFRPG		21,969
Adoption Incentive Payments	93.603	22410		530
Stephanie Tubbs Jones Child Welfare Services Program - State Grants -Title IV-B	93.645	12313		290,182
Foster Care - Title IV-E - Administration	93.658	0601CA1401		877,373
Foster Care - Title IV-E	93.658	12307	4,236,971	7,046,510
Foster Care - Title IV-E - Administration	93.658	12307		3,729,034
Subtotal Foster Care - Title IV-E				<u>11,652,917</u>
Social Services Block Grant	93.667	12307		1,268,751
Adoption Assistance	93.659	12402	851,656	4,827,245
Adoption Assistance - Administration	93.659	12402		432,610
Subtotal Adoption Assistance				<u>5,259,855</u>
Chafee Foster Care Independence Program	93.674	12332		107,182
Subtotal Passed through the State Department of Social Services			<u>5,259,795</u>	<u>53,523,511</u>
Passed through the Association of Food and Drug Officials				
Food and Drug Administration - Research	93.103	G-MP-1510-03161		20,000
Passed through the National Association of County and City Health Officials				
HIV Prevention Activities - Health Department Based - Centers for Disease Control and Prevention - HIV Prevention Branch	93.940	15-10952		160,750
Total U.S. Department of Health and Human Services				<u>89,295,654</u>

See accompanying notes to the schedule of expenditures of federal awards.

COUNTY OF SONOMA, CALIFORNIA
Schedule of Expenditures of Federal Awards
For the Fiscal Year Ended June 30, 2017
(Continued)

<u>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Federal Agency / Pass-Through Entity Identifying Number</u>	<u>Passed Through to Subrecipients</u>	<u>Federal Expenditures</u>
U.S. Department of Homeland Security				
Passed through the California Governor's Office of Emergency Services				
Hazard Mitigation Grant	97.039	HMGP-4240-113-22P		\$ 20,176
Emergency Management Performance Grants	97.042	2016-10		227,948
Fire Management Assistance Grant	97.046	FEMA-5112-FM-CA		1,821
Fire Management Assistance Grant	97.046	FEMA-5112-FM-CA		1,148
Fire Management Assistance Grant	97.046	FEMA-5112-FM-CA		4,841
Fire Management Assistance Grant	97.046	FEMA-5112-FM-CA		6,048
Fire Management Assistance Grant	97.046	FEMA-5112-FM-CA		1,027
Subtotal Fire Management Assistance Grant				<u>14,885</u>
Homeland Security Grant Program (HSGP)	97.067	2016-0078/097-00000		5,444
Homeland Security Grant Program (HSGP)	97.067	2015-0078/097-00000		433,733
Passed through the San Diego Office of Homeland Security				
Homeland Security Grant Program - 2015 Urban Area Security Initiative	97.067	2015-00078		192,747
Passed through the Bay Area Urban Area Security Initiative				
Homeland Security Grant Program - 2016 Urban Area Security Initiative	97.067	2016-0102		96,017
Homeland Security Grant Program - 2015 Urban Area Security Initiative	97.067	2015-00078		77,896
Subtotal Homeland Security Grant Program				<u>805,837</u>
Total U. S. Department of Homeland Security				<u>1,068,846</u>
TOTAL EXPENDITURES OF FEDERAL AWARDS			<u>\$ 12,129,987</u>	<u>\$ 120,748,841</u>

See accompanying notes to the schedule of expenditures of federal awards.

COUNTY OF SONOMA, CALIFORNIA
Notes to Schedule of Expenditures of Federal Awards
For the Fiscal Year Ended June 30, 2017

NOTE 1 – GENERAL

The accompanying schedule of expenditures of federal awards (SEFA) for the fiscal year ended June 30, 2017, presents the activity of all federal award programs of the County of Sonoma, California (County) with the exception of the federal award programs of the Sonoma County Community Development Commission, the Sonoma County Water Agency, the County of Sonoma Transportation Project Fund (Transit), and the Sonoma County Agricultural Preservation & Open Space District, which were subject to separate audits by independent auditors.

The County SEFA excludes federal award programs for the entities which file a separate SEFA and independent audit. The expenditures incurred under federal award programs audited by other auditors are as follows:

Sonoma County Community Development Commission	\$ 35,667,466
Sonoma County Water Agency	6,670,909
County of Sonoma Transportation Project Fund (Transit)	3,530,286
Sonoma County Agricultural Preservation and Open Space District	142,967

The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). The County's Comprehensive Annual Report (CAFR) Note 1, defines the reporting entity and provides a summary of significant accounting policies. The SEFA includes federal awards received directly from federal agencies, federal awards passed through other government agencies, and State awards for the California Department of Aging. Because the schedule presents only a selected portion of the operations of the County, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the County.

NOTE 2 – BASIS OF ACCOUNTING

The accompanying SEFA is presented using the modified accrual basis of accounting for grants accounted for in the governmental fund types and the accrual basis of accounting for grants accounted for in the proprietary fund types, as described in Note 1 to the County's basic financial statements. Expenditures/expenses are recognized following the cost principles contained within Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 3 – CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA) NUMBERS

The CFDA numbers included in the accompanying SEFA were determined based on the program name, review of grant contract information, and the Office of Management and Budget's Catalog of Federal Domestic Assistance.

NOTE 4 – PASS-THROUGH ENTITY IDENTIFYING NUMBERS

The County has included in the SEFA the identifying numbers for pass-through grants when such information has been provided by the pass-through entities.

COUNTY OF SONOMA, CALIFORNIA
Notes to Schedule of Expenditures of Federal Awards
For the Fiscal Year Ended June 30, 2017

NOTE 5 – INDIRECT COST RATE

The County has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

NOTE 6 – SCHEDULE OF STATE OF CALIFORNIA GOVERNOR’S OFFICE OF EMERGENCY SERVICES GRANT EXPENDITURES

The following represents expenditures for U.S. Department of Justice grants passed through the State of California Governor's Office of Emergency Services (CalOES), as well as CalOES funded grant expenditures for the fiscal year ended June 30, 2017. This information is included in the County’s single audit report at the request of CalOES.

Victim Assistance/Victim Witness Program - Grant No. VW 16350490 & XC 16010490

<u>Department/Category</u>	<u>Total</u>	<u>Federal</u>	<u>State</u>	<u>County</u>
District Attorney:				
Personal services	\$ 626,218	\$ 476,709	\$ 105,073	\$ 44,436
Operating expenses	86,603	84,921	1,682	-
Total	\$ 712,821	\$ 561,630	\$ 106,755	\$ 44,436

Violence Against Women Vertical Prosecution Program - Grant No. VW 16040490

<u>Department/Category</u>	<u>Total</u>	<u>Federal</u>	<u>State</u>	<u>County</u>
District Attorney:				
Personal services	\$ 269,701	\$ 202,545	\$ -	\$ 67,156
Total	\$ 269,701	\$ 202,545	\$ -	\$ 67,156

COUNTY OF SONOMA, CALIFORNIA
Notes to Schedule of Expenditures of Federal Awards
For the Fiscal Year Ended June 30, 2017

NOTE 7 – ADDITIONAL INFORMATION FOR THE STATE OF CALIFORNIA DEPARTMENT OF AGING

The California Department of Aging (CDA) requires agencies who receive CDA funding to display state-funded expenditures and federal expenditures for each CDA grant awarded. The County expended the following federal and state amounts under the grants:

CFDA	Federal Expenditures	State Expenditures
93.041	\$ 6,958	\$ -
93.042	37,168	-
93.043	28,626	-
93.052	240,927	-
93.044	701,358	19,973
93.045	793,915	115,663
93.053	197,528	-
93.071	42,951	-
93.778	685,600	-
93.779	168,150	315,871
OMB Initiative NA	-	74,024
	<u>\$ 2,903,181</u>	<u>\$ 525,531</u>

COUNTY OF SONOMA, CALIFORNIA
Schedule of Findings and Questioned Costs
For the Fiscal Year Ended June 30, 2017

I. Summary of Auditors' Results

FINANCIAL STATEMENTS

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP:	Unmodified
Internal control over financial reporting:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	None reported
Noncompliance material to financial statements noted?	No

FEDERAL AWARDS

Internal control over major federal programs:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	Yes
Type of auditors' report issued on compliance for major federal programs:	Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516(a)?	Yes
--	-----

Identification of major federal programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
10.561	SNAP Cluster
93.959	Block Grants for Prevention and Treatment of Substance Abuse
93.563	Child Support Enforcement
93.659	Adoption Assistance

Dollar threshold used to distinguish between Type A and Type B programs:	\$ 3,000,000
Auditee qualified as low-risk auditee?	Yes

COUNTY OF SONOMA, CALIFORNIA
Schedule of Findings and Questioned Costs
For the Fiscal Year Ended June 30, 2017

II. Financial Statement Findings

None reported.

COUNTY OF SONOMA, CALIFORNIA
Schedule of Findings and Questioned Costs
For the Fiscal Year Ended June 30, 2017

III. Federal Award Findings and Questioned Costs

The following findings represent significant deficiencies, and/or instances of non-compliance, including questioned costs, required to be reported in accordance with 2 CFR 200, Subpart F.

Finding 2017-001

Programs: SNAP Cluster

CFDA No.: 10.561

Federal Grantor: U.S. Department of Agriculture (USDA)

Passed-through: California Department of Aging, California Department of Social Services and California Department of Public Health

Award No. and Year: Various

Compliance Requirement: Special Tests and Provisions – EBT Card Security

Criteria:

7 CFR section 274.8(b)(3) and the OMB Compliance Supplement requires the County to maintain adequate security over, and documentation/records for, EBT cards, to prevent their theft, embezzlement, loss, damage, destruction, unauthorized transfer, negotiation, or use.

Condition:

The County did not maintain procedures to inventory/track EBT cards on hand.

Questioned Costs:

No questioned costs were identified as a result of our procedures.

Context:

The condition noted above was identified during our procedures related to the Special Tests and Provisions compliance requirement.

Effect:

There is an increased risk of theft, embezzlement, loss, damage, destruction, unauthorized transfer, negotiation, or use of the EBT Cards.

Cause:

The County did not maintain procedures to evaluate the inventory of EBT Cards on-hand.

Recommendation:

We recommend that the County strengthen its policies and procedures to increase security over the EBT Cards.

COUNTY OF SONOMA, CALIFORNIA
Schedule of Findings and Questioned Costs
For the Fiscal Year Ended June 30, 2017

III. Federal Award Findings and Questioned Costs

Views of Responsible Officials and Planned Corrective Actions:

See separate corrective action plan.

COUNTY OF SONOMA, CALIFORNIA
Summary Schedule of Prior Audit Findings
For the Fiscal Year Ended June 30, 2017

Summarized below is the current status of all audit findings reported in the prior year audit's schedule of audit findings and questioned costs.

Financial Statement Findings

No matters were reported.

Federal Award Findings and Questioned Costs

No matters were reported.



Human Services Department

COUNTY OF SONOMA



Human Services Department
(707) 565-5800

Karen Fies, Director
(707) 565-6990
kfies@schsd.org

Oscar Chavez, Assistant Director
(707) 565-5804
ochavez@schsd.org

Diane Kaljian, Assistant Director
(707) 565-5932
dkaljian@schsd.org

Carl Vanden Heuvel, Director
Finance & Operations
(707) 565-5869
cvandenheuvel@schsd.org

Diane Kaljian, Interim Director
Adult & Aging Division
(707) 565-5932
dkaljian@schsd.org

Kim Seamans, Director
Economic Assistance Division
(707) 565-2198
kseamans@schsd.org

Katie Greaves, Director
Employment & Training Division
(707) 565-8500
kgreaves@schsd.org

Nick Honey, Director
Family, Youth & Children's Division
(707) 565-4343
honeyn@schsd.org

Corrective Action Plan

Year ended June 30, 2017

Compiled by: Zaia Cannon - Department Accounting Manager

I. FINANCIAL STATEMENT FINDINGS

None Reported.

II. FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

FINDING 2017-001

Programs: SNAP Cluster

CFDA No.: 10.561

Federal Grantor: U.S. Department of Agriculture (USDA)

Passed-through: California Department of Aging, California Department of Social Services and California Department of Public Health

Award No. and Year: Various

Compliance Requirement: Special Tests and Provisions – EBT Card Security

Management's or Department's Response:

We concur.

Views of Responsible Officials and Corrective Action:

Sonoma County began a system to track/inventory EBT card stock. With the implementation of tracking the EBT card stock, Sonoma County is currently in compliance with 7 CFR section 274.8(b)(3).

Name of Responsible Person: Valerie Campbell

Implementation Date: January 2, 2018

Fiscal Year 2016-17 Post Audit Budget Adjustments

Attachment C

	<u>Gross</u> <u>Expenditure</u>	<u>Revenue and</u> <u>Reimbursement</u>	<u>Net Cost</u>
Various Departments - Other Fund			
Net Pension Liability Changes: a) \$287,967 to the Self-Funded Insurance Program; b) \$32,145 to the Sonoma County Transit Fund; c) a total of \$403,050 to the Community Development Commission; and d) \$2,512,934 to the Employee Retirement Internal Service Fund. Adjustments were required under the provision of GASB 68, Accounting and Financial Reporting for Pensions. The GASB 68 adjustment is a non-cash transaction to record the increase in the Net Pension Liability.	\$ 3,236,096	-	\$ 3,236,096
Sonoma County Water Agency - Other Fund			
Required in order to post transaction for pass-through grant activity for sub-recipients including, Napa Sanitation, North Marin, Novato Sanitary and Sonoma Valley County Sanitation Districts. The \$483,023 increase to contribution expenditures is offset by a grant revenue increase for same amount.	483,023	483,023	-
Other Funds Total:	<u>\$ 3,719,119</u>	<u>\$ 483,023</u>	<u>\$ 3,236,096</u>

Fiscal Year 2016-17 Annual Audited Financial Reports

Attachment D

<u>Entity</u>	<u>Auditor Financial Statements</u>	<u>Auditor Single Audit</u>
1 County of Sonoma Comprehensive Annual Financial Report (CAFR)	Vavrinek, Trine, Day & Co., LLP (VTD)	Vavrinek, Trine, Day & Co., LLP
2 County of Sonoma Human Services Department California Department of Education Child Development Program	Vavrinek, Trine, Day & Co., LLP (VTD)	Vavrinek, Trine, Day & Co., LLP (included in County Single Audit)
3 County of Sonoma Local Transportation Fund	Pisenti & Brinker LLP	n/a
4 First 5 Sonoma County Commission	Brown Armstrong	n/a
5 Occidental County Sanitation District	Pisenti & Brinker LLP	n/a
6 Russian River County Sanitation District	Pisenti & Brinker LLP	n/a
7 Sonoma County Agricultural Preservation and Open Space District	MAZE & Associates	n/a
8 Sonoma County Airport Enterprise Fund	Pisenti & Brinker LLP	Vavrinek, Trine, Day & Co., LLP (included in County Single Audit)
9 Sonoma County Community Development Commission	Smith Marion & Company, LLP	Smith Marion & Company, LLP
10 Sonoma County Energy Independence Program Enterprise Fund	Pisenti & Brinker LLP	n/a
11 Sonoma County Fair and Exposition, Inc.	Pisenti & Brinker LLP	n/a
12 Sonoma County Refuse Enterprise Fund	Pisenti & Brinker LLP	n/a
13 Sonoma County Transit	Pisenti & Brinker LLP	Pisenti & Brinker LLP
14 Sonoma County Water Agency	Pisenti & Brinker LLP	Pisenti & Brinker LLP
15 Sonoma Valley County Sanitation District	Pisenti & Brinker LLP	n/a
16 South Park County Sanitation District	Pisenti & Brinker LLP	n/a



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 4
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number:

Darin Bartow, 565-2241

Supervisorial District(s):

Countywide

Title: Approve the Minutes of the meetings December 5, 19, 29, 2017; January 9, 16, 23, 29, 30; February 6, 13, 27; March 13, 20, 27; April 3, 10, 17, 24; May 8, 15, 22; June 5, 11; and Budget Hearings June 12-22, 2018.

Recommended Actions:

Approve the Minutes of the meetings December 5, 19, 29, 2017; January 9, 16, 23, 29, 30; February 6, 13, 27; March 13, 20, 27; April 3, 10, 17, 24; May 8, 15, 22; June 5, 11; and Budget Hearings June 12-22, 2018.

Executive Summary:

Approve the minutes of the meetings December 5, 19, 29, 2017; January 9, 16, 23, 29, 30; February 6, 13, 27; March 13, 20, 27; April 3, 10, 17, 24; May 8, 15, 22; June 5, 11; and Budget Hearings June 12-22, 2018 for the following: Agricultural Preservation and Open Space District, Community Development Commission, Occidental County Sanitation District, Russian River County Sanitation District, South Park County Sanitation District, Sonoma County Water Agency, and Board of Supervisors; and Approve the Minutes of the meetings December 5, 19, 29, 2017; January 9; February 6, 13, 27; March 13; May 8, 22; and Budget Hearings June 12-22, 2018, for the Sonoma Valley County Sanitation District.

Discussion:

None

Prior Board Actions:

January 24, 2017; September 19, 2017; February 6, 2018; May 22, 2018

Strategic Plan Alignment Goal 4: Civic Services and Engagement

Fiscal Summary			
Expenditures	FY 17-18 Adopted	FY 18-19 Projected	FY 19-20 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			
Narrative Explanation of Fiscal Impacts:			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Minutes of Meetings December 5, 19, 29, 2017; January 9, 16, 23, 29, 30; February 6, 13, 27; March 13, 20, 27; April 3, 10, 17, 24; May 8, 15, 22; June 5, 11; and Budget Hearings June 12-22, 2018.			
Related Items “On File” with the Clerk of the Board:			

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY

DECEMBER 5, 2017

8:30 A.M.

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

8:38 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

PLEDGE OF ALLEGIANCE

- I. [APPROVAL OF THE AGENDA \(Items may be added or withdrawn from the agenda consistent with State law\)](#)

The agenda was approved.

- II. [CONSENT CALENDAR](#)

GENERAL SERVICES/REGIONAL PARKS/TRANSPORTATION AND PUBLIC WORKS

AND

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT

SONOMA COUNTY WATER AGENCY/RUSSIAN RIVER COUNTY SANITATION DISTRICT / OCCIDENTAL COUNTY SANITATION DISTRICT/SOUTH PARK COUNTY SANITATION DISTRICT

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

SONOMA VALLEY COUNTY SANITATION DISTRICT

(Directors: Gorin, Zane, Mayor Hundley)

1. [Concurrent Resolution Making Findings of a Continuing Need to Perform Emergency Work to Abate and Stabilize Dangerous Conditions Resulting From the Sonoma Complex Fires: Board of Supervisors and the respective Boards of Directors Adopt a Concurrent Resolution:](#)
 - A) [Making findings that there is a continuing emergency need to abate and stabilize dangerous conditions resulting from the Sonoma Complex Fires; and](#)
 - B) [Extending the suspension of the requirements for competitive bidding; and](#)
 - D) [Making an exemption determination under the California Environmental Quality Act; and](#)
 - C) [Authorizing the County Directors of General Services, Regional Parks, and Transportation & Public Works, and the General Managers of the Sonoma County Agricultural Preservation and Open Space District and the Sonoma County Water Agency, to execute contracts necessary to abate and stabilize dangerous conditions resulting from the Sonoma Complex Fires; and](#)
 - E) [Ratifying any emergency contracts entered into by Director of General Services, Director of Regional Parks, Director of Transportation and Public Works, or the General Managers of the Sonoma County Agricultural Preservation and Open Space District and the Sonoma County Water Agency relating to these issues. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

Sonoma Valley County Sanitation District
AYES: Zane, Gorin
ABSENT: Hundley
Approved by Resolution 17-0454

HUMAN RESOURCES
AND
AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT

SONOMA COUNTY WATER AGENCY
(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)
AND
COMMUNITY DEVELOPMENT COMMISSION
(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

2. Amendments to Classification and Compensation Consulting Agreements: Authorize the Director of Human Resources to execute amendments to agreements for classification and compensation consulting services with CPS HR Consulting, Koff & Associates, and Ralph Andersen & Associates, extending the term of each agreement for an additional two years from December 1, 2017 through November 30, 2019, amending the fee structure, and the total contract maximum for each agreement, not to exceed \$100,000 for the two year term.

Board action: Approved as Recommended
UNANIMOUS VOTE

COMMUNITY DEVELOPMENT COMMISSION
(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

3. Homeless Services Actions to Ensure Safety of Homeless Persons Affected by the Sonoma Complex Fire, and to Ensure Inclusion of Homeless and Precariously Housed Persons in Disaster Recovery:
 - A) Authorize the Executive Director of the Sonoma County Community Development Commission to execute a Professional Services Agreement with Applied Survey Research to conduct the 2018 homeless count, including a first-time study of vulnerable Sonoma County households who are housed precariously without formal leases, ending June 30, 2018, for an amount not to exceed \$123,947
 - B) Authorize the Executive Director of the Community Development Commission to execute on behalf of the County an Amendment to the Agreement between the City of Santa Rosa and the County of Sonoma for the Funding of Operations at the Samuel L. Jones Hall Homeless Shelter, extending the term of the agreement from July 1, 2017, to June 30, 2018, and authorize the Executive Director of the Community Development Commission to execute an Amendment to the Agreement to add \$65,000 for a winter shelter expansion, \$90,000 in rapid re-housing funds to expedite placements in permanent housing for program participants, and \$10,000 to share the cost of an emergency one-week operation of a consolidated disaster shelter following the close of American Red Cross services, November 1-November 8, 2017.
 - C) Authorize the Executive Director of the Community Development Commission to execute amendments to its winter shelter contracts with Committee on the Shelterless (COTS) and Social Advocates for Youth, to ensure shelter placements for all persons in disaster shelters who were ineligible for fire-related benefits, following the Sonoma Complex Fire. A total of \$37,178 will be added to two contracts: \$7,500 to the Social Advocates for Youth contract and \$29,678 to the COTS contract.
 - D) Adopt budgetary resolution re-directing \$85,678 of previously approved Reinvestment and Revitalization funds to cover winter shelter amendments. Authorize the attached Budget Resolution for a transfer of expenditure and revenue appropriations from the Reinvestment and Revitalization Fund to cover the cost of the expanded service contracts listed above. Actions 1 through 3.

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 17-0455

SONOMA COUNTY WATER AGENCY
(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

4. [Funding of Informational Signage for Santa Rosa City Hall Demonstration Garden. Authorize Water Agency's General Manager to execute an agreement with the City of Santa Rosa for funding of informational signage for the Santa Rosa City Hall demonstration garden through June 30, 2019 in the amount of \\$10,000.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

5. [Isolation Valves Seismic Hazard Mitigation Pipeline Restraint: Authorize Sonoma County Water Agency's General Manager to approve change order with Ranger Pipeline, Inc. for adding pipeline restraint at various Isolation Valve installation locations and deleting unneeded portions of the contract work \(\\$149,000\). \(4/5th Vote Required\)\(Third District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

6. [Petaluma Aqueduct Cathodic Protection Upgrade Project – Acquisition of Property Rights: Authorize the General Manager to execute an Agreement for Purchase and Sale of Property Rights and an Access Easement Agreement as required for the Petaluma Aqueduct Cathodic Protection Upgrade Project, which will upgrade the corrosion control ability for the existing aqueduct, for the agreed value of \\$13,750 and to execute such documents and pay any ancillary costs as necessary to facilitate acquisition of the property rights. \(Second District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

7. [Burn Area Watershed Protection: Flood Warning Monitoring Network:](#)
 - A) [Authorize Water Agency's General Manager or designee to execute a 12-month agreement with a consultant selected by the Water Agency's technical review panel to install and configure a network of stream and rain gages as part of a post-fire early warning and monitoring system to protect the public and property during storm events, in an amount not to exceed \\$400,000 and in a form approved by County Counsel.](#)
 - B) [Adopt a resolution authorizing adjustments to the Water Agency's Fiscal Year 2017-2018 adopted budget for the General Fund in the amount of \\$400,000 for the Burn Area Watershed Protection: Flood Warning Monitoring Network. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 17-0456

AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR

8. [Quarterly Treasury Financial Report: Review and accept the quarterly Treasury Financial Report for the period of July 1 through September 30, 2017.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

BOARD OF SUPERVISORS

9. [Disbursement of Fiscal Year 17/18 Third District Advertising Funds: Approve Advertising Program grant awards and Authorize the County Administrator to execute a contract with the following non-profit entities for advertising and promotions activities for FY 17/18: North Bay Black Chamber of Commerce, \\$500; 6th Street Playhouse, \\$2,000;](#)

Sonoma County Farm Trails, \$500; Children's Museum of Sonoma County, \$3,000; Latino Service Providers, \$500; Sonoma County, Pride, \$500.(Third District)

Board action: Approved as Recommended
UNANIMOUS VOTE

COUNTY ADMINISTRATOR/FIRE AND EMERGENCY SERVICES

10. Extension of Proclamation of Local Emergency Due to Sonoma Complex Fire Adopt a Resolution Amending Resolution No. 17-0389 and Extending the Proclamation of Local Emergency Issued on October 9, 2017, for another 30 Days Due to Damage Arising from the Complex Fire and the Impending Onset of the Rainy Season.

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 17-0457

COUNTY ADMINISTRATOR/COUNTY COUNSEL/HEALTH SERVICES

11. Resolution Extending the Joint Proclamation of Local Health Emergency Issued by County Health Officer and County Environmental Health & Safety Officer: Adopt a Resolution Extending the Joint Proclamation of Local Health Emergency Issued by County Health Officer and County Environmental Health & Safety Officer to Ensure Safe Removal of Debris Caused by the Complex Fire.

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 17-0458

COUNTY ADMINISTRATOR

12. AB 1600 Development Fees Annual Reports for FY 2016-2017: Adopt a Resolution approving and making findings related to the AB 1600 Development Fees Annual Reports for FY 2016-2017 for the Regional Parks Department and the Department of Transportation and Public Works.

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 17-0459

CLERK-RECORDER-ASSESSOR

13. Consolidated Elections November 7, 2017, Official Canvass: Adopt a resolution adopting the official canvass of the vote for the November 7, 2017, Consolidated Elections.

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 17-0460

GENERAL SERVICES

14. Award of Annual Job Order Contracts:
- A) Authorize the Chair to execute Job Order Contracts with the following contractors for the minimum and maximum amounts indicated in order to expedite necessary new capital construction or major repairs to County owned properties for:
- 1) Danco Builders Northwest: Minimum Contract Amount,\$25,000, Maximum Contract Amount \$2,500,000
- 2) North Star Construction and Engineering, Inc.: Minimum Contract Amount, \$25,000, Maximum Contract Amount, \$2,000,000.

- 3) Murray Building, Inc.: Minimum Contract Amount, \$25,000, Maximum Contract Amount, \$1,500,000.
- 4) Vila Construction Company: Minimum Contract Amount, \$25,000, Maximum Contract Amount, \$1,000,000.
- 5) T. McFarlin, Inc. dba Bay West Construction: Minimum Contract Amount, \$25,000, Maximum Contract Amount, \$1,000,000. The contract "term" for all of the above will be for one calendar year from the effective date of Notice to Proceed or when Job Orders totaling the maximum contract amount have been completed, whichever occurs first.
- B) Adopt a resolution delegating the authority to approve Job Orders issued under the above Job Order Contracts for qualified projects as follows:
 - 1) Deputy Director of Facilities Development and Management or Senior Capital Projects Manager, up to \$125,000,
 - 2) General Services Director, \$125,000 to \$250,000,
 - 3) County Administrator, above \$250,000.

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 17-0461

15. Fleet Operations Services Agreement with the Sonoma-Marin Area Rail Transit District (SMART):
 - A) Authorize the Director of General Services to execute an Intergovernmental Service Agreement between the Sonoma-Marin Area Rail Transit District and the County of Sonoma General Services Fleet Operations Division to provide maintenance, repair services, and installation of equipment for the Sonoma-Marin Area Rail Transit District's fleet of vehicles on a time and materials basis for the initial term of three (3) years with an expiration date of November 25, 2020. Pursuant to GC section § 51301 (2015).
 - B) Authorize the Director of General Services to execute renewal of the agreement where the Sonoma-Marin Area Rail Transit District and County have mutually agreed in writing to extend the term of the agreement prior to its expiration or termination for up to two consecutive one (1) year periods, not to exceed a total contract term of five (5) years.

Board action: Approved as Recommended
UNANIMOUS VOTE

GENERAL SERVICES/HEALTH SERVICES

16. Consolidation of Behavioral Health Services at The Lakes complex in southwest Santa Rosa to Improve Service Delivery and Increase Efficiencies (Leases for 2235 Challenger Way, 2255 Challenger Way, and 2227 Capricorn Way, Santa Rosa): Authorize the General Services Director to execute three leases with SR Lakes Waterfall DE, LLC and Redbird SR Lakes Waterfall DE, LLC, each with an initial term of 10 years, with one, 5-year option to extend the term:
 - A) 9,647 sq. ft. of office space, located at 2235 Challenger Way, Santa Rosa, for an initial rental rate of \$17,365 per month (\$208,375 per year)(\$1.80 per sq. ft.).
 - B) 7,116 sq. ft. of office space, located at 2255 Challenger Way, Santa Rosa, for an initial rental rate of \$12,809 per month (\$153,706 per year)(\$1.80 per sq. ft.).
 - C) 21,721 sq. ft. of office space, located at 2227 Capricorn Way, Santa Rosa, for an initial rental rate of \$39,098 per month (\$469,174 per year)(\$1.80 per sq. ft.).

Board action: Approved as Recommended
UNANIMOUS VOTE

PERMIT AND RESOURCE MANAGEMENT
DEPARTMENT

17. [Lot Line Adjustment between three legal parcels, one under a Land Conservation Act Contract, owned by Jackson Family Wines and The Donum Estates; LLA16-0025: Adopt a Resolution and Conditions of Approval for a Lot Line Adjustment between three legal parcels, one under Land Conservation Act Contract, for property located at 26380 and 27000 Ramel Road, Sonoma; APNs 126-121-046 \(Lot A\), 126-121-030 & -31 \(Lot B\), and 126-121-029 & -051 \(Lot C\). \(First District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 17-0462

18. [Lot Line Adjustment between two parcels, one under a Land Conservation Act Contract, owned by Zaiga Moon and Linda A Garric; PRMD File No. LLA16-0032 \(aka PLP16-0029\). Adopt a Resolution and Conditions of Approval for a Lot Line Adjustment between two parcels, of which one is under Land Conservation Act Contract, for property located at 5400 and 5580 Alpine Road in Santa Rosa; APN's, 028-100-007 and 028-100-008. \(First District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 17-0463

PROBATION

19. [Bilingual Probation Assistant: Adopt a Personnel Resolution amending the Position Allocation list effective December 5, 2017, deleting one Legal Processor II and adding one bilingual Probation Assistant, at an additional cost of \\$9,094 annually, to provide additional capacity in a wide array of functions, including translation services for Spanish-speaking clients and victims. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 17-0464

20. [State Community-Based Transitional Housing Program:](#)
- A) [Authorize the Chief Probation Officer to execute a professional services agreement with InterFaith Shelter Network for the term December 5, 2017, through December 4, 2023, for \\$142,681 annually, not to exceed \\$800,000 for the term of the agreement, to provide transitional housing beds and services for homeless offenders and other at-risk populations through a State transitional housing grant. Housing these populations improves public safety by providing a drug- and alcohol-free environment where they can be supervised.](#)
 - A) [Authorize the Chief Probation Officer to execute a professional services agreement with InterFaith Shelter Network for the term December 5, 2017, through December 4, 2023, for \\$142,681 annually, not to exceed \\$800,000 for the term of the agreement, to provide transitional housing beds and services for homeless offenders and other at-risk populations through a State transitional housing grant. Housing these populations improves public safety by providing a drug- and alcohol-free environment where they can be supervised.](#)
 - B) [Adopt Resolution adjusting the FY 17-18 budget, increasing appropriations and reimbursement in the Probation Department Adult Supervision budget by \\$350,016 to fund transitional housing and community supervision services.](#)
 - C) [Adopt Resolution amending the Position Allocation list effective December 5, 2017, adding 2.0 full-time equivalent Probation Officer III positions, at a cost of \\$27,874 per month, to supervise housing participants, protect public safety, and address any community concerns regarding the housing facilities. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolutions 17-0465 and 17-0466

SHERIFF'S OFFICE

21. Inmate Welfare Trust Fiscal Year 2016-2017 Annual Report: Receive the Fiscal Year 2016-2017 Annual Inmate Welfare Trust Fund Report. The funds described in this report provide funding for programs primarily for the benefit, education, and welfare of the inmates confined within the Sonoma County adult detention facilities.

Board action: Approved as Recommended
UNANIMOUS VOTE

SONOMA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION

22. Retirement Board Election Results for the Third, Eighth and Eighth Alternate Trustee Positions:
 - A) Adopt a Resolution ordering that no election be held and directing the County Clerk to cast a unanimous ballot for the only nominated candidate, Christel Querijero, for the Retirement Board Third Trustee position (General Member), of the Sonoma County Employees' Retirement Association.
 - B) Adopt a Resolution ordering that no election be held and directing the County Clerk to cast a unanimous ballot for the only nominated candidate, John Pels, for the Retirement Board Eighth Trustee position (Retiree Member), of the Sonoma County Employees' Retirement Association.
 - C) Adopt a Resolution ordering that no election be held and directing the County Clerk to cast a unanimous ballot for the only nominated candidate, Neil Baker, for the Retirement Board Eighth Alternate (Retiree Alternate Member) of the Sonoma County Employees' Retirement Association.

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolutions 17-0467, 17-0468 and 17-0469

TRANSPORTATION AND PUBLIC WORKS

23. Dry Creek Road at Highway 101 Interchange Congestion Relief Project: Approve and authorize the Chair of the Board to execute the Intergovernmental Funding Agreement with the City of Healdsburg related to the construction of congestion relieving traffic improvements at the interchange of Dry Creek Road and Highway 101 which provides the City up to \$180,000 towards the project cost. (Fourth District)

Board action: Approved as Recommended
UNANIMOUS VOTE

APPOINTMENTS/ REAPPOINTMENTS

24. Approve the appointment adjustment of Sonoma County Tourism Board member Crista Luedtke, to a term end date of June 30, 2018. (Fifth District)

Board action: Approved as Recommended
UNANIMOUS VOTE

25. Approve the appointment adjustment of Sonoma County Tourism Board member Jennifer Buffo, to a term end date of June 30, 2018. (Second District)

Board action: Approved as Recommended
UNANIMOUS VOTE

26. Approve the appointment adjustment of Sonoma County Tourism Board member Karissa Kruse, to a term end date of June 30, 2018. (Fifth District)

Board action: Approved as Recommended
UNANIMOUS VOTE

27. [Approve the appointment adjustment of Sonoma County Tourism Board member Thera Buttaro, to a term end date of June 30, 2018. \(Fifth District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

28. [Approve the appointment adjustment of Sonoma County Tourism Board member James Luchini, to a term end date of June 30, 2018. \(Fourth District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

29. [Approve the appointment adjustment of Sonoma County Tourism Board member Jonathan Coe, to a term end date of June 30, 2018. \(Third District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

30. [Appoint Ariel Kelley to the Planning Commission and the Board of Zoning Adjustments beginning December 12, 2017, for a term coterminous with the supervisor's term. \(Fourth District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

31. [Appoint Willie Lamberson to the Community Development Committee beginning December 12, 2017, for a term coterminous with the supervisor's term. \(Fourth District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

PRESENTATIONS/GOLD RESOLUTIONS

PRESENTATIONS AT THE BOARD MEETING

(Gold resolutions are presented in the afternoon session at 1:30 P.M.)

32. [Schulz Celebrity Golf Tournament Check Presentation: Present a check, along with Board Members of the "Sonoma County Children's Charities-The Schulz", to be split evenly among the following non-profit partners who benefitted from the Schulz Celebrity Golf Tournament:](#)

- A) [PDI Surgery Center](#)
- B) [Boys and Girls Club of Central Sonoma County](#)
- C) [Santa Rosa Catholic Charities Family Support Center](#)
- D) [Sonoma Academy Scholarship Fund](#)
- E) [Charles M. Schulz Museum Children's programs \(Fourth District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

33. [Regional Parks 50th Anniversary Gold Resolutions:](#)

- A) [Adopt a Gold Resolution recognizing Regional Parks' 50th Anniversary year:](#)
- B) [Adopt a Gold Resolution recognizing the Regional Parks Foundation:](#)

- C) [Adopt a Gold Resolution recognizing Whole Foods' contributions to Regional Parks;](#)
- D) [Adopt a Gold Resolution recognizing REI's contribution to Regional Parks \(Regional Parks\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolutions 17-0470, 17-0471, 17-0472 and 17-0473

PRESENTATION ON A DIFFERENT DATE

- 34. [Adopt a resolution commending Jeff Weaver on his 32 year career in law enforcement and congratulating him on his retirement as the Sebastopol Chief of Police. \(Fifth District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 17-0474

- 35. [Approve Gold Resolution honoring W. Terry Lindley for lifelong dedication to excellence in agriculture. \(Fourth District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 17-0475

8:52 A.M. Public comment opened

Speakers:
None

8:52 A.M. Public comment closed

III. **BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS**

Supervisor Gorin attended California State Association of Counties (CSAC) and met with Barbie Robinson, Director of Health Services, to discuss the fragility of community mental health due to the recent fires. She also met with State and Regional Parks.

Supervisor Rabbitt attended a Housing, Land Use and Transportation Committee Meeting at CSAC as well as the Friday meeting at the Governor's office. He also attended a North Bay Water Reuse Authority meeting as well as the Solano Transportation Authority in Suisun City regarding Highway 37.

Supervisor Zane attended the North Bay Business Journal Impact project as a panelist as well as the summit, a CEO Roundtable on the rebuild effort. She also attended a meeting at FEMA (Federal Emergency Management Agency) to discuss CDBG (Community Development Block Grant) disaster funding.

Supervisor Gore attended CSAC.

Supervisor Hopkins went to CSAC and a Sea Ranch Town Hall Community meeting.

IV. **REGULAR CALENDAR**

COUNTY ADMINISTRATOR/HUMAN RESOURCES

- 36. [Third Amendment to Personal Services Agreement – General Manager Sonoma County Agricultural Preservation and Open Space District: Authorize the Chair to executive the Third Amendment to the Personal Services Agreement with Bill Keene as General Manager Sonoma County Agricultural Preservation and Open Space District.](#)

9:16 A.M.

Presenters:

Christina Cramer, Director, Human Resources

Bill Keene, General Manager, Sonoma County Agricultural Preservation and Open Space District

9:24 A.M. Public Comment opened

Public Speakers:

None

9:24 A.M. Public Comment closed

Board action: Approved as Recommended

UNANIMOUS VOTE

HEALTH SERVICES/HUMAN SERVICES/PROBATION/CHILD SUPPORT SERVICES

AND

COMMUNITY DEVELOPMENT COMMISSION

(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

37. Securing the Safety Net Update:

- A) Receive a report on the activities underway to address the Board of Supervisors priority to Secure the Safety Net. The report includes updates on (1) how safety net departments are utilizing the Board's strategic priority initiatives to deploy a rapid response to address the service needs of victims of the Sonoma Complex Fires; (2) the ACCESS Sonoma County project (formerly called Project 301); and (3) the planned implementation of the Whole Person Care Pilot and Drug Medi-Cal Programs.
- B) Adopt a resolution approving the county Safety Net Departments and Community Develop Commission to strengthen coordinated, client-centered care delivery strategies and develop an information hub to facilitate successful implementation of disaster rapid response efforts, ACCESS Sonoma County, and Whole Person Care projects.
- C) Authorize the Director of Health Services to execute agreements with nine partner organizations to support implementation of the Whole Person Care Pilot Program in Sonoma County for the period December 5, 2017 through June 30, 2018 with a total amount not to exceed \$1,022,539.
- D) Adopt a resolution adjusting the fiscal year 2017-2018 final budget by increasing revenues and expenditures in the Department of Health Services by \$2,571,883 to reflect receipt of Whole Person Care Pilot Program funding and associated expenditures. (4/5th vote required)

9:24 A.M.

Presenters:

Barbie Robinson, Director, Department of Health Services

Karen Fies, Director, Human Services Department

Margaret Van Vliet, Executive Director, Community Development Commission

Evan White, Executive Director, California Policy Lab, University of California, Berkeley

Ryan Gillette, Assistant Director, Harvard Social Impact Bond Technical Assistance Laboratory

10:28 A.M. Public Comment opened

Public Speakers:

Gregory Fearon

John Jenkel

Colleen Fernaud

Mary Morrison

Michelle Miller

Roseanne Snyder

Richard Hannon
Michael Thane
Scott Wagner
Jed Heibel
Adrienne Lauby

10:37 A.M. Public Comment closed

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolutions 17-0476 and 17-0477

HUMAN SERVICES/HEALTH SERVICES/PROBATION

38. [Updates on Continuum of Care Implementation: Accept updates Continuum of Care Reform to Improve Services for Sonoma County Foster Youth.](#)

10:54 A.M.

Presenters:

Nick Honey, Division Director, Human Services, Division of Family, Youth and Children
Vanessa Fuchs, Deputy Chief Probation Officer
Michael Kennedy, Division Director, Sonoma County Health Services, Division of Behavioral Services

11:25 A.M. Public Comment opened

Public Speakers:

None

11:25 A.M. Public Comment closed

Board action: Approved as Recommended
UNANIMOUS VOTE

TRANSPORTATION AND PUBLIC WORKS

39. [11:25 A.M. - Public Hearing to Authorize the Use of Eminent Domain to Acquire Property Rights for the Boyes Boulevard Bridge Replacement Project \(C01147\) from the Lands of Boyes Springs Oaks Owners Association:](#)
- A) [Conduct a public hearing and determine that the acquisition of real property for the Boyes Boulevard Bridge Replacement Project is necessary;](#)
- B) [Adopt a Resolution of Necessity authorizing the acquisition of real property rights as required for the Boyes Boulevard Bridge Replacement Project for property identified as the Lands of Boyes Springs Oaks Owners Association \(APN 056-711-016\); and](#)
- C) [Authorize and direct County Counsel and the Director of Transportation and Public Works to take all necessary steps to obtain the real property rights required for the Boyes Boulevard Bridge Replacement Project. \(4/5th Vote Required\)\(First District\)](#)

11:25 A.M.

Presenters:

Olesya Tribukait, Deputy Director, Transportation and Public Works
Adam Brand, Deputy County Counsel, County Counsel
Gary Dowd, Contract Right of Way Agent, Associated Right of Way Services

11:39 A.M. Public Hearing opened

Public Speakers:

Thomas Ells

11:39 A.M. Public Hearing closed

Board action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 17-0478

COMMUNITY DEVELOPMENT COMMISSION

40. [Update on Roseland Village Property Receive an update on the Roseland Village Property. \(Informational Only\)](#)

11:41 A.M.

Presenters:

Margaret Van Vliet, Executive Director, Community Development Commission

12:12 A.M. Public Comment opened

Public Speakers:

Adrien Shader

Carolyn Epple

Thomas Ells

Courtney Cox

Scott Wagner

Quenby Dolgushkin

Deborah Drake

Nicole

Gregory Fearon

Adrienne Lauby

Kathleen Finigan

Thomas Ells

Grace Cheung Schulman

Jed Heibel

12:39 P.M. Public Comment closed

Board action: Informational Only

BOARD OF SUPERVISORS

41. [Fee Waiver: Approve a fee waiver for the 2017 Penngrove Holiday Parade of Lights in the amount of \\$821.00. \(Second District\)](#)

12:46 P.M. Public Comment opened

Public Speakers:

None

12:46 P.M. Public Hearing closed

Board action: Approved as Recommended

UNANIMOUS VOTE

42. [Fee Waiver: Approve a fee waiver in the amount of \\$501.00 for rental of the Guerneville Veterans Building to host the West County Community Services Thanksgiving event/meal held on November 23, 2017. \(Fifth District\)](#)

12:46 P.M. Public Comment opened

Public Speakers:
None

12:46 P.M. Public Hearing closed

Board action: Approved as Recommended
UNANIMOUS VOTE

43. [Fee Waiver: Approve Fee Waiver in the amount of \\$619.00 for the Russian River Sisters of Perpetual Indulgence to hold the annual free community Christmas dinner at the Guerneville Veteran's Memorial Building on December 25, 2017. \(Fifth District\)](#)

12:46 P.M. Public Comment opened

Public Speakers:
None

12:46 P.M. Public Hearing closed

Board action: Approved as Recommended
UNANIMOUS VOTE

44. [Fee Waiver: Approve a fee waiver in the amount of \\$538.00 for the Veterans of Foreign Wars \(VFW\) Post 1929 to hold a Black History Program at the Petaluma Veterans Hall on February 24, 2018. \(Second District\)](#)

12:46 P.M. Public Comment opened

Public Speakers:
None

12:46 P.M. Public Hearing closed

Board action: Approved as Recommended
UNANIMOUS VOTE

45. [Fee Waiver: Approve a fee waiver in the amount of \\$151.00 for the Veterans of Foreign Wars \(VFW\) Post 1929 to hold a Veterans Shelter Thank You Event at the Petaluma Veterans Hall on November 18, 2017. \(Second District\)](#)

12:46 P.M. Public Comment opened

Public Speakers:
None

12:46 P.M. Public Hearing closed

Board action: Approved as Recommended
UNANIMOUS VOTE

46. [PUBLIC COMMENT ON CLOSED SESSION ITEMS](#)

12:46 P.M. Public Comment opened

Public Speakers:
None

12:46 P.M. Public Hearing closed

V. [CLOSED SESSION CALENDAR](#)

1:36 P.M. Chairwoman Zane deferred reported on Closed Session Item 47 through 49 until after item VII.

1:53 P.M. County Counsel Bruce Goldstein reported on Closed Session Item 47 through 49.

47. [The Board of Supervisors will consider the following in closed session: Conference with Real Property Negotiator - Property: 3725 Laughlin Road, Windsor, CA; APN 059-200-002. Negotiating parties: For County: Jon Stout, Airport Manager; For Seller: Gary and Deborah Mumm; Under Negotiation: Terms and conditions of the proposed acquisition. \(Government Code §54956.8\).](#)

No reportable action. Direction was given to the property negotiators and counsel.

48. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code Section 54956.9\(d\)\(2\). 1 case.](#)

The Board in closed session provided authority to settle the existing dispute with Carlos Pippa by waiving the Transient Occupancy Tax of \$38,742.63, plus \$17,108.05 in penalties and interest, and Business Improvement Area assessments of \$10,176.11, plus \$4,229.98 in penalties and interest, asserted against Mr. Pippa as owner of the Applewood Inn for the period of April through November 2016, and authorized the Auditor-Controller Treasurer-Tax Collector to execute all settlement related documents.

UNANIMOUS VOTE

49. [The Board of Supervisors will consider the following in the closed session: - Conference With Legal Counsel-- Anticipated Litigation. \(One case\) Govt. Code §54956.9\(d\)\(4\).](#)

The Board in closed session provided authority to settle the existing dispute with FuelCell Energy by accepting of \$125,961 as full and final settlement for performance damages in 2016, and authorize County Counsel to draft a settlement agreement for execution.

UNANIMOUS VOTE

VI. [1:36 P.M. REGULAR AFTERNOON CALENDAR](#)

50. [1:36 P.M. RECONVENE FROM CLOSED SESSION](#)

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

51. [REPORT ON CLOSED SESSION](#)

1:36 P.M. Chairwoman Zane deferred reported on Closed Session Item 47 through 49 until after item VII.

1:53 P.M. County Counsel Bruce Goldstein reported on Closed Session Item 47 through 49.

VII. [1:37 P.M. - PRESENTATIONS/GOLD RESOLUTIONS](#)

COUNTY ADMINISTRATOR

52. [2:00 P.M. - Fire Recovery Update: Receive Update on Fire Recovery Efforts and Consider Next Steps.](#)

A) [Mental Health Crisis Overview](#)

B) [Debris Update](#)

C) [Housing Update](#)

D) [Watershed Update](#)

2:00 P.M.

Presenters:

Peter Rumble, Deputy County Administrator

Dr. Robert Macy, Clinical Psychologist in emergency medicine and psychological trauma management

Dr. Melissa Bryner, Director of Terrorism and Disaster Programs of the University of California, Los Angeles/Duke University National Center for Child Traumatic Stress and its National Child Traumatic Stress Network

Cordell Stillman, Director of Programs, Sonoma Clean Power

Caroline Judy, Director, General Services

Sheryl Bratton, County Administrator

4:52 P.M. Public Comment opened

Public Speakers:

Bob Williamson

John Jenkel

Randy Knight

Eric Fraser

4:58 P.M. Public Comment closed

Board action: Informational Only

REGIONAL PARKS

53. [Regional Parks 50th Anniversary Update: Receive an update on Regional Parks 50th Anniversary activities and accomplishments. \(Informational Only\)](#)

5:00 P.M.

Presenters:

Bert Whitaker, Director, Regional Parks

Bethany Facendini, Community Engagement Manager, Regional Parks

5:19 P.M. Public Comment opened

Public Speakers:

None

5:20 P.M. Public Comment closed

Board action: Informational Only

HEALTH SERVICES

54. [Health Action Strategy Framework: Approve the Health Action Framework and its priority strategies to improve the health and well-being of all Sonoma County residents through partnerships and planning with community partners and residents.](#)

6:16 P.M. Supervisors James Gore and Lynda Hopkins exited the meeting.

6:17 P.M.

Presenters:

Brian Vaughn, Director Of Health Program Planning And Evaluation, Department of Health Services

Lisa Wittke Schaffner, Co-Chair, Health Action

6:40 P.M. Public Comment opened

Public Speakers:
Colleen Fernald

6:41 P.M. Public Comment closed

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane
ABSENT: Gore, Hopkins

PERMIT AND RESOURCE MANAGEMENT
DEPARTMENT/COUNTY COUNSEL

55. [Urgency Ordinance Extending Prohibition on New Vacation Rental and Hosted Rental Permits Excluding the Russian River Planning Area: Adopt an Urgency Interim Ordinance Extending the Prohibition on Issuing New Vacation Rental and Hosted Rental Permits for 90 days, Excluding the Russian River Planning Area. \(4/5th Vote Required\)](#)

This item was taken out of order.

5:21 P.M.

Presenters:
Tennis Wick, Director, Permit and Resource Management Department
Leslie Thomsen, Deputy County Counsel, County Counsel

5:48 P.M. Public Comment opened

Public Speakers:
Lowell Johnson
Wade Below
Charles Metz
Maria L.
Steve Gordon
Mary Ellen
Boyes Hot Springs
Lor for Russian River Rentals
Thera Buttard
Eric Fraser
Kelly Anne Dove
Mary Bierke
Lydia Bell
JJ Abodcely
Liza Graves

6:05 P.M. Public Comment closed

Board action: Approved as Amended
The item was amended to: 1. change the 90 day time frame to 60 days; 2. exempt the 22 houses already in the permitting process; and 3. exclude hosted rentals.
AYES: Gorin, Zane, Gore, Hopkins
NOES: Rabbitt
Approved by Ordinance 6214

56. [PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS \(Any member of the public may address the Board on a matter not listed on the agenda as long as the subject matter is within the jurisdiction of the Board. Commenters are requested to fill out a Speaker Card and to come forward to the podium when recognized by the Board Chair. Please state your name and limit your comments to matters within the Board's jurisdiction. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers. When this item is scheduled, the Board generally will hear public comments for up to](#)

twenty minutes. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers. Any additional non-agendized item speakers will be heard following consideration of the agendized matters. While members of the public are welcome to address the Board, under the Brown Act open meeting laws, Board members may not deliberate or take action on items not on the agenda.)

6:42 P.M. Public Comment opened

Public Speakers:

Colleen Fernald

Michelle Miller

Mary Morrison

Roseanne Snyder

Richard Hannon

John Jenkel

6:49 P.M. Public Comment closed

57. Permit and Resource Management Department: Review and possible action on the following: Acts and Determinations of Planning Commission/Board of Zoning Adjustments Acts and Determinations of Project Review and Advisory Committee Acts and Determinations of Design Review Committee Acts and Determinations of Landmarks Commission Administrative Determinations of the Director of Permit and Resource Management (All materials related to these actions and determinations can be reviewed at: <http://www.sonoma-county.org/prmd/b-c/index.htm>)

6:49 P.M.

Board Action: The Board accepted the Acts and Determinations.

UNANIMOUS VOTE

58. ADJOURNMENT

6:49 P.M. The Board adjourned the meeting in the memory of Howard Moes, Karen Quackenbush, Don Hays, William Thornberry, and Al Gerhardt.

The meeting was adjourned to December 12, 2017 at 8:30 A.M.

Respectfully submitted,

Kay Lowtrip,

Chief Deputy Clerk of the Board

NOTE: The next Board Meeting will be a Regular Board Meeting will be held on December 12, 2017 at 8:30 a.m.

Upcoming Hearings (All dates are tentative until each agenda is finalized)

December 12, 2017 – Agriculture/Weights and Measures and Permit and Resource Management – 2:45 P.M. Minor and Technical Revisions to the County Code Provisions Governing Vineyard and Orchard Development, Grading, and Drainage.

December 5, 2017 13

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY

DECEMBER 19, 2017

8:30 A.M.

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

8:34 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin (via teleconference), David Rabbitt, Shirlee Zane, James Gore

Supervisors Absent: Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

PLEDGE OF ALLEGIANCE

I. **[APPROVAL OF THE AGENDA \(Items may be added or withdrawn from the agenda consistent with State law\)](#)**

8:36 A.M. The Board approved the agenda.

AYES: Gorin, Rabbitt, Zane, Gore

ABSENT: Hopkins

II. **[CONSENT CALENDAR](#)**

REGIONAL PARKS

AND

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT/

SONOMA COUNTY WATER AGENCY/RUSSIAN RIVER COUNTY SANITATION DISTRICT / OCCIDENTAL COUNTY SANITATION DISTRICT/SOUTH PARK COUNTY SANITATION DISTRICT

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

SONOMA VALLEY COUNTY SANITATION DISTRICT

(Directors: Gorin, Zane, Mayor Agrimonti)

1. **[Concurrent Resolution Making Findings of a Continuing Need to Perform Emergency Work to Stabilize Dangerous Conditions Resulting From the Sonoma Complex Fires Adopt a Resolution Doing the Following:](#)**
 - A) **[Making finds that there is an emergency need to stabilize dangerous conditions in and adjacent to County, Agency, and District owned property resulting from the Complex Fire; and](#)**
 - B) **[Suspending Competitive Bidding Requirements; for the Removal of Dangerous Vegetation from County Rights-of-Way Due to the Sonoma Complex Fires; and](#)**
 - C) **[Authorizing the Director of Regional Parks, the General Manager of the Open Space District, and the General Manager of the Water Agency to execute contracts necessary to stabilize dangerous conditions resulting from the Complex Fire; and](#)**
 - D) **[Making an exemption determination under the California Environmental Quality Act; and](#)**

- E) [Ratifying any emergency contracts entered into by Director of General Services, the Director of Regional Parks, the Director of Transportation and Public Work, the General Manager of the Open Space District, and the General Manager of the Water Agency relating to these issues. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
 AYES: Gorin, Rabbitt, Zane, Gore
 ABSENT: Hopkins

Sonoma Valley County Sanitation District
 AYES: Gorin, Zane
 ABSENT: Mayor Agrimonti

Approved by Resolution 17-0508

HUMAN RESOURCES
 AND
AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT/

SONOMA COUNTY WATER AGENCY
 (Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)
 AND
COMMUNITY DEVELOPMENT COMMISSION
 (Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

- 2. [Amendment to Benefits Consulting Services Agreement: Authorize the Director of Human Resources to execute an amendment to the agreement with The Segal Company for employee and retiree benefit consulting, actuarial, and brokerage services extending the term twelve months, from January 1, 2018 through December 31, 2018, with no change to the not to exceed contract amount.](#)

Board action: Approved as Recommended
 AYES: Gorin, Rabbitt, Zane, Gore
 ABSENT: Hopkins

SONOMA COUNTY WATER AGENCY
 (Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

- 3. [Hewett Street Property Surplus Property Declaration:](#)
 - A) [Adopt a Resolution rescinding Resolution Number 15-0190 and determining that the 330 Hewett Street property \(Property\) is no longer necessary to be retained for the uses and purposes of the Sonoma County Water Agency; and](#)
 - B) [Authorize the General Manager to take such steps as are necessary to accomplish the sale of the Property as surplus as required by State law, including notifying the appropriate state and local agencies of the Board’s determination and availability of the Property. \(4/5th Vote Required\)\(Third District\)](#)

Board action: Approved as Recommended
 AYES: Gorin, Rabbitt, Zane, Gore
 ABSENT: Hopkins
 Approved by Resolution 17-0509

AGRICULTURE/WEIGHTS AND MEASURES/ PERMIT AND RESOURCE MANAGEMENT

- 4. [Minor and Technical Revisions to the County Code Provisions Governing Vineyard and Orchard Development, Grading, and Drainage: Adopt an Ordinance amending Chapter 11 of the Sonoma County Code to regulate only construction grading and drainage, adding Chapter 36 to the Sonoma County Code to regulate vineyard and orchard development and agricultural grading and drainage, and determining exemption from the California Environmental Quality Act.](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Gore
ABSENT: Hopkins
Approved by Ordinance 6219

COUNTY ADMINISTRATOR
AND
AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT/

SONOMA COUNTY WATER AGENCY
(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

5. [New Recovery and Resiliency Program: Adopt a Concurrent Resolution Creating the Office of Recovery and Resiliency.](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Gore
ABSENT: Hopkins
Approved by Resolution 17-0510

COUNTY ADMINISTRATOR/COUNTY COUNSEL/HEALTH SERVICES

6. [Extension of Joint Proclamation of Local Health Emergency Issued by County Health Officer and County Environmental Health & Safety Officer: Receive a status report on the Debris Clean-Up Efforts in the Wake of the Complex Fire and Adopt a Resolution Extending the Joint Proclamation of Local Health Emergency Issued by the County Health Officer and the County Environmental Health & Safety Officer to Ensure the Safe Removal of Debris Caused by the Complex Fire. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Gore
ABSENT: Hopkins
Approved by Resolution 17-0511

GENERAL SERVICES/TRANSPORTATION AND PUBLIC WORKS

7. [Resolution Terminating \(i\) the Suspension of Competitive Bidding Requirements to Perform Emergency Work to Stabilize and Abate Dangerous Conditions from County Rights-of-Way and other County Property and \(ii\) the Corresponding Delegation of Authority to the Directors of General Services and of Transportation and Public Works: Adopt a Resolution Terminating \(i\) the Suspension of Competitive Bidding Requirements to Perform Emergency Work to Stabilize and Abate Dangerous Vegetation from County Rights-of-Way and \(ii\) the authority delegated to the Directors of the Department of General Services and the Department Transportation and Public Works to enter into contracts for the abatement of dangerous conditions without advertising for bids. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Gore
ABSENT: Hopkins
Approved by Resolution 17-0512

PERMIT AND RESOURCE MANAGEMENT

8. [Planning Consultant Contract Amendment – Land Logistics: Authorize the Director of Permit Sonoma to execute an amendment to an agreement with planning consultant, Land Logistics, Inc., extending the term from June 22, 2018 to December 31, 2019, and increasing the contract amount by \\$400,000 resulting in a new not-to-exceed amount of \\$760,000 \(costs to be reimbursed by project applicants\).](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Gore
ABSENT: Hopkins

9. [Planning Consultant Contract Amendment – e360 LLC: Authorize the Director of Permit Sonoma to execute an amendment to an agreement with planning consultant, e360 LLC, extending the term from September 30, 2018 to December 31, 2019, and increasing the contract amount by \\$400,000 resulting in a new not-to-exceed amount of \\$575,000 \(costs to be reimbursed by project applicants\).](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Gore
ABSENT: Hopkins

10. [Land Conservation Act Contract; Peter Michael Winery, a California Corporation; AGP14-0201: Adopt a resolution to approve the requested Land Conservation Contract replacement \(Williamson Act Contract\) and attached Land Conservation Plan for the property located at 12400 Ida Clayton Road, Calistoga, APN: 120-040-019, -018, & -015; Supervisorial District 4; PRMD File No. AGP14-0201. \(Fourth District\)](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Gore
ABSENT: Hopkins
Approved by Resolution 17-0513

APPOINTMENTS/ REAPPOINTMENTS

11. [Approve the appointment of Caryl Hart to the North Coast Railroad Authority Board for a 2 year period ending on December 19, 2019. \(Third District\)](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Gore
ABSENT: Hopkins

9:01 A.M. Public comment opened

Public Speakers:
Thomas Ells

9:05 A.M. Public comment opened

III. BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS

9:07 A.M. Supervisor Gore attended a meeting with the National Association of Counties (NACo) Resilient Counties Advisory Board in Washington DC.

9:11 A.M. Supervisor Zane was the keynote speaker at the Sutter Medical dinner on December 13. On December 18, she attended a holiday party for the residents of Journey's End at the Steele Lane Annex.

IV. REGULAR CALENDAR

HUMAN SERVICES

12. [Receive update on Sonoma County 2-1-1: Accept information report on the current status, challenges and future of Sonoma County's 2-1-1 Information and Referral system.](#)

9:17 A.M.

Presenters:
Oscar Chavez, Assistant Director, Human Services
Cami Kahl, Executive Director, Volunteer Center of Sonoma County

9:55 A.M. Public comment opened

Public Speakers:

None

9:55 A.M. Public comment closed

Board Action: Informational Only

13. [PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS](#) (Any member of the public may address the Board on a matter not listed on the agenda as long as the subject matter is within the jurisdiction of the Board. Commenters are requested to fill out a Speaker Card and to come forward to the podium when recognized by the Board Chair. Please state your name and limit your comments to matters within the Board's jurisdiction. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers. When this item is scheduled, the Board generally will hear public comments for up to twenty minutes. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers. Any additional non-agendized item speakers will be heard following consideration of the agendized matters. While members of the public are welcome to address the Board, under the Brown Act open meeting laws, Board members may not deliberate or take action on items not on the agenda.)

9:56 A.M. Public comment opened

Public speakers:

Colleen Fernald

Thomas Ells

10:00 A.M. Public comment closed

14. [Permit and Resource Management Department: Review and possible action on the following: Acts and Determinations of Planning Commission/Board of Zoning Adjustments Acts and Determinations of Project Review and Advisory Committee Acts and Determinations of Design Review Committee Acts and Determinations of Landmarks Commission Administrative Determinations of the Director of Permit and Resource Management \(All materials related to these actions and determinations can be reviewed at: <http://www.sonoma-county.org/prmd/b-c/index.htm>\)](#)

10:01 A.M.

Board Action: The Board accepted the acts and determinations.

AYES: Rabbitt, Zane, Gore

ABSENT: Gorin, Hopkins

15. [ADJOURNMENT](#)

10:01 A.M. The Board adjourned the meeting in the memory of Axel Sanchez Medina and Omar Sanchez Hernandez.

The meeting was adjourned to December 29, 2017 at 8:30 A.M.

Respectfully submitted,

Kay Lowtrip,

Chief Deputy Clerk of the Board

NOTE: The next Board Meeting will be a Special Meeting held on December 29, 2017 at 8:30 a.m.

The next Regular Board Meeting will be held on January 9, 2018 at 8:30 a.m.

Upcoming Hearings (All dates are tentative until each agenda is finalized)

December 19, 2017 2

Action Summary

**SPECIAL MEETING OF THE
COUNTY OF SONOMA
BOARD OF SUPERVISORS
FRIDAY, DECEMBER 29, 2017**

BOARD CHAMBERS
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

8:36 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

I. **APPROVAL OF THE AGENDA**
(Items may be added or withdrawn from the agenda consistent with State law)

8:36 A.M. The agenda was approved.

II. **CONSENT CALENDAR**

REGIONAL PARKS

AND

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT/

**SONOMA COUNTY WATER AGENCY/RUSSIAN RIVER COUNTY SANITATION DISTRICT /
OCCIDENTAL COUNTY SANITATION DISTRICT/SOUTH PARK COUNTY SANITATION DISTRICT**

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

SONOMA VALLEY COUNTY SANITATION DISTRICT

(Directors: Gorin, Zane, Mayor Agrimonti)

1. **Concurrent Resolution Making Findings of a Continuing Need to Perform Emergency Work to Stabilize Dangerous Conditions Resulting From the Sonoma Complex Fires Adopt a Resolution Doing the Following: A) Making finds that there is an emergency need to stabilize dangerous conditions in and adjacent to County, Agency, and District owned property resulting from the Complex Fire; and**
- B) **Suspending Competitive Bidding Requirements; for the Removal of Dangerous Vegetation from County Rights-of-Way Due to the Sonoma Complex Fires; and**
- C) **Authorizing the Director of Regional Parks, the General Manager of the Open Space District, and the General Manager of the Water Agency to execute contracts necessary to stabilize dangerous conditions resulting from the Complex Fire; and**
- D) **Making an exemption determination under the California Environmental Quality Act; and**
- E) **Ratifying any emergency contracts entered into by Director of General Services, the Director of Regional Parks, the Director of Transportation and Public Work, the General Manager of the Open Space District, and the General Manager of the Water Agency relating to these issues.**

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 17-0514

COUNTY ADMINISTRATOR/FIRE AND EMERGENCY SERVICES

2. [Extension of Proclamation of Local Emergency Due to Sonoma Complex Fire Adopt a Resolution Extending the Proclamation of Local Emergency Issued on October 9, 2017, for another 30 Days Due to Damage Arising from the Complex Fire and the Impending Onset of the Rainy Season. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 17-0515

APPOINTMENTS/ REAPPOINTMENTS

3. [Approve the appointment of Shirlee Zane to the Mayors’ and Councilmembers’ Association of Sonoma County, ending December 31, 2018. \(Countywide\)](#)

Board action: Approved as Amended
The language of item 3 was amended to reflect:
“Send a letter to the Mayors’ and Councilmembers’ Association of Sonoma County, stating that County Supervisors will attend the Mayors’ and Councilmembers’ Meetings, based upon topic and timing as coordinated and determined by the Board Chair .”
UNANIMOUS VOTE

8:48 A.M. Public comment opened

Public Speakers:
Duane DeWitt

8:51 A.M. Public comment closed

III. [BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS](#)

9:02 A.M. Supervisor Hopkins attended a Partnership Policy team meeting with the City of Santa Rosa, co-hosted a Business Recovery Town Hall meeting with Assemblymember Levine and attended a North Bay Broadband Consortium meeting.

9:08 A.M. Supervisor Zane attended a Bay Area Air Quality Management District meeting on December 10.

IV. [REGULAR CALENDAR](#)

COUNTY ADMINISTRATOR/BOARD OF SUPERVISORS

4. [Fire Recovery Update: Receive Update on Fire Recovery Efforts and Consider Next Steps.](#)

9:15 A.M.

Presenters:
Peter Rumble, Deputy County Administrator

9:45 A.M. Public comment opened

Public speakers:
Colleen Fernald
Brenda Aidelmen
John Jenkel

9:50 A.M. Public comment closed

Board action: Approved as Recommended
UNANIMOUS VOTE

5. [PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS \(Any member of the public may address the Board on a matter not listed on the agenda as long as the subject matter is within the jurisdiction of the Board. Commenters are requested to fill out a Speaker Card and to come forward to the podium when recognized by the Board Chair. Please state your name and limit your comments to matters within the Board's jurisdiction. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers. When this item is scheduled, the Board generally will hear public comments for up to twenty minutes. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers. Any additional non-agendized item speakers will be heard following consideration of the agendized matters. While members of the public are welcome to address the Board, under the Brown Act open meeting laws, Board members may not deliberate or take action on items not on the agenda.\)](#)

9:52 A.M. Public comment opened

Public Speakers:
Francisco Saiz
Duane Dewitt
Colleen Fernald
Michelle Miller
Mary Morrison
Roseanne Snyder
Richard Hannan
John Jenkel

10:04 A.M. Public comment closed.

- 5A. [PUBLIC COMMENT ON CLOSED SESSION ITEMS](#)

10:04 A.M. Public comment opened

Public Speakers:
None

10:04 A.M. Public comment closed.

V. [CLOSED SESSION CALENDAR](#)

11:17 A.M. County Counsel Bruce Goldstein reported on Closed Session Item 5B.

- 5B. [The Board of Supervisors of the County of Sonoma, Board of Directors of the Sonoma County Agricultural Preservation and Open Space District, Board of Directors of the Sonoma County Water Agency, Board of Commissioners of the Community Development Commission, and Board of Directors of the Sonoma Valley County Sanitation District will](#)

consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Potential initiation of litigation pursuant to Government Code section 54956.9(d)(4). Potential Parties: County of Sonoma, Sonoma County Agricultural Preservation and Open Space District, Sonoma County Community Development Commission, Sonoma County Water Agency, Sonoma Valley County Sanitation District v. PG&E Corporation; Pacific Gas and Electric Company, a California Corporation, et al.

VI. REGULAR AFTERNOON CALENDAR

5C. RECONVENE FROM CLOSED SESSION

5D. REPORT ON CLOSED SESSION

11:17 A.M. County Counsel Bruce Goldstein reported on Closed Session Item 5B.

6. Permit and Resource Management Department: Review and possible action on the following: Acts and Determinations of Planning Commission/Board of Zoning Adjustments Acts and Determinations of Project Review and Advisory Committee Acts and Determinations of Design Review Committee Acts and Determinations of Landmarks Commission Administrative Determinations of the Director of Permit and Resource Management (All materials related to these actions and determinations can be reviewed at: <http://www.sonoma-county.org/prmd/b-c/index.htm>)

11:18 P.M.

Board Action: There were no Acts and Determinations.

7. ADJOURNMENT

11:18 A.M. The Board adjourned the meeting in the memory of Alamondo Cooper.

The meeting was adjourned to January 9, 2017 at 8:30 A.M.

Respectfully submitted,

Kay Lowtrip,
Chief Deputy Clerk of the Board

NOTE: The next Regular Board Meeting will be held on January 9, 2018 at 8:30 a.m.

Upcoming Hearings (All dates are tentative until each agenda is finalized)

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY

JANUARY 9, 2018

8:30 A.M.

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

8:34 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Robert Pittman, Assistant County Counsel

PLEDGE OF ALLEGIANCE

I. **APPROVAL OF THE AGENDA (Items may be added or withdrawn from the agenda consistent with State law)**

Item 10 will be moved until January 23, 2018

Board action: Approved
UNANIMOUS VOTE

II. **NOMINATION AND ELECTION OF BOARD CHAIR, VICE-CHAIR AND CHAIR PRO-TEM**

BOARD OF SUPERVISORS
AND
AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT
IN HOME SUPPORT SERVICES (IHSS) PUBLIC AUTHORITY
OCCIDENTAL COUNTY SANITATION DISTRICT
RUSSIAN RIVER COUNTY SANITATION DISTRICT
SONOMA COUNTY PUBLIC FINANCING AUTHORITY
SONOMA COUNTY WATER AGENCY
SONOMA COUNTY WATER AND WASTEWATER FINANCING AUTHORITY
SOUTH PARK COUNTY SANITATION DISTRICT
(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)
AND
SONOMA VALLEY COUNTY SANITATION DISTRICT
(Directors: Gorin, Zane, Mayor Agrimonti)
AND
COMMUNITY DEVELOPMENT COMMISSION
(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

1. **Selection of Officers 2018 –**

- A) [Adopt a Resolution appointing the Chair, Vice-Chair and Chair Pro-Tem for the year 2018 for the Board of Supervisors, Directors and Commissioners;](#)
- B) [Adopt a Resolution naming the officers of the County of Sonoma Public Financing Corporation;](#)
- C) [Adopt a Resolution naming the officers of the County of Sonoma Public Financing Authority; and](#)
- D) [Adopt a Resolution naming the officers of the Sonoma County Water and Wastewater Financing Authority.](#)

Supervisor Zane made comments as the out-going Chair.

Supervisor Zane made a motion to appoint Supervisor Gore as the Chair. Supervisor Gorin Seconded the motion.

Supervisor Gore made a motion to appoint Supervisor Rabbit as the Vice-Chair, and Supervisor Gorin as the Chair Pro-Tem. Supervisor Hopkins Seconded the motion.

Board action: Approved as Recommended
UNANIMOUS VOTE

8:55 A.M. Public comment opened

Jake Mackenzie
Bob Williams
Reno Keoni Franklin

9:12 A.M. Public comment closed

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0001, 18-0002, 18-0003, 18-0004

III. [SEATING SELECTION AT THE DAIS](#)

IV. [REMARKS OF THE INCOMING CHAIR](#)

Supervisor Gore made remarks as the incoming Chair.

- 2. [Establish assignments for members of the Board of Supervisors and the Board of Directors of the Sonoma County Water Agency for the year 2018.](#)

9:25 A.M.

9:45 A.M. Public Comment Opened

Public Speakers:
None

9:45 A.M. Public Comment Closed

Board action: Approved as Amended
Motion: Hopkins
Second: Gorin
UNANIMOUS VOTE

V. [CONSENT CALENDAR](#)

[REGIONAL PARKS](#)

AND

**AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT/
SONOMA COUNTY WATER AGENCY/RUSSIAN RIVER COUNTY SANITATION DISTRICT / OCCIDENTAL
COUNTY SANITATION DISTRICT/SOUTH PARK COUNTY SANITATION DISTRICT**

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

SONOMA VALLEY COUNTY SANITATION DISTRICT

(Directors: Gorin, Gore, Agrimonti)

- 3. Concurrent Resolution Making Findings of a Continuing Need to Perform Emergency Work to Stabilize Dangerous Conditions Resulting From the Sonoma Complex Fires Adopt a Resolution Doing the Following:
 - A) Making finds that there is an emergency need to stabilize dangerous conditions in and adjacent to County, Agency, and District owned property resulting from the Complex Fire; and
 - B) Suspending Competitive Bidding Requirements; for the Removal of Dangerous Vegetation from County Rights-of-Way Due to the Sonoma Complex Fires; and
 - C) Authorizing the Director of Regional Parks, the General Manager of the Open Space District, and the General Manager of the Water Agency to execute contracts necessary to stabilize dangerous conditions resulting from the Complex Fire; and
 - D) Making an exemption determination under the California Environmental Quality Act; and
 - E) Ratifying any emergency contracts entered into by Director of General Services, the Director of Regional Parks, the Director of Transportation and Public Work, the General Manager of the Open Space District, and the General Manager of the Water Agency relating to these issues. (4/5th Vote Required)(2/3rd SVSD Vote Required)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0005

AUDITOR-CONTROLLER-TREASURER-TAX COLLECTOR

AND

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT

SONOMA COUNTY WATER AGENCY

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

COMMUNITY DEVELOPMENT COMMISSION

(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

- 4. Authority to Invest and Reinvest Funds and Approval of Statement of Investment Policy:
 - A) Approval of the Concurrent Resolution of the Board of Supervisors of the County of Sonoma and all Districts governed ex-officio by the Board of Supervisors renewing authorization for the County Treasurer to assume full responsibility for all transactions and expenditures related to the investment and reinvestment of funds on deposit in the County Treasury.
 - B) Approval of the County of Sonoma Statement of Investment Policy.

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0006

HUMAN RESOURCES

AND

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT

SONOMA COUNTY WATER AGENCY

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

COMMUNITY DEVELOPMENT COMMISSION

(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

5. [Amendments to Workforce Development Training Services Agreements: Authorize the Director of Human Resources to execute amendments to agreements for Workforce Development Training Services with Bischoff Performance Improvement Consulting; CPS-HR; Elevate USA, Inc.; Liebert Cassidy Whitmore; Nelson Communications; Oxford Computer Systems; and Simma Lieberman Associates extending the term of each agreement an additional six months, from January 1, 2018 through June 30, 2018.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

SONOMA COUNTY WATER AGENCY

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

6. [Quantitative Precipitation and Frost Information Demonstration, Phase III:](#)
 - A) [Authorize Water Agency's Interim General Manager or designee to execute a Memorandum of Understanding with the National Oceanic and Atmospheric Administration, U.S. Department of Commerce for scientific studies through December 31, 2021, in the amount of \\$254,000; consistent with other agreements, authorize the Interim General Manager or designee to amend this Memorandum of Understanding to lengthen time schedules or make minor modifications to the scope of work that do not increase the amount paid under the Memorandum of Understanding, and authorize the Interim General Manager or designee to terminate the Memorandum of Understanding.](#)
 - B) [Adopt a resolution authorizing adjustments to the Board Adopted Budget for Fiscal Year 2017-2018 for the Russian River Projects Fund in the Amount of \\$254,000. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0007

7. [Sonoma Booster Station Electrical Upgrade and Pumping Reliability Project:](#)
 - A) [Authorize Sonoma County Water Agency's Interim General Manager to execute the Second Amended Agreement for Engineering and Design Services for Sonoma Booster Station Electrical Upgrade and Pumping Reliability \(Project\) with HDR Engineering, Inc., to provide engineering design services for the Project, increasing the amount by \\$400,000 with a new not-to-exceed total of \\$550,000, expanding the scope of work to include design of the entire Project, and extending the agreement term by three years to an end date of June 30, 2021.](#)
 - B) [Authorize the Sonoma County Water Agency's Interim General Manager to amend the agreement, provided amendments do not cumulatively increase the total cost to the Sonoma County Water Agency by more than 10 percent, while retaining authorities under Resolution 04-0547, and do not substantially change the scope of work. \(First District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

BOARD OF SUPERVISORS

8. [Disbursement of Fiscal Year 17/18 Third District Community Investment Program \(formerly Advertising Program\) Funds: Approve Community Investment Program \(formerly Advertising Program\) grant awards and Authorize the County Administrator to execute a contract with the following non-profit entity for advertising and promotions activities for FY 17/18: Boys & Girls Clubs of Central Sonoma County, \\$2,000. \(Third District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

COUNTY ADMINISTRATOR

9. Approve amendment to Memorandum of Understanding with Sonoma County Courts: Authorize the Chair of the Board of Supervisors to execute an amendment to the Memorandum of Understanding with Sonoma County Courts through June 30, 2018. Proposed amendment reflects changes in the Court’s utilization of the Integrated Justice System and corresponding access for County staff for the Court’s Tyler Odyssey Case Management System. As a result of this agreement, the Court will pay the County \$ 203,657 for services provided, and the County will pay the Court an estimated \$105,000 through the term of the agreement for access charges.

Board action: Approved as Recommended
UNANIMOUS VOTE

FIRE AND EMERGENCY SERVICES

10. Fire Inspection Service Agreements: Approve and authorize the Director of Fire and Emergency Services to execute Agreements with Bodega Bay, Graton, Occidental, Schell-Vista, and Timber Cove Fire Protection Districts, and Cazadero Community Service District for the County to provide fire inspection services, with any modified version of such Standard Agreement executed by the Director to be in a form approved by County Counsel. (First & Fifth Districts)

Item 10 was moved to the January 23, 2018 meeting.

11. Volunteer Fire Company Funding Memorandum of Understanding: Approve and authorize the Director of Fire and Emergency Services to execute Memorandums of Understanding with the Bodega, Camp Meeker, Fort Ross, Knights Valley, Lakeville, Mayacamas, Mountain, San Antonio, Two Rock, Valley Ford, and Wilmar Volunteer Fire Companies to provide baseline funding for Program Priorities to support annual operational needs to the volunteer fire service delivery program for an amount not to exceed \$200,000 with any modified version of such Standard MOU executed by the Director to be in a form approved by County Counsel.

Board action: Approved as Recommended
UNANIMOUS VOTE

GENERAL SERVICES

12. 2017 Guerneville Winter Shelter License Agreement:
- A) Authorize the Director of General Services to execute a revocable license agreement with West County Community Services for the 2017 Winter Shelter located at the Guerneville Veterans Memorial Building, expiring on March 31, 2018, to provide housing to the homeless through the winter months.
- B) Make findings in accordance with Section 26227 of the Government Code that the services provided by the licensee will serve public purposes and that the property subject to the license will not be needed for County purposes during the time of the licensee’s possession. (Fifth District)

Board action: Approved as Recommended
UNANIMOUS VOTE

HEALTH SERVICES

13. California Accountable Communities for Health Initiative Grant:
- A) Authorize the Director of Health Services to execute a grant agreement with Community Partners to accept \$600,000 in revenue to support participation in the California Accountable Communities for Health Initiative through which the Department and Health Action will continue implementation of an Accountable Communities for Health to address the most pressing health issues facing our communities, for the period September 1, 2017 through August 31, 2019.

- B) [Adopt a resolution adjusting the fiscal year 2017-2018 adopted budget by increasing revenues and expenditures in the Department of Health Services by \\$250,000 to include grant funding from Community Partners. \(4/5 vote required\)](#)
- C) [Adopt a resolution amending the position allocation list of the Department of Health Services to extend the term of an existing full-time limited-term Health Program Manager position through August 31, 2019, effective January 9, 2017. \(4/5th Vote Required\) \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0008 and 18-0009

PERMIT AND RESOURCE MANAGEMENT

- 14. [Airport Area Specific Plan and Environmental Impact Report Contract Amendment Authorize the Director of Permit Sonoma to execute the first amendment to an agreement with Metropolitan Planning Group for preparation of the Airport Area Specific Plan and Environmental Impact Report in the amount of \\$93,935, for a revised contract total of \\$513,935. \(Fourth District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

PROBATION

- 15. [Program Planning & Evaluation Analyst: Adopt a Personnel Resolution amending the Position Allocation list effective January 9, 2018, deleting one Administrative Aide and adding one Program Planning and Evaluation Analyst, at an additional cost in the amount of \\$26,708 annually, to continue to support the data and analysis needs of the Pretrial Services Program, and provide additional program planning, implementation and evaluation capacity needed to support Probation and it's system partners.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0010

REGIONAL PARKS

- 16. [Hudeman Slough Boat Launch Improvement Project and Mitigated Negative Declaration and Boating and Waterways grant application:](#)
 - A) [Adopt a Resolution of the Board of Supervisors of the County of Sonoma approving the Hudeman Slough Boat Launch Improvement Project and adopting the Mitigated Negative Declaration for the project.](#)
 - B) [Adopt a resolution authorizing the Director of Regional Parks to apply for the Division of Boating and Waterways' Boat Launching Facilities program in the amount of \\$1,431,000 for construction of improvements at Hudeman Slough Fishing Access and authorizing the Director of Regional Parks to execute all documents which may be necessary to carry out and administer the grant. \(First District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0011 and 18-0012

PRESENTATIONS/GOLD RESOLUTIONS

PRESENTATIONS AT THE BOARD MEETING

- 17. [Adopt a Gold Resolution recognizing National Disability Employment Awareness Month. \(Third District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0013

PRESENTATIONS AT A DIFFERENT TIME

18. [Adopt a resolution commending John Franceschi on 40 years of service and volunteer effort with the Forestville Fire Protection District. \(Fifth District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0014

19. [Adopt a Gold Resolution and Commemorative 2017 Sonoma Complex Fires Challenge Coin Presentation honoring Sonoma County First Responders Adopt a Gold Resolution honoring Sonoma County first responders and presenting them with commemorative challenge coins recognizing their brave work and heroic response to the residents and visitors of Sonoma County during the 2017 Sonoma Complex Fires. \(County Administrator/Fire and Emergency Services\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0015

Public Comment on Consent Calendar

10:07 A.M. Public Comment Opened

Public Speakers:
Teri Shore

10:10 A.M. Public Comment Closed

Board Action: Approved as Recommended
UNANIMOUS VOTE

VI. [REGULAR CALENDAR](#)

PROBATION

20. [Probation Department Appointment of Retiree Extra Help: Pursuant to Government Code §7522.56 approve the appointment of Charles Klipp as a Department Information Systems Manager Retiree Extra-Help, in order to fill a critically needed position within 180 days of his retirement, with an appointment date as early as January 10, 2018.](#)

10:24 A.M.

Presenters:
David Koch, Chief Probation Officer, Probation

10:27 A.M. Public Comment Opened

Public Speakers:
None

10:27 A.M. Public Comment Closed

Board action: Approved as Recommended
UNANIMOUS VOTE

COUNTY ADMINISTRATOR

21. [Fire Recovery Update: Receive Update on Fire Recovery Efforts and Consider Next Steps.](#)

10:24 A.M.

Presenters:

Peter Rumble, Deputy County Administrator/Recovery Manager
Robert Pesapane, Federal Emergency Management Agency (FEMA)

11:18 A.M. Public Comment Opened

Public Speakers:

Karen Erickson
Alan Moody
Teri Shore

11:27 A.M. Public Comment Closed

Board action: Approved as Recommended
UNANIMOUS VOTE

22. [11:30 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS](#) (Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.)

11:30 A.M. Public Comment Opened

Public Speakers:

Roseanne Snyder
Colleen Fernald
Richard Hannan
Michelle Miller
Mary Morrison
John Jenkel
Alan Moody

11:46 A.M. Public Comment Closed

23. [PUBLIC COMMENT ON CLOSED SESSION ITEMS](#)

11:49 A.M. Public Comment Opened

Public Speakers:

None

11:49 A.M. Public Comment Closed

CLOSED SESSION CALENDAR

24. [The Board of Supervisors, the Board of Directors of the Water Agency, the Board of Commissioners of the Community Development Commission, and the Board of Directors of The Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Labor Negotiators: Christina Cramer/Carol Allen, County of Sonoma, and Rick Bolanos, Liebert Cassidy & Whitmore. Employee Organizations: All. Unrepresented employees: All, including retired employees. \(Government Code Section 54957.6\).](#)

Direction was given to Labor Negotiators.

25. [The Board of Supervisors and Directors of the Sonoma County Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Real Property Negotiators: County Negotiator: Bert Whitaker. District Negotiator: William Keene. Mark West Regional Park and Open Space Preserve Pending](#)

Acquisitions—Properties under consideration: 2584 Mark West Springs Road, Santa Rosa (APNs 028-060-066, 028-060-064, and 028-060-067) Property Negotiators: John & Martha McCullough (McCullough 2). Under Consideration-update on current status of transfer and negotiations regarding McCullough 2 property. (Government Code Section 54956.8).

Direction was given to Staff.

26. The Board of Supervisors of the County of Sonoma will consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2). Potential Parties: Michael P. Ward and Paula E. Ward.

The Board of Supervisors approved a Termination of Agreement for Purchase and Sale of Land.

- 26A. The Board of Directors of the Sonoma County Water Agency will consider the following in closed session: Public Employee Appointment: Sonoma County Water Agency General Manager. Agency Negotiator: Sheryl Bratton, County Administrator and Christina Cramer, Human Resources Director (Gov't. Code Section 54957).

Direction was given to staff.

VII. CLOSED SESSION CALENDAR

1:36 P.M. Chair Gore deferred reporting on the Closed Session until after Item 29.

3:50 P.M. Assistant County Counsel Robert Pittman reported on Closed Session 24 through 26A.

27. 1:36 P.M. RECONVENE FROM CLOSED SESSION

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Robert Pittman, Assistant County Counsel

28. REPORT ON CLOSED SESSION

1:36 P.M. Chair Gore deferred reporting on the Closed Session until after Item 29.

3:50 P.M. Assistant County Counsel Robert Pittman reported on Closed Session 24 through 26A.

VIII. BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS

2:38 P.M. Supervisor Hopkins attended the Homeless Ad Hoc meeting.

2:39 P.M. Supervisor Gorin attended a Sonoma Developmental Coalition meeting and toured the facility with California Governor's Office of Emergency Services (Cal OES) and the Department of Developmental Services.

2:40 P.M. County Administrator Sheryl Bratton to attend the California Manager's meeting in Sacramento. Peter Rumble to meet with Senator Mike McGuire and his administration staff.

2:41 P.M. Supervisor Rabbitt attended a Highway 37 meeting last week and a community meeting.

2:45 P.M. Supervisor Zane had the opportunity to meet with Kirstjen Nielsen, the new Director of Homeland Security, Bob Fenton of the Federal Emergency Management Agency, the Director of Cal OES, Mark Ghilarducci, Mayor Chris Coursey, as well as representatives from Napa, Lake and Mendocino Counties.

2:46 P.M. Supervisor Gore met with the secretary of Homeland Security.

IX. 1:38 P.M. - PRESENTATIONS/GOLD RESOLUTIONS

This item was taken out of order.

1:45 P.M. The Board went into recess.

2:45 P.M. The Board reconvened.

29. [Permit and Resource Management Department: Review and possible action on the following: Acts and Determinations of Planning Commission/Board of Zoning Adjustments Acts and Determinations of Project Review and Advisory Committee Acts and Determinations of Design Review Committee Acts and Determinations of Landmarks Commission Administrative Determinations of the Director of Permit and Resource Management \(All materials related to these actions and determinations can be reviewed at: <http://www.sonoma-county.org/prmd/b-c/index.htm>\)](#)

2:47 P.M. The Board accepted the Acts and Determinations.

30. [ADJOURNMENT](#)

3:53 P.M.

The Board adjourned in memory of Stephen “Song” Sheridan. The meeting was adjourned to a closed session meeting on January 10, 2018 at 8:30 A.M.

Respectfully submitted,

Kay Lowtrip,
Chief Deputy Clerk of the Board

NOTE: The next meeting will be a Special Closed Session held on January 10, 2018, at 8:30 a.m. at the Vintners Inn, 4350 Barnes Rd, Santa Rosa, CA 95403.

The next regular meeting will be the Strategic Planning Retreat held on January 16, 2018, at 8:30 a.m.

ACTION SUMMARY
COUNTY OF SONOMA
BOARD OF SUPERVISORS
TUESDAY, JANUARY 16, 2018
Alexander Valley Hall
5512 Highway 128
Geyserville, CA 95441

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

CALL TO ORDER

8:38 A.M. Chairman Gore gave welcoming remarks.

I. PLEDGE OF ALLEGIANCE

II. REPORT FROM JANUARY 10, 2018 SPECIAL CLOSED SESSION

8:41 A.M.

County Counsel Bruce Goldstein reported on Item 1 from the January 10, 2018 Special Closed Session meeting.

1. The Board of Supervisors will consider the following in closed session:

Public Employee Performance Evaluation for the County Administrator (Government Code Section 54957(b)(1)).

No reportable action. Direction was given to staff.

III. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

8:42 A.M. Public Comment Opened

Public Speakers:
Dwayne Dewitt
Michelle Miller
Roseanne Snyder
Richard Hannon
Mary Morrison
John Jenkel
Fred Petersen
Barry Vesser

9:00 A.M. Public Comment Closed

IV. PUBLIC COMMENT ON MATTERS LISTED ON THE AGENDA (Government Code Section 54954.3(a))

9:01 A.M. Public Comment Opened

Public Speakers:
Dwayne Dewitt
John Jenkel

9:04 A.M. Public Comment Closed

V. BOARD STUDY SESSION ON STRATEGIC PRIORITIES

12:14 P.M. The Board recessed.to lunch.

1:00 P.M. The Board reconvened.

4:16 P.M. Supervisor Gorin left the meeting.

VI. ADJOURNMENT

4:34 P.M. The Board adjourned the meeting.

The meeting was adjourned to January 23, 2018 at 8:30 A.M.

Respectfully submitted,

Kay Lowtrip,
Chief Deputy Clerk of the Board

NOTE: The next regular meeting will be held on January 23, 2018 at 8:30 a.m.

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY

JANUARY 23, 2018

8:30 A.M.

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

8:33 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, James Gore, Lynda Hopkins

Supervisors Absent: Shirlee Zane

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

PLEDGE OF ALLEGIANCE

I. **APPROVAL OF THE AGENDA (Items may be added or withdrawn from the agenda consistent with State law)**

The following items were amended:

Item 11, Human Services Contract for Printing and Mailing CalWIN Client Correspondence, was pulled from the agenda, to be heard at a later date.

Item 15, Permit and Resource Management Vacation Rental Permits, will be heard on the regular calendar.

There was a correction to item 16; the District should list District 4, not District 2.

Board action: Approved as Amended

AYES: Gorin, Rabbitt, Gore and Hopkins

ABSENT: Zane

II. **CONSENT CALENDAR**

REGIONAL PARKS

AND

**AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT/
SONOMA COUNTY WATER AGENCY/RUSSIAN RIVER COUNTY SANITATION DISTRICT / OCCIDENTAL
COUNTY SANITATION DISTRICT/SOUTH PARK COUNTY SANITATION DISTRICT**

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

SONOMA VALLEY COUNTY SANITATION DISTRICT

(Directors: Gorin, Gore, Agrimonti)

1. **Concurrent Resolution Making Findings of a Continuing Need to Perform Emergency Work to Stabilize Dangerous Conditions Resulting From the Sonoma Complex Fires Adopt a Resolution Doing the Following:**
 - A) **Making finds that there is an emergency need to stabilize dangerous conditions in and adjacent to County, Agency, and District owned property resulting from the Complex Fire; and**
 - B) **Suspending Competitive Bidding Requirements; for the Removal of Dangerous Vegetation from County Rights-of-Way Due to the Sonoma Complex Fires; and**

- C) [Authorizing the Director of Regional Parks, the General Manager of the Open Space District, and the General Manager of the Water Agency to execute contracts necessary to stabilize dangerous conditions resulting from the Complex Fire; and](#)
- D) [Making an exemption determination under the California Environmental Quality Act; and](#)
- E) [Ratifying any emergency contracts entered into by Director of General Services, the Director of Regional Parks, the Director of Transportation and Public Work, the General Manager of the Open Space District, and the General Manager of the Water Agency relating to these issues. \(4/5th Vote Required\)\(2/3rd SVSD Vote Required\)](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore and Hopkins
ABSENT: Zane
Approved by Resolution 18-0016

SVSD Board action: Approved as Recommended
AYES: Gorin, Gore
ABSENT: Mayor Agrimonti

HUMAN RESOURCES
SONOMA COUNTY WATER AGENCY
AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT
SONOMA COUNTY WATER AGENCY
(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)
AND
COMMUNITY DEVELOPMENT COMMISSION
(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

- 2. [Miscellaneous Classification and Allocation Changes and Budgetary Adjustments:](#)
 - A) [Adopt a Concurrent Resolution amending the Memorandum of Understanding between the County and SEIU – Local 1021, Salary Table Scales, to establish the new classifications and salaries for Community Health Worker I, Community Health Worker II, Community Health Worker Specialist, and Water Agency Senior Technical Writing Specialist, effective January 23, 2018.](#)
 - B) [Adopt a Concurrent Resolution amending Salary Resolution No. 95-0926 Salary Tables, to establish the new classifications and salaries for Administrative Trainee - Project, Administrative Analyst I – Project, Administrative Analyst II – Project, Administrative Analyst III – Project, and Principal Administrative Analyst – Project, Deputy Human Resources Director and Employee Benefits Manager, delete the classification of Assistant Human Resources Director, and to amend the salary of Assistant Executive Director CDC, effective January 23, 2018.](#)
 - C) [Adopt a Concurrent Resolution amending the Allocation Table of the Department of Health services to add 3.0 full-time equivalent Community Health Worker II and 14.0 full-time equivalent Community Health Worker Specialist allocations, and delete 8.0 full-time equivalent Public Health Aide II and 9.0 full-time equivalent Public Health Assistant allocations; the Human Resources Department to add 2.0 full-time equivalent Deputy Human Resources Director and 1.0 Employee Benefits Manager, and delete 1.0 full-time equivalent Assistant Human Resources Director and 1.0 full-time equivalent Risk Management Analyst III allocation; and the Sonoma County Water Agency to add 1.0 full-time equivalent Administrative Services Officer II – Time Limited, 1.0 full-time equivalent Accountant III, 1.0 full-time equivalent Senior Office Assistant, 1.0 full-time equivalent Department Information Systems Specialist, 2.0 full-time equivalent Project Specialist, and 2.0 full-time equivalent Water Agency Senior Technical Writing Specialist allocations, and delete 1.0 full-time equivalent Accountant II, 1.0 full-time equivalent Office Assistant II, 1.0 full-time equivalent Engineering Technician III, and 4.0 full-time equivalent Technical Writing Specialist allocations, and to approve the revised specification for the Water Agency Technical Writing Manager classification, effective January 23, 2018.](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

Approved by Resolution 18-0017, 18-0018 and 18-0019

SONOMA COUNTY WATER AGENCY

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

3. Easement Agreement with City of Rohnert Park for Residences at Five Creek Project – Hinebaugh Creek Storm Drain Outfall: Adopt a resolution:
 - A) Determining that the grant of easement to the City of Rohnert Park for the construction, operation and maintenance of a Storm Drain Outfall along the Hinebaugh Creek in Rohnert Park, California is in the public interest and that the interest in land conveyed will not substantially conflict or interfere with the Sonoma County Water Agency’s flood control operations and maintenance activities on the property.
 - B) Authorizing the General Manager of the Sonoma County Water Agency to file a Notice of Determination in accordance with the California Environmental Quality Act.
 - C) Authorizing the Chair of the Board of Directors to execute the Easement Agreement. (Second District)

Board action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

Approved by Resolution 18-0020

SONOMA VALLEY COUNTY SANITATION DISTRICT

(Directors: Gorin, Gore, Agrimonti)

4. Sonoma Valley Treatment Plant Electrical Upgrade Project: Authorize Water Agency’s General Manager or designee acting on behalf of Sonoma Valley County Sanitation District to execute an amended agreement with GHD, Inc. to provide engineering and design services, increasing the amount by \$50,300; expanding the scope of work to include switchgear and breaker replacement, feeder upgrade design, and additional site visits during construction; and extending the agreement term by one year for a new not-to-exceed agreement total of \$150,300 and end date of December 31, 2021. (First District)

Board action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

ABSENT: Mayor Agrimonti

REGIONAL PARKS

AND

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

5. Mark West Creek acquisition Land and Water Conservation Fund grant application: Adopt a resolution authorizing the Director of Regional Parks to apply for Land and Water Conservation Fund Program in the amount of \$3 million for Mark West Creek Regional Park and Open Space Preserve acquisition and authorizing the Director of Regional Parks to execute all documents which may be necessary to carry out and administer the grant. (First and Fourth District)

Board action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

Approved by Resolution 18-0021

AUDITOR-CONTROLLER-TREASURER-TAX COLLECTOR

6. [Compliance Review: Final Report Social Security Number Truncation Program: Review and accept the Compliance Review Final Report of the Clerk-Recorder-Assessor Social Security Number Truncation Program for the period July 1, 2013 through June 30, 2017.](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

BOARD OF SUPERVISORS

7. [Disbursement of Fiscal Year 17/18 First District Community Investment Program \(formerly Advertising Program\) Funds: Award Community Investment Program \(formerly Advertising Program\) grants and Authorize the County Administrator to execute a contract with the following non-profit entities for advertising and promotions activities for FY 17/18: Council on Aging, \\$1,000; Boys & Girls Club of Central Sonoma County, \\$2,000; Sonoma Valley Chamber of Commerce, \\$2,000; 6th Street Playhouse, \\$2,000; Sonoma Valley Chorale, \\$2,000. \(First District\)](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

COUNTY ADMINISTRATOR/FIRE AND EMERGENCY SERVICES

8. Extension of Proclamation of Local Emergency Due to Sonoma Complex Fire: Adopt a Resolution Extending the Proclamation of Local Emergency Issued on October 9, 2017, for another 30 Days Due to Damage Arising from the Complex Fire and the Impending Onset of the Rainy Season. (4/5th Vote Required)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0022

ECONOMIC DEVELOPMENT BOARD

9. [Accept and Expend Blatt Family Foundation Grant: Authorize Creative Sonoma to accept and expend a \\$10,000 grant from the Blatt Family Foundation.](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

GENERAL SERVICES

10. [Job Order Contracting – Management Contract Award: Authorize the Chair to execute a consultant agreement with Gordian Group, Inc. for the continued administration of the County’s Job Order Contracting program.](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

HUMAN SERVICES

11. [Contract for Printing and Mailing CalWIN Client Correspondence: Authorize the Human Services Department Director to execute an agreement with BIT California LLC, dba Document Fulfillment Services, to print and mail all client correspondences to applicants and recipients of welfare benefits in Sonoma County. The contract’s not-to-exceed amount is \\$1,871,100 for the period of January 1, 2018 to June 30, 2022.](#)

This item was pulled from the agenda to be heard at a later date.

PERMIT AND RESOURCE MANAGEMENT

12. [Planning Consultant Contract Amendment – e360 LLC: Authorize the Director of Permit Sonoma to execute an amendment to an agreement with planning consultant, e360 LLC, extending the term from September 30, 2018 to December 31, 2019, and increasing the contract amount by \\$400,000 resulting in a new not-to-exceed amount of \\$575,000 \(costs to be reimbursed by project applicants\).](#)

Board action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

13. [Planning Consultant Contract Amendment – Land Logistics, Inc.: Authorize the Director of Permit Sonoma to execute an amendment to an agreement with planning consultant, Land Logistics, Inc., extending the term from June 22, 2018 to December 31, 2019, and increasing the contract amount by \\$400,000 resulting in a new not-to-exceed amount of \\$760,000 \(costs to be reimbursed by project applicants\).](#)

Board action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

14. [Request for a Lot Line Adjustment between three parcels with Land Conservation Contracts owned by Ledbetter Farms, Inc. and Klein Foods Inc.; LLA15-0011: Adopt a Resolution and Conditions of Approval for a Lot Line Adjustment between three parcels subject to a Land Conservation Contract for property located at 11447 and 11455 Old Redwood Highway; Healdsburg, APN's 066-321-019, 066-321-020 and 066-321-017. \(Fourth District\)](#)

Board action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

Approved by Resolution 18-0023

15. [Vacation Rental Permits: Do Not Extend the Prohibition on Issuing New Vacation Rental Permits.](#)

This item was moved to the Regular Calendar.

8:42 A.M.

Presenters:

Tennis Wick, Director, Permit and Resource Management Department

9:03 A.M. Public Comment Opened

Public Speakers:

John Jenkel

9:03 A.M. Public Comment Closed

Board action: Approved as Recommended

AYES: Rabbitt, Gore, Hopkins

NOES: Gorin

ABSENT: Zane

TRANSPORTATION AND PUBLIC WORKS

16. [Acceptance of 0.06 Centerline Miles New Roads into County Maintained System Adopt a Resolution:](#)
 - A) [Accepting the roads as shown on the improvement plans entitled "Mark West Village Subdivision PLP05-0011". into the County highway system for maintenance: Alexander David Court #88229.](#)
 - B) [Accepting six \(6\) street lights into the County lighting district, four \(4\) on Alexander David Court #88229, two \(2\) on Mark West Springs Road #8801A.](#)

- C) [Declaring Alexander David Court #88229 at Mark West Springs Road #8801A to be a stop-controlled intersection. \(Second District\)](#)

There was a correction to this item; the District should be District 4, not District 2.

Board action: Approved as Amended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0024

17. [Charles M. Schulz – Sonoma County Airport Commercial Lease Policy: Adopt a resolution approving the Airport Commercial Lease Policy for all commercial leasing activities at the Charles M. Schulz – Sonoma County Airport. \(Fourth District\)](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0025

PRESENTATIONS/GOLD RESOLUTIONS

PRESENTATIONS AT THE BOARD MEETING

(Presentations will occur at 9:30 A.M.)

18. [Adopt a Gold Resolution proclaiming January 2018, as Human Trafficking Awareness Month in Sonoma County. \(District Attorney/Human Resources/Health Services/Human Services/Probation/Sheriff's Office\)](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0026

19. [Adopt a Gold Resolution designating January 2018 as Eligibility Worker, Employment and Training Specialist and Eligibility Specialist Recognition Month. \(Human Services\)](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0027

PRESENTATIONS ON A DIFFERENT DATE

20. [Adopt a gold resolution Congratulating Barbara McElroy on being named Sonoma's Treasure Artist of 2018. \(First District\)](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0028

21. [Adopt a gold resolution Recognizing the 100th Anniversary of Santa Rosa Junior College.](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0029

22. [Adopt a gold resolution for Community Alliance for Family Farmers for their 40th anniversary. \(Fifth District\)](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0030

Public Comment on Consent Items

8:39 A.M. Public comment Opened

Public Speakers:
John Jansons

8:41 Public comment Closed

23. [9:05 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS \(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.\)](#)

9:04 A.M. Public Comment Opened

Public Speakers:
Joseph Perry
Cindy Schellenberg
Michelle Miller
Mary Morrison
Roseanne Snyder
Colleen Fernald
Richard Hannon
John Jenkel

9:27 A.M. Public Comment Closed

III. [9:32 A.M. - PRESENTATIONS/GOLD RESOLUTIONS](#)

IV. [REGULAR CALENDAR](#)

BOARD OF SUPERVISORS

24. [Fee Waiver: Approve a fee waiver in the amount of \\$491.00 for the Press Democrat/Argus Courier to host the Highway 101 Forum at the Petaluma Vets Building on February 28, 2018 for a community engagement event. \(Second District\)](#)

9:53 A.M.

Presenters:
Supervisor Rabbitt

9:53 A.M. Public Comment Opened

Public Speakers:
None

9:53 A.M. Public Comment Closed

Board action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

COUNTY ADMINISTRATOR/HUMAN RESOURCES

25. [Personal Services Agreement – General Manager, Sonoma County Water Agency Authorize the Chair of the Board of Directors of the Sonoma County Water Agency to execute the Personal Services Agreement with Grant Davis as the Water Agency General Manager, placing him at the “I” step of the position’s salary range including eligibility for other County benefits in accordance with Salary Resolution 95-0926 as amended, with the agreement term of January 24, 2018 through January 24, 2021.](#)

9:53 A.M.

Presenters:
Christina Cramer, Director, Human Resources

10:08 A.M. Public Comment Opened

Public Speakers:
Bill Wadsworth

10:11 A.M. Public Comment Closed

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

26. [Fire and Emergency Services Administrator Third Amendment to Agreement for Professional Services: Authorize the County Administrator to execute a Third Amendment to Professional Services Agreement with Jim Colangelo for Fire and Emergency Services Department’s Supervision and advisory services on County-wide fire and emergency response services effective February 1, 2018 through June 30, 2018 for a total not to exceed \\$150,000.](#)

10:12 A.M.

Presenters:
Sheryl Bratton, County Administrator

10:16 A.M. Public Comment Opened

Public Speakers:
None

10:16 A.M. Public Comment Closed

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

COUNTY ADMINISTRATOR

27. [Living in A Fire Adapted Landscape: Accept the “Living in a Fire Adapted Landscape” report to integrate relevant recommendations into the Recovery & Resiliency workplan](#)

10:16 A.M.

Presenters:
Karen Gaffney, Conservation Planning Manager, Agricultural Preservation and Open Space

Bill Keene, General Manager, Agricultural Preservation and Open Space

10:30 A.M. Public Comment Opened

Public Speakers:

Teri Shore

Bob Neale

Duane De Witt

Dee Swanhuysen

10:42 A.M. Public Comment Closed

Board action: The Board accepted the report.

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

COUNTY ADMINISTRATOR

28. [Fire Recovery Update: Receive Update on Fire Recovery Efforts and Consider Next Steps.](#)

10:49 A.M.

Presenters:

Sheryl Bratton, County Administrator

Peter Rumble, Deputy County Administrator

Niki Berrocal, Deputy County Administrator

11:27 A.M. Public Comment Opened

Public speakers:

None

11:27 A.M. Public Comment Closed

Board Action: The Board received the update.

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

- V. [BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS](#)

29. Permit and Resource Management Department: Review and possible action on the following:
Acts and Determinations of Planning Commission/Board of Zoning Adjustments
Acts and Determinations of Project Review and Advisory Committee
Acts and Determinations of Design Review Committee
Acts and Determinations of Landmarks Commission
Administrative Determinations of the Director of Permit and Resource Management
(All materials related to these actions and determinations can be reviewed at:
<http://www.sonoma-county.org/prmd/b-c/index.htm>)

11:42 A.M.

Board Action: The Board accepted the Act and Determinations.

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

30. [ADJOURNMENT](#)

11:42 A.M.

The Board adjourned in memory of Mike Barber, Ray Daniel Hill, Linda Rae Wittke, Dottie Shea, Scott Verse, Oso Koenigshofer, Bill Wheeler, Kenneth Lee Castro, Nancy Cecile Pec, Robert Theiller and Richard Kunde.

The meeting was adjourned to January 29, 2018 at 8:30 A.M.

NOTE: The next meeting will be held on January 29, 2018, at 8:30 a.m.

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY

JANUARY 29, 2018

8:30 A.M.

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

8:37 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Robert Pittman, Assistant County Counsel

PLEDGE OF ALLEGIANCE

I. [APPROVAL OF THE AGENDA \(Items may be added or withdrawn from the agenda consistent with State law\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE

II. [CONSENT CALENDAR](#)

BOARD OF SUPERVISORS

1. [Adopt a Resolution to protect our Ocean and Coast from offshore drilling, Exploration and Fracking. \(Fifth District\)](#)

Board action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0031

PRESENTATIONS/GOLD RESOLUTIONS

PRESENTATIONS ON A DIFFERENT DATE

2. [Adopt a resolution honoring and congratulating Stefanie Richardson as the 2017 Cotati Citizen of the Year. \(Second District\)](#)

Board action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0032

Public Comment on Consent Items

8:47 A.M. Public Comment Opened

Public Speakers:
None

8:47 A.M. Public Comment Closed

III. 8:47 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS

(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.)

8:47 A.M. Public Comment Opened

Public Speakers:

Michelle Miller

Mary Morrison

Colleen Fernald

John Hannon

Roseanne Snyder

John Jenkel

8:59 A.M. Public Comment Closed

IV. REGULAR CALENDAR

COUNTY ADMINISTRATOR

3. Fire Recovery Update: Receive Update on Fire Recovery Efforts and Consider Next Steps.

8:59 A.M.

Presenters:

Michael Gossman, Interim Recovery Manager, County Administrator's Office

Robert Pesapane, Federal Emergency Management Agency (FEMA)

Chris Helgren, Emergency Manager, Fire and Emergency Services

Jessica Mullen, Deputy County Counsel

10:13 A.M. Public Comment Opened

Public Speakers:

Mara Ventura

Teri Shore

10:16 A.M. Public Comment Closed

Board action:

Approved as Recommended

UNANIMOUS VOTE

PERMIT AND RESOURCE MANAGEMENT

4. Resiliency Permit Center Service Contract and Personnel Request:

A) Adopt a resolution authorizing the Director to execute an agreement with West Coast Code Consultants, Inc. for fire reconstruction permitting and inspection services, in an amount not to exceed \$20 million over three years.

B) Adopt a resolution increasing the FY 2017-18 budget appropriations by \$3.0 million.

C) Adopt a resolution authorizing reducing permitting fees effective January 30, 2018 to recover the reasonable cost of providing streamlined permitting services in response to the Sonoma Complex Fire disaster.

- D) [Adopt a resolution authorizing refunds of existing permit application fees for fire recovery permitting services submitted after October 9, 2017 to reduce the rate to recover the reasonable cost of providing streamlined permitting services in response to the Sonoma Complex Fire disaster.](#)
- E) [Adopt a resolution amending the department allocation list for the Permit and Resource Management Department to reflect the converting of a 1.0 full-time equivalent Planner III, a 1.0 full-time equivalent Sr. Environmental Specialist, and a 1.0 full-time equivalent Geographic Information Technician II to permanent, and deletion of a 1.0 full-time equivalent term limited Planner III, a 1.0 full-time equivalent term limited Sr. Environmental Specialist, and a 1.0 full-time equivalent term limited Geographic Information Technician II, effective July 1, 2018. \(4/5th Vote Required\)](#)

10:16 A.M.

Presenters:

Nathan Quarles, Permit and Resource Management Department
Tennis Wick, Director, Permit and Resource Management Department

11:03 A.M. Public Comment Opened

Public Speakers:

None

11:03 A.M. Public Comment Closed

Board action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0033, 18-0034 and 18-0035

FAIRGROUNDS

- 5. [2018 Sonoma County Fairgrounds Budget: Adopt a Resolution approving the 2018 Operating and Capital Improvements Budget and the 2018 Employee Position Allocation List, for Sonoma County Fair and Exposition, Inc.](#)

11:10 A.M.

Presenters:

Michelle Arellano, Administrative Analyst, County Administrator's Office
Rebecca Bartling, Chief Executive Officer, Fairgrounds

11:37 A.M. Public Comment Opened

Public Speakers:

None

11:37 A.M. Public Comment Closed

Board action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0036

- 6. [PUBLIC COMMENT ON CLOSED SESSION ITEMS](#)

11:37 A.M. Public Comment Opened

Public Speakers:

None

11:37 A.M. Public Comment Closed

V. [CLOSED SESSION CALENDAR](#)

12:35 P.M. County Counsel Bruce Goldstein reported on Closed Session Item 7.

7. [The Board of Supervisors, County of Sonoma, the Board of Directors, Sonoma County Water Agency, the Board of Directors, Sonoma County Agricultural Preservation and Open Space District, the Board of Commissioners, Community Development Commission and the Board of Directors, Sonoma Valley Sanitation District will consider in closed session: Conference with Legal Counsel - Anticipated Litigation. Potential initiation of litigation pursuant to Government Code section 54956.9\(d\)\(4\). Potential Parties: County of Sonoma, Sonoma County Agricultural Preservation and Open Space District, Sonoma County Community Development Commission, Sonoma County Water Agency, Sonoma Valley County Sanitation District v. PG&E Corporation; Pacific Gas and Electric Company, a California Corporation, et al.](#)

The Board of Supervisors of the County of Sonoma and the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District, Sonoma County Community Development Commission, Sonoma County Water Agency and the Sonoma Valley County Sanitation District voted to approve the following actions:

1. Authorize the initiation of litigation on behalf of the County and affected Districts against PG&E Corporation, Pacific Gas and Electric Company (and any subsidiaries or parent companies) to pursue recovery of all economic losses-- which were caused by the Sonoma Complex Fires;
2. Approve the retention of a consortium of specialized legal counsel lead by the national firm of Baron & Budd in conjunction with the California Fire Lawyers to pursue the fire litigation on a contingency fee basis at the negotiated rate of 18% recovery of net proceeds with a requirement that the consortium front all costs, including expert witness fees;
3. Authorize the County Counsel to bring the fee agreement back to your Board on the consent calendar for approval and waiver of any potential conflicts.

Board Action:
Approved as Recommended
UNANIMOUS VOTE

Board Action:
Sonoma Valley County Sanitation District
AYES: Gorin, Gore
ABSENT: Mayor Agrimonti

8. [RECONVENE FROM CLOSED SESSION](#)

Supervisors Present: David Rabbitt, Shirlee Zane, and James Gore

Supervisors Absent: Susan Gorin, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

9. [REPORT ON CLOSED SESSION](#)

12:35 P.M. County Counsel Bruce Goldstein reported on Closed Session Item 7.

VI. [BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS](#)

Supervisor Zane spoke on two different panels at the National Council of Science and the Environment conference.

Supervisor Rabbitt travelled to Washington D.C., where he attended a number of meetings with Congress, Senate and professional staff regarding the North Bay Water Reuse Authority. While in Washington, he also had a conversation with the Senate Indian Affairs Committee, completed some work for the NACo Board, as well as participated in a teleconference with the Mayors of San Jose and Oakland regarding the Bay Area housing crisis.

10. [Permit and Resource Management Department: Review and possible action on the following: Acts and Determinations of Planning Commission/Board of Zoning Adjustments](#)
[Acts and Determinations of Project Review and Advisory Committee](#)
[Acts and Determinations of Design Review Committee](#)
[Acts and Determinations of Landmarks Commission](#)
[Administrative Determinations of the Director of Permit and Resource Management](#)
[\(All materials related to these actions and determinations can be reviewed at:](#)
<http://www.sonoma-county.org/prmd/b-c/index.htm>

12:47 P.M. There were no Acts and Determinations.

11. [ADJOURNMENT](#)

12:48 P.M.

The meeting was adjourned to a closed session meeting on January 30, 2018 at 8:30 A.M.

Respectfully submitted,
Kay Lowtrip, Chief Deputy Clerk of the Board

NOTE: The next meeting will be a Special Closed Session held on January 30, 2018, at 8:30 a.m.
The next regular meeting will be held on February 6, 2018, at 8:30 a.m.

**ACTION SUMMARY
COUNTY OF SONOMA
BOARD OF SUPERVISORS
Tuesday, January 30, 2018-Thursday, February 1, 2018**

Supervisors Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Sheryl Bratton, County Administrator
Bruce Goldstein, County Counsel

I. 8:37 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

II. PLEDGE OF ALLEGIANCE

III. BOARD MEMBER ANNOUNCEMENTS

8:39 A.M. Supervisor Gorin attended the final Successor Agencies meetings.

IV. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

(Government Code Section 54954.3(a))

Public Speakers:

8:39 A.M. Public Comment Opened

Public Speakers:

Duane De Witt
Rob Banford
Thomas Ells
Danielle Cagan
Michelle Miller
Mary Morrison
Colleen Fernald
Roseanne Snyder
Richard Hannon
John Jenkel

8:39 A.M. Public Comment Closed

V. PUBLIC COMMENT ON CLOSED SESSION ITEMS

9:04 A.M. Public Comment Opened

Public Speakers:

Duane De Witt

9:10 A.M. Public Comment Closed

VI. CLOSED SESSION CALENDAR

1. [The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation – Director of Transportation and Public Works Department. \(Government Code Section 54957\(b\)\(1\)\).](#)

No reportable action

2. [The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation – Director of Human Services. \(Government Code Section 54957\(b\)\(1\)\).](#)

No reportable action

3. [The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation – Department of Health Services Director. \(Government Code Section 54957\(b\)\(1\)\).](#)

No reportable action

4. [The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation – Chief Probation Officer. \(Government Code Section 54957\(b\)\(1\)\).](#)

No reportable action

5. [The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation – Director of the Independent Office Of Law Enforcement Review and Outreach. \(Government Code Section 54957\(b\)\(1\)\).](#)

No reportable action

6. [The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation – Public Defender. \(Government Code Section 54957\(b\)\(1\)\).](#)

No reportable action

7. [The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation –Director of Child Support Services. \(Government Code Section 54957\(b\)\(1\)\).](#)

No reportable action

8. [The Board of Commissioners of the Community Development Commission will consider the following in closed session: Public Employee Performance Evaluation – Community Development Commission Director. \(Government Code Section 54957\(b\)\(1\)\).](#)

No reportable action

9. [The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation – Permit and Resource Management Department Director. \(Government Code Section 54957\(b\)\(1\)\).](#)

No reportable action

10. [The Board of Directors of the Sonoma County Water Agency will consider the following in closed session: Public Employee Performance Evaluation – Sonoma County Water Agency General Manager. \(Government Code Section 54957\(b\)\(1\)\).](#)

No reportable action

11. [The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation – Regional Parks Director. \(Government Code Section 54957\(b\)\(1\)\).](#)

No reportable action

12. [The Board of Directors of the Agricultural Preservation and Open Space District will consider the following in closed session: Public Employee Performance Evaluation –Agricultural Preservation and Open Space District Director. \(Government Code Section 54957\(b\)\(1\)\).](#)

No reportable action

13. [The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation –Agriculture Weights and Measures Director. \(Government Code Section 54957\(b\)\(1\)\).](#)

No reportable action

14. [The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation – County Counsel. \(Government Code Section 54957\(b\)\(1\)\).](#)

No reportable action

15. [The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation – Economic Development Board Director. \(Government Code Section 54957\(b\)\(1\)\).](#)

No reportable action

16. [The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation –Human Resources Director. \(Government Code Section 54957\(b\)\(1\)\).](#)

No reportable action

17. [The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation – County Administrator. \(Government Code Section 54957\(b\)\(1\)\).](#)

The Board delegated authority to the County Administrator to implement Department head salary increases consistent with the salary resolution.

VII. RECONVENE FROM CLOSED SESSION

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

VIII. REPORT ON CLOSED SESSION

County Counsel Bruce Goldstein reported on Closed Session Items 1 through 17.

IX. ADJOURNMENT

The meeting was adjourned to February 6 at 8:30 A.M.

Respectfully submitted,

Kay Lowtrip,
Chief Deputy Clerk of the Board

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY

FEBRUARY 13, 2018

8:30 A.M.

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

8:35 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

PLEDGE OF ALLEGIANCE

I. [APPROVAL OF THE AGENDA \(Items may be added or withdrawn from the agenda consistent with State law\)](#)

There was a correction to Item 3 and item 7.

Item 3, recommended action C) was amended to:

Adopt a resolution of the Board of Supervisors authorizing a budgetary adjustment to County Counsel Department FY 2017-18 Final Budget by \$68,183, including \$17,046 of General Fund contingencies.

Item 7, The Chair read a correction of the resolution into the record.

Board action: Approved as Amended
UNANIMOUS VOTE

II. [8:37 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS \(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.\)](#)

8:37 A.M. Public Comment Opened

Public Speakers:

Amanda Aaron
Sheila Sorensen
Nancy Rada
Bonny Petty
Robert Piazza
Jean Marie Kelly
Marty Bennett
Deborah De Martini
Tim Arensmeier
Terry Winter
Sumito Booth
Maritza Dragoman
Duane De Witt
Patricia Thomas

Katie O'Connor
Michelle Miller
Mary Morrison
Colleen Fernaud
Roseanne Snyder
Richard Hannon
John Jenkel
Jeanette Engel
Tess Owens
Dave Williamson
Thomas Ells

9:14 A.M. Public Comment Closed

III. CONSENT CALENDAR

9:22 A.M. Public Comment Opened

Public Speakers:
Will Hutchison
Richard Davies
Rick Coates
Lynn Deedler
Jan Godowski
Deb Preston
Carol Mitchell

9:43 A.M. Public Comment Closed

COUNTY ADMINISTRATOR
AND
**AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT/
SONOMA COUNTY WATER AGENCY**

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

1. Fiscal Year 2017-18 Appropriations Limit:
 - A) Adopt a Concurrent Resolution establishing Fiscal Year 2017-18 appropriation limits for County and Board of Supervisors-Governed Special Districts, County Service Areas, Sonoma County Agricultural Preservation and Open Space District, and Sonoma County Water Agency.
 - B) Authorize the Chair to execute a Memorandum of Agreement Regarding Transfer of Appropriations Limit with the North Sonoma Coast Fire Protection District, as result of establishment of the new independent district in FY 2016-17.

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0052

SONOMA COUNTY WATER AGENCY
(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

2. Temporary Deployment of Precipitation Forecasting System:
 - A) Authorize Water Agency's General Manager to execute an agreement with the Board of Governors of the Colorado State University System, acting by and through Colorado State University for installation and management of an X-band Radar Unit through August 31, 2018 in the amount of \$150,000.

- B) [Adopt a resolution authorizing adjustments to the Water Agency's Fiscal Year 2017-2018 adopted budget for the General Fund in the amount of \\$150,000 for the temporary deployment of precipitation forecasting system. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0053

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT/

SONOMA COUNTY WATER AGENCY/SONOMA VALLEY COUNTY SANITATION DISTRICT

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

COMMUNITY DEVELOPMENT COMMISSION

(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

COUNTY COUNSEL

- 3. [Legal Services Agreement and In-House Support for Sonoma Complex Fires PG&E Litigation.](#)
- A) [Authorize the County Counsel to execute an agreement with a consortium of legal firms—Baron & Budd, P.C.; Singleton Law Firm; Thorsnes Bartolotta McGuire; Dixon Diab & Chambers; and Terry Singleton, Esq.—to represent the County and Agencies in pursuing litigation arising from the Sonoma Complex Fires that occurred in Sonoma County in October 2017.](#)
- B) [Adopt a resolution of the Board of Supervisors to amend the position allocation list of the County Counsel's Office to add a 0.5 full-time equivalent Deputy County Counsel IV - Term-Limited position and a 0.75 full-time equivalent Legal Assistant Confidential - Term-Limited position, effective March 1, 2018, to support the wildfire litigation.](#)
- C) [Adopt a resolution of the Board of Supervisors authorizing a budgetary adjustment to County Counsel Department FY 2017-18 Final Budget by \\$68,183, including \\$22,728 of General Fund contingencies. \(4/5th Vote Required\)](#)

Item 3, recommended action C) was amended to:

Adopt a resolution of the Board of Supervisors authorizing a budgetary adjustment to County Counsel Department FY 2017-18 Final Budget by \$68,183, including \$17,046 of General Fund contingencies.

Board action: Approved as Amended
UNANIMOUS VOTE
Approved by Resolution 18-0054 and 18-0055

COUNTY ADMINISTRATOR/FIRE AND EMERGENCY SERVICES

- 4. [Extension of Proclamation of Local Emergency Due to Sonoma Complex Fire: Adopt a Resolution Extending the Proclamation of Local Emergency Issued on October 9, 2017, for another 30 Days Due to Damage Arising from the Complex Fire and the Impending Onset of the Rainy Season. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0056

GENERAL SERVICES/FIRE AND EMERGENCY SERVICES

- 5. [Lease Renewal for the Fire & Emergency Services Department at 365 Tesconi Circle, Santa Rosa: Authorize the Clerk to publish a notice, declaring the Board's intention to execute a lease amendment with Alan Gould \(the Landlord\), for warehouse storage space at 365 Tesconi Circle, Santa Rosa; to extend the lease term through February 28, 2019, at a rental rate of \\$3,315 per month \(\\$1.02 per sq. ft.\); and to provide one option to extend the lease for an additional year through February 28, 2020.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

GENERAL SERVICES

6. [New Lease for the Sonoma County Local Agency Formation Commission at 111 Santa Rosa Avenue, Santa Rosa: Authorize the Board Clerk to publish notice declaring the intent of the Board of Supervisors to execute a lease with 851 Irwin Street, LLC as Landlord, for Premises at 111 Santa Rosa Avenue, Santa Rosa, California for 1,593 square feet for a term of 5 years commencing May 1, 2018, and continuing through April 30, 2023, with 3 five-year options to extend the lease term to 2038, at a monthly rent of \\$3,345, equaling \\$2.10 per square foot per month, with annual rent escalations \\$.05 per square foot per month.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

REGIONAL PARKS

7. [Petaluma Sebastopol Trail Feasibility Study: Approve resolution accepting the findings and recommendations as contained in the January 12, 2018 Petaluma Sebastopol Trail Feasibility Study. \(Second and Fifth Districts\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

APPOINTMENTS/REAPPOINTMENTS

8. [Approve the Reappointment of Dorothy Fried to the Advisory Council to Area Agency on Aging, for a two year term, beginning January 26, 2018. \(First District\).](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

9. [Approve the Appointment of Ann Marie Pitts the Shiloh Cemetery Board to serve a four year term beginning February 12, 2018 and ending February 12, 2022. \(Fourth District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

10. [Approve the Reappointment Richard Fuller to the Shiloh Cemetery Board to serve a four year term beginning July 1, 2017 and ending July 1, 2021. \(Fourth District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

IV. **REGULAR CALENDAR**

COUNTY ADMINISTRATOR

11. [9:54 A.M. - Natural Resources Recovery Workshop](#)

9:54 A.M.

Presenters:
Path to Recovery and Resiliency
Michael Gossman, Deputy County Administrator, County of Sonoma

Foundation for Watershed Resiliency
Grant Davis, General Manager, Sonoma County Water Agency

Assessing Fire Impacts to Watersheds and Watershed Task Force

Jay Jasperse, Chief Engineer and Director of Groundwater Management, Sonoma County Water Agency

Current and Pending Efforts and Strategies

Bill Keene, General Manager, Sonoma County Ag and Open Space

Watershed Collaborative Report

Karen Gaffney, Conservation Planning Program Manager, Sonoma County Ag and Open Space

Fire Impacts to Homes and Communities

James Williams, Assistant Chief, Sonoma County Fire and Emergency Services

Next Steps

Grant Davis, General Manager, Sonoma County Water Agency

9:54 A.M. Public Comment Opened

Public Speakers:

Caitlin Cornwall

Chris Grabill

Vern Losh

Valerie Quinto

Duane De Witt

Rita Miller

Chris Grabill

Kerry Fugett

Teri Shore

Matt St. John

Dee Swanhuyse

Ed Sheffield

Thomas Ells

Brenda Alderman

Rick Coates

Rita Miller

Duane De Witt

Colleen Fernald

John Jenkel

11:47 P.M. Public Comment Closed

Board action: Informational Only

VII. [BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS](#)

Supervisor Hopkins attended a Local Agency Formation Commission (LAFCO), a meeting about the emergency food response and Santa Rosa Groundwater Sustainability Agency and advisory committee meeting.

Supervisor Rabbitt attended an Association of Bay Area Governments (ABAG) regional planning, ABAG administrative committee meeting.

Supervisor Zane attended the Mayor and Councilmembers annual dinner, the town hall for Journey's End residents, and visited the Fountaingrove debris removal sites with Federal Emergency Management Agency (FEMA) and the Army Corp, also attended the Santa Rosa Groundwater Sustainability meeting.

Supervisor Gore had meetings regarding the upcoming disaster bill, he will be attending California Association of Counties (CSAC) executive Board meeting.

Supervisor Gorin met with a community group regarding concerns about emergency items in the Bennett Ridge area, she also visited the Fountaingrove debris removal sites with FEMA and the Army Corp.

12. [PUBLIC COMMENT ON CLOSED SESSION ITEMS](#)

12:16 P.M. Public Comment Opened

Public Speakers:

Francisco Saiz
Susan Lamont
Duane De Witt
Colleen Fernaud
John Jenkel
Michelle Miller

12:27 P.M. Public Comment Closed

V. [1:48 P.M. CLOSED SESSION CALENDAR](#)

13. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Existing Litigation – Estate of Andy Lopez, et al. vs. Erick Gelhaus, et al.; USDC Case No. 13-cv-05124-PJH \(Government Code Section 54956.9\(d\)\(1\).\)](#)

The Board authorized County Counsel to file a Petition for Writ of Certiorari with the U.S. Supreme Court to bring legal finality to the qualified immunity issue without foreclosing other case solutions.

UNANIMOUS VOTE

14. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Anticipated Litigation. Potential initiation of litigation pursuant to Government Code section 54956.9\(d\)\(4\). County of Sonoma vs. Employment Development Department. Conference with Legal Counsel – Pending Litigation. Government Code 54956.9\(d\)\(1\) and \(2\). County of Sonoma vs. Internal Revenue Service.](#)

No reportable action. Direction was given to counsel.

15. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation pursuant to subdivision \(d\)\(1\) of Government Code Section 54956.9 \(Consideration of Amicus Support\): Name of Cases: Cal Fire Local 2881, et al. v. California Public Employees' Retirement System \(CalPERS\), et al., California Supreme Court, Case No. S239958; and Marin Association of Public Employees, et al. v. Marin County Employees' Retirement Association, et al., California Supreme Court, Case No. S237460.](#)

The Board authorized County Counsel to file an Amicus Brief, in each of the cases, as appropriate, to support prospective flexibility in pension benefits to insure both pension program and public service sustainable.

UNANIMOUS VOTE

VI.

[1:48 P.M. REGULAR AFTERNOON CALENDAR](#)

16. [1:48 P.M. RECONVENE FROM CLOSED SESSION](#)

17. [1:48 P.M. REPORT ON CLOSED SESSION](#)

COUNTY ADMINISTRATOR

18. [1:56 P.M. - Economic Development Recovery Workshop](#)

1:50 P.M.

Presenters:

Pre-Fire Economic Overview and Economic Impact of Fires on Sonoma County Introduction
Ben Stone, Executive Director, Sonoma County Economic Development Board

Economic Recovery Plan Background - Remarks from Co-Chairs and Background
Brett Martinez, CEO, Redwood Credit Union
Pam Chanter, Vice President, VANTREO Insurance
Ben Stone, Executive Director, Sonoma County Economic Development Board

Recovery Plan (Priority 1) - Address Direct Impacts of the Fires
Ben Stone, Executive Director, Sonoma County Economic Development Board

Economic Recovery Plan (Priority 2) - Help Businesses Through Recovery
Ben Stone, Executive Director, Sonoma County Economic Development Board
Rick Nowlin, Executive Director, Luther Burbank Center
Kristen Madsen, Executive Director, Creative Sonoma
Al Lerma, Economic Development Board
Dennis Harter, Exchange Bank Community Rebuild Project Coordinator

Economic Recovery Plan (Priority 3) - Empower the Local Workforce
Lawrence Amaturro, Sonoma Media Group;
Kathy Goodacre, Executive Director, CTE Foundation Sonoma County
Katie Greaves, Director, Sonoma County Workforce Investment Board
Jerry Miller, Sr. Dean of Career and Technical Education and Economic Development, Santa Rosa Junior College
Angie Dillon-Shore, Executive Director, First 5 Sonoma County

Economic Recovery Plan (Priority 4) - Develop Robust Internal and External Marketing Campaigns
Claudia Vecchio, President & CEO, Sonoma County Tourism Bureau
Chris Denny, President & Founder, The Engine is Red
Al Lerma, Economic Development Board

Economic Recovery Plan (Priority 5) - Coordinate Strategic Efforts and Build Resiliency
Ben Stone, Executive Director, Sonoma County Economic Development Board

Short-Term and Immediate Plan - Talent Task Force and Marketing Council
Ben Stone, Executive Director, Sonoma County Economic Development Board

Preparing for Long-Term Resiliency - Strategic Sonoma Five-Year Economic Action Plan
Ethan Brown, Sonoma County Economic Development Board
Pat Harper, Vice President and General Manager, Keysight Technologies
Lisa Wittke Schaffner, Executive Director, The John Jordan Foundation

5:15 P.M. Public Comment Opened

Public Speakers:
Victoria Fleming

5:18 P.M. Public Comment Closed

Board action: Informational Only

19. [Permit and Resource Management Department: Review and possible action on the following:](#)
[Acts and Determinations of Planning Commission/Board of Zoning Adjustments](#)
[Acts and Determinations of Project Review and Advisory Committee](#)
[Acts and Determinations of Design Review Committee](#)
[Acts and Determinations of Landmarks Commission](#)
[Administrative Determinations of the Director of Permit and Resource Management](#)
[\(All materials related to these actions and determinations can be reviewed at:](#)
<http://www.sonoma-county.org/prmd/b-c/index.htm>)

20. [ADJOURNMENT](#)

5:18 P.M.

This Board adjourned the meeting in memory of David Westcott and Don Vermatzy. The meeting adjourned to Tuesday, February 27, 2018 at 8:30 A.M.

Respectfully Submitted,

Kay Lowtrip
Chief Deputy Clerk of the Board

NOTE: The next Regular meeting will be held on February 27, 2018, at 8:30 a.m.

Upcoming Hearings (All dates are tentative until each agenda is finalized)

March 20, 2018 - Hearing to Consider the Rescission of the Tax Sale of A.P.N. 035-091-022-000 & 035-091-025-000, pursuant to California Revenue and Taxation Code Section 3731 February 13, 2018 2

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY

FEBRUARY 27, 2018

8:30 A.M.

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

BOARD OF SUPERVISORS
AGENDA ADDENDUM

FEBRUARY 27, 2018

CLOSED SESSION CALENDAR

26A. The Board of Supervisors, the Board of Directors of the Water Agency, the Board Commissioners of the Community Development Commission, and the Board of Directors of The Agricultural Preservation and Open Space District will consider the following in closed session:
Conference with Labor Negotiators: Christina Cramer/Carol Allen, County of Sonoma, and Rick Bolanos/Heather Coffman, Liebert Cassidy & Whitmore.
Employee Organizations: All.
Unrepresented employees: All, including retired employees. (Government Code section 54957.6).

8:33 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Robert Pittman, Assistant County Counsel

PLEDGE OF ALLEGIANCE

I. [APPROVAL OF THE AGENDA \(Items may be added or withdrawn from the agenda consistent with State law\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

II. [8:35 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS \(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.\)](#)

8:35 A.M. Public Comment Opened

Public Speakers:
Steph Kiriakopoulos
John Kiriakopoulos
Judith Lerner
David Harriss
Mark Eliason
Mike Robertson
Diane Davis

Abbey Homen
Jeff Kelly
Patricia Thomas
Stacy Jonas
Rocky Paul
James Alexander
Sonia Beck
Lara Duran
Thorton Scott McKay
Thomas Ells
Michelle Miller
Mary Morrison
Colleen Fernald
Roseanne Snyder
Richard Hannon
John Jenkel

9:14 A.M. Public Comment Closed

III. CONSENT CALENDAR

HUMAN RESOURCES

AND

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT/
SONOMA COUNTY WATER AGENCY

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

COMMUNITY DEVELOPMENT COMMISSION

(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

1. Miscellaneous Classification and Allocation Changes:
 - A) Adopt a Concurrent Resolution amending Salary Resolution 95-0926 Salary Tables, to establish the new classification and salary of Human Resources Information Systems Manager, effective February 27, 2018.
 - B) Adopt a Resolution amending the Allocation Table of the Department of Human Resources to add 1.0 full-time equivalent Human Resources Information Systems Manager allocation, and to delete 1.0 full-time equivalent Department Information Systems Manager allocation; and the Department of Child Support Services to add 1.0 full-time equivalent Program Development Manager and 1.0 full-time equivalent Legal Processor II allocation, and delete 1.0 full-time equivalent Child Support Officer III and 1.0 full-time equivalent Child Support Financial Worker II allocation, effective February 27, 2018.

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0058 and 18-0059

2. Concurrent Resolution Authorizing Access to State and Federal Criminal History Information: Adopt a Concurrent Resolution Authorizing Access to State and Federal Criminal History Information for Employment Purposes to Enable County Departments that Require Access to Federal Tax Information (FTI) to Comply with Recent Revisions to IRS Publication 1075, Issued by the Internal Revenue Service’s Office of Safeguards to Protect Taxpayers’ Personal and Financial Information Against Unauthorized Use, Inspection, or Disclosure.

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0060

SONOMA COUNTY WATER AGENCY/OCCIDENTAL COUNTY SANITATION DISTRICT/RUSSIAN RIVER
SANITATION DISTRICT

AND

SONOMA VALLEY SANITATION DISTRICT

(Directors: Gorin, Gore, Agrimonti)

3. Sanitation System Reinvestment Projects:
 - A) Adopt a resolution of the Board of Directors of the Sonoma County Water Agency authorizing adjustments to the Board Adopted Budget for Fiscal Year 2017-2018 for the Sonoma County Water Agency General Fund in the Amount of \$1,295,000, Airport-Larkfield-Wikiup Sanitation Zone in the Amount of \$1,000,000, and the Geyserville Sanitation Zone in the Amount of \$295,000 for Sanitation System Reinvestment Projects in Airport-Larkfield-Wikiup and Geyserville Sanitation Zones.
 - B) Adopt a resolution of the Board of Directors of the Sonoma County Water Agency and Occidental County Sanitation District authorizing adjustments to the Board Adopted Budget for Fiscal Year 2017-2018 for the Sonoma County Water Agency General Fund and the Occidental County Sanitation District each in the Amount of \$870,000 for Sanitation System Reinvestment Projects in Occidental County Sanitation District.
 - C) Adopt a resolution of the Board of Directors of the Sonoma County Water Agency and Russian River County Sanitation District authorizing adjustments to the Board Adopted Budget for Fiscal Year 2017-2018 for the Sonoma County Water Agency General Fund and the Russian River County Sanitation District each in the Amount of \$745,000 for the Sanitation System Reinvestment Projects in Russian River County Sanitation District.
 - D) Adopt a resolution of the Board of Directors of the Sonoma County Water Agency and Sonoma Valley County Sanitation District authorizing adjustments to the Board Adopted Budget for Fiscal Year 2017-2018 for the Sonoma County Water Agency General Fund and the Sonoma Valley County Sanitation District each in the Amount of \$50,000 for the Sanitation System Reinvestment Projects in Sonoma Valley County Sanitation District. (4/5th Vote Required) (First, Fourth, & Fifth Districts)

Board action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0061, 18-0062, 18-0063 and 18-0064

**SONOMA COUNTY WATER AGENCY/
SOUTH PARK COUNTY SANITATION DISTRICT**

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

4. South Park County Sanitation District Blackwell Tract Sewer and Santa Catalina Way Water System Replacement Project – Contract Award: Authorize the Chair to execute the contract with TerraCon Constructors, Inc. for \$3,227,401 for construction of the South Park County Sanitation District Blackwell Tract Sewer System and Santa Catalina Way Water System Replacement Project and delegate authority to the General Manager of the Water Agency (on behalf of the South Park County Sanitation District), to execute an Agreement and Release of Any and All Claims, if required. (Third District)

Board action: Approved as Recommended

UNANIMOUS VOTE

SONOMA COUNTY WATER AGENCY/OCCIDENTAL COUNTY SANITATION DISTRICT

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

5. As-Needed Lagoon Sludge Removal and Disposal Services: Authorize Water Agency’s General Manager or designee to execute an agreement with Santos Excavating, Inc. for as-needed lagoon sludge removal and disposal services through March 1, 2021 in the amount of \$1,000,000. (Fourth & Fifth District)

Board action: Approved as Recommended

UNANIMOUS VOTE

SONOMA COUNTY WATER AGENCY

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

6. As-Needed Dive Services for Water Supply and Transmission Facilities: Authorize Water Agency's General Manager to execute an agreement with Underwater Resources, Inc. for as-needed dive services for water supply and transmission facilities through December 31, 2020 in the amount of \$150,000.

Board action: Approved as Recommended
UNANIMOUS VOTE

7. Right of Way Acquisitions for Dry Creek Habitat Enhancement Phase 2, Part 2 and Phase 3, Part 3 Projects:
 - A) Authorize the Water Agency's General Manager to execute agreements to acquire the property rights needed for construction of the Dry Creek Habitat Enhancement Project Phase 2, Part 2 and Phase 3, Part 3 Projects for the total appraised value of all property rights necessary for the projects, estimated at no more than \$450,000 for Phase 2, Part 2 and at no more than \$550,000 for Phase 3, Part 3, in the form generally provided to the Board, with the approval of County Counsel, and to execute such other documents and take such other actions as are necessary to complete the transactions.
 - B) Authorize the General Manager to offer owners up to \$5,000 for an independent appraisal. (Fourth District)

Board action: Approved as Recommended
UNANIMOUS VOTE

SOUTH PARK COUNTY SANITATION DISTRICT
(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)
AND
TRANSPORTATION AND PUBLIC WORKS

8. Blackwell Tract Sewer System and Santa Catalina Way Water System Replacement Project: A) Authorize Sonoma County Water Agency's (Water Agency) General Manager or designee acting on behalf of South Park County Sanitation District to execute a cooperative funding agreement with City of Santa Rosa (City Agreement) for construction of water system improvements through December 31, 2018 up to the amount of \$427,417 paid to the Water Agency.
 - B) Authorize Water Agency's General Manager or designee acting on behalf of South Park County Sanitation District to execute a cooperative agreement with the County of Sonoma (County Agreement), through its Department of Transportation and Public Works for repair of curb, gutter, and sidewalk; upgrade of pedestrian ramps and crosswalks; street pavement resurfacing; and pavement marking and signage upgrades through December 31, 2018 up to the amount of \$626,225 paid to the Water Agency.
 - C) Authorize the Director of the Department of Transportation and Public Works, or designee, to execute the County Agreement with South Park County Sanitation District for repair of curb, gutter, and sidewalk; upgrade of pedestrian ramps and crosswalks; street pavement resurfacing; and pavement marking and signage upgrades through December 31, 2018 up to the amount of \$626,225.
 - D) Authorize Water Agency's General Manager, or designee, and the Director of the Department of Transportation and Public Works, or designee, to amend their respective agreements to lengthen time schedules or make minor modifications to the scope of work that do not increase the amount paid under the agreements; and authorize the General Manager, or designee, and the Director of the Department of Transportation and Public Works, or designee, to terminate their respective agreements pursuant to the requirements of those agreements. (Third District)

Board action: Approved as Recommended
UNANIMOUS VOTE

9. Treasury Investment Pool Audit Report: Review and accept the audit report of the Sonoma County Treasurer Treasury Investment Pool for the quarter ended September 30, 2017.

Board action: Approved as Recommended
UNANIMOUS VOTE

10. [Quarterly Treasury Financial Report: Review and accept the quarterly Treasury Financial Report for the period of October 1 through December 31, 2017.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

BOARD OF SUPERVISORS

11. [Geyserville Fire Protection District Community Preparedness Plan](#)
 - A) [Authorize the County Administrator to execute a funding agreement with Geyserville Fire Protection District to develop and implement a community preparedness plan.](#)
 - B) [Adopt budget resolution appropriating \\$60,000 from Dry Creek Tribal Fund balance, set-aside for outreach, planning, and projects in the Geyserville area. \(4/5th Vote Required\) \(Fourth District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0065

CLERK-RECORDER-ASSESSOR

12. [Historical Records Commission Reappointments and Revision of Resolution:](#)
 - A) [Reappoint Katherine Rinehart, John W. Murphy and Joyce Sayed to terms beginning March 1, 2018 and ending March 1, 2022 on the Historical Records Commission.](#)
 - B) [Adopt an amended resolution updating the administrative procedures for the County Historical Records Commission.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0066

13. [Consolidation of Bay Area Toll Authority Special Election with the June 5, 2018 Statewide Primary Election: Adopt a Resolution calling a special election on behalf of the Bay Area Toll Authority and authorizing the consolidation of Regional Measure 3: Bay Area Traffic Relief Plan, special election with the statewide primary election to be held on June 5, 2018.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0067

COUNTY ADMINISTRATOR/FIRE AND EMERGENCY SERVICES

14. [Extension of Proclamation of Local Emergency Due to Sonoma Complex Fire: Adopt a Resolution Extending the Proclamation of Local Emergency Issued on October 9, 2017, for another 30 Days Due to Damage Arising from the Complex Fire and the Impending Onset of the Rainy Season. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0068

HUMAN SERVICES

15. [California Department of Aging \(CDA\) Standard Agreement and amendments to Sonoma County Area Agency on Aging senior services provider contracts to include standard agreement funding increases:](#)

- A) Adopt a Resolution authorizing the Director of Human Services to execute the California Department of Aging Medicare Improvement for Patients and Providers Act (MIPPA) Standard Agreement #MI-1718-27 for the term of 1-1-18 through 9-29-18 for \$63,960. Authorize the Director to execute future Standard Agreement amendments to adjust for revenue levels based on additional funding. These funds will be allocated to Senior Advocacy Services who holds the existing contract for MIPPA services.
- B) Authorize the Director of Human Services to execute amendments to the Area Plan Standard Agreement #AP-1718-27 and the Health Insurance Counseling and Advocacy Program (HICAP) #HI-1718-27 with the California Department of Aging providing the following funding increases to providers:
 - a) Authorize the Director of Human Services to execute a contract amendment to include additional funding for FY17/18 to increase senior nutrition and case management program funding for the Council on Aging by a total of \$2,686 for a not to exceed amount of \$1,315,154 through June 30, 2018.
 - b) Authorize the Director of Human Services to execute a contract amendment to include additional funding for FY17/18 to increase funding for the Health Insurance Counseling and Advocacy Program (HICAP) program, Medicare Improvement for Patients and Providers Act (MIPPA), and the Ombudsman program to Senior Advocacy Services by a total of \$72,955 for a not to exceed amount of \$679,187 through June 30, 2018. Of this increased funding, \$44,173 is allocated to Senior Advocacy Services for Fiscal Year 2017-18 from the MIPPA Standard Agreement referred to in Recommendation Action A.

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0069

- 16. Amendment to International Trauma Center Contract: Authorize the Human Services Department Director to execute an amendment to the contract with the International Trauma Center to add funding of \$20,000 for a new total of \$143,000 to provide comprehensive training and coaching on Trauma-Informed Care concepts for Valley of the Moon Children's Center staff and other caregivers, and extend the term date to December 31, 2018.

Board action: Approved as Recommended
UNANIMOUS VOTE

- 17. Contract for Printing and Mailing CalWIN Client Correspondence: Authorize the Human Services Department Director to execute an agreement with BIT California LLC, dba Document Fulfillment Services, to print and mail all client correspondences to applicants and recipients of welfare benefits in Sonoma County. The contract's not-to-exceed amount is \$1,871,100 for the period of January 1, 2018 to June 30, 2022.

Board action: Approved as Recommended
UNANIMOUS VOTE

SHERIFF'S OFFICE

- 18. Boating Safety and Enforcement Financial Aid Program Agreement: Adopt a resolution authorizing the Sheriff to execute an agreement with the State's Division of Boating and Waterways to receive grant funding for provision of boating safety and enforcement services in an amount not-to-exceed \$513,899 for FY 18-19. The grant promotes safety on Sonoma County's waterways while also reducing the County's General Fund contribution for the Marine Unit's activities.

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0070

TRANSPORTATION AND PUBLIC WORKS

- 19. All-Way Stop Controls For the Intersection of Airport Boulevard (#8803A), Skylane Boulevard (#89091), and North Laughlin Road (#88004): Adopt a resolution establishing the intersection of Airport Boulevard, Skylane Boulevard, and North Laughlin Road be designated as all-way stop controls. (Fourth District)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0071

20. [Bodega Highway Pavement Rehabilitation and Sonoma County Various Streets and Roads Preservation, C14040, Contract Change Order: Approve and authorize the Chair to sign Change Order Number 1 to the construction contract with Ghilotti Construction Company, Inc. in the amount of \\$79,264.30 for a total contract amount of \\$4,664,656.75, for delay costs related to the 2017 fires. \(Second, Third, Fourth, & Fifth Districts\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

APPOINTMENTS/REAPPOINTMENTS

21. [Approve the appointment of Lynn Scuri to the In Home Supportive Services \(IHSS\) Public Authority Advisory Committee for a four-year term beginning on February 27, 2018 and ending on February 27, 2022. \(Human Services/IHSS Public Authority\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

9:24 A.M. Public Comment on the Consent Calendar Opened

Public Speakers:
John Jenkel

9:25 A.M. Public Comment Closed

Board action: Approved as Recommended
UNANIMOUS VOTE

IV. [REGULAR CALENDAR](#)

COUNTY ADMINISTRATOR

22. [9:25 A.M. - Infrastructure Recovery Workshop including Emergency Alert Discussion](#)

9:25 A.M.

Presenters:

EMERGENCY ALERT SYSTEM

Jim Colangelo, Interim Director, Sonoma County Fire & Emergency Services
Aaron Abbott, Executive Director, Redwood Empire Dispatch Communications Authority (REDCOM)
Kiergan Pegg, Administrative Services Officer II, Sonoma County Human Services
Graham Kent, Director, University of Nevada Reno Seismology Lab
Chris Godley, Former Emergency Manager for the City of San Jose and Marin County
Kevin Lacefield, Geographic Information Systems Programmer Analyst, County of Sonoma Information Systems Department
Renee Domingo, Former Director of Emergency Services and Homeland Security, City of Oakland
Jason Boaz, Fire Chief, Healdsburg Fire Department

PREPARING FOR A MORE RESILIENT COUNTY

Sally Ziolkowski, Deputy, Federal Emergency Management Agency (FEMA) National Preparedness Division
Joel Palmer, Branch Chief, FEMA National Preparedness Division
Michael Brooks, Community Preparedness Officer, FEMA National Preparedness Division
Chris Godley, Former Emergency Manager for the City of San Jose and Marin County
Bijan Karimi, Assistant Deputy Director, San Francisco Emergency Management
Dave Flamm, Deputy Director, Santa Clara Office of Emergency Management
Paul Hess, Emergency Manager, Alameda County Office of Homeland Security and Emergency Services

Pace Stokes, Captain, Alameda County Office of Homeland Security and Emergency Services
Neil Bregman, Emergency Preparedness Coordinator, Santa Rosa Fire Department
Maggie Lang, Coordinator, Marin County Community Emergency Response Team
Brendan Kearney, Urban Areas Security Initiative (UASI) Program Manager, Sonoma County Fire & Emergency Services
Jim Colangelo, Interim Director, Sonoma County Fire & Emergency Services

FIRE SAFETY AND UTILITY INFRASTRUCTURE

Elizaveta Malashenko, Director of Safety and Enforcement, California Public Utilities Commission

IMPACT OF FIRE ON INFRASTRUCTURE

Joannes Hoevertsz, Director, Department of Transportation and Public Works
Jay Jasperse, Chief Engineer and Director of Groundwater Management, Sonoma County Water Agency

11:49 A.M. Public Comment Opened

Public Speakers:

Frank Baumgarner

Thomas Ells

Deborah Tavare

11:56 A.M. Public Comment Closed

Board action: Informational Only

V. [PUBLIC COMMENT ON CLOSED SESSION ITEMS](#)

11:57 A.M. Public Comment Opened

Public Speakers:

None

11:57 A.M. Public Comment Closed

VI. [CLOSED SESSION CALENDAR](#)

23. [The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation. Title: Director, Sonoma County Regional Parks. \(Govt. Code Section \(54957\(b\)\(1\)\)\).](#)

This item was withdrawn.

24. [The Board of Supervisors will consider the following in closed session: Conference with Labor Negotiator Agency negotiator: Fran Buchanan; Karen Fies – Director, Sonoma County Human Services Department; Diane Kaljian – Director, Adult & Aging Division Employee organization: SEIU Local 2015. \(Government Code Section 54957.6\)](#)

No reportable action. Direction was given to Labor Negotiator.

25. [The Board of Supervisors and the Board of Directors of the Sonoma County Water Agency will consider the following in closed session: Conference with Legal Counsel – Possible initiation of litigation pursuant to Government Code Section 54956.9\(d\)\(4\). 1 Case.](#)

No reportable action. Direction was given to Counsel and Staff.

26. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Potential initiation of litigation pursuant to Government Code section 54956.9\(d\)\(4\). 1 case.](#)

No reportable action. Direction was given to Counsel and Staff.

VII. [REGULAR AFTERNOON CALENDAR](#)

27. [1:36 P.M. RECONVENE FROM CLOSED SESSION](#)

28. [1:36 P.M. REPORT ON CLOSED SESSION](#)

COUNTY ADMINISTRATOR

29. [1:38 P.M. - Infrastructure Recovery Workshop \(Continued from the A.M. Session\)](#)

1:38 P.M.

Presenters:

PREPARING FOR A MORE RESILIENT COUNTY

Sally Ziolkowski, Deputy, FEMA National Preparedness Division

Joel Palmer, Branch Chief, FEMA National Preparedness Division

Michael Brooks, Community Preparedness Officer, FEMA National Preparedness Division

Chris Godley, Former Emergency Manager for the City of San Jose and Marin County

Bijan Karimi, Assistant Deputy Director, San Francisco Emergency Management

Dave Flamm, Deputy Director, Santa Clara Office of Emergency Management

Paul Hess, Emergency Manager, Alameda County Office of Homeland Security and Emergency Services

Pace Stokes, Captain, Alameda County Office of Homeland Security and Emergency Services

Neil Bregman, Emergency Preparedness Coordinator, Santa Rosa Fire Department

Maggie Lang, Coordinator, Marin County Community Emergency Response Team

Brendan Kearney, UASI Program Manager, Sonoma County Fire & Emergency Services

Jim Colangelo, Interim Director, Sonoma County Fire & Emergency Services

FIRE SAFETY AND UTILITY INFRASTRUCTURE

Elizaveta Malashenko, Director of Safety and Enforcement, California Public Utilities Commission

IMPACT OF FIRE ON INFRASTRUCTURE

Joannes Hoevertsz, Director, Department of Transportation and Public Works

Jay Jasperse, Chief Engineer and Director of Groundwater Management, Sonoma County Water Agency

5:00 P.M. Public Comment Opened

Public Speakers:

Todd Darin

Deborah Tavare

John Jenkel

Mary Morrison

Thomas Ells

Jessica Tunis

5:14 P.M. Public Comment Closed

Board action: Informational Only

VIII. BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS

Supervisor Rabbitt attended the Northbay Water Reuse Authority meeting. He attended a Golden Gate Bridge Transportation Authority meeting discussing the suicide deterrent net.

Supervisor Gorin also attended the Northbay Water Reuse Authority meeting.

Supervisor Hopkins attended partnership policy team meeting. She attended an Aging Together Steering Committee meeting. She attended a First 5 meeting. She held a town hall in Roseland.

Supervisor Zane attended a mental health resiliency forum.

30. Permit and Resource Management Department: Review and possible action on the following:
Acts and Determinations of Planning Commission/Board of Zoning Adjustments
Acts and Determinations of Project Review and Advisory Committee
Acts and Determinations of Design Review Committee
Acts and Determinations of Landmarks Commission
Administrative Determinations of the Director of Permit and Resource Management
(All materials related to these actions and determinations can be reviewed at:
<http://www.sonoma-county.org/prmd/b-c/index.htm>)

31. [ADJOURNMENT](#)

5:36 P.M.

The Board adjourned the meeting in memory of Roy Memeo and Jain Erla. The meeting adjourned to Tuesday, March 13, 2018 at 8:30 A.M.

Respectfully submitted,

Kay Lowtrip,
Chief Deputy Clerk of the Board

NOTE: The next Regular meeting will be held on March 13, 2018, at 8:30 a.m.

Upcoming Hearings (All dates are tentative until each agenda is finalized)

March 20, 2018 - Public Hearing to Consider the Amendment of a previously adopted Board Resolution Establishing an Underground Utility District for Those Parcels Within the Unincorporated County Abutting Fulton Road between Guerneville Road and Piner Road.

March 20, 2018 – Public Hearing to Consider the Rescission of the Tax Sale of A.P.N. 035-091-022-000 & 035-091-025-000, pursuant to California Revenue and Taxation Code Section 3731

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY

FEBRUARY 6, 2018

8:30 A.M.

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

8:46 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

PLEDGE OF ALLEGIANCE

I. **APPROVAL OF THE AGENDA (Items may be added or withdrawn from the agenda consistent with State law)**

There was a correction to item 11 on the consent calendar, the recommended action should read:

Authorize the County Administrator to execute reimbursement agreements with entities and non-profit community based organizations that provided emergency assistance upon County request related to Sonoma Complex Fire.

Board Action: Approved as Amended
UNANIMOUS VOTE

II. **CONSENT CALENDAR**

REGIONAL PARKS

AND

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT/ SONOMA COUNTY WATER AGENCY/RUSSIAN RIVER COUNTY SANITATION DISTRICT / OCCIDENTAL COUNTY SANITATION DISTRICT/SOUTH PARK COUNTY SANITATION DISTRICT

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

SONOMA VALLEY COUNTY SANITATION DISTRICT

(Directors: Gorin, Zane, Mayor Agrimonti)

1. **Termination of Emergency Contracting Authority: Adopt a Concurrent Resolution Terminating (i) the Suspension of Competitive Bidding Requirements to Perform Emergency Work to Stabilize and Abate Dangerous Vegetation from County Rights-of-Way and (ii) the authority delegated to the Director of Regional Parks and the General Managers of the Open Space District and the Water Agency. (4/5th Vote Required)**

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0037

HUMAN RESOURCES

AND

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT/ SONOMA COUNTY WATER AGENCY

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

COMMUNITY DEVELOPMENT COMMISSION

(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

- 2. [Fire Victims Accrued Vacation Leave Payment Option: Approve a concurrent Resolution to Provide a One-Time Vacation Leave Payment Option for County Employees Who Lost Their Primary Residence in the October 2017 Sonoma Complex Fires.](#)

Board action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0038

**AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT/
SONOMA COUNTY WATER AGENCY**

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

- 3. [License Agreements for Post-Fire Early Warning and Monitoring System: A\) Authorize the General Manager of the Sonoma County Water Agency to execute License Agreements with the City of Santa Rosa and the State of California in support of the Post-Fire Early Warning and Monitoring System in substantially the form provided to the Board following approval by County Counsel.](#)
- B) [Authorize the General Manager of the Sonoma County Agricultural Preservation and Open Space District to execute a License Agreement with the Sonoma County Water Agency in support of the Post-Fire Early Warning and Monitoring System in substantially the form provided to the Board following approval by County Counsel.](#)

Board action: Approved as Recommended

UNANIMOUS VOTE

SONOMA COUNTY WATER AGENCY/OCCIDENTAL COUNTY SANITATION DISTRICT

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

- 4. [Occidental County Sanitation District Wastewater Transport Compliance Project - Contract Award: Award and authorize the Chair to execute the contract with Terracon Constructors, Inc. for \\$1,292,704 for construction of the Occidental County Sanitation District Wastewater Transport Compliance Project \(Project\). adopt and approve Project plans and specifications, and delegate authority to the General Manager of the Water Agency \(on behalf of Occidental County Sanitation District \(District\)\), for changes within the limits of his/her authority under Resolution No. 04-0547 and to execute Agreement and Release of Any and All Claims. \(Fourth and Fifth Districts\)](#)

Board action: Approved as Recommended

UNANIMOUS VOTE

SONOMA COUNTY WATER AGENCY

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

- 5. [Petaluma Aqueduct Cathodic Protection Upgrade Project – Contract Award: A\) Authorize the Chair to execute the contract with American Construction and Supply, Inc. for \\$1,330,630 for construction of the Petaluma Aqueduct Cathodic Protection Project and delegate authority to the General Manager of the Water Agency to execute Agreement and Release of Any and All Claims, if required.](#)
- B) [Adopt a resolution authorizing adjustments to the Board Adopted Budget for Fiscal Year 2017-2018 for the Water Transmission Fund in the amount of \\$1,076,630.](#)

Board action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0039

- 6. [Petaluma River Flood Management and Enhancement Project:](#)

- A) [Authorize Sonoma County Water Agency's General Manager or designee to execute an agreement with City of Petaluma as a sub-grantee to complete services associated with the Petaluma River Flood Management & Enhancement Project through December 30, 2019, in the amount of \\$2,634,624. Consistent with other agreements, authorize the General Manager or designee to amend this agreement to lengthen time schedules or make minor modifications to the scope of work that do not increase the amount paid under the agreement.](#)
- B) [Adopt a resolution authorizing adjustments to the Water Agency's Fiscal Year 2017-2018 adopted budget for the Sonoma County Water Agency Flood Control Zone 2A Fund in the amount of \\$1,134,624 for the Petaluma River Flood Management and Enhancement Project. \(4/5th Vote Required\) \(Second District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0040

BOARD OF SUPERVISORS

- 7. [Board of Supervisors Meeting Minutes: Approve the Minutes of the Budget Hearings June 12 through 16, 2017; and meetings July 11, 18, August 1, 15, 22, September 12, 19, 26 and October 3, 2017.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

- 8. [Accept Resolutions from Special Districts Requesting to Change Governing Board Election Dates from Odd to Even Numbered Years: Adopt a resolution approving requests from Schell Vista Fire Protection District to change governing board elections from odd- to even-numbered years with the first election occurring at the November 3, 2020, statewide general election.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0041

COUNTY ADMINISTRATOR

- 9. [FY 17-18 Budget Adjustment Appropriations for Disaster Recovery Fund and Office of Recovery and Resiliency:](#)
 - A) [Adopt a resolution increasing the Disaster Response and Recovery Fund by \\$2 million from General Fund undesignated reserves for immediate disaster response and short-term recovery efforts.](#)
 - B) [Adopt a resolution establishing the Office of Recovery and Resiliency Program budget; and amending the Allocation List for the County Administrator's Office to reflect the addition of 3.0 Administrative Analyst II/III –Time Limited Positions, Effective February 6, 2018. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0042 & 18-0043

- 10. [First Amendment to Resource Conservation District Agreement for Ombudsman Services: Authorize the Chair to execute a First Amendment to the Agreement between the County and the Gold Ridge Resource Conservation District and the Sonoma Resource Conservation District to provide funding to support ombudsman services related to the reduction of pathogens in the Lower Russian River watershed up to a not-to-exceed amount of \\$325,000 and extending the term of the Agreement through February 29, 2020.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

- 11. [Delegation of Authority to County Administrator to Execute Post-Disaster Reimbursement Agreements with Public Agencies: Authorize the County Administrator to execute reimbursement agreements with public agencies that provided emergency assistance upon County request related to Sonoma Complex Fire.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

DISTRICT ATTORNEY

12. District Attorney Victim/Witness Grant:
 - A) Adopt a resolution to authorize the District Attorney to sign a contract with the California Office of Emergency Services to continue participation in the Violence Against Women Victim/Witness Assistance Program and accept \$543,691 in grant funding for the term October 1, 2017 to September 30, 2018.
 - B) Adopt a resolution to make budget adjustments necessary to appropriate these grant funds for FY 2017-18. (4/5th Vote Required)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0044 & 18-0045

FIRE AND EMERGENCY SERVICES

13. Fire Inspection Service Agreements: Approve and authorize the Director of Fire and Emergency Services to execute Agreements with Bodega Bay, Graton, Occidental, Schell-Vista, and Timber Cove Fire Protection Districts, and Cazadero Community Service District for the County to provide fire inspection services, with any modified version of such Standard Agreement executed by the Director to be in a form approved by County Counsel. (First and Fifth Districts)

Board action: Approved as Recommended
UNANIMOUS VOTE

14. Memorandum of Understanding authorizing continued participation in the Bay Area Urban Areas Security Initiative Approval Authority: Authorize the Director of Fire and Emergency Services to execute the Bay Area Urban Areas Securities Initiative Approval Authority Master Memorandum of Understanding effective December 1, 2017 to November 30, 2021.

Board action: Approved as Recommended
UNANIMOUS VOTE

REGIONAL PARKS

15. Lower Russian River Trail Feasibility Study Caltrans grant award:
 - A) Approve a resolution authorizing the Director of Regional Parks to execute a \$620,000 grant agreement with the California Department of Transportation for the Lower Russian River Trail Feasibility Study to be completed no later than February 28, 2020.
 - B) Adopt a resolution adjusting the Sonoma County Regional Parks Fiscal Year 2017-018 Budget by \$767,500 to include the \$620,000 Caltrans grant, the \$120,000 Northern Sonoma County Air Pollution Control District grant, and \$12,500 in contributions from Monte Rio Recreation and Park District, Russian River Recreation and Parks District, and Korbel. (4/5th Vote Required)(Fifth District)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0046 & 18-0047

16. Draft Petaluma Sebastopol Trail Feasibility Study: Request comments from the Board on the Draft Petaluma Sebastopol Trail Feasibility Study. (Informational Only)(Second and Fifth Districts)

Board action: Approved as Recommended
UNANIMOUS VOTE

SHERIFF'S OFFICE

17. Jail Based Competency Treatment Program: Authorize the Chair to execute an Agreement with the Department of State Hospitals for a Sonoma County Jail Based Competency Treatment Program for the period of March 1, 2018 through February 28, 2019, for a reimbursement amount of \$1,730,710. This program benefits the public by expediting essential treatment for inmates deemed incompetent to stand trial.

Board action: Approved as Recommended
UNANIMOUS VOTE

TRANSPORTATION AND PUBLIC WORKS

18. Charles M. Schulz – Sonoma County Airport Termination of Lease, Lease Amendment and Bill of Sale for 2347 Becker Blvd:
 - A) Authorize the Chair to execute a Lease Termination Agreement with Furthco, LLC;
 - B) Authorize the Chair to execute a Lease Amendment with Redwood Hangar, LLC; and
 - C) Authorize the Chair to execute a Bill of Sale of the 2347 Becker Hangar to Redwood Hangar, LLC. (4/5th Vote Required)

Board action: Approved as Recommended
UNANIMOUS VOTE

19. Airport Real Property Acquisition - 3725 Laughlin Road, Windsor, CA- Notice of Intent: Adopt a resolution (1) declaring intention to purchase real property in the Airport area located at 3725 Laughlin Road, Windsor, CA; (2) setting March 13, 2018 for approval of the purchase agreement; (3) giving direction to the Clerk to post and publicize the Notice of Intent.

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0048

20. Agreement with City of Santa Rosa, blanket agreement to adjust City water facilities in County road paving projects: Authorize the Chair to sign a blanket Agreement with City of Santa Rosa, for the County to perform City water facilities adjustments for County road paving projects, with City reimbursing the County for this work with not-to-exceed amount of \$291,000.00, thus avoiding numerous project-specific agreements with the City.

Board action: Approved as Recommended
UNANIMOUS VOTE

APPOINTMENTS/REAPPOINTMENTS

21. Approve the reappointment of Rabon Saip to the Advisory Council to Area Agency on Aging, representing the Third District for a term of two years beginning February 6, 2018 and ending February 6, 2020. (Third District).

Board action: Approved as Recommended
UNANIMOUS VOTE

22. Approve the reappointment of Ariana Diaz De Leon to the Commission of the Status of Women for a 2-Year term beginning on February 1, 2018 and ending on February 1, 2020. (Fifth District)

Board action: Approved as Recommended
UNANIMOUS VOTE

- 23. [Approve the reappointment Janice Blalock to the Commission on the Status of Women, for a two year term, beginning on 2/6/18 and expiring 2/5/20. \(First District\).](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

- 24. [Approve the reappointment of members of the Sonoma County Public Law Library Board of Trustees. \(Sonoma County Public Law Library\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

PRESENTATIONS/GOLD RESOLUTIONS

PRESENTATIONS AT THE BOARD MEETING

(Gold resolutions will be presented at 9:00 A.M.)

- 25. [Adopt a Gold Resolution celebrating and honoring the contributions of Cora Powers. \(Third District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0049

PRESENTATIONS ON A DIFFERENT DATE

- 26. [Adopt a resolution proclaiming February 2018 as Children’s Dental Health Month in Sonoma County. \(Health Services\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0050

- 27. [Approve Gold Resolution Congratulating Sonoma Valley Mentoring Alliance on twenty plus years of mentoring in the Valley. \(First District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0051

8:57 A.M. Public Comment Opened.

Public Speakers:
Lynn Deedler
Sarah Jenness
Will Hutchinson
Colleen Fernald
John Jenkel

9:06 A.M. Public Comment Closed.

- III. [9:16 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS \(Comments are restricted to matters within the Board’s jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.\)](#)

9:16 A.M. Public Comment Opened

Public Speakers:

Natalie Rogers
Ivelise Arguello
Ella Jackson
Michael Walsh
Lara Duran
Laurie Mitchell
Karena Weil
Claire Spector
Thomas Cooper
Patricia Thomas
Grace Anderson
Norman Weisbrod
Candace Benny
Michelle Miller
Mary Morrison
Colleen Fernald
Roseanne Snyder
Richard Hannon
John Jenkel
Jeanne Marie Kelly
Duane De Witt

9:46 A.M. Public Comment Closed

IV. [9:09A.M. - \(This item was taken out of order\) PRESENTATIONS/GOLD RESOLUTIONS](#)

Supervisor Zane presented the resolution to Cora Powers' family

V. [REGULAR CALENDAR](#)

[COUNTY ADMINISTRATOR](#)

28. [9:46 A.M. - Housing Recovery Workshop](#)

9:46 A.M.

Severe Housing Shortage Pre-Dates the Sonoma Complex Fires Presenters:

Margaret Van Vliet, Executive Director, Community Development Commission
Larry Florin, Chief Executive Officer, Burbank Housing

Private Sector Perspectives Presenters:

Construction Industry Assessment & Projections: Keith Woods, Chief Executive Officer, North Coast Builders
Private Developer Observations: Hugh Futrell, President/Principal Shareholder, Hugh Futrell Corporation

County Efforts in Support of Re-Building Presenters:

Housing Task Force Role: Caroline Judy, Director, Sonoma County General Services
Permitting & Exclusion Zones: Tennis Wick, Director, Permit Sonoma
Carbon-Free Incentives: Caroline Judy, Director, Sonoma County General Services; Geof Syphers, Chief Executive Officer, Sonoma Clean Power

Preparing for Long-Term Housing Production Presenters:

Innovation: Renewal Enterprise District "RED": Margaret Van Vliet, Executive Director, Community Development Commission
State of California's Perspectives & Interests: Louise Bedsworth, Deputy Director, Governor's Office of Planning and Research
Alignment with Bay Area Housing & Transportation Goals: Jake Mackenzie, Chair, Metropolitan Transportation Commission
Perspective of the Largest & Most Disaster Impacted Sonoma County City: Chris Coursey, Mayor, City of Santa Rosa

29. [PUBLIC COMMENT ON CLOSED SESSION ITEMS](#)

1:01 P.M. Public Comment Opened.

Public Speakers:

Duane DeWitt
Francisco Saiz
Elaine Holtz
Susan Lamont
Colleen Fernald

1:08 P.M. Public Comment Closed.

VI. CLOSED SESSION CALENDAR

30. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Existing Litigation – Estate of Andy Lopez, et al. vs. Erick Gelhaus, et al.; USDC Case No. 13-cv-05124-PJH (Government Code Section 54956.9(d)(1)).

This item was continued until February 13, 2018.

31. The Board of Supervisor will consider the following in closed session: Conference with Real Property Negotiator – Joe Rodata Trail. For Regional Parks: Bert Whitaker, Director. For neighboring land owner: OSL Properties, LLC. Under Negotiation: Terms and conditions of the proposed conveyance of an easement over portions of Joe Rodata Trail (APN 125-031-021). (Government Code Section 54956.

No reportable action. Direction was given to staff.

32. The Board of Supervisors, the Board of Directors of the Water Agency, the Board of Commissioners of the Community Development Commission, and the Board of Directors of The Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Labor Negotiators: Christina Cramer/Carol Allen, County of Sonoma, and Rick Bolanos, Liebert Cassidy & Whitmore. Employee Organizations: All. Unrepresented employees: All, including retired employees. (Government Code Section 54957.6).

No reportable action. Direction was given to staff.

VII. REGULAR AFTERNOON CALENDAR

33. 2:04 P.M. RECONVENE FROM CLOSED SESSION

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator, and Bruce Goldstein, County Counsel

34. REPORT ON CLOSED SESSION

2:04 P.M. Bruce Goldstein reported on Closed Session Items 30 through 32.

VIII. BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS

There were no Board member announcements.

COUNTY ADMINISTRATOR

35. 2:04 P.M. - Housing Recovery Workshop (Continued from the A.M. Session)

2:04 P.M.

Presenters:

Margaret Van Vliet, Executive Director, Sonoma County Community Development Commission
Geof Syphers, Chief Executive Officer, Sonoma Clean Power
Peter Rumble, Deputy County Administrator, Sonoma County Administrators Office
Suzanne Smith, Executive Director, Sonoma County Transportation Authority
Naomi Cytron, Regional Manager, Federal Reserve Bank
Kimberly Nash, Director, United States Department of Housing and Urban Development Community Planning
Maziar Movassaghi, Branch Chief, Department of Housing and Community Development
Jack Tibbets, Santa Rosa City Council
Jane Riley, Planner, Sonoma County Permit and Resource Management
Caroline Judy, Director, Sonoma County General Services
Tennis Wick, Director Sonoma County Permit and Resource Management

3:15 P.M. Public Comment Opened.

Public Speakers:

Thomas Ells
Orin Lowell
Bruce Abramson
Rick Tyce
Jake MacKenzie
Aida Chan
Warren
Duane DeWitt
Stefanie Miller
Rachel Guinness
John Jenkel
Roy Quackenbush

3:45 P.M. Public Comment Closed.

COMMUNITY DEVELOPMENT COMMISSION
(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)
AND
BOARD OF SUPERVISORS

36. 4:00 P.M. - Approval of Developer Selection Recommendation for West College RFP:

- A) Board of Commissioners: Authorize the Community Development Commission (Commission) to enter into a Purchase and Sale Agreement for \$4.2 million for 2150 West College ("Property") with USA Properties Fund, Inc., (USA Properties).
- B) Board of Supervisors: Approve continued maintenance of the County's \$4.2 million Treasury note originally used to purchase the West College parcel and direct that all sale proceeds resulting from this agreement be retained by the Commission to create additional affordable housing units.
(4/5th Vote Required)

This item was continued.

COMMUNITY DEVELOPMENT COMMISSION
(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

- 37. 4:49 P.M. - Approval of CFH Funding Award to Windsor Veterans Village, LLC: A) Approve an out-of-cycle CFH award in the amount of \$750,000 to Veterans Housing Development Corporation and Urban Housing Communities, LLC to assist in the development of 60 rental units for low-income veterans located at 9500 Oak Park Street in Windsor, CA.
- B) Authorize the Executive Director of the Sonoma County Community Development Commission (Commission) to obligate future year funds; and, as loan conditions are met, to execute all necessary loan documents and deeds of trust consistent with Commission Loan Policies, and with advice of County Counsel.

Presenters:

Margaret Van Vleet, Director, Community Development Commission

5:02 P.M. Public Comment Opened.

Public Speakers:

Duane DeWitt

Ken McNabb

Peter Cameron

5:04 P.M. Public Comment Closed.

Board Action: Approved as Recommended

UNANIMOUS VOTE

38. [Permit and Resource Management Department: Review and possible action on the following: Acts and Determinations of Planning Commission/Board of Zoning Adjustments](#)
[Acts and Determinations of Project Review and Advisory Committee](#)
[Acts and Determinations of Design Review Committee](#)
[Acts and Determinations of Landmarks Commission](#)
[Administrative Determinations of the Director of Permit and Resource Management](#)
(All materials related to these actions and determinations can be reviewed at:
<http://www.sonoma-county.org/prmd/b-c/index.htm>)

5:05 P.M. Board action: The Board accepted Acts and Determinations

39. [ADJOURNMENT](#)

5:07 P.M. The Board adjourned the meeting in memory of George MacLeod, Richard Spaulding, James Henry Dykstra, Howard Furlong, Sheila Handley, and Sarah Stephens.

The meeting was adjourned to February 13, 2018 at 8:30 A.M.

NOTE: The next Regular meeting will be held on February 13, 2018, at 8:30 a.m.

Upcoming Hearings (All dates are tentative until each agenda is finalized)

March 20, 2018 - Hearing to Consider the Rescission of the Tax Sale of A.P.N. 035-091-022-000 & 035-091-025-000, pursuant to California Revenue and Taxation Code Section 3731

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY

MARCH 13, 2018

8:30 A.M.

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

8:35 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, Shirlee Zane, Lynda Hopkins

Supervisors Absent: James Gore, David Rabbitt

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

PLEDGE OF ALLEGIANCE

I. [APPROVAL OF THE AGENDA \(Items may be added or withdrawn from the agenda consistent with State law\)](#)

Board Action: Approved as Recommended

AYES: Gorin, Zane, Hopkins

ABSENT: Rabbitt, Gore

II. [8:39 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS](#)
[\(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.\)](#)

8:39 A.M. Public Comment Opened

Public Speakers:

Joanna Cedar
Caren Woodson
Scott Wagner
James Johnson
Gabriel Felix
Chuck Pinnow
Cindy Schellenberg
Tom Bieri
Ted Walker
Lauren Mendelsohn
Tamara Player
Julie Mercer-Ingram
Alexa Wall
Hannah Doherty
John Kiriakopolos
Joseph Perry
Susan Fette

9:17 A.M. Public Comment Closed

11:20 A.M. Public Comment Resumed

Public Speakers:

- Craig Litwin
- Nick Caston
- Dr. Jennifer Price
- Anita LaFollette
- Barbara Perry
- Donna Frank
- Julie Water
- Stephen Smith
- Erica Formway
- Thomas Ells
- San Edwards
- Debra Johnson
- Michelle Miller
- Roseanne Snyder
- Colleen Fernald
- Mary Morrison
- Richard Hannon
- John Jenkel
- Ernie Bay Elderman

11:43 P.M. Public Comment Closed

Board action: Approved as Recommended

AYES: Gorin, Zane, Hopkins

ABSENT: Rabbitt, Gore

III. 9:18 A.M. CONSENT CALENDAR

**SONOMA COUNTY WATER AGENCY/OCCIDENTAL COUNTY SANITATION DISTRICT/
RUSSIAN RIVER SANITATION DISTRICT/SOUTH PARK COUNTY SANITATION DISTRICT/**

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

SONOMA VALLEY SANITATION DISTRICT

(Directors: Gorin, Gore, Mayor Agrimonti)

1. Arc Flash Hazard Assessments: Authorize Water Agency’s General Manager or designee to execute an agreement with GHD Inc. for arc flash hazard assessment services to ensure appropriate protective equipment is in place to prevent staff injuries and potential electrical fires. Agreement with a term ending December 30, 2020, in the amount of \$440,000. (2/3rd SVSD Vote Required)

Board action: Approved as Recommended

AYES: Gorin, Zane, Hopkins

ABSENT: Rabbitt, Gore

ABSENT: Agrimonti

SONOMA COUNTY WATER AGENCY

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

SONOMA VALLEY SANITATION DISTRICT

(Directors: Gorin, Gore, Mayor Agrimonti)

2. Chase Street Bridge Sanitary Sewer Siphon:
 - A) Authorize Sonoma County Water Agency’s General Manager or designee, acting on behalf of Sonoma Valley County Sanitation District, to execute an agreement with City of Sonoma for funding of sanitary sewer line and siphon relocation during construction of Chase Street Bridge in the amount of \$113,245.

- B) Authorize the Sonoma County Water Agency's General Manager or designee to amend the agreement provided amendments do not cumulatively increase the total amount of the agreement beyond \$141,556 (or 25% over the original amount) and do not substantially change the scope of work, and authorize the General Manager or designee to terminate the agreement if necessary.
- C) Adopt a resolution authorizing adjustments to the Board Adopted Budget for Fiscal Year 2017-2018 for the Sonoma Valley County Sanitation District Construction Fund in the amount of \$99,885 for the Chase Street Bridge Sanitary Sewer Siphon. (First District)(2/3rd SVSD Vote Required)

Board action: Approved as Recommended
AYES: Gorin, Zane, Hopkins
ABSENT: Rabbitt, Gore
ABSENT: Agrimonti
Approved by Resolution 18-0072

SONOMA COUNTY WATER AGENCY
(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

- 3. Mark West Creek Fish Antenna Power Supply: Authorize Water Agency's General Manager to execute a revocable license agreement with Town of Windsor for license and use of power supply through March 31, 2028, in the amount not to exceed \$3,000 over the term of the agreement, consistent with other agreements, authorize the General Manager to amend this agreement to extend the term, and authorize the General Manager to terminate the agreement. (Fourth District)

Board action: Approved as Recommended
AYES: Gorin, Zane, Hopkins
ABSENT: Rabbitt, Gore

- 4. Westlands Aquamarine Solar Project: Authorize the Water Agency's General Manager to execute a Rate Agreement with the Power and Water Resources Pooling Authority for the Westlands Solar Project located in Kings County for up to 1 MW of solar power for a term of 20 years, in a form substantially similar to that provided, following review and approval by County Counsel.

Board action: Approved as Recommended
AYES: Gorin, Zane, Hopkins
ABSENT: Rabbitt, Gore

GENERAL SERVICES/ FIRE AND EMERGENCY SERVICES

- 5. Lease Renewal for the Fire & Emergency Services Department at 365 Tesconi Circle, Santa Rosa: Authorize the General Services Director to:
 - A) Execute a lease amendment with Alan Gould (the Landlord), for warehouse storage space at 365 Tesconi Circle, Santa Rosa, in order to extend the lease term through February 28, 2019, at a rental rate of \$3,315 per month (\$1.02 per sq. ft.), and to provide one option to extend the lease for an additional year through February 28, 2020; and
 - B) Exercise the option to extend the lease for an additional year through February 28, 2020, upon lease expiration in February, 2019 (2nd action).

Board action: Approved as Recommended
AYES: Gorin, Zane, Hopkins
ABSENT: Rabbitt, Gore

GENERAL SERVICES

- 6. New Lease for the Sonoma County Local Agency Formation Commission at 111 Santa Rosa Avenue, Santa Rosa: Authorize the General Services Director to execute a lease with 851 Irwin Street, LLC as Landlord, for Premises at 111 Santa Rosa Avenue, Santa Rosa, California for 1,593 square feet for a term of 5 years commencing May 1, 2018, and continuing through April 30, 2023, with 3 five-year options to extend the lease term to 2038, at a

monthly rent of \$3,345, equaling \$2.10 per square foot per month, with annual rent escalations \$.05 per square foot per month (2nd action).

Board action: Approved as Recommended
AYES: Gorin, Zane, Hopkins
ABSENT: Rabbitt, Gore

HEALTH SERVICES

- 6A. Crisis Counseling Assistance and Training Program – Immediate and Regular Services Program Grants: Authorize the Director of Health Services to execute agreements with four partner organizations to support implementation of the Crisis Counseling Assistance and Training Program – Immediate and Regular Services Programs in Sonoma County for the period March 13, 2018 through December 31, 2018 with a total amount not to exceed \$3,184,640.

Board action: Approved as Recommended
AYES: Gorin, Zane, Hopkins
ABSENT: Rabbitt, Gore

HUMAN SERVICES

7. Emergency Additional Assistance Grant and Goodwill Industries of the Redwood Empire Contract Amendment: Authorize the Director of the Human Services Department to:
- A) Accept \$3,258,473.41 in Emergency Additional Assistance grant funding from the California Employment Development Department to assist Dislocated Workers affected by the October wildfires; and
- B) Execute the first amendment to increase the contract with Goodwill Industries of the Redwood Empire by \$168,000 of Workforce Innovation and Opportunity Act (WIOA) funding for a new contract amount not to exceed \$1,725,000, to provide bilingual navigation support and job development services at the Job Link One-Stop Career Center in support of workforce needs as a result of the October wildfires, with no change to the term of the agreement of July 1, 2017 to June 30, 2018.

Board action: Approved as Recommended
AYES: Gorin, Zane, Hopkins
ABSENT: Rabbitt, Gore

REGIONAL PARKS

8. Stewarts Point Ranch Cultural and Subsistence Access Easement Conveyance: Adopt a resolution of the Board of Supervisors of the County of Sonoma directing the Chair and Regional Parks Director to take the actions necessary to execute a Grant of Cultural and Subsistence Access Easement between Save the Redwoods League, the Kashia Band of Pomo Indians of the Stewarts Point Rancheria (the “Tribe”) and Sonoma County and make related determinations. (Fifth District)

Board action: Approved as Recommended
AYES: Gorin, Zane, Hopkins
ABSENT: Rabbitt, Gore
Approved by Resolution 18-0073

SHERIFF’S OFFICE

9. 2018 Domestic Cannabis Eradication/Suppression Program Letter of Agreement: Authorize the Sheriff to execute the 2018 Domestic Cannabis Eradication/Suppression Program Letter of Agreement and any Amendments that do not substantially alter the scope of the Agreement with the Drug Enforcement Administration, in the amount of \$56,000, to support efforts related to eradicating illegal cannabis activity in Sonoma County.

Board action: Approved as Recommended
AYES: Gorin, Zane, Hopkins
ABSENT: Rabbitt, Gore

10. [Agreement for Inmate Vocational Education Services: Authorize the Sheriff to execute an agreement with the Sonoma County Office of Education to provide vocational education at the Sonoma County adult detention facilities from March 13, 2018 to June 30, 2020, in an amount not to exceed \\$345,746. Inmate rehabilitative programming provides education, training, and work experience necessary to reduce the potential for reoffending, and lays the foundation for the continued success in the community.](#)

Board action: Approved as Recommended

AYES: Gorin, Zane, Hopkins

ABSENT: Rabbitt, Gore

TRANSPORTATION AND PUBLIC WORKS

11. [FY 2017 California Transit Security Grant Program: Adopt a resolution authorizing the Director of Transportation and Public Works to execute for and on behalf of the County any actions necessary for the purpose of obtaining financial assistance provided by the California Governor's Office of Emergency Services for Sonoma County Transit's Video Security System project, and authorizing the Chair to execute the Authorized Agent Form required under the program.](#)

Board action: Approved as Recommended

AYES: Gorin, Zane, Hopkins

ABSENT: Rabbitt, Gore

Approved by Resolution 18-0074

12. [SB1 State of Good Repair Grant Program: Adopt a resolution authorizing the Director of Transportation and Public Works to execute for and on behalf of the County any actions necessary for the purpose of obtaining SB1 State Transit Assistance State of Good Repair funds provided by the California Department of Transportation, Division of Rail and Mass Transportation, for transit infrastructure repair and service improvements, continually until the end of the State of Good Repair program, and authorizing the Chair to execute the Authorized Agent Form required under the program.](#)

Board action: Approved as Recommended

AYES: Gorin, Zane, Hopkins

ABSENT: Rabbitt, Gore

Approved by Resolution 18-0075

13. [Airport Real Property Acquisition - 3725 Laughlin Road, Windsor, CA:](#)

A) [Authorize the Chair to execute the purchase agreement and deed for 3725 Laughlin Road, Windsor, CA; authorize the Director of Transportation and Public Works to execute any other documents reasonably required to effect said purchase; and give direction to staff.](#)

B) [Approve a resolution authorizing the issuance and sale of a County Treasury note in the principal amount of \\$1,500,000 to purchase real property commonly known as 3725 Laughlin Road, Windsor, CA.](#)

Board action: Approved as Recommended

AYES: Gorin, Zane, Hopkins

ABSENT: Rabbitt, Gore

Approved by Resolution 18-0076

14. [Little Wohler Road Bridge Replacement Project: Adopt a Resolution authorizing the Chair to execute a Right of Way Contract for a portion of land \(fee simple interest\) and a temporary construction easement, authorizing a payment of \\$18,800.00, which includes \\$0 for severance damages; authorizing transfer of taxes on said land; and authorizing refunds, if applicable, pursuant to §5096 of the Revenue and Taxation Code; lands of Dermot F. Bourke and Darice Bourke, Husband and Wife as Community Property \(APN: 083-020-060, & -061\); Project C01135 \(Fourth District\)](#)

Board action: Approved as Recommended

AYES: Gorin, Zane, Hopkins

ABSENT: Rabbitt, Gore

Approved by Resolution 18-0077

- 15. [Right of Way Consultant Services for Five \(5\) Federal-Aid Bridge Projects No-Cost Amendment No. 1: Authorize the chair to execute Amendment No. 1 to the agreement for right-of-way services with Associated Right of Way Services, Inc. to extend the contract term to December 15, 2018, and at no additional cost. \(First, Fourth and Fifth Districts\)](#)

Board action: Approved as Recommended
 AYES: Gorin, Zane, Hopkins
 ABSENT: Rabbitt, Gore

APPOINTMENTS/REAPPOINTMENTS

- 16. [Approve the Appointments of the Sonoma County Local Task Force on Integrated Waste Management \(AB 939 Local Task Force\) for a term beginning March 13, 2018 and ending March 31, 2021. \(Transportation and Public Works\)](#)

Board action: Approved as Recommended
 AYES: Gorin, Zane, Hopkins
 ABSENT: Rabbitt, Gore

IV. [9:36 A.M. - PRESENTATIONS/GOLD RESOLUTIONS](#)

PRESENTATIONS AT THE BOARD MEETING

- 17. [Adopt Gold Resolution Proclaiming the week of March 18 through March 24, 2018 as National Surveyor’s Week in Sonoma County. \(Fourth District\)](#)

Board Action: Approve as Recommended
 AYES: Gorin, Zane, Hopkins
 ABSENT: Rabbitt, Gore
 Approved by Resolution 18-0078

PRESENTATIONS ON A DIFFERENT DATE

- 18. [Adopt a Gold Resolution declaring the Month of March 2018 as National Professional Social Worker Month in Sonoma County. \(Human Services and Health Services\)](#)

Board action: Approved as Recommended
 AYES: Gorin, Zane, Hopkins
 ABSENT: Rabbitt, Gore
 Approved by Resolution 18-0079

Public Comment on the Consent Calendar

9:44 A.M. Public Comment on Consent Calendar Opened

Public Speakers:
 John Jenkel
 Jamie Burke
 Catherine Elliott

9:50 A.M. Public Comment on Consent Calendar Closed

V. [REGULAR CALENDAR](#)

GENERAL SERVICES/
AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR
 AND
SONOMA COUNTY WATER AGENCY
 (Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)
 AND
SONOMA COUNTY PUBLIC FINANCING AUTHORITY

19. [Sonoma County Energy Independence Program Bonding Authorization and Combination of Recorded Documents:](#)
 - A) [Acting as the Board of Directors of the Sonoma County Public Finance Authority: Adopt resolutions and approve agreements with the County authorizing continued issuance and sale of revenue bonds, to fund the Sonoma County Energy Independence Program; and](#)
 - B) [Acting as the County Board of Supervisors: Adopt resolutions authorizing the Treasurer to invest in bonds issued by the Public Finance Authority and authorizing execution of various related agreements with the Public Finance Authority, including a bond purchase agreement and a loan agreement; and](#)
 - C) [Acting as the Directors of the Sonoma County Water Agency: Adopt resolutions withdrawing funds from the County Treasury Pool, and authorizing the withdrawn funds to be invested in Sonoma County Energy Independence Program bonds as a long-term Water Agency investment.](#)
 - D) [Acting as the County Board of Supervisors: Adopt resolution authorized by its Resolution No. 09-0271 to combine recorded documents for Sonoma County Energy Independence Program Property Assessed Clean Energy assessments by Sonoma County.](#)

10:25 A.M.

Presenters:

Caroline Judy, Director, General Services
Erick Rosser, Auditor Controller Treasurer Tax Collector
Jane Elias, Program Manager Sonoma County Energy Independence Program

11:10 A.M. Public Comment Opened

Public Speakers:

Colleen Fernald
Thomas Ells

11:15 A.M. Public Comment Closed

Vote 1:

Board action: Direction was given to staff to return at a later date with additional information regarding (i) amending the program to include new construction related to the rebuilding efforts and (ii) possible solutions to address property owners who have lost all or part of their solar equipment during the fires.

Board action: Approved as Recommended
AYES: Gorin, Zane, Hopkins
ABSENT: Rabbitt, Gore

Vote 2:

Board action: Approved as Recommended
AYES: Gorin, Zane, Hopkins
ABSENT: Rabbitt, Gore
Approved by Resolution 18-0080, 18-0081, 18-0082, 18-0083, 18-0084, 18-0085, and 18-0086

BOARD OF SUPERVISORS

20. [Board Sponsorship: Approve a board sponsorship in the amount of \\$2,740.00 for Redwood Empire Food Bank for rental of the Sebastopol Center of the Arts facility for distribution of food items and information to low-income families, children and seniors. \(Fifth District\)](#)

11:18 A.M.

Presenters:
Supervisor Hopkins

11:18 A.M. Public Comment Opened

Public Speakers:
None

11:18 A.M. Public Comment Closed

Board action: Approved as Recommended
AYES: Gorin, Zane, Hopkins
ABSENT: Rabbitt, Gore

21. [Fee Waiver: Approve fee waiver in the amount of \\$4636 for permit and health fees for the Forestville Youth Park's annual parade and fundraiser, to be held on June 2 & 3, 2018. \(Fifth District\)](#)

11:18 A.M.

Presenters:
Supervisor Hopkins

11:18 A.M. Public Comment Opened

Public Speakers:
None

11:18 A.M. Public Comment Closed

Board action: Approved as Recommended
AYES: Gorin, Zane, Hopkins
ABSENT: Rabbitt, Gore

22. [Fee Waiver: Approve fee waiver for the Occidental Center for the Arts annual Fool's Day Parade on April 1, 2018 in the amount of \\$847. \(Fifth District\)](#)

11:18 A.M.

Presenters:
Supervisor Hopkins

11:18 A.M. Public Comment Opened

Public Speakers:
None

11:18 A.M. Public Comment Closed

Board action: Approved as Recommended
AYES: Gorin, Zane, Hopkins
ABSENT: Rabbitt, Gore

23. [Fee Waiver: Approve a fee waiver in the amount of \\$2,400.00 for Redwood Empire Food Bank for rental of Guerneville Veteran's Building for distribution of food items and information to low-income families, children and seniors. \(Fifth District\)](#)

11:19 A.M.

Presenters:
Supervisor Hopkins

11:19 A.M. Public Comment Opened

Public Speakers:
None

11:19 A.M. Public Comment Closed

Board Action: Approved as Recommended
AYES: Gorin, Zane, Hopkins
ABSENT: Rabbitt, Gore

24. [Fee Waiver: Approve a fee waiver in the amount of \\$2,310 by Redwood Empire Food Bank for use of the Santa Rosa Veterans Memorial Building. \(Third District\)](#)

11:19 A.M.

Presenters:

Supervisor Hopkins

11:19 A.M. Public Comment Opened

Public Speakers:
None

11:19 A.M. Public Comment Closed

Board action: Approved as Recommended
AYES: Gorin, Zane, Hopkins
ABSENT: Rabbitt, Gore

TRANSPORTATION AND PUBLIC WORKS

25. [10:20 A.M. - Amendment of a previously adopted Board Resolution Establishing an Underground Utility District for Those Parcels Within the Unincorporated County Abutting Fulton Road between Guerneville Road and Piner Road: Hold a Public Hearing and adopt a resolution to add APN 034-121-030 \(1600 Fulton Road\) and APN 034-121-052 \(2403 Jenes Lane\) to the previously established Underground Utility District on Fulton Road between Guerneville Road and Piner Road. \(Fourth District\)](#)

This item was taken out of order.

10:20 A.M.

Presenters:
Johannes Hovertsz, Director, Transportation and Public Works Department

10:21 A.M. Public Comment Opened

Public Speakers:
Julie Aborigie
Thomas Ells

10:24 A.M. Public Comment Closed

Board action: Approved as Recommended
AYES: Gorin, Zane, Hopkins

ABSENT: Rabbitt, Gore
Approved by Resolution 18-0087

VI. [BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS](#)

26. [Permit and Resource Management Department: Review and possible action on the following: Acts and Determinations of Planning Commission/Board of Zoning Adjustments Acts and Determinations of Project Review and Advisory Committee Acts and Determinations of Design Review Committee Acts and Determinations of Landmarks Commission Administrative Determinations of the Director of Permit and Resource Management \(All materials related to these actions and determinations can be reviewed at: <http://www.sonoma-county.org/prmd/b-c/index.htm>\)](#)

26A. PUBLIC COMMENT ON CLOSED SESSION ITEMS

11:48 A.M. Public Comment Opened

Public Speakers:
None

1:48 A.M. Public Comment Closed

VI. BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS

There were no Board Members reports.

VII. [CLOSED SESSION CALENDAR](#)

26B. [The Board of Supervisors, the Board of Directors of the Water Agency, the Board Commissioners of the Community Development Commission, and the Board of Directors of The Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Labor Negotiators: Christina Cramer/Carol Allen, County of Sonoma, and Rick Bolanos/Heather Coffman, Liebert Cassidy & Whitmore. Employee Organizations: All. Unrepresented employees: All, including retired employees. \(Government Code section 54957.6\).](#)

No reportable action. Direction was given to staff.

26C. [RECONVENE FROM CLOSED SESSION](#)

12:59 P.M. The Board reconvened from Closed Session.

Supervisors Present: Susan Gorin, Shirlee Zane, Lynda Hopkins

Supervisors Absent: James Gore, David Rabbitt

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

26D. [REPORT ON CLOSED SESSION](#)

1:59 P.M. Assistant County Counsel Robert Pittman reported on Closed Session Item 26B.

27. ADJOURNMENT

1:00 P.M. The Board adjourned the meeting in the memory of David Hanson, James Boulter, and Mildred Davis.

The meeting was adjourned to March 20, 2018 at 8:30 A.M.

Respectfully submitted,

Kay Lowtrip,
Chief Deputy Clerk of the Board

NOTE: The next Regular meeting will be held on, March 20, 2018, at 8:30 a.m.

Upcoming Hearings (All dates are tentative until each agenda is finalized)

March 20, 2018 -Permit and Resource Management - 1:40 P.M. Zone Change to add the Vacation Rental Exclusion (X) Combining Zone to 17 parcels; File ZCE16-0013.

March 20, 2018 -Permit and Resource Management - 2:20 P.M. Minor Subdivision of lands under a Land Conservation (Williamson) Act Contract creating one parcel and a designated remainder; owned by Ernest Deniz et al; MNS15-0006.

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY

MARCH 20, 2018

8:30 A.M.

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

8:33 A.M. CALL TO ORDER

Supervisors Present: David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Supervisors Absent: Susan Gorin

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

PLEDGE OF ALLEGIANCE

I. [APPROVAL OF THE AGENDA \(Items may be added or withdrawn from the agenda consistent with State law\)](#)

Item 3 was moved to April 3, 2018

Item 33 was pulled from the agenda

Board action: Approved as Amended

AYES: Rabbitt, Zane, Gore, Hopkins

ABSENT: Gorin

II. [8:40 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS \(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.\)](#)

8:40 A.M. Public Comment Opened

Public Speakers:

Craig Harrison
Anita Lafollette
Adrien Shader
Mio Villagomez
Robert Guthrie
Joseph Perry
Stephanie Domenichelli
Kristin Decker
Paul Decker
Bruce Pearson
Michelle Miller
Roseanne Schneider
Colleen Fernaud
John Jenkel
Ernie Carpenter

Kathleen Finigan
Thomas Ells
Scott Wagner
Art Diecke
Michael Heumonn

9:22 A.M. Public Comment Closed

III. CONSENT CALENDAR

COMMUNITY DEVELOPMENT COMMISSION
(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

1. Bolstering Affordable Housing Delivery Efforts:

- A) Adopt a Resolution adjusting the Community Development Commission's position allocations to reflect the addition of .50 Full-Time Equivalent Senior Office Support Supervisor, 1.0 Full-Time Equivalent Housing Negotiator/Inspector, 2.0 Full-Time Equivalent Administrative Aide Allocations, and convert 2.0 Community Development Associate Time-Limited Allocations to permanent ongoing allocations effective march 27, 2018.
- B) Adopt a Resolution adjusting the FY 2017-18 Adopted Budget, increasing revenue and expenditure appropriations for the Community Development Commission by \$182,340 to cover the increased costs of the requested positions, financed with state and federal funding, and housing in-lieu fees. (4/5th Vote Required)

Board action: Approved as Recommended

AYES: Rabbitt, Zane, Gore, Hopkins

ABSENT: Gorin

Approved by Resolution 18-0088 and 18-0089

2. Housing Authority Program Updates:

- A) Approve Resolution of the Sonoma County Housing Authority approving the Sonoma County Public Housing Authority Annual Plan, which includes Chair authority to sign associated documents and submission to the U.S. Department of Housing and Urban Development (HUD)
- B) Approve updates to the Housing Authority Administrative Plan
- C) Approve modifications to the Housing Authority Project Based Voucher Program
- D) Approve Resolution authorizing an increase of \$6,500,000 in current year budget appropriations for Housing Assistance Payments offset by increased revenue from HUD (4/5th Vote Required)

Board action: Approved as Recommended

AYES: Rabbitt, Zane, Gore, Hopkins

ABSENT: Gorin

Approved by Resolution 18-0090 and 18-0091

SONOMA COUNTY WATER AGENCY

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

3. North Bay Water Reuse Program Phase 2 Draft Environmental Impact Report / Environmental Impact Statement:

- A) Authorize release for public review the Draft Environmental Impact Report/Environmental Impact Statement for the North Bay Water Reuse Program Phase 2;
- B) Establish a 45-day public review period beginning March 21, 2018 and ending May 7, 2018;

- C) Schedule public hearings to take place between April 23 and April 30, 2018 in Petaluma, Sonoma, American Canyon and San Rafael; and
- D) Name Water Agency Directors Susan Gorin and David Rabbitt, Water Agency Assistant General Manager Pam Jeane and Principal Engineer Kevin Booker as public hearing officers.

Item moved to the April 3, 2018 Board meeting

- 4. Quantifying Watershed Response to Wildfires:
 - A) Authorize Water Agency's General Manager to execute an agreement with United States Geological Survey for a collaborative study which measures watershed response to wildfires, through June 30, 2019 in the amount of \$138,582.
 - B) Consistent with other agreements, authorize the General Manager to amend this agreement to lengthen time schedules or make minor modifications to the scope of work that do not increase the amount paid under the agreement, and authorize the General Manager to terminate the agreement.
 - C) Adopt a resolution authorizing adjustments to the Water Agency's Fiscal Year 2017/2018 adopted budget in the amount of \$138,582 for the Quantifying Watershed Response to Wildfires project. (4/5th Vote Required)

Board action: Approved as Recommended

AYES: Rabbitt, Zane, Gore, Hopkins

ABSENT: Gorin

Approved by Resolution 18-0092

- 5. Administration Services for Santa Rosa Plain Groundwater Sustainability Agency:
 - A) Authorize Water Agency's General Manager or designee to execute an agreement with Santa Rosa Plain Groundwater Sustainability Agency for Water Agency to provide interim administrative services through June 30, 2018, in the amount of \$20,300 to be paid to Water Agency.
 - B) Authorize the Water Agency's General Manager or designee to amend the agreement to increase payment to Water Agency and extend the term provided changes do not substantially change the scope of work.

Board action: Approved as Recommended

AYES: Rabbitt, Zane, Gore, Hopkins

ABSENT: Gorin

- 6. Water Agency Surplus Property Lease Declaration – 5393 Redwood Highway South:
 - A) Adopt a Resolution determining that the 5393 Redwood Highway property is available for lease at the minimum appraised lease rate of one thousand one hundred dollars (\$1,100) per year in the form on file with the Clerk of the Board.
 - B) Authorize the Clerk of the Board to post notice of the adoption of this Resolution in accordance with Section 6061 of the Government Code.
 - C) Authorize and order that (i) the date and location of the bid opening shall be March 26, 2018, 10:00 a.m. at the Sonoma County Water Agency's Administrative Offices located at 404 Aviation Boulevard, Santa Rosa, CA 95403, (ii) that the General Manager is authorized and directed to act on behalf of the Board of Directors to open sealed bids, receive oral bids and execute a Grazing Lease Agreement in the form on file with the Clerk of the Board with the successful bid, and (iii) that the General Manager may approve annual renewal of lease on a year-to-year basis following the initial five year term of the lease in accordance with the terms of the lease agreement for a period not to exceed an additional five years.

- D) [Authorize the General Manager to file a Notice of Exemption for the leasing of the Property. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin
Approved by Resolution 18-0093

AGRICULTURE/WEIGHTS AND MEASURES

7. [Transgenic Contamination Prevention Ordinance 2017 Annual Report: Receive the Transgenic Contamination Prevention Ordinance 2017 Annual Report](#)

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin

ECONOMIC DEVELOPMENT BOARD

8. [Economic Development Board's Program Staffing: Adopt a Resolution to amend the position allocation list of the Economic Development Board to add a 1.0 FTE Department Analyst to provide fiscal operations staffing support effective March 20, 2017. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin
Approved by Resolution 18-0094

9. [Creative Sonoma Grant Making Authority: Authorize the Economic Development Board Executive Director to execute grant agreements that award funding to individual artists and organizations through programs developed by Creative Sonoma that support creative projects, provide fellowships and stipends for creatives, and other kinds of support for the creative sector, all of which are in the interest of the public, not to exceed \\$200,000 annually.](#)

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin

BOARD OF SUPERVISORS

10. [Disbursement of Fiscal Year 17/18 Fourth District Community Investment Program \(formerly Advertising Program\) Funds: Approve Community Investment Program \(formerly Advertising Program\) grant awards and Authorize the County Administrator to execute a contract with the following non-profit entities for advertising and promotions activities for FY 17/18: Cloverdale Citrus Fair, \\$2,500; Geyserville Community Foundation, \\$750; Geyserville Lodging Association, \\$800. \(Fourth District\)](#)

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin

COUNTY ADMINISTRATOR/FIRE AND EMERGENCY SERVICES

11. [Extension of Proclamation of Local Emergency Due to Sonoma Complex Fire: Adopt a Resolution Extending the Proclamation of Local Emergency Issued on October 9, 2017, for another 30 Days Due to Damage Arising from the Complex Fire and the Rainy Season. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin
Approved by Resolution 18-0095

COUNTY ADMINISTRATOR

12. Fiscal Year 2017-18 Second Quarter Budget Adjustments: Adopt a Concurrent Budget Resolution adjusting departmental budgets by \$11.9 million to carry out operations and delivery of services through the end of the current fiscal year, which are consistent with prior board policy direction. Of the total, \$1.7 million is within the General Fund budgets, and \$10.2 million is in Other Funds mainly for capital projects. (4/5th Vote Required)

Board action: Approved as Recommended

AYES: Rabbitt, Zane, Gore, Hopkins

ABSENT: Gorin

Approved by Resolution 18-0096

**HEALTH SERVICES/ HUMAN SERVICES/ PROBATION/
DEPARTMENT OF CHILD SUPPORT SERVICES**

AND

COMMUNITY DEVELOPMENT COMMISSION

(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

13. International Business Machines Corporation Statement of Work and Cloud Services Agreement:
- A) Authorize the Department of Health Services to execute a Statement of Work and Cloud Services Agreement with International Business Machines Corporation to provide software in support of the Rapid Deployment of an integrated data hub and front end user application for the ACCESS Sonoma County pilot initiative, in an amount of \$1,197,082.
- B) Adopt a resolution adjusting the fiscal year 2017-2018 adopted budget by increasing revenues, use of fund balance, and expenditures in the Department of Health Services by \$1,197,082 related to the International Business Machines Corporation Statement of Work and Cloud Services Agreement. (4/5th Vote Required)

Board action: Approved as Recommended

AYES: Rabbitt, Zane, Gore, Hopkins

ABSENT: Gorin

Approved by Resolution 18-0097

HEALTH SERVICES

14. Dental Health Program Grant: Adopt a resolution adjusting the fiscal year 2017-2018 adopted budget by increasing revenues and expenditures in the Department of Health Services by \$228,166 to include California Oral Health Program grant funding from the California Department of Public Health. (4/5 vote required)

Board action: Approved as Recommended

AYES: Rabbitt, Zane, Gore, Hopkins

ABSENT: Gorin

Approved by Resolution 18-0098

15. First 5 Sonoma County Commission Quality Rating and Improvement System Agreements:
- A) Authorize the Director of Health Services to execute a memorandum of understanding with the Sonoma County Office of Education for the County of Sonoma to receive revenue, which will support First 5 Sonoma County efforts to improve the quality of education provided in early education sites in Sonoma County, in the amount of \$365,066 through September 30, 2018.
- B) Authorize the Director of Health Services to execute an agreement with Community Child Care Council of Sonoma County for quality rating and improvement system services, which serve to improve the quality of education provided in early education sites in Sonoma County, for the period July 1, 2017 to September 30, 2018 in an amount not-to-exceed \$290,203.

- C) [Adopt a resolution adjusting the fiscal year 2017-2018 final budget by increasing revenues and expenditures in the Department of Health Services by \\$275,074 to reflect receipt of Sonoma County Office of Education grant revenue and associated expenditures. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin
Approved by Resolution 18-0099

HUMAN RESOURCES/BOARD OF SUPERVISORS

AND

SONOMA COUNTY WATER AGENCY

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

16. [Side Letter to the Memorandum of Understanding Between The County of Sonoma and The International Union of Operating Engineers, Stationary Engineers, Local No. 39: Adopt a Concurrent Resolution Approving a Side-Letter of Agreement that Eliminates the Vacation Purchase Plan and Accelerates Vacation Accruals for Employees During the First Four \(4\) Years of Employment.](#)

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin
Approved by Resolution 18-0100

HUMAN SERVICES

17. [Amendments to Contracts for Services for Foster Youth and Families: Authorize the Human Services Director to approve contract amendments that increase funding for existing contracts for fiscal year 2017-2018 with True to Life Children's \(TLC\) Services \(\\$32,232 increase to \\$1,024,232\), Lilliput Family Services \(\\$15,000 increase to \\$625,000\), and American Logistics Company \(\\$30,000 increase to \\$125,000\) to provide supportive services to youth and families involved in foster care through June 30, 2018.](#)

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin

APPOINTMENTS/REAPPOINTMENTS

18. [Approve the Reappointment of Arthur Deicke to the Flood Control Advisory Committee, for a two year term ending April 28, 2019. \(Fourth District\)](#)

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin

19. [Approve the Reappointment of Karen Collins to the Sonoma County Parks and Recreation Advisory Commission effective March 26, 2018 and expiring on March 26, 2020 \(First District\).](#)

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin

20. [Approve the Reappointment of Michael Eunice to the Sonoma County Bicycle and Pedestrian Advisory Committee expiring February 3, 2020 \(First District\).](#)

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin

21. [Approve the Reappointment of Dr. Richard Kirk to the Sonoma County Mental Health Board expiring on January 1, 2021 \(First District\).](#)

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin

22. [Approve the Reappointment of Christopher Woodcock to the Sonoma County Bicycle and Pedestrian Advisory Committee, expiring on February 3, 2020 \(First District\)](#)

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin

23. [Approve the Reappointment of Richard Klein to the Art Advisory Committee of Sonoma County, expiring on January 13, 2021 \(First District\)](#)

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin

24. [Approve the Reappointment of Christopher Terrence Patterson to the Sonoma Commission on Human Rights, expiring on February 3, 2020 \(First District\)](#)

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin

25. [Approve the Reappointment of Jan McFarland to the Sonoma County Agricultural Preservation and Open Space Advisory Committee, expiring on February 22, 2020 \(First District\)](#)

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin

26. [Approve the Reappointment of Mike Sangiacomo to the Sonoma Agricultural Preservation and Open Space Fiscal Oversight Committee, expiring on November 8, 2019 \(First District\)](#)

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin

27. [Approve reappointment of Vincent Hoagland to the Bicycle and Pedestrian Advisory Committee for a two year term, ending on September 22, 2019. \(Third District\)](#)

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin

28. [Approve the appointment of Victoria Fleming to the Commission on the Status of Women, representing the Third District for a term of two years beginning March 20, 2018 and ending on March 20, 2020. \(Third District\)](#)

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin

PRESENTATIONS/GOLD RESOLUTIONS

PRESENTATIONS ON A DIFFERENT DATE

29. [Commission on AIDS – Dr. Marshall Kubota Distinguished Service Awards: Adopt eight gold resolutions honoring distinguished service and dedication in improving the quality of life of Sonoma County residents affected by human immunodeficiency virus \(HIV\) infection. \(Department of Health Services\)](#)

Board action: Approved as Recommended

AYES: Rabbitt, Zane, Gore, Hopkins

ABSENT: Gorin

Approved by Resolution 18-0101 through 18-0108

30. [Adopt a Gold Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Congratulating Marcelo Defreitas on the Honor of being selected as the 2018 Sonoma Alcalde. \(First District\)](#)

Board action: Approved as Recommended

AYES: Rabbitt, Zane, Gore, Hopkins

ABSENT: Gorin

Approved by Resolution 18-0109

31. [Adopt a Gold Resolution Recognizing Outdoor Recreation Month, May 2018. \(Economic Development Board\)](#)

Board action: Approved as Recommended

AYES: Rabbitt, Zane, Gore, Hopkins

ABSENT: Gorin

Approved by Resolution 18-0110

Public Comment on Consent Items

9:31 A.M. Public Comment Opened

Public Speakers:

Michael Hilbur

Colleen Fernaud

Karen Hudson

Alan Friedman

9:39 A.M. Public Comment Closed

IV. [REGULAR CALENDAR](#)

COUNTY ADMINISTRATOR

32. [9:00 A.M. - FY 2018-19 Budget Policy Workshop:](#)

A) [Accept General Fund Updated Post-Disaster Fiscal Outlook](#)

B) [Adopt Resolution increasing Disaster Fund appropriations by \\$9.5 million to recognize anticipated Federal Emergency Management Agency \(FEMA\) disaster response reimbursements to the General Fund and establish additional spending authority to cover pending expenses.](#)

C) [Approve revisions to the General Fund Reserve Policy, adopt new Public Safety Realignment Innovation Fund policy, and ratify existing Budget and Financial Policies, which will guide the FY 2018-19 Budget development.](#)

D) [Review the County Administrator's FY 2018-19 Budget Development Framework.](#)

E) [Consider Mid-Year Use of Contingencies](#)

9:40 A.M.

Presenters:

Christina Rivera, Assistant County Administrator

Niki Berrocal, Deputy County Administrator

11:31 A.M. Public Comment Opened

Public Speakers:

Ronet Rubinoff

Audre Bercut

Rosie Goucher

Gary Gutierrez

Paul Foster

12:38 P.M. Public Comment Closed

Board action: Approved as Recommended

AYES: Rabbitt, Zane, Gore, Hopkins

ABSENT: Gorin

Approved by Resolution 18-0111

COMMUNITY DEVELOPMENT COMMISSION

(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

33. Approval of Developer Selection Recommendation for West College Property:

A) Board of Commissioners: Authorize the Community Development Commission (Commission) to enter into a Purchase and Sale Agreement for \$4.2 million which will include escrow instructions for 2150 West College (“Property”) with USA Properties Fund, Inc., (USA Properties) under the following terms:

i) An initial non-refundable deposit of \$150,000 will be made into escrow at the time of execution of a Purchase and Sale Agreement.

ii) An additional non-refundable deposit of \$150,000 will be made into escrow at the completion of a 60- to 90-day due diligence period.

iii) Close of Escrow will occur within 10 days following the completion of the entitlement process and expiration of associated appeal periods.

B) Board of Supervisors: Approve continued maintenance of the County’s \$4.2 million Treasury note originally used to purchase the West College parcel and direct that all sale proceeds resulting from this agreement be utilized by the Commission to create additional affordable housing units. (4/5th Vote Required)(Fifth District)

This item was pulled from the agenda.

V. PUBLIC COMMENT ON CLOSED SESSION ITEMS

12:43 P.M. Public Comment Opened

Public Speakers:

None

12:43 P.M. Public Comment Closed

VI. CLOSED SESSION CALENDAR

1:37 P.M. County Counsel Bruce Goldstein reported on Closed Session Item 34.

34. [The Board of Supervisors will consider the following in closed session: Public Employment Appointment: Title: Interim Health Officer \(Government Code Section 54957\(b\)\(1\)\).](#)

The Board appointed Karen Holbrook as the Interim Health Officer.

Board Action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin

VII. [1:37 P.M. REGULAR AFTERNOON CALENDAR](#)

35. [1:37 P.M. RECONVENE FROM CLOSED SESSION](#)

Supervisors Present: David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Supervisors Absent: Susan Gorin

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

36. [REPORT ON CLOSED SESSION](#)

1:37 P.M. County Counsel Bruce Goldstein reported on Closed Session Item 34.

REGIONAL PARKS

37. [Bay Trail – Sears Point Connector Feasibility Study: Request comments from the Board on the Draft Bay Trail – Sears Point Connector Feasibility Study. Approve resolution accepting the findings and recommendations as contained in the Draft Bay Trail – Sears Point Connector Feasibility Study. \(First and Second District\)](#)

1:38 P.M.

Presenters:
Steve Ehret, Park Planning Manager, Regional Parks
Ken Tam, Park Planner, Regional Parks
Jeff Peters, Principal-in-charge/Project Manager

1:56 P.M. Public Comment Opened

Public Speakers:
None

1:56 P.M. Public Comment Closed

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin
Approved by Resolution 18-0112

PERMIT AND RESOURCE MANAGEMENT DEPARTMENT

38. [1:58 P.M. - Zone Change to add the Vacation Rental Exclusion \(X\) Combining Zone to 17 parcels; File ZCE16-0013: Hold a public hearing and adopt an Ordinance rezoning 17 parcels on Slattery Road to add the Vacation Rental Exclusion \(X\) Combining Zone. APNs: Various; see attached list. \(First District\)](#)

1:58 P.M. Jennifer Klein, Deputy County Counsel replaced County Counsel Bruce Goldstein.

1:58 P.M.

Presenters:

Tennis Wick, Director, Permit and Resource Management Department
Jennifer Barrett, Deputy Director Planning, Permit and Resource Management Department
Brian Keefer, Planner, Permit and Resource Management Department

2:06 P.M. Public Comment Opened

Public Speakers:
Slattery Road Exclusion Zone Application Group

2:18 P.M. Public Comment Closed

Board action:
Moved by Hopkins
Seconded by Zane
Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin
Approved by Ordinance 6220

39. [2:18 P.M. - Minor Subdivision of lands under a Land Conservation \(Williamson\) Act Contract creating one parcel and a designated remainder; owned by Ernest Deniz et al; MNS15-0006: Adopt a Resolution adopting the Mitigated Negative Declaration and approving the Minor Subdivision with Conditions of Approval for lands subject to a Land Conservation Act Contract for property located at 1925 Lynch Road, Petaluma; APN 137-100-013. \(Second District\)](#)

2:18 P.M.

Presenters:
Tennis Wick, Director, Permit and Resource Management Department
Jennifer Barrett, Deputy Director Planning, Permit and Resource Management Department
Melinda Grosch, Planner, Permit and Resource Management Department

2:20 P.M. Public Comment Opened

Public Speakers:
None

2:20 P.M. Public Comment Closed

Board action:
Moved by Rabbitt
Seconded by Hopkins
Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
ABSENT: Gorin
Approved by Resolution 18-0113

VIII. [BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS](#)

Supervisor Rabbitt attended a National Association of Counties (NaCo) meeting in Washington DC. He attended a Northbay Water Reuse meeting. He attended a Sonoma Marin Area Rail Transportation (SMART) meeting and an Association of Bay Area Governments (ABAG) meeting. He requested the Board exercise original jurisdiction for use permit UPE 16-0058, the "Roblar Road Rock Quarry."

Supervisor Zane distributed the challenge coins to the Santa Rosa firefighters.

Supervisor Hopkins distributed the challenge coins to the Sea Ranch firefighters. She attended an Aging Together Steering Committee meeting. She attended a Vital Lands Initiative meeting.

Supervisor Gore attended a NaCo meeting in Washington DC.

40. [Permit and Resource Management Department: Review and possible action on the following:](#)
[Acts and Determinations of Planning Commission/Board of Zoning Adjustments](#)
[Acts and Determinations of Project Review and Advisory Committee](#)
[Acts and Determinations of Design Review Committee](#)
[Acts and Determinations of Landmarks Commission](#)
[Administrative Determinations of the Director of Permit and Resource Management](#)
[\(All materials related to these actions and determinations can be reviewed at:](#)
<http://www.sonoma-county.org/prmd/b-c/index.htm>)

The Board accepted the Acts and Determinations.

41. [ADJOURNMENT](#)

2:31 P.M. The Board adjourned the meeting in the memory of Dr. David A. Sisler, Jo Ann Ritko Pozzi, Dr. Jennifer Gonzalez Shushereba, Dr. Jennifer Gray Golick, and Christine Loeber.

The meeting was adjourned to March 27, 2018 at 8:30 A.M.

Respectfully submitted,

Kay Lowtrip,
Chief Deputy Clerk of the Board

NOTE:

The next Regular held on March 27, 2018, at 8:30 a.m.

Upcoming Hearings (All dates are tentative until each agenda is finalized)

March 27, 2018 – Permit and Resource Management - 8:45 A.M Appeal Of The Valley Of The Moon Alliance From A Decision Of The Sonoma County Planning Commission Approving A Revised Addendum To The Final Environmental Report, And Approving The Site Plan And Drawings Dated March 23, 2017, As Requested By Tohigh Investments SF LLC For The Sonoma Country Inn, Spa And Restaurant Project Located At 900, 1200, 1202 And 1203 Campagna Lane, Kenwood, APN 051-260-014. PRMD File No. DRH16-0006 April 3, 2018 – Permit and Resource Management – 9:00 A.M Lot Line Adjustment and Minor Subdivision reconfiguring one parcel and creating two parcels, and a Land Conservation (Williamson) Act Contract modification for lands under a Land Conservation Act Contract; owned by Krasilsa Pacific Farms LLC and McDonough Winery LLC; PLP16-0010

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY

MARCH 27, 2018

8:30 A.M.

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

8:31 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Leslie Thomsen, Deputy County Counsel

PLEDGE OF ALLEGIANCE

I. [APPROVAL OF THE AGENDA \(Items may be added or withdrawn from the agenda consistent with State law\)](#)

Board Action: Approved as Recommended
UNANIMOUS VOTE

II. [8:36 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS \(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.\)](#)

8:36 A.M. Public Comment opened.

Public Speakers:
Joanna Cedar
Phoebe Lang
Sanjay Bagas
Britt Christianson
Ayn Garvish
Garett Potter

8:49 A.M. The Chair deferred Public Comment until after Item 3.

10:52 A.M. The Chair reopened Public Comment.

Public Speakers:
Alexa Wall
Martha
Ernie Carpenter
Joseph Perry
Robert Gutherie
Paul Decker
Kristen Decker
Michelle Miller
Mary Morrison
Roseanne Snyder

Colleen Fernald
Richard Hannan
John Jenkel
Phil Zeidman
Michele Rogers
Nick Dinald
Mary Frances Wash
David Prips
David B. Pearson
Curtis Wall
Mary Kayttoal
Joi Laser
Omar Figueroa
Robin Bower
Alex Bohn
Kathleen Finigan
Hannah Doherty
Barry Wood
Shivan Brady
Jim Shelton

11:41 A.M. Public Comment was closed.

III. [CONSENT CALENDAR](#)

**HUMAN SERVICES/SHERIFF'S OFFICE/
COUNTY ADMINISTRATOR**
AND
COMMUNITY DEVELOPMENT COMMISSION
(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

1. [FY 2017-18 Budget Adjustment Resolution Transferring Contingencies: Adopt a Concurrent Resolution of the Board of Supervisors of the County of Sonoma, State Of California, and the Board Of Commissioners of the Sonoma County Community Development Commission, authorizing budgetary adjustments to the 2017-2018 Final Budget to transfer \\$1,055,000 from available General Fund Contingencies for the following purposes:](#)
 - A) [\\$850,000 for FY 2017-18 Fire Services Dispatch Fees;](#)
 - B) [\\$25,000 to augment FY 2017-18 Law Enforcement Chaplaincy program funding;](#)
 - C) [\\$100,000 to fund Legal Aid services for seniors to be provided via contract with Human Services in FY 2018-19; and](#)
 - D) [\\$80,000 to fund Legal Aid housing-related legal services in FY 2018-19 \(Community Development Commission\). \(4/5th Vote Required\)](#)

8:35 A.M.

8:35 A.M. Public Comment opened.

Public speakers:
None

8:35 A.M. Public Comment closed.

Moved by: Hopkins
Seconded by: Gorin
Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0114

IV. REGULAR CALENDAR

PERMIT AND RESOURCE MANAGEMENT

2. 8:56 A.M. - Appeal Of The Valley Of The Moon Alliance From A Decision Of The Sonoma County Planning Commission Approving A Revised Addendum To The Final Environmental Report, And Approving The Site Plan And Drawings Dated March 23, 2017, As Requested By Tohigh Investments SF LLC For The Sonoma Country Inn, Spa And Restaurant Project Located At 900, 1200, 1202 And 1203 Campagna Lane, Kenwood, APN 051-260-014, PRMD File No. DRH16-0006: Consider the Revised Addendum to the 2004 Environmental Impact Report, conduct a public hearing on the appeal of design review approval, and at the conclusion of the hearing, accept the Revised Addendum, deny the appeal of the Planning Commission decision and approve the site plan and drawings. (First District)

8:56 A.M.

Presenters:

Jennifer Barrett, Deputy Director Planning, Permit and Resource Management Department
Georgia McDaniel, Planner, Permit and Resource Management Department

9:17 A.M. Public Comment opened.

Public speakers:

Roger Peters
Les Perry
Oliver Tricis
James MacNair

9:30 A.M. Supervisor Hopkins exited the meeting.

Larry Simons
Phil Zideman
John Jenkel

10:30 A.M. Public Comment closed.

10:35 A.M. The Board recessed.

10:51 A.M. The Board reconvened to Public Comment.

11:06 A.M. The Board reopened item 2.

Moved by: Gorin

Seconded by: Rabbitt

Board action: Approved as Amended

The resolution was amended as follows:

4. Design Review approval for the Proposed Project is granted, in accordance with the site plan and drawings titled "The Resort at the Sonoma Country Inn," dated March 23, 2017, Backen Gillam Kroger Architects, subject to the Final Use Permit Conditions of Approval set forth in Exhibit "E" to Board Resolution No. 04-1037, except that the following numbered conditions set forth below are modified and adopted to read as follows:

59. Groundwater elevations and quantities of groundwater extracted for this site shall be monitored and reported to PRMD pursuant to section RC-3b of the Sonoma County General Plan and County policies. Groundwater use for the inn, spa and restaurant parcel shall be limited to 19.4 17.85 acre-feet per year, and shall not include the use by the residential or winery parcels.

73. Development on this parcel is subject to the Sonoma County Fire Safe Standards and shall be reviewed and approved by the County Fire Marshal/Local Fire Protection District. Said plan shall include, but not be limited to: emergency vehicle

access and turn-around at the building site(s), addressing, water storage for fire-fighting, fire break maintenance around all structures and an emergency evacuation plan. Prior to requesting final inspection or issuance of certificates for occupancy, the applicant shall provide written approval from the County Fire Marshal/Local Fire Protection District to the Permit and Resource Management Department to indicate that the required improvements have been installed as required.

83. INN - Consisting of 50 guest rooms including an accessory retail shop of 300 square feet carrying gift items, 1,455 square feet of administrative offices, two meeting rooms (one of 1,145 square feet and one of 945 square feet) for use by guests and community and civic groups, and a swimming pool. The inn will be housed in a main lodge building and 19 cottages, occupying approximately 85,000 square feet. The inn has a projected occupancy of 100 persons, 119 employees (average of 55 on-site at any one time) and 102 parking spaces. SPA - A spa open to guests of the inn and the general public is also located in the inn complex. It includes gym facilities and a 300 square foot retail area for the sale of products accessory to the spa. The spa is located in a separate spa building and eight separate "treatment cottages" comprising 6,265 square feet of space. Twenty-three employees serve the spa facility, and parking is shared with the inn. The spa facility includes six hot tubs and several small pools. RESTAURANT - A restaurant open to guests of the inn and the general public is also a part of the inn complex. The restaurant has a seating capacity of 75 inside and 50 outside for a total of 125 seats and has an accessory lounge with 24 seats. The restaurant is located in the main lodge building. Parking is shared with the inn. The restaurant hours of operation will be from 6:00 a.m. to midnight seven days a week, except that the outdoor seating areas shall close to patrons at 10:00 pm during standard time and shall close to patrons at 10:30 pm during daylight savings time. Outdoor lighting in the roof garden shall be turned off after clean-up and within half an hour of closure of the outdoor roof garden seating areas. The restaurant will be open to the public for breakfast, lunch and dinner. Events with amplified music are prohibited in the outdoor restaurant and bar areas. Quiet instruments such as string instrument and background music are allowed before 10:00 p.m. in outdoor areas. 106. The inn operator/owner shall maintain a minimum of 102 parking spaces at the inn/restaurant/spa facility. If overflow parking is needed, then the applicant shall manage parking onsite with valet or enter into a reciprocal parking agreement for overflow parking on the adjacent winery parcel. There shall be no parking on any roadways within the site or outside of the site. Overflow parking would be allowed if provided on a public space located outside of the village of Kenwood.

AYES: Gorin, Rabbitt, Zane, Gore

ABSENT: Hopkins

Approved by Resolution 18-0115

For item materials please see: <http://stg.sonomacounty.ca.gov/PRMD/Planning/Sonoma-Country-Inn-Appeal/>

V. [BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS](#)

Supervisor Gorin attended the Petaluma Valley Groundwater Sustainability Agency meeting and the Sonoma Valley Groundwater Sustainability Agency meeting. She attended a site assessment team meeting discussing the site assessment for the Sonoma Developmental Center.

Supervisor Rabbitt attended a Sonoma Marin Area Rail Transportation (SMART) board meeting with Supervisor Zane. He held a Vital Lands Town Hall meeting in Petaluma. He attended two Golden Gate Bridge Transportation Authority meetings. He attended the Petaluma Valley Groundwater Sustainability Agency meeting and the Sonoma Valley Groundwater Sustainability Agency meeting. He attended a pancakes breakfast fundraiser at Wilmar Fire Department. He attended a Northbay Water Reuse Authority meeting with Supervisor Gorin. He attended a Commission on the Status of Women event in Petaluma.

Supervisor Zane attended the SMART Board meeting. She attended the Bay Area Air Quality Management District (BAAQMD) legislative committee meeting. Along with Supervisor Hopkins she hosted a forum with local health care providers to discuss post fire health resiliency. She attended a Crisis Intervention training at the Sheriff's Department.

Supervisor Gore attended held a recovery summit in Mark West with Supervisor Gorin. He attended an Institute of Local Government board meeting discussing working with Housing and Urban Development.

3. [Permit and Resource Management Department: Review and possible action on the following: Acts and Determinations of Planning Commission/Board of Zoning Adjustments Acts and Determinations of Project Review and Advisory Committee Acts and Determinations of Design Review Committee Acts and Determinations of Landmarks Commission Administrative Determinations of the Director of Permit and Resource Management \(All materials related to these actions and determinations can be reviewed at: <http://www.sonoma-county.org/prmd/bc/index.htm>\)](#)

There were no Acts and Determinations.

4. ADJOURNMENT

12:10 P.M. The Board adjourned the meeting in the memory of Kenneth McTaggart, Kenzie MacInnes, Earla Snow, Jud Snyder, and Glen Ghilotti.

The meeting was adjourned to April 3, 2018 at 8:30 A.M.

Respectfully submitted,

Kay Lowtrip,
Chief Deputy Clerk of the Board

NOTE:

The next Board Meeting is tentatively scheduled to be a Closed Session Meeting held on March 30, 2018 at 1:00 p.m. The next Regular Board Meeting will be held on April 3, 2018 at 8:30 a.m.

Upcoming Hearings (All dates are tentative until each agenda is finalized)

April 3, 2018 – Permit and Resource Management – 1:40 P.M. Zone Change to add the Vacation Rental Exclusion (X)
Combining Zone to 64 parcels; File ZCE17-0008

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY

APRIL 3, 2018

8:30 A.M.

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

8:32 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

PLEDGE OF ALLEGIANCE

- I. [APPROVAL OF THE AGENDA](#)
[\(Items may be added or withdrawn from the agenda consistent with State law\)](#)

There was an addendum to amend item 19, it should read:

PERMIT AND RESOURCE MANAGEMENT

19. Lot Line Adjustment and Minor Subdivision and Adoption of Negative Declaration for Krasilsa Pacific Farms LLC and McDonough Winery LLC; PLP16-0010.

Hold a public hearing and at the conclusion of the hearing adopt a resolution:

- 1) Adopting the Negative Declaration
- 2) Approving Lot Line Adjustment and Minor Subdivision resulting in three parcels 162.89 acres, 10.1 acres and 11.19 acres in size, subject to Conditions of Approval requiring expansion of an Agricultural Preserve and replacement Land Conservation Act Contracts for property located at 3701 and 3975 Mark West Station Road, Windsor; APN's 066-280-023 and 066-280-048.
(Fourth District)

Board action: Approved as Amended
UNANIMOUS VOTE

- II. [8:35 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS \(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.\)](#)

8:35 A.M. Public Comment Opened

Public Speakers:
Michelle Miller
Roseanne Snyder
Colleen Fernauld
Richard Hannon
John Jenkel

Francisco Saiz
Adrien Shader
Scott Wagner
Ernie Carpenter
Paul Decker
Kristin Decker
Greg Dexter
Marta
Patrick King
Jerruel Edwards
Bill Disbrow
Jim Shelton
Merlin
Duane De Witt
Omar Figueroa
Alexa Wall
Sica Roman
Bryan Raab

9:25 A.M. Public Comment Closed

III. CONSENT CALENDAR

SONOMA COUNTY WATER AGENCY

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

1. North Bay Water Reuse Program Phase 2 Draft Environmental Impact Report / Environmental Impact Statement:

- A) Authorize release for public review the Draft Environmental Impact Report/Environmental Impact Statement for the North Bay Water Reuse Program Phase 2;
- B) Establish a 45-day public review period beginning April 4, 2018 and ending May 18, 2018;
- C) Schedule public hearings to take place between May 7, 2018 and May 14, 2018 in Petaluma, Sonoma, American Canyon and San Rafael; and
- D) Name Water Agency Director Susan Gorin and Director David Rabbitt's staff, Water Agency Assistant General Manager Pam Jeane and Principal Engineer Kevin Booker as public hearing officers.

Board action: Approved as Recommended
UNANIMOUS VOTE

2. Bay Area Integrated Regional Water Management Plan Consulting Services: Authorize Water Agency's General Manager to execute an agreement with Morrison & Associates, Inc. to provide water management consulting services for the Bay Area Integrated Regional Water Management Program and support ongoing stakeholder outreach activities through March 31, 2020 in the amount of \$200,000.

Board action: Approved as Recommended
UNANIMOUS VOTE

3. Green Valley Road Stream Crossing Project: Authorize Water Agency's General Manager or designee to execute an agreement with Gold Ridge Resource Conservation District for work completed on the Green Valley Road Stream Crossing Feasibility and Design Project from November 1, 2016, through June 30, 2017, in the amount of \$17,596. (Fifth District)

Board action: Approved as Recommended
UNANIMOUS VOTE

4. Quagga and Zebra Mussel Inspection Demonstration and Training:
- A) Authorize Water Agency's General Manager to execute an agreement with Dogs With Jobs, LLC for quagga and zebra mussel inspection, demonstration, training, and related services through December 31, 2019, in the amount of \$230,000.
- B) Approve Resolution Authorizing Adjustments to the Board Adopted Budget for Fiscal Year 2017-2018 for the Water Agency General Fund and Russian River Projects Fund, each in the Amount of \$230,000. (4/5th Vote Required)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0116

OCCIDENTAL COUNTY SANITATION DISTRICT

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

5. Wastewater Hauling Services: Authorize Water Agency's General Manager acting on behalf of Occidental County Sanitation District to negotiate and execute an agreement, in a form approved by County Counsel, with a wastewater hauling provider through June 30, 2019, in the not-to-exceed amount of \$800,000. (Fifth District)

Board action: Approved as Recommended
UNANIMOUS VOTE

AUDITOR-CONTROLLER TRESURER-TAX COLLECTOR

6. Amendment to the Agreement with CherryRoad Technologies:
- A) Authorize the Auditor-Controller-Treasurer-Tax Collector to execute an amendment to the professional services agreement with CherryRoad Technologies, Inc., to extend the agreement through June 30, 2020, and increase the contract maximum by \$550,000 for a total not to exceed amount of \$1,370,600. The amendment includes one-time assistance to update training materials for County staff and implement system improvements for the Enterprise Financial System, utilized by all County departments to manage accounting and financial data and in turn provide cost-effective services to the public.
- B) Authorize the Auditor-Controller-Treasurer-Tax Collector to exercise the optional Hyperion upgrade or cloud implementation in the amount of \$98,000, if deemed appropriate and in the County's best strategic interest, and with the approval of the County Administrator.

Board action: Approved as Recommended
UNANIMOUS VOTE

7. 2017-18 Property Tax Administration Charge: Approve Resolution Authorizing Property Tax Administration Charge to local taxing agencies to reimburse the County for costs incurred to process property taxes for Fiscal Year 2017-18.

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0117

BOARD OF SUPERVISORS

8. Disbursement of Fiscal Year 17/18 Second District Community Investment Program (formerly Advertising Program) Funds: Approve Community Investment Program (formerly Advertising Program) grant awards and Authorize the County Administrator to execute a contract with the following non-profit entities for advertising and promotions activities for FY 17/18: Inquiring Systems, Inc. on behalf of A Theater for Children, \$400; Boys & Girls Clubs of Central Sonoma County, \$2,000; Children's Museum of Sonoma County, \$2,500; Cinnabar Arts Corporation on behalf of Cinnabar Theater, \$5,000; Community Alliance with Family Farmers on behalf of The Farmer's Guild & Community Alliance with Family Farmers (CAFF), \$800; Cotati Chamber of Commerce, \$2,000; Cruisin' the

Boulevard, Inc., \$4,500; Latino Service Providers, \$500; Museums of Sonoma County, \$500; North Coast Ballet California, \$1,500 and Sonoma County Farm Trails, \$5,000. (Second District)

Board action: Approved as Recommended
UNANIMOUS VOTE

COUNTY ADMINISTRATOR/HEALTH SERVICES

9. Behavioral Health Fiscal Year 2017-2018 Contracts Backfill Funding: Adopt a resolution amending by \$1.85 million the Fiscal Year 2017-2018 County Budget, which will transfer one-time estimated available Transient Occupancy Tax within the Community Investment Program and Redevelopment Act Residual funds within the Reinvestment and Revitalization Program to the Department of Health Services Behavioral Health Division to finance behavioral health services delivered for the remainder of the fiscal year through existing community based organizations contracts. (4/5th Vote Required)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0118

FIRE AND EMERGENCY SERVICES

10. Schell Vista Fire Protection District Proposed Fire Code: Ratify the adoption of an ordinance of the Schell-Vista Fire Protection District, within its respective district boundaries, of the 2016 edition of the California Fire Code local fire code amendments to include Chapter 13 Sonoma County Fire Safety Ordinance and ensure a consistent fire code throughout the County. (First District)

Board action: Approved as Recommended
UNANIMOUS VOTE

HEALTH SERVICES

11. Sonoma Complex Fires Disaster Response and Recovery Services Agreement Amendment: Authorize the Director of Health Services to execute the third amendment to an agreement with California Association of Environmental Health Administrators to provide disaster response and recovery services related to the Sonoma Complex Fires, increasing the amount by \$250,000, resulting in a new total not-to-exceed amount of \$750,000 through June 30, 2018.

Board action: Approved as Recommended
UNANIMOUS VOTE

PERMIT AND RESOURCE MANAGEMENT

12. An Ordinance No. 3836R Permit and Permit Extensions to Jackson Family Wines, Inc.; ROI18-0001: Adopt a resolution issuing a roiling permit (Ordinance No. 3836R) and necessary permit extensions to Jackson Family Wines, Inc. for the Yellowjacket Creek Fish Passage Improvement Project located east of the former, historic town of Kellogg off of Highway 128. (4/5th Vote Required)(Fourth District)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0119

REGIONAL PARKS

13. Tolay Lake Regional Park Master Plan Professional Services Agreement Amendment: Authorize the Chair to amend the Professional Services Agreement with Moore Iacofano Goltsman, Inc. to provide consulting services for the necessary expanded study and analysis in several areas including lake hydrology, for the Tolay Lake Regional Park Master plan in the amount not to exceed \$111,770 for an amended contract maximum of \$994,927, and to extend the contract term through September 11, 2018. (First and Second District)

Board action: Approved as Recommended
UNANIMOUS VOTE

TRANSPORTATION AND PUBLIC WORKS

14. [2017-18 Pavement Preservation Program – Chip Seals and Overlays, C17051 for 15.19 miles of resurfacing:](#)
 - A) [Approve the plans and specifications for the 2017-18 Pavement Preservation Program – Chip Seals and Overlays project, C17051, which will improve the condition of 15.19 miles of County roads for motorists and cyclists.](#)
 - B) [Award contract to low bidder, Ghilotti Construction Company, in the amount of \\$4,911,973.77 including 10% for construction contingency and authorize the Chair to execute construction contract C17051. \(First, Second, Fourth and Fifth District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

15. Construction Inspection Services for the 2017-18 Pavement Preservation Program – Chip Seals & Overlays Project (C17051): Approve and authorize the Chair to execute an agreement for construction inspection services with Coastland Civil Engineering Inc. for the 2017-18 Pavement Preservation Program – Chip Seals & Overlays Project (C17051), for an amount not to exceed \$288,383 including a ten percent (10%) contingency. This agreement is for a term ending December 31, 2019. (First, Second, Fourth and Fifth District)

APPOINTMENTS/REAPPOINTMENTS

16. [Approve the Appointment of David Todd Derum on April 3, 2018 to the Sonoma County Fish & Wildlife Commission coterminous to the Supervisor’s term of office. \(Fifth District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

PRESENTATIONS/GOLD RESOLUTIONS

(Gold resolutions are presented in the afternoon session at 1:30 P.M.)

17. [Adopt a Gold Resolution proclaiming April 8 through April 14, 2018, as National Crime Victims’ Rights Week. \(District Attorney’s Office, Sheriff’s Office, Health Services, Human Services, Probation\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0120

PRESENTATIONS ON A DIFFERENT DATE

18. [Adopt a Gold Resolution honoring Michael K Page being awarded the Exchange Club of Santa Rosa’s 70th annual Peace Officer of the Year award. \(Fourth District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0121

9:42 A.M. Public Comment Opened

Public Speakers:
Duane De Witt
Tom Bieri
Robin Bowen
Shellie Habley
Elizabeth Goldman
Wanda Tapia

9:54 A.M. Public Comment Closed

IV. REGULAR CALENDAR

PERMIT AND RESOURCE MANAGEMENT

- 19. 9:55 A.M. - Expansion of Agricultural Preserve, Lot Line Adjustment and Minor Subdivision for Krasilsa Pacific Farms LLC and McDonough Winery LLC; PLP16-0010: Hold a public hearing and at the conclusion of the hearing adopt a resolution:
 - A) Adopting the Negative Declaration
 - B) Approve the Expansion of an Agricultural Preserve by 6.35 acres; and
 - C) Approving Lot Line Adjustment and Minor Subdivision resulting in three parcels 162.89 acres, 10.1 acres and 11.19 acres in size, subject to Conditions of Approval and a Land Conservation Act Contract for property located at 3701 and 3975 Mark West Station Road, Windsor; APN's 066-280-023 and 066-280-048. (Fourth District)

There was an addendum to amend item 19, it should read:

PERMIT AND RESOURCE MANAGEMENT

19. Lot Line Adjustment and Minor Subdivision and Adoption of Negative Declaration for Krasilsa Pacific Farms LLC and McDonough Winery LLC; PLP16-0010.

Hold a public hearing and at the conclusion of the hearing adopt a resolution:

- 1) Adopting the Negative Declaration
- 2) Approving Lot Line Adjustment and Minor Subdivision resulting in three parcels 162.89 acres, 10.1 acres and 11.19 acres in size, subject to Conditions of Approval requiring expansion of an Agricultural Preserve and replacement Land Conservation Act Contracts for property located at 3701 and 3975 Mark West Station Road, Windsor; APN's 066-280-023 and 066-280-048. (Fourth District)

9:55 A.M.

Presenters: Tennis Wick, Director, Permit and Resource Management Department

9:56 A.M. Public Hearing Opened

Public Speakers:
None

9:56 A.M. Public Comment Closed

Board action: Approved as Amended
UNANIMOUS VOTE
Approved by Resolution 18-0122

COUNTY ADMINISTRATOR

- 20. Office of Recovery and Resiliency Update: Receive update from the Office of Recovery and Resiliency on the status of recovery operations, planning, and seeking of funding opportunities.

9:56 A.M.

Presenters:
Michael Gossman, Deputy County Administrator, Office of Recovery and Resiliency
Clark Lystra, Principal Analyst, Office of Recovery and Resiliency

Christine Sosko, Interim Public Health Officer, Department of Health Services
Bert Whittaker, Director, Regional Parks
Grant Davis, General Manager, Sonoma County Water Agency
Tennis Wick, Director, Permit and Resource Management Department
Paul Yoder, Partner, Shaw, Yoder, Antwih, Incorporated

12:07 A.M. Public Comment Opened

Public Speakers:
John Jenkel

10:08 A.M. Public Comment Closed

Board action: Informational Only

V. [PUBLIC COMMENT ON CLOSED SESSION ITEMS](#)

12:09 P.M. Public Comment Opened

Public Speakers:
John Jenkel

12:09 P.M. Public Comment Closed

VI. [CLOSED SESSION CALENDAR](#)

1:34 P.M. Assistant County Counsel Robert Pittman reported on Closed Session Items 21 through 24.

21. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Existing Litigation: Brown v. County of Sonoma, Sonoma County Water Agency and the Sonoma Valley County Sanitation District, Case No. SCV-261626. \(Government Code Section 54956.9\(d\)\(1\).\)](#)

No reportable action. Direction was given to staff.

22. [The Board of Directors of the Sonoma County Water Agency will consider the following in closed session: Conference with Legal Counsel – Existing Litigation: Brown v. County of Sonoma, Sonoma County Water Agency and the Sonoma Valley County Sanitation District, Case No. SCV-261626. \(Government Code Section 54956.9\(d\)\(1\).\)](#)

No reportable action. Direction was given to staff.

23. [The Board of Directors of the Sonoma Valley County Sanitation District will consider the following in closed session: Conference with Legal Counsel – Existing Litigation: Brown v. County of Sonoma, Sonoma County Water Agency and the Sonoma Valley County Sanitation District, Case No. SCV-261626. \(Government Code Section 54956.9\(d\)\(1\).\)](#)

No reportable action. Direction was given to staff.

24. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code Section 54956.9\(d\)\(2\). Multiple Cases.](#)

No reportable action. Direction was given to staff.

VII. [REGULAR AFTERNOON CALENDAR](#)

25. [1:34 P.M. RECONVENE FROM CLOSED SESSION](#)

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Michael Gossman, Deputy County Administrator and Robert Pittman, Assistant County Counsel

26. [REPORT ON CLOSED SESSION](#)

1:34 P.M. Assistant County Counsel Robert Pittman reported on Closed Session Items 21 through 24.

1:43 P.M. Assistant County Counsel Robert Pittman was replaced by Deputy County Counsel Leslie Thomsen.

VIII. [BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS](#)

There were no Board Member reports.

[PERMIT AND RESOURCE MANAGEMENT](#)

27. [1:44 P.M. - Zone Change to add the Vacation Rental Exclusion \(X\) Combining Zone to 64 parcels; File ZCE17-0008: Hold a public hearing and adopt an Ordinance rezoning 64 parcels in Glen Ellen on Morningside Mountain Drive, Vigilante Road, Oso Trail, Heaven Hill Road, Sobre Vista Road/Pipeline Road, and High Grove Lane to add the Vacation Rental Exclusion \(X\) Combining Zone. APNs: Various; see attached list.](#)

1:44 P.M.

Presenters:

Jennifer Barrett, Deputy Director Planning, Permit and Resource Management Department

Lisa Posternak, Planner, Permit and Resource Management Department

2:20 P.M. Public Comment Opened

Public Speakers:

Ali Tabibian

Bill Brinton

Geray Brinton

Brett Cooper

Deborah Emery

Carrie Kramlich

Robert Dustie

Ricardo Capretta

Charles Metz

Linda Mansell

Julie Oleson

Liza Graves

2:57 P.M. Public Comment Closed

2:59 P.M. Public Comment Reopened

Public Speakers:

Richard Fogg, Chairman of the Planning Commission

3:03 P.M. Public Comment Closed

3:38 P.M. Supervisor Gorin moved to rezone Area "A" only and have the Ordinance reflect the changes and come back to the Board on the Consent Calendar.

The motion was seconded by Supervisor Hopkins.

Board Action:

The Board adopted the item as amended.

AYES: Gorin, Gore, Hopkins

NOES: Rabbitt, Zane

The adoption of the Ordinance was continued to the Consent Calendar on May 8, 2018.

28. [Permit and Resource Management Department: Review and possible action on the following:](#)
[Acts and Determinations of Planning Commission/Board of Zoning Adjustments](#)
[Acts and Determinations of Project Review and Advisory Committee](#)
[Acts and Determinations of Design Review Committee](#)
[Acts and Determinations of Landmarks Commission](#)
[Administrative Determinations of the Director of Permit and Resource Management](#)
(All materials related to these actions and determinations can be reviewed at:
<http://www.sonoma-county.org/prmd/b-c/index.htm>)

There were no Acts and Determinations.

29. [ADJOURNMENT](#)

3:53 P.M. The Board adjourned the meeting in the memory of Kevin Jerome Lavarta, Ray Lazzini, and Lee Clemer.

The meeting was adjourned to April 10, 2018 at 8:30 A.M.

Respectfully submitted,

Kay Lowtrip,
Chief Deputy Clerk of the Board

NOTE:

The next Regular held on April 10, 2018, at 8:30 a.m.

Upcoming Hearings (All dates are tentative until each agenda is finalized)

May 8, 2018 – Regional Parks – Consolidated Fee Hearings May 8, 2018 – Sonoma County Tourism – Annual Report

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY

APRIL 10, 2018

8:30 A.M.

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

8:36 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

PLEDGE OF ALLEGIANCE

I. [APPROVAL OF THE AGENDA \(Items may be added or withdrawn from the agenda consistent with State law\)](#)

Board Action: Approved as Recommended
UNANIMOUS VOTE

II. [8:40 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS \(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.\)](#)

8:40 A.M. Public Comment Opened

Public Speakers:

John Palmer
Thomas Ells
Bill Gallaher
Jim Shelton
Michelle Miller
Mary Morrison
Colleen Fernaud
Roseanne Snyder
Richard Hannon
John Jenkel
Bruce Pearson
Anota Layfollette
David
Steve Dunnrite
David Johnson

9:17 A.M. Public Comment Closed

III. [CONSENT CALENDAR](#)

COMMUNITY DEVELOPMENT COMMISSION
(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)
AND

COUNTY ADMINISTRATOR

1. Approval to accept capacity building grant from Tipping Point Foundation Authorize the Community Development Commission to accept a \$250,000 capacity building grant from Tipping Point.

Board action: Approved as Recommended
UNANIMOUS VOTE

BOARD OF SUPERVISORS

2. Disbursement of Fiscal Year 17/18 First District Community Investment Program (formerly Advertising Program) Funds: Approve Community Investment Program (formerly Advertising Program) grant awards and Authorize the County Administrator to execute a contract with the following non-profit entities for advertising and promotions activities for FY 17/18: Kenwood Education Foundation-2018 Light Camera Auction, \$1,500; Valley of the Moon Music Festival, \$1,500; Sonoma Valley Business Bureau & Sonoma Raceway-NASCAR Shuttle Program, \$3,000; Jack London State Park Partners (Valley of the Moon Natural History Association), \$1,000; Teen Services Sonoma-Cowboy Cab, \$2,000; Sonoma Valley Volunteer Firefighters Association – 4th of July Celebration; Sonoma Valley Chamber of Commerce-LOCALFEST, \$2,750; Railroad Square Music Festival, \$250. (First District)

Board action: Approved as Recommended
UNANIMOUS VOTE

3. Disbursement of Fiscal Year 17/18 Second District Community Investment Program (formerly Advertising Program) Funds: Approve Community Investment Program (formerly Advertising Program) grant awards and Authorize the County Administrator to execute a contract with the following non-profit entities for advertising and promotions activities for FY 17/18: Petaluma Wine, Jazz & Blues Festival on behalf of Petaluma Music Festival, \$3000; Petaluma Museum Association, \$2,000; The Cotati Accordion Festival, \$3,000; Friends of the Petaluma River: Rivertown Revival Festival, \$2,500; Petaluma Downtown Association: Butter & Egg Days Parade, Art & Garden Festival, Antique Faire, and Homebrewers Competition, \$10,000; Penngrove Social Firemen, \$2,000. (Second District)

Board action: Approved as Recommended
UNANIMOUS VOTE

4. Disbursement of Fiscal Year 17/18 Third District Community Investment Program (formerly Advertising Program) Funds: Approve Community Investment Program (formerly Advertising Program) grant awards and Authorize the County Administrator to execute contracts with the following non-profit entities for advertising and promotions activities for FY 17/18: Council on Aging, \$5,000; A Theater for Children (Fiscal Agent - Inquiring Systems Incorporated-non profit), \$1,500; North Coast Ballet California, \$1,500; Oaxaca Tierra Del Sol-Guelagueta 2018 (Fiscal Agent: Raizes Collective), \$1,000; Railroad Square Music Festival (Fiscal Agent – The Lost Church), \$2,500. (Third District)

Board action: Approved as Recommended
UNANIMOUS VOTE

5. Disbursement of Fiscal Year 17/18 Fifth District Community Investment Program (formerly Advertising Program) Funds: Approve Community Investment Program (formerly Advertising Program) grant awards and Authorize the County Administrator to execute a contract with the following non-profit entities for advertising and promotions activities for FY 17/18: Occidental Community Choir, \$500; Forestville Chamber of Commerce-Farmers' Market, \$2,000; Sebastopol Area Senior Center-Classic Car Show, \$1,200 and Mr. Music Foundation-Summer Concert Series, \$1,000. (Fifth District)

Board action: Approved as Recommended
UNANIMOUS VOTE

ECONOMIC DEVELOPMENT BOARD

6. Fiscal Year 2018-19 Annual Tourism Assessment Report:

- A) [Accept the Sonoma County Tourism Bureau's annual tourism assessment report to support the continuation of the tourism assessment in fiscal year 2018-19; and](#)
- B) [Adopt a resolution to schedule a public hearing on May 8, 2018 to consider the report and the continuation of the tourism assessment.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0123

GENERAL SERVICES/SHERIFF'S OFFICE

- 7. [Main Adult Detention Facility Inmate Connector:](#)
 - A) [Approve design bridging documents, prepared by Ross Drulis Cusenbery Architecture dated January 15, 2017, for the Inmate Connector Project to connect the existing Main Adult Detention Facility to the proposed new state courthouse. Bridging documents provide a preliminary design bridging the gap between the County's conceptual design and the Design-Build Entity who will complete permitting and construction documents and build the project.](#)
 - B) [Authorize the Director of General Services to release a Request for Qualifications and for Proposals for a design-build team to design and construct the Inmate Connector Project for an amount not to exceed \\$9,085,658, and subject to other final terms and modifications deemed appropriate for the Project and procurement as determined by the General Services Department.](#)
 - C) [Authorize delegated authority to the Director of General Services to pursue the most cost effective method of construction of the Main Adult Detention Facility Inmate Connector through either the County of Sonoma or Judicial Council of the State of California.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

GENERAL SERVICES/PROBATION

- 8. [Lease Amendment for Probation Department at 2777 Cleveland Avenue: Authorize the Clerk to publish a notice, declaring the Board's intention to enter into a lease amendment with 2777 Cleveland Ave., LLC \(Landlord\), in order to: 1\) redefine the leased premises, consisting of 2,953 sq. ft. of office space, located at 2777 Cleveland Avenue, Santa Rosa and leased by the Probation Department Adult Investigations Unit; 2\) provide for additional tenant improvements; and 3\) specify rent.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

PERMIT AND RESOURCE MANAGEMENT

- 9. [Grant Award to Career Technical Education Foundation Sonoma County \(CTE\):](#)
 - A) [Authorize the Permit Sonoma Director to execute a \\$100,000 grant agreement with Career Technical Education Foundation of Sonoma County to provide career development opportunities for students.](#)
 - B) [Make a finding that, pursuant to Government Code Section 26227, the agreement will further the social and educational needs of the county related to environmental stewardship, climate protection, and resource management, and is therefore in the public interest to execute the grant agreement in a form approved by County Counsel.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

10. [Extension of Contract Time for Technical Assistance on the Development Code: Approve an amendment to the professional service agreement with Ben Noble to continue to provide technical assistance on the updated Development Code for an extended two year term beginning June 23, 2018.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

RETIREMENT

11. [Resolution Approving the Amended Bylaws of the Sonoma County Employees' Retirement Association: Adopt resolution approving Sonoma County Employees' Retirement Association adopted Bylaws amendments.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0124

12. [Adoption of County Employees Retirement Law Article 8.4 \(Cal. Gov. Code § 31685-31685.96\) – Community Property Division: Adopt County Employees Retirement Law Article 8.4 pursuant to Gov. Code § 31685.96 allowing active members of the retirement system to divide a retirement account in the event of divorce or separation.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

SHERIFF'S OFFICE

13. [Specialized Forensic Services Agreement with Sacramento County Coroner: Authorize the Chair of the Board of Supervisors to execute a Specialized Forensic Services Agreement not to exceed \\$400,000 with the County of Sacramento for a three-year term, expiring on June 30, 2021.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

APPOINTMENTS/REAPPOINTMENTS

14. [Approve reappointment of Cynthia O'Grady to the Bicycle and Pedestrian Advisory Committee for a two year term beginning on April 26, 2018 and ending on April 26, 2020. \(Third District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

15. [Appoint Vince Hurst as Bay Area Regional Interoperable Communications System Director. \(Sheriff's Office\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

PRESENTATIONS AT THE BOARD MEETING

(Gold resolutions are presented in the afternoon session at 1:30 P.M.)

PRESENTATIONS/GOLD RESOLUTIONS

16. [Adopt a Gold Resolution recognizing April 2018 as Sexual Assault Awareness Month. \(Third District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0125

9:26 A.M. Public Comment Opened

Public Speakers:

Kathy Goodacre
Colleen Fernald

9:31 A.M. Public Comment Closed

IV. REGULAR CALENDAR

COUNTY COUNSEL

17. Sonoma County Secure Families Fund Agreement: Receive an update on the Sonoma County Secure Families Fund's efforts to raise and disburse funds to increase the capacity of Sonoma County non-profits to provide low-and no-cost immigration legal services and education.

9:31 A.M.

Presenters:
Bruce Goldstein, County Counsel
Alegria De La Cruz, Chief Deputy County Counsel

9:57 A.M. Public Comment Opened

Public Speakers:
Ronit Rubinoff
Lisa Carreno

10:01 A.M. Public Comment Closed

Board action: Informational Only

SHERIFF'S OFFICE

18. Annual Submission of Data pertaining to Immigration and Customs Enforcement Access: Accept the Sheriff's 2017 data of Immigration and Customs Enforcement Access in a public forum as outlined in Government Code 7286.1 (d). (Informational Only)

10:02 A.M.

Presenters: Rob Giordano, Interim Sheriff

10:38 A.M. Public Comment Opened

Public Speakers:
Chris Grabill
Richard Coshnear
John Jenkel

10:47 A.M. Public Comment Closed

Board action: Informational Only

V. PUBLIC COMMENT ON CLOSED SESSION ITEMS

10:47 A.M. Public Comment Opened

Public Speakers:
None

10:47 A.M. Public Comment Closed

VI. [CLOSED SESSION CALENDAR](#)

1:35 P.M. County Counsel Bruce Goldstein reported on Closed Session Items 19 through 24.

19. [The Board of Supervisors will consider the following in closed session: Threat to Public Services or Facilities – Consultation with: Sheriff’s Office, Risk Management, and County Administrator representatives. \(Government Code Section 54957\(a\)\).](#)

No reportable action. Direction was given to counsel and staff.

20. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Potential initiation of litigation pursuant to Government Code section 54956.9\(d\)\(4\). 1 case.](#)

No reportable action. Direction was given to counsel and staff.

21. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Existing Litigation – Estate of Glenn Swindell et al., v. County of Sonoma, United States District Court Case No. 15-CV-897-SC \(Government Code Section 54956.9\(d\)\(1\)\).](#)

No reportable action. Direction was given to counsel and staff.

22. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code Section 54956.9\(d\)\(2\). 1 Case.](#)

This item was withdrawn.

23. [The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation – Director of Regional Parks. \(Government Code Section 54957\(b\)\(1\)\).](#)

No reportable action. Direction was given to counsel and staff.

24. [The Board of Supervisors, the Board of Directors of the Water Agency, the Board Commissioners of the Community Development Commission, and the Board of Directors of The Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Labor Negotiators: Christina Cramer/Carol Allen, County of Sonoma, and Rick Bolanos/Heather Coffman, Liebert Cassidy & Whitmore. Employee Organizations: All. Unrepresented employees: All, including retired employees. \(Government Code section 54957.6\).](#)

No reportable action. Direction was given to labor negotiators.

VII. [REGULAR AFTERNOON CALENDAR](#)

25. [RECONVENE FROM CLOSED SESSION](#)

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

26. [REPORT ON CLOSED SESSION](#)

1:35 P.M. County Counsel Bruce Goldstein reported on Closed Session Items 19 through 24.

VIII. [1:40 P.M. - PRESENTATIONS/GOLD RESOLUTIONS](#)

[ECONOMIC DEVELOPMENT BOARD/PERMIT AND RESOURCE MANAGEMENT/AGRICULTURE/WEIGHTS AND MEASURES/COUNTY COUNSEL](#)

27. [Cannabis Ordinance Study Session, Program Update, and Resolution of Intention to Update Existing Cannabis Ordinances: Adopt a Resolution of Intention directing staff to update the existing Sonoma County Cannabis Land Use Ordinance, Health Ordinance, and Tax Ordinance to address:](#)
- A) [Compatibility with neighborhoods;](#)
 - B) [Alignment with state regulations; and,](#)
 - C) [Adult Use.](#)

1:51 P.M.

1:52 P.M. County Counsel Bruce Goldstein was replaced by Deputy County Counsel Jennifer Klein.

Presenters:

Tim Ricard, Cannabis Program Manager, Economic Development Board
Tennis Wick, Director, Permit and Resource Management Department
Jennifer Barrett, Deputy Director Planning, Permit and Resource Management Department
Sita Kuteira, Deputy County Counsel
Amy Lyle, Supervising Planner, Permit and Resource Management Department
Lieutenant Tim Duke, Sheriff's Office

3:49 P.M. Public Comment Opened

Public Speakers:

Terrie Tower
Juan Ugate
Alexa Wall
Tawnie Logan
Terry Garrett
Lauren Mendelson
Julie Terry
Sam Magruder
Aaron Karres
Courtenay Dyar
Stuart Buck
Autym Garvish
Laum Waldenbaum
Gary Robinson
Kristen Decker
Jim Bell
Ryan Power
Robert Guthrie
David Karp
Brantley Richardson
Richard Meyer
Deborah Epstein
Lindsey Goldenberg
Steve Imbido
Sharlene Stome
Rachel Zierdt
Jamie Ballachion
Tom Guthrie
Greg Dexter
Carroll Estes
Joi Losee
Joe Perry
Adele Ericson
Stuart Axelrod
Karen Gunderson

Bill Silva
Dennis Hunter
David Rios
Pete Caven
Devika Maskey
Julie Ingram
Samuel Mgiudi
Dan Rameriez
Chuck Pinnon
Martin Hirsch
Caren Woodson
Ron Edwards
Matthew Durst
Siuam Brody
Cardee Benny
Craig Harrison
Grace Guthrie
Lee Tolbert
Scarlet Ravin
Joy Spragen
Vince Shotten
Anndynn Battadino
Rob Milton
Gary Lucas
Steven Sommer
Bill Olman
Jennifer Schwab
Colle Mahoney
Nancy Codena
Dominique Hecker
Adam Schlesinger
Eileen McKnight
Vicher Angulles
Richard Swedberg
Cody Bauman
Lawrence Brooke
Steven Speigleman
Shawn Mavoni
Sica Roman
Bobby Hughes
Craig Litwin
Angie Harrison
Lizetta de Arkos
Alice Simpson
John Larson
Robi McMinn
Joy Zamoski Koch
Resha Ruel
Andrea Lawson
Carolyn Walker
Ava Domenichelli
Stephanie Domenichelli
Bonnie Berkeled
Veronique Anxolabehere
Sara Schrader
Erick Klee

4:52 P.M. Public Comment Closed

Board action: Information Only

IX. BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS

There were no Board Member reports.

28. [Permit and Resource Management Department: Review and possible action on the following:](#)
[Acts and Determinations of Planning Commission/Board of Zoning Adjustments](#)
[Acts and Determinations of Project Review and Advisory Committee](#)
[Acts and Determinations of Design Review Committee](#)
[Acts and Determinations of Landmarks Commission](#)
[Administrative Determinations of the Director of Permit and Resource Management](#)
(All materials related to these actions and determinations can be reviewed at:
<http://www.sonoma-county.org/prmd/b-c/index.htm>)

5:57 P.M.

Board Action: The Board accepted the Acts and Determinations.
UNANIMOUS VOTE

29. [ADJOURNMENT](#)

5:58 P.M. The Board adjourned the meeting in the memory of Carl Morrison.

The meeting was adjourned to April 17, 2018 at 8:30 A.M.

Respectfully submitted,

Kay Lowtrip,
Chief Deputy Clerk of the Board

NOTE: The next Regular meeting will be held on April 17, 2018, at 8:30 a.m.

Upcoming Hearings (All dates are tentative until each agenda is finalized)

May 8, 2018 – Consolidated Fee Hearings May 8, 2018 – Sonoma County Tourism – Annual Report

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY

APRIL 17, 2018

8:30 A.M.

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

8:35 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, Lynda Hopkins

Supervisors Absent: James Gore

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

PLEDGE OF ALLEGIANCE

I. [APPROVAL OF THE AGENDA \(Items may be added or withdrawn from the agenda consistent with State law\)](#)

Item 33 was postponed to a later date:

PERMIT AND RESOURCE MANAGEMENT

33. 1:40 P.M. - Appeal of the Board of Zoning Adjustments decision to approve a Use Permit for a setback reduction in the DA (Diverse Agriculture) zoning district; located at 8398 Bodega Highway, Sebastopol, APN 077-160-001; UPE15-0062; Beverly Beaver Rudolph applicant and appellant:

Determine that the project is exempt from the California Environmental Quality Act, deny the appeal of Use Permit Conditions and revoke the Use Permit for noncompliance with conditions approved by the Board of Zoning Adjustments. Denial of the appeal and revocation of the Use Permit will close the Use Permit application and will allow Code Enforcement action to proceed. (Fifth District)

Board Action: The Agenda was approved as amended.

AYES: Gorin, Rabbitt, Zane, Hopkins

ABSENT: Gore

II. [8:36 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS \(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.\)](#)

8:36 A.M. Public Comment Opened

Public Speakers:

Christine Hoex

Rachel Zierdt

Duane De Witt

Michelle Miller

Roseanne Snyder

Richard Hannon

John Jenkel

Kristin Decker
Joe Perry
Liz Fiekowsky
Marina Abbott
Maya Olufs
Cindy Schellenberg
Kathryn Jurik
Scott Wagner
Courtney Cox
Adrien Shader
Merlin
Bruce Pearson
Mark Mitchell
Marty Bennet
Mara Ventura
Micheal Allen
Matt Myres
Steve Birdlebough
Jim Sheldon
Adrienne Lauby
Kathleen Finigan
Victoria Vanez
Jacob Beckman
Paul Decker
Michael Yates
John Galeotti

9:44 A.M. Public Comment Closed

III. [CONSENT CALENDAR](#)

[SONOMA COUNTY WATER AGENCY](#)

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

1. [California Coastal Salmonid Population Monitoring in the Russian River \(2019\): A\) Adopt a resolution authorizing the General Manager or his designee to execute a grant agreement with the California Department of Fish and Wildlife to receive \\$1,752,222 to assist in the funding of the California Coastal Salmonid Population Monitoring program in the Russian River watershed.](#)
- B) [Authorize the General Manager or designee to negotiate and execute a grant sub-recipient funding agreement, in a form approved by County Counsel, between the Sonoma County Water Agency and the Regents of the University of California in an amount not to exceed \\$790,000 \(\\$735,000 grant funds and \\$55,000 Water Agency funds\) for assistance by the University of California in the California Coastal Salmonid Population Monitoring in the Russian River \(2019\) project. \(Fifth District\)](#)

Board action: Approved as Recommended

AYES: Gorin, Rabbitt, Zane, Hopkins

ABSENT: Gore

Approved by Resolution 18-0146

2. [Russian River Habitat Focus Area Grant:](#)

- A) [Authorize the Sonoma County Water Agency's General Manager or designee to accept FY 2017-2018 grant funds from the National Oceanic and Atmospheric Administration \(\\$159,861\) for projects to improve and monitor fish habitat in the Russian River and its tributaries.](#)
- B) [Authorize the Sonoma County Water Agency's General Manager or designee to execute new agreements for hydrographic survey services \(not to exceed \\$90,000\) and laboratory services \(not to exceed \\$150,000\), following federally compliant competitive selection processes and in a form approved by County Counsel.](#)

- C) Adopt a resolution authorizing adjustments to the Water Agency's Fiscal Year 2017/2018 adopted budget for the Water Agency General Fund and Russian River Projects Fund, each in the amount of \$159,861 for the Planning for Habitat and Fisheries Enhancement and Reliability in the Russian River Habitat Focus Area. (4/5th Vote Required)

Board action: Approved as Recommended

AYES: Gorin, Rabbitt, Zane, Hopkins

ABSENT: Gore

Approved by Resolution 18-0127

3. Forestville Water District Wastewater Facilities Maintenance Services:

- A) Authorize Water Agency's General Manager to execute an agreement with Forestville Water District for wastewater facility maintenance services to Forestville Water District through April 24, 2023, in an amount not to exceed \$250,000.
- B) Consistent with other agreements, authorize the General Manager to terminate the agreement. (Fifth District)

Board action: Approved as Recommended

AYES: Gorin, Rabbitt, Zane, Hopkins

ABSENT: Gore

4. Small Community Wastewater Grant Fund Applications:

- A) Adopt a Resolution approving the filing of grant applications to State Water Resources Control Board for the Monte Rio and Villa Grande Sewage Project and taking related actions. (The first application will be for a Feasibility Study in the amount of \$500,000.)
- B) Adopt a Resolution approving the filing of grant applications to State Water Resources Control Board for the Camp Meeker and Northwood Sewage Project and taking related actions. (The first application will be for a Feasibility Study in the amount of \$500,000.)
- C) Adopt a Resolution Authorizing Adjustments to the Board Adopted Budget for Fiscal Year 2017-2018 for the Water Agency General Fund in the Amount of \$10,000. (4/5th Vote Required)(Fifth District)

Board action: Approved as Recommended

AYES: Gorin, Rabbitt, Zane, Hopkins

ABSENT: Gore

Approved by Resolution 18-0128, 0129 and 0130

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

- 5. Authorize the General Manager of the Sonoma County Agricultural Preservation and Open Space District (District) to execute first amendment agreements to eight existing As-Needed Maintenance and Repair Service Agreements extending the term for each agreement to March 31, 2021 and adding in aggregate \$450,000 for a total contract amount of \$1,050,000 as follows:
 - A) First amendment agreement with Bohan & Canelis General Engineering, Inc. in an amount not-to-exceed \$50,000, resulting in a total contract amount of \$75,000;
 - B) First amendment agreement with Campbell Grading, Inc. in an amount not-to-exceed \$25,000, resulting in a total contract amount of \$75,000;
 - C) First amendment agreement with Hanford Applied Restoration & Conservation in an amount not-to-exceed \$75,000, resulting in a total contract amount of \$125,000;

- D) [First amendment agreement with Pacific Watershed Associates, Inc. in an amount not-to-exceed \\$100,000, resulting in a total contract amount of \\$150,000;](#)
- E) [First amendment agreement with Prunuske Chatham, Inc. in an amount not-to-exceed \\$100,000, resulting in a total contract amount of \\$200,000;](#)
- F) [First amendment agreement with Rob Evans in an amount not-to-exceed \\$25,000, resulting in a total contract amount of \\$150,000;](#)
- G) [First amendment agreement with Sonoma County Regional Parks in an amount not-to-exceed \\$50,000, resulting in a total contract amount of \\$200,000;](#)
- H) [First amendment agreement with Sonoma Ecology Center in an amount not-to-exceed \\$25,000, resulting in a total contract amount of \\$50,000.](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore

COUNTY ADMINISTRATOR/FIRE AND EMERGENCY SERVICES

- 6. [Extend Proclamation of Local Emergency Due to Sonoma Complex Fire: Adopt a Resolution Extending the Proclamation of Local Emergency Issued on October 9, 2017, for another 30 Days Due to Damage Arising from the Complex Fire and Concurrently Extending the Provisions of California Penal Code Section 396 Prohibiting Price Gouging in Times of Emergency for Another 30 Days. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore
Approved by Resolution 18-0131

COUNTY CLERK-RECORDER-ASSESSOR

- 7. [Consolidation of Elections to be held with the June 5, 2018, Statewide Primary Election: Adopt the resolution authorizing consolidation for all jurisdictions that have submitted requests for consolidation of election with the June 5, 2018, Statewide Primary Election, as required by the Elections Code §10400.](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore
Approved by Resolution 18-0132

GENERAL SERVICES/HEALTH SERVICES

- 8. [New Lease for the Department of Health Services at 1450 Neotomas Avenue, Santa Rosa:](#)
- A) [Authorize the Board Clerk to publish notice declaring the intent of the Board of Supervisors to execute a lease with Cornerstone Properties II S, LLC as Landlord, for Premises at 1450 Neotomas Avenue, Santa Rosa, California. Premises will be 28,546 rentable square feet consisting of 27,165 rentable square feet of second floor office space and 1,381 rentable square feet of basement office space. The term will be 10 years commencing January 1, 2019, and continuing through December 31, 2028, with two \(2\) five-year options to extend the lease term through 2038. Initial monthly rent will be fifty-five thousand forty-three and 25/100 Dollars \(\\$55,043.25\), \(\\$1.95 per square foot of Rentable Area per month for the second floor portion of the Premises plus \\$1.50 per square foot of Rentable Area per month for the basement portion of the Premises\), with annual rent escalations of three percent \(3%\). All tenant improvements to the Premises are to be provided by the landlord at the landlord's sole expense at an estimated cost of approximately \\$2,000,000.](#)

- B) [Authorize the General Services Director to execute a letter agreement whereby the Landlord will prepare architectural construction drawings and apply for building permits prior to potential execution of the proposed lease and approval by the Board.](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore

HEALTH SERVICES

9. [Dental Health Program Agreement Amendment: Authorize the Director of Health Services to execute the first amendment to an agreement with Sonoma County Indian Health Project to implement the Cavity Free Sonoma Pilot Program, increasing the amount by \\$7,819 to reflect increased costs associated with the provision of services, resulting in a new total not-to-exceed amount of \\$185,514 through December 31, 2020.](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore

10. [Prescription Discount Card Program Agreement: Authorize the Director of Health Services to execute an agreement with Financial Marketing Concepts, Inc. dba Coast2Coast Rx Discount Card Program for managed pharmacy benefit services and any future amendments that do not significantly change the scope of work.](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore

PERMIT AND RESOURCE MANAGEMENT DEPARTMENT

11. [Protective Agricultural Easement for 8170 Pillow Road, Sebastopol: Authorize the Chair of the Board of Supervisors to execute a Grant Deed of Protective Agricultural Easement in connection with a previously approved Lot Line Adjustment between 8170 Pillow Road \(APN: 060-221-070\), 8090 Pillow Road \(APN: 060-221-081\), and 8080 Pillow Road \(APN: 060-221-082\), Sebastopol; LLA16-0030 \(Fifth District\)](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore

12. [Realignment of Highway 1 between Postmile 15.1 to 15.7 at Gleason Beach: Approve resolution authorizing the California Coastal Commission to consolidate approvals required for this project into a single Coastal Permit to be processed by the Commission. \(Fifth District\)](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore
Approved by Resolution 18-0133

REGIONAL PARKS

13. [Regional Parks As-Needed Professional Service Agreements – Extensions: Authorize Chair to execute a one-year extension for fifty \(50\) existing As-Needed Professional Service Agreements covering eleven \(11\) different professional service disciplines. Regional Parks is recommending term extensions for all agreements, and also recommends adding a new “shall not exceed” amount for five \(5\) of the agreements: Authorize Chair to execute a one-year extension for fifty \(50\) existing As-Needed Professional Service Agreements covering eleven \(11\) different professional service disciplines. Regional Parks is recommending term extensions for all agreements, and also recommends adding a new “shall not exceed” amount for five \(5\) of the agreements:](#)
- A) [Appraisal and Acquisition: Associated Right of Way Services, Inc., Ward Levy Appraisal Group, Inc. \(add \\$15,000 to the “shall not exceed” amount for a new total contract amount of \\$40,000\), and Kathy Wood & Associates;](#)

- B) Architectural and Access Compliance: Glass Architects, RossDrulisCusenbery Architecture, Inc., and STRATAap, Inc.;
- C) Biological Resources: Environmental Science Associates (ESA), LSA Associates, Inc., Californian Environmental Services, Inc., Sonoma Ecology Center (add \$50,000 to the “shall not exceed” amount for a new total contract amount of \$150,000), Triple HS, Inc., dba H.T. Harvey & Associates, and WRA, Inc. (add \$100,000 to the “shall not exceed” amount for a new total contract amount of \$200,000);
- D) Civil & Bio-Engineering: BKF Engineers (add \$150,000 to the “shall not exceed” amount for a new total contract amount of \$550,000) , Brelje & Race Consulting Engineers, Coastland Civil Engineering, Inc., EBA Engineering, Environmental Science Associates, Green Valley Consulting Engineers, Inc. (add \$150,000 to the “shall not exceed” amount for a new total contract amount of \$550,000) , Prunuske Chatham, Inc., and Questa Engineering Corporation;
- E) Civil Engineering - Boat Launch and Marinas: CLE Engineering, Inc., COWI, Inc., Moffatt & Nichol, and Noble Consultants, Inc.;
- F) Cultural Resources: Alta Archaeological Consulting, LLC, Environmental Science Associates (ESA), Garcia and Associates, and Tom Origer & Associates;
- G) Environmental and Regulatory Processing: Analytical Environmental Services, Environmental Science Associates (ESA) (add \$100,000 to the “shall not exceed” amount for a new total contract amount of \$200,000), LSA Associates, Inc., Prunuske Chatham, Inc., and Questa Engineering Corporation;
- H) Environmental Site Assessment: Analytical Environmental Services, EBA Engineering, Environmental Geology Services, Inc., Harris & Lee Environmental Sciences; and West Yost Associates, Inc.;
- I) Geotechnical Engineering: Brunsing Associates, Inc., Kleinfelder, Inc. (add \$50,000 to the “shall not exceed” amount for a new total contract amount of \$150,000), LACO Associates, Inc., Miller Pacific Engineering Group, and PJC & Associates, Inc.;
- J) Land Surveying: BKF Engineers, Carlile Macy, Inc., Cinquini & Passarino, Inc., Susan D. Ruschmeyer, dba Pacific Land Surveys, and Ray Carlson & Associates, Inc.;
- K) Traffic Engineering: TJKM Transportation Consultants, and Whitlock & Weinberger Transportation, Inc.

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore

SHERIFF’S OFFICE

- 14. Inmate Housing Agreements: Authorize the Sheriff to execute out of county inmate housing agreements. Such agreements will have a term between April 17, 2018 and March 31, 2021, for a cost of approximately \$173.50 per inmate, per day.

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore

- 15. Surrendered and Abandoned Vessel Exchange (SAVE) Grant: Adopt a resolution authorizing the Sheriff to execute the California Department of Parks and Recreation, Division of Boating and Waterways, Surrendered and Abandoned Vessel Exchange (SAVE) grant agreement providing funding in the amount of \$14,900 to the Sheriff’s Office Marine Unit to dispose of surrendered and abandoned boats through March 1, 2019. The grant promotes navigational and environmental safety on Sonoma County’s waterways by removing, reducing, and preventing abandoned recreational vessels and marine debris.

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore
Approved by Resolution 18-0134

TRANSPORTATION AND PUBLIC WORKS

16. [Resolution for list of SB1 Projects for Fiscal Year 2018-19: Adopt a resolution that identifies and adopts the list of local streets and road projects proposed to be funded using Senate Bill 1, The Road Repair and Accountability Act, funding in Fiscal Year 18-19, as required by the California Transportation Commission.](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore
Approved by Resolution 18-0135

17. [FY 2017-18 Low Carbon Transit Operations Program:](#)
- A) [Adopt a resolution agreeing to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for the Low-Carbon Transit Operations Program, and authorizing application for FY 2017-18 Low-Carbon Transit Operations Program funds in the amount of \\$373,545 to support the purchase of one 30-foot electric-powered bus.](#)
- B) [Authorize the Director of Transportation and Public Works to execute all required actions and documents, including any amendments thereto, with the California Department of Transportation \(Caltrans\) as required for FY 2017-18 LCTOP funding.](#)
- C) [Authorize the Chair to execute the Authorized Agent Form required under the Low Carbon Transit Operations program.](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore
Approved by Resolution 18-0136

PRESENTATIONS/GOLD RESOLUTIONS

(Gold resolutions are presented in the afternoon session at 1:30 P.M.)

18. [Adopt a Gold Resolution proclaiming the fourth Friday in April as Children's Memorial Flag Day throughout Sonoma County in memory of children who have died by violence. \(Fourth District\)](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore
Approved by Resolution 18-0137

19. [Adopt a Gold Resolution recognizing ImprovingBirth.org and the March for Moms Rally to Improve Birth International movement to bring evidence-based care and promote respect for women and their decisions in childbirth. \(First District\)](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore
Approved by Resolution 18-0138

PRESENTATIONS ON A DIFFERENT DATE

20. [Adopt a Gold Resolution designating the month of April 2018 as Child Abuse Prevention Month in Sonoma County. \(Human Services\)](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore
Approved by Resolution 18-0139

21. [Adopt a resolution establishing the Carroll L. Estes Older Adults Advocacy Award and awarding it to Carroll L. Estes. \(Human Services\)](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore
Approved by Resolution 18-0140

22. [Adopt a resolution for National Volunteer Week recognizing approximately 3,000 volunteers who served the County in 2017. \(Human Resources\)](#)

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore
Approved by Resolution 18-0141

9:54 A.M. Public Comment Opened

Public Speakers:
Richard Hannon
Anita Lafayette

9:57 A.M. Public Comment Closed

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore

IV. [REGULAR CALENDAR](#)

[BOARD OF SUPERVISORS](#)

AND

[COMMUNITY DEVELOPMENT COMMISSION](#)

(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

23. [9:58 A.M. - Housing Recovery Bond: Approve a Minute Order Resolution directing the County Administrator's Office, the Community Development Commission, the Auditor Controller Treasurer Tax Collector, and County Counsel to evaluate the County resources and processes necessary to access the feasibility of a county-wide General Obligation Housing Recovery Bond ballot measure.](#)

9:58 A.M.

Presenters:
Supervisor Lynda Hopkins, Fifth District
Margaret Van Vliet, Executive Director, Community Development Commission

10:22 A.M. Public Comment Opened

Public Speakers:
Duane De Witt
Scott Johnson
Thomas Ells
Chris Grabill
Efren Carillo

Kerry Fugett
Ronit Rubinoff
Steve Birdlebough
Laurie Currier
Larry Florin
Maddy Hirshfield
John Lowry
Aaron Thole
Jibranh Oertega
Leydi Vasquez
Jack Tibbetts
Teri Shore
Colleen Fernaud
Bruce Shimizu
Peter Rumble
Tiffany Wong
Steve Dunnrite
Dee Swanhuysen

11:03 A.M. Public Comment Closed

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore
Approved by Resolution 18-0142

HUMAN RESOURCES

AND

COMMUNITY DEVELOPMENT COMMISSION

(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

SONOMA COUNTY WATER AGENCY/AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

24. [Layoff Mitigation Plan Approve layoff mitigation strategies.](#)

11:37 A.M.

Presenters:
Christina Cramer, Human Resources Director
Spencer Keyword, Recruitment and Classification Manager

11:55 A.M. Public Comment Opened

Public Speakers:
None

11:55 A.M. Public Comment Closed

Board action: Approved as Recommended
AYES: Gorin, Rabbitt, Zane, Hopkins
ABSENT: Gore

HUMAN SERVICES

25. [New Human Services Funding for Housing and Case Management Services:](#)
- A) [Accept Housing and Disability Advocacy Program \(HDAP\) grant funding of \\$742,846 through June 2020 and authorize a Human Services Department program to assist homeless individuals to find stable housing while applying for disability benefits.](#)

- B) [Accept California Department of Healthcare Services funding of \\$3.1 million over a 5 year period and accept new revenue for the Home and Community Based Alternatives \(HCBA\) program serving medically frail individuals.](#)
- C) [Accept California Office of Emergency Services \(CalOES\) Victims of Crime Act \(VOCA\) grant funding of \\$595,000 over a 2-year period to establish emergency shelter and emergency housing assistance resources and specialized services for elder abuse victims.](#)

11:55 A.M.

Presenters:

Karen Fies, Director, Human Services Department

Eric Glentzer, Section Manager, Human Services Department

12:22 P.M. Public Comment Opened

Public Speakers:

Alan

Joshua

Marion

Elise

Charlene

12:31 P.M. Public Comment Closed

Board action: Approved as Recommended

AYES: Gorin, Rabbitt, Zane, Hopkins

ABSENT: Gore

- 26. [Human Services Department Positions Allocation Additions and Changes; Budget Adjustments; and Authorization to Implement Layoff Proceedings:](#)
 - A) [Adopt a budgetary resolution authorizing adjustments to the Human Services Department FY 17-18 adopted budget due to IHSS appropriations legislative changes, net addition of 9.0 FTE time-limited positions and to allow acceptance of \\$3.2 million in new revenue from five sources, \\$2.9M from Realignment revenue for In Home Supportive Services \(IHSS\) Maintenance of Effort increases; \\$101K Home and Community Based Alternatives\(HCBA\) waiver funds; \\$60K California Employment Development Department grant; \\$83K Housing and Disability Advocacy Program\(HDAP\) funds; \\$97K California Office of Emergency Services Victims of Crime grant.](#)
 - B) [Adopt a resolution adjusting position allocations for the Human Services Department: 1\) The Adult and Aging Division, due to new grant funding from the California Housing and Disability Advocacy program; California Office of Emergency Services Victims of Crime grant and Home and Community Based Alternatives waiver program, will add 1.0 FTE time-limited Social Service Worker IV position to 06/30/20; extend 1.0 FTE time-limited Social Service Worker IV position to 9/30/19, add 3.0 FTE time-limited Social Service Worker IV to 4/16/23, add time-limited 1.0 FTE Social Service Supervisor II to 4/16/23, and add time-limited 1.0 FTE Account Clerk II to 4/16/23;](#)
 - 2) [The Employment and Training Division, due to new grant funding from the California Employment Development Department, will add 3.0 FTE time-limited Employment and Training Counselor II to 6/30/2019;](#)
 - 3) [The Planning Research Evaluation and Engagement Division will extend 1.0 FTE time-limited Administrative Aide position to 06/30/19 to continue supporting the Road to Early Achievement and Development of Youth program due to additional First 5 funding;](#)
 - 4) [The Economic Assistance division will delete 1.0 FTE Administrative Services Officer I and add 1.0 FTE Program Development Manager to address job classification and span of control issues.](#)

- C) [Authorize the Human Services Department, in coordination with and oversight by the Human Resources Department, to administer layoff proceedings and to mitigate layoffs to the extent possible in accordance with Civil Service Rule 11: Layoffs.](#)

[\(4/5th Vote Required\)](#)

11:55 A.M.

Presenters:

Karen Fies, Director, Human Services Department

Eric Glentzer, Section Manager, Human Services Department

12:22 P.M. Public Comment Opened

Public Speakers:

Alan Serkissian

Joshua Horne

Marion McBride

Elise Hempel

Charlene Love

12:31 P.M. Public Comment Closed

Board action: Approved as Recommended

AYES: Gorin, Rabbitt, Zane, Hopkins

ABSENT: Gore

Approved by Resolution 18-0143 and 18-0144

V. [PUBLIC COMMENT ON CLOSED SESSION ITEMS](#)

12:39 P.M. Public Comment Opened

Public Speakers:

None

12:39 P.M. Public Comment Closed

VI. [CLOSED SESSION CALENDAR](#)

27. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Potential initiation of litigation pursuant to Government Code section 54956.9\(d\)\(4\). 1 case.](#)

The Board approved the settlement of the potential case against Vertical Harvest, Inc. in the amount of \$4,245.60 costs and \$76,000 penalty payments, with other negotiated terms, was approved with direction given to County Counsel to effectuate the settlement.

AYES: Gorin, Rabbitt, Zane, Hopkins

ABSENT: Gore

28. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Possible initiation of litigation pursuant to Government Code section 54956.9\(d\)\(4\). 1 Case.](#)

No reportable action. Direction was given to counsel and staff.

29. [The Board of Supervisors, the Board of Directors of the Water Agency, the Board Commissioners of the Community Development Commission, and the Board of Directors of The Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Labor Negotiators: Christina Cramer/Carol Allen, County of Sonoma, and Rick Bolanos/Heather Coffman, Liebert Cassidy & Whitmore. Employee Organizations: All. Unrepresented employees: All, including retired employees. \(Government Code section 54957.6\).](#)

This item was continued.

VII. [REGULAR AFTERNOON CALENDAR](#)

30. [RECONVENE FROM CLOSED SESSION](#)

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, Lynda Hopkins

Supervisors Absent: James Gore

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

31. [REPORT ON CLOSED SESSION](#)

1:55 P.M. Bruce Goldstein reported on Items 27, 28 and 29.

VIII. [1:56 P.M. - PRESENTATIONS/GOLD RESOLUTIONS](#)

HUMAN SERVICES

32. [2:14 P.M. - Child Care Planning Council of Sonoma County Individualized Child Care Subsidy Plan: Conduct a public hearing and approve Sonoma County Individualized Child Care Subsidy Plan, which will allow use of California's child care subsidy funds for the benefit of working families who cannot afford fee-based child care but earn too much to qualify for subsidized services.](#)

2:14 P.M.

Presenters:

Susy Marron, Child Care Planning Council Coordinator

2:25 P.M. Public Comment Opened

Public Speakers:

Melanie Dodson

Lupe Herman

Jamaeca Dedrick

Sandra Lemus

2:34 P.M. Public Comment Closed

Board action: Approved as Recommended

AYES: Gorin, Rabbitt, Zane, Hopkins

ABSENT: Gore

PERMIT AND RESOURCE MANAGEMENT

33. [2:39 P.M. - Appeal of the Board of Zoning Adjustments decision to approve a Use Permit for a setback reduction in the DA \(Diverse Agriculture\) zoning district; located at 8398 Bodega Highway, Sebastopol, APN 077-160-001; UPE15-0062; Beverly Beaver Rudolph applicant and appellant: Determine that the project is exempt from the California Environmental Quality Act, deny the appeal of Use Permit Conditions and revoke the Use Permit for noncompliance with conditions approved by the Board of Zoning Adjustments. Denial of the appeal and revocation of the Use Permit will close the Use Permit application and will allow Code Enforcement action to proceed. \(Fifth District\)](#)

This item was postponed to a later date.

SONOMA COUNTY WATER AGENCY

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

34. [Water Rates for Fiscal Year 2018-2019: Adopt a Resolution establishing Rates and Charges for the Sonoma County Water Agency's Water Transmission System for Fiscal Year 2018-2019.](#)

2:38 P.M.

Presenters:

Michael Thompson, Assistant General Manager, Sonoma County Water Agency
Lynne Rosselli, Finance Manager, Sonoma County Water Agency

3:00 A.M. Public Comment Opened

Public Speakers:

Drew McIntyre
Canini

3:06 A.M. Public Comment Closed

Board action: Approved as Recommended
UNANIMOUS VOTE

IX. [BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS](#)

Supervisor Zane was a panelist on the Medtronic Woman's Leadership Development event. She attended the California Transportation Commission Town Hall with Supervisors Hopkins, Gore and Rabbitt. She reconvened the Sonoma County Safe Streets Coalition discussing pedestrian and bicycle safety.

Supervisor Gorin attended a California Transportation Commission meeting and the San Francisco Bay Restoration Authority meeting. She held two community meetings in Kenwood and Rincon Valley giving information to the fire victims. She held a Glen Ellen forum discussing the Sonoma Developmental Center.

Supervisor Hopkins attended a Russian River Watershed Association meeting. She attended a Santa Rosa Groundwater Sustainability Agency meeting with Supervisor Zane discussing the fee study. She held a Cannabis Ad Hoc meeting. She held a town hall in Bodega Bay. She attended a Sonoma Clean Power (SCP) meeting. She attended a Sebastopol City Council meeting discussing a joint City/County application Active Transportation Program grant. She attended a She Rises meeting discussing housing.

Supervisor Rabbitt attended a California Transportation Commission meeting. He attended a Casa meeting discussing housing for all. He attended a joint Association of Bay Area Governments (ABAG) and Metropolitan Transportation Commission (MTC) meeting.

35. [Permit and Resource Management Department: Review and possible action on the following: Acts and Determinations of Planning Commission/Board of Zoning Adjustments Acts and Determinations of Project Review and Advisory Committee Acts and Determinations of Design Review Committee Acts and Determinations of Landmarks Commission Administrative Determinations of the Director of Permit and Resource Management \(All materials related to these actions and determinations can be reviewed at: <http://www.sonoma-county.org/prmd/b-c/index.htm>\)](#)

There were no Acts and Determinations.

36. [ADJOURNMENT](#)

3:20 P.M. The Board adjourned the meeting. The next regular meeting shall be held on May 8, 2018 at 8:30 A.M.

Respectfully Submitted,

Kay Lowtrip

Chief Deputy Clerk of the Board

NOTE:

The next Regular meeting will be held on May 8, 2018, at 8:30 a.m.

Upcoming Hearings (All dates are tentative until each agenda is finalized)

May 8, 2018 - Consolidated Fee Hearings May 8, 2018 – Sonoma County Tourism – Annual Report

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY

MAY 8, 2018

8:30 A.M.

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

8:32 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

PLEDGE OF ALLEGIANCE

I. [APPROVAL OF THE AGENDA \(Items may be added or withdrawn from the agenda consistent with State law\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE

II. [8:30 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS \(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.\)](#)

8:33 A.M. Public Comment opened

Public speakers:
Duane De Witt
Kristen
Michelle Miller
Mary Morrison
Michelle Miller
Roseanne Snyder
Colleen Fernaud
Richard Hannon
John Jenkel
Bruce Pearson
Mary Rivers
Anita Lafayette
Scott Wagner

9:02 A.M. Public Comment closed

III. [CONSENT CALENDAR](#)

HUMAN RESOURCES
AND

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT
AND
SONOMA COUNTY WATER AGENCY
(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins) AND
AND
COMMUNITY DEVELOPMENT COMMISSION
(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

1. [Recognition of Service Employees International Union as the exclusive representative of Park Ranger Assistants:](#)
 - A) [Adopt a Resolution recognizing Service Employees International Union, Local 1021 \(SEIU\) as the exclusive employee organization representing the job classification of Park Ranger Assistant.](#)
 - B) [Adopt a Concurrent Resolution amending Salary Resolution No. 95-0926, Salary Tables Scales, removing the classification of Park Ranger Assistant Extra Help, effective May 8, 2018.](#)
 - C) [Adopt a Concurrent Resolution amending the Memorandum of Understanding between the County and SEIU, Local 1021, Appendix A, SEIU Service & Technical Support Non-Supervisory Unit 0005, Salary Table Scales, to include the classification and salary for Park Ranger Assistant, effective May 8, 2018.](#)

Board Action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0152, 18-0153 and 18-0154

COUNTY ADMINISTRATOR/COUNTY COUNSEL
AND
AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT
AND
SONOMA COUNTY WATER AGENCY
(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

2. [Sonoma Development Center Transition Planning:](#)
 - A) [Approve a minute order authorizing staff from various County departments and agencies to engage in the Sonoma Development Center transition planning and governance structure development.](#)
 - B) [Support legislation to implement recommended governance structure consistent with County interests. \(First District\)](#)

Board Action:

Approved as Recommended

UNANIMOUS VOTE

COMMUNITY DEVELOPMENT COMMISSION
(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

3. [Approval of California's Land Reuse and Revitalization Act \(CLRRRA\) Program Agreement for Roseland Village Environmental Remediation:](#)
 - A) [Authorize the Executive Director of the Community Development Commission \(Commission\) to Execute A CLRRRA Program Agreement \(Agreement\) with the North Coast Regional Water Quality Control Board \(Water Board\) on behalf of the Commission regarding the environmental remediation of the Roseland Village redevelopment site \(Site\), and](#)
 - B) [As part of the Site remediation, prepare and submit a Response Plan to the Water Board in order to achieve a "No Further Action" notice from the Water Board. Site remediation work will be carried out by Mid-Pen Housing Corp., the master developer operating under an Exclusive Right to Negotiate with the Commission \(Fifth District\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE

- 4. [Disposition and Development Agreement with Satellite Affordable Housing Associates for an Affordable Housing Project at 20269 Broadway, Sonoma, California.: Authorize the Executive Director of the Sonoma County Community Development Commission \(Commission\) to execute a Disposition and Development Agreement \(DDA\) with Satellite Affordable Housing Associates \(SAHA\) for construction of an affordable housing project at 20269 Broadway, Sonoma consisting of 48 apartments \(the Development Project\). \(First District\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE

RUSSIAN RIVER COUNTY SANITATION DISTRICT

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

SONOMA VALLEY SANITATION DISTRICT

(Directors: Gorin, Gore, Agrimonti)

- 5. [Resolutions to Apply for Disaster Assistance Grants:](#)
- A) [Adopt a Resolution designating the Water Agency’s General Manager, Assistant General Managers, and Chief Engineer/Director of Groundwater Management, on behalf of the Sonoma Valley County Sanitation District, to file applications and execute agreements for federal and/or state disaster financial assistance, effective for all open and future disasters for up to three \(3\) years from the date of approval.](#)
- B) [Adopt a Resolution designating the Water Agency’s General Manager, Assistant General Managers, and Chief Engineer/Director of Groundwater Management, on behalf of the Russian River County Sanitation District, to file applications and execute agreements for federal and/or state disaster financial assistance, effective for all open and future disasters for up to three \(3\) years from the date of approval. \(First and Fifth District\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0156

Board Action:
Sonoma Valley County Sanitation District
Approved as Recommended
AYES: Susan Gorin, James Gore
ABSENT: Mayor Hundley
Approved by Resolution 18-0155

SONOMA COUNTY WATER AGENCY

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

SONOMA VALLEY SANITATION DISTRICT

(Directors: Gorin, Gore, Agrimonti)

AND

GENERAL SERVICES

- 6. [Funding of Green Business Program:](#)
- A) [Authorize Water Agency’s General Manager and the Director of General Services to execute an agreement between the Sonoma County Water Agency and the County of Sonoma through its General Services department to provide funding for business-related water quality and conservation efforts for the amount of \\$30,000 for one year, agreement terminates on June 30, 2019.](#)

- B) [Authorize Water Agency's General Manager and the Director of General Services to execute an agreement between the Sonoma Valley County Sanitation District and the County of Sonoma through its General Services department to provide funding for business related water quality and conservation efforts for the amount of \\$20,000 for one year, agreement terminates on June 30, 2019.](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE

Board Action:
Sonoma Valley County Sanitation District
Approved as Recommended
AYES: Susan Gorin, James Gore
ABSENT: Mayor Hundley

SONOMA COUNTY WATER AGENCY
(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

7. [Summary Vacation of Hydraulic Maintenance and Access Easement for Oak Creek Subdivision:](#)
- A) [Adopt a resolution determining that vacating any remaining interests in the hydraulic maintenance and access easement granted to the Sonoma County Water Agency in 1978, located in the Town of Windsor on Assessor's Parcel Numbers 163-190-023, 163-190-024, 163-190-025, 163-190-026, and 163-190-027 will not have a significant adverse effect on the environment; and](#)
- B) [Authorize the summary vacation of a hydraulic maintenance and access easement that is not required for purposes of the Water Agency and has not been used for the purpose for which it was dedicated or acquired for five consecutive years immediately preceding the proposed vacation. \(Fourth District\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0157

8. [Sonoma County Water Agency Procurement of two Vacuum Trucks: Adopt a Resolution Authorizing Adjustments to the Board Adopted Budget for Fiscal Year 2017-2018 for the Sonoma County Water Agency General Fund and Equipment Fund, each in the Amount of \\$448,733 for the procurement of two vacuum trucks for hauling wastewater. \(4/5th Vote Required\) \(Fourth and Fifth District\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0158

COUNTY ADMINISTRATOR

9. [Fiscal Year 2017-18 Third Quarter Budget Adjustments: Adopt a Concurrent Budget Resolution adjusting departmental budgets by approximately \\$582,000 to carry out operations and delivery of services through the end of the current fiscal year, which are consistent with prior board actions. Of the total, \\$10,000 is within the General Fund budgets, and approximately \\$572,000 in Other Funds. \(4/5th Vote Required\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0159

COUNTY ADMINISTRATOR
AND

COMMUNITY DEVELOPMENT COMMISSION

(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

10. Housing Recovery Ballot Measure:

- A) Accept the budget plan needed to develop and place a housing recovery ballot measure on the November 2018 ballot, and direct staff to draft ballot measure options for consideration by the Board of Supervisors no later than July 10, 2018.
- B) Adopt Budgetary Resolution programming \$92,000 of available fund balance from the General Fund Dissolved Redevelopment Areas Residual Tax (also known as Reinvestment and Revitalization) to cover current year estimated costs to develop draft ballot measure options. (4/5th Vote Required)

Board Action:

Approved as Recommended

AYES: Zane, Gore, Gorin, Hopkins

NOES: Rabbitt

Approved by Resolution 18-0160

COUNTY ADMINISTRATOR/FIRE AND EMERGENCY SERVICES

11. Fire Services Advisory Council Appointments and Reimbursements:

- A) Reappoint Leonard Thompson as a full member of the Fire Services Advisory Council, and reappoint Nick Silva and Nance Jones as alternate members.
- B) Appoint Mark Heine, Mike Nicholls, and Jason Boaz as a full members of the Fire Services Advisory Council, and Tony Gossner and Justin McNulty as alternates.
- C) Appoint full members to the Second At-Large seat and Alternate seat of the Fire Advisory Council as directed by the Fire Services Ad Hoc.
- D) Authorize the Director of Fire and Emergency Services to execute agreements with Sonoma County fire agencies for October fires unreimbursed expenses incurred fighting the Sonoma Complex Fires, as approved by the Fire Advisory Council at the March 8, 2018, meeting. Total amount of all reimbursements not-to-exceed \$500,000.

Board Action:

Approved as Recommended

UNANIMOUS VOTE

12. Extend Proclamation of Local Emergency Due to Sonoma Complex Fire: Adopt a Resolution Extending the Proclamation of Local Emergency Issued on October 9, 2017, for another 30 Days Due to Damage Arising from the Complex Fire. (4/5th Vote Required)

Board Action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0161

ECOMOMIC DEVELOPMENT BOARD

13. Sonoma County Outdoor Recreation Economic Impact Report: Accept The 2018 Sonoma County Outdoor Recreation Economic Impact Report.

Board Action:

Approved as Recommended

UNANIMOUS VOTE

FIRE AND EMERGENCY SERVICES

14. [Hazardous Materials Equipment Purchase: Adopt a Resolution authorizing budgetary adjustments to the FY 2017-18 Final Budget for the Fire and Emergency Services Department totaling \\$50,000 to provide funding for the purchase of Self-Contained Breathing Apparatus cylinders for use by Hazardous Materials field staff during response to hazardous materials emergencies. \(4/5th Vote Required\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0162

15. [Sonoma Raceway Fire Protection Services Agreement: Approve and authorize the Chair to execute a four-year agreement for supplemental fire protection services with Sonoma Raceway for 2018 through 2021 large events. The contract is estimated annually at \\$195,505 and is fully reimbursed by Sonoma Raceway. \(First District\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE

GENERAL SERVICES/SHERIFF'S OFFICE

16. [Sonoma Raceway Radio Communications Site:](#)
- A) [Approve construction plans and specifications prepared by GHD, dated February 26, 2018, for public bid.](#)
- B) [Approve Notice of Categorical Exemption prepared by Permit and Resource Management Department, Environmental Review Division.](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE

GENERAL SERVICES/PROBATION

17. [Lease Amendment for Probation Department at 2777 Cleveland Avenue: Authorize the General Services Director to execute a lease amendment with 2777 Cleveland Ave., LLC \(Landlord\), in order to: 1\) redefine the leased premises, consisting of 2,953 sq. ft. of office space, located at 2777 Cleveland Avenue, Santa Rosa and leased by the Probation Department Adult Investigations Unit; 2\) provide for additional tenant improvements; and 3\) specify rent. \(2nd Action\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE

18. [Main Adult Detention Facility Dayroom Camera Project - Request to Award Installation Contract: Award a contract with Integrated Security Controls, Inc., in the amount of \\$170,515 for procurement and installation of a digital video camera recording system within selected inmate housing dayrooms and recreation yards at the Main Adult Detention Facility.](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE

HEALTH SERVICES

19. [Emergency Medical Services - Support for Exclusive Operating Area Ambulance Services Extension: Authorize the Chair to submit a letter expressing County support for a one-year extension request of the California Emergency](#)

[Medical Services Authority for the Exclusive Operating Area Ambulance Services Agreement covering central Sonoma County and work with the area's Assembly members and State Senator to support this request.](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE

HUMAN SERVICES/IN-HOME SUPPORT SERVICES

20. [Agreement between In-Home Supportive Services \(IHSS\) Public Authority and Human Services Department: Approve the Agreement with In-Home Supportive Services \(IHSS\) Public Authority to perform State mandated services for registry, referral, background screening, and training. Effective beginning on July 1, 2018 and ending on June 30, 2021.](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE

HUMAN SERVICES

21. [Area Agency on Aging FY 2018-19 Area Plan Update: Approve the Area Agency on Aging FY 2016-20 Area Plan Update for FY 2018-19 and authorize the Chairperson of the Board of Supervisors to sign the Transmittal Letter to California Department of Aging, a condition to receive federal funding.](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE

PERMIT AND RESOURCE MANAGEMENT DEPARTMENT

22. [An Ordinance No. 3836R Permit and Permit Extensions to Sonoma County Water Agency; ROI18-0003: Adopt a resolution issuing a roiling permit \(Ordinance No. 3836R\) and necessary permit extensions to Sonoma County Water Agency for in-channel work and Annual Stream Maintenance Activities. \(4/5th Vote Required\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0163

23. [An Ordinance No. 3836R Permit and Permit Extensions to Russian River Recreation and Park District; ROI18-0002: Adopt a resolution issuing a roiling permit \(Ordinance No. 3836R\) and necessary permit extensions to Russian River Recreation and Park District for the recreation dam installation, maintenance, and removal at Johnson's and Vacation Beaches \(Russian River\). \(4/5th Vote Required\) \(Fifth District\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0164

24. [Lot Line Adjustment, Jackson Family Investments III, LLC; LLA17-0015: Adopt a Resolution approving a Lot Line Adjustment between two parcels subject to Conditions of Approval and a Land Conservation Act Contract for property located at 3225 Bloomfield Road, Twin Hills; APN 025-100-007. \(Second District\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0165

25. [Climate Change Action Resolution: Approve and adopt the Climate Change Action Resolution to support a county-wide framework for reducing greenhouse gas emissions and to pursue local actions that support the identified goals therein.](#)

Board Action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0166

26. [Zone Change to add the Vacation Rental Exclusion \(X\) Combining Zone to 32 parcels in Glen Ellen; File ZCE17-0008: Adopt an Ordinance rezoning 32 parcels in Glen Ellen on Morningside Mountain Drive, Vigilante Road, and Oso Trail to add the Vacation Rental Exclusion \(X\) Combining Zone. APNs: Various; see attached list.](#)

Board Action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Ordinance 6220

PROBATION

27. [Public Safety Realignment Implementation Plan for Fiscal Year 2018-19: Approve the Community Corrections Partnership's recommended Public Safety Realignment Implementation Plan for Fiscal Year 2018-19. The Plan prioritizes public safety and supports rehabilitative services designed to reduce offenders' future involvement in the criminal justice system.](#)

Board Action:

Approved as Recommended

UNANIMOUS VOTE

REGIONAL PARKS

28. [Highway 12 Bridge Mitigation Restoration Maintenance Cooperative Agreement: Approve and authorize the Director of Regional Parks to execute reimbursement agreement and any necessary amendments with Caltrans for maintenance and monitoring of mitigation planting for the recent replacement of the Laguna de Santa Rosa bridge in the amount of \\$402,500 with a term ending July 31, 2027. \(Fifth District\)](#)

Board Action:

Approved as Recommended

UNANIMOUS VOTE

TRANSPORTATION AND PUBLIC WORKS

29. [FY 2018-19 ADA Paratransit Services Agreement: Approve and authorize Chair to execute an Agreement with Sonoma County Volunteer Center for Countywide Americans with Disabilities Act \(ADA\) Paratransit Services for the period of July 1, 2018 through June 30, 2019, in an amount not to exceed \\$2,333,292.](#)

Board Action:

Approved as Recommended

UNANIMOUS VOTE

30. [Transit Services Agreement – Mendocino Transit Authority: Approve and authorize Chair to execute agreement with Mendocino Transit Authority to provide transit services in the northern coastal area of Sonoma County for a not-to-exceed amount of \\$172,200 for the period of July 1, 2018 through June 30, 2019.](#)

Board Action:

Approved as Recommended

UNANIMOUS VOTE

31. [Sonoma County Transit - Lifeline Transportation Program Funding](#)

- A) Adopt a resolution seeking Lifeline Transportation Program funding from the Metropolitan Transportation Commission (MTC) to continue providing weekday commute feeder bus service and assist with the purchase of one compressed natural gas (CNG)-powered replacement bus.
- B) Authorize the Director of Transportation and Public Works to execute all required actions and documents, including any amendments thereto, with MTC as required to obtain Lifeline Transportation Program funding.

Board Action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0167

- 32. Sonoma County Transit – Purchase of One Thirty-Foot Replacement Transit Coach (BP-17B): Approve and authorize Chair to execute agreement with Creative Bus Sales Inc., for the purchase of One Thirty-Foot Heavy-Duty, Low-Floor, Natural Gas-powered transit coach from Creative Bus Sales Inc., not to exceed \$651,268.

Board Action:

Approved as Recommended

UNANIMOUS VOTE

- 33. Sonoma County Transit – Purchase of Three Forty-Foot Replacement Transit Coaches (BP-16C): Approve and authorize Chair to execute agreement with Creative Bus Sales for the purchase of three forty-foot low-floor, natural gas powered, heavy-duty transit coaches for Sonoma County Transit, not to exceed \$2,007,473.

Board Action:

Approved as Recommended

UNANIMOUS VOTE

- 34. On-Call Agreements for Cultural Resources Services:

- A) Authorize the Chair to execute On-Call Agreements with four (4) Cultural Resources Services consultants for a not-to-exceed amount of \$750,000 each and a combined not-to-exceed amount of \$3,000,000, with terms ending in April 2021;
- B) Delegate to the Director the authority to execute on behalf of the County, individual Task Order(s) under the Agreement for any amount up to the not-to-exceed amounts for each Agreement; and
- C) Delegate to the Director the authority to develop, amend and execute on behalf of the County, any documents necessary to administer the Agreement, including a form of Task Order; provided that such documents and any amendments thereto are in a form approved by County Counsel.

Board Action:

Approved as Recommended

UNANIMOUS VOTE

- 35. Out-of-State Travel Request – Airport Manager: Approve out-of-state travel request – Airport Manager

Board Action:

Approved as Recommended

UNANIMOUS VOTE

- 36. Charles M. Schulz – Sonoma County Airport Consent to Lease Assignment: Authorize the Chair to: (1) execute the consent to assignment by Cornerstone Properties II S, LLC, a California limited liability company assignment of its 1976 Lease for the property with borders west of N. Laughlin Rd, south of Airport Blvd and east of Flightline Dr, including three buildings and associated parking lot, to its affiliate, CPSA – Airport Industrial Park, LLC, a California limited liability company; and (2) authorize the Director of Transportation and Public Works to execute any other documents reasonably required to effect said consent to lease assignment.

Board Action:
Approved as Recommended
UNANIMOUS VOTE

37. [Award of Contract for the Charles M. Schulz – Sonoma County Airport Apron D Rehabilitation & Pavement Preservation:](#)
- A) [Approve plans and specifications for the Airports Apron D Rehabilitation and Pavement Preservation](#)
- B) [Award and authorize the Chair to execute a construction contract to the lowest responsible bidder, VSS International, Inc. in the amount of \\$181,120 for Apron D Rehabilitation and Pavement Preservation within the Air Operations Area at the Charles M. Schulz – Sonoma County Airport, 2290 Airport Blvd, Santa Rosa.](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE

38. [On-Call Engineering Design Services Agreements for Road and Bridge Infrastructure Improvement Projects:](#)
- A) [Authorize the Chair to execute On-Call Agreements with 16 shortlisted Engineering Design Services consultants with a not-to-exceed amount of \\$975,000 per Consultant and a combined not-to-exceed amount of \\$15,600,000, with terms ending three years from the executed date.](#)
- B) [Delegate to the Director the authority to execute on behalf of the County, individual Task Order\(s\) under the Agreement for any amount up to the not-to-exceed amounts for each Agreement; and](#)
- C) [Delegate to the Director the authority to develop, amend and execute on behalf of the County, any documents necessary to administer the Agreement, including a form of Task Order; if such documents and any amendments thereto are in a form approved by County Counsel.](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE

APPOINTMENTS/ REAPPOINTMENTS

39. [Approve the Reappointment of Paul Kelley to the North Coast Railroad Authority Board for a two year term through April 11, 2020.](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE

40. [Approve the Reappointment of Curt Nichols Agricultural Preservation and Open Space District Advisory Committee for a two year term ending February 16, 2020. \(Fourth District\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE

41. [Approve the Appointment of Peter McAweeney to the Mental Health Board beginning May 8, 2018 and expiring December 31, 2020. \(Fourth District\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE

42. [Approve the Reappointment of Erick Ratliff to the Bicycle and Pedestrian Advisory Committee serving a two-year term, expiring January 13, 2020 \(Second District\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE

PRESENTATIONS/GOLD RESOLUTIONS

PRESENTATIONS AT THE BOARD MEETING

(Gold resolutions are presented in the afternoon session at 1:30 P.M.)

43. [Adopt a Gold Resolution recognizing Carroll Estes on the occasion of her 80th birthday and for her many years of research and advocacy on Social Security and Medicare policy, health reform, long term care, and elder women's economic and health security. \(Third District\).](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0168

44. [Adopt a Gold Resolution proclaiming May 2018 as Community Action Month throughout Sonoma County in in recognition of Community Action Partnership of Sonoma County. \(Fourth District\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0169

45. [Recognition of the 2017-2018 Junior Commission on Human Rights: Recognize twenty-one high school students for their participation on the Junior Commission on Human Rights for the 2017-2018 term. \(Human Resources\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE

46. [Adopt a Gold resolution proclaiming May 2018 as Health Care District Month in Sonoma County. \(Health Services\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0170

47. [Adopt a Gold Resolution designating May 6 through May 12, 2018 as National Correctional Officers and Employees Week in Sonoma County, to recognize the efforts of all Correctional staff in keeping our communities safe. \(Sheriff's Office\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0171

PRESENTATION ON A DIFFERENT DATE

48. [Adopt a Gold resolution recognizing May 2018 as Sonoma County Travel and Tourism Month. \(Economic Development Board\)](#)

Board Action:
Approved as Recommended

UNANIMOUS VOTE
Approved by Resolution 18-0172

49. [Adopt a Gold resolution declaring May 2018 as CalFresh Awareness Month in Sonoma County. \(Human Services/Health Services\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0173

50. [Adopt a Gold Resolution declaring May 2018 as Older Americans Month in Sonoma County. \(Human Services\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0174

51. [Adopt Gold Resolution proclaiming the week of May 6 to 12, 2018 as Public Service Recognition Week in Sonoma County. \(Human Resources\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0175

52. [Adopt a Gold resolution proclaiming the Week of May 6 through May 12, 2018 as National Nurses Week in Sonoma County. \(Health Services\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0176

53. [Adopt a Gold Resolution honoring the life and career of Mr. Carl Morrison \(Sonoma County Water Agency\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0177

54. [Adopt Gold Resolution declaring May 2018 Foster Parent Recognition Month in Sonoma County.](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0178

55. [Adopt a Gold Resolution in memory of James M. Bouler. \(Fourth District\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0179

56. [Adopt a Gold Resolution Declaring the Week of May 17-May 23, 2018 Sonoma County Home & Ranch Readiness Week \(First District\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0180

57. [Adopt a Gold Resolution proclaiming the week of May 6-12, 2018 as “Wildfire Awareness Week” \(Fire and Emergency Services\)](#)

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0181

IV. [REGULAR CALENDAR](#)

[TRANSPORTATION AND PUBLIC WORKS](#)

58. [Long Term Financing for Airport Parking Lot and Terminal Expansion Projects: Adopt a Resolution authorizing the Director of Transportation and Public Works to submit and approve loan applications to the California Infrastructure and Economic Development Bank for financing of capital improvement projects at the Charles M. Schulz - Sonoma County Airport. The loan applications are intended to secure long term, fixed rate financing for capital improvements to long term parking and pedestrian walkways \(\\$5,101,005\), as well as the expansion of the commercial passenger terminal \(\\$11,676,756\) for a total of \\$16,777,761. \(4/5th Vote Required\)](#)

10:04 A.M.

Presenter:
Jon Stout, Airport Manager

10:11 A.M. Public Comment Opened

Public Speakers:
None

10:11 A.M. Public Comment Closed

Board Action:
Approved as Recommended
UNANIMOUS VOTE

[ECONOMIC DEVELOPMENT BOARD](#)

59. [9:00 A.M. – Annual Tourism Assessment Report & Continuation of Tourism Assessment Without Change in Fiscal Year 2017-2018:](#)
- A) [Conduct a public hearing to consider the Sonoma County Tourism Bureau’s annual tourism assessment report to support the continuation of the tourism assessment in fiscal year 2018-19; and](#)
 - B) [Adopt a resolution confirming the Tourism Bureau’s Annual Report and continuing without change the levy of the tourism assessment for the Sonoma County Tourism Business Improvement Area for Fiscal Year 2018-19.](#)
 - C) [Approve an amendment to the Agreement for Services to extend the term to June 30, 2019 to provide services and programs promoting tourism in Sonoma County funded by assessments from within the Sonoma County Tourism Business Improvement Area.](#)

10:12 A.M.

Presenters:
Albert Lerma, Economic Development Board Director, Business Development & Innovation

Claudia Vecchio, Sonoma County Tourism President
Tim Zahnger, Sonoma County Tourism Chief Operations Officer
Joe Bartolomei, Sonoma County Tourism Board Chair and Owner, Farmhouse Inn

11:15 A.M. Public Comment Opened

Public Speakers:
None

11:15 A.M. Public Comment Closed

Board Action:
Approved as Recommended
UNANIMOUS VOTE

COUNTY ADMINISTRATOR/ GENERAL SERVICES

60. [County Government Center Facility Planning: Authorize the Director of General Services to issue a Request for Interest seeking feedback on the feasibility of a public-private partnership to address inadequate County Government Center office buildings that have exceeded their useful life and are costing more to maintain and repair than they are worth.](#)

11:15 A.M.

Presenter:
Caroline Judy, Director of General Services

12:05 P.M. Public Comment Opened

Public Speakers:
Peter Rumble
Duane De Witt
Gerry Lalonde-Berg
Colleen Fernaud

12:15 P.M. Public Comment Closed

Board Action:
Approved as Recommended
UNANIMOUS VOTE

COMMUNITY DEVELOPMENT COMMISSION

(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

61. [Consideration of revisions to County Fund for Housing loan terms for Community Housing Sonoma County's development of Veterans Village: Consider Community Housing Sonoma County \(CHSC\)'s request to the Executive Director of the Sonoma County Community Development Commission \(Commission\) to revise the terms of the County Fund for Housing \(CFH\) loan of \\$1,868,851 to expend all awarded funds for the first phase of the multi-phase project. \(4/5th Vote Required\) \(Third District\)](#)

12:17 P.M.

Presenters:
Margaret Van Vliet, Executive Director, Community Development Commission
Benjamin Wickham, Affordable Housing Director

1.02 P.M. Public Comment Opened

Public Speakers:
Edward Trader

Paula Cook
Ross Liscum
Sean Armstrong
Duane De Witt
Brian McKeown
Ken Holybee
Tom Jackson
Bill Adams
Colleen Fernaud
Mary Rivers
Stephen Gale

1:12 P.M. Public Comment Closed

Board Action:
Approved as Recommended
UNANIMOUS VOTE

1:26 P.M. The Board recessed.

1:41 P.M. The Board reconvened.

62. PUBLIC COMMENT ON CLOSED SESSION ITEMS

V. CLOSED SESSION CALENDAR

3:20 P.M. Chairman Gore deferred the Closed Session report out until after Item 69.

7:40 P.M. County Counsel Bruce Goldstein reported on Items 63 through 65.

63. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Existing Litigation – Marqus Martinez and Daniel Banks v. County of Sonoma, et al. United States District Court – Northern District of California – Case No. 3:15-cv-04574.

No reportable action. Direction was given to counsel and staff.

64. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Existing Litigation - County of Sonoma v. William Barker and Carol Barker. - SCV 235983. 1470 Lawndale Road, Kenwood [District 1] (Government Code Section 54956.9(d)(1).)

The Board approved the settlement of the code enforcement case against William Barker and Carol Barker and approve a waiver of \$10,800.00 only, in daily civil penalties owed by the property owners, which accrued after the October 2017 Tubbs fire. Do not approve a waiver of the \$5,200.00 penalties incurred prior to the date of the fires.

UNANIMOUS VOTE

65. The Board of Supervisors, the Board of Directors of the Water Agency, the Board Commissioners of the Community Development Commission, and the Board of Directors of The Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Labor Negotiators: Christina Cramer/Carol Allen, County of Sonoma, and Rick Bolanos/Heather Coffman, Liebert Cassidy & Whitmore. Employee Organizations: All. Unrepresented employees: All, including retired employees. (Government Code section 54957.6).

No reportable action. Direction was given to Labor Negotiators.

VI. REGULAR AFTERNOON CALENDAR

66. RECONVENE FROM CLOSED SESSION

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

67. REPORT ON CLOSED SESSION

3:20 P.M. Chairman Gore deferred the Closed Session report out until after Item 69.

7:40 P.M. County Counsel Bruce Goldstein reported on Items 63 through 65.

VII. BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS

There were no Board Member reports.

VIII. [1:43 P.M. - PRESENTATIONS/GOLD RESOLUTIONS](#)

This item was taken out of order.

PERMIT AND RESOURCE MANAGEMENT DEPARTMENT

68. [3:24 P.M. - Amendments to Chapter 26 of the Sonoma County Code \(Zoning Code\) to Reduce Constraints and Expand Housing Opportunities:](#)

A) [Hold a public hearing and adopt the attached ordinance \(a\) determining exemption from CEQA, and \(b\) amending the zoning code to:](#)

1) [Increase the maximum size of accessory dwelling units to 1,200 square feet;](#)

2) [Reduce the minimum rural parcel size for 1-bedroom accessory dwelling units to 1.0 acre when on public water or a community well;](#)

3) [Reduce development fees for accessory dwelling units on a graduated scale;](#)

4) [Delay the collection of affordable housing fees until occupancy;](#)

5) [Allow the Permit Sonoma Director to approve Alternative Equivalent Affordable Housing plans that meet the criteria;](#)

6) [Allow a larger percentage of residential floor space in mixed use projects;](#)

7) [Allow transitional and supportive housing in all zones that allow single family dwellings;](#)

8) [Provide a density bonus for units for foster youth, veterans and homeless residents; and](#)

9) [Allow small Single Room Occupancy projects as a permitted use in two commercial zones and larger SRO facilities with a use permit; and,](#)

10) [Make miscellaneous other housing-related changes.](#)

B) [Authorize as-needed budget adjustments via quarterly budget adjustments to cover the costs of waived fees.](#)

3:21 P.M. Deputy County Counsel Leslie Thomsen replaced County Counsel Bruce Goldstein.

3:22 P.M. Supervisor Hopkins recused herself from this item.

Presenters:

Jennifer Barrett, Deputy Director Planning, Permit and Resource Management Department
Tennis Wick, Director, Permit and Resource Management Department

4:24 P.M. Public Comment Opened

Public Speakers:

Duane Dewitt
John Lowry
Vesta Copestakes

4:31 P.M. Public Comment Closed

5:12 P.M. Supervisor Hopkins returned to the meeting.

5:29 P.M. Public Hearing Opened

Public Speakers:

None

5:29 P.M. Public Hearing Closed

5:31 P.M. County Counsel Bruce Goldstein replaced Deputy County Counsel Leslie Thomsen.

Board Action: This item was split into two ordinances, Ordinance 6222 and 6223.

Supervisor Hopkins recused herself from the determination of Ordinance 6222.

Ordinance 6222 was approved as amended.

The Board Approved Ordinance 6222 amending Sonoma County Code Section 26-88-060 as set forth in the Exhibit A to the Ordinance, with the addition of the following language to Exhibit A as new subsection 26-88-060(n): Proposed accessory dwelling units that do not meet the minimum lot size requirements or the design and development standards may be considered on a case by case basis with a use permit.

AYES: Gorin, Rabbitt, Zane, Gore

RECUSED: Hopkins

Ordinance 6223 was approved as amended. Ordinance 6223 with its Exhibits B, C and D; Amending Chapter 26 of the Sonoma County Code To Reduce Constraints on Housing, mixed use developments, single room occupancy, density bonus, transitional and supportive housing units and other minor changes.

Please note that the exhibits for this ordinance omit Exhibit A, and were not re-lettered because of the last minute nature of the changes. Exhibit A was pulled from the second ordinance and used for the first ordinance on ADUs. So the exhibits to this ordinance should remain B, C and D, as identified in the ordinance text.

UNANIMOUS VOTE

HEALTH SERVICES

69. [5:31 P.M. - Authorization to Implement Layoff Procedures within the Department of Health Services: Authorize the Department of Health Services, in coordination with and oversight by the Human Resources Department, to administer layoff proceedings and to mitigate layoffs to the extent possible in accordance with Civil Service Rule 11: Layoffs.](#)

Presenters:

Barbie Robinson, Director, Health Services
Rod Stroud, Assistant Director, Health Services
Dr. Michael Kozart, Mental Health Medical Director and Interim Behavioral Health Division Director

6:12 P.M. Public Comment Opened

Public Speakers:

Joel Evans-Fudem
Denise Rogozzino
Suzie Sharp

Laurie Lynn Hegan
Andre Bericant
Tom Bieri
Jonathan Wright
Danielle Holmes
Ravin Bower
Katrina Thurman

6:33 P.M. Public Comment Closed

Board Action:
Approved as recommended
UNANIMOUS VOTE

6:56 P.M. The Board recessed to Closed Session.

7:41 P.M. The Board reconvened from Closed Session.

Supervisors Present: David Rabbitt, James Gore, Lynda Hopkins

Supervisors Absent: Susan Gorin, Shirlee Zane

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

70. [Permit and Resource Management Department: Review and possible action on the following:](#)
[Acts and Determinations of Planning Commission/Board of Zoning Adjustments](#)
[Acts and Determinations of Project Review and Advisory Committee](#)
[Acts and Determinations of Design Review Committee](#)
[Acts and Determinations of Landmarks Commission](#)
[Administrative Determinations of the Director of Permit and Resource Management](#)
[\(All materials related to these actions and determinations can be reviewed at:](#)
<http://www.sonoma-county.org/prmd/b-c/index.htm>)

7:42 P.M.

Board Action:
The Board accepted the Acts and Determinations
AYES: Rabbitt, Gore, Hopkins
ABSENT: Gorin, Zane

71. [ADJOURNMENT](#)

7:42 P.M. The Board adjourned the meeting in the memory of Franklin Palacios Carrillo, Millie Rogina, Harry Tappin and Governor George Deukmejian.

The Special Closed Session meeting was adjourned to May 15, 2018 at 8:30 A.M.

Respectfully submitted,

Kay Lowtrip,
Chief Deputy Clerk of the Board

NOTE: The next Board meeting will be a Special Closed Session held on May 15, 2018 at 8:30 a.m.
The next Regular meeting will be held on May 22, 2018 at 8:30 a.m.

Upcoming Hearings (All dates are tentative until each agenda is finalized)

June 5, 2018 – Consolidated Fee Hearings

June 12 through June 22, 2018 – Budget Hearings

**ACTION SUMMARY
SPECIAL CLOSED SESSION MEETING
COUNTY OF SONOMA
BOARD OF SUPERVISORS
Tuesday, May 15, 2018**

Supervisors Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Sheryl Bratton, County Administrator
Bruce Goldstein, County Counsel

I. 8:30 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

(Items may be added or withdrawn from the agenda consistent with State law)

Board Action: Approved as recommended
UNANIMOUS VOTE

IV. BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS

8:36 A.M. Supervisor Gore spoke at the CSAC hearing of the joint committee on natural disaster response prep recovery and rebuild.

8:37 A.M. Traveled to Washington DC to represent the County on dredging the Petaluma river, and to attend a senate hearing on the Lytton tribe.

8:38 A.M. Supervisor Zane announced there will be additional mental health funding from the State. Took a trip to Washington DC and met with head of the NOA research division. Had a Town hall for the 3rd District fire survivors.

8:39 A.M. Supervisor Gorin attended a Town hall reporting on the pace of the closure of the developmental center and the State affirmed they have allocated funds in this years budget for the center. Participated in the SCTA meeting.

8:42 A.M. Supervisor Hopkins attended a First 5 commission meeting. Also attended a Sonoma Clean Power meeting and Coastal Commission meeting, a Sonoma County Zero Waste symposium, and a Sonoma County Agriculture round table, met with Tourism Bureau regarding her work on the Advertising committee.

V. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS (Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.)

8:59 A.M. Public Comment Opened

Public Speakers:
Thomas Ells
Michelle Miller
Mary Morrison
Roseanne Snyder
Richard Hannon

John Jenkel
Danielle Cagan
Bruce Pearson
Anita Layfolette
Scott Wagner

9:21 A.M. Public Comment Closed

VI. PUBLIC COMMENT ON CLOSED SESSION ITEMS

9:24 A.M. Public Comment on Closed Session

Speakers:
None

9:24 A.M. Public Comment Closed

VII. CLOSED SESSION CALENDAR

1. [The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation – Regional Parks Director \(Government Code Section 54957\(b\)\(1\)\).](#)

No reportable action. Direction was given to staff.

2. [The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation – Human Resources Director \(Government Code Section 54957\(b\)\(1\)\).](#)

No reportable action. Direction was given to staff.

3. [The Board of Directors of the Sonoma County Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Real Property Negotiators – Negotiator for the District: Bill Keene, General Manager; Negotiator for the Potential Landlord: Arlene Allsman, Building Owner. Direction to Real Property Negotiator regarding Possible Acquisition of Existing Office Space 747 Mendocino Ave., Suite 100, Santa Rosa, CA 95401. \(Government Code Section 54956.8.\)](#)

No reportable action. Direction was given to property negotiators.

4. [The Board of Supervisors will consider the following in closed session: Conference with Real Property Negotiators – Negotiators for the County: Becky Bartling, Chief Executive Officer, Sonoma County Event Center and Caroline Judy, Director, General Services Department; Negotiator for the Potential Tenant: Lawrance Florin, Chief Executive Officer, Burbank Housing. Under Negotiation: Terms and conditions of possible lease of County-owned property at Aston and Hendley Streets, Santa Rosa, CA. \(Government Code Section 54956.8.\)](#)

No reportable action. Direction was given to property negotiators and counsel.

5. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Potential initiation of litigation pursuant to Government Code section 54956.9\(d\)\(4\). 1 Case.](#)

The Board of Supervisors of the County of Sonoma voted to approve the following actions:

1. Authorize the initiation of litigation on behalf of the County against various opioid pharmaceutical manufacturers and distributors, including, but not limited to: Purdue Pharma, Endo Health Solutions, Janssen Pharmaceuticals, Mallinckrodt, Cephalon, Insys Therapeutics, and Teva Pharmaceuticals, McKesson Corporation, Cardinal Health, and AmerisourceBergen Drug Corp.
2. Approve the retention of a consortium of specialized legal counsel lead by the national firm of Robbins Geller Rudman and Dowd LLP to pursue the opioid litigation on a contingency fee basis; and
3. Authorize the County Counsel to bring the legal services agreement back to your Board for approval.

4. Authorize County Counsel to waive any potential conflicts.

Board Action: Approved as Recommended
UNANIMOUS VOTE

6. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code Section 54956.9\(d\)\(2\). 2 Cases.](#)

The first item, no reportable action. Direction was given to counsel and staff.

The second item was withdrawn.

7. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code Section 54956.9\(d\)\(2\). Multiple Cases.](#)

This item was withdrawn.

8. [The Board of Supervisors of the County of Sonoma will consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code Section 54956.9\(d\)\(2\). 1 Case. Potential Parties: VFW Post 1943 and County of Sonoma.](#)

This item was withdrawn.

9. [The Board of Supervisors, the Board of Directors of the Water Agency, the Board Commissioners of the Community Development Commission, and the Board of Directors of The Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Labor Negotiators: Christina Cramer/Carol Allen, County of Sonoma, and Rick Bolanos/Heather Coffman, Liebert Cassidy & Whitmore. Employee Organizations: All. Unrepresented employees: All, including retired employees. \(Government Code section 54957.6\).](#)

No reportable action. Direction was given to labor negotiators and counsel.

VII. RECONVENE FROM CLOSED SESSION

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

VIII. REPORT ON CLOSED SESSION

1:58 P.M. County Counsel Bruce Goldstein reported on Closed Session Items 1 through 9.

IX. ADJOURNMENT

2:02 P.M. The Board adjourned the meeting in the memory of John Mino.

The meeting was adjourned to May 22, 2018 at 8:30 A.M.

Respectfully submitted,

Kay Lowtrip,
Chief Deputy Clerk of the Board

NOTE: The next Regular meeting will be held on May 22, 2018, at 8:30 a.m.

Upcoming Hearings (All dates are tentative until each agenda is finalized)

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY

APRIL 24, 2018

8:30 A.M.

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

8:34 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, Shirlee Zane, James Gore and Lynda Hopkins

Supervisors Absent: David Rabbitt

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

PLEDGE OF ALLEGIANCE

- I. [APPROVAL OF THE AGENDA \(Items may be added or withdrawn from the agenda consistent with State law\)](#)
- II. [REGULAR CALENDAR](#)
2. [8:39 A.M. - Sponsorship of the 2018 Roseland Cinco de Mayo Festival: Approve a contribution in the amount of \\$5,000 to the Roseland Cinco de Mayo Festival](#)

8:46 A.M. Public Comment Opened

Public Speakers:
Duane DeWitt

8:48 A.M. Public Comment Closed

Board Action:
Approved as Recommended
AYES: Gorin, Zane, Gore, Hopkins
ABSENT: Rabbitt

PERMIT AND RESOURCE MANAGEMENT

1. [Use Permit Modification for Bella Winery, Vineyard, and Wine Caves: Conduct a public hearing and, at the conclusion of the public hearing, adopt a resolution adopting the Mitigated Negative Declaration, and approving the Use Permit for a winery, caves, and tasting room with events located at 9711 W. Dry Creek Road, subject to the Conditions of Approval and Mitigation Monitoring Program set forth in Exhibit "A of the Attached Resolution \(PRMD File No. UPE16-0046\). \(Fourth District\)](#)

8:45 A.M.

Presenters:
Jennifer Barrett, Deputy Director Planning, Permit and Resource Management Department
Tracy Tesconi, Supervising Planner, Permit and Resource Management Department
Tennis Wick, Director, Permit and Resource Management Department

9:58 A.M. Public Comment Opened

Public Speakers:

Sam Edwards
Jeff Pisani
Brent Lindsay
Michael Talty
David Dorr
Graham Sarasy
Bob Green
Ann Peterson
Barbara Gruber
Lawrence Boone
Ross Clendenen
Devin Moore
Julie Pedroncelli St. John
Barry Collier
Ivan Lopez
Tammy Martin
Steve Martin
Erin Edwards
Nichole Wimbiscus
Ruth Wilson
Vicky Farrow
Steve Pile
Corey Coburn
Nancy Palumbo
Tim Nordvedt
Jessica Ross
Gabrielle Chretien
Cecily Majerus
Charlee Schanzer
Bill Carle

10:57 A.M. Public Comment Closed

Board Action:

Approved as Recommended
AYES: Gorin, Zane, Gore, Hopkins
ABSENT: Rabbitt
Approved by Resolution 18-0148

COUNTY ADMINISTRATOR

III. [PUBLIC COMMENT ON CLOSED SESSION ITEMS](#)

11:20 A.M. Public Comment Opened

Public Speakers:

None

11:21 A.M. Public Comment Closed

IV. [CLOSED SESSION CALENDAR](#)

12:37 P.M. County Counsel Bruce Goldstein reported on Closed Session Items 3 through 7A.

3. [The Board of Supervisors, the Board of Directors of the Water Agency, the Board Commissioners of the Community Development Commission, and the Board of Directors of The Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Labor Negotiators: Christina Cramer/Carol Allen, County of Sonoma, and Rick Bolanos/Heather Coffman, Liebert Cassidy & Whitmore. Employee Organizations: All. Unrepresented employees: All, including retired employees. \(Government Code section 54957.6\).](#)

This item was withdrawn.

4. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code Section 54956.9\(d\)\(2\). 1 Case.](#)

No reportable action. Direction was given to counsel and staff.

5. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Potential initiation of litigation pursuant to Government Code section 54956.9\(d\)\(4\). 1 case.](#)

This item was withdrawn.

6. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation pursuant to subdivision \(d\)\(1\) of Section 54956.9 \(Amicus Support\). Name of Case: United States of America v. State of California, et al. U.S. District Court, Eastern District of California, Case No. 2:2018cv00490.](#)

The Board authorized the filling of an Amicus Brief in support of the State of California.

AYES: Gorin, Zane, Gore, Hopkins

ABSENT: Rabbitt

7. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Potential initiation of litigation pursuant to Government Code section 54956.9\(d\)\(4\). Multiple cases.](#)

No reportable action. Direction was given to counsel and staff.

- 7A. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Anticipated litigation. Significant exposure to litigation pursuant to Government Code Section 54956.9\(d\)\(2\).](#)

This item was withdrawn.

- V. [12:37 P.M. REGULAR AFTERNOON CALENDAR](#)

8. [12:37 P.M. RECONVENE FROM CLOSED SESSION](#)

Supervisors Present: Susan Gorin, Shirlee Zane, James Gore, Lynda Hopkins

Supervisors Absent: David Rabbitt

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

9. [REPORT ON CLOSED SESSION](#)

12:37 P.M. County Counsel Bruce Goldstein reported on Closed Session Items 3 through 7

PERMIT AND RESOURCE MANAGEMENT

10. [12:39 P.M. - Freestone Commercial Land Use and Zoning Changes:](#)

- A) [Hold a public hearing on the proposed Freestone General Plan land use amendments and zoning changes.](#)
- B) [Adopt a Resolution amending the General Plan land use map and related Ordinance rezoning 17 parcels in Freestone to resolve inconsistencies between General Plan Policy LU-12e and the General Plan land use maps, regarding the extent of commercial uses. \(Fifth District\)](#)

12:39 P.M.

12:41 P.M. County Counsel Bruce Goldstein was replaced by Deputy County Counsel Leslie Thomsen.

Presenters:

Matt Gilster, Planner, Permit and Resource Management Department
Jennifer Barrett, Deputy Director Planning, Permit and Resource Management Department
Tennis Wick, Director, Permit and Resource Management Department

1:05 P.M. Public Comment Opened

Public Speakers:

John Largier
Mark Mellander
Elizabeth Flower
Marylee Gumman
Anne Hader
Bob Harocke
Giovanna Mueller
Eric Koenigshoffer
Judith Stone

1:40 P.M. Public Comment Closed

1:54 P.M. Deputy County Counsel Leslie Thomsen mentioned that a memo was sent to the Board during the hearing.

Board Action:

Approved as Recommended
AYES: Gorin, Zane, Gore, Hopkins
ABSENT: Rabbitt
Approved by Resolution 18-0149

11. [Appeal of Use Permit Modification and Lot Line Adjustment for the Kenwood-BPSC Hunt Club LLC \(formerly Black Point Sports Club\) at 6600 Noble Road, Sonoma, PLP15-0060: Conduct a public hearing to consider approving a use permit with modified conditions agreed to by the Applicant and Appellants to resolve an appeal on the proposed expansion of the Black Point Sportsmans Hunt Club to build a private clubhouse, sporting clay shooting tower and fishing pond. At the conclusion of the hearing adopt a resolution to:](#)
 - A) [Adopt a Mitigated Negative Declaration and monitoring program;](#)
 - B) [Approve a Lot Line Adjustment subject to new Land Conservation Act contract on 825.6 acre Lot A and a deed restriction on Lot B;](#)
 - C) [Approve a Use Permit subject to the revised project description and modified Conditions of](#)
 - D) [Approval contained in Exhibit A to this Summary Report; and consent to withdrawal of the appeal. \(First District\)](#)

2:10 P.M.

Presenters:

Blake Hillegas, Planner, Permit and Resource Management Department
Jennifer Barrett, Deputy Director Planning, Permit and Resource Management Department
Tennis Wick, Director, Permit and Resource Management Department

2:43 P.M. Public Comment Opened

Public Speakers:

Bill Hooper
Sue Smith
Yance Forest-Knowles
Steve Jeffres

Taylor Serres
Kurt Nelson
Nancy Simpson
Dan Oshei
Marilyn Goode

3:04 P.M. Public Comment Closed

Board Action:
Approved as Recommended
AYES: Gorin, Zane, Gore, Hopkins
ABSENT: Rabbitt
Approved by Resolution 18-0150

VI. [PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS \(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.\)](#)

3:28 P.M. Public Comment Opened

Public Speakers:
Duane Dewitt (A.M.)
Michelle Miller
Mary Morrison

3:32 P.M. Assistant County Administrator Christina Rivera replaced County Administrator Sheryl Bratton.

Colleen Fernald
Roseanne Snyder
Rachel Bell
Richard Hannon
John Jenkel
Russell Baker
Anita La

3:45 P.M. Public Comment Closed

VII. [BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS](#)

3:14 P.M. This item was taken out of order.

3:24 P.M. Supervisor Hopkins exited the meeting.

Supervisor Gore attended an Ad Hoc for the Advertising Committee with Supervisor Hopkins.

Supervisor Hopkins attended a California Shore and Beach Preservation Association meeting in Bodega Bay discussing rural communities. She attended a joint city/county Ad Hoc committee meeting on homelessness. She attended a First 5 Commission meeting discussing child care.

Supervisor Gorin attended a joint city/county Ad Hoc committee meeting on homelessness. She attended the San Francisco Bay Conservation and Development Commission (BCDC) meeting. She participated in Rise Together discussing housing as a social equity issue.

Supervisor Zane attended the emergency drill at the airport. She attended a Sonoma Marin Area Rail Transportation (SMART) board meeting. She honored county volunteers at the county volunteer recognition awards with Supervisor

Rabbitt. She participated in a panel discussion for the Interior Designs Spring Forum. She attended the Horse Council Equus Awards with Supervisor Hopkins. She attended the Build Re-build joint city/county meeting.

12. [Permit and Resource Management Department: Review and possible action on the following: Acts and Determinations of Planning Commission/Board of Zoning Adjustments Acts and Determinations of Project Review and Advisory Committee Acts and Determinations of Design Review Committee Acts and Determinations of Landmarks Commission Administrative Determinations of the Director of Permit and Resource Management \(All materials related to these actions and determinations can be reviewed at: <http://www.sonoma-county.org/prmd/b-c/index.htm>\)](#)

3:49 P.M.

Board Action: The Board accepted the Acts and Determinations.

AYES: Gorin, Zane, Gore

ABSENT: Rabbitt, Hopkins

13. [ADJOURNMENT](#)

3:49 P.M. The Board adjourned the meeting in the memory of Josephine Camaur, Robert James Curley, and Adam Collier.

The meeting was adjourned to May 8, 2018 at 8:30 A.M.

Respectfully submitted,

Kay Lowtrip,
Chief Deputy Clerk of the Board

NOTE: The next Regular meeting will be held on May 8, 2018, at 8:30 a.m.

Upcoming Hearings (All dates are tentative until each agenda is finalized)

May 8, 2018 – Consolidated Fee Hearings May 8, 2018 – Sonoma County Tourism – Annual Report

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY

MAY 22, 2018

8:30 A.M.

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

8:30 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, James Gore, Lynda Hopkins

Supervisors Absent: Shirlee Zane

Staff Present: Sheryl Bratton, County Administrator and Verne Ball, Deputy County Counsel

PLEDGE OF ALLEGIANCE

- I. **APPROVAL OF THE AGENDA**
(Items may be added or withdrawn from the agenda consistent with State law)

Board Action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

- II. **9:01 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS**
(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.)

9:01 Public Comment Opened

Public Speakers:

Alan Moody

Aleshia Laughlin

Tim Miller

Michelle Miller

Mary Morrison

Richard Hannon

John Jenkel

Thomas Ells

9:22 A.M. Public Comment Closed

- III. **CONSENT CALENDAR**

COUNTY COUNSEL/HUMAN RESOURCES

AND

SONOMA COUNTY WATER AGENCY/ AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

COMMUNITY DEVELOPMENT COMMISSION

(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

1. Amendment to Outside Liability Counsel Agreements: Authorize the County Counsel to execute the following amendments to existing agreements for outside liability counsel for civil defense legal services:
 - A) Extend the agreement term for an additional 24 months (from 7/1/18 through 6/30/20) with current contract maximum limits not to exceed \$1,500,000 with law firms: Foster Employment Law; Geary, Shea, O'Donnell, Grattan & Mitchell, PC; and Bluestone, Zanino & Hamilton, LLP (formerly Senneff, Freeman & Bluestone, LLP).
 - B) Extend the agreement term for an additional 24 months (from 7/1/18 through 6/30/20) and increase the contract maximum limit from \$1,500,000 to not to exceed \$2,200,000 with law firm Bertrand, Fox, Elliott, Osman & Wenzel, PC.
 - C) Extend the agreement term for an additional 24 months (from 6/1/18 through 5/31/20), and increase the contract maximum limit from \$100,000 to not to exceed \$400,000 with law firm Berry Wilkinson Law Group.
 - D) Accept an assignment agreement that transfers the existing agreement with law firm Robinson Wood, Inc. to law firm Messner Reeves, LLC and extend the agreement term for an additional 24 months (from 7/1/18 through 6/30/20) with the current contract maximum limit not to exceed \$1,500,000. (4/5th Vote Required)

Board Action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

HUMAN RESOURCES

AND

SONOMA COUNTY WATER AGENCY/ AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

COMMUNITY DEVELOPMENT COMMISSION

(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

2. Miscellaneous Classification and Allocation Changes:
 - A) Adopt a Concurrent Resolution amending the Memorandum of Understanding between the County and SEIU – Local 1021, Salary Table Scales, to establish the new classification and salary for Park Program Supervisor and to retitle the classifications of Veterans Claims Worker I, Veterans Claims Worker II, and Senior Veterans Claims Worker to Veterans Service Specialist I, Veterans Service Specialist II, Veterans Service Specialist III, respectively, effective May 22, 2018.
 - B) Adopt a Concurrent Resolution amending the Salary Resolution No. 95-0926, Appendix A – Salary Tables, to adjust the salary of the LAFCO Executive Officer, effective May 22, 2018.
 - C) Adopt a Resolution amending the Allocation Table of the Regional Parks Department to add 3.0 full-time equivalent Park Program Supervisor allocations and delete 3.0 full-time equivalent Administrative Aide allocations; the Human Services Department to add 5.0 full-time equivalent Veterans Service Specialist III allocations, and to delete 4.0 full-time equivalent Veterans Claims Worker II and 1.0 full-time equivalent Senior Veterans Claims Worker allocations; and the Department of Health Services to add 1.0 full-time equivalent Director of Environmental Health allocation and delete 1.0 full-time equivalent Environmental Health & Safety Section Manager allocation, effective May 22, 2018.

Board Action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

Approved by Resolutions 18-0184, 18-0185 and 18-0186

3. Amendments to the Salary Resolution 95-0926: Adopt a Concurrent Resolution amending benefits provided under Salary Resolution Number 95-0926 for Confidential and Unrepresented Employees.

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0187

4. [Employee and Retiree Dental Benefits Effective June 1, 2018: Authorize the Human Resources Director to execute new agreements with Delta Dental, to continue to provide employee and retiree dental coverage, for the term June 1, 2018 through May 31, 2021.](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

5. [Cooley Ranch Conservation Easement Amendment: Adopt a resolution \(1\) making certain findings in support of amending the Cooley Ranch Conservation Easement to clarify the locations and extents of the Natural Area; and \(2\) authorizing the President to execute the First Amendment to Cooley Ranch Conservation Easement. \(Fourth and Fifth Districts\)](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0188

6. [NASA Rapid Response Grant \(Sonoma County Fires 2017\): Authorize the General Manager of the Sonoma County Agricultural Preservation and Open Space District to enter into a one-year grant and cooperative agreement with the National Aeronautics and Space Administration in the amount of \\$90,000 to analyze post-fire watershed and vegetation response.](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

7. [Regional Conservation Partnership Program Update: Receive an update on the Regional Conservation Partnership Program and approve a resolution of the Directors of the Sonoma County Agricultural Preservation and Open Space District authorizing the General Manager to \(1\) submit applications to the Natural Resources Conservation Service for agricultural conservation easements through the Regional Conservation Partnership Program; and \(2\) sign and execute agreements for funds toward acquisition of agricultural conservation easements if awarded such funding from Natural Resources Conservation Science.](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0220

8. [McCullough Phase 2 Acquisition of Fee Title for Public Recreation: Adopt a resolution of the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District to:](#)
 - A) [Authorize up to \\$5,350,000 and escrow costs for the acquisition of the McCullough Phase 2 property;](#)
 - B) [Determine that the acquisition is consistent with the District's Expenditure Plan;](#)
 - C) [Authorize the District's General Manager to enter into agreements to receive a Land and Water Conservation Fund grant to assist in purchasing the property.](#)
 - D) [Make certain determinations pursuant to the California Environmental Quality Act;](#)

- E) [Authorize all other actions to complete this transaction. \(4/5th Vote Required\)\(First District\)](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0189

COMMUNITY DEVELOPMENT COMMISSION
(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)
AND
HEALTH SERVICES

9. [Partnership HealthPlan of California Housing Innovations Grant Award to Expand Availability and Access to Supportive Housing for Medi-Cal recipients in Sonoma County:](#)
- A) [Authorize the Executive Director of the Sonoma County Community Development Commission to execute two Memoranda of Understanding \(MOUs\) with Partnership HealthPlan of California for a capital development award and a housing operations award, respectively, for a total not to exceed \\$2,919,916.](#)
- B) [Authorize the Executive Director of the Commission to execute sub-award contracts with six awardees for a total amount not to exceed \\$2,779,378.](#)
- C) [Adopt a resolution adjusting the County of Sonoma FY 2017-18 budget to reflect related income and expenses for the grant anticipated to occur prior to June 30, 2018. \(4/5th Vote Required\)](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0190

TRANSPORTATION AND PUBLIC WORKS
AND
COMMUNITY DEVELOPMENT COMMISSION
(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

10. [Land Lease Agreement between The Joseph C. Bellan and Verna J. Bellan 2000 Revocable Living Trust, the Sonoma County Community Development Commission, and the Department of Transportation and Public Works for Highway 12 Parking Mitigation: Authorizing the Executive Director of the Sonoma County Community Development Commission and the Chair to execute a Property Lease Agreement for a twenty \(20\) year term with two five \(5\) year options for extension, authorizing a payment of \\$1,158 monthly for the first year and increasing annually; with Joseph C. Bellan and Verna J. Bellan, Trustees of the of the Joseph C. Bellan and Verna J. Bellan 2000 Revocable Living Trust for land in Boyes Hot Springs \(APN: 056-303-028\). \(First District\)](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

COMMUNITY DEVELOPMENT COMMISSION
(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

11. [Amended FY 2017-18 Annual Action Plan, Funding Request, and Incorporate Federal Waivers to Address Post-Fire Homeless Services and Affordable Housing Needs:](#)
- A) [Adopt a Resolution amending the Citizen Participation Plan for use in administering the Community Development Block Grant \(CDBG\), HOME Investment Partnership \(HOME\) and Emergency Solutions Grant \(ESG\) programs to reduce the public comment period from thirty \(30\) to seven \(7\) days to expedite the extraordinary efforts required for disaster recover for FY 2017-18 and approving Amendments to the FY 2017-18 HUD One Year Action Plan based on regulatory waivers received following the Sonoma Complex Fires.](#)

- B) [Adopt a Resolution authorizing the submittal of an Application in the amount of up to \\$2,000,000 to the California State Department of Housing and Community Development for State CalHome Program funds for Disaster Rehabilitation Assistance.](#)
- C) [Adopt a Budget Resolution authorizing reallocation of \\$147,178 of CDBG funds to address emerging homeless system needs following the wildfires, specifically: a one-week extension of the disaster shelters, early openings of winter shelters, and a Housing Navigation Center to address the housing needs of homeless persons who occupied the Roseland Village development site following the fires.](#)
- D) [Authorize the Executive Director of the Commission, or her designee, to execute an amendment to the contract with Catholic Charities of the Diocese of Santa Rosa, adding \\$100,000 to the contract for full-time operation of the Housing Navigation Center and follow-up outreach to assist encampment occupants to access temporary and permanent housing. Total amount of amended contract: \\$764,714. \(4/5th Vote Required\)](#)

Board Action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

Approved by Resolution 18-0191, 18-0192 and 18-0193

- 12. [Funding Awards to Address Homelessness in the Lower Russian River Area: Authorize the Executive Director of the Sonoma County Community Development Commission \(SCCDC\) to execute four separate Funding Agreements with the agencies recommended for funding by the Lower Russian River Homeless Task Force. The combined awards will total no more than \\$318,833 and each agreement will be for a term of 12 months, from July 2018 to June 2019. \(Fifth District\)](#)

Board Action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

SONOMA COUNTY WATER AGENCY

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

- 13. [Resolution Supporting Upcoming Water Bond Initiatives: Adopt a Resolution supporting upcoming water bond initiatives, including Proposition 68 and the State Water Supply Infrastructure, Water Conveyance, Ecosystem and Watershed Protection and Restoration, and Drinking Water Protection Act of 2018.](#)

Board Action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

Approved by Resolution 18-0194

AGRICULTURE/WEIGHTS AND MEASURES

- 14. [Update to the Memorandum of Agreement \(equipment sharing\) between Sonoma County, Napa County and Marin County: Approve the updated Memorandum of Agreement \(MOA\) to replace the existing agreement between Sonoma County, Napa County and Marin County.](#)

Board Action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

AUDITOR- CONTROLLER-TREASURER-TAX COLLECTOR

- 15. [Santa Rosa City School General Obligation Bonds:](#)
 - A) [Adopt a resolution of the Board of Supervisors of the County of Sonoma authorizing the issuance and sale of Santa Rosa High School District General Obligation Bonds, 2014 Election, 2018 Series C and Series D, in an aggregate principal amount not to exceed seventy million dollars.](#)

- B) [Adopt a resolution of the Board of Supervisors of the County of Sonoma authorizing the issuance and sale of Santa Rosa Elementary School District General Obligation Bonds, 2014 Election, 2018 Series D and Series E, in an aggregate principal amount not to exceed thirteen million dollars.](#)

Board Action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

Approved by Resolution 18-0195 and 18-0196

BOARD OF SUPERVISORS

16. [Accept Resolution from Special Districts Requesting to Change Governing Board Election Dates from Odd to Even Numbered Years: Adopt a resolution approving requests from the Cazadero Community Services District to change governing board elections from odd- to even-numbered years with the first election occurring at the November 3, 2020, statewide general election.](#)

Board Action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

Approved by Resolution 18-0197

17. [Board of Supervisors Meeting Minutes: Approve the Minutes of the meetings October 24, 31, November 7, 14, 21 and December 12, 2017.](#)

Board Action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

COUNTY ADMINISTRATOR

18. [Office of Recovery and Resiliency Update: Receive update from the Office of Recovery and Resiliency on the status of recovery operations, planning, and seeking of funding opportunities. \(Informational Only\)](#)

Board Action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

GENERAL SERVICES/ HEALTH SERVICES

19. [New Lease for the Department of Health Services at 1450 Neotomas Avenue, Santa Rosa: Authorize the General Services Director to execute a lease with Cornerstone Properties II S, LLC as Landlord, for Premises at 1450 Neotomas Avenue, Santa Rosa, California. Premises will be 28,546 rentable square feet consisting of 27,165 rentable square feet of second floor office space and 1,381 rentable square feet of basement office space. The term will be 10 years commencing January 1, 2019, and continuing through December 31, 2028, with two \(2\) five-year options to extend the lease term through 2038. Initial monthly rent will be fifty-five thousand forty-three and 25/100 Dollars \(\\$55,043.25\), \(\\$1.95 per square foot of Rentable Area per month for the second floor portion of the Premises plus \\$1.50 per square foot of Rentable Area per month for the basement portion of the Premises\), with annual rent escalations of three percent \(3%\). All tenant improvements to the Premises are to be provided by the landlord at the landlord's sole expense at an estimated cost of approximately \\$2,000,000. \(2nd action\)](#)

Board Action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

GENERAL SERVICES

20. [Funding Approval for Human Services Department Capital Project at 2227 Capricorn Way: Adopt a Resolution to adjust the 17/18 Capital budget in the amount of \\$685,747 of pre-approved capital project funds for Human Services Department at Tenant Improvements at 2227 Capricorn Way. \(4/5th Vote Required\)](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0198

21. [Capital Improvement Plan 2018-2023 Facility Needs: Accept the Five-Year Capital Improvement Plan for the period Fiscal Year 2018-2019 through Fiscal Year 2022-2023.](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

HEALTH SERVICES

22. [Tobacco Retailer Licensing Ordinance: Adopt a resolution introducing, reading the title of, and waiving further reading of a proposed ordinance amending Chapter 32A of the Sonoma County Code to make necessary administrative clean-up clarifications regarding pricing related to packages of cigars and little cigars.](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0199

23. [Sonoma County Animal Services Revenue Agreement: Authorize the Director of Health Services to execute the second amendment to an agreement with the Town of Windsor for the County to continue to provide animal care and control services for an additional year from July 1, 2018 through June 30, 2019 and to receive additional revenue of approximately \\$259,888.](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

INFORMATION SYSTEMS

24. [Memorandum of Understanding With County of Alameda for Reciprocal Data Center Space: Authorize the Director of the Information Systems Department or designee to execute a Memorandum of Understanding \(MOU\) between the County of Sonoma and the County of Alameda for a period of five \(5\) years, which provides reciprocal use of data center floor space for purposes of disaster and business recovery, with five \(5\) additional one \(1\) year options to extend.](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

PERMIT AND RESOURCE MANAGEMENT

25. [Lot Line Adjustment, Palmer; LLA17-0055: Adopt a Resolution approving a Lot Line Adjustment between two parcels subject to Conditions of Approval and a Land Conservation Act Contract for property located at 3553 & 3559 Westside Road, Healdsburg; APN 110-190-012 and 110-190-015. \(Fourth District\)](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0200

26. [An Ordinance No. 3836R Permit and Permit Extensions to Sonoma County Regional Parks; ROI18-0004: Adopt a resolution issuing a roiling permit \(Ordinance No. 3836R\) and necessary permit extensions to Sonoma County Regional Parks for annual beach grooming and installation and removal of a summer flashboard dam at Healdsburg Veterans Memorial Beach. \(4/5th Vote Required\)\(Fourth District\)](#)

Board Action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

Approved by Resolution 18-0201

PROBATION

27. [Guiding People Successfully Program: Authorize the Chief Probation Officer to execute a Memorandum of Understanding with the City of Santa Rosa for a 15 month term effective July 1, 2018, for a total amount of \\$187,559. Funds will support the implementation of the Guiding People Successfully \(GPS\) Program, a violence and gang prevention and intervention program.](#)

Board Action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

28. [Resolution Endorsement of Governmental Agreements: Approve a resolution endorsing contractual relationships between the State, local governmental agencies, non-profit organizations and other private entities and the Sonoma County Probation Department Camp and Supervised Adult Crews \(SAC\) programming. The resolution, effective January 1, 2018, authorizes the Chief Probation Officer to execute agreements and enter into product orders for revenue in amounts not to exceed \\$200,000 for the Supervised Adult Crews \(SAC\) Program and \\$50,000 for the Probation Camp Program from 2018 through 2027.](#)

Board Action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

Approved by Resolution 18-0202

29. [Memorandum of Understanding with the City of Santa Rosa: Authorize the Chief Probation Officer to execute a Memorandum of Understanding between the Sonoma County Probation Department and the City of Santa Rosa for revenue in the amount of \\$132,875 for general maintenance and landscaping services to be performed by Sonoma County Probation Department Supervised Adult Crew \(SAC\), from 2018 to 2020.](#)

Board Action: Approved as Recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

30. [A Sustainability Update of The Keeping Kids in School Initiative:](#)
- A) [Authorize the Chief Probation Officer to execute an agreement with WestEd Justice and Prevention Research Center in the amount of \\$666,809 for the administration of A Developmental Study of the Keeping Kids In School Initiative, a research project funded by a two-year National Institute of Justice grant.](#)
- B) [Authorize the Chief Probation Officer to execute an agreement with Seneca Family of Agencies in the amount of \\$448,887 for case management services related to A Developmental Study of the Keeping Kids In School Initiative effective July 1, 2018-June 30, 2020.](#)
- C) [Authorize the Chief Probation Officer to enter into an Agreement with Community Matters in the amount of \\$124,300 for school climate assessment services related to A Developmental Study of the Keeping Kids In School Initiative effective May 1, 2018-June 30, 2020.](#)

- D) [Authorize the Chief Probation Officer to enter into Memorandum of Understanding with the following school districts to participate in and receive program services for A Developmental Study of the Keeping Kids In School Initiative through June 30, 2020: i. Cotati-Rohnert Park Unified School District](#)
- ii. [Petaluma City Schools](#)
- E) [Authorize the Chief Probation Officer to execute an agreement with Seneca Family of Agencies to sustain Keeping Kids In School services not supported by the National Institute of Justice grant in items 1 through 3 above, for the total amount of \\$1,091,233 effective July 1, 2018-June 30, 2020.](#)
- F) [Authorize the Chief Probation Officer to enter into Memorandum of Understanding with the following school districts to participate in Keeping Kids In School case management services for students with truant behaviors and their families through June 30, 2020: i. Forestville Union School District](#)
- ii. [Guerneville Elementary School District](#)
- iii. [Sonoma County Office of Education](#)
- iv. [Sebastopol Union School District](#)
- v. [Sonoma Valley Unified School District](#)
- vi. [West Sonoma County Union High School District](#)
- G) [Adopt a Resolution adjusting the FY1718 budget, increasing appropriations and reimbursement in the Probation Department Juvenile Grant budget by \\$6,000. \(4/5th Vote Required\)](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0203

REGIONAL PARKS

31. [Funding Agreement for Spring Lake Park Environmental Discovery Center of Sonoma County: Approve and authorize the Director of Regional Parks to execute a reimbursement agreement and any necessary amendments with the City of Santa Rosa for funding operations of the Environmental Discovery Center of Sonoma County at Spring Lake Park in the amount of \\$60,000 with a term ending June 30, 2022. \(First District\)](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

SHERIFF'S OFFICE

32. [Agreement for Supplemental Law Enforcement Services with Sonoma Raceway: Authorize the Sheriff to execute the supplemental law enforcement services agreement with Sonoma Raceway for its NASCAR Races from June 21, 2018 through June 24, 2018 for revenue in the amount of \\$129,973 to ensure the safety of Sonoma County citizens during a major outdoor event. \(Second District\)](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

33. [Amendment to Agreement for Law Enforcement Services Between the County of Sonoma and the Town of Windsor: Authorize the Chair of the Board to execute a one-year Amendment to the Agreement for Law Enforcement](#)

Services between the County of Sonoma and the Town of Windsor for the period from July 1, 2018 through June 30, 2019. (Fourth District)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

TRANSPORTATION AND PUBLIC WORKS

34. Airport Long Term Parking Lot Construction, C0005 Contract Change Order: Approve and authorize the Chair to sign Contract Change Order No. 3 to the construction contract with Ghilotti Construction Company, Inc. in the amount of \$120,475.00 for a total contract amount of \$3,922,251.75 for changes related to the Airport's revised / updated long term parking lot electrical plans.

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

35. 2018 Certified Mileage of County Maintained Roads: Adopt a resolution petitioning the California Department of Transportation in connection with the provisions of Section 2121 of the Streets and Highways Code that the certified mileage of maintained roads in the County of Sonoma be in accordance with Exhibit "A", showing a total of 1,368.37 miles of maintained roads.

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0204

36. Sonoma County Transit – Transportation Development Act and State Transit Assistance Annual Claim of Funds: Adopt a resolution authorizing the filing of a claim with the Metropolitan Transportation Commission for allocation of Transportation Development Act and State Transit Assistance funds for fiscal year 2018-19 to support Sonoma County Transit and Sonoma County Paratransit services.

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0205

37. Boyes Boulevard Bridge Replacement Project: Adopt a Resolution authorizing and directing the Director of Public Works to execute a Right of Way Contract in a form approved by County Counsel for a temporary construction easement, and a temporary utility easement on behalf of Pacific Gas and Electric Company, in the amount of \$35,000.00, which includes \$0 for severance damages; authorizing transfer of taxes on said land; and authorizing refunds, if applicable, pursuant to § 5096 of the Revenue and Taxation Code; lands of Boyes Springs Oaks Owners Association, a Non-Profit Mutual Benefit Corporation (APN: 056-711-016-000); Project C01147. (First District)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0206

PRESENTATIONS/GOLD RESOLUTIONS

PRESENTATIONS AT THE BOARD MEETING

(Gold resolutions are presented in the afternoon session at 1:30 P.M.)

38. Adopt a Gold Resolution Commending Kate O'Hare-Palmer, RN, RD for Being Recognized as the United Veterans Council 2018 Veteran of the Year.

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0207

PRESENTATION ON A DIFFERENT DATE

39. [Adopt a Gold Resolution proclaiming the week of May 20 to May 26, 2018 as Emergency Medical Services Week in Sonoma County. \(Health Services\)](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0208

40. [Adopt a Gold Resolution honoring veterans of the armed services and recognizing and honoring May 28, 2018, as "Memorial Day" in Sonoma County. \(Human Services\)](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0209

41. [Adopt a Gold Resolution Recognizing Laura Breyer being presented the Viticulture Award of Excellence for her significant contributions to the Sonoma County Winegrape Commission, Sonoma County viticulture, and the greater grape growing community. \(First District\)](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0210

42. [Adopt gold resolution recognizing and honoring Ruth Robeson for five years of exemplary service on the Advisory Council to Area Agency on Aging, Sonoma County](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0211

43. [Approve Resolution recognizing the week of May 21-25, 2018 as National Public Works Week. \(Transportation and Public Works\)](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0212

APPOINTMENTS/REAPPOINTMENTS

44. [Appoint Matthew Dickey to the Sonoma Citizens Advisory Committee – North Valley position - effective May 22, 2018 and expiring on May 22, 2022. \(First District\)](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

45. [Appoint Steve Mullen to the Sonoma Citizens Advisory Committee – Alternate position - effective May 22, 2018 and expiring on May 22, 2022. \(First District\)](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

46. [Adopt a resolution appointing Mary Kay Brooks to the Partnership HealthPlan of California Commission for the term of May 22, 2018 through May 21, 2022. \(Health Services\)](#)

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0213

47. [Appointments and Reappointments to the Sonoma County Workforce Investment Board \(WIB\):](#)
- A) [Approve the appointments of Susan Cooper, Sara Cummings, and Anita Maldonado to the Sonoma County Workforce Investment Board for a one-year term beginning May 22, 2018 and ending May 22, 2019.](#)
- B) [Approve the re-appointment of Robin Bartholow, Kristyn Byrne, Dr. Steven Herrington, and Katrina Thurman to the Sonoma County Workforce Investment Board for a two-year term beginning May 22, 2018 and ending May 22, 2020. \(Human Services\)](#)

8:50 A.M. Public Comment Opened

Public Speakers:
Jean Soddard Kennedy
Alan Moody
John MCCullough

9:00 A.M. Public Comment Closed

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

IV. [REGULAR CALENDAR](#)

PERMIT AND RESOURCE MANAGEMENT

48. [9:24 A.M. - Local Agency Management Program and Onsite Wastewater Treatment System Regulations and Technical Standards Revisions: Receive an update regarding County on-site septic standards and authorize submittal of a revised Sonoma County Local Agency Management Program and supporting documents to the North Coast Regional Water Quality Control Board. \(Informational Only\)](#)

Presenters:
Nathan Quarles, Deputy Director, Permit and Resource Management Department
Tennis Wick, Director, Permit and Resource Management Department

10:05 A.M. Public Comment Opened

Public Speakers:
Elsa Frick
Ted Walker
Alan Moody
Jim Christian
Sara Yardley
Kila Brook
Dave Hnederson

Dan Fine
Bart Dreamer
Mike Trinen
Rich Hulmer
Jen Garvo
Ellen Silke
Linda Sulliver
Thomas Ells
Clayton Ingstrom
Herman J. Hernandez
Vesta Copestakes
Lee Torr
John Pearson
Steve Martin
David Wood

11:06 A.M. Public Comment Closed

Board Action: Informational Only
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

BOARD OF SUPERVISORS

49. [Fee Waiver: Approve a fee waiver in the amount of \\$1,075.50 for the Rotary Club of Rohnert Park-Cotati for a Veterans Appreciation event on June 16, 2018 to be held at the Cotati Veterans Memorial Building. \(Second District\)](#)

11:45 A.M.

Presenters:
Supervisor Rabbitt, Second District Supervisor

11:47 A.M. Public Comment Opened

Public Speakers:
Alan Moody

11:50 A.M. Public Comment Closed

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

50. [Fee Waiver: Approve the fee waiver of \\$984.00 for Health Inspection fees for Sonoma Home Meals. \(First District\)](#)

11:51 A.M.

Presenters:
Supervisor Gorin, First District Supervisor

11:51 A.M. Public Comment Opened

Public Speakers:
None

11:51 A.M. Public Comment Closed

Board Action: Approved as Recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane

COUNTY ADMINISTRATOR

V. [PUBLIC COMMENT ON CLOSED SESSION ITEMS](#)

11:51 A.M. Public Comment Opened

Public Speakers:
Stan Eichenberger

11:55 A.M. Public Comment Closed

VII. [REGULAR AFTERNOON CALENDAR](#)

55. [RECONVENE FROM CLOSED SESSION](#)

Supervisors Present: Susan Gorin, David Rabbitt, James Gore, Lynda Hopkins

Supervisors Absent: Shirlee Zane

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

56. [REPORT ON CLOSED SESSION](#)

1:34 P.M. County Counsel Bruce Goldstein reported on Closed Session items 51 through 54.

VIII. 1:35 P.M. - PRESENTATIONS/GOLD RESOLUTIONS

VI. [CLOSED SESSION CALENDAR](#)

51. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code Section 54956.9\(d\)\(2\). Multiple Cases.](#)

No reportable action. Direction was given to counsel and staff.

52. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Existing Litigation - Bear Flag Post 1943 Veterans of Foreign Wars of the United States v. County of Sonoma, Sonoma County Superior Court, Case No. SCV-262285. \(Government Code Section 54956.9\(d\)\(1\).\)](#)

No reportable action. Direction was given to counsel and staff.

53. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation related to Sonoma Complex Fires claims pursuant to Government Code Section 54956.9\(d\)\(2\). Multiple Cases.](#)

No reportable action. Direction was given to counsel and staff.

54. [The Board of Supervisors, the Board of Directors of the Water Agency, the Board Commissioners of the Community Development Commission, and the Board of Directors of The Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Labor Negotiators: Christina Cramer/Carol Allen, County of Sonoma, and Rick Bolanos/Heather Coffman, Liebert Cassidy & Whitmore. Employee Organizations: All. Unrepresented employees: All, including retired employees. \(Government Code section 54957.6\).](#)

No reportable action. Direction was given to labor negotiators.

IX. [BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS](#)

Supervisor Rabbitt attended a Petaluma River Dredging meeting. He attended a Sonoma County Transportation Authority (SCTA) meeting. He attended the California State Association of Counties (CSAC) meeting in Sacramento. He attended an Association of Bay Area Governments (ABAG) meeting and a Golden Gate Bridge Transportation Authority meeting. He attended a Measure M Ad Hoc committee meeting. He attended a North Bay Water Re-use Authority meeting.

Supervisor Gorin attended the California State Association of Counties (CSAC) legislative briefing. She attended the Halter Awards recognizing those who saved animals during the fires. She attended the North Bay Water Re-use Authority meeting with Supervisor Rabbitt

Supervisor Hopkins attended the CSAC meeting. She attended a conference in Timber Cove discussing fire protection. She held a town hall in Forestville discussing infrastructure projects. She attended a Cannabis Ad Hoc meeting with Supervisor Gorin.

Supervisor Gore attended the CSAC meeting.

57. [Personal Services Agreement – Human Resources Director: Authorize the Chair of the Board of Supervisors to execute the first amendment to the Personal Services Agreement with Christina Cramer as the Human Resources Director, extending the agreement for three years through April 28, 2021, and maintaining her salary at the “I” step and all other County benefits.](#)

1:43 P.M.

Presenters:

Sheryl Bratton, County Administrator

1:46 P.M. Public Comment Opened

Public Speakers:

None

1:46 P.M. Public Comment Closed

Board Action:

Approved as recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

TRANSPORTATION AND PUBLIC WORKS

58. [Amend Parking Restrictions to Allow for More Parking on Riverside Drive \(#56015\) – First Read:](#)

A) [Adopt an Ordinance of The Board Of Supervisors of The County of Sonoma, State of California, Amending Sonoma County Ordinance No. 2300 to Restore Parking on Portions of the West Side of Riverside Drive, Retaining “No Parking” Restrictions from Postmile 11.219 to Postmile 11.316 from 8:00 A.M. To 4:00 P.M. on Weekdays.](#)

B) [Adopt a Resolution to introduce, read the title and waive the reading of such Ordinance. \(First Reading\) \(First District\)](#)

1:47 P.M.

Presenters:

Johannes Hoevertsz, Director, Transportation and Public Works

1:50 P.M. Public Comment Opened

Public Speakers:

None

1:51 P.M. Public Comment Closed

Board Action:

Approved as recommended
AYES: Gorin, Rabbitt, Gore, Hopkins
ABSENT: Zane
Approved by Resolution 18-0214 and Ordinance 6225

**SONOMA COUNTY WATER AGENCY/
AIRPORT/LARKFIELD/WIKIUP SANITATION ZONE/ GEYSERVILLE SANITATION ZONE/ PENNGROVE
SANITATION ZONE/ SEA RANCH SANITATION ZONE/OCCIDENTAL COUNTY SANITATION DISTRICT/
RUSSIAN RIVER COUNTY SANITATION DISTRICT/SOUTH PARK COUNTY SANITATION DISTRICT**

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

SONOMA VALLEY COUNTY SANITATION DISTRICT

(Directors: Gorin, Gore, Mayor Agrimonti)

59. [2:20 P.M. Sewer Rates, Rate Structures and Written Report of Charges for Agency Sanitation Zones and County Sanitation Districts:](#)
- A) [Adopt Resolutions \(5\) overruling objections, adopting a report on charges for sewage services, modifications to rate structures and confirming charges for various Sonoma County Water Agency Sanitation Zones and County Sanitation Districts listed below: i. Airport-Larkfield-Wikiup Sanitation Zone](#)
- ii. [Geyserville Sanitation Zone](#)
- iii. [Penngrove Sanitation Zone](#)
- iv. [Sea Ranch Sanitation Zone](#)
- v. [Occidental County Sanitation District](#)
- vi. [Russian River County Sanitation District](#)
- vii. [South Park County Sanitation District](#)
- viii. [Sonoma Valley County Sanitation District](#)
- B) [Adopt Ordinances setting sewer service charges, on behalf of Sonoma County Water Agency Sanitation Zones Airport-Larkfield-Wikiup, Geyserville, Penngrove, and Sea Ranch, calling for collection on the tax roll for all Zones, and remaining in effect until modified by the Board, and making findings and determination of exemption pursuant to the California Environmental Quality Act.](#)
- C) [Adopt Ordinances for the Occidental County Sanitation District, Russian River County Sanitation District, South Park County Sanitation District and Sonoma Valley County Sanitation District, setting sewer service charges, revising rate structures and calling for collection on the tax roll, and remaining in effect until modified by the Board, and making findings and determination of exemption pursuant to the California Environmental Quality Act. \(4/5th Vote Required\)\(2/3 SVCSD Vote Required\)](#)

2:20 P.M.

Presenters:

Mike Thompson, Assistant General Manager, Sonoma County Water Agency
Lynne Rosselli, Finance and Accounting Manager, Sonoma County Water Agency

2:28 P.M. Public Comment Opened

Public Speakers:

Lloyd Guccione
Ron Melker

2:34 P.M. Public Comment Closed

Board Action:

Approved as recommended

AYES: Gorin, Rabbitt, Gore, Hopkins

ABSENT: Zane

Approved by Resolutions 18-0215; 18-0216; 18-0217; 18-0218; 18-0219

Approved by Ordinances 6226; 6227; 6228; 6229; 6230

60. [Permit and Resource Management Department: Review and possible action on the following: Acts and Determinations of Planning Commission/Board of Zoning Adjustments Acts and Determinations of Project Review and Advisory Committee Acts and Determinations of Design Review Committee Acts and Determinations of Landmarks Commission Administrative Determinations of the Director of Permit and Resource Management \(All materials related to these actions and determinations can be reviewed at: <http://www.sonoma-county.org/prmd/b-c/index.htm>\)](#)

2:53 P.M.

Board Action: The Board accepted the Acts and Determinations

61. [ADJOURNMENT](#)

2:54 P.M. The Board adjourned the meeting in the memory of Frank McCulloch, Linda McGeorge Lynn, Lloyd Alvin Wagner Jr., Susan Miller, and David Charles Hanson.

The meeting was adjourned to June 5, 2018 at 8:30 A.M.

Respectfully submitted,

Kay Lowtrip,
Chief Deputy Clerk of the Board

NOTE: The next Regular meeting will be held on, June 5, 2018, at 8:30 a.m.

Upcoming Hearings (All dates are tentative until each agenda is finalized)

June 5, 2018 – Consolidated Fee Hearings June 12th through June 22nd – Budget Hearings

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY

JUNE 5, 2018

8:30 A.M.

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

8:34 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

PLEDGE OF ALLEGIANCE

I. [APPROVAL OF THE AGENDA \(Items may be added or withdrawn from the agenda consistent with State law\)](#)

THERE IS A CORRECTION TO THE TITLE AND RECOMMENDED ACTION FOR THE FOLLOWING ITEM:
(Recommended action B added)

16. 2018 Storm Damage Overlays Project M18059:

- A) Approve the plans and specifications for 2018 Storm Damage Overlays Project, M18059
- B) Reject bid protest from Ghilotti Construction Company (Ghilotti Construction) of award of the contract to Team Ghilotti, Inc. (Team Ghilotti) and determine that Team Ghilotti bid is responsive.
- C) Award contract base bid to low bidder, Team Ghilotti, in the amount of \$5,929,100.60, plus a 10% contingency and authorize the Chair to execute construction contract M18059.

THE FOLLOWING ITEM HAS BEEN REQUESTED TO BE CONTINUED TO JULY 10, 2018:

11. Tobacco Retailer Licensing Ordinance:

Adopt an ordinance amending Chapter 32A of the Sonoma County Code to make necessary administrative clean-up clarifications regarding pricing related to packages of cigars and little cigars. (Ready for Adoption)

County Counsel Bruce Goldstein made the following corrections to the record for item 8:

- Three attachments required minor modifications following agenda submittal and posting.
- Revised documents have been submitted to the Clerk of the Board.
- All of the changes were reviewed and approved by Counsel.
- Attachment 2 – Fair Agreement modified to clarify payment processes.
- Attachment 3 – Cloverdale Agreement modified two terms for consistency with prior agreements. Decreased the amount of required Dishonesty insurance, from \$1 million to the prior level of \$100,000, and increased the retention to \$750 from \$500 per month for operating costs.
- Attachment 4 – Petaluma modified the term of the agreement from three years to 5 years for consistency.
- There are no budget impacts of these changes.

Board action:

Approved as Amended

UNANIMOUS VOTE

II. [8:38 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS \(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments](#)

will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.)

8:38 A.M. Public Comment Opened

Public Speakers:

Michelle Miller
Mary Morrison
Roseanne Snyder
Richard Hannon
John Jenkel
Rachel Zierdt
Michael Hilbur
Derek Spiekerman
Nicole La Rochelle
Michael Spielman
Kerry Hinde
Katrin Ciaffa
Teri Condall
Joanne Kelly
Patricia Thomas
Thomas Ells
Jordan Steger
Margaret Korbel
Tamara Player
Marina Abbott
Charlotte Fess
Joseph Perry
Paul Decker
Kristen Decker
Cindy S
Tom Bieri
John Brody
Marty Bennett
Jordan Streener
Craig Conte

9:33 A.M. Public Comment Closed

III. CONSENT CALENDAR

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

REGIONAL PARKS

1. Rips Redwoods Easement Acquisitions:
 - A) Adopt resolution of the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District authorizing the acquisition of a conservation easement for \$5,000,000 over the Rips Redwoods property, making certain findings, and authorizing all other actions necessary to establish a conservation easement.
 - B) Adopt resolution of the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District authorizing the General Manager to execute a grant agreement with the State Coastal Conservancy.
 - C) Adopt resolution of the Board of Supervisors of Sonoma County authorizing the acquisition of a trail easement over a portion of the Rips Redwoods property, making certain findings, and authorizing all other actions necessary to establish a trail easement. (Fifth District)

Board action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0220, 18-0221 and 18-0222

HUMAN RESOURCES
AND
SONOMA COUNTY WATER AGENCY
(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

2. [Memorandum of Understanding extension between the County of Sonoma and the International Union of Operating Engineers, Stationary Engineers, Local No. 39 \(Local 39\): Adopt a Concurrent Resolution approving a one-year extension to the Memorandum of Understanding \(MOU\) between the County of Sonoma and the International Union of Operating Engineers, Stationary Engineers, Local No. 39 \(Local 39\) for the period of July 2, 2018 through July 1, 2019.](#)

Board action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0242

3. [Quarterly Treasury Financial Report: Review and accept the quarterly Treasury Financial Report for the period of January 1 through March 31, 2018.](#)

Board action:
Approved as Recommended
UNANIMOUS VOTE

COUNTY ADMINISTRATOR

4. Fiscal Year 2017-18 Tourism Impact Fund Grant Awards: Approve the allocation of Fiscal Year 2017-18 Tourism Impact Funds from the Community Investment Grant Program and Authorize the County Administrator to execute contracts for a total of \$304,124 with non-profit grantees and Departments to mitigate the impacts of tourism

Board action:
Approved as Recommended
UNANIMOUS VOTE

COUNTY ADMINISTRATOR/ FIRE AND EMERGENCY SERVICES

5. [Extend Proclamation of Local Emergency Due to Sonoma Complex Fire: Adopt a Resolution Extending the Proclamation of Local Emergency Issued on October 9, 2017, for another 30 Days Due to Damage Arising from the Complex Fire. \(4/5th Vote Required\)](#)

Board action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0224

COUNTY ADMINISTRATOR

6. [Office of Recovery and Resiliency Update: Receive update from the Office of Recovery and Resiliency on the status of recovery operations, planning, and seeking of funding opportunities. \(Informational Only\)](#)

Board action:
Approved as Recommended
UNANIMOUS VOTE

COUNTY COUNSEL

7. Legal Services Agreement with Robbins Geller Rudman & Dowd, LLP and a consortium of legal firms: Authorize the County Counsel to execute a legal services agreement with a consortium of legal firms-Robbins Geller Rudman & Dowd LLP, Sanford Heisler Sharp, LLP, Casey Gerry Schenk Francavilla Blatt & Penfield LLP, Andrus Anderson LLP, Weitz & Luxenberg P.C. and Renne Public Law Group-to represent the County as a plaintiff in pursuing specialized “Opioid Impact” litigation. (4/5th Vote Required)

Board action:

Approved as Recommended

UNANIMOUS VOTE

GENERAL SERVICES

8. 2018 Veterans Memorial Building Update: Approve multiple actions relating to the County’s seven Veterans Memorial Buildings, as follows:
 - A) Adopt a resolution amending the Board of Supervisor’s Resolution #94-0290 regarding the County’s Veterans Memorial Buildings Advisory Committee.
 - B) Authorize the Chairperson to execute the agreement for event management services with Sonoma County Fair and Exposition for three (3) years commencing July 1, 2018, and with two (2) one-year options, for an annual amount of \$120,000, for certain event management of the Santa Rosa Veterans Memorial Building for Veteran and community use.
 - C) Authorize the Chairperson to execute the license agreement for building licensing and operations services with William Russell Ledford Post #293, American Legion, for three (3) years commencing July 1, 2018, and with two (2) one-year options, for certain management and maintenance of the Cloverdale Veterans Memorial Building for Veteran and community use.
 - D) Delegate authority to the Director of General Services to execute the exclusive revocable license agreement with the Veterans of Foreign Wars Petaluma Post 1929 for use of the Petaluma Veterans Memorial Building Veterans Lounge.
 - E) Delegate authority to the Director of General Services to execute the exclusive revocable license agreement with the Veterans of Foreign Wars, Bear Flag Post 1943 for use of the Sonoma Veterans Memorial Building Veterans Lounge. (4/5th Vote Required)

Board action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0225

HEALTH SERVICES

9. Crisis Counseling Assistance and Training Program Grants:
 - A) Authorize the Director of Health Services to execute amendments to agreements with four partner organizations to support implementation of the Crisis Counseling Assistance and Training Program – Immediate and Regular Services Programs in Sonoma County, increasing each contract by \$178,006 resulting in a new total not-to-exceed amount of \$974,166 per contract, for a new combined total amount of \$3,896,664 through January 29, 2019.
 - B) Adopt a resolution adjusting the fiscal year 2017-2018 final budget by increasing revenues and expenditures in the Department of Health Services by \$1,747,247 to reflect receipt of California Department of Health Care Services Immediate and Regular Services Program grant revenue and associated expenditures. (4/5th vote required)

Board action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0226

10. First 5 Sonoma County Commission Strategic Plan Update and Services Agreements:
 - A) Accept First 5 Sonoma County Commission Strategic Plan 2018-2021 Update.
 - B) Authorize the Director of Health Services to execute various agreements and amendments with community partners and services providers as listed in Attachment 2 in support of the First 5 Sonoma County Commission Strategic Plan with total new funding in an amount not-to-exceed \$6,644,900 through June 30, 2021.
 - C) Authorize the Director of Health Services to execute agreements for the First 5 Sonoma County Mini Grant Program in an amount not-to-exceed \$246,213 through June 30, 2021 for activities that support the healthy development of children 0-5 and their families.
 - D) Authorize the Director of Health Services to execute agreements for the First 5 Sonoma County Responsive Grant Program in an amount not-to-exceed \$750,000 through June 30, 2021 for projects and programs that address the Commission's Strategic Plan outcomes.

Board action:

Approved as Recommended
UNANIMOUS VOTE

11. Tobacco Retailer Licensing Ordinance: Adopt an ordinance amending Chapter 32A of the Sonoma County Code to make necessary administrative clean-up clarifications regarding pricing related to packages of cigars and little cigars. (Ready for Adoption)

THIS ITEM HAS BEEN REQUESTED TO BE CONTINUED TO JULY 10, 2018:

This item was continued until July 10, 2018

HUMAN SERVICES

12. Child Care Planning Council of Sonoma County: Zip Code Priorities:
 - A) Approve the Child Care Funding Priorities by Zip Code, as identified by the Child Care Planning Council of Sonoma County.
 - B) Authorize the Director of the Human Services Department, or designee, to sign the Department of Education's Local Priorities Report forms on behalf of the Board of Supervisors.

Board action:

Approved as Recommended
UNANIMOUS VOTE

PERMIT AND RESOURCE MANAGEMENT

13. Stipulated Amended Settlement Agreement for the operation of the Vineyard Inn: File UPE08-0075, 23000 Arnold Drive, Assessor's Parcel Number: 128-461-015: Approve and authorize the Chair to execute the Vineyard Inn First Stipulated Amended Settlement Agreement. (First District)

Board action:

Approved as Recommended
UNANIMOUS VOTE

REGIONAL PARKS

14. Central Sonoma Valley Trail – Construction Contract Change Order Number 7:

- A) [Approve and authorize the Chair to execute Change Order Number 7 to construction contract with G.D. Nielson Construction, Inc., in the amount of \\$17,256 for additional work for a total contract amount of \\$523,381.09.](#)
- B) [Authorize the Chair to execute Amendment No. 2 to the Measure M Cooperative Funding Agreement with Sonoma County Transportation Authority updating the financial plan and project schedule for Central Sonoma Valley Trail. \(First District\)](#)

Board action:
Approved as Recommended
UNANIMOUS VOTE

TRANSPORTATION AND PUBLIC WORKS

- 15. [Amend Parking Restrictions to Allow for More Parking on Riverside Drive \(#56015\) – Adopt: Adopt an Ordinance of The Board Of Supervisors of The County of Sonoma, State of California, Amending Sonoma County Ordinance No. 2300 to Restore Parking on Portions of the West Side of Riverside Drive, Retaining “No Parking” Restrictions from Postmile 11.219 to Postmile 11.316 from 8:00 A.M. To 4:00 P.M. on Weekdays. \(First District\)](#)

Board action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Ordinance 6231

- 16. [Award of Contract 2018 Storm Damage Overlays Project M18059: A\) Approve the plans and specifications for 2018 Storm Damage Overlays Project. M18059](#)
 - A) Approve the plans and specifications for 2018 Storm Damage Overlays Project, M18059
 - B) [Award contract base bid to low bidder, Team Ghilotti, in the amount of \\$5,929,100.60, plus a 10% contingency and authorize the Chair to execute construction contract.](#)

AGENDA ADDENDUM: THERE IS A CORRECTION TO THE TITLE AND RECOMMENDED ACTION FOR THIS FOLLOWING ITEM:

- 16. 2018 Storm Damage Overlays Project M18059:
 - A) Approve the plans and specifications for 2018 Storm Damage Overlays Project, M18059
 - B) Reject bid protest from Ghilotti Construction Company (Ghilotti Construction) of award of the contract to Team Ghilotti, Inc. (Team Ghilotti) and determine that Team Ghilotti bid is responsive.
 - C) Award contract base bid to low bidder, Team Ghilotti, in the amount of \$5,929,100.60, plus a 10% contingency and authorize the Chair to execute construction contract M18059.

Board action:
Approved as Recommended
UNANIMOUS VOTE

- 17. [Construction Inspection Services for the 2018 Storm Damage Overlays Project \(M18059\): Approve and authorize the Chair to execute an agreement for construction inspection services with Coastland Civil Engineering Inc. for the 2018 Storm Damage Overlays Project \(M18059\), for an amount not to exceed \\$347,272 including a ten percent \(10%\) contingency. This agreement is for a term ending December 31, 2019.](#)

Board action:
Approved as Recommended
UNANIMOUS VOTE

PRESENTATIONS/GOLD RESOLUTIONS

PRESENTATIONS AT THE BOARD MEETING

(Gold resolutions are presented in the afternoon session at 1:30 P.M.)

18. [Accept presentation of California State Association of Counties 2017 Challenge and Merit Award \(County Administrator\)](#)

Board action:

Approved as Recommended

UNANIMOUS VOTE

19. [Adopt a Gold Resolution honoring the Press Democrat for their achievement of receiving the Pulitzer Prize, the highest award in American journalism, in the category of Breaking News for its coverage of the most devastating wildfires in California history. \(Countywide\)](#)

Board action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0227

20. [Adopt a Gold Resolution Congratulating Odyssey of the Mind Sequoia Elementary and Strawberry Elementary school team members, Quinne Crocker, Sloane Crocker, Alessandra Bey and Cassidy Cornelius on representing the State of California at the Odyssey of the Mind World Finals Competition on May 23rd, 2018. \(First District\)](#)

Board action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0228

21. [Adopt a Gold Resolution proclaiming Maya R. Khosla as the Sonoma County Poet Laureate for the years 2018 through 2019. \(Countywide\)](#)

Board action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0229

PRESENTATION ON A DIFFERENT DATE

22. [Adopt a Gold resolution recognizing the County's 5th Annual Take Your Child to Work Day. \(Human Resources\)](#)

Board action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0230

APPOINTMENTS/REAPPOINTMENTS

23. [Approve the appointment of Karen Collins to the Sonoma County Tourism Board, effective June 5, 2018 and expiring on June 5, 2019 \(First District\).](#)

Board action:

Approved as Recommended

UNANIMOUS VOTE

24. [Approve the appointment of Stephanie Montez to the Sonoma County Maternal, Child and Adolescent Health Advisory Board for a term beginning July 1, 2018 and ending June 30, 2020. \(Health Services\)](#)

Board action:
Approved as Recommended
UNANIMOUS VOTE

25. [Approve the appointment of Renee-Whitlock-Hemsouvanh to the Child Care Planning Council of Sonoma County for a two-year term beginning June 5, 2018, ending December 31, 2019. \(Human Services\)](#)

9:52 A.M. Public Comment Opened

Public Speakers:
RW Piazza
Mark Rice
Joe Moriera
Thomas Smith
Deborah DeMartini

10:08 A.M. Public Comment Closed

Board action:
Approved as Recommended
UNANIMOUS VOTE

IV. [REGULAR CALENDAR](#)

[COMMUNITY DEVELOPMENT COMMISSION](#)
(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

26. [Sonoma County Homeless System of Care: Accept policy briefing on County's homeless activities and best practices for maximizing exits from homelessness into permanent stable housing. \(Informational Only\)](#)

10:18 A.M.

Presenters:
Margaret Van Vliet, Executive Director, Community Development Commission
Geoffrey Ross, Assistant Executive Director, Community Development Commission
Jenny Abramson, Program Manager, Community Development Commission

10:55 A.M. Public Comment Opened

Public Speakers:
Gregory Fearon
Bruce Pearson
Adrienne Lauby
Kathleen Finnigan
Kathryn Jork
Scott Wagner
Merlin
Annette Pierson
Colleen Fernald
Pat Nicholson
Thomas Ells
Gillian Haley

11:20 A.M. Public Comment Closed

Board action:
Informational Only

27. [11:00 A.M. – Introduction to Fiscal Year 2018-19 User Fees and Charges: Review adjustments to County department and agency user fees and charges included in this agenda, reflecting new or updated user fee and charge schedules to be effective on July 1, 2018, unless otherwise noted.](#)

Presenters:

Peter Bruland, Administrative Analyst, County Administrator's Office

12:24 P.M. Public Comment Opened

Public Speakers:

None

12:24 P.M. Public Comment Closed

Board Action:

Informational Only

28. [Proposed Adjustments to the County Clerk Fees and Recorder Fees Adopt a Resolution introducing, reading the title, and waiving further reading of a proposed ordinance to adjust, delete and establish new fees for products and services to reflect the reasonable cost of services provided by the County Clerk and Recorder as authorized by state law, effective July 12, 2018.](#)

Board action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0231

29. [Health Services Fees:](#)

- A) [Adopt a resolution establishing new and amended fees to recover the reasonable cost of providing services including fees associated with Environmental Health and Safety, Public Health Laboratory, and Animal Services for the Department of Health Services effective July 1, 2018.](#)
- B) [Authorize the Department of Health Services to implement a time-limited penalty fee waiver through fiscal year 2018-2019 for late license penalty fees to encourage increased compliance with licensing laws.](#)

Board action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0232

30. [Resolution adopting fee increases for the Probation Department: Adopt a resolution increasing certain fees charged by the Probation Department effective July 1, 2018](#)

Board action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0233

31. [Regional Parks - Spud Point and Mason's Marina Fee Adjustments 2018:](#)

- A) [Approval of Resolution of the Board of Supervisors authorizing fee adjustments for Trailer Storage, Transient Recreational Berthing, Permanent Commercial Berthing, and Transient Commercial Berthing at Spud Point and Mason's Marina Camping. Fee changes will become effective on July 5, 2018 and January 1, 2019.](#)

- B) [Approval of the Resolution of the Board of Supervisors authorizing adjustments in hourly staff billing rates applicable to recover the reasonable cost of providing services such as repairs, set-up and staffing for events, special use permits, and for maintenance and grounds keeping services. Fee changes become effective July 5, 2018. \(Fifth District\)](#)

Board action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0234 and 18-0235

32. [Booking Fees Effective July 1, 2018: Adopt a resolution setting the Criminal Justice Administrative Fee \(Jail Booking Fee\) at \\$195 per applicable booking, effective July 1, 2018.](#)

Board action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0236

33. [Resolution Introducing Fee Changes for Sheriff-Coroner's Office: Adopt a resolution introducing, reading the title of, and waiving the reading of a fee ordinance modifying fees to recover the cost of the services provided by the Sheriff-Coroner's Office effective July 11, 2018.](#)

Board action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0237

34. [Proposed Fee Schedule for Airport Land and Facility Use: Adopt Resolution establishing reasonable rates and charges for the use of land and facilities at the Charles M. Schulz – Sonoma County Airport effective July 1, 2018.](#)

11:50 A.M.

Presenters: Peter Bruland, Administrative Analyst, County Administrator's Office

12:24 P.M. Public Hearing Opened

Public Speakers:

None

12:24 A.M. Public Hearing Closed

Board action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0238

V. [PUBLIC COMMENT ON CLOSED SESSION ITEMS](#)

12:29 P.M. Public comment opened

Public Speakers:

None

12:29 P.M. Public comment closed

VI. [CLOSED SESSION CALENDAR](#)

1:33 P.M. Chairman Gore deferred the Closed Session report until after item 46.

5:13 P.M. County Counsel Bruce Goldstein reported on Items 35 through 40.

35. [The Board of Supervisors and the Board of Directors of the Sonoma County Water Agency will consider the following in closed session: Conference with Legal Counsel – Existing Litigation – Potter Valley Hydroelectric Project, FERC Project No. 77. \(Government Code Section 54956.9\(d\)\(1\).\)](#)

No reportable action. Direction was given to counsel.

36. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Existing Litigation – Marqus Martinez and Daniel Banks v. County of Sonoma, et al. United States District Court – Northern District of California – Case No. 3:15-cv-04574 \(Government Code Section 54956.9\(d\)\(1\).\)](#)

No reportable action. Direction was given to counsel.

37. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Potential initiation of litigation pursuant to Government Code section 54956.9\(d\)\(4\). 1 case.](#)

The Board approved the settlement of the code enforcement case against Tracie and Michael Skaggs, dba Camp Outback, and approve payment to the County all of its hard costs in the amount of \$25,163.25 and waive all further penalty amounts owed.

UNANIMOUS VOTE

38. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Existing Litigation – County of Sonoma v Soper Company, Inc., SCV-260760. \(Government Code Section 54956.9\(d\)\(1\).\)](#)

The Board approved the settlement of the code enforcement case against Soper Co., including the payment of \$405,000 which will represents payment of all costs and fees and a compromise of approximately one half of the penalties, in exchange for a Stipulated Judgment and permanent injunction requiring property owners to immediately cease all unpermitted events, weddings, advertising and bookings at their events center and abate all outstanding code enforcement violations within six months, rather than attempt to force abatement through further litigation and trial.

UNANIMOUS VOTE

39. [The Board of Supervisors will consider the following in closed session: Conference with Real Property Negotiators – Negotiator for the County: Caroline Judy, Director, General Services Department; Negotiator for the Potential Tenant: Lawrance Florin, Chief Executive Officer, Burbank Housing. Under Negotiation: Terms and conditions of possible lease of County-owned property at Aston and Hendley Streets, Santa Rosa, CA. \(Government Code Section 54956.8.\)](#)

No reportable action. Direction was given to property negotiators.

40. [The Board of Supervisors, the Board of Directors of the Water Agency, the Board Commissioners of the Community Development Commission, and the Board of Directors of The Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Labor Negotiators: Christina Cramer/Carol Allen, County of Sonoma, and Rick Bolanos/Heather Coffman, Liebert Cassidy & Whitmore. Employee Organizations: All. Unrepresented employees: All, including retired employees. \(Government Code section 54957.6\).](#)

This item was withdrawn.

VII. [REGULAR AFTERNOON CALENDAR](#)

41. [RECONVENE FROM CLOSED SESSION](#)

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

42. [REPORT ON CLOSED SESSION](#)

1:33 P.M. Chairman Gore deferred the Closed Session report until after item 46.

5:13 P.M. County Counsel Bruce Goldstein reported on Items 35 through 40.

VIII. [1:34 P.M. - PRESENTATIONS/GOLD RESOLUTIONS](#)

TRANSPORTATION AND PUBLIC WORKS

43. [Extension of County Treasury Notes to Fund Airport Capital Improvement Projects: Approve resolutions authorizing the issuance of two County Treasury Notes to support capital improvement projects at the Sonoma County Airport. The amount of the two Notes are \\$2,000,000, and \\$1,500,000 respectively, with terms ending June 15, 2019.](#)

2:30 P.M.

Presenters:

Johannes Hoevertz, Director, Transportation and Public Works

Chris Collins, Department Analyst, Transportation and Public Works

2:32 P.M. Public Comment Opened

Public Speakers:

None

2:32 P.M. Public Comment Closed

Board Action:

Approved as Recommended

UNANIMOUS VOTE

Approved by Resolutions 18-0239 and 18-0240

COUNTY ADMINISTRATOR

44. [FY 2018-19 Community Investment Grant Program Awards:](#)

A) [Approve Fiscal Year 2018-19 Community Investment Grant Program grant awards and funding allocation and Authorize the County Administrator to execute contracts with non-profit grantees and Departments to mitigate impacts of tourism and support strategic priorities for a total of \\$15,577,185; and](#)

B) [Adopt updated Community Investment Grant Program Policy.](#)

2:32 P.M.

Presenters:

Sheryl Bratton, County Administrator

Hannah Euser, Administrative Analyst, County Administrator's Office

Jennifer Larocque, Administrative Analyst, County Administrator's Office

3:15 P.M. Public Comment Opened

Public Speakers:

Amber Figueroa, Career Technical Education Foundation

3:17 P.M. Public Comment Closed

Board action:

Approved as Recommended

AYES: Zane, Gore, Hopkins

NOES: Gorin, Rabbitt

SONOMA COUNTY WATER AGENCY
(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

45. [Larkfield/Wikiup Collection System and Sewer Financing Program:](#)
- A) [Authorize the Sonoma County Water Agency’s General Manager or designee to enter into an agreement for sewer collection system design \(not to exceed \\$600,000\) in the Larkfield Estates community damaged by the Sonoma Complex Fires in Airport-Larkfield-Wikiup Sanitation Zone in a form approved by County Counsel.](#)
 - B) [Direct the Sonoma County Water Agency staff to develop a Sewer Collection System Financing Program, a process for voluntary community participation, and an Ordinance that codifies the process.](#)
 - C) [Adopt a resolution authorizing adjustments to the Water Agency’s Fiscal Year 2017/2018 adopted budget for the Water Agency General Fund and Airport-Larkfield-Wikiup Sanitation Zone, each in the amount of \\$600,000 for sewer collection system design. \(4/5th Vote Required\) \(Fourth District\)](#)

3:39 P.M.

Presenters:

Mike Thompson, Assistant General Manager, Sonoma County Water Agency
Sophie Porcelli, Program Specialist, Sonoma County Water Agency

4:16 P.M. Public Comment Opened

Public Speakers:

Andrew Allen
Gena Jacob
Mary Allen
Chris Molny

4:27 P.M. Public Comment Closed

Board action:

Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0241

IX. [BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS](#)

Supervisor Zane attended the dedication of Andy’s Unity Park on June 2, 2018. She attended the Bay Area Air Quality Management District (BAAQMD) committee meeting discussing grants.

Supervisor Rabbitt attended the Western Interstate region Conference in Sun Valley, Idaho. He attended the Association of Bay Area Government (ABAG) Spring Assembly where they passed their yearly budget.

Supervisor Gorin attended an Ad Hoc meeting with the City of Santa Rosa discussing the Continuum of Care Committee. She took some recovery hikes to view the parks after the fire. She attended a Bay Area Restoration Authority meeting.

Supervisor Hopkins attended a Russian River Estuary Community meeting discussing the lower Russian River. Supervisor Zane attended the dedication of Andy’s Unity Park. She attended a SoCo Rises meeting with Supervisors Gore and Gorin.

46. [Permit and Resource Management Department: Review and possible action on the following: Acts and Determinations of Planning Commission/Board of Zoning Adjustments Acts and Determinations of Project Review and Advisory Committee Acts and Determinations of Design Review Committee Acts and Determinations of Landmarks Commission Administrative Determinations of the Director of Permit and Resource Management \(All materials related to these actions and determinations can be reviewed at: <http://www.sonoma-county.org/prmd/b-c/index.htm>\)](#)

No Board action was taken.

47. [ADJOURNMENT](#)

5:16 P.M. The Board adjourned the meeting in the memory of Rita A. Swift-Strubeck and Nicholas Uribe.

The meeting was adjourned to June 11, 2018 at 8:30 A.M.

Respectfully submitted,

Kay Lowtrip,
Chief Deputy Clerk of the Board

NOTE: The next Regular meeting will be held on June 11, 2018, at 8:30 a.m.

Upcoming Hearings (All dates are tentative until each agenda is finalized)
June 12 through June 22, 2018– Budget Hearings

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

TUESDAY

JUNE 11, 2018

8:30 A.M.

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

8:36 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

PLEDGE OF ALLEGIANCE

I. [APPROVAL OF THE AGENDA \(Items may be added or withdrawn from the agenda consistent with State law\)](#)

Item 3 was pulled from the agenda.

Approved as Amended
UNANIMOUS VOTE

II. [CONSENT CALENDAR](#)

8:50 A.M. Public Comment Opened

Public Speakers:
Duane De Witt

8:52 A.M. Public Comment Closed

HUMAN RESOURCES

AND

**AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT/
SONOMA COUNTY WATER AGENCY**

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

COMMUNITY DEVELOPMENT COMMISSION

(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

1. [Side Letter to the Memorandum of Understanding between the County of Sonoma and Engineers and Scientists of California, Local 20: Adopt a Resolution Approving a Side-Letter of Agreement that Eliminates the Vacation Purchase Plan, Accelerates Vacation Accruals for Employees During the First Four \(4\) Years of Employment, and Creates a Vacation Savings Plan for Employees in Years 3-5.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0243

2. [Side Letter to the Memorandum of Understanding between the County of Sonoma and Service Employees' International Union, Local 1021: Adopt a Concurrent Resolution Approving a Side-Letter of Agreement that Eliminates the Vacation Purchase Plan, Accelerates Vacation Accruals for Employees During the First Four \(4\) Years of Employment, and Creates a Vacation Savings Plan for Employees in Years 3-5.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0244

3. [Amendments to the Salary Resolution 95-0926: Adopt a Concurrent Resolution amending compensation and benefits provided under Salary Resolution Number 95-0926 for respective employees.](#)

Item 3 was pulled from the agenda

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

4. [UCSB Agreement-Riparian Conservation Strategy – 2nd Amendment: Authorize the General Manager of the Sonoma County Agricultural Preservation and Open Space District to execute a second amendment to the agreement with The Regents of the University of California, Santa Barbara extending the term of the agreement to June 30, 2019 and adding \\$75,000 for a total contract amount of \\$125,000 to continue mapping and prioritization of riparian areas for conservation and evaluation of watershed issues related to the fires.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

5. [CalOES Authorized Resolution: Adopt a resolution of the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District executing CalOES 130 Form, Designation of Applicant’s Agent Resolution For Non-State Agencies, with the State of California Governor’s Office of Emergency Services.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0246

SONOMA COUNTY WATER AGENCY

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

6. [Dry Creek Habitat Enhancement Phase II \(Part 2\) - Contract Award: Authorize the Chair to execute the contract with McCullough Construction, Inc. for \\$3,584,620.96 for construction of the Dry Creek Habitat Enhancement Phase II, Part 2 and delegate authority to the General Manager of the Water Agency, to execute Agreement and Release of Any and All Claims, if required. \(Fourth District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

7. [FireSmart Lake Sonoma Watershed:](#)
 - A) [Authorize Water Agency’s General Manager to execute an agreement and statement of work with Ag Innovations Network for the Water Agency to provide watershed management plan development support services through March 31, 2019 for the amount of \\$22,767 to be paid to Water Agency.](#)
 - B) [Adopt a resolution authorizing adjustments to the Water Agency’s Fiscal Year 2017/2018 adopted budget for the Watershed Planning and Restoration Fund in the amount of \\$60,000 \(project total cost\) for the FireSmart Lake Sonoma watershed management project. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0247

8. [Qualified Water Efficient Landscaper Program:](#)

- A) [Authorize the Sonoma County Water Agency’s General Manager to implement the Qualified Water Efficient Landscaper program and execute agreements to accept revenue from program members for the program up to \\$50,000 and expend funds for the program up to \\$50,000.](#)
- B) [Authorize the General Manager to adjust the Program dues charged to the Professional Certifying Organizations associated with the Qualified Water Efficient Landscaper program, as needed.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

- 9. [Maintenance of Solar Photovoltaic Power Systems: Authorize Water Agency’s General Manager to execute an agreement with Energy Endeavors dba Westcoast Solar Energy for solar photovoltaic power system maintenance through May 8, 2023, in the amount of \\$175,780.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

- 10. [Ukiah Valley Basin Groundwater Technical Advisory Committee Formation: Authorize Water Agency’s General Manager to execute a memorandum of understanding with Ukiah Valley Basin Groundwater Sustainability Agency, Mendocino County Resource Conservation District, and California Land Stewardship Institute to provide technical advisory services to the Ukiah Valley Basin Groundwater Sustainability Agency.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

CLERK-RECORDER-ASSESSOR/COUNTY ADMINISTRATOR

- 11. [Agreement for Professional Services with Megabyte Systems, Inc. for continued property tax system support:](#)
 - A) [Authorize the Auditor-Controller-Treasurer Tax Collector, the Clerk-Recorder-Assessor, and the County Administrator to execute an agreement to maintain and support both the property tax software system and the Clerk of the Board/Assessment Appeals module in an amount not to exceed \\$390,100 for FY 2018-19 and in an amount not to exceed \\$390,100 plus a U.S. Consumer Price Index increase for FY 2019-20, with the option to renew the contract annually for up to two additional one year periods.](#)
 - B) [Authorize the Auditor-Controller-Treasurer-Tax Collector, the Clerk-Recorder-Assessor and the County Administrator to amend the agreement for minor changes or additions that do not significantly change the scope of services in a form to be approved by County Counsel in an amount not to exceed \\$25,000 during the term of the agreement. AUDITOR-CONTROLLER-TREASURER-TAX COLLECTOR/](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

GENERAL SERVICES

- 12. [Sonoma County Energy Independence Program Implementation of California State Assembly Bill 1883 Allowing for New Owner-Occupied Construction Assessments: Authorize the Program Administrator of the Sonoma County Energy Independence Program to amend the Sonoma County Energy Independence Program Report and Administrative Guidelines “Program Report” to allow for owner-occupied, new construction Property Assessed Clean Energy \(“PACE”\) financing assessments to assist in fire recovery, new housing construction, and accessory dwelling units.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

BOARD OF SUPERVISORS

13. Disbursement of Fiscal Year 17/18 First District Community Investment Program (formerly Advertising Program) Funds: Approve Community Investment Program (formerly Advertising Program) grant awards and Authorize the County Administrator to execute a contract with the following non-profit entities for advertising and promotions activities for FY 17/18: Parent Hospital Association (PHA) Sonoma Developmental Center, \$2,000; Sonoma Valley Historical Society Inc. Pueblo Day, \$500; Sonoma Overnight Support, \$1,000. (First District)

Board action: Approved as Recommended
UNANIMOUS VOTE

14. Disbursement of Fiscal Year 17/18 Third District Community Investment Program (formerly Advertising Program) Funds: Approve Community Investment Program (formerly Advertising Program) grant awards and Authorize the County Administrator to execute contracts with the following non-profit entities for advertising and promotions activities for FY 17/18: Cinco de Mayo Santa Rosa, Inc. – 13th Annual Cinco de Mayo Festival, \$1,000; MadPix (Fiscal Agent – International Documentary Association), \$750; Pacific Coast Museum (PCAM) – Celebrating the Living Historians of WWII & Korea: Meet Our Veterans, \$2,000; Sonoma County Bicycle Coalition – Bikes, Blues & Brews, \$3,000; The Living Room Center – Loving the Living Room, \$2,000; Conservation Action Fund for Education - for environmental educational scholarships \$1,500; Active 20-30 Santa Rosa #50 - Red White and Boom, the annual Santa Rosa Fireworks event on 4th of July, \$2,500; Chop’s Teen Club - Summer Artist Series and Work-Ready Program, \$3,500; Society of St. Vincent de Paul of Sonoma County - Rohnert Park Food Pantry, \$2,150; Hispanic Chamber of Commerce of Sonoma County - higher education scholarships and annual Dream Big Scholarship Gala, \$2,100; Boys and Girls Club of Central Sonoma County - Boys & Girls Clubs Rohnert Park Summer Camp, \$2,100; Early Learning Institute - Preschool Scholarships for at risk children, \$2,100. Catholic Charities for housing vouchers, health services, and after-school programs, \$3,500. (Third District)

Board action: Approved as Recommended
UNANIMOUS VOTE

15. Disbursement of Fiscal Year 17/18 Fourth District Community Investment Program (formerly Advertising Program) Funds: Approve Community Investment Program (formerly Advertising Program) grant awards and Authorize the County Administrator to execute a contract with the following non-profit entities for advertising and promotions activities for FY 17/18: Cloverdale Citrus Fair on behalf of the Cloverdale Old Time Fiddle Festival, \$500; Cloverdale Chamber of Commerce, \$4,504; Cloverdale Senior Center, \$200; Fit for Equality, Inc. – Windsor Marathon, \$850; Healdsburg Future Farmers Country Fair – Twilight Parade, \$286; Hispanic Chamber of Commerce, \$750; Loco Bloco Drum and Dance Ensemble DBA Windsor Bloco, \$500; Raizes Collective on behalf of Oaxaca Tierra Del Sol – Guelaguetza Sonoma County 2018, \$1,000; Windsor Odd Fellows – Windsor Day Festival, \$500; Windsor Parks and Recreation Foundation dba People 4 Parks – Charlie Brown Christmas, \$3,000; Winegrowers of Dry Creek Valley – Lyft, Sip and Support Dry Creek Valley, \$1,000; Wine Road Northern Sonoma County, \$500. (Fourth District)

Board action: Approved as Recommended
UNANIMOUS VOTE

COUNTY ADMINISTRATOR/SHERIFF’S OFFICE/PROBATION/HEALTH SERVICES/HUMAN SERVICES

16. Approval of Agreement for the Medi-Cal County Inmate Program: Authorize the County Administrator to sign an agreement with the State Department of Healthcare Services for the Medi-Cal County Inmate program for July 1, 2018-June 30, 2019 for \$304,545.

Board action: Approved as Recommended
UNANIMOUS VOTE

COUNTY ADMINISTRATOR/ FIRE AND EMERGENCY SERVICES

17. Extend Proclamation of Local Emergency Due to Sonoma Complex Fire: Adopt a Resolution Extending the Proclamation of Local Emergency Issued on October 9, 2017, for another 30 Days Due to Damage Arising from the Complex Fire. (4/5th Vote Required)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0248

COUNTY ADMINISTRATOR

18. [Approve Amendment to Memorandum of Understanding with Sonoma County Courts: Authorize the Chair of the Board of Supervisors to execute the Memorandum of Understanding \(MOU\) between the County and Superior Court of California for the provision of Court and County support services for the period July 1, 2018 through June 30, 2023.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

19. [Fire and Emergency Services Administrator Fourth Amendment to Agreement for Professional Services: Authorize the County Administrator to execute a Fourth Amendment to the Professional Services Agreement with Jim Colangelo to provide project management, advisory, and administrative services to the Department of Fire and Emergency Services and County Administrator's Office, effective June 30, 2018 through December 31, 2018 for a total not to exceed amount of \\$170,000.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

CLERK-RECORDER-ASSESSOR

20. [Proposed adjustments to the County Clerk fees and Recorder fees: Adopt an ordinance to adjust, delete and establish new fees for products and services to reflect the reasonable cost of services provided by the County Clerk and Recorder as authorized by state law, effective July 11, 2018. \(Second reading- ready for adoption\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Ordinance 6232

FIRE AND EMERGENCY SERVICES

21. [Fire Suppression Services Agreement with the California Department of Forestry and Fire Protection: Adopt a Resolution authorizing the Chair of the Board of Supervisors to execute Agreement #1CA03947 with the California Department of Forestry and Fire Protection to provide an Amador Plan services for Zone 9 \(Wilmar, Lakeville, San Antonio, and Two Rock Volunteer Fire Companies\) within Sonoma County Fire Service Area #40, and command and control services as needed to all of CSA#40 areas, for an amount not-to-exceed \\$251,436 for the period of July 1, 2018 - June 30, 2019. \(Second and Fifth Districts\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0249

22. [Emergency Management Services Second Amendment to Agreement for Professional Services: Authorize the Chair to execute a Second Amendment to Professional Services Agreement with Tetra Tech, Inc. to provide certified emergency manager services, and related emergency management program assistance services effective March 8, 2018 through December 31, 2018, for a new total not-to-exceed amount of \\$496,000.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

GENERAL SERVICES/HEALTH SERVICES

23. [Lease Expansion for the Department of Health Services Mobile Support Team at 16390 Main Street, Suite G, Guerneville: Authorize the Clerk of the Board to publish a notice declaring the Board's intent to enter into a lease amendment with Kirk Veale d/b/a Veale Investment Properties \(Landlord\), in order to expand the leased premises at 16390 Main Street, Guerneville, by 170 sq. ft. \(from 1,748 sq. ft. to a total of 1,918 sq. ft. of office space\), with the total monthly rent increased from \\$3,836 to \\$4,286 per month.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

HEALTH SERVICES

24. Cardiac Arrest Registry to Enhance Survival Data Collection System: Authorize the Director of Health Services to execute agreements with California local emergency medical services agencies for the County of Sonoma to receive revenue for data collection and coordination services related to the Cardiac Arrest Registry to Enhance Survival data collection system in the amount of approximately \$173,920 in fiscal year 2018-2019 with annual increases based on the Bay Area Consumer Price Index.

Board action: Approved as Recommended
UNANIMOUS VOTE

25. Council of State and Territorial Epidemiologists Substance Abuse and Mental Health Recommended Indicators Pilot Project: Authorize the Director of Health Services to execute an agreement with the Council of State and Territorial Epidemiologists for to accept revenue of \$13,954 to support the Department's participation in the Substance Abuse and Mental Health Recommended Indicators Pilot Project for the period of April 2, 2018 through June 30, 2018.

Board action: Approved as Recommended
UNANIMOUS VOTE

26. Project Nightingale Respite Care Program Agreement:
- A) Authorize the Director of Health Services to execute the first amendment to an agreement with Catholic Charities of the Diocese of Santa Rosa to provide expanded post-acute medical respite care program services for homeless individuals, increasing the amount by \$1,012,500, resulting in a new not-to-exceed amount of \$1,350,000 and extending the term end date from December 31, 2017 to June 30, 2019.
- B) Authorize the Director of Health Services to execute revenue agreements with Kaiser Foundation Hospitals, Sutter Medical Center of Santa Rosa, St. Joseph Health/Santa Rosa Memorial Hospital, and Partnership HealthPlan of California to accept revenue that will fund the first amendment to the agreement with Catholic Charities of the Diocese of Santa Rosa and will provide funding for administrative costs through June 30, 2019 for a total amount not to exceed \$1,139,063.

Board action: Approved as Recommended
UNANIMOUS VOTE

27. Memorandum of Understanding - Town of Windsor Tobacco Retailer License Program: Authorize the Director of Health Services to execute a memorandum of understanding with the Town of Windsor for the County to provide administration and enforcement of the Tobacco Retailer License program for the Town of Windsor.

Board action: Approved as Recommended
UNANIMOUS VOTE

28. Delegated Contract Authority for State and Federal Revenue Agreements: Adopt a resolution delegating authority to the Director of Health Services, or designee, to accept funding allocations for the County of Sonoma and execute revenue agreements, amendments, and related documents received in fiscal year 2018-2019 as necessary to receive revenue from state and federal agencies.

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0250

HUMAN RESOURCES

29. Human Resources Workforce Development Organizational Development Consultants and Training Services Agreements:

- A) Authorize the Human Resources Director to execute agreements with 23 firms for Workforce Development Services effective July 1, 2018 through June 30, 2021 with an option to renew for two additional one-year terms at the discretion of the Human Resources Director.
- B) Authorize the Human Resources Director to increase the spending cap of \$150,000 by no more than \$50,000 per fiscal year on any of the agreements if necessary during the term.

Board action: Approved as Recommended
UNANIMOUS VOTE

HUMAN SERVICES

- 30. Human Services Department Contracts:
 - A) Authorize the Director of the Human Services Department to execute 29 contracts to deliver Adult and Aging; Economic Assistance; Employment and Training; Family, Youth and Children services to the community, as listed on Attachment A for a total amount of \$13,287,821.
 - B) Authorize the Director of the Human Services Department to execute amendments to the American Logistics Company, Catholic Charities, and Mediware contracts as listed on Attachment A, increasing the total amount by \$221,320, for a new total amount for all contracts of \$831,922 and extending the term date for one contract as indicated on Attachment A.
 - C) Authorize the Director of the Human Services Department to amend and execute future contracts to accept unanticipated revenues that do not increase the amount of the contract by more than \$25,000 from the original amount and that do not significantly change the scope of services. This requested authorization applies to the following agreements: Sonoma County Area Agency on Aging contracts with Council on Aging, Legal Aid of Sonoma County, North Coast Opportunities, Petaluma People Services, and Senior Advocacy Services; Youth Education & Employment Services contracts with Conservation Corps North Bay, Petaluma People Services, Social Advocates for Youth, and West County Community Services; and Family, Youth and Children Division contracts with the Community Child Care Council and Social Solutions.

Board action: Approved as Recommended
UNANIMOUS VOTE

- 31. Human Services Department Revenue Contracts with the State of California: Adopt four resolutions authorizing the Director of Human Services to sign contracts with the State of California to receive funding for the Sonoma County Area Agency on Aging, the Multipurpose Senior Services Program, the Home and Community-Based Alternatives Waiver grant, and the Napa Solano Area Agency on Aging for a total amount of \$4,596,604 and to execute future amendments to adjust for revenue changes.

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0251A, 18-0251B, 18-0251C and 18-0251D

INFORMATION SYSTEMS/COUNTY ADMINISTRATOR

- 32. Agenda Management Services Agreement with Granicus: Authorize the Director of the Information Systems Department to amend an existing Professional Services Agreement with Granicus, Inc. to implement an Agenda Management solution for the Board of Supervisors and other County public meetings for a total not-to-exceed amount of \$400,920 from July 1, 2018 through October 9, 2022, with two options to extend for two years each through October 9, 2024 and October 9, 2026 respectively, in an amount not to exceed \$229,031.

Board action: Approved as Recommended
UNANIMOUS VOTE

PROBATION

33. [Contract with the California Department of Transportation – “CalTrans Right of Way” in Marin and Sonoma Counties: Approve a Resolution authorizing the Chief Probation Officer to execute a contract between the Sonoma County Probation Department and the State of California Department of Transportation \(CalTrans\) for revenue not to exceed \\$530,000, for the Supervised Adult Crew program to provide maintenance and restoration services along various Marin and Sonoma County state routes from 2018 to 2020.](#)

Board action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0252

34. [Sonoma County Public Safety Consortium Agreement: Authorize the Probation Department to become a member the Sonoma County Public Safety Consortium and authorize the County Administrator to execute the amended Joint Powers Agreement, effective April 19, 2018.](#)

Board action: Approved as Recommended

UNANIMOUS VOTE

35. [Juvenile Grants Service Agreements for FY 2018-2019: Juvenile Justice Crime Prevention Act \(JJCPA\), Youthful Offender Block Grant \(YOBG\): The Sonoma County Probation Department requests authority for the Chief Probation Officer to execute agreements for Juvenile Justice Crime Prevention Act and Youth Offender Block Grant funded services to juvenile clients with terms beginning July 1, 2018, and ending no later than June 30, 2021, unless otherwise noted. Included are 9 agreements to provide various services for youth entered in the Juvenile Probation system:](#)

- A) [Seneca Family of Agencies in the amount of \\$67,800 effective July 1, 2018 to June 30, 2021 for Aggression Replacement Therapy.](#)
- B) [The Center for Social and Environmental Stewardship in the amount of \\$45,200 effective from July 01, 2018 to June 30, 2021 for Aggression Replacement Therapy.](#)
- C) [Petaluma People Services Center in the amount of \\$45,000 effective July 01, 2018 to June 30, 2021 for Positive Parenting Program.](#)
- D) [California Parenting Institute, dba Child Parent Institute in the amount of \\$45,000 effective July 01, 2018 to June 30, 2021 for Positive Parenting Program.](#)
- E) [Restorative Resources in the amount of \\$300,000 effective July 01, 2018 to June 30, 2021 for Restorative Justice Services.](#)
- F) [RECOURSE Mediation Services in the amount of \\$75,000 effective July 01, 2018 to June 30, 2021 for Restorative Justice Services.](#)
- G) [The Center for Social and Environmental Stewardship in the amount of \\$275,000 effective July 01, 2018 to June 30, 2019.](#)
- H) [Verity in the amount of \\$75,000 effective July 01, 2018 to June 30, 2021 for Trauma Counseling and Violence Prevention Service.](#)
- I) [LifeWorks of Sonoma County in the amount of \\$75,000 effective July 01, 2018 to June 30, 2021 for Trauma Counseling and Violence Prevention Service.](#)

Board action: Approved as Recommended

UNANIMOUS VOTE

REGIONAL PARKS

36. [Hood Mountain Regional Park and Open Space Preserve Lawson Expansion Master Plan and Mitigated Negative Declaration: Adopt a Resolution of the Board of Supervisors of the County of Sonoma approving the Master Plan for](#)

[the Hood Mountain Regional Park and Open Space Preserve Lawson Expansion and adopting the Mitigated Negative Declaration for the project. \(First District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0253

SHERIFF'S OFFICE

37. [Ordinance Adopting Fee Changes for Sheriff-Coroner's Office: Adopt ordinance establishing the fees to be collected by the Sheriff-Coroner's Office effective July 11, 2018. \(Second reading- ready for adoption\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Ordinance 6233

38. [Helicopter Maintenance Services Agreement: Authorize the Sheriff to execute an Agreement for Helicopter Maintenance Services with Rotorcraft Support, Inc. for a two-year term \(June 15, 2018 through May 31, 2020\), with two one-year extension options, for an amount not-to-exceed \\$800,000 for a full four-year period, should both options be used. The Agreement contributes to the safety and continuity of services provided by the Sheriff's Office Helicopter Unit.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

39. [Agreement with U.S. Army Corps of Engineers to Provide Law Enforcement Services at Lake Sonoma: Authorize the Sheriff to execute an Agreement with the U.S. Army Corps of Engineers in the amount of \\$183,368 to provide law enforcement services at Lake Sonoma for the term May 18, 2018 through September 23, 2018. Authorize the Sheriff to make revisions to the documents that do not substantially change the content, with approval of County Counsel. The Agreement helps to ensure greater public safety during the busy summer season at Lake Sonoma.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

TRANSPORTATION AND PUBLIC WORKS

40. [Charles M. Schulz – Sonoma County Airport Lease and Bill of Sale with the Pacific Coast Air Museum: Authorize the Chair to execute a ground lease and bill of sale with the Pacific Coast Air Museum. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

41. [Contract for the Charles M. Schulz – Sonoma County Airport, Monitor and Maintain Burke's Goldfields Habitat Enhancement Project; for mitigation associated with the Runway Safety Project: Award and authorize the Chair to execute a five year contract with Laguna de Santa Rosa Foundation, in the amount of \\$179,074. The purpose of the contract is to provide environmental monitoring and reporting on approximately two acres of Burke's Goldfields, an endangered plant species located within the Sonoma County Airport Consolidated Mitigation Area \(SACMA\).](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

42. [Airport Sidewalk Construction Project, APC005 Change Order No. 1: Approve and authorize the Chair to sign Contract Change Order No. 1 to the construction contract with California Highway Construction Group, in the amount of \\$181,078.63, and extending the number of working days by 122 days.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

43. [Charles M. Schulz – Sonoma County Airport Third Lease Amendment and Fourth Lease Amendment with Santa Rosa Jet Center: Approve and authorize the Chair to execute a Third and Fourth Lease Amendments to the lease agreements with the Santa Rosa Jet Center.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

III. [8:52 A.M. - PRESENTATIONS/GOLD RESOLUTIONS](#)

[PRESENTATIONS/GOLD RESOLUTIONS](#)

[PRESENTATIONS AT THE BOARD MEETING](#)

(Gold resolutions will be presented at 8:45 A.M.)

44. [Adopt a Gold Resolution honoring County disaster service workers, for their work and tireless efforts during the 2017 Sonoma Complex Fires. PRESENTATION ON A DIFFERENT DATE](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0254

45. [Adopt a resolution designating June 2018 as Elder and Dependent Adult Abuse Awareness Month in Sonoma County. \(Human Services, District Attorney’s Office, and Sheriff’s Office\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0255

[APPOINTMENTS/REAPPOINTMENTS](#)

46. [Approve the Appointment of Steve Barbose to the Agriculture and Open Space Commission - effective June 11, 2018 and expiring on June 11, 2020 \(First District\).](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

47. [Approve the Appointment of Tim Curley to Sonoma Valley Citizens Advisory Commission – El Verano West - effective June 11, 2018 and expiring on June 11, 2022 \(First District\).](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

48. [Approve the Appointment of Sharon Ponsford to the Sonoma County Fish and Wildlife Commission - effective June 11, 2018 expiring at the Pleasure of the Board. \(First District\)](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

49. [Approve the Appointment of William Arnone \(primary\) and Lisa Schaffner \(alternate\) to the Countywide Oversight Board for Successor Agencies beginning July 1, 2018 and serving at the pleasure of the board.](#)

Board action: Approved as Recommended
UNANIMOUS VOTE

50. [Approve the Appointment of Grant Davis \(primary\) and Michael Thompson \(alternate\) to the Countywide Oversight Board for Successor Agencies beginning July 1, 2018 and serving at the pleasure of the board.](#)

8:50 A.M. Public Comment Opened

Public Speakers:
Duane De Witt

8:52 A.M. Public Comment Closed

Board action: Approved as Recommended
UNANIMOUS VOTE

IV. REGULAR CALENDAR

COMMUNITY DEVELOPMENT COMMISSION
(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

51. County of Sonoma Note Renewal: Approve resolution authorizing renewal of a 1-year note in the current principal amount of \$3,360,000 to be sold to the Sonoma County Treasurer to continue the financing of the Sonoma County Development Commission's purchase of the surplus real property at 2150 W. College Avenue in Santa Rosa. (4/5th Vote Required)

9:12 A.M.

Presenters:
Margaret Van Vliet, Executive Director, Community Development Commission

9:15 A.M. Public Comment Opened

Public Speakers:
None

9:15 A.M. Public Comment Closed

Board action: Approved as Recommended
UNANIMOUS VOTE
Approved by Resolution 18-0256

COUNTY ADMINISTRATOR/FIRE AND EMERGENCY SERVICES

52. Fire Services Project Update:
- A) Accept an update on the Fire Services Project.
 - B) Authorize the Interim Director of Fire and Emergency Services to sign agreements with special districts to disburse funds for Fire Fighter Recruitment and Retention Programs totaling \$800,000.
 - C) Authorize the Interim Director of Fire and Emergency Services to execute contracts with special districts to reimburse costs associated with increasing fire prevention measures and increased staffing during high fire threat periods, for an amount not-to-exceed \$900,000.

9:15 A.M.

Presenters:
Jim Colangelo, Interim Director, Fire and Emergency Services
Mark Bramfitt, Executive Officer, Local Agency Formation Commission (LAFCO)

10:56 A.M. Public Comment Opened

Public Speakers:
None

10:56 A.M. Public Comment Closed

Board action: Approved as Recommended
UNANIMOUS VOTE

53. [Emergency Operations Center After Action Report, Community Alert & Warning Program Assessment and Emergency Management Program Assessment:](#)
- A) [Review and accept the Sonoma County Community Alert and Warning Assessment Report and provide direction to staff regarding implementation of selected recommended action items. Address funding to support implementation of selected recommended action items.](#)
- B) [Review and accept the Emergency Management Program Assessment Report and provide direction to staff regarding implementation of selected action items for restructuring the County's emergency management organization.](#)
- C) [Review potential options for realignment of the County's emergency management.](#)
- D) [Review and accept the After-Action Report for the County's Emergency Operations Center function during the October 2017 Wildfires event and provide direction to staff regarding implementation of selected recommended action items.](#)

11:14 A.M.

Presenters:
Christopher Godley, Interim Emergency Manager

1:06 P.M. Public Comment Opened

Public Speakers:
Herman Hernandez
Marcia Roberts
Marianne Alvarez
Irma Garcia
Linda Evans
Ana Selgado
Daisy Carreno
Luis Pravo
Ronit Runinoff
Donna Smith
Ilona Reitzner
Julio Molina
William Abrams
Chris Grabill
Joe Perez
Mike Martini
Carolyn Waseme
Brian Ling
Ana Lugo
Peter Tschernoff

1:55 P.M. Public Comment Closed

Board action: Approved as Recommended
AYES: Rabbitt, Zane, Gore, Hopkins
NOES: Gorin

COUNTY ADMINISTRATOR

54. [Office of Recovery and Resiliency Update: Receive update from the Office of Recovery and Resiliency on the status of recovery operations, planning, seeking of funding opportunities and status of recovery plan.](#)

This item was heard on June 13, 2018

3:41 P.M. on June 13, 2018

This item was taken out of order.

Presenters:

Mike Gossman, Deputy County Administrator
Jim Colangelo, Interim Director, Fire and Emergency Services

4:52 P.M. Public Comment Opened

Public Speakers:

Thomas Ells

4:55 P.M. Public Comment Closed

Board Action: Approved as Recommended
UNANIMOUS VOTE

COUNTY ADMINISTRATOR

AND

COMMUNITY DEVELOPMENT COMMISSION

(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

55. [Renewal Enterprise District: Authorize creation of a Renewal Enterprise District through a Joint Powers Authority comprised initially of the City of Santa Rosa and the County of Sonoma to facilitate the development of housing in targeted geographic areas.](#)

This item was heard on June 13, 2018

4:56 P.M. on June 13, 2018

This item was taken out of order.

Presenters:

Margaret Van Vliet, Director, Community Development Commission
Susanne Smith, Executive Director, Sonoma County Transportation Authority
Corey O'Donnell, Deputy County Counsel

5:44 P.M. Public Comment Opened

Public Speakers:

Thomas Ells

5:47 P.M. Public Comment Closed

Board Action: Approved as Recommended
UNANIMOUS VOTE

COUNTY ADMINISTRATOR/COUNTY COUNSEL/HEALTH SERVICES/REGIONAL PARKS

AND

COMMUNITY DEVELOPMENT COMMISSION

(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

56. [Potential November 2018 Revenue Ballot Measures:](#)

- A) Regional Parks Ballot Measure:
 - i. Receive report from staff on Potential November 2018 Parks Ballot Measure and,
 - ii. Provide feedback on the measure and proposed next steps.
 - iii. Authorize the Parks Director to accept \$157,000 grant funds from local nonprofit organizations and other local government agencies for the purpose of gathering input from the public, educating the public about the park system's needs and developing a recommendation for the Board as authorized by Government Code section 25355.
- B) Housing Recovery Ballot Measure: Receive an update on housing recovery ballot measures in order to Decide whether to place a measure on the November 2018 ballot and if so:
 - i. Provide direction regarding preferred ballot measure option;
 - ii. Direct staff to draft a ballot measure for consideration by the Board of Supervisors no later than July 10, 2018; and
 - iii. Form an ad hoc to provide any additional needed input into the measure.
- C) Behavioral Health and Homeless Services Ballot Measure.
Direct staff to develop applicable elements for placement of a revenue measure on the November 2020 ballot to improve behavioral health and homeless services programming, treatment, and facilities, including feasibility analyses of ballot measure options, planning for community engagement and education, development of relevant resolutions and/or ordinances, implementation of public opinion polling, and development of an expenditure plan.

This item was heard on June 13, 2018

5:58 P.M. on June 13, 2018

Presenters:

Bert Whitaker, Director, Parks and Recreation

Margaret Van Vliet, Executive Director, Community Development Commission

Barbie Robinson, Director, Department of Health Services

6:10 P.M. Public Comment Opened

Public Speakers:

Jerome Brown

Micheal Hilbur

Susan Ziff

Maxene Spellman

Carol Eber

Bill Nichol

Kellie Gurule

Larry Florin

Efren Carrillo

6:28 P.M. Public Comment Closed

Board action: For the Regional Parks measure the Board Approved as Recommended

UNANIMOUS VOTE

Board action: For the Housing Recovery measure the Board Approved as amended to include appointing Supervisor Rabbitt and Supervisor Zane to an Adhoc Committee to assist with the process. Direction was also given to staff to return with more information on options at the July 10, 2018 meeting.

UNANIMOUS VOTE

Board action: For the Health Services measure the Board Approved as Recommended to bring the measure back for the 2020 election.

UNANIMOUS VOTE

V. [PUBLIC COMMENT ON CLOSED SESSION ITEMS](#)

1:59 P.M. Public Comment Opened

Public Speakers:

None

1:59 P.M. Public Comment Closed

VI. [CLOSED SESSION CALENDAR](#)

2:38 P.M. County Counsel Bruce Goldstein reported on Closed Session Items 57 and 58.

- 57. [The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code 54956.9\(d\)\(2\).](#)
- 58. [The Board of Supervisors, the Board of Directors of the Water Agency, the Board Commissioners of the Community Development Commission, and the Board of Directors of The Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Labor Negotiators: Christina Cramer/Carol Allen, County of Sonoma, and Rick Bolanos/Heather Coffman, Liebert Cassidy & Whitmore. Employee Organizations: All. Unrepresented employees: All, including retired employees. \(Government Code section 54957.6\).](#)

VII. [REGULAR AFTERNOON CALENDAR](#)

59. [RECONVENE FROM CLOSED SESSION](#)

60. [REPORT ON CLOSED SESSION](#)

2:38 P.M. County Counsel Bruce Goldstein reported on Closed Session Items 57 and 58.

VIII. [BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS](#)

Supervisor Hopkins attended a Local Agency Formation Commission (LAFCO) meeting. She attended a Cask Farmer's guild event discussing fire recovery. She held a West Sebastopol Bike Connectivity Enhancements workshop.

Supervisor Gore attended the Eel Russian River Commission meeting discussing Potter Valley. He attended an Air Board meeting with Supervisor Hopkins.

- 61. [2:42 P.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS \(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.\)](#)

2:42 P.M. Public Comment Opened

Public Speakers:

Duane Dewitt

Jorge Revegetti

Kathleen Finnegan

Thea

2:54 P.M. Public Comment Closed

62. [Permit and Resource Management Department: Review and possible action on the following:](#)
[Acts and Determinations of Planning Commission/Board of Zoning Adjustments](#)
[Acts and Determinations of Project Review and Advisory Committee](#)
[Acts and Determinations of Design Review Committee](#)
[Acts and Determinations of Landmarks Commission](#)
[Administrative Determinations of the Director of Permit and Resource Management](#)
(All materials related to these actions and determinations can be reviewed at:
<http://www.sonoma-county.org/prmd/b-c/index.htm>)

63. [ADJOURNMENT](#)

2:54 P.M. The Board adjourned the meeting in the memory of John McChesney, Elizabeth Morgan Brown, Michael Angelo Franchetti, Bill Earnhart and Annabelle G. Keck.

The meeting was adjourned to June 12, 2018 at 8:30 A.M. for the Budget Hearings and items 54, 55, 56 and Closed Session item 58 were continued until Wednesday, June 13, 2018 in the afternoon.

Respectfully submitted,

Kay Lowtrip,
Chief Deputy Clerk of the Board

NOTE: The next Regular meeting will be held on July 10, 2018, at 8:30 a.m.

Upcoming Hearings (All dates are tentative until each agenda is finalized)

June 12th through June 22nd, 2018 Budget Hearings

ACTION SUMMARY
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

JUNE 12 THROUGH 22, 2018 – BUDGET HEARINGS

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

This is a simultaneous meeting of the Board of Supervisors of Sonoma County, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District, the Board of Directors of the Northern Sonoma County Air Pollution Control District, the Sonoma County Public Finance Authority, and as the governing board of all special districts having business on the agenda to be heard this date.

The Board welcomes you to attend its meetings which are regularly scheduled each Tuesday at 8:30 a.m. Your interest is encouraged and appreciated.

AGENDAS AND MATERIALS: Agendas and most supporting materials are available on the Board's website at <http://www.sonoma-county.org/board/>. Due to legal, copyright, privacy or policy considerations, not all materials are posted online. Materials that are not posted are available for public inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday, at 575 Administration Drive, Room 100A, Santa Rosa, CA. You may also contact the Clerk of the Board for further assistance at (707) 565-2241 or bos@sonoma-county.org

SUPPLEMENTAL MATERIALS: Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Board of Supervisors office at 575 Administration Drive, Room 100A, Santa Rosa, CA during normal business hours.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Clerk of the Board at (707) 565-2241 as soon as possible to ensure arrangements for accommodation.

Public Transit Access to the County Administration Center:

Sonoma County Transit: Rt. 20, 30, 44, 48, 60, 62

Santa Rosa CityBus: Rt. 14

Golden Gate Transit: Rt. 80

For transit information call (707) 576-RIDE or 1-800-345-RIDE or visit or <http://www.sctransit.com/>

APPROVAL OF THE CONSENT CALENDAR

The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.

PUBLIC COMMENT

Any member of the public desiring to address the Board on a matter on the agenda: Please complete a speaker card, and place the card into the speaker card holder. Please walk to the podium and after receiving recognition from the Chair, please state your name and make your comments. Closed session items may be added prior to the Board adjourning to closed session. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the subject under discussion. Each person is usually granted 3 minutes to speak; time limitations are at the discretion of the Chair. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.

NOTE: Budget Hearings have been noticed and posted for June 12 through June 22, 2018. It is anticipated that the Board will conclude Budget Hearings during the first week, and may not need to meet the full two weeks. At the discretion of the Chair, department budgets listed for the next day may be moved up, if time allows. Public comment for matters not on the budget hearing agenda will be held on Tuesday June 12, 2018. For clarification on this schedule, please contact the Clerk of the Board at (707) 565-2241 or bos@sonoma-county.org

Recommended Budget 2018 - 2019: http://sonomacounty.ca.gov/_templates_portal/LandingPage.aspx?id=2147503505

TUESDAY, JUNE 12, 2018

BOARD OF SUPERVISORS

SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

8:37 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Robert Pittman, Assistant County Counsel

PLEDGE OF ALLEGIANCE

BOARD OF SUPERVISORS

AND

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT

COMMUNITY DEVELOPMENT COMMISSION

SONOMA COUNTY WATER AGENCY

(Directors/Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

SONOMA VALLEY COUNTY SANITATION DISTRICT

(Directors: Gorin, Gore, and Mayor Agrimonti)

I. **FISCAL YEAR 2018-19 BUDGET HEARINGS**

1. **Board Chair Opening Remarks**

2. **County Administrator Budget Overview Presentation:**
Proposed Hearings Schedule (Tab 1)
Reductions and Program Changes Add (Tab 2)
Revised Financial Policies (Tab 3)
Fund Balance Directory Update (Tab 4)

8:47 A.M.

Presenters:

Sheryl Bratton, County Administrator
Christina Rivera, Assistant County Administrator
Niki Berrocal, Deputy County Administrator

10:05 A.M. Public Comment Opened

Speakers:

Thomas Ells
Chris Hayes

10:11 A.M. Public Comment Closed

3. [Board Selection of Budgets to be moved to Consent \(no presentation\)](#)

The Board moved the following department budget items to consent:

Child Support Services
Public Defender
Agriculture, Weights and Measures
Board of Supervisors
County Administrator's Office
County Counsel

4. [Board Affirmation of Budget Hearings Schedule](#)

Board Action:
Approved as Amended
UNANIMOUS VOTE

5. [Public Comment on Consent Budgets](#)

10:24 A.M. Public Comment Opened

Public Speakers:
None

10:24 A.M. Public Comment Closed

6. [Public Comment for Items Not on the Agenda](#)

This item was taken out of order.

8:39 A.M. Public Comment Opened

Public Speakers:
Bruce Pearson
Barbara Hudec
Alan Moody
Chris Hayes

8:41 A.M. Public Comment Closed

II. [DEPARTMENTAL 2018-19 RECOMMENDED BUDGET PRESENTATIONS](#)

[Health & Human Services and Community Development Commission](#)

[1. Health Services \(page 65\): Authorize the Director of Health Services to execute agreements for mental health and substance use disorder services with a term ending on June 30, 2021.](#)

[Authorize the Director of Health Services to execute support services agreements for behavioral health services with a term ending on June 30, 2021.](#)

[Department Budget Overview](#)

[Approval of Behavioral Health's Two-Year Fiscal Solutions Plan \(Hearings Binder Tab 7\)](#)

[Behavioral Health FY 2018-19 Agreements \(Hearings Binder Tab 7\)](#)

10:37 A.M.

Presenters:
Terri Wright, Administrative Analyst, County Administrator's Office

Barbie Robinson, Director, Health Services
Rod Stroud, Interim Assistant Director, Health Services

11:54 A.M. Public Hearing Opened

Speakers:

Liz Fiekowsky
Christopher Johnson
Anita LaFollette
Charlotte Fess
Duane DeWitt
Steve Fields
Robert Giordano

12:13 P.M. Public Hearing Closed

Board Action:

The Board took a straw vote to approve the recommended budget.
UNANIMOUS VOTE

12:45 P.M. The Board went into recess.

1:21 P.M. The Board reconvened.

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Robert Pittman, Assistant County Counsel

1:24 P.M. Public Comment Opened

Public Speakers:

None

1:24 P.M. Public Comment Closed

Departments placed on consent:

Independent Office of Law Enforcement Review and Outreach
Fire and Emergency Services
Economic Development Department

Board Action:

Approved as recommended
UNANIMOUS VOTE

Human Services

1:30 P.M.

Presenters:

Nikolas Klein, Administrative Analyst, County Administrator's Office
Karen Fies, Director, Human Services
Diane Kaljian, Assistant Director, Human Services

Board Action:

The Board took a straw vote to approve the recommended budget.
UNANIMOUS VOTE

Community Development Commission

2:13 P.M.

Presenters:

Terri Wright, Administrative Analyst, County Administrator's Office
Margaret Van Vliet, Director, Community Development Commission

3:19 P.M. Public Comment Opened

Public Speakers:

None

3:19 P.M. Public Comment Closed

Board Action:

The Board took a straw vote to approve the recommended budget.
UNANIMOUS VOTE

Probation

3:20 P.M.

Presenters:

Niki Berrocal, Deputy County Administrator
Chief David Koch, Probation

3:50 P.M. Public Comment Opened

Public Speakers:

None

3:50 P.M. Public Comment Closed

Board Action:

The Board took a straw vote to approve the recommended budget.
UNANIMOUS VOTE

District Attorney

3:51 P.M.

Presenters:

Niki Berrocal, Deputy County Administrator
Jill Ravitch, District Attorney
Cindy Williams, Administrative Services Officer, District Attorney's Office

4:20 P.M. Public Comment Opened

Public Speakers:

None

4:20 P.M. Public Comment Closed

Board Action:

The Board took a straw vote to approve the recommended budget.
UNANIMOUS VOTE

Sheriff - Coroner

4:26 P.M.

Presenters:

Niki Berrocal, Deputy County Administrator
Rob Giordano, Interim Sheriff

4:55 P.M. Public Comment Opened

Public Speakers:
None

4:55 P.M. Public Comment Closed

Board Action:
The Board took a straw vote to approve the recommended budget.
UNANIMOUS VOTE

III. [COUNTY STAFF RECAP AND REQUESTS FOR INFORMATION](#)

4:57 P.M.

IV. ADJOURNMENT

5:04 P.M. The Board adjourned to Wednesday, June 13, 2018

WEDNESDAY, JUNE 13, 2018

BOARD OF SUPERVISORS

SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

9:36 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

PLEDGE OF ALLEGIANCE

I. [COUNTY ADMINSTRATOR OPENING REMARKS AND CONTINUATION OF BUDGET HEARINGS: The Board of Supervisors/Directors/ Commissioners/Directors of the Sonoma Valley County Sanitation District of the County of Sonoma will consider the Recommended Budget for the 2018-19 Fiscal Year and Resolutions adopting the Budget \(unless hearing is continued to the following day\).](#)

II. [DEPARTMENTAL 2018-19 RECOMMENDED BUDGET PRESENTATIONS](#)

NATURAL RESOURCES AND AGRICULTURE

1. [Sonoma County Water Agency \(page 111\)](#)

9:40 A.M.

Presenters: Peter Bruland, Administrative Analyst, County Administrator's Office
Grant Davis, General Manager, Sonoma County Water Agency
Mike Thompson, Assistant Director, Sonoma County Water Agency

10:19 A.M. Public Comment Opened

Public Speakers:

Thomas Ells
Duane De Witt

10:23 A.M. Public Comment Closed

Board Action:
The Board took a straw vote to approve the recommended budget.
UNANIMOUS VOTE

2. [Regional Parks \(page 115\) • Capital Projects \(page 133\)](#)

10:27 A.M.

Presenters
Peter Bruland, Administrative Analyst, County Administrator's Office
Bert Whittaker, Director, Regional Parks

11:02 A.M. Public Comment Opened

Public Speakers:
Duane Dewitt

11:05 A.M. Public comment closed

Board Action:
The Board took a straw vote to approve the recommended budget.
UNANIMOUS VOTE

3. [Agricultural Preservation and Open Space District \(page 119\)](#)

11:09 A.M.

Presenters:
Peter Bruland, Administrative Analyst, County Administrator's Office
Bill Keene, General Manager, Agricultural Preservation and Open Space

11:53 A.M. Public Hearing Opened

Public Speakers:
Duane Dewitt

11:55 A.M. Public Hearing Closed

Board Action:
The Board took a straw vote to approve the recommended budget.
UNANIMOUS VOTE

4. [Agriculture/Weights Measures \(page 123\)](#)

This item was pulled to the consent calendar.

5. [U.C. Cooperative Extension \(page 127\)](#)

11:57 A.M.

Presenters:
Peter Bruland, Administrative Analyst, County Administrator's Office
Stephanie Larson, Director, UC Cooperative Extension

12:22 P.M. Public Hearing Opened

Public Speakers:

None

12:22 P.M. Public Hearing Closed

Board Action:

The Board took a straw vote to approve the recommended budget.

UNANIMOUS VOTE

DEVELOPMENT SERVICES

6. [Permit Sonoma \(page 89\)](#)

12:24 P.M.

Presenters:

Terri Wright, Administrative Analyst, County Administrator's Office

Tennis Wick, Director, Permit and Resource Management

12:55 P.M. Public Hearing Opened

Public Speakers:

None

12:55 P.M. Public Hearing Closed

Board Action:

The Board took a straw vote to approve the recommended budget.

UNANIMOUS VOTE

7. [Fire and Emergency Services \(page 97\)](#)

This item was moved to Consent.

8. [Transportation and Public Works \(page 101\)](#)

1:10 P.M. The Board recessed

1:50 P.M. The Board reconvened

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Robert Pittman, Assistant County Council

Presenters:

Michelle Bowman, Administrative Analyst, County Administrator's Office

Johannes Hoevertsz, Director, Transportation and Public Works

2:25 P.M. Public Comment Opened

Public Speakers:

Craig Harrison

2:40 P.M. Public Comment Closed

Board Action:

The Board took a straw vote to approve the recommended budget.

UNANIMOUS VOTE

9. [Economic Development Department \(page 105\)](#)

This item was moved to the Consent Calendar.

10. [General Services \(page 15\) • Capital Projects \(page 133\)](#)

2:40 P.M. This item was taken out of order.

Presenters:

Niki Berrocal, Deputy County Administrator
Caroline Judy, Director, General Services

3:22 P.M. Public Comment Opened

Public Speakers:

Duane Dewitt

3:25 P.M. Public Comment Closed

Board Action:

The Board took a Straw vote to approve the recommended budget
UNANIMOUS VOTE

III. REVIEW OF PROGRAM CHANGES AND/OR FUNDING REQUESTS:

- Reductions (Budget Hearing Binder; Tab 2)
- Program Change/Add Requests (Budget Hearing Binder; Tab 2)
- New Financial Policies (Budget Hearing Binder; Tab 3)
- Supplemental Adjustments (Budget Hearing Binder; Tab 8)

4:45 P.M.

IV. ADJOURNMENT

4:56 P.M. The Board adjourned to Thursday, June 14, 2018.

THURSDAY, JUNE 14, 2018

BOARD OF SUPERVISORS

SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403

9:36 A.M. CALL TO ORDER

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Robert Pittman, Assistant County Counsel

PLEDGE OF ALLEGIANCE

- I. [COUNTY ADMINSTRATOR OPENING REMARKS AND CONTINUATION OF BUDGET HEARINGS: The Board of Supervisors/Directors/ Commissioners/Directors of the Sonoma Valley County Sanitation District of the County of Sonoma will consider the Recommended Budget for the 2018-19 Fiscal Year and Resolutions adopting the Budget \(unless hearing is continued to the following day\).](#)
- II. [DEPARTMENTAL 2018-19 RECOMMENDED BUDGET PRESENTATIONS Administrative Support & Fiscal Services](#)

1. [Board of Supervisors/County Administrator \(page 3\)](#)

This item was moved to Consent Calendar.

2. [County Counsel \(page 7\)](#)

This item was moved to Consent Calendar.

3. [Human Resources \(page 11\)](#)

This item was moved to Consent Calendar.

4. [General Services \(page 15\)](#) . [Capital Projects \(page 133\)](#)

This item was taken out of order. See Wednesday, June 13, 2018.

5. [Information Systems \(page 19\)](#)

9:42 A.M.

Presenters:

Niki Berrocal, Deputy County Administrator
John Hartwig, Director, Information Systems

10:19 A.M. Public Comment Opened

Public Speakers:

Duane De Witt

10:21 A.M. Public Comment Closed

Board Action:

The Board took a straw vote to approve the recommended budget.
UNANIMOUS VOTE

6. [Auditor-Controller-Treasurer-Tax Collector \(page 27\)](#)

10:22 A.M.

Presenters:

Nikolas Klein, Administrative Analyst, County Administrator's Office
Erick Roeser, Auditor-Controller-Treasurer-Tax Collector

10:58 A.M. Public Comment Opened

Public Speakers:

None

10:58 A.M. Public Comment Closed

Board Action:

The Board took a Straw vote to approve the recommended budget.
UNANIMOUS VOTE

7. [Clerk-Recorder-Assessor \(page 31\)](#)

10:59 A.M.

Presenters:

Michele Bowman, Administrative Analyst, County Administrator's Office
William F. Rousseau, Clerk-Recorder-Assessor
Deva Proto, Chief Deputy Clerk-Recorder

11:34 A.M. Public Comment Opened

Public Speakers:
None

11:34 A.M. Public Comment Closed

Board Action:
The Board took a Straw vote to approve the recommended budget.
UNANIMOUS VOTE

- III. [REVIEW OF PROGRAM CHANGES AND/OR FUNDING REQUESTS:](#)
[Reductions \(Budget Hearing Binder; Tab 2\)](#)
[Program Change/Add Requests \(Budget Hearing Binder; Tab 2\)](#)
[New Financial Policies \(Budget Hearing Binder; Tab 3\)](#)
[Supplemental Adjustments \(Budget Hearing Binder; Tab 8\)](#)

2:36 P.M. The Board recessed.

3:25 P.M. The Board reconvened.

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Robert Pittman, Assistant County Counsel

- IV. COUNTY ADMINSTRATOR RECAP AND RECOMMENDATIONS AND CONTINUATION OF BUDGET HEARINGS: The Board of Supervisors/Directors/ Commissioners/Directors of the Sonoma Valley County Sanitation District of the County of Sonoma will consider the Recommended Budget for the 2018-19 Fiscal Year and Resolutions adopting the Budget (unless hearing is continued to the following day).

V. BOARD FINAL DELIBERATIONS

- VI. ADOPTION OF 2018-19 BUDGET RESOLUTIONS (Budget Hearings Binder Tab 12) AND REVISED FINANCIAL POLICIES (Budget Hearings Binder Tab 3) (Unless hearing is continued to the following week of June 18 through 22, 2018)

1. Adopt a Concurrent Resolution adopting the Fiscal Year 2018-19 Budget and Position Allocation for all entities governed by the Board of Supervisors/Directors/Commissioners. (4/5 vote required)
2. Adopt a Resolution approving the Fiscal Year 2018-19 Budget for the Sonoma Valley County Sanitation District. (2/3 vote required)
3. Adopt Policies, as follows:
 - a) General Fund Reserve Policy (Revised)
 - b) Disaster Audit Reserve (New)

3:25 P.M.

Presenters:

Sheryl Bratton, County Administrator
Christina Rivera, Assistant County Administrator

Niki Berrocal, Deputy County Administrator
Peter Bruland, Administrative Analyst, County Administrator's Office
Nikolas Klein, Administrative Analyst, County Administrator's Office
Terri Wright, Administrative Analyst, County Administrator's Office

3:53 P.M. Public Comment Opened

Speakers:
None

3:53 P.M. Public Comment Closed

Board Action:
Approved as Recommended
UNANIMOUS VOTE
Approved by Resolutions 18-0257 and 18-0258

Note: At the discretion of the Chair, department budgets or final budget deliberations may be moved up, if time allows.

VII. ADJOURNMENT

3:56 P.M. The Board adjourned to the next regular meeting on Tuesday, July 10, 2018 at 8:30 A.M.

Respectfully Submitted,

Kay Lowtrip,
Deputy Clerk of the Board

NOTE: The next Regular meeting will be held on, July 10, 2018, at 8:30 a.m.



County of Sonoma
Agenda Item
Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 5
(This Section for use by Clerk of the Board Only.)

Board of Supervisors

August 7, 2018

Majority

Board of Supervisors

James Gore, District 4 Supervisor
Lynda Hopkins, District 5 Supervisor

All

Resolution Rural County Representatives of California

Rural County Representatives of California Membership:

- A. Adopt resolution endorsing Sonoma County's membership in the Rural County Representatives of California.
- B. Appoint board delegate and alternate board delegate to the Rural County Representatives of California Board of Directors.

This item requests the Board of Supervisors adopt a resolution endorsing Sonoma County's membership and participation in the Rural County Representatives of California (RCRC) and the appointment of Sonoma County delegate and alternate to the RCRC Board of Directors. A resolution supporting the membership is required by RCRC.

The RCRC is a thirty-five member county strong service organization that advocates for policies on behalf of California's rural counties. RCRC provides legislative and regulatory representation at the State and Federal levels, representing the collective unique interests of its membership, consisting of California's larger geographical and lower population counties. The issues impacting these counties are often different from the issues that the California State Association of Counties advocates on behalf of, as they represent a broader set of interests.

RCRC actively monitors issues impacting rural areas such as tree mortality and wild fire mitigation. Participation in RCRC will strengthen the County's ability to advocate for issues specific to the unique challenges facing the rural areas of our community that are in alignment with the County's Legislative Platform.

Prior Board Actions:

Goal 4: Civic Services and Engagement

Participation in RCRC will strengthen the County's ability to advocate on issues specific to rural areas.

Fiscal Summary

Expenditures	FY 18-19 Adopted	FY 19-20 Projected	FY 2021 Projected
Budgeted Expenses	16,000	16,000	16,000
Additional Appropriation Requested			
Total Expenditures	16,000	16,000	16,000
Funding Sources			
General Fund/WA GF	16,000	16,000	16,000
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources	16,000	16,000	16,000

Funds for this membership are included in the FY18-19 general fund budget.

Related Items "On File" with the Clerk of the Board:

Resolution #

Date:

Page 2

So Ordered.



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 6
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: 4/5

Department or Agency Name(s): County Administrator
Fire & Emergency Services

Staff Name and Phone Number:

Sheryl Bratton, 565-2241
Christopher Godley, 565-2052

Supervisorial District(s):

All

Title: Extend Proclamation of Local Emergency Due to the Sonoma Complex Fires

Recommended Actions:

Adopt a Resolution Extending the Proclamation of Local Emergency Issued on October 9, 2017, for another 30 Days Due to Damage Arising from the Complex Fires.

Executive Summary:

This item requests the Board of Supervisors adopt a resolution approving a 30-day extension of the October 9, 2017 Proclamation of a Local Emergency in the Sonoma County Operational Area due to the effects of the Complex Fires. The Complex Fires began on Sunday, October 8, 2017, causing extreme property damage and health and safety concerns. The County Administrator proclaimed the Existence of a Local Emergency on October 9, 2017, and the Board of Supervisors adopted Resolution No. 17-0389 ratifying that proclamation on October 10, 2017. The fires left a large debris field in their wake. The removal of debris from a wildfire disaster creates unique concerns due to the potential presence of hazardous materials and the large scale of the incident and will require significant resources to remove. As long as the residential and commercial fire debris remains on the ground, it poses an imminent and extensive threat to public health and safety, the environment (including creating serious concerns for water quality and supply due to the presence of hazardous materials and the damage to sewer service laterals), public infrastructure, and undamaged property. As required by Government Code section 8630, the Board must review the proclamation of local emergency every 30 days and determine if there is a need for continuing the local emergency.

Discussion:

The Complex Fires began on Sunday, October 8, 2017. In response, the Emergency Operations Center (EOC) was activated at approximately 12:00 a.m. on Monday, October 9, 2017, to assist with managing the impacts. In the early morning hours on Monday, the County issued advisory evacuation notices to various impacted areas of Sonoma County. Shelter was made available at various locations throughout the County, and first responders were actively engaged in multiple areas throughout the County as the complex fires' advanced.

The County Administrator/Director of Emergency Services issued a Proclamation of Existence of Local Emergency in Sonoma County Operational Area in the early morning hours of Monday, October 9, 2017, as soon as reports of quickly-moving fires and health and safety concerns arrived. Later that day, the County Administrator supplemented that Proclamation and requested state and federal assistance. The Board of Supervisors ratified the County Administrator's Proclamation of the Existence of a Local Emergency on October 10, 2017. California Government Code section 8630 of Article 14, Local Emergency, of Chapter 7 of the Emergency Services Act requires that the County review the need for continuing the local emergency at least once every 30 days until the governing body terminates the local emergency.

The scope of disaster caused by the fast-moving fire and widespread scale of the destruction instigated the Governor of the State of California to proclaim a State of Emergency (declaring eligibility for State assistance) and brought about the President of the United States to issue a Declaration of a Major Disaster for the State of California, making the Complex Fires eligible for Federal assistance. The Sonoma Complex Fires resulted in the most devastating wildfires in the history of the State of California. In Sonoma County alone, the fires caused the death of at least 24 people, charred 110,720 acres, destroyed 6,950 structures (including 5,091 housing structures), and displaced more than 100,000 Sonoma County residents.

The Sonoma Complex Fires left a large debris field in their wake, which creates unique removal concerns due to the potential presence of hazardous materials and the large scale of the incident and poses a threat to public health and safety. Debris cleanup has proceed via both public and private cleanup programs. The total number of properties included within the debris removal program was 4,887, including 3,673 properties that participated in the public-cleanup program, and 1,214 properties that participated in the private program.

Most properties are in the final stages of debris clean-up, however, approximately 578 properties have been evaluated for over-excavation and 257 determined eligible for backfilling.

The cleanup efforts in Sonoma County were aided by a relatively light rainy season, a series of late season rainstorms have dropped more than 10 inches of rain on the fire burned areas in a short amount of time. As long as the fire debris properties remain to be cleared on the ground, it poses an imminent and extensive threat to public health and safety, the environment (including creating serious concerns for water quality and supply due to the presence of hazardous materials and the damage to sewer service laterals), public infrastructure, and undamaged property.

Staff recommend that the Board adopt the attached Resolution finding that the severity and pervasiveness of the Sonoma Complex Fires disaster poses an ongoing and imminent threat to public safety and undamaged property that warrants the need to extend the local emergency as authorized by Government Code section 8630.

Prior Board Actions:

July 10, 2018: Board adopted Resolution No. 18-0266 Declaring the Need For Continuing The Local Emergency Pursuant to Government Code Section 8630 Due To The Sonoma Complex Fires
June 11, 2018: Board adopted Resolution No. 18-0248 Declaring the Need For Continuing The Local Emergency Pursuant to Government Code Section 8630 Due To The Sonoma Complex Fires

June 5, 2018: Board adopted Resolution No. 18-0224 Declaring the Need For Continuing The Local Emergency Pursuant to Government Code Section 8630 Due To The Sonoma Complex Fires

May 8, 2018: Board adopted Resolution No. 18-0161 Declaring the Need For Continuing The Local Emergency Pursuant to Government Code Section 8630 Due To The Sonoma Complex Fires

April 17, 2018: Board adopted Resolution No. 18-0131 Declaring the Need For Continuing The Local Emergency Pursuant to Government Code Section 8630 Due To The Sonoma Complex Fires

March 20, 2018: Board adopted Resolution No. 18-0095 Declaring the Need For Continuing The Local Emergency Pursuant to Government Code Section 8630 Due To The Sonoma Complex Fires

February 20, 2018: Board adopted Resolution No. 18-0068 Declaring the Need For Continuing The Local Emergency Pursuant to Government Code Section 8630 Due To The Sonoma Complex Fires

February 13, 2018: Board adopted Resolution NO. 18-0056 Declaring the Need For Continuing The Local Emergency Pursuant to Government Code Section 8630 Due To The Sonoma Complex Fires

January 23, 2018: Board adopted Resolution No. 18-0022 Declaring the Need For Continuing The Local Emergency Pursuant to Government Code Section 8630 Due To The Sonoma Complex Fires

December 29, 2017: Board adopted Resolution No. 17-0515 Declaring the Need For Continuing The Local Emergency Pursuant to Government Code Section 8630 Due To The Sonoma Complex Fires

December 5, 2017: Board adopted Resolution No. 17-0457 Declaring the Need For Continuing The Local Emergency Pursuant to Government Code Section 8630 Due To The Sonoma Complex Fires

November 7, 2017: Board adopted Resolution Modifying Resolution No. 17-0839 To Comply With Federal Assistance Requirements and Declaring the Need For Continuing The Local Emergency Pursuant to Government Code Section 8630 Due To The Sonoma Complex Fires.

October 10, 2017: Board adopted Resolution No. 17-0389 ratifying the County Administrator’s proclamation of the existence of a local emergency with the Sonoma County Operation Area.

Strategic Plan Alignment Goal 1: Safe, Healthy, and Caring Community

Fiscal Summary			
Expenditures	FY 18-19 Adopted	FY 19-20 Projected	FY 20-21 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			
Narrative Explanation of Fiscal Impacts:			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Attachment A: Resolution Declaring Need for Continuing The Local Emergency			
Related Items "On File" with the Clerk of the Board:			



County of Sonoma

State of California

Date: August 7, 2018

Item Number: _____
Resolution Number: _____

4/5 Vote Required

**RESOLUTION OF BOARD OF SUPERVISORS OF THE COUNTY OF SONOMA, STATE OF CALIFORNIA
DECLARING THE NEED FOR CONTINUING THE LOCAL EMERGENCY PURSUANT TO GOVERNMENT
CODE SECTION 8630 DUE TO THE SONOMA COMPLEX FIRES AND CONCURRENTLY EXTENDING THE
PROVISIONS OF CALIFORNIA PENAL CODE SECTION 396 PROHIBITING PRICE GOUGING IN TIMES
OF EMERGENCY FOR ANOTHER 30 DAYS**

WHEREAS, California Government Code section 8630 and Section 10.5, Chapter 10 of the Sonoma County Code, empowers the County Administrator to proclaim the existence of a local emergency when the county is affected or likely to be affected by a public calamity is subject to ratification by the Board of Supervisors at the earliest practicable time; and

WHEREAS, conditions of extreme peril to the safety of persons and property arose within the County caused by threat of the existence of multiple fires, referred to as the Sonoma Complex Fires, commencing on or about midnight on the 8th day of October, 2017, at which time the Board of Supervisors of the County of Sonoma was not in session; and

WHEREAS, the County Administrator of the County of Sonoma did proclaim the existence of a local emergency within the Sonoma County Operational Area on the 9th day of October, 2017 and then made another proclamation with a request that the Governor of the State of California make available California Disaster Act Assistance and seek all available forms of disaster assistance and relief programs, including a request for a Presidential Declaration of a Major Disaster; and

WHEREAS, the scope of disaster caused by the fast-moving and widespread scope of the destruction of the fires, including loss of many homes and evacuation of thousands of people, caused the Governor of the State of California to proclaim a State of Emergency and declare eligibility for Fire Management Assistance Grant and other relief programs; and

WHEREAS, the Federal Government made a Presidential Declaration of the existence of a major disaster for the State of California (FEMA-4344-DR), dated October 10, 2017, and related determinations and amendments; and

WHEREAS, on October 10, 2017, the Board of Supervisors of the County of Sonoma adopted Resolution No. 17-0389 ratifying the County Administrator's Proclamations of the existence of a local emergency relating to the Sonoma Complex Fires; and

Resolution #

Date:

Page 2

WHEREAS, California Government Code section 8630 of Article 14, Local Emergency, of Chapter 7 of the Emergency Services Act requires that the County review the need for continuing the local emergency at least once every 30 days until the local governing body terminates the local emergency; and

WHEREAS, the Sonoma Complex Fires resulted in the most devastating wildfires in the history of the State of California, causing the death of at least 24 people, charring 110,720 acres, destroying 6,950 structures (including 5,091 housing structures), and displacing thousands of Sonoma County residents; and

WHEREAS, the Sonoma Complex Fires left a large debris field in their wake, creating unique removal concerns due to the potential presence of hazardous materials and the large scale of the incident; and

WHEREAS, the total number of properties included within the debris removal program is 4,887, including 3,673 properties that participated in the public cleanup program, and 1,214 properties that participated in the private program; and

WHEREAS, most properties are in the final stages of debris clean-up, however, approximately 578 properties were evaluated for over-excavation and 257 determined eligible for backfilling; and

WHEREAS, as long as the fire debris properties remain to be cleared on the ground, it poses an imminent and extensive threat to public health and safety, the environment (including creating serious concerns for water quality and supply due to the presence of hazardous materials and the damage to sewer service laterals), public infrastructure, and undamaged property; and

WHEREAS, due to the severity and pervasiveness of the Sonoma Complex Fires disaster, there is an ongoing and imminent threat to public safety and undamaged property that support the need to continue the local emergency.

NOW, THEREFORE, IT IS HEREBY DECLARED that the Board of Supervisors hereby finds there is an ongoing and imminent threat to public safety and undamaged property that warrant the need to extend the local emergency as authorized by Government Code section 8630; and

IT IS FURTHER PROCLAIMED AND ORDERED that the local emergency ratified by Resolution No. 17-0389, as previously amended and extended by Resolution No. 17-0431 on November 7, 2017, and subsequently extended for a further 30 days by Resolution No. 17-0457 on December 5, 2017, and for a further 30 days by Resolution No. 17-0515 on December 29, 2017, and for a further 30 days by resolution No.18-0022 on January 23, 2018, and for a further 30 days by resolution No.18-0056 on February 13, 2018, and for a further 30 days by resolution No.18-0068 on February 27, 2018, for a

Resolution #

Date:

Page 3

further 30 days by resolution No.18-0095 on March 20, 2018, and for a further 30 days by resolution No.18-0131 on April 17, 2018, and for a further 30 days by resolution No.18-0161 on May 8, 2018, and for a further 30 days by resolution No.18-0224 on June 5, 2018, and for a further 30 days by resolution No.18-0248 on June 11, 2018, and for a further 30 days by resolution No.18-0266 on July 10, 2018 is hereby extended for another 30 days in accordance with Government Code section 8630 and shall continue in full force and effect as originally proclaimed by the County Administrator on October 9, 2017, and nothing contained herein shall be construed modify, invalidate, or otherwise affect any provision of said Proclamation of local emergency.

PASSED AND ADOPTED by the Board this 7th day of August, 2018.

Supervisors:

Gorin:

Rabbitt:

Zane:

Hopkins:

Gore:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 7
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: Informational Only

Department or Agency Name(s): Office of Recovery and Resiliency

Staff Name and Phone Number:

Michael Gossman, 565-2341

Supervisorial District(s):

All

Title: Recovery Update

Recommended Actions:

Receive update on the status of recovery operations, planning, seeking of funding opportunities and status of recovery plan.

Executive Summary:

The aftermath of the October 2017 Sonoma Complex Fires presents ongoing risks to the residents, property, and environment of Sonoma County. Office of Recovery and Resiliency staff provides the Board regular updates on recovery efforts, including debris removal and other structural developments; external funding efforts; relevant legislation; ongoing community engagement; and status of the Recovery and Resiliency Framework being prepared by the Office.

Discussion:

In the early morning hours of October 9, 2017, County staff activated the Emergency Operations Center in response to the Sonoma Complex Fires, which burned 173 square miles and destroyed over 7,000 structures, including 5,300 homes. During the response phase, the County began planning for the recovery from the fires. On December 19, 2017, the Board of Supervisors established the Office of Recovery and Resiliency (Office) with the mission to develop a strategy that addresses the immediate and long-term recovery and resiliency efforts needed to help Sonoma County rebuild and recover from the wildfires. This Office continues to actively pursue recovery efforts, and to work with other County departments, agencies, and districts to assist Sonoma County residents in the process of rebuilding.

In an effort to keep the Board and community informed about the most current developments in the County's recovery efforts, the Office prepares a standing agenda item for each Board meeting, typically included on the consent calendar. Each update includes information on: (1) Ongoing Recovery Efforts and Structural Changes; (2) Recovery Related External Funding Opportunities; (3) Legislative Update;

and (4) highlights of activities on the horizon (Looking Forward). New items and updated counts and figures are in bold.

1. Ongoing Recovery Efforts and Structural Changes

A. Debris Removal

1. Debris removal is in the final stages for both the Government-Sponsored Program and the Alternative Program (private debris removal). About 25 percent of property owners who lost homes opted to use a private contractor for debris removal.
2. Government-Sponsored Program:
 - A. Active properties: **3,689**
 - B. Properties cleared by Army Corps of Engineers: **3,689**
 - C. Properties returned to owners by County to start rebuilding: **3,689**
3. Private Debris Removal:
 - A. County: **760** residential properties accepted; **706** certified as finished and ready to rebuild
 - B. City: **450** properties accepted; **433** finished and ready to rebuild
4. USACE Hotline:
 - A. The U.S. Army Corps of Engineers in May stopped accepting new debris removal complaints on its hotline for Sonoma County. The Office of Recovery & Resiliency has assumed the role of receiving new debris complaints via a new number (707-565-1222).
5. Over-Excavation Program:

The California Office of Emergency Services is working with the City of Santa Rosa and County to address over-excavation issues that occurred as part of the Government-Sponsored Debris Removal Program. Cal OES is assessing properties. For properties that meet over-excavation criteria, the State's contractor is working to replace soil to appropriate elevations. As of July 27, **583 requests for site assessments have been received; all properties have been inspected; 256 have been ruled eligible for backfill program; backfilling of 81 sites has been completed.**
6. Free chipping service:

A free chipping program to assist with removal of burned vegetation debris and to help residents create defensible space around homes and reduce vegetation along access routes is being offered through Sonoma County Fire and Emergency Services. County crews will come to homes and chip for three hours for free. For more information, including how to apply, use this link: <https://sonomacounty.ca.gov/FES/Fire-Prevention/Curbside-Chipper-Program/>
7. **Burned trees/vegetation along County roads**
 - A. Transportation and Public Works has awarded a contract to Piazza Construction to have brush and felled trees removed on Bennett Valley Road. Contracts to have brush and felled trees removed on Lawndale and Schultz roads will be awarded soon, with all work starting in August.
 - B. TPW is working with County Fire and Emergency Services and PG&E on vegetation management within the road right-of-way.
 - C. TPW will be bringing an item to your Board to approve a contract for guard rail installation to replace the posts and guardrails burned during the fires.

B. Renewal Enterprise District and Build/Rebuild Ad Hoc Update

The Renewal Enterprise District (RED) is being proposed by the Build/Rebuild Ad Hoc committees of the County and City of Santa Rosa to provide financing and regulatory certainty for housing projects and supportive infrastructure within targeted development areas of Sonoma County. Your Board authorized moving forward with development of a Joint Powers Authority (JPA) between the County and the City of Santa Rosa on June 13, 2018; similar direction from the City Council was given on July 10, 2018.

Members of the Ad Hocs have identified that current regulatory, land use and financing systems create barriers to the development of new housing, and this situation is severely compounded by the loss of some 5,300 homes in the wildfires. A new regional construct that lowers cost and reduces development risk is required to enable Sonoma County communities not only to rebuild lost housing, but also address the severe, already existing shortage. To tackle these issues, RED seeks to regionalize housing production, pool and leverage financing and funding, share risks and benefits of development in new ways, streamline environmental review while providing confidence in good projects, and put equity, affordability and climate solutions in the center of our local economic strategies.

As being drafted, RED will have a governance structure that gives it broad authority to pool and leverage financing and will enable streamlined environmental review for local plans and projects that meet goals for density, use of climate-smart and resilient technologies, protection of community separators, and affordability and equity. RED will build on existing regional planning efforts, and focus its regulatory and financial incentives on developments within locally designated employment investment and priority development areas.

Next steps for RED:

- 1) Form Joint Powers Authority
 - a) Work with Ad Hocs to develop JPA
 - b) JPA will come back to Board for approval, along with start-up budget
- 2) Track and support legislation
- 3) Continue to facilitate development projects that meet RED objectives
 - a) Formalize RED criteria
 - b) Actively pursue new capital sources to incentivize target development types
 - c) Prepare County-owned property for development
- 4) Deepen collaboration with array of public and private partners
 - a. Work with Ad Hocs to articulate two-year work plan

C. Rebuilding Permits

1. County has issued **389 building permits for homes; 3 homes have been finished; 236 permits are in process**. For latest numbers, go to <http://sonomacounty.ca.gov/PRMD/Administration/Rebuilding-Permits-Data/>
2. City of Santa Rosa has issued **568 building permits for homes; 7 homes have been finished; 321 permits are in process**. For latest numbers, go to <https://www.srcity.org/2675/Rebuilding>

2. Recovery-Related External Funding Opportunities

A. Disaster Recovery Consulting Services Agreement

On July 10, 2018 your Board authorized the County Administrator to execute the Agreement for Consulting Services with Horne, LLP (Consultant) for as-needed disaster recovery consulting services and grants management support for Federal disaster funding for a term of three years, with the option for two 1-year extensions. Your Board also authorized the County Administrator, or designee(s), to issue and execute Task Orders per disaster recovery funding stream, up to total amounts not to exceed those specified in the Agreement. Each Task Order will reflect specifics of programming and projects and other circumstances, allowing the County to scale up or down as disaster recovery needs are identified and evolve. Individual Task Orders will be issued by the Office of Recovery and Resiliency for respective programs, projects, grant applications, or other disaster recovery-specific services, as authorized and overseen by the County Administrator. The Office of Recovery and Resiliency is currently developing the first Task Orders for the following activities:

1. CDBG-DR General Pre-Award Activities (capacity assessment, unmet needs assessment, attend community meetings, meet with key leaders and staff, provide trainings, coordinate with State)
2. FEMA HMGP Application Development

Consultant will likely assist with FEMA Public Assistance in upcoming Task Orders, and they may assist with other recovery-related external funding needs as well. Your Board will receive a presentation from the Consultant in September.

B. Community Development Block Grant – Disaster Recovery

Announcement of \$212 million: On April 10, 2018 the U.S. Department of Housing and Urban Development (HUD) issued a press release stating that California would be receiving \$212 million to support long-term disaster recovery through the Community Development Block Grant – Disaster Recovery (CDBG-DR) program. This allocation is a portion of the total \$28 billion that HUD set aside for disaster recovery efforts in nine states, Puerto Rico, and the U.S. Virgin Islands. The \$212 million appropriated to California consists of two awards: \$124 million for unmet disaster recovery needs, and \$88 million for preparedness and mitigation.

Eligible Uses of Funds: Eligible uses of these funds often include new housing construction and housing rehabilitation, preparedness and mitigation measures to reduce costs of future disasters (including use of fire resistant materials, design and location), repair or replacement of damaged infrastructure and public facilities, economic revitalization, and long-term recovery. To be eligible, projects and programs must demonstrate that they serve a need not being met by other funding sources. Eligible recipients of funds are state and local governments. These funds do not provide individual cash assistance to fire survivors, but rather fund projects and programs that benefit impacted households and businesses. All funded activities must clearly address an impact of the October fires. Funds are targeted to benefit low and moderate income persons, to prevent and eliminate slums and blight, and to meet urgent needs.

Current Status: The April 10, 2018 announcement is the official notice regarding these funds. These funds were allocated by congress to HUD. HUD is to follow the allocation with publication of a Federal Register Notice allocating the funds to grantees and outlining and waivers and alternative requirements for the CDBG-DR funds. The Federal Register Notice has not yet been released. Assuming the yet-to-be-released Federal Register Notice is similar to other recent notices issued, the grantee will likely be the State of California, and the program will be administered by the California Department of Housing and Community Development (HCD). The Federal Register will likely lay out the following set timelines for the grantee (likely to be HCD) to submit required documents:

1. Grantees have 60 days from the release of the Federal Register Notice to submit Financial Management and Grant Certifications Checklist and the Implementation Plan and Capacity Assessment to HUD.
2. Grantees have 120 days from the release of the Federal Register Notice to submit an Action Plan, which includes an unmet needs analysis, method of distribution, proposed programs, and other administrative requirements outlined in the Federal Register Notice.

While it remains to be determined by HUD, State HCD anticipates that the Federal Register Notice regarding the \$124 million for unmet disaster recovery needs will be published first, and the Federal Register Notice for the \$88 million in mitigation to be posted separately. This is entirely dependent on HUD, however. This funding will not be available for projects within Sonoma County until 2019 or later, although significant work will be undertaken leading up to that.

Activities To Date: The Office of Recovery and Resiliency and the Community Development Commission are actively collaborating with one another, the City of Santa Rosa, other partners, and State HCD regarding next steps. The County and the City of Santa Rosa continue to provide HCD with data for the disaster recovery unmet needs analysis. The unmet needs analysis should include information on all sectors of unmet needs: housing, economy, safety net, social services, environmental, infrastructure, etc. This information will inform development of the Statewide Action Plan. The Office of Recovery and Resiliency and Community Development Commission are working with County departments and partners, such as Rebuilding Our Community Sonoma County, to identify and collect appropriate data for the unmet needs analysis.

C. **FEMA Hazard Mitigation Grant Program**

Background: County Departments and Districts submitted Notices of Interest to the California Governor's Office of Emergency Services (Cal OES) for the Federal Emergency Management Agency's (FEMA) Hazard Mitigation Grant Program (HMGP) on January 30, 2018 for DR-4344, March 15, 2018 for DR-4353, and June 15, 2018 for round 2 of DR-4344. FEMA HMGP can fund up to \$5 million or 75% of total project costs (whichever is less) for projects that eliminate or reduce damage from future natural disasters. Cal OES estimates that there is approximately \$333 million statewide in available funds from the October fires, also known as DR-4344, and approximately \$56 million statewide from the December Southern California fires, known as DR-4353. In California, these funds are administered by the Cal OES HMGP Grants Management Unit. The funding is open and competitive statewide for both DR-4344

and DR-4353. The HMGP can be used to fund projects to protect either public or private property, and can be to mitigate any natural hazard, not only wildfires.

Current Status: The County, along with the Sonoma County Water Agency, and the Sonoma County Agricultural Preservation and Open Space District are working to develop 20 potential HMGP applications, with a deadline for submittal to CalOES by September 4, 2018. The list of potential HMGP applications is attached to this Board item. Your feedback is welcome on these potential projects.

The countywide Grant Steering Committee has been working with Departments and Districts to determine and prioritize feasible grant applications based on success criteria, match funding sources, and leadership priorities. The Grant Steering Committee has met regularly since April to review and strategize pursuing eligible HMGP projects, and will continue to do so as needed. The list of applications in development changes weekly based on match funding sources, project developments, and capacity. Each application requires approximately 200 hours of labor, thus they are costly and must be pursued strategically. **Additionally, each application competes against the others – even with the significant funding this is anticipated to be highly competitive, and all Sonoma County applications will compete against one another.** We anticipate the list of final applications submitted to continue to evolve. For those applications that are not moving forward under FEMA HMGP, the Grant Steering Committee is seeking appropriate alternative funding sources.

DR-4344 Round 1 HMGP Applications Submitted on July 2

- 8 applications submitted
 - **\$17.4 million in total project costs (\$13.1 million in federal share, \$4.3 million in local match). \$500,000 in general fund match.**
 - **Applications submitted by Community Development Commission (1), General Services (1), Sonoma County Water Agency (3), and Transportation and Public Works (3)**

DR-4353 HMGP Applications In Development for September 4

- 2 applications being considered for development

DR-4344 Round 2 HMGP Applications In Development for September 4

- 18 applications being considered for development

Between DR-4353 and DR-4344 Round 2, due on September 4, 2018, there remains a total of 20 NOIs being considered for development. These are from Fire and Emergency Services (4), General Services (4), Information Systems Department (2), Regional Parks (1), Permit Sonoma (4), Open Space District (1), Sonoma County Water Agency (1), Transportation and Public Works (3). The current totals for these potential HMGP applications are: \$61.9 million (\$32.6 million in federal share, \$29.3 million in local share), with \$27.4 million in potential general fund local share. Updated NOI lists are attached. Members of your Board are invited to comment on the lists.

After meeting the July 2 and September 4 deadlines, Cal OES will then review the applications and determine which will be submitted to FEMA for review and final approval. All projects receiving HMGP grant funding must be completed within three years.

D. **FEMA Public Assistance**

The Disaster Finance Team (consisting of participants from the Auditor-Controller Treasurer-Tax Collector, County Administrator's Office, and County Counsel) is working with FEMA and Cal OES to prepare **22** project worksheets to claim reimbursement for response and recovery costs associated with the October 2017 fires, as well as repair/replacement costs for damages sustained to County property that are not covered by the County's insurance policies. These claims are being submitted through the FEMA Public Assistance Program.

As of **July 27, 2018**, the Disaster Finance Team estimates the County's total disaster related costs qualifying for FEMA's Public Assistance Program will be approximately \$37M, of which we anticipate the County will be reimbursed approximately **\$36M** over the next 2 to 5 years. FEMA has obligated **13 of the 22** projects and the County has received \$9.1M in expedited reimbursement funding and **\$246K** for small permanent projects managed by Regional Parks and Transportation and Public Works.

The Disaster Finance Team is in the process of collecting and reviewing supporting documentation for approximately \$13M (**\$1.9M paid out**) in Mutual Aid/Assistance provided by 85 law enforcement agencies, 17 EMMA jurisdictions, 12 shelters, and 12 agencies through the Department of Health during the fires and continues to work with FEMA, CAL-OES and County Departments to finalize the remaining **9** project worksheets. Claims for reimbursement will be filed with FEMA as additional disaster related costs are incurred and documentation is compiled. **The Disaster Finance Team is also in the process of reviewing labor reports and personnel activity logs, and working with County Departments to reconcile approximately \$6M in fire related labor costs that may be eligible for reimbursement.**

E. **Economic Development Administration – Disaster Supplemental Funding**

Economic Development Administration (EDA) has an open funding opportunity to award grants to eligible entities to address economic challenges in disaster-impacted areas. Multiple County departments are considering potential projects, including the following four. Other projects are also being explored for eligibility.

1. Project 1 - Revolving Loan Fund: Sonoma County Economic Development Board as lead applicant. Revolving loan fund to provide credit to Sonoma County entrepreneurs who are traditionally excluded or denied loans from mainstream financial institutions.
2. Project 2 – Broadband Expansion: Sonoma County as lead applicant. The EDB is working with the Office of Recovery and Resiliency, Department of Transportation and Public Works, and Information Systems Department to develop a project for the design/engineering and potential installation of broadband in rural areas of the County that serve local businesses, promote job creation/retention, and economic resiliency.
3. Project 3 - Regional Construction and Trades Training Center: Santa Rosa Junior College as lead applicant. The EDB is working closely with EDA officials, local construction/trades

stakeholders, and Santa Rosa Junior College to propose building a Construction Training Center to train the county's construction workforce of the future.

4. Project 4 - AgTech Incubator: Santa Rosa Junior College as lead applicant. The EDB has engaged in preliminary talks with Benjamin Goldstein, Dean of Agriculture/Natural Resources & Culinary Arts at SRJC. The project goal would be to create a business incubator at the SRJC to develop a possible "talent pipeline" for local agriculture and food/beverage manufacturing. This project concept has support from the SRJC and EDA.

F. CAL FIRE Grants for Fire Prevention

Made possible by the close collaboration and extraordinary efforts of all involved departments, two grants were submitted by County departments on June 6, 2018 to the CAL FIRE Fire Prevention grant program. The CAL FIRE Fire Prevention grant program, funded by the California Climate Investments (CCI) fund, aims to reduce the risk of wildland fires to habitable structures and communities, while maximizing carbon sequestration in healthy wildland habitat and minimizing the uncontrolled release of emissions emitted by wildfires. Grant applications were due June 6, 2018. \$195 million was available between this program and the CAL FIRE Forest Health grant program (application period for this closed in Spring 2018). The projects submitted by County departments on June 6, 2018 are:

1. Northwest Roadway Safety, Fuels Reduction, and Community Chipper and Engagement Project (Transportation and Public Works is lead, in partnership with Fire and Emergency Services and Fire Safe Sonoma, Inc.)
 - a. Total: \$1,237,541; CAL FIRE \$1,082,969; Match: \$154,572
 - b. Match source: \$131,300 is from General Fund FY 2018 set aside; \$23,272 from in-kind volunteer labor tracked by Fire Safe Sonoma
2. Sonoma County Parks and Open Space Fire Resilience Planning (Regional Parks is lead, in partnership with Open Space District).
 - a. Total: \$593,537; CAL FIRE: \$511,920; Match: \$81,618
 - b. Match source: Open Space staff time

G. California Employment Development Department - Emergency Dislocated Worker Additional Assistance Grant

The Sonoma County Workforce Investment Board (WIB) applied for and has been awarded an Emergency Dislocated Worker Additional Assistance Grant from the California Employment Development Department to assist dislocated workers affected by the October wildfires. The grant award is \$3,258,473.41 for eighteen months beginning March 1, 2018. The grant funding will allow the WIB and Job Link to provide 1) Quick, business-focused assistance in response to layoffs and/or businesses closing, including layoff prevention; and 2) re-employment assistance for workers who have lost their jobs because their employers' businesses have been destroyed and/or otherwise impacted by the fires. This funding will support staffing for the anticipated increase in the needs of local business as well as providing basic and individualized career services for approximately 700 of the 4,751 disaster-related unemployment claimants. In addition, the grant will provide staffing, training, and supportive services needed to provide 200 Dislocated Workers with reemployment assistance, including a concerted effort to train and employ at least 30 of these Dislocated Workers in the Building and Trades Industry.

H. **Crisis Counseling Assistance and Training Program Grant**

The Crisis Counseling Assistance and Training Program (CCP) is administered in Sonoma County through the County Department of Health Services, Behavioral Health Division (DHS-**BHD**). The CCP helps individuals and communities recover from natural and human-caused disasters through community outreach, counseling, and access to mental health services for survivors of these disasters. This program is being funded from a variety of sources. The initial recovery work is being supported by short-term disaster relief grants from FEMA for \$4.3M, awarded in two separate phases after the DR-4344 presidential disaster declaration. The CCP grant from FEMA ends in **December-January 2019**, and the Sonoma County DHS recognizes that the scope of this disaster will require continuation of CCP efforts to support ongoing recovery well beyond 2018. Sonoma County DHS applied to Kaiser Permanente for \$1M, which would be leveraged to secure an additional \$2M, all of which will continue CCP up to September 2019.

I. **Coordinate other Recovery-Related Grant and External Funding Opportunities**

The Office of Recovery and Resiliency is tracking, investigating, and coordinating other grant opportunities for recovery-related priorities as well. When new opportunities are announced, Grant Summaries and targeted information is provided to County Departments. A comprehensive list of recovery-related external funding opportunities is being developed within the County Administrator's Office, and the status of actions taken is being tracked.

3. Legislative Update

A. **Legislative Advocacy**

The Board of Supervisors and County Administrator's Office continue to update the local delegation on fire recovery efforts and advocate for resources to support full recovery and resiliency. A current list of disaster response and recovery bills is attached.

4. Looking Forward

A. **Recovery and Resiliency Framework**

1) **Community Engagement**

The Office of Recovery and Resiliency Staff continues to engage with key community partners through participation in community meetings, partnering on data gathering efforts, and utilization of partner input to shape the recovery planning process. Community members are encouraged to submit recovery related feedback, input, and questions to info@sonomacountyrecovers.org. Community members can also submit input through an online survey available on the Office of Recovery and Resiliency's website: <https://sonomacounty.ca.gov/ORR>.

In addition, the Office will use these community engagement components to gain feedback and input to inform the Framework, including:

- (i) **Recovery Planning Community Meetings:** The Office will hold Recovery Planning Community Meetings in each supervisorial district to obtain feedback on the Draft

Framework and expand a public discussion to gain insight and identify critical changes to the Draft Framework. The first four sessions were held on:
Tuesday, July 10: County Office of Education in Santa Rosa. About 65 members of the public participated in small group discussions and provided input.
Wednesday, July 11: Sebastopol Center for the Arts in Sebastopol. About 60 members of the public participated in small group discussions and provided input.
Wednesday, July 25: Petaluma Community Center. About 40 members of the public participated in small group discussions and provided input.
Thursday, August 2: Finley Community Center, Santa Rosa.

The remaining forums include:

Wednesday, August 8, 6-8pm: Sonoma Veterans Building, 126 First St., Sonoma
For logistics and planning purposes, the Office of Recovery and Resiliency requests that community members RSVP by emailing recoveryinfo@sonoma-county.org.

Spanish language forums:

Wednesday, September 5, 6-8pm: La Luz Center, 17560 Greger St., Sonoma
Additional information, including meeting materials, in English and Spanish are available on the Sonoma County Office of Recovery website at

<https://sonomacounty.ca.gov/ORR/>.

Members of the public are invited to complete an online survey to provide input into the draft Recovery and Resiliency Framework: [Survey](#)

For information regarding Sonoma County's overall recovery efforts, visit www.sonomacountyrecovers.org.

- (ii) Office staff are proactively reaching out to stakeholders throughout the community seeking opportunities to update them on County recovery activities as well as receiving input to inform recovery planning.

Here is a sampling of groups, businesses, nonprofits, stakeholders and outside agencies and governments that Office staff have met with since early June 2018:

Blue Forest Conservation
Burbank Housing
Cal Fire
California Department of Fish and Wildlife
California Human Development
Catholic Charities of Santa Rosa
Chandi Hospitality Group
City of Healdsburg
City of Petaluma
City of Santa Rosa
Community Action Partnership of Sonoma County
Community Foundation
Crop Performance
District 1 Block Captains
District 3 Block Captains
District 4 Block Captains
Emergency Council
FEMA Office of Civil Rights & Liberties
Graton Day Labor
Green Belt Alliance

HALTER Project
Hanna Boys Center
Hispanic Chamber of Commerce
Kaiser Permanente
Keysight
Laguna de Santa Rosa Foundation
LandPaths
Los Cien
Matt Greene Forestry
Medtronic
NOAA Fisheries
North Bay Labor Council
North Bay Leadership Council
North Bay Trades Council
North Coast Builders Exchange
North Coast Regional Water Quality Control Board
Pacific Gas & Electric
Pepperwood Preserve
Preserve Rural Sonoma County
Rebuild Northbay Foundation
Rebuilding Our Community Sonoma County
San Diego County
San Francisco Bay Regional Water Quality Control Board
Santa Rosa Junior College Faculty
Santa Rosa Metro Chamber
Sierra Club
SoCo Rises
Sonoma County Alliance
Sonoma County Conservation Action
Sonoma County Forest Working Group
Sonoma Media
Sonoma Valley Unified
Town of Windsor
UC Berkeley
United Way of the Wine Country
University of California Cooperative Extension
Urban Land Institute
Wildlands Conservancy

Upcoming Recovery engagement:

August 8, Recovery Framework community input meeting, Sonoma Veterans Building
August 17, Ag Innovations, Fire Smart Lake Sonoma event
August 24, UCCE, Before Fire Strikes seminar

2) Timeline

Community Input into the Recovery and Resiliency Framework is being accepted through August 10, 2018. The Framework will be brought to your Board for adoption in September 2018.

Prior Board Actions:

July 24, 2018 –

- A) Recovery Update on the status of recovery operations, planning, seeking of funding opportunities and community engagement.
- B) Receive an update from California Office of Emergency Services on debris removal progress.

July 10, 2018 – Renewal of Emergency proclamations.

June 13, 2018 – Received presentation on Draft Plan.

June 11, 2018 – Renewal of Emergency proclamations.

May 22, 2018 – Recovery Update on the status of recovery operations, planning, and seeking of funding opportunities.

May 8, 2018 – Renewal of Emergency proclamations.

March 20, 2018 – Renewal of Emergency proclamations; disaster fiscal update; authorized appropriations of \$9.5 million to the Disaster Response & Recovery Fund.

February 13, 2018 – Renewal of Emergency proclamations

February 6, 2018 – Established the Office of Recovery & Resiliency staffing; authorized appropriations of \$2 million to the Disaster Response & Recovery Fund.

December 19, 2017 – Disaster fiscal update and creation of Sonoma County Office of Recovery and Resiliency.

Strategic Plan Alignment Not Applicable

Fiscal Summary			
Expenditures	FY 17-18 Adopted	FY 18-19 Projected	FY 19-20 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			
Narrative Explanation of Fiscal Impacts:			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
08-07-2018 CAO Recovery Update_Att A HMGP NOI 4344 08-07-2018 CAO Recovery Update_Att B HMGP NOI 4353 08-07-2018 CAO Recovery Update_Att C Fire Bills 08-07-2018 CAO Recovery Update_Att D Recovery Activities			
Related Items “On File” with the Clerk of the Board:			

Hazard Mitigation Grant Program (HMGP) Applications in Development for Disaster Number DR-4344

Hazard Mitigation Area	Jurisdiction	Task Force	Department	Project Title	Project description	Estimated Total			Local Share: General Fund Y/N	Local Share Detail	NOI Status	BCA Needed	Notes	application due date
						Cost	Federal Share	Local Share						
Flood	Community Development Commission	Housing	CDC	Sonoma County Flood Elevation Program	Elevate homes and provide other mitigation measures for properties on the NFIP repetitive loss list.	\$ 1,807,043	\$ 1,355,282	\$ 451,761	N	Property Owner Contribution	App Submitted 7/1/2018	Y		7/1/2018
All	County	Infrastructure	General Services	Seismic upgrades for Petaluma Veterans Building	Retrofit Petaluma Veterans hall for Seismic Stability	\$ 1,993,367	\$ 1,495,025	\$ 498,342	Y	\$425,808 in FY18-19 capital projects	App Submitted 7/1/2018	Y	additional \$425,808 set aside in Capital Projects for FY18-19 (covers most of GF match)	7/1/2018
Flood	Water Agency	Natural Resources	SCWA	Improved Flood Early Warning Using Advanced Radar	Purchase and install X-Band radar to better predict flooding and provide for improved response.	\$ 2,666,700	\$ 2,000,025	\$ 666,675	N	(Available Special District Funds) SCWA, Marin County	App Submitted 7/1/2018	N	"5% project"	7/1/2018
Earthquake	Water Agency	Infrastructure	SCWA RRCS	Seismic Rehabilitation and Retrofit of Secondary Treatment Clarifiers - RRCS	Retrofit of facilities to reduce risk of system failure during an earthquake.	\$ 2,400,000	\$ 1,800,000	\$ 600,000	N	(Available Special District Funds) RRCS Construction Fund	App Submitted 7/1/2018	Y		7/1/2018
Earthquake	Water Agency	Infrastructure	SCWA SVCS	Seismic Rehabilitation and Retrofit of Secondary Treatment Clarifiers - SVCS	Retrofit of facilities to reduce risk of system failure during an earthquake.	\$ 2,750,000	\$ 2,062,500	\$ 687,500	N	(Available Special District Funds) SVCS Construction Fund	App Submitted 7/1/2018	Y		7/1/2018
All	County	Infrastructure	TPW	Bank Stabilization to protect River Road	Protect the quickly-eroding bank of the Russian River along River Rd. using primarily natural materials in order to protect a vital transportation link, as well as residences and agricultural land.	\$ 5,092,220	\$ 3,819,165	\$ 1,273,055	N	SB1	App Submitted 7/1/2018	Y		7/1/2018
All	County	Infrastructure	TPW	Road Yard Generator purchase	Purchase and install onsite generator for the Sonoma County Santa Rosa Road Maintenance Yard to prevent risk of service interruption affecting disaster response.	\$ 250,000	\$ 187,500	\$ 62,500	N	Roads Fund	App Submitted 7/1/2018	Y		7/1/2018
All	County	Infrastructure	TPW	Airport Generator purchase	Purchase and installation of onsite generator for the Airport Terminal to allow operations for at least 4 days in the event of power outages.	\$ 480,000	\$ 360,000	\$ 120,000	N	Airport Enterprise Funds	App Submitted 7/1/2018	Y		7/1/2018
Fire	County	All	FES	Sonoma County Community Wildfire Protection Plan Update & LHMP Annexation	Update the existing Sonoma County Community Wildfire Protection Plan to reflect the post-2017 fire landscape in our county, and integrate and annex the CWPP with the Local Hazard Mitigation Plan, which is being updated concurrently.	\$ 187,500	\$ 140,625	\$ 46,875	Y	County General Fund	Eligible	N	"7% planning grant"	9/4/2018
Fire	County	Infrastructure	FES	Collaborative Mapping for Strategic Risk Reduction and Community Safety	Provide strategic response pre-attack maps to cover all areas at risk to wildfire in Sonoma County. These maps and data will be annexed into update of the county-wide LHMP.	\$ 200,000	\$ 150,000	\$ 50,000	Y	County General Fund, potential local fire chief contributions	Eligible	N	either "5%" or "7% planning grant" 'desire for community partners to participate in providing match	9/4/2018
Fire	County	All	General Services	Fire Early Warning and Detection Camera System	Create a fire early warning camera system by installing fire monitoring cameras at strategic locations throughout the County, with associated microwave/tower systems with sufficient bandwidth	\$ 2,000,000	\$ 1,500,000	\$ 500,000	Y	County General Fund, potentially public utilities and County/City partners	Eligible	N	"5% project" 'desire for community partners to participate in providing match	9/4/2018
All	County	Infrastructure	General Services	Sonoma Veterans Building Retrofit	Retrofitting Sonoma Veterans hall for Seismic Stability	\$ 2,243,000	\$ 1,682,250	\$ 560,750	Y	County General Fund	Eligible	Y		9/4/2018
All	County	Infrastructure	General Services	Replacement of aging generators	Replace generators at key locations including Sheriff's Building, and Central Mechanical Plant.	\$ 2,343,000	\$ 1,757,250	\$ 585,750	Y	County General Fund	Eligible	Y	replacement of generators not a good fit for HMGP. Will be challenge to do BCA and justify that this is beyond "maintenance" or replacement of infrastructure at the end of its natural useful life - which is NOT eligible	9/4/2018
All	County	Infrastructure	General Services	Sonoma Mountain Radio Tower Replacement	Replace communications tower on Sonoma Mountain and harden site against multiple potential disasters.	\$ 1,150,000	\$ 862,500	\$ 287,500	Y	County General Fund, potentially Deferred Maintenance Fund	Eligible	Y	location has existing tower so will be challenge to do BCA and prove loss of service in event of hazard.	9/4/2018

All	County	Infrastructure	ISD	Generator for mission critical datacenter	Stand-alone generator project to protect County of Sonoma's datacenter that contain mission critical systems including emergency 911, computer aided dispatch, communications, and related public safety and emergency response systems..	\$ 750,000	\$ 562,500	\$ 187,500	Y	County General Fund	Eligible	Y		9/4/2018
All	County	Infrastructure	ISD	County datacenter infrastructure, utility, and electrical retrofit projects	County datacenter infrastructure, utility, Hazard mitigation protective measures for electrical & internet redundancy. Create separate redundant power and network connectivity line	\$ 1,255,000	\$ 941,250	\$ 313,750	Y	County General Fund	Eligible	Y	desire for community partners to participate in providing match	9/4/2018
Flood	County	Natural Resources	Parks	Stabilizing and re-vegetating burned acres at Hood Mountain	Revegetate and stabilize soil in areas burned by the fire and damaged by fire suppression efforts such as bulldozer lines to prevent flooding, erosion, and debris flow that could damage properties down stream.	\$ 500,000	\$ 375,000	\$ 125,000	Y	County General Fund & potentially Sonoma County Regional Parks Foundation – Wildfire Recovery Fund	Eligible	Y		9/4/2018
All	County	All	PRMD	Sonoma County Operational Area Multi-Jurisdictional Local Hazard Mitigation Plan (LHMP) Update	Update the Sonoma County LHMP to incorporate better understanding of the wildfire, tsunami, and earthquake hazards including custom HAZUS models for each jurisdiction. County LHMP will become a multi-jurisdictional plan to include county districts and other jurisdictions that want to	\$ 333,333	\$ 250,000	\$ 83,333	Y	County General Fund	Eligible	N	"7% planning grant"	9/4/2018
Earthquake	County	All	PRMD	Surface fault rupture and seismic induced landslides analysis to Annex into Sonoma County LHMP	Planning project to increase understanding of Rodgers Creek Fault. Create hazard maps, and do site specific studies of the fault in newly identified areas. Planning and risk analysis conducted will be adopted and annexed into the Sonoma County LHMP.	\$ 200,000	\$ 150,000	\$ 50,000	Y	County General Fund	Eligible	N	"7% planning grant"	9/4/2018
Earthquake	County	Infrastructure	PRMD	Seismic Strengthening and Retrofit of Existing Structures, Sonoma Countywide	Retrofit critical facilities, unreinforced masonry, and if possible soft-structure buildings already identified in LHMP. This project will be a phased project.	\$ 6,750,000	\$ 5,000,000	\$ 1,670,000	Y	County General Fund, SBA Loans, other state government agencies, and Property Owner Cost-Share	Eligible	Y	State's Earthquake Brace & Bolt (EBB) program could potentially provide portion of match if this State program was expanded to include Sonoma County. EBB program is part of State's CA Residential Mitigation Program (CRMP). Strong partnership in place with	9/4/2018
Fire	County	Housing, Infrastructure	PRMD & FES	Wildfire Adapted Sonoma County: Education and Incentives for Safe and Resilient Sonoma County	Harden structures, create defensible space and graze corridors to reduce risk of catastrophic wildfire. Reduce the potential for loss of lives, homes, businesses, and property in Sonoma County's WUI areas. Phased project.	\$ 6,750,000	\$ 5,000,000	\$ 1,670,000	Y	County General Fund, SBA Loans, other state government agencies, and Property Owner Cost-Share	Eligible	Y	Priority for Board. Strong chance of future match from CAL FIRE, and desire for community partners to participate in providing match	9/4/2018
Fire	Open Space District	Natural Resources	SCAPOS	Calabazas Creek Preserve Wildfire Mitigation Vegetation Management	Removal of standing dead understory trees and related fuels in ~300-acre portion of the Calabazas Creek watershed post-fire burn scar area to prevent erosion and flooding from the burned landscape onto downstream properties.	\$ 1,837,500	\$ 1,378,125	\$ 459,375	N	Sonoma County Agricultural Preservation and Open Space District sales tax funds allocated to the Stewardship Program budget.	Pending	Y		9/4/2018
Flood, Earthquake	Water Agency	Infrastructure	SCWA	Ely Booster Station Hazard Mitigation Project	Mitigate flood and seismic hazards to the booster station by sealing electrical enclosures, elevating equipment, and anchoring equipment critical to the operation of the Booster Station. These actions would effectively provide protection against a 500 year flood event, and a magnitude 6.5	\$ 1,305,000	\$ 978,750	\$ 326,250	N	SCWA Water Transmission Fund	Eligible	Y		9/4/2018
Flood	County	Infrastructure, Housing	TPW	Culvert Improvements to Reduce Flooding	Upsize ~14 culverts in sonoma county to a higher capacity to reduce flooding.	\$ 3,836,900	\$ 2,877,675	\$ 959,225	N	Roads Fund	Eligible	Y		9/4/2018
All	County	Infrastructure	TPW	Asti Bridge	Construct a permanent bridge over the Russian River at Washington School Road, near the community of Asti.	\$ 25,000,000	\$ 5,000,000	\$ 20,000,000	Y	TBD	Eligible	Y	challenge to identify eligible project that can be completed in required 3-year period of performance. Match source a challenge.	9/4/2018
Flood	County	Natural Resources, Infrastructure	TPW	Russian River Flood Management & Fisheries Habitat Enhancement Planning.		\$ 200,000	\$ 150,000	\$ 50,000	Y	TBD	Eligible	N	"7% planning grant" 'other funding sources identified as potentially better fits.	9/4/2018

TOTALS \$ 74,280,563 \$ 41,835,422 \$ 32,285,141

\$ 26,678,800 potential General Fund match

Hazard Mitigation Grant Program (HMGP) Applications in Development for Disaster Number DR-4353

Hazard Mitigation Area	Task Force	Department	Project Title	Project description	Estimated Total Cost	Federal Share	Local Cost Share	Local Share: General Fund Y/N	Local Share Detail	NOI Status	BCA Needed	Notes	application due date
All	Infrastructure	FES	Disaster Recovery Plan	Develop a comprehensive Op Area Disaster Recovery Plan addressing short- and long-term recovery functions, roles & responsibilities, and finance. Annex into the LHMP	\$ 125,000.00	\$ 93,750.00	\$ 31,250.00	Y	County General Fund	Eligible	N	"7% planning grant"	9/4/2018
All	Infrastructure	FES	Warning Sirens - System	Design and install warning sirens in selected locations. Develop operating, testing, and maintenance procedures.	\$ 5,000,000.00	\$ 3,750,000.00	\$ 1,250,000.00	Y	County General Fund	Eligible	N	"5% project"	9/4/2018
TOTALS					\$ 5,125,000.00	\$ 3,843,750.00	\$ 1,281,250.00						

Fire Recovery

Bill ID/Topic	Location	Summary
<p>AB 425 Caballero D</p> <p>Timber harvesting plans: exemptions: temporary roads.</p>	<p>SENATE INACTIVE FILE 9/13/2017 - Ordered to inactive file at the request of Senator Hertzberg.</p>	<p>The Z'berg-Nejedly Forest Practices Act of 1973 prohibits a person from conducting timber operations, as defined, unless a timber harvesting plan prepared by a registered professional forester has been submitted to the Department of Forestry and Fire Protection. The act authorizes the State Board of Forestry and Fire Protection to exempt from some or all of those provisions of the act a person engaging in specified forest management activities, including the cutting or removal of trees in compliance with existing law relating to defensible space. In this regard, the act authorizes, until January 1, 2021, the Forest Fire Prevention Pilot Project Exemption if specified conditions are met, including that only trees less than 26 inches in stump diameter, measured at 8 inches above ground level, shall be removed, no new road construction or reconstruction shall occur, and the activities shall be conducted in specified counties. This bill would expand the exemption to allow the construction or reconstruction of temporary roads on slopes of 40% or less if certain conditions are met, including that a registered professional forester designates temporary road locations, landing locations, associated class III watercourse crossings, unstable areas, and connected headwall swales, including convergent slopes, on specified maps. The bill would require, on or before December 31, 2020, the department and the board to review and submit a report to the Legislature on the trends in the use of, compliance with, and effectiveness of, the exemption, including an assessment of the construction or reconstruction of temporary roads. Last Amended on 4/4/2017</p>
<p>AB 1283 Rodriguez D</p> <p>Mutual aid: reimbursements: volunteer firefighters.</p>	<p>SENATE INACTIVE FILE 9/5/2017 - Withdrawn from committee. Ordered to second reading. Ordered to inactive file at the request of Senator Bradford.</p>	<p>(1)Existing law, the California Emergency Services Act, requires the Governor to coordinate the State Emergency Plan and any programs necessary for the mitigation of the effects of an emergency in this state, as specified. The act authorizes the Governor, with advice of the Office of Emergency Services, to divide the state into mutual aid regions for the more effective application, administration, and coordination of mutual aid and other emergency-related activities. The act requires the Office of Emergency Services, in consultation with relevant local and state agencies, to develop and adopt a state fire service and rescue emergency mutual aid plan as an annex to the State Emergency Plan. This bill would require a nonprofit or public fire department that has volunteer firefighters and receives reimbursement from the federal, state, or local government through a mutual aid request, if the applicable fire agreement is intended to reimburse for personnel costs for work performed associated with firefighting in which the volunteer firefighters of the fire department have participated, to pass through to those volunteers specific reimbursement. The bill would require a fire department that utilizes the services of volunteer firefighters to maintain documentation of reimbursements and allow access to those records as prescribed. The bill would require a fire department to cease using the services of any volunteer firefighter to provide mutual aid response pursuant to the fire agreement who has received pass-through reimbursements that exceed during the fiscal year 20% of the statewide average amount that otherwise would be required to hire a permanent employee to provide the same services and would prohibit such a volunteer from engaging in mutual aid response for the fire department until the following fiscal year. The bill would authorize a volunteer to pursue reimbursement in a civil action if the fire department fails to reimburse the volunteer firefighter in accordance with the bill. By increasing the duties of local officials, this bill would impose a state-mandated local program. This bill contains other existing laws. Last Amended on 8/28/2017</p>

<p>AB 1772 Aguiar-Curry D</p> <p>Fire insurance: indemnity.</p>	<p>SENATE INACTIVE FILE 6/21/2018 - Ordered to inactive file at the request of Senator McGuire.</p>	<p>Existing law defines the measure of indemnity for a loss under an open fire insurance policy and specifies time limits under which an insured must collect the full replacement cost of the loss. In the event of a loss relating to a state of emergency, as defined, existing law establishes a minimum time limit of not less than 24 months from the date that the first payment toward the actual cash value is made during which the insured may collect the full replacement cost of the loss, subject to the policy limit, as specified. This bill would extend the minimum time limit during which an insured may collect the full replacement cost of a loss relating to a state of emergency to 36 months. The bill would require that additional extensions of 6 months be provided to policyholders for good cause under that circumstance. The bill would also require that policy forms issued by an insurer be in compliance with these changes on and after July 1, 2019. The bill would also make technical changes. Last Amended on 6/19/2018</p>
<p>AB 1797 Levine D</p> <p>Residential property insurance.</p>	<p>ASSEMBLY CONCURRENCE 7/5/2018 - Read third time. Passed. Ordered to the Assembly. In Assembly. Concurrence in Senate amendments pending. May be considered on or after August 3 pursuant to Assembly Rule 77.</p>	<p>Existing law requires a named insured on a residential property insurance policy be provided with a copy of the California Residential Property Insurance Disclosure which sets forth a description of certain types of insurance coverage, such as actual cash value coverage and guaranteed replacement cost coverage, as specified. Existing law also requires every California Residential Property Insurance Disclosure be accompanied by a California Residential Property Insurance Bill of Rights. This bill would require an insurer that provides replacement cost coverage to provide, on an every other year basis, at the time an offer to renew a policy of residential property insurance is made to the policyholder, an estimate of the cost necessary to rebuild or replace the insured structure that complies with specified existing regulations. The bill would exempt an insurer from this requirement if either the policyholder has requested, within the 2 years prior to the offer to renew the policy, and the insurer has provided, coverage limits greater than the previous limits that the policyholder had selected, or if the insurer has made specified offers to the policyholder. The bill would state its provisions are not intended to change existing law with respect to the duty of a policyholder or applicant to select the coverage limits for a policy of residential property insurance. The bill's provisions would become operative July 1, 2019. Last Amended on 6/19/2018</p>
<p>AB 1800 Levine D</p> <p>Fire insurance: indemnity.</p>	<p>SENATE INACTIVE FILE 7/2/2018 - Ordered to inactive file at the request of Senator Glazer.</p>	<p>Existing law defines the measure of indemnity for a loss under an open fire insurance policy and specifies time limits under which an insured must collect the full replacement cost of the loss. Existing law prohibits, in the event of a total loss of the insured structure, a fire insurance policy issued or delivered in the state from limiting or denying payment of the replacement cost of property if the insured decides to rebuild or replace the property at a location other than the insured premises. Existing law requires the measure of indemnity to be based upon the replacement cost of the insured property and prohibits it from being based upon the cost to repair, rebuild, or replace at a location other than the insured premises. This bill would instead prohibit, in the event of a total loss of an insured structure, a fire insurance policy issued or delivered in this state from containing a provision that limits or denies, on the basis that the insured has decided to rebuild at a new location or to purchase an already built home at a new location, payment of the building code upgrade cost or the replacement cost, including any extended replacement cost coverage, to the extent those costs are otherwise covered by the terms of the policy or any policy endorsement. The bill would prohibit the measure of indemnity from exceeding, rather than requiring it to be based upon, the replacement cost, as specified. The bill would require all policy forms issued on and after July 1, 2019, to contain these provisions. Last Amended on 6/19/2018</p>

<p><u>AB 1875</u> <u>Wood D</u></p> <p>Residential property insurance.</p>	<p>SENATE APPR. 7/2/2018 - Read second time and amended. Re-referred to Com. on APPR.</p> <p>8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair</p>	<p>Existing law generally regulates classes of insurance, including residential property insurance. Under existing law, the California FAIR (fair access to insurance requirements) Plan Association, a joint reinsurance association in which all insurers licensed to write basic property insurance participate, administers a program for the equitable apportionment of basic property insurance for persons who are unable to obtain that coverage through normal channels. Existing law requires the association to establish and maintain an Internet Web site and a toll-free telephone number through which a person may receive assistance in applying for basic property insurance. Existing law requires an insurer member of the plan to provide the Internet Web site address and toll-free telephone number to an applicant who is denied coverage. This bill would require the Department of Insurance to establish the California Home Insurance Finder on its Internet Web site to help homeowners connect with an insurance agent or broker for residential property insurance. The bill would require the department to annually survey agents, brokers, and insurers about inclusion in the finder, and post participants' names, addresses, phone numbers, and Internet Web sites, if available, to the finder on or before July 1, 2020. The bill would require the commissioner to use social media and other tools to promote the finder, and to create materials in the most common languages used in California. The bill would require an insurer that does not offer, cancels, or declines to renew a policy of residential property insurance to disclose specified information to a homeowner, including, on or after July 1, 2020, information about the finder. The bill would require an insurer that offers replacement cost coverage, as specified, but does not offer, or declines to offer, specified extended replacement cost coverage to disclose specified information to a homeowner, including the Internet Web site address of the department's Homeowners Coverage Comparison Tool. The bill would require a residential property insurer to notify the department on or before February 1 of each year of the amount of extended replacement cost coverage it offers in California, and would require the department to use this information to annually update the Homeowners Coverage Comparison Tool. Last Amended on 7/2/2018</p>
<p><u>AB 1877</u> <u>Limón D</u></p> <p>Office of Emergency Services: communications: translation.</p>	<p>SENATE APPR. 6/26/2018 - From committee: Do pass and re-refer to Com. on APPR. (Ayes 12. Noes 0.) (June 26). Re-referred to Com. on APPR.</p> <p>8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair</p>	<p>The California Emergency Services Act establishes the Office of Emergency Services within the Governor's office under the supervision of the Director of Emergency Services and makes the office responsible for the state's emergency and disaster response services for natural, technological, or manmade disasters and emergencies. Existing law requires the Governor to coordinate a State Emergency Plan, which is in effect in each political subdivision of the state, and requires the governing body of each political subdivision, as defined, to take actions necessary to carry out the provisions of that plan. Existing law defines an "operational area" as an intermediate level of the state emergency services organization, consisting of a county and all political subdivisions within the county area. This bill would require the Office of Emergency Services and the governing body of each political subdivision, including each operational area, to translate any emergency communication to the public into the most commonly spoken language other than English in the impacted county or counties, or, at the option of a county, into one or more languages other than English spoken in the county pursuant to an individualized language assessment of that county. By imposing additional duties on local agencies, the bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws. Last Amended on 5/25/2018</p>
<p><u>AB 1919</u> <u>Wood D</u></p> <p>Price gouging:</p>	<p>SENATE APPR. 6/26/2018 - From committee: Do pass and re-refer to Com. on APPR. (Ayes 13. Noes 0.) (June 26). Re-referred to Com. on APPR.</p>	<p>Under existing law, upon the proclamation of a state of emergency, as defined, declared by the President of the United States or the Governor, or upon the declaration of a local emergency, as defined, by the executive officer of any county, city, or city and county, and for a period of 30 days following that declaration, it is a misdemeanor with specified penalties for a person,</p>

<p>state of emergency.</p>	<p>8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair</p>	<p>contractor, business, or other entity to sell or offer to sell certain goods and services, including housing, for a price that exceeds by 10% the price charged by that person immediately prior to the proclamation of emergency, except as specified. Existing law, the California Emergency Services Act, establishes the Office of Emergency Services and vests the office with responsibility for the state's emergency and disaster response services for natural, technological, or manmade disasters and emergencies, as specified. This bill would additionally, upon the proclamation or declaration of an emergency as described above, make it a misdemeanor for a person, business, or other entity to increase the rental price, as defined, advertised, offered, or charged for housing to an existing or prospective tenant by more than 10%. The bill would extend the prohibition with regards to housing for any period that the proclamation or declaration is extended. The bill would additionally make it a misdemeanor for a person, business, or entity to evict a housing tenant after the proclamation of a state of emergency and then rent or offer to rent to another person at a rental price higher than the evicted tenant could be charged. By creating a new crime, this bill would create a state-mandated local program. The bill would require the Office of Emergency Services, upon the proclamation of an emergency by the Governor, to include information about these provisions and guidance to property owners, as specified, on an appropriate Internet Web site. This bill contains other related provisions and other existing laws. Last Amended on 6/12/2018</p>
<p>AB 1928 McCarty D</p> <p>California Conservation Corps: contracts.</p>	<p>SENATE APPR. 6/26/2018 - From committee: Do pass and re-refer to Com. on APPR. with recommendation: To Consent Calendar. (Ayes 9. Noes 0.) (June 26). Re-referred to Com. on APPR.</p> <p>8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair</p>	<p>Existing legislative findings and declarations state that the California Conservation Corps offers California a unique opportunity to meet both the goal of increasing understanding and appreciation of the environment and the goal of helping youths become productive adults. Existing law provides that the Legislature reaffirms its intent that the corps' mission includes increasing awareness of and improving our natural resources, and instilling basic skills and a healthy work ethic in California youth, building their character, self-esteem, and self-discipline, and establishing within them a strong sense of civic responsibility and understanding of the value of a day's work for a day's wages. This bill would authorize the California Conservation Corps to enter into a contract with an individual or collective of certified community conservation corps for a specified type of project or program that is in furtherance of those legislative findings and declarations. The bill would require the California Conservation Corps to file a report on the success of the programs or projects with the Legislature before January 1, 2023. Last Amended on 6/14/2018</p>
<p>AB 1954 Patterson R</p> <p>Timber harvest plans: exemption: reducing flammable materials.</p>	<p>SENATE CONSENT CALENDAR 7/3/2018 - Read second time. Ordered to Consent Calendar.</p>	<p>The Z'berg-Nejedly Forest Practices Act of 1973 prohibits a person from conducting timber operations, as defined, unless a timber harvesting plan prepared by a registered professional forester has been submitted to the Department of Forestry and Fire Protection. The act authorizes the State Board of Forestry and Fire Protection to exempt from some or all of those provisions of the act a person engaging in specified forest management activities, including a person engaged in forest management whose activities are limited to the cutting or removal of trees on the person's property in compliance with existing laws relating to defensible space, as provided, and requires the board to adopt regulations to implement this exemption no later than January 1, 2016. Existing law requires the department evaluate the effects of this above exemption and report its recommendations to the Legislature based on that evaluation, as provided. Existing law makes the above exemption inoperative 3 years after the effective date of regulations adopted by the board or no later than January 1, 2019. This bill would extend the inoperative date to January 1, 2022, and would delete the reporting requirement. Last Amended on 4/16/2018</p>
<p>AB 1956 Limón D</p>	<p>SENATE APPR. 7/3/2018 - Read second time and amended. Re-referred to</p>	<p>Existing law requires the director of the Department of Forestry and Fire Protection to establish a working group, consisting of specified members, to identify potential incentives for landowners to</p>

<p>Fire prevention activities: local assistance grant program.</p>	<p>Com. on APPR. 8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair</p>	<p>implement prefire activities, as defined, in state responsibility areas and urban wildland communities and to identify all federal, state, or local programs, private programs, and any other programs requiring a cost share that involves prefire activities. This bill would repeal this law. This bill contains other related provisions and other existing laws. Last Amended on 7/3/2018</p>
<p>AB 2091 Gravson D</p> <p>Fire prevention: prescribed burns: insurance pool.</p>	<p>SENATE APPR. 7/3/2018 - Read second time and amended. Re-referred to Com. on APPR. 8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair</p>	<p>(1)Existing law establishes in the Department of Forestry and Fire Protection the State Board of Forestry and Fire Protection consisting of specified members who are selected and approved for appointment on the basis of their educational and professional qualifications and their general knowledge of, interest in, and experience with, among other things, forest management practices. This bill would rename the board the State Board of Forestry and Fire Prevention and Protection. This bill contains other related provisions and other existing laws. Last Amended on 7/3/2018</p>
<p>AB 2102 Rodriguez D</p> <p>State of emergency: out-of-state aid: reciprocity.</p>	<p>SENATE APPR. 6/28/2018 - From committee: Do pass and re-refer to Com. on APPR. with recommendation: To Consent Calendar. (Ayes 9. Noes 0.) (June 27). Re-referred to Com. on APPR. 8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair</p>	<p>Existing law, the Emergency Medical Services System and the Prehospital Emergency Medical Care Personnel Act, establishes the Emergency Medical Services Authority and provides for the certification of emergency medical personnel, as specified. The authority is responsible for the coordination and integration of all statewide activities concerning emergency medical services. Existing law, the California Emergency Services Act establishes the Office of Emergency Services and directs the office to serve as the State Disaster Council for the purposes of the California Disaster and Civil Defense Master Mutual Aid Agreement. The act authorizes state agencies to provide mutual aid, including personnel, equipment, and other available resources, to assist political subdivisions during a local emergency or in accordance with mutual aid agreements or at the direction of the Governor. This bill would require the authority to establish training standards and licensing reciprocity procedures for out-of-state paramedic personnel who are requested through the California Disaster and Civil Defense Master Mutual Aid Agreement to render aid in this state during a declared state of emergency. Last Amended on 6/18/2018</p>
<p>AB 2126 Eggman D</p> <p>California Conservation Corps: forestry corps program.</p>	<p>SENATE APPR. 6/26/2018 - From committee: Do pass and re-refer to Com. on APPR. (Ayes 9. Noes 0.) (June 26). Re-referred to Com. on APPR. 8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair</p>	<p>Existing law establishes the California Conservation Corps in the Natural Resources Agency and requires the corps to implement and administer the conservation corps program. Existing law requires the Governor to appoint a director to act as the administrative officer of the corps. Existing law authorizes the director to employ special corps members without regard to their ages so that the corps may draw upon their special skills that may contribute to the attainment of the objectives of the program. Existing law provides that these special members may be assigned to headquarters, as well as field positions. This bill would require the director, no later than July 1, 2019, to establish a forestry corps program to accomplish certain objectives including developing and implementing forest health projects, as provided, and establishing forestry corps crews. The bill would require the director to partner with certified community conservation corps in implementing the forestry corps program, where feasible. The bill would require the director, no later than January 1, 2020, to establish 2 forestry corps crews, one to be based in the Central Valley and the other in the Inland Empire, as specified. This bill contains other related provisions. Last Amended on 6/14/2018</p>
<p>AB 2238 Aguiar-Curry D</p> <p>Local agency formation:</p>	<p>SENATE APPR. 6/20/2018 - From committee: Do pass and re-refer to Com. on APPR. with recommendation: To Consent Calendar. (Ayes 7. Noes 0.) (June 20). Re-referred to Com. on APPR.</p>	<p>(1)Existing law, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, provides the authority and procedures for the initiation, conduct, and completion of changes of organization and reorganization of cities and districts. The act specifies the factors that a local agency formation commission is required to consider in the review of a proposal for a change of organization or reorganization, including, among other things, per capita assessed valuation and</p>

<p>regional housing need allocation: fire hazards: local health emergencies: hazardous and medical waste.</p>	<p>8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair</p>	<p>the proposal’s consistency with city or county general and specific plans. This bill would instead require the commission to consider the assessed valuation rather than per capita assessed valuation. The bill would additionally require the commission to consider information contained in a local hazard mitigation plan, information contained in a safety element of a general plan, and any maps that identify land as a very high fire hazard zone or maps that identify land determined to be in a state responsibility area if it is determined that such information is relevant to the area that is the subject of the proposal. By adding to the duties of local agency formation commissions in reviewing a change of organization or reorganization, this bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws. Last Amended on 6/12/2018</p>
<p><u>AB 2252</u> <u>Limón D</u> State grants: state grant administrator.</p>	<p>SENATE APPR. 6/26/2018 - From committee: Do pass and re-refer to Com. on APPR. (Ayes 13. Noes 0.) (June 26). Re-referred to Com. on APPR. 8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair</p>	<p>The Grant Information Act of 1999 authorizes state agencies to make available on the Internet a listing of all grants administered by that agency, that includes specified information and provides instructions on filing grant applications electronically, or on the manner in which to download, complete, and mail grant applications to the state agency, or both. The act also authorizes each state agency to make available on the Internet any printed grant application form used by the agency to award grants that are administered by that agency. This bill would enact the Grant Information Act of 2018. The bill would require the Government Operations Agency, on or before July 1, 2020, to create a funding opportunities web portal that provides a centralized location for grant seekers to find state grant opportunities. The bill would additionally require each state agency, on or before July 1, 2020, to register every grant the state agency administers with the Government Operations Agency prior to commencing a solicitation or award process for distribution of the grant, as specified. The bill would require each state agency, on or before July 1, 2020, to provide for the acceptance of electronic applications for any grant administered by the state agency. Last Amended on 6/14/2018</p>
<p><u>AB 2333</u> <u>Wood D</u> Office of Emergency Services: behavioral health response.</p>	<p>SENATE APPR. 7/2/2018 - Read second time and amended. Re-referred to Com. on APPR. 8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair</p>	<p>The California Emergency Services Act establishes the Office of Emergency Services within the Governor’s office under the supervision of the Director of Emergency Services and makes the office responsible for the state’s emergency and disaster response services for natural, technological, or manmade disasters and emergencies. Existing law authorizes the Governor, or the director when the governor is inaccessible, to proclaim a state of emergency under specified circumstances. This bill would establish a behavioral health deputy director within the Office of Emergency Services to ensure individuals have access to necessary mental and behavioral health services and supports in the aftermath of a natural disaster or declaration of a state of emergency and would require the deputy director to collaborate with the Director of Health Care Services to coordinate the delivery of trauma-related support to individuals affected by a natural disaster or state of emergency. The bill would require the Director of Health Care Services, in collaboration with the Office of Emergency Services, to immediately request necessary federal waivers to ensure the provision of health care services, as specified, during a natural disaster or declared state of emergency. Last Amended on 7/2/2018</p>
<p><u>AB 2346</u> <u>Quirk D</u> Public utilities: rates: wildfire expense</p>	<p>SENATE APPR. 7/5/2018 - Read second time and amended. Re-referred to Com. on APPR. 8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair</p>	<p>Under existing law, the Public Utilities Commission has regulatory authority over public utilities, including electrical corporations and gas corporations. Existing law authorizes the commission to fix the rates and charges for every public utility, and requires that those rates and charges be just and reasonable. Existing law requires the commission to authorize public utilities to establish catastrophic event memorandum accounts and to record certain costs in those accounts. This bill would authorize the commission to permit each electrical corporation and gas corporation to establish a wildfire expense memorandum account for incremental unreimbursed costs relating to</p>

<p>memorandum accounts.</p>		<p>California wildfires that occur on or after January 1, 2015, and to record certain costs in those accounts. The bill would require the recovery in rates of those costs to be subject to review by, and the determination of, the commission, as specified. The bill would require an electrical corporation or gas corporation to notify the commission by letter within 30 days after the electrical corporation or gas corporation begins recording costs in its wildfire expense memorandum account. This bill contains other related provisions and other existing laws. Last Amended on 7/5/2018</p>
<p><u>AB 2380</u> <u>Aguiar-Curry D</u></p> <p>Fire protection: privately contracted private fire prevention resources.</p>	<p>SENATE APPR. 7/2/2018 - Read second time and amended. Re-referred to Com. on APPR.</p> <p>8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair</p>	<p>Existing law provides that fire companies in unincorporated and incorporated towns may be organized, as provided, and be subject to specified provisions and requirements. Existing law provides that the city council of an incorporated city may, by ordinance, regulate the formation and continued existence of fire companies providing service within its city. Existing law establishes in state government, within the office of the Governor, the Office of Emergency Services. Existing law requires the office to be responsible for the state's emergency and disaster response services for natural, technological, or manmade disasters and emergencies, including responsibility for activities necessary to prevent, respond to, recover from, and mitigate the effects of emergencies and disasters to people and property. This bill would require the office, in collaboration with the Department of Forestry and Fire Protection, to develop standards and regulations for any privately contracted private fire prevention resources operating during an active fire incident in the state, and to develop regulations to govern the use of equipment used by privately contracted private fire prevention resources during an active fire incident, as provided. The bill would authorize the office to levy a fine not to exceed \$5,000 for any violation of the above provisions or regulations adopted thereto, as provided. Last Amended on 7/2/2018</p>
<p><u>AB 2518</u> <u>Aguiar-Curry D</u></p> <p>Innovative forest products and mass timber.</p>	<p>SENATE APPR. 7/3/2018 - Read second time and amended. Re-referred to Com. on APPR.</p> <p>8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair</p>	<p>Existing law establishes the Department of Forestry and Fire Protection in the Natural Resources Agency. Existing law declares that a thriving in-state forest products sector provides public benefits, including employment opportunities in both rural and urban areas, and economic development for rural communities. Existing law requires the Secretary of the Natural Resources Agency to establish a working group on expanding wood product markets, as provided. This bill would require, on or before January 31, 2020, the department, in consultation with the State Board of Forestry and Fire Protection, to identify barriers to in-state production of mass timber and other innovative forest products, as those terms are defined, and develop solutions that are consistent with the state's climate objectives on forest lands. The bill would require the department to collaborate with the working group described above, other state agencies, and independent experts, including with apprenticeship programs of organized labor, community colleges, and others with similar expertise, on innovative forest products and mass timber workforce training and job creation. This bill contains other related provisions. Last Amended on 7/3/2018</p>
<p><u>AB 2551</u> <u>Wood D</u></p> <p>Forest and Wildland Health Improvement and Fire Prevention Program: joint prescribed burning</p>	<p>SENATE APPR. 7/3/2018 - Read second time and amended. Re-referred to Com. on APPR.</p> <p>8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair</p>	<p>Existing law requires the Department of Forestry and Fire Prevention to implement various fire prevention programs intended to protect forest resources and prevent uncontrolled wildfires. This bill would require the department to establish, implement, and administer the Forest and Wildland Health Improvement and Fire Prevention Program, as prescribed. The bill would require the department to take specified actions to implement and administer programs that are intended to promote forest and wildland health, restoration, and resilience, and improve fire outcomes, prevention, and preparedness throughout the state. The bill would also require the department, to the extent feasible, to collaborate with the Department of Corrections and Rehabilitation to utilize correctional officers and conservation crews for vegetation management and fire prevention</p>

operations: watersheds.		activities.This bill contains other related provisions and other existing laws. Last Amended on 7/3/2018
AB 2576 Aguiar-Curry D Emergencies: health care.	SENATE APPR. 6/27/2018 - Read second time and amended. Re-referred to Com. on APPR. 8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair	(1)Existing law, the California Emergency Services Act, authorizes the Governor to proclaim a state of emergency, and local officials and local governments to proclaim a local emergency, when specified conditions of disaster or extreme peril to the safety of persons and property exist, and authorizes the Governor or the appropriate local government to exercise certain powers in response to that emergency. Existing law authorizes the Governor, during a state of emergency, to direct all state agencies to utilize and employ state personnel, equipment, and facilities to perform activities that are designed to prevent or alleviate actual and threatened damage due to that emergency. Existing law authorizes a state agency so directed to expend any of the moneys that have been appropriated to it in order to perform that activity.This bill would authorize the Governor, during a state of emergency, to direct all state agencies to utilize, employ, and direct state personnel, equipment, and facilities for the performance of any and all activities that are designed to allow community clinics and health centers to provide and receive reimbursement for services provided during or immediately following the emergency. The bill would authorize any agency directed by the Governor to perform those activities to expend any of the moneys that have been appropriated to it in order to perform those activities, irrespective of the particular purpose for which the moneys were originally appropriated.This bill contains other related provisions and other existing laws. Last Amended on 6/27/2018
AB 2594 Friedman D Fire insurance.	SENATE APPR. 7/3/2018 - Read second time and amended. Re-referred to Com. on APPR. 8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair	Existing law generally regulates fire insurance and county mutual fire insurers. Existing law prescribes the standard form for a fire insurance policy or county fire insurance policy. Existing law imposes a 12-month statute of limitations in which to bring suit under a fire insurance policy or a county fire insurance policy after a loss. Existing law makes it a misdemeanor for an insurer or agent to countersign or issue a fire policy that varies from the California standard form of policy.This bill would revise the standard forms of policy and extend the period in which to bring suit to 24 months after the inception of the loss if the loss is related to a state of emergency, as specified. By expanding the scope of an existing crime, the bill would impose a state-mandated local program.This bill contains other related provisions and other existing laws. Last Amended on 7/3/2018
AB 2645 Patterson R Greenhouse Gas Reduction Fund: forestry and fire prevention.	ASSEMBLY NAT. RES. 4/23/2018 - In committee: Set, first hearing. Hearing canceled at the request of author.	The California Global Warming Solutions Act of 2006 designates the State Air Resources Board as the state agency charged with monitoring and regulating sources of emissions of greenhouse gases. The act authorizes the state board to include use of market-based compliance mechanisms. Existing law requires all moneys, except for fines and penalties, collected by the state board as part of a market-based compliance mechanism to be deposited in the Greenhouse Gas Reduction Fund and to be available upon appropriation. Existing law continuously appropriates 35% of the annual proceeds of the fund for transit, affordable housing, and sustainable communities programs and 25% of the annual proceeds of the fund for certain components of a specified high-speed rail project.This bill, beginning in the 2019–20 fiscal year, would continuously appropriate \$74,805,000 from the fund annually to the Department of Forestry and Fire Protection for purposes of fire prevention activities that reduce greenhouse gas emissions. This bill also, beginning in the 2019–20 fiscal year, would continuously appropriate \$450,000,000 from the fund annually to the Department of Forestry and Fire Protection for state and local healthy forest and fire prevention programs and projects that improve forest health and reduce greenhouse gas emissions, for vegetation management projects of local entities that will reduce greenhouse gas emissions and maximize certain cobenefits, for the implementation of memorandums of

		understanding regarding federal lands for vegetation management that will reduce greenhouse gas emissions and maximize certain cobenefits, and for resource management, to be allocated as specified. This bill contains other existing laws.
<u>AB 2687</u> <u>Quirk-Silva D</u> Office of Small Business.	SENATE APPR. 6/26/2018 - From committee: Do pass and re-refer to Com. on APPR. with recommendation: To Consent Calendar. (Ayes 9. Noes 0.) (June 25). Re-referred to Com. on APPR. 8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair	Existing law establishes the Office of Small Business Advocate within the Governor's Office of Business and Economic Development, also known as GO-Biz, and prescribes the duties and functions of the Small Business Advocate, who is also the Director of the Office of Small Business Advocate. Among these duties, the director is to serve as the principal advocate in the state on behalf of small businesses and to represent the views and interests of small businesses before other state agencies policies and activities of which may affect small businesses. This bill would require the Small Business Advocate to collaborate with the Office of Small Business and Disabled Veteran Business Enterprise Services in their activities under the Small Business Procurement Act and to post a variety of information related to small business activities on the GO-Biz Internet Web site or the advocate's Internet Web site. Among other things, the bill would require the advocate to be prepared for designation by the Office of Emergency Services to serve as an official liaison between small businesses impacted by a state of emergency and other government and nonprofit service providers and to assist in the state emergency recovery, response, and preparedness efforts related to small businesses. The bill would eliminate the duty of the Office of Small Business Advocate to post information on its Internet Web site regarding small business financial development and the efficient use of energy, as specified. Last Amended on 6/7/2018
<u>AB 2889</u> <u>Caballero D</u> Timber harvesting plans: guidance and assistance.	SENATE APPR. 6/26/2018 - From committee: Do pass and re-refer to Com. on APPR. with recommendation: To Consent Calendar. (Ayes 9. Noes 0.) (June 26). Re-referred to Com. on APPR. 8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair	Existing law prohibits a person, as defined, from conducting timber operations, as defined, unless a timber harvesting plan that meets specified requirements and is prepared by a professional forester for those operations has been submitted to the Department of Forestry and Fire Protection. Existing law requires the department to review, approve, or require the modification of, timber harvesting plans in accordance with prescribed procedures. This bill would require the department to provide guidance and assistance to ensure the uniform and efficient implementation of processes and procedures regulating the filing, review, approval, required modification, completion, and appeal of decisions relating to timber harvesting plans, as provided. The bill would also require the department to issue guidance to achieve greater timber harvesting plan review accuracy and efficiency and to avoid duplication of efforts, as provided. Last Amended on 4/30/2018
<u>AB 2898</u> <u>Gloria D</u> Emergency services: local emergencies.	SENATE THIRD READING 6/27/2018 - Read second time. Ordered to third reading.	Existing law, the California Emergency Services Act, establishes the Office of Emergency Services and vests the office with responsibility for the state's emergency and disaster response services for natural, technological, or manmade disasters and emergencies, as specified. The act also prescribes a process for the declaration of a local emergency and permits a local emergency to be proclaimed only by the governing body of a city or county or by an official designated by ordinance adopted by that governing body. Existing law requires the governing body to review the need for continuing the local emergency at least once every 30 days until the governing body terminates the local emergency. This bill would instead require review of a local emergency by the governing body, as described above, to occur at least once every 60 days.
<u>AB 2911</u> <u>Friedman D</u> Fire safety.	SENATE APPR. 7/3/2018 - Read second time and amended. Re-referred to Com. on APPR.	(1)Existing law requires, no later than January 1, 2005, the State Fire Marshal, in consultation with the Director of Forestry and Fire Protection and the Director of Housing and Community Development, to recommend building standards that provide for comprehensive site and structure fire risk reduction to protect structures from fires spreading, as provided. This bill would require

	<p>8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair</p>	<p>the State Fire Marshal, no later than January 31, 2020, in consultation with the Director of Forestry and Fire Protection and the Director of Housing and Community Development, to recommend updated building standards that provide for comprehensive site and structure fire risk reduction to protect structures from fires spreading, as specified, based on lessons learned from the wildfires of 2017 and to develop a list of low-cost retrofits that provide for comprehensive site and structure fire risk reduction, as provided. This bill contains other related provisions and other existing laws. Last Amended on 7/3/2018</p>
<p>AB 2915 Caballero D</p> <p>Workforce development boards: mutual disaster aid assistance: memorandum of understanding.</p>	<p>SENATE APPR. 6/28/2018 - From committee: Do pass and re-refer to Com. on APPR. with recommendation: To Consent Calendar. (Ayes 5. Noes 0.) (June 27). Re-referred to Com. on APPR.</p> <p>8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair</p>	<p>Existing law, the California Workforce Innovation and Opportunity Act, establishes the California Workforce Development Board as the body responsible for assisting the Governor in the development, oversight, and continuous improvement of California's workforce investment system and the alignment of the education and workforce investment systems to the needs of the 21st century economy and workforce. That act prescribes specific tasks with which the board assists the Governor, including the development and updating of comprehensive state performance accountability measures, to assess the effectiveness of the core programs in the state as required under specific federal law. That act also requires the establishment of a local workforce development board in each local workforce development area of the state to, among other things, develop effective linkages with employers in the region to support employer utilization of the local workforce development system and to support local workforce investment activities. The bill would require, by July 1, 2020, the California Workforce Development Board to develop, in conjunction with the Employment Development Department and with input from local workforce development boards, a policy regarding mutual aid agreements between and among local workforce development boards to enable them to effectively respond to disasters and that is consistent with applicable state and federal law. Last Amended on 6/21/2018</p>
<p>AB 2941 Berman D</p> <p>Health care coverage: state of emergency.</p>	<p>SENATE THIRD READING 7/3/2018 - Read second time. Ordered to third reading.</p>	<p>Existing law, the Knox-Keene Health Care Service Plan Act of 1975 (Knox-Keene), provides for the licensure and regulation of health care service plans by the Department of Managed Health Care, and makes a willful violation of the act a crime. Existing law provides for the regulation of health insurers by the Department of Insurance. Existing law requires the Department of Managed Health Care and the Insurance Commissioner to adopt regulations to ensure enrollees and insureds have access to needed health care services in a timely manner, and requires a health care service plan contract or health insurance policy to provide information to an enrollee or insured regarding the standards for timely access to care. This bill would require a health care service plan or health insurer to provide its enrollees or insureds who have been displaced by a state of emergency, as defined, access to medically necessary health care services, as specified. The bill would require a health care service plan or health insurer, within 48 hours of a declaration of emergency by the Governor that displaces or has the immediate potential to displace enrollees or insureds, to file a notification with the appropriate department, containing specified information regarding how the plan or insurer is addressing the needs of its enrollees or insureds during the state of emergency. Because a willful violation of the bill's requirements relative to health care service plans would be a crime, the bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws. Last Amended on 6/19/2018</p>
<p>AB 3257 Committee on Natural Resources</p>	<p>SENATE APPR. 6/26/2018 - From committee: Do pass and re-refer to Com. on APPR. with recommendation: To Consent Calendar. (Ayes 9. Noes 0.) (June 26). Re-referred to Com. on APPR.</p>	<p>(1)Existing law, the Surface Mining and Reclamation Act of 1975, prohibits a person, with exceptions, from conducting surface mining operations unless, among other things, a permit is obtained from, a specified reclamation plan is submitted to and approved by, and financial assurances for reclamation have been approved by the lead agency, as defined, for the operation of the surface mining operation. The act requires that the State Mining and Geology Board submit to</p>

<p>Natural resources.</p>	<p>8/6/2018 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair</p>	<p>the Legislature each year a report on the actions taken under the act during the preceding fiscal year, and requires the Division of Mine Reclamation in the Department of Conservation, at a minimum, to quarterly publish in the California Regulatory Notice Register, or otherwise make available upon request to the Department of General Services or any other state or local agency, a list identifying specified information pertaining to surface mining operations for which a report is required. This bill would revise the information to be included in that list, and would require identification of all surface mining operations subject to the act that are newly permitted, active, or idle and not reported pursuant to a specified provision. The act requires every lead agency to adopt ordinances for the review and approval of reclamation plans, financial assurances, and surface mining operation permits. Existing law requires that within 90 days of a surface mining operation becoming idle, as defined, the operator submit to the lead agency for review and approval an interim management plan, and requires the lead agency within 60 days of receipt of the interim management plan, or a longer period mutually agreed upon by the lead agency and the operator, to review and approve the plan in accordance with its ordinance and notify the operator in writing, or otherwise proceed as provided. This bill would instead require the lead agency, within 45 days of receipt of the interim management plan, to review the plan in accordance with its ordinance, and if the plan satisfies specified requirements under the act, to forward the plan to the Supervisor of Mine Reclamation for comment. The bill would also revise certain procedures and requirements for the review and approval of interim management plans by the supervisor, as prescribed. The act requires the lead agency to cause surface mining operations to be inspected at intervals of no more than 12 months, solely to determine whether the surface mining operation is in compliance with the act, and to, among other things, provide a notice of completion of inspection to the supervisor specifying, as applicable, certain information about aspects of the surface mining operation found to be inconsistent with the act. This bill would additionally require that the notice of completion of inspection include a statement as to whether the surface mining operation is out of compliance with an order to comply or stipulated order to comply issued by the lead agency. The bill would make related changes. This bill would delete obsolete references in these provisions. This bill contains other related provisions and other existing laws. Last Amended on 6/18/2018</p>
<p>ACA 24 Waldron R</p> <p>Property taxation: transfer of base year value: disaster relief.</p>	<p>ASSEMBLY REV. & TAX 6/28/2018 - Referred to Com. on REV. & TAX.</p>	<p>The California Constitution generally limits ad valorem taxes on real property to 1% of the full cash value of that property. For purposes of this limitation, “full cash value” is defined as the assessor’s valuation of real property as shown on the 1975–76 tax bill under “full cash value” or, thereafter, the appraised value of that real property when purchased, newly constructed, or a change in ownership has occurred. The California Constitution, in the case of property that is substantially damaged or destroyed, as defined, by a disaster, as declared by the Governor, requires the Legislature to provide for the transfer of base year value, to a comparable property within the same county that is acquired or newly constructed as a replacement for the substantially damaged or destroyed property, and authorizes the Legislature, if a county ordinance so providing has been adopted, to provide for the transfer of base year value to comparable replacement property of equal or lesser value that is located within another county. This measure would additionally require the Legislature to provide for the transfer of base year value of property that is substantially damaged or destroyed by a disaster, as declared by the Governor, occurring on or after January 1, 2017, to July 1, 2018, to comparable property located within the same or a different county that is acquired or newly constructed as a replacement for the substantially</p>

		damaged or destroyed property. The measure would limit this provision to intercounty transfers of base year value that occur on or after the effective date of the measure.
<u>SB 819</u> <u>Hill D</u> Electrical and gas corporations: rates.	ASSEMBLY APPR. 6/27/2018 - Read second time and amended. Re-referred to Com. on APPR.	Under existing law, the Public Utilities Commission has regulatory authority over public utilities, including electrical corporations and gas corporations. Existing law authorizes the commission to establish rules for all public utilities, subject to control by the Legislature. Existing law authorizes the commission to fix the rates and charges for every public utility and requires that those rates and charges be just and reasonable. Existing law prohibits a gas corporation from recovering any fine or penalty in any rate approved by the commission. This bill would additionally prohibit an electrical corporation from recovering a fine or penalty through a rate approved by the commission and would make related nonsubstantive changes. This bill contains other related provisions and other existing laws. Last Amended on 6/27/2018
<u>SB 821</u> <u>Jackson D</u> Emergency notification: county jurisdictions.	ASSEMBLY THIRD READING 6/26/2018 - Read second time. Ordered to third reading.	The California Emergency Services Act establishes the Office of Emergency Services in the office of the Governor and provides that the office is responsible for the state's emergency and disaster response services for natural, technological, or manmade disasters and emergencies, including activities necessary to prevent, respond to, recover from, and mitigate the effects of emergencies and disasters to people and property. This bill would authorize each county, including a city and county, to enter into an agreement to access the contact information of resident accountholders through the records of a public utility or other agency responsible for water service, waste and recycling services, or other property-related services for the sole purpose of enrolling county residents in a county-operated public emergency warning system. The bill would specify that any county that enters into such an agreement would be required to include procedures to enable any resident to opt out of the warning system and a process to terminate the receiving agency's access to the resident's contact information. The bill would prohibit the use of the information gathered for any purpose other than for emergency notification. This bill contains other existing laws. Last Amended on 6/25/2018
<u>SB 824</u> <u>Lara D</u> Insurers: declared disaster: homeowners' insurance policies.	ASSEMBLY APPR. 6/28/2018 - Read second time and amended. Re-referred to Com. on APPR.	(1) Existing law requires an insurer to comply with certain procedures relating to the cancellation of insurance policies, except as specified, in the case of a total loss to the primary insured structure under a residential policy. Among other requirements, an insurer may not cancel coverage while the primary insured structure is being rebuilt, as specified, nor use the fact that the primary insured structure is in damaged condition as a result of the total loss as the sole basis for a decision to cancel the policy, and must offer, at least once, to renew the policy, as specified, if the total loss to the primary insured structure was caused by a disaster. This bill would prohibit, subject to certain exceptions, an insurer from canceling or refusing to renew a policy of residential property insurance for one year after the declaration of a state of emergency based solely on the fact that the insured structure is located in an area in which a wildfire has occurred, with respect to an insured property located within or adjacent to the fire perimeter, as specified. This bill contains other related provisions and other existing laws. Last Amended on 6/28/2018
<u>SB 833</u> <u>McGuire D</u> Emergency alerts: evacuation orders: operators.	ASSEMBLY APPR. 7/5/2018 - Read second time and amended. Re-referred to Com. on APPR.	The California Emergency Services Act establishes the Office of Emergency Services (OES) in the office of the Governor and provides that OES is responsible for the state's emergency and disaster response services for natural, technological, or manmade disasters and emergencies. The act also provides for systems for the public dissemination of alerts regarding missing children, attacks upon law enforcement officers, and missing persons who are 65 years of age or older, among others, and requires the Department of the California Highway Patrol to activate these systems and issue alerts upon the request of a law enforcement agency if certain conditions are

		met. This bill would require that mass notifications and the communication of protective actions be conveyed broadly or to a targeted population based on the conditions and risk assessment of the responsible local government and specify options for notification. The bill would further require, on or before January 1, 2019, OES to establish guidelines and best practices for public alerts and warnings and the use of mass notification systems, as provided. On or before July 1, 2019, the bill would require OES to both ensure that each emergency management office within a county or city shall become a registered IPAWS WEA operator and has up-to-date IPAWS software and equipment. The bill also would require OES to ensure that emergency management personnel trained on the WEA system receive yearly training in IPAWS and WEA software and equipment operation. This bill contains other related provisions and other existing laws. Last Amended on 7/5/2018
<u>SB 894</u> <u>Dodd D</u> Property insurance.	ASSEMBLY SECOND READING 7/5/2018 - Read second time and amended. Ordered to second reading.	Existing law requires an insurer, in the case of a total loss to the primary insured structure under a policy of residential property insurance, to offer to renew the policy at least once if the loss to the primary insured structure was caused by a disaster, as defined, and was not also due to the negligence of the insured, except as specified. This bill would instead, under specified circumstances, require the insurer to offer to renew the policy for at least the next 2 annual renewal periods or 24 months, whichever is greater. This bill contains other related provisions and other existing laws. Last Amended on 7/5/2018
<u>SB 901</u> <u>Dodd D</u> Electrical corporations: local publicly owned electric utilities: electrical cooperatives: wildfire mitigation plans and measures.	SENATE CONFERENCE COMMITTEE 7/6/2018 - Assembly Members Holden (Co-chair), Dahle, Mayes, Reyes, and Wood appointed to Conference Committee.	Under existing law, the Public Utilities Commission has regulatory authority over public utilities, including electrical corporations, while local publicly owned electric utilities and electrical cooperatives are under the direction of their governing boards. Existing law requires each electrical corporation, local publicly owned electric utility, and electrical cooperative to construct, maintain, and operate its electrical lines and equipment in a manner that will minimize the risk of catastrophic wildfire posed by those electrical lines and equipment. Existing law requires each electrical corporation to annually prepare a wildfire mitigation plan and to submit its plan to the commission for review, as specified. Existing law requires the commission to review and comment on the submitted plan, as specified. Existing law requires the governing board of a local publicly owned electric utility or electrical cooperative to determine whether any portion of the geographical area where the utility's overhead electrical lines and equipment are located has a significant risk of catastrophic wildfire resulting from those electrical lines and equipment and, if so, requires the utility, at an interval determined by its board, to present to its board for approval those wildfire mitigation measures the utility intends to undertake to minimize the risk of its overhead electrical lines and equipment causing a catastrophic wildfire. This bill would require a wildfire mitigation plan prepared by an electrical corporation, and wildfire mitigation measures prepared by a local publicly owned electric utility or electrical cooperative, to include a description of the factors the preparing entity uses to determine when it may be necessary to deenergize its electrical lines and deactivate its reclosers, including meteorological and fire threat conditions, and an assessment of risks to the health and welfare of customers who may lose power. The bill would also require a wildfire mitigation plan and wildfire mitigation measures to include appropriate and feasible procedures for notifying customers, including, as a priority, critical first responders, health care facilities, and operators of telecommunications infrastructure, who may be impacted by the deenergizing of electrical lines. This bill contains other related provisions and other existing laws. Last Amended on 7/2/2018

<p><u>SB 917</u> <u>Jackson D</u></p> <p>Insurance policies.</p>	<p>ASSEMBLY THIRD READING 7/3/2018 - Read second time. Ordered to third reading.</p>	<p>Existing law regulates insurance and the business of insurance in the state. Under existing law, an insurer is liable for a loss of which a peril insured against was the proximate cause, although a peril not contemplated by the contract may have been a remote cause of the loss. Under existing law, an insurer is not liable for a loss of which the peril insured was only the remote cause. This bill would require coverage to be provided if a loss or damage results from a combination of perils, one of which is a landslide, mudslide, mudflow, debris flow, or other similar earth movement, if an insured peril is the efficient proximate cause of the loss or damage and coverage would otherwise be provided for the insured peril. The bill would require coverage to be provided under the same terms and conditions as would be provided for the insured peril. The bill would state that it does not constitute a change in, but is declaratory of, existing law, and that it does not alter or abrogate any defenses, either in contract or law, that existed prior to January 1, 2019. Last Amended on 7/2/2018</p>
<p><u>SB 929</u> <u>McGuire D</u></p> <p>Special districts: Internet Web sites.</p>	<p>ASSEMBLY THIRD READING 7/2/2018 - From consent calendar on motion of Assembly Member Calderon.</p>	<p>The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 provides the exclusive authority and procedure for the initiation, conduct, and completion of changes of organization and reorganization for special districts, as specified. The California Public Records Act requires a local agency to make public records available for inspection and allows a local agency to comply by posting the record on its Internet Web site and directing a member of the public to the Web site, as specified. This bill would, beginning on January 1, 2020, require every independent special district to maintain an Internet Web site that clearly lists contact information for the special district, except as provided. Because this bill would require local agencies to provide a new service, the bill would impose a state-mandated local program. The California Constitution requires local agencies, for the purpose of ensuring public access to the meetings of public bodies and the writings of public officials and agencies, to comply with a statutory enactment that amends or enacts laws relating to public records or open meetings and contains findings demonstrating that the enactment furthers the constitutional requirements relating to this purpose. This bill would make legislative findings to that effect. This bill contains other existing laws. Last Amended on 3/6/2018</p>
<p><u>SB 969</u> <u>Dodd D</u></p> <p>Automatic garage door openers: backup batteries.</p>	<p>ASSEMBLY THIRD READING 7/5/2018 - Read second time. Ordered to third reading.</p>	<p>Existing law requires an automatic garage door opener that is manufactured for sale, purchased, sold, offered for sale, or installed in a residence to comply with specified safety requirements, including that the automatic garage door opener have an automatic reverse safety device. This bill, beginning July 1, 2019, would also require an automatic garage door opener that is manufactured for sale, sold, offered for sale, or installed in a residence to have a battery backup function that is designed to operate when activated because of an electrical outage. The bill would make a violation of those provisions subject to a civil penalty of \$1,000. The bill would, on and after July 1, 2019, prohibit a replacement residential garage door from being installed in a manner that connects the door to an existing garage door opener that does not meet the requirements of these provisions. Last Amended on 6/14/2018</p>
<p><u>SB 1040</u> <u>Dodd D</u></p> <p>In-home supportive services: natural disaster.</p>	<p>ASSEMBLY APPR. 6/27/2018 - From committee: Do pass and re-refer to Com. on APPR. (Ayes 7. Noes 0.) (June 27). Re-referred to Com. on APPR.</p>	<p>(1) Existing law establishes the In-Home Supportive Services (IHSS) program, administered by the State Department of Social Services and counties, under which qualified aged, blind, and disabled persons are provided with supportive services, as defined, in order to permit them to remain in their own homes. The California Emergency Services Act authorizes the Governor to declare a state of emergency under specified conditions and requires a county, including a city and county, to update its emergency plan to address, among other things, how the access and functional needs population, as defined, is served by emergency communications, evacuation, and sheltering. This bill would require a county to use a void and reissue warrant process for any provider who lost or</p>

		had damaged an uncashed warrant because of a natural disaster resulting in a state of emergency. The bill would require a county, including a city and county, at the next update to its emergency plan, to integrate and require the assessment and provision of supportive services to IHSS recipients. This bill contains other related provisions and other existing laws. Last Amended on 6/19/2018
<u>SB 1076</u> <u>Hertzberg D</u> Emergency preparedness: electrical utilities: electromagnetic pulse attacks and geomagnetic storm events.	ASSEMBLY APPR. 7/5/2018 - Read second time and amended. Re-referred to Com. on APPR.	The California Emergency Services Act creates within the office of the Governor the Office of Emergency Services, which is responsible for the state's emergency and disaster response services, as specified. Existing law requires the office to update the State Emergency Plan on or before January 1, 2019, and every 5 years thereafter. This bill would require the office to update the State Emergency Plan to include cost-effective preparedness recommendations to feasibly harden the critical infrastructure of electrical utilities against an electromagnetic pulse attack, geomagnetic storm event, or other potential cause of a long-term outage. Last Amended on 7/5/2018
<u>SB 1079</u> <u>Monning D</u> Forest resources: fire prevention grants: advance payments.	ASSEMBLY THIRD READING 7/2/2018 - Read second time. Ordered to third reading.	Existing law authorizes the Director of Forestry and Fire Protection to provide grants to entities, including, but not limited to, private or nongovernmental entities, Native American tribes, or local, state, and federal public agencies, for the implementation and administration of projects and programs to improve forest health and reduce greenhouse gas emissions. The Budget Act of 2017 appropriated moneys to the Department of Forestry and Fire Protection for purposes of, among other things, providing local assistance grants, grants to fire safe councils, and grants to qualified nonprofit organizations with a demonstrated ability to satisfactorily plan, implement, and complete a fire prevention project for these same purposes, as provided. This bill would, until January 1, 2024, authorize the director to authorize advance payments to a nonprofit organization, a local agency, a special district, a private forest landowner, or a Native American tribe from the grant awards specified above. The bill would prohibit a single advance payment from exceeding 25% of the total grant award. The bill would place specified requirements on the grantee of the advance payment, including that the grantee file an accountability report with the department, as provided. The bill would require the department to provide a report to the Legislature on or before January 1, 2023, on the outcome of the use of the advance payments. This bill contains other related provisions. Last Amended on 6/28/2018
<u>SB 1088</u> <u>Dodd D</u> Safety, reliability, and resiliency planning: general rate case cycle.	ASSEMBLY RLS. 7/5/2018 - Re-referred to Com. on RLS. pursuant to Assembly Rule 96.	Under existing law, the Public Utilities Commission has regulatory authority over public utilities, including electrical corporations and gas corporations. Existing law authorizes the commission, after a hearing, to require every public utility to construct, maintain, and operate its line, plant, system, equipment, apparatus, tracks, and premises in a manner so as to promote and safeguard the health and safety of its employees, passengers, customers, and the public. Existing law requires electrical corporations to annually prepare and submit a wildfire mitigation plan to the commission for review. Existing law requires the commission to establish standards for disaster and emergency preparedness plans, as specified, and requires an electrical corporation to develop, adopt, and update an emergency and disaster preparedness plan, as specified. This bill would require the office, in consultation with specified public entities, by September 30, 2019, to adopt standards for reducing risks from a major event, as defined. The bill would require those standards to include model policies that may be undertaken by local governments regarding, among other things, defensible space, and actions that may be undertaken by an electrical or gas corporation, a local publicly owned electric or gas utility, or a water utility to reduce the risk of fire occurring

		during a major event. The bill would require the office to update the standards at least once every 2 years. This bill contains other related provisions and other existing laws. Last Amended on 7/3/2018
<u>SB 1181</u> <u>Hueso D</u> Emergency services: certified community conservation corps.	ASSEMBLY APPR. 6/21/2018 - From committee: Do pass and re-refer to Com. on APPR. with recommendation: To consent calendar. (Ayes 19. Noes 0.) (June 20). Re-referred to Com. on APPR.	Existing law, the California Emergency Services Act, grants the Governor certain powers to be exercised in accordance with the State Emergency Plan and programs for the mitigation of the effects of an emergency. Existing law creates the Office of Emergency Services within the Governor's office and commits to the office the responsibility for the state's response services for natural, technological, or manmade disasters and emergencies. This bill would authorize the Office of Emergency Services to enter into an agreement directly with one or more certified community conservation corps, as defined, to perform emergency or disaster response services as the office deems appropriate.
<u>SB 1205</u> <u>Hill D</u> Fire protection services: inspections: compliance reporting.	ASSEMBLY APPR. 7/2/2018 - From committee: Do pass and re-refer to Com. on APPR. (Ayes 21. Noes 0.) (June 28). Re-referred to Com. on APPR. (Received June 29 pursuant to Joint Rule 61(b)(13)).	Existing law requires the chief of any city or county fire department or district providing fire protection services and his or her authorized representatives to inspect every building used as a public or private school within his or her jurisdiction, for the purpose of enforcing specified building standards, not less than once each year, as provided. Existing law requires every city or county fire department or district providing fire protection services that is required to enforce specified building standards to annually inspect certain structures, including hotels, motels, lodging houses, and apartment houses, for compliance with building standards, as provided. This bill would require every city or county fire department, city and county fire department, or district required to perform the above-described inspections to report annually to its administering authority, as defined, on the department's, or district's, compliance with the above-described inspection requirements, as provided. The bill would require the administering authority to acknowledge receipt of the report in a resolution or a similar formal document. To the extent this bill would expand the responsibility of a local agency, the bill would create a state-mandated local program. This bill contains other related provisions and other existing laws. Last Amended on 6/20/2018
<u>SB 1260</u> <u>Jackson D</u> Fire prevention and protection: prescribed burns.	ASSEMBLY APPR. 7/2/2018 - Read second time and amended. Re-referred to Com. on APPR.	(1) Existing law requires a local agency to designate, by ordinance, very high fire hazard severity zones in its jurisdiction, as provided in connection with a state program for fire prevention. This bill would require the local agency to transmit a copy of the adopted ordinance to the State Board of Forestry and Fire Protection within 30 days of adoption. By imposing a new duty on a local agency, the bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws. Last Amended on 7/2/2018
<u>SB 1263</u> <u>Portantino D</u> Ocean Protection Council: Statewide Microplastics Strategy.	ASSEMBLY APPR. 6/28/2018 - Read second time and amended. Re-referred to Com. on APPR.	The California Ocean Protection Act establishes the Ocean Protection Council in state government and prescribes the functions and duties of the council with regard to the protection and conservation of coastal waters and ocean ecosystems. This bill would require the council, to the extent funds are available from bonds or other sources, to adopt and implement a Statewide Microplastics Strategy related to microplastic materials that pose an emerging concern for ocean health and that includes specified components, as provided. The bill would authorize the council, in collaboration with the State Water Resources Control Board, the Office of Environmental Health Hazard Assessment, and other interested entities, to enter into one or more contracts with marine research institutes in the state for the provision of research services that would contribute directly to the development of the Statewide Microplastics Strategy. The bill would require the council, subject to the availability of funding, to submit the Statewide Microplastics Strategy to the Legislature on or before December 31, 2021, and to report to the Legislature on the

		implementation and findings of the Statewide Microplastics Strategy, and on recommendations for policy changes or additional research, on or before December 31, 2025. Last Amended on 6/28/2018
<u>SB 1305</u> <u>Glazer D</u> Emergency medical services providers: dogs and cats.	ASSEMBLY APPR. 6/27/2018 - Read second time and amended. Re-referred to Com. on APPR.	Existing law, the Emergency Medical Services System and the Prehospital Emergency Medical Care Personnel Act (the act), establishes the Emergency Medical Services Authority to coordinate and integrate all state activities concerning emergency medical services, including, among other duties, establishing training standards for specified emergency services personnel. The act provides a qualified immunity for public entities and emergency rescue personnel providing emergency services. The act provides other exemptions from liability for specified professionals rendering emergency medical services. This bill would authorize an emergency medical services provider, as defined, to provide basic first aid to dogs and cats, as defined, to the extent that the provision of that care is not prohibited by the provider's employer. The bill would limit civil liability for specified individuals who provide care to a pet or other domesticated animal during an emergency by applying existing provisions of state law. The definition of "basic first aid to dogs and cats" for purposes of these provisions would specifically include, among other acts, administering oxygen and bandaging for the purpose of stopping bleeding. This bill contains other existing laws. Last Amended on 6/27/2018
<u>SB 1339</u> <u>Stern D</u> Electricity: microgrids: tariffs.	ASSEMBLY APPR. 7/5/2018 - Read second time and amended. Re-referred to Com. on APPR.	(1)Under existing law, the Public Utilities Commission (PUC) has regulatory authority over public utilities, including electrical corporations, while local publicly owned electric utilities, as defined, are under the direction of their governing boards. Existing law authorizes the commission to fix the rates and charges for every public utility and requires that those rates and charges be just and reasonable. This bill would require the PUC, in consultation with the State Energy Resources Conservation and Development Commission and the Independent System Operator, to take specified actions by January 1, 2020, to facilitate the commercialization of microgrids for distribution customers of electrical corporations. The bill would prohibit the PUC from permitting a microgrid that uses diesel backup or gas-combustion generation. The bill would require a local publicly owned electric utility that serves more than 700,000 customers to develop a process for interconnection of customer-supported microgrids and to make this process available by January 1, 2020. The bill would prohibit these local publicly owned electric utilities from permitting a microgrid that uses diesel backup or gas-combustion generation. This bill contains other related provisions and other existing laws. Last Amended on 7/5/2018
<u>SB 1415</u> <u>McGuire D</u> Housing.	ASSEMBLY THIRD READING 6/28/2018 - Read second time. Ordered to third reading.	(1)Existing law requires the State Fire Marshal, the chief of any city, county, or city and county fire department or district providing fire protection services, or a Designated Campus Fire Marshal, and their authorized representatives, to enforce in their respective areas building standards relating to fire and panic safety adopted by the State Fire Marshal and published in the California Building Standards Code, and other regulations that have been formally adopted by the State Fire Marshal for the prevention of fire or for the protection of life and property against fire or panic. Existing law also authorizes a city, county, or city and county fire department or fire protection district to adopt more stringent or restrictive regulations. This bill would require each entity responsible for enforcing building standards and other regulations of the State Fire Marshal, as specified, to inspect, every 5 years, all structures within the entity's responsibility that are in the Factory Industrial Group F, High-Hazard Group H, and Storage Group S occupancy classifications, as described, for compliance with those standards and regulations, or, if applicable, more stringent or restrictive local regulations. The bill would authorize an entity that inspects a structure pursuant to these provisions to charge and collect a fee from the owner of the structure to

		recover the costs of the inspection or related fire and life safety activities. This bill contains other related provisions and other existing laws. Last Amended on 5/25/2018
SB 1416 McGuire D Local government: nuisance abatement.	ASSEMBLY THIRD READING 7/2/2018 - Read second time. Ordered to third reading.	Existing law authorizes the legislative body of a city or county to establish a procedure to use a nuisance abatement lien or a special assessment to collect abatement costs and related administrative costs. This bill would authorize, until January 1, 2024, the legislative body of a city or county to also collect fines related to the nuisance abatement using a nuisance abatement lien or a special assessment. The bill would require any fines or penalties related to nuisance abatement that are recovered pursuant to these provisions to be used for specified purposes relating to supporting local enforcement of state and local building and fire code standards. Last Amended on 4/4/2018
SB 1453 McGuire D Statutes of limitations.	ASSEMBLY SECOND READING 7/5/2018 - Read second time and amended. Ordered to second reading.	Existing law provides that civil actions can only be commenced within prescribed periods, based on the nature of the action. Existing law prescribes a limitations period of one year for, among other things, an action upon a statute for a forfeiture or penalty to the people of the state. Under existing law, this one-year period is applicable to an action to petition a court to impose a civil penalty for an intentional, knowing, or negligent violation of the Z'berg-Nejedly Forest Practice Act of 1973 (FPA) or any rules or regulations of the State Board of Forestry and Fire Protection. This bill would instead provide that such an action is subject to a 3-year limitations period, if the action is for a violation of specified provisions of the FPA or a specified regulation of the board and is related to the conversion of timberland to nonforestry-related agricultural uses. The bill would provide that the limitations period for this cause of action does not begin until discovery by the Department of Forestry and Fire Protection. Last Amended on 7/5/2018
SB 1477 Stern D Low-emissions buildings and sources of heat energy.	ASSEMBLY APPR. 7/5/2018 - Read second time and amended. Re-referred to Com. on APPR.	Under existing law, the Public Utilities Commission has regulatory authority over public utilities, including electrical corporations and gas corporations. Existing law authorizes the commission to allocate up to 15% of the revenues received by an electrical corporation as a result of the direct allocation of greenhouse gas allowances to electrical distribution utilities for clean energy and energy efficiency projects established pursuant to statute that are administered by the electrical corporation, or a qualified third-party administrator as approved by the commission, and that are not otherwise funded by another funding source. This bill would require the commission to develop and administer the Technology and Equipment for Clean Heating (TECH) Initiative, a statewide market development initiative, to require gas corporations to advance the state's market for low-emission space and water heating equipment for new and existing residential and nonresidential buildings. The bill would require the commission, as a part of the initiative, to identify and target key low-emission space and water heating equipment technologies that are in an early stage of market development and that would assist the state in achieving its greenhouse gas emissions reduction goals. The bill would require the commission to develop guidelines and evaluation metrics, implement outreach strategies for hard-to-reach customers, and provide for job training and employment opportunities, in administering the TECH Initiative. This bill contains other related provisions and other existing laws. Last Amended on 7/5/2018

**Sonoma County Recovery and Resiliency Plan Update
July 10, 2018**

Recovery & Resiliency Activity Update (not a comprehensive list)		Housing	Community Preparedness	Natural Resources	Economic Recovery	Safety Net
	Significant Completed Activities					
1	Housed close to 70 at-risk residents out of emergency shelters in one week	X				
2	Installed 43 miles of wattles in burn areas to prevent erosion			X		
3	Cleared 3,789 lots of fire debris under government program	X			X	
4	Protected hundreds of mile of streams and creeks from toxic runoff			X		
5	Conducted over 100 recovery related community meetings to support fire survivors	X	X			X
6	\$3.25M emergency state grant received for dislocated workers				X	
7	2,400 subscribers to Sonoma County Recovers email newsletter	X	X	X	X	X
8	Rain warning postcards sent to 4,000 property owners in burn areas		X			
9	Flood Prevention Map and warning system created by Watershed Task Force		X	X		
10	10,700 burned trees identified that pose risks to county roads		X	X		
11	Resiliency Permit Center opened: 2700+ visitors/2000+ calls to date	X			X	
12	Rain/stream gauge network installed in burn areas with public website		X	X		
13	Created #GoSoCo campaign				X	
14	Established SBA Business Recovery Center				X	
15	40 financial institutions convened by Federal Reserve Bank of San Francisco to plan for capital needs	X				
16	Requested and Received disaster waivers from HUD	X				
17	Closed homeless encampment at Roseland Village and offered housing/services to all occupants to make way for new housing construction	X				
18	Committed \$4.5 million for construction of new affordable housing properties	X				
19	Secured \$250,000 from a NGO grant to build capacity of CDC as the County's lead housing agency	X				
20	Established a Streamlining Tools to Ease Permitting (STEP) taskforce with industry	X			X	
21	Job Link assisted 4,700 with disaster unemployment insurance					X
22	Urgency housing ordinances passed enabling use of RVs, rental of guest houses	X				
23	Housing Taskforce worked with FEMA to provide 120 spaces at fairgrounds	X				
24	Permit Sonoma held meetings to streamline private bridge repair and reconstruction	X				
25	Created Sonoma County Recovers – a one-stop online resource for the community	X	X	X	X	X
26	Supported block captain meetings and ongoing efforts	X	X	X	X	X
27	8 free residential landscape templates created for fire rebuild	X		X		
28	County staff trained in new Integrated Public Alert Warning System		X			

Sonoma County Recovery and Resiliency Plan Update
July 10, 2018

Recovery & Resiliency Activity Update (not a comprehensive list)		Housing	Community Preparedness	Natural Resources	Economic Recovery	Safety Net
29	Created 90 character limit Wireless Emergency Alert message templates		X			
30	Created and recorded evacuation messages using SoCoAlert templates		X			
31	Completed After Action Report on October wildfires		X			
32	Increased size, adjust the minimum lot size, and reduce fees for certain Accessory Dwelling Units (ADU) to make delivery of affordable housing in both residential and rural areas more attractive	X				
33	Deferred collection of certain Impact Fees until after building permits have been issued to allow lower carrying costs for the project and to create the option for these fees to be rolled into permanent financing for the project	X				
34	Allowed staff approval of innovative proposals through the Alternative Equivalent Proposals process when they meet established criteria	X				
35	Modified the Single Room Occupancy (SRO) facilities provisions to allow small SROs by right and remove the size cap for larger SROs by use permit	X				
	Significant Activities In Progress					
36	Legislative advocacy on regional, state and federal level	X	X	X	X	X
37	Fire Camera pilot project at Lake Sonoma		X	X		
38	Collaborating with Spanish speaking community advocates	X	X		X	X
39	Organization of housing project pipelines from all 10 jurisdictions, in partnership with SCTA	X				
40	Exploring housing opportunities on County-owned properties	X			X	
41	Leveraging Sonoma County Youth Ecology Corps model to support recovery efforts				X	
42	Identify incentive programs to harden private residential infrastructure	X	X		X	
43	Free energy rebuilding consultations offered by Energy and Sustainability	X			X	
44	\$17,500 in rebuilding incentives through Sonoma Clean Power	X				
45	21,000-plus reached by California HOPE counseling program					X
46	Free chipping offered by Fire & Emergency Services		X	X		
47	Removal of thousands of burned trees along county roads that pose risk to safety		X	X		
48	Over Excavation Program with CalOES: 515 burned lots to be assessed	X			X	
49	New Countywide Grant Steering Committee reviewing external funding opportunities	X	X	X	X	X
50	Assessing Mark West Creek and other burn streams			X		
51	Property Assessed Clean Energy financing now available for fire recovery housing	X			X	
52	Renewal Enterprise District planning involving Sonoma Clean Power, Sonoma County Transportation Authority, City of Santa Rosa, MTC/ABAG, and various state agencies.	X			X	

**Sonoma County Recovery and Resiliency Plan Update
July 10, 2018**

Recovery & Resiliency Activity Update (not a comprehensive list)		Housing	Community Preparedness	Natural Resources	Economic Recovery	Safety Net
53	Formation of a Building Resilient Inclusive Communities (BRIC) loan pool for affordable housing	X				
54	Collection and analysis of data in coordination with Bay Area Council and California Forward	X				
55	Planning for receipt of federal disaster funds, especially CDBG-DR	X			X	
56	District Attorney has reviewed 250+ price-gouging complaints					X
57	Assist landowners with removal of burned and damaged vegetation			X		X
58	Utilizing California Employment Development Department funding for workforce	X			X	
59	Various studies in burn areas to determine factors controlling burn severity		X	X		
60	Conduct and report water quality monitoring in and downstream of burn areas			X		
61	Engage cities countywide to help solve the housing shortage at every level	X			X	
62	Engage local agencies and non-profits as partners to help them lead private advocacy and financing efforts	X			X	
63	Engage business leaders on how they can help solve the job/housing gap	X			X	
64	Facilitate rebuilding units with clean energy programs through Sonoma Clean Power grant program	X			X	
65	Facilitate climate positive construction techniques for rebuilding homes through consultation and project planning assistance from the Energy and Sustainability Division of General Services	X				
66	Work with innovators to pilot use of modular or other alternative construction techniques	X				
67	Encourage efforts to increase work force training related to the building and construction trades at the high school level through the Career Technical Education Foundation, the Sonoma County Office of Education, the North Bay Construction Corps, and similar programs	X				
68	Support and coordinate with long-term recovery agency, Rebuild Our Community Sonoma County (ROC SC) for long-term unmet needs	X				
69	Develop employer partnerships (Higher Education, Health Systems, Major Employers) through RED and EDB	X				
70	Identify appropriate funding sources to address insurance gaps	X			X	
	Potential Future Activities					
71	Support programmatic EIR for Vegetation Management Program			X		

Sonoma County Recovery and Resiliency Plan Update
July 10, 2018

Recovery & Resiliency Activity Update (not a comprehensive list)		Housing	Community Preparedness	Natural Resources	Economic Recovery	Safety Net
72	Explore woody biomass discussions with Sonoma Clean Power			X	X	
73	Advocate for state Healthy Forests funding for stewardship and governance		X	X		
74	Install Regional Fire Cameras		X			
75	Housing Recovery ballot measure	X			X	
76	Formation and operationalizing of RED JPA	X				
77	Adjust land use regulations to reduce cycle time, create greater certainty of approval	X				
78	Update planning studies to support regional housing needs, including near SMART	X				
79	Collaborate with partners to support workforce housing solutions	X			X	
80	Develop and implement new mechanisms to expedite housing approvals and financing	X				
81	Build sustainable career pathways, especially in the area of construction				X	X
82	Conduct a Board of Supervisors Safety Net Services Recovery Workshop in August					X
83	Wire Emergency Alert system test in September		X			
84	Storm patrol preparedness and winter monitoring		X	X		X
85	Assess and rehabilitate dozer scars and plan for future access		X	X		
86	Create a Sonoma County Cooperative Education Program	X			X	
87	Updated fire safety plans for Regional Parks and Preserves		X	X	X	
88	Roadside fuels assessment and treatment in northwest Sonoma County		X	X		
89	Develop scorecard report on new housing units built in the unincorporated County					
90	Planning outreach and fuels treatments in Lake Sonoma Watershed		X	X		
91	Advocate for solutions to private disabled/destroyed utilities in a disaster		X			X
92	Facilitate hardened construction techniques for rebuilding homes through consultation and project planning assistance from the County Fire Marshal's prevention office		X			
93	Facilitate opportunities for new construction worker housing through use of RV sites	X			X	
94	Explore public-private partnerships for ride sharing programs to create affordable transportation solutions				X	X
95	Explore opportunities to leverage SMART and expand, adjust, and discount bus routes, especially for displaced residents				X	X



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 8
(This Section for use by Clerk of the Board Only.)

To: Sonoma County Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): General Services' Facilities Development and Management

Staff Name and Phone Number:

Mark DeBacker: 707-565-3915

Supervisorial District(s):

County Wide

Title: Administration Building Security Upgrades – Board Chambers Screening

Recommended Actions:

- A. Approve proposed Board of Supervisors chambers security.
- B. Adopt FY 2018-19 Budgetary Adjustment Resolution transferring available appropriations between Capital Projects to finance the new Administration Building Security Measures improvement project estimated to cost approximately \$69,961. (Majority vote)

Executive Summary:

The County Administrator has identified the need for additional security within the Board chambers during public meetings. A system that includes screening technology is proposed to provide security screening for all entering the Board Chambers during public meetings. Given the structure of the Administration building and current access points to the Board chambers, system installation in the Administration Building hallway is assumed.

Discussion:

The FY 18/19 – FY 22/23 Five Year Capital Improvement Plan and the adopted FY 18-19 Capital Program adopted by your Board did not include funding for the security improvement project recently requested by the Board and County Administrator. The specific project need was identified after the deadline for the Board of Supervisor's budget review for the current fiscal year. Previously, a number of security improvements were made to the County Government Center campus and other buildings.

In September of 2016, a break-in to Human Resources and County Counsel spaces in the Administration Building occurred. The incident highlighted prior questions of the safety and security of staff, officials and county property. The county engaged security consultant, Alvarez and Associates to perform an initial assessment of the administration center campus and completed the study in November 2016. The consultant's assessment provided several prioritized recommendations for implementation. Following the assessment, the County Administrator established a working group comprised of Human Resources, General Services, County Counsel, Sheriff and County Administrator to review the findings,

determine priorities and identify resources and responsible departments. As a result of the working group and consultant recommendations, the County Administrator was recently directed to explore additional security measures, including adding screening equipment to the Board Chambers and improvements to the Board and County Administrator offices, and to return to the Board for approval if the improvements were considered financially feasible. The action described in this Board letter, if approved, will advance the Board Chambers portion of the security improvements. Per the direction of the County Administrator, General Services has procured the screening equipment.

The improvements to the Board/CAO offices are being refined to respond to recommendations from facilities and risk management staff and will be brought to the Board in the next 30-90 days for consideration.

On July 20, 2018, the Board considered the staff recommendation to approve transfers of \$117,713 from the Facility Accumulated Capital Outlay fund and \$149,260 from the County Government Center Development fund for both the chambers security metal detector/x-ray screening and the office improvement projects totaling \$266,973. During the discussion concerns were raised about the footprint of the equipment which resulted in the loss of overflow space for the public. Staff revised the design to preserve the public seating overflow area. See attached layout diagram.

Metal Detector

The Preliminary Cost Estimate for the screening equipment area is \$69,961. The screening equipment will be similar to the machines where individuals entering a sporting event. Handbags, backpacks, and other personal items will be individually inspected and visitors will pass through a metal detector arch. Staffing will be required to inspect the personal items and monitor the metal detector. The hallway will be used to queue employees and the public while they wait to process through the screening area. The overall intent of this project is to increase the level of security for everyone attending Board meetings. Following feedback from the July 10 meeting, the equipment and queue were reconfigured to preserve the opportunities for overflow seating. The costs also reflect the restocking and freight charges for the x-ray bag scanner that was delivered but returned as not necessary.

The requested actions includes approval to transfer \$69,961 from the Facility Accumulated Capital Outlay (ACO) fund.

The project assumes contract staffing will operate and discern materials moving through the scanner. Contract staff will be required for approximately 36 regular Board meetings plus Budget Hearings. The additional personnel cost is estimated at \$55,350 per year which will be reviewed for use of Contingencies consideration as part of First Quarter Consolidated Budget Adjustments resulting in a budgetary adjustment to the Board of Supervisors/County of Administrator FY 2018-19 budget.

Implementation schedules have been developed for the project. Installation of the screening machinery has proceeded ahead of the design and construction of the secondary barrier within the CAO and Board office's lobby. A communications plan has been developed for the public and County employees, which will include a press release to inform the community. Signage will be posted outside the Administration Building on to inform the need to pass through the screening system prior to entering the Board chambers.

Policy and procedures are under development in collaboration with Risk Management which will describe the requirements and protocols associated with the screening system.

Prior Board Actions:

July 10th, 2018 Board considered proposed security measures for the Board of Supervisors Chambers and County Administrator’s Office and 4/5th vote Budgetary Adjustment.

Strategic Plan Alignment Goal 4: Civic Services and Engagement

Ensuring the safety of the public, employees, and elected officials improves the county’s ability to engage the public in the Board’s process.

Fiscal Summary

Expenditures	FY 18-19 Adopted	FY 19-20 Projected	FY 20-21 Projected
Budgeted Expenses	69,961		
Additional Appropriation Requested			
Total Expenditures	69,961		

Funding Sources

General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance	69,961		
Contingencies			
Total Sources	69,961		

Narrative Explanation of Fiscal Impacts:

The project requires a budget transfer of \$69,961. Staff have identified \$69,961 from the Facilities Accumulated Capital Outlay (ACO) available to finance the Board security screening project. Majority vote is permissible when transferring existing appropriations within the Capital Project Fund without increasing the overall expenditure authority.

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
None. Staffing will be performed by contract labor.			

Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Attachments: Project outlay diagram and Budgetary Resolution			
Related Items "On File" with the Clerk of the Board:			



County of Sonoma

State of California

Date: August 7, 2018

Item Number: _____
Resolution Number: _____

4/5 Vote Required

**Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California,
Authorizing Budgetary Transfer within the Capital Projects 2018-19 Adopted Budget, In The
Amount Of \$69,961.**

Whereas, the Board of Supervisors has adopted the Budget for Capital Projects, and

Whereas, the Government Code §29125 allows for transfers and appropriations revisions to the adopted Budget during the Fiscal Year,

Whereas, the Government Code §29125 allows majority vote if transfers between budget units are within a fund and overall appropriations are not increased,

Now, Therefore, Be It Resolved that the County Auditor-Controller is hereby requested to accept the following budgetary adjustments:

Fund	Department	Account	Amount
21136	40104500	47102	69,961
Financing Uses			
21136	40104500	56011	69,961

Supervisors:

Resolution #

Date:

Page 2

Gorin:

Rabbitt:

Zane:

Hopkins:

Gore:

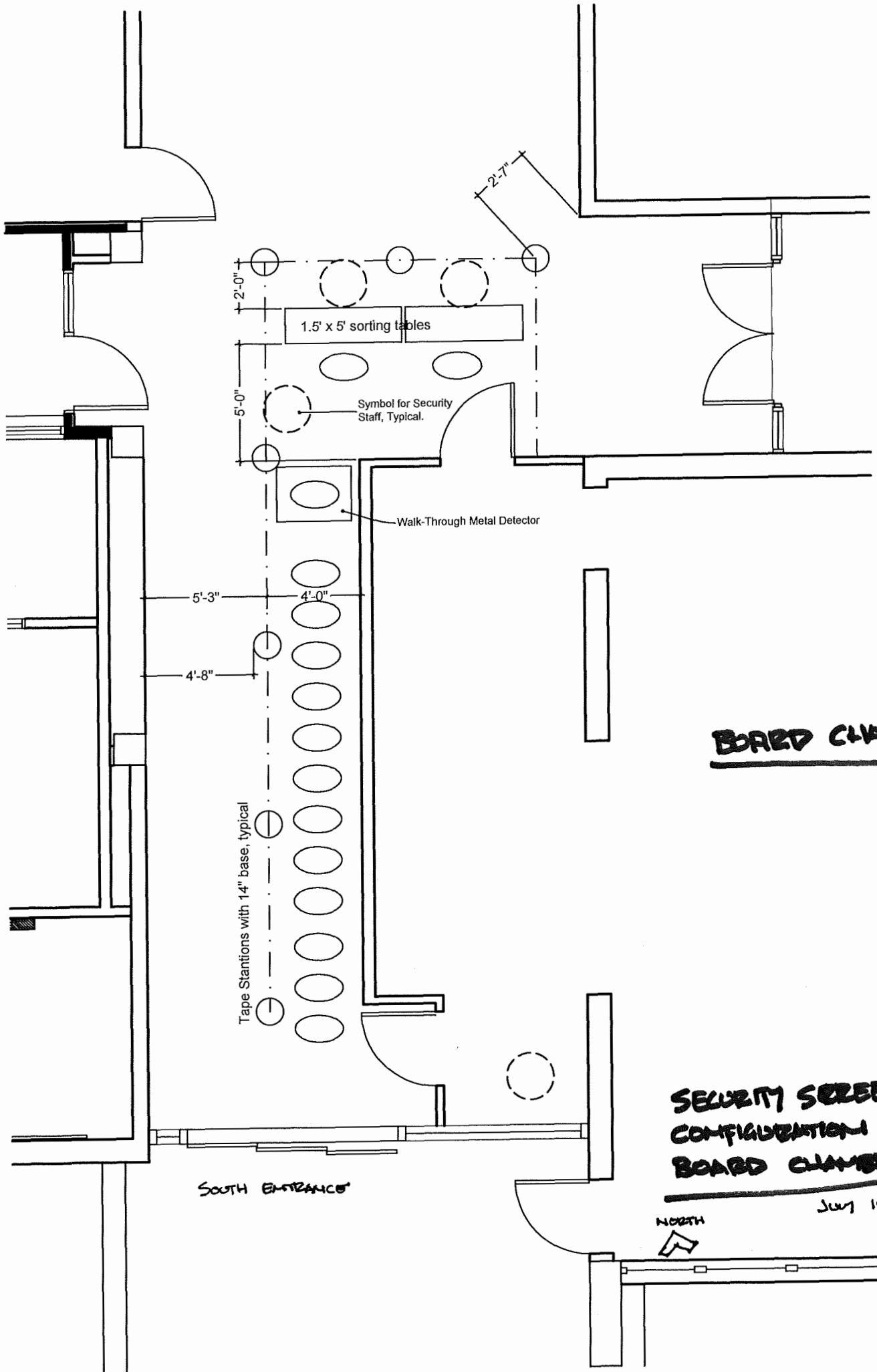
Ayes:

Noes:

Absent:

Abstain:

So Ordered.



2'-0"

5'-0"

2'-7"

1.5' x 5' sorting tables

Symbol for Security Staff, Typical.

Walk-Through Metal Detector

5'-3"

4'-0"

4'-8"

Tape Stations with 14" base, typical

BOARD CHAMBERS

**SECURITY SCREENING
CONFIGURATION FOR
BOARD CHAMBERS**

July 19, 2018

SOUTH ENTRANCE

NORTH





County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 9
(This Section for use by Clerk of the Board Only.)

To: Sonoma County Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): Human Services Department, Adult and Aging Division, Area Agency on Aging

Staff Name and Phone Number:

Norine Doherty - 565 -7321

Supervisorial District(s):

Title: Caltrans-Sustainable Communities Planning Grant Resolution of Authority

Recommended Actions:

Execute a Resolution of Authority allowing the Director of Human Services to enter into a contract with Caltrans on behalf of the Area Agency on Aging to receive Senate Bill 1, The Road Repair and Accountability Act of 2017, funding for The Connected Communities Transportation Study, which will identify barriers and opportunities regarding accessible transportation. The Resolution of Authority will enable the Director of Human Services to sign documents required of grant award.

Executive Summary:

In 2016, the Area Agency on Aging (AAA) conducted a needs assessment that identified “accessible, reliable transportation” as one of the greatest unmet needs for older adults, adults with disabilities, and non-English speaking persons. These at-risk populations are often low income, living in rural areas not well served by public transportation, and are especially isolated. The Area Agency on Aging (AAA) will conduct a comprehensive planning initiative, the Connected Communities Transportation (CCT) Study, to identify strategies for public and private transportation service delivery that serves older adults and individuals with disabilities, prioritizing low income and geographically isolated individuals. Identifying comprehensive solutions that increase efficiency among transportation providers will guide investments for Sonoma County Human Services Department (HSD) and regional transportation partners, resulting in initiatives based on research and community input that support independence and quality of life for the county’s most vulnerable populations.

Discussion:

This funding is made possible through Senate Bill 1 (SB 1), The Road Repair and Accountability Act of 2017, managed by Caltrans. Senate Bill 1 provides funds for local and regional multimodal transportation and land use planning projects that support regional sustainable community strategies. The SB 1 funds received for this project do not impact the SB 1 funds programmed for Sonoma County Transit and other local transit operators; however, this funding is contingent on the successful

implementation of SB 1, with the assumption that SB 1 will not be repealed.

For Fiscal Year 18/19, Caltrans received a total of 180 statewide grant applications that requested approximately \$51 million for: Sustainable Communities Competitive, Strategic Partnerships (including transit), and Adaptation Planning. Of these applications, 99 transportation planning projects were selected for grant awards, totaling approximately \$28.87 million. From this funding source, Sonoma County Human Services Department (HSD) applied for and was awarded \$192,200, with a required 11.47% local match of \$22,045, for a total project cost of \$214,245.

According to the Centers for Disease Control (CDC), strategies that support individuals' ability to age in place and remain in their community contributes to healthy aging (<https://www.cdc.gov/healthyplaces/.htm>). Transportation systems that are convenient and accessible can help seniors reach the goal of an active, healthy lifestyle. In 2015, the Sonoma County Area Agency on Aging conducted a countywide assessment of the needs of seniors, including focus groups, surveys, and key informant interviews. Results revealed that 57% of participants reported transportation as a top concern. Participants also indicated a need for more aging in place support and services, with 74% of participants reporting staying independent at home as a top concern (<http://www.socoaaa.org/pdf/SonomaCountyAAAAreaPlan2016-2020v1.pdf>). Sonoma County's transportation services are challenged by a growing senior population, geographical barriers, and lack of funding to adequately meet increased community needs.

According to the 2016 American Community Survey, there are 125,109 individuals age 60 and older in Sonoma County, comprising 25% of the county's total population of 503,070 (one-year estimate). The number of seniors in Sonoma County represents a growth of 25% since 2008 and, by 2030; the senior population will make up 28% of the population at 161,001 (Census data as cited in Trendex Census Edition, December 2015.). In addition, significant portions of Sonoma County are geographically remote and are physically isolated from necessary services typically located in the city of Santa Rosa. Of the total senior population, 49,651 (42%) live in unincorporated towns and rural areas, 17,953 of whom (15% of seniors) are considered "geographically isolated" based on the definition in the Older Americans Act, because their ability to perform normal daily tasks is restricted, and/or their capacity to live independently is threatened (http://www.aging.ca.gov/data_and_statistics/). Geographically isolated seniors face significant challenges in maintaining health and quality of life. As they give up driving, many experience increased social isolation and difficulty maintaining their independence. Because services and supports tend to be clustered along the most populous area of the Highway 101 corridor, those living in outlying regions often must travel long distances for essential health and social services.

Additionally, older adults and people with disabilities are disproportionately low-income and transit-dependent. The Area Agency on Aging 2016 Community Needs Assessment reported that 21% (24,583) of Sonoma County older adults age 60 and older live in poverty. For seniors 75 and older, the figure is 26% (8,617) compared to 11.3% of the total population (<http://www.socoaaa.org/pdf/SonomaCountyAAAAreaPlan2016-2020v1.pdf>). Older adults and people with disabilities are also more vulnerable to extreme weather patterns and natural disasters, and are increasingly dispersed around the region, beyond the reach of transit and paratransit service. At the same time, transit agencies, planners, and first responders currently lack data regarding their travel and evacuation needs, preferred modes of transportation, and vulnerabilities. With the devastating Sonoma County firestorms, many older adults lost their homes and their vehicles. Those who survived losing

their homes now face increased challenges accessing services due to displacement and lack of available and affordable transportation resources.

Currently, there are three separate transit agencies serving parts of Sonoma County. Although the transit agencies work together to streamline services, there are still areas of the county that are not served at all, especially geographically isolated communities. In fact, the 2017 Age-Friendly Sonoma County Needs Assessment reported that one of the top themes that emerged in the study was limited public transit being a barrier to utilizing health care, physical activity classes, affordable housing units, outdoor spaces, and social events. Taking this data into consideration, it is clear that identifying affordable and accessible transportation options is needed for Sonoma County seniors and people with disabilities to be able to optimally age in place and live healthy and active lifestyles.

The Connected Communities Transportation (CCT) Study will engage community members, stakeholders, elected officials, transit providers, community partners, and transportation service providers to collaboratively identify barriers, facilitators, and opportunities for growth in regards to accessible transportation services. The CCT Study will result in a CCT Plan for the community and regional service providers to use as a guiding tool to prioritize investments, develop programs, coordinate services, and evaluate current and potential transportation options. The CCT Study and Plan will base its research design, community engagement, and report development on best practice models such as Metropolitan Transportation Commission's (MTC) Coordinated Public Transit-Human Services Transportation Plan. Furthermore, using principles from Community-Based Participatory Research (CBPR), community residents will be involved in all aspects of the study, from guidance, to data collection, to CCT Plan development and promotion. This grant funding will also help to achieve goals identified in Strategic Sonoma Action Plan to "Improve mobility and access to services." The Board of Supervisors adopted the Strategic Sonoma Action Plan on July 10, 2018. Improving transportation will help to meet Plans Objective "Sonoma County residents have access to affordable and safe multi-modal transit options within the county and connecting to the Bay Area". In addition, improving transportation options for residents in Sonoma County is also identified as a recommended activity within the draft Economic Recovery section of the Sonoma County Recovery and Resiliency Framework, as presented to the Board of Supervisors on June 13, 2018.

Prior Board Actions:

April 4, 2017: Board approved Resolution of Authority allowing the Director of Human Services to sign Caltrans grant proposal application and proposal attachments on behalf of the AAA to receive Section 5310 Formula Grants funding for the Enhanced Mobility of Seniors and Individuals with Disabilities for transportation and mobility management grant activities for term of 7/1/18 to 6/30/20.

July 12, 2016: Board approved the Caltrans Funding Agreement- Federal Section 5310 Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities for transportation and mobility management grant activities for the term of 7/1/16 to 6/30/18.

February 9, 2016: Board approved contract amendments with Petaluma People Services Center, Sebastopol Area Senior Center and Catholic Charities to include MTC New Freedom Cycle 5 funding for transportation and mobility management grant activities for term of 2/9/16-6/30/16.

December 2, 2014: Board approved Resolution of Authority allowing the Director of Human Services to

sign Caltrans grant proposal application and proposal attachments on behalf of the AAA to receive Section 5310 Formula Grants funding for the Enhanced Mobility of Seniors and Individuals with Disabilities for transportation and mobility management grant activities for term of 7/1/16 to 6/30/18.

September 23, 2014: Board approved Metropolitan Transportation Commission funding agreement for transportation and mobility management grant activities for term of 7/1/14 to 12/31/16.

September 29, 2009: Board approved the Caltrans/ MTC Funding Agreement – New Freedom Cycle 4 grant funding.

November 21, 2008: Board approved the Caltrans/MTC Funding Agreement – Lifeline Transportation Program funding.

March 11, 2008: Board approved the Caltrans/Metropolitan Transportation Commission (MTC) Funding Agreement – New Freedom Cycle 3 grant funding.

Strategic Plan Alignment Goal 1: Safe, Healthy, and Caring Community

Transportation for seniors and individuals with disabilities improves quality of life by giving access to medical appointments, social events, and remaining independent at home.

Fiscal Summary

Expenditures	FY 18-19 Adopted	FY 19-20 Projected	FY 20-21 Projected
Budgeted Expenses	\$6,299	\$91,819	\$61,213
Additional Appropriation Requested	\$54,914		
Total Expenditures	\$61,213	\$91,819	\$61,213

Funding Sources

General Fund/WA GF			
State/Federal	\$54,914	\$82,371	\$54,914
Fees/Other	\$6,299	\$9,448	\$6,299
Use of Fund Balance			
Contingencies			
Total Sources	\$61,213	\$91,819	\$61,213

Narrative Explanation of Fiscal Impacts:

The contract award of \$192,200 from Caltrans to HSD will require a local match of \$22,045, for a total project cost of \$214,245 over a three year period. Human Services will request appropriations at first quarter consolidated budget adjustments to cover the first year of the project. The grant match requirement will be met with In Kind Contributions in the form of staff Salaries and Benefits, reported as Fees/Other above. The Salaries and Benefit costs for the match are included in the FY 2018-19 budget and there will be no impact to the General Fund.

Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
None			
Attachments:			
Resolution			
Related Items “On File” with the Clerk of the Board:			
2018 Caltrans Sustainable Communities Grant Application			



County of Sonoma
State of California

Date: August 7, 2018

Item Number: _____

Resolution Number: _____

4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, to authorize the Director of Human Services to enter into a contract with Caltrans on behalf of the Area Agency on Aging to receive Senate Bill 1 funding for the Connected Communities Transportation Study. The Resolution of Authority will enable the Director of Human Services to sign documents required before, during, and after grant award.

Whereas, the Adult and Aging Division has submitted an application and received a contingent award letter from the California Department of Transportation, Division of Mass Transit (Caltrans), to conduct the Connected Communities Transportation Study, and

Whereas, as part of the grant award process, Caltrans requires a Resolution of Authority from the Sonoma County Board of Supervisors, giving authority to the Director of Human Services to sign grant and contract documents and attachments on behalf of the Area Agency on Aging.

Now, Therefore, Be It Resolved that the Board of Supervisors of the County of Sonoma authorizes the Director of Human Services to sign contact and supplemental documents on behalf of the Area Agency on Aging to **receive Senate Bill 1, The Road Repair and Accountability Act of 2017, funding for The Connected Communities Transportation Study** required by Caltrans before entering into contract for project activities occurring during the grant cycle anticipated to be from October 1, 2018, to February 28, 2021, in the amount of \$192,200 plus a local match of \$22,045 for a total of \$214,245.

Supervisors:

Gorin:

Rabbitt:

Zane:

Hopkins:

Gore:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 10
(This Section for use by Clerk of the Board Only.)

To: Sonoma County Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): Human Services Department

Staff Name and Phone Number:

Nick Honey, (707) 565-4343
Regina de Melo, (707) 565-4346

Supervisorial District(s):

All

Title: Approval of Child Care Funding for Child Welfare Clients

Recommended Actions:

Adopt a resolution authorizing the Director of the Human Services Department to:

1. Execute an agreement with the California Department of Education for Human Services to receive up to \$273,599 for the local administration of subsidized child care services for the period of July 1, 2018, through June 30, 2019.
2. Execute future amendments for changes to revenue but do not significantly alter program requirements.

Executive Summary:

The Human Services Department requests approval of a resolution authorizing the Director to execute a contract and associated amendments with the California Department of Education/Early Education and Support Division (CDE/EESD) for the period of July 1, 2018 through June 30, 2019. A resolution is required by the California Department of Education to accept the funding. The amount of the contract is \$273,599 and must be used to administer child care subsidy payments to child care providers that provide care to children whose families are involved in the Child Welfare System. Additional amendments to the contract may augment the amount of revenue received and would not change any program requirements or other provisions in the contract.

The Human Services Department – Division of Family, Youth and Children use these funds to administer subsidy payments to child care providers for child care while a family participates in their child welfare case plan. This critical support allows the family the time and flexibility to complete their parenting goals and other commitments while their child is cared for in a safe setting. The program is structured in alignment with the California Alternative Payment Program (CAPP) regulations, which are administered through the California Department of Education. The program has a planned system for monitoring, including an annual Self-Evaluation process. The Self-Evaluation is reported to the California Department of Education to demonstrate that the Department is monitoring itself in the use of the

funding and ensure that program requirements are being met. The Self-Evaluation must be presented to the Board of Supervisors and is summarized in the Discussion Section below. The Sonoma County Self-Evaluation is provided as an attachment to this agenda item, along with the contract with the California Department of Education, which is on file with the Clerk.

Based on prior year expenditures, it is estimated that the Human Services Department will spend the total amount allocated through this contract. This revenue has been included in the Human Services Department’s approved Fiscal Year 2018-2019 budget.

Discussion:

The Child Care Support Program provides critical resources and financial support to families so that they can access child care and work toward their parenting goals or care for children who are clients of child welfare services. For Fiscal Year 2018-2019, the contract with the California Department of Education Alternative Payment Child Care Program provides \$273,599 for child care subsidies specifically for child welfare clients that need child care to be able to meet the requirements of their case plan. Other funds provided by the California Department of Social Services are used to subsidize child care for relatives and other caregivers that need child care in order to care for a foster child.

This funding is received annually from the California Department of Education since 1974. The table below provides a history and the number of children and families that have benefited from the child care services provided by this funding. For fiscal years where more funds were expended over the allocation, Realignment funding covered the overage.

Fiscal Year	Funding	Expenditures	Children Served	Families Served
FY 13/14	\$ 182,803	\$ 220,725	84	55
FY 14/15	\$ 162,120	\$ 164,685	88	61
FY 15/16	\$ 200,154	\$ 191,717	127	86
FY 16/17	\$ 337,846	\$ 357,453	164	119
FY 17/18	\$ 273,599	\$ 354,863	186	143

Beyond providing financial assistance for child care, the Human Services Child Care Support Program has a goal of increasing parental understanding of and involvement in their child’s child care experience. This is achieved by providing resources about child care and development to parents and resource families. Human Services has partnered with Community Child Care Council to provide individualized education and assistance to help parents and caregivers find quality child care that meets their specific family needs around location, hours, and program type.

A second goal of the program is to build effective community partnerships to help families transition to long-term subsidized child care. Human Services Child Care Support Program staff work collaboratively with other child care agencies to ensure that they are aware of the needs of families involved with Child Protective Services. Staff add the families on the Centralized Eligibility List, a centralized waiting list for all State and Federal funded child care programs in Sonoma County, and provide information and referrals to help the family access long term, affordable child care. When other child care programs enroll a family involved with Child Protective Services from the Centralized Eligibility List, the family transitions to a longer term subsidy program which helps them maintain stability in their child care arrangements for as long as they need the child care. Last year, 58 families served were enrolled in a longer-term child care support program through the Community Child Care Council or another

community-based child care provider.

Summary of Fiscal Year 2017-18 Child Care Support Program Self-Evaluation

In order to comply with state requirements, the Child Care Support Program is responsible for completing an in-depth program evaluation annually. The Self-Evaluation must be presented to the Board of Supervisors; however, the Board is not required to take formal action to accept it. In Spring 2018, a self-evaluation team, comprised of HSD fiscal and program management, supervisory, and line staff, reviewed 68% of the Child Care Support Program’s provider and family files to ensure compliance with established policy and procedures and state and federal regulations in Fiscal Year 2017-18. Applicable sections of the Early Education and Support Division (EESD) Alternative Payment Monitoring Review Checklist were used for each file review. Areas of review included attendance, completion of required application documents, review of certification, Notice of Action forms, and correspondence with families and providers.

The monitoring reviews demonstrated that, overall, the program is in compliance and successful in its administration of child care subsidies. Minor findings were cited in a percentage of the files and corrective action plans have been developed and put into place to address these findings. For example, a copy of immunizations is required to be on file for children being cared for by license-exempt child care providers. HSD staff will now work directly with the child care provider to obtain the copy of immunizations as part of their required paperwork packet. A summary of the Self Review process, findings and specific corrective action is included as an attachment to this report.

Prior Board Actions:

August 1, 2017: The Board of Supervisors approved agreement for Child Care Services with the California Department of Education for FY 2017-2018

Strategic Plan Alignment Goal 1: Safe, Healthy, and Caring Community

Approval of this contract provides care for the children while families take steps towards achieving the goals outlined in their child welfare case plan.

Fiscal Summary			
Expenditures	FY 18-19 Adopted	FY 19-20 Projected	FY 20-21 Projected
Budgeted Expenses	\$273,599		
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal	\$273,599		
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources	\$273,599		
Narrative Explanation of Fiscal Impacts:			
This contract provides additional revenue solely for the purposes of providing subsidies for child care for families involved with Child Welfare Services. This appropriation is included in the Human Services Department FY 18-19 approved budget.			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
N/A			
Narrative Explanation of Staffing Impacts (If Required):			
None			
Attachments:			
Resolution Summary of 2017-2018 Child Care Program Self-Assessment			
Related Items "On File" with the Clerk of the Board:			
Agreement with the California Department of Education 2017-2018 Child Care Program Self-Evaluation Process (Completed Form Submitted to the State).			



County of Sonoma
State of California

Date: August 7, 2018

Item Number: _____

Resolution Number: _____



4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California,

Whereas, the Child Development Act of 1972, Division 12.5 of the Education Code, and Part II of Division 9 of the Welfare and Institutions Code transferred responsibility for the statewide administration of child day care programs from the California Department of Social Services to the California Department of Education; and

Whereas, the child care needs of Sonoma County are assessed and administered by the local Human Services Department; and

Whereas, a contract allocating funds has been submitted to Sonoma County Human Services Department for the continuation of these services for Fiscal Year 2018-2019; and

Whereas, the child care program philosophy focuses on the ideals that parents/guardians are the primary caregivers and educators of their children, each families' cultural beliefs should be respected and supported as a means to best meet the families' needs, and that families involved with Child Protective Services require as much support as possible to keep children safe and families stable.

Now, Therefore, Be It Resolved that the approval of the Child Care Services contract is hereby approved and authorized; and

Be It Further Resolved that the Director of the Human Services Department is authorized to execute this contract on behalf of the County of Sonoma for Fiscal Year 2018-2019, and to execute future amendments to this contract that do not increase the County costs or significantly alter program requirements.

Supervisors:

Gorin:

Rabbitt:

Zane:

Hopkins:

Gore:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.

Sonoma County Human Services Department
Division of Family, Youth and Children
Child Care Support Program
Program Self-Evaluation Process
Fiscal Year 2017–18
(excerpted from State Required Forms and Attachments)

Self-Evaluation Overview

A Self-Evaluation team, comprised of the Program Development Manager who is the designated Alternative Payment Child Care Program Coordinator, one Senior Office Assistant, two Senior Account Clerks and one Accountant III participated in the process led by an Administrative Aide. The review process was conducted on April 26 & 27, 2018 for services provided in February 2018.

The team reviewed the policies and procedures and parent and provider communication to confirm adherence to all appropriate regulations. The policies and procedures were updated, so a thorough review was helpful to ensure that all areas of compliance are clearly and definitively addressed.

The team reviewed 68% (22) of 32 children, of provider and family files listed on the fiscal report for the month of February 2018 to ensure compliance with established policy and procedures and state and federal regulations. Applicable sections of the California Department of Education, Alternative Payment Monitoring Review Checklist were used for each file review. Areas of review included attendance, completion of required application documents, Notice of Action forms, correspondence with families and providers and other items as outlined in the Alternative Payment Monitoring Review Checklist. The Alternative Payment Child Care Program Self-Evaluation Summary (our internal documentation) lists all items reviewed. Items with a finding have a specific corrective action, who is responsible and the date to be completed. All items with a finding are also included and addressed with a corrective action in the Program Review Instrument – Summary of Findings EESD 4001. Items with a rate of 10% or more are included with corrective action in this report.

Self-Evaluation Findings

The areas that met standards identified during the Self Evaluation process include: having complete family files for all child care applications with licensed child care providers; having all applications completed prior to serving the child; 100% of files reviewed had a statement that child care and development services are a necessary component of the CPS plan; paying the correct Regional Market Rate (RMR) for child care services; and having all the appropriate child care provider documentation required for both licensed and license exempt providers.

The following areas were identified as findings and required corrective action plans. A plan has been created that addresses findings from this Self Evaluation and contains specific corrective action items to correct findings identified through this Self Review Process and is included with each item below. All corrective action will be completed within 30 days. Review of corrective action will be done at 90 days to ensure that corrective action taken adequately resolved the issue.

Does the family data file contain all child health and current emergency information?

14% (3) of the files reviewed for license exempt providers did not include the required health and emergency information. The fiscal staff for the AP Child Care Program will send a copy of the immunization record and current physical for each child who is cared for by a license exempt provider

to the program AP Child Care Program staff upon receipt. The policy will be monitored and adhered to for all future applications.

Was the NOA issued within 30 calendar days from the date the parent signed the Application for Services?

For the review month of February 2018 18% (4) of the reviewed files identified, the NOA was sent later than 30 calendar days from the date the application was signed by the parent. The AP Child Care Program Coordinator and staff will review the application process and assess areas of the timeline that need to be enforced to ensure compliance of the regulation.

If applicable, if the attendance record has issues that raise concern that it was not filled out on a daily basis, does the contractor follow their policies regarding the enforcement of 5 CCR, Section 18065?

Of the reviewed files 27% (6) were not filled out on a daily basis, this was noted because the check in and check out times were exactly the same for each day. The corrective action is for fiscal staff for the AP Child Care Program to include a note with the child care payment notifying child care providers that they are responsible for ensuring attendance sheets are completed by the parent accurately and on a daily basis. Staff will document in the file that the note was sent to the child care provider.

Child Care Support Program Goals

Goal I of our county policy is to 'Encourage and support parental understanding of and involvement in their child's child care experience'. Our practice is to provide information to families in their primary language. The HSD/FYC AP Child Care Program's parent/provider handbook, *A Guide for Parents and Child Care Providers* is sent to every family who receives child care services and shares information on how to identify high quality child care in reader friendly format. Parent surveys were sent to 95 families who received child care services between June 1, 2017 and March 31, 2018. 16% (15) of the Parent Surveys were returned. Parent feedback was consistently positive overall. The question 'It was easy for me to understand the paperwork and requirements of the Child Care Subsidy program' on our 2018 Parent/Caregiver survey improved to 73% strongly agree from 33% the previous year. Survey feedback is included in the Parent Survey Summary of Findings EESD 4003.

Goal II of our county policy is to 'Build effective community partnerships to ensure that families have every opportunity to transition to long-term subsidized child care'. The program AP Child Care Program staff work collaboratively with community agencies (4Cs, Rivers to Coast Children's Services, Child & Family Circle) to enroll children in long-term subsidized child care. These staff attend quarterly community meetings and have on-going communication on enrollment options and dates. The program AP Child Care Program staff enters every child listed on the child care application onto the Centralized Eligibility List (CEL) with CPS status. To date 54 children for FY 2017-2018 who were being served through the AP Child Care Program are enrolled with another community agency.

An evaluation using the Program Review Instrument and Alternative Payment Monitoring Tool will continue to be done annually. The AP Child Care Program coordinator will be responsible for ensuring its completion and training staff to ensure policies and regulations are in compliance.



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 11
(This Section for use by Clerk of the Board
Only.)

To: Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): Human Services Department

Staff Name and Phone Number:

Karen Fies, 707 565-6990

Supervisorial District(s):

All

Title: Memorandum of Understanding for Statewide Eligibility Automation System

Recommended Actions:

Approve and authorize the Chairperson of the Board of Supervisors to sign the Memorandum of Understanding with the California Automated Consortium Eligibility System to begin the planning and implementation of a Statewide eligibility system. The new integrated system will support various statewide eligibility programs and enable the Human Services Department to continue providing direct services and benefits to eligible Sonoma County individuals and families.

Executive Summary:

The Human Services Department is requesting that the Board approve and authorize the Chairperson to sign a Memorandum of Understanding with the California Automated Consortium Eligibility System (CalACES). The Federal government has instructed California to have a single, statewide automated welfare system by 2023. In order to meet that deadline, work has begun to combine the two current systems into a single system that meets the Federal directive.

Discussion:

Currently, Sonoma County is part of the consortium of 18 California counties organized for the purpose of managing and maintaining the CalWIN (CalWORKS Information Network) data system. This integrated online, real-time automated system is used to support eligibility and benefits determination, client correspondence, management reports, interfaces and case management for public assistance programs including Temporary Assistance to Needy Families, California Work Opportunity and Responsibility to Kids, Foster Care, Adoptions Assistance, CalFresh, County General Assistance, Medi-Cal and the County Medical Services Program. The remaining 40 counties comprise the CalACES (California Automated Consortium Eligibility System Consortium) and are currently converting to Los Angeles County's welfare data system.

The Centers for Medicare and Medicaid Services and the Food and Nutrition Services agencies of the United States Department of Agriculture directed California to move to a single statewide-automated

welfare system by 2023.

In moving toward the goal of a single Statewide system, and in consultation with the County Welfare Directors Association of California and relevant State program sponsors, CalACES and the Welfare Client Data Systems Consortium counties are pursuing the formation of a new consortium that combines all 58 California counties.

The purpose of the Memorandum of Understanding is to delineate the areas of understanding and agreement between CalACES and each Welfare Client Data System County regarding matters related to the procurement, implementation, maintenance and operations of shared services for the benefit of all 58 Counties.

Prior Board Actions:

1/23/2018 – The Board approved a contract for CalWIN printing and mailing services.
 1/13/2015 – The Board approved the execution of the CalWIN Maintenance and Operations Agreement effective through 1/31/2020.
 4/23/2013 - The Board approved the execution of the California State Association of Counties for the continued provision of Welfare Client Data Systems management.

Strategic Plan Alignment Goal 1: Safe, Healthy, and Caring Community

Allows the Human Services Department to provide direct services and benefits to eligible Sonoma County individuals and families.

Fiscal Summary

Expenditures	FY 17-18 Adopted	FY 18-19 Projected	FY 19-20 Projected
Budgeted Expenses	0	0	0
Additional Appropriation Requested			
Total Expenditures	0	0	0
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources	0	0	0

Narrative Explanation of Fiscal Impacts:

There are 2018-19 fiscal impacts.

Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
N/A			
Attachments:			
Memorandum of Understanding with the California Automated Consortium Eligibility System			
Related Items “On File” with the Clerk of the Board:			
None.			

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CALIFORNIA AUTOMATED CONSORTIUM ELIGIBILITY SYSTEM
AND THE COUNTIES OF ALAMEDA, CONTRA COSTA, FRESNO, ORANGE, PLACER,
SACRAMENTO, SAN DIEGO, SAN FRANCISCO, SAN LUIS OBISPO, SAN MATEO, SANTA
BARBARA, SANTA CLARA, SANTA CRUZ, SOLANO, SONOMA, TULARE, VENTURA AND YOLO**

This MEMORANDUM OF UNDERSTANDING (“MOU”) is made and entered into by and between the California Automated Consortium Eligibility System (hereafter “CalACES”), and the Welfare Client Data System (“WCDS”) Consortium Counties of Alameda, Contra Costa, Fresno, Orange, Placer, Sacramento, San Diego, San Francisco, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Santa Cruz, Solano, Sonoma, Tulare, Ventura, and Yolo (referred to collectively as “WCDS Counties” and individually as “WCDS County”).

I. INTRODUCTION

- A. CalACES, a joint powers authority (“JPA”) comprised of forty (40) California counties, was formed on September 1, 2017, pursuant to Assembly Bill ABX1 16 (2011), which required the thirty-nine (39) Consortium IV (“C-IV”) JPA counties and Los Angeles County to form a forty (40) county consortium and replace the LEADER and C-IV systems with a single jointly designed system.
- B. The WCDS Consortium is a consortium of eighteen (18) California counties organized for the purpose of managing and maintaining the CalWORKs Information Network (known as CalWIN) and related systems, used by the WCDS Counties in support of their social services programs.
- C. The Centers for Medicare and Medicaid Services and the Food and Nutrition Services agencies of the United States Department of Agriculture directed California (“State”) to move to a single statewide-automated welfare system (“SAWS”) by 2023. In moving toward that goal and in consultation with the County Welfare Directors Association of California (“CWDA”) and relevant State program sponsors, CalACES and the WCDS Counties are pursuing the formation of a new consortium (“CalSAWS”) that combines all fifty-eight (58) California Counties (“58 Counties”).
- D. Representatives from CalACES, the WCDS Counties, and CWDA formed a team (the “CalSAWS Leadership Team”). The CalSAWS Leadership Team is collaborating on

the CalSAWS governance structure, and making recommendations for cross-consortia issues. A significant cross-consortia issue involves the procurement and implementation of Shared Services, which would facilitate the move toward a single SAWS.

- E. Rather than wait until the formation of CalSAWS, the CalSAWS Leadership Team recommended that the 58 Counties begin procuring and implementing Shared Services.
- F. The CalSAWS Leadership Team recommended that CalACES assume legal responsibility for the procurement and execution of contracts with vendors for Shared Services, on behalf of CalACES and the WCDS Counties, for implementation by the 58 Counties.
- G. The State Department of Social Services (“CDSS”) supports the plan that CalACES may obtain these Shared Services on behalf of the 58 Counties.

II. PURPOSE

- A. The purpose of this MOU is to delineate the areas of understanding and agreement between CalACES and each WCDS County regarding matters related to the procurement, implementation, maintenance and operations of shared services for the benefit of the 58 Counties. These shared services include the Online CalWORKs Appraisal Tool (“OCAT”) Rebuild as provided in Welfare and Institutions Code section 11325.15, the Foster Care Eligibility Determination and other services (“collectively, “Shared Services”) deemed necessary by the CalSAWS Leadership Team and CWDA.
- B. This MOU is conditioned on CalACES and each of the WCDS Counties executing this MOU without modification.

NOW THEREFORE, in consideration of the mutual covenants contained herein, CalACES and the WCDS Counties (each a “Party” and collectively the “Parties”) agree as follows:

III. RESPONSIBILITY OF THE PARTIES

- A. CalSAWS Leadership Team: To facilitate the procurement, implementation, maintenance and operations of Shared Services for the benefit of the 58 Counties, the Parties have formed the CalSAWS Leadership Team, comprised of six (6)

members: two (2) representatives from the WCDS Counties; two (2) representatives from CalACES operating on the C-IV System and two (2) representatives from CalACES operating on the Leader Replacement System.

B. CalACES

1. CalACES, acting on its own behalf and in a fiduciary capacity for the WCDS Counties, agrees to undertake best efforts to assume responsibility for the procurement of Shared Services on behalf of the Parties.
2. CalACES agrees to enter into contracts for Shared Services with the vendor(s), for the Parties, provided (a) that CalACES and the WCDS Counties receive their respective State and/or Federal funding in full for the Shared Services, and (b) that the CalSAWS Leadership Team reviews and approves the contracts prior to approval by CalACES. In order to facilitate the procurement process, the WCDS Counties will not be a party to the contracts for Shared Services with the vendor(s). CalACES will closely monitor the funding and track the utilization for these Shared Services efforts. CalACES will establish an original budget after consultation with and approval of the CalSAWS Leadership Team regarding the scope of work and sources of funding for Shared Services, which may include a County share (“County Share”) in addition to the State and/or Federal funding. The County Share is defined and established by the approved Cost Allocation Plan. In the event there is a need for additional funds beyond the original budget, CalACES will consult with and obtain approval from the CalSAWS Leadership Team to determine how to manage the situation.
3. In the event a Shared Service requires the Parties to share in a portion of cost, the County Share will be determined using the approved Cost Allocation Plan for the Shared Service, which distributes the costs across all state, federal and county programs. CalACES will follow the standard invoicing processes to invoice WCDS Counties based upon each WCDS County’s Persons Count portion of the County Share, as published annually by the Office of Systems Integration.
4. Following its annual audit, CalACES has an annual operational report and annual fiscal report prepared and shall make these reports available to any WCDS County upon request.

5. CalACES agrees to solicit and incorporate feedback regarding all of the Shared Services procurements and/or ongoing services, operations, and enhancements using existing established governance processes where available, or as directed by the CalSAWS Leadership Team, in consultation with CWDA and relevant State program sponsors.
6. With respect to the OCAT Rebuild, CalACES will ensure that CDSS retains the same level of access to OCAT as CDSS had as of June 30, 2017, and the other functional requirements required in Welfare and Institutions Code section 11325.15, subdivisions (b) and (c).
7. CalACES, with the approval of the CalSAWS Leadership Team, may terminate any contract for Shared Services, including in the event of any suspension or termination of State and/or Federal funding or unavailability of County funds for transfer to CalACES to cover budget shortfalls.

C. WCDS Counties

1. Each WCDS County agrees and hereby delegates the authority to CalACES to procure Shared Services for implementation by that WCDS County.
2. Each WCDS County agrees to cooperate with CalACES in providing any needed information in support of the Shared Services procurements, development, implementation, and ongoing maintenance.
3. Each WCDS County agrees to transfer to CalACES, or permit CDSS to allocate and directly send to CalACES, its State, Federal, and/or County Share, as agreed to in the budgeting process outlined in section B.2. Each WCDS County's financial contribution for procuring Shared Services under this MOU is limited to its respective County Share for Shared Services, based upon the approved Cost Allocation Plan, unless each WCDS County specifically agrees to pay an amount beyond its County Share.
4. In the event there is a County Share for an approved Shared Service based upon the approved Cost Allocation Plan, each WCDS County agrees to remit payment upon receipt of a CalACES invoice to the designated fiscal agent for CalACES.

5. Each WCDS County agrees to cooperate with CalACES and/or vendors of Shared Services to provide access to that WCDS County's sites and facilities, as necessary for the implementation of Shared Services.
6. Each WCDS County agrees to cooperate with CalACES and/or vendors of Shared Services to take the actions necessary to interface with the Shared Services, consistent with the implementation timeline for the Shared Services.

D. MISCELLANEOUS PROVISIONS

1. Neither Party shall assume any liability for the direct payment of any salaries, wages, retirement benefits, workers' compensation insurance, or other compensation for the other Party's personnel performing services hereunder.
2. All Parties agree to be liable for the negligence and willful misconduct of their own employees, agents and contractors performing services hereunder.
3. Term. The MOU shall commence on the date the board of CalACES approves the MOU, which date shall not occur until after all WCDS Counties have approved the MOU, and the MOU shall remain in effect until the formation of CalSAWS.
4. The Parties agree that their respective obligations under this MOU are contingent upon State and Federal financial participation in the Shared Services. In the event that such funds are not forthcoming for any reason, either Party shall notify the other and shall have the right to terminate the MOU.
5. Each Party agrees to indemnify, defend and hold harmless the other Parties and each of their officers, employees, agents, and volunteers from any and all claims, actions, losses, damages and/or liability arising out of its obligations under this MOU and any resulting contracts for Shared Services.
6. In the event any of the Parties are found to be comparatively at fault for any claim, action, loss or damage which results from their respective obligations under this MOU and any resulting contracts for Shared Services, each Party shall indemnify the other(s) to the extent of its comparative fault.
7. This MOU, and any amendment(s), may be executed in multiple counterparts, each of which shall be deemed an original, but all of which

shall, when taken together, shall constitute a single instrument. Transmission by facsimile or via e-mail as a scanned image of an executed counterpart to this MOU will be deemed due and sufficient delivery of such counterpart, and a photocopy or scanned image of an executed counterpart sent by email or by facsimile transmission may be treated by the Parties as a duplicate original.

8. This MOU constitutes the entire MOU between the Parties hereto with respect to the subject matter herein. This MOU may be amended at any time by mutual agreement of all the Parties.
9. Written notices provided hereunder shall be sufficient when addressed to the offices listed below and shall be deemed given upon deposit in the U.S. mail, first class, postage prepaid.

IN WITNESS THEREOF, the Parties hereto have caused this Memorandum of Understanding to be executed and attested by their proper offices thereunto duly authorized, as of the day and year written.

Dated: _____

California Automated Consortium Eligibility System

By:

Scott Pettygrove, Chair

Board of Directors

By:

John Boule, Secretary

Dated: _____

County:

County of Alameda

By:

[Name], Chair
Board of Supervisors

Approved As To Form

Alameda County Counsel

By:

(Name, title)

Attest:

Dated: _____

County:

County of Contra Costa

By:

[Name], Chair
Board of Supervisors

Approved As To Form

Contra Costa County Counsel

By:

(Name, title)

Attest:

Dated: _____

County:

County of Fresno

By:

[Name], Chair
Board of Supervisors

Approved As To Form

Fresno County Counsel

By:

(Name, title)

Attest:

Dated: _____

County:

County of Orange

By:

[Name], Chair
Board of Supervisors

Approved As To Form

Orange County Counsel

By:

(Name, title)

Attest:

Dated: _____

County:

County of Placer

By:

[Name], Chair
Board of Supervisors

Approved As To Form

Placer County Counsel

By:

(Name, title)

Attest:

Dated: _____

County:

County of Sacramento

By:

[Name], Chair
Board of Supervisors

Approved As To Form

Sacramento County Counsel

By:

(Name, title)

Attest:

Dated: _____

County:

County of San Diego

By:

[Name], Chair
Board of Supervisors

Approved As To Form

San Diego County Counsel

By:

(Name, title)

Attest:

Dated: _____

County:

County of San Francisco

By:

[Name], Chair
Board of Supervisors

Approved As To Form

San Francisco County Counsel

By:

(Name, title)

Attest:

Dated: _____

County:

County of San Luis Obispo

By:

[Name], Chair
Board of Supervisors

Approved As To Form

San Luis Obispo County Counsel

By:

(Name, title)

Attest:

Dated: _____

County:

County of San Mateo

By:

[Name], Chair
Board of Supervisors

Approved As To Form

San Mateo County Counsel

By:

(Name, title)

Attest:

Dated: _____

County:

County of Santa Barbara

By:

[Name], Chair
Board of Supervisors

Approved As To Form

Santa Barbara County Counsel

By:

(Name, title)

Attest:

Dated: _____

County:

County of Santa Clara

By:

[Name], Chair
Board of Supervisors

Approved As To Form

Santa Clara County Counsel

By:

(Name, title)

Attest:

Dated: _____

County:

County of Santa Cruz

By:

[Name], Chair
Board of Supervisors

Approved As To Form

Santa Cruz County Counsel

By:

(Name, title)

Attest:

Dated: _____

County:

County of Solano

By:

[Name], Chair
Board of Supervisors

Approved As To Form

Solano County Counsel

By:

(Name, title)

Attest:

Dated: _____

County:

County of Sonoma

By:

[Name], Chair
Board of Supervisors

Approved As To Form

Sonoma County Counsel

By:

(Name, title)

Attest:

Dated: _____

County:

County of Tulare

By:

[Name], Chair
Board of Supervisors

Approved As To Form

Tulare County Counsel

By:

(Name, title)

Attest:

Dated: _____

County:

County of Ventura

By:

[Name], Chair
Board of Supervisors

Approved As To Form

Ventura County Counsel

By:

(Name, title)

Attest:

Dated: _____

County:

County of Yolo

By:

[Name], Chair
Board of Supervisors

Approved As To Form

Yolo County Counsel

By:

(Name, title)

Attest:



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 12

(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): Permit Sonoma

Staff Name and Phone Number:

Blake Hillegas 707-565-1392

Supervisorial District(s):

First

Title: Lot Line Adjustment, Kunde Family LP; LLA17-0064

Recommended Actions:

Adopt a Resolution approving a Lot Line Adjustment between four legal parcels subject to Conditions of Approval and replacement Land Conservation Act Contracts for property located at 2451 Nelligan Road and 11011 Highway 12, Kenwood; APNs 051-170-024, 051-180-014, and 051-250-010, -013, and -019.

Executive Summary:

Staff has determined that the adjusted parcels are consistent with the County's Uniform Rules for Agricultural Preserves and the Land Conservation Act and recommends approval of the Lot Line Adjustment, resulting in four parcels of 243.8, 175.1, 40, and 86.9 acres in size. Lot Line Adjustments on lands under a Land Conservation Contract require that the Board of Supervisors make certain findings of consistency with the Land Conservation Act requirements. The adjusted parcels meet all of the required findings and will enhance the agricultural operations as noted in the attached resolution.

Discussion:**Background:**

On December 10, 2013, the Board approved Lot Line Adjustment LLA12-0044 subject to recording new land conservation contracts. The permit expired before recordation of the Lot Line Adjustment or land conservation contracts. The subject application (LLA17-0064) requests approval of the same lot line adjustment approved in 2013.

Project Description:

This is a request for a Lot Line Adjustment between four legal parcels (see Attachment D) including five assessor parcel numbers. The Lot Line Adjustment will result in four parcels of 282, 184.5, 38.3, and 41 acres in size, being reconfigured to 243.8, 175.1, 40, and 86.9 acres in size. The four legal parcels are under a non-prime land conservation contract, along with seven adjoining parcels. Five of the seven adjoining contracted parcels are in County initiated phase-out due to substandard size for type II contracts. The applicant proposes to place all four adjusted parcels under new contracts as required by

the Uniform Rules. The applicant also proposes to place the seven adjoining parcels, currently under the same contract, under new individual contracts, including replacing non-prime contracts with prime contracts where necessary to achieve compliance, and reflect the vineyard development.

Project Location and Zoning:

The affected parcels are located approximately 1 mile east of the unincorporated town of Kenwood on the north side of Highway 12. The parcels are zoned LIA (Land Intensive Agriculture) with a 100 acre density. Combining zones include the Z (Accessory Dwelling Exclusion), SR (Scenic Resources), and VOH (Valley Oak Habitat).

The existing and newly configured parcels contain vineyards and/or cattle pasture, such that over 50% of the land area of each of the newly configured lots will be in agricultural use. A single family residence and agricultural barns exist on proposed Parcel C.

Land Conservation Act:

State regulations for Land Conservation Contracts and the *Sonoma County Uniform Rules for Agricultural Preserves and Farmland Security Zones* (Uniform Rules) require that the amount of land under contract after a Lot Line Adjustment remain the same as it was before the Lot Line Adjustment and that the adjusted parcels continue to meet all the requirements for a contract. The Lot Line Adjustment will not result in a reduction of land under contract and each parcel individually meets the requirements for a contract because all four lots will continue to be devoted to agriculture with at least 50% of each parcel planted in vineyard. Staff has determined the Lot Line Adjustment can meet all of the required findings as described in the attached Resolution.

All four lots are currently under the same Non-Prime (Type II) Land Conservation Act Contract. To facilitate a Lot Line Adjustment, Government Code Section 51257 permits the contracting parties to rescind the existing contract and simultaneously enter into new contracts if the required findings can be made. A condition of approval requires that prior to recording the grant deeds for the adjusted parcels, the owner apply to rescind the existing Land Conservation Act contract and replace it with new contracts for the four reconfigured parcels and seven adjoining parcels under the same contract as proposed by the applicant. To reflect primary vineyard use of each parcel, the replacement contracts will be updated to Prime (Type I) Land Conservation Act Contracts where applicable.

The Lot Line Adjustment meets the minimum 10-acre parcel size requirement of the LIA B6 100 Zoning and LIA 100 General Plan designations because the reconfigured parcels are 243.8, 175.1, 40, and 86.9 acres in size.

Staff Recommendation:

Staff recommends the Board find the project consistent with Government Code Section 51257 and approve the proposed Lot Line Adjustment subject to the attached Conditions of Approval.

Prior Board Actions:

None.

Strategic Plan Alignment Goal 2: Economic and Environmental Stewardship

The Board of Supervisors has endorsed the continuation of the County’s agricultural preserve program to preserve a maximum amount of the limited supply of agricultural, open space, scenic, and critical habitat lands within the county, to discourage premature and unnecessary conversion of such lands to urban land uses, to promote vitality in the agricultural economy, and to ensure an adequate, varied, and healthy supply of food and fiber for current and future generations. Land Conservation Act Contracts support agriculture and agribusiness by assisting in the preservation of agricultural land through the incentive of reduced property taxes in exchange for retaining the land in agricultural production.

Fiscal Summary

Expenditures	FY 17-18 Adopted	FY 18-19 Projected	FY 19-20 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			

Funding Sources

General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			

Narrative Explanation of Fiscal Impacts:

None. The applicant pays for the costs of processing the application. All four parcels are currently under a Land Conservation Act Contract and after the Lot Line Adjustment the reconfigured parcels will be under separate replacement contracts. There will be no new fiscal impacts as a result of this action.

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

None.

Attachments:

Draft Board of Supervisors Resolution with Attachment A: Conditions of Approval

Attachment B: Proposal Statement

Attachment C: Assessor's Parcel Maps

Attachment D: Lot Line Adjustment Site Plan

Related Items "On File" with the Clerk of the Board:

Full Sized Lot Line Adjustment Site Plan



County of Sonoma
State of California

Date: August 7, 2018

Item Number: _____

Resolution Number: _____

LLA17-0064 Blake Hillegas



Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Approving A Lot Line Adjustment between four parcels of 282, 184.5, 38.3, And 41 Acres, Resulting In Four Parcels of 243.8, 175.1, 40, And 86.9 Acres Subject To Rescinding And Replacing Existing Land Conservation (Williamson) Act contracts Requested by Kunde Family Partnership Located At 2451 Nelligan Road And 11011 Highway 12, Kenwood (APNs 051-170-024, 051-180-014, and 051-250-010, -013, And -019).

Whereas, the applicant, Jeff Kunde, Lands of Kunde et al, filed an application with the Sonoma County Permit and Resource Management Department for a Lot Line Adjustment between four parcels of 282, 184.5, 38.3, and 41 acres, resulting in four parcels of 243.8, 175.1, 40, and 86.9 acres in size subject to Land Conservation Act contracts for properties located at 2451 Nelligan Road and 11011 Highway 12, Kenwood (APNs 051-170-024, 051-180-014, 051-250-010, -013, and -019). The parcels are Zoned LIA (Land Intensive Agriculture) with a 100 acre density. Combining zones are Z (Second Unit Exclusion) SR (Scenic Resources), and VOH (Valley Oak Habitat), Supervisorial District No 1; and

Whereas, to facilitate a Lot Line Adjustment, Government Code Section 51257 authorizes parties to a Williamson Act contract or contracts to mutually rescind the contract or contracts and simultaneously enter into a new contract or contracts, if certain findings are made by the Board of Supervisors; and

Whereas, on December 13, 2011, the Board of Supervisors adopted the updated *Sonoma County Uniform Rules for Agricultural Preserves and Farmland Security Zones* (Uniform Rules) (Resolution No. 11-0678); and

Whereas, consistent with the Uniform Rules the Lot Line Adjustment has been reviewed for its compliance with those rules as well as the Subdivision Map Act and the Sonoma County Subdivision Ordinance; and

Whereas, in accordance with the provisions of the law, the Board of Supervisors held a public hearing on August 7, 2018, at which time all interested persons were given an opportunity to be heard; and

Whereas, Section 15305(a) of Title 14 of the California Code of Regulations (CEQA Guidelines) provides that Lot Line Adjustments are exempt from the California Environmental Quality Act; and

Whereas, the purpose of the Lot Line Adjustment is to adjust property lines for estate purposes and to improve management of the agricultural properties. All four lots are subject to a Non-Prime Land Conservation Act Contract; and

Whereas, Government Code Section 51257 requires that the Board of Supervisors make certain findings before existing Land Conservation Act Contracts may be rescinded and replaced to facilitate a Lot Line Adjustment.

Now, Therefore, Be It Resolved that the Board of Supervisors makes the following findings consistent with Government Code Section 51257:

- a. The new contracts would enforce and restrict the adjusted boundaries of the parcels for an initial term for at least as long as the unexpired term of the rescinded contract or contracts, but for not less than 10 years.
- b. There is no net decrease in the amount of the acreage restricted by a contract. All four adjusted parcels will be under new contracts.
- c. All of the land under the existing contract will be under new contracts.
- d. After the Lot Line Adjustment, the reconfigured parcels of land subject to contract will be large enough to sustain their agricultural use, as defined in Section 51222. Each parcel is at least 40 acres in size, which is the minimum parcel size for a non-prime Land Conservation Act Contract. All parcels will continue to be used as vineyard and or cattle pasture lands with at least 50% of the land dedicated to agricultural use.
- e. The Lot Line Adjustment would not compromise the long-term agricultural productivity of the parcels or other agricultural lands subject to a contract or contracts. At 243.8, 175.1, 40, and 86.9 acres in size, the adjusted parcels are viable to maintain agricultural productivity.
- f. The Lot Line Adjustment will not result in the removal of adjacent land from agricultural use or contract obligations. Adjacent land would still be under contract and use for agricultural purposes.
- g. The Lot Line Adjustment does not result in a greater number of developable parcels than existed prior to the adjustment. There is a 100 acre zoning density on the site, which would require 200 acres before there is any subdivision potential. The existing 282 acre parcel A would be reduced in size to 243.8 acres with no increase in subdivision potential. Similarly, the reconfiguration of parcels B, C, and D to

175.1, 40, and 86.9 acres in size would not increase subdivision potential.

Be It Further Resolved that the Board of Supervisors hereby finds that the Lot Line Adjustment meets the minimum 10-acre parcel size requirement of the LIA B6 100 Zoning and LIA 100 General Plan designations in because the reconfigured parcels are 243.8, 175.1, 40, and 86.9 acres in size.

Be It Further Resolved that the Board of Supervisors hereby finds that substantial evidence in the record before it supports the above findings, and further finds that the Lot Line Adjustment meets the requirements of the Subdivision Map Act and the Williamson Act; and

Be It Further Resolved that the Board of Supervisors finds that the project described in this resolution is exempt from the requirements of the California Environmental Quality Act by virtue of Section 15305 Class 5 of Title 14 of the California Code of Regulations (CEQA Guidelines) in that the project is a minor Lot Line Adjustment; and

Be It Further Resolved that the Board of Supervisors grants the request for the Lot Line Adjustment subject to conditions as shown in Exhibit "A" for property located at 2451 Nelligan Road and 11011 Highway 12, Kenwood; APNs 051-170- 024, 051-180-014, and 051-250-010, -013, and -019; and

Be It Further Resolved that the Board of Supervisors designates the Clerk of the Board as the custodian of the documents and other material, which constitute the record of proceedings upon which the decision herein is based. These documents may be found at the office of the Clerk of the Board, 575 Administration Drive, Room 100-A, Santa Rosa, California 95403.

Supervisors:

Gorin:	Zane:	McGuire:	Carrillo:	Rabbitt:
Ayes:	Noes:	Absent:	Abstain:	

So Ordered.

SONOMA COUNTY BOARD OF SUPERVISORS

**Exhibit A to Resolution
Draft Conditions of Approval**

Staff: Blake Hillegas **Date:** August 7, 2018
File No.: LLA17-0064 **Applicant:** Frederick Kurt Kunde
APN: APNs 051-170- 024, 051-180-014, **Owner:** Kunde Family Partnership
051-250-010, -013, and -019).
Address: 2451 Nelligan Road and 11011 Highway 12, Kenwood

Project Description: Request for a Lot Line Adjustment between four parcels of 282.0, 184.5, 38.3, and 41.0 acres, resulting in four parcels of 243.8, 175.1, 40.0, and 86.9 acres subject to a Williamson Act Contract. This Lot Line Adjustment is being requested for estate purposes and to better manage agricultural interests on the properties.

NOTE: Amendments and changes to approved Lot Line Adjustment conditions may be considered by the Board of Supervisors at a later date if additional information justifies the changes and does not increase the intensity of use approved by the original approval. The Director of Permit Sonoma will determine if a public hearing is necessary and if additional fees are required.

NOTE: These conditions must be met and the application validated within 24 months (August 7, 2020) unless a request for an extension of time is received before the expiration date.

NOTE: The following Conditions of Approval must be completed before the deed may be recorded:

HEALTH:

"The conditions below have been satisfied BY _____ DATE _____

1. Prior to recordation of the Lot Line Adjustment, evidence of soils suitable for subsurface sewage disposal system to repair area for the existing system on Parcel C shall be provided to the Well and Septic Section. This will include, but not be limited to soil profiles and may include percolation tests done in accordance with current standards of the Well and Septic Section of PRMD. The work must be certified by a State Registered Civil Engineer, Environmental Health Specialist or Geologist and refer to this Lot Line Adjustment number. This demonstration may be modified or waived by the District Specialist if the consultant can clearly demonstrate that adequate primary and reserve area is available.

To be Reviewed and Approved by the County Surveyor:

"The conditions below have been satisfied BY _____ DATE _____

2. A draft description, prepared by a Licensed Land Surveyor or Civil Engineer authorized to practice land surveying, showing the combination of lots or transfer of property shall be submitted to the County Surveyor for approval. The following note shall be placed on the deed or deeds. "The purpose of this deed is for a Lot Line Adjustment for the combination of a portion of the Lands of Jane Kunde as described by deed recorded under Document No. 2009-009995, Sonoma County Records, APN 051-250-010 &-013, with the Lands of Aurthur W. & Leslie M. Kunde, as described by deed recorded under Document No. 2010-0023463, Sonoma County Records, APN 051-250-019, with the Lands of Kunde et al as described by deed recorded under

Document No. 1994-0019650, Sonoma County Records, 051-170-024 and Document No. 1994-0019657, Sonoma County Records, APN 051-18-014. This deed is pursuant to LLA17-0064 on file in the office of the Sonoma County Permit and Resource Management Department. It is the express intent of the signatory hereto that the recordation of this deed extinguishes any underlying parcels or portions of parcels." It is the responsibility of the surveyor/engineer preparing the deeds to insure that the information contained within the combination note is correct. Note: The County Surveyor may modify the above described note.

3. A site plan map of the Lot Line Adjustment shall be prepared by a Licensed Surveyor or Civil Engineer and attached to the deed(s) to be recorded. The site plan shall be subject to the review and approval of the County Surveyor. The following note shall be placed on said plan: "THIS EXHIBIT IS FOR GRAPHIC PURPOSES ONLY. Any errors or omissions on this exhibit shall not affect the deed description."

To be Reviewed and Approved by the Project Review Planner:

"The conditions below have been satisfied BY _____ DATE _____

4. Submit verification to Planning that taxes and/or assessments, which are a lien and termed as payable, are paid to the Treasurer-Tax Collector's Department on all parcels affected by the adjustment. Prior to recording, contact the Treasurer-Tax Collector for the current amount due.
5. Prior to Permit Sonoma stamping the grant deeds and recording the Lot Line Adjustment, the applicant shall submit complete applications and appropriate filing fees to rescind and replace the existing, non prime (Type II) Williamson Act contract with new Williamson Act contracts for each legal parcel under the original contract (2-457-72; 2603/788). Once the Lot Line Adjustment grant deeds are recorded, Permit Sonoma can proceed with processing the new contracts.
6. After approval of the deed description by the County Surveyor, a grant deed or deeds shall be prepared with all attachments such as the Site Plan listed in Condition #3 above.
7. Deed of Trust agreements, which encumber only portions of accepted legal lots, are violations of the Subdivision Map Act; therefore, prior to the Permit Sonoma approval of the deeds for recordation, the applicant(s) shall submit either recorded documents or documents to be recorded concurrently with the Lot Line Adjustment deeds, showing that any Deed of Trust agreements on the subject properties will conform with the adjusted lot boundaries.
8. The packet containing all documents to be recorded shall be submitted to Permit Sonoma, Project Review for approval prior to recording. The approval will be noted by the planner placing a stamp on the front of the deeds to be recorded.
9. After approval by Project Review, the grant deeds shall be recorded and a copy of the deed or deeds shall be submitted to Permit Sonoma.
10. This "At Cost" entitlement is not vested until all permit processing costs are paid in full. Additionally, no grading or building permits shall be issued until all permit processing costs are paid in full.



**J. Kapolchok
+ Associates**

Land Use Planning
Urban Design

**PROPOSAL STATEMENT
LOT LINE ADJUSTMENT (#4)**

**Kunde Family Partnership
June 8, 2017**

Applicant: Frederick Kurt Kunde, General Partner

Owners: Jane Kunde Family Limited Partnership, A California limited partnership; The Arthur W. Kunde and Leslie M. Kunde Family Limited Partnership, A California limited partnership; Lazy K Land, LLC, A California limited liability company

Agent: J. Kapolchok & Associates

Location: 11011 Hwy. 12; 2451 Nelligan Road

APN: 051-250-010 & 013; 051-250-019; 051-170-024 & 051-180-014

Zoning: LIA-SD-B7

Proposal: Refiling of an approved, expired major lot line adjustment (LLA12-0044) to reconfigure existing lots to create lots more suitable for estate planning.

I. PROJECT DESCRIPTION (GENERAL)

This is a request to resume the processing of LLA12-0044 approved on December 10, 2013. The conditions of approval for the LLA were not completed due to estate planning changes and the application expired. The Lot Line Adjustment is amongst previously granted Administrative Certificate of Compliance parcels. The parcels are located on Highway 12 and Nelligan Road in Kenwood. Combined acreage is 545.8 ac. The purpose of the lot line adjustment is to reconfigure the existing lots to create lots more suitable for estate planning.

II. AREAS TO BE ADJUSTED

The following is a listing of the parcels being adjusted:

843 Second Street
Santa Rosa, CA 95404
TEL: 707.526.8939
FAX: 707.526.8985
eMAIL: jkapolchok@sbcglobal.net

<u>Parcel</u>	<u>Size</u>	<u>Reconfigured Parcel</u>	<u>Resultant Size</u>
Parcel A Ptn. 051-250-010 & 013,	± 282.0 ac.	Parcel A	± 243.8
Parcel B ptn. 051-250-019	± 184.5 ac.	Parcel B	± 175.1 ac.
Parcel C ptn. 051-170-024	± 38.3 ac.	Parcel C	± 40.0 ac.
Parcel D ptn. 051-180-014	± 41.0 ac.	Parcel D	± 86.9 ac.

III. SUMMARY

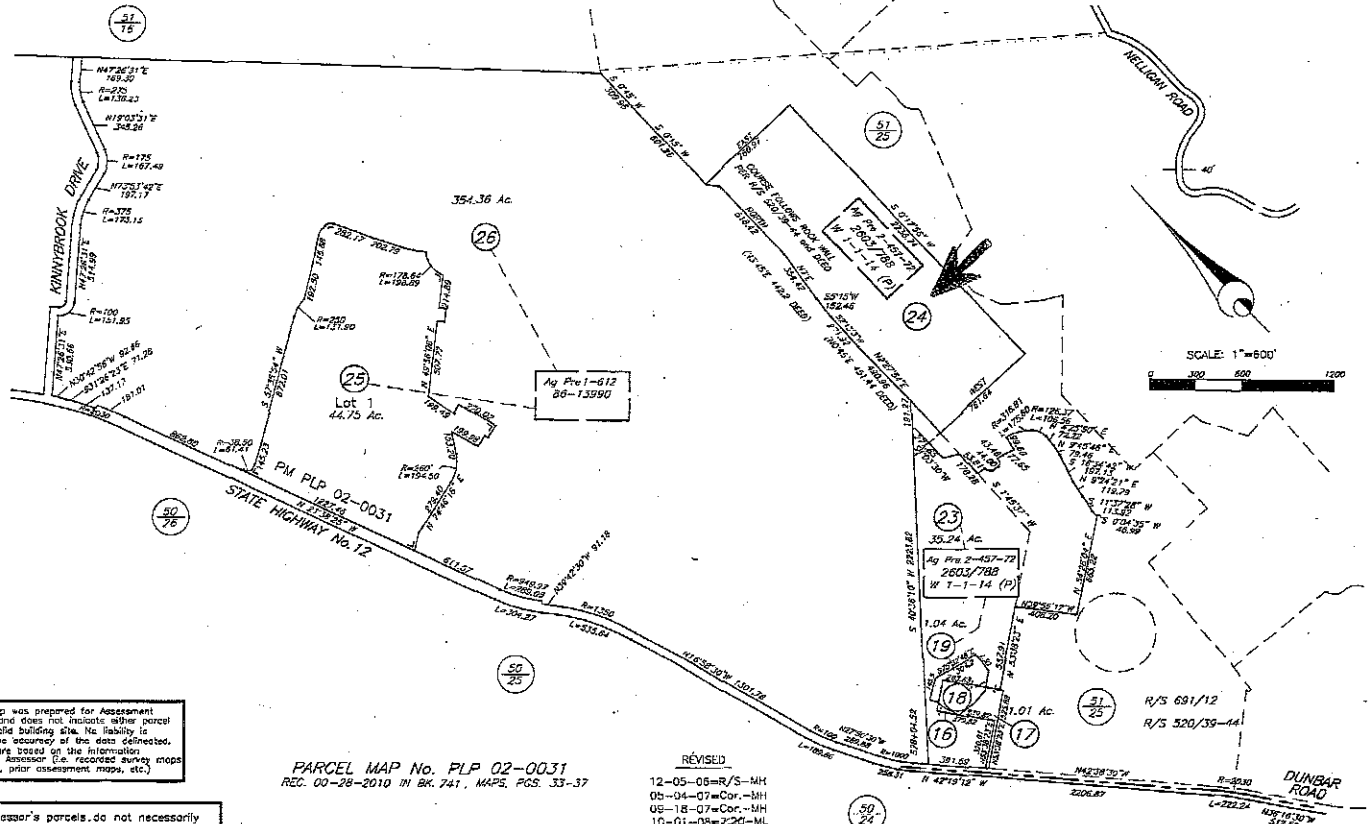
There are currently some structures located on this property, a barn, shed and a residence (not in use). The intent of this Lot Line Adjustment is straight forward, to reconfigure the parcels for estate planning purposes.

COUNTY ASSESSOR'S PARCEL MAP

TAX RATE AREA
115-002

051-17

Description: Sonoma, CA Assessor Map - Book Page 51, 17 Page: 1 of 1
Order: dawn Comment:



NOTE: This map was prepared for Assessment purposes only and does not indicate either parcel legality or a valid building site. No liability is assumed for the accuracy of the data depicted. The acreages are based on the information supplied to the Assessor (i.e. recorded survey maps, recorded deeds, prior assessment maps, etc.)

NOTE: Assessor's parcels do not necessarily constitute legal lots. To verify legal parcel status, check with the appropriate city or county community development or planning division.

PARCEL MAP No. PLP 02-0031
REC. 00-28-2010 IN BK. 741, MAPS, PGS. 33-37

- REVISED
- 12-05-06=R/S-MH
 - 08-04-07=Cor.-MH
 - 08-18-07=Cor.-MH
 - 10-01-08=J20-ML
 - 08-14-08=Z2-KB
 - 09-15-10=Z4-KB
 - 10-21-10=Z6-BU
 - 03-21-14=Ag. P/O BU

Assessor's Map Bk. 051, Pg. 17
Sonoma County, Calif. (ACAD)
KEY 5/4/07 MH

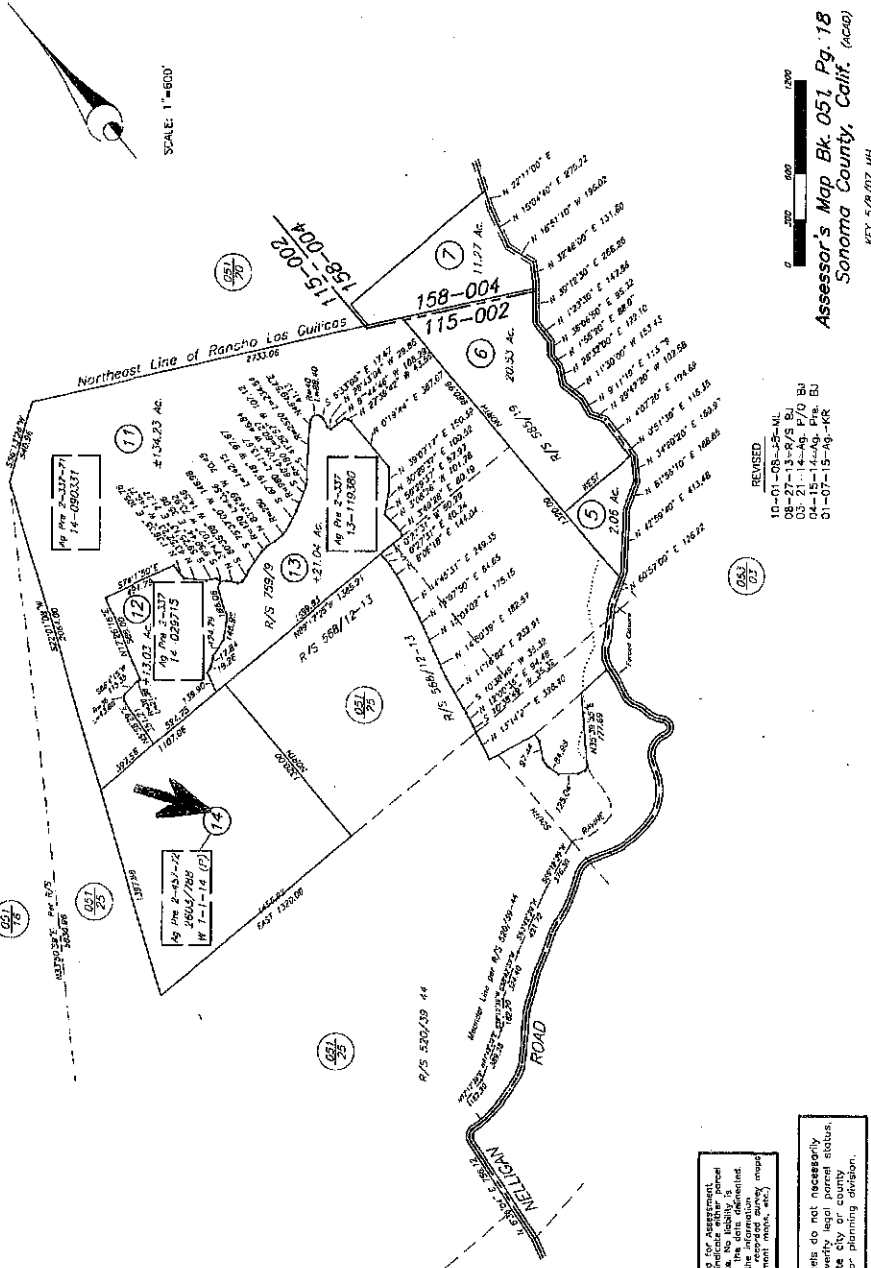
"Notice: This is neither a plat nor a survey. It is furnished merely as a convenience to aid you in locating the land indicated hereon with reference to streets and other land. No liability is assumed by reason of any reliance hereon."

ATTACHMENT C

COUNTY ASSESSOR'S PARCEL MAP

TAX RATE AREA
115-002
158-004

051-18

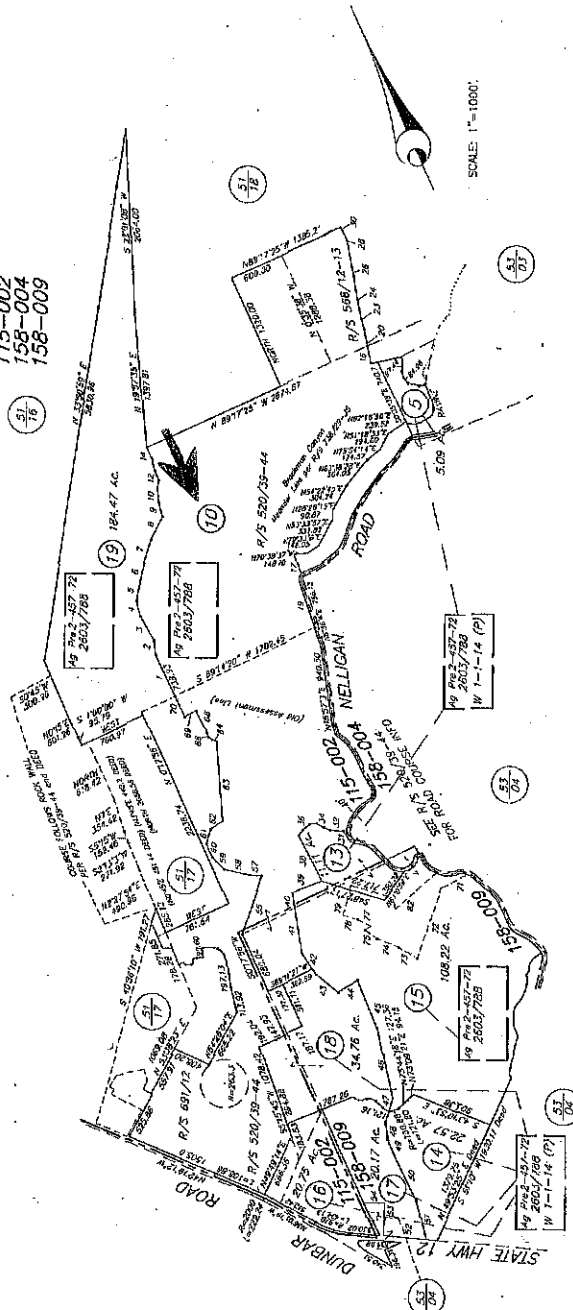


NOTICE: This map was prepared for Assessment purposes only and is not intended to be used as a legal document. The Assessor's Office is not responsible for any errors or omissions in this map. The Assessor's Office is not a surveying firm and does not provide surveying services. The Assessor's Office is not responsible for any errors or omissions in this map. The Assessor's Office is not a surveying firm and does not provide surveying services.

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COUNTY ASSESSOR'S PARCEL MAP
TAX RATE AREA
051-25
115-002
158-004
158-009



SCALE: 1"=1000'

APN	ACRES	VALUATION	REMARKS
115-002-001	1.00	100.00	
115-002-002	1.00	100.00	
115-002-003	1.00	100.00	
115-002-004	1.00	100.00	
115-002-005	1.00	100.00	
115-002-006	1.00	100.00	
115-002-007	1.00	100.00	
115-002-008	1.00	100.00	
115-002-009	1.00	100.00	
115-002-010	1.00	100.00	
115-002-011	1.00	100.00	
115-002-012	1.00	100.00	
115-002-013	1.00	100.00	
115-002-014	1.00	100.00	
115-002-015	1.00	100.00	
115-002-016	1.00	100.00	
115-002-017	1.00	100.00	
115-002-018	1.00	100.00	
115-002-019	1.00	100.00	
115-002-020	1.00	100.00	
115-002-021	1.00	100.00	
115-002-022	1.00	100.00	
115-002-023	1.00	100.00	
115-002-024	1.00	100.00	
115-002-025	1.00	100.00	
115-002-026	1.00	100.00	
115-002-027	1.00	100.00	
115-002-028	1.00	100.00	
115-002-029	1.00	100.00	
115-002-030	1.00	100.00	
115-002-031	1.00	100.00	
115-002-032	1.00	100.00	
115-002-033	1.00	100.00	
115-002-034	1.00	100.00	
115-002-035	1.00	100.00	
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115-002-037	1.00	100.00	
115-002-038	1.00	100.00	
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115-002-048	1.00	100.00	
115-002-049	1.00	100.00	
115-002-050	1.00	100.00	
115-002-051	1.00	100.00	
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115-002-082	1.00	100.00	
115-002-083	1.00	100.00	
115-002-084	1.00	100.00	
115-002-085	1.00	100.00	
115-002-086	1.00	100.00	
115-002-087	1.00	100.00	
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115-002-089	1.00	100.00	
115-002-090	1.00	100.00	
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115-002-096	1.00	100.00	
115-002-097	1.00	100.00	
115-002-098	1.00	100.00	
115-002-099	1.00	100.00	
115-002-100	1.00	100.00	

REVISED
 08-14-08-09-08
 08-17-08-15-08
 08-18-11-19-08
 08-19-11-19-08
 08-18-14-08-08
 08-18-14-08-08

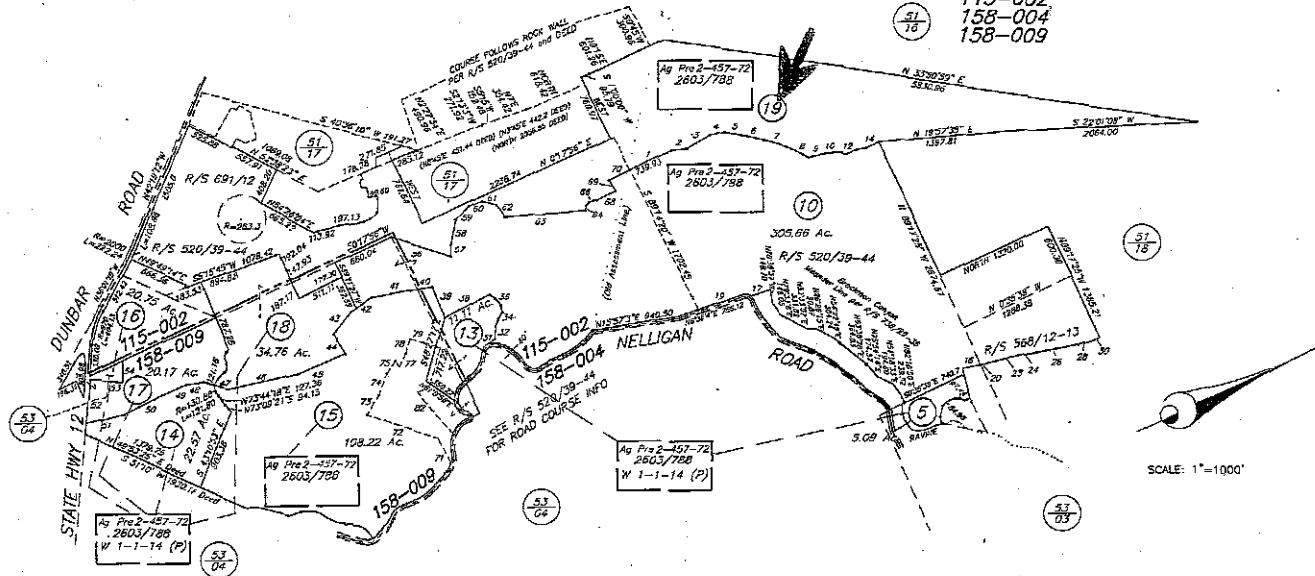
Assessor's Map Bk. 051, Pg. 25
 Sonoma County, Calif. (4040)

REV. 10/1/08-7 M

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COUNTY ASSESSOR'S PARCEL MAP

TAX RATE AREA
 115-002
 158-004
 158-009



1 N 75°45' W 493.61	21 N 10°20'36" E 84.48	41 S 14°36'10" N 210.02	61 N 42°42'21" E 161.19	81 Unknown
2 N 7°30'15" E 170.42	22 E 10°38'45" W 34.52	42 E 08°17'45" E 281.49	62 N 28°48'52" E 163.32	82 N 25°11' E 632.74
3 N 5°35'40" W 322.23	23 N 17°40'02" E 248.89	43 S 28°10'02" E 316.61	63 N 32°11'01" E 306.91	
4 E 1°17'03" W 160.59	24 N 8°28'54" E 185.57	44 N 8°28'54" E 185.57	64 N 42°12'29" W 55.97	
5 N 35°55'39" E 188.77	25 N 10°24'02" E 176.18	45 S 02°40'30" W 884.82	65 N 28°39'17" W 39.23	
6 S 38°15'30" W 235.82	26 N 10°27'50" E 84.63	46 S 18°48'46" W 278.24	66 N 01°49'02" W 53.62	
7 S 42°22'27" W 275.36	27 N 14°45'31" E 240.85	47 S 41°29'16" W 273.08	67 N 11°51'35" E 37.29	
8 S 51°22'04" W 261.79	28 N 5°00'14" E 144.09	48 S 17°04'10" W 1183.19	68 N 01°49'02" W 53.62	
9 S 10°02'23" W 162.42	29 S 02°27'31" E 40.26	49 S 01°42'19" W 151.01	69 S 27°15'30" W 137.56	
10 S 18°45'31" W 187.39	30 N 02°27'31" W 50.23	50 S 01°31'14" E 548.82	70 N 01°44'45" W 246.31	
11 N 38°33'33" E 86.09	31 S 14°45'18" E 82.77	51 S 17°04'10" W 436.49	71 S 28°10'02" E 326.20	
12 S 09°04'00" W 123.33	32 S 02°15'18" E 145.11	52 N 02°30'11" W 108.93	72 S 44°15'23" W 403.42	
13 N 14°21'33" E 112.71	33 S 44°20'11" E 78.97	53 N 30°07'02" E 352.52	73 N 35°10' W 242.97	
14 S 14°21'33" E 148.18	34 S 48°28'43" E 92.28	54 N 8°28'16" W 232.74	74 N 44°12'58" W 258.61	
15 S 13°14'22" W 180.38	35 S 23°08'21" E 32.57	55 N 01°28'58" E 3216.14	75 N 28°10'02" W 126.30	
16 S 78°04'53" E 48.29	36 N 24°00'11" E 32.72	56 N 43°42'02" E 557.00	76 Unknown	
17 S 8°42'27" W 228.09	37 N 07°17'04" E 26.45	57 N 07°07'21" W 136.16	77 S 39°28'31" E 181.75	
18 R=85.00	38 N 02°17'04" W 302.69	58 N 32°38'16" W 233.91	78 N 48°18'07" W 109.78	
19 S 6°36'56" W 203.27	39 S 09°14'39" E 303.67	59 N 27°49'40" W 783.09	79 N 41°31'03" E 340.49	
20 S 10°30'49" W 330.52	40 N 14°56'10" E 181.50	60 N 03°44'21" E 155.88	80 S 48°10'29" E 460.20	

NOTE: This map was prepared for Assessment purposes only and does not indicate other parcel legally or a valid building site. No liability is assumed for the accuracy of the data collected. The acreages are based on the information supplied to the Assessor (i.e. recorded survey maps, recorded deeds, prior assessment maps, etc.)

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Assessor's Map Bk. 051, Pg. 25
 Sonoma County, Calif. (ACAD)

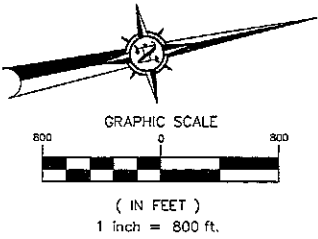
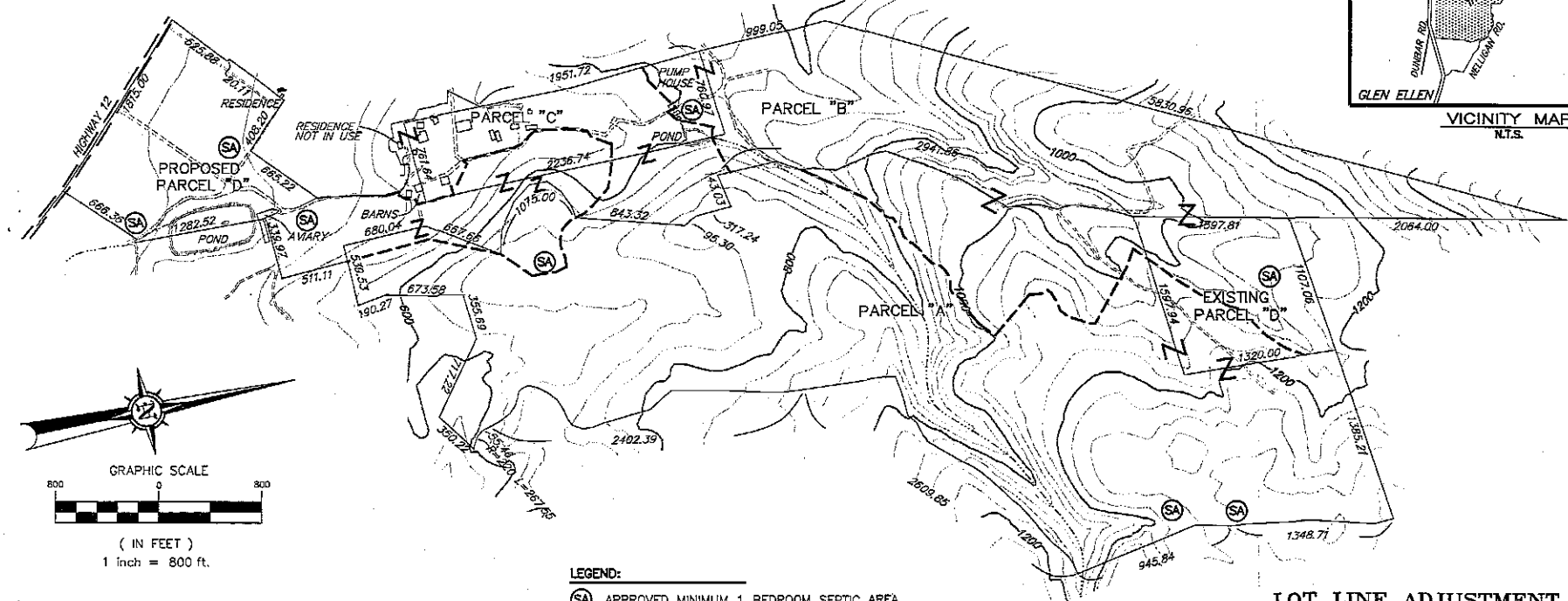
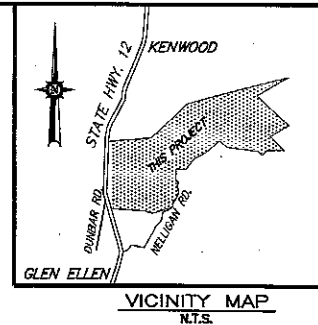
KEY 10/1/08=7 MI.

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REVISED
 08-14-09=09-KB
 08-17-08=15-KB
 05-15-10=19-KB
 01-05-12=Carr.-BC
 03-18-14=M/P/O BA

THIS EXHIBIT PREPARED BY ME OR UNDER MY
DIRECTION AT THE REQUEST JEFF KUNDE, IN JULY, 2013.

Michael E Ford 11/19/13
MICHAEL E. FORD PLS 7237 DATE



LEGEND:
SA APPROVED MINIMUM 1 BEDROOM SEPTIC AREA.

STATISTICAL INFORMATION:

PARCEL "A"
 Lands of JANE KUNDE, F.L.P., D.N. 2009-009995, D.N. 2009-014850
 & D.N. 2010-023465
 A.P.N. 051-250-010 & 013
 EXISTING LOT SIZE: 282.0 ACRES
 PROPOSED LOT SIZE: 243.8 ACRES (10,621,527 SFT)

PARCEL "B"
 Lands of AURTHUR W. & LESLIE M. KUNDE, F.L.P., D.N. 2010-0023463
 A.P.N. PORTION OF 051-250-019
 EXISTING LOT SIZE: 184.5 ACRES
 PROPOSED LOT SIZE: 175.1 ACRES (7,624,790 SFT)

PARCEL "C"
 Lands of KUNDE, ET AL D.N. 1994-0019650
 A.P.N. PORTION OF 051-170-024
 EXISTING LOT SIZE: 38.3 ACRES
 PROPOSED LOT SIZE: 40.0 ACRES (1,742,198 SFT)

PARCEL "D"
 Lands of KUNDE, ET AL D.N. 1994-0019657
 A.P.N. PORTION OF 051-180-014
 EXISTING LOT SIZE: 41.0 ACRES
 PROPOSED LOT SIZE: 86.9 ACRES (3,787,106 SFT)

LOT LINE ADJUSTMENT
 A PROPOSED LOT LINE ADJUSTMENT BETWEEN
 THE LANDS OF KUNDE, ET AL
 D.N.'S 2009-009995, 2009-014850, 2010-023465
 2010-0023463, 1994-0019650, & 1994-0019657
 COUNTY OF SONOMA STATE OF CALIFORNIA
 SCALE: 1"=800' DATE: JULY, 2013
 REV: NOV, 2013

michael ford inc.
land surveying
 2300 bethards drive, suite J
 santa rosa - california 95405
 p 707.542.8513 - f 707.542.1825
 www.michaelfordinc.com

ATTACHMENT D



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 13
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: 4/5

Department or Agency Name(s):

Staff Name and Phone Number:

James Nantell 565-2946

Supervisorial District(s):

Title: Parks Sales Tax Measure Ordinance

Recommended Actions:

1. Adopt the "Sonoma County Parks Improvement, Water Quality, and Fire Safety Measure Transactions and Use Tax Ordinance," imposing a county wide special transactions and use tax of one-eighth of one percent for a period not to exceed 10 years pursuant to the authority granted by Revenue and Taxation Code Section 7285.5. (Second Reading – Ready for Adoption)
2. Adopt a resolution calling a special election to submit to the voters of Sonoma County a proposed one-eighth cent sales tax measure entitled the "Sonoma County Parks Improvement, Water Quality, and Fire Safety Measure Transactions and Use Tax Ordinance," and ordering that the special election be consolidated with the statewide general election to be conducted on November 6, 2018.

Executive Summary:

Sonoma County Regional Parks and City Parks provide a broad variety of experiences for Sonoma County residents and visitors, including developed and open space parks, multiuse bikeways, sports fields, playgrounds, swimming and boating opportunities, camping, and rustic trails. In addition, the open spaces protected by the Regional Park system preserve important ground water recharge areas, natural resources, watersheds and wildlife habitat. Through Partnerships with the Sonoma County Agricultural Preservation and Open Space District (District) and nonprofit organizations, the Regional Parks system has expanded significantly over the past decade while also becoming increasingly utilized by both residents and visitors to the County. The Regional Park system now faces significant fiscal challenges being able to invest in aging infrastructure and amenities in the parks, the daily operations and maintenance services in existing parks, and dedicated funds to leverage state, federal and other sources to continue developing new open space parks and trails with public access and basic amenities including sustainable trails, permanent restrooms and effective management of the natural resources and fuel loads.

Regional Parks' staff have been exploring the possibility of a 1/8 cent special transaction and use (sales) tax on the November 6, 2018 ballot. Since the Spring of 2017, Regional Parks has been undertaking a

community outreach effort to get a deeper understanding of the public's thinking about parks in Sonoma County and how the public prioritized park needs relative other needs. On June 13, 2018 the Board of Supervisors received a report on the potential Parks ballot measure and directed staff to return in July to place the measure on the ballot. At the Board of Supervisors Meeting of July 10, 2018 the Board adopted a resolution introducing proposed ordinance imposing a 1/8 cent transactions and use tax in Sonoma County for Regional Parks and City Parks and waiving further reading.

Discussion:

Proposed Ballot Measure

The proposed sales tax measure would provide dedicated funding for Sonoma County Regional and City Park systems. Beginning with Doran Regional Park, established by County ordinance in 1967, County supervisors have created a park system which is among the most beautiful and diverse in the state. From Gualala Point Regional Park at the far north, to Tolay Lake Regional Park in the south, and iconic county mountaintops and their watersheds including Hood, Taylor and Sonoma Mountains, the system today includes 56 parks and trails. The creation and renewal of the Sonoma County Agricultural Preservation and Open Space District provided the mechanism for the purchase of a number of properties including, in addition to those listed above, the Laguna de Santa Rosa Trail, Riverfront Park, and Cloverdale River Park. The District has also acquired a number of additional parklands that await transfer to the Regional Park system, however, only very limited funding is provided for initial public access and long term operations and maintenance support is not included in the District's voter-approved expenditure plan.

Regional Parks are integral to the health and quality of life of county residents. Additionally, the 11,071 acres of parklands are critical to protecting natural resources, ecosystems and watersheds. There are now over 26,000 park members supporting the system representing approximately 10% of county housing units (<http://www.census.gov/quickfacts/table/PST045215/06097>; assumes one park membership per household). Day use of parks has doubled over the last five years, with park visitation exceeding 5 million visits annually. Volunteerism is at an all-time high, and national award-winning programs such as the Russian River Water Safety Patrol have been implemented saving lives and improving water safety on the Russian River. Programs and parks that specifically engage young and diverse populations have become integral to the departments mission providing environmental education and outdoor recreation to enhance the health and well-being of the community.

The increasing demand for parks and trails, escalating costs, backlog of facility maintenance and increasing natural resource threats, has park funding stretched to an unsustainable level. These circumstances are putting treasured resources at risk and putting pressure on Regional Parks to raise fees. General fund dollars for Regional Parks have remained relatively constant with general fund support at 17.81% of budget for the proposed 2018/19 fiscal year (excluding Transient Occupancy Tax revenues). Although Parks has been increasingly more dependent upon fees, park fee increases result in impacts to those who can least afford them thus decreasing their access to our open spaces and the important benefits associated with that access. Without a new dedicated funding source, the Regional Park system is at risk of a major decrease in service levels, public safety, routine maintenance, and closures of trails, restrooms and other features that are failing and require investment to remain

useable for the public. Additionally, park expansions and the development of existing parks will continue to be delayed with many park improvements and deferred maintenance needs put off indefinitely until grants or other fundraising can be completed.

The expenditure plan, which is Exhibit A of the attached resolution and ordinance, describes in detail the manner in which the proposed sales tax will be spent. Those expenditures would fall into four categories as shown below:

1. Support For Local City Parks And Recreation Needs - 33.3%	\$38,300,000
2. Invest In Maintenance, Safety And Recreation Services In Sonoma County Regional Parks, Trails And Open Space Preserves – 25%	\$28,750,000
3. Improve Access To Sonoma County Regional Parks, Trails And Open Space Preserves – 23.4%	\$26,840,000
4. Protect Natural Resources In Sonoma County Regional Parks, Trails And Open Space Preserves – 18.3%	\$21,110,000
TOTAL EXPENDITURE PLAN COST OVER 10 YEARS (Assumes \$11.5 million per year)	\$115,000,000

The proposed measure would:

Increase public access to existing parks by improving trail systems, countywide multi-use walking, hiking, biking and equestrian trails, picnic areas, restrooms, playgrounds, campgrounds and other facilities. The measure would maintain and enhance parks and open space in all regions of Sonoma County, as detailed in the attached expenditure plan:

- Address deferred maintenance in regional parks, neighborhood parks and open space preserves
- Protect watersheds, water sources and recharge areas including rivers, creeks, estuaries and streams, enhance protection of natural areas and wildlife habitat
- Manage vegetation to preserve biodiversity and reduce wildfire risk
- Provide funding for programs including environmental education, healthy living, and expanded outreach to diverse, urban communities within Sonoma County
- All funds to stay within Sonoma County and funds cannot be taken away by the state government
- Independent citizens' oversight, mandatory financial audits and annual reports
- Visitors from outside Sonoma County would help pay to fund the parks, trails and open spaces they enjoy while visiting
- Prohibit the County Board of Supervisors and City Councils that elect to receive the city parks sales tax proceeds from supplanting the agencies' historical general fund contributions in support of the operating cost for providing park and recreation programs, facilities and services

The State sales tax cap is 7.25%, and state law limits the combined local sales tax to a total of 9.25%. In Sonoma County, the current rate varies from 8.125% to 9.125%. This would be a special tax dedicated only to Regional and City Parks and would require a 2/3 vote to be approved in November.

Prior Board Actions:

At the Board of Supervisors Meeting of July 10, 2018 the Board adopted a resolution introducing proposed ordinance imposing a 1/8 cent transactions and use tax in Sonoma County for Regional Parks and City Parks and waiving further reading.

On June 13, 2018 the Board of Supervisors received a report on the potential Parks ballot measure and directed staff to return in July to place the measure on the ballot.

Strategic Plan Alignment Goal 2: Economic and Environmental Stewardship

A successful Parks Measure will provide funding invest in park improvements and deferred maintenance to increase the useful life of our Regional and City Parks and facilities to serve the community over the next 10 years. In addition it will provide funding to invest in natural resources and water shed management to protect the environment.

Fiscal Summary

Expenditures	FY 18-19 Adopted	FY 19-20 Projected	FY 20-21 Projected
Budgeted Expenses	300,000		
Additional Appropriation Requested			
Total Expenditures	300,000		
Funding Sources			
General Fund/WA GF	300,000		
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources	300,000		

Narrative Explanation of Fiscal Impacts:

The cost of placing the measure on the ballot depends on a number of factors, including whether or not there is more than one county measure, actual voter registration, the number of pages of text needed in the voter pamphlet. Estimated costs are approximately \$300,000, but could be higher depending on the factors mentioned above. Funding was added from Contingencies as part of the 2018-19 Budget Hearing actions. If successful, the proceeds of the tax will cover the election costs associated with this measure.

A successful ballot measure is estimated to generate an additional \$11.5 million annually for the next 10 years of which \$7,659,000 would go to Regional Parks and \$3,841,000 to city parks.

Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
<ul style="list-style-type: none"> A. Resolution of Introduction B. Proposed Parks Measure Ordinance and Expenditure Plan C. Estimates of Funds to Cities 			
Related Items "On File" with the Clerk of the Board:			



County of Sonoma
State of California

Date: August 7, 2018

Item Number: _____

Resolution Number: _____



4/5 Vote Required

Resolution of the Board of Supervisors of the County of Sonoma, State of California, Calling a Special Election to Submit to the Voters of Sonoma County a Proposed one-Eighth of One Percent (0.125%) Sales Tax Measure Entitled the "Sonoma County Parks Improvement, Water Quality, and Fire Safety Measure Transactions and Use Tax Ordinance," And Ordering That the Special Election Be Consolidated With The Statewide General Election to be Conducted on November 6, 2018.

Whereas, the Board of Supervisors by a two-thirds vote of its membership, adopted a transaction and use tax ordinance pursuant to Revenue and Taxation Code §7285.5; and

Whereas, Article 13 C, §2(d) of the California Constitution and Revenue and Taxation Code §7285.5 also require that the tax be submitted to the electorate and approved by a two-thirds vote;

Now, Therefore, Be It Resolved that:

1. Pursuant to Elections Code Sections 12001, 10400, and 9140 and Revenue and Taxation Code Section 7285.5, the Board of Supervisors hereby calls a special election for November 6, 2018, on the proposed measure imposing a special tax, to be levied at a maximum rate of one-eighth of one percent (0.125%) for a period not to exceed ten (10) years.
2. The Board of Supervisors hereby orders that said election of the measure shall be consolidated with the statewide general election to be held on that date.
3. The measure shall be submitted to the voters in the following form:

Resolution #

Date:

Page 2

"To improve and protect Sonoma County's regional and neighborhood parks; safeguard water supplies, streams, rivers; reduce future wildfire risk; preserve fish and wildlife habitat; conserve natural areas for future generations; support community health and expand walking, hiking, and biking trails; shall Sonoma County establish a one-eighth cent special transaction and use tax (sales tax) countywide for a ten-year period, providing approximately \$11.5 million annually, with citizens' oversight and annual audits?"	Yes <hr/> No
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4. As required by law, the full text of the measure shall be printed in the information pamphlet distributed to voters. The full text of the measure is entitled "Sonoma County Parks Improvement, Water Quality, and Fire Safety Measure Transactions and Use Tax Ordinance", and is attached hereto as Exhibit A.

5. The County Clerk is hereby authorized, instructed, and directed to provide and furnish any and all official ballots, notices, printed matter, and all supplies, equipment, and paraphernalia that may be necessary in order to properly and lawfully conduct an election.

6. The County Clerk is hereby further directed to take the necessary and appropriate actions to provide the necessary election officers, polling places, and voting precincts.

7. In accordance with the provisions of the Elections Code, the County Counsel is authorized to prepare an impartial analysis of the measure and the Auditor is directed to prepare a fiscal analysis and the Parks Director is authorized and directed to coordinate with the County Administrator to submit an argument in support of the measure and a response to any argument in opposition to the measure.

8. The polls for said election shall be open during the hours required by law and said election, with respect to the foregoing ballot measure, shall be held and conducted as provided by law for the holding of County initiative elections.

9. Notice of time and place of holding said election, together with any other notices required by law, shall be given by the County Clerk.

Supervisors:

Gorin:

Rabbitt:

Zane:

Hopkins:

Gore:

Ayes:

Noes:

Absent:

Abstain:

Resolution #

Date:

Page 3

Exhibit A

ORDINANCE NO. (_____)

AN ORDINANCE OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF SONOMA, STATE OF CALIFORNIA,
IMPOSING A TRANSACTIONS AND USE TAX TO BE
ADMINISTERED BY THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

The Board of Supervisors of the County of Sonoma, State of California, ordains as follows:

Section 1. TITLE. This ordinance shall be known as the Sonoma County Parks Improvement, Water Quality, and Fire Safety Measure Transactions and Use Tax Ordinance. The County of Sonoma, hereinafter shall be called "County." This ordinance shall be applicable in the incorporated and unincorporated territory of the County.

Section 2. OPERATIVE DATE. "Operative Date" means the first day of the first calendar quarter commencing more than 110 days after the adoption of this ordinance, the date of such adoption being as set forth below.

Section 3. PURPOSE. This ordinance is adopted to achieve the following, among other purposes, and directs that the provisions hereof be interpreted in order to accomplish those purposes:

- A. To impose a retail transactions and use tax in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Section 7285.5 of Part 1.7 of Division 2 which authorizes the County to adopt this tax ordinance which shall be operative if a (2/3) majority of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.
- B. To adopt a retail transactions and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.

Resolution #

Date:

Page 4

- C. To adopt a retail transactions and use tax ordinance that imposes a tax and provides a measure therefor that can be administered and collected by the California Department of Tax and Fee Administration in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and administrative procedures followed by the California Department of Tax and Fee Administration in administering and collecting the California State Sales and Use Taxes.
- D. To adopt a retail transactions and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this ordinance.
- E. To establish a local funding source for Sonoma County Regional and local City Park deferred maintenance, improvement, programs for youth and adults, and wild land fire prevention as set out in detail in the expenditure plan ("Expenditure Plan") adopted as part of this Ordinance.
- F. Park maintenance and improvements are essential to protecting parks, picnic areas, natural areas, water quality, wildlife and fish habitat, hiking and biking trails, sports fields, playgrounds and other recreational opportunities for future generations.
- G. Sonoma County and Cities own thousands of acres of parkland that could be opened and made accessible to the public through this investment, allowing for more hiking, biking and horseback riding trails, picnic areas, campgrounds and athletic facilities for Sonoma residents to visit and enjoy.
- H. The proposed tax would encourage interagency efforts to promote recreation, health, agricultural viability, protection of watersheds, promotion of biodiversity and economic vitality consistent with the County's mission of investing in beautiful, thriving and sustainable communities for all and enriching the quality of life in Sonoma County.
- I. The proposed tax would provide needed funding to enable Sonoma County Regional and City Parks to (i) fund currently unfunded deferred maintenance of existing infrastructure, and (ii) redevelop existing facilities and install new infrastructure that would make Sonoma County Regional / City parks more sustainable in accordance with the attached expenditure plan.

Section 4. CONTRACT WITH STATE. Prior to the operative date, the County shall contract with the California Department of Tax and Fee Administration to perform all functions incident to the administration and operation of this transactions and use tax ordinance; provided, that if the County shall not have contracted with the California Department of Tax and Fee Administration prior to the operative date, it shall nevertheless so contract and in such a case the operative date shall be the first day of the first calendar quarter following the execution of such a contract.

Section 5. TRANSACTIONS TAX RATE. For the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the incorporated and unincorporated territory of the District at the rate

Resolution #

Date:

Page 5

of 1/8th% of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the operative date of this ordinance.

Section 6. PLACE OF SALE. For the purposes of this ordinance, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or their agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the California Department of Tax and Fee Administration.

Section 7. USE TAX RATE. An excise tax is hereby imposed on the storage, use or other consumption in the District of tangible personal property purchased from any retailer on and after the operative date of this ordinance for storage, use or other consumption in said territory at the rate of 1/8th % of the sales price of the property. The sales price shall include delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

Section 8. ADOPTION OF PROVISIONS OF STATE LAW. Except as otherwise provided in this ordinance and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this ordinance as though fully set forth herein.

Section 9. LIMITATIONS ON ADOPTION OF STATE LAW AND COLLECTION OF USE TAXES. In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

- A. Wherever the State of California is named or referred to as the taxing agency, the name of this County shall be substituted therefor. However, the substitution shall not be made when:
1. The word "State" is used as a part of the title of the State Controller, State Treasurer, California Department of Tax and Fee Administration, State Treasury, or the Constitution of the State of California;
 2. The result of that substitution would require action to be taken by or against this County or any agency, officer, or employee thereof rather than by or against the California Department of Tax and Fee Administration, in performing the functions incident to the administration or operation of this Ordinance.
 3. In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:

- a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code, or;
 - b. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the state under the said provision of that code.
4. In Sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 or 6828 of the Revenue and Taxation Code.
- B. The word "District" shall be substituted for the word "State" in the phrase "retailer engaged in business in this State" in Section 6203 and in the definition of that phrase in Section 6203.

Section 10. PERMIT NOT REQUIRED. If a seller's permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor's permit shall not be required by this ordinance.

Section 11. EXEMPTIONS AND EXCLUSIONS.

- A. There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any state-administered transactions or use tax.
- B. There are exempted from the computation of the amount of transactions tax the gross receipts from:
 1. Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the County in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign government.
 2. Sales of property to be used outside the District which is shipped to a point outside the District, pursuant to the contract of sale, by delivery to such point by the retailer or his agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this paragraph, delivery to a point outside the District shall be satisfied:
 - a. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-District address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and

- b. With respect to commercial vehicles, by registration to a place of business out-of-District and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.
 3. The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.
 4. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of this ordinance.
 5. For the purposes of sub-paragraphs (3) and (4) of this section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.
- C. There are exempted from the use tax imposed by this ordinance, the storage, use or other consumption in this District of tangible personal property:
 1. The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax ordinance.
 2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Sections 6366 and 6366.1 of the Revenue and Taxation Code of the State of California.
 3. If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.
 4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this ordinance.
 5. For the purposes of subparagraphs (3) and (4) of this section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

6. Except as provided in subparagraph (7), a retailer engaged in business in the District shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the District or participates within the District in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the district or through any representative, agent, canvasser, solicitor, subsidiary, or person in the District under the authority of the retailer.
 7. "A retailer engaged in business in the District" shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the District.
- D. Any person subject to use tax under this ordinance may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

Section 12. AMENDMENTS. All amendments subsequent to the effective date of this ordinance to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, shall automatically become a part of this ordinance, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this ordinance.

Section 13. ENJOINING COLLECTION FORBIDDEN. No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the State or the County, or against any officer of the State or the County, to prevent or enjoin the collection under this ordinance, or Part 1.6 of Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected.

Section 14. SEVERABILITY. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

Section 15. EFFECTIVE DATE. This ordinance relates to the levying and collecting of the District transactions and use taxes and shall take effect immediately.

Section 16. TERMINATION DATE. The authority to levy the tax imposed by this ordinance shall expire March, 31, 2029.

Resolution #

Date:

Page 9

Section 17. ELECTION COSTS. Payment for the costs of the election shall be the responsibility of the County. If the election is successful, the County shall be reimbursed for the cost of the election from the proceeds of the tax.

Section 18. CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION COSTS. Payment for the costs of contracting with the California Department of Tax and Fee Administration for administration of the tax shall be the responsibility of the County. If the election is successful, the County shall be reimbursed for any fee charged by the California Department of Tax and Fee Administration from the proceeds of the tax.

Section 19. INCREASE OF THE APPROPRIATIONS LIMIT. The appropriations limit of the County shall be increased by the amount of revenue anticipated to be collected by the County from the transactions and use tax to allow spending of the tax for the period allowed by law.

Section 20. ADOPTION OF THE EXPENDITURE PLAN. The Board hereby adopts the attached Expenditure Plan, which is incorporated into this Ordinance by reference.

Section 21. INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE AND ANNUAL AUDIT. As further defined in Expenditure Plan (Exhibit A) the Board of Supervisors shall establish a citizens' oversight committee to provide transparency and ensure fiscal accountability.

Section 22. COMPLIANCE WITH CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA). Pursuant to the State CEQA Guidelines section 15378(b)(4), adoption of this Ordinance and Expenditure Plan is not a "project" subject to the requirements of CEQA. Prior to the commencement of any project included in the Expenditure Plan, any necessary environmental review required by CEQA shall be completed. Estimated costs in the Expenditure Plan include the cost of such environmental review.

PASSED AND ADOPTED

In regular session of the Board of Supervisors of the County of Sonoma introduced on the 10th day of July, 2018, and finally passed and adopted this 7th day of August, 2018, on regular roll call of the members of said Board by the following vote:

SUPERVISORS:

Gorin: ___ Rabbitt: ___ Zane: ___ Hopkins: ___ Gore: ___

Ayes: ___ Noes: ___ Absent: ___ Abstain: ___

Resolution #

Date:

Page 10

WHEREUPON, the Chair declared the above and foregoing ordinance duly adopted and

SO ORDERED.

Chair, Board of Supervisors
County of Sonoma

ATTEST:

Sheryl Bratton, County Clerk and
Clerk of the Board of Supervisor

EXPENDITURE PLAN

SONOMA COUNTY PARKS IMPROVEMENT, WATER QUALITY AND FIRE SAFETY MEASURE The expenditure plan for Sonoma County Parks Improvement, Water Quality, and Fire Safety Measure (“Expenditure Plan”) provides for investment into four program categories. Each program category will receive a percentage share of sales tax revenues, currently estimated at \$115 million (in 2018 dollars) over a 10-year period.

Project Descriptions

The Expenditure Plan has four program categories that include specific program areas. The Expenditure Plan calls for a specific percentage of revenue to be allocated to each of the categories and the funding then distributed to the proposed list of program areas.

Cost for the items listed under each expenditure category includes support cost for accounting, planning, reservations and marketing, project management and audits.

The list below does not reflect priority order.

1. SUPPORT FOR LOCAL CITY PARKS AND RECREATION NEEDS - 33.3%	\$38,300,000
Maintain parks and recreation facilities to ensure safe, clean, accessible visitor experiences	
Improve and develop athletic fields, playgrounds, restrooms, picnic areas and visitor amenities	
Create and expand parks, trails, bikeways, public art, and recreation & historical facilities	
Plan and develop bike paths and trails with connections to schools, community spaces and regional trails	
Provide recreation, education and health programs for the community	
Decrease future fire risks, fuel loads and invasive plants on city owned open space parks	
Improve trails along waterways and riparian areas to benefit fish, wildlife habitat and water quality	
2. INVEST IN MAINTENANCE, SAFETY AND RECREATION SERVICES IN SONOMA COUNTY REGIONAL PARKS, TRAILS AND OPEN SPACE PRESERVES – 25%	\$28,750,000
Complete deferred maintenance in parks, trails, parking areas and restrooms	
Improve ongoing maintenance of parks, trails, signs, parking areas, fences and buildings	
Provide recreation, education and health programs	
Build and update playgrounds and natural play areas	
Improve sports fields and active recreation parks	
Improve and expand permanent restrooms, picnic areas, and visitor centers	
Provide environmental and cultural education at visitor centers and community sites	

Resolution #

Date:

Page 12

Complete trails and amenities in existing open space parks	
3. IMPROVE ACCESS TO SONOMA COUNTY REGIONAL PARKS, TRAILS AND OPEN SPACE PRESERVES – 23.4%	\$26,840,000
Operate and maintain parks to ensure safe, clean, accessible visitor experiences	
Repair and expand regional trails, including Class 1 bike paths	
Enhance access to Sonoma Coast, including expansion of coastal trails	
Improve and expand access to Russian River and Petaluma River	
Provide outdoor education and recreation programs for underserved children, families and seniors	
Update park signs, maps and visitor information	
Plan, develop, operate and maintain new open space parks	
Support expansion of Bay Area Ridge and San Francisco Bay Trails in Sonoma County	
4. PROTECT NATURAL RESOURCES IN SONOMA COUNTY REGIONAL PARKS, TRAILS AND OPEN SPACE PRESERVES – 18.3%	\$21,110,000
Decrease future fire risks, fuel loads and invasive plants	
Improve waterways and riparian areas to benefit fish, wildlife habitat and water quality	
Monitor and manage soil, vegetation and wildlife conditions	
Develop and implement natural resource management plans	
Enhance grazing to improve fire safety and biodiversity	
Protect and interpret natural and cultural resources through educational programs and services	
TOTAL EXPENDITURE PLAN COST OVER 10 YEARS	*\$115,000,000
10 YR Measure – 1/3rd to City Parks and Recreation Needs	\$38,300,000
10 YR Measure - 2/3rds to Regional Parks	\$76,700,000
*Assumes \$11.5 million per year	

Oversight and Administration

The implementation of the Sonoma County Parks Improvement, Water Quality, and Fire Safety Measure will be the responsibility of the Sonoma County Regional Parks Department (SCRPD). The SCRPD Director reports to the Sonoma County Board of Supervisors.

Independent Citizens' Oversight Committee and Annual Audit

The Board of Supervisors shall establish a citizens' oversight committee to provide transparency and ensure fiscal accountability. The committee shall review the receipt and expenditures of the revenue from the transactions and use tax, including the County's annual independent audit. The committee's review shall be completed in conjunction with the County's budget process. The committee shall produce an annual oral or written report on its review which shall be considered by the Board at a public meeting. The committee may provide budget recommendations to the Board and City Councils regarding expenditures from the transactions

Resolution #

Date:

Page 13

and use tax. Any written report shall be a public record. The Board shall adopt a resolution regarding the appointment of seven committee members, and any additional duties of the committee. A minimum of two of Committee members will be selected from list of names submitted by the Mayors of Sonoma County Cities, provided such suggested names are submitted. In the absence of one or both names from City Mayors the Sonoma County Parks Advisory Commission Chair and Vice Chair will serve on the Oversight Committee. Each Board of Supervisor Member will appoint one person to serve on the Citizen's Oversight Committee. Committee members will serve a three year term and are eligible to be reappointed to one additional three year term.

The funds collected from the transactions and use tax ordinance shall be accounted for and tracked by the County Auditor-Controller Treasurer-Tax Collector in four separate funds to facilitate citizen oversight.

The amount generated by this revenue source and how it was used shall be included in the annual audit of the County's financial operations by an independent certified public accountant, which the committee shall review.

To preserve the integrity and independence of the oversight process, the committee's responsibilities shall not include decision-making on spending priorities, financing plans or tax rate projections or assumptions and the committee shall have no authority to direct, nor shall it direct, County or City staff or officials.

Annual Report

An annual Sonoma County Parks Improvement, Water Quality, and Fire Safety Measure Transactions and Use Tax Ordinance Report shall be prepared by the SCRPD and each city no later than the last day of the sixth month following the end of each fiscal year. The Report shall be submitted to the Citizens' Oversight Committee for review. The Committee will submit their findings and conclusions to the County Board of Supervisors and City Councils. The Report will also be made available to the public. The Annual Report shall detail the prior fiscal year's activities related to the retail transactions and use tax. The Report shall include revenues generated by the Transactions and Use Tax, expenditures (in summary form), funds carried over from previous fiscal years, and any remaining funds to be carried over for expenditure in subsequent fiscal years. The report may also include any future expenditures/projects that the entity is considering and for which they are seeking confirmation of eligibility for use of the proceeds from this Parks measure.

California Department of Tax and Fee Administration Costs.

Payment for the costs of contracting with the California Department of Tax and Fee Administration for administration of the tax shall be the responsibility of the County. If the election is successful, the County shall be reimbursed for any fee charged by the California Department of Tax and Fee Administration from the proceeds of the tax.-

Election and Administration Costs

Payment for the costs of the election shall be the responsibility of the County. If the election is successful, the County shall be reimbursed for the cost of the election from the proceeds of the tax. The annual administrative cost borne by the County's Auditor staff and the California Department of Tax and Fee Administration will be deducted from the annual proceeds from 1/8% sales tax before distribution to the cities and the County park department.

Allocation of Transaction Tax Proceeds

The net proceeds from the 1/8th % tax after deduction for California Department of Tax and Fee Administration and the County Auditor-Controller, Treasurer, Tax Collector cost for the administration of the tax shall be distributed as follows: 33.3% of proceeds from the 1/8th percent transaction tax will be distributed to all incorporated cities based on their pro rata share of the most current total population of incorporated Sonoma County cities as provided by the State of California Finance Department. A onetime change over the 10 year term of this measure can be made to the per capita method of distributing the 33.3% share to cities by agreement of a 2/3rds majority of the City Managers or their designee's from each of the incorporated Sonoma County Cities.

Maintenance of Effort Requirement

The proceeds from this measure should not be used to supplant an agency's historical general fund(s) contribution in support of the operating (non-capital project) cost for providing its park and recreation programs, facilities and services. Other than during times of financial downturn or other unexpected event, General Fund contributions, adjusted for onetime funding, should not be less than allocated for the previous fiscal year. For purposes of this section a financial downturn is defined as a time where total general fund revenues for the county/city have declined by 1% or more when compared to the previous year.

Tax proceed recipients (cities and county) with reductions to General Funded Parks Departments due to financial downturn will not be deemed as in violation of the maintenance of effort requirement provided the actual amount of General Funds provided for operating Parks and Recreation programs, facilities and services is no less than the lowest amount provided over the three fiscal years of 15/16, 16/17 and 17/18 as shown in those three years' Adopted Budgets. Tax proceed recipients as part of their budgeting process shall annually determine the budgeted general fund(s) non-capital contributions, adjusted for onetime funding, for parks and recreation uses.

Implementation Guidelines

- A. The duration of the tax will be 10 years, beginning on April 1, 2019 and expiring on March 31, 2029.
- B. Environmental reporting, review and approval procedures as provided for under the National Environmental Policy Act, and/or the California Environmental Quality Act, or other applicable laws will be adhered to as a prerequisite to the implementation of any project.
- C. Actual tax proceeds may be higher or lower than estimated in this Sonoma County Parks Improvement, Water Quality, and Fire Safety Measure Transactions and Use Tax Ordinance over the 10-year term. The Expenditure Plan is based on the percentage distributions to each Program Category and the dollar values included are estimates only. Actual tax proceeds will be programmed annually in accordance with the percentage distributions in the Expenditure Plan.

Attachment B

To improve and protect Sonoma County's regional and neighborhood parks; safeguard water supplies, streams, rivers; reduce future wildfire risk; preserve fish and wildlife habitat; conserve natural areas for future generations; support community health and expand walking, hiking, and biking trails; shall Sonoma County establish a one-eighth cent special transaction and use tax (sales tax) countywide for a ten-year period, providing approximately \$11.5 million annually, with citizens' oversight and annual audits?"

ORDINANCE NO. ()

AN ORDINANCE OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF SONOMA, STATE OF CALIFORNIA,
IMPOSING A TRANSACTIONS AND USE TAX TO BE
ADMINISTERED BY THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

The Board of Supervisors of the County of Sonoma, State of California, ordains as follows:

Section 1. TITLE. This ordinance shall be known as the Sonoma County Parks Improvement, Water Quality, and Fire Safety Measure Transactions and Use Tax Ordinance. The County of Sonoma, hereinafter shall be called "County." This ordinance shall be applicable in the incorporated and unincorporated territory of the County.

Section 2. OPERATIVE DATE. "Operative Date" means the first day of the first calendar quarter commencing more than 110 days after the adoption of this ordinance, the date of such adoption being as set forth below.

Section 3. PURPOSE. This ordinance is adopted to achieve the following, among other purposes, and directs that the provisions hereof be interpreted in order to accomplish those purposes:

- A. To impose a retail transactions and use tax in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Section 7285.5 of Part 1.7 of Division 2 which authorizes the County to adopt this tax ordinance which shall be operative if a (2/3) majority of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.
- B. To adopt a retail transactions and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.

- C. To adopt a retail transactions and use tax ordinance that imposes a tax and provides a measure therefor that can be administered and collected by the California Department of Tax and Fee Administration in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and administrative procedures followed by the California Department of Tax and Fee Administration in administering and collecting the California State Sales and Use Taxes.
- D. To adopt a retail transactions and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this ordinance.
- E. To establish a local funding source for Sonoma County Regional and local City Park deferred maintenance, improvement, programs for youth and adults, and wild land fire prevention as set out in detail in the expenditure plan ("Expenditure Plan") adopted as part of this Ordinance.
- F. Park maintenance and improvements are essential to protecting parks, picnic areas, natural areas, water quality, wildlife and fish habitat, hiking and biking trails, sports fields, playgrounds and other recreational opportunities for future generations.
- G. Sonoma County and Cities own thousands of acres of parkland that could be opened and made accessible to the public through this investment, allowing for more hiking, biking and horseback riding trails, picnic areas, campgrounds and athletic facilities for Sonoma residents to visit and enjoy.
- H. The proposed tax would encourage interagency efforts to promote recreation, health, agricultural viability, protection of watersheds, promotion of biodiversity and economic vitality consistent with the County's mission of investing in beautiful, thriving and sustainable communities for all and enriching the quality of life in Sonoma County.
- I. The proposed tax would provide needed funding to enable Sonoma County Regional and City Parks to (i) fund currently unfunded deferred maintenance of existing infrastructure, and (ii) redevelop existing facilities and install new infrastructure that would make Sonoma County Regional / City parks more sustainable in accordance with the attached expenditure plan.

Section 4. CONTRACT WITH STATE. Prior to the operative date, the County shall contract with the California Department of Tax and Fee Administration to perform all functions incident to the administration and operation of this transactions and use tax ordinance; provided, that if the County shall not have contracted with the California Department of Tax and Fee Administration prior to the operative date, it shall nevertheless so contract and in such a case the

operative date shall be the first day of the first calendar quarter following the execution of such a contract.

Section 5. TRANSACTIONS TAX RATE. For the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the incorporated and unincorporated territory of the District at the rate of 1/8th% of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the operative date of this ordinance.

Section 6. PLACE OF SALE. For the purposes of this ordinance, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or their agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the California Department of Tax and Fee Administration.

Section 7. USE TAX RATE. An excise tax is hereby imposed on the storage, use or other consumption in the District of tangible personal property purchased from any retailer on and after the operative date of this ordinance for storage, use or other consumption in said territory at the rate of 1/8th % of the sales price of the property. The sales price shall include delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

Section 8. ADOPTION OF PROVISIONS OF STATE LAW. Except as otherwise provided in this ordinance and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this ordinance as though fully set forth herein.

Section 9. LIMITATIONS ON ADOPTION OF STATE LAW AND COLLECTION OF USE TAXES. In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

- A. Wherever the State of California is named or referred to as the taxing agency, the name of this County shall be substituted therefor. However, the substitution shall not be made when:

1. The word "State" is used as a part of the title of the State Controller, State Treasurer, California Department of Tax and Fee Administration, State Treasury, or the Constitution of the State of California;
2. The result of that substitution would require action to be taken by or against this County or any agency, officer, or employee thereof rather than by or against the California Department of Tax and Fee Administration, in performing the functions incident to the administration or operation of this Ordinance.
3. In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:
 - a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code, or;
 - b. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the state under the said provision of that code.
4. In Sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 or 6828 of the Revenue and Taxation Code.
- B. The word "District" shall be substituted for the word "State" in the phrase "retailer engaged in business in this State" in Section 6203 and in the definition of that phrase in Section 6203.

Section 10. PERMIT NOT REQUIRED. If a seller's permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor's permit shall not be required by this ordinance.

Section 11. EXEMPTIONS AND EXCLUSIONS.

- A. There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any state-administered transactions or use tax.
- B. There are exempted from the computation of the amount of transactions tax the gross receipts from:

1. Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the County in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign government.
 2. Sales of property to be used outside the District which is shipped to a point outside the District, pursuant to the contract of sale, by delivery to such point by the retailer or his agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this paragraph, delivery to a point outside the District shall be satisfied:
 - a. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-District address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and
 - b. With respect to commercial vehicles, by registration to a place of business out-of-District and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.
 3. The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.
 4. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of this ordinance.
 5. For the purposes of sub-paragraphs (3) and (4) of this section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.
- C. There are exempted from the use tax imposed by this ordinance, the storage, use or other consumption in this District of tangible personal property:

1. The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax ordinance.
2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Sections 6366 and 6366.1 of the Revenue and Taxation Code of the State of California.
3. If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.
4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this ordinance.
5. For the purposes of subparagraphs (3) and (4) of this section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.
6. Except as provided in subparagraph (7), a retailer engaged in business in the District shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the District or participates within the District in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the district or through any representative, agent, canvasser, solicitor, subsidiary, or person in the District under the authority of the retailer.
7. "A retailer engaged in business in the District" shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the District.

D. Any person subject to use tax under this ordinance may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

Section 12. AMENDMENTS. All amendments subsequent to the effective date of this ordinance to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, shall automatically become a part of this ordinance, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this ordinance.

Section 13. ENJOINING COLLECTION FORBIDDEN. No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the State or the County, or against any officer of the State or the County, to prevent or enjoin the collection under this ordinance, or Part 1.6 of Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected.

Section 14. SEVERABILITY. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

Section 15. EFFECTIVE DATE. This ordinance relates to the levying and collecting of the District transactions and use taxes and shall take effect immediately.

Section 16. TERMINATION DATE. The authority to levy the tax imposed by this ordinance shall expire March, 31, 2029.

Section 17. ELECTION COSTS. Payment for the costs of the election shall be the responsibility of the County. If the election is successful, the County shall be reimbursed for the cost of the election from the proceeds of the tax.

Section 18. CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION COSTS. Payment for the costs of contracting with the California Department of Tax and Fee Administration for administration of the tax shall be the responsibility of the County. If the election is successful, the County shall be reimbursed for any fee charged by the California Department of Tax and Fee Administration from the proceeds of the tax.

Section 19. INCREASE OF THE APPROPRIATIONS LIMIT. The appropriations limit of the County shall be increased by the amount of revenue anticipated to be collected by the County from the transactions and use tax to allow spending of the tax for the period allowed by law.

Section 20. ADOPTION OF THE EXPENDITURE PLAN. The Board hereby adopts the attached Expenditure Plan, which is incorporated into this Ordinance by reference.

Section 21.INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE AND ANNUAL AUDIT. As further defined in Expenditure Plan (Exhibit A) the Board of Supervisors shall establish a citizens' oversight committee to provide transparency and ensure fiscal accountability.

Section 22. COMPLIANCE WITH CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA). Pursuant to the State CEQA Guidelines section 15378(b)(4), adoption of this Ordinance and Expenditure Plan is not a "project" subject to the requirements of CEQA. Prior to the commencement of any project included in the Expenditure Plan, any necessary environmental review required by CEQA shall be completed. Estimated costs in the Expenditure Plan include the cost of such environmental review.

PASSED AND ADOPTED

In regular session of the Board of Supervisors of the County of Sonoma introduced on the 10th day of July, 2018, and finally passed and adopted this 7th day of August, 2018, on regular roll call of the members of said Board by the following vote:

SUPERVISORS:

Gorin: ___ Rabbitt: ___ Zane: ___ Hopkins: ___ Gore: ___

Ayes: ___ Noes: ___ Absent: ___ Abstain: ___

WHEREUPON, the Chair declared the above and foregoing ordinance duly adopted and

SO ORDERED.

Chair, Board of Supervisors
County of Sonoma

ATTEST:

Sheryl Bratton, County Clerk and
Clerk of the Board of Supervisor

EXPENDITURE PLAN

SONOMA COUNTY PARKS IMPROVEMENT, WATER QUALITY AND FIRE SAFETY MEASURE The expenditure plan for Sonoma County Parks Improvement, Water Quality, and Fire Safety Measure (“Expenditure Plan”) provides for investment into four program categories. Each program category will receive a percentage share of sales tax revenues, currently estimated at \$115 million (in 2018 dollars) over a 10-year period.

Project Descriptions

The Expenditure Plan has four program categories that include specific program areas. The Expenditure Plan calls for a specific percentage of revenue to be allocated to each of the categories and the funding then distributed to the proposed list of program areas.

Cost for the items listed under each expenditure category includes support cost for accounting, planning, reservations and marketing, project management and audits.

The list below does not reflect priority order.

1. SUPPORT FOR LOCAL CITY PARKS AND RECREATION NEEDS - 33.3%	\$38,300,000
Maintain parks and recreation facilities to ensure safe, clean, accessible visitor experiences	
Improve and develop athletic fields, playgrounds, restrooms, picnic areas and visitor amenities	
Create and expand parks, trails, bikeways, public art, and recreation & historical facilities	
Plan and develop bike paths and trails with connections to schools, community spaces and regional trails	
Provide recreation, education and health programs for the community	
Decrease future fire risks, fuel loads and invasive plants on city owned open space parks	
Improve trails along waterways and riparian areas to benefit fish, wildlife habitat and water quality	

2. INVEST IN MAINTENANCE, SAFETY AND RECREATION SERVICES IN SONOMA COUNTY REGIONAL PARKS, TRAILS AND OPEN SPACE PRESERVES – 25%	\$28,750,000
Complete deferred maintenance in parks, trails, parking areas and restrooms	
Improve ongoing maintenance of parks, trails, signs, parking areas, fences and buildings	
Provide recreation, education and health programs	
Build and update playgrounds and natural play areas	
Improve sports fields and active recreation parks	
Improve and expand permanent restrooms, picnic areas, and visitor centers	
Provide environmental and cultural education at visitor centers and community sites	
Complete trails and amenities in existing open space parks	

3. IMPROVE ACCESS TO SONOMA COUNTY REGIONAL PARKS, TRAILS AND OPEN SPACE PRESERVES – 23.4%	\$26,840,000
Operate and maintain parks to ensure safe, clean, accessible visitor experiences	
Repair and expand regional trails, including Class 1 bike paths	
Enhance access to Sonoma Coast, including expansion of coastal trails	
Improve and expand access to Russian River and Petaluma River	
Provide outdoor education and recreation programs for underserved children, families and seniors	
Update park signs, maps and visitor information	
Plan, develop, operate and maintain new open space parks	
Support expansion of Bay Area Ridge and San Francisco Bay Trails in Sonoma County	
4. PROTECT NATURAL RESOURCES IN SONOMA COUNTY REGIONAL PARKS, TRAILS AND OPEN SPACE PRESERVES – 18.3%	\$21,110,000
Decrease future fire risks, fuel loads and invasive plants	
Improve waterways and riparian areas to benefit fish, wildlife habitat and water quality	
Monitor and manage soil, vegetation and wildlife conditions	

Develop and implement natural resource management plans	
Enhance grazing to improve fire safety and biodiversity	
Protect and interpret natural and cultural resources through educational programs and services	
TOTAL EXPENDITURE PLAN COST OVER 10 YEARS	*\$115,000,000
10 YR Measure – 1/3rd to City Parks and Recreation Needs	\$38,300,000
10 YR Measure - 2/3rds to Regional Parks	\$76,700,000
*Assumes \$11.5 million per year	

Oversight and Administration

The implementation of the Sonoma County Parks Improvement, Water Quality, and Fire Safety Measure will be the responsibility of the Sonoma County Regional Parks Department (SCRPD). The SCRPD Director reports to the Sonoma County Board of Supervisors.

Independent Citizens’ Oversight Committee and Annual Audit

The Board of Supervisors shall establish a citizens’ oversight committee to provide transparency and ensure fiscal accountability. The committee shall review the receipt and expenditures of the revenue from the transactions and use tax, including the County’s annual independent audit. The committee’s review shall be completed in conjunction with the County’s budget process. The committee shall produce an annual oral or written report on its review which shall be considered by the Board at a public meeting. The committee may provide budget recommendations to the Board and City Councils regarding expenditures from the transactions and use tax. Any written report shall be a public record. The Board shall adopt a resolution regarding the appointment of seven committee members, and any additional duties of the committee. A minimum of two of Committee members will be selected from list of names submitted by the Mayors of Sonoma County Cities, provided such suggested names are submitted. In the absence of one or both names from City Mayors the Sonoma County Parks Advisory Commission Chair and Vice Chair will serve on the Oversight Committee. Each Board of Supervisor Member will appoint one person to serve on the Citizen’s Oversight Committee. Committee members will serve a three year term and are eligible to be reappointed to one additional three year term.

The funds collected from the transactions and use tax ordinance shall be accounted for and tracked by the County Auditor-Controller Treasurer-Tax Collector in four separate funds to facilitate citizen oversight.

The amount generated by this revenue source and how it was used shall be included in the annual audit of the County's financial operations by an independent certified public accountant, which the committee shall review.

To preserve the integrity and independence of the oversight process, the committee's responsibilities shall not include decision-making on spending priorities, financing plans or tax rate projections or assumptions and the committee shall have no authority to direct, nor shall it direct, County or City staff or officials.

Annual Report

An annual Sonoma County Parks Improvement, Water Quality, and Fire Safety Measure Transactions and Use Tax Ordinance Report shall be prepared by the SCRPD and each city no later than the last day of the sixth month following the end of each fiscal year. The Report shall be submitted to the Citizens' Oversight Committee for review. The Committee will submit their findings and conclusions to the County Board of Supervisors and City Councils. The Report will also be made available to the public. The Annual Report shall detail the prior fiscal year's activities related to the retail transactions and use tax. The Report shall include revenues generated by the Transactions and Use Tax, expenditures (in summary form), funds carried over from previous fiscal years, and any remaining funds to be carried over for expenditure in subsequent fiscal years. The report may also include any future expenditures/projects that the entity is considering and for which they are seeking confirmation of eligibility for use of the proceeds from this Parks measure.

California Department of Tax and Fee Administration Costs.

Payment for the costs of contracting with the California Department of Tax and Fee Administration for administration of the tax shall be the responsibility of the County. If the election is successful, the County shall be reimbursed for any fee charged by the California Department of Tax and Fee Administration from the proceeds of the tax.-

Election and Administration Costs

Payment for the costs of the election shall be the responsibility of the County. If the election is successful, the County shall be reimbursed for the cost of the election from the proceeds of the tax. The annual administrative cost borne by the County's Auditor staff and the California Department of Tax and Fee Administration will be deducted from the annual proceeds from 1/8% sales tax before distribution to the cities and the County park department.

Allocation of Transaction Tax Proceeds

The net proceeds from the 1/8th % tax after deduction for California Department of Tax and Fee Administration and the County Auditor-Controller, Treasurer, Tax Collector cost for the administration of the tax shall be distributed as follows: 33.3% of proceeds from the 1/8th

percent transaction tax will be distributed to all incorporated cities based on their pro rata share of the most current total population of incorporated Sonoma County cities as provided by the State of California Finance Department. A onetime change over the 10 year term of this measure can be made to the per capita method of distributing the 33.3% share to cities by agreement of a 2/3rds majority of the City Managers or their designee's from each of the incorporated Sonoma County Cities.

Maintenance of Effort Requirement

The proceeds from this measure should not be used to supplant an agency's historical general fund(s) contribution in support of the operating (non-capital project) cost for providing its park and recreation programs, facilities and services. Other than during times of financial downturn or other unexpected event, General Fund contributions, adjusted for onetime funding, should not be less than allocated for the previous fiscal year. For purposes of this section a financial downturn is defined as a time where total general fund revenues for the county/city have declined by 1% or more when compared to the previous year.

Tax proceed recipients (cities and county) with reductions to General Funded Parks Departments due to financial downturn will not be deemed as in violation of the maintenance of effort requirement provided the actual amount of General Funds provided for operating Parks and Recreation programs, facilities and services is no less than the lowest amount provided over the three fiscal years of 15/16, 16/17 and 17/18 as shown in those three years' Adopted Budgets. Tax proceed recipients as part of their budgeting process shall annually determine the budgeted general fund(s) non-capital contributions, adjusted for onetime funding, for parks and recreation uses.

Implementation Guidelines

- A. The duration of the tax will be 10 years, beginning on April 1, 2019 and expiring on March 31, 2029.
- B. Environmental reporting, review and approval procedures as provided for under the National Environmental Policy Act, and/or the California Environmental Quality Act, or other applicable laws will be adhered to as a prerequisite to the implementation of any project.
- C. Actual tax proceeds may be higher or lower than estimated in this Sonoma County Parks Improvement, Water Quality, and Fire Safety Measure Transactions and Use Tax Ordinance over the 10-year term. The Expenditure Plan is based on the percentage distributions to each Program Category and the dollar values included are estimates only. Actual tax proceeds will be programmed annually in accordance with the percentage distributions in the Expenditure Plan.

Estimates Of Funds to Cities Based Per Capita

33.3% Cities, 66.6% County Percentage of Population			
	% of Tot city Pop.	Allocation/Year	10 Year Total
Santa Rosa	50.03%	\$ 1,917,737	\$19,177,370
Petaluma	17.19%	\$ 659,107	\$ 6, 591,070
Rohnert Park	11.96%	\$ 458,542	\$ 4,585,420
Windsor	7.70%	\$ 295,094	\$ 2,950,944
Healdsburg	3.33%	\$ 127,717	\$ 1,277,167
Sonoma	3.09%	\$ 118,612	\$ 1,186,120
Cloverdale	2.51%	\$ 96,342	\$ 963,415
Sebastopol	2.14%	\$ 82,171	\$ 821,714
Cotati	2.04%	\$ 78,088	\$ 780,885
Total	100.00%	\$ 3,833,410	\$ 38,334,100
Unincorporated		\$ 7,666,590	\$76,665,900
Total		\$ 11,500,000	\$115,000,000



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 14
(This Section for use by Clerk of the Board Only.)

To: The Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): Transportation and Public Works

Staff Name and Phone Number:

Johannes J. Hoevertsz (707) 565-2231

Supervisorial District(s):

Fifth

Title: Establish Passenger Loading Zone Restrictions on Bower Street (#79027) at Oak Grove Elementary School – Adopt

Recommended Actions:

Adopt an Ordinance amending Sonoma County Ordinance No. 2300 to establish passenger loading zone restrictions on the north side of Bower Street (#79027) in Graton from Postmile 10.071 to Postmile 10.09 from 7:00 a.m. to 5:00 p.m. on weekdays.

Executive Summary:

The Department of Transportation and Public Works (TPW) recommends that the Board of Supervisors adopt an ordinance to create a passenger-loading zone on Bower Street. This will serve Oak Grove Elementary School and create a passenger-loading zone to allow parents to safely drop off and pick up their children at the beginning and end of the school day.

School officials approached TPW from the Oak Grove School District about creating a loading zone due to pedestrian and traffic safety concerns at the beginning and end of the school day. TPW staff worked with the school community and residents of the Bower Street neighborhood to address concerns about changed roadway conditions and present a solution that serves the needs of all parties.

Discussion:

Oak Grove Elementary School serves approximately 80 students in the Graton area of West Sonoma County. Bower Street is classified as a local road and has an Average Daily Traffic (ADT) volume of approximately 3,800 vehicles per day.

The community and school staff identified concerns regarding traffic and passenger loading/unloading issues on Bower Street. An enhanced loading zone was specifically discussed and requested by the public as well as by school staff. TPW and school staff met in the field to review potential locations for the passenger-loading zone. Considerations were given to ease of vehicle and pedestrian access, proximity to the center of the school grounds, and ability to perform the work at relatively low cost and

effort. The area directly in front of the Oak Grove School office was chosen due to its wide sidewalk, crosswalk location and proximity to school classrooms.

TPW is requesting that the Board adopt an ordinance establishing passenger loading zone restrictions on the north side of Bower Street (#79027) from Postmile 10.071 to Postmile 10.09. The estimated cost of labor and materials to implement the Passenger Loading Zone restrictions is \$1,000 and appropriations are available within the FY 2018-19 Road Maintenance Budget.

If approved, TPW staff will begin work to implement appropriate Passenger Loading Zone signage and markings approximately 30 days after approval of the ordinance.

Prior Board Actions:

July 24, 2018 - Resolution waiving the reading of the ordinance.

Strategic Plan Alignment Goal 1: Safe, Healthy, and Caring Community

By establishing a passenger-loading zone on Bower Street, the County will improve pedestrian and traffic safety near Oak Grove Elementary School.

Fiscal Summary

Expenditures	FY 17-18 Adopted	FY 18-19 Approved	FY 19-20 Projected
Budgeted Expenses		\$1,000.00	
Additional Appropriation Requested	\$0.00		
Total Expenditures		\$1,000.00	
Funding Sources			
General Fund/WA GF			
State/Federal		\$1,000.00	
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources		\$1,000.00	

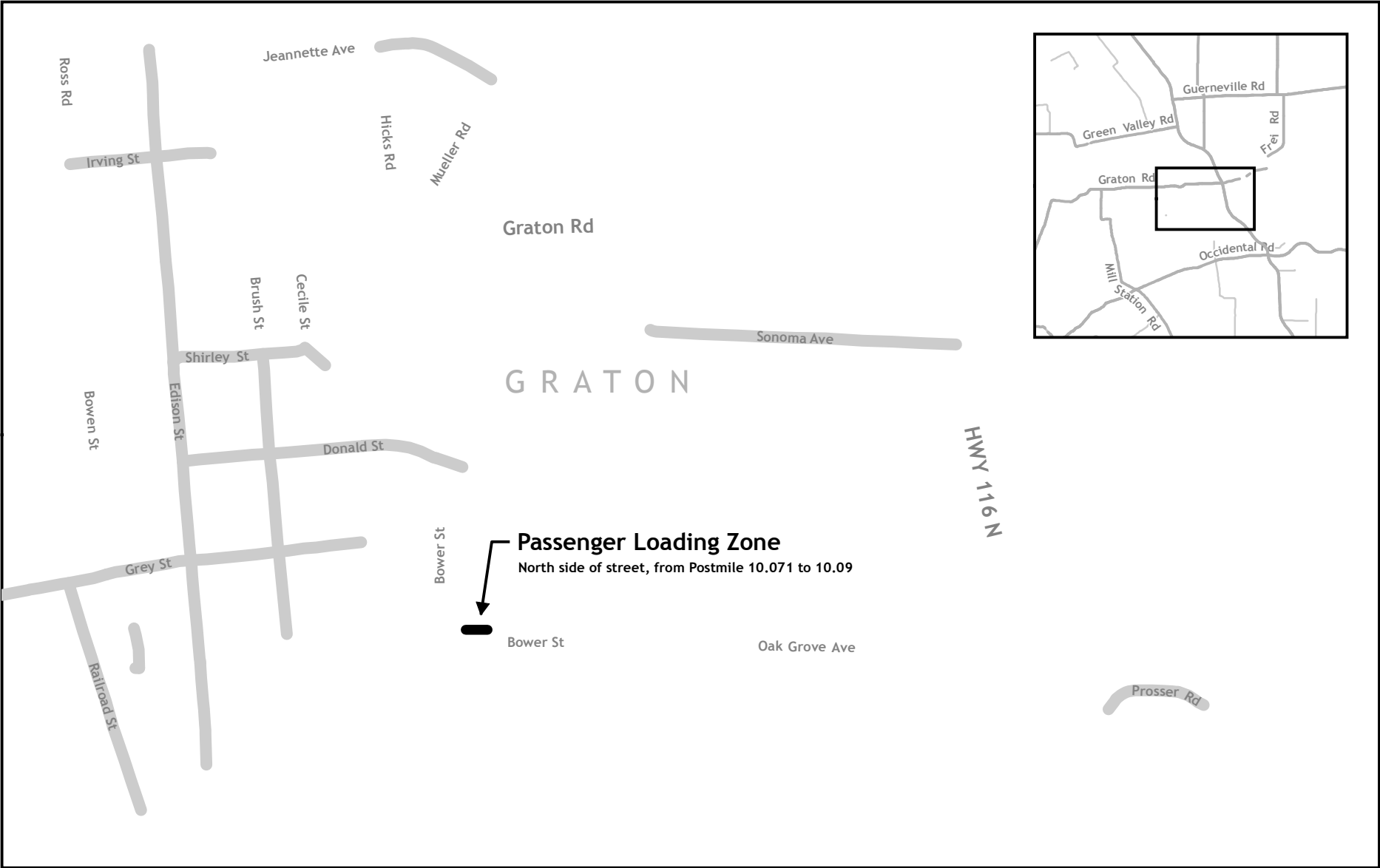
Narrative Explanation of Fiscal Impacts:

Appropriations are included within the FY 2018-19 Adopted Road Maintenance Budget for the costs associated with this project.

Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
None.			
Attachments:			
Location Map, Ordinance			
Related Items “On File” with the Clerk of the Board:			
None.			

Location Map

Passenger Loading Zone on Bower Street, Graton



ORDINANCE NO. ()

**AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SONOMA,
STATE OF CALIFORNIA, AMENDING SONOMA COUNTY ORDINANCE NO. 2300, TO
ESTABLISH PASSENGER LOADING ZONE RESTRICTIONS ON THE NORTH SIDE OF
BOWER STREET (#79027) IN GRATON, CALIFORNIA, FROM POSTMILE 10.071 TO
POSTMILE 10.09 FROM 7:00 A.M. TO 5:00 P.M. ON WEEKDAYS.**

The Board of Supervisors of the County of Sonoma, State of California, ordains as follows:

Section I.

Subsection 33 is hereby added to Section XI of Sonoma County Ordinance No. 2300, as amended, (said Section establishes Passenger Loading Zones) to read:

North side of Bower Street (#79027) for a distance of 100 feet (Postmile 10.071 to Postmile 10.09), from 7:00 a.m. to 5:00 p.m. 5pm weekdays.

Section II.

If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Ordinance. The Board of Supervisors hereby declares that it would have passed this Ordinance and every section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

Section III.

This Ordinance shall be and the same is hereby declared to be in full force and effect from and after thirty (30) days after the date of its passage and shall be published once before the expiration of fifteen (15) days after said passage, with the names of the Supervisors voting for or against the same, in *The Press Democrat*, a newspaper of general circulation published in the County of Sonoma, State of California.

In regular session of the Board of Supervisors of the County of Sonoma introduced on the 24th day of July 2018, and finally passed and adopted this _____ day of _____, 2018, on regular roll call of the members of said Board by the following vote:

SUPERVISORS:

Gorin: ___ Rabbitt: ___ Zane: ___ Hopkins: ___ Gore: ___

Ayes: _____ Noes: _____ Absent: _____ Abstain: _____

WHEREUPON, the Chair declared the above and foregoing Ordinance duly adopted and

SO ORDERED.

Chair, Board of Supervisors
County of Sonoma

ATTEST:

Sheryl Bratton,
Clerk of the Board of Supervisors



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 15
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): Transportation and Public Works

Staff Name and Phone Number:

Johannes J. Hoevertsz 707-565-2231

Supervisorial District(s):

Countywide

Title: Funding Agreement with Sonoma Marin Rail Transit Authority

Recommended Actions:

Approve and authorize Chair to execute funding agreement with Sonoma Marin Rail Transit Authority (SMART) to:

- (1.) Receive funding from SMART to support operation of Sonoma County Transit Route 56 in the amount of \$196,435 in FY 2017-18, \$185,028 in FY 2018-19 and \$192,109 in FY 2019-20
- (2.) Provide funding to SMART for bus stop improvements made adjacent to its Airport Blvd. station (\$115,165)

Executive Summary:

This action recommends approval of an agreement with the Sonoma Marin Rail Transit Authority (SMART) to receive funding to support operation of Sonoma County Transit Route 56, which provides weekday commute period service between SMART's Airport Blvd. station, and future SMART stations in Windsor, Healdsburg and Cloverdale. The proposed agreement establishes an annual hourly rate for Sonoma County Transit provided services, which also include, "bus-bridge" service to SMART when rail service is disrupted due to an unforeseen event.

The proposed agreement provides an \$115,165 reimbursement to SMART for its costs associated with the construction of a two-bus turnout adjacent to its Airport Blvd. station. The new turnout is served by Route 56, in addition to, Routes 55 (Airport Business Park shuttle) and 62 (Downtown Santa Rosa to Sonoma County Airport)..The turnout costs will be reimbursed with Transportation Development Act (TDA) and State Prop 1B funds.

Discussion:

SMART began operating commuter rail service between its Airport Blvd. station in Sonoma County and downtown San Rafael in Marin County on August 25, 2017. The service currently provides 34 trips on weekdays and limited service on weekends.

In July 2017, Sonoma County Transit introduced six new routes designed to provide coordinated access to and from SMART stations located at Airport Blvd., Rohnert Park, Cotati and Petaluma. At SMART's request, Sonoma County Transit introduced Route 56, the "North County Connector," that provides coordinated service with weekday morning and evening trains arriving and departing SMART's Airport Blvd. station. The Route 56 bus links SMART's Airport Blvd. station with future north county SMART stations located in Cloverdale, Healdsburg and Windsor.

Under the proposed agreement, SMART has agreed to fund Route 56 from its August 25, 2017 start of service through June 30, 2020. The proposed agreement establishes rates and anticipated costs based on today's level of service. Using the proposed hourly rates, the agreement also enables SMART to call upon Sonoma County Transit for "bus bridge" services, when necessary, to support SMART's operation when unforeseen circumstances disrupt its operation.

The estimated annual reimbursement from SMART is \$196,435 for FY 2017-18, \$185,028 for FY 2018-19, and \$192,109 for FY 2019-20. The FY 2017-18 reimbursement was higher than the following years as limited weekend service was operated through March 10, 2018, after which, weekend service was suspended at SMART's request and Sonoma County Transit's concurrence due to low ridership.

The proposed agreement also provides reimbursement from Sonoma County Transit to SMART for costs associated with its construction of a two-bus turnout adjacent to its Airport Blvd. station. SMART constructed the two-bus turnout to Sonoma County Transit's requirements. The cost of the turnout and associated improvements is \$115,165, which will be reimbursed with local Transportation Development Act (TDA) funds (\$80,022) and Prop 1B bus stop improvement funds (\$35,143).

Prior Board Actions:

06/20/17 – Board Update on Sonoma County Transit's efforts to Coordinate with SMART rail service

Strategic Plan Alignment Goal 1: Safe, Healthy, and Caring Community

The provision of public transit services assists the County's goals of providing safe, healthy and caring community by offering low-cost mobility options that link all areas of Sonoma County and provide access to major medical, educational, and commercial destinations.

Fiscal Summary			
Expenditures	FY 17-18 Adopted	FY 18-19 Adopted	FY 19-20 Projected
Budgeted Expenses	\$311,600	\$185,028	\$192,109
Additional Appropriation Requested			
Total Expenditures	\$311,600	\$185,028	\$192,109
Funding Sources			
General Fund/WA GF			
State/Federal	\$115,165		
Fees/Other (SMART)	\$196,435	\$185,028	\$192,109
Use of Fund Balance			
Contingencies			
Total Sources	\$311,600	\$185,028	\$192,109
Narrative Explanation of Fiscal Impacts:			
<p>Reimbursement to SMART for the cost of the Airport Blvd. bus stop improvement will be with FY 2017-18 Transportation Development Act and Proposition 1B funds. Sonoma County Transit will receive funding from SMART to support operation of Route 56 in fiscal years 2017-18, 2018-19 and 2019-20.</p> <p>The expenditures and revenues were included in the FY 2018-19 budget request. Appropriations for FY 2019-20 will be requested during the budget process.</p>			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Agreement			
Related Items “On File” with the Clerk of the Board:			

SONOMA-MARIN AREA RAIL TRANSIT DISTRICT

FUNDING AGREEMENT FOR SONOMA COUNTY TRANSIT ROUTE 56 AND RELATED BUS STOP IMPROVEMENTS AT AIRPORT BLVD. STATION

THIS AGREEMENT is made and entered into this ____ day of ____, 2018 by and between the SONOMA-MARIN AREA RAIL TRANSIT DISTRICT, hereinafter referred to as "SMART" and the COUNTY of SONOMA/SONOMA COUNTY TRANSIT, hereinafter referred to as "SCT".

RECITALS:

WHEREAS, SMART opened its initial operating segment between Santa Rosa and San Rafael during the second quarter of 2017 and full build out of the SMART service includes extensions to stations in Windsor, Healdsburg and Cloverdale that will be completed at an unknown date in the future; and

WHEREAS, SMART requests that SCT provide, on a contractual basis, fixed-route bus service that provides service between SMART's Sonoma County Airport Boulevard Station and future SMART stations in Windsor, Healdsburg and Cloverdale. The service, funded by SMART, will operate as SCT Route 56 in accordance with Exhibit 1; and

WHEREAS, the proposed service will begin with commencement of SMART's full passenger rail service schedule on August 25, 2017; and

WHEREAS, to facilitate safe, efficient and convenient bus passenger access to the SMART Sonoma County Airport Boulevard Station, SMART will design and construct a two-bus turnout for use by Sonoma County Transit and other public transit operators. SCT agrees to provide funding assistance towards this improvement as illustrated in Attachment "C."

WHEREAS, on July 18, 2018, the SMART Board of Directors authorized execution of an agreement between SMART and SCT to operate Route 56 as defined in Exhibit 1 and to provide funding to support its operation.

NOW, THEREFORE, in consideration of the covenants and conditions set forth below, the parties agree to the following:

1. SCOPE OF SERVICES:

SCT agrees to provide public bus service between the SMART Sonoma County Airport Boulevard Station, and the Windsor, Healdsburg and Cloverdale stations as described in Exhibit 1. This service shall hereinafter be referred to as "SCT Route 56" and operated as part of the Sonoma County Transit system as "Route 56." It is understood that SCT will be providing services using Americans with Disabilities Act-compliant vehicles equipped with Clipper® regional fare collection equipment and that the cost of the SCT Route 56 scheduled service will be reimbursed by SMART. In the event of a conflict between the terms and conditions of this Agreement and Exhibit 1, the terms of this Agreement will prevail.

SMART agrees to design and construct a fully developed, ADA accessible, two-bus turnout located immediately in front of its Sonoma County Airport Boulevard Station/Park & Ride for use by Sonoma County Transit as shown on Attachment "B." SCT agrees provide up to \$115,200 to fund this SMART coordinated improvement.

2. FEES:

SMART agrees to reimburse SCT on an in-service hour basis as it relates to the operation of SCT Route 56. Annual In-Service Hours and Hourly rates are defined in Exhibit 1. The annual estimated cost for SCT Route 56 is \$196,435 for FY 17/18, \$185,028 for FY 18/19 and \$192,109 for FY 19/20.

Upon execution of this agreement and SMART's completion of the construction of a new two-bus turnout immediately in front of its Sonoma County Airport Boulevard Station/Park & Ride, SMART will invoice SCT for the actual costs of the construction, in an amount not to exceed \$115,200 for the improvements detailed in Attachment "C."

3. PAYMENT:

SCT will submit an invoice, on a bi-monthly basis, detailing the level of service provided and associated costs as established in Exhibit 1. The fees for services under this Agreement shall be due within thirty (30) calendar days after SMART's receipt of an invoice for services rendered.

4. CONTRACT PERFORMANCE TIME:

Billing for Route 56 will begin service on August 25, 2017 and terminate at a future date to be determined.

5. TERM:

The term of this Agreement shall commence as of the date first written above ("Effective Date") and shall terminate on June 30, 2020, ("Expiration Date"), unless earlier terminated pursuant to Section 11 below, or modified by agreement of the parties.

6. INSURANCE AND INDEMNIFICATION:

SMART shall be named as an additional insured relative to the operation of the SCT Route 56 on all applicable SCT liability policies that may be in effect during the term of the Agreement.

SCT agrees to indemnify, hold harmless and defend SMART, its directors, officers, agents and employees against any action, claim or liability, including, but not limited to, litigation costs and reasonable attorneys' fees, arising from any and all claims or losses to anyone who may be injured or damaged by reason of SCT's willful misconduct or negligent performance under this Agreement. SCT shall not be obligated hereunder to indemnify SMART with respect to the negligence or willful misconduct of SMART.

SMART agrees to indemnify, hold harmless and defend SCT, its directors, officers, agents and employees against any action, claim or liability, including, but not limited to, litigation costs and reasonable attorneys' fees from any and all claims or losses to anyone who may be incurred or damaged by reason of SMART's willful misconduct or negligent performance under this Agreement. SMART shall not be obligated hereunder to indemnify SCT with respect to the negligence or willful misconduct of SCT.

7. FARES:

Fare payment for passengers transferring between SCT Route 56 and the SMART rail system will be by means of Clipper card payment. For passengers transferring between the SCT Route 56 and SMART rail system, the SCT Route 56 fare would be included in the payment of the SMART rail journey, and no additional payment will be necessary.

Bus passengers travelling only on the SCT Route 56 and not boarding or disembarking from the SMART rail system, or passengers not utilizing Clipper as the fare media for both the rail and bus portions of their journey, will be charged the regular SCT fare for their SCT Route 56 trip. In this case, SCT will retain the local fare for this bus service. In all cases, patrons of the SCT Route 56 service will be counted as SCT's riders for reporting requirements. SCT Agrees to report ridership and fares collected on the Route 56 to SMART.

8. ASSIGNMENT:

The respective rights, responsibilities and duties of each party under this Agreement may not be transferred or assigned without the express prior written consent of the other party.

9. BOOKS OF RECORD AND AUDIT RIGHTS.

SCT shall maintain on a current basis complete books and records relating to this Agreement. SCT will permit SMART to audit books, accounts or records relating to this Agreement during regular business hours upon request. If SMART objects to any amount on an invoice or seeks to audit that period of activity, SMART shall set forth, in writing, its objection or its request for an audit with sufficient specificity for the District to meaningfully respond.

10. INDEPENDENT CONTRACTOR:

SCT shall render the services under this Agreement to SMART as an independent contractor and not as an employee or agent. Nothing contained in this Agreement shall be construed to create an employment relationship between SMART and SCT or between SMART's and the SCT's employees. SCT shall exercise its own judgment as to the persons it retains to provide the services and shall have the fullest

discretion as to the methods and means of operation, subject to SMART's authority to determine the scope of service to be provided.

11. TERMINATION:

- A. If SCT fails to provide the services required under this Agreement or otherwise fails to comply with the terms of this Agreement, or violates any ordinance, regulation or other law which applies to its performance herein, SMART may terminate this Agreement by giving five (5) calendar days written notice to SCT.
- B. SCT shall be excused for failure to perform services herein if such services are prevented by acts of God, strikes, labor disputes or other forces over which SCT has no control.
- C. Either party hereto may terminate this Agreement for any reason by giving ninety (90) calendar days written notice to the other. Notice of termination shall be by written notice and be sent by registered mail.
- D. In the event of termination not the fault of SCT, SCT shall be paid for services performed to the date of termination in accordance with the terms of this Agreement.

12. AMENDMENT:

This Agreement may be amended or modified only by written agreement of both parties.

13. JURISDICTION AND VENUE:

This Agreement shall be construed in accordance with the laws of the State of California and the parties hereto agree that venue shall be in Sonoma County, California.

14. COMPLIANCE WITH APPLICABLE LAWS:

SCT shall comply with any and all applicable federal, state and local laws affecting the services covered by this Agreement.

15. SCT WARRANTIES

SCT makes no warranties, representations or agreements, either express or implied, beyond such as are explicitly stated in this Agreement.

16. DISPUTE RESOLUTION

SCT and SMART agree to attempt in good faith to resolve all disputes informally. If agreed to by both parties, alternate methods of dispute resolution, such as mediation, may be utilized. Unless otherwise directed by SCT, SMART shall continue performance under this Agreement while matters in dispute are being resolved.

17. ADDITIONAL SERVICES

Based on its ability to provide, within Federal Transit Administration Charter Service regulations, SCT will make available, upon SMART's request, back-up buses in times of emergency for evacuation or bus-bridge purposes. Additional services provided will be billed at the applicable hourly rate defined in Exhibit 1.

18. NO THIRD PARTY BENEFICIARIES

This Agreement is not for the benefit of any person or entity other than the parties.

19. ENTIRE AGREEMENT; MODIFICATION

This Agreement, including any attachments, constitutes the entire Agreement between the parties with respect to the subject matter hereof and may not be amended except by a written amendment executed by authorized representatives of both parties.

20. NOTICES:

This Agreement shall be managed and administered on SMART's behalf by the contact as set forth below. All invoices shall be submitted and approved by SMART and all notices shall be given to SMART at the following location:

Joanne Parker, Programming and Grants Manager
Sonoma-Marin Area Rail Transit District
5401 Old Redwood Highway, Suite 200
Petaluma, CA 94954

Notices shall be given to SCT at the following address:

Bryan Albee, Transit Systems Manager
Sonoma County Transit
355 W. Robles Ave.
Santa Rosa, CA 95407

IN WITNESS WHEREOF, the parties hereunto have executed this Agreement on the date first above written.

SONOMA-MARIN AREA RAIL TRANSIT DISTRICT

SONOMA COUNTY TRANSIT

By: _____
General Manager

By: _____
Chair, Board of Supervisors

APPROVED AS TO FORM:

APPROVED AS TO FORM:

By: _____
ATTORNEY FOR SMART

By: _____
ATTORNEY FOR SCT

EXHIBIT 1

SERVICE DESCRIPTION FOR SCT OPERATION OF BUS SERVICE BETWEEN THE SMART SONOMA COUNTY AIRPORT BLVD. STATION, WINDSOR DEPOT, HEALDSBURG DEPOT AND CLOVERDALE DEPOT

Sonoma-Marín Area Rail Transit District (SMART) requests that Sonoma County Transit (SCT) provide fixed-route transit service that connects SMART’s Sonoma County Airport Boulevard station with depots in Windsor, Healdsburg and Cloverdale. The service will be operated as Sonoma County Transit Route 56. The level of service is illustrated in Attachment “A.”

Service Description/Design

This bus service will operate between SMART’s Sonoma County Airport Boulevard Station, the Windsor Depot, the Healdsburg Depot and the Cloverdale Depot. The service will operate per the weekday schedule included at Attachment “A.” Approximately 6.7 in-service hours will be operated each weekday day. Route 56 will be coordinated with select SMART train arrivals and departures.

Like all SCT routes, Route 56 will not operate on the following holidays: New Year’s Day, Memorial Day, Independence Day, Labor Day Thanksgiving Day and Christmas Day. Route 56 will also not operate on the following holidays, when SCT operates on its Saturday schedules: Martin Luther King Day, Presidents’ Day, Day after Thanksgiving, Christmas Eve, New Year’s Eve as Route 56 does not operate on Saturdays.

Service modifications, such as departure time, stop location, or service frequency, can be made to this agreement via modifications to this exhibit or Attachment A, subject to mutual agreement between SCT and SMART.

Service Cost

Operating costs have been estimated using current system wide hourly rates for Sonoma County Transit service. These hourly rates include all costs associated with operating SCT Route 56, including fuel and consumables. The corresponding hourly rate for FY 17/18 is shown below, as well as, an estimate of the FY 18/19 rate.

	FY 17/18	FY 18/19	FY 19/20
Cost per in-Service Hour	\$108.00	\$111.24	\$114.58
Estimated Service Hours	1,819	1,663	1,677
Estimated Annual Cost	\$196,435	\$185,028	\$192,109

Cost Estimate

The cost estimate for FY 17/18 is \$196,435. This covers the Route 56 costs commencing with the start of SMART’s scheduled service on August 25, 2017. From that time until March 11, 2018, Saturday and Sunday service was operated. Due to lack of demand for weekend service, Route 56 began operating as weekday only service on March 12, 2018, per the schedule contained in Attachment “A.”

The projected cost for FY 18/19 anticipates a full year of weekday service per the schedule shown in Attachment “A.” The cost per in-service hour will increase 3.0% over the FY 17/18 rate.

The projected cost for FY 19/20 anticipates a full year of weekday service per the schedule shown in Attachment “A.” The cost per in-service hour will increase 3.0% over the FY 18/19 rate.

Annual in-service hour and cost projections are contained in Attachment “B.”

ATTACHMENT A
WEEKDAY ROUTE 56 SCHEDULE CONNECTING THE CITY OF CLOVERDALE, CITY OF HEALDSBURG, TOWN OF WINDSOR AND SMART AT SONOMA COUNTY AIRPORT BLVD. STATION
 – Schedule Effective March 12, 2018.



North County Connector to Airport SMART Station

Weekday Service / Servicio los días de semana

Southbound Commute		Bold type = PM	
	Route	56	56
CLOVERDALE Cloverdale Depot	A	6:20	4:50
HEALDSBURG Healdsburg Depot	B	6:41	5:11
WINDSOR Windsor Depot	C	6:54	5:24
SANTA ROSA Airport Blvd - SMART Station	D	7:04	5:34
Airport Station (Southbound train departs)	D	7:19	5:49

Northbound Commute		Bold type = PM	
	Route	56	56
Airport Station (Northbound train arrives)	D	7:06	5:36
SANTA ROSA Airport Blvd - SMART Station	D	7:15	5:45
WINDSOR Windsor Depot	C	7:25	5:55
HEALDSBURG Healdsburg Depot	B	7:38	6:08
CLOVERDALE Cloverdale Depot	A	7:58	6:28

ATTACHMENT B – Three-Year In-Service Hour and Cost Projection

Sonoma County Transit
Route 56 - Three-Year Projected Service Hour & Cost Summary

Attachment "B"

Projected FY 2017-18 Service Hours

Month	Year	Operating Days				In-Service Hours			Total In-Service Hours			Total In-Service Hours	Cost per In-Service Hr	Monthly Cost
		Weekday	Saturday	Sunday	Total	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday			
August	2017	5	1	1	7	7.22	7.62	7.62	36.10	7.62	7.62	51.34	\$108.00	\$5,545
September	2017	20	5	4	29	7.22	7.62	7.62	144.40	38.1	30.48	212.98	108.00	23,002
October	2017	13	2	2	17	7.22	7.62	7.62	93.86	15.24	15.24	124.34	108.00	13,429
November	2017	20	4	4	28	7.22	7.62	7.62	144.40	30.48	30.48	205.36	108.00	22,179
December	2017	20	4	4	28	7.22	7.62	7.62	144.40	30.48	30.48	205.36	108.00	22,179
January	2018	21	4	4	29	7.22	7.62	7.62	151.62	30.48	30.48	212.58	108.00	22,959
February	2018	19	4	4	27	7.22	7.62	7.62	137.18	30.48	30.48	198.14	108.00	21,399
March (1 thru 11)	2018	7	2	2	11	7.22	7.62	7.62	50.54	15.24	15.24	81.02	108.00	8,750
March (12 thru 31)	2018	15	2	3	20	6.68	0	0	100.20	0	0	100.2	108.00	10,822
April	2018	21	4	4	29	6.68	0	0	140.28	0	0	140.28	108.00	15,150
May	2018	22	4	4	30	6.68	0	0	146.96	0	0	146.96	108.00	15,872
June	2018	21	5	4	30	6.68	0	0	140.28	0	0	140.28	108.00	15,150
Totals		204	41	40	285				1,430.22	198.12	190.5	1818.84	\$108.00	\$196,435

Projected FY 2018-19 Service Hours

Month	Year	Operating Days				In-Service Hours			Total In-Service Hours			Total In-Service Hours	Cost per In-Service Hr	Monthly Cost
		Weekday	Saturday	Sunday	Total	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday			
July	2018	21	4	5	30	6.68	0	0	140.28	0	0	140.28	\$111.24	\$15,605
August	2018	23	4	4	31	6.68	0	0	153.64	0	0	153.64	111.24	17,091
September	2018	19	5	5	29	6.68	0	0	126.92	0	0	126.92	111.24	14,119
October	2018	23	4	4	31	6.68	0	0	153.64	0	0	153.64	111.24	17,091
November	2018	20	4	4	28	6.68	0	0	133.60	0	0	133.60	111.24	14,862
December	2019	18	5	5	28	6.68	0	0	120.24	0	0	120.24	111.24	13,375
January	2019	21	4	4	29	6.68	0	0	140.28	0	0	140.28	111.24	15,605
February	2019	19	4	4	27	6.68	0	0	126.92	0	0	126.92	111.24	14,119
March	2019	21	5	5	31	6.68	0	0	140.28	0	0	140.28	111.24	15,605
April	2019	22	4	3	29	6.68	0	0	146.96	0	0	146.96	111.24	16,348
May	2019	22	4	4	30	6.68	0	0	146.96	0	0	146.96	111.24	16,348
June	2019	20	5	5	30	6.68	0	0	133.60	0	0	133.60	111.24	14,862
Totals		249	52	52	353				1,663.32	0	0	1,663.32	\$111.24	\$185,028

Projected FY 2019-20 Service Hours

Month	Year	Operating Days				In-Service Hours			Total In-Service Hours			Total In-Service Hours	Cost per In-Service Hr	Monthly Cost
		Weekday	Saturday	Sunday	Total	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday			
July	2019	22	4	4	30	6.68	0	0	146.96	0	0	146.96	\$114.58	\$16,838
August	2019	22	5	4	31	6.68	0	0	146.96	0	0	146.96	114.58	16,838
September	2019	20	4	5	29	6.68	0	0	133.60	0	0	133.60	114.58	15,308
October	2019	23	4	4	31	6.68	0	0	153.64	0	0	153.64	114.58	17,604
November	2019	19	5	4	28	6.68	0	0	126.92	0	0	126.92	114.58	14,542
December	2020	19	4	5	28	6.68	0	0	126.92	0	0	126.92	114.58	14,542
January	2020	21	4	4	29	6.68	0	0	140.28	0	0	140.28	114.58	16,073
February	2020	19	5	4	28	6.68	0	0	126.92	0	0	126.92	114.58	14,542
March	2020	22	4	5	31	6.68	0	0	146.96	0	0	146.96	114.58	16,838
April	2020	22	4	3	29	6.68	0	0	146.96	0	0	146.96	114.58	16,838
May	2020	20	5	5	30	6.68	0	0	133.60	0	0	133.60	114.58	15,308
June	2020	22	4	4	30	6.68	0	0	146.96	0	0	146.96	114.58	16,838
Totals		251	52	51	354				1,676.68	0	0	1,676.68	\$114.58	\$192,109

ATTACHMENT C – Airport Station Park & Ride Two-Bus Turnout

Change Order 0095

Contract No.: CV-DB-11-001
Contract Title:IOS-1 & 1A



Issued to: Sonoma-Marín Area Rail Transit
5401 Old Redwood Hwy
Petaluma, California, 94951

Change Notice Reference:
121

CO Title: Sonoma County Airport Bus Pullout

The Contract Price due to this CO will change by: \$137,066.06
The Contract Performance Time due to the CO will be change by: 0 calendar days

EXCEPT AS MODIFIED BY THIS CHANGE ORDER, ALL TERMS AND CONDITIONS OF THE CONTRACT, AS PREVIOUSLY MODIFIED, REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT. THE PARTIES AGREE THAT THIS CHANGE ORDER IS A FINAL AND EQUITABLE ADJUSTMENT OF THE CONTRACT TIME AND CONTRACT AMOUNT AND CONSTITUTES A MUTUAL ACCORD AND SATISFACTION OF ALL CLAIMS, CURRENT OR FUTURE, OF WHATEVER NATURE CAUSED BY OR ARISING OUT OF THE FACTS AND CIRCUMSTANCES SURROUNDING THIS CHANGE ORDER INCLUDING, BUT NOT LIMITED TO, DIRECT, INDIRECT AND CONSEQUENTIAL COSTS; ADDITIONAL TIME FOR PERFORMANCE; AND THE IMPACT OF THE CHANGE SPECIFIED IN THIS CHANGE ORDER, ALONE OR TAKEN WITH OTHER CHANGES, ON THE UNCHANGED WORK.

Description of change:

Construct Bus Pullout with Bus Shelter at Airport Parking Lot

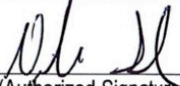
1. Construct bus pullout and shelter per Exhibit
 - Sidewalk and bus shelter pad grades to be ADA compliant, and to conform to new ADA parking area
 - Shelter and shelter wiring by others
2. 1,500sf concrete bus pullout with 30ft tapers and 90ft landing
 - Begins at edge of existing Airport paving

Concurred By: 
Chief Engineer 7/29/11
Date


Bill Gamlen
(Print Name)

The undersigned agrees to the terms and conditions described herein.

Contractor Acceptance	Sonoma-Marín Area Rail Transit
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Title: Project Representative

(Authorized Signature for Contractor) 7/25/17
Date

Nick Slama
(Print Name)

Title: General Manager

(Authorized Signature for Owner) 7/26/17
Date

Farhad Mansourian
(Print Name)

Change Order 0095

Contract No.: CV-DB-11-001


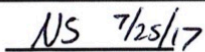
Contract Title: IOS-1 & 1A



- Requires 6 inch high curb
- 6in PCC on 6in Class 2 AB
- 3. 150lf Caltrans type A2 curb and gutter
- 4. 110lf concrete sidewalk, 5ft width minimum
 - 4in PCC on 4in Class 2 AB
- 5. 6ft x 10ft bus shelter concrete pad
 - 4in PCC on 4in Class 2 AB
 - Electrical to stub up 1ft from each side on back corner (southeast) to align with shelter frame
- 6. 4 each 4ft bollards at 4ft centers at back (south) side of bus shelter
- 7. 12in x 12in H20 rated drainage drop inlet
 - Connect to new drop inlet near new entrance
- 8. 20ft 4in drainpipe
- 9. Modify fence location per Exhibit
- 10. +/-470ft of ¾" electrical conduit from bus shelter pad to electrical panel on back side of station platform
- 11. +/-470ft of #8THWN wire x3 (hot, neutral, ground)
 - SMART to connect at electrical panel end circuit
 - SCT to connect at bus stop end of circuit

Compensation for this Change Order will be made by adding the following Pay Item(s):

Pay Item No.	Funding Source	Description	Unit	Qty.	Unit Price	Item Total
CO0095-01	S1013PC	Airport Station Bus Pullout	LS	1.00	\$115,165.17	\$115,165.17
CO0095-02	S1002KC	AC Sidewalk North of Airport Blvd	LS	1.00	\$21,900.89	\$21,900.89

Initials:	 Resident Engineer	 Contractor
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County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 16
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): Transportation and Public Works

Staff Name and Phone Number:

Johannes J. Hoevertsz 707-565-2231

Supervisorial District(s):

Fifth

Title: Amendment to the Professional Services Agreement with Brelje & Race Consulting Civil Engineers for Graton and Occidental Accessibility Improvements

Recommended Actions:

Authorize the Chair to execute Amendment No. 3 to the Professional Services Agreement for Graton and Occidental Accessibility Improvements with Brelje & Race Consulting Civil Engineers, to increase contract services in the amount of \$148,704 for a total contract amount of \$1,048,004, extend the term of the contract to June 30, 2019, and make further changes needed for the contract.

Executive Summary:

The Department of Transportation and Public Works (TPW) is requesting that the Board execute the third amendment to the Professional Services Agreement with Brelje & Race Consulting Civil Engineers, to provide supplemental engineering design and construction management services for unanticipated additional work encountered during the third phase of work.

Discussion:

The work required consists of reconstruction or retrofitting of existing pedestrian walkways and removal of accessibility barriers, to bring curbs and sidewalks into compliance with the Americans with Disabilities Act (ADA) requirements. The third amendment to the contract provides funding for additional design, construction management and resident engineering services in the amount of \$148,704. The amended contract amount equates to \$123,920 in additional engineering services plus a 20% contingency (\$24,784). The proposed amendment will result in a new not to exceed amount of \$1,048,004, and a revised term ending date of June 30, 2019.

Supplemental engineering services were required to develop the design, right of way acquisition and construction management for 200 lineal feet of additional sidewalk along Bohemian Highway in the Town of Occidental at the request of the community of Occidental that was not part of the original scope of work however provides a continuous path for pedestrians. The amendment will also provide for unanticipated extra work to manage the investigation and abandonment of two underground fuel storage tanks used by the Occidental Garage in the 1930's, unanticipated work at the Union Hotel to

retrofit the sidewalks, and the construction of portions of a sanitary sewer force main for the Sonoma County Water Agency. It is TPW's intention to complete the work in Occidental under Phase 3 in 2018.

Prior Board Actions:

04/25/2017: Board Approved Amendment No. 2 to Brelje and Race Professional Services Agreement for Graton and Occidental Accessibility Improvements; 10/04/2016: Board Approved Amendment No. 1 to Brelje and Race Professional Services Agreement for Graton and Occidental Accessibility Improvements; 6/23/2015: Board Approved Brelje and Race Professional Services Agreement for Graton and Occidental Accessibility Improvements

Strategic Plan Alignment Goal 1: Safe, Healthy, and Caring Community

The work from this project will provide accessibility and safer ways of travel for pedestrians and the disabled in the Towns of Graton and Occidental.

Fiscal Summary

Expenditures	FY 18-19 Adopted	FY 1919-20 Projected	FY 2020-21 Projected
Budgeted Expenses	\$148 704		
Additional Appropriation Requested			
Total Expenditures	\$148 704		

Funding Sources

General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance	\$148 704		
Contingencies			
Total Sources	\$148 704		

Narrative Explanation of Fiscal Impacts:

Appropriations are included in the FY 18-19 adopted budget, and additional costs will be paid through available Road Fund balance.

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Third Amendment			
Related Items "On File" with the Clerk of the Board:			
Second Amendment, First Amendment, Original Agreement			

THIRD AMENDMENT TO “AGREEMENT FOR PROFESSIONAL SERVICES”

Occidental ADA Improvements
Phase III (C18001)

This Third Amendment (“Amendment”), dated as of _____, 2018 (“Third Amendment Effective Date”) is by and between the County of Sonoma, a political subdivision of the State of California (hereinafter "County"), and Brelje & Race Consulting Engineers (hereinafter "Consultant").

R E C I T A L S

WHEREAS, County and Consultant entered into an agreement for planning, design, construction management and related services for the installation of accessible facilities within the communities of Graton and Occidental; and

WHEREAS, County and Consultant previously amended the Agreement twice in order to provide additional services

WHEREAS, County desires to further amend the Agreement in order to provide additional services; and

WHEREAS, in the judgment of the County, it is necessary and desirable to continue to employ the services of Consultant through completion of the construction of the accessible facilities improvements.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, the parties hereto agree as follows:

A G R E E M E N T

As of the Third Amendment Effective Date, the Agreement, as amended, shall be amended in the following manner:

1. The current Exhibit C – Compensation for Service is replaced in its entirety with the Amended Exhibit C attached hereto.
2. Contingency: The “Contingency” paragraph of Section 2 of the Agreement is hereby deleted and replaced with the following:

A \$24,784 contingency may be used to pay for authorized services as deemed necessary for services not included in Exhibits A and C, provided, however that total payments to the Consultant do not exceed \$1,048,004. Work will not commence on any contingency services until written authorization is received from County’s Transportations and Public Works Director (or designee). Any contingency work done without written authorization may not be reimbursable.

3. Prevailing Wages: Section 14.9 of the Agreement is hereby deleted and replaced with the following:

14.9 Prevailing Wages

14.9.1 General. Consultant shall pay to persons performing qualifying services hereunder an amount equal to or more than the general prevailing rate of per diem wages for (1) work of a similar character in the locality in which the work is performed and (2) legal holiday and overtime work in

said locality. The per diem wages shall be an amount equal to or more than the stipulated rates contained in a schedule that has been ascertained and determined by the Director of the State Department of Industrial Relations and County to be the general prevailing rate of per diem wages for each craft or type of workman or mechanic needed to execute this Agreement. Consultant shall also cause a copy of this determination of the prevailing rate of per diem wages to be posted at each site work is being performed. Copies of the prevailing wage rate of per diem wages are on file at the County Department of Transportation and Public Works and will be made available to any person upon request.

14.9.2 Subcontracts. Consultant shall insert in every subcontract or other arrangement which Consultant may make for performance of such work or labor on work provided for in the Agreement, provision that Subcontractor shall pay persons performing labor or rendering service under subcontract or other arrangement not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the work is performed, and not less than the general prevailing rate of per diem wages for holiday and overtime work fixed in the Labor Code. Pursuant to Labor Code Section 1775(b)(1), Consultant shall provide to each Subcontractor a copy of Sections 1771, 1775, 1776, 1777.5, 1813 and 1815 of the Labor Code.

14.9.3 Compliance Monitoring and Registration: This work specified above is subject to compliance monitoring and enforcement by the Department of Industrial Relations. Consultant shall furnish and shall require all subcontractors to furnish the records specified in Labor Code section 1776 (e.g. electronic certified payroll records) directly to the Labor Commissioner in a format prescribed by the Labor Commissioner at least monthly (Labor Code 1771.4 (a)(3)). Consultant and all subcontractors performing work that requires payment of prevailing wages shall be registered and qualified to perform public work pursuant to Labor Code section 1725.5 as a condition to engage in the performance of any services under this Agreement.

14.9.4 Compliance With Law. In addition to the above, Consultant stipulates that it shall comply with all applicable wage and hour laws, including without limitation Labor Code Sections 1725.5, 1775, 1776, 1777.5 1813 and 1815 and California Code of Regulations, Title 8, Section 16000, et seq.

4. Except to the extent the Agreement is specifically amended or supplemented hereby, the Agreement as amended, together with exhibits, shall continue to be in full force and effect as originally executed, and nothing contained herein shall be construed to modify, invalidate, or otherwise affect any provision of the Agreement or any right of County arising thereunder.

5. This Amendment shall be governed by and construed under the internal laws of the State of California, and, to the extent allowed by law, the parties agree that any action to enforce the terms of this Amendment or for the breach thereof shall be brought and tried in the County of Sonoma.

COUNTY AND CONSULTANT HAVE CAREFULLY READ AND REVIEWED THIS SECOND AMENDMENT AND EACH TERM AND PROVISION CONTAINED HEREIN AND, BY EXECUTION OF THIS THIRD AMENDMENT, SHOW THEIR INFORMED AND VOLUNTARY CONSENT THERETO.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the Third Amendment Effective Date.

CONSULTANT:

By:

Name:

Title:

Date:

COUNTY: COUNTY OF SONOMA

CERTIFICATES OF INSURANCE ON FILE AND APPROVED AS TO SUBSTANCE FOR COUNTY:

By:

Department Head

Date:

APPROVED AS TO FORM FOR COUNTY:

By:

County Counsel

Date:

By:

Chair Board of Supervisors

Date:

ATTEST:

Clerk of the Board of Supervisors



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 17

(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number:

James Gore (707) 565-2241

Supervisorial District(s):

Fourth District

Title: Appointment

Recommended Actions:

Appoint Betsy Connolly to the Commission on the Status of Women for a two year term beginning August 7, 2018 and expiring August 7, 2020.

Executive Summary:

Discussion:

Prior Board Actions:

July 10, 2018

Strategic Plan Alignment Goal 4: Civic Services and Engagement

Fiscal Summary			
Expenditures	FY 17-18 Adopted	FY 18-19 Projected	FY 19-20 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			
Narrative Explanation of Fiscal Impacts:			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Related Items “On File” with the Clerk of the Board:			
The application is on file with the Clerk of the Board.			



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 18

(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number:

James Gore (707) 565-2241

Supervisorial District(s):

Fourth District

Title: Appointment

Recommended Actions:

Appoint Brad Sherwood as the Mark West School Board appointee to the Mark West Citizens Advisory Council for a two year term beginning August 7, 2018 and expiring December 31, 2019.

Executive Summary:**Discussion:****Prior Board Actions:**

July 10, 2018

Strategic Plan Alignment Goal 4: Civic Services and Engagement

Fiscal Summary			
Expenditures	FY 17-18 Adopted	FY 18-19 Projected	FY 19-20 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			
Narrative Explanation of Fiscal Impacts:			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Related Items “On File” with the Clerk of the Board:			
The application is on file with the Clerk of the Board.			



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 19
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number:

James Gore (707) 565-2241

Supervisorial District(s):

Fourth District

Title: Appointment

Recommended Actions:

Appoint Deborah Doyle to the Library Commission as the county appointee for a four year term beginning August 1, 2018 and expiring August 1, 2022.

Executive Summary:

Discussion:

Prior Board Actions:

July 10, 2018

Strategic Plan Alignment Goal 4: Civic Services and Engagement

Fiscal Summary			
Expenditures	FY 17-18 Adopted	FY 18-19 Projected	FY 19-20 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			
Narrative Explanation of Fiscal Impacts:			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Related Items “On File” with the Clerk of the Board:			
The application is on file with the Clerk of the Board.			



County of Sonoma
Agenda Item
Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 20

(This Section for use by Clerk of the Board Only.)

To: Board

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number:

Supervisor Susan Gorin, 565-2241

Supervisorial District(s):

First

Title: Gold Resolution

Recommended Actions:

Adopt a Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Recognizing William McNamara Being Named an Honorary Member of The Garden Club of America.

Executive Summary:

Discussion:

Prior Board Actions:

Strategic Plan Alignment Not Applicable

Fiscal Summary			
Expenditures	FY 17-18 Adopted	FY 18-19 Projected	FY 19-20 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			
Narrative Explanation of Fiscal Impacts:			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Gold Resolution			
Related Items “On File” with the Clerk of the Board:			



County of Sonoma
State of California

Date: August 7, 2018

Item Number: _____
Resolution Number: _____

4/5 Vote Required

**Resolution of the Board Of Supervisors of the County Of Sonoma, State of California,
Recognizing William McNamara Being Named an Honorary Member of The Garden Club
of America**

WHEREAS, Honorary members are one of the highest accolades of The Garden Club of America (GCA), and are men and women of distinction in fields such as horticulture and conservation who are not, nor ever have been, members of a GCA club; and

WHEREAS, In honoring William McNamara, the GCA hailed William McNamara as a stellar talent in the horticulture pantheon, with an inspiring commitment to the collection, germination and propagation of endangered plant species and noted his work at Quarryhill Botanical Garden, one of the most significant collections of rare and endangered Asian plants in the world; and

WHEREAS, GCA also noted McNamara's commitment to education and that Quarryhill's educational programs highlight the worldwide plant extinction crisis and the importance of conservation efforts. Each year more than a thousand students from the California public school system visit Quarryhill to learn about conservation, the process of seed germination, and plant cultivation; and

WHEREAS, William McNamara is the recipient of many awards which includes the top three horticulture awards; the Veitch Memorial Medal from England's Royal Horticultural Society (RHS), the Liberty Hyde Bailey Award from the American Horticultural Society and the Scott Medal and Award, and joins a small and distinctive group of only 7 other Americans, and

WHEREAS, Since the mid-1980s, William McNamara has been instrumental in the development of Quarryhill's garden and has fostered its mission of advancing the conservation, study and cultivation of the flora of Asia; and

WHEREAS, William is considered Glen Ellen's 'Indiana Jones' of rare plants, an explorer who has been known to call upon his training as a 3rd degree black belt in Aikido to face down danger and potential death in his mission to find and rescue rare plants on the brink of extinction.

Resolution #

Date:

Page 2

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Sonoma congratulates William McNamara on being named an Honorary Member of The Garden Club of America.

Supervisor Susan Gorin

Supervisor David Rabbitt

Supervisor Shirlee Zane

Supervisor Lynda Hopkins

Supervisor James Gore, Chair



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 21
(This Section for use by Clerk of the Board Only.)

To: Sonoma County Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): Department of Child Support Services (DCSS)

Staff Name and Phone Number:

Jennifer Traumann (707) 565-4023

Supervisorial District(s):

All Districts – County-wide

Title: Proclamation-- August 2018 is Child Support Awareness Month

Recommended Actions:

Adopt Resolution Proclaiming August 2018 Child Support Awareness Month

Executive Summary:

The annual observance of Child Support Awareness Month began in 1983 when Congress designated the month of August as National Child Support Awareness Month. The State of California has also adopted the national recognition. Governor Edmund G. Brown, Jr. stated, "I thank those parents who take the time and effort to be an active, positive presence in their child's life. You encourage growth when you take time to read to them, let them make a meal, help with homework, teach them a sport or let them help in the yard. With each moment, you are unlocking their passions, inspiring ideas and helping them discover their strengths." To honor the parents who support their children, the California Department of Child Support Services, in partnership with the 50 local child support agencies throughout the state, is memorializing this year's Child Support Awareness Month by affirming the message: "They don't need perfect, they just need you." The outreach effort includes public service announcements, posters, and events in numerous locations throughout the state during the month of August.

Discussion:

Since 1995, the Sonoma County Board of Supervisors joined the Department of Child Support Services (DCSS) in proclaiming the month of August as "Child Support Awareness Month" to recognize the contributions of child support professionals and increase public awareness of the services governmental agencies provide to help support families in meeting the needs of their children.

Statewide, California collects approximately \$2.4 billion in child support per year. Locally, Sonoma County collected and distributed \$34 million to families last year and this year anticipates collections to reach about \$34.8 million. The Sonoma County Department of Child Support Services (Sonoma DCSS) manages over 13,000 cases. Sonoma County child support professionals are engaged and committed to

providing support to families and promoting healthy and successful children in our community by increasing support collections by nearly \$800,000 when compared to this time last year.

Sonoma County Child Support Professionals show initiative and commitment to work with parents to collect child support payments. These child support professionals are providing the highest level of service to families in need. By way of highlighting their commitment to our community, there are several noteworthy outreach efforts by Sonoma DCSS staff, including increased access to services and community outreach.

Staff have been involved in a number of activities over the last Federal Fiscal Year to improve our service delivery. In the aftermath of the wildfires, staff reached out to the 169 families within the child support program impacted by the fire. During this year, staff participated in over 20 events out in the community building better relationships with stakeholders and families including multiple visits to the Navigation Center set up for the homeless encampment. In addition to those department efforts, we have participated with our sister departments in ACCESS Sonoma. Together with those sister departments, the department is working to support families in need.

In addition, to those ongoing activities, this summer we have several more planned culminating in this month's Child Support Awareness month. First staff have participated in an email drive to add over 1000 email addresses to make communications more efficient with the families we serve. We have also engaged in a Partner Hunt to identify 100 partners with whom we share a common interest in serving our families. To help ensure child support orders are the right size, we are incentivizing action to modify orders through returning suspended licenses to parents to those in need of this service. To help employers comply with the law around income-withholding orders, we will be collaborating with our Bay Area sister local child support agencies in an employer workshop later in August 2018. Finally, as in the past, we will be providing over 200 back to school backpacks filled with school supplies to some of the children in our program. Through these efforts, the department celebrates our mission and continues to deliver excellent service to these families while providing the support they need to raise their children. The Department of Child Support Services respectfully requests the Board of Supervisors to adopt a Gold Resolution proclaiming August as Child Support Awareness Month.

Prior Board Actions:

The Board has proclaimed August as Child Support Awareness Month annually since 1995.

Strategic Plan Alignment Goal 1: Safe, Healthy, and Caring Community

The Department of Child Support Services, the local child support agency administering the statewide program under the auspices of the United States Office of Child Support Enforcement, promotes parental responsibility so that children receive support from both parents even when they live in separate households thereby fostering the health and well-being of families.

Fiscal Summary			
Expenditures	FY 17-18 Adopted	FY 18-19 Projected	FY 19-20 Projected
Budgeted Expenses	0	0	0
Additional Appropriation Requested	0	0	0
Total Expenditures	0	0	0
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources	0	0	0
Narrative Explanation of Fiscal Impacts:			
Not applicable.			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
There is a PowerPoint attached.			

Related Items "On File" with the Clerk of the Board:



County of Sonoma

State of California

Date: August 8, 2018

Item Number: _____
Resolution Number: _____

4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Proclaiming the Month of August 2018 as Child Support Awareness Month

Whereas, Child Support Awareness Month celebrates children and promotes their financial security by providing families with the services they need to raise healthy and happy children; and,

Whereas, the Sonoma County Department of Child Support Services delivers essential services to help create self-sufficiency and reduce poverty levels for families, providing economic stimulus to the community; and,

Whereas, the Sonoma County Department of Child Support Services staff manages over 13,000 cases and distributed \$34 million dollars in child support to Sonoma County families; and,

Whereas, the Sonoma County Board of Supervisors is committed to promoting the health and well-being of all children by ensuring and encouraging parents to provide their children with the emotional and financial support they deserve; and,

Now, Therefore, Be It Resolved that this Board of Supervisors hereby proclaims August 2018 as **Child Support Awareness Month** in Sonoma County.

Supervisors:

Gorin:

Rabbitt:

Zane:

Hopkins:

Gore:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 22
(This Section for use by Clerk of the Board Only.)

To: Sonoma County Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): Human Services Department

Staff Name and Phone Number:

Karen Fies 565-6990

Supervisorial District(s):

Title: Commendations of 34 years of service by Kim Seamans, Division Director of the Economic Assistance Division, and 31 years of service by Diane Kaljian, Assistant Director, with the Human Services Department

Recommended Actions:

Adopt resolutions commending Kim Seamans for her 34 years of service and Diane Kaljian for her 31 years of service to the Sonoma County Human Services Department.

Executive Summary:

Kim Seamans will be retiring on August 28, 2018, after 34 years of service and Diane Kaljian will be retiring on August 14, 2018, after 31 years with the Sonoma County Human Services Department.

Discussion:

Kim Seamans

Kim began her career in 1984 as an Eligibility Worker in the Medi-Cal and CMSP programs. In 1989, she promoted to Eligibility Worker III serving as an out-stationed worker in hospitals and clinics. In 1992, Kim became an Eligibility Supervisor overseeing a bi-lingual unit of 13 Eligibility Workers. In 1996, Kim promoted again to Program Planner and Evaluation Analyst serving in a special role supporting the Division programs. She provided leadership for the Division with CalWIN implementation and ongoing Medi-Cal policy development as well as the Children's Health Initiative. In this position, she acted as liaison with partner, and state agencies and represented the Division on multiple committees within the Department, community, region and at the State level.

In 2007, Kim became a Section Manager planning, directing, and coordinating the work of the service center and becoming a recognized expert in service center operations for other counties, and working closely with the Sonoma County managed care development, appointed by the Board of Supervisors as a board member for Partnership Health Plan. Kim also received an award for community service from DAAC (Drug Abuse Alternatives Center). With the passage of the Patient Protection and Affordable Care Act (ACA) in March 2010, Kim began the implementation of one of the largest reform efforts that would

eventually enable over 100,000 Sonoma County residents enroll in health care benefits.

In February, 2012, Kim became the Interim Economic Assistance Director, becoming the permanent Division Director in 2013. As Division Director, Kim oversaw the work of 259 employees in the programs administered through the Division ensuring compliance with federal, state, and local rules and regulations so that Sonoma County residents were able to receive benefits and support. This became especially important during the firestorms in October 2017, when Disaster CalFresh benefits were provided to over 2,000 impacted families in Sonoma County.

From the beginning of her county service, Kim has had a passion for public service and has dedicated to people receiving social services, medical and food related benefits to improve their life, health and well-being.

Diane Kaljian

Diane began her career as a Program Manager of the Multi-purpose Senior Services Program (MSSP) in 1987 at a time when the program was a new Medi-Cal Waiver program. She was responsible for the initial program development and oversight. She became known and respected at the statewide level, holding various positions with the California Statewide MSSP Association and serving as the statewide chair for two years.

In 1996 Diane was selected as the Sonoma County Human Services Adult & Aging Division Section Manager. Her duties included managing and developing Adult & Aging Division programs. Her duties included managing and developing Adult & Aging Division programs: In-Home Supportive Services; Adult Protective Services; MSSP, Linkages case management; Public Administrator, Guardian, Conservator; Public Authority; Veterans Services; and the Area Agency on Aging. In this role, she furthered her statewide advocacy work by collaborating with her California colleagues to influence policies.

In 2001, Diane was selected as the Interim IHSS Public Authority Manager and worked with the community to develop the Public Authority model for Sonoma County. She participated on the first (and all subsequent) IHSS care provider contract negotiations to establish the original MOU with the care providers' union, increase wages and offer health benefits for IHSS care providers.

In 2007, Diane became the Sonoma County Human Services Adult & Aging Division Director, which included the role of Sonoma County Area Agency on Aging Director. She currently serves as President of C4A, the California Area Agencies of Aging Association. She also served on the Board of the National Association of Area Agencies on Aging representing Region IX. She held the Division Director position for 10 years, accepting a promotion in January 2017 to her current position as the Sonoma County Human Services Department Assistant Director.

While Diane is an advocate for all vulnerable residents, she is particularly a champion for increasing awareness about the incidence and prevention of elder and dependent adult abuse. Diane was instrumental in creating and ensuring support for *Aging Together Sonoma County*, a broad community initiative that strives to promote a healthy place to live, work and play and supports all residents to thrive throughout their lifespans. She is passionate about creating social justice; ensuring needs are met, and is an inspiration to staff and colleagues.

Prior Board Actions:			
None			
Strategic Plan Alignment Goal 4: Civic Services and Engagement			
County employees provide necessary services to address needs of county residents and the community. By recognizing Kim Seamans and Diane Kaljian, the Board of Supervisors honors their service and expresses appreciation for their lengthy and accomplished tenure improving and expanding services for Sonoma County residents.			
Fiscal Summary			
Expenditures	FY 17-18 Adopted	FY 18-19 Projected	FY 19-20 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures	0	0	0
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources	0	0	0
Narrative Explanation of Fiscal Impacts:			
N/A			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
N/A			

Attachments:
Resolution commending Kim Seamans Resolution commending Diane Kaljian
Related Items "On File" with the Clerk of the Board:



County of Sonoma

State of California

Date: August 7, 2018

Item Number: _____

Resolution Number: _____



4/5 Vote Required

**Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California,
commending Kim Seamans for 34 years of service to the
Sonoma County Human Services Department**

Whereas, Kim started her career with the Sonoma County Human Services Department in 1984 as an Eligibility Worker in the Medi-Cal and CMSP programs; and

Whereas, she promoted to Eligibility Worker III serving as an out-stationed worker in hospital and clinic sites and then promoted to Eligibility Supervisor; and

Whereas, in 1996 Kim was promoted to Program Planner and Evaluation Analyst in the Economic Assistance Division supporting Medi-Cal, CalWIN implementation and the Children's Health Initiative; and

Whereas, in 2007, she became a Section Manager for the Economic Assistance Division managing the programs and employees; and

Whereas, in 2012, Kim was selected as the Economic Assistance Division Director, overseeing the work of 259 employees in the Division and managing the implementation of the Affordable Care Act and Covered California ensuring that Sonoma County residents were able to receive benefits and support; and

Whereas, Kim led the effort for over 2,000 Sonoma County residents to receive Disaster CalFresh benefits in order to pay for food following the Sonoma County fires; and

Whereas, over her career, Kim has represented the County serving on multiple committees within the Department, community, and at the State level and the County Welfare Directors' Association (CWDA) committees and

Whereas, Kim has a passion for public service, is dedicated to people receiving social service, medical and food related benefits to improve their life, health and well-being and

Whereas, Kim will be deeply missed by all who have had the honor to work with her;

Resolution #

Date:

Page 2

Now, Therefore, Be It Resolved that the Board of Supervisors honors Kim Seamans for her outstanding service to the people of Sonoma County and wishes her much happiness during her well-earned retirement.

Supervisors:

Gorin:

Rabbitt:

Zane:

Hopkins:

Gore:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.



County of Sonoma

State of California

Date: August 7, 2018

Item Number: _____

Resolution Number: _____



4/5 Vote Required

**Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California,
commending Diane Kaljian for 31 years of service to the
Sonoma County Human Services Department**

Whereas, Diane began her career as a Program Manager of the Multi-purpose Senior Services Program (MSSP) in 1987 in the Area Agency on Aging at a time when the program was a new Medi-Cal Waiver program; and

Whereas, Diane was selected as the Adult & Aging Division Section Manager in 1996. Her duties included developing and managing the Adult & Aging Division programs including: Adult Protective Services; In-Home Supportive Services; MSSP, Linkages case management; Public Administrator, Guardian, Conservator; IHSS Public Authority; Veteran Services; and the Area Agency on Aging; and

Whereas, Diane was appointed as the Interim IHSS Public Authority Manager in 2001, leading the County's initiative to establish the IHSS Public Authority.

Whereas, Diane became the Sonoma County Human Services Adult & Aging Division Director in 2007, which included the role of Sonoma County Area Agency on Aging Director. Diane expanded services for older adults and people with disabilities and increased Division staffing; and

Whereas, Diane was selected as the Sonoma County Human Services Department Assistant Director January 2017 focusing on communication, collaboration and services enhancement; and

Whereas, Diane is respected at the statewide level, holding various positions and serving as the chair of the California MSSP Association for two years. Serving as the co-chair of California Welfare Directors Adult Services Committee; representing Region IX on the National Association of Area Agencies on Aging Board of Directors; and currently serves as President of C4A, the California Area Agencies of Aging Association; and

Resolution #

Date:

Page 2

Whereas, Diane was instrumental in creating and ensuring support for *Aging Together Sonoma County*, a broad community initiative that strives to promote a healthy place to live, work and play and supports all residents to thrive throughout their lifespans.; and

Whereas, Diane is an advocate for all vulnerable residents, she is particularly a champion for increasing awareness about the incidence and prevention of elder and dependent adult abuse. and

Whereas, Diane is passionate about creating social justice; ensuring needs are met, and is an inspiration to staff and colleagues; and

Whereas, Diane will be deeply missed by all who have had the honor to work with her;

Now, Therefore, Be It Resolved that the Board of Supervisors honors Diane Kaljian for her outstanding service to the people of Sonoma County and wishes her much happiness during her well-earned retirement.

Supervisors:

Gorin:

Rabbitt:

Zane:

Hopkins:

Gore:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 23
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: No Vote Required

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number:

Susan Gorin / 565-2241

Supervisorial District(s):

First

Title: Gold Resolution

Recommended Actions:

Adopt a Resolution Honoring Steve and Holly Kyle as the Sonoma Valley Muses for 2018

Executive Summary:

Discussion:

Prior Board Actions:

Strategic Plan Alignment Not Applicable

Fiscal Summary			
Expenditures	FY 16-17 Adopted	FY 17-18 Projected	FY 18-19 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			
Narrative Explanation of Fiscal Impacts:			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Related Items "On File" with the Clerk of the Board:			



County of Sonoma

State of California

Date: August 12, 2017

Item Number: _____
Resolution Number: _____

4/5 Vote Required

Resolution of The Board Of Supervisors Of The County Of Sonoma, State Of California, Honoring Steve and Holly Kyle as the 2018 Muses for Sonoma Valley

WHEREAS, the Sonoma Community Center annually honors a local notable as its muse and then celebrates that person with a creative, festive event. The designation of “Muse” pays homage to people and personalities who have made the Sonoma Valley such a remarkable place, steeped in history, character and natural beauty; and

WHEREAS, the mission of Sonoma Community Center is to enrich the lives of the people of Sonoma Valley by fostering a broad range of cultural, educational, and community services and by ensuring the preservation and restoration of its historic building; and

WHEREAS, Steve and Holly Kyle were chosen as the 2018 Muses as they have achieved nearly mythical status through their contributions to the community, their inspirational leadership and their entertainment value as individuals of endless fascination; and

WHEREAS, the Kyles have lived in and contributed their love and energy to the Sonoma community for the past 40 years, appearing everywhere, helping with everything, leading, coaxing and above all, providing inspiration; and

WHEREAS, in 1970, after seven years of running a printing and graphics company they started in Berkeley, they decided to sell their company with the idea that “there was more to life,” bought an old van and headed out with their 2 young children to explore the U.S. The Kyles logged more than 17,000 miles exploring parks, big cities, small towns and the back roads of America; and

WHEREAS, after the Kyles arrived back in the Bay Area, with no previous experience but a deep belief that “anything is possible” the Kyles decided to hold a large indoor arts and craft festival at the San Francisco Civic Auditorium which morphed over the years into The American Folk Arts Festival and then the hugely successful Harvest Festival; and

WHEREAS, after 24 years of running the festival, the Kyle’s “never say never” attitude led them to serve on the Boys & Girls Club board, work on the Sonoma Jazz Art and Wine Festival committee, co-chair Hit the Road Jack race, chair the Vintage Festival, become co-founders of Teachers Support Network for Sonoma Valley High School and continually mentor; and

Resolution #

Date:

Page 2

WHEREAS, Steve was appointed to the Sonoma County Economic Development Board, Holly chaired the Jack D. Brown Hospice Committee, Steve was committee chair of the Charles Schwab Cup golf tournament, amongst many other things; and

WHEREAS, a few years back, Holly also decided to take up swimming and then began to swim competitively and has entered and won her age bracket for the last 20 years as a synchronized swimmer at the U.S. National Master Synchronized Swim Meets; and

WHEREAS, during the October fires of 2017 Steve and Holly's home was at risk. This did not deter Holly's commitment to community by working at the Sonoma Community Center's Emergency Volunteer Center tirelessly, for hours upon hours contacting volunteers and scheduling them to staff the Evacuation Centers. Holly's ability to bring volunteers together makes anything possible.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Sonoma honors Steve and Holly Kyle on being named the 2018 Muses for the Sonoma Valley.

Supervisor Susan Gorin

Supervisor David Rabbitt

Supervisor Shirlee Zane

Supervisor Lynda Hopkins

Supervisor James Gore, Chair



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 24

(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): County Administrator's Office
County Counsel

Staff Name and Phone Number:

Marissa Montenegro, 565-3771
Sita Kuteira, 565-1106

Supervisorial District(s):

Fourth

Title: Amendment to Memorandum of Agreement with Lytton Rancheria

Recommended Actions:

Authorize the Chair to execute an Amendment to the Memorandum of Agreement with the Lytton Rancheria to impose a permanent prohibition on gaming activities in Sonoma County upon the enactment of H.R. 597, the Lytton Rancheria Homelands Act.

Executive Summary:

In recognition of the need for intergovernmental cooperation and a broken administrative fee-to-trust process that consistently disadvantages counties, the County negotiated and executed the 2015 Memorandum of Agreement (MOA) with the Lytton Rancheria (Tribe) to restrict gaming and ensure that the impacts of development on tribal lands were fully mitigated. Among other provisions, the Tribe agreed to certain gaming and land use restrictions and the County agreed to actively support legislative efforts to take lands located to the southeast of Windsor into trust. The Lytton Rancheria Homelands Act, H.R. 597, is currently in Congress and proposes to take such lands into trust. In exchange for the County's support of the bill, the Tribe has agreed to permanently refrain from gaming anywhere in Sonoma County, exceeding the gaming restrictions imposed by the current MOA or the pending legislation. This item recommends the approval of an Amendment to the MOA to effectuate that permanent prohibition on gaming and gaming activities within Sonoma County upon the enactment of H.R. 597.

Discussion:

Background and 2015 Memorandum of Agreement

Originally recognized by the United States with land in the area north of Healdsburg in the 1930's, the tribe now known as the Lytton Rancheria of California was dissolved in 1958 and the land was sold. In 1991, the Tribe was fully restored as a federally recognized tribe. As a part of the 1991 settlement that restored the tribe, some steps were established for the process of taking various lands into trust and the

County made a commitment to assist in helping the tribe find suitable lands for tribal housing and economic development. In 2007, the Tribe applied to the federal government to have 124 acres taken into trust and began the environmental review process under the National Environmental Protection Act (NEPA) to identify any necessary mitigation for the project. Negotiations over appropriate mitigations to address off-reservation environmental impacts led to the development and execution of the Memorandum of Agreement on March 10, 2015. Without the agreement, mitigation commitments made in the NEPA environmental review documents, or elsewhere, would not be enforceable.

Sonoma County has long recognized the importance of relationships between tribal and local governments and has used intergovernmental agreements as a tool to ensure those relationships are mutually beneficial. The County respects tribal sovereignty, understands the significance of a tribe's federal recognition, and acknowledges and respects the need for tribes to preserve their cultural heritage and pursue economic self-reliance, including through the acquisition of trust land. At the same time the County also recognizes that developments on trust land without regard to local land use plans and other laws can result in significant adverse impacts on the County, its citizenry, services, lands, and infrastructure that the County may not have the ability to mitigate. As such, the County has made it a priority to ensure that off-reservation impacts of development on trust lands are fully mitigated and that gaming in the County remain limited. To effectuate this the County seeks opportunities to influence federal and state policy, and perhaps most effectively, pursues intergovernmental agreements with tribes to address issues in the face of an administrative fee-to-trust process that is historically and continually wrought with deficiencies and defects.

The 2015 MOA seeks to mitigate potential impacts that would otherwise be left entirely unaddressed by the federal fee-to-trust process and has been held up as "a model for intergovernmental cooperation" by the California State Association of Counties (CSAC). Some highlights of that agreement include that the Tribe would follow environmental mitigation measures and best management practices in the construction of its residential development and maintain the rural nature of the area through design and screening. Nearly all other development on the 500 acre property would be consistent with the County General Plan and Zoning Ordinance, aside from a potential resort and winery. Additionally, the Tribe has agreed to compensate the County for impacts to roads and parks, among others, and pay in lieu property tax and transient occupancy tax.

The current MOA also includes a commitment by the Tribe not to engage in gaming in Sonoma County during the 22 year term of the agreement.

H.R. 597, The Lytton Rancheria Homelands Act

There are three ways land may be taken into trust by the federal government for the benefit of a tribe: legislatively through an act of Congress, administratively through an application to the Department of the Interior, and judicially. While the tribe currently has a pending administrative fee-to-trust application, they have also sought legislative action because the administrative process is lengthy, opaque and uncertain for all parties. As part of the MOA, the County committed to actively supporting federal legislation to take certain lands into trust. In 2015, shortly after the MOA was executed, Congressman Jared Huffman introduced H.R. 2538, the Lytton Rancheria Homelands Act of 2015, to take nearly 500 acres of land outside of Windsor into trust.

In the next congressional session, Congressman Jeff Denham introduced a nearly identical bill, H.R. 597. The bill contains the following gaming restrictions:

- The 500 acres outside Windsor taken into trust under the act will not be eligible for gaming.
- Any other lands taken into trust for the tribe after the enactment of the act will not be eligible for gaming until after March 15, 2037, when the MOA expires.
- No lands in Sonoma County located north of Highway 12 may be taken into trust for the tribe for the purposes of gaming.

Additionally, the bill recognizes and protects the validity of the MOA, which otherwise could be subject to challenge by the Bureau of Indian Affairs (BIA), due to the restrictions it would place on tribal trust land.

Proposed Amendment

The proposed MOA amendment would further the Board’s goal of limiting casino expansion in Sonoma County by providing an additional gaming restriction. Pursuant to the Amendment and upon the enactment of H.R. 597, the Tribe would be permanently prohibited from conducting gaming anywhere in Sonoma County. While the MOA term is until 2037, this gaming restriction would survive so long as the Tribe had trust lands in the County. Nothing in the amendment would limit the County’s ability to object to, or comment on, land being taken into trust in the future.

Prior Board Actions:

March 10, 2015 – Approval of the Memorandum of Agreement between the County of Sonoma and the Lytton Rancheria of California

Strategic Plan Alignment Goal 1: Safe, Healthy, and Caring Community

The proposed Amendment to the Memorandum of Agreement will support a safe and healthy community by permanently restricting gaming throughout Sonoma County.

Fiscal Summary			
Expenditures	FY 18-19 Adopted	FY 19-20 Projected	FY 20-21 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			
Narrative Explanation of Fiscal Impacts:			
The MOA includes provisions for mitigation payments from the Tribe to the County to address the off-site impacts of potential future development.			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Attachment A: Amendment to the Memorandum of Agreement between the County of Sonoma and the Lytton Rancheria of California			
Related Items "On File" with the Clerk of the Board:			
Memorandum of Agreement between the County of Sonoma and the Lytton Rancheria of California			

AMENDMENT TO MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF SONOMA AND THE LYTTON RANCHERIA OF CALIFORNIA

The County of Sonoma and the Lytton Rancheria of California hereby agree, effective immediately, to amend the Memorandum of Agreement Between the County of Sonoma and the Lytton Rancheria of California regarding Fee to Trust lands entered into as of March 10, 2015 (the "Agreement"), as follows:

1. Section 6.3 of the Agreement is amended to read as follows:

"The Tribe agrees not to engage in any Gaming or Gaming Activities in Sonoma County during the term of this Agreement. Notwithstanding this, upon the enactment into law of H.R. 597, the Lytton Rancheria Homelands Act of 2017, as passed by the U.S. House of Representatives, or any other federal legislation containing substantially identical language to H.R. 597 in the 115th Congress (the "Federal Legislation"), the Tribe agrees to a permanent prohibition on engaging in any Gaming or Gaming Activities in Sonoma County. Except with regard to the Federal Legislation, nothing in this provision shall impact or diminish the County's right to object to and/or comment on lands being taken into trust, whether or not for the purposes of Gaming. Any disputes arising under this section are subject to sections II, XI, XIV and XV of this Agreement, which are incorporated by reference.

2. Section 9.1 of the Agreement is amended to read as follows:

"This Agreement shall be in full force and effect for twenty-two (22) years from the Effective Date, provided that Section 6.3, and Sections II, XI, XIV and XV of the Agreement required to enforce Section 6.3, shall survive and continue in full force and effect for so long as the Tribe has Trust Lands in Sonoma County."

3. All other provisions of the Agreement remain in effect and unchanged.

SIGNATURES ON NEXT PAGE

IN WITNESS WHEREOF, the Parties execute and enter into this Amendment to the Agreement with the intent to be bound thereby through their authorized representatives whose signatures are affixed below.

LYTTON RANCHERIA OF CALIFORNIA

Date: 6/16/2018

Margie Meji
Margie Meji, Tribal Chairperson

APPROVED AS TO FORM BY
LEGAL COUNSEL FOR THE TRIBE

Date: 6/16/2018

By: Larry Stidham
Larry Stidham, Esq.

COUNTY OF SONOMA

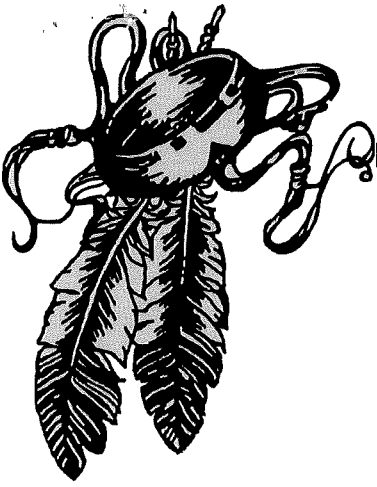
Date: _____

James Gore, Chair, Board of Supervisors

APPROVED AS TO FORM BY
COUNTY COUNSEL

Date: _____

By: _____
Bruce Goldstein, County Counsel
Sonoma County Counsel



LYTTON RANCHERIA • Lytton Band of Pomo Indians



437 Aviation Blvd • Santa Rosa, California 95403
(707) 575-5917 • Fax (707) 575-6974

RESOLUTION OF THE TRIBAL COUNCIL
OF
LYTTON RANCHERIA OF CALIFORNIA
RESOLUTION NO.: 061118

RE: Approval of Memorandum of Agreement Between the County of Sonoma and the Lytton Rancheria of California.

WHEREAS: The Lytton Rancheria Tribal Council (“Tribal Council”) is the governing body of the Lytton Rancheria of California (“Tribe”) pursuant to Article III of the Tribe’s Constitution; and

WHEREAS: The Tribal Council has the authority and power to negotiate and execute contracts with local governments and waive the immunity of the Tribe pursuant to Article XIII, Subsection 13.1 (a) of the Tribe’s Constitution; and

WHEREAS: The Tribal Council has entered into a Memorandum of Agreement between the County of Sonoma and the Tribe addressing trust land acquisition by the Tribe, effective March 10, 2015, (“Agreement”); and

WHEREAS: The Tribal Council has negotiated an Amendment to the Agreement with the County of Sonoma, (“Amendment”); and

WHEREAS: The Tribal Council has determined that it is in the best interests of the Tribe to approve and sign said Amendment; and

WHEREAS: The Tribal Council agrees to waive the immunity of the Tribe to allow enforcement of the terms contained in said Amendment.

NOW THEREFORE BE IT RESOLVED: That the Tribal Council hereby approves the Amendment entitled “Amendment to Memorandum of Agreement between the County of Sonoma and Lytton Rancheria Fee to Trust”; and

BE IT FURTHER RESOLVED: That the Tribal Council waives the immunity of the Tribe pursuant to the terms set forth in the Amendment. The Tribal Council specifically recognizes that exhaustion of administrative remedies including before any Tribal Court, shall not be required prior to proceeding to arbitration or court action; and

BE IT FINALLY RESOLVED: That the Tribal Council authorizes Chairperson Margie Mejia to sign and execute said Amendment on behalf of the Tribe.

CERTIFICATION

On June 16, 2018, the Tribal Council of the Lytton Rancheria of California
At a duly called meeting at which a quorum was present, did pass the attached Resolution:

RE: Approval of Memorandum of Agreement Between the County of Sonoma and the
Lytton Rancheria of California.

By a vote of 4 Ayes 0 Nays 0 Abstentions

Margie Mejia
Margie Mejia, Tribal Chairperson

Bert Steele
Bert Steele, Tribal Treasurer



Memorandum of Agreement with Lytton Rancheria of California

Gaming Prohibition Amendment

County Administrator and County Counsel

Background

- Lytton Rancheria of California/Lytton Band of Pomo Indians
- Originally recognized with land north of Healdsburg in 1930's
- Tribe was dissolved in 1958 and land was sold
- Federal recognition restored in 1991
- 2007 Lytton Tribe applied to have 124 acres taken into trust
- Lytton Tribe now seeks to have approximately 500 acres taken into trust



Fee to Trust Process

- Legislative
 - Act of Congress
- Administrative
 - Application to the Department of the Interior
- Judicial
- Reform Efforts
 - Legislative Platform
 - Community Process

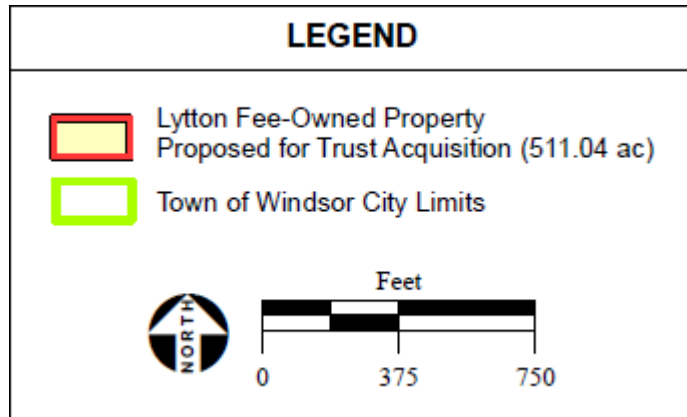


Lytton Rancheria Homelands Act (H.R. 597)

- Lytton Rancheria Homelands Act of 2015 (H.R. 2538)
 - Congressman Jared Huffman
- H.R. 597 Summary
 - 500 acres outside Windsor taken into trust
 - Lands taken into trust under the bill not eligible for gaming
 - No lands taken into trust will be eligible for gaming prior to March 15, 2037
 - Permanent prohibition on gaming north of Highway 12



Proposed Trust Lands



2015 Memorandum of Agreement

- Prohibition of gaming for term of Agreement
- In lieu tax payments
- General Plan and zoning law compliance
- Environmental mitigations of off-site impacts
- Enforceability of the Agreement
 - Waiver of sovereign immunity



Proposed Amendment

- Current MOA gaming prohibition:
 - No gaming in Sonoma County prior to March 15, 2037
- Proposed amendment:
 - Permanent prohibition on gaming in Sonoma County
 - No impact to County's ability to object to, or comment on, future lands being taken into trust
 - Amendments to term provision to ensure survivability and enforceability of the gaming prohibition



Recommended Action

- Authorize the Chair to execute an Amendment to the Memorandum of Agreement with the Lytton Rancheria to impose a permanent prohibition on gaming activities in Sonoma County upon the enactment of H.R. 597, the Lytton Rancheria Homelands Act.



Questions?





Sonoma County Board of Supervisors Safety Net Services Workshop – August 7, 2018 Agenda

Time **Speaker/Topic**

9:30 a.m. **Pre-Fire Safety Net Services and Impact of Sonoma Complex Fires**

Introduction

- Barbie Robinson, Department of Health Services
- Karen Fies, Human Services Department
- Hannah Euser, Office of Recovery & Resiliency

9:40 a.m. **Community Organizations Recovery & Data Gathering Efforts**

Impacts on Schools

- Dr. Steven D. Herrington, Superintendent, Sonoma County Office of Education

The mission of the Sonoma County Office of Education (SCOE) is to foster student success through service to students, schools, and the community. SCOE is a partner to the county's 40 districts, providing services and oversight that help them serve roughly 71,000 students. SCOE *does not have or create policies directing district behavior*. Each district sets its own policies. Here are some of the key programs SCOE offers: Service and support to help districts meet legal mandates, operate cost-effectively, and raise student achievement, Fiscal oversight to districts, Schools and services for special education and alternative education students who are not enrolled at district sites, College and Career Readiness Services helps districts prepare their students for college and career, and Professional development for teachers and administrators.

SoCo Rises

- SoCo Rises Steering Committee

In the days immediately after devastating wildfires began ripping across Northern California, a group of concerned citizens gathered around a crowded kitchen table and began strategizing about including all community member voices and talents in the recovery and rebuilding process. With determination and resiliency at heart, Sonoma County Rises was born. *The mission of Sonoma County Rises is to elevate community voice to promote a more equitable and resilient Sonoma County*

ROC Sonoma County – Rebuilding Our Community

- Adam Peacocke and Jennielynn Homes, Co-Chairs ROC Sonoma County

After a disaster happens in a community—and the immediate danger has passed—a long term recovery group is created. A collaborative network of nonprofits, faith-based organizations, and government agencies, the group works in partnership with FEMA to ensure a coordinated recovery effort. The long term recovery group, Rebuilding Our Community (ROC) Sonoma County has ten committees focused on a variety of pressing post-fire issues such as case management, rebuilding and construction, temporary housing, and unmet needs.

Spanish Speaking Community Safety Net Services Recommendations

- North Bay Organizing Project Immigrant Defense Task Force

The North Bay Organizing Project (NBOP) is a multi-racial organization composed of twenty member institutions: *we unite people to build leadership and grassroots power for racial, social, economic and environmental justice*. We train leaders from these institutions in order to address the social problems they face in their communities, and to develop campaigns that will change the structures that perpetuate these problems in the first place. We unite around a set of values based in dignity and social justice. The campaigns we develop reflect these values, address the concerns of the majority of our membership base and serve as a vehicle for leaders to expand and develop their capacity.

Wildfire Mental Health Collaborative

- Debbie Mason, Chief Executive Officer, Healthcare Foundation Northern Sonoma County

The Wildfire Mental Health Collaborative is a local group of mental health professionals, partnering with representatives from the County of Sonoma, FEMA, nonprofits, health systems and community leaders who came together after the wildfires to develop an evidence-based approach to responding to trauma and building resiliency for our entire community. The strategies and information you access on this site represent proven, evidence-based strategies that can help fire survivors, as well as survivors of other trauma. The Collaborative is led by Healthcare Foundation Sonoma County.

Wildfire Response Survey and Resilience Fund Interviews and Listening Session

- Karin Demarest, Vice President for Programs, Community Foundation Sonoma County

Community Foundation Sonoma County is the hub of philanthropy for the county, connecting people, ideas, and resources to benefit all who live here. Founded in 1983, CFSC works with philanthropists to create plans that will make an impact in our community and become part of their family's legacy. Last year, CFSC granted over \$14 million to nonprofit organizations working to support arts and culture, health and human services, the environment, and education.

11:15 a.m. Safety Net Services Recovery Community Partner Data Gathering

- Barbie Robinson, Department of Health Services
- Karen Fies, Human Services Department

11:45 a.m. Next Steps and Board Discussion

- Barbie Robinson, Department of Health Services
- Karen Fies, Human Services Department



Sonoma County Board of Supervisors
Safety Net Services Workshop – August 7, 2018
Attachments

- Attachment A Safety Net Services Recovery Data Gathering Report
- *Sonoma County Department of Health Services and Human Services Department, as prepared by Harder+Company Community Research*
- Attachment B Crisis Counseling Program Data Report
- *Sonoma County Department of Health Services*
- Attachment C Summary of Community Data Gathering Efforts
- *Sonoma County Office of Recovery & Resiliency compiled data*
- Attachment D SoCo Rises Survey Report
- *SoCo Rises*
- Attachment E Recommendations from the Spanish Speaking Community
- *North Bay Organizing Project Immigrant Defense Task Force*
- Attachment F Wildfire Mental Health Collaborative White Paper
- *Healthcare Foundation Northern Sonoma County*
- Attachment G Wildfire Mental Health Collaborative Resource Mapping
- *Healthcare Foundation Northern Sonoma County*
- Attachment H Community Foundation Sonoma County Stakeholder Interview Summary Report
- *Community Foundation Sonoma County*
- Attachment I Community Foundation Sonoma County Listening Sessions Summary Report
- *Community Foundation Sonoma County*
- Attachment J Community Foundation Sonoma County and Napa Valley Community Foundation
Wildfire Response Survey Report
- *Community Foundation Sonoma County*
- Attachment K Spotlight on Sonoma County Schools a Year of Resilience
- *Sonoma County Office of Education*
- Attachment L Student Mental Health Support Efforts
- *Sonoma County Office of Education*
- Attachment M Helping Your Child Recover From Trauma
- *Sonoma County Office of Education*

Safety Net Services Recovery

In partnership with Sonoma
County Office of Recovery &
Resiliency, Department of
Health Services and Human
Services Department

July 2018





Contents

- Introduction 1

- 1. Strengths of Sonoma County.....3

- 2. Structural and Systemic Challenges.....5

- 3. Communities of Concern..... 11

- 4. Opportunities 17

- Appendices 20

Introduction

One of the deadliest fires in California history, the October 2017 Sonoma Complex Fires burned across 36,807 acres, destroying 5,636 residences and commercial properties and damaging an additional 317 structures.¹ Twenty-four people perished.

Local leaders and members of the community responded swiftly, coming together to build coalitions and direct funding to support fire survivors and fire recovery efforts in the immediate aftermath. Despite efforts during and since the fires, the effects on the community have been staggering. This disaster has magnified and underscored the need and opportunity for the County of Sonoma and community partners to strengthen safety net services.

Safety Net Services

Services provided to support residents in achieving self-sufficiency, recovery, and well-being. Safety Net Services include behavioral health services, assistance with obtaining food and medical benefits, financial assistance, animal services and protection, and many more.

In December 2017, the Board of Supervisors recognized the imminent need to prioritize and direct targeted resources to recovery and rebuilding efforts. The Office of Recovery and Resiliency was formed within the County Administrator's Office with the mandate to develop a comprehensive plan to address the long-term recovery and to build resiliency within the community. The Office of Recovery and Resiliency is also charged with supporting coordination and planning efforts among public and private partners, other government jurisdictions, and county departments engaged in the recovery efforts. Planning efforts are focused on the following five critical areas of rebuilding, recovery, and resiliency: housing, natural resources, economic recovery, community preparedness and infrastructure, and safety net services.

Data Collection Efforts

The widespread devastation of the fires necessitated data collection across Sonoma County to assess the impact of the damage and inform the recovery process. County departments and community organizations have led a range of data collection efforts, engaging stakeholders and community members via surveys, interviews, and listening and asset mapping sessions. Recognizing the efforts underway, the Office of Recovery and Resiliency is compiling and assessing existing and ongoing data collection efforts to help inform the planning process.

To supplement the existing data collection, the Office of Recovery and Resiliency and Departments of Health and Human Services commissioned Harder+Company Community Research (Harder+Company) to gather qualitative data to better understand the landscape of the health and human services safety net in Sonoma County in this post-fired environment. Specifically, Harder+Company set out to identify existing and forthcoming recovery efforts and identify opportunities to strengthen countywide collaborations in order to inform the recovery planning process and strengthen safety net service networks.

¹ Cal Fire website, "California Statewide Fire Summary." October 30, 2017.

About This Report

This report underscores two critical components of the recovery efforts from service providers' perspectives: 1) the incredible strength and close-knit community of Sonoma, and 2) a call for action to ensure that the needs of both the most vulnerable and newly vulnerable communities are acknowledged, recognized, and served in the recovery and rebuilding process. The subsequent chapters in this report highlight key findings from data collection in May-June, 2018. The first chapter focuses on community strengths. The second chapter addresses the structural and systemic challenges. The third chapter summarizes the communities of concern. The final chapter presents opportunities identified by participants for moving forward.

Focus Groups


The purpose of the focus groups was to build on previous data collection efforts and to gather information on the Sonoma County landscape after the October 2017 fires. Topics of interest included identifying the strengths of the community, service needs and gaps in the safety net services, and opportunities for leveraging the successful efforts already underway to reinforce the safety net moving forward. A total of 57 service providers participated across the nine focus groups conducted. Specifically, the focus groups gathered information across the following domains:²

- Strengths of the Sonoma County Safety Net System After the Fires;
- Service Needs and Gaps in Existing Safety Net Services;
- Opportunities to Leverage Existing Efforts; and
- Recommendations on Collaboration Strategies.

Community Partners Convening

The Community Partners Convening provided another community engagement opportunity. During the convening, preliminary findings from the focus groups were shared back with the community of safety net service providers. Additional feedback and insight was gathered (e.g., efforts to support marginalized communities; needed infrastructure), via facilitated conversations to identify opportunities for continued and collaborative community engagement. A total of 54 participants attended the Community Partners Convening. The Community Partners Convening included multiple methods of engagement for feedback including reflection activities, break-out groups, and networking opportunities.

The Community Partners Convening feedback was centered on the following questions:

- What are the gaps and priority areas for the County to target in supporting the recovery and strengthening of safety net services?
- In what ways can community partner organizations, community leaders, and community members play a role and engage with the County in the recovery and rebuilding/strengthening process?
- What is the role of the County as a convening body for the recovery process, specifically in relation to strengthening safety net services? 

Methods

This report presents findings from qualitative data collected from nine focus groups held on May 24, 2018, and a Community Partners Convening held on June 18th 2018. Both data gathering efforts engaged community partners across multiple sectors of safety net services including, behavioral health and health care, schools, faith-based, food security, disaster recovery services and other community-based non-profit organizations. Participants were identified and invited to attend by the County.

² Please refer to Appendix A for the full focus group protocol.

1. Strengths of Sonoma County

A core set of strengths emerged from the data collection that participants viewed as crucial in helping Sonoma County recover immediately after the fires. Identified strengths included: an outpouring of donations, the use of social media to leverage existing networks, and nimble community-based organizations that expanded existing services to meet the emerging community needs in the wake of the fires.

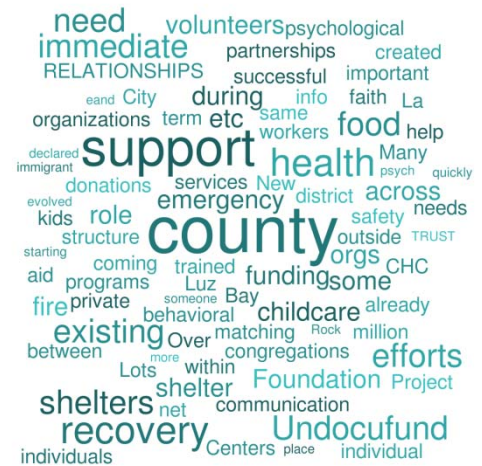


An outpouring of donations helped extend the recovery resources and service areas.

During and shortly after the fires, an outpour of donations at the local, state, and federal level helped to meet the residents' immediate needs. Service providers and residents tapped into their emergency funds and supplies to meet the needs of the community at large. In addition, the influx of monetary and in-kind donations from across the Bay Area and throughout the country were crucial resources that helped the community stay afloat and supported the safety net service provision.

Millions of dollars flowed into the county shortly after the fires as a result of crowdsourced individual donations and larger philanthropic gifts. The donations were used in a myriad of ways, including keeping shelters open and making legal aid available. These donations were important financial infusions for safety net service providers who did not have access to discretionary funds. Participants shared that UndocuFund was a particularly important fundraising service that mobilized monetary donations for the undocumented communities in Sonoma County. UndocuFund provided resources for marginalized and vulnerable community members, who might have otherwise been afraid of accessing recovery services for fear of being deported.

Participants also stated that food donations were especially important to the recovery efforts. In addition to monetary support, many individuals, businesses, and organizations stepped in to provide food for community members in need. In the immediate aftermath of the fires, food pantries were set up across the county, some of which continued to operate six months after the fires. In addition to food pantries and shelters, businesses became ad hoc hubs for food distribution and restaurants started offering free meals to local residents.



“The specific response of UndocuFund raising over five million dollars and distributing over four million dollars already is extraordinary [...] I really feel that the undocumented community would be in much worse shape than they are right now [without UndocuFund].”

– Focus Group Participant



Social media services allowed people to leverage their existing networks

Participants expressed that social media played a critical communication role immediately after the fires. There was a common perception that social media allowed grassroots mobilization of recovery efforts in the absence of a centralized communication system. The Sonoma County community quickly turned to social media, such as Facebook and Nextdoor, to communicate vital information that otherwise would not have been relayed to others. Focus group participants recounted how residents used social media to volunteer resources to displaced residents, and to offer shelter for displaced families. Such exchanges proved to be a valuable resource solution, as many shelters reached maximum capacity.

Safety net service providers also used their existing social relationships with other service providers to create ad hoc communication channels to coordinate shelter referrals, food distribution sites, and clinics. These informal networks allowed providers to more quickly and easily triage the needs of families and direct them to sites able to provide appropriate services. Although the utilization of social media helped to meet the immediate needs of many community members and service providers, focus group participants also referred to this effort as a way to work-around existing gaps. For example, participants reported that not all providers were connected via social media, and as a result there were instances in which families were directed to services and shelters that were already at capacity.

“The county actually told [some of] their employees, ‘We’re closed, there’s nothing you can do here. If you’re not needed in the emergency center, go help at one of the nonprofits.’ That was really good, on their part.”

–Focus Group Participant



Nimble community-based service organizations worked across sectors

Participants shared that the nimbleness of community-based organizations was a key strength that allowed for cross-sector collaboration. This agility allowed organizations to quickly respond to the rapidly-changing needs of the residents and mobilize their staff and resources. Many community-based organizations provided services outside of their normal operations. Participants reported that this flexibility broke down many siloes and helped bridge the gaps in services that many residents experienced. In particular, the focus group participants reported examples in which schools and faith-based organizations offered their spaces as shelters for the surrounding areas and trained their staff to be emergency shelter. 🏠

Summary of Strengths

- Outpouring of donations helped extend the recovery resources and service areas.
- Social media services allowed people to leverage their existing networks.
- Nimble community-based service organizations worked across sectors.

2. Structural and Systemic Challenges

Meeting the needs of Sonoma County residents during and after the Sonoma County fires has required substantial and sustained coordinated efforts among safety net providers, including Sonoma County agencies, city governments, community-based organizations, federal relief agencies, and community volunteers. The focus groups identified a number of structural and systemic barriers that have challenged efforts to meet the community's ongoing and emerging needs. These barriers included, but were not limited to, the following: a lack of affordable housing in the County; a breakdown in communication related to available services and goods; a lack of centralized information and a comprehensive resource directory; a short-term focus on immediate community needs with a lack of attention to pre-existing community needs; and an exodus of service providers from the County in the wake of the fires. These factors reflected challenges during and immediately following the fires. They also represented pre-existing community challenges and inequities exacerbated by the fires as well as post-fire challenges that emerged in the months following.



The need for affordable housing in Sonoma County has been exacerbated by the fires.

Affordable housing in Sonoma County, similar to the surrounding Bay Area, has been significantly impacted in recent years. Although there was a pre-existing shortage of affordable housing prior to the fires of 2017 (pre-fire, Sonoma County had historically-low vacancy rates of one percent), a housing crisis has now emerged by the increased demand for affordable housing post-fire. The effects of housing loss have been multi-faceted, including, but not limited to the following:

- Prohibitive zoning regulations and rebuilding costs;
- Greater competition and demand for the already impacted housing supply;
- Reduced housing stability for renters; and
- A new homeless population of individuals and families.

Local and statewide leaders have worked to address some of the factors associated with the Sonoma County housing shortages and costs, such as the Sonoma County Board of Supervisors adopting Urgency Ordinances and the Governor passing price gouging protections until the end of 2018.³ However focus group participants shared that affordable housing continues to be impacted. Factors include local zoning policies and permits (e.g., those that prevent tiny homes as permanent housing), state policies that define FEMA trailers as inadequate permanent housing, and national factors such as steel tariffs that further burden rebuilding efforts. These logistical constraints limit the extent to which community members are able to rebuild and meet housing demands, contributing to the ongoing shortage of affordable housing.

“The translation services during and after the disaster...were crowdsourced by community members. In a way that was just remarkable. I mean inspirational...It shouldn't have to be you know, a couple of handfuls of individuals working day and night to make sure that essential messages are getting to our Spanish speaking population, which is a large part of our population.”

– Focus Group Participant

³ <https://www.sonomacountyrecovers.org/housing-opportunities/>

Service providers expressed a growing community concern that the housing crisis will also increase the vulnerability of housing stability for renters. Specifically, there is fear stemming from lack of renter protections, such as rent control, that allow landlords to sharply increase rents and displace current renters in favor of displaced residents who have the means to pay higher rent.

Much of the concern in the community, as recounted by participants, is specific to newly homeless individuals and families. There was a six percent increase in the homeless count in February 2018, compared to February 2017.⁴ These communities may lack the financial capital or social connections to move to other parts of the region. They may be the most severely impacted by the fires as a result of having “no options.”

In addition, Sonoma County residents who experienced pre-fire homelessness are even more vulnerable as a result of impacted services. Several participants shared that in response to an increase in the homeless population as a result of the fires, core services provided to pre-fire homeless populations were diverted to help the newly homeless, whose houses burned down. This redirection of funds further burdened the previously homeless.



During both crisis and recovery, service providers and residents need ongoing, transparent, and easy to access information in multiple languages.

The Sonoma County community quickly rallied to meet the needs of residents in the wake of the fires. However, participants agreed that these efforts were met with systemic and structural breakdowns in communication between county, city, and community partners.

During the focus groups, communication repeatedly emerged as an ongoing challenge to effectively meet the needs of the community. Community-based organizations reported breakdowns in communication related to the distribution of timely and consistent information to residents. Focus group participants specified that a lack of a central coordinating county agency muddled efforts for clear communication related to early warnings and ongoing updates. They further discussed a lack of trust in the existing communication infrastructure. Such distrust exacerbated concerns that in the future the community would not receive important and timely information to keep them safe. For example, while radio channels stepped in to support the distribution of information to the community, these efforts were seen as part of an organic process rather than part of a systematic and strategic plan to keep the public informed.

Another repeatedly echoed concern from service providers and community partners was insufficient interpretation and translation resources and services for non-English speaking communities. There was a common community perception that translation and communication in languages other than English were an afterthought to county communication efforts. As a result, non-English speaking communities, and in particular, those fearful of government agencies as a result of national immigration policies, were further isolated from needed information and access to goods and services.

Focus group participants reported that communication challenges continued months after the imminent crisis of the fires. Specifically, participants reported a lack of transparency in county efforts to engage the community in recovery efforts and solution development. For example, participants reported a need for a concrete

⁴ Applied Survey Research, “Sonoma County Homeless Census and Survey Comprehensive Report,” 2018.

“Another unmet need is a central place for information [...] we are trying to build an inventory where [residents] can make one phone call and find out what [services] the nonprofits [can provide].”

– Focus Group Participant

recovery plan that included updates on implementation and progress, as well as the continued community needs. Participants also conveyed a need for transparency regarding the entities and communities engaged in the identification of recovery solutions, whether a representative group of service providers were at the table, and the extent to which community residents (in addition to service providers) participated in these efforts. In particular, focus group participants identified town halls as a missed opportunity for community voices to be heard and to provide important status updates on safety and resources.



The lack of a centralized and comprehensive resource directory and coordination impeded access to services.

The need for a central agency to oversee crisis and recovery efforts was further reflected in the need to map and coordinate available goods and services. Participants simultaneously reported a massive amount of information about available resources, yet no central database of information for consistent, comprehensive, and reliable up-to-date information. The lack of a centralized directory created barriers to access resources for individuals and impeded providers' abilities to connect community members with relevant and available services. The inability to identify existing services added unnecessary burden to community members accessing services. Providers reported that they, and the community members they serve, were unsure where to turn for reliable up-to-date information, resources available to them, and eligibility criteria for existing resources. Since internet services are unreliable during crises, providers also reported a need for paper versions of resources and resource directories.

Further, service providers reported that the lack of centralized information on available resources reduced the ability to identify gaps in services, reduced opportunities for collaboration and complementary efforts, and increased the probability of duplicated services. Specifically, they reported challenges in identifying the unique needs of individual communities. They also reported the lack of coordination in distributing donated food and clothing resulted in inequity of distribution to communities in need. It was noted several times that coordination of services relied heavily on individual relationships and networks, rather than strategic plans.

These coordination challenges also impacted service provision. For example, many community members offered to volunteer. However, providing needed training and dissemination of volunteers to areas of need proved challenging. Participants also specifically referred to challenges that health care providers faced, such as not having access to patient histories and past services of care, which required duplicated efforts in medical care.



Access to transportation disproportionately affects rural residents seeking services.

Much of the post-fire services were concentrated in the more urban areas in the County. Although all residents without cars were impacted by the limited locations of disaster recovery services, residents without cars in rural areas were disproportionately affected. These residents were required to find alternatives to these services.

In addition, as a result of the fires, traffic patterns have changed. Participants reported that roads are more congested and it takes longer to get from one place to another. One contributing factor is that displaced residents have longer distances to travel on a daily basis and are spending more time commuting, which changes traffic patterns. These changes were reported to be especially difficult for

"A lot of funding, right now, is very restricted to people who are directly affected by the fires, but those fires have such a ripple effect...of course, that's where help is needed, but that doesn't mean that the other needs go away."

– Focus Group Participant

parents with children in school.



Community based organizations face stark shortages in funding that impede them from meeting the emerging needs of the community.

After the fires, there was an increase in the number of individuals relying on community service providers for support. As a result, both short- and long-term funding challenges have emerged. Prevalent among the conversations during the focus groups was the notion that funding challenges existed prior to the fires, and that these challenges have become intensified with the aftermath of the fires.

Although service providers want to help meet the needs of all community members struggling in the wake of the fire, they identified several common challenges:

- Increased demand for services;
- Lack of a fiscal agent to oversee the equitable distribution of fiscal donations; and
- Requirement to redirect programs and funding to meet the needs of fire survivors reduced opportunities to serve previous clients.

While additional funds were generously donated to support increased community efforts, services and core operations funding continues to be limited in comparison to the greater demand from community members now relying on already drained non-profits. In particular, multiple focus group participants discussed the challenge of trying to meet the emerging needs of the most critically impacted fire survivors, in the context of previous community needs and an entire community who had experienced trauma, and operating with a narrow definition of “fire survivor.” Specifically, funds that previously went to other services became earmarked for fire survivors and individuals who were directly impacted by the fire through the loss of homes or businesses. As a result, individuals *indirectly* impacted by the fires (e.g., lost of wages due to closed businesses, community-based trauma) and those who had received services prior to the fires have experienced shortage of available services.



A long-term recovery and resource allocation plan is needed.

Service providers expressed concern that the long-term impact of the fires is underestimated by local and federal government agencies, and the impact of the fires will be long-term and require additional planning for sustainable recovery and resiliency efforts. There was concern that the government-determined recovery timelines, such as the 18-months associated with FEMA housing, do not reflect the reality of the long-term effects of the fires. This concern emerged in response to the lengthy process associated with rebuilding community and personal spaces and structures lost to the fires.

Discussions also highlighted the need for recognition that the entire community has experienced trauma from the fires. It was emphasized that there was a need not only for intensive and immediate support for children, individuals, and families, but also for a plan to meet the long-term needs of children who have experienced this significant trauma. Participants discussed the need to integrate research and best practices related to addressing adverse childhood experiences as well as successful community efforts to recover from similar disasters.

Related to the need for strategic planning to address the long-term community

“So this is 18 to 24 months, all of a sudden you have a funding cliff, right? FEMA money's gone, government money's gone, private money's gone and you end up with people who actually need up to about three years of real support to get them back on track.”

– Focus Group Participant

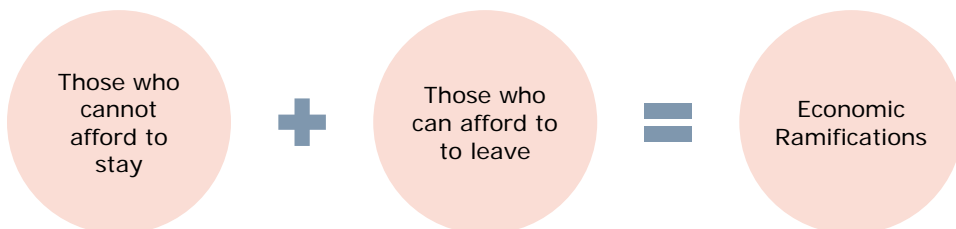
needs was the concern of waning federal resources (e.g., FEMA), local government funding, and private funding over time. Such “funding cliffs” and donation fatigue are often evident after intense financial investments in the wake of a community crisis or disaster. Service providers noted that the burst in funding will likely not extend across the years that it may take some residents and communities to recover from the disaster and trauma of the fires. Exacerbating this concern was county funding cuts to community-based services announced in the spring of 2018 which will limit efforts to meet community needs.



There is a growing fear of families and service providers leaving Sonoma County and the ramifications to the community.

The combination of increased housing demand, reduced housing availability, and augmented housing cost has service providers worried about an impending population exodus from Sonoma County. Residents anticipated to leave are comprised of two distinct groups of individuals: those who can afford to (and prefer to) leave rather than rebuild in Sonoma County and those who cannot afford to stay.

Further, this potential exodus has economic implications for the county, including implications for service provision. Indeed, service providers (e.g., teachers, doctors, small business owners) have been affected by the fires and may choose to leave the county, which may exacerbate service gaps for the communities they serve. One such concern discussed during the focus groups is the systemic challenge for school districts and the school system as the population changes. The effects are two-fold: fewer children in schools and school districts receiving reduced funding. This reduction in students and funding also has the potential for school consolidation that would likely result in teachers being laid off. The extent to which the population will shift is to be determined, as providers assumed that many families stayed in the community through the 2017-2018 school year to provide continuity for children, but that the summer break may provide the space to re-evaluate next steps.



Individuals and families who cannot afford to stay in Sonoma County are representative of the significant structural and systemic challenges within the rebuilding and recovery efforts. For some, affordability may be associated with inadequate financial support to rebuild or move within the county (e.g., lack of housing insurance, increased cost of living and building). For others, secondary effects of the fires may be the cause. These individuals may not have lost their homes, but their economic livelihood may have been significantly altered. These individuals may have lost their business or been laid off and cannot financially sustain living in a high cost-of-living community. There was also concern that Sonoma County will increasingly become a commuter county as people may not be able to afford to live in the county anymore, but may maintain their employment within the county borders. 🏠

Summary of Structural and Systemic Challenges

- The need for affordable housing in Sonoma County has been exacerbated by the fires.
- During both crisis and recovery, service providers and residents need ongoing, transparent, and easy to access information in multiple languages.
- The lack of a centralized and comprehensive resource directory and coordination impeded access to services.
- Access to transportation disproportionately affects rural residents seeking services.
- Community based organizations face stark shortages in funding that impede them from meeting the emerging needs of the community.
- A long-term recovery and resource allocation plan is needed.
- Growing fear of families and service providers leaving Sonoma County and the ramifications to the community.

3. Communities of Concern

As described in Chapter 2, the entire Sonoma community has been impacted by the October 2017 fires, however, service providers and community partners identified specific communities as most at-risk and in need of tailored supports in the recovery process. Two distinct categories of communities were emphasized during the focus groups: those who were vulnerable before the fires and whose circumstances are now exacerbated, and those who have become vulnerable as a result of the fire.

Communities identified as most vulnerable by participants include:

- Individuals experiencing homelessness;
- Undocumented immigrants;
- Individuals living with mental health conditions;
- Renters;
- Senior residents;
- Rural communities;
- Newly vulnerable as a result of sustained loss from the fires; and
- Children.

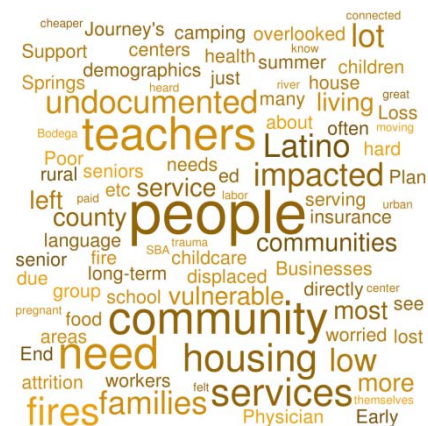
In discussing these communities of concern, participants also drew attention to the tension that now exists between communities in need prior to the fires and newly vulnerable groups. Although there is overlap in need across the communities identified, each also has distinct needs that are described below.



The rise in the number of individuals experiencing homelessness has resulted in further marginalization of the pre-existing homeless population.

Focus group participants shared concern about those experiencing homelessness regardless of whether homelessness was a pre-existing condition or associated with the fires. However, participants discussed the stark differences in resources available to individuals experiencing homelessness prior to the October fires and individuals who were newly homeless as a result of the fires. In many cases, the pre-existing homeless populations are now more marginalized than before.

Service providers shared concern that the individuals who were already experiencing homelessness before the fires are being forgotten about as resources and services for pre-existing homeless populations were diverted to help the newly homeless to support their recovery. Some focus group participants expressed concern about pre-existing homeless individuals being denied access to post-



“You're getting a stigma that played out really loud in the shelters. There're some folks that came and they had food and they wanted to give it only to people that were displaced from their houses. They would get in people's faces and say, ‘You were homeless before this thing. You don't deserve anything.’ That's really the dilemma that we have.”

– Focus Group Participant

recovery services such as food donations, shelter housing, or emergency clinical services because service providers do not believe they meet the requirements of being a “fire survivor,” which would allow them to access earmarked services.

Participants also expressed concern that the newly homeless population is also struggling with the narrow definitions of “fire survivor” and the limited availability of emergency housing resources. For example, critical recovery services and resources (e.g., loans) are provided to those who are identified as “fire survivor” and experienced direct loss as a result of the fire. However, multiple focus group participants discussed the experiences of the low-income and older adult residents of Journey’s End Mobile Home Park as a group that fell through the cracks of recovery resources. For these individuals, although their housing structures were still intact, they had lost access to their homes because the fire destroyed the water infrastructure of the park. This predicament effectively left Journey’s End residents without access to their homes, and ineligible to qualify as “fire survivors.” Participants also relayed a concern that Sonoma County residents who qualified as “fire survivors” were not being given FEMA trailers due to a shortage.



Undocumented immigrants faced added challenges including language barriers and fear of deportation

Universally, focus group respondents expressed deep concern for undocumented community members. There was widespread recognition of the added challenges undocumented residents faced due to limitations in eligibility criteria for emergency assistance. The rapid mobilization and formation of UndocuFund to address these needs was seen as a tremendous success. Even with this fund in place, participants recognized the added challenges and suffering experienced by the undocumented community. Despite several local services that were available to undocumented residents, limited translation resources presented a significant barrier to accessing information and delivering needed services. According to service providers, rumors and fear of federal immigration enforcement coming to shelters and emergency support services prevented many individuals from access services.

There was also concern for undocumented children facing disproportionate suffering. Like children from low-income families, undocumented children qualify for free and reduced cost meals at school. Schools responded swiftly to enable children to gain access to the free and reduced priced meals afforded to them during the school day, and many schools were converted into designated shelters. However, for families in fear of government and immigration enforcement, these services were not within reach for undocumented children.



There is concern that low-income communities may be forced out of Sonoma County.

Due to Sonoma County’s high cost of living, there were many people who were already struggling prior to the fires who are now in precarious financial situations as a result of the fires. For many of those individuals, their economic livelihood is in jeopardy as a result of the fires. For example, in some cases their workplaces were physically affected by the fires or the patronage to their business has been reduced by the fires. In other cases, some low-income communities are facing challenges due to the financial constraints of losing their homes.

Participants expressed particular concern for the following individuals in the community:



“And the human connection they [undocumented community members] needed to be connected to an organization that they trusted like La Luz...They didn't want to go to shelters because of ICE.”

– Focus Group Participant



- Self-employed individuals and those who work in the service sector who have experienced a major reduction in business;
- Seasonal agricultural workers, especially if they are undocumented;
- Families who had previously shared housing with other families, as they are designated as one household under FEMA and have reduced access to recovery resources; and
- Residents living in Journey's End Mobile Home Park unable to afford accommodations because they do not have access to emergency housing.

Participants stated that the lasting economic ramifications of the fire may push out these already-vulnerable communities into other regions, which would severely alter the demographics of the county. Further, many of the low-income communities in Sonoma County are ethnic minorities. Participants expressed concern that Sonoma will lose its diversity if protections are not put in place to help low-income communities weather this financial burden.



People living with mental health conditions are experiencing a scarcity of resources with the growing demand for services.

Participants were particularly alarmed by recent (post-fire) funding cuts to county behavioral health services at a time when there is an increasing demand and pre-existing gaps in services. Pre-existing barriers to mental health services were highlighted and exacerbated by post-fire recovery efforts. For example, the lack of integrated behavioral health and “service deserts” – areas in which there are no or extremely limited access to mental health services – in rural areas, such as the Sonoma Valley, were identified as a primary barriers to accessing behavioral health care.

Focus groups participants agreed that prior to the fires, there were many residents living with chronic mental conditions struggling to access behavioral health services in Sonoma County. Although the fire was an emotionally traumatizing experience for all who were impacted, the already vulnerable population of individuals living with chronic mental health needs was identified as higher risk post-fire.

There was agreement around a growing need for individual and community trauma treatments – not only for individuals identified as fire survivors. Specifically, participants shared concerns for children who may suffer long-term negative health consequences into adulthood, and also support service providers who treated fire survivors while simultaneously recovering themselves. In connection to systemic challenges, there was even greater concern of further exacerbation of these issues if behavioral health service providers, such as case managers, are unable to stay in Sonoma County due to increases in cost-of-living.



There is a lack of long-term solutions for renters facing displacement.

Renters, as a whole, are vulnerable within Sonoma because they do not have as many financial and political protections as homeowners. Participants were concerned renters who were already burdened by the lack of affordable housing prior to the fires now face additional housing burdens after the fire. Some renters experienced direct effects of the fire if their primary residence burned down.

“I check in with the families that we are supporting, really well and they still are having nightmares, about the fires. Some of them, they can't even talk about fire, they can't see anything that kind of looks like fire, without it just bringing up all this feeling again.”

– Focus Group Participant

Participants also focused concern on the renters experiencing the indirect effects of the fire and facing threats of displacement or price-gouging as a result of heightened demand for housing.

As noted in the section above, to temper the reach of price-gouging, Governor Brown extended state controls limiting price-gouging to be in effect until December 2018, which will create a ceiling for rental price increases. Despite such protections, participants expressed concern that renters lack longer-term solutions that would allow them to resist displacement after state controls are lifted after December 2018. Participants saw this as a problem that might contribute to a mass exodus of renters from Sonoma County after December 2018.



Older adults have fewer resources to cover increased recovery costs.

Participants felt that the large older adult population in Sonoma County was a community that required special attention. Many of the older adults in the area live on fixed incomes and participants were unsure of their ability to cover the increased costs of recovery efforts, including housing, food, and transportation. Additionally, geographically many older adults are clustered around Sonoma Valley and participants expressed concern that recovery services and distribution sites were scarce in this area.

Relatedly, participants stated that they saw the older adult residents of Journey's End Mobile Home Park as especially vulnerable. While the complicated housing situation at Journey's End Mobile Home Park affects all of its residents, the older adult residents may face compounding stressors of financial constraints and chronic health conditions, both of which could be exacerbated by the fire-related problems in Journey's End.



Geographic isolation hampers recovery and service provision in rural communities.

The geographic isolation of rural areas in the County was identified as an ongoing challenge in recovery efforts. Participants expressed concern that geographic location influenced access to services during and after the fires. Particular concern focused on rural communities in Sonoma Valley, where many of the residents were low-income Latino immigrants working in Sonoma Wine Country. Due to the geographic features of the valley floor and being surrounded by fires beyond, many residents in the Valley Springs area were trapped and unable to evacuate. There was significant concern of the health effects of smoke inhalation, as the smoke was trapped for a prolonged period in the valley floor. Limited public transportation was identified as a critical barrier to safety net service provision for rural communities, particularly for those without cars – including those who lost their cars to the fires. Overall, there was concern of rural areas and needs being overlooked, as there was limited and delayed presence of County support in addition to the lack of services that reached into the more rural areas during the fires.



Core service providers are now newly vulnerable themselves.

Participants were in agreement that the fires created a new group of vulnerable residents, service providers themselves, who have lost their jobs or whose sectors are disproportionately burdened. In particular, they focused on the precarious situations of teachers, case managers, and physicians.

"I live in the Springs area of Sonoma, which is about 51% Latino. About a third of our population lives 200% below the poverty line, and La Luz Center has been an amazing safety social net. We really don't have a lot of county services out in Sonoma Valley because we're 45 minutes away."

– Focus Group Participant

Participants across the focus groups were concerned about service providers themselves, including public school teachers and case managers. Concern for teachers stemmed from fear of job insecurity in the 2019-2020 school year. Participants forecasted that many families in the public school system may move out of the school district in the 2018-2019 school year. The cascading effects may reduce the school system's funding and subsequently teaching positions in the 2019-2020 school year. Participants also felt that case managers were particularly vulnerable as a result of funding cuts to behavioral services despite their important role in the recovery effort for the entire community. For those who remained employed, the modest incomes of teachers and case managers created increased vulnerability given the increased cost of living after the fires. In addition, both teachers and case managers provided ongoing services to a traumatized community as a result of the fires, when they too were also victims of fire, potentially compounding the fires' effects on their own well-being.

Also of concern were the health service providers, such as physicians. Of specific concern, is the possibility that providers may leave the County creating major gaps in needed services. For example, many physicians lived in the Fountaingrove neighborhood that was severely impacted by the fires. Focus group participants reported anecdotally that rather than staying to rebuild in Sonoma County, some were choosing to move to other areas in the region.



The fires have increased vulnerability among additional populations.

Focus group participants identified several other communities of particular concern who were affected by the fires. The LGBTQ community experienced challenges with limited access to safe services and shelters during the fires and continue to struggle to gain safe access to critical services. Specifically, one focus group discussed stories of LGBTQ families being turned away from a shelter during the fires. Veterans and foster children, two populations vulnerable prior to the fires, were also identified in need of significant continued support. Those who were indirectly affected by the fires face similar challenges to the pre-fire homeless population, related to accessing previous resources that have been redirected to meet the immediate needs of fire survivors. Finally, reflecting similar concerns for other newly vulnerable communities, participants reflected that small "mom-and-pop" business owners are particularly challenged in receiving sufficient recovery and rebuilding resources to cover "prohibitively expensive" costs. For each of these groups, the impact of the fires has led to additional and potentially long-term ramifications.

"It seems to be a very narrow vision of what a fire survivor is, when in reality, out whole county has just survived a fire and it's affected everybody."

– Focus Group Participant



There is growing concern about the adverse experiences children face, and the long-term consequences on their well-being.

There was widespread recognition that children continue to be vulnerable to the lingering side effects of the October fires. Participants noted children's need for security and stability and schools were a key environment that filled these needs. There was pronounced worry of the trauma some children would experience during the summer months in particular with a noted increase of families experiencing homelessness and dealing with food insecurity. Bonds formed with respected and trusted teachers and other school staff would be absent during the summer months. Several service providers also noted increases in child abuse cases in the aftermath of the fires. Participants agreed that there is a need to focus and concentrate services and efforts on families and children across the county. 🏠

Summary of Communities of Concern

- The rise in the number of individuals experiencing homelessness has resulted in further marginalization of the pre-existing homeless population.
- Undocumented immigrants face added challenges including language barriers and fear of deportation.
- Low-income communities may be forced out of Sonoma County.
- People living with mental health conditions are experiencing a scarcity of resources with the growing demand for services.
- Renters lack long-term solutions to displacement.
- Older adults have more limited resources to cover increased recovery costs.
- Geographic isolation hampers recovery and service provision in rural communities.
- Core service providers are now newly vulnerable themselves.
- The fires have increased vulnerability among additional populations.
- There is growing concern about the adverse experiences children face, and the long-term consequences on their well-being.

and responsibilities for each community organization.



Develop a County-wide plan to provide affordable housing.

The ongoing challenges of finding affordable housing in the Bay Area have been felt in Sonoma County, both before and after the fires. The lack of affordable housing was cited as a key driver of post-fire recovery challenges and participants saw many opportunities for the County to help stabilize and create more affordable housing options in the short-, medium-, and long-term. In addition to the disaster recovery plan outlined previously, participants noted that a plan to address affordable housing would play an integral role on recovery efforts. Specific opportunities participants identified to create more affordable housing are outlined below.

- Protect renters from price gouging by enacting longer-term rent control policies to help stabilize current housing situations.
- Lower the barriers to replacing damaged housing supply in the medium term by lessening the time and fees imposed by permits, entitlements, and connection requirements, and by providing rebuilding loans.
- Encourage cities to augment the affordable housing supply by allowing alternative housing, such as accessory dwelling units, and mandating inclusionary housing ordinances.



Change regulations to accommodate rebuilding efforts.

Participants shared that there were many regulations causing disruptions for people trying to rebuild. They saw an opportunity to alter some of these regulations to minimize the barriers that residents face in the recovery efforts.

- Broaden the definition of “fire survivor” to increase access to services, such as housing assistance, for residents who experienced both direct and indirect effects of the fires.
- Reduce required connection and permitting fees for businesses trying to rebuild and contribute to the local economy.
- Allow private early childhood education organizations to receive rebuilding support to ensure speedy access to education for the County’s young children.



Create safe spaces for healing and addressing community trauma.

Participants noted the long-lasting effects of trauma and emphasized the need to plan for years or decades of interventions to help the community heal. Participants identified several opportunities to address community trauma. These efforts ranged from funded programs to cultural dialogue to destigmatize experiences of trauma and post-trauma mental health needs.

- Create a plan that addresses the short- and long-term integration of trauma-informed care in the community throughout various institutions, including schools, behavioral health services, and case management;

“She's going to have to spend \$100,000 in permits, just to re-build her house, which is ridiculous [...] on top of that, the cost of materials is going up. So you have contractors picking and choosing where to re-build and also the prices are going up on [raw materials].”

– Focus Group Participant

“People think, ‘Gosh, it's been seven months, get over it.’ Well, it's way, way more than that. I mean, it's a huge, huge trauma and it's not just going away and there's just a huge need for services now.”

– Focus Group Participant

- Create communal healing spaces that open the conversation and destigmatize trauma, including town halls, healing clinics, or community events.
- Recognize the trauma that service providers face and provide support services for them in order to mitigate burnout.

Summary of Opportunities

- Create a centralized disaster plan for service coordination and communication.
- Share power with community-based service organizations.
- Develop a County-wide plan to provide affordable housing.
- Change regulations to accommodate rebuilding efforts.
- Create safe spaces for healing and addressing community trauma.

Appendices

Appendix A: Focus Group Protocol

Safety Net Services Recovery – Data Gathering Sessions

INTRODUCTION (15 minutes)

Hello my name is _____ and this is _____ we are from Harder+Company Community Research. First and foremost, we want to thank you all for being here and sharing your input and perspective. We are working with the Sonoma County Office of Recovery and Resiliency, with support from the Departments of Health and Human Services, to better understand the safety net service system after the Sonoma Complex Fires of October 2017.

Purpose of Focus Groups

- Today, we are particularly interested in listening and learning about the existing and forthcoming recovery efforts related to the provision of safety net services, ongoing service gaps and needs, opportunities to continue to strengthen recovery efforts in the various domains of the safety net (e.g. primary health care, food security, etc.).
- We are also interested in identifying ongoing roles government, non-profit, business, faith and other partners can play collectively in the recovery.
- These focus groups were designed to uncover ongoing and unmet needs across the County, as well as identify promising practices and potential collaborations that the County may not know about.
- The goal is to inform the Office of Recovery and Resiliency Health and Human Services Task Force on the real-time need and priorities of the Community, and to identify opportunities for leveraging the great work already being done to strengthen the safety net.
- The information we gather will help inform the Office of Recovery and Resiliency Health and Human Services Task force in developing plans and supporting the coordination across various partners, including government agencies, non-profits, funders, etc.

Acknowledge Additional Efforts

- We understand and acknowledge there are several community partners and organizations that have looked at the service needs across the County – some with a focus on specific communities and other with a cross-county focus.
- We realize that several of you have already taken part in a focus group or completed a survey to help with this effort.
- We want to assure you that the Office of Recovery and Resiliency is gathering this information and using existing data collection efforts to

inform their ongoing Task Force work to support connections across community efforts and plans to strengthen recovery efforts.

Use of Data + Community Partner Convening

- The information we gather from the 9 focus groups taking place today will be shared in aggregate form on June 18th at a half-day convening.
- At the convening, leaders, including you all or representatives from your agencies will review the input received from the focus groups to assess additional gaps and priorities. This information will be sent to the Health and Human Services Task force at the Office of Recovery and Resiliency to help inform a plan to strengthen service delivery and to better prepare for future disasters.

Funding Cuts

- We also want to take a moment to acknowledge and recognize the current funding cuts and the impact that these are having and will have into the future for the community.
- These focus groups are not intended to address the current funding cuts specifically.
- We welcome everyone to engage in a conversation with the guiding questions we have, assume good intentions, and identify opportunities to improve coordination of efforts that will support the community.
- The information you provide today will add a significant value to the planning and coordination of recovery efforts by the Office of Recovery and Resiliency.

Format for Focus Groups

- We have about 10 questions to cover in the next 75 minutes.
- Given the short time together there may be issues raised that we cannot fully address during our session – those issues or topics will be added to the bike rack. The topics or issues we list on the bike rack will be shared with the Sonoma County Office of Recovery and Resiliency and the Departments of Health and Human Services.

Safety Net Definition

Before we move forward, we want all of us to have the same understanding of safety net services – when we say safety net services we mean *services provided to support residents in achieving self-sufficiency, recovery, and well-being*. They include behavioral and public health services, assistance with obtaining food and medical benefits, financial assistance and many more.

Confidentiality

Finally, everything you share today will be kept anonymous. Your name will not be attached to what you say and will never be reported in a way that could identify you. So I really encourage you to be open and honest today.

Group Agreements

Before we begin, we would like to acknowledge we will be discussing sensitive

topics and understand that the community continues to face several challenges. We have established some group agreements to guide our conversation thoughtfully and respectfully. We will review them now:

- Hold group confidentiality – what is said here stays here
- One person talking at a time
- Use respectful language
- Be respectful of other's opinions even if you don't share them
- It is important for everyone to participate
- Respect the time we have (*share tidbits, not long stories*)
- *Does anyone have additional agreements they would like to add?*

Please make yourself comfortable. [Provide logistics about restrooms, refreshments, etc.]

If it is alright with everyone, we would like to record the conversation. ___ will be taking notes but we want to make sure we get down everything you say correctly! The recording will be transcribed and will only be used to help ___ with her notes later. Is that okay with everyone?

Do you have any questions? Let's begin.

Ice-Breaker + Introductions (10 minutes)

Let's start by going around the room and introducing ourselves.

- Your name, organization you are with.

Strengths of the Sonoma County Safety Net System post-fires (20 minutes)

I'd like to start the conversation by identifying where there have been successes in the provision of safety net services after the October 2017 fires.

1. Where do you see the greatest success related to the provision of safety net services in Sonoma County? (Probes: Is it in a specific service domain like primary care or food security? A specific neighborhood or organization?)
 - a. What do you believe makes this effort or these efforts successful?
(Probes: *What has enabled this success?*)
2. Which recovery efforts do you feel have made the greatest difference for the most vulnerable residents in Sonoma County?
 - a. What has made them most successful?
3. What could make the provision of safety net services more effective?

Service Needs and Gaps (25 minutes)

Now let's talk about service needs and gaps regarding safety net services.

4. What do you see as the greatest needs or gaps in safety net services currently in Sonoma County?
 - a. Which of these would you consider fire-related needs versus ongoing

needs?

- b. What will happen if we don't address these gaps?
5. Are there specific regions or communities that are experiencing disproportionate and urgent needs or gaps in safety net services? (Probe: rural areas, Latino community, others?)
6. In your opinion, what barriers do community members experience in accessing needed services throughout the community?
 - a. Are there additional barriers specific regions or communities experience in accessing services?

Opportunities Moving Forward (15 minutes)

Next I'd like to ask you about the opportunities to coordinate across efforts and the roles that community groups, organizations, government and other entities can play to support the recovery efforts. Again, I'd like to acknowledge that there are several efforts underway and the intention is to identify opportunities for partnership, coordination of efforts, and to leverage what is already in place.

7. How can the community, including the County Office of Recovery and Resiliency and Departments of Health and Human Services, leverage what currently exists to improve the safety net?
8. What role can various sectors play in being a strategic partner and helping support existing or forthcoming efforts?

Final reflections (5 minutes)

We have a few final questions for you.

9. Are there any final reflections you would like to share that we have not covered during our time together?
10. Are there any reports, data, or other resources that you think will be useful for the Sonoma County Office of Recovery and Resiliency to have and inform future direction?

Those are all of my questions. Thank you very much for your thoughtful responses today.

Appendix B. Safety Net Providers Convening Agenda & Break-Out Group Protocol

Sonoma County Safety Net Recovery Services: June 18th Community Partner Convening

Break-Out Session Guiding Questions:

1. What is missing from the data presented today?
2. Based on the continued needs and gaps, what areas should be prioritized by the Health and Human Services Task Force? (Use prioritization dots)
3. What role can community partners play?
4. How can the Sonoma County support efforts as a convener? What does the convener role look like?
5. How can the community be involved?
6. How would you like to stay involved?

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Harder+Company Community Research works with public- and social-sector organizations across the United States to learn about their impact and sharpen their strategies to advance social change. Since 1986, our data-driven, culturally-responsive approach has helped hundreds of organizations contribute to positive social impact for vulnerable communities. Learn more at www.harderco.com. Follow us on Twitter: [@harderco](https://twitter.com/harderco).

CCP Data Report: Sonoma Complex-Fires

October 2017 – December 2017

Overview

Outcomes: Initial Phase

Total Number of Services

<i>Service Encounter Type</i>	<i>Number of Services Encounters</i>
<i>Individual/Family Crisis Counseling Services</i>	Data Unavailable
<i>Group/Public Education Services</i>	168
<i>Brief Intervention Services</i>	21,442
<i>Total Service Encounters</i>	21,610

Total Individuals Served

<i>Service Encounter Type</i>	<i>Number of Individual Participants</i>
<i>Individual/Family Crisis Counseling Services</i>	627
<i>Group/Public Education Services</i>	26,002
<i>Brief Intervention Services</i>	21,442
<i>Total Service Encounters</i>	48,071

Individual/Family Crisis Counseling Service Encounters

Total number of Individuals: 627 at Local Area Assistance Center

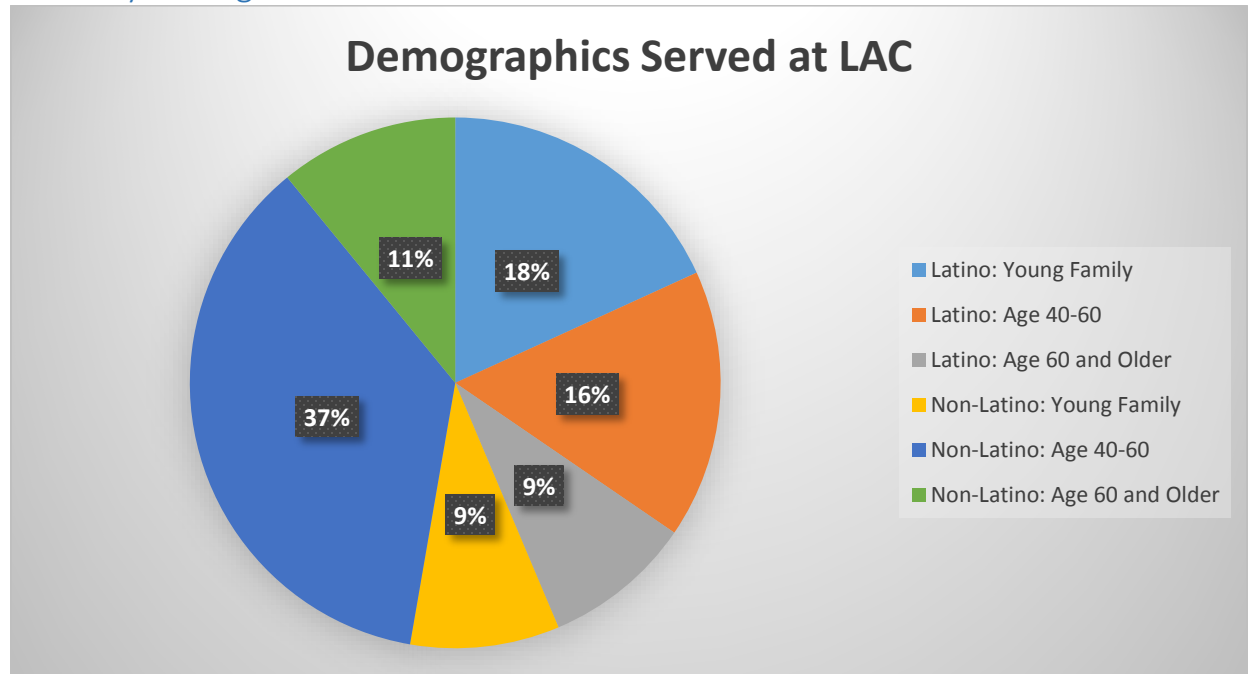
Risk Factors

<i>Type of Risk Factor</i>	<i>Percentage of Participants Reporting Risk Factor</i>
<i>Family Missing/Dead</i>	15%
<i>Pet Missing/Dead</i>	20%
<i>Home Destroyed/Damaged</i>	75%
<i>Evacuated Quickly with no Warning</i>	85%
<i>Past Trauma</i>	75%
<i>Pre-existing Disability; Substance Use; Mental Health Issue</i>	60%

Event Reactions

<i>Type of Reaction</i>	<i>Percentage of Participants Reporting Reaction</i>
<i>Behavioral</i>	60%
<i>Emotional</i>	95%
<i>Physical</i>	80%
<i>Cognitive</i>	90%

Ethnicity and Age

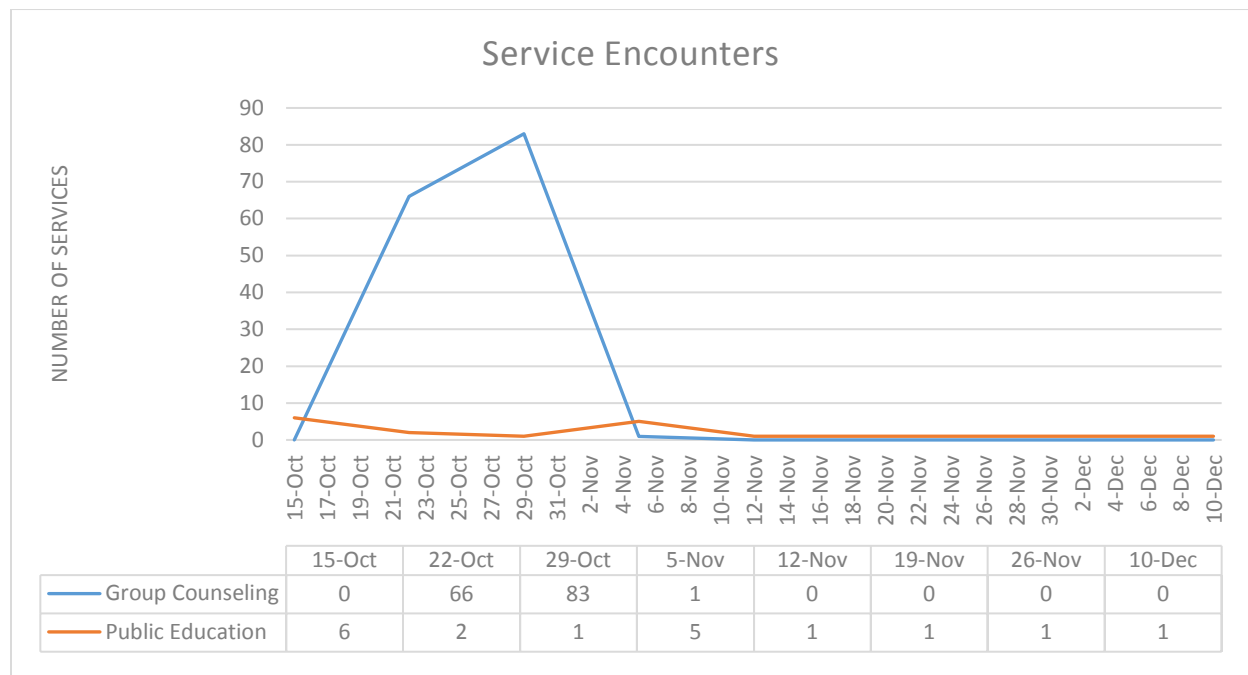


Group and Public Education Encounters

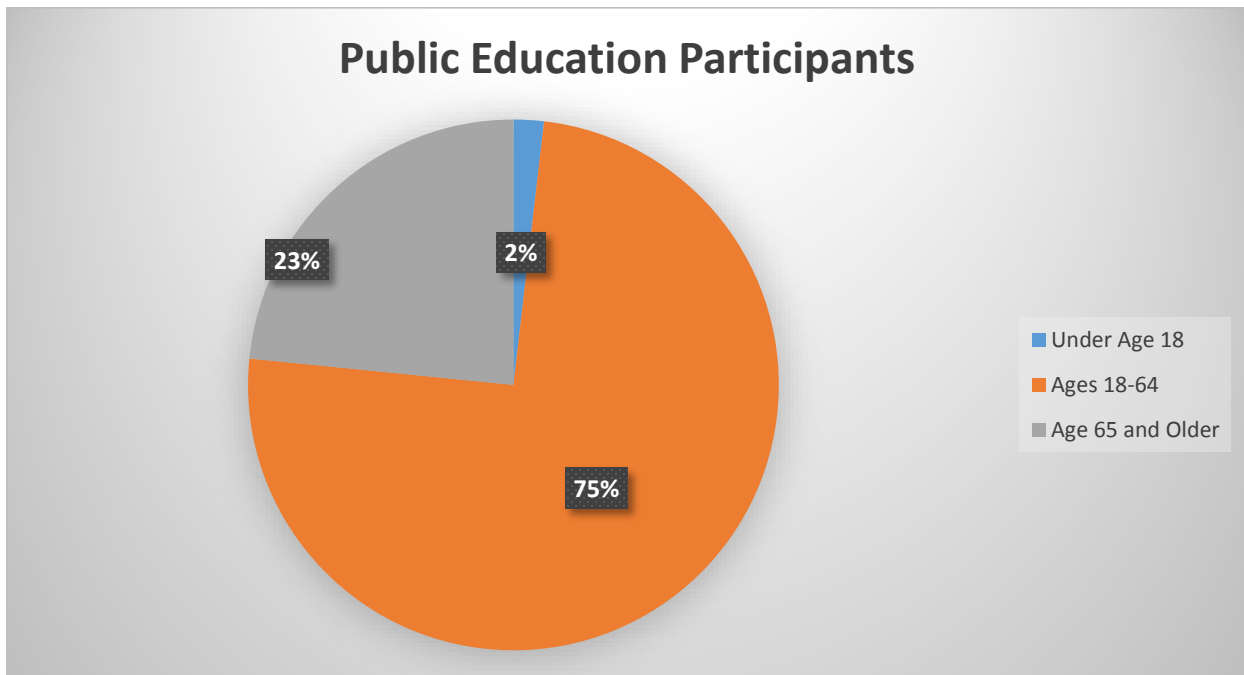
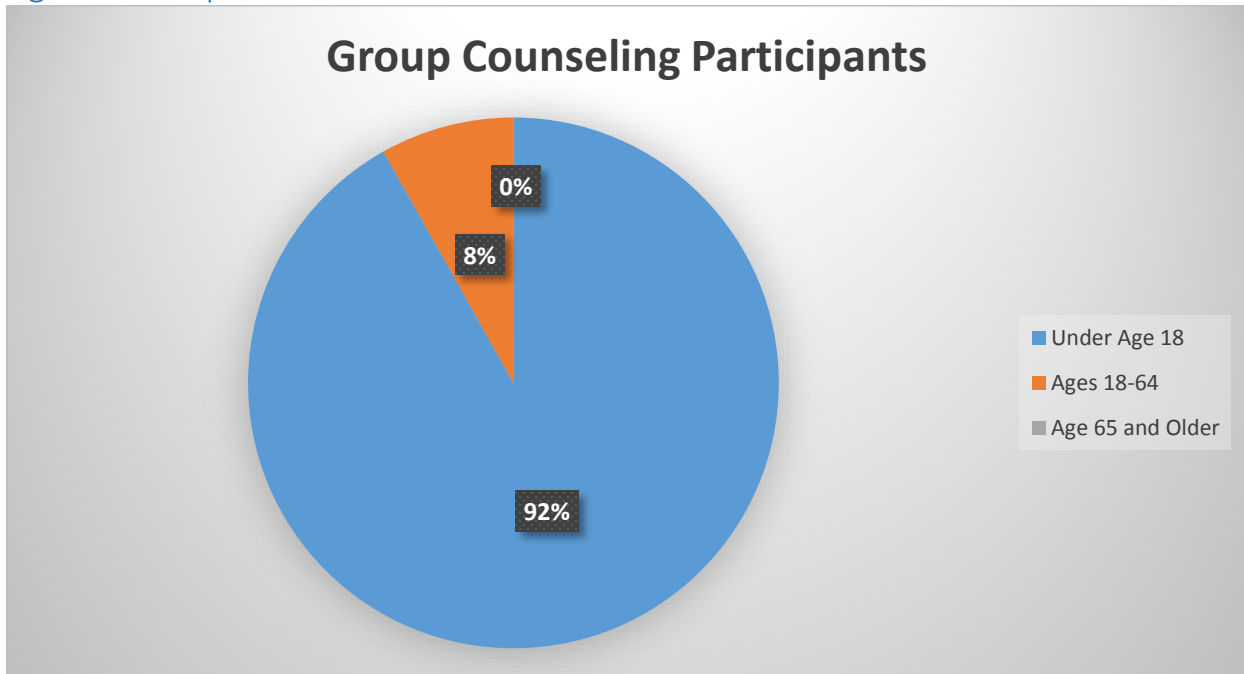
Total Group Counseling Encounters: 150

Total Public Education Encounters: 18

Total Group and Public Education Participants: 26,002



Age of Participants



Brief Intervention Encounters

Total Number of Individuals Served: 21,442

Total Number of Materials Distributed: 2,758

Type of Contact	Number of Individuals Served
<i>In-Person Brief Educational or Supportive Contact</i>	20,031
<i>Telephone Contact by Crisis Counselor</i>	1,334
<i>Hotline Contact</i>	3
<i>Community Networking and Coalition Building</i>	74

Type of Distribution	Number of Materials Distributed
<i>Material Handed to People</i>	2,336
<i>Material Mailed to People's Homes</i>	25
<i>Material Left in Public Places</i>	75
<i>Mass Media</i>	197
<i>Social Networking Messages</i>	125

CCP Data Report: Sonoma-Complex Fires

January 2018 – June 2018

Overview

Outcomes to Date

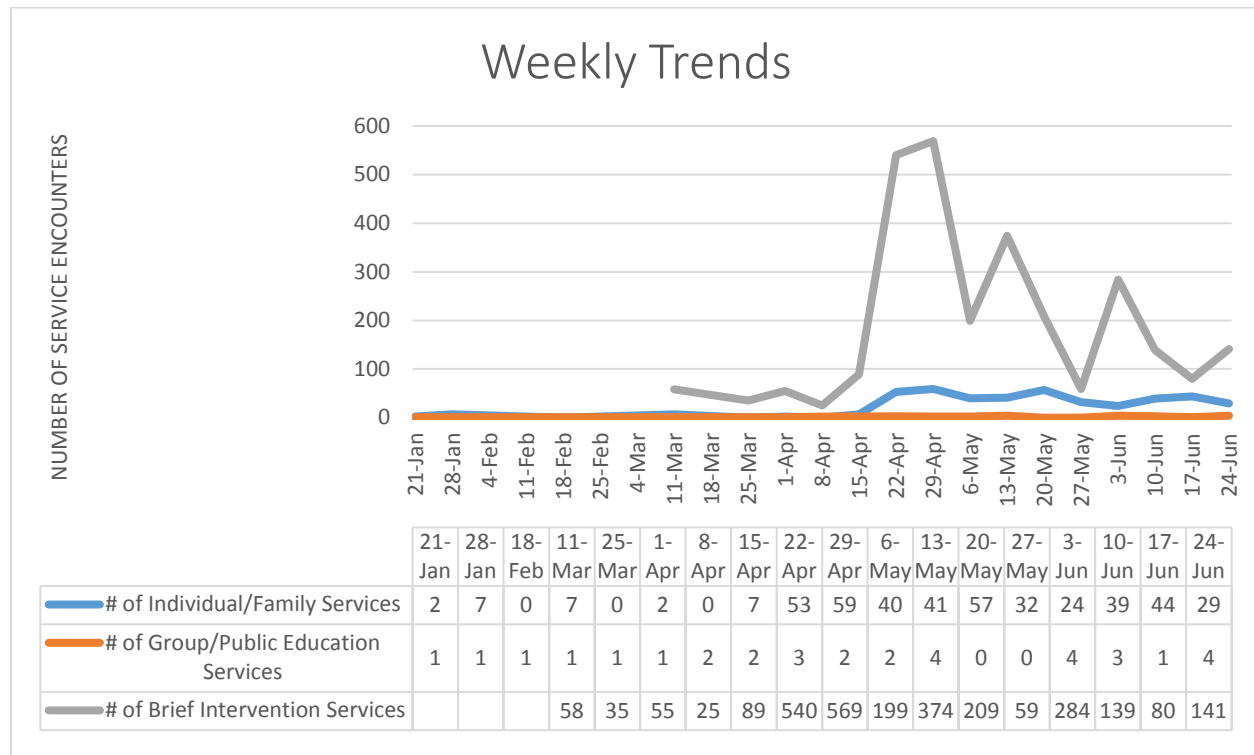
Total number of Services

<i>Service Encounter Type</i>	<i>Number of Services Encounters</i>
<i>Individual/Family Crisis Counseling Services</i>	450
<i>Group/Public Education Services</i>	34
<i>Brief Intervention Services</i>	3,103
Total Service Encounters	3,587

Total Individuals Served

<i>Service Encounter Type</i>	<i>Number of Individual Participants</i>
<i>Individual/Family Crisis Counseling Services</i>	690
<i>Group/Public Education Services</i>	1,293
<i>Brief Intervention Services</i>	3,103
Total Service Encounters	5,086

Overall Service Trends

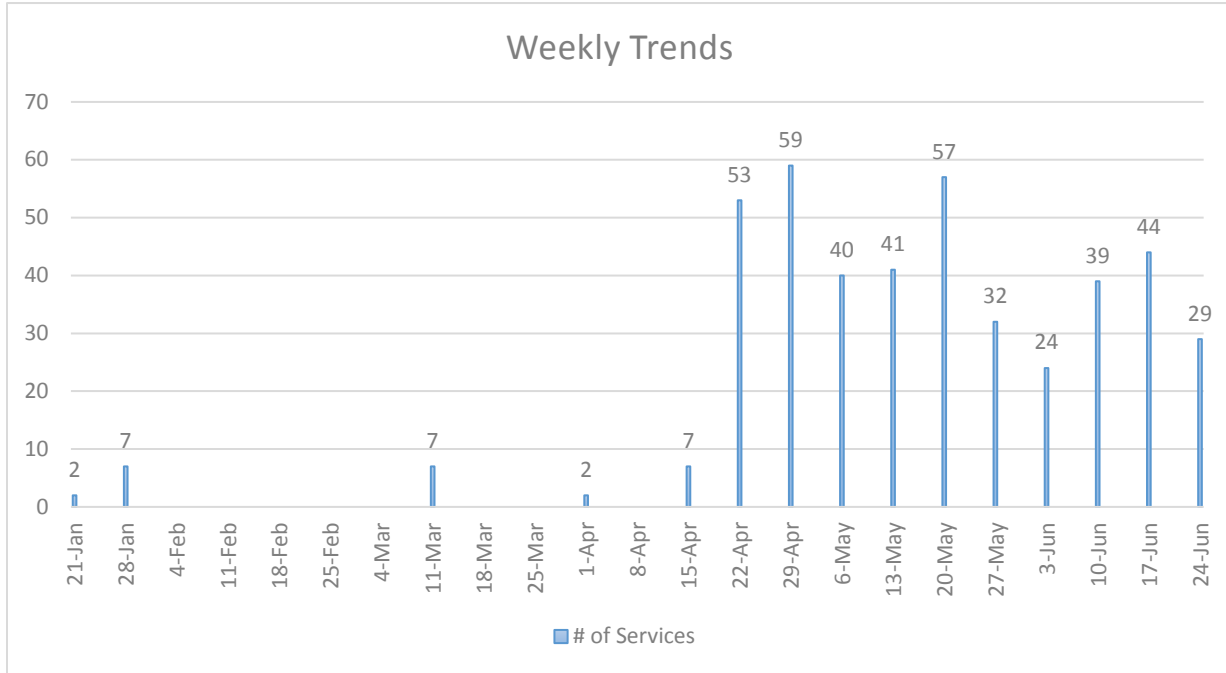


Individual/Family Crisis Counseling Service Encounters

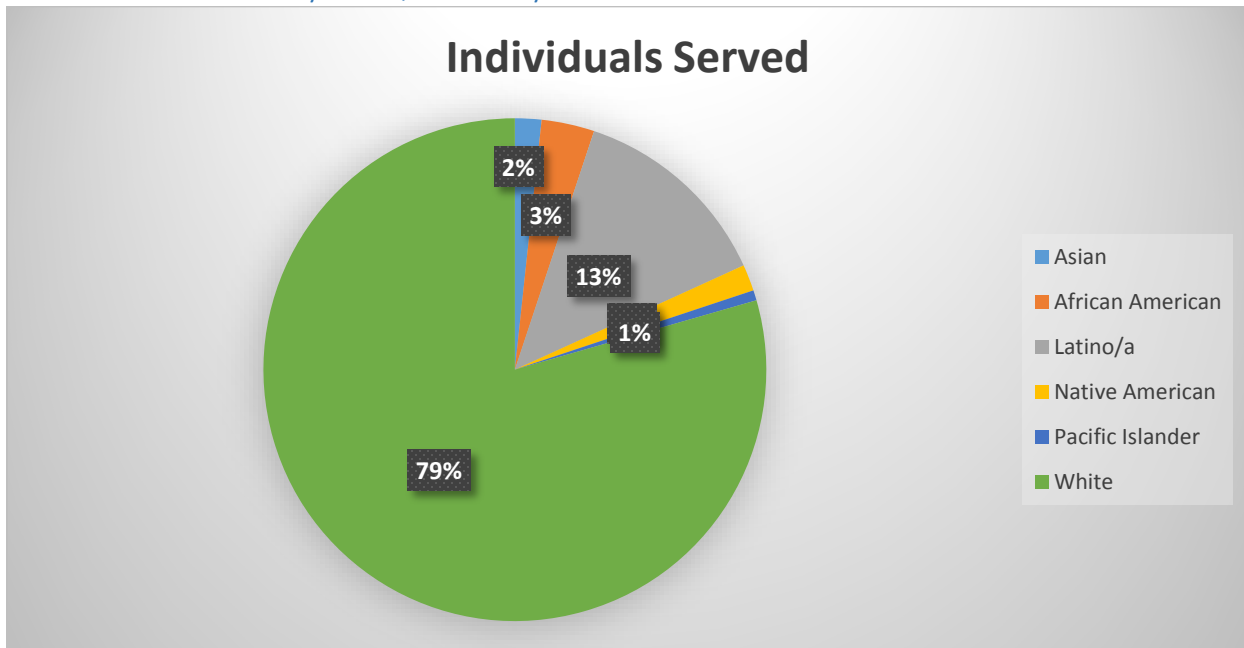
Total number of Services: 450 Encounters

Total number of Individuals: 690 Participants

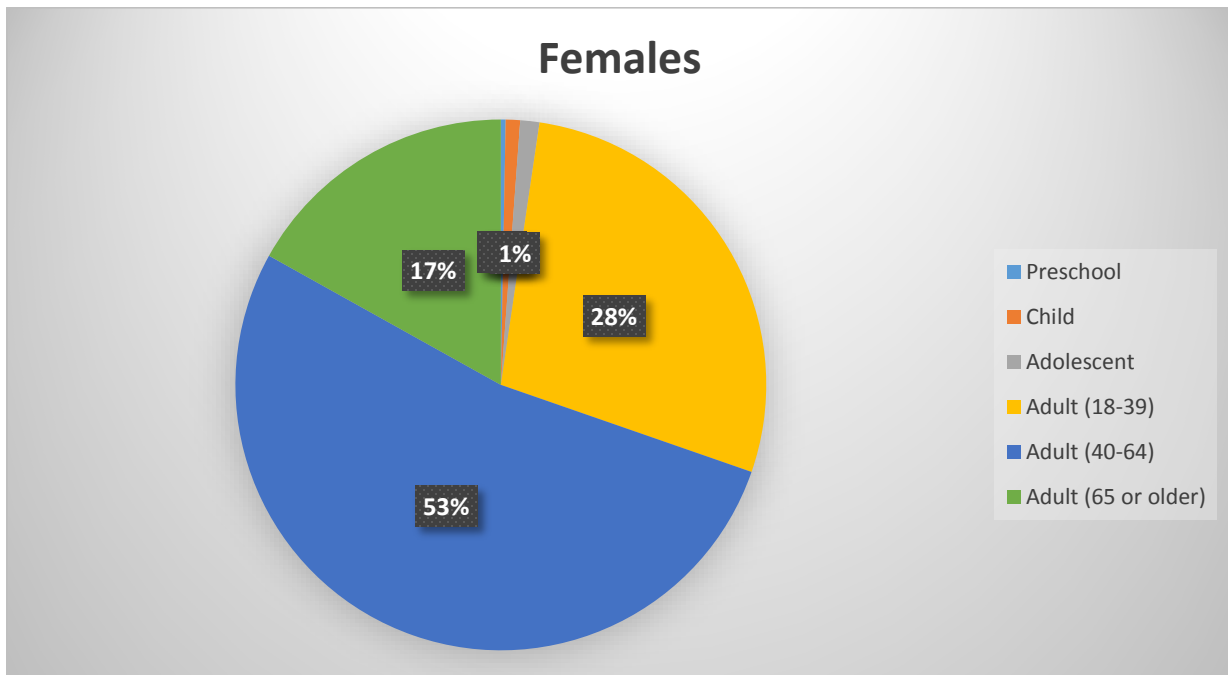
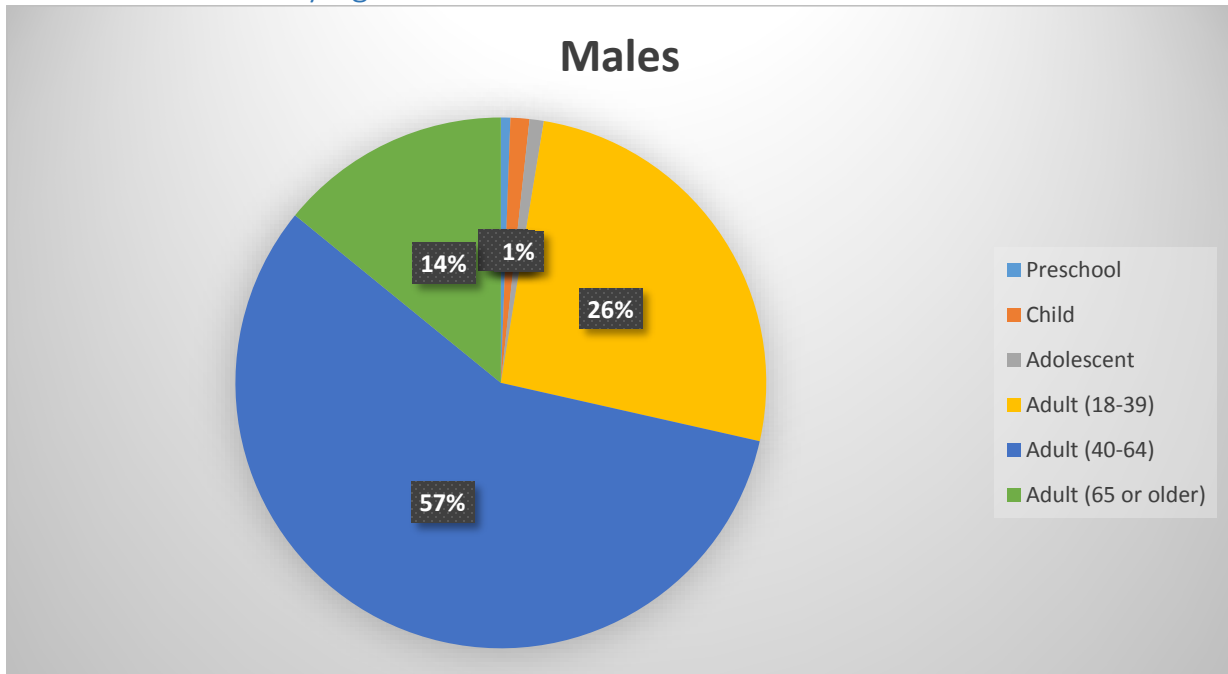
Individual Crisis Counseling Services – Weekly Trends Report



Individuals Served by Race/Ethnicity



Individuals Served by Age and Gender



Risk Factors Reported

<i>Risk</i>	Number of Participants Reporting	Percentage of Total Participants (n=690)
<i>Family Missing/Dead</i>	10	1.45%
<i>Friend Missing/Dead</i>	2	0.29%
<i>Pet Missing/Dead</i>	21	3.04%
<i>Home Damaged or Destroyed</i>	181	26.23%
<i>Vehicle or Major Property Loss</i>	100	14.49%
<i>Other Financial Loss</i>	316	45.80%
<i>Disaster Unemployed</i>	29	4.20%
<i>Injured or Physically Harmed</i>	3	0.43%
<i>Life was Threatened</i>	53	7.68%
<i>Witnessed Death/Injury</i>	16	2.32%
<i>Assisted with Rescue/Recovery</i>	74	10.72%
<i>Had to Change Schools</i>	21	3.04%
<i>Prolonged Separation from Family</i>	9	1.30%
<i>Evacuated Quickly with no Time to Prepare</i>	261	37.83%
<i>Displaced from Home 1 Week or More</i>	203	29.42%
<i>Sheltered in Place or Sought Shelter</i>	109	15.80%
<i>Past Substance Use/Mental Health Problem</i>	115	16.67%%
<i>Preexisting Physical Disability</i>	78	11.30%
<i>Past Trauma</i>	206	29.86%



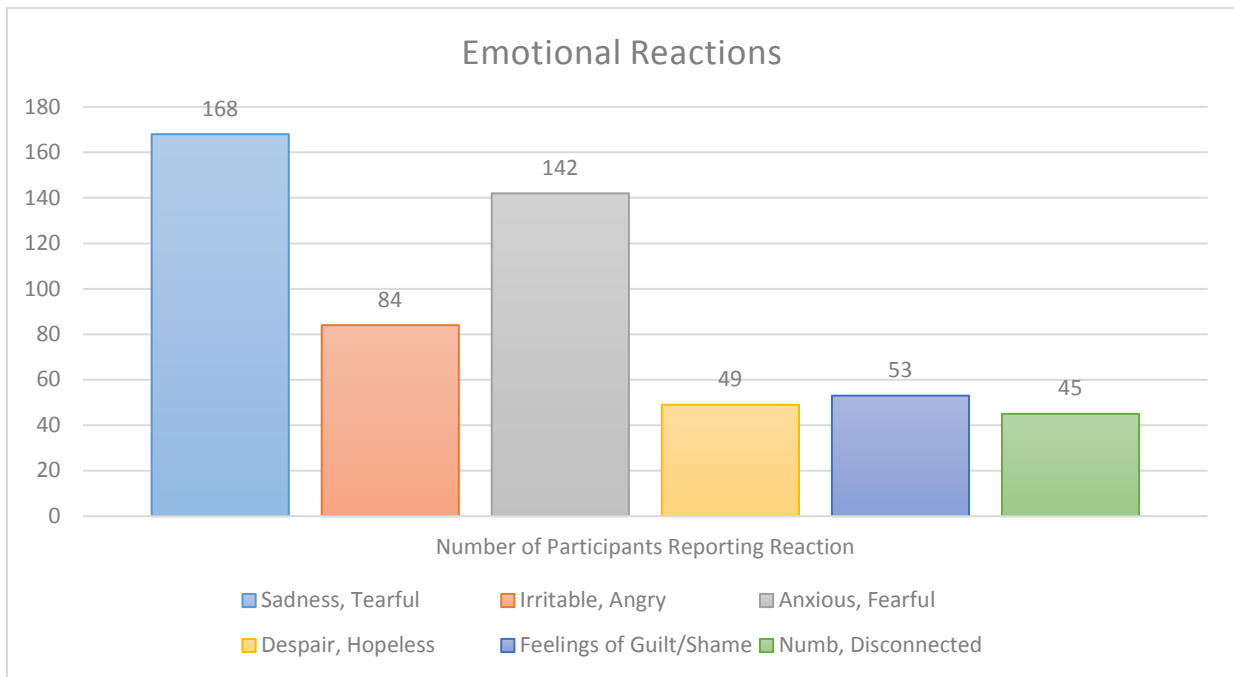
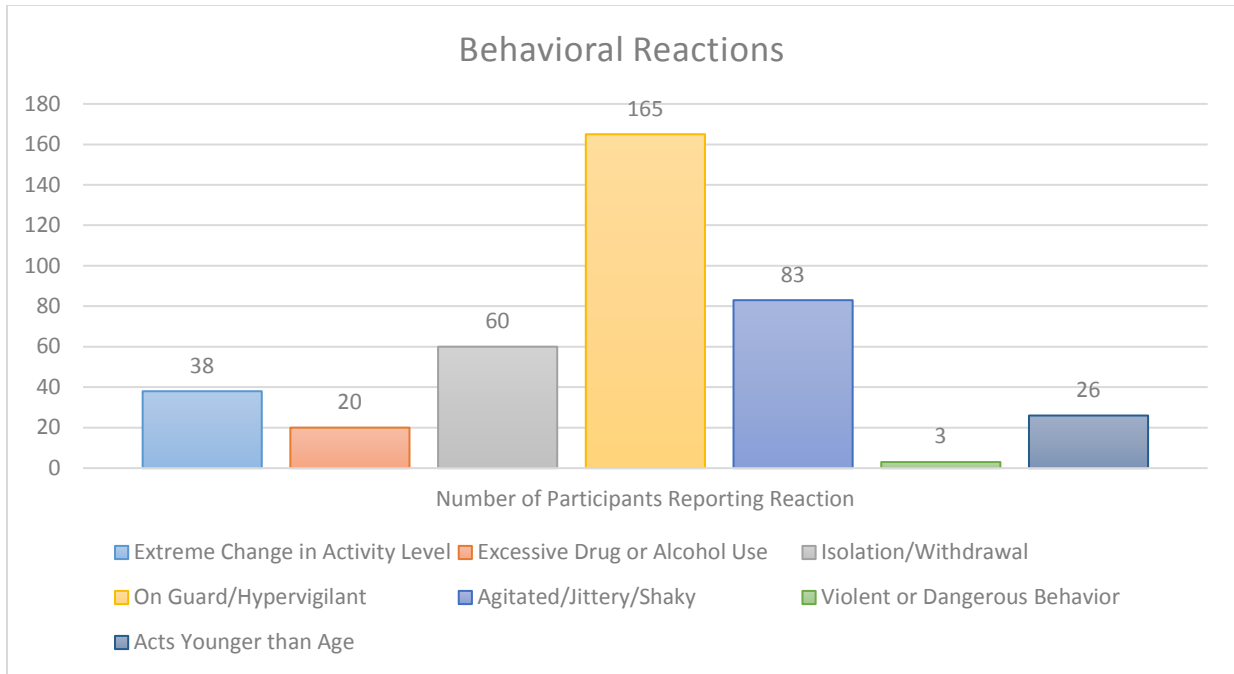
Event Reactions

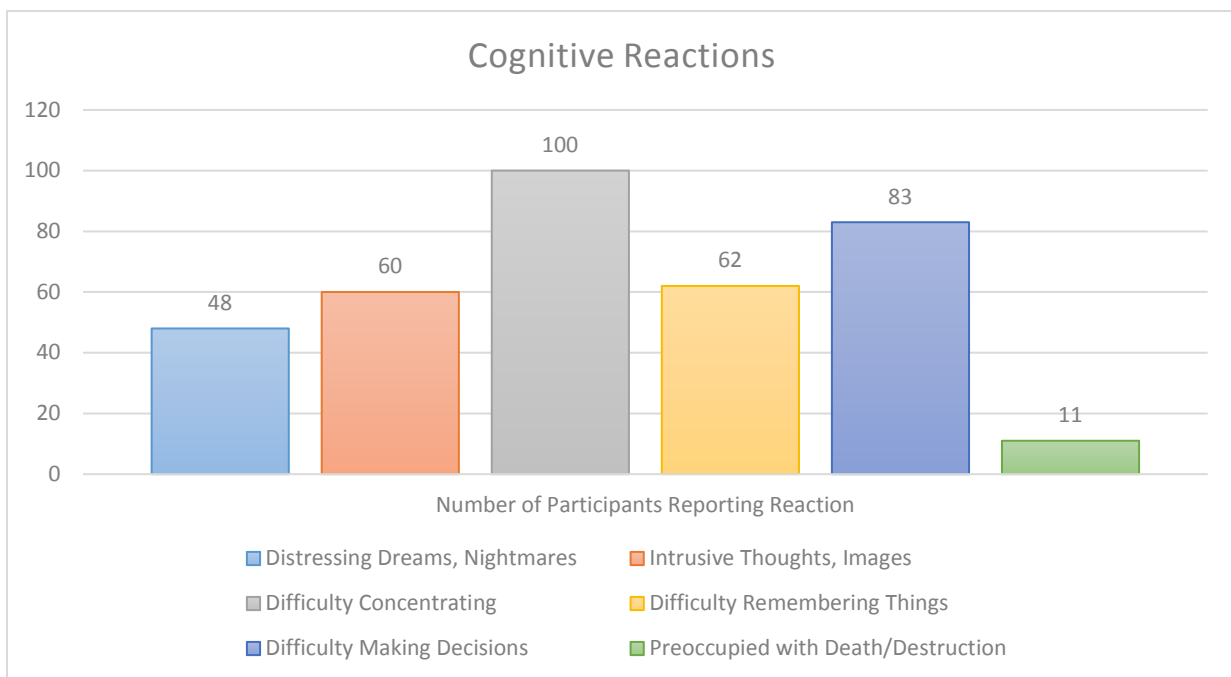
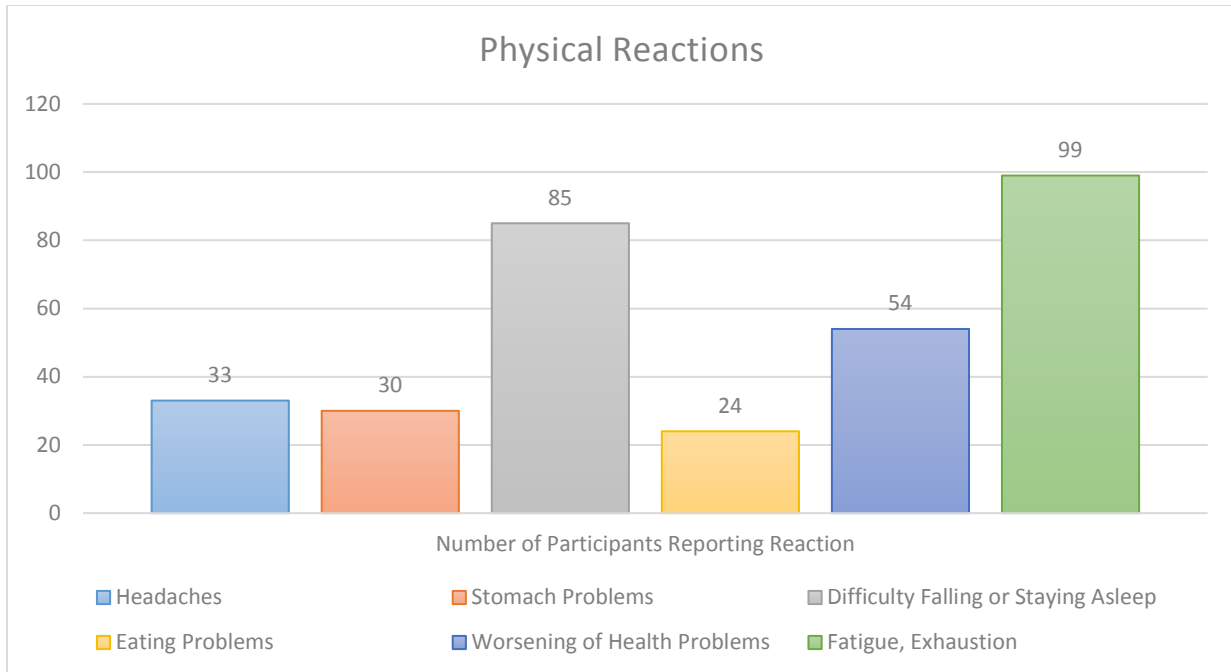
Behavioral Reaction	Number of Participants Reporting	Percentage of Total Participants (N=690)
<i>Extreme Change in Activity Level</i>	38	5.51%
<i>Excessive Drug or Alcohol Use</i>	20	2.90%
<i>Isolation/Withdrawal</i>	60	8.70%
<i>On Guard/Hypervigilant</i>	165	23.91%
<i>Agitated/Jittery/Shaky</i>	83	12.03%
<i>Violent or Dangerous Behavior</i>	3	0.43%
<i>Acts Younger than Age</i>	26	3.77%

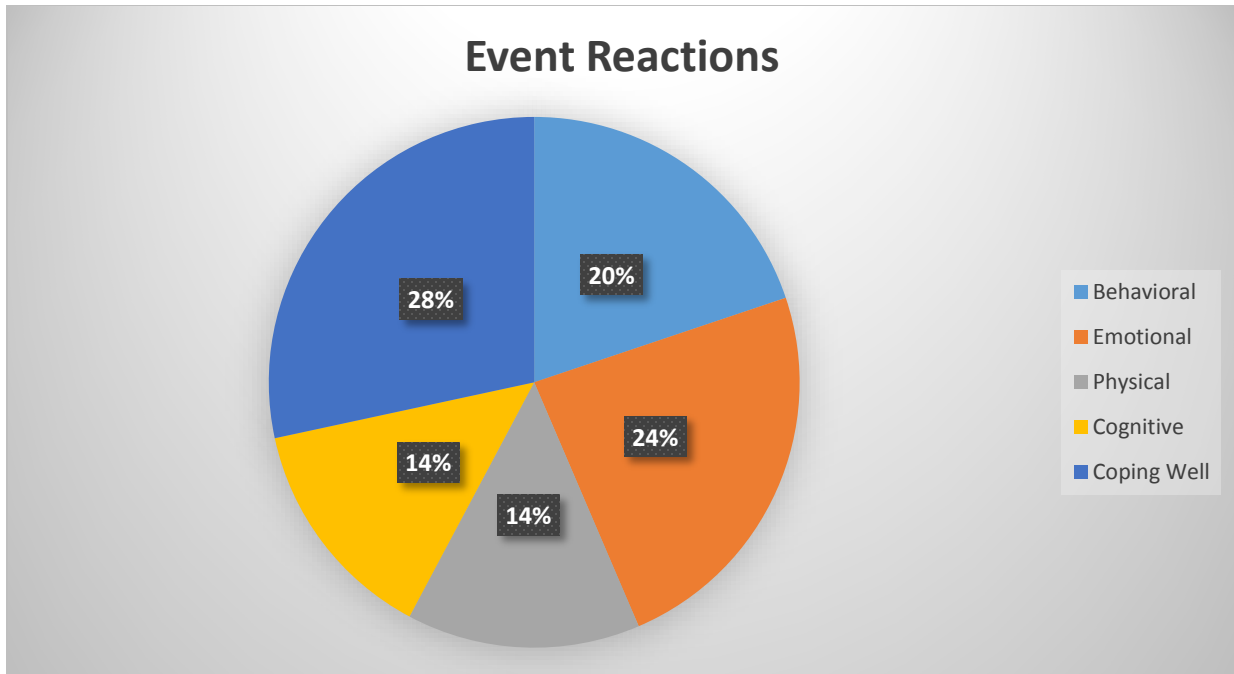
Emotional Reaction	Number of Participants Reporting	Percentage of Total Participants (N=690)
<i>Sadness, Tearful</i>	168	24.35%
<i>Irritable, Angry</i>	84	12.17%
<i>Anxious, Fearful</i>	142	20.58%
<i>Despair, Hopeless</i>	49	7.10%
<i>Feelings of Guilt/Shame</i>	53	7.68%
<i>Numb, Disconnected</i>	45	6.52%

Physical Reaction	Number of Participants Reporting	Percentage of Total Participants (N=690)
<i>Headaches</i>	33	4.78%
<i>Stomach Problems</i>	30	4.35%
<i>Difficulty Falling or Staying Asleep</i>	85	12.32%
<i>Eating Problems</i>	24	3.48%
<i>Worsening of Health Problems</i>	54	7.83%
<i>Fatigue, Exhaustion</i>	99	14.35%

Cognitive Reaction	Number of Participants Reporting	Percentage of Total Participants (N=690)
<i>Distressing Dreams, Nightmares</i>	48	6.96%
<i>Intrusive Thoughts, Images</i>	60	8.70%
<i>Difficulty Concentrating</i>	100	14.49%
<i>Difficulty Remembering Things</i>	62	8.99%
<i>Difficulty Making Decisions</i>	83	12.03%
<i>Preoccupied with Death/Destruction</i>	11	1.59%





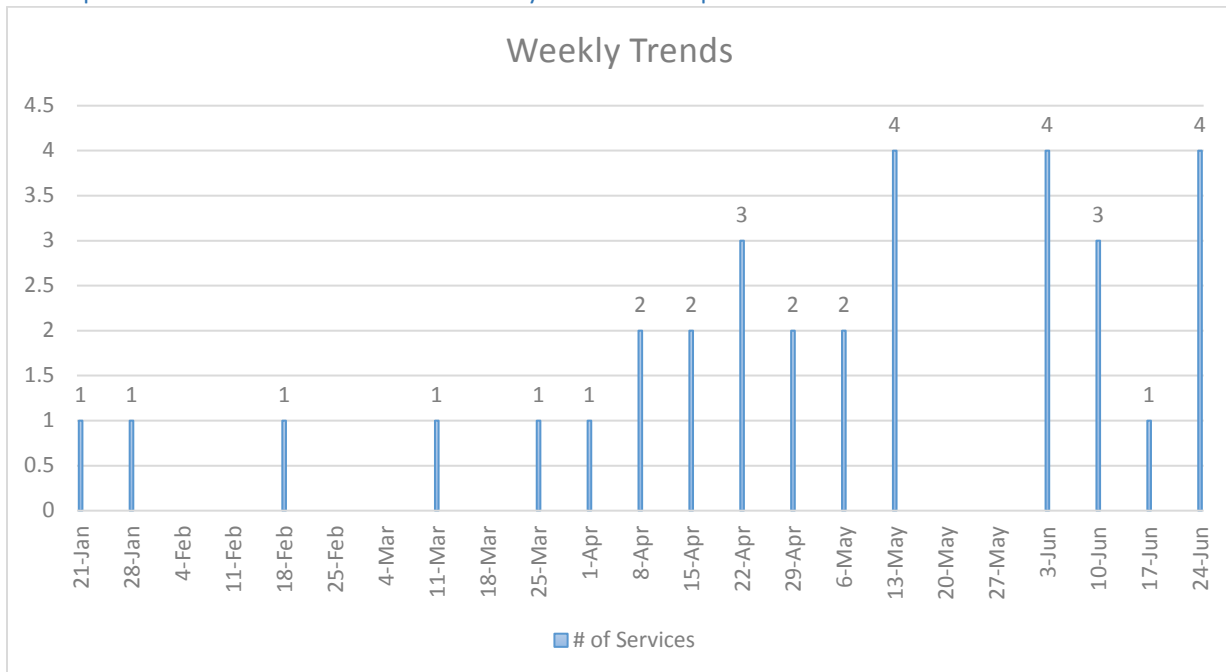


Group/Public Education Service Encounters

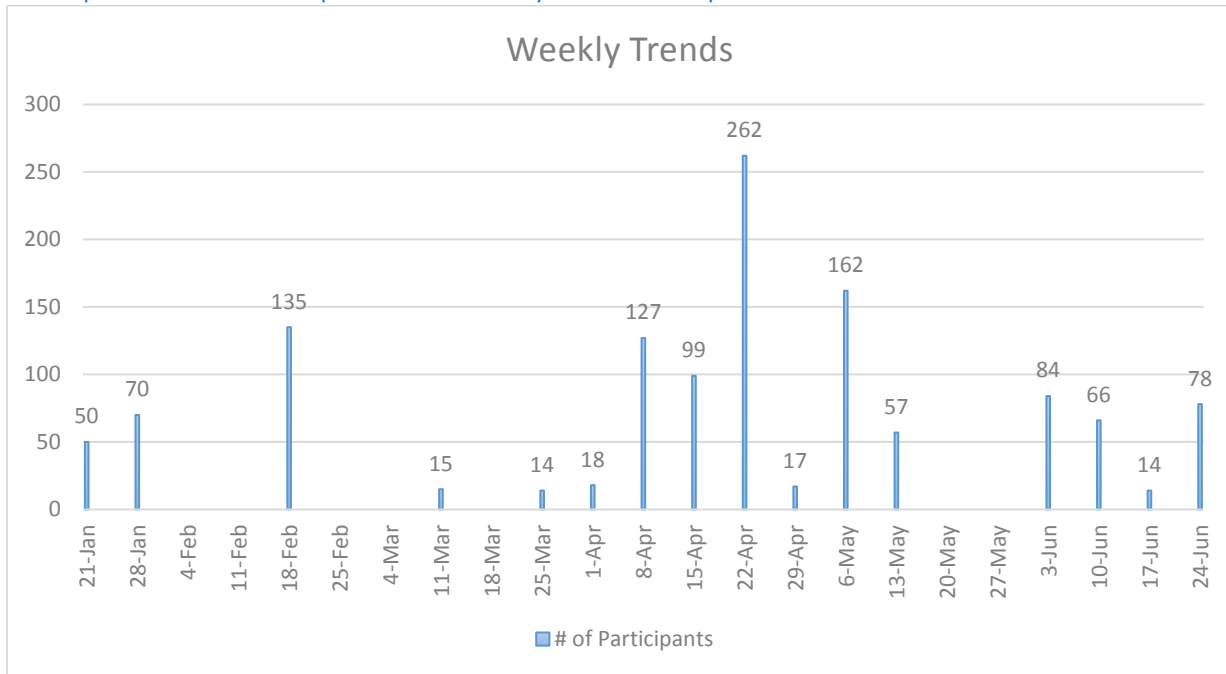
Total number of Services: 34 Encounters

Total number of Individuals: 1,293 Participants

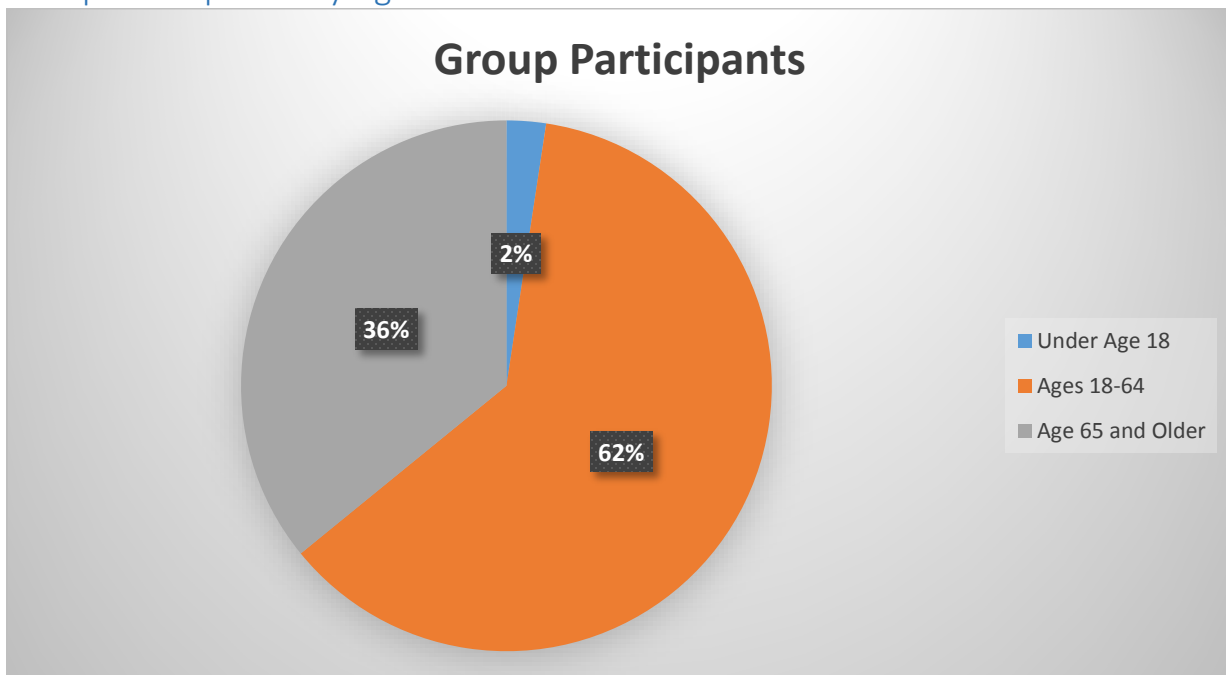
Group Service Encounters – Weekly Trends Report



Group Service Participants – Weekly Trends Report

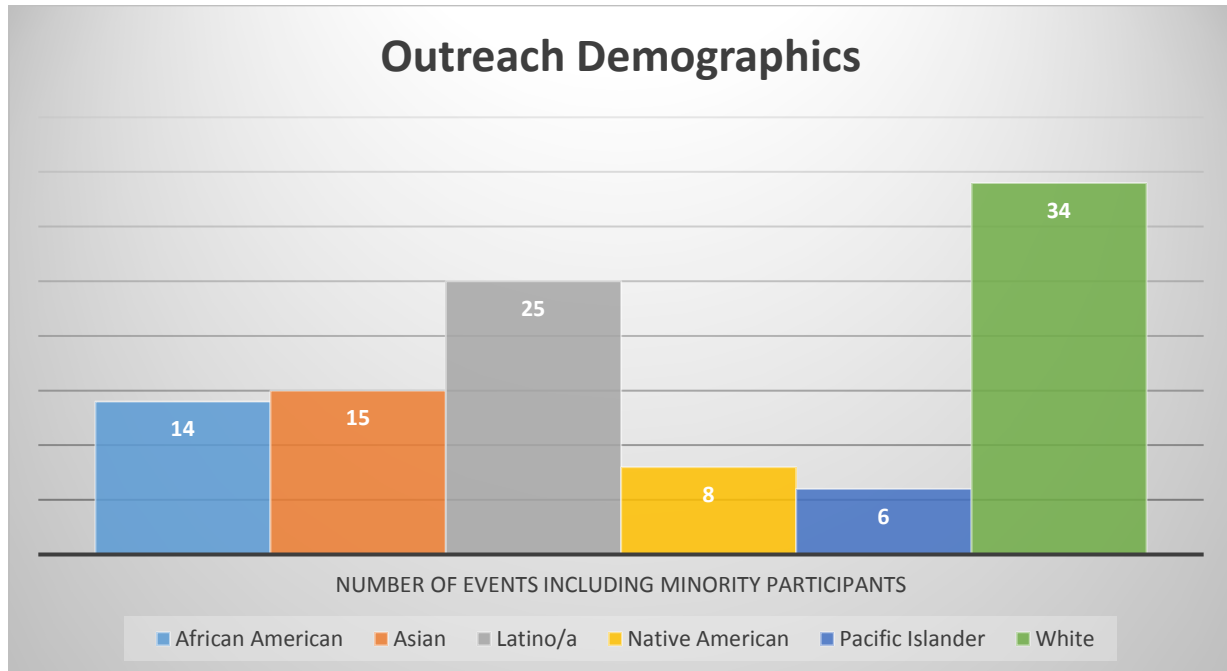


Group Participation by Age



Outreach Demographics

The following chart depicts the number of Group and Public Education Events which included participants from the listed racial/ethnic populations. This chart is not indicative of total participants in each group, but rather the efficacy of the event in outreaching to the various demographics. (n=34 total events)



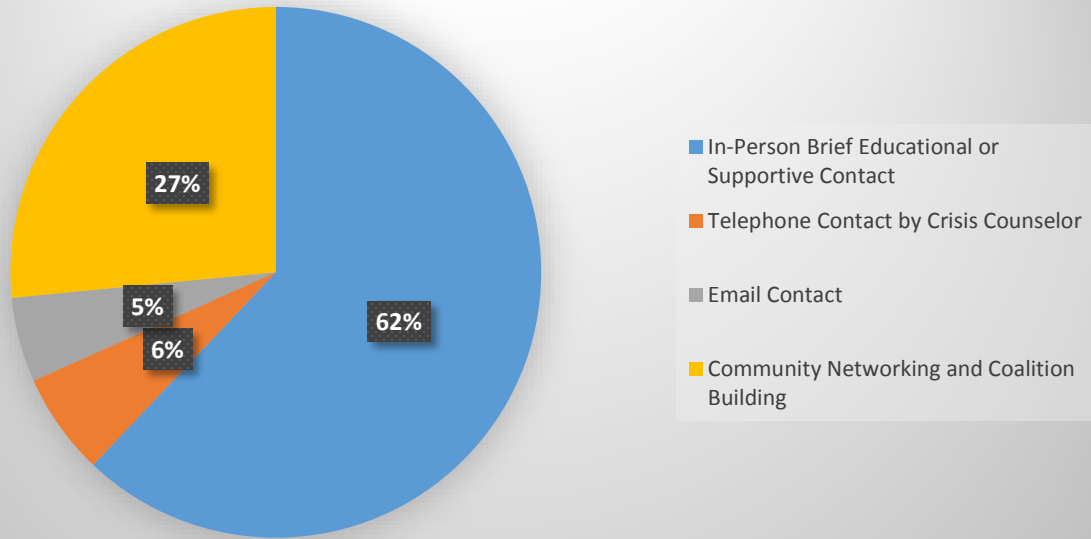
Brief Intervention Service Encounters

Total Encounters/Individuals Served: 3,103

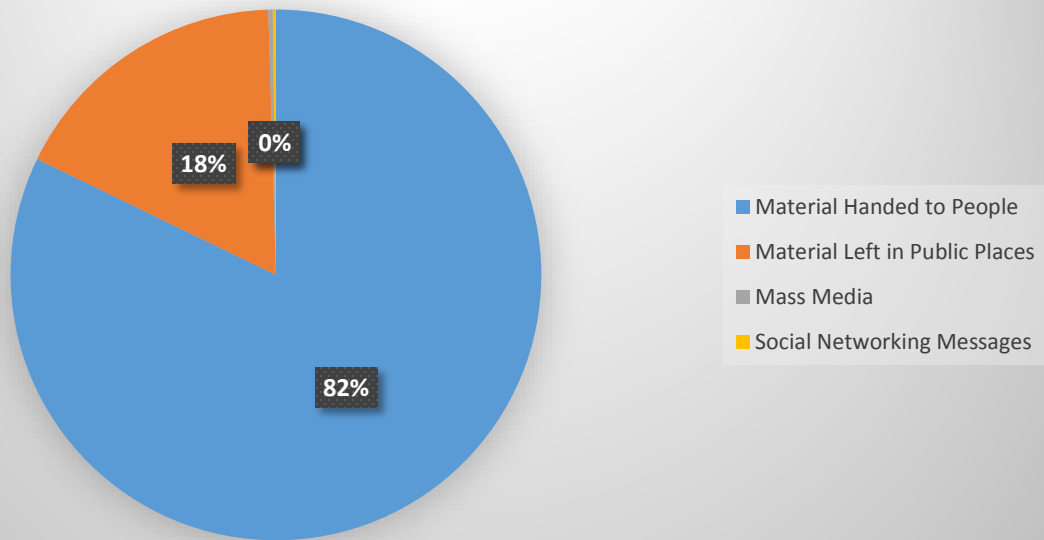
Type of Contact	Number of People Served
<i>In-Person Brief Educational or Supportive Contact</i>	1,925
<i>Telephone Contact by Crisis Counselor</i>	193
<i>Email Contact</i>	160
<i>Community Networking and Coalition Building</i>	823

Type of Distribution	Number of Materials Distributed
<i>Material Handed to People</i>	3,950
<i>Material Left in Public Places</i>	834
<i>Mass Media</i>	13
<i>Social Networking Messages</i>	9

Type of Contact







Materials Distributed





Post-Fire Surveys, Needs Assessments, and Data Gathering Efforts for Sonoma County Recovery (Updated 7/28/18)


Survey/ Assessment	Organization	Methodology & Participation	Description	Highlights
SoCo Rises Survey	SoCo Rises	Online Survey: 2,376 responses from community at large Offered in English and Spanish	Survey open from March 15 th 2018 – April 2 nd , 2018, SoCo Rises conducted an online survey with two primary objectives: 1) provide community leaders and decision makers with unbiased information on the most important topics as the community recovers and rebuilds from the October 2017 fires, and 2) provide the community-at-large with a means to “voice” their opinions and provide an avenue for their engagement in the rebuilding effort. https://s3-us-west-1.amazonaws.com/socorises-assets/survey+report/SoCo+Rises+Final+Survey+Report.pdf	<ul style="list-style-type: none"> • Survey respondents are very much committed to the community. • Top issues for respondents related to housing, the environment, and the financial impact of the fires, including: <ul style="list-style-type: none"> - Fears of potential increases in rental or housing costs - Concern with environmental impacts, including water quality, contamination, air quality, and long-term stability • Fears that rebuilding efforts will be impeded by government • Concerns with lack of a strategy for future fire prevention. • Concerns with the cost of living and the ability to accommodate the necessary housing to support the workforce.
North Bay Fires – 6 Month Survey	United Policyholders	Online Survey: 787 households responded representing 1,957 individuals Survey covered Sonoma County, Napa County and City of Santa Rosa	Survey open from February 21, 2018 – April 9 th , 2018. Identifies insurance coverage issues, common problems, unique issues, solutions, the pace of the recovery, and assesses the claims handling performance of the various insurers in the region. https://www.uphelp.org/sites/default/files/attachments/north_bay_fires_-_6_month_survey_results_v.2_4.26.18.pdf	<p>Insurance Claim Progress:</p> <ul style="list-style-type: none"> • 80% of survey respondents have NOT settled the dwelling portion of their claim. • 60% of survey respondents have NOT settled the contents portion of their claim. <p>Rebuilding:</p> <ul style="list-style-type: none"> • 63% of survey respondents plan to rebuild. • 12% of survey respondents do not plan on rebuilding. • 25% of survey respondents are undecided. <p>Of other note, the survey revealed:</p> <ul style="list-style-type: none"> • 66% of survey respondents report being underinsured on the dwelling portion of their claim. • 47% of survey respondents report being underinsured on the contents portion of their claim.
Sonoma County Resilience Fund Stakeholder Interview	Community Foundation Sonoma County	Individual Interviews with 16 community leaders from nonprofit and public agencies	Interviews conducted from January 19 th – February 8 th , 2018 to inform the development of the purpose, goals, and strategies of the Resilience Fund. The intention of the interviews was to help inform the Foundation about fire-related issues community leaders are	<p>Vision of Success identified: the shared vision is that a range of resources (e.g. skills, knowledge, data and funding) are well coordinated to ensure a diverse population remains living and working in Sonoma County.</p> <p>Most interviewees expressed concern that the community would rebuild back to the same problems that existed in Sonoma County prior to the fires, which</p>

Survey/ Assessment	Organization	Methodology & Participation	Description	Highlights
			<p>concerned about and explore the roles the Foundation may be well positioned to play within the community.</p>	<p>included income inequities, lack of affordable housing, nonprofit service duplication, limited access to mental health services, and lack of partnerships and communications between and among nonprofits and the public sector.</p> <p>Most interviewees specifically named affordable housing and workforce shortages as their key concerns, especially as these issues impact low-income individuals and families, when it comes to community-wide recovery and rebuilding.</p> <p>In addition, six of the 16 interviewees noted nonprofits and employers lack the capacity to adequately address mental health issues of staff and their clients.</p> <p>Interviewees were also asked what role the Foundation could play moving forward beyond grant maker to support recovery and rebuilding efforts.</p>  <p>CFSC-Interviews-Report-2018-04.pdf</p>
<p>Sonoma County Resilience Fund Listening Sessions</p>	<p>Community Foundation Sonoma County</p>	<p>10 listening sessions with nonprofits</p>	<p>Interviews conducted in February, 2018 to inform the development of the purpose, goals, and strategies of the Resilience Fund.</p> <p>A total of 172 individuals representing 123 nonprofits participated. The ten listening sessions were held in five different regions of the county—Healdsburg (North Sonoma County), Santa Rosa (Central), Boyes Hot Springs (Sonoma Valley), Petaluma (South County) and Sebastopol (West County).</p>	<p>Participants share concerns with significant topic areas including Housing, Nonprofit Impacts Environmental Impacts, Economic Impacts, Emergency Preparedness, and the following:</p> <p>Mental Health -</p> <ul style="list-style-type: none"> • Funding Cuts: In nearly every session, the cuts to county mental health funds were mentioned as a major concern; one participant defined this as a ‘crisis on top of a crisis’ • Ripple Effects of Trauma: A broad swath of our community will need mental health services to address trauma, from direct fire survivors to first responders to teachers and nonprofits who are serving fire survivors. • Long-Term Impacts: Concern about the long-term effects of untreated trauma and mental health issues such as higher rates of homelessness, addiction, dropping out of school, incarceration, etc. <p>Vulnerable Populations -</p> <ul style="list-style-type: none"> • Recovery Process: Ensuring the voices of those most marginalized are able to authentically participate in recovery efforts and that decisions are made with them rather than for them

Survey/ Assessment	Organization	Methodology & Participation	Description	Highlights
				<ul style="list-style-type: none"> Undocumented: The undocumented community is largely not eligible for government support and may be further marginalized in the recovery; there needs to be a different approach for working with this population <p>The listening sessions also identified ideas and solutions and opportunities for leadership for the Community Foundation.</p>  <p>CFSC-Listening-Sessions-Report-2018-04.pdf</p>
2018 Wildfire Response Survey	Community Foundation Sonoma County and Napa Valley Community Foundation	Online survey: Sent to 468 current and former grantees, 184 responses (39%).	The survey goal was to learn about how local nonprofits were affected by the fires, their immediate response services provided for fire survivors, the broader needs of the community, and any suggestions for recovery efforts.	<p>85% of respondents report their organization has been affected in some way by the October 2017 wildfires, including disruption of funding and/or services, direct impact on staff, board, and donors and an increase in individuals and/or services being provided as a result of greater demand.</p> <p>The combination of these factors surfaces a concern about respondents' abilities to meet the current level of need in the community, while also sustaining their own organizations. The most pressing individual and community-wide needs reported by respondents are affordable housing development, financial assistance, mental health services, and community planning for recovery.</p>  <p>CFSC-NVCF-Wildfire-Response-Final-Report</p>
Healthcare Foundation Wildfire Mental Health Resource Mapping	Wildfire Mental Health Collaborative	Resource Mapping effort with partners to identify available services and resources	In May, 2018, the Wildfire Mental Health Collaborative came together for a resource mapping session to collectively identify all mental health resources and services available in the community.	 <p>Healthcare Foundation Wildfire M</p> <p>NAMI Sonoma County (National Alliance on Mental Illness) is the lead organization collecting fire survivor resources to utilize with Warmline referral. This document is a helpful resources for organizations supporting community mental health needs of the community.</p>

Survey/ Assessment	Organization	Methodology & Participation	Description	Highlights
Impacts on Schools	Sonoma County Office of Education	Compiled data	<p>Compiled data on impact to schools and available resources in Sonoma County: https://www.scoe.org/files/Fire_Bulletin_Online_Final.pdf</p> <p>SCOE Student Mental Health Support Efforts https://docs.google.com/document/d/1j6Dnn-PRGd-rn5kcrc7t_sRXjQvynupGMV0psEupJGA/edit#heading=h.gjdgxs</p> <p>SCOE also documented fire relief support: https://www.scoe.org/pub/htdocs/news-archive.html?news_id=984</p>	<ul style="list-style-type: none"> • 1,450 public school students lost their homes • 250 public school employees lost homes • Two public schools were partially or fully destroyed, two campuses were closed for months due to debris, and one public school farm.
Recommendations for Sonoma County Disaster Planning proposed by the Spanish-speaking Community	Endorsed by 12 Organizations	Compiled data	Spanish speaking community advocates prepared and endorsed feedback and recommendations for Sonoma County “to ensure more equality in distributing aid to county residents after any future disasters.”	 <p>Recommendations from the Spanish Spe:</p> <p>Topics of Recommendations include: Fire Alert System, Local Assistance Centers, Media, Price Gouging, Unequal Access to Fire Relief, Post-Fire information meetings, Post-Fire Trainings, and Debris Cleanup Safety.</p> <p>Recommendations for Planning for the Future include: 1) Representatives of the immigrant and Spanish-speaking community will be included in planning future disaster response in the County. 2) Community organizations serving Spanish-speaking people will review any draft disaster plans, in order to add suggestions and improve the plan.</p>
Sonoma County Emergency Food Response Gathering Report	Sonoma County Food Recovery Coalition and the Sonoma County Food	Compiled data	During the fires, community-based connections unfolded quickly in order to provide emergency food relief for first responders and evacuees – resulting in a regionalized and sustained local food response leveraging existing and new distribution organizations, local farms, and local chefs. Key members of the Sonoma County Food Recovery Coalition and the Sonoma County Food System Alliance recognized	Summary of results are being finalized and will be available soon.

Survey/ Assessment	Organization	Methodology & Participation	Description	Highlights
	System Alliance		the need to analyze how the emergency food response unfolded during the disaster in an effort to improve the model for future events and to minimize the number of community members who transition from short-term emergency food assistance to long term chronic food insecurity, all the while strengthening the fabric of our region's food system.	
Sonoma County Fire Survivor Survey	Neighbors Together	Online Survey: 254 respondents	<p>Survey is ongoing. Survey asks about rebuilding status, insurance, communication (neighborhoods/local and other government), and mental health services access.</p> <p>Survey: https://www.surveymonkey.com/r/6QHKG9K</p> <p>NeighborsTogetherSR.com https://www.facebook.com/NeighborsTogetherSR/</p>	 Neighbors Together Fire Survey.pdf Rebuilding: <ul style="list-style-type: none"> • 63% of survey respondents plan to rebuild • 15% do not plan to rebuild • 21% are unsure if they will rebuild Survey inquired about reasons people will or will not rebuild and identified where people are in the rebuild process as well as a number of questions regarding insurance claims. Survey also asked about mental health services: <ul style="list-style-type: none"> • 35% were aware of free or low-cost mental health services • 23% were not aware of services • 35% do not use these services • 12% pay for mental health services • 6% access free or low-cost services
First 5 Needs Assessment	Community Child Care Council and First 5	Surveyed early childhood providers in Sonoma County	The child care data all comes from Community Child Care Council. Information regarding child and family trauma summarizes significant trends heard from multiple sources, including grantee and stakeholder reports to First 5, needs as described in grant proposals to First 5 and other funders, anecdotal info reported in meetings, and focus groups conducted by Community Foundation.	<u>Child care businesses destroyed -</u> <ul style="list-style-type: none"> • 15 child care businesses destroyed: 2 preschools, 11 Family Child Care Homes and 2 afterschool programs • Over 500 licensed child care slots lost; estimated 200 unlicensed slots lost • Approximately \$6 million combined annual revenue for child care businesses suspended until rebuild or relocated to existing space

Survey/ Assessment	Organization	Methodology & Participation	Description	Highlights
				<ul style="list-style-type: none"> • Prohibitive cost to start up a new family child care site in a rental property • Both preschools are underinsured for rebuild • Employers seeing a negative impact on workforce • Displaced families unable to find child care <p><u>Widespread child and caregiver trauma due to multiple impacts of wildfire</u></p> <ul style="list-style-type: none"> • Child: separation from friends and familiar environments, loss of pets, overall disruption in secure attachments, fear and anxiety from evacuation, overexposure to media, etc. • Parents, providers, neighbors, family members, business owners, etc. • Trauma impacts go far beyond direct victims of the fire who lost homes  <p>First 5 Grantee - needs assessment an</p>
Wildfires and Health Outcomes Survey	UC Davis	Online survey	Scientists from the University of California-Davis are conducting this survey to learn about the short- and long-term health effects from the Northern California wildfires that began on October 8th, 2017. This survey is part of a larger research study about wildfires funded by the National Institutes of Health. Online survey assessing mental and physical health needs emergency preparedness, and more.	Phase 1 (online survey) is still open but Department of Health Services Epidemiology Unit is reviewing the data (shared by UCD) of >1,000 responses. Phase 2 (in-person data collection to likely occur this Fall) planning underway.



SoCo Rises

Sonoma County Community Outreach Survey

April 30, 2018

Background and Objectives

Purpose

SoCo Rises conducted a large scale survey with two primary objectives in mind: 1) provide community leaders and decision makers with unbiased information on the most important topics as the community recovers and rebuilds from the October 2017 fires and 2) provide the community-at-large with a means to “voice” their opinions and provide an avenue for their engagement in the rebuilding effort.

Objectives

As such, the research addressed the following:

- Evaluate the level of the fires’ impact on respondents and their long-term consideration with respect to residency
- Evaluate the importance and level of concern associated with specific topical areas including housing, environment, health, economy, education, arts, recreation, social justice and government
- Assess the level of concern associated with specific issues within each topical area, including top-of-mind feedback
- Obtain key demographics among respondent base

Methodology

Quantitative Online Survey

The quantitative survey was fielded among respondents derived from a variety of outreach activities, including the SoCo Rises website, press releases, associated social media and Nixle notifications. Respondents were not provided financial incentives to participate in the survey.

- Data collection occurred from March 15th, 2018 through April 2nd, 2018
- To optimize response rates, respondents were provided the option to take the survey in either English or Spanish
- A total of n=2,376 completed responses were captured representing a variety of demographics and individuals with differing levels of impact from the fires

Data Reliability

The results from this study provides a level of data reliability well beyond the norm for a study of this type. The results of this study can be considered accurately representative of Sonoma County residents at large.



{ Executive Summary

Executive Summary

1. Despite the fires being a tremendously tragic experience for many survey respondents, they are **very much committed to the community**:
 - ✓ While the vast majority of respondents have been impacted by the fires (94%) in some way, 77% are committed to staying in Sonoma County.
2. Respondents are very much concerned with several aspects of the rebuilding efforts; however, the key top-of-mind issues focus on **housing**, the **environment** and the **financial impact** of the fires on county residents:
 - ✓ All topical areas presented resonated with respondents – particularly those pertaining to housing (93%*), environment (90%*), government/infrastructure (90%*) and economy/jobs (90%*)
3. Among those concerned about **housing, affordability** is the key topical issue:
 - ✓ Potential increases in rental or housing costs are a particular concern for lower income respondents
 - ✓ Many respondents suggested relief efforts in the form of “rent control”, “helping out the working class”, “streamlining permitting process” and building a “cohesive growth plan”

Executive Summary

4. Among those concerned with the **environmental impact** of the fires, **water quality, contamination** and **long-term stability** are the key topical issues:
 - ✓ Spanish speaking and lower income respondents appear to be more concerned with all exposed environmental issues
 - ✓ Many are particularly concerned about air pollution, “residual poisons” that may remain in the soil, potential landslides and what residents (and local government) can do to prevent long-lasting environmental effects of the fire
5. Among those concerned with the **government and infrastructure**, many fear that the rebuilding efforts will be impacted by **bureaucracy** and the **lack of a strategy for future fire prevention**:
 - ✓ Expectedly, those who lost homes and/or businesses are more likely to be concerned with how the local government may impede on their rebuilding efforts
 - ✓ Many are looking for “accountability”, a “county-driven planning process” that engages the community and its citizens, governmental expediency and a clear strategic plans to prevent future fires

Executive Summary

6. Among those concerned with the **economy and jobs**, the **cost of living** and the ability to accommodate the necessary housing to **support the workforce** are the key topical issues:
 - ✓ Spanish speaking and lower income respondents appear to be more concerned with all exposed economic and job related issues
 - ✓ Many believe that the fires exacerbated an existing condition of low wages (relative to housing costs), a shortage of qualified labor, and high housing costs for the workforce
7. While the other topical areas were deemed to be important for many survey participants, engagement with the remaining topics appeared to be secondary to some. Specifically, their concerns focused on the following:
 - ✓ A great number of respondents believe that **continued counseling** is needed for residents – including children, students and professionals
 - ✓ Many respondents fear that rising housing costs will impact **educational quality** and tax base if **school enrollment decreases**
 - ✓ Respondents are aware that rebuilding efforts and associated aid may not be **distributed equitably** based on socio-economic status (particularly among the low income households and homeless)
 - ✓ While arts and recreation appear to be the least urgent topical matter, some respondents believe it can be used as a means to **encourage continued community engagement** in rebuilding efforts

Implications

1. **Community engagement and participation is vital** – the survey provided a voice for many residents, and SoCo Rises has an opportunity to leverage that voice and continue to build strong community partnerships:
 - ✓ Reduces the perception of an inhibiting bureaucracy in rebuilding efforts
 - ✓ Increases transparency and accountability
2. **Communicate** that a **strategy** and **planning process is being developed**:
 - ✓ Residents know that the rebuilding process has many stakeholders and influencers; however, communicating that a central, strategic plan is in development will be very beneficial
3. **Focus** planning discussions on issues that are **specific to the fires** (environmental impact) as well as **those that exacerbated existing challenges prior to the fires** (housing and affordability):
 - ✓ Consistent communication and engagement will mitigate potential community frustrations

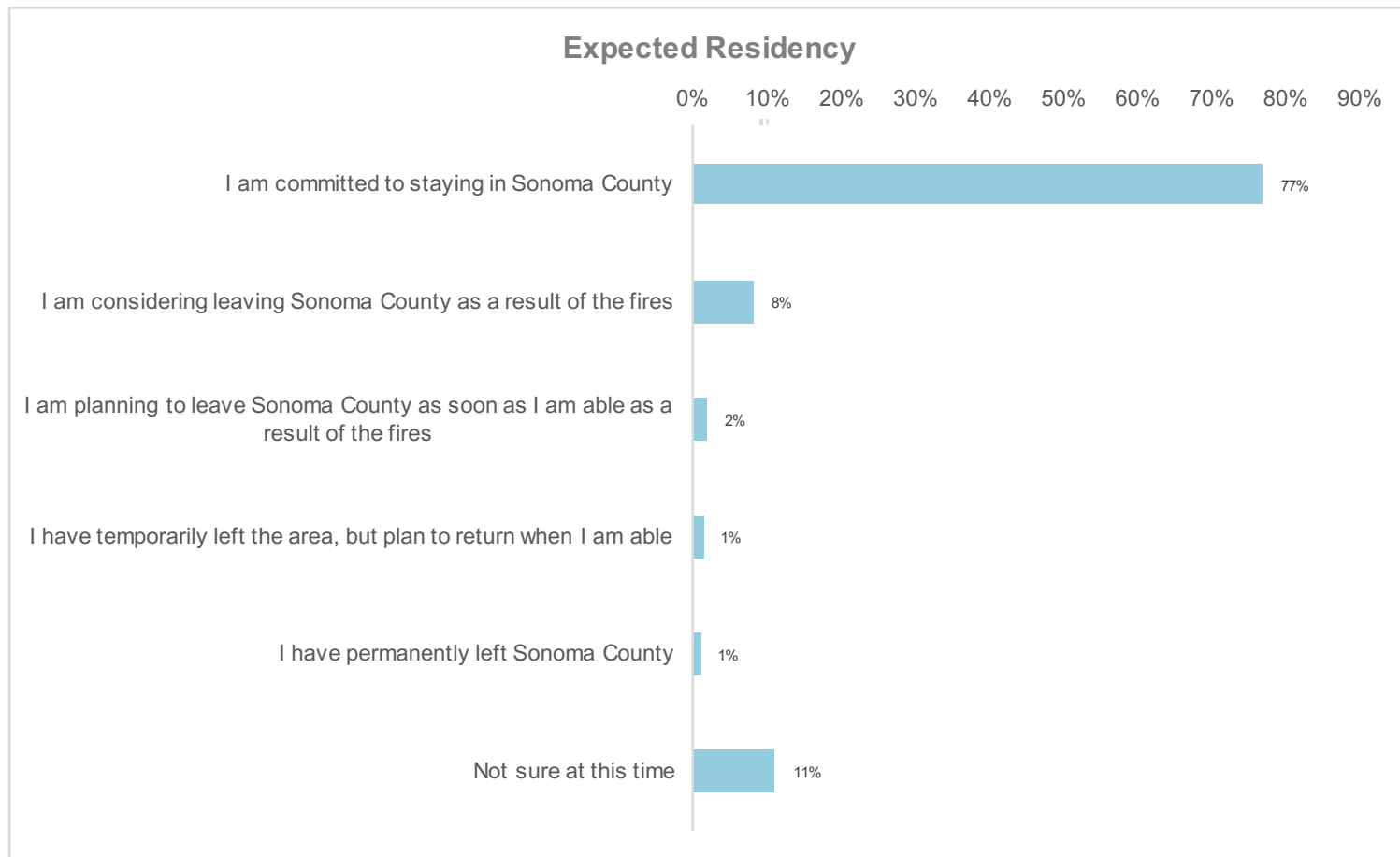


{ Key Findings

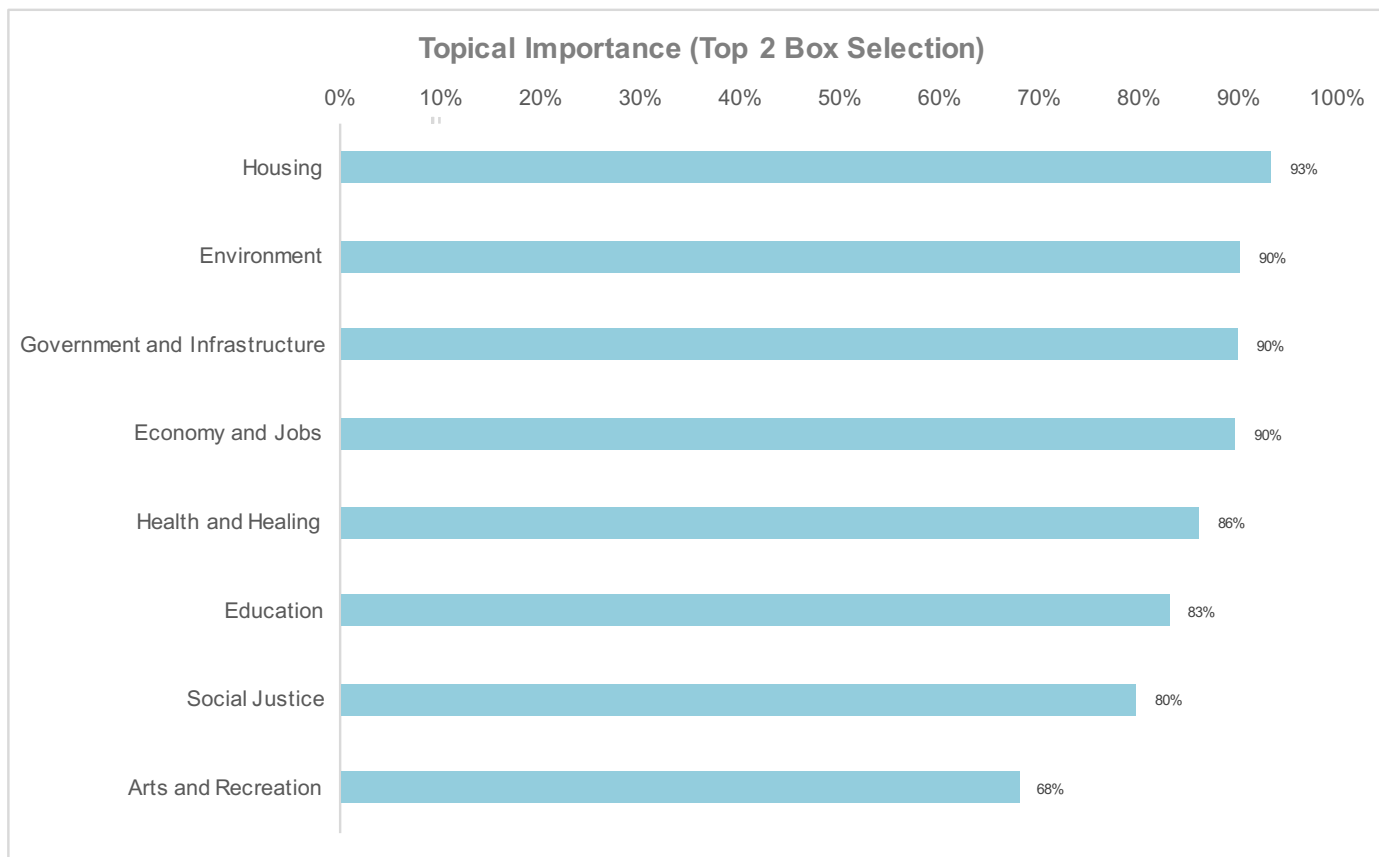


{ Residency Commitment and Key Concerns

Nearly 80% of Respondents Plan to Continue to Reside in Sonoma County



While Respondents Find all Topics Relatively Important; Housing, Environment, Government/Infrastructure and the Economy are Top-of-Mind

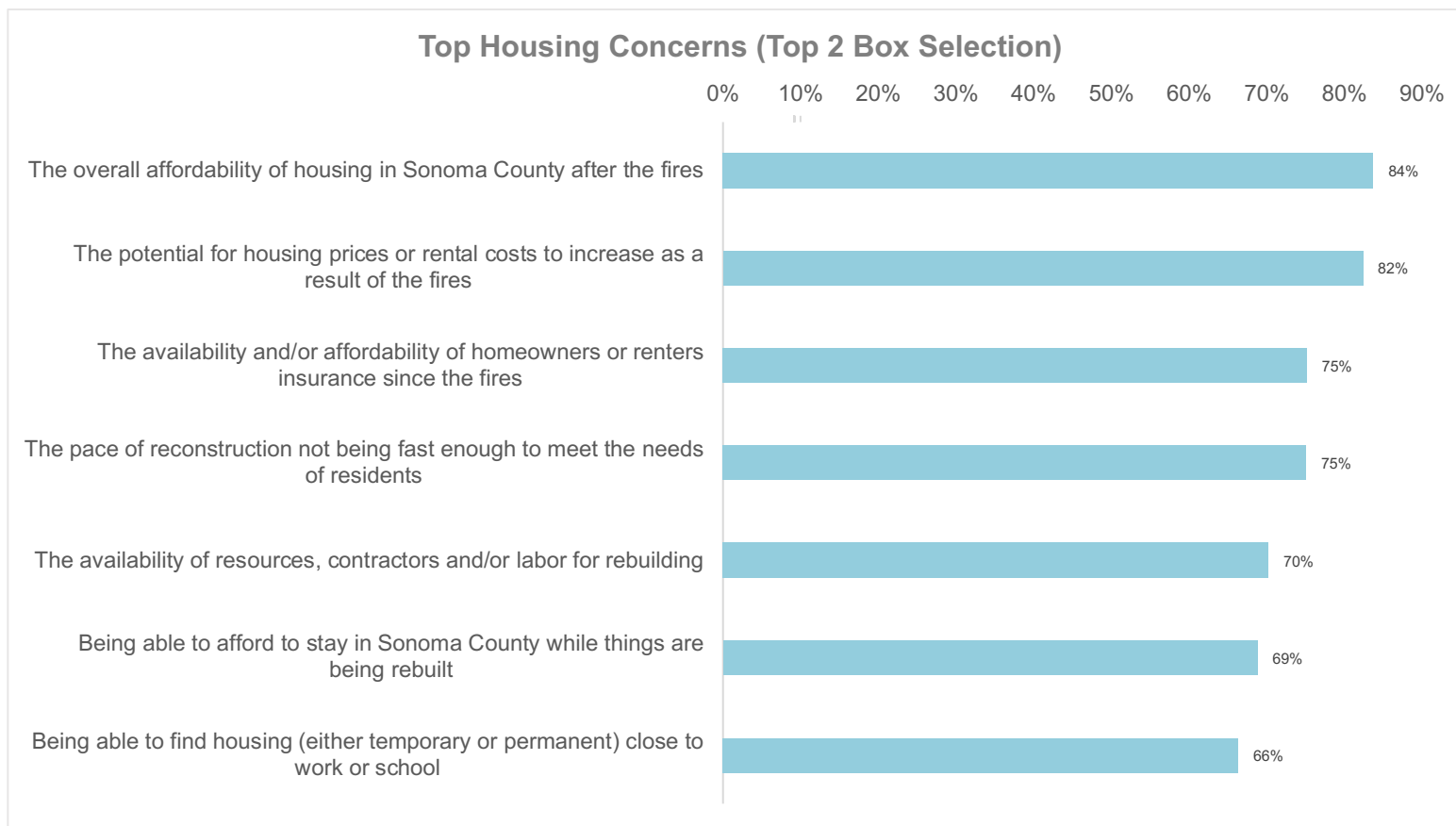


Base: Total n=2376



{ Housing

Affordability and Housing/Rental Costs are top Housing Concerns



Base: Selected "Very Important/Important" for Housing
Total n= 2220

Ease of Rebuilding, Sustainability, and Affordability for the Working Class are Key Top-Of-Mind Concerns



“Streamlined permit process.”

“Efforts to make sure that (the) working class are able to afford to live in this county.”

“Cost and protection for renters.”

“Find sites for tiny homes, construct them, housing first and fast!”

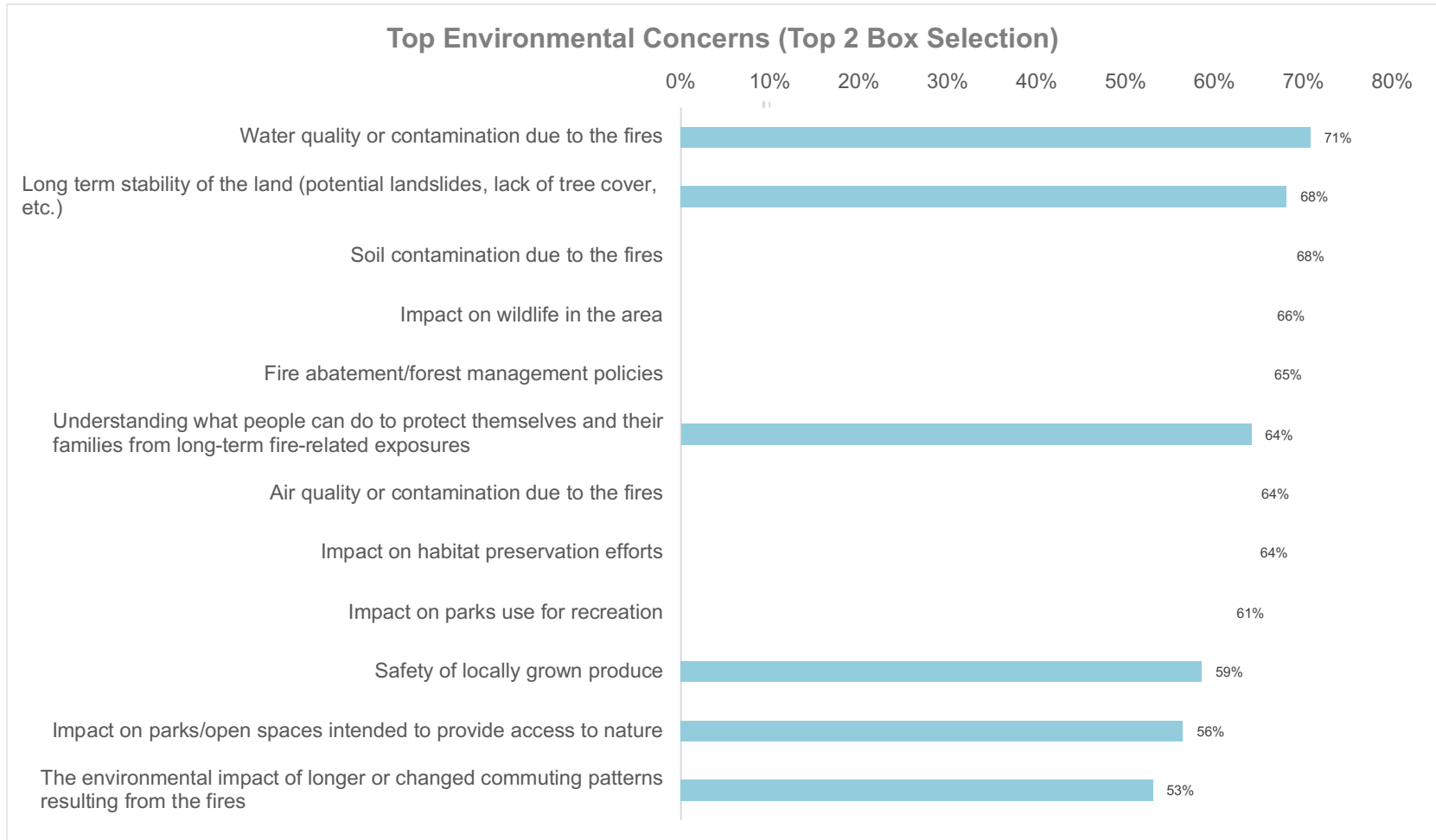
“Cohesive growth plan that supports preservation...with infrastructure to support growth.”

“We need to make the rebuilding process easier for people to accomplish.”



{ Environmental Impact

Water Quality, Land Stability and Soil Contamination are the Top Environmental Concerns



Base: Selected "Very Important/Important" for Environment
Total n= 2145

Prevention, Water/Air Quality, and Environmental Sensitivity are Top-Of-Mind Concerns

“The most concerning is (the) prevention of future fires.”

“Limit population density around and/or near environmentally sensitive areas.”

“The residual poisons that are now melted into the soil and will only abate over a long period of time.”

“The biggest concern is water quality.”

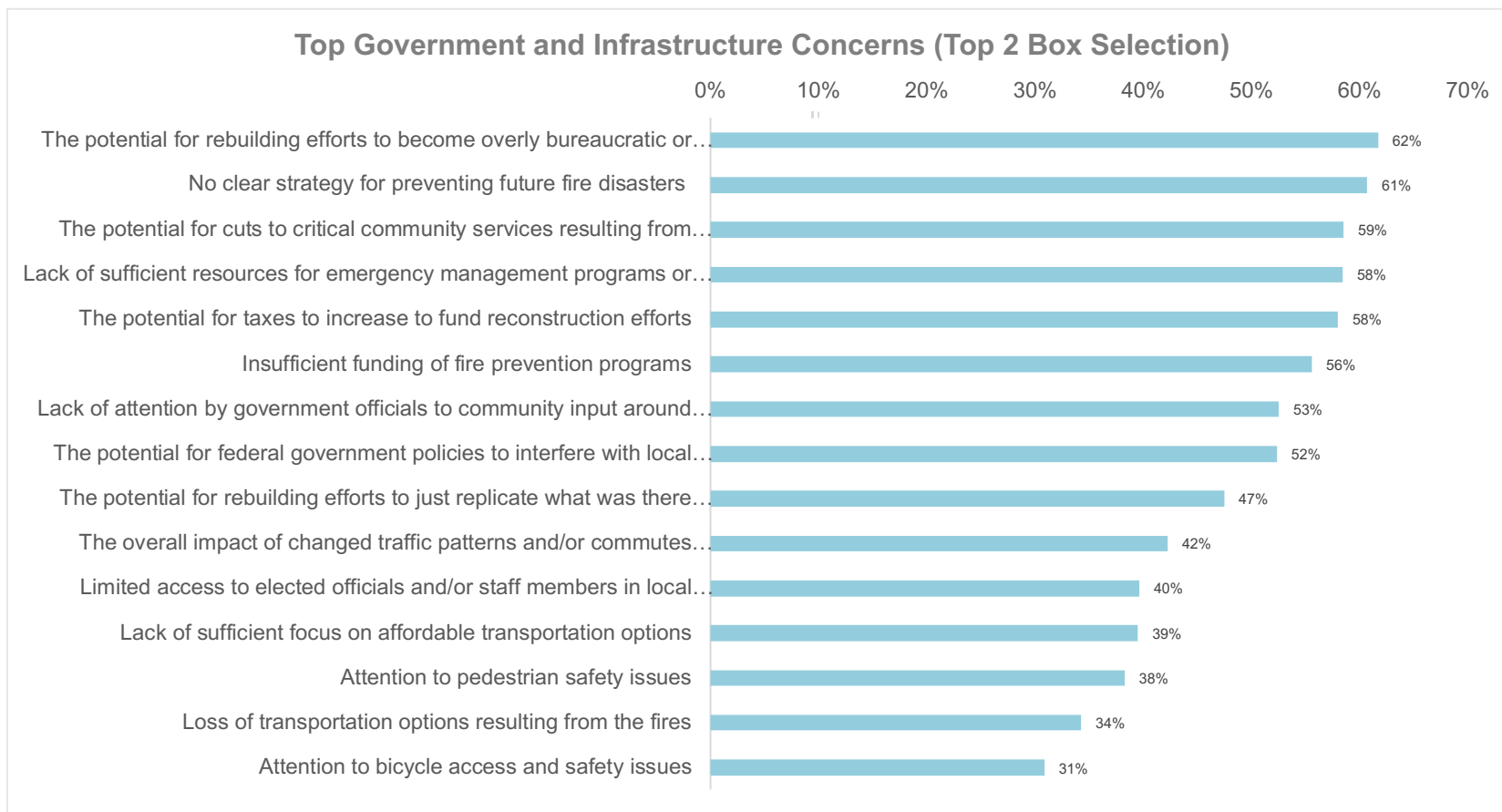
“Don’t put contaminated rocks near the freeway...We breath contaminants from the wind.”

“I fear...the landslides will happen here.”



{ Government and Infrastructure

Over Half of Respondents are Concerned with Potential Bureaucratic Hurdles and the Lack of a Clear Strategy to Prevent Similar Disasters in the Future



Concerns Regarding Bureaucracy, Efficiency of the Rebuilding Process, and Lack of Research and Engagement are Top-Of-Mind

“The county-driven planning process appears to be happening without any outreach and engagement.”

“There needs to be research (done) to help ensure the rebuilding process will have higher fire safety.”

“We need to address the lack of accountability in government funded programs and departments.”

“Bureaucratic involvement...prevents anything to be done in a timely manner.”

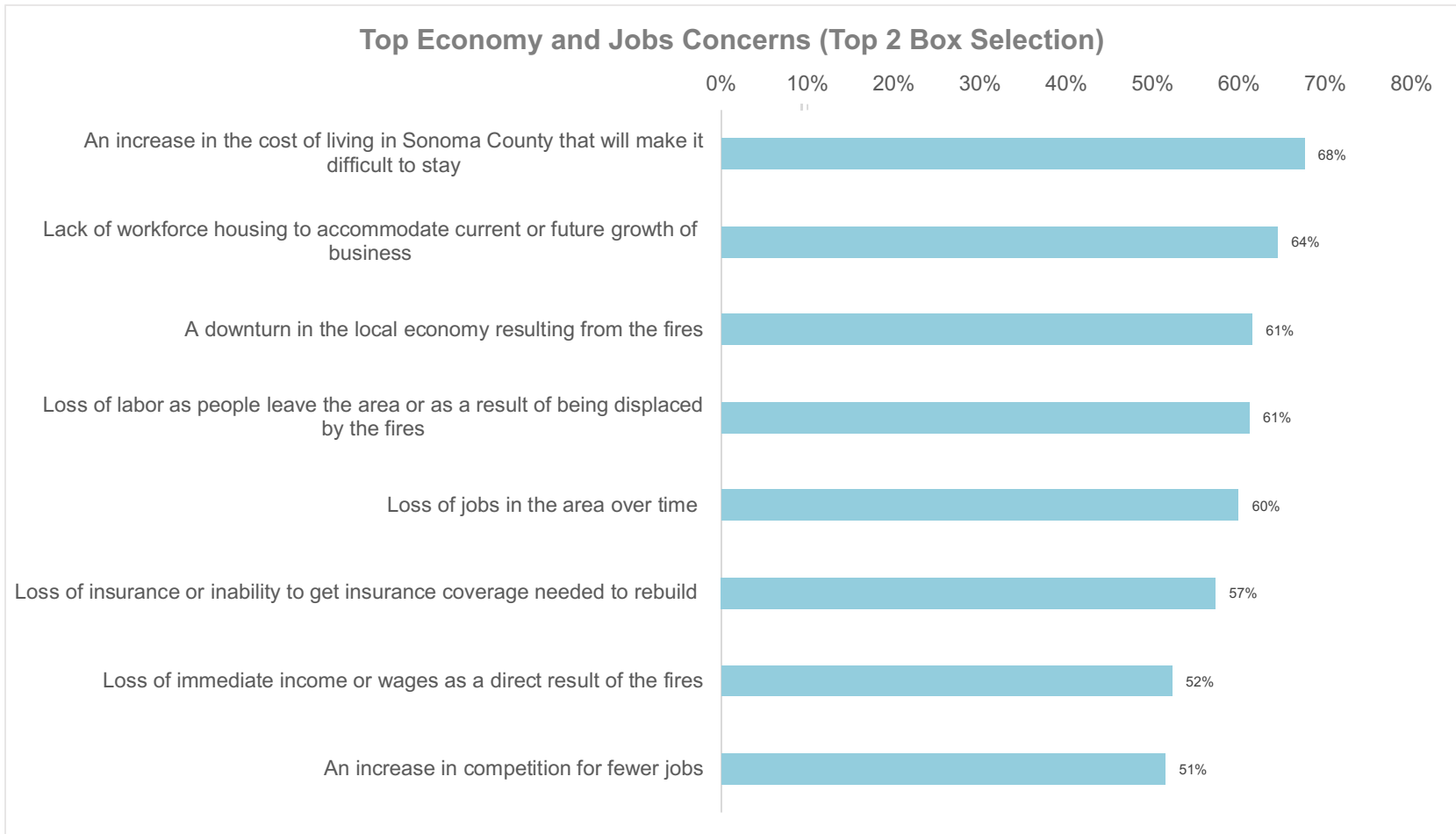
“Fix the roads! Widen some of the roads, to more efficiently carry more traffic.”

“There needs to be better building codes.”



{ Economy and Jobs

Cost of Living, Housing and a Potential Downturn in the Local Economy are Top-of-Mind Economic Concerns



Prioritizing the Working Class, Higher Wages, and Finding Qualified Labor are Concerns for Many

“We focus too much on the wealthy and not enough on the people who work in the service industry.”

“Increased traffic since the fires has added to the burden of commuting.”

“There are almost more jobs available than qualified workers to fill them.”

“Wages are not at all in line with the cost of living.”

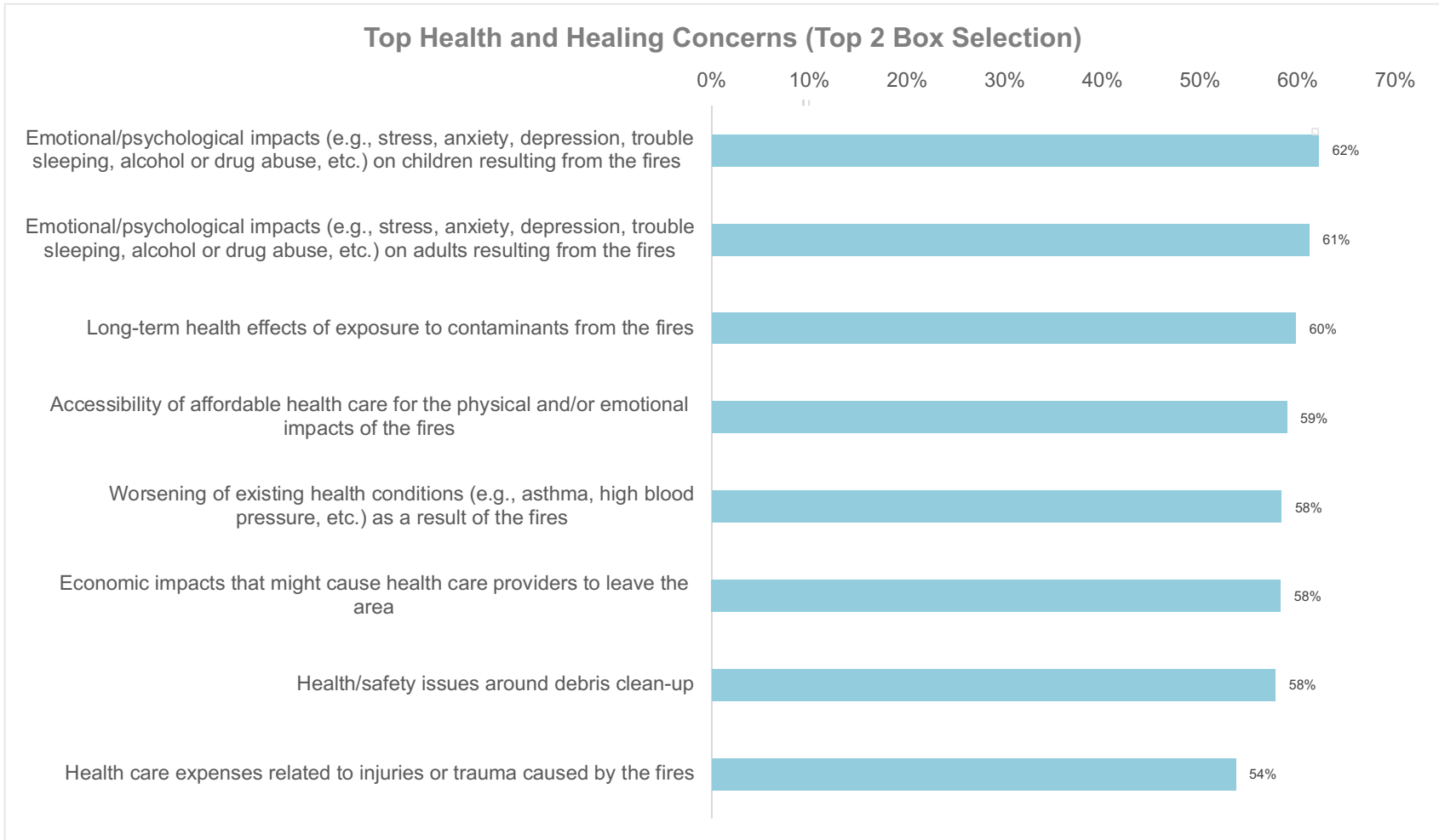
“Shortage of available labor was an issue before the fires.”

“Employers are not finding the workers they need.”



{ Health and Healing

Respondents are Equally Concerned with Most Health/Healing Issues Presented



PTSD, Affordable and Available Counseling, and Accessible Doctors are Top Concerns for Many

“Good medical doctors...that will help residents mentally and physically.”

“PTSD after effects on both adults and children.”

“Counseling offered everywhere.”

“We are losing physicians because of the fire.”

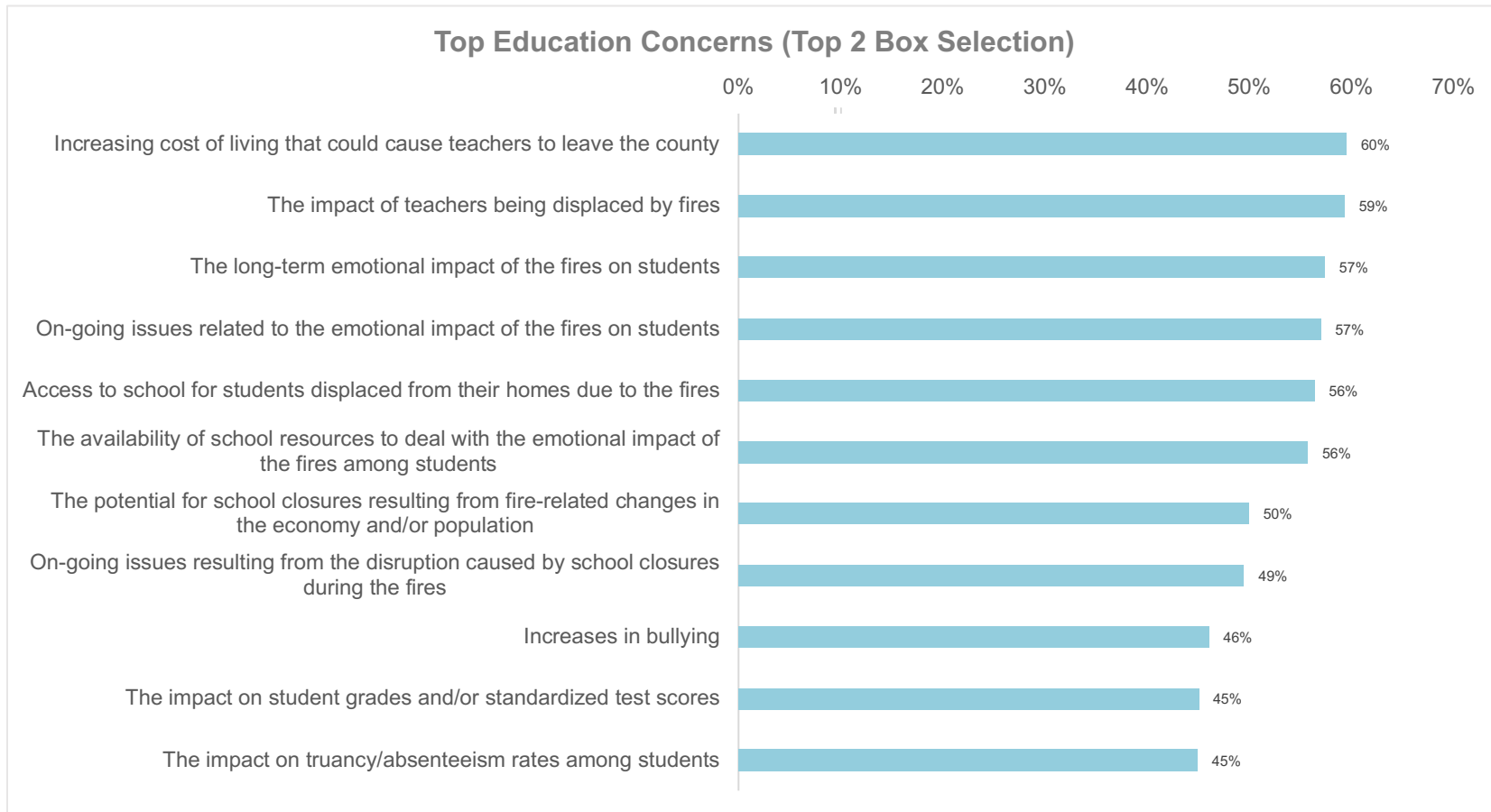
“The situation for low income people like myself has gotten much worse as far as access to doctors.”

“There are no free or low cost long terms treatments; nothing is offered for those without insurance.”



{ Education

Nearly Half of Respondents are Concerned with The Fires' Impact on Teachers' Cost of Living and Displacement, and the Emotional Well Being of Students



Base: Selected "Very Important/Important" for Education
Total n= 1974

Reduction in Enrollment, Proper Support for Teachers and Students, and the Overall Quality of Education are Top-Of-Mind Concerns

“Teachers and administrators are being challenged either in the classroom or (in) their own lives.”

“Transportation for students...who are now living further away from their school.”

“Schools are going to lose enrollment, which is going to cause budgets with huge shortfalls.”

“Programs that help teachers obtain quality housing due to the inequality in pay.”

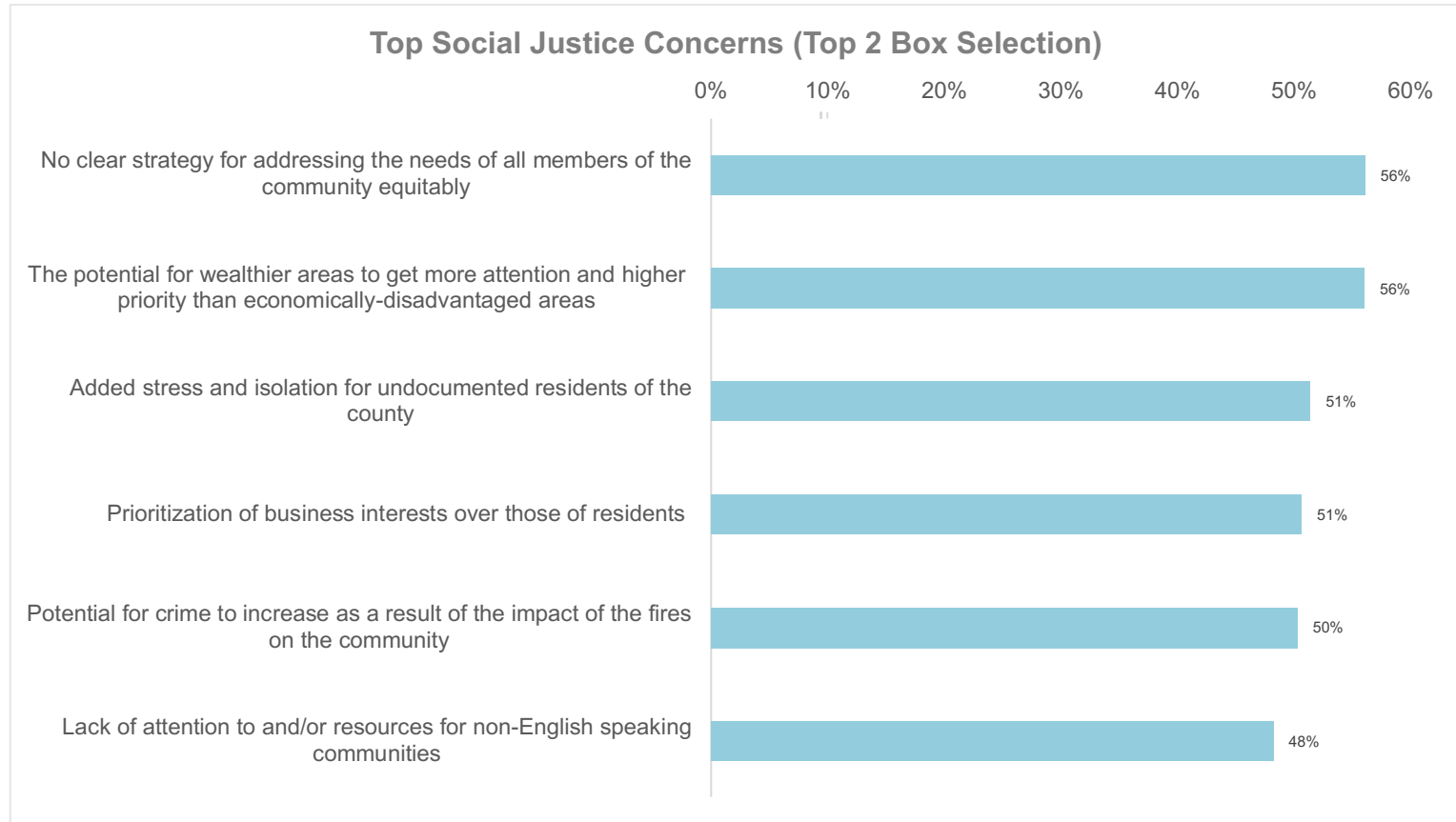
“Build more schools, allow more alternative forms of education, so that class sizes aren't so large.”

“Homeless youth and special ed students need our attention as well as the general ed students.”



{ Social Justice

With Respect to Social Justice, Nearly Half of Respondents are Concerned with the Lack of a Clear Community Strategy and the Equitable Distribution of Aid



Base: Selected "Very Important/Important" for Social Justice
Total n= 1897

Equitable Distribution of Resources, Homelessness, and Community Engagement are Priorities for Many Respondents



“More inclusion in both federal and state positions.”

“Homelessness. Intensify efforts to house them.”

“Equality among all victims in terms of allocation of resources.”

“We need to accommodate all classes that were impacted and wealth should not be a factor.”

“Safety for our most vulnerable community members. Access to food, shelter, resources.”

“Continue to get input from all community groups.”

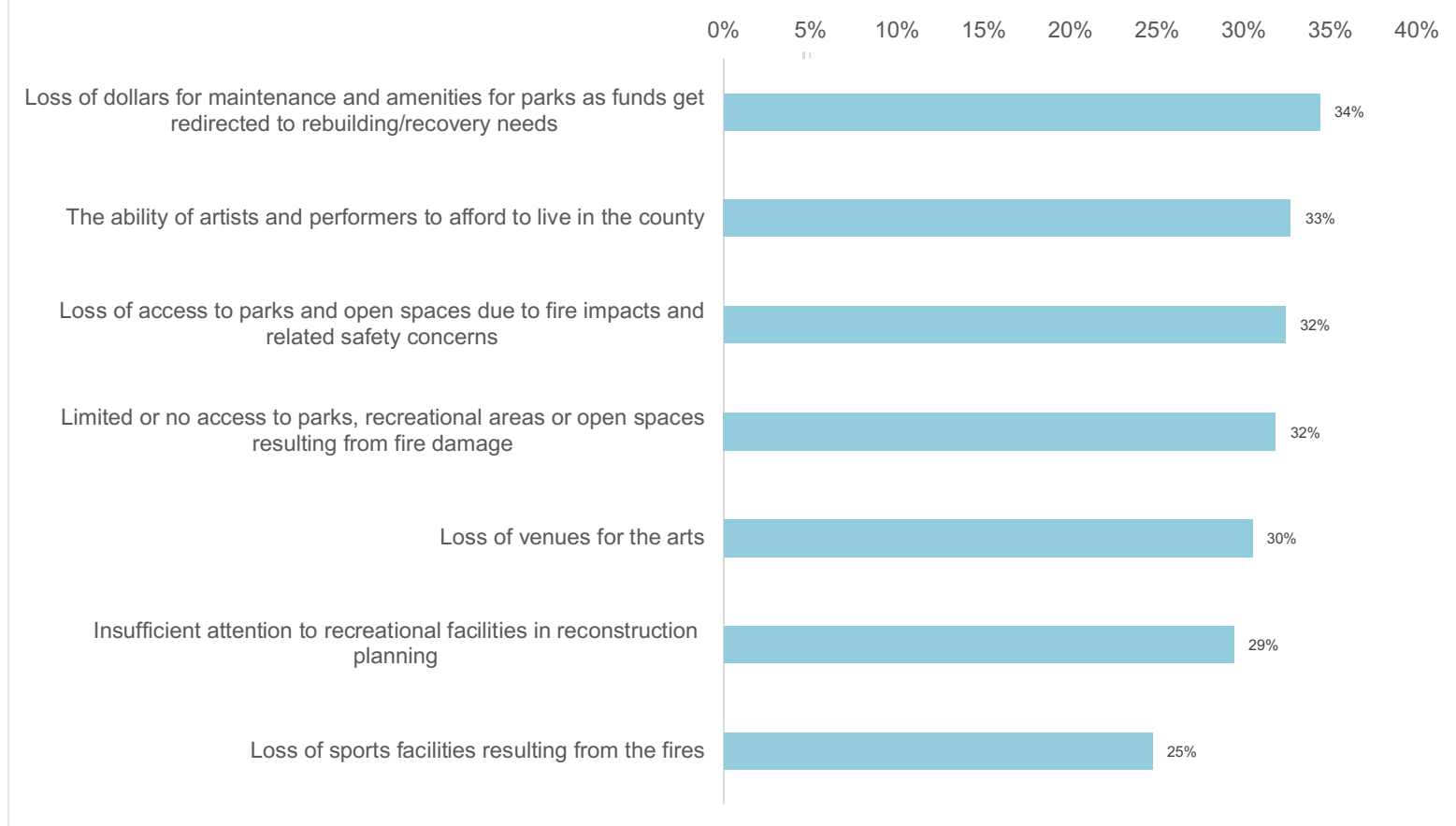


{ Arts and Recreation

About a third of Respondents find any Issues Relating to Arts/Recreations to be Particularly Pressing



Top Arts and Recreation Concerns (Top 2 Box Selection)



Some Believe that Arts and Recreation can Help the Community Rebuild Morale and Heal



“Unify the community through free arts and entertainment opportunities.”

“Open space takes top priority though, once that's gone you can't get it back.”

“More attention should be paid to helping County Residents divert their attention to fun and joy.”

“Provide free parking and transportation as incentives to attract the community.”

“Continuing focus on Healing begins with Arts and Recreation.”

“Turn downtown Santa Rosa into an arts/ museum destination.”



{ Top Priority (Open-End)

As Rebuilding Efforts are Enacted, Respondents Desire Community Engagement, Participation and Transparency Regarding Focus Topics (housing, affordability and planning)



“Keep increases in costs down while helping those most effected...rebalance their lives.”

“Recognizing the rights of communities...Community participation...”

“Be transparent and honest with the citizens of Sonoma County.”

“More love, more reassurance to kids that you will be there for us.”

“Affordable housing lies at the very core of all of these issues.”

“Cost and bureaucracy.”



{ Appendix: Cross Tabulations

Language Preference:

The Vast Majority of Respondents are English Speaking; only 22 Respondents are Spanish-only Speakers

		Fire Impact		Income				
Total	Spanish Language	Lost Home or Business	All other Impacts	Less than \$25,000	\$25,000 to \$75,000	\$75,000 to \$150,000	More than \$150,000	
Base Sizes								
	N=2376	N=22	N=379	N=1997	N=108	N=525	N=787	N=421
English	99%	0%	99%	99%	96%	98%	100%	100%
Spanish	1%	100%	1%	1%	4%	2%	0%	0%

Age: Older Respondents have Higher Average Household Incomes

	Total	Spanish Language	Fire Impact		Income			
			Lost Home or Business	All other Impacts	Less than \$25,000	\$25,000 to \$75,000	\$75,000 to \$150,000	More than \$150,000
	N=2376	N=22	N=379	N=1997	N=108	N=525	N=787	N=421
10 to 29	5%	9%	5%	5%	20%	8%	4%	2%
30 to 49	29%	72%	23%	30%	25%	31%	34%	30%
50 to 69	52%	14%	61%	50%	37%	46%	51%	58%
70 and above	14%	5%	11%	15%	18%	15%	11%	10%

Residency: Respondents with Higher Household Incomes are More Likely to Work in Sonoma County

	Fire Impact			Income				
	Total	Spanish Language	Lost Home or Business	All other Impacts	Less than \$25,000	\$25,000 to \$75,000	\$75,000 to \$150,000	More than \$150,000
	Base Sizes							
	N=2376	N=22	N=379	N=1997	N=108	N=525	N=787	N=421
I live in Sonoma County	96%	100%	96%	96%	94%	95%	98%	97%
I have family/relatives who live in Sonoma County	56%	59%	56%	56%	55%	56%	59%	55%
I work in Sonoma County	53%	50%	56%	52%	44%	54%	59%	57%
Other connection (please specify)	8%	0%	7%	8%	17%	10%	5%	6%
None of the above	0%	0%	0%	0%	0%	0%	0%	0%

Fire Impact: The Majority of Respondents who Didn't Lose a Home/Business know of Residents who did; Lower Income Respondents are More Likely to Experience A Financial Impact From the Fires

	Fire Impact				Income			
	Total	Spanish Language	Lost Home or Business	All other Impacts	Less than \$25,000	\$25,000 to \$75,000	\$75,000 to \$150,000	More than \$150,000
	N=2376	N=22	N=379	Base Sizes				N=1997
				N=108	N=525	N=787	N=421	
Relatives or close friends lost their home or place of business	70%	41%	60%	72%	61%	68%	71%	75%
I was evacuated	47%	45%	48%	47%	45%	44%	47%	51%
I lost my home	16%	14%	98%	0%	9%	10%	15%	23%
My income or ability to find work has been directly impacted	12%	36%	14%	11%	23%	16%	10%	9%
My home or place of business was damaged, but not lost	10%	18%	2%	12%	8%	8%	11%	14%
I lost my business	1%	0%	9%	0%	2%	1%	2%	1%
Other impact (please specify)	21%	27%	13%	22%	33%	26%	18%	20%
None of the above	6%	9%	0%	7%	10%	5%	7%	3%

Planned Residency: Those Who Have Lost Homes/Business are Slightly More Likely to Consider Leaving the Area

	Total	Spanish Language	Fire Impact		Income			
			Lost Home or Business	All other Impacts	Less than \$25,000	\$25,000 to \$75,000	\$75,000 to \$150,000	More than \$150,000
	N=2376	N=22	N=379	N=1997	N=108	N=525	N=787	N=421
I am committed to staying in Sonoma County	77%	64%	65%	80%	70%	75%	81%	79%
I am considering leaving Sonoma County as a result of the fires	8%	14%	14%	7%	7%	10%	7%	9%
I am planning to leave Sonoma County as soon as I am able as a result of the fires	2%	0%	4%	1%	4%	2%	1%	2%
I have temporarily left the area, but plan to return when I am able	1%	0%	6%	0%	4%	1%	1%	2%
I have permanently left Sonoma County	1%	0%	1%	1%	4%	1%	1%	0%
Not sure at this time	11%	22%	10%	11%	11%	11%	9%	8%

Issue Importance: Those who lost Homes/Businesses Appear Marginally Less Likely to be Concerned with Economy/Jobs



	Total	Spanish Language	Fire Impact		Income			
			Lost Home or Business	All other Impacts	Less than \$25,000	\$25,000 to \$75,000	\$75,000 to \$150,000	More than \$150,000
	Base Sizes							
	N=2376	N=22	N=379	N=1997	N=108	N=525	N=787	N=421
Housing: issues such as availability, affordability, reconstruction, etc.	93%	95%	97%	93%	96%	94%	95%	94%
Environment: issues such as the environmental impact of the fires, clean-up efforts, etc.	90%	95%	88%	91%	93%	91%	91%	88%
Government and Infrastructure: issues such as priorities, focus, timing, etc.	90%	91%	93%	90%	88%	91%	91%	90%
Economy and Jobs: issues related to the economic impact of the fires, the availability of jobs, loss of jobs or income, access to childcare, etc.	90%	100%	83%	91%	90%	89%	91%	89%
Health and Healing: issues such as the physical and mental health impacts of the fires, recovery, etc.	86%	95%	87%	86%	89%	88%	87%	82%
Education: issues such as access to schools, the emotional impacts on students, etc.	83%	100%	77%	84%	85%	82%	84%	83%
Social Justice: issues such as equality, fairness, prioritization, etc.	80%	100%	75%	81%	88%	85%	83%	68%
Arts and Recreation: issues such as access to facilities, support for the arts, affordability, etc.	68%	82%	63%	69%	75%	73%	69%	61%

Housing: Those who Have Lost Homes are More Concerned with Rebuilding Resources and Timing; Lower Income Households are More Likely to be Concerned with Affordability and Availability

	Fire Impact				Income			
	Total	Spanish Language	Lost Home or Business	All other Impacts	Less than \$25,000	\$25,000 to \$75,000	\$75,000 to \$150,000	More than \$150,000
	Base Sizes							
	N=2220	N=21	N=369	N=1851	N=104	N=496	N=748	N=394
The overall affordability of housing in Sonoma County after the fires	84%	71%	87%	83%	86%	89%	85%	82%
The potential for housing prices or rental costs to increase as a result of the fires	82%	81%	86%	82%	87%	88%	84%	78%
The availability and/or affordability of homeowners or renters insurance since the fires	77%	67%	83%	75%	84%	78%	79%	73%
The availability of resources, contractors and/or labor for rebuilding	75%	67%	85%	73%	73%	77%	78%	74%
The pace of reconstruction not being fast enough to meet the needs of residents	75%	52%	84%	73%	77%	76%	78%	75%
Being able to afford to stay in Sonoma County while things are being rebuilt	69%	57%	72%	68%	79%	78%	69%	60%
Being able to find housing (either temporary or permanent) close to work or school	66%	52%	70%	66%	79%	76%	66%	59%

Environmental Impact: Lower Income Respondents are More Likely to be Concerned with Most Exposed Issues



	Fire Impact				Income			
	Total	Spanish Language	Home or Business	All other Impacts	Less than \$25,000	\$25,000 to \$75,000	\$75,000 to \$150,000	More than \$150,000
	Base Sizes							
	N=2145	N=21	N=332	N=1813	N=100	N=478	N=714	N=372
Water quality or contamination due to the fires	71%	81%	72%	71%	77%	68%	73%	65%
Long term stability of the land (potential landslides, lack of tree cover, etc.)	68%	81%	66%	69%	75%	67%	69%	63%
Soil contamination due to the fires	68%	86%	66%	68%	76%	68%	69%	61%
Impact on wildlife in the area	66%	86%	62%	66%	76%	65%	67%	60%
Fire abatement/forest management policies	65%	71%	65%	65%	71%	64%	66%	61%
Understanding what people can do to protect themselves and their families from long-term fire-related exposures	64%	81%	64%	64%	72%	65%	63%	59%
Air quality or contamination due to the fires	64%	76%	63%	64%	74%	63%	63%	59%
Impact on habitat preservation efforts	64%	81%	61%	64%	75%	63%	66%	57%
Impact on parks/open spaces intended to provide access to nature	61%	81%	60%	61%	71%	59%	64%	53%
Safety of locally grown produce	59%	81%	56%	59%	70%	61%	58%	52%
Impact on parks use for recreation	56%	81%	55%	57%	64%	57%	59%	50%
The environmental impact of longer or changed commuting patterns resulting from the fires	53%	71%	55%	53%	57%	53%	55%	50%

Health and Healing: Lower Income Respondents are More Likely to be Concerned with Many Exposed Issues



	Total	Spanish Language	Fire Impact		Income			
			Lost Home or Business	All other Impacts	Less than \$25,000	\$25,000 to \$75,000	\$75,000 to \$150,000	More than \$150,000
	Base Sizes							
	N=2047	N=21	N=328	N=1719	N=96	N=461	N=684	N=347
Emotional/psychological impacts (e.g., stress, anxiety, depression, trouble sleeping, alcohol or drug abuse, etc.) on children resulting from the fires	62%	76%	62%	62%	69%	68%	63%	54%
Emotional/psychological impacts (e.g., stress, anxiety, depression, trouble sleeping, alcohol or drug abuse, etc.) on adults resulting from the fires	61%	67%	63%	61%	70%	66%	62%	53%
Long-term health effects of exposure to contaminants from the fires	60%	71%	59%	60%	71%	66%	59%	52%
Accessibility of affordable health care for the physical and/or emotional impacts of the fires	59%	71%	59%	59%	70%	65%	59%	50%
Health/safety issues around debris clean-up	58%	62%	53%	59%	66%	63%	58%	48%
Worsening of existing health conditions (e.g., asthma, high blood pressure, etc.) as a result of the fires	58%	76%	56%	59%	70%	66%	57%	47%
Economic impacts that might cause health care providers to leave the area	58%	76%	59%	58%	65%	62%	57%	51%
Health care expenses related to injuries or trauma caused by the fires	54%	62%	52%	54%	67%	58%	53%	46%

Economy and Jobs: Lower Income Respondents Appear to be More Likely to be Concerned with Lost Wages and Competition for Jobs



			Fire Impact		Income			
	Total	Spanish Language	Lost Home or Business	All other Impacts	Less than \$25,000	\$25,000 to \$75,000	\$75,000 to \$150,000	More than \$150,000
	N=2134	N=22	N=315	Base Sizes				N=375
				N=1819	N=97	N=467	N=719	
An increase in the cost of living in Sonoma County that will make it difficult to stay	68%	91%	64%	68%	73%	72%	66%	67%
Lack of workforce housing to accommodate current or future growth of business	64%	91%	60%	65%	66%	69%	63%	66%
A downturn in the local economy resulting from the fires	61%	77%	58%	62%	64%	66%	60%	59%
Loss of labor as people leave the area or as a result of being displaced by the fires	61%	82%	60%	61%	65%	66%	59%	62%
Loss of jobs in the area over time	60%	82%	56%	61%	64%	65%	60%	58%
Loss of insurance or inability to get insurance coverage needed to rebuild	57%	73%	60%	57%	61%	61%	54%	59%
Loss of immediate income or wages as a direct result of the fires	52%	77%	47%	53%	69%	61%	49%	46%
An increase in competition for fewer jobs	51%	86%	44%	53%	64%	58%	52%	41%

Education: Lower Income Respondents are More Likely to be Concerned with Most Exposed Issues



	Fire Impact				Income			
	Total	Spanish Language	Home or Business	All other Impacts	Less than \$25,000	\$25,000 to \$75,000	\$75,000 to \$150,000	More than \$150,000
	Base Sizes							
	N=1974	N=22	N=292	N=1682	N=92	N=433	N=662	N=348
Increasing cost of living that could cause teachers to leave the county	60%	73%	60%	60%	71%	64%	61%	55%
The impact of teachers being displaced by fires	59%	68%	61%	59%	71%	63%	62%	55%
On-going issues related to the emotional impact of the fires on students	57%	68%	60%	56%	66%	61%	59%	53%
The long-term emotional impact of the fires on students	57%	73%	60%	57%	68%	61%	60%	52%
Access to school for students displaced from their homes due to the fires	56%	55%	56%	56%	68%	62%	57%	53%
The availability of school resources to deal with the emotional impact of the fires among students	56%	77%	55%	56%	72%	59%	58%	52%
The potential for school closures resulting from fire-related changes in the economy and/or population	50%	77%	49%	50%	62%	56%	52%	45%
On-going issues resulting from the disruption caused by school closures during the fires	49%	68%	48%	50%	62%	55%	50%	47%
Increases in bullying	46%	73%	41%	47%	61%	52%	46%	41%
The impact on student grades and/or standardized test scores	45%	73%	45%	45%	53%	49%	48%	40%
The impact on truancy/absenteeism rates among students	45%	64%	42%	45%	60%	52%	46%	38%

Arts and Recreation: Lower Income Respondents are More Likely to be Concerned with Many Exposed Issues

	Fire Impact				Income			
	Total	Spanish Language	Lost Home or Business	All other Impacts	Less than \$25,000	\$25,000 to \$75,000	\$75,000 to \$150,000	More than \$150,000
	Base Sizes							
	N=1615	N=18	N=239	N=1376	N=81	N=384	N=543	N=258
Loss of dollars for maintenance and amenities for parks as funds get redirected to rebuilding/recovery needs	34%	33%	30%	35%	52%	36%	33%	31%
The ability of artists and performers to afford to live in the county	33%	39%	29%	33%	51%	36%	31%	27%
Limited or no access to parks, recreational areas or open spaces resulting from fire damage	32%	28%	28%	33%	47%	33%	31%	28%
Loss of access to parks and open spaces due to fire impacts and related safety concerns	32%	33%	30%	33%	53%	34%	31%	28%
Loss of venues for the arts	30%	28%	26%	31%	46%	32%	29%	27%
Insufficient attention to recreational facilities in reconstruction planning	29%	33%	24%	30%	46%	30%	29%	26%
Loss of sports facilities resulting from the fires	25%	39%	20%	26%	41%	23%	25%	21%

Social Justice: Lower Income Respondents are More Likely to be Concerned with Most Exposed Issues

	Fire Impact				Income			
	Total	Spanish Language	Lost Home or Business	All other Impacts	Less than \$25,000	\$25,000 to \$75,000	\$75,000 to \$150,000	More than \$150,000
	Base Sizes							
	N=1897	N=22	N=283	N=1614	N=95	N=446	N=651	N=288
No clear strategy for addressing the needs of all members of the community equitably	56%	55%	51%	57%	78%	65%	52%	48%
The potential for wealthier areas to get more attention and higher priority than economically-disadvantaged areas	56%	64%	46%	58%	72%	68%	54%	46%
Added stress and isolation for undocumented residents of the county	51%	59%	45%	53%	62%	60%	49%	45%
Prioritization of business interests over those of residents	51%	55%	45%	52%	74%	60%	47%	42%
Potential for crime to increase as a result of the impact of the fires on the community	50%	64%	51%	50%	65%	58%	45%	47%
Lack of attention to and/or resources for non-English speaking communities	48%	59%	39%	50%	61%	57%	45%	43%

Government and Infrastructure: Lower Income Households and Those who lost Homes/Businesses are More Likely to be Concerned with Some Exposed Issues



	Fire Impact				Income			
	Total	Spanish Language	Lost Home or Business	All other Impacts	Less than \$25,000	\$25,000 to \$75,000	\$75,000 to \$150,000	More than \$150,000
	Base Sizes							
	N=2140	N=20	N=352	N=1788	N=95	N=479	N=715	N=377
The potential for rebuilding efforts to become overly bureaucratic or bogged down	62%	55%	75%	59%	66%	62%	61%	60%
No clear strategy for preventing future fire disasters	61%	55%	71%	59%	71%	60%	59%	60%
The potential for cuts to critical community services resulting from budget shortfalls	59%	50%	62%	58%	67%	59%	59%	55%
The potential for taxes to increase to fund reconstruction efforts	58%	55%	68%	56%	60%	61%	57%	54%
Lack of sufficient resources for emergency management programs or agencies	58%	55%	68%	56%	61%	58%	59%	56%
Insufficient funding of fire prevention programs	56%	55%	64%	54%	68%	55%	55%	54%
Lack of attention by government officials to community input around rebuilding priorities	53%	50%	64%	50%	64%	55%	51%	50%
The potential for federal government policies to interfere with local rebuilding/recovery efforts	52%	45%	59%	51%	59%	55%	53%	48%
The potential for rebuilding efforts to just replicate what was there before the fires	47%	50%	50%	47%	56%	49%	49%	44%
The overall impact of changed traffic patterns and/or commutes resulting from the fires	42%	45%	50%	41%	41%	42%	44%	40%
Limited access to elected officials and/or staff members in local government	40%	35%	45%	39%	47%	41%	37%	36%
Lack of sufficient focus on affordable transportation options	39%	50%	34%	41%	55%	44%	38%	33%
Attention to pedestrian safety issues	38%	50%	37%	38%	49%	42%	39%	32%
Loss of transportation options resulting from the fires	34%	45%	30%	35%	51%	37%	34%	26%
Attention to bicycle access and safety issues	31%	50%	26%	32%	41%	33%	33%	25%



{ Appendix: Demographics

Age and Marital Status: While the Majority of Respondents are Female, Higher Income Respondents are More Likely to be Male; Lower Income Respondents are More likely to be Single and Female

	Fire Impact				Income			
	Total	Spanish Language	Lost Home or Business	All other Impacts	Less than \$25,000	\$25,000 to \$75,000	\$75,000 to \$150,000	More than \$150,000
	Base Sizes							
	N=2376	N=22	N=379	N=1997	N=108	N=525	N=787	N=421
Female	66%	86%	64%	67%	79%	76%	67%	59%
Male	29%	14%	32%	27%	20%	22%	31%	40%
Do not identify as male, female or transgender	0%	0%	1%	0%	1%	0%	0%	1%
Transgender	0%	0%	0%	0%	0%	0%	0%	0%
Prefer not to answer	5%	0%	3%	6%	0%	2%	2%	2%
MARRIED/PARTNERSHIP	65%	64%	74%	64%	18%	46%	76%	90%
Married	61%	59%	70%	60%	15%	41%	71%	85%
Domestic partnership	4%	5%	4%	4%	3%	5%	5%	5%
SINGLE/WIDOWED/DIVORCED	28%	27%	23%	29%	76%	50%	22%	9%
Single	15%	23%	12%	15%	49%	25%	11%	5%
Divorced/Separated	9%	0%	8%	10%	20%	18%	9%	3%
Widowed	4%	4%	3%	4%	7%	7%	2%	1%
Prefer not to answer	7%	9%	3%	7%	6%	4%	2%	1%

Family Structure: Lower Income Households are More Likely to be Large

	Fire Impact				Income			
	Total	Spanish Language	or Business	All other Impacts	Less than \$25,000	\$25,000 to \$75,000	\$75,000 to \$150,000	More than \$150,000
Base Sizes								
Adults 18 and older (please include yourself)	N=2376	N=22	N=379	N=1997	N=108	N=525	N=787	N=421
3 or less	82%	59%	85%	81%	78%	84%	89%	89%
4 to 6	8%	27%	8%	7%	14%	8%	8%	7%
7 to 10	0%	0%	0%	0%	1%	0%	0%	0%
Children 5 years of age and under								
3 or less	8%	41%	7%	9%	9%	9%	12%	8%
4 to 6	0%	0%	0%	0%	0%	0%	0%	0%
7 to 10	0%	0%	0%	0%	0%	0%	0%	0%
Children age 6-12								
3 or less	14%	45%	17%	13%	11%	15%	16%	17%
4 to 6	0%	5%	0%	0%	1%	0%	0%	0%
7 to 10	0%	0%	0%	0%	0%	0%	0%	0%
Children age 13-17								
3 or less	16%	27%	17%	16%	13%	14%	19%	20%
4 to 6	0%	0%	0%	0%	0%	0%	0%	0%
7 to 10	0%	0%	0%	0%	0%	0%	0%	0%

Education: Lower Income Households are More Likely to Have Less Educational Attainment



	Fire Impact				Income			
	Total	Spanish Language	Lost Home or Business	All other Impacts	Less than \$25,000	\$25,000 to \$75,000	\$75,000 to \$150,000	More than \$150,000
	N=2376	N=22	N=379	N=1997	N=108	N=525	N=787	N=421
HIGH SCHOOL OR LESS	4%	45%	4%	4%	8%	6%	3%	1%
Graduated from high school	3%	36%	2%	3%	7%	5%	2%	1%
Completed some high school	1%	9%	1%	1%	1%	1%	1%	0%
Less than high school	0%	0%	0%	0%	0%	0%	0%	0%
LESS THAN COLLEGE	28%	32%	31%	28%	45%	41%	29%	21%
Some college, but no degree	16%	13%	17%	16%	30%	23%	15%	14%
Associate degree	9%	5%	10%	9%	13%	14%	10%	6%
Job-specific training program(s) after high school	3%	14%	4%	3%	2%	4%	4%	1%
COLLEGE OR MORE	64%	18%	63%	63%	46%	52%	67%	78%
College degree (such as B.A., B.S.)	29%	13%	27%	29%	25%	28%	31%	30%
Graduate degree (such as MBA, MS, M.D., Ph.D., J.D.)	27%	0%	29%	26%	15%	17%	29%	39%
Some graduate school, but no degree	8%	5%	7%	8%	6%	7%	7%	9%
Prefer not to answer	4%	5%	2%	5%	1%	1%	1%	0%

Employment and Income: Those Working Full-Time are More Likely to Have Higher Incomes; Nearly a Quarter of Respondents are Retired



	Fire Impact				Income			
	Total	Spanish Language	Lost Home or Business	All other Impacts	Less than \$25,000	\$25,000 to \$75,000	\$75,000 to \$150,000	More than \$150,000
	N=2376	N=22	N=379	N=1997	N=108	N=525	N=787	N=421
Self-employed	15%	5%	17%	15%	11%	13%	14%	21%
Employed full-time (35 or more hours per week)	40%	18%	42%	40%	9%	42%	51%	52%
Employed part-time (less than 35 hours per week)	9%	36%	8%	9%	22%	11%	9%	7%
Employed seasonally or on a temp basis	1%	5%	0%	1%	1%	1%	0%	0%
Full-time caregiver/homemaker	3%	23%	3%	3%	4%	3%	3%	3%
Currently between jobs/unemployed	3%	9%	3%	2%	16%	3%	2%	0%
Student	1%	0%	1%	1%	6%	1%	0%	0%
Retired	24%	4%	23%	24%	27%	25%	20%	16%
Prefer not to answer	4%	0%	3%	5%	4%	2%	1%	1%
Less than \$25,000	5%	18%	3%	5%	100%	0%	0%	0%
\$25,001 to \$50,000	10%	23%	4%	11%	0%	45%	0%	0%
\$50,001 to \$75,000	12%	18%	10%	12%	0%	55%	0%	0%
\$75,001 to \$100,000	15%	14%	15%	15%	0%	0%	46%	0%
\$100,001 to \$150,000	18%	0%	17%	19%	0%	0%	54%	0%
\$150,001 to \$200,000	8%	0%	10%	8%	0%	0%	0%	48%
\$200,001 or more	9%	0%	17%	8%	0%	0%	0%	52%
Prefer not to answer	23%	27%	24%	22%	0%	0%	0%	0%

D6: What is your current employment status?
 D7: Which of the following best represents your annual household income?

Political Standing : While the Majority of Respondents are Liberal to Moderate in their Politics, Lower Income Households are Slightly More Likely to be Liberal

	Total	Spanish Language	Fire Impact		Income			
			Lost Home or Business	All other Impacts	Less than \$25,000	\$25,000 to \$75,000	\$75,000 to \$150,000	More than \$150,000
	Base Sizes							
	N=2376	N=22	N=379	N=1997	N=108	N=525	N=787	N=421
Very conservative	2%	0%	2%	2%	1%	2%	3%	2%
Conservative	9%	0%	12%	8%	2%	7%	8%	13%
Moderate	27%	41%	28%	27%	19%	26%	29%	33%
Liberal	28%	9%	29%	29%	38%	30%	33%	31%
Very liberal	13%	0%	10%	13%	16%	15%	14%	13%
Libertarian	2%	9%	1%	2%	2%	2%	3%	2%
Other (specify)	4%	9%	2%	4%	10%	5%	3%	2%
Prefer not to answer	15%	32%	16%	15%	12%	13%	7%	4%

Ethnicity: The Majority of Respondents Are White/Caucasian

	Total	Spanish Language	Fire Impact		Income			
			Lost Home or Business	All other Impacts	Less than \$25,000	\$25,000 to \$75,000	\$75,000 to \$150,000	More than \$150,000
Base Sizes								
	N=2376	N=22	N=379	N=1997	N=108	N=525	N=787	N=421
White/Caucasian	73%	0%	75%	73%	69%	75%	82%	83%
Hispanic, Latino, or Spanish origin	6%	86%	4%	5%	11%	7%	5%	4%
Asian	1%	0%	2%	1%	1%	1%	1%	1%
American Indian or Alaska native	1%	0%	0%	1%	2%	1%	1%	0%
Native Hawaiian or Other Pacific Islander	0%	0%	1%	0%	0%	1%	0%	0%
Black or African American	0%	0%	0%	0%	1%	0%	0%	0%
Middle Eastern or North African	0%	0%	0%	0%	0%	0%	0%	0%
Mix of 2 or more races	5%	0%	3%	6%	9%	6%	5%	6%
Prefer not to answer	14%	14%	15%	14%	7%	9%	6%	6%



{ Appendix: Expected Residency Demographics

Age: Younger Respondents Appear to be less Likely than Older Respondents to be committed to staying in Sonoma County

	Age						
	10-17	18-29	30-39	40-49	50-59	60-69	70+
	Base Sizes						
	N=11	N=110	N=264	N=415	N=620	N=612	N=344
I am committed to staying in Sonoma County	91%	72%	75%	73%	75%	80%	83%
I am considering leaving Sonoma County as a result of the fires	0%	9%	10%	11%	9%	7%	5%
I am planning to leave Sonoma County as soon as I am able as a result of the fires	0%	4%	2%	3%	2%	1%	1%
I have temporarily left the area, but plan to return when I am able	0%	4%	1%	0%	1%	1%	1%
I have permanently left Sonoma County	0%	2%	1%	1%	1%	1%	1%
Not sure at this time	9%	10%	11%	13%	11%	10%	10%

Employment: Those Employed or Retired are more Likely to plan to stay in Sonoma County

	Employment Status								
	Self-employed	Employed full-time (35 or more hours per week)	Employed part-time (less than 35 hours per week)	Employed seasonally or on a temp basis	Full-time caregiver/homemaker	Currently between jobs/unemployed	Student	Retired	Prefer not to answer
	Base Sizes								
	N=360	N=958	N=216	N=15	N=66	N=61	N=28	N=561	N=111
I am committed to staying in Sonoma County	74%	76%	83%	80%	71%	61%	79%	84%	59%
I am considering leaving Sonoma County as a result of the fires	9%	10%	7%	7%	5%	13%	4%	5%	9%
I am planning to leave Sonoma County as soon as I am able as a result of the fires	2%	2%	2%	0%	2%	5%	7%	1%	4%
I have temporarily left the area, but plan to return when I am able	1%	1%	0%	0%	3%	5%	0%	1%	0%
I have permanently left Sonoma County	1%	1%	1%	0%	2%	3%	0%	1%	2%
Not sure at this time	13%	10%	6%	13%	18%	13%	11%	9%	27%

Political Standing: Conservative Respondents Appear less Likely to stay in Sonoma County than Those with a Liberal Lean

Political Views

	Very conservative	Conservative	Moderate	Liberal	Very liberal	Libertarian	Other (specify)	Prefer not to answer
	Base Sizes							
	N=46	N=204	N=637	N=692	N=302	N=48	N=93	N=354
I am committed to staying in Sonoma County	59%	72%	76%	82%	81%	60%	69%	73%
I am considering leaving Sonoma County as a result of the fires	15%	8%	8%	7%	6%	10%	10%	10%
I am planning to leave Sonoma County as soon as I am able as a result of the fires	7%	2%	3%	1%	2%	2%	4%	1%
I have temporarily left the area, but plan to return when I am able	2%	2%	1%	1%	1%	0%	0%	1%
I have permanently left Sonoma County	0%	1%	1%	1%	1%	0%	1%	1%
Not sure at this time	17%	14%	11%	8%	8%	27%	16%	14%

Ethnicity: The Majority of White/Caucasian Respondents Appear to be Committed to stay in Sonoma County

Ethnic Identity

	Black or African American	White/Caucasian	Hispanic, Latino, or Spanish origin	Asian	American Indian or Alaska native	Middle Eastern or North African	Native Hawaiian or Other Pacific Islander	Mix of 2 or more races	Prefer not to answer
	Base Sizes								
	N=6	N=1742	N=118	N=28	N=14	N=3	N=8	N=122	N=335
I am committed to staying in Sonoma County	83%	80%	75%	79%	64%	100%	88%	65%	66%
I am considering leaving Sonoma County as a result of the fires	0%	7%	8%	4%	21%	0%	13%	14%	10%
I am planning to leave Sonoma County as soon as I am able as a result of the fires	0%	2%	2%	4%	0%	0%	0%	2%	3%
I have temporarily left the area, but plan to return when I am able	0%	1%	1%	4%	14%	0%	0%	2%	1%
I have permanently left Sonoma County	0%	1%	1%	0%	0%	0%	0%	0%	2%
Not sure at this time	17%	9%	14%	11%	0%	0%	0%	18%	19%

Income: Those in a Lower Income Bracket Appear Marginally less Likely to stay in Sonoma County

	Household Income							Prefer not to answer
	Less than \$25,000	\$25,001 to \$50,000	\$50,001 to \$75,000	\$75,001 to \$100,000	\$100,001 to \$150,000	\$150,001 to \$200,000	\$200,001 or more	
	Base Sizes							
	N=108	N=238	N=287	N=361	N=426	N=201	N=220	N=535
I am committed to staying in Sonoma County	70%	74%	74%	79%	82%	79%	79%	74%
I am considering leaving Sonoma County as a result of the fires	7%	10%	10%	8%	6%	9%	8%	8%
I am planning to leave Sonoma County as soon as I am able as a result of the fires	4%	3%	2%	1%	1%	1%	2%	2%
I have temporarily left the area, but plan to return when I am able	4%	1%	1%	1%	1%	1%	2%	1%
I have permanently left Sonoma County	4%	2%	1%	1%	1%	0%	0%	1%
Not sure at this time	11%	11%	11%	10%	9%	8%	8%	14%

Education: Respondents who have not Completed High School Appear more Likely to Consider Leaving Sonoma County

Level of Education

	Less than high school	Completed some high school	Graduated from high school	Job-specific training program(s) after high school	Some college, but no degree	Associate degree	College degree (such as B.A., B.S.)	Some graduate school, but no degree	Graduate degree (such as MBA, MS, M.D., Ph.D., J.D.)	Prefer not to answer
	Base Sizes									
	N=5	N=26	N=64	N=66	N=388	N=222	N=685	N=185	N=636	N=99
I am committed to staying in Sonoma County	60%	88%	69%	80%	81%	73%	78%	75%	78%	62%
I am considering leaving Sonoma County as a result of the fires	20%	0%	3%	11%	7%	9%	8%	9%	9%	8%
I am planning to leave Sonoma County as soon as I am able as a result of the fires	0%	4%	2%	2%	2%	3%	2%	2%	1%	4%
I have temporarily left the area, but plan to return when I am able	0%	0%	2%	0%	1%	2%	1%	1%	2%	2%
I have permanently left Sonoma County	0%	0%	0%	0%	0%	1%	1%	2%	1%	2%
Not sure at this time	20%	8%	25%	8%	10%	13%	9%	13%	9%	22%



{ Appendix: Respondent and County
Demographic Comparison

Gender and Martial Status: Survey Respondents Were More Likely to be Female and Single

	Survey	County
Male	29%	48%
Female	66%	52%
Transgender	0%	N/A
Do not identify as male, female or transgender	0%	N/A
Single/Divorced/Widowed/Separated	37%	53%
Married/Partnership	65%	48%

Age: Differences in Age Were few Among Survey Respondents and County Demographics

	Survey	County
10 to 19	1%	18%
19 to 24	1%	6%
25 to 39	15%	19%
40 to 54	28%	20%
55 to 64	27%	15%
65 to 74	22%	10%
75 to 84	5%	4%
85 or older	1%	3%

Education: Respondents were more Likely to have Attained a College Degree or Greater

	Survey	County
HIGH SCHOOL OR LESS	4%	32%
Graduated from high school	3%	20%
Completed some high school	1%	6%
Less than high school	0%	6%
LESS THAN COLLEGE	28%	35%
Some college, but no degree	16%	26%
Associate degree	9%	9%
Job-specific training program(s) after high school	3%	N/A
COLLEGE OR MORE	64%	33%
College degree (such as B.A., B.S.)	29%	21%
Graduate degree (such as MBA, MS, M.D., Ph.D., J.D.)	27%	12%
Some graduate school, but no degree	8%	N/A

Income: Respondents in Lower Income Brackets Appear to be Under-Represented in the Survey

	Survey	County
Less than \$25,000	5%	18%
\$25,001 to \$50,000	10%	23%
\$50,001 to \$75,000	12%	16%
\$75,001 to \$100,000	15%	13%
\$100,001 to \$150,000	18%	18%
\$150,001 to \$200,000	8%	8%
\$200,001 or more	9%	4%

Ethnicity: Hispanic/Latino Respondents Appear to be Under- Represented in the Survey

	Survey	County
White/Caucasian	73%	64%
Hispanic, Latino, or Spanish origin	6%	27%
Asian	1%	4%
American Indian or Alaska native	1%	2%
Native Hawaiian or Other Pacific Islander	0%	0%
Black or African American	0%	2%
Middle Eastern or North African	0%	N/A
Mix of 2 or more races	5%	4%*



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Recommendations for Sonoma County Disaster Planning proposed by the Spanish-speaking Community

Right after the October firestorms, Latino leaders drew attention to the dangerous exclusion of Spanish-speaking people from fire alerts, services, and other fire relief. Immigrant people and allies started discussing how to affect the planning process for the County response to future natural disasters. The attached recommendations came from these discussions led by the Immigrant Defense Task Force of NBOP.

The firestorms that devastated Sonoma County did not distinguish between citizens and non-citizens, nor between renters and owners. All of us who live in the county were affected by these fires, but we have unequal access to fire relief. The Latino community is still suffering now, weeks after the fires. We have permanently lost employment in businesses and homes that burned down. We have lost our housing and can't afford any of the limited housing available. Now we have debt because we had to ask for loans to cover expenses during and after the fires. We propose these recommendations to ensure more equality in distributing aid to county residents after any future disasters, so our whole community can recover fully.

Latino people represent 24.9% of the residents of Sonoma County¹, yet Spanish-speaking and undocumented people were ignored, endangered, and disrespected during the Sonoma County firestorms in October 2017. Planning for future natural disasters must remedy these exclusions and this treatment, and include suggestions and recommendations from Spanish-speaking people affected by the fires. The following proposals are the result of discussions with community members and are fully supported by the organizations signing this document.

Fire Alert System:

Like other Sonoma County residents, Spanish-speaking people did not receive alerts to evacuate before the fire. Police who alerted people about fire danger did not speak Spanish, leaving Spanish-speaking people confused, afraid, and uninformed. The County's emergency information line was operating only in English.

Recommendations:

- 1) All cellphones will be included in any future alert system, in addition to landlines.
- 2) All alerts will be multi-lingual, including information in both English and Spanish as well as other languages spoken in the county, including indigenous languages like Mixteco, Triqui, Chatino. Fire alerts and information should be separate from routine police information on Nixle.
- 3) Spanish-speaking police officers will be assigned when in-person alerts are necessary, to ensure that Spanish-speaking people have clear information.
- 4) Some kind of universal alert system will be implemented, possibly a siren or other auditory alert. An educational campaign at all schools and worksites will accompany implementation, along with information about the location of all emergency shelters, clearly stating that any person is welcome at the shelters, regardless of immigration status.

5) The County's emergency information line will be accessible in all languages spoken in the County.

At the Local Assistance Centers:

Spanish-speaking people were treated rudely and disrespectfully in many of the County's local assistance centers. Many people expressed that the assistance centers focused on white people and ignored the needs of people of color. Institutional racism was rampant; for example, Spanish-speaking volunteers were actually turned away and discouraged from volunteering their help. Officials selectively searched boxes of donations offered by Latino people, but did not search boxes brought by white people. The police and military presence made people felt unwelcome and afraid; assurances of safety and non-collaboration with ICE were made only in English. Very few translators were available, and most of the interpreters were volunteers. The County did not provide formal translators who may have been better able to meet peoples' needs for specific technical information. The food that was served at many of the centers was not nutritious, comforting, or culturally appropriate for Spanish-speaking people. Medical personnel were not assigned to assure that medical services were available at each shelter; those assigned did not generally speak Spanish, making medical care unavailable to the Latino community.

Recommendations:

- 1) Official, trained translators will be present at all local assistance centers, paid by the County. They will wear vests or T-shirts and name tags that clearly designate which languages they speak, so they can be easily identified by people needing help.
- 2) As people wait for assistance, someone will specifically welcome them and clearly inform them of their rights: that the County is not collaborating with ICE, that information provided while registering for assistance will not be shared with ICE, that police officers and military personnel are only present to provide assistance.
- 3) No one will ask about immigration status; signs will be posted stating that no one will ask about country of birth.
- 4) Center volunteer coordinators will encourage Spanish-speaking volunteers, ensuring that particular skills, training, and licensing are recognized and valued.
- 5) Food native to Spanish-speaking communities will be included in meals provided at the centers, possibly by utilizing volunteer cooks.
- 6) Assignment of medical personnel and medical translators to assistance centers will be integral to any future disaster plan, preferably including medical personnel who speak Spanish.
- 7) Red Cross personnel were particularly abusive and disrespectful, mistreating Spanish-speaking people. The Red Cross will receive a formal complaint from Sonoma County, with a recommendation for its staff members to receive additional community-based training.

Media:

Spanish-speaking people had tremendous difficulty in accessing information about the fire. For the first 5 days of the fire, Sheriff Giordano's press conferences were only in English, with some

interpretation for deaf people. Spanish-language radio coverage was better, with Éxito and KBBF providing regular fire updates.

Recommendations:

- 1) All official communications from Sonoma County and other local jurisdictions will be made in both Spanish and English, with translation into other languages available. This includes all press conferences as well as any emergency communications or alerts.
- 2) County personnel will make a pro-active effort to involve all media outlets in disseminating information about the disaster, creating and updating an ongoing list of media outlets and contact information in case of disaster.

During the Recovery:

Price-Gouging: People in the Latino community experienced price gouging in many arenas – prices went up not only on hotel rooms, but also on bottled water and smoke protection masks. Extreme increases in rent are widespread now, as are increases in utility expenses and other essential services. Spanish-speaking people have been particularly victimized by price-gouging because of language difficulties.

Unequal Access to Fire Relief: Community members have received little information in Spanish about services and aid available for them, so they have been unable to access much relief and are still suffering from the devastation of the fires. Insurance companies have provided only confusing information, with no Spanish-language counseling or assistance. Some hospitals only provided forms in English, and their receptionists spoke only English, which was a public health and safety risk for our whole community. More forms of aid are required, including financial support for replacing lost identification.

Undocumented families received very little financial support, despite great need – they were seriously affected financially because the fires coincided with the end of the grape harvest and the end of work for the season. Large numbers of undocumented community members lost work during the fires; many lost their jobs permanently. Too many Spanish-speaking community members were not aware of the shelters available and stayed in hotels, depleting their savings. Many others traveled to farther counties to stay with families or friends, taking on additional expenses for food, gas, and other necessities. People also stayed in their cars with extreme cold or camped out at campsites with limited financial resources.

Post-Fire Information meetings: Translation into Spanish has been only intermittently and randomly available. County meetings provided translation for all via headphones, but other fire information meetings provided no translation.

Post-Fire Trainings: Employment-related trainings have been primarily available in English, thus excluding many people unemployed directly because of the fires.

Debris Cleanup Safety: Workers in debris cleanup areas have not been properly outfitted with safety equipment that covers their eyes, nose, and mouth completely. Many companies are providing inadequate equipment that will cover eyes-only or nose/mouth only.

Recommendations:

Price-Gouging: 1) The County should actively solicit and investigate price-gouging complaints from renters and for all consumer services. Existing laws against price-gouging will be aggressively enforced, and tougher legislation will be adopted where legislative or regulative weaknesses exist.

Unequal Access to Fire Relief: 1) Information about services available to Spanish-speaking and undocumented people will be widely available, in all languages spoken in the county. County staff will be proactive in developing effective and broad distribution methods for information about where people can get fire relief and direct aid. Ongoing educational efforts will assure that the community is informed about emergency shelter locations.

2) Eligibility for aid will be determined by county and state residency, without regard to U.S. citizenship. This eligibility standard will be clearly and widely publicized in Spanish and English so Latino people know they can receive assistance, including FEMA assistance available to them through their citizen children.

3) Sonoma County will advocate legislatively for changes to U.S. law to allow disaster aid eligibility to be determined by the citizenship of anyone in the family, including minor children.

4) Guidelines for aid eligibility will be simplified and clarified, and translated into Spanish and languages spoken in the county. Fire relief and assistance counselors will be available at the Local Assistance Centers and in county offices on an ongoing basis. Insurance companies will be legally required to provide translation and language-appropriate services to clarify insurance benefits.

5) County staff will proactively develop a network of agencies where people can access services in Spanish, particularly emphasizing services available to undocumented families. Updated and current information about each agency will be available, including languages spoken, eligibility guidelines, and services provided. Development of this network and improving communications between agencies is urgent; if county staff cannot fulfill this mandate, community organizations will be contracted to create an effective network.

6) Churches and religious organizations can be more effectively integrated into a county-wide relief effort; county staff should prioritize outreach to these organizations to involve them in a community relief network.

Post-Fire Information Meetings: 1) County disaster planning and regulations will require Spanish-language translation for all meetings conducted by companies and professional services organizing fire relief.

Post-Fire Trainings: 1) Any company contracting to provide post-fire debris cleanup or construction services, or receiving permits from the County, must provide skills and safety trainings in Spanish.

Debris Cleanup Safety: 1) All companies contracting to provide post-fire debris cleanup or construction services, or receiving permits from the County, must provide full-face eyes, nose, and mouth protection for all workers. Worksites will be inspected for compliance by county workplace safety enforcement, or state OSHA inspectors.

2) Safety training should be available to all workers in Spanish.

Planning for the Future:

The Spanish-speaking and immigrant community have not been consulted or involved in any meaningful way in planning for future responses to natural disasters. Their needs and concerns will not be addressed by any planning process that does not include them.

Recommendations:

- 1) Representatives of the immigrant and Spanish-speaking community will be included in planning future disaster response in the County.
- 2) Community organizations serving Spanish-speaking people will review any draft disaster plans, in order to add suggestions and improve the plan.

Signed,

Immigrant Defense Task Force of the North Bay Organizing Project
North Bay Organizing Project
Comité VIDA
La Luz Center
Corazón Healdsburg
Unidos sin Fronteras
Movimiento Cultural de la Unión Indígena
H-PEACE
Graton Day Labor Center
Legal Aid of Sonoma County
North Bay Rapid Response Network
MEChA of Santa Rosa Junior College
Los Cien
UndocuFund
Hispanic Chamber of Commerce

¹ Portrait of Sonoma County, 2014. http://ssrc-static.s3.amazonaws.com/wp-content/uploads/2015/08/05141006/English_Complete_POSC.pdf

Sonoma County Wildfire Mental Health Collaborative

Healthcare Foundation Northern Sonoma County

Mission Statement and Focus Areas:

Our mission is to bring together our community by engaging donors in the support of creating a healthier northern Sonoma County region. The Healthcare Foundation focuses our investments in three areas: Healthcare access, mental health and early childhood development.

The Healthcare Foundation Northern Sonoma County is the lead partner and fiscal agent for the work of the Wildfire Mental Health Collaborative (Collaborative), and one of several funders for this collaborative group's work. The Healthcare Foundation was chartered in 2001, as a 501 (c) 3 nonprofit and is the only funder with a lens for the north county's health.

Yet, in this initiative, we are reaching county-wide to support wildfire survivors.

The Wildfire Mental Health Collaborative

The Collaborative is comprised of mental health professionals from a wide-range of organizations (see partner list). The members of the Collaborative are committed to using evidence-based strategies and plan to gather information on the efficacy of the interventions being disseminated. This will support the learning of our own community for future needs, as well as allow us to share with other communities that have future needs post disaster.

The Collaborative quickly established relationships with a number of national-disaster recovery mental health professionals and agencies to learn from 9-11, Katrina, the Colorado wildfires and other national disasters, with regard to the best practices and approaches to community mental health recovery. In addition, we've gained knowledge from the lessons learned from previous experiences of disasters, which shaped the specific strategies being offered in Sonoma County.

Our concept is guided by principles of stepped-care. It includes engaging individuals and small groups by holding intimate community conversations, targeting faith-based and civic organizations, as well as conducting open-group sessions.

Individuals who may benefit from a deeper level of care will be referred by the participating mental health professional facilitator to NAMI for individual counseling. NAMI maintains a database of SPR-trained counselors for individuals needing counseling care, as well as nonprofits and health clinics providing a variety of supportive services.

Specially, this county-wide collaboration has leveraged FEMA grant money with private sector wrap around free mental health services. The inception of the Collaborative occurred immediately following the wildfires and members have been meeting regularly to assess best practices from other disaster experts worldwide.

National experts have deemed that collaborative is a unique and novel model that is well-suited to overcome the many barriers typically encountered when offering evidence-based care post-disaster.

The following pages describe the goal and multi-pronged strategic approach to foster recovery and resiliency building for Sonoma County.

Goal

The Collaborative's goal is to ensure that Sonoma County residents learn to recognize the signs of mental health distress and have access to mental health resources and services for personal recovery and long-term healing and resiliency skill building. This effort provides a number of different modalities, including community conversations, group counseling, individual counseling, trauma-informed yoga and iRest meditation, and web-based and mobile technological tools. Services will be offered for **free - during day, evening and weekend hours around the county.**

Audiences

The Collaborative will serve anyone affected by the wildfires. Teens have been identified as a subgroup of the population here that will particularly benefit from wildfire mental health recovery services. Mental health conditions have their roots in childhood, as 50% of mental illness in adulthood begins before the age of 15 years and 75% before the age of 18 years. (Kim Cohen, et al., 2003)¹. As such, prevention initiatives that support resilience and bolster psychosocial functioning and educational achievement are critical for this vulnerable demographic. In addition, although evidence-based interventions are available, treatment services for children and adolescents with mental health struggles are limited and the overwhelming majority cannot or do not access appropriate help. (Merikangas et al., 2010)².

Mobile health interventions overcome many of the barriers that limit access to treatment for youth and given that young people are more accepting of technology, technology-based approaches may be particularly suited for children and young people (Bakker et.al., 2016)³. Burgeoning evidence now suggests that teens find mobile mental health applications acceptable and use them with moderate to good engagement (Grist et al., 2017)⁴. Despite the potential of these technologies to dramatically increase the reach of care delivery, there is presently a dearth of research on the effectiveness of mobile health applications for adolescents. The World Psychiatry Association's Commission on the Future of Psychiatry has named digital psychiatry as a key priority area for improving global mental health in the next decade (Bhugra et al., 2017)⁵.

Accordingly, the opportunity to advance the science and practice of employing mental health interventions for adolescents post-disaster holds great promise.

The Collaborative's bilingual mobile app and resources are also intended to target other at-risk groups including low income seniors^{6,7}, Latinos^{8,9} and undocumented residents. These resources will offer much-needed support and tools on mobile devices, delivering support wherever folks may be. The Collaborative's strategies are wide-ranging in order to meet the needs of these diverse populations.

Sonoma County's population is currently 493,285. We aim to serve 20% (approximately 100,000 people) of this population through the free website, mobile apps, psychoeducation outreach sessions, individual on-going therapy, drop-in sessions, and yoga and iRest sessions. Our Skills for Psychological Recovery trainings for at least 500 mental health professionals expand the reach by their ability to take the new learning and skills into their private practices and hundreds of organizations reaching thousands of clients.

Strategies

1. Trauma-Informed Training for Mental Health Professionals

This is a critically important strategy, as many Sonoma County mental health professionals are providing care to wildfire survivors, yet lack the specific *and very different* trauma-informed knowledge *and approach to provide appropriate care*.

On April 21st and 22nd, the Collaborative trained 135 licensed therapists (MFT, Nurse Practitioners, Psychologists and LCSWs) using Skills for Psychological Recovery (SPR), a teaching protocol for community psychoeducation developed by The National Child Traumatic Stress Network. Another SPR training for approximately 150 participants is scheduled for July 27th & 28th. These 12-hour, 2-day training programs, conducted by trained mental health professionals who are nationally-recognized disaster-recovery experts, provide necessary CE credits for professionals to provide on-going individual and group therapy for trauma victims. These trainings will continue for several years to increase the number of mental health professionals in clinics, hospitals, nonprofits and private practice who can utilize this evidence-based treatment modality.

2. Psychoeducation Outreach Sessions

The Collaborative partners will conduct psychoeducational outreach sessions using SPR training and tools to conduct sessions such as group counseling programs, civic group presentations, dinner meetings, church meetings, and community and neighborhood gatherings.

- Psychoeducation Outreach Programs: Trained speakers will conduct two-hour, extensive, private-group counseling sessions for groups utilizing the tools and scripts gained from the SPR training. These programs may be booked by employers, block captains of burned neighborhoods, non-profit organizations, etc.
- Community Awareness Presentations: SPR-trained therapists will offer short speaking engagements at faith-/civic-/employer-based groups to help members learn, recognize and normalize the symptoms of PTSD and teach members how to self-refer and peer-refer others for professional help.
- Event Team Support: Offer psychoeducational support at large scale events, so members recognize symptoms of trauma based PTSD, normalize those and teach members how to self-refer and peer-refer others for professional help.

The objectives of these outreach strategies are to present and disseminate resources, provide referrals, direct people to mysonomastrong.com and the proposed mobile app, and improve recovery by fostering short- and long-term adaptive skills for building greater resiliency.

Attendees who need more guidance will be referred by the facilitator to the National Association of Mental Illness Sonoma County (NAMI). NAMI will provide intake and referrals to a participating mental health professional for free one-on-one therapeutic counseling.

3. Bilingual Technology Outreach: mysonomastrong.com and specialized mobile apps

A rapidly growing evidence base now demonstrates that technology-based health solutions are efficacious in the treatment of a variety of mental health conditions (Donker et al., 2013)¹⁰, including anxiety (Firth et al., 2017)¹¹, depression (Firth et al., 2017)¹¹ and PTSD (Miner et al., 2016)¹²; Rodriguez-Paras et al., 2017)¹³. The Collaborative recognizes that ***technology resources democratize access to evidence-based trauma resources***. The mysonomastrong.com website, mobile apps and videos therefore serve as important tools to reach individuals hindered by the cultural barriers that inhibit access to mental health counseling on a one-on-one basis. Technology also helps to transcend economic and language barriers. Nearly everyone has a cell phone and can download a free app in their own language. These culturally sensitive apps and website will assist people in assessing their level of trauma symptoms and provide corresponding resiliency skill-building practices and learning wherever they may be located.

The Collaborative's bilingual mysonomastrong.com website and the proposed mobile apps and videos are tailored and designed to address the needs of Sonoma County Wildfire 2017 survivors. The Collaborative's partners will disseminate information about these tools at psychoeducational outreach programs, drop-in sessions and thru flyers, the PSA campaign and websites such as Sonoma County's Recovery Page.

Both the app and website steer people to NAMI for referral to other services, as needed.

4. Follow-Up/Individual Therapy/Ongoing Care

Some people will need additional ongoing care, and perhaps episodic care, during their recovery and rebuilding process. Therefore, the Collaborative will provide referrals for free individual and group counseling for those with and without insurance through NAMI's Warmline referral service, psychoeducational outreach and drop-in sessions. Following psychoeducation presentations, for example, those individuals who may benefit from further intervention will be referred for free individual counseling. Data indicates that most people respond very well after accessing one to five individual sessions.

A number of SPR-trained, Sonoma County private mental health practitioners have registered to provide free mental health counseling for up to five sessions for those who need additional care. Should individuals not have insurance to pay for additional care, the Collaborative has budgeted to continue care for wildfire support to ensure continuity of care for patients.

5. Drop-In Sessions

- RECAMFT provided drop-in group sessions immediately post fires for a number of months. We are planning to resume those around the anniversary of the wildfire and continue through early next year, based on demand.
- Specially trained yoga instructors are providing free trauma-informed yoga and iRest classes throughout the county. In addition, the Collaborative is providing "train the yoga instructor" classes to expand the knowledge base in trauma-informed yoga. This will expand the class offerings county-wide and will allow these instructors to provide recovery care as a part of their private practices. The Collaborative partners will refer those who need deeper intervention to NAMI for referral to psychoeducation group outreach sessions and individual therapy.

6. PSA Campaign

The Collaborative is producing a PSA campaign to help residents identify, normalize and respond to the signs of trauma. These PSAs, such as "707 check in" will serve to help people recognize signs of PTSD and connect them to one or more of the above support modalities by listing signs of PTSD and identifying NAMI as a direct way to get information about all of the available resources.

The campaign will be multiplatform across both Spanish and English print, radio and television media, as well as social media and billboards. We plan to purchase a small amount of advertising from each media company, as an incentive to get them to match our purchases 4:1 for print and digital space and television and radio time.

The PSA campaign launches Labor Day and the first cycle runs through the end of January to get through the wildfire anniversary and the holiday season, when we expect to see survivors needing additional support. All elements of the campaign refer people to the mysonomastrong.com website, the app, and to NAMI for direct referral to care.

Measurement - Collaborative Two-Year Outputs

1. Trauma-Informed, Skills for Psychological Recovery
 - Provide 2-3 workshops in year one and 2 workshops in year two
 - Provide 2 trauma-informed workshops for lay persons and non-licensed nonprofit professionals working with wildfire survivors in year one and 2 workshops in year two.
 - Train at least 500 mental health professionals and those who work directly with wildfire survivors
 - These trained mental health professionals and nonprofit staff will spread their skills and provide services throughout the community through their work as private practitioners, nonprofit staff, outreach workers, clergy, etc.
2. Psychoeducation Outreach Sessions
 - Provide 150 outreach sessions each year for two years.
 - Present and disseminate resources, provide referrals, and improve recovery by fostering short- and long-term adaptive coping skills.
 - Increase number of calls to NAMI for wildfire relief referrals
3. Bilingual Technology Outreach
 - mysonomastrong.com and specialized apps will measure unique and repeat visitors, length of time on pages, interaction with pages and exercises, etc. utilization data. Our goal is to have at least 10,000 visitors who use the tools.
 - The website and apps will drive people to NAMI for wildfire relief referrals – NAMI to track referrals and closed appointments.
4. Drop-In Sessions – Posted scheduled group drop-in sessions throughout the county including trauma-informed yoga and iRest meditation classes
 - Provide 200 free trauma-informed yoga and iRest meditation classes each year
 - Provide 4 trauma-informed training sessions for certified yoga instructors over two years.
5. Follow-Up/Individual Therapy/Ongoing Care

- Provide referrals for free individual and group counseling for those with and without insurance through NAMI's Warmline referral service, psychoeducational outreach and drop-in sessions, social media outreach, PSA campaign.
- The Collaborative's funds will be used to pay mental health professionals for the cost of care for uninsured survivors who need care beyond the five free sessions offered by the participating trauma-trained professionals. Data indicates that most people respond very well after accessing one to five individual sessions.

6. PSA Campaign

- Drive people to the mysonomastrong.com website and mobile app
- Drive people to NAMI for wildfire relief referrals – NAMI to track referrals and closed appointments

Measurement – Outcomes of Success

Measuring the success of post-disaster strategies is a worthy endeavor and fraught with challenges.

The Collaborative will:

- Collect, evaluate and publish data to determine if the strategies carried out by the collaborative are helping to move the needle on mental health and well-being of the community via empirical evaluation.
- Provide a report on which strategies are most effective and recommendations on future work
- Publish lessons learned and provide open access to all developed resources so that other communities affected by disaster can readily implement evidence-based practices and support systems for their citizens.
- Measure the traffic and utilization of the website and app, yoga visits, counseling sessions and other services offered by the Collaborative.

The Healthcare Foundation Northern Sonoma County is contracting with researchers at Stanford University to answer the following questions: (1) Which interventions are most effective in preventing or reducing later mental health problems and promoting adjustment and recovery? (2) When and where should interventions be delivered? (3) How can the existing evidence base around disaster mental health programs be built upon to identify effective practices that foster resilience before more serious problems start to occur? (4) How can high quality, rigorous prospective research be effectively conducted in the chaotic and stressful post disaster environment? (5) What resources can be built into disaster mental health programs to support providers in care delivery and combat burnout and secondary traumatization? (6) How should individuals, organizations, and systems of care be resourced to address long term recovery needs of a community beyond the acute crisis?

We've been told by national disaster experts that the formation of the Wildfire Mental Health Collaborative is a historical first because of its broad reach throughout the county

and its inclusive approach involving all sectors of mental health services and providers. The Collaborative is in a unique position to overcome and breakdown many of these listed barriers to research and significantly advance disaster mental health science and practice. The Collaborative has enlisted the help of hundreds of mental health professionals within the community with a call to be stakeholders in the mission and citizen scientists more broadly.

Notwithstanding the strength of the Collaborative and the abilities of Stanford's researchers, a constellation of daunting challenges and barriers render the conduct of methodologically rigorous disaster mental health research extremely difficult. In the wake of disaster, there are conflicting priorities of providing support to survivors over advancing the knowledge-base. Disaster response involves multiple stakeholders and agencies and coordination and collaboration across these groups is challenging.

Finally, the time needed to plan a study, secure funding, obtain approvals, and secure partnerships for recruitment lags well behind the rapid disaster response. The situation in Sonoma County is consistent with this; our community has been providing some services since the fire – before professionals were trauma trained and research was in place. However, based on information from prior disasters, the peak of service demand begins around the anniversary of the event, which is coming quickly. The needs and services surrounding the anniversary will provide an opportunity for more rigorous analysis.

Summary

Since the wildfires last fall, The Healthcare Foundation has been the leader and fiscal agent for the Wildfire Mental Health Collaborative, a group comprised of Post-Traumatic Stress Disorder (PTSD) experts from Veterans Affairs, professional mental health associations (psychologists, licensed clinical social workers, marriage and family therapists) along with nonprofits, the County of Sonoma, ROC Sonoma and many others.

Our purpose is to leverage the money FEMA has provided to Sonoma County to support wildfire survivors and expand the reach for mental health services to everyone affected by the post-wildfire trauma by implementing specific, evidence-based, trauma-informed strategies. In doing so, we are involving many nonprofits that truly are isolated from what FEMA investments are doing – and we are educating and connecting those nonprofits to FEMA supported services and to one another.

Our partnerships with the leaders of the associations and nonprofits around the table of the Collaborative are strong and broad.

Moreover, we work with nationally-acclaimed PTSD experts from around the country who specialize in responding to community-wide mental health recovery in the wake of disasters. The Healthcare Foundation's CEO is a recent transplant from Florida and has extensive experience in the natural disaster recovery cycle and convening key players to aid community relief post hurricanes and manmade disasters. In addition, we serve as the resource for the ROC Sonoma long term recovery mental health component, and are actively reaching out to include new efforts that pop up, in an effort to reduce any duplication that may occur. We continually add new partners to the Collaborative's team, to be as inclusive as possible and to reduce duplication and increase efficiency.

National Expert Partners

Adrienne Heinz, Ph.D.

Clinical Research Psychologist, National Center for PTSD
Director of the Substance and Anxiety Intervention Laboratory
Veterans Affairs Palo Alto Health Care System

Through Adrienne and her two local colleagues from Redwood Psychological Association, we've reached out to and learned from many national experts, including:

Shannon Wiltsey Stirman, Ph.D.

Assistant Professor, Department of Psychiatry and Behavioral Sciences, Stanford University
Deputy Director, National Center for PTSD, VA Palo Alto Healthcare System

Mark McGovern, Ph.D.

Associate Professor
Co-Chief, Division of Public Mental Health and Population Sciences
Department of Psychiatry
Medical Director, Integrated Behavioral Health, Division of Primary Care and Population Health Department of Medicine
Stanford University School of Medicine

Craig S. Rosen, Ph.D.

Director, National Center for PTSD Dissemination and Training Division Associate Professor of Psychiatry and Behavioral Science, Stanford University School of Medicine, *Katrina evaluation*

Kathryn Azevedo-Mendoza, Ph.D.

Research Health Science Specialist
National Center for PTSD and the Center for Innovation to Implementation
Medical anthropologist who has worked with farmworkers in California, including our region.

Beth Jaworski, Ph.D.

Mobile Apps Specialist
National Center for PTSD - Dissemination and Training Division

Joe Ruzek, Ph.D.

U.S. Department of Veterans Affairs

National Center for PTSD (immediately past director)

Stanford University Associate Professor

Nationally-acclaimed PTSD expert, author, educator, and clinical psychologist focusing on disaster-behavioral health interventions, disaster mental health, early intervention, and resilience. He has authored numerous evidence-based research articles, toolkits, and courses related to burnout and secondary traumatic stress, provider resilience, disaster mental health, assessment of PTSD, and anger- and sleep-management. He serves as expert on numerous national committees, boards, organizations, and special-interest groups related to PTSD.

Douglas Walker

Chief Programs Director

Mercy Family Center

Mandeville- Metairie- New Orleans

Disaster mental health lead for Fort McMurray Alberta largest wildfire in Canadian history and Hurricane Katrina

Charles Benight, Ph.D.

Associate Professor University of Colorado, Colorado Springs

Director of the Trauma, Health and Hazards Center

Patricia Watson, Ph.D.

U.S. Department of Veterans Affairs National Center for PTSD

Nationally-acclaimed PTSD expert, author, educator, and clinical psychologist focusing on disaster-behavioral health interventions, disaster mental health, early intervention, and resilience. She has authored numerous evidence-based research articles, toolkits, and courses related to burnout and secondary traumatic stress, provider resilience, disaster mental health, assessment of PTSD, and anger- and sleep-management. She serves as expert on numerous national committees, boards, organizations, and special-interest groups related to PTSD.

Eve Carlson Ph.D.

National Center for PTSD

Clinical Professor, Department of Psychiatry and Behavioral Sciences Stanford University School of Medicine

My Trauma Recovery app – used successfully in Colorado for past fire survivors.

Collaborative Members

The Wildfire Mental Health Collaborative (Collaborative) is comprised of senior representatives of the following organizations in working to identify needs, coordinate services and education and eliminate overlap to provide mental health services to the population affected by the California wildfires in Sonoma County.

California HOPE Program: The Collaborative is interlocked with the HOPE program by providing the website, app and professional counseling. HOPE provides outreach to fire survivors to access their specific needs and refer them into the Collaborative for mental health services. This is a FEMA-funded program through the state of California.

Veterans Affairs National Center for PTSD: Instrumental in developing the Collaborative's diverse strategies that will reach all members of the community affected by the wildfires and in providing national experts to train mental health professionals within Sonoma County.

National Association for Mental Illness Sonoma County: The Collaborative provides funding for NAMI's Warmline. NAMI is the central hub for all wildfire survivors to reach out and access the mental health services they need in the county.

Redwood Psychological Association: Steering committee members and key leads for training, psychoeducational outreach, and research initiatives.

Redwood Empire California Association Marriage and Family Therapists: Steering committee members and key leads for drop in, and other initiatives.

Sonoma County Office of Recovery and Resiliency: This office is new and responsible for the county's strategic recovery. The Collaborative provides mapping information about nonprofit mental health services focused on fire survivors.

Sonoma County Department of Health Services Behavioral Health Division: Steering Committee member; the Collaborative works to support and wrap around the ongoing county behavioral services grants to nonprofit providers to avoid duplication of efforts.

Rebuilding Our Community (ROC) Sonoma County: Steering committee member; the Collaborative serves as the mental health resource to ROC's work. ROC is the FEMA-funded long-term recovery organization for this region.

California Human Development: Steering Committee member; CHD provides family support and group mental health services to Latino low income fire survivors.

Hanna Institute: Steering Committee member; the Institute supports the Collaborative through professional training services to mental health professionals in our community.

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Healthcare Foundation Wildfire Mental Health Resource Mapping - May 22, 2018											
Organization	Attendee	NSSP: Not a Single Service Provider	Fire Survivor Services Provided	Age Group	Bilingual/Bicultural	How We Serve Our Audiences	Where We Provide Services	When We Provide Services	Unmet needs	Audience	Barriers to Service
Bucklew Programs	Carolyn Sandine & Katie Swan		All services are free. - Drop-in groups - Community resource clinic - Fire support group - A Safe Place to Land support group	Everyone is welcome. There are limited services available in Spanish - We can hire an interpreter.	Limited	All free drop-in groups	Office- based: Bucklew Programs 2300 Northpoint Parkway Santa Rosa, CA 95407	- Community Resource Clinic Tuesdays 3-4:30 - Fire Support Group - First Wednesday of month 4-5:30 - A Safe Place to Land - First Monday of month 4-6	1. Housing 2. Employment 3. Replacing valuable items 4. Families with special-needs children 5. Individuals in jail during fires	All populations	1. Increased cost of housing, lack of inventory, moving out of area or commuting. 2. Individuals who don't fit the requirements of DOR, ex: They have their own business, private contractors 3. People don't know where to go or can't replace items 4-5. Resources and support
California Hope: CCP	Wendy Wheelwright		-Individual & Family brief supports -Public education -Group counseling -System navigation	All county residents emotionally impacted by fires(everyone) All ages Bilingual Spanish	Bilingual All FREE	- Field-based service: meet people where they are - Groups anywhere needed - Public Education	Field, Events, Homes,Workplaces, Churches, Public Events. NO OFFICE	24/7	1. Housing - Rentals 2. Transportation - to housing and benefits appointments. 3. Bilingual Aid/Resources for Practical Assistance. 4. Child care.	1. Renters 2. Older Adults 3. Undocumented 4. Parents with young children	1. No insurance help 2. Limited online access; No vehicle/license 3. Limited Bilingual services; Eligibility Requirements 4. Day cares burned; Losing job due to lack of childcare
California Human Development	Jenna Brager & Kai Harris		- Grief education and support groups in Spanish only (First four Tuesdays of each month). - Rental and security deposit assistance - Utilities assistance - Food gift cards - Clothing replacement - School & work uniform replacement - Work tool replacement - Temporary jobs cleaning up from fires at prevailing wage - Immigration assessments - Referral services	- People directly impacted by the fires - loss of home, loss of workplace, loss of income. - Low-income immigrant individuals and families - Undocumented population - Non-citizens - All ages, individuals, and families	Yes/Yes	- All services are free. - Individuals/families by appointment for financial assistance - Grief support - drop-in	Wildfire Relief & Resource Center 3315 Airway Drive Santa Rosa, CA 95403 Temporary jobs program has site locations throughout Sonoma County	Center is open M-F, 9-5 Grief Support: First four Tuesdays of each month, 5:15-6:30 PM	1. Post-disaster logistical guidance 2. Housing 3. Understanding migration patterns: Who, how, & why are people leaving the county and how many? 4. Job skill development, rebuilding/labor force	1. All fire survivors 2. Particularly low income fire survivors 4. Unskilled/low skilled fire survivors	1. We are doing the to an extent, but more is needed. 2. Housing availability. 3. Data availability. 4. Availability of programs to serve those referred.
Child Parent Institute - CPI	Karen Littell	NSSP	Art-based groups led by MSW (Done but can repeat)	Children 4-7	No	Groups - Free	CPI	Done, but can repeat			
Child Parent Institute - CPI	Karen Littell	NSSP	1. Perinatal Mental Health Support for moms experiencing anxiety/depression during or after pregnancy 2. Parent support - Triple P model a.) Brief around a specific concern - 1-4 visits b.) Longer for challenging child behaviors - 8-12 weeks 3. Counseling for children 0-5 who have experienced fire-related loss	1. Perinatal moms - Bilingual available 2. All parents - bilingual available 3. Children ages 0-5 who have experienced fire related loss #1 & #2 are not specifically for fire victims, but they are welcome	Yes/Yes	Individual and some groups for perinatal mood services.	CPI	Weekdays, some evenings			

Organization	Attendee	NSSP: Not a Single Service Provider	Fire Survivor Services Provided	Age Group	Bilingual/Bicultural	How We Serve Our Audiences	Where We Provide Services	When We Provide Services	Unmet needs	Audience	Barriers to Service
Children's Museum of Sonoma County	Lauren Peters		<ul style="list-style-type: none"> - Offering access to Museum after hours for communities who need a meeting space (especially with children) so they can play and parents can meet. - Opening a fire truck exhibit in June at the museum to help aid with processing through play - Offered scholarships for camp for wildfire survivors 	The museum is geared toward families with children 0-10, but is open to all demographics.	Yes/Yes	The museum has an admission fee, but we are open to working with partners/sponsors for free memberships, scholarships and after-hours meet-ups if there is interest.	<p>The Children's Museum 1835 West Steele Lane Santa Rosa, CA 95403</p> <p>Mobile Museum can serve group/community events/shelters, etc.</p>	<p>Wednesday - Monday 9-4 Closed Tuesdays</p> <p>We are open to arranging after-hours and mobile events for fire survivors if there is interest.</p>	<p>1. Financial - We received nearly twice as many applications for camp scholarships than we were able to grant. We prioritized fire survivors and were still unable to give all a camp scholarship.</p> <p>2. Free admission/membership to fire survivors to access play at the Museum.</p>	Families and children	
Council on Aging	Alex Kennett		<p>Time-limited financial assistance based on specified and verified needs. Funds are not available on a regularly scheduled disbursement,</p> <ul style="list-style-type: none"> - Rent, deposits, moving expenses, utility bills, fire-related repairs to homes, replacement of household items and medical equipment, e.g. dentures, etc. - Guidelines: Must be at least 50 years old and have proof of identity such as FEMA # or insurance. - Proof of residence in an area of Sonoma County affected by the fires. - Case work and long-term case management. 	<ul style="list-style-type: none"> - 50 years and older - Direct loss due to the October fires 	Yes/Yes	Individual - free services	Office and field	<p>Monday-Thursday 8:30-4:30 Friday 8:30-3:30</p>	<p>1. Lack of communication with FEMA.</p> <p>2. Housing</p>	Fire victims	<p>1. No direct contact numbers to resolve appeals, housing issues, benefits.</p> <p>2. Coordinated entry system - takes too long for individuals to receive assistance and lack of communication about what services agencies can provide.</p>
Council on Aging - CCP	Camille Rodrigues		<p>Crisis Counseling:</p> <ul style="list-style-type: none"> - Stress management - Identifying trauma response <p>Navigating resources, problem solving, referrals to community services, disaster education for groups.</p>	<p>*All peoples who were emotionally impacted by the fires in Sonoma County*</p> <p>Target Populations:</p> <ul style="list-style-type: none"> - Undocumented - Seniors - Families with kids 0-5 years old - People with prior mental health or trauma service needs. 	Everything bilingual, bicultural, free & confidential	<ol style="list-style-type: none"> 1. Individual crisis counseling 2. Groups (Support & Crisis Counseling) - Drop-in - By appointment 3. Trainings 4. Group presentations 	Field - homes, offices, parks, community events, public spaces, churches. (Mendocino & Napa Counties served by our counterpoint teams)	Monday-Sunday 8 AM - 8 PM	<ol style="list-style-type: none"> 1. Housing 2. Transportation 	<ol style="list-style-type: none"> 1. All survivors who lost their residences. 2. Folks who didn't have transportation before the fires and can't afford it now or were relocated too far for normal commute. 	<ul style="list-style-type: none"> - Not affordable - price gouging - Lack of supply - Some language barriers with landlords. - Financial burden of further commute.
Early Learning Institute	Tina Moss	NSSP	One call navigation to social-emotional supports for children ages 0-5.	Sonoma County residents with children 0-5 displaying social-emotional concerns.	Yes/Yes	Phone/email support with referral to community servers.	Phone/email	M-F 8:00 AM-4:00 PM	N/A		

Organization	Attendee	NSSP: Not a Single Service Provider	Fire Survivor Services Provided	Age Group	Bilingual/Bicultural	How We Serve Our Audiences	Where We Provide Services	When We Provide Services	Unmet needs	Audience	Barriers to Service
Early Learning Institute	Tina Moss	NSSP	Supports and trainings for childcare providers caring for children affected by the fires.	Childcare providers in Sonoma County serving children 0-5, including preschools.	Yes/Yes	May vary slightly based on the need. Free training & supports to the providers.	Depends on provider	Depends on provider	N/A		
First 5 Sonoma	Carla Dennen		- Mental Health/Counseling/Coping Resources List - for families with children birth - 5 years old who were impacted by the fires. - Care, Cope, Connect Workbooks	Families with children birth - 5 years old and pregnant women.	Yes/Yes	- Free resource lists and parent resource guides. - Free Care, Cope, Connect Workbooks		Resource guides and workbooks available by request M-F 8-5.	1. Mental health professionals with training in relationship based, early childhood mental health and training in working with infants and toddlers impacted by trauma. 2. Mental health resources for pregnant women impacted by fires. 3. Resources on parenting after a disaster.	1. Parents with infants, toddlers, and preschoolers; foster parents; caregivers; preschool teachers. 2. Pregnant women. 3. Parents/caregivers with children birth to 5 years.	1. Awareness training and targeted mental health and social-emotional support for infants, toddler, preschoolers and their caregivers. 2,3. Awareness, training.
First Presbyterian Church	Colleen Soldate		We are here to learn of community resources to help those calling and dropping by to seek help financially, emotionally, and spiritually. Learning what is available will help those experiencing trauma related to the fires.	All who call.	??	Provide community resources available.	Office and on phone.	When called upon.	1. Financial assistance 2. Relocation to rental housing or rebuilding.	1. All who call and are in need. 2. Those affected by fires.	1. Homeless community. 2. Legal aid assistance knowing what to do and how to process through the Sonoma County system. Getting help resolving insurance claims. Emotional needs to deal with trauma - for the whole family.
Goodwill - Interlink Self-Help Center	Sean Kelson	NSSP	Emotional Support Resource Navigation	Everyone 18 and older - affected by the fires. All groups are led in English, at present. A Spanish group is under development.	Yes/Yes	One-to-one peer support, drop-in peer-led education & support groups, socialization & creativity opportunities, an alcohol & drug counselor, Warmline operating during open hours, SMART Recovery Family & Friends after hours on Wednesdays.	Interlink Self-Help Center 1033 4th Street Santa Rosa, CA 95404	Monday-Saturday 10-3 except Thursday 10-2			
Goodwill - Redwood Empire Petaluma Peer Recovery Center	Sean Kelson	NSSP	Emotional support Resource support	Adults facing mental health challenges - all affected by fires		One-to-one peer support, drop-in peer-led education & support groups, socialization & creativity opportunities	Petaluma Peer Recovery Center Old Redwood Hwy Petaluma, CA 707-565-1299	Monday, Wednesday, Thursday 10-3	1. Housing in general/Affordable housing 2. Affordable/free therapy 3. Safe, supportive, sober, environments to spend time in. 4. Supportive, sober housing	1. Most everyone 2. People with pre-existing mental health challenges 3. Homeless, Board and Care Residents 4. People with addiction issues	1. Housing crisis 2. Lack of services in the community/Diminishing County BH services 3. Lack of places that welcome people/Lack of compassion for those already homeless before the fires.

Organization	Attendee	NSSP: Not a Single Service Provider	Fire Survivor Services Provided	Age Group	Bilingual/Bicultural	How We Serve Our Audiences	Where We Provide Services	When We Provide Services	Unmet needs	Audience	Barriers to Service
Goodwill - Wellness and Advocacy Center	Kate Roberge		Wellness & Advocacy Center	Age 18 and older. All participants who have mental health challenges are welcome. Not just for fire survivors, but some of our clients have been supported re: fires. All are welcome. Safe place for fire survivors with mental health challenges. Safe place for trauma.	Yes/Yes	Peer counseling, peer support groups (depression group, peer support group). Our clients receiving services may or may not have been directly affected by the fires.	3400 Chanate Road Santa Rosa, CA 95404 707-565-7800 707-565-7804 (Manager)	M, T, TH, F 10-2 W 11-3	1. Therapy - more in-depth 2. Sonoma County Behavioral Health Services - Case Management, etc. 3. Peer support at Sonoma County Behavioral health	People with mental health challenges who were affected by the fires.	1. Collaboration, awareness, affordability, availability. 2. Budget cuts are decimating services. 3. Budget cuts have eliminated SCBH peer support.
Goodwill Industries, CA Hope Crisis Counseling Center, Santa Rosa	Megan Carlock		<u>FREE, Confidential, Anonymous</u> - Disaster Survivor Counseling - Emotional, Physical, Cognitive skill building to address trauma effects. - We meet survivors where they choose, when it is convenient for them. - Connecting to resources to help survivors to recover. This includes psychological support as well as support for physical and fiscal resources for fire recovery.	All services are available in Spanish by counselors who are bilingual and from Santa Rosa.	Yes/Yes	- Individual and family counseling. - Group presentations for survivors. - Presentations for groups who serve survivors to inform them of our services and offer ways to support those they serve who are affected by the fire.	In the field throughout Santa Rosa.	7 day a week, mornings, afternoons, evenings. We go to people where they choose at their convenience.	1. Housing - Low income, renters, secondary displacement since the fires. 2. Lack of awareness in disasters of long-term effects. Unaware of the connection between the fire and current wellness. 3. Cultural barriers to asking for and/or receiving help. 4. Anniversary preparations.	1. Largely renters and those who were renters displaced by housing crunch caused by displaced homeowners and workforce from outside the county here to rebuild. 2. Many of those we talk to have "Ah Ha" moments.	1. Skyrocketing rentals, minimal housing options, years-long waiting lists, Many loopholes for landlords to displace renters. 2. Getting word out to the public at large.
Hanna Institute	Tom Coughlan	NSSP	Train, supervise, provide, and support Tier 1,2,3 interventions in the Sonoma Valley	All		- Sonoma Valley Health Clinic. - Sonoma Valley Community - Mental Health Center - Coordinate with CA Hope Program	In the field and at these locations: -Sonoma Valley Health Clinic. -Sonoma Valley Community -Mental Health Center -Coordinate with CA Hope Program	One day per month over 24 months	Tier 1,2,3 support in Sonoma Valley	All, especially in Boyes Hot Springs	Language, awareness, time, location, transportation, childcare
Hanna Institute	Tom Coughlan	NSSP	Consultant to Tipping Point Fire Relief Fund grantees -Stakeholder Orientations	-Early childhood -Students & Teachers -Foster & Adoptive Caretakers -Homeless -Elders -1st & 2nd Responders -Emergency Personnel -Nursing Care Providers	As needed	Custom consultancy and then training for the organization	Field - At the organization's location	TBD - about 25 days between 2018-2020.	Evidence-based, trauma-informed fire recovery consultation	Tipping Point Fire Relief grantees	Scheduling

Organization	Attendee	NSSP: Not a Single Service Provider	Fire Survivor Services Provided	Age Group	Bilingual/Bicultural	How We Serve Our Audiences	Where We Provide Services	When We Provide Services	Unmet needs	Audience	Barriers to Service
Integrative Medical Clinic Foundation: Imagine YOU Program	Cynthia Calmenson & Corrine Meadows-Efram		Imagine YOU Resiliency Building & Support Training provided directly to fire survivors and those indirectly impacted by the fires. Imagine YOU Resiliency Support Trainings in using the Imagine YOU Method Imagine YOU is also a bilingual and bicultural Spanish program	Serve: CAP: Avance; Disaster Case Management Services; CPI: all counseling services; LifeWorks: all counseling services; Alliance Med Center: Behavioral Health Dept; 4C's: Staff Health and Wellness; SRJC Health Services; SRJC - ILP	Yes/Yes	Imagine YOU - provided by trained Imagine YOU Leaders in group and individual formats	Throughout Sonoma County and neighboring counties: - Services provided at the agencies listed under Age Groups - Imagine YOU trainings - Imagine YOU workshops	Flexible - Currently providing resiliency support trainings during the week and on certain weekends.	1. Tools for building and increasing resiliency 2. Stress-reduction management skills 3. Self-care tools 4. Reduction of staff burn out 5. Reduction of emotional impact/burden of direct service providers 6. Stress reduction & self management skills and experiences 7. Mental health support	- Direct fire victims and their families - Direct service providers at agencies working with fire victims - Both direct service providers and fire victims	- Encouraging those affected by the fires to participate in the workshop, even if there is no charge due to their overwhelmed state. - Getting the word out about our services
Jewish Community Free Clinic	Mark Bender		We have existing medical services for those without other access to affordable quality services. Solution focused brief therapy for anyone experiencing trauma resulting from the fire and its aftermath provided by mental health volunteers.	- Those 18 years or older, low income adults are all eligible for 8 free sessions of therapy regardless of religion, status or any other socio-economic factor. - For medical health care services, client should be uninsured.	Translator	Individual, by appointment. All languages will be serviced free of charged using translator services.	50 Montgomery Drive Santa Rosa, CA 95404	Monday 12-5 Tuesday 9-2 Wednesday 10-5 Thursday 10-5 Friday 10-2 (Call for appointment)	1. Community and potential client awareness of our free service. 2. Since this is a volunteer program, recruiting an adequate number of clinicians to meet client demand is a need. 3. Bilingual mental health professionals to volunteer.	1. Clients needing completely free medical services. 2. Mental health professionals. 3. Bilingual mental health professionals.	1. As a tiny paid staff, we need more people knowing about our services to spread the word. 2. Getting the word out into the community. 3. Networking successfully given our small staff.
Jewish Family & Children's Services	Yonat Piva		1. Disaster Case Management 2. Short term case work, including one time financial assistance 3. Adult case management & individual therapy 4. Workshops & events focused on fire recovery 5. Weekly support group	1. ROC-referred clients 2. English speaking 3. Jewish community 4. Broad community 5. Anyone self identified as affected by the fires.	Limited	Case management, by appointment. Drop-in support groups, as publicized.	JFCS Santa Rosa Office: 1360 North Dutton Ave Suite C Santa Rosa, CA	M-R 8:30-5	1. Counseling 2. Logistical advice re: rebuild, legal direction/advice 3. Managing overwhelm, paperwork, resources 4. Housing	Adults & children	1. Collaboration to refer to the right agency. 2. Network of providers is not established. 3. Awareness of what the services are. 4. Targeted services and solution focused approach.

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Legal Aid of Sonoma County	Kendall Jarvis		Disaster related legal services for free, free fire rights clinics and workshops (FEMA, insurance, etc.), housing assistance related to eviction or price gouging, information and support about recovery logistics and expectations, domestic violence/elder abuse support and RTO, immigration support.	- Fire program is open to anyone as long as the issue has a tentative connection to the fires. - DV & Elder issues open to anyone. - Housing issues (non-fire) are low income only. - Services are provided in English, but Spanish is available by request.	Yes/Yes	- Individual appointments - Group clinics/presentations with individual support	- Legal Aid of Sonoma County office. - A neutral place or place chosen by client if emotional or physical need exists to meet off-site. - Outreach - in field	LASC General Office Hours for appointments: M,T,TH 9:15-Noon and 1:15-5:00 W 9:15-Noon Clinics on Saturdays 10-2 Hours vary when reasonably necessary for client.	1. Under-insurance 2. Housing/Rent Stabilization 3. Mental Health Support - Children and families - Lost loved one and/or injury 4. Insurance Inventory Support	1. 85% of fire survivors who suffered actual property loss. 2. Community at large but most affected are elderly/most vulnerable. 3. Children and families affected. 4. Survivors filing personal property claims.	1. Collaboration with other agencies. 2. Awareness and collaboration. 3. Awareness and targeted services. 4. Collaboration and targeted services.
Life Works of Sonoma County	Lena Alhusseini		Trauma/clinical counseling, individual and group for Youth, Children and Adults	Youth (All) Individuals (All) Autism Spectrum Family Intervention Mental Health	Yes/Yes	Group, Individual, Drop-in, at home, at our offices, schools, colleges	Office, field, remote, at home	Monday - Friday 9-7	1. Bilingual, culturally appropriate clinical mental health services 2. Holistic, all-in-one service provider (Navigator) for fire victims 3. Access to services (Financial hardship) 4. Mental health stigma	1. Youth/ Families/Individuals 2. All fire victims	1. Scarcity of bilingual clinical providers 3. Affordability/access to clinical mental health services 4. Stigma, discrimination, self-stigma - lack of education and awareness
Petaluma Health Center and Rohnert Park Health Center	Jennifer MacLeamy		Primary Care, Dental, Acupuncture, Behavioral Health (Including same day urgent treatment)	Available to all, including children and geriatric	Yes/Yes	FREE of needed/sliding scale Group Therapy - Anxiety & depression at both locations - English, Spanish - Seeking safety at Petaluma in English Individual therapy - Both locations in English & Spanish	Office-based - Primary care or therapy offices, Petaluma & Rohnert Park	Monday-Wednesday 8:30-7 Thursday-Friday 8:30-5:30	1. Housing 2. Employment 3. Family therapy (ongoing)	1. Wildfire survivors as well as people who were already homeless/on verge of homelessness 2. Un- and under-employed people 3. Families with children impacted by fires	1. Lack of affordable housing/lack of available shelter beds, especially for families 2. Transportation, childcare, housing available near jobs 3. Longer term therapy (beyond brief/crisis services), transportation, childcare for very young children
Petaluma People Services Center	Shannon Ryan	NSSP	Skills for Psychological Recovery	English - 5 and older Spanish - No bilingual therapist at the main clinic at this time	No	Individual counseling by appointment	Petaluma People Services Center 1500 Petaluma Blvd South Petaluma, CA	Monday-Saturday 8AM-8PM By Appointment	1. Housing - affordable, close to job 2. Decent pay to stay in County 3. Connection to resources	1. People who lost homes 2. Those who lost jobs due to fires and those having financial difficulty rebuilding because of high costs/low pay. 3. All survivors	1. Price gouging of survivors. 3. Awareness, lack of public knowledge

Organization	Attendee	NSSP: Not a Single Service Provider	Fire Survivor Services Provided	Age Group	Bilingual/Bicultural	How We Serve Our Audiences	Where We Provide Services	When We Provide Services	Unmet needs	Audience	Barriers to Service
Petaluma People Services Center - Crisis Counseling Program	Shannon Ryan/Erika Klohe	NSSP	Community-based outreach and psycho-educational services. CCP provides short-term interventions.	All individuals and communities recovering from the effects of the fires.	Yes/Yes	Individual families and community-based outreach. - Psycho-ed - Short-term interventions to assist disaster survivors in understanding their current situation, reactions - Referral resources to survivors	Field	7 days a week	1. Housing 2. Employment 3. Culturally appropriate grief groups specifically for those impacted by loss/fire.	Individuals and Families	
SAY	Melissa Bentley		1. Mental Health Therapy 2. Fire Response Groups NOTE: Waitlist times may exceed 8 months and Fire Response Groups may be cut due to SCBH funding cuts.	1. Anyone emotionally impacted ages 5-25. Must be medically necessary (must have diagnosis code) and have Medi-Cal insurance. AVAILABLE IN SPANISH. 2. Does not require Medi-Cal, ages 5-25 and parent workshops, available to anyone emotionally impacted - NOT AVAILABLE IN SPANISH.	Therapy only.	Individual, Family, Group	Santa Rosa Office: 2447 Summerfield Road Santa Rosa, CA 95405 Clients homes	Therapy - M-F 9AM-8PM Fire Response Groups - TBD Once a week for 6-8 weeks.	1. Timely access to services. 2. Services available in primary language for Spanish speakers.	1. Individuals seeking therapy. 2. Spanish-speaking families	1. Large waitlists, cuts to services from SCBH. 2. Lack of bilingual therapists - made worse by fires and SCBH cuts.
SAY - School Based Mental Health	Emily Reeder		School based mental health services. These services include individual counseling, presentations to school staff and students, consultations with parents and school staff.	These services are provided in 34 schools across Sonoma County. Students, teachers, and families are in elementary, middle, and high schools. We currently have 2 Spanish-speaking clinicians providing services in 5 schools.	Yes/Yes	School-based services are free to students and families and are based on contracts created with schools and districts. Students receive services by referral from teachers, self, and family.	Santa Rosa City Schools (22), Sonoma Valley Unified (3), Cloverdale Unified (1), Tomales High School, Reach Charter, Yulupa Elementary, Kawana Springs Elementary, Olivet Charter, Schaffer Elementary, and Roseland Collegiate Prep.	Services are provided at schools during school hours.			
SCBH	Wendy Wheelwright		-Specialty Mental Health Services -Crisis Services -Assessment	-Severe & Persistent Mental Illness -Medi-Cal or No Insurance Anyone in Acute Psychiatric Crisis	Bilingual	- Assessment - Individual Treatment - Groups - Case-Management - Medical Support - Crisis Intervention	Office; some field	Crisis Services: 24/7 All others: M-F 8-5			

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Sonoma County Job Link	Eric Rittenhouse		Employment & training services for individuals and businesses displaced or otherwise impacted. 1. Assistance for displaced workers in finding new employment 2. Focus on funds for training clients to work in skilled trades & other work 3. Funding to defray employment required expenses such as union initiation fees, clothing, and equipment	1. All ages, all genders 2. Spanish speakers 3. Populations with barriers to employment such as, mental health, homelessness, low income, ex-offender, skill gap.	Yes/Yes	Workshops, one-on-one counselor assistance - scheduled or drop-in, and community events/forums	Job Link offices: 2227 Capricorn Way Suite 100 Santa Rosa, CA 95407 or at community locations, as needed.	Monday-Friday 8-5	1. Housing/supportive housing 2. Mental health services/support 3. Transportation	1. Potentially any client, but more need/focus on low income 3. Primarily low income for transportation	1. Lack of affordable, available housing 2. Lack of affordable, available services 3. Vehicle lost, cannot get to work on bus.
Sonoma County Regional Parks	Irma Cuevas		Park Programs Program Series called "Nature Heals" See website for program descriptions, schedules and locations.	All	Yes/Yes	Drop-in to programs and/or register. Nature series programs are free.	Programs are offered at all our parks. Nature Heals locations are: - Shiloh Ranch - Sonoma Valley - North Sonoma Mountain - Healdsburg Veterans Memorial Beach	Weekends (Sat/Sun) 9 AM - Noon 6 PM-8:30 PM Depending on program	Licensed counselors/therapists - There are no trained professional counselors at Parks. We would love to partner with an organization to host group therapy/workshops for those affected by the fires.	People of color, Youth (13-18), Latinx community, Seniors, People with disabilities	-Awareness -Collaboration with other agencies -Targeted services Community's awareness and understanding of mental health - Cultural barrier around the topic of mental health
Sonoma Family Meal	Heidi Hansen		We provide meals to families on a weekly basis (enough food for 3-4 days). Meals are fully cooked and just need to be reheated.	Families who have lost their homes. A family member must go through an intake process.	??	Our program is free. Although not a mental health organization, this program provides stress relief.	In the field - at a designated location for meal distribution.	Mondays 4-6PM			
SRJC - Student Health Services	Jeane Erlenborn		Short term therapy, Group therapy, Crisis drop-in counseling, Food distribution weekly, Student Resource Center on campus for housing and basic needs support.	SRJC Students (Enrolled in credit classes only)	One bilingual (Spanish) therapist	Group, individual and drop-in counseling.	Santa Rosa Junior College - Santa Rosa Campus - Petaluma Campus	When classes are in session: Santa Rosa Campus: - Fall & Spring Semesters Monday-Thursday 8-5 Friday 8-3 - Summer Semester Monday-Thursday 8-3 Petaluma Campus: - No counseling in summer - Two days a week rest of year	1. Housing 2. Food 3. Counseling when school is not in session	SRJC Students - over 1,000 students lost homes in the fires	1. Lack of housing and inability to pay for housing 2. Surveys show high levels of food insecurity. There is a need for more awareness of food support and training in how to cook nutritious, low cost meals.
St. Joseph Health, Memorial Hospice	Susana (Sani) Post		1. Drop-in support group (English) - June - October, First Friday 4-5:30 2. Drop-in support group (Spanish) at CHD - First & third Tuesday 5:15-6:15 through June 30 3. Individual counseling (English & Spanish) for anyone who had a death from the fires	Drop-in Groups: Adults Individual/Family counseling due to death from fires: All ages, English or Spanish	Yes/Yes	Drop-in Groups, Individual or family counseling, closed group, volunteer support for those who have had a physical death due to fires	Drop-in Groups: Memorial Hospice 439 College Ave Santa Rosa, CA 95401 Individual Counseling: Hospice of Petaluma 416 Payran Street Petaluma, CA	See services provided.	Closed Group, Individual Counseling around pet/animal loss, child/family grief support for lost home, etc. (We can only serve those with physical death>)	Adults/Children - English & Spanish	- Scope of service and available staff to meet community need beyond what we already provide. - Collaboration and follow through with other bilingual therapists.

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The Center for Social & Environmental Stewardship	Kristi Toprakci		We provide a variety of services. Currently only one program relates directly to fire recovery. Our environmental restoration services can be contracted privately and publicly to restore natural environments affected by the fires, i.e., waterway/creek restoration, fire damaged debris removal, replanting of native plant species.					FUTURE PLANS: We plan to offer therapy services to Medi-Cal beneficiaries via Beacon/ Partnership Health Plan within about 6-12 months. We are <u>not yet</u> providing this service, but will update NAMI when operational. These services would be accessible to fire survivors who have Medi-Cal.	Housing	Families with minor children	Lack of available housing; lack of affordable housing.
VOICES - On the Move	Elke Sandoval		- Clothes. Hygiene products, Food - Financial assistance to fire survivors	16-24 for Center services; All populations for fire aid assistance.	Yes/Yes	Free services - 16-24 drop in For fire aid: call VOICES and ask for Amber Nakash.	Napa and Santa Rosa - Call for more info	Drop in services 16-24: Tuesday - Thursday 12-6 Friday 12-4:30 Fire Survivors seeking Financial Aid: By appointment with Amber Nakash	Housing	16-24 year olds affected by fires and anyone who speaks to Amber re: fire aid	Limited supply of housing and high cost of housing.
Wildfire Mental Health Collaborative	Debbie Mason, Alex Reed	NSSP	- MySonomaStrong.com (bilingual) - Free yoga and iRest meditation - Free counseling - individual or group - Drop-in sessions - Psycho-education, trauma informed outreach TO COME: - Bilingual App for trauma affected populations. - Research on effectiveness of strategies.	All	Yes/Yes	- Website access - Drop-in for free - Yoga, meditation, and group sessions - Referral through NAMI for other services			More Spanish language mental health volunteers.		Funding to complete strategies.

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YWCA Sonoma County	Cindy Berrios	NSSP	<p>All of these are regular services and open to fire survivors, too.</p> <ol style="list-style-type: none"> 1. Safe House for women and children impacted by domestic violence. 2. Family Justice Center advocates to help navigate legal issues, resources, and referrals. 3. Individual therapy (sliding scale, income based) 4. A Special Place Therapeutic Pre-School (ASP) 	<ul style="list-style-type: none"> - All affected by violence. 4. Children 3-5 	Yes/Yes	<ol style="list-style-type: none"> 1. Safe house services: <ul style="list-style-type: none"> - Temporary housing. - Case management/advocacy. - Access to food resources while at safe house. - Gift Cards while at safe house. - Transportation while at safe house. - FREE therapy while at safe house. 2. Family Justice Center: <ul style="list-style-type: none"> - Drop-in hours Monday-Friday. - Court accompaniment for individuals. 3. Individual therapy and Psycho-ed groups. 4. Trauma-informed pre-school services to children. 	<ol style="list-style-type: none"> 1. House - Undisclosed location for safety reasons. 2. Family Justice Center 3. Office - Therapy Cottage 4. Office - Preschool building 	<ol style="list-style-type: none"> 1. 24/7 2. M-F 8:00 AM-4:30 PM 3. M-F - Times vary throughout the day and evening 4. M-F 8:00 AM - 3:00 PM 	More mental health therapists to address access, reduce waitlists, and provide more mental health services.	All trying to access therapy services at YWCA.	Collaboration with schools or professional organizations to help with recruitment/

THE SONOMA COUNTY RESILIENCE FUND

FEBRUARY 2018 STAKEHOLDER
INTERVIEW SUMMARY REPORT



FEBRUARY 2018 STAKEHOLDER INTERVIEW SUMMARY REPORT

Introduction

To date, Community Foundation Sonoma County has raised more than \$13 million dollars to support the recovery and rebuilding efforts after the devastating wildfires in October 2017. The purpose, goals, and strategies of the Foundation's new fund will be determined with input from various community leaders and residents.

Wendy Todd, an independent consultant, interviewed sixteen community leaders between January 19th and February 8th, 2018 to inform the development of the purpose, goals, and strategies of the Resilience Fund. Community leaders interviewed represented a variety of nonprofit and public agencies. This report summarizes themes that emerged. The interview discussions centered on the following key questions:

- What is your vision for what success could look like with CFSC's Resilience Fund?
- What concerns you most related to disaster recovery and rebuilding in Sonoma County?
- What leadership role could CFSC play beyond grantmaking?

Vision for Success

Most interviewees expressed a shared vision of success for the outcome of the recovery and rebuilding efforts through the Foundation's Resilience Fund. To summarize, the shared vision is that **a range of resources (e.g. skills, knowledge, data and funding) are well coordinated to ensure a diverse population remains living and working in Sonoma County.** Comments that illustrate this shared vision include:

“Resiliency is being able to bounce back into an equitable community. Results in people being able to stay here. [That Sonoma County] doesn't become a bedroom community or second home community.”

“Success would be if the foundation was considered a trusted conduit between fire victims and funders and donors.”

“Nonprofits should be trained in disaster-planning and be ready to collaborate, ready to respond as a *network* of service providers. “

“Success would be a thoughtful approach to recovery and rebuilding that maximizes resources and helps support sustainable solutions... not just getting funds out for a quick fix that doesn't address systemic issues (like lack of coordination across nonprofits).”

“The rebuild takes into consideration bio-diversity, sustainability, and housing density to address the housing crisis.”

Community Concerns

Interviewees were asked to describe what concerns them most when it comes to community-wide issues related to recovery and rebuilding in Sonoma County. Interviewees shared concerns related to the outcome of the rebuild efforts as well as the planning processes for rebuilding.

Most interviewees expressed concern that the community would rebuild back to the same problems that existed in Sonoma County prior to the fires, which included income inequities, lack of affordable housing, nonprofit service duplication, limited access to mental health services, and lack of partnerships and communications between and among nonprofits and the public sector. Comments that reflect this concern include:

“Rebuilding people’s homes is not enough; we need to rebuild people’s lives.”

“If we rebuild back to the way things were, we will still have the same problems- institutional bias/racism related to housing and income inequality, for example. The fires could drive more lasting change - to fix the things that were broken.”

“We all have an opportunity to do things differently and not just rebuild the status quo. This is an opportunity to attract diverse populations, artists, and businesses to Sonoma.”

Housing and Workforce Concerns

Most interviewees specifically named **affordable housing and workforce shortages** as their key concerns, especially as these issues impact low-income individuals and families, when it comes to community-wide recovery and rebuilding. The specific issues related to affordable housing included: not enough housing stock and different values within the community associated with development (e.g. high-density). The specific issues related to workforce concerns included: not enough employment opportunities, fair and living wages, safety among undocumented community, and mental health issues. Many interviewees are worried about workers leaving Sonoma County because they can no longer afford to live here.

“We already had a housing crisis and now we have thousands of people who need a home and many others in vulnerable positions because rent was too high or people have lost jobs.”

“Housing is by far my biggest concern. Two million dollars is not enough to build but it could help push policies to *keep* affordable housing that we currently have. Once building starts happening there will be gentrification and low-income people are pushed out. CFSC should see what housing stock is currently affordable housing and help keep it

into the future. Land trusts to make it a designated area to maintain affordable housing.”

“I am worried that there will be a downward spiral stemming from people leaving, which will strain the economy, and people who could barely live here before will now leave.”

Mental Health Concerns

In addition, six of the 16 interviewees noted nonprofits and employers lack the capacity to **adequately address mental health issues** of staff and their clients. Access to mental health services was described as an issue prior to the fires. Now as the entire community deals with loss and grief there is significant concern that mental health issues (and substance abuse) will increase over time. Interviewees noted:

“I’m very concerned about the community’s mental health. Will there be more substance abuse and a decreased sense of hope and the ability to prosper?”

“There is limited staff capacity to do case management and support long term healing – to help the community manage trauma.”

“There were poor services and resources to meet mental health needs before and now they is a strain on those limited resources. Anyone who has service job (e.g. teachers, nonprofits) has experienced an increase by 30%. Supports need to be put in place to manage mental health of staff working in service jobs.”

Planning Concerns

In addition to concerns about the *outcome* of the rebuilding efforts, over half of the interviewees expressed concerns related to the *process* of recovery and rebuilding. Concerns centered on processes not being coordinated and/or inclusive and/or there was not enough data to inform the planning efforts. Interviewees noted:

“Are we considering the consequences of how decisions are impacting the most vulnerable? We will *all* be impacted if we degrade the environment and the workforce. Civic engagement is key to this all.”

“Some people have a lot of resources and others are limited and how will the rebuild happen in an equitable way? The people who have resources are going to be winners in the market...it would be valuable to have them at the table to help think beyond their own interests and think about collective interests of the community...to create a community that they would want to invest in.”

“There needs to be a comprehensive planning approach with different players having different roles to address various needs. I am concerned the planning processes are not informed by community input.”

“We haven’t, as a community, figured out what the needs are. Before we determine where money goes, we need to step back and see gaps.”

Environmental Concerns

In addition, five of the interviewees indicated rebuilding back to the same environmental problems was of great concern. A couple of comments that illustrate this concern include:

“There is lots of rebuilding going and I want to see more coordination across sectors. What’s the big picture and who is playing what role? I am concerned we won’t take steps to address root causes of crisis. It was human behavior that caused the fire. There will need to be lots of collaboration across sectors to figure out how to change behaviors and policies to prevent a future disaster.”

“Support productive dialogue, best-thinking, interdisciplinary, multi sector process (e.g. real estate, construction, insurance companies) so that voices are heard and lots of solutions considered. What are lessons learned to incorporate in rebuild - don’t just put it back the way it was. There are innovative ideas that are worth exploring. A healthy planning process results in healthy outcome. Bring in resources to facilitate the dialogue around priorities and tradeoffs and innovative new approaches for rebuilding.”

Leadership Roles

Interviewees were asked what role the Foundation could play moving forward beyond grant maker to support recovery and rebuilding efforts. Themes clustered around five distinct roles the Foundation could play moving forward:

Connector and/or Collaboration Supporter

Ten of the 16 interviewees suggested the Foundation play the role of connector and/or supporter of collaboration among nonprofits and/or other funders. This role is important given the concerns interviewees expressed related to the lack of service coordination across nonprofit organizations and the lack of coordinated planning efforts across the public and private sectors. Several interviewees noted the Foundation is uniquely positioned to help build bridges across sectors and can also initiate and support cross-sector collaboration.

“CFSC’s convening role should focus on bringing community voices together that do not necessarily talk to one another...keep building unity across groups so we have a community that is more diverse and inclusive and decisions are being made with engagement from residents from neighborhoods who are not typically included in decisions.”

“They could help create connections between people (e.g. donors and community members) so that there is dignity with donations made and received and ultimately a more equitable world.”

Nonprofit Capacity Builder

Almost half the interviewees suggested the Foundation play the role of building nonprofit capacity with a couple of interviewees citing successful capacity-building initiatives the Foundation has supported in the past. The capacities interviewees would like to see built among the nonprofit community include fundraising, trauma-informed care, community organizing and policy advocacy, and strategic partnerships.

Influencer or Advocate

Six of the interviewees indicated the Foundation could play the role of influencer or advocate.

“Influence donors and elected officials to change status quo. Convene cross-sector to learn more about innovative approaches. Be a spokesperson - let community know what is happening on fire relief across community (within and beyond CFSC).”

“CFSC is at the table with a number of efforts – they could use their spot at the table to demand that equity be central to decision-making process. Continue to bring other people with them to those tables.”

Researcher and/or Communicator

Six interviewees suggested the Foundation could play a strong role with regard to gathering information and communicating it broadly to the community. Some interviewees spoke about needing more data about the impact of the fire (e.g. what happened to everyone who lost their homes?).

Fundraiser

A couple of interviewees would like to see the Foundation bring in more philanthropic dollars from other funders to support recovery and rebuilding.

Conclusion

The intention of these interviews was to help inform the Foundation about fire-related issues community leaders are concerned about and explore the roles the Foundation may be well positioned to play within the community.

Most interviewees recognized the value in the Foundation’s thoughtful approach to developing the Resilience Fund’s goals and strategies and their long-term view of recovery and rebuilding. In addition, interviewees appreciated being asked to provide input and reflect on questions related to community engagement, equity, and the Foundation’s potential future role in the recovery and rebuilding process.

Thank you to the following individuals who participated in our interviews:

- Kristen Madsen, Director, Creative Sonoma
- Naomi Fuchs, CEO, Santa Rosa Health Center
- Chris Coursey, Mayor, City of Santa Rosa
- Jennielynn Holmes, Senior Director of Shelter and Housing, Catholic Charities
- Susan Shaw, Director, UndocuFund
- Vince Harper, Director of Community Engagement, Community Action Partnership
- Peter Rumble, Former Administrator, County Administrator's Office
- Ana Lugo, Co-Chair, SoCo Rises
- Margaret Van Vliet, Executive Director, Community Development Commission
- Susan Castillo, Program Manager, Behavioral Health
- Alegría de la Cruz, Chief Deputy, Sonoma County Counsel
- Jen Klose, Attorney, President of the Board, Santa Rosa City Schools
- Richard Dale, Executive Director, Sonoma Ecology Center
- Juan Hernandez, Executive Director, La Luz
- Amber Twitchell, Associate Director, On The Move
- Dr. Lisa Micheli, President & CEO, Pepperwood Preserve

THE SONOMA COUNTY RESILIENCE FUND

FEBRUARY 2018 LISTENING SESSIONS SUMMARY REPORT



COMMUNITY
FOUNDATION
SONOMA
COUNTY

FEBRUARY 2018 LISTENING SESSIONS SUMMARY REPORT

Introduction

Community Foundation Sonoma County has raised more than \$13 million dollars to support the recovery and rebuilding efforts after the devastating wildfires in October 2017. The purpose, goals, and strategies of the Foundation's new Resilience Fund will be determined with input from various community and nonprofit leaders.

In February 2018 the Community Foundation hosted 10 listening sessions to hear from the nonprofit community their thoughts on the following three questions:

- When it comes to community-wide issues related to the fires, what concerns you most?
- What ideas or solutions do you have to those issues?
- What role could the Community Foundation play in the recovery process?

A total of 172 individuals representing 123 nonprofits participated. The ten listening sessions were held in five different regions of the county—Healdsburg (North Sonoma County), Santa Rosa (Central), Boyes Hot Springs (Sonoma Valley), Petaluma (South County) and Sebastopol (West County).

Concerns:

Participants were first asked to list their concerns related to community-wide issues after the fires. These were then discussed and themed in both small and large groups. The following issues were brought up in at least 50% of the listening sessions; concerns are listed from most-discussed to least-discussed.

Housing

In every listening session, housing was brought up as the primary concern; participants noted that we had a housing crisis before the fires that was made exponentially worse by the disaster. The concerns touched on many aspects of housing in our community, from the challenges of housing pre-fire homeless to affordable housing for low-income people to the impacts of higher-income residents who opt not to rebuild. Several participants voiced concern about the impact of the housing shortage on particular groups, such as students, renters, the homeless and low-income families. In particular, the following concerns were reiterated throughout the listening sessions:

- **Affordable Housing:** The loss of affordable housing and the impact that will have on low-income people

- **Workforce Housing:** Lacking sufficient housing for construction workers to help with the rebuilding process, and lack of sufficient housing for current workforce
- **Homelessness:** The likelihood of an increase in homelessness in our community as a result of the fires; those who were previously homeless will have an even harder time getting into housing

Mental Health

In nine out of the ten listening sessions mental health was discussed as a top concern, with participants stating that we have suffered a community-wide trauma and many people have been impacted, whether or not they lost their homes in the fires. The most frequently voiced concerns around mental health were:

- **Funding Cuts:** In nearly every session, the cuts to county mental health funds were mentioned as a major concern; one participant defined this as a ‘crisis on top of a crisis’
- **Ripple Effects of Trauma:** A broad swath of our community will need mental health services to address trauma, from direct fire survivors to first responders to teachers and nonprofits who are serving fire survivors.
- **Long-Term Impacts:** Concern about the long-term effects of untreated trauma and mental health issues such as higher rates of homelessness, addiction, dropping out of school, incarceration, etc.

Nonprofit Impacts

The participants in the listening sessions were representatives from nonprofit agencies, so naturally the impacts of the fires on nonprofit services and capacity was a key concern, discussed in eight out of the ten listening sessions:

- **Fundraising:** Funds re-directed away from core programs to address fire-related needs, competition for limited resources, donor fatigue, and donors who lost homes moving away
- **Capacity:** Nonprofits are seeing an increased demand for their programs, and are concerned about their capacity to scale up, including being able to raise funds and hire staff to meet demand
- **Collaboration:** Given the increased demand and lack of sufficient funds for services, nonprofits have a great need for collaboration and coordination to ensure services are not duplicated

Economic Impacts

In seven out of the ten listening sessions participants brought up concerns about the economic impacts of the disaster on the community long-term. The concerns primarily centered on the rippling-out effects the housing shortage would have on the economy:

- **Current Workforce:** As the housing market becomes tighter and rental prices increase, we may see a ‘brain drain’ of skilled workers such as doctors, nurses, and teachers, a ‘compassion drain’ in the nonprofit sector, and a severe loss of low-income service sector and agricultural workers
- **Workforce to Rebuild:** There was a particular concern about the need for an additional 19,000 construction workers over the next three years to rebuild lost homes
- **Changing Demographics:** We may see a loss of vitality and diversity in our community if low and middle income people are forced to move out of the area

Environmental Impacts

In seven out of the ten listening sessions environmental issues were brought up as concerns. These included:

- **Rebuilding Efforts:** Concern that homes are being rebuilt in fire-prone areas without consideration of the likelihood of future fires, and the need to support homeowners in fire-proofing their homes and landscapes
- **Natural Resources:** The impacts of the fires on watershed health, particularly water and air quality
- **Education:** The need for education and awareness-raising about what it means to live in a fire-adapted landscape

Vulnerable Populations

In about half of the sessions participants discussed how the fires have disproportionately impacted low-income and other vulnerable populations. Concerns for the long-term included:

- **Recovery Process:** Ensuring the voices of those most marginalized are able to authentically participate in recovery efforts and that decisions are made with them rather than for them
- **Undocumented:** The undocumented community is largely not eligible for government support and may be further marginalized in the recovery; there needs to be a different approach for working with this population

Emergency Preparedness

Finally, in half of the sessions emergency preparedness was voiced as an issue to be addressed to ensure we are ready for the next disaster, whether that is a fire, flood, or earthquake. The primary concerns were:

- **Lessons Learned:** How do we take what we have learned from this disaster in order to be better prepared for the next one?
- **Comprehensive Planning:** Better preparation is needed to address needs

of everyone but in particular for vulnerable populations such as seniors, monolingual Spanish-speakers and people with disabilities

- **Communication:** the communication channels during the disaster were completely inadequate; need to develop better communication tools for the next disaster

Ideas and Solutions

After discussing concerns, CFSC staff facilitated a large-group discussion about ideas to address the myriad of impacts of the fires. Responses were varied, from high-level concepts to small-scale and practical projects. All ideas and solutions were captured but not themed during this component of the meeting. The following list of ideas relate to the most-discussed concerns listed in the report—housing, mental health, economic impacts, the environment, emergency preparedness and vulnerable populations:

- Address the stigma around mental health to reduce the barrier to people seeking services
- Hire more mental health counselors at schools
- Support trainings on trauma-informed care for schools and service providers
- Help get people out in nature to foster well-being and health; nature as healer
- Work with the arts community to address mental health issues through the arts
- Foster local construction job training programs so we can hire local people for the rebuilding process
- Encourage policies to increase housing density such as permitting accessory dwelling units (ADUs) and tiny homes; address government obstacles to adding these units
- Use city/county vacant lots for temporary housing for fire survivors and for construction industry
- Employ eco-friendly building practices to reduce environmental impacts of rebuilt homes
- Encourage mergers of nonprofits to reduce duplication of services and administration costs
- Support nonprofit workforce's well-being to prevent burnout and turnover
- Create a coordinated entry system for fire survivors to make service navigation easier
- Help people create individual emergency kits to be prepared for future

disasters

- Learn from how the Russian River community has recovered from the floods to inform countywide recovery
- Foster public/private partnerships to accelerate recovery process
- Advocate for additional funding at the state and federal level to support recovery and rebuilding

Opportunities for Leadership

Finally, participants were asked to provide feedback on potential roles the Community Foundation could play in the recovery process. The key themes that emerged all relate in some way to being a conduit of information about the recovery process for the community:

- **Elevating Best Practices:** The Community Foundation is doing a significant amount of research on disaster philanthropy and the recovery process; there is opportunity to share what CFSC is learning with leaders and the broader community to inform recovery efforts
- **Collaboration:** Help to foster strong communication and collaboration among nonprofit providers
- **Convening:** Bring funders, government leaders, nonprofits, and residents together to ensure a well-coordinated and inclusive recovery effort.
- **Data:** Aggregate data about fire needs and share it with the community to inform the recovery process. There are many sources of data but they are disparate and not being collected in a systematic way.

Thank you to the following organizations who participated in the Listening Sessions:

10000 Degrees	4Cs Sonoma	Agricultural Community Events Farmers Markets
Alliance Medical Center	Art Escape	Artstart
Bancroft Foundation	Becoming Independent	Bischoff Consulting
Boys & Girls Clubs of Sonoma Valley	Boys and Girls Club of Greater Santa Rosa	Buckelew Programs
Building Trades Training	California Human Development	Catholic Charities of the Diocese of Santa Rosa
Center for Well-Being	Children's Museum of Sonoma County	Cinnabar Arts Corporation
City of Santa Rosa	Community Action Partnership of Sonoma County	Congregation Shir Shalom/ SVTCFB
Corazon Healdsburg	COTS	Dovetail Learning, Inc.
Earle Baum Center of the Blind	Everybody Is A Star	Face to Face
Farm to Pantry	First 5 Sonoma County	Food for Thought

Forest Unlimited	Forestville United Methodist Church Food Closet	Forget Me Not Children's Services
Friends in Sonoma Helping (FISH)	Friends of the Mark West Watershed	Giant Steps Therapeutic Equestrian Center
Girl Scouts of Northern California	Girls on the Run Sonoma County	Global Student Embassy
Habitat for Humanity of Sonoma County	Hanna Boys Center	Hanna Institute & HeART Without Borders
HANNA Winery	Healdsburg Education Foundation	Healdsburg Sustainable Design Team Steering Committee
Imagine You Project, IMCF	Integrative Medical Clinic Foundation	Interfaith Food
International Institute of the Bay Area	Jewish Community Federation	Jewish Community Center Sonoma County
Jewish Community Free Clinic	Jewish Family and Children's Services	Kaiser Permanente Community Benefit
Kid Scoop News	KRCB - North Bay Public Media	KSVY 91.3 FM radio
LandPaths	Legal Aid Of Sonoma County	LifeWorks of Sonoma County
Lilliput Families	Lomi Psychotherapy Clinic	Los Cien Sonoma County
Luther Burbank Center for the Arts	Matrix Parent Network	NAMI Sonoma County
North Bay Organizing Project	Pepperwood	Petaluma Ecumenical Properties
Petaluma Educational Foundation	Petaluma Health Care District	Petaluma Sunrise Rotary Foundation Inc
Raizes Collective	Reach For Home	Rebuilding Together Petaluma
Redwood Community Health Coalition	Redwood Empire Food Bank	Redwood Gospel Mission
Restorative Resources	Roc Sonoma	Russian River Rotary Foundation
Russian Riverkeeper	Santa Rosa Arts Center	Santa Rosa Children's Chorus
Santa Rosa Community Health	Santa Rosa Metro Chamber/Mike Hauser Academy	Santa Rosa Symphony
Senior Advocacy Services	Shebang Ventures	Social Advocates for Youth
Sonoma Community Center	Sonoma County Bike Coalition	Sonoma County DHS
Sonoma County Legal Services Foundation	Sonoma Co. Rotary Clubs	Sonoma Ecology Center
Sonoma Land Trust	Sonoma Overnight Support	Sonoma Resource Conservation District
Sonoma State University	Sonoma Valley Education Foundation	Sonoma Valley Fund
SOS Community Counseling	Stewards of the Coast and Redwoods	Summer Search
Sunny Hills Services	The Living Room	The Lost Church / Railroad Square Music Festival
The Salvation Army	United Policyholders	Valley of the Moon Natural History Assoc.
Verity-Compassion Safety Support A California Corp	Vintage House	Vital Immigrant Defense Advocacy and Services
Walking Elephant Theatre Company	Wendy Todd Consulting	West County Community Services
West County Health Centers	Women's Recovery Services	

Community Foundation Sonoma County and Napa Valley Community Foundation 2018 Wildfire Response Survey

Report of Results

March 2018



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TABLE OF CONTENTS

BACKGROUND AND METHODOLOGY	3
SUMMARY OF FINDINGS	4
IMPACT ON ORGANIZATIONS	6
POPULATIONS SERVED	12
COMMUNITY NEEDS	18
ORGANIZATION CHANGES AND NEEDS FOR 2018	21
RESPONDENT CHARACTERISTICS	25

INTRODUCTION

Project Background

In late 2017, Community Foundation Sonoma County and Napa Valley Community Foundation engaged the Center for Effective Philanthropy's (CEP) Advisory Services to survey nonprofit organizations in Sonoma and Napa counties about the impact of, and their response to, the October 2017 Northern California wildfires. The project goal is to learn about how local nonprofits have been affected, their immediate response services provided for fire survivors, the broader needs of the community, and any suggestions for recovery efforts.

The survey was divided into two main sections to learn about the immediate impact of and response to the wildfires in October through December 2017, and the anticipated changes and needs for organizations looking ahead to 2018.

Methodology and Report Materials

This report contains results of the 2018 Wildfire Response Survey for Community Foundation Sonoma County and Napa Valley Community Foundation.

In February and March of 2018, CEP surveyed 468 current and former grantees of Community Foundation Sonoma County and Napa Valley Community Foundation, and received 184 responses for a response rate of 39 percent. The survey invitation was sent to the executive director or president of each organization.

This report includes:

- Background and summary of findings
- Overall responses for all survey measures
- Key qualitative themes provided in two primary open-ended questions

SUMMARY OF FINDINGS

Overall Summary

The majority of survey respondents (85 percent) report that their organization has been affected in some way by the October 2017 wildfires. Both quantitative and qualitative responses to the survey describe the most significant impact on their organizations as the disruption of their funding and/or services, as well as the direct effect of the fires on their staff, board, and donors. Respondents also report serving more individuals and/or adding additional services as a result of greater demand.

The combination of these factors surfaces a concern about respondents' abilities to meet the current level of need in the community, while also sustaining their own organizations. The most pressing individual and community-wide needs reported by respondents are affordable housing development, financial assistance, mental health services, and community planning for recovery.

Impact on Organizations

For those affected by the fires, when asked about the impact on their organizations in October through December 2017, they most frequently report providing services to more individuals or organizations, having major donors or board members who lost or suffered damage to their home, and adding new services or projects.

In addition, nearly three-quarters of respondents report making some type of change to their year-end fundraising approach, most commonly adding fundraising for their organization's fire recovery efforts. Just under half of respondents report a reduced level of funds raised in October through December 2017 compared to previous years, while in contrast a third of respondents report an increased level of funds raised.

When asked to comment about the most significant impact on their organization as a result of the fires, respondents most frequently mention loss/disruption of regular funding, disruption of normal programs or activities, or direct loss related to the fires.

Populations Served

Survey respondents most frequently select children and youth, low income individuals, and women as the populations served by their organization before and after the fires. When comparing specific populations served before and after the wildfires, respondents most frequently report shifting services toward people who are now homeless as a result of the fires and shifting services away from low income individuals.

SUMMARY OF FINDINGS (2)

Individual and Community-Wide Needs

Emotional trauma, loss of housing or home damage, and loss of job, business, or equipment are the most frequently selected ways that individuals served by their organization have been impacted by the fires. Relatedly, respondents also select financial assistance, housing assistance, and mental health services as the most common needs for individuals served by their organization who have been impacted by the fires.

When asked which five populations they believe have been most impacted by the fires, respondents most frequently select people who are now homeless as a result of the fires, low income individuals, and uninsured/underinsured people. Affordable housing development, community planning for recovery/rebuilding, and mental health are reported as the most pressing community-wide needs related to fire-recovery efforts.

Organization Changes and Needs for 2018

When asked about their organizations' changes and needs in 2018, respondents most frequently select increasing the number of individuals or organizations served, increasing current services or projects to focus on fire recovery efforts, and adding new services or projects for fire recovery efforts as the anticipated changes for their organization as a result of the fires.

Attracting new sources of funding, maintaining funding from current sources, and growing earned revenue are the most frequently anticipated challenges for their organization in 2018 as a result of the fires. In addition, general operating support and capacity building support are selected as the most helpful potential types of support from local funders other than program grants.

Summary of Other Themes in Comments

When asked about any feedback they would like to share related to their experience applying for and/or receiving fire relief or recovery funds, many respondents express appreciation for the availability of these funds and also offer several suggestions. These suggestions mention a number of themes, including more clarity about whether organizations qualify to receive funding, considering other criteria when making funding decisions (e.g., loss of income/earned revenue), and more transparency about why certain organizations receive funding over others.

In addition to echoing similar themes mentioned in other open-ended questions, when asked for any other suggestions or comments respondents describe appreciation for the strength they witnessed in their communities, as well as their ability to come together during challenging times. They also provide praise for the work already done by local funders, and ask for ongoing openness and transparency as recovery efforts continue.

Impact on Organizations

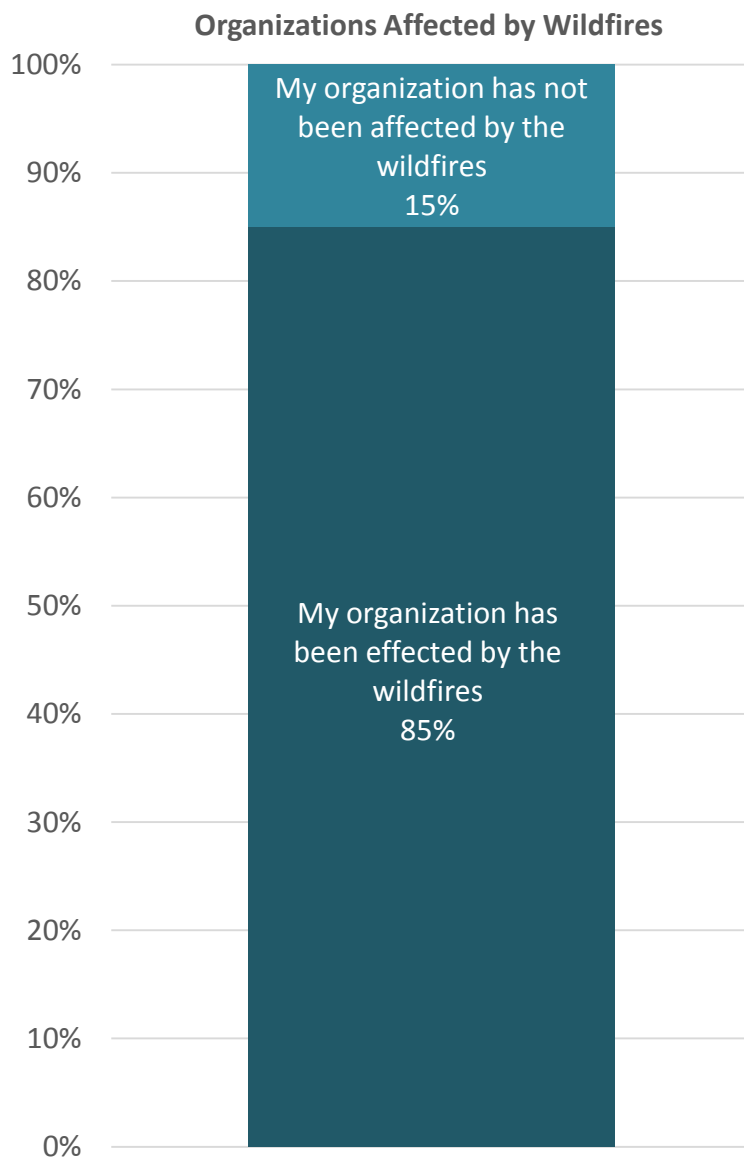
NUMBER OF ORGANIZATIONS AFFECTED	7
EFFECT ON ORGANIZATIONS	8
CHANGE TO FUNDRAISING APPROACH	9
FUNDRAISING RESULTS	10
IMPACT ON CAPACITY, SERVICES, AND OPERATIONS	11

ORGANIZATIONS AFFECTED BY THE WILDFIRES

Number of Organizations Affected

The majority of survey respondents, 85 percent, report that their organization has been affected in some way by the October 2017 wildfires. The 15 percent of respondents who report that their organization has not been affected skipped to the Community Needs section of the survey.

“If your organization has not been affected by the wildfires in any way, please select the option below to skip ahead.”



IMPACT ON ORGANIZATIONS

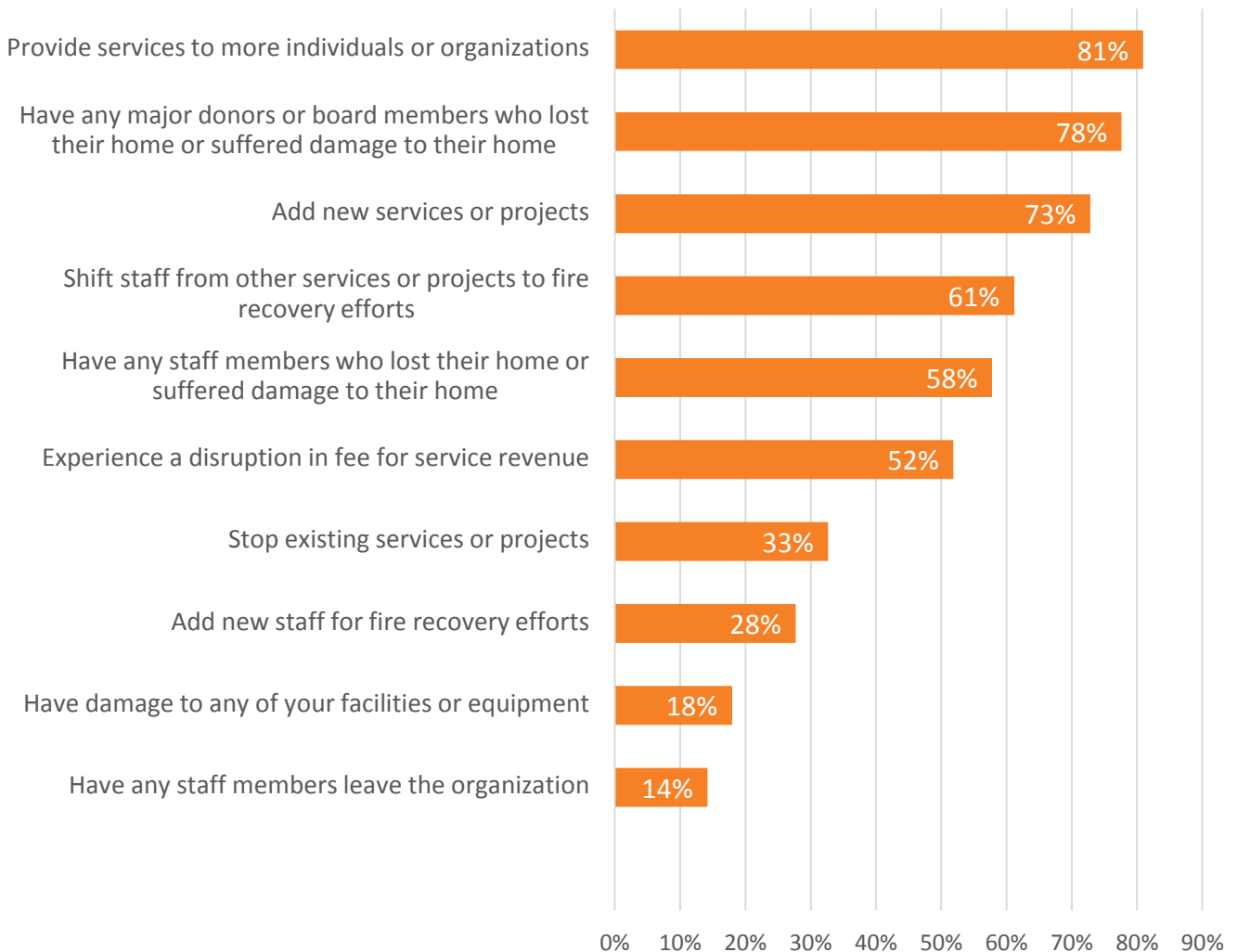
Effect on Organizations

When asked about the effect on their organization during October through December 2017, survey respondents most frequently report providing services to more individuals or organizations, having major donors or board members who lost or suffered damage to their home, and adding new services or projects as a result of the wildfires.

Respondents least frequently report having staff members leave the organization or having damage to facilities or equipment.

“As a result of the wildfires, in October through December 2017 did your organization:”

Effect on Organization



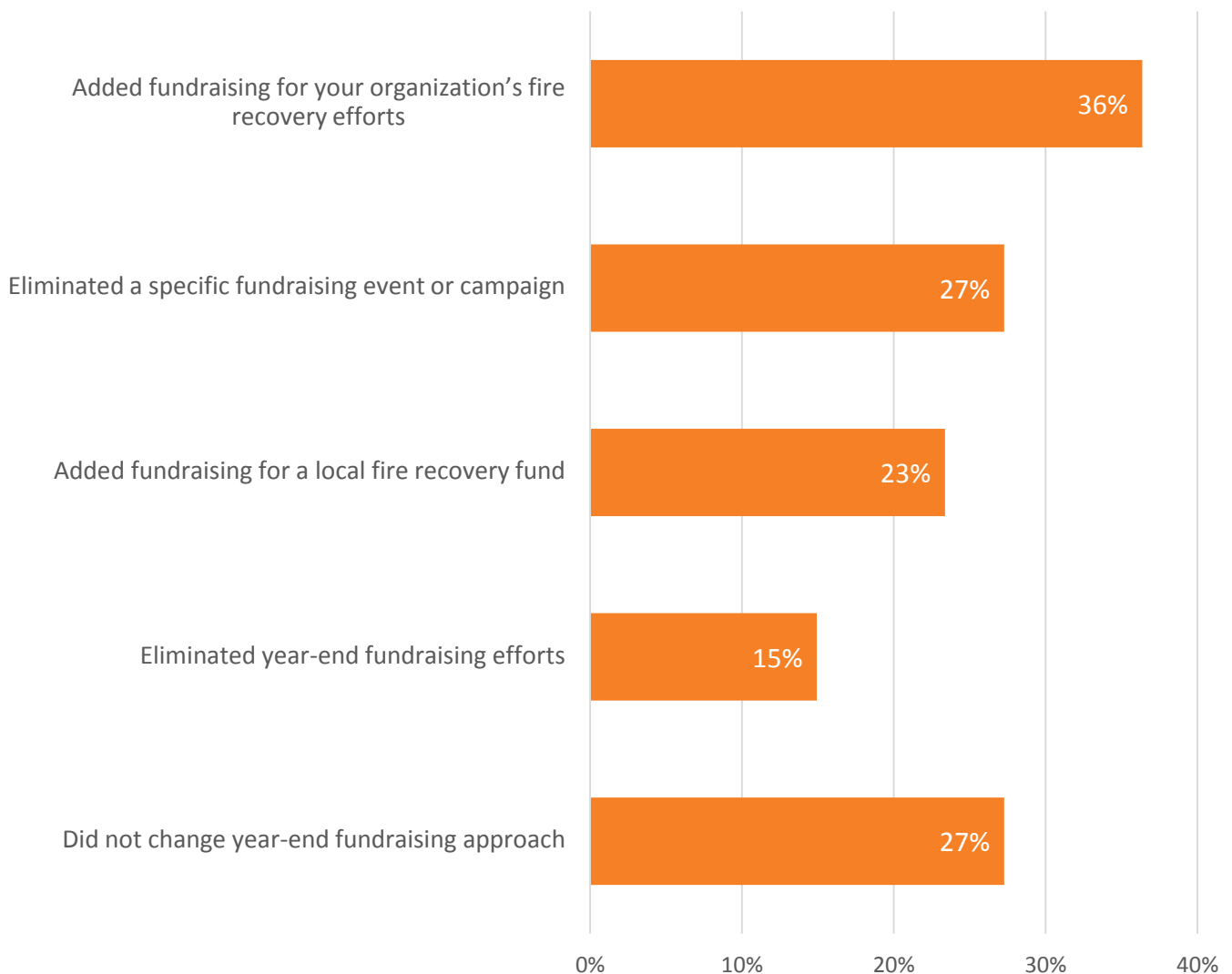
IMPACT ON ORGANIZATIONS

Change to Fundraising Approach

Nearly three-quarters of survey respondents report making some type of change to their 2017 year-end fundraising approach, with the most common change being to add fundraising for their organization's fire recovery efforts.

"How, if at all, did your organization change your year-end fundraising approach as a result of the wildfires?"

Change to Fundraising Approach

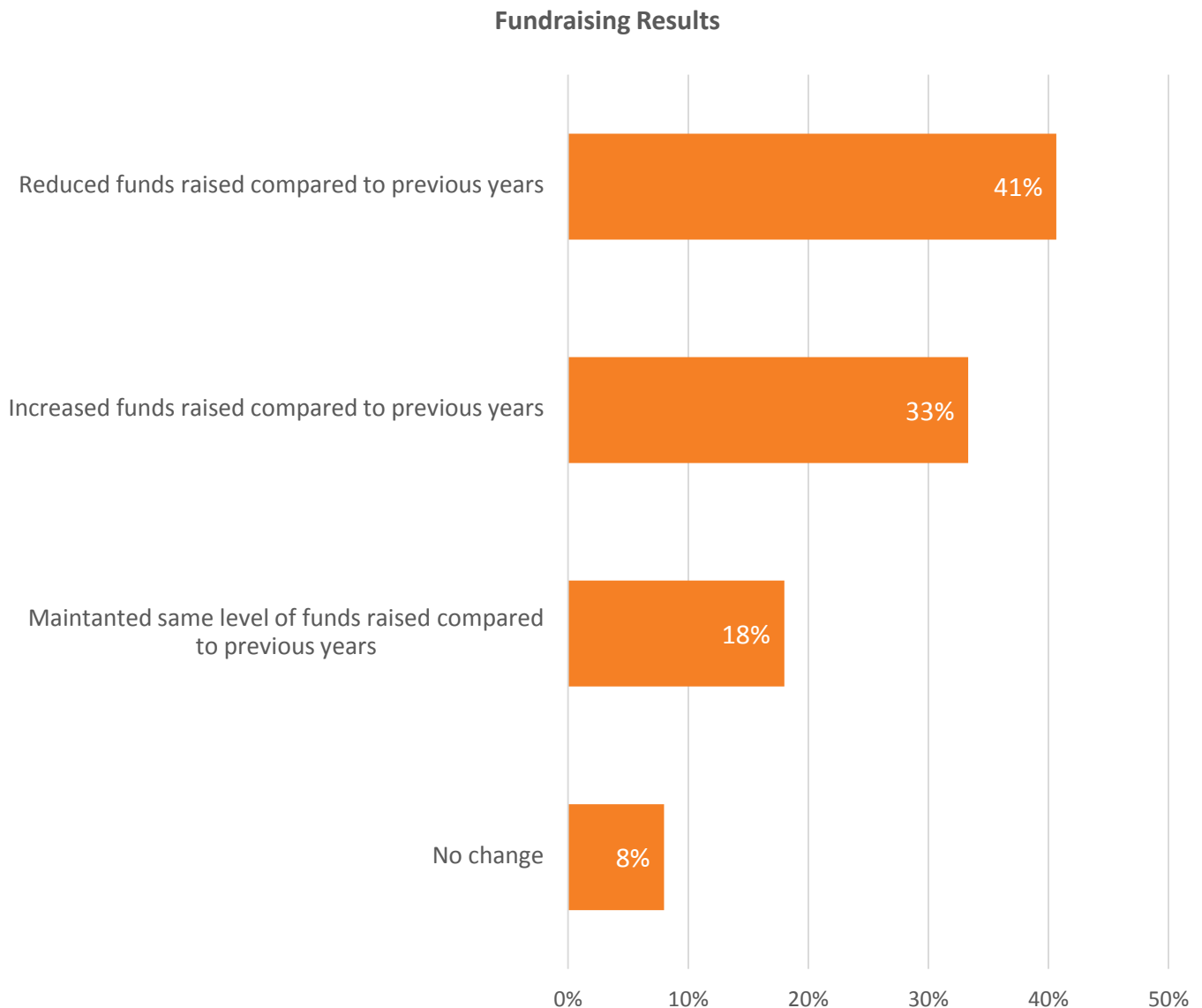


IMPACT ON ORGANIZATIONS

Fundraising Results

Just under half of survey respondents report a reduced level of funds raised in October through December 2017 compared to previous years, while in contrast a third of respondents report an increased level of funds raised.

“How did your organization’s October through December 2017 fundraising results compare to previous years?”



IMPACT ON ORGANIZATIONS

Impact on Capacity, Services, and Operations

When asked about the most significant impact on their organization as a result of the fires, respondents most frequently mention loss/disruption of regular funding, disruption of normal programs or activities, or direct loss related to the fires.

“What has been the most significant impact on your organization’s capacity, services, or operations as a result of the fires?”

Most Frequently Mentioned Impacts	
<p>Loss/Disruption of Regular Funding (N=30)</p> <ul style="list-style-type: none"> • “Loss of funding for ongoing services due to regional fundraising that has been focused on fire recovery.” • “Major patrons lost their home or their business was affected so they declined to contribute [elsewhere]. Some moved out of the area. Lost major sponsors due to funds being diverted to fire recovery efforts.” • “Many donors, board members... and staff lost their homes. As a result, donations from these individuals, who are our best supporters, have declined while they seek to put their personal affairs in order.” • “People were less generous at our fundraiser.” • “We are seeing a decrease in funding as it did not seem appropriate to do our normal year-end campaign with the need for basic necessity funding in the community.” • “...reduction in year end gifts.” • “Reduction and redirection of major donor support...” • “We had to move our largest fundraiser to a date in 2018 which greatly impacted our cash flow...” <p>Disruption of Normal Programs or Activities (N=21)</p> <ul style="list-style-type: none"> • “Standard operations and programming was put on hold until safety assessments could be completed and hazards address.” • “By directly providing assistance to fire survivors, many of our programs were put on hold during the Oct-Dec time frame, meaning we've been working from behind since the start of the year.” • “Disruption in normal operations due to staff losing homes.” • “Our programming was disrupted for two months.” 	<p>Direct Loss Related to Fires (N=21)</p> <ul style="list-style-type: none"> • “Over 200 of our organization’s employees lost their homes and this has disrupted their lives and impacted their ability to do their work as effectively as before due to all the stresses related to the loss, the moving, the insurance, the contractors, children’s schools, etc.” • “No power for 8 days caused [loss of food].” • “Our organization... lost not only all of our equipment and properties but the actual facility itself...” • “We lost the main facility we work out of.” <p>Loss of Capacity or Staff Time (N=20)</p> <ul style="list-style-type: none"> • “The... wildfires created unprecedented demand on our capacity, services and operations.” • “Increased workload for program, administration and fundraising staff to address an increased demand for services...” • “The month to six weeks following the fires required a major outpouring of effort from our staff. This pushed off important work and there is still a slight feeling of being spread too thin and scrambling to catch up.” • “The most significant impact the wildfires have had on our organization’s operations has been the amount of time and energy spent during the evacuation period and now in the post-fire debriefing period.” <p>Increased Demand for Services (N=19)</p> <ul style="list-style-type: none"> • “The fires exacerbated the problems we work to address and highlighted the inequity.” • “Greatly increased demand for services, particularly housing, case management, and immigration.” • “Since we provide services to very low income adults and families we have had a large increase in the number of clients coming for services as a result of the fires. Our client number are more than 25% of what they were before October.”

Note: The table above includes the most frequently-mentioned impacts on respondents’ organizations. For a full list of comments provided by survey respondents, please see the attached supplementary attachment of responses to open-ended survey questions.

Populations Served

POPULATIONS SERVED BEFORE AND AFTER WILDFIRES	13
IMPACT ON INDIVIDUALS SERVED	16
NEEDS OF INDIVIDUALS IMPACTED	17

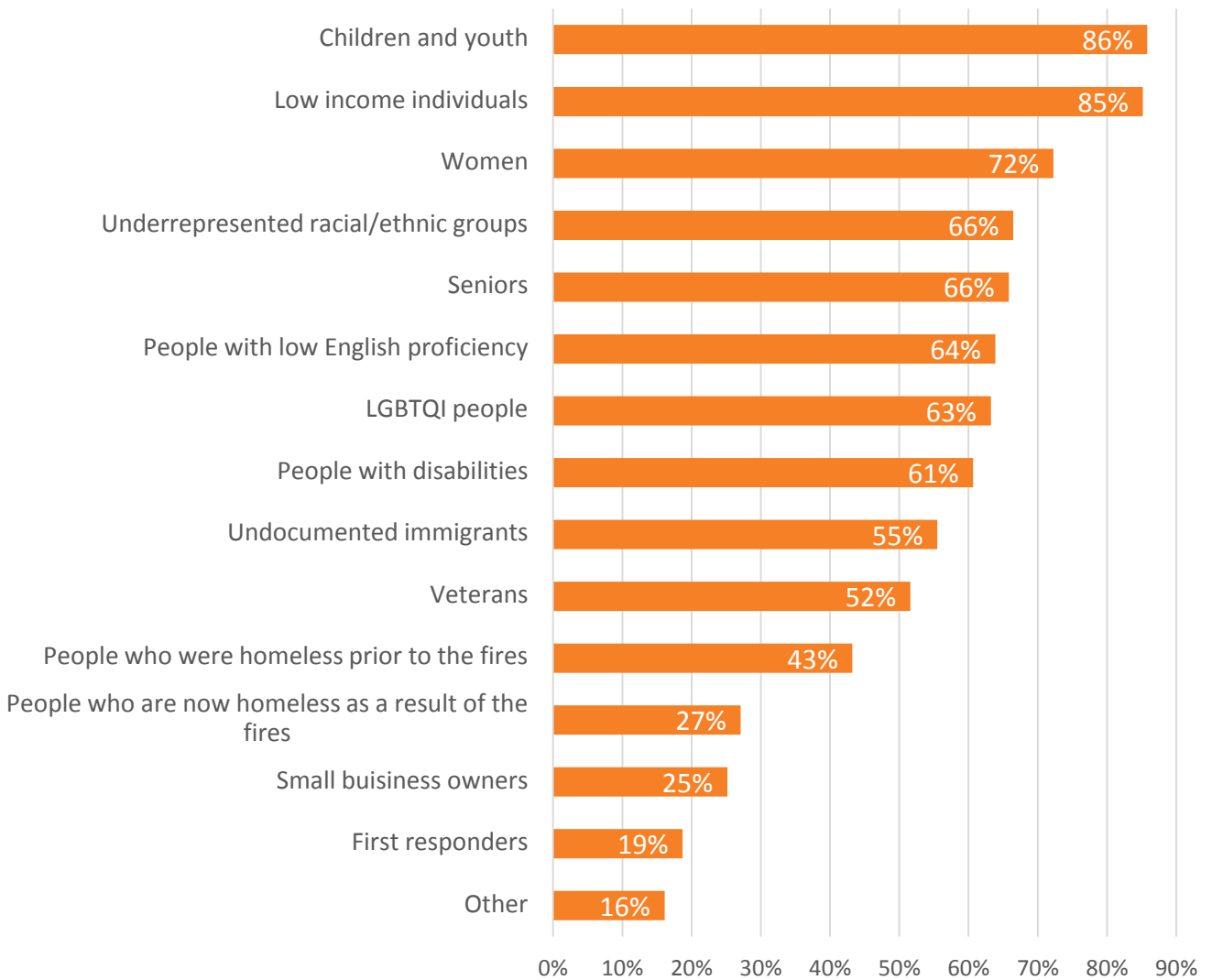
POPULATIONS SERVED

Populations Served Before Wildfires

Respondents most frequently select children and youth, low income individuals, and women as the populations served by their organization before the wildfires.

“Please select all of the populations that were served by your organization before the wildfires.”

Populations Served Before Wildfires



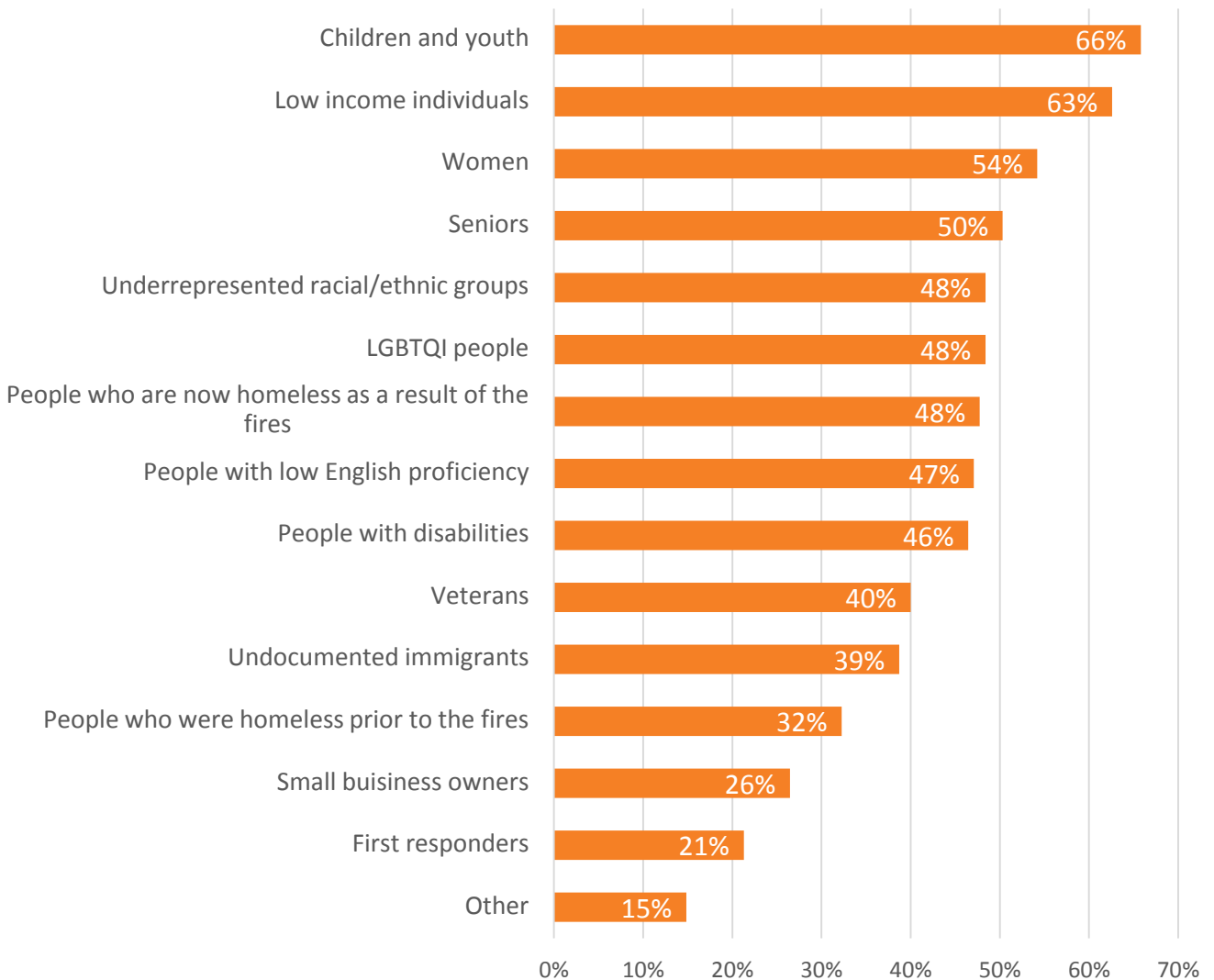
POPULATIONS SERVED

Populations Served After Wildfires

Respondents also most frequently select children and youth, low income individuals, and women as the populations now served by their organization. However, a smaller proportion of respondents now report serving each of those groups compared to before the fires.

“Please select... all of the populations that are now served by your organization.”

Populations Served After Wildfires

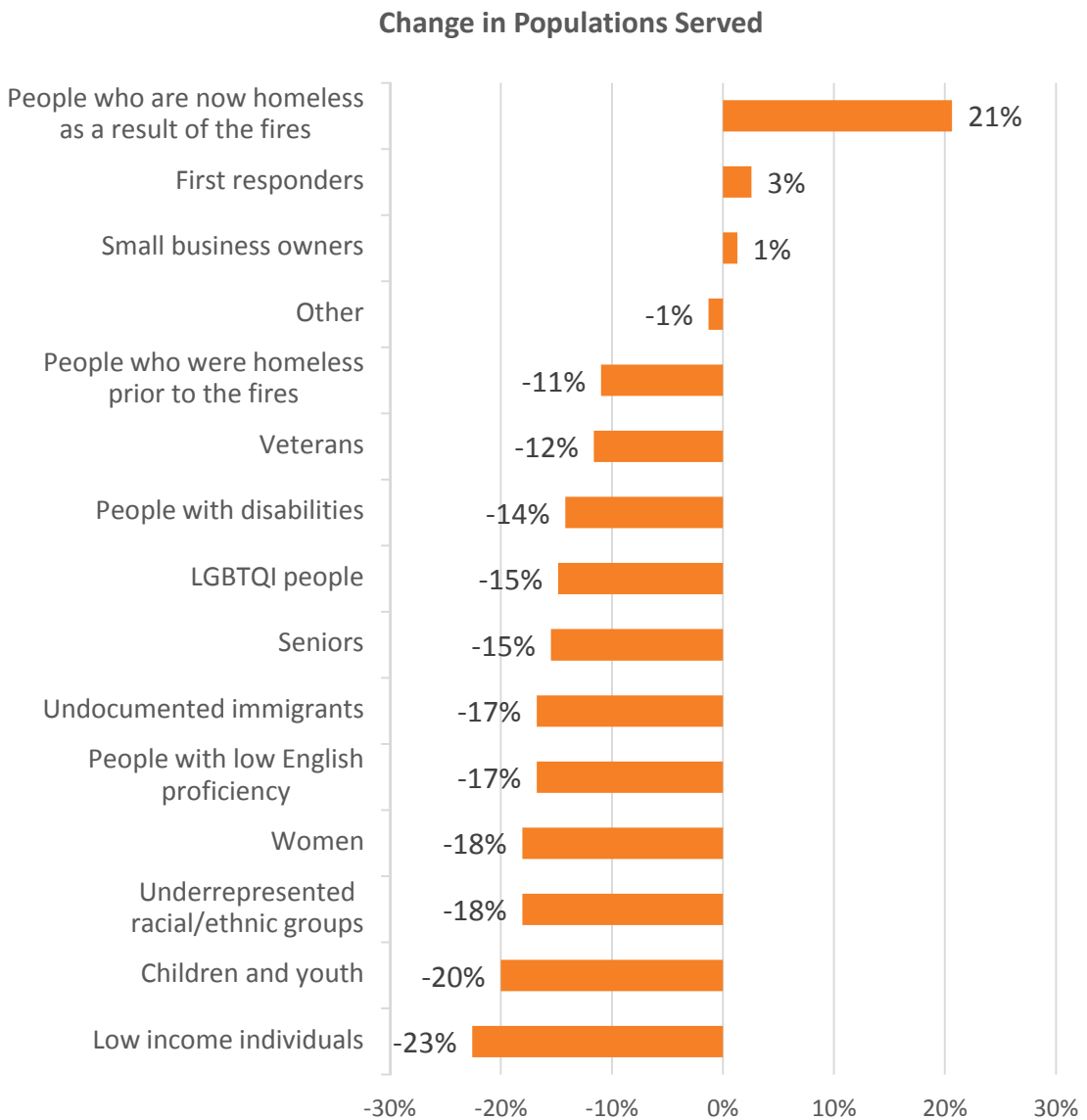


POPULATIONS SERVED

Change in Populations Served

Overall, when comparing populations served before and after the wildfires, respondents most frequently report shifting services to people who are now homeless as a result of the fires, and shifting services from low income individuals.

“Please select all of the populations that were served by your organization before the wildfires, and all of the populations that are now served by your organization.”



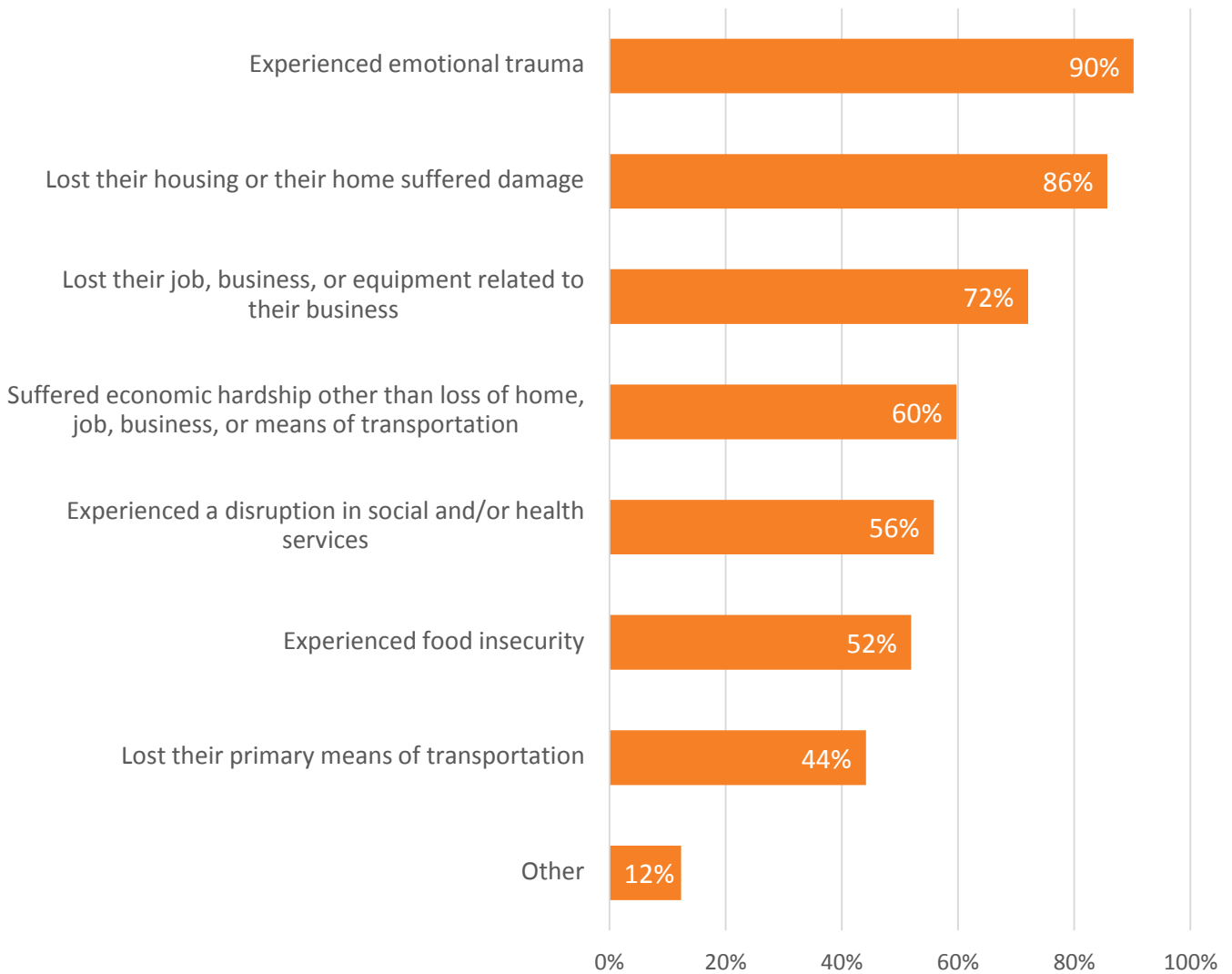
POPULATIONS SERVED

Impact on Individuals Served

Respondents most frequently select emotional trauma, loss of housing or home damage, and loss of job, business, or equipment as the ways individuals served by their organization have been impacted by the fires.

“Among the populations currently served by your organization, how have these individuals been impacted by the wildfires?”

Impact on Individuals Served



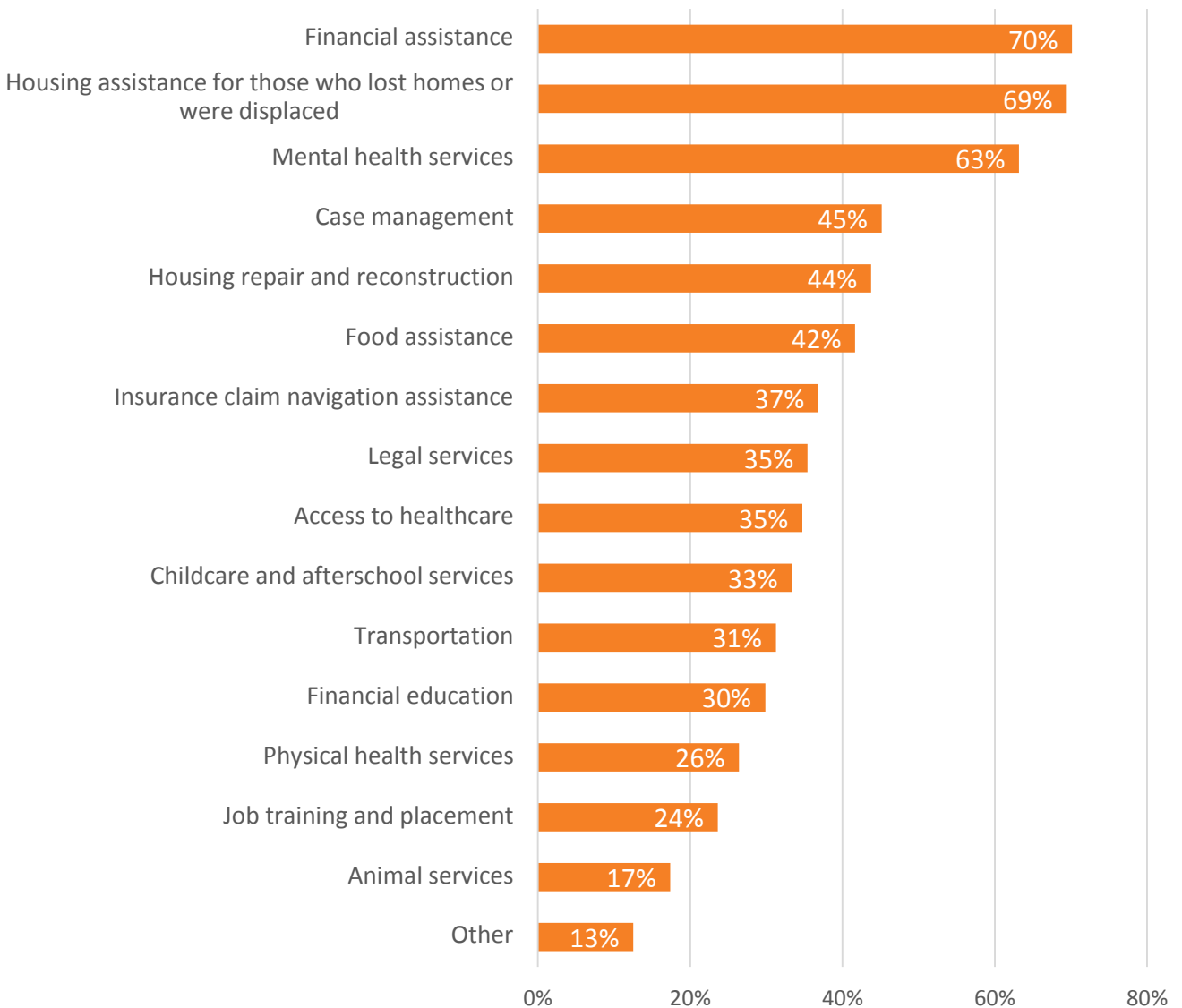
POPULATIONS SERVED

Needs of Individuals Impacted

Respondents most frequently select financial assistance, housing assistance, and mental health services as the needs for individuals served by their organization who have been impacted by the fires.

“Among the populations currently served by your organization, what needs exist for individuals who have been impacted by the fires?”

Needs of Individuals Impacted



Community Needs

POPULATIONS MOST IMPACTED	19
MOST PRESSING COMMUNITY NEEDS	20

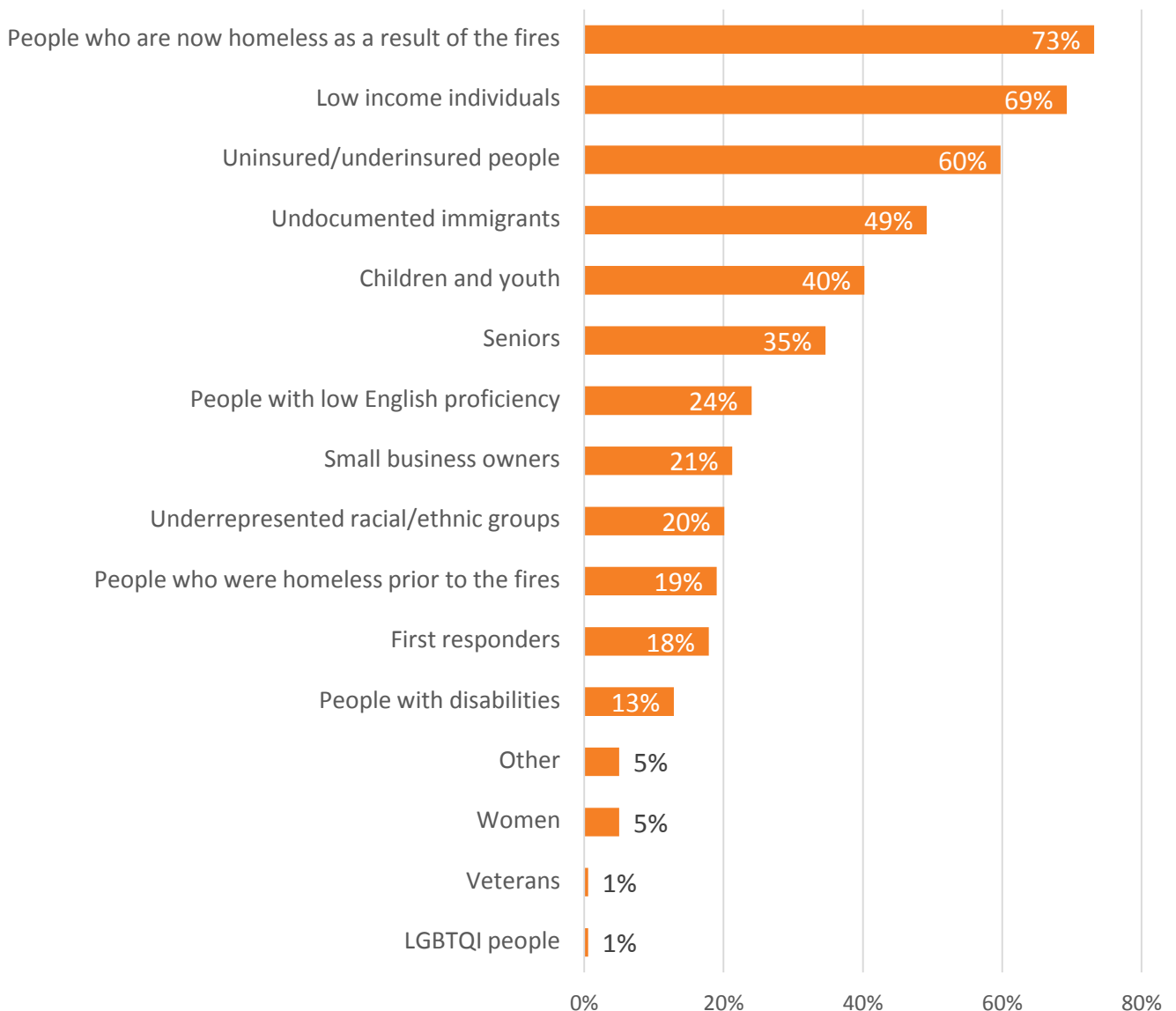
COMMUNITY NEEDS

Populations Most Impacted

When asked about the populations most impacted by the fires, respondents most frequently select people who are now homeless as a result of the fires, low income individuals, and uninsured/underinsured people.

“Please select which five populations you believe have been most impacted by the wildfires?”

Populations Most Impacted



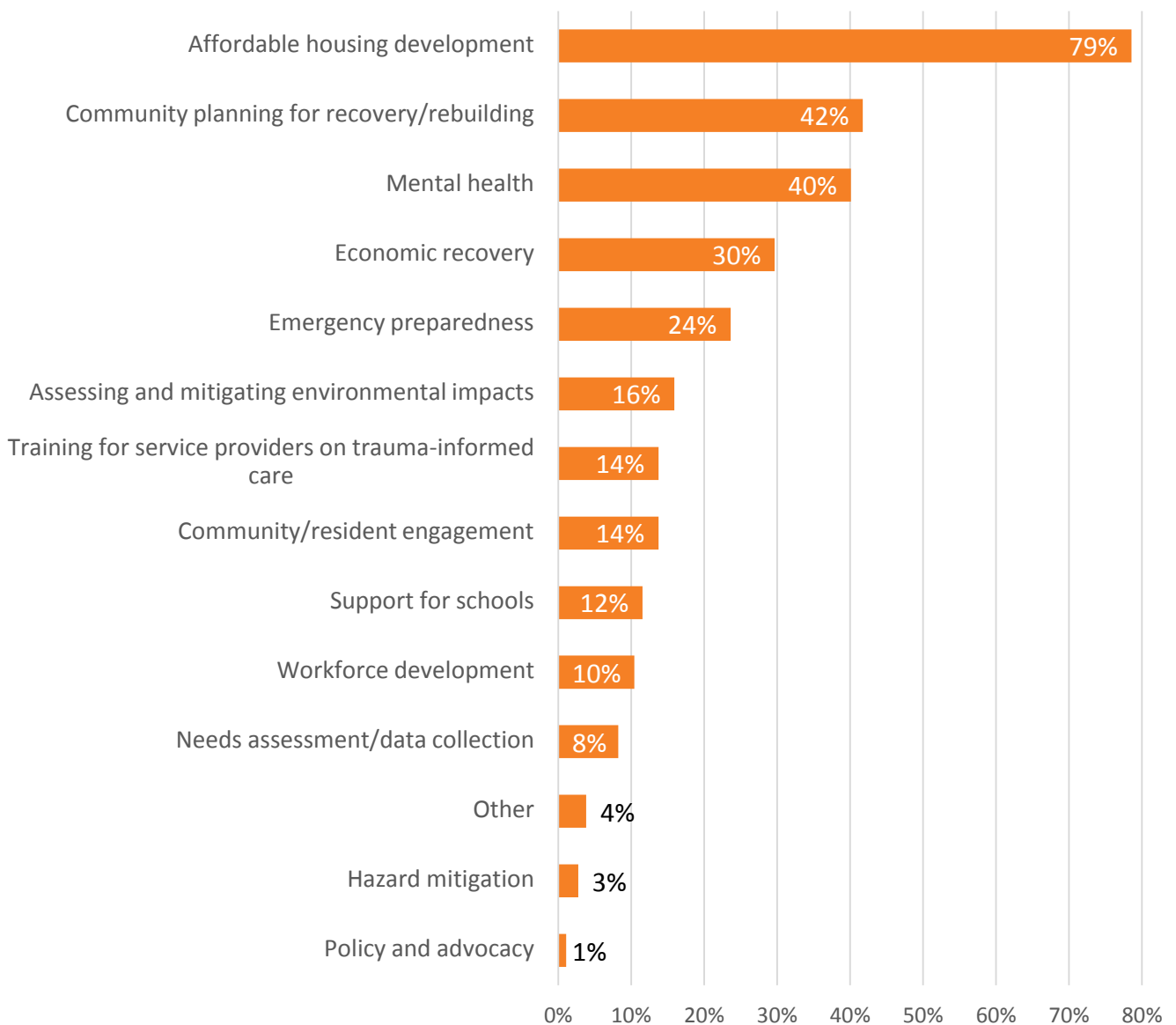
COMMUNITY NEEDS

Most Pressing Community Needs

Respondents most frequently select affordable housing development, community planning for recovery/rebuilding, and mental health as the most pressing community-wide needs related to fire-recovery efforts.

“In addition to the individual needs covered earlier in this survey, what do you believe are the three most pressing community-wide needs related to fire-recovery efforts?”

Most Pressing Community Needs



Organization Changes and Needs for 2018

ANTICIPATED CHANGES	22
ANTICIPATED CHALLENGES	23
OTHER SUPPORT FROM FUNDERS	24

ORGANIZATION CHANGES AND NEEDS FOR 2018

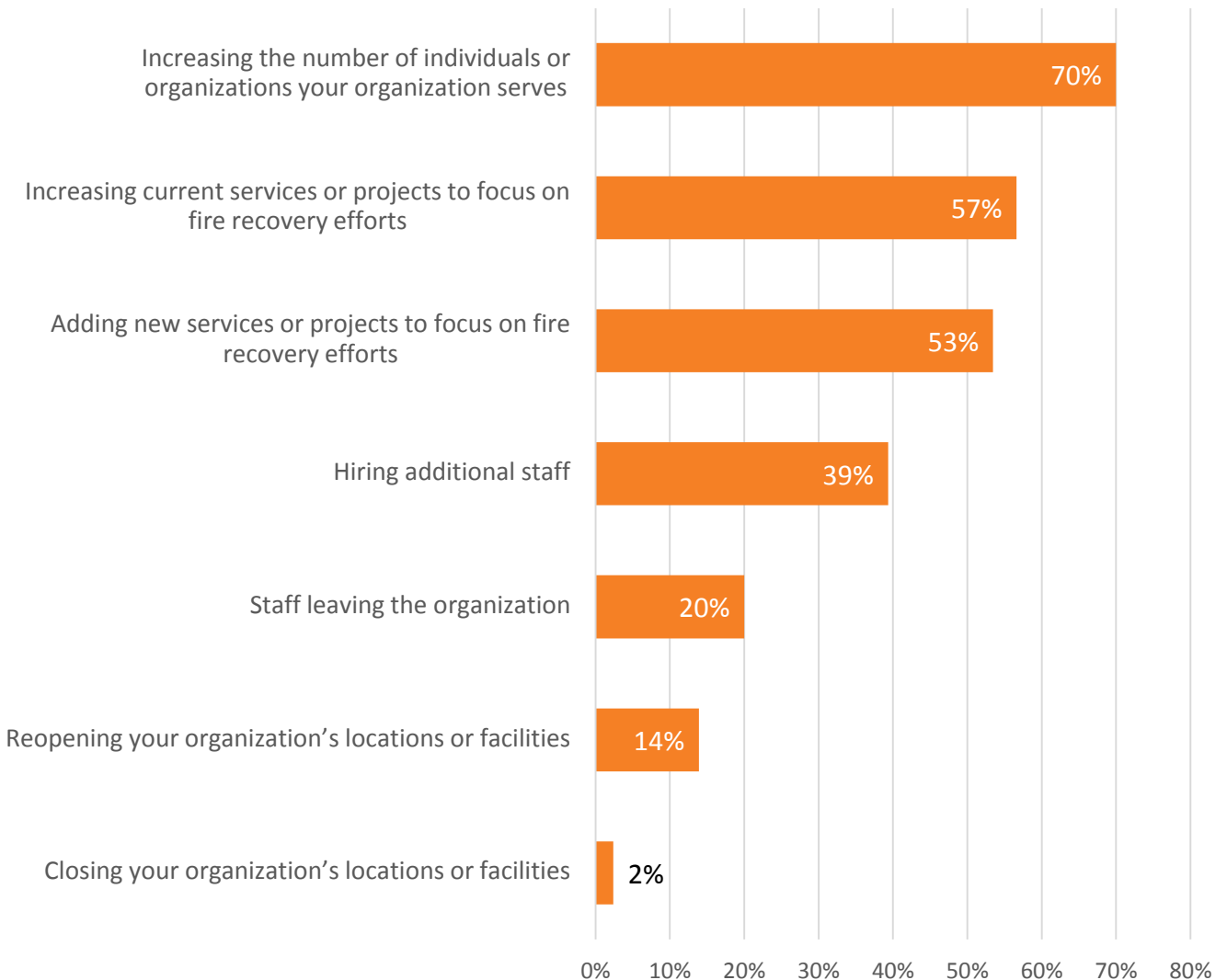
Anticipated Changes

When asked about their organizations' changes and needs in 2018, respondents most frequently select increasing the number of individuals or organizations served, increasing current services or projects to focus on fire recovery efforts, and adding new services or projects for fire recovery efforts as anticipated changes for their organization.

Compared to other questions in the survey, a larger proportion of respondents selected 'Don't know' as an option for the items below, indicating at least some uncertainty about future plans.

"Does your organization anticipate any of the following changes in 2018 as a result of the wildfires?"

Anticipated Changes in 2018



ORGANIZATION CHANGES AND NEEDS FOR 2018

Anticipated Challenges

Respondents most frequently select attracting new sources of funding, maintaining funding from current sources, and growing earned revenue as anticipated challenges for their organization in 2018 as a result of the fires.

“Do you anticipate any of the following challenges for your organization in 2018 as a result of the wildfires?”

Anticipated Challenges in 2018



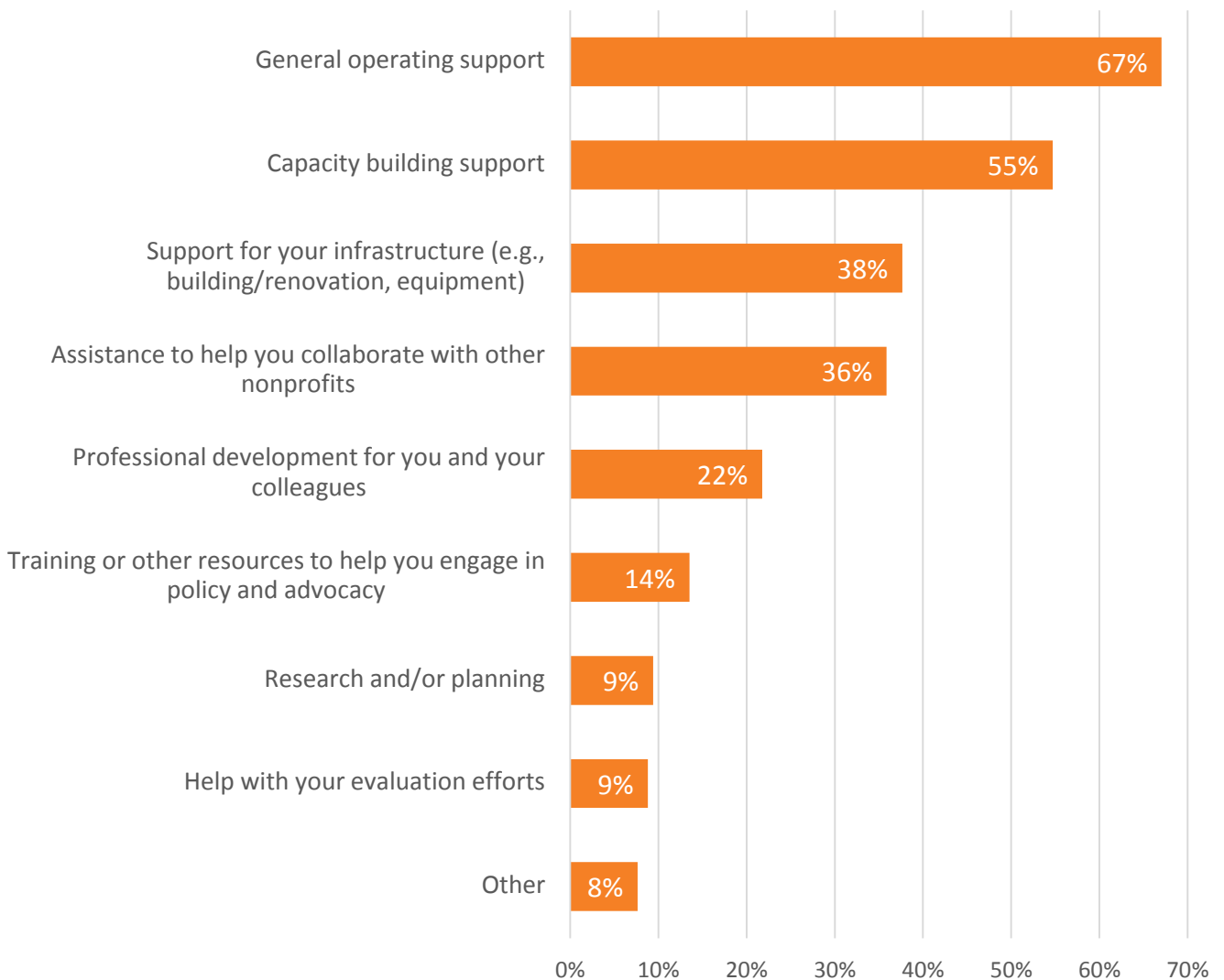
ORGANIZATION CHANGES AND NEEDS FOR 2018

Other Support from Funders

Respondents most frequently select general operating support and capacity building support as the most helpful potential types of support from local funders other than program grants.

“In addition to potentially providing grants for programs serving fire survivors, what other types of support from local funders would be most helpful to your organization in meeting the changes and challenges you anticipate facing in 2018?”

Most Helpful Support From Funders Other Than Program Grants



Respondent Characteristics

STAFF SIZE, OPERATING BUDGET, AND FUNDING RECEIVED	26
TYPE OF ORGANIZATION AND FOCUS	27
REGION(S) SERVED	28

RESPONDENT CHARACTERISTICS

Organization Staff Size

Respondents to this survey report a median of 7 full time employees (Average = 66 FTE). The largest respondent reported 2,200 FTEs, and the smallest reported zero.

Total approximate number of staff at foundation (FTE)	Responses	% of Total
0 to 5	73	44%
6 to 10	21	13%
11 to 25	30	18%
26 to 50	12	7%
51 to 100	9	5%
More than 100	21	13%

Annual Operating Budget

The median operating budget of respondents' organizations is \$900,000 (Average = \$7.8M). The smallest budget reported is \$8,000, and the largest \$300,000,000.

Annual operating budget	Responses	% of Total
Less than \$100k	20	14%
\$100k-250k	17	12%
\$250k-500k	17	12%
\$500k-1M	26	18%
\$1-5M	42	29%
More than \$5M	25	17%

Amount of Funding Received from Fire Recovery Funds

Nearly half of respondents report that they have not received funding from fire-recovery funds. Of those that have received funding, the median dollar amount received is \$88,000 (Average = \$890,000)

Item	Number
No funding received	43%
Median (of those who received funding)	\$88,000
Average (of those who received funding)	\$890,000

RESPONDENT CHARACTERISTICS

Organization Type

The majority of respondents indicate representing a nonprofit organization. Faith-based organizations, schools/school districts, and government agencies in total represent 17% of the survey population.

Organization Type	Responses	% of Total
Nonprofit organization	146	83%
Faith-based organization	11	6%
School or school district	10	6%
Government agency	9	5%

Organization Focus

Respondents were asked to describe their organization's focus. Over a third of respondents' organizations focus on education, and just under a third focus on social services.

Organization Focus	Responses	% of Total
Education	63	36%
Social Services	54	31%
Other	47	27%
Arts & Culture	35	20%
Mental Health	33	19%
Advocacy	30	17%
Housing	24	14%
Healthcare	22	12%
Environment	17	10%
Animal Welfare	13	7%
Transportation	11	6%

RESPONDENT CHARACTERISTICS

Region(s) Served

When asked which primary region their organization serves, respondents most commonly report serving Sonoma county, particularly central Sonoma county.

Region	Responses	% of Total
Central Sonoma County	107	61%
Northern Sonoma County	95	54%
South Sonoma County	90	51%
West Sonoma County	90	51%
Sonoma Valley	86	49%
City of Napa/South County	57	32%
Napa – Up Valley	51	29%

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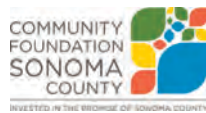
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Spotlight
on Sonoma County Schools
A Year of Resilience



Sonoma County
Office of Education





Steven D. Herrington, Ph.D.
Sonoma County Superintendent of Schools

Table of Contents

- 2 Superintendent's Letter:
Sonoma Schools Show Strength
- 3 The Firestorm's Toll: Infographic
- 4 Schools Provided Shelter in the Storm
- 5 Fostering Student Healing
- 6 Educators Step Up for Students
- 7 Students Take Charge
- 8 Helping Your Child Recover From Trauma

Cover photo: John B. Riebli Elementary School students gather in the campus courtyard for the first time since the Tubbs Fire damaged the school.
(Alvin Jornada / The Press Democrat)



Sonoma Schools Show Strength

The wildfires that swept through Sonoma County in October 2017 took an unprecedented toll on our 40 school districts, 179 public schools, and roughly 70,500 students. The blazes left a great number of students and teachers without homes and reduced several school sites to ashes.

Amid the devastating loss, what shines through is the strength and unity at work in our community.

Over the past year, I have been humbled to witness people coming together in the face of adversity to support one another and send a message of compassion, hope, and resilience.

On behalf of the Sonoma County Office of Education (SCOE), I want to extend my sincere gratitude to school staff for being there when our young people needed them most. Many of these individuals lost their own homes, but never ceased working tirelessly to support schools and students. They provided our youth with clean and safe learning environments, as well as guidance, comfort, and stability. From custodial crews to office staff to teachers and administrators, they all play an essential role in ensuring the success of Sonoma County students.

From courageous bus drivers bringing people and supplies to safety amid flames to students banding together to collect bike helmets for other kids in need, these stories embody what it means to be Sonoma Strong.

Complementing these school and community efforts, SCOE has made a commitment to assist with fire recovery as well. We have raised \$500,000 in grants from multiple generous foundations to support sustained efforts that help local schools and provide a variety of ongoing trainings to assist educators in addressing student trauma.

The work documented in this publication only scratches the surface of the countless examples of bravery, compassion, and generosity we've seen throughout the community since last October. I feel confident that with our combined efforts, Sonoma County will not only be able to heal and rebuild, but emerge stronger than ever.



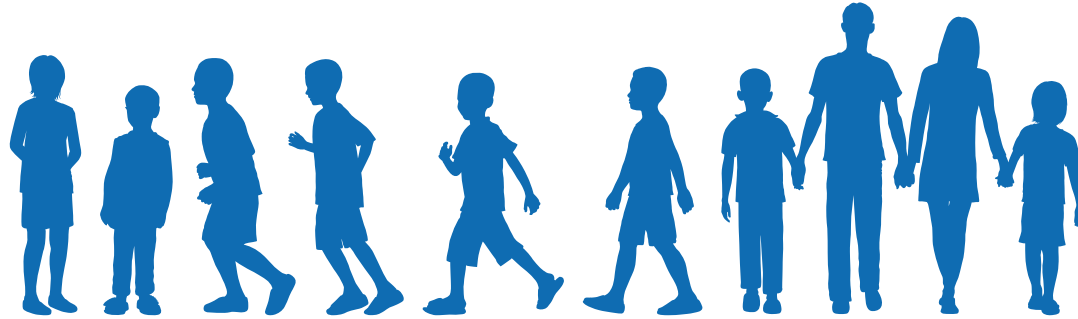
Sonoma County
Office of Education

The Firestorm's Toll

Learn more about SCOE's fire relief efforts at scoe.org/schoolfirerelief.

1,450*

public school students lost homes



250*

public school employees lost homes



One public school farm and onsite teacher residence

was destroyed



Two public schools

were partially or fully destroyed



Two public campuses

were closed for months due to toxic ash/debris in the neighborhoods surrounding them



*Numbers are approximate.



Schools Provided Shelter in the Storm

TEACHERS SPRINGING INTO ACTION

When the blazes burned down **Hidden Valley Satellite School** in northeast Santa Rosa, teachers began doing what they do best: helping their students. Long before school was able to resume, teachers like Paul Drake sprang into action to support the schools' families affected by the fire.

"We were all in a state of shock, trying to support families, and watching the fires continue," said Mr. Drake. A team of teachers, parents, and administrators decided the first priority was to see how families were doing.

As offers for donations poured in, parents and teachers secured a free storefront space on Fourth Street in downtown Santa Rosa. Less than a week after the fire broke out, they were able to open a donation center. School staff and parents in the close-knit community eagerly volunteered to help.

"Pretty soon, we were managing deliveries of used and new goods from near and far—clothing, school supplies, food, toiletries, tools, kitchenware. It took on really amazing proportions," reflected Mr. Drake.

In late December, the site had to be closed due to vandalism. But by that time, countless families from Hidden Valley Satellite and the greater Santa Rosa community had received material and emotional support at the downtown location. Also, a separate effort was underway to match donors with affected families for the holidays.

"The donation center was so amazing!" said Tiffany Bell, mother of a third grader. She said that a highlight was finding a soft stuffed football identical to one that her step-dad and son had played with all the time before it was lost in the fire. She recalled, "To find that amongst the pile of children's toys just lit up my son's face!"

Ms. Bell added, "One of the best parts was when parents needed to look for things, the kids got to be with each other and hang out and play—which was a great stress reliever! It wasn't just the material things that had been super helpful, the emotional connection was what a lot of us really needed."



Josh and Maya relax in donated stuffed animals for fire victims. (Kent Porter/The Press Democrat)

SCHOOLS TRANSFORM INTO SHELTERS

Schools always act as hubs of resources and information for the families they serve, but during the firestorm a half dozen or more schools opened their doors to the broader community as emergency shelters.

One of these schools was **Sonoma Valley High**. More than 200 community members and school employees came together to run the shelter over the course of eight days, serving more than 600 evacuees. Teachers and classified employees helped staff the shelter, while district managers put their leadership skills to work running it.

These efforts transformed the Sonoma Valley High gym into a comforting place where people could spend the night, get needed supplies, and eat warm meals provided by a local Rotary club and the Sonoma Valley Unified School District's food management team.

School district leadership said in a video, "We are incredibly proud of all of our staff who worked together in partnership with the city and community in remarkable ways to ensure our community members were well cared for during this very trying time."

FOSTERING STUDENT HEALING

About 800 students in the **Santa Rosa City Schools** district lost their homes in the fall disaster. In the aftermath, schools played a key role in providing emotional, academic, and social supports to affected families. District leaders started to worry about the loss of services to these families once the school year ended. They decided to create an Integrated Wellness Center where families could continue to receive assistance after school hours, which would address not just academic needs but also social-emotional and medical needs.

Steve Mizera, assistant superintendent of student and family services, said the idea came from a health center at Elsie Allen High. Schools are trusted places for most families, and for that reason they can provide an important connection to health and wellness services that some families may not otherwise seek out.

Using grants from the North Bay Fire Relief Fund, Comcast NBCUniversal, United Way Wine Country, Kaiser Permanente, and other sources, the district renovated part of a closed school on Lomitas Avenue to create the wellness center.

The site is staffed with two counselors. There is also a small health clinic, a play area for young children, and an academic area where students can do independent study, work on homework, and receive tutoring help. The wellness center is open to any students and families in the area—even from other school districts—who have been affected by the fire, whether or not they have lost a home.

“The idea is that you can come here for help in one area and get many other needs met at the same time,” said Mr. Mizera.



Outreach crisis counselors with the Council on Aging's California HOPE project prepare to serve students and families. (Jamie Hansen/SCOE)



RCP seniors Sissi and Brandon hang out during a break in classes during the first day at the old RCP warehouse. (Beth Schlanker/The Press Democrat)

TAPPING INTO THE POWER OF COMMUNITY

Roseland Collegiate Prep (RCP) was severely damaged by the Tubbs fire, forcing Roseland School District to find another site for about 430 students who attended the 7th–12th-grade school.

At first, the district's elementary schools made room for the students in spare rooms on their campuses. Within a couple months, RCP's students were settled into the site of Roseland University Prep on Sebastopol Road. In a positive turn of events, the other high school had already been preparing to move into a newly built facility. But work remained to rebuild the RCP classrooms with furniture and supplies, and to make the school feel like their own.

With the help of the district's community engagement coordinator, the school harnessed a flood of offers for donations to resupply classrooms.

Teachers from other schools around California donated math and gym supplies. Other donations addressed students' emotional needs: TJ Carrie of the Oakland Raiders hosted a Build-a-Bear Workshop for a class of first graders, while UC Irvine donated inspiring college gear to RCP students. Later, in the spring, a nonprofit organization called Rooms That Rock 4 Chemo painted RCP's new location in their blue and green school colors—making it feel more like home.



Educators Step Up for Students

HEALING EMOTIONAL SCARS

The **Mark West Union School District** was in the heart of the fire's path. While the schools survived, the community around Riebli Elementary in Larkfield was destroyed. More than 200 students in the district of about 1,500 lost their homes.

While the fires still burned, the district's counseling team got to work. "Our first thought was the enormity of the situation," said Lionel Cooper, district counselor. "We started planning how we could help as many students as we could." As soon as the district learned of students affected by the fires, Mr. Cooper and his team began reaching out.

By the time school resumed, the counseling team had a detailed plan that all teachers could use to help students process what had happened, as well as tools to help teachers identify signs of trauma. Teachers were encouraged to focus on creating a nurturing environment and carefully read their classes to see how much academics seemed appropriate on a given day.

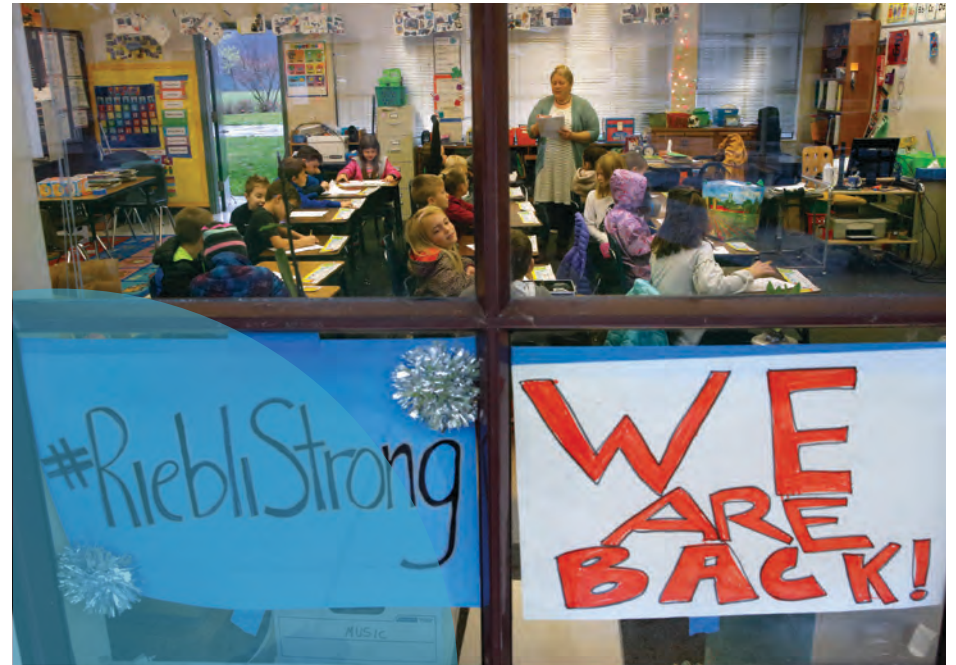
Counselors from across the Bay Area volunteered to help run crisis counseling centers set up with puppets, art supplies, and much more. The counseling team's work had just begun, however. As the year went on, the team continued to provide support for students who needed it.

"It's ever-changing. There are new challenges each and every day," Mr. Cooper said at the start of the spring semester. "Recovery involves the counseling team, administration, teachers, and parents all working together to help children who are having a hard time."

Rachel Valenzuela, assistant superintendent of educational services, noted that having a strong counseling program before a crisis helped the district weather the emotional challenges of the fire.

This included a team of interns and trainees who went above and beyond to help during the fire, despite being personally affected in some cases.

"During this time, you really draw from your experience and resources," Ms. Valenzuela said. "When I see 'Sonoma Strong,' I keep thinking, wow, if people really knew how strong our community was, it would just bring you to tears."



Ms. Jennifer Miller leads a second-grade class as students return to Riebli Elementary School following the closures. (Beth Schlanker/The Press Democrat)

BRINGING PEOPLE TO SAFETY

Schools maintain an extensive infrastructure and well-trained workforce in order to ensure students have a safe, welcoming learning environment. This infrastructure and workforce can play a critical role in emergencies, providing shelter and even transportation for a community's most vulnerable residents.

Such was the case when a team of five bus drivers from **Rincon Valley Union School District (RVUSD)** received a call in the middle of the night on October 8. Their help was needed to transport blankets, pillows, and other supplies to evacuation centers. Drivers Sandi Pettey, Tom Prosser, Cruz Escutia, Josy Hagstrom, and Jackie Ledou left their homes and families to help. To do so, they had to drive through fires blazing on either side of Highway 101.

After a short break the next morning, they were asked to assist again: Medically fragile patients from the Sonoma Developmental Center needed to be transported to safety. They could only be moved in special wheelchair buses, and those buses were in short supply.

"Your adrenaline was going all week, wondering when you'd be called again. We just got together and did what we had to do," said driver Josy Hagstrom.

In a letter to the district school board, Deputy Superintendent Joseph Pandolfo lauded the group for racing to their buses and braving flames to help the community. "I believe we can confidently say that we have never been prouder of an employee group as we are of these bus drivers."

STUDENTS TAKE CHARGE

When the fires closed school for three weeks, teacher Sandi Martin and her leadership classes at **Slater Middle School** in Santa Rosa seized the opportunity to put their philanthropic lessons into action and help the community in need.

Together they organized a clothing drive in their school gym, where fire victims from across the county were invited to come “shop.” Ms. Martin rented a truck and picked up the donations in San Francisco with the help of family and friends.

“I know that because Ms. Martin got so involved her whole family helped, and then she spread it onto us and our whole families helped,” student Alex Del Rosario reflected. “It was just this everlasting ripple effect.”

The 7th- and 8th-grade students spent a week preparing for the drive, sorting thousands of clothes, socks, and shoes. The day of the event, some students staffed the various stations, while others assisted shoppers with finding sizes and carrying items to cars.

Ms. Martin and her classes also joined forces with local business owner Mark Pippin, who had adapted his annual bicycle giveaway to benefit children who lost homes in the fires. Slater students raised a total of \$4,700 for bikes and helmets by setting up booths outside grocery stores, talking to family and friends, and going door-to-door.

On a Friday afternoon in late December, a crowd gathered at Epicenter in Santa Rosa for the giveaway. Ms. Martin and her students were there to help pass out the donations to fire victims—along with a message: “Sonoma County wants you to stay here. We love you.”



Slater students Hope, Boston, and Janae give a girl who lost her home a bike and helmet. (Sandi Martin/Slater Middle School)



Northwest Prep students Grace, Ben, and Lacey display their website. (Scott Manchester)

TELLING THEIR STORIES

Following the fires, **Northwest Prep Charter School** in Santa Rosa saw a dynamic learning opportunity unfold in the form of an oral history project. The philosophy was simple: **“There’s a power in stories,” said Jessica Hadid, one of four teachers who spearheaded the efforts.**

Northwest Prep serves grades 7–12 and is located in the Piner-Olivet Union School District, where the fires took a drastic toll. Six Northwest Prep students lost homes. The school took in 150 students from Schaefer Elementary just down the street for two months when it closed temporarily.

As part of the oral history project, teachers arranged for StoryCorps staff to visit Northwest Prep and record survivor stories from students, instructors, and parents. StoryCorps is a non-profit organization that documents and shares the diverse stories of people throughout the United States.

What followed was a powerful lesson for students and teachers alike. The benefit was twofold—it not only helped students process and share their experiences, but it also supported the school’s Project-Based Learning curriculum that extends learning beyond the classroom.

A team of three high-schoolers has since taken the lead on the final phase of the oral history project, which is to bring StoryCorps into the local community. These self-selected students set a goal to archive a collection of first-hand accounts from across the North Bay using the app. To promote the project, they built an informational website, connected with local media outlets, and even set up booths to assist members of the public with recording their stories. Ultimately, the students hope to help the North Bay use storytelling to heal.



Helping Your Child Recover From Trauma

Emotional scars from the fires can take years to heal. That's why it's important to address the ongoing mental health of those who are most vulnerable: our children. Thankfully, any parent, teacher, or adult who works with children can be a possible source of healing when armed with the right tools.

Signs of Distress

All children grieve differently. Here are some common signs that a child could be struggling to adjust.

- Trouble sleeping
- Separation anxiety
- Fear of going to school
- Trouble concentrating
- Withdrawal
- Increased irritability or anxiety
- Loss of academic performance
- Regressive behaviors in young children (bedwetting, tantrums)
- Depression, lack of interest in activities they usually enjoy
- Substance abuse
- Physical symptoms such as headaches or fatigue
- No symptoms after experiencing a significant trauma



Learn more at
scoe.org/traumahelp

scoe.org

Spotlight is an annual publication highlighting local schools, produced by the Sonoma County Office of Education. Questions? Email jhansen@scoe.org.

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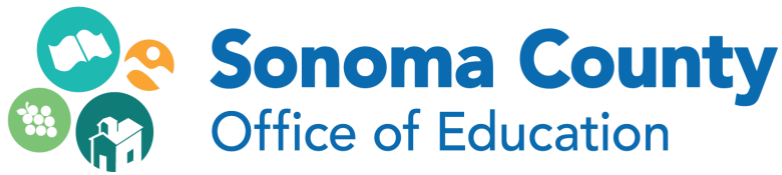
Jamie Hansen and Kristen Johnson
Writing, editing, and design



What You Can Do

A supportive response can help a child heal and even grow after a traumatic experience. Here are a few tips:

- **Be there:** Perhaps the most important thing you can do is talk with—and listen to—your children. Be sure to let them know it is OK to ask questions and share their feelings.
- **Be flexible with expectations:** Patience, flexibility, and extra attention can all give children the room they need to heal. This can include gentle reminders or added help with chores or homework.
- **Be a role model:** Children take cues for how to handle stressful situations from their parents, according to the National Child Traumatic Stress Network. Do your best to model calm behaviors and healthy self-care.
- **Take care of yourself:** You may be familiar with the advice “put your own air mask on first.” You can’t be a good role model if you are struggling yourself. Take time to make sure you are eating and sleeping well, getting exercise, and receiving proper medical care.
- **Seek professional help:** If a child you care for has shown signs of distress after the fires, consider consulting with a mental health professional for an evaluation.



Student Mental Health Support Efforts

Sonoma County Office of Education (SCOE)'s efforts to support students' mental health after the fires have focused on training school administrators, counselors, and teachers in how to support students' mental health. They include the following efforts, which are listed in chronological order:

- **October 2017:** SCOE's school psychologists helped coordinate a mental health response to the crisis across numerous school districts through the System of Support (SOS) network. SOS is a multi-agency team led and coordinated by SCOE that responds to immediate crisis caused by a student or staff fatality (not intended for long term supports, but immediate help and planning). [More here:](https://www.scoe.org/pub/htdocs/safe-schools.html) (<https://www.scoe.org/pub/htdocs/safe-schools.html>)
- **October-November 2017:** Train-the-Trainer Crisis Response: SCOE hosted general and site/district-specific Crisis Response Trainings for school counselors, school psychologists, site/district administrators and their designees. The trainings were designed to equip the counselors/psychologists to lead their respective staffs in a training of how to best care for themselves and their students.
- **November 2017 - May 2018:** Restorative Culture Collaborative Cohort 2: Originally created to address the expansion of Restorative Practices in Sonoma County, the collaborative broadened in 2017-18 to include efforts related to addressing the social-emotional needs of students/clients, promoting equity and access, and building and nurturing thriving schools and communities. The Restorative Culture Collaborative Cohort 2 focused intensively on training educators on trauma-informed practices and expanded collaboration with mental and behavioral health organizations as a response to the North bay fires. This effort is a collaboration between the Sonoma County Office of Education, Sonoma County Department of Human Services, Sonoma County Department of Health Services (Behavioral Health and Public Health), Child-Parent Institute, and First 5 Sonoma County.
- **January 2018:** Dr. David Schonfeld, director of the National Center for School Crisis and Bereavement at USC and nationally renowned expert on helping schools recover from disasters, presented a workshop for Sonoma County school district superintendents and other school leaders on Wednesday, January 10 at the Sonoma County Office of Education (SCOE). The presentation was part of a three-day visit to Sonoma County to consult with school districts and

SCOE experts and help Sonoma County schools recover from the North Bay Firestorms. [More here.](#)

- **February 2018:** SCOE issued [podcasts](#), [editorials](#), and [other publications](#) designed to help teachers and parents support student mental health.
- **August 2018:** SCOE will use a \$100,000 grant from The Medtronic Foundation to host a multi-day training for up to 60 school psychologists, counselors, and community mental health organizations in Cognitive Behavioral Intervention for Trauma in Schools (CBITS). CBITS is designed to reduce symptoms of post-traumatic stress disorder (PTSD), depression, and behavioral problems in students while improving functioning, grades and attendance, and peer and parent support. The training will begin in August and will include a follow-up session later in the school year. In addition to covering the cost of the training, the funds will provide stipends to those attending in order to reduce barriers to attendance. [More here.](#)
- **Ongoing:**
 - Technical assistance is available by SCOE school psychologists to districts upon district request.
 - SCOE School Psychologists will provide professional development upon request by impacted school sites.
 - SCOE coordinates the School Counseling Network, which provides quarterly professional development and a time to coordinate and share
 - SCOE and the Sonoma County Special Education Local Plan Area (SELPA) have been and continue to provide trainings on restorative practices, which support positive school culture and student mental health
- **2018-19:** \$60,000 in grant funds will be used support the Equity, Empathy, and Engagement (E3) Initiative, which supports teams of educators working to implement and spread these values within their school sites. Additional CBITS training may be provided as well.



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- **Seek professional help:** If a child you care for has shown signs of distress after the fires, consider consulting with a mental health professional for an evaluation.



Ayudando a su Hijo/a a Recuperarse del Trauma

Las cicatrices emocionales de los incendios pueden necesitar años para sanar. Por eso es importante tratar continuamente la salud mental de aquellas personas más vulnerables: nuestros niños y niñas. Afortunadamente, cualquier padre, madre, maestro/a o adulto que trabaja con niños puede ser una posible fuente de curación cuando tiene las herramientas adecuadas.

Signos de Sufrimiento

Todos los niños sufren de maneras diferentes: Algunos pueden ponerse agresivos o hiperactivos, mientras que otros pueden aislarse—y su comportamiento puede cambiar a lo largo del tiempo. Aquí hay algunas señales comunes que indican que un/a niño/a puede estar teniendo dificultades para ajustarse.

- Problemas de sueño
- Ansiedad por separación
- Temor por ir a la escuela
- Problemas de concentración
- Aislamiento
- Irritabilidad o ansiedad incrementadas
- Pérdida de rendimiento académico
- Comportamientos regresivos en niños más pequeños (orinarse en la cama, enfados)
- Depresión, falta de interés en actividades que normalmente les gustan
- Abuso de sustancias
- Síntomas físicos, como dolores de cabeza o fatiga
- Sin síntomas después de experimentar un trauma significativo



Infórmese en
scoe.org/traumahelp



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Qué Pueden Hacer

Una respuesta que dé apoyo puede ayudar a los niños a sanar e incluso desarrollarse después de una experiencia traumática. Aquí tienen algunos consejos:

- **Estén ahí:** Quizá lo más importante que puedan hacer es hablar con—y escuchar a—sus hijos. Asegúrense de que ellos sepan que pueden hacerles preguntas y compartir sus sentimientos.
- **Sean flexibles con sus expectativas:** La paciencia, flexibilidad y la atención adicional pueden dar a los niños el espacio que necesitan para sanar. Esto puede incluir amables recordatorios o ayuda adicional con las tareas domésticas o de la escuela.
- **Sean un modelo a seguir:** Los niños perciben pistas sobre cómo gestionar situaciones estresantes de sus padres y madres, de acuerdo con la National Child Traumatic Stress Network. Hagan todo lo posible por servir de ejemplo de comportamientos tranquilos y cuidados saludables de uno mismo.
- **Cuidense:** Pueden conocer el consejo que dice “póngase primero su propia mascarilla de oxígeno”. No pueden ser buenos modelos a seguir si ustedes tienen dificultades. No se exijan demasiado durante este difícil momento. Dediquen tiempo a asegurarse de que comen y duermen bien, hagan ejercicio y reciban atención médica adecuada.
- **Busquen ayuda profesional:** Si un niño/a muestra señales de sufrimiento durante más de seis semanas después de los incendios, consideren la posibilidad de consultar a un profesional de salud mental para una evaluación.



Safety Net Services Recovery Workshop

Department of Health Services &
Human Services Department



Agenda

- County Safety Net Services & Impact of Sonoma Complex Fires
- Community Organizations Recovery & Data Gathering Efforts
- Safety Net Services Recovery Community Partner Data Gathering
- Next Steps and Board Discussion

County Safety Net Services

- Before the fires, services were already strained
- Limitations and requirements to meet core mandated services
- Opportunity to support community-wide efforts and strengthen coordination of services

Department of Health Services Response

Immediate Response

- Supported shelters with nurses and behavioral health staff
- Prepared critical safety information to help evacuees who were returning home
- Environmental Health collected and process over 4,500 applications for the government sponsored Consolidated Debris Removal program
- Animal Services received 3,557 disaster calls in the field and 10,465 office calls to aid residents locating displaced animals
- Over 200 Behavioral Health staff were deployed to provide over 15,000 hours of assistance

Department of Health Services Recovery

Recovery

- Understanding impacts on early childhood programs and services
 - 15 child care businesses destroyed
 - Widespread child and caregiver trauma due to impacts of fires
- ACCESS Sonoma County - Human Services, Probation, Housing, Child Support, and other county departments long-term effort
 - Launched interdepartmental multidisciplinary team
 - Secured expertise from IBM for a technology tool
- California HOPE

Crisis Counseling Program: Initial Impact Phase: (Oct – Dec, 2017)

Service Encounter Type	Number of Services Encounters
Individual/Family Crisis Counseling Services	Data Unavailable
Group/Public Education Services	168
Brief Intervention Services	21,442
Total Service Encounters	21,610

Service Encounter Type	Number of Individual Participants
Individual/Family Crisis Counseling Services	627
Group/Public Education Services	26,002
Brief Intervention Services	21,442
Total Service Encounters	48,071

Crisis Counseling Program: Community Recovery Phase: (Jan – Jun, 2018)

Service Encounter Type	Number of Service Encounters
Individual/Family Crisis Counseling Services	450
Group/Public Education Services	34
Brief Intervention Services	3,103
Total Service Encounters	3,587

Service Encounter Type	Number of Individual Participants
Individual/Family Crisis Counseling Services	690
Group/Public Education Services	1,293
Brief Intervention Services	3,103
Total Service Encounters	5,086

Human Services Department Response

Immediate Response

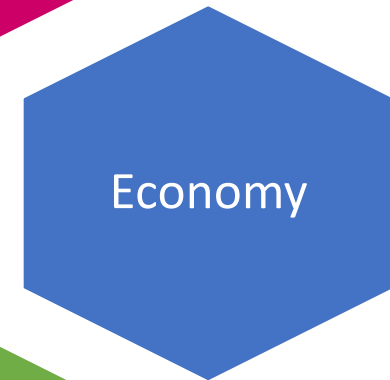
- Valley of the Moon Children's home placed all evacuated children within one week
- Oversaw the management of up to 41 shelters across the county
- Over \$1.4M in Disaster CalFresh benefits issued
- Job Link assisted 4,700 with disaster unemployment insurance
- Emergency Hotline callers, many who were from Human Services received helped 53,000 callers get information
- Contacted at-risk In-Home Supportive Services recipients

Human Services Department Recovery

Recovery

- \$3.25M emergency state grant to help dislocated workers.
- Housing Programs support and leadership: including Linkages to Senior Housing, the eligible Housing Support Program for CalWORKS families and the Family Stabilization Housing Program for families participating in child welfare.
- Adult and Aging received an Office of Emergency Services grant that focuses on housing support for victims of elder abuse and neglect.
- ACCESS Sonoma County - Human Services, Probation, Housing, Child Support, and other county departments long-term effort
 - Launched interdepartmental multidisciplinary team
 - Secured expertise from IBM for a technology tool

Office of Recovery & Resiliency



Recovery and Resiliency Framework

Safety Net Challenges: Overview of Available Data

Data Source	Safety Net System Funding, Infrastruct. & Capacity	Affordability & Availability of Housing	Cost of Living & Financial Health	Provision of Adequate Mental Health Services & Support	Sustain. of Public School System	Meeting Needs of Undoc. & Other Vulnerable Populations	Community Resiliency & Equity
SoCo Rises Survey	✓	✓	✓			✓	
Sonoma County Resilience Fund Stakeholder Interview	✓	✓	✓	✓		✓	✓
Resilience Fund Listening Sessions	✓	✓	✓	✓		✓	✓
2018 Wildfire Response Survey	✓	✓	✓	✓			
Mental Health Resource Mapping	✓			✓			

Safety Net Challenges: Overview of Available Data

Data Source	Safety Net System Funding, Infrastruct. & Capacity	Affordability & Availability of Housing	Cost of Living & Financial Health	Provision of Adequate Mental Health Services & Support	Sustain. of Public School System	Meeting Needs of Undoc. & Other Vulnerable Populations	Community Resiliency & Equity
Impacts on Schools	✓	✓	✓	✓	✓		
Emergency Food Response Gathering Report	TBD	TBD	TBD	TBD	TBD	TBD	TBD
Non Safety Net-Focused Data							
Fire Survivor Survey		✓					
Disaster Planning Recommendations proposed by Spanish-Speaking Community	✓					✓	✓

Community Recovery & Data Gathering Efforts

Organizations

Sonoma County Office of Education

SoCo Rises

ROC Sonoma County

North Bay Organizing Project

Wildfire Mental Health Collaborative

Community Foundation Sonoma County

Fire's Impact

ON SONOMA COUNTY PUBLIC SCHOOLS



Steven D. Herrington, Ph.D.

Sonoma County Superintendent of Schools

The Fire's Aftermath

1,450*
public school students lost homes



250*
public school employees lost homes



One public school farm and
onsite teacher residence
was destroyed



Two public schools
were partially or fully destroyed



Two public campuses
were closed for months due to toxic
ash/debris in the neighborhoods
surrounding them



*numbers are approximate

Initial School Response



Supporting Families:

School staff called families to see who was affected; prepared support for when students returned



Transportation:

School buses/drivers played critical role in transporting material supplies to shelters and medically fragile patients to safety



Shelter:

Numerous schools opened as shelters, with educators providing staffing

Initial Challenges



Coordinating Support:

- Districts had diverse needs
- Not part of city/county government
- Required special state task force to address needs



Reopening Schools:

- Air quality
- Toxic ash
- Transportation
- Safety inspections
- Re-locating 500+ displaced students from destroyed schools

Addressing Student Trauma



Trainings on student trauma for school counselors. Follow-up trainings/support as needed (coordinated by SCOE's System of Support Team). On-site trainings for teachers/classified staff.



Counseling support from **County Behavioral Health, regional networks**



Support/training for districts from **National Center for School Crisis and Bereavement**



Increased support for **Restorative Practices (grant funded)**



Two-day intensive training for 60 school counselors in Cognitive Behavioral Intervention for Trauma in Schools (CBITS) this August (grant funded)



Santa Rosa City Schools: **Integrated Wellness Center** (grant funded)

Ongoing Challenges



Loss of Average Daily Attendance (ADA)

- Students changing districts/moving out of county due to fire
- Net decrease in ADA of about 1,000 for non-charter public schools between 2016-17 and 2017-18 (not all fire-related)
- Will know more after October enrollment count
- State budget: Includes “hold harmless” provision to protect fire-affected schools from ADA loss



Ongoing need for student/staff **mental health support**



Rebuilding of schools/surrounding communities



Preparing for the next disaster

- Application for grant to create Hazard Mitigation Plan for schools
- Application for FEMA Integrated Emergency Management Course



The mission of Sonoma County Rises is to elevate community voice to promote a more equitable and resilient Sonoma County.



Community Input and Decision Making

Need to provide the community with an avenue for engagement in the rebuilding effort.

Need to provide community leaders and decision makers with unbiased information directly from the community.



Survey Respondents Demographics: Ethnicity

	Survey	County
White/Caucasian	73%	64%
Hispanic, Latino, or Spanish origin	6%	27%
Asian	1%	4%
American Indian or Alaska native	1%	2%
Native Hawaiian or Other Pacific Islander	0%	0%
Black or African American	0%	2%
Middle Eastern or North African	0%	N/A
Mix of 2 or more races	5%	4%*

D9: Which category best describes your ethnic identity?

Sources: US Census (QuickFacts), Sonoma County Economic Development Board (2016)

*Two or more races selected



Key Findings



Survey respondents are **very much committed to the community**:

- ✓ The vast majority of respondents have been impacted by the fires (94%) in some way, 77% are committed to staying in Sonoma County.

Key top-of-mind issues focus on **housing**, the **environment** and the **financial impact** of the fires on county residents:

- ✓ Housing (93%*), environment (90%*), government/infrastructure (90%*) and economy/jobs (90%*)



Government and infrastructure: many fear that the rebuilding efforts will be impacted by **bureaucracy** and the **lack of a strategy for future fire prevention:**

- ✓ Those who lost homes and/or businesses are more likely to be concerned with how the local government may impede on their rebuilding efforts
- ✓ **Many are looking for “accountability”, a “county-driven planning process” that engages the community and its citizens, governmental expediency and a clear strategic plans to prevent future fires**





Other topical areas: concerns focused on the following

- ✓ Believe that **continued counseling** is needed for residents – including children, students and professionals.
- ✓ Fear that rising housing costs will impact **educational quality** and tax base if **school enrollment decreases**.
- ✓ Rebuilding efforts and associated aid may not be **distributed equitably** based on socio-economic status (particularly among the low income households and homeless).
- ✓ Arts and recreation can be used as a means to **encourage continued community engagement** in rebuilding efforts.





Implications



1. **Community engagement and participation is vital** – the survey provided a voice for many residents, and SoCo Rises has an opportunity to leverage that voice and continue to build strong community partnerships:
 - ✓ Reduces the perception of an inhibiting bureaucracy in rebuilding efforts
 - ✓ Increases transparency and accountability
2. **Communicate** that a **strategy** and **planning process is being developed**:
 - ✓ Residents know that the rebuilding process has many stakeholders and influencers; however, communicating that a central, strategic plan is in development will be very beneficial
3. **Focus** planning discussions on issues that are **specific to the fires** (environmental impact) as well as **those that exacerbated existing challenges prior to the fires** (housing and affordability):
 - ✓ Consistent communication and engagement will mitigate potential community frustrations

R.♥.C

SONOMA COUNTY

REBUILDING OUR COMMUNITY

***Mission Statement:** ROC Sonoma County is a collaborative network that addresses the long-term recovery needs related to the disaster of the 2017 Sonoma County Fires.*

What is ROC Sonoma County?

- Long Term Recovery Groups (LTRG) are formed out of the National VOAD (Voluntary Organizations Active in Disaster) after a disaster occurs in their community.
- Long Term Recovery Groups are focused on filling the unmet needs of ***individuals and households*** affected by the disaster. We expect to be doing this work for at least the next 5 years.
- Multi-agency collaborative that works to reduce duplications of service and streamline care for those affected by the disaster

Disaster Case Management

- Four agencies participating in disaster case management
 - Catholic Charities
 - Community Action Partnership
 - Jewish Family and Children's Services
 - Tzu Tsi



Unmet Needs Table

- Protection against duplication of services and funds
- Primary resource for most significant needs facing individuals who were affected by the disaster

What have we accomplished?

- Established a framework for collaborative care for fire survivors with over 30 organizations involved
- Creation of a centralized databases and participant list with 9 agencies approved with data sharing agreement
- Have done an initial 500 triage assessments of our communities' most vulnerable fire survivors including 1,200 participant contacts
- Actively working cases to help fire survivors recover
- Raising funds to resource the on-going, unmet needs of individual assistance to fire survivors
- Have helped over 50 fire impacted families find new housing

Next Steps

- Opening of the R.O.C. Resource Center (open house 8/20/18 at 5:00pm)
- Community Assessment with World Renew
- Upcoming public outreach campaign
- Volunteer based rebuilding of homes with Hope City



Recommendations for Sonoma County Disaster Planning proposed by the Spanish-speaking Community

Presented to Sonoma County Board of Supervisors
on Safety Net Services August 7, 2018

Equal Access to Fire Relief

- Eligibility for aid will be determined by county and state residency, without regard to U.S. citizenship.
- County staff will be pro-active to plan for maximum distribution of information about services available, in all languages spoken in the county.
- Sonoma County will advocate legislatively to allow federal disaster aid eligibility to be determined by the citizenship of anyone in the family, including minor children.
- Guidelines for aid eligibility will be simplified and translated into all languages spoken in the county. Insurance companies will be legally required to provide translation and language-appropriate services to clarify insurance benefits.
- County staff will proactively develop a network of agencies and churches where people can access services in Spanish, particularly emphasizing services available to undocumented families.

Meetings and trainings

- Translation into Spanish will be legally required for all meetings conducted by the County and companies or professional services.
- Post-Fire Trainings: Translation into Spanish will be legally required for any skills or safety trainings conducted by any company contracting or receiving permits from the County.

Workplace protection for debris cleanup

- Full-face eyes, nose, and throat protection must be provided by all companies providing post-fire debris cleanup or construction services, or receiving permits from the County. Worksites will be inspected for compliance by county workplace safety enforcement, or state OSHA inspectors.
- Safety training will be available to all workers in Spanish.



HEALTHCARE
FOUNDATION
NORTHERN SONOMA COUNTY

**WILDFIRE MENTAL HEALTH
COLLABORATIVE 2018**

OUR GOAL

Ensure that all Sonoma County residents have access to evidence-based strategies to recover and build resiliency post wildfires.

Objectives:

- Create a collaborative model of mental health disaster response for Sonoma County
- Increase capacity of mental health providers – SPR training
- Develop a comprehensive platform of free, bilingual mental health services
- Develop a media campaign to normalize symptoms, reduce stigma and refer people to help
- Measure efficacy and create a knowledge base to inform future disaster response

Strategies – FREE – BILINGUAL

SPR Training for Mental Health Professionals

Mysonomastrong.com – free bilingual website

NAMI – Call, text, chat or website for referral to help

Yoga and meditation – county wide

Individual and group counseling – drop in and appointment

Outreach – SPR trained therapists facilitate YOUR group

APP – adult and teen

Media Campaign – awareness, normalize, guide to help



COMMUNITY
FOUNDATION
SONOMA
COUNTY

INVESTED IN THE PROMISE
OF SONOMA COUNTY

Sonoma County Resilience Fund

Data and Learnings
August 7, 2018

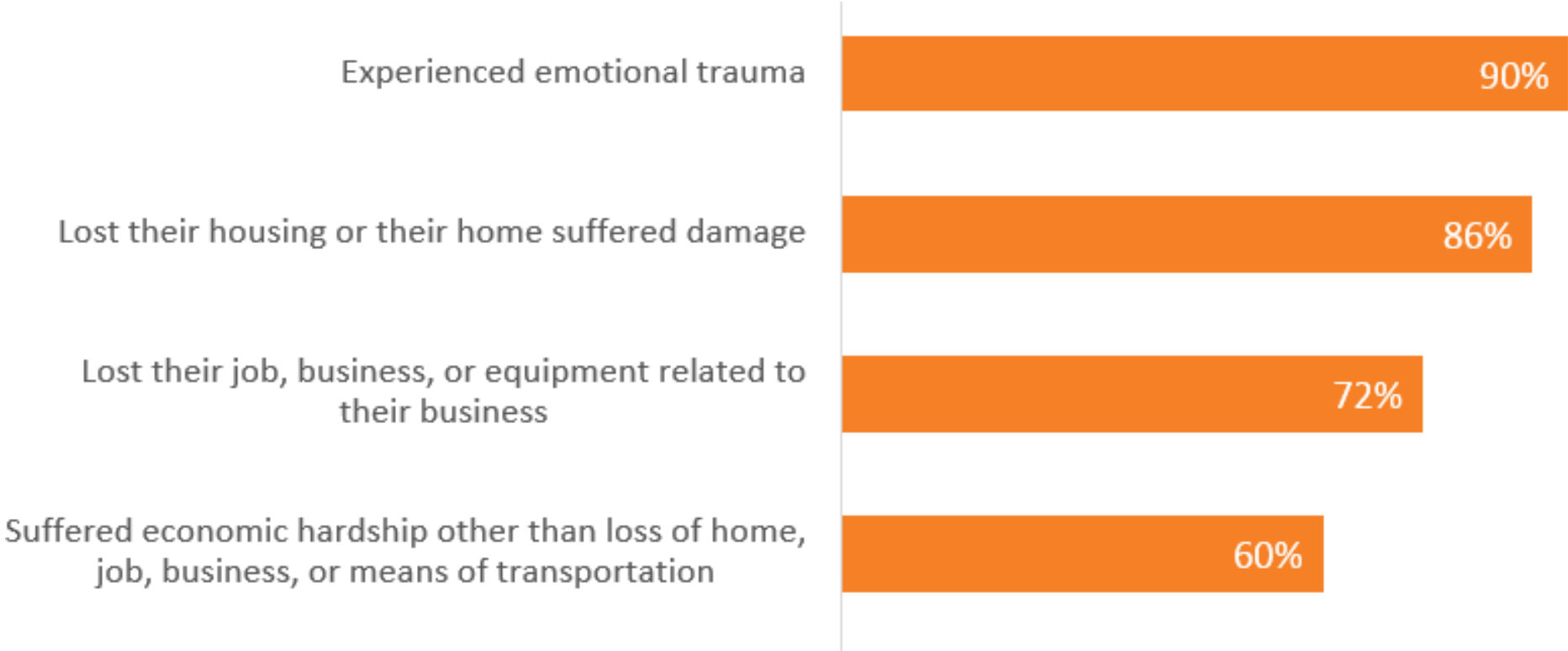
Number of Organizations Affected

85%

of respondents report that their organization has been affected by the wildfires



Impact on Individuals Served



Needs of Individuals Impacted



Interviews: Key Concerns

- Building back to the same problems that existed in Sonoma County prior to the fires
- Those who were previously vulnerable will be further marginalized by the recovery process
- Ensuring inclusive and well-coordinated recovery



Listening Sessions: Key Issue Areas of Greatest Concern

- Housing
- Mental Health
- Vulnerable Communities
- Nonprofit Impacts
- Economic Impacts





THE SONOMA COUNTY RESILIENCE FUND

A LONG-TERM APPROACH TO RECOVERY





Helping
individuals
impacted by
the fires



Healing
the long-term
effects of
trauma



Housing
solutions
for our
community



- Over \$14 million raised to date
- Grantmaking through 2020

- **Emergency grants:**
 - October 2017: \$300,000
- **Helping grants:**
 - June 2018: \$470,000
- **Healing grants:**
 - August 2018: \$TBA



Safety Net Services Recovery: Data Gathering

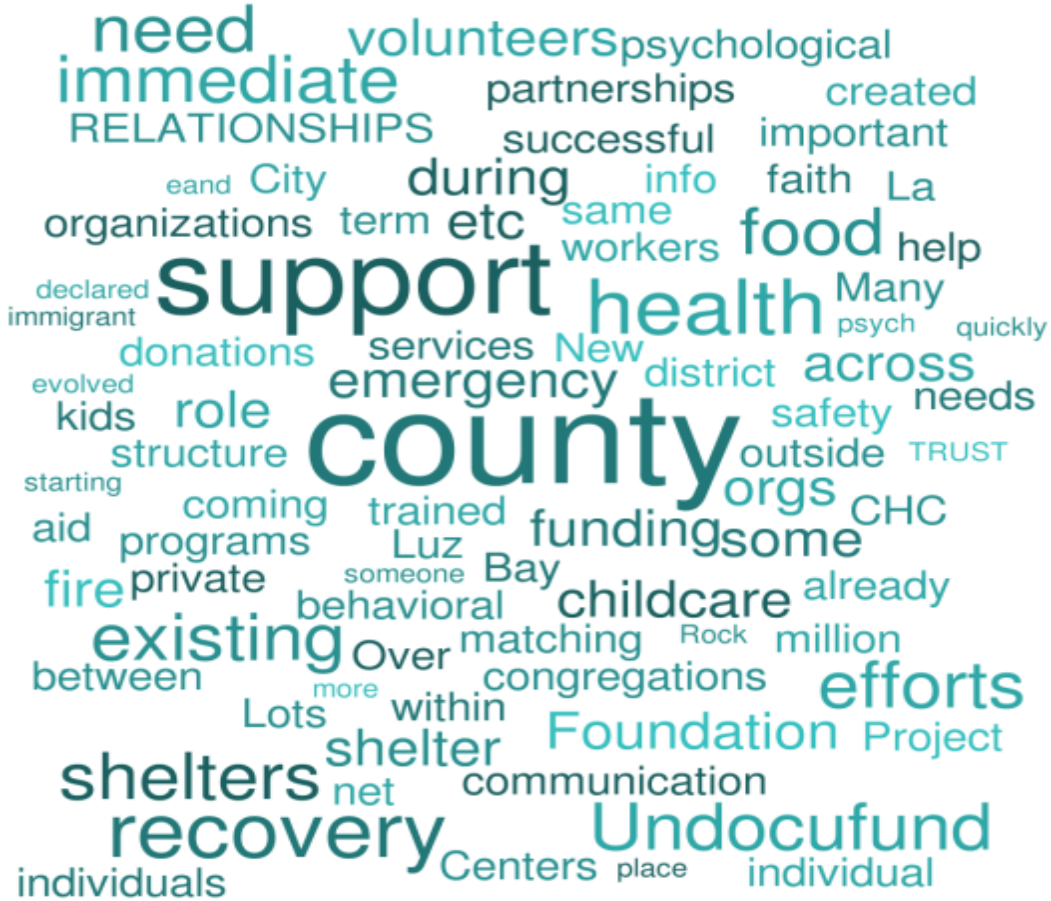
*Sonoma County Office of Resiliency
and Recovery with support from the
Department of Health Services and
Human Services Department*



COUNTY OF
SONOMA

harder  co | community
research

Strengths of Sonoma County



Strengths of Sonoma County

- ❖ An outpouring of donations helped extend the recovery resources and service areas.
- ❖ Social media services allowed people to leverage their existing networks.
- ❖ Nimble community-based service organizations worked across sectors.

Structural and Systemic Challenges

- ❖ During both crisis and recovery, service providers and residents need ongoing, transparent, and easy to access information in multiple languages.
- ❖ The lack of a centralized and comprehensive resource directory and coordination impeded access to services.
- ❖ A long-term recovery and resource allocation plan is needed.

Communities of Concern

- ❖ Increase in the marginalization of the pre-existing homeless population.
- ❖ Undocumented immigrants face added challenges including language barriers and fear of deportation.
- ❖ Low-income communities may be forced out of Sonoma County.
- ❖ People living with mental health conditions are experiencing a scarcity of resources with the growing demand for services.

Communities of Concern

- ❖ Renters lack long-term solutions to displacement.
- ❖ Older adults have more limited resources to cover increased recovery costs.
- ❖ Geographic isolation hampers recovery and service provision in rural communities.
- ❖ Core service providers are now newly vulnerable themselves.
- ❖ Growing concern about the adverse experiences children face and the long-term consequences on their well-being.

Opportunities



Opportunities

- ❖ Create a centralized disaster plan for service coordination and communication.
- ❖ Share power with community-based service organizations.
- ❖ Create safe spaces for healing and addressing community trauma.

Next Steps for Board Consideration

- Continued core Department of Health Services and Human Services Department services
- ACCESS initiative
- Safety Net Services convener role
- One-Stop Resource Center
- 211 Sonoma County



Questions/Discussion



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 26
(This Section for use by Clerk of the Board Only.)

To: Board of Directors, Sonoma County Water Agency, Board of Supervisors, County of Sonoma

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): Sonoma County Water Agency, Sonoma County Fire and Emergency Services, Sonoma County Sheriff's Office, Sonoma County General Services, Sonoma County Information Services

Staff Name and Phone Number:

Jay Jasperse 707-547-1959
Lori Wyatt 707-521-6205

Supervisorial District(s):

All

Title: Lake Sonoma Watershed Fire Camera Pilot Project

Recommended Actions:

Concurrent Actions:

- A) Authorize Sonoma County Water Agency's General Manager to execute an agreement (in a form approved by County Counsel) with The Regents of the University of California, Scripps Institution of Oceanography (U.C. San Diego), on behalf of the AlertWildfire consortium of universities, for installation, first year of operation, and administration of the Lake Sonoma Watershed Fire Camera Pilot Project in the amount of \$422,037.
- B) Authorize Sonoma County Water Agency's General Manager, Sonoma County Sheriff, County General Services Director, and Information Service Department Director to execute or amend agreements between agencies, other County Departments, and with property owners as needed for the Project.

Executive Summary:

The requested actions will authorize the Sonoma County Water Agency's (Water Agency) General Manager to execute an agreement for the installation and operations of the Lake Sonoma Watershed Fire Camera Pilot Project (Project) with the ALERTWildfire consortium of universities, led by U.C. San Diego and including Nevada Seismological Laboratory at University of Nevada Reno, and University of Oregon.

The consortium, in partnership with the Water Agency; and with the support of Sonoma County Fire and Emergency Services, Sheriff's Office, County Information Services Department, County General Services Department, Pepperwood Preserve, Fairfield Osborn Preserve, and Sonoma State University; will build and implement a network of eight high-definition fire cameras. This network will: (1) provide early fire detection and situational awareness for the protection of the Lake Sonoma watershed and surrounding areas; (2) provide additional future resiliency capabilities to the Sonoma County Sheriff microwave

communications network; and (3) provide a nascent platform to build upon for a regional fire camera system that includes Sonoma, Napa, Marin, Mendocino, and Lake Counties.

Discussion:

HISTORY OF ITEM/BACKGROUND

Sonoma County is prone to recurring, catastrophic wildfires. The fire history includes the recent October 2017 Tubbs, Nuns, and Pocket fires, and the 1964 Hanley fire, which threatened Santa Rosa following a path that was nearly identical to the 2017 Tubbs fire. As noted in the Sonoma County Hazard Mitigation Plan, in a 50-year span from 1964 – 2015 Sonoma County has experienced 18 major wildfires that destroyed nearly 2,286 structures.

On October 8, 2017, several fires started in Sonoma and Napa Counties that took over 25 lives, destroyed over 110,000 acres of land and over 7,000 structures. On October 9, 2017, Governor Edmund G. Brown Jr. issued an emergency declaration for eight counties, that included Napa and Sonoma counties. The Tubbs fire became the most destructive fire in California history.

Lake Sonoma is the primary water supply for more than 600,000 people and businesses in the region and reducing the magnitude of a wildfire in or near the watershed is critical to public safety. The forested hills surrounding Lake Sonoma have experienced more than 10 fires since 1940, and remain vulnerable to catastrophic wildfire as shown in the Water Agency’s Local Hazard Mitigation Plan.

The catastrophic impacts of October 2017’s fire storm clearly identified the potential benefits of a wildfire early detection system in Sonoma County and the greater north bay. The Lake Sonoma Watershed Fire Camera Pilot Project (Project) will mitigate the potential for fire outbreaks to reach a catastrophic size by providing decision makers with the necessary information to make informed decisions and deploy appropriate resources rapidly to the most critical locations.

Following the devastating fires of October 2017, the Sonoma County Water Agency began working with the Sonoma County Department of Fire and Emergency Services, Sonoma County Sheriff’s Office, CAL FIRE, Sonoma County Information Systems Department, Sonoma County General Services, Sonoma County Office of Recovery & Resiliency, Pepperwood Preserve, Fairfield Osborn Preserve, and the AlertWildfire university consortium, , to launch a pilot project to install a network of high-definition pan-tilt-zoom cameras for an early fire detection system for the Lake Sonoma watershed. The system would initially consist of eight cameras focused in the north county.

In order to build and operationalize the Project, the Sheriff’s Office Telecommunication Bureau will install some of the fire cameras on existing communication towers, General Services will review and amend existing lease agreements if necessary, Fire and Emergency Services will assist with operational coordination, and Information Services Department will install and configure network communication systems as needed.

ALERTWildfire System

ALERTwildfire is a consortium of three universities – The University of Nevada, Reno, University of California San Diego, and the University of Oregon – providing access to state-of-the-art, pan-tilt-zoom fire camera and associated tools to help firefighters and first responders: 1) discover/locate/confirm fire

ignition; 2) quickly scale fire resources up or down appropriately; 3) monitor fire behavior through containment; 4) during firestorms, help evacuation through enhanced situational awareness, and, 5) ensure contained fires are monitored appropriately through their demise.

This Project is an initial fire camera network for Sonoma County that will provide the basis for a proposed county-wide system that would be known as AlertNorthBay, which will be modeled after existing fire camera networks currently operating in the Lake Tahoe region, state of Nevada, and San Diego and Orange Counties. These systems have proven successful, having assisted in more than 350 fires in the past two years and used by fire managers with the US Bureau of Land Management, US Forest Service, CAL FIRE, and many local fire protection districts.

The Project was designed through a complex collaboration amongst County departments, Sonoma County Water Agency, Cal Fire, several universities of California, Oregon, and Nevada, and local non-profit preserves with the goal to provide live-streaming views of the lake's watershed and provide real-time information to firefighting staff and be accessible to the public. It may in the future have the added benefit of providing additional resiliency to the Sonoma County Sheriff microwave communications network. The state-of-the-art system uses near-infrared technology for night vision, and allows fire officials to take control of the fire cameras during wildfire emergencies to monitor fire and weather activity.

Each camera site will include a microwave tower that provides sufficient bandwidth to transmit the high-definition fire camera data. The recently upgraded Sonoma County Sheriff microwave communications network has enough bandwidth to support the Project and will incorporate some of the fire cameras at existing microwave tower sites. Final site selection for the Project's eight camera locations (Attachment A) will be part of the implementation process. Utilizing these pre-existing sites will substantially reduce the cost of implementation.

In addition to the Sonoma County Sheriff microwave communications network, the Project includes building and installing an additional fire camera microwave communications network utilizing the Corporation for Education Networks Initiatives in California (CENIC) fiber at Sonoma State University for new communication towers at Pepperwood Preserve and Fairfield Osborn Preserve. This additional microwave communications network will provide additional coverage of the watershed, a redundancy to the County microwave communications network, and future expansion and resiliency.

REDCOM and CalFire dispatch centers have agreed to add the fire camera operations to their dispatch center protocols and procedures. County Fire and Emergency Services is providing coordination assistance during the operational plan development. As 911 calls are received from the public reporting smoke and potential fires, the dispatch centers will be able to use the cameras to verify the fire, location and magnitude to determine the size and scale of response to dispatch. With the support of cooperating agencies and County departments, the Water Agency anticipates the Project to be installed and operational by the end of September 2018 to assist the Sonoma County public safety agencies during high wildfire danger.

During the pilot project phase (one year period), the cost to administer, maintain, and operate the system is included in the agreement with the U.C. San Diego. The Water Agency will return to the Board before the end of the pilot phase for authority to fund future costs to operate the system.

Potential Future Expansion

The Lake Sonoma Fire Camera Project is anticipated to be the initial phase of a broader regional network of fire cameras. To that end, the County of Sonoma is currently developing a grant application, due in September 2018, for the FEMA Hazard Mitigation Grant Program that would fund the “Sonoma County Fire Early Warning Camera System.” The camera system proposed under the Project will install an array of High-Definition/4K fire cameras at high-elevation locations throughout Sonoma County. Each camera system will be strategically located to provide comprehensive coverage of the entire County, with a focus on the areas that have the greatest wildfire risk. The Project would also benefit all neighboring Counties (Mendocino, Napa, Lake, and Marin Counties) by providing early fire detection that will prevent wildfire from spreading into these jurisdictions. Project designers will locate the fire cameras and their associated microwave/towers to create an independent microwave network that provides Sonoma County with the high bandwidth data needed for the cameras. Project designers will also ensure that this networked array of cameras will have multiple pathways, creating a “mesh network,” to ensure the redundancy network as a whole can survive some components failing during a natural disaster.

In addition, there have been preliminary planning discussions with neighboring counties and PG&E on the design of a regional fire camera network that could include Sonoma, Napa, Marin, Mendocino, and Lake Counties. Local, regional, and state partnering agencies will continue planning for the expansion of the county-wide fire camera network and a regional fire camera network including identification of potential funding sources.

Requested Actions:

In order to implement the proposed fire camera network system in a timely manner, staff requests the Water Agency’s Board of Directors authorize the Water Agency’s General Manager to execute an agreement (in a form approved by County Counsel) with The Regents of the University of California, Scripps Institution of Oceanography (U.C. San Diego), on behalf of the AlertWildfire consortium of universities, for installation, first year of operation, and administration of the Lake Sonoma Watershed Fire Camera Pilot Project in the amount of \$422,037.

Staff further recommends that the Water Agency’s Board of Directors authorize its General Manager, and the County’s Board of Supervisors authorize the General Services Director, the Sonoma County Sheriff, and the Information Services Director to execute or amend agreements between public agencies, other County Departments, and with property owners as needed to support the planning, installation, and operations of the Project. Such action will include a delegation of authority to the General Services Director to negotiate and execute any amendments to real property agreements regarding the Mt. Jackson, Pine Mountain, Geyser Peak, and Oakridge sites needed in order to authorize the installation and operation of the pilot project at those locations (Attachment A).

Prior Board Actions:

None

Strategic Plan Alignment Goal 3: Invest in the Future

Our Organization Goal 3: Continue to improve emergency preparation and response to natural disasters.

The fire camera network will support the Water Agency’s goal to protect our main water supply, Lake Sonoma. A major wildfire could result in catastrophic sedimentation or landslides that would threaten the lake’s water supply function, water quality, downstream forest health, and endangered species in the Russian River watershed.

Fiscal Summary

Expenditures	FY 18-19 Adopted	FY 19-20 Projected	FY 20-21 Projected
Budgeted Expenses	\$477,037		
Additional Appropriation Requested			
Total Expenditures			

Funding Sources

General Fund/WA GF	\$477,037		
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources	\$477,037		

Narrative Explanation of Fiscal Impacts:

Budgeted amounts of \$422,037, \$22,000, \$25,000 and \$8,000 are available from FY 2018/2019 appropriations in the Water Agency General Fund for the Water Agency’s Agreements with The Regents of the University of California, Scripps Institution of Oceanography, UC San Diego, Sheriff’s Office, General Services, and County Information Systems Department, respectively.

The Water Agency will fund County departments’ costs to implement the Watershed Fire Camera Pilot Project, such as equipment for ISD and Sheriff’s Office, and Real Estate consultant costs for General Services. As part of Q1 Consolidated Budget Adjustments, these County departments may request additional expenditure appropriations in order to procure project-related equipment and services.

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

None

Attachments:

Fire Camera Pilot Project Map (Attachment A)

Related Items "On File" with the Clerk of the Board:

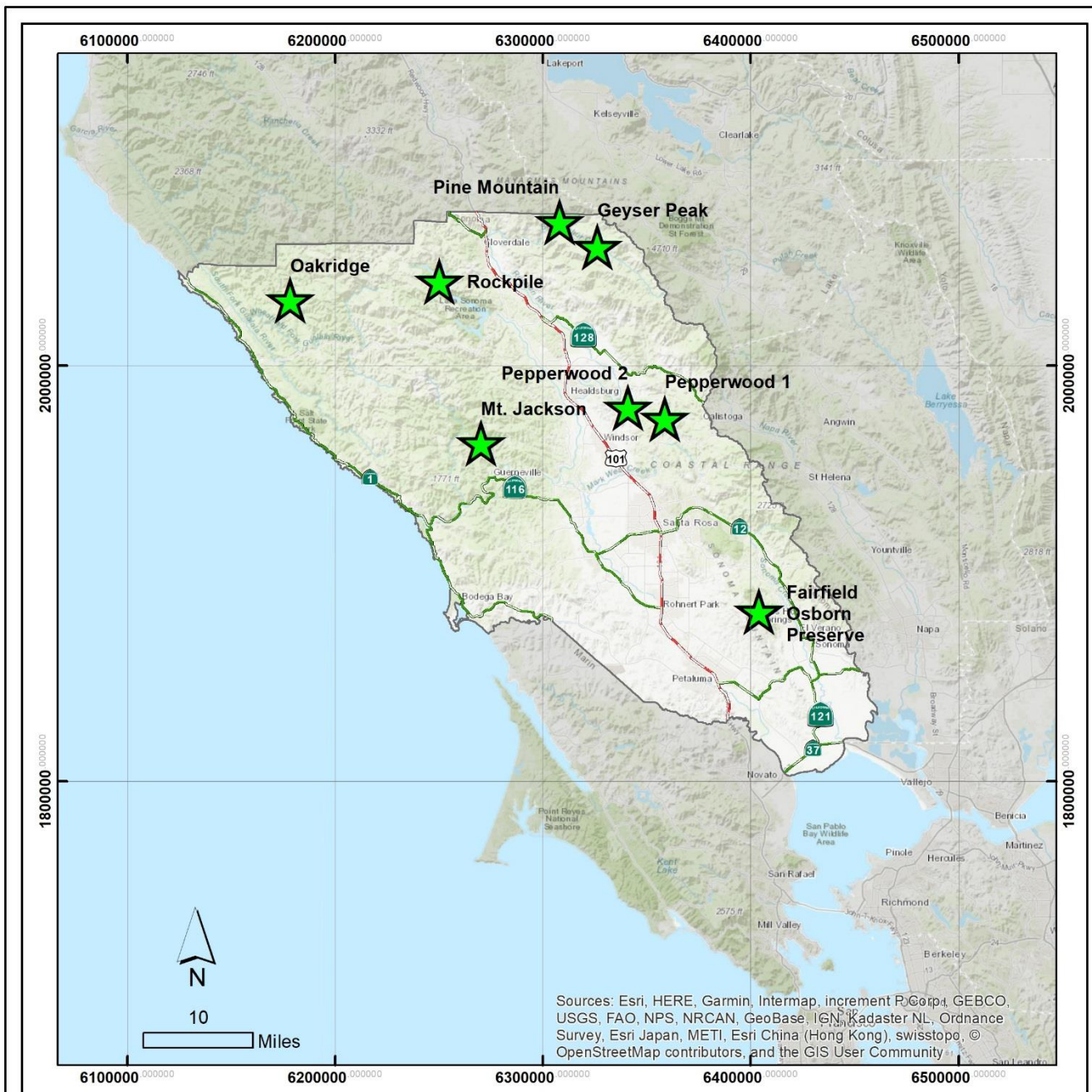
None

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CF/10-6.19-21 Regents of the University of California - Scripps Institution of Oceanography (Agree for Funding of Lake Sonoma Fire Camera Network Pilot Project) 17/18-135 (ID 7029)

CF/10-6.19-21 Sonoma County Sheriff's Office (Agree for Lake Sonoma Fire Camera Network Pilot Project) 17/18-147 (ID 7048)


Attachment A





Lake Sonoma Watershed Fire Camera Pilot Project

Projection: California State Plane Zone II



 Lake Sonoma Watershed Fire Camera Pilot Project

Highways

-  State Highway
-  US Federal Highway

DISCLAIMER
This map document and associated data are distributed for informational purposes only "AS-IS" at the published scale and provided without warranty of any kind expressed or implied. The positional accuracy of the data is approximate and not intended to represent survey map accuracy. The Sonoma County Water Agency assumes no responsibility arising from use of this information.



**Sonoma
Water**

Lake Sonoma Watershed Fire Camera Pilot Project

SONOMA COUNTY WATER AGENCY
BOARD OF DIRECTORS
SONOMA COUNTY BOARD OF SUPERVISORS
AUGUST 7, 2018

Jay Jasperse, Chief Engineer

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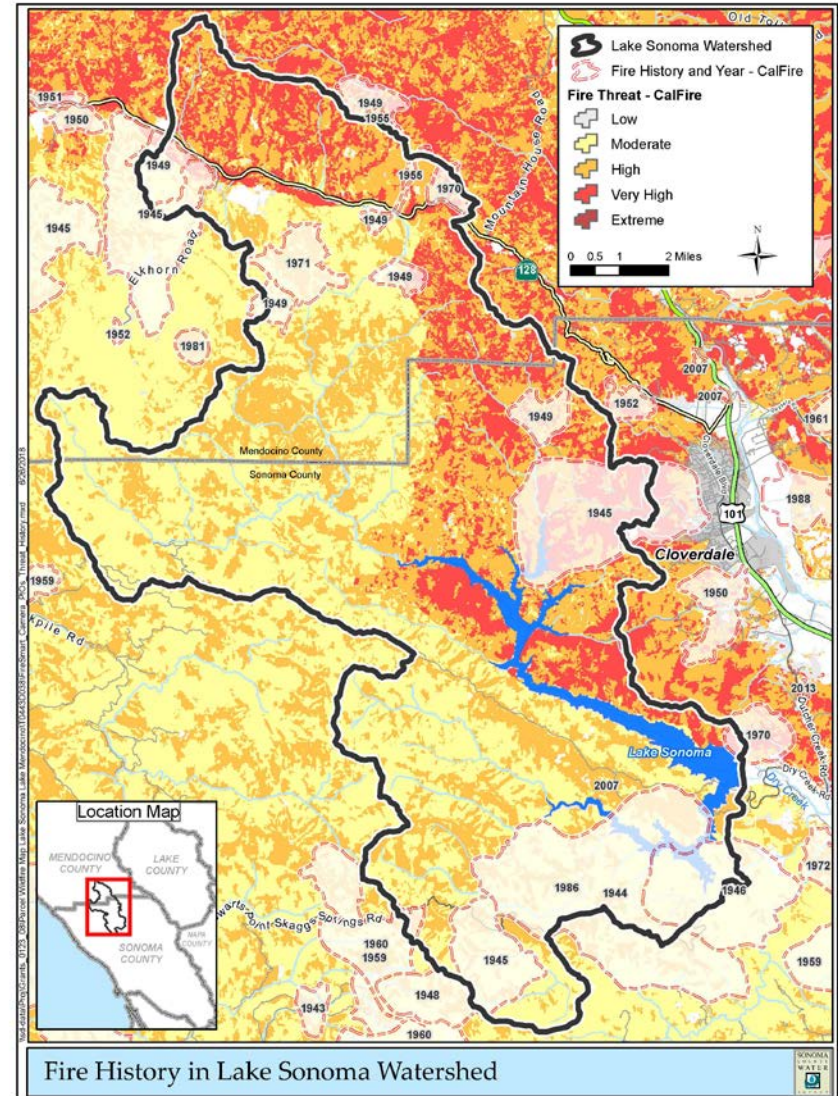


sonomacountywater.org



Rationale for Lake Sonoma Fire Cameras

- Lake Sonoma is primary water supply for > 600,000 people
- Will help reduce magnitude of wildfires in/near watershed
- Lake Sonoma watershed has experienced >10 fires since 1940, & exhibits conditions vulnerable to catastrophic wildfire
- Envisioned to be an initial network providing the basis for a potential expanded county/multi-county network



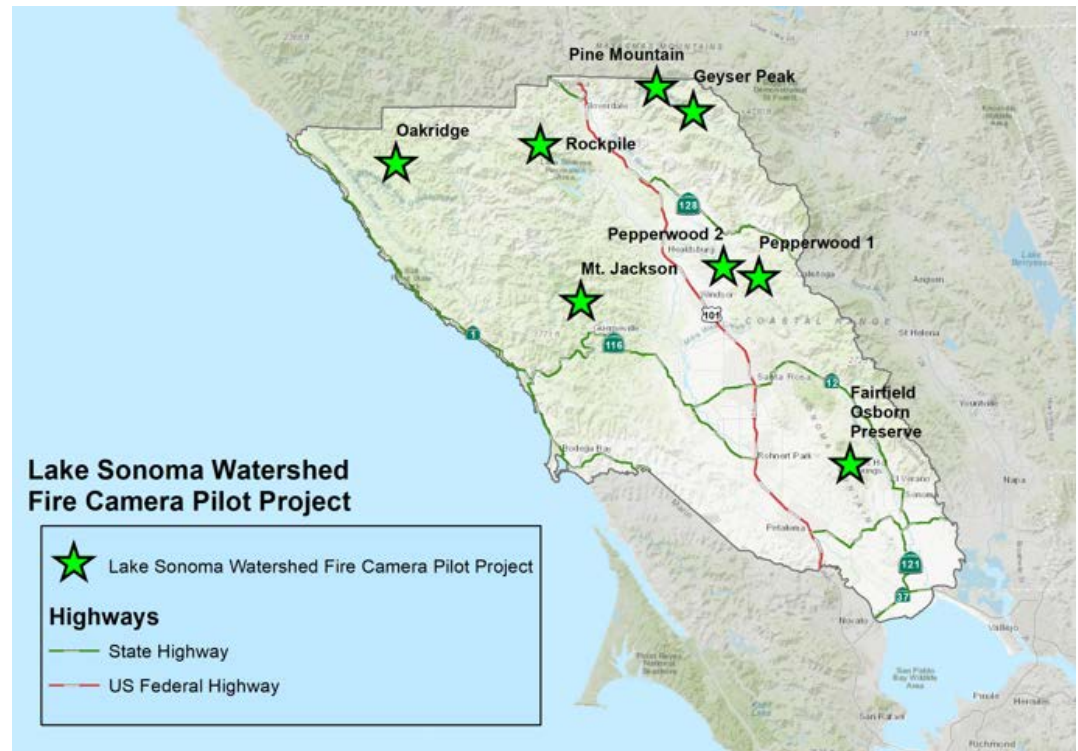
Requested Board Actions (Concurrent Actions)

- Authorize Sonoma County Water Agency's General Manager to execute an agreement with the Regents of the University of California, Scripps Institution of Oceanography (U.C. San Diego), on behalf of the AlertWildfire consortium of universities, for installation, first year of operation, and administration of the Lake Sonoma Watershed Fire Camera Pilot Project in the amount of \$422,037.
- Authorize Sonoma County Water Agency's General Manager, Sonoma County Sheriff, County General Services Director, and Information Service Department Director to execute or amend agreements between agencies, other County Departments, and with property owners as needed for the Project.

Lake Sonoma Watershed Pilot Fire Camera Network

Eight High-Definition cameras to help firefighters and emergency responders:

- Discover, locate, confirm fire ignition
- Quickly scale fire resources up or down appropriately
- Monitor fire behavior through containment
- Conduct evacuations using enhanced situational awareness



Project Partners

County Partners

- Office of Resiliency & Recovery
- Sheriff's Office
- Fire & Emergency Services
- Information Services Department
- General Services
- Ag + Open Space District

Other Partners

- U.C San Diego, SCRIPPS
- Univ. of Nevada, Reno
- University of Oregon
- Pepperwood Foundation
- Sonoma State University
- CAL FIRE
- REDCOM

California wildfires: Governor brands fires 'new normal'

🕒 10 December 2017

[f](#) [🐦](#) [💬](#) [✉](#) [Share](#)

California wildfires



Satellite imagery shows the vast Thomas Fire, north of Los Angeles, which has spread as far as the Pacific coast



Tahoe

The groundbreaking ALERT-Tahoe Network is a collaboration between the USFS, Tahoe Prosperity Center, and NSL, protecting the greater Tahoe area.



Nevada

The ALERT-Nevada Network is funded by the Nevada BLM, a primary ALERT partner. Eventually this network will protect the entire state of Nevada.



SDGE

The ALERT-SDGE Network is a project funded by San Diego Gas and Electric, protecting lands and SDGE infrastructure within San Diego County.



Oregon-Idaho-Washington

The ALERT-Oregon-Idaho-Washington Network is a collaboration between the University of Oregon, the OR-ID-WA BLM, and NSL.



SoCal

ALERT-SoCal is a collaboration between UCSD and NSL, with the goal of protecting the greater SoCal area from Monterey to the Mexican borderlands.



Orange County, CA

The ALERT-OrangeCo Network is a project funded jointly by So. California Edison and Orange County, protecting the greater Orange County Area

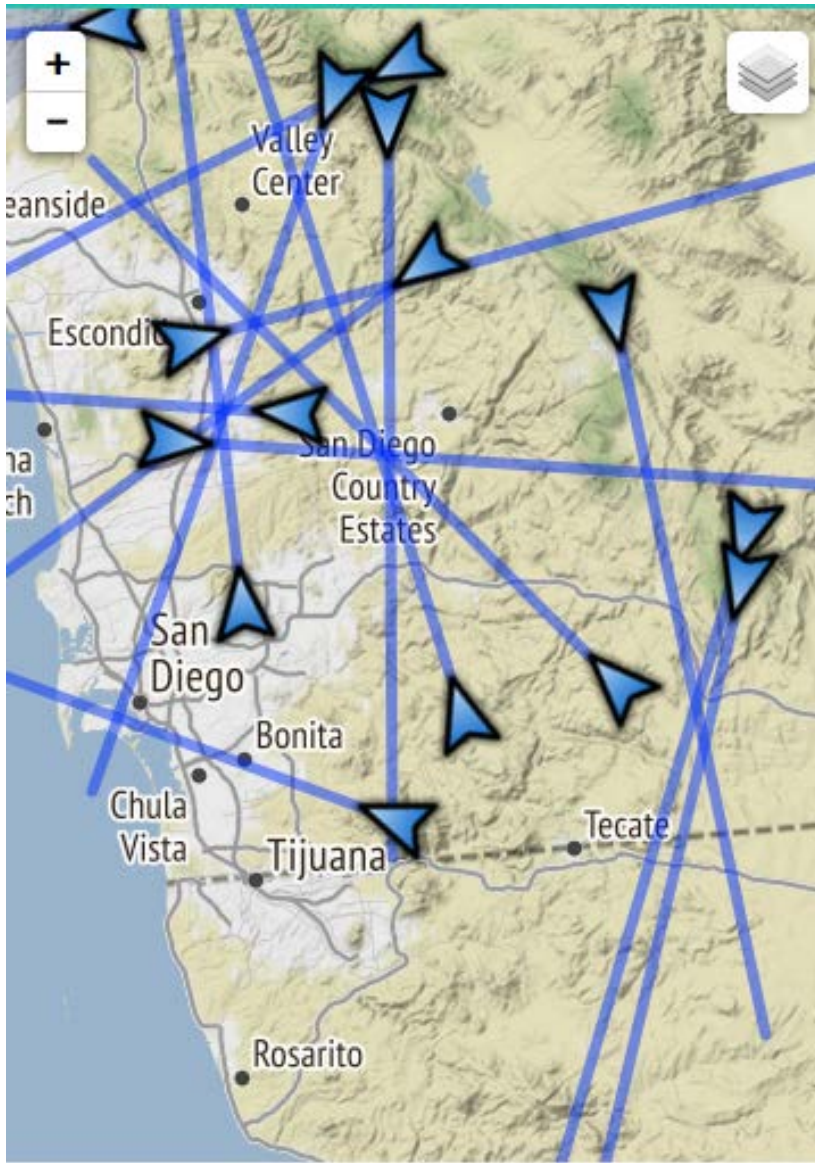


“Adding this sophisticated set of cameras is providing us with a level of real-time situational awareness we’ve never had before. Not only are we able to zoom in on ignition points using multiple cameras, we can pinpoint almost instant fire proximity and notify first responders.”

— Caroline Winn, SDG&E’s
chief operating officer

Alert SDG&E cameras prove to be a critical Fire Watch tool for Region





Point cameras at detected fire and then can triangulate position

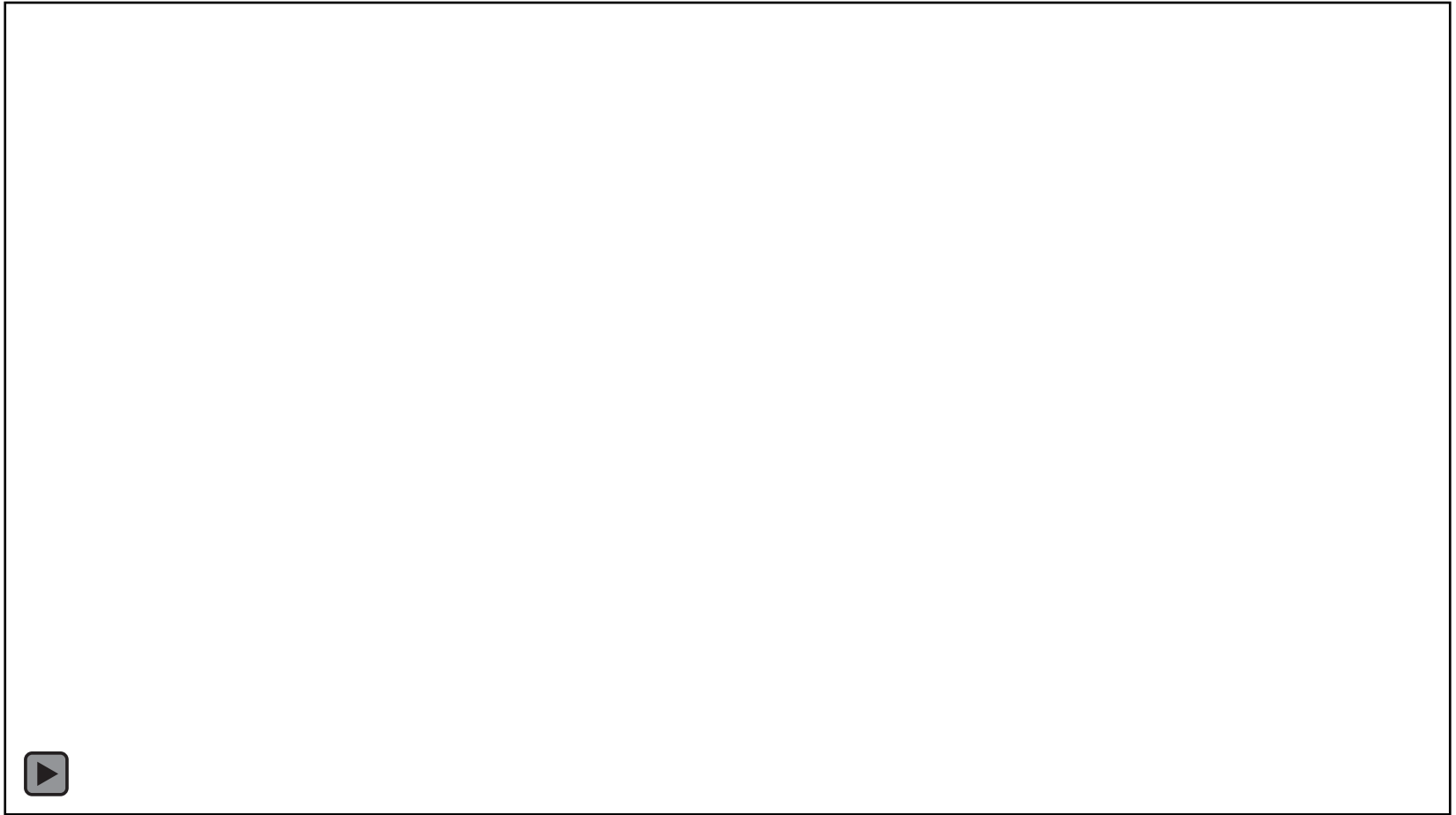
“The safety of my firefighters and the communities they protect is my priority, so having more information about a fire before we encounter it is an added safety measure that benefits our first responders. Having access to a live view of our highest fire risk areas will greatly improve situational awareness, our coordination with CAL FIRE, and allow for quicker response times, better response strategies and faster evacuation orders to ensure our communities are better prepared in the face of a wildfire.”

— San Diego Fire-Rescue Chief Brian Fennessy

- Provides Greater Firefighter Safety



Spectacular footage - Wall Fire from the Oroville Dam

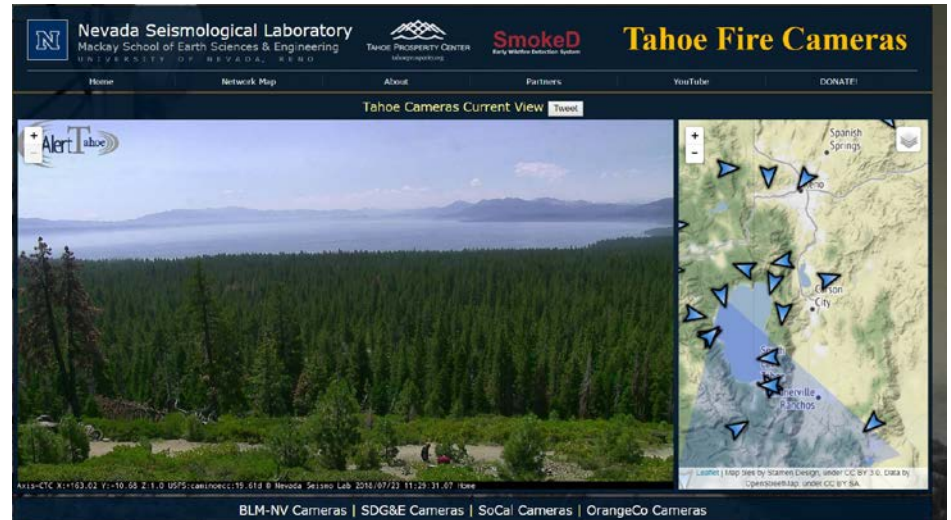


Funding by Sonoma Water

Expenditures	FY 18-19
The Regents of the University of California, Scripps Institution of Oceanography (U.C. San Diego)	\$ 422,037
Sheriff's Office, County ISD, & County General Services (Installation, Equipment, and Real Estate Consultant services)	\$ 55,000
Total	\$ 477,037

Operation of Fire Cameras

- Primary operations by REDCOM & CALFIRE Dispatch
- Monitoring by local public safety agencies & public
- Operational plan and procedures to be developed



Maintenance

First Year Costs Included in Pilot Project

Maintenance Roles:

- **University Consortium**: Software/server admin & website. Equipment maintenance at 3 locations.
- **Sheriff's Telecom Bureau**: Equipment maintenance at 5 locations.

Future Maintenance Costs:

- Will be evaluated during first year
- Anticipated to be 10-15% of installation cost

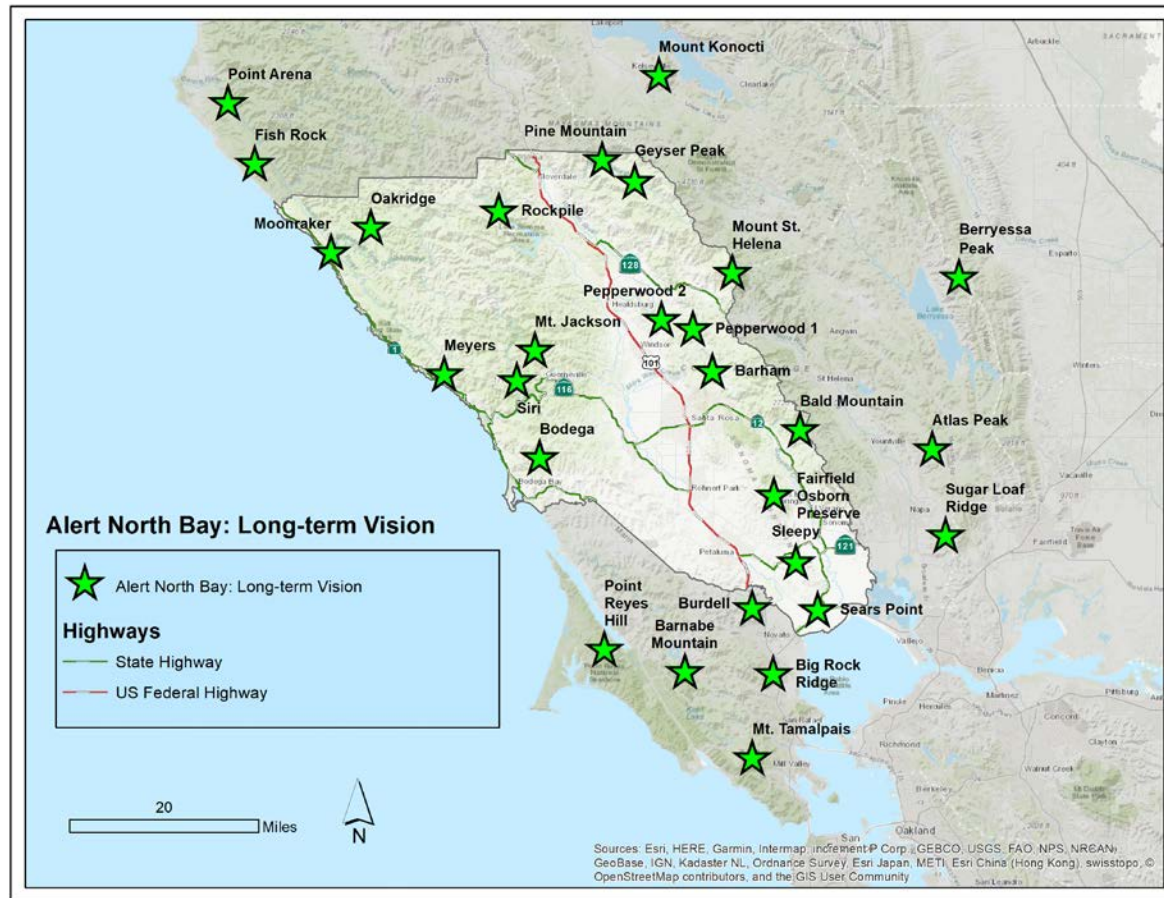
Test Camera located on Pine Mtn.



View south toward Cloverdale

Potential for Expanded Fire Camera Network

- Pilot Project is an initial phase of a regional network of fire cameras
- FEMA grant application now underway for remainder of Sonoma County
- Network could include Sonoma, Napa, Marin, Mendocino, and Lake Counties



Requested Board Actions (Concurrent Actions)

- Authorize Sonoma County Water Agency's General Manager to execute an agreement with the Regents of the University of California, Scripps Institution of Oceanography (U.C. San Diego), on behalf of the AlertWildfire consortium of universities, for installation, first year of operation, and administration of the Lake Sonoma Watershed Fire Camera Pilot Project in the amount of \$422,037.
- Authorize Sonoma County Water Agency's General Manager, Sonoma County Sheriff, County General Services Director, and Information Service Department Director to execute or amend agreements between agencies, other County Departments, and with property owners as needed for the Project.



**Sonoma
Water**

Jay Jasperse, Chief Engineer

jay.jasperse@scwa.ca.gov

Lori Wyatt, Department Analyst

lori.wyatt@scwa.ca.gov

Neal Driscoll, Professor of Geoscience

Scripps Institution of Oceanography, UC San Diego

ndriscoll@ucsd.edu



sonomacountywater.org



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 27

(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number:

James Gore 707-565-2241

Supervisorial District(s):

Fourth District

Title: Fee Waiver

Recommended Actions:

Approve request for Kiwanis Club of Cloverdale Foundation a fee waiver in the amount of \$2,007 for the Zoning Permit Level III fee, The Environmental Review CEQA Exemption fee, the Health Review Served by Public Utilities fee, and the Technology Enhancement Fee Permit Type III fees for the Cloverdale Kiwanis Vineyard Races which will serve as a fundraiser to provide free reading books to children who reside in Cloverdale

Executive Summary:

Discussion:

Prior Board Actions:

06/20/2017

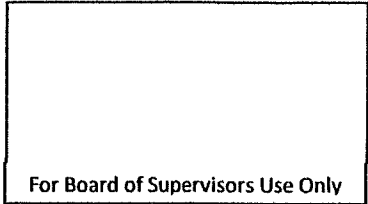
Strategic Plan Alignment Goal 1: Safe, Healthy, and Caring Community

Fiscal Summary			
Expenditures	FY 17-18 Adopted	FY 18-19 Projected	FY 19-20 Projected
Budgeted Expenses			
Additional Appropriation Requested	2007.00		
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies	2007.00		
Total Sources	2007.00		
Narrative Explanation of Fiscal Impacts:			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Related Items "On File" with the Clerk of the Board:			
Fee Waiver/Board Sponsorship form			

SUBMIT TO:

Board of Supervisors
 575 Administration Dr, Ste 100A
 Santa Rosa, CA 95403

COUNTY OF SONOMA



Fee Waiver/Board Sponsorship Request Form

1. Contact information for individual requesting fee waiver/sponsorship:

Name: Gene Arvid Lile
First Middle Last
 Mailing Address: 308 Elbridge Avenue Cloverdale CA 95425
Number, Street, Apt/Suite City State Zip
 Phone: 707 888-8437 Email: lilegene71@gmail.com
Area Code, Number

2. Name of Community Based Organization, Non-Profit, or Government Agency for which fee waiver/sponsorship is requested:

Name: Kiwanis Club of Cloverdale
 Mailing Address: P.O. 367 Cloverdale CA 95425
Number, Street, Apt/Suite City State Zip
 Phone: 707 888-8437 Email: lilegene71@gmail.com
Area Code, Number

3. Please indicate by check mark the supervisory district in which the organization or agency submitting this request is located, where the project/activity/event will be held, and the district office to whom you would like to submit this request:

Board Member and District	Susan Gorin District 1	David Rabbitt District 2	Shirlee Zane District 3	James Gore District 4	Lynda Hopkins District 5
Entity or organization location (select all that apply)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Project/activity/event location (select all that apply)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
District office to receive request (select only one)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

4. Type of Community Based Organization, Non-profit, or Government Agency for which the fee waiver/sponsorship is requested:

- City Special District Other Local Government
 School Non-profit or CBO

Other (please specify): _____

5. Please provide a description of the project/activity/event for which a fee waiver/sponsorship is being requested on a separate sheet of paper. Please include the number of individuals who will participate or be served, etc.

See attached page

6. Please indicate if this is a one-time or annual event: One Time Annual

7. Type and amount of fee waiver/sponsorship requested. Please list all County fees you are requesting be waived/sponsored in conjunction with this project/activity/event. Please attach a copy of an estimate or receipt from the County Department or Veteran's Building Operator documenting the amount of each fee you are requesting be waived/sponsored.

Department Assessing Fee	Type of Fee	Amount of Fee
1160	Zoning Permit Level III	1,720.00
1052	Environmental Review CEQA	36.00
0334	Health Review Served	203.00
0140	Technology Enhancement Fee, Permit Type III	48.00

8. If your Community Based Organization, Non-Profit, or Governmental Agency has received a fee waiver/sponsorship for a similar project/activity/event in the past, please list below:

Date of Fee Waiver	Department Assessing Fee	Type of Fee	Amount of Fee
6/20/2017	PRMD	Zoning Permit Level III	\$1,720.00
6/20/2017	PRMD	Environmental Review CEQA	\$36.00
6/20/2017	PRMD	Health Review Served by Public Utilities	\$203.00
6/20/2017	PRMD	Technology Enhancement Fee Permit Type III	\$48.00

9. Does the organization or agency for which the fee waiver/sponsorship is requested receive funding from any of the following sources? If so, please specify:

- Property Tax Sales Tax Special Assessment
 User Fees

Other (please specify): Participant^{runner} registration

see attached page

10. If you checked any of the boxes in number 9 above, please provide an explanation and supporting documentation regarding the inability of the organization or agency to pay the fees which you are requesting be waived/sponsored. Please attach to this form and submit with your request.

11. Will the organization or agency be charging an entry fee or be requesting a donation for the project/activity/event for which you are requesting a fee waiver/sponsorship? If so, please provide an explanation detailing why the fees to be waived/sponsored cannot be recovered through the entry fee. Please attach to this form and submit with your request.

[Signature]
Authorized Signature

President
Title

June 29, 2018
Date

FEE WAIVER/BOARD SPONSORSHIP REQUEST FORM

Explanation to questions 10 & 11: For the past six years, Kiwanis Club of Cloverdale Foundation has partnered with the Dolly Parton Imagination Library Program in providing FREE reading books to children that reside in the Cloverdale Zip Code. Children, from the time they are born until the time they start school, receive a reading book each month (a total of 60 months). Kiwanis Club of Cloverdale started the Cloverdale Kiwanis Vineyard Races to pay for the FREE reading books. At this time, we have close to 300 children receiving reading books each month, which is costing Cloverdale Kiwanis almost \$10,000 per year. We estimate that this can only increase as we sign up more kids. So, as you can see this is a very important fundraiser for the Kiwanis Club of Cloverdale and the children that live in Cloverdale.

All the races (5k, 10k, Half & Full Marathons) run through the Barrelli Creek Vineyards, owned by E&J Gallo, four miles south of Cloverdale on the west side of the freeway. We only use about a mile of county road (Asti Post Office Road and Chianti Road), since we moved the races into the Gallo vineyards.

We were informed of the following permit fees:

- Zoning Permit Level III (with Posting/Notice)	\$1, 720.00
- Environmental Review CEQA Exemption	36.00
- Health Review Served by Public Utilities	203.00
- Technology Enhancement Fee Permit Type III	48.00
Total	<hr/> \$ 2, 007.00

As you can see, these fees amount to over \$2,000, which would consume a good portion of our profits. This past year, Kiwanis Club of Cloverdale donated \$10,000 to Fire Relief (\$5,000 each to Redwood Credit Union and Community Foundation Sonoma County). Since there is very little encroachment on county property, we hope the Supervisors will approve the waiver.

Thank you,

Gene Lile, President of Kiwanis Club of Cloverdale



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 28

(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number:

Supervisor Lynda Hopkins 565-2241

Supervisory District(s):

Fifth District

Title: Fee Waiver

Recommended Actions:

Approve a fee waiver in the amount of \$1160 for the Bodega Bay Fireworks display on July 1st, 2018.
(Fifth District)

Executive Summary:

The Bodega Bay Area Chamber of Commerce produces a free public fireworks display each year over the water at the coast. Because of the venue, it is not possible to charge admission fees and there are no commercial activities associated with the event. The fee waiver includes the permit, day use and parking fees at the Westside Park.

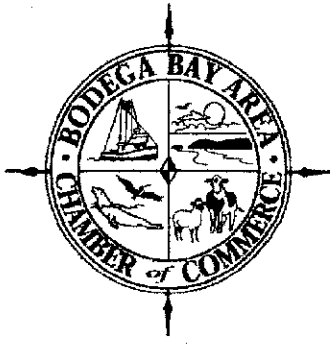
Discussion:

Prior Board Actions:

Approved on 06-13-2017, 03-15-2016 and 03-10-2015.

Strategic Plan Alignment Goal 1: Safe, Healthy, and Caring Community

Fiscal Summary			
Expenditures	FY 18-19 Adopted	FY 19-20 Projected	FY 20-21 Projected
Budgeted Expenses			
Additional Appropriation Requested	1,160		
Total Expenditures	1,160		
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies	1,160		
Total Sources	1,160		
Narrative Explanation of Fiscal Impacts:			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Application. Cover Letter.			
Related Items "On File" with the Clerk of the Board:			
None.			



BODEGA BAY AREA CHAMBER OF COMMERCE

Post Office Box 146 ♦ Bodega Bay, California 94923

May 7, 2018

Supervisor Lynda Hopkins
Sonoma County Board of Supervisors
575 Administration Blvd. Room 100A
Santa Rosa, CA 95403

RE: Fireworks Event in Bodega Bay

Dear Supervisor Hopkins,

The Bodega Bay Area Chamber of Commerce is once again planning a Fireworks celebration on Sunday, July 1, 2018. Our intention is to have a fireworks display, as in years past, at the Westside Park and invite the public to come to Bodega Bay with their families to enjoy our beautiful area. We are not planning to have food/beverage concessions or entertainment, other than the fireworks display itself. There will be no admission fees for this event.

We are requesting a fee waiver to include the permit, day use and parking fees at the Westside Park for the Evening of July 1st, 2018. The fireworks will start at 9:30 pm and should be complete by 10:30 pm. We are in the process of securing insurance, permits from all governing agencies and arranging for clean-up and security for this event.

Please notify me by email at chamber@bodegabayca.org when this item is scheduled on your meeting agenda. We would like to thank you in advance for your consideration.

Sincerely,

Patty Ginochio

Patty Ginochio
Ex-Officio, Bodega Bay Area Chamber

SUBMIT TO:
 Board of Supervisors
 575 Administration Dr, Ste 100A
 Santa Rosa, CA 95403

COUNTY OF SONOMA

For Board of Supervisors Use Only

Fee Waiver/Board Sponsorship Request Form

1. Contact information for individual requesting fee waiver/sponsorship:

Name: Patty A Ginochio
First Middle Last

Mailing Address: 360 Terra Verde, Bodega Bay CA 94923
Number, Street, Apt/Suite City State Zip

Phone: (707) 331-6722 Email: pgino519@yahoo.com
Area Code, Number

2. Name of Community Based Organization, Non-Profit, or Government Agency for which fee waiver/sponsorship is requested:

Name: Bodega Bay Area Chamber of Commerce

Mailing Address: PO Box 146 Bodega Bay CA 94923
Number, Street, Apt/Suite City State Zip

Phone: (707) 331-6722 Email: Chamber@bodegabayca.org
Area Code, Number

3. Please indicate by check mark the supervisory district in which the organization or agency submitting this request is located, where the project/activity/event will be held, and the district office to whom you would like to submit this request:

Board Member and District	Gorin District 1	David Rabbitt District 2	Shirlee Zane District 3	James Gore District 4	Lynda Hopkins District 5
Entity or organization location (select all that apply)					X
Project/activity/event location (select all that apply)					X
District office to receive request (select only one)					X

4. Type of Community Based Organization, Non-profit, or Government Agency for which the fee waiver/sponsorship is requested:

- City Special District Other Local Government
 School Non-profit or CBO

Other (please specify): _____

5. Please provide a description of the project/activity/event for which a fee waiver/sponsorship is being requested on a separate sheet of paper. Please include the number of individuals who will participate or be served, etc.

6. Please indicate if this is a one-time or annual event: One Time Annual

7. Type and amount of fee waiver/sponsorship requested. Please list all County fees you are requesting be waived/sponsored in conjunction with this project/activity/event. Please attach a copy of an estimate or receipt from the County Department or Veteran's Building Operator documenting the amount of each fee you are requesting be waived/sponsored.

Department Assessing Fee	Type of Fee	Amount of Fee
Sonoma County Regional Parks	Rent Westside Park + Doran Bodega Bay	\$1,160.00

8. If your Community Based Organization, Non-Profit, or Governmental Agency has received a fee waiver/sponsorship for a similar project/activity/event in the past, please list below:

Date of Fee Waiver	Department Assessing Fee	Type of Fee	Amount of Fee
7/1/17	Regional Parks	Rent	\$1,150.00
6/1/16	Regional Parks		\$1,150.00
6/1/15	Regional Parks		\$1,143.00
6/1/14	Regional Parks		\$1,136.00

9. Does the organization or agency for which the fee waiver/sponsorship is requested receive funding from any of the following sources? If so, please specify: *no*

Property Tax Sales Tax Special Assessment

User Fees

Other (please specify):

10. If you checked any of the boxes in number 9 above, please provide an explanation and supporting documentation regarding the inability of the organization or agency to pay the fees which you are requesting be waived/sponsored. Please attach to this form and submit with your request. *na*

11. Will the organization or agency be charging an entry fee or be requesting a donation for the project/activity/event for which you are requesting a fee waiver/sponsorship? If so, please provide an explanation detailing why the fees to be waived/sponsored cannot be recovered through the entry fee. Please attach to this form and submit with your request. *no*



 Authorized Signature

EX-OFFICIO Board

 Title

5/11/08

Date

Sonoma County Fee Waiver



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 41
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: August 7, 2018

Vote Requirement: Majority

Department or Agency Name(s): Permit Sonoma; Economic Development Board; Department of Health Services; Auditor, Controller, Treasurer, Tax Collector

Staff Name and Phone Number:

Tim Ricard 565-7257
Amy Lyle 565-7389
Sita Kuteira 565-1106
Paul Cocking 565-2858
Marvin Moskowitz 565-6548

Supervisorial District(s):

All

Title: Cannabis Ordinance Amendments

Recommended Actions:

Hold a public hearing and at the conclusion of the hearing take the following actions:

- 1) Adopt an Ordinance amending Chapter 26 of the Sonoma County Code to allow adult use cannabis businesses, enhance neighborhood compatibility, harmonize with State cannabis laws where appropriate, and make other minor amendments, and determining exemption from the California Environmental Quality Act; and
- 2) Adopt a Resolution introducing, reading the title of, and waiving further reading of a proposed ordinance amending Chapter 14 of the Sonoma County Code to allow adult use cannabis businesses, harmonize with State cannabis laws where appropriate law, and make other minor amendments; and
- 3) Adopt a Resolution introducing, reading the title of, and waiving further reading of a proposed ordinance amending Chapter 35 of the Sonoma County Code to make certain administrative changes.

Executive Summary:

As directed by the Board of Supervisors, Cannabis Ad Hoc Committee, and the Planning Commission, the County proposes to amend the Cannabis Land Use Ordinance, Cannabis Health Ordinance, and Cannabis Business Tax Ordinance to accomplish the following:

- Require use permits for cultivation on properties under 10 acres in size in non-industrial zones;
- Allow appeal of zoning permits;
- Add new setback of 600 feet from schools for indoor cultivation in agricultural and resource zones;

- Allow reduction to the setback from public parks with a use permit under certain circumstances;
- Allow adult use/recreational cannabis operations including dispensaries (no change to existing cap of 9 dispensaries);
- Extend the term of new cannabis permits to 5 years for use permits (discretionary permits) and 2 years for zoning permits (ministerial permits);
- Allow transfer of land use permits between operators on the same site (similar to other land use permits);
- Adopt regulations for Inclusion and Exclusion Combining Districts;
- Allow 25% additional area for propagation with a use permit;
- Harmonize definitions and ordinance language to align with state law and emergency state regulations including adding new license types, which will not be taxed, and amending definitions;
- Amend other zoning code language for consistency and clarification; and
- Ensure that the three cannabis ordinances are consistent.

State Law

In 1996, voters adopted Proposition 215, entitled the Compassionate Use Act, which allowed for the use of marijuana for medicinal purposes by qualified patients, and for caregivers to provide medical marijuana and receive reimbursement for their costs. In 2004, SB 420 established a County Health ID card program, collective and cooperative cultivation, and “safe harbor” amounts for cultivation and possession. Following these enactments, many new land uses evolved and cannabis-related businesses became an increasingly notable part of the local economy.

The Medical Cannabis Regulation and Safety Act (Medical Cannabis Act) was enacted in October 2015 and provided a framework for the regulation of medical cannabis businesses. The Medical Cannabis Act eliminated the cooperative/collective model and replaced it with a commercial licensing scheme under which operators are required to obtain both local permits and state license approvals. The Medical Cannabis Act retained local control over land use whether commercial cannabis businesses are allowed and under what conditions.

On November 8, 2016, the voters of California passed the Adult Use of Marijuana Act (Adult Use Cannabis Act) legalizing non-medical adult use cannabis. On June 27, 2017, the state passed Senate Bill 94 which consolidated the regulations in Medical Cannabis Act and Adult Use Cannabis Act into the Medicinal and Adult-Use Cannabis Regulation and Safety Act (Cannabis Act). The Cannabis Act created one regulatory system for both medicinal and adult-use cannabis. The three state cannabis licensing authorities, California Bureau of Cannabis Control, CalCannabis Cultivation Licensing, and the Manufactured Cannabis Safety Branch, issued comprehensive emergency regulations in December 2017 and readopted emergency regulations in June 2018 that are currently in effect. The draft proposed regulations were released on July 13, 2018, and are currently in the 45-day public comment period.

Sonoma County Laws

In 2006, the County adopted guidelines under Resolution No. 06-0846, providing a defense to prosecution for possession and cultivation in limited circumstances. The guidelines allowed for a

defense to be available to those qualified patients and caregivers cultivating up to 30 plants in up to 100 sq. ft. per patient, with no limit to the number of patients. The County first began permitting medical cannabis dispensaries in 2007 and currently permits dispensaries pursuant to Sonoma County Code Section 26-88-256. The Board amended dispensary regulations in 2012 to limit the number of dispensaries in the unincorporated County to a cap of nine. There are currently five permitted medical cannabis dispensaries and four in the application process. No delivery services are currently allowed separate from these permitted dispensaries.

In December 2016, the Board of Supervisors adopted a series of ordinances to establish a comprehensive local program to permit and regulate the complete supply chain of medical cannabis uses, including: cultivators, nurseries, manufacturers, transporters, distributors, testing laboratories, and dispensaries. Sonoma County's ordinances regulating medical cannabis businesses include:

1. The Medical Cannabis Zoning Ordinance setting forth permit requirements and where and how each cannabis business type may operate;
2. The Medical Cannabis Health Ordinance establishing regulations and permitting for medical cannabis dispensaries and edible manufacturing to address product safety, labeling, and advertising; and
3. The Cannabis Business Tax Ordinance imposing a tax on both medical and nonmedical commercial cannabis businesses operating in the unincorporated County.

Cannabis Business Tax

The Cannabis Business Tax (Measure A) was passed by voters in the March 7, 2017, special election with 71% voter approval. Measure A laid out a framework for taxation that set maximum allowable rates for all operator types and granted authority to the County to, among other things, set lower rates, tax certain operator types, and establish various tax administration policies. On June 13, 2017, the Board adopted Ordinance No. 6803 setting cannabis business tax rates within the voter-approved maximum rates and establishing certain regulations.

2018 Board of Supervisors and Cannabis Ad Hoc Committee Direction

CANNABIS ZONING ORDINANCE

On April 10, 2018, the Board conducted a Cannabis Ordinance Study Session and adopted a Resolution of Intention to update the existing Cannabis Ordinances. Feedback from the Board of Supervisors on the Cannabis Zoning Ordinance focused on the following three areas:

1. Consider allowing Adult Use cannabis in unincorporated Sonoma County for the full cannabis supply chain, including dispensaries;
2. Harmonize the Sonoma County Ordinance with state law and regulations where appropriate; and
3. Enhance neighborhood compatibility and overconcentration issues related to cannabis operations, in two parts.

The Ordinance amendment process is split into two parts. Part 1 has a limited scope and is focused on bringing forward amendments to immediately require use permits for cultivation on smaller parcels and other actions that could happen in quick fashion. Part 2 will include a more thorough review of

neighborhood compatibility and other implementation efforts that require robust outreach and staff analysis. Part 2 will begin in October 2018 and will likely take 12-18 months.

On April 13 and May 21, 2018, the Board of Supervisors Cannabis Ad Hoc Committee (Supervisors Gorin and Hopkins) met and provided direction to staff.

On May 30, 2018, the Cannabis Advisory Group met and provided additional direction on the recommendation of the Ad Hoc Committee.

On June 7 and June 28, 2018, the Planning Commission held public hearings to consider the proposed amendments and adopted a Resolution providing a recommendation to the Board. It should be noted that the Planning Commission was split on many of the straw votes taken on the individual issues, which are recorded in the minutes.

PLANNING COMMISSION RECOMMENDATION:

ISSUE #1: NEIGHBORHOOD COMPATIBILITY

The Planning Commission recommended requiring use permits for cultivation on properties under 10 acres in size in non-industrial zones to provide notice to neighbors and opportunity to be heard in the decision making process. Zoning permits would continue to be allowed on properties over 10 acres within agricultural zones.

The Commission also recommended allowing appeals of all zoning permits (Section 26-88-250(m) of the Draft Ordinance). Currently the Zoning Code allows appeal of zoning permits issued by Permit Sonoma. This new language would provide consistency and allow appeal of zoning permits issued by the Department of Agriculture. The appeal body would be the Board of Zoning Adjustments (BZA). Note that this appeal process would be ministerial and the BZA's authority would be limited to determining if the project met the ministerial standards contained within the Zoning Code.

The Planning Commission Recommendation includes a new setback from schools for indoor cultivation in agricultural and resource zones of 600 feet. The Commission discussed increasing all setbacks for ministerial cultivation permits, including setbacks from property lines and neighboring residences, but ultimately recommended that issue be further analyzed in Part 2 due to the need for further outreach and staff analysis.

Code Enforcement Penalties

The Commission recommended a change to the Zoning Code to clarify that most civil penalties for cannabis-related violations be applied on a daily basis. The existing code establishes the amount of civil penalties that can be charged but does not clearly state that they can be applied on a daily basis.

ISSUE #2: ALIGNMENT WITH STATE LAW

The Planning Commission recommended the following amendments to better align to State law and the State's Emergency Regulations:

1. Allow adult use/recreational cannabis operations;

2. Modify how cultivation is measured to follow state regulations using “canopy” and include a maximum allowance of 25% in additional area for propagation with a use permit;
3. Harmonize definitions and ordinance language to align with State Law and State Emergency Regulations regulating cannabis operations including adding new license types and amending definitions (See Attachment A, Exhibit A).

After further analyzing the Planning Commission’s recommendations, staff is recommending the Board not adopt the state’s canopy definition, and instead maintain the current definition of cultivation area. The primary reasons are to remain consistent with the Cannabis Tax Ordinance and because the State’s definition is subject to further change.

The Board’s original direction was to align with the state wherever possible in order to provide regulatory consistency for the cannabis industry, improve interagency collaboration, data sharing, and enforcement. However, the state agencies have not yet adopted permanent regulations and their practices and interpretations are still evolving.

At this time, staff has determined that providing guidance on cultivation area measurement will offer greater certainty to staff and the industry than to adopt the state’s canopy definition. After reviewing cultivation permit applications, going on site visits to observe local cultivation practices, and coordinating with the state to the extent possible, Permit Sonoma is prepared to draft a Policy and Procedure on cultivation area measurement that is more specific to different cultivation methods, and will request input from the cannabis industry before finalizing. The measurement discussed in the Policy and Procedure will remain within the confines of the definition of cultivation area, as approved by the voters in the Cannabis Tax Ordinance, and will not result in the increased taxation of any person.

ISSUE #3: INCLUSION COMBINING DISTRICT

The Planning Commission considered and recommended the Cannabis Inclusion Combining District as a tool for possible future application to parcels that currently do not have eligible zoning for cannabis cultivation. A range of policy options were considered and the draft Inclusion Combining District is recommended as follows:

- a) When combined with a Rural Residential (RR) or Agriculture and Residential (AR) Zone subject to all of the following criteria:
 - Property is located within Planning Area 4 or 6 (West County);
 - Property is five (5) acres in size or larger;
 - Maximum cultivation canopy shall be limited to Cottage sizes for indoor, mixed light, and outdoor or any combination thereof shown in Table 1;
 - The operator shall reside full-time on the property where the cultivation operation is occurring; and
 - The operation meets all requirements within Sections 26-88-250 through 256.
- b) When combined with a Limited Commercial (LC) Zone subject to all of the following criteria:
 - Property is five (5) acres in size or larger;
 - Cultivation is limited to indoor and mixed light;

- Maximum canopy shall be limited as shown on Table 1 for indoor, mixed light, or any combination thereof provided that the total canopy does not exceed the maximum for the parcel size;
- No cannabis dispensary or laboratory is located onsite;
- No other visitor serving commercial uses are located onsite; and
- The operation meets all requirements within Sections 26-88-250 through 256.

All cannabis uses would be required to meet the standards within the Cannabis Zoning Ordinance including setbacks to schools, surrounding residences, security plans, odor control, etc. The Inclusion Zone would be applied through a Zone Change application process which requires a public hearing process, environmental review, and final decision by the Board. No projects are being proposed for the rezoning at this time.

A total of 651 Rural Residential and Agriculture Residential parcels maybe eligible for rezoning to the Inclusion District. Of these 87 are zoned Rural Residential and 564 are Agriculture and Residential.

ISSUE #4: EXCLUSION COMBINING DISTRICT

The Commission considered a variety of policy options and recommended the creation of the Cannabis Exclusion Combining District as reflected in Attachment A, Exhibit B. This zone would be used to exclude cannabis uses on properties that meet one or more of the criteria listed below. For instance, this tool could be used to restrict cannabis within a certain area due to environmental sensitivity or neighborhood compatibility issues.

Draft Criteria for Exclusion Combining District

- a) Areas where there is inadequate road access or other conflicts;
- b) Areas where the prevalence or concentration of cannabis operations is detrimental to the residential character of area;
- c) Areas where the commercial or industrial uses are to be protected from conversion to cannabis uses;
- d) Areas where, because of topography, access, water availability or vegetation, there is a significant fire hazard;
- e) Areas with sensitive biotic resources or where significant environmental sensitivity exists; or
- f) Other areas where the Board of Supervisors determines that it is within the public interest to prohibit cannabis uses.

ISSUE #5: OTHER RECCOMENDED AMENDMENTS

As part of the Commission’s deliberation, a few additional issues were discussed and the following recommendations were included.

Cannabis Permit- Extend Length of Term

The Commission voted to extend the term of new cannabis permits from 1 year to 2 years for Zoning Permits and 5 years for Use Permits. The primary reason for longer term permits was due to the substantial investment needed to obtain the permit and implement the conditions. Use permit processing timelines are currently 6 months to one year. The Commission’s recommendation would alleviate the issue of having to reapply for the use permit renewal as soon as the permit is approved.

Allow Transferability of Permits

The Commission concurred with staff and the Board Ad Hoc to allow transfer of permits between operators/businesses on the same site similar to other land use permits. Due to changes in state law, cannabis businesses have been required to change their corporate structure from non-profit to for profit. Additionally, many cannabis businesses have begun partnering with other entities or bringing on new investors in order to fund permitting and development. Not applying restrictions on permit transfer and instead requiring notification to the County enables cannabis businesses to adjust to the changing landscape and is consistent with other land use permits. Because cannabis permits would be limited term, it is not anticipated that this policy would negatively impact implementation and enforcement of the Cannabis Program, provided that any change in ownership or control is properly documented.

Separation Criteria- Setback to Public Parks

The Commission requested policy options to address potential issues with the measurement of and possible reduction of separation criteria related to larger regional parks. The existing separation criteria requires a 1,000 foot setback from parks for outdoor and mixed light (greenhouse) cannabis cultivation sites measured from the property line of the park to the property line of the parcel with the cannabis use. The Commission expressed interest in a reduction to this setback because some parks are very remote and have little public access and it therefore eliminates properties that would otherwise be ideal for cultivation.

The Commission recommended changing the measurement to require 1,000 feet from the cultivation site instead of the property line to property line separation. The Commission also recommended allowing flexibility to grant a setback reduction on a case by case basis, provided there is an equivalent physical separation and that the operation is not visible from the park. To provide consistency for all cannabis uses this language has also been added for dispensary uses (Section 26-88-256(g)).

Staff is modifying this recommendation to maintain the current method of measuring the setback from property line to property line, but allow for a reduction of the setback with a use permit. Changing the setback measurement to run from the property line of the park to the cultivation site requires additional staff analysis and is therefore not recommended at this time.

PC Recommended Part 2 Items

Part 2 of the Cannabis Ordinance Update will include a more thorough review of neighborhood compatibility and other implementation efforts and will require robust outreach and staff analysis. Part 2 will begin in September 2018 and will likely take 12-18 months. The Planning Commission recommended that the Board consider the following in Part 2, in addition to the direction provided on April 10th:

- Increased setbacks for ministerial permits;
- Allow shared cannabis processing-only on agricultural land;
- Allow more than one acre of cannabis per property;
- Establish setbacks for cannabis cultivation from rural residential (RR), agricultural and residential (AR), and other excluded zones; and
- Allow dispensaries within industrial properties.

ENVIRONMENTAL DETERMINATION:

As set forth in the draft Ordinance, the proposed action is consistent with the previously circulated and approved Negative Declaration, adopted December 20, 2016, and categorically exempt from the California Environmental Quality Act (CEQA). The proposed action is categorically exempt from CEQA under Section 15061(b)(3) of the CEQA Guidelines because it can be seen with certainty that the project will have no significant or physical effect on the environment; under Sections 15307 and 15308 as an action taken to assure the maintenance, restoration, enhancement, and protection of natural resources and the environment where the regulatory process involves procedures for protection of the environment; and under Section 15321 as an action by an agency for enforcement of a law, general, rule, standard or objective administered or adopted by the agency. Additionally, the proposed action is exempt from CEQA pursuant to the Business and Professions Code Section 26055(h) (MAUCRSA) because the adoption of this ordinance requires discretionary review of cannabis operations which will include applicable environmental review under CEQA.

CANNABIS HEALTH ORDINANCE

Sonoma County Ordinance 6187 (the Cannabis Health Ordinance) was approved by the Board of Supervisors in December 2016. The ordinance was developed in an effort to provide a permitting, inspection, and enforcement program for the manufacture and sale of edible cannabis products that would provide a system of prevention and safeguards designed to minimize foodborne illnesses, ensure employee health, ensure safe food preparation practices and delineate acceptable levels of sanitation for these facilities. Since the passage of Proposition 64 in November 2016, however, the cannabis regulatory landscape has evolved to the point where a revision of this ordinance is necessary. Presented below are the highlights of the proposed ordinance modifications.

- Expand the scope of the ordinance from medical cannabis businesses to adult recreational and medicinal use.
- Definitions have been changed in order to harmonize with State definitions.
- References to existing statutes and regulations have been modified to reflect the latest changes and the regulations currently in effect.
- Remove the requirement for cannabis dispensary permit applicants to submit operation and facility plans as part of the permit process. (14-6-050a))
- Remove the ban on cannabis dispensary discounting and free samples and replace with the State requirements which do allow discounts and some give aways, specifically via a “Compassionate Use Program” which allows low income medical clients the ability to obtain cannabis products. (14-6-060(k))
- General clean-up of the ordinance and elimination of some provisions that are already stipulated by the State.

Beyond the ordinance revision, in an effort to not be more prohibitive than the State, while still maintaining health standards, Environmental Health has streamlined the application process for all affected cannabis businesses and relaxed some of the construction standards for cannabis dispensaries. In response to the State releasing draft regulations on Friday, July 13th, Environmental Health is making every effort to include relevant changes from the emergency regulations into this ordinance revision.

CANNABIS BUSINESS TAX ORDINANCE

Subsequent to voter approval of the Cannabis Business Tax ordinance on March 7, 2017, and the Board's update on June 13, 2017, the State adopted regulations pertaining to regulation of the cannabis industry. Some of these contain definitions that differ from those adopted by the Board. These differences can create confusion within the cannabis industry; cause the tax collection process to be inefficient; or make the tax over burdensome, which can cause operators to remain in the black market. As with the Land Use and Health Ordinances staff seeks to align the Cannabis Business Tax with latest state regulations and ensure consistency between the three Sonoma County Cannabis Ordinances, while ensuring that no changes are made that would require voter approval under Proposition 218.

Below are the key proposed changes to the ordinances.

- Changed the definition of "Mixed Light", "Outdoor" and added "Greenhouse" and "Hoop House" to align with the proposed Sonoma County Cannabis Land Use Ordinance and better match cultivation practices. None of these changes will affect the amount of taxes collected.
- Changed outdoor cultivation payment schedule to better align with industry cultivation. Proposed language allows the Treasurer-Tax Collector to prescribe dates. Taxes will be due in two installments, with the first installment due shortly after harvest and the second a few months later. This should allow outdoor cultivators the ability sell their crops over several months to better time sales without forcing them to potentially saturate the market. This should lessen a burden on operators and help promote compliance.
- Reduce the penalty rate from 25% to 10%. This will align the penalty for non-payment with other industries in the County. Additionally it should lessen the financial burden on cannabis taxpayers and remove an incentive to remain in the black market. It is unknown what kind of a fiscal impact this will have on tax collections.
- Allow the Board to appoint a referee to take testimony at any hearing for appeals to determinations made by the Treasurer-Tax Collector regarding Cannabis Taxes owed. If the Board appoints a referee, the referee will prepare a report to the Board for final determination of taxes, fees, interest or penalties, if any, due. This will remove the requirement the Board hear all appeals, while still providing them control and oversight of the appeal process.
- Allow the Treasurer-Tax Collector to accept/write-off de minimis amounts relating to taxable amounts due and paid. This is in line with the property tax collection procedure, reduces programmatic costs and provides efficiencies in the collection process.

Prior Board Actions:

April 10, 2018: Resolution of Intention to update existing cannabis land use ordinance.

September 12, 2017: Approval of a Resolution to modify and extend the Temporary Code Enforcement Penalty Relief Program for Land Use Permits for Cannabis Operations

July 18, 2017: Approval of the appointment of 20 members to serve on the Sonoma County Cannabis Advisory Group for a term of two years.

April 11, 2017: Approval of staffing and budgetary adjustments to implement the Cannabis Program, adoption of the 2017 Cannabis Ad Hoc Committee Charter, and approval of the Advisory Group Selection and Work Plan.

May 23, 2017: Approval of a Resolution establishing the Code Enforcement Temporary Penalty Relief Program.

December 20, 2016: Final adoption of Cannabis Land Use Ordinance.

December 13, 2016: Final adoption of Cannabis Business Tax Ordinance and Cannabis Health Ordinance.

Strategic Plan Alignment Goal 1: Safe, Healthy, and Caring Community			
Establishing comprehensive cannabis policies is necessary to preserve our environmental resources, protect the health and safety of our communities, and ensure the industry contributes positively to the economic vitality of our County.			
Fiscal Summary			
Expenditures	FY 17-18 Adopted	FY 18-19 Projected	FY 19-20 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			
Narrative Explanation of Fiscal Impacts:			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Attachment A: Draft Cannabis Land Use Ordinance with Exhibits EXHIBIT A: Draft Cannabis Definitions Section EXHIBIT B: Draft Cannabis Zoning Code Sections			

EXHIBIT C: Draft Exclusion Combining Zone

EXHIBIT D: Draft Inclusion Combining Zone

Attachment B: Draft Cannabis Land Use Table

Attachment C: Planning Commission Staff Report and Memo

Attachment D: Planning Commission Resolution

Attachment E: Planning Commission Minutes

Attachment F: Draft Cannabis Tax Ordinance

Attachment G: Resolution introducing, reading the title of, and waiving further reading of a proposed Cannabis Tax Ordinance

Attachment H: Draft Cannabis Health Ordinance

Attachment I: Resolution introducing, reading the title of, and waiving further reading of a proposed Cannabis Health Ordinance

Attachment J: County Parcel Information

Attachment K: Cannabis Program Fiscal Overview

Related Items “On File” with the Clerk of the Board:

Public Comments Received

ORDINANCE NO. ()

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SONOMA, STATE OF CALIFORNIA, AMENDING CHAPTER 26 OF THE SONOMA COUNTY CODE TO ALLOW ADULT USE CANNABIS IN SONOMA COUNTY FOR THE FULL CANNABIS SUPPLY CHAIN, ENHANCE NEIGHBORHOOD COMPATIBILITY, THE ADDITION OF NEW DEFINITIONS AND MINOR NON-SUBSTANTIVE AMENDMENTS TO HARMONIZE WITH CALIFORNIA STATE LAW AND REGULATIONS WHERE APPROPRIATE

The Board of Supervisors of the County of Sonoma, State of California, ordains as follows:

SECTION I. Findings. The proposed amendments are necessary and desirable to protect the public health, safety and environmental resources, provide a consistent regulatory pathway for the cannabis industry consistent with state regulations, foster a healthy, diverse and economically viable cannabis industry that contributes to the local economy, and ensure that environmental, public health, safety and nuisance factors related to the cannabis industry are adequately addressed.

- A. The Medical Cannabis Regulation and Safety Act (“MCRSA”), signed into law in October 2015, constructed a comprehensive framework for the regulation of medical cannabis and replaced the collective/cooperative model with a dual commercial licensing scheme at the local and state levels.
- B. On December 20, 2016, the Sonoma County Board of Supervisors adopted a series of ordinances, including the Medical Cannabis Land Use Ordinance (Ordinance Number 6189) to establish a comprehensive local cannabis program and to permit and regulate the complete supply chain of medical uses.
- C. The Senate Bill 94, known as the “2017-2018 Budget Trailer Bill”, signed into law on June 27, 2017, repealed and replaced the Medical Cannabis Regulation and Safety Act (“MCRSA”) and the Adult Use of Marijuana Act (“AUMA”) with one regulatory framework termed the Medicinal and Adult-Use Cannabis Regulation and Safety Act (“MAUCRSA”).
- D. On April 10, 2018, the Sonoma County Board of Supervisors adopted a Resolution of Intention, directing staff to explore and propose amendments to the Cannabis Ordinance to allow for Adult Use cannabis for the full supply chain and adopt new definitions and minor technical changes to harmonize with State law and regulations where appropriate.
- E. This ordinance amendment package is intended to be Part 1 of a two part policy effort to alleviate neighborhood compatibility issues and harmonize

with state regulations which were adopted after the County's adoption of the Cannabis Land Use Ordinance on December 20, 2016 (Ordinance Number 6189).

F. This ordinance is consistent with the overall goals, objectives, policies and programs of the General Plan to promote a healthy and competitive agricultural industry; stabilize farm incomes and provide opportunities for diversification of agricultural products; protect Important Farmlands; preserve biotic resources; promote energy conservation and use of renewable energy; minimize discharge of sediment, waste and other pollutants into the drainage systems; protect groundwater resources; encourage graywater systems and use of recycled water.

Section II. Section 26-02-140 (Definitions). Section 26-02-140 of Chapter 26 of the Sonoma County Code is amended as shown in Exhibit A attached hereto.

Section III. Section 26-88-250 (Commercial cannabis uses) Section 26-88-250 of Chapter 26 of the Sonoma County Code is amended as shown in Exhibit B attached hereto.

Section IV. Section 26-88-252 (Enforcement). Section 26-88-252 of Chapter 26 of the Sonoma County Code is amended as shown in Exhibit B attached hereto.

Section V. Section 26-88-254 (Cannabis cultivation Commercial medical). Section 26-88-254 of Chapter 26 of the Sonoma County Code is amended as shown in Exhibit B attached hereto.

Section VI. Section 26-88-256 (Medical cannabis dispensary uses). Section 26-88-256 of Chapter 26 of the Sonoma County Code is amended as shown in Exhibit B attached hereto.

Section VII. Section 26-88-258 (Cannabis cultivation Personal). Section 26-88-258 is amended as shown in Exhibit B attached hereto.

Section VIII. Amendments to Zoning Districts for Commercial Cannabis Uses.

The following Subsections of Chapter 26 of the Sonoma County Code are amended for Permitted Uses:

- Section 26-04-010(p) – LIA Land Intensive Agriculture District
- Section 26-06-010(t) – LEA Land Extensive Agriculture District
- Section 26-08-010(s) – DA Diverse Agriculture District

To be read as follows:

“Commercial cannabis uses in compliance with Section 26-88-250 through 26-88-256”

The following Subsections of Chapter 26 of the Sonoma County Code are amended for Permitted Uses:

- Section 26-44-010(u) – MP Industrial Park
- Section 26-46-010(t) – M1 Limited Urban Industrial
- Section 26-48-010(y) – M2 Heavy Industrial
- Section 26-50-010(r) – M3 Limited Rural Industrial

to read as follows:

“Commercial cannabis ~~medical~~ uses in compliance with Section 26-88-250 through 26-88-256”

The following Subsections of Chapter 26 of the Sonoma County Code are amended for Uses Permitted with a Use Permit:

- Section 26-04-020 (r) – LIA Land Intensive Agriculture
- Section 26-06-020 (t) – LEA Land Extensive Agriculture
- Section 26-08-020 (t) – DA Diverse Agriculture
- Section 26-10-020 (tt) – RRD Rural and Resource Development
- Section 26-44-020 (q) – MP Industrial Park
- Section 26-46-020 (aa) – M1 Limited Urban Industrial
- Section 26-48-020 (z) – M2 Heavy Industrial
- Section 26-50-020 (aa) – M3 Limited Rural Industrial
- Section 26-34-020 (ll) – C3 General Commercial District
- Section 26-36-020 (pp) – LC Limited Commercial

to read as follows:

"Commercial cannabis ~~medical~~ uses in compliance with Section 26-88-250 through 26-88-256"

The following Subsections of Chapter 26 of the Sonoma County Code are amended:

- Section 26-30-020 (z) – C1 Neighborhood Commercial
- Section 26-32-020 (ee) – C2 Retail Business and Service
- Section 26-36-020 (oo) – LC Limited Commercial

to read as follows:

"Commercial ~~Medical~~ Cannabis ~~Dispensary~~ uses, in compliance with Section 26-88-250 and 26-88-256"

Section IX. Parking Regulations. The following Subsection of Chapter 26 of the Sonoma County Code are amended:

Section 26-86-010 – Required parking “Use” table

to read as follows:

~~“Medical~~ cannabis dispensary”

Section X. Cannabis Exclusion Combining District. Article 88 of Chapter 26 of the County Code is hereby amended to add a new Article 73 as shown in Exhibit C attached hereto.

Section XI. Cannabis Inclusion Combining District. Article 88 of Chapter 26 of the County Code is hereby amended to add a new Article 74 as shown in Exhibit D attached hereto.

Section XII. Environmental Determination. The Board finds that adoption of this ordinance is consistent with the previously circulated and approved Negative Declaration adopted December 20, 2016; that the project is categorically exempt from the California Environmental Quality Act under Section 15061(b)(3) of the CEQA Guidelines because it can be seen with certainty that the project will have no significant or physical effect on the environment; under sections 15307 and 15308 as an action taken to assure the maintenance, restoration, enhancement, and protection of natural resources and the environment where the regulatory process involves procedures for protection of the environment; and Section 15321 as an action by an agency for enforcement of a law, general, rule, standard or objective administered or adopted by the agency; and the Business and Professions Code Section 26055(h) (MAUCRSA) because the adoption of this ordinance requires discretionary review of cannabis operations which will include applicable environmental review under CEQA.

Section XIII. Severability. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Ordinance. The Board of Supervisors hereby declares that it would have passed this Ordinance and every section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

Section XIV. Pipeline Projects. Notwithstanding any other provision of this Ordinance, complete permit applications filed with, and deemed complete by, the review authority before the effective date of this Ordinance shall not be subject to

the additional limitations and requirements adopted herein until the land use permit, if approved, is subject to renewal.

Section XV. Effective Date. This Ordinance shall become effective 30 days from the date of its passage by a majority vote. A fair and adequate summary of this ordinance was published at least five days prior to the public hearing, and an additional summary shall be published once before the expiration of fifteen (15) days after passage, with the names of the Supervisors voting for or against the same, in The Press Democrat, a newspaper of general circulation published in the County of Sonoma, State of California.

In regular session of the Board of Supervisors of the County of Sonoma, introduced and adopted this 7th day of August, 2018, on regular roll call of the members of said Board by the following vote:

SUPERVISORS:

Gorin: ___ Rabbitt: ___ Zane: ___ Hopkins: ___ Gore: ___

Ayes: _____ Noes: _____ Absent: _____ Abstain: _____

WHEREUPON, the Chair declared the above and foregoing Ordinance duly adopted and

SO ORDERED.

Chair, Board of Supervisors
County of Sonoma

ATTEST:

Sheryl Bratton,
Clerk of the Board of Supervisors

Definitions in Section 26-02-140**Exhibit A**

Applicant – Cannabis: A person that is applying for a permit to engage in commercial cannabis activity pursuant to this chapter.

Cannabis: All parts of the plant *Cannabis sativa* Linnaeus, *Cannabis indica*, or *Cannabis ruderalis*, or any other strain or varietal of the genus *Cannabis* that may exist or hereafter be discovered or developed ~~that has psychoactive or medicinal properties,~~ whether growing or not; ~~including~~ the seeds thereof; ~~the resin, whether crude or purified, extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin.~~ “Cannabis” also means the separated resin, whether crude or purified, obtained from cannabis. “Cannabis” does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil, or cake, or the sterilized seed of the plant which is incapable of germination. ~~“Cannabis” also means marijuana as defined by Section 11018 of the Health and Safety Code as enacted by Chapter 1407 of the Statutes of 1972.~~ For the purpose of this section, “cannabis” does not mean “industrial hemp” as defined by Section 81000 of the **California** Food and Agricultural Code or Section 11018.5 of the **California** Health and Safety Code, ~~or the weight of any other ingredient combined with cannabis to prepare topical or oral administrations, food, drink, or other product.~~ Cannabis is classified as an agricultural product separately from other agricultural crops.

Cannabis Business Owner: A person with an aggregate ownership interest of 20 percent or more in the person applying for a permit, unless the interest is solely a security, lien, or encumbrance; the chief executive officer of a nonprofit or other entity; a member of the board of directors of a nonprofit; ~~the trustee(s) and all persons that have control of the trust and/or the commercial cannabis business that is held in trust; and/or an individual who will be participating in the direction, control, or management of the person applying for a permit.~~

Cannabis Cultivation: Any activity involving the planting, growing, harvesting, drying, curing, grading, or trimming of cannabis. ~~for medical use, including nurseries, that is intended to be transported, processed, distributed, dispensed, delivered, or sold in accordance with the Medical Cannabis Regulation and Safety Act (MCRSA) for use by medical cannabis patients in California pursuant to the Compassionate Use Act of 1996 (Proposition 215), found at Section 11362.5 of the Health and Safety Code.~~

Cannabis Cultivation Area: The total aggregate area(s) of cannabis cultivation on a single premises as measured around the outermost perimeter of each separate and discrete area of cannabis cultivation at the dripline of the canopy expected at maturity and includes, but is not limited to, the space between plants within the cultivation area, the exterior dimensions of garden beds, garden plots, hoop houses, green houses, and each room or area where cannabis plants are grown, as determined by the review authority.

Cannabis Cultivation – Indoor: ~~Cultivation of e~~Cannabis **cultivation within any type of structure** using exclusively artificial lighting.

Cannabis Cultivation – Mixed-Light: ~~Cultivation of e~~Cannabis **cultivation using any combination of natural and supplemental artificial lighting in a greenhouse or other similar structure using natural light, light deprivation, and/or any combination of natural and supplemental artificial lighting.** ~~Greenhouses, hoop houses, hot houses and similar structures or light deprivation systems are included in this category.~~

Cannabis Cultivation – Outdoor: ~~Cultivation of e~~Cannabis **cultivation** using no artificial lighting conducted in the ground or in containers outdoors ~~with no covering.~~ ~~Outdoor cultivation does not include greenhouses, hoop houses, hot houses or other similar structures.~~

Cannabis Cultivation Site: The premise(s), ~~leased area(s), property, location nor facility~~ where **medical-commercial** cannabis is planted, grown, harvested, dried, cured, graded, or trimmed or ~~that does~~**where** all or any combination of those activities **occurs.**

Cannabis Dispensary: ~~a~~A facility ~~operated in accordance with state law,~~ where **medical** cannabis, ~~medical~~cannabis products, or devices for the use of ~~medical~~cannabis are offered, either individually or in any combination, for retail sale, including an establishment that delivers ~~medical cannabis or medical~~ **cannabis and/or** cannabis products as part of a retail sale.

Cannabis Distribution Facility: ~~The location or a facility where a person conducts the business of procuring medical cannabis from licensed cultivators or manufacturers for sale to licensed dispensaries, and the inspection, quality assurance, batch testing by a Type 8 licensee, storage, labeling, packaging and other processes prior to transport to licensed dispensaries. This Facility requires a Type 11 license pursuant to the Medical Cannabis Regulation and Safety Act (MCRSA).~~ **The procurement, sale, and transport of cannabis and cannabis products between licensees.**

Cannabis License: A ~~state~~ license issued **by the State of California** pursuant to the **Medicinal and Adult-Use Cannabis Regulation and Safety Act (MAUCRSA).** ~~Medical Cannabis Regulation and Safety Act (MCRSA).~~

Cannabis Licensee: Any person issued a ~~state~~ license **by the State of California** under the **Medicinal and Adult-Use Cannabis Regulation and Safety Act (MAUCRSA).** ~~Medical Cannabis Regulation and Safety Act to engage in commercial cannabis activity.~~

Cannabis Manufacturer: A person that **conducts the** ~~production,~~ ~~prepares~~**preparation,** ~~propagates,~~ or **compound** ~~ing of~~ **manufactured** ~~medical~~cannabis, or ~~medical~~cannabis products either directly or indirectly or by extraction methods, or independently by means of chemical synthesis, or by a combination of extraction and chemical synthesis at a fixed location that packages or repackages ~~medical~~cannabis or ~~medical~~cannabis products or labels or relabels its container, ~~that holds a valid state license and that holds a valid local license or permit.~~

~~**Manufactured cannabis** means raw cannabis that has undergone a process whereby the raw agricultural product has been transformed into a concentrate, an edible product, or a topical product.~~

Cannabis Manufacturing: ~~A location~~ All aspects of the extraction process, infusion process, and packaging and labeling processes, including preparing, holding, or storing of cannabis products. Manufacturing also includes any preparing, holding, or storing of components and ingredients. ~~that produces, prepares, propagates, or compounds manufactured medical cannabis or medical cannabis products, directly or indirectly, by extraction methods, independently by means of chemical synthesis, or by a combination of extraction and chemical synthesis, and is owned and operated by a licensee for these activities.~~

Cannabis – Medical: ~~Any product containing cannabis, including but not limited to flowers, buds, oils, tinctures, concentrates, extractions, and edibles~~ Any cannabis or cannabis product intended to be sold for use ~~by medical cannabis patients in California~~ pursuant to the Compassionate Use Act of 1996 (Proposition 215), found at Section 11362.5 of the Health and Safety Code. ~~For the purposes of this chapter, medical cannabis does not include industrial hemp as defined by Section 81000 of the Food and Agricultural Code or Section 11018.5 of the Health and Safety Code.~~

Cannabis Operator: ~~The natural person or designated officer responsible for the operation of~~ individual authorized to represent the person applying for or operating pursuant to a permit authorizing any commercial cannabis ~~use~~ activity pursuant to this chapter.

Cannabis Product, medical cannabis, or medical cannabis product: ~~Any product containing cannabis, including but not limited to flowers, buds, oils, tinctures, concentrates, extractions, and edibles intended to be sold for use by medical cannabis patients in California pursuant to the Compassionate Use Act of 1996 (Proposition 215), found at Section 11362.5 of the Health and Safety Code. For the purposes of this chapter, medical cannabis does not include industrial hemp as defined by Section 81000 of the Food and Agricultural Code or Section 11018.5 of the Health and Safety Code.~~ Cannabis that has undergone any process whereby the plant material has been transformed into a concentrate, including, but not limited to, concentrated cannabis, or an edible or topical product containing cannabis or concentrated cannabis and other ingredients.

Cannabis Testing Laboratory: A laboratory, facility, or entity, ~~or site~~ in the ~~state~~ State of California that offers or performs ~~testing~~ tests of cannabis or cannabis products.

Cannabis Transporter: ~~A person engaged in~~ ~~T~~he physical movement ~~transfer~~ of cannabis or cannabis products from ~~the business location of one commercial cannabis business to the business location of another commercial cannabis business,~~ one licensed premises to another licensed premises. ~~for the purposes of conducting commercial cannabis activity.~~

Commercial Cannabis Activity: The cultivation, possession, manufacture, distribution, processing, storing, laboratory testing, packaging, labeling, transportation, delivery, or sale of cannabis and cannabis products as provided for in this chapter.

Delivery: The commercial transfer of cannabis or cannabis products to a customer, including use by a retailer of any technology platform owned and controlled by the retailer.

Greenhouse: A ~~temporary or~~ permanent structure, including ~~hothouses, hoop-houses, glasshouses, conservatories, and hothouses, or other~~ similar structures for the covered propagation and growing of plants, constructed with a translucent roof and/or walls.

Hoop House – Cannabis: A temporary structure used for season extension or crop protection erected for less than 180 days where the material covering the structure is removable. Hoop houses do not have any electrical components, such as ventilation or artificial lighting, and are not used for light deprivation.

Light Deprivation: The elimination of natural light in order to induce flowering, using black out tarps or any other opaque covering.

Nonmanufactured Cannabis: Flower, shake, kief, leaf, and pre-rolls.

Nonvolatile Solvent: Any solvent used in the extraction process that is not a volatile solvent. For purposes of this chapter, ‘nonvolatile solvents’ include carbon dioxide and ethanol.

Nursery – Cannabis: An ~~establishment person~~ that produces only clones, immature plants, ~~and seeds, and other agricultural products for wholesale distribution to permitted cultivators or dispensaries,~~ used specifically for the planting, propagation, and cultivation of ~~medical~~ cannabis.

Person: An individual, firm, partnership, joint venture, association, corporation, limited liability company, estate, trust, business trust, receiver, syndicate, tribe, or any other group or combination acting as a unit, and ~~includes~~ the plural as well as the singular ~~number~~.

Process, Processing, or Processes – Cannabis: All activities associated with drying, curing, grading, trimming, rolling, storing, packaging, and labeling of nonmanufactured cannabis.

Premises(s) – Cannabis: ~~A legal parcel, or a leasehold interest in land, or a leased or owned space in a building.~~ The designated structure or structures and land specified in the application that is owned, leased, or otherwise held under the control of the applicant or person holding a valid permit where commercial cannabis activity will be or is conducted.

Volatile solvent: ~~Volatile solvents may~~ Any solvent that is or produces a flammable gas or vapor that, when present in the air in sufficient quantities, will create explosive or ignitable mixtures, ~~including~~ but is not limited to: (1) explosive gases, such as Butane, Propane, Xylene, Styrene, Gasoline, Kerosene, O₂ or H₂; and (2). **For purposes of this chapter, “volatile solvent” also includes** dangerous poisons, toxins, or carcinogens, such as Methanol, Methylene Chloride, Acetone, Benzene, Toluene, and Tri-chloro-ethylene as determined by the Fire Marshall.

Cannabis Zoning Code Amendments

Exhibit B

Sec. 26-88-250. - Commercial cannabis uses—~~Medical~~.

- (a) Purpose. This section provides the development and operating standards for ~~personal and commercial medical~~ cannabis ~~uses~~ **activities** to ensure neighborhood compatibility, minimize potential environmental impacts, provide safe access to medicine, and provide opportunities for economic development.
- (b) Applicability. ~~Medical-e~~**Commercial** cannabis ~~uses~~ **activities** shall be permitted only in compliance with the requirements of Sections 26-88-250 through 26-88-256 and all other applicable requirements for the specific type of use and those of the underlying base zone.
- (c) Limitations on Use. **The following limitations apply to all commercial cannabis activities.**
 - (1) ~~Medical-e~~**Commercial** cannabis ~~uses~~ **activities** shall only be allowed in compliance with ~~the following sections and~~ all applicable **county** codes ~~set forth in the county code~~, including but not limited to, grading, building, plumbing, septic, electrical, fire, hazardous materials, and public health and safety.
 - (2) The ~~operator~~ **permit holder** shall comply with all laws and regulations applicable to the type of use and shall comply with all permit, license, approval, inspection, reporting and operational requirements of other local, state, or other agencies having jurisdiction over the type of operation. The ~~operator~~ **permit holder** shall provide copies of other agency and department permits, licenses, or certificates to the review authority to serve as verification for such compliance.
 - (3) Permits for ~~medical-commercial~~ cannabis ~~uses~~ **activities** shall only be issued where written permission from the property owner or landlord is provided.
 - (4) Tasting, promotional activities, and events related to **commercial** cannabis ~~uses~~ **activities** are prohibited. ~~Commercial cannabis uses for non-medical cannabis for adult use is prohibited.~~
 - (5) **Commercial cannabis activities are prohibited from using volatile solvents, including but not limited to Butane, Propane, Xylene, Styrene, Gasoline, Kerosene, O2 or H2, or other dangerous poisons, toxins, or carcinogens, such as Methanol, Methylene Chloride, Acetone, Benzene, Toluene, and Tri-chloro-ethylene, as determined by the Fire Marshall.**
- (d) Permit Requirements. ~~Medical-e~~**Commercial** cannabis ~~uses~~ **activities** shall be subject to the land use permit requirements as shown in Table 1A-D Allowed ~~Medical~~ Cannabis Uses and Permit Requirements. No other type of **commercial** cannabis ~~uses~~ **activities** are permitted except as specified in Table 1A-D. The county may refuse to issue any discretionary or ministerial permit, license, variance or other entitlement, which is sought pursuant to this chapter, including zoning clearance for a building permit, where the property upon which the use or structure is proposed is in violation of the county code. ~~Medical-Commercial~~ cannabis ~~uses~~ **activities** shall also be subject to permit requirements and regulations established by the Sonoma County Department of Health Services.
- (e) Term of Permit. ~~Zoning p~~Permits for ~~medical-commercial~~ cannabis ~~uses~~ **activities** shall be issued ~~to the operator~~ for a ~~period~~ **limited term not to exceed of two (2) years one (1) year** from the date of permit approval ~~and shall be subject to annual permit renewals~~. **Use permits for commercial cannabis activities may be approved for a limited term of up to five (5) years from the date the use permit certificate is issued, after all pre-operational**

conditions of the use permit have been met. Limited term permits shall expire and have no further effect unless a complete application for renewal is submitted. ~~The operator must apply for permit renewal~~ prior to the expiration ~~date of the limited term permit~~. No property interest, vested right, or entitlement to receive a future permit to ~~operate~~ **conduct** a ~~medical-commercial~~ cannabis ~~use-activity~~ shall ever inure to the benefit of such permit holder ~~as such permits are revocable~~.

- (f) Health and Safety. ~~Medical-Commercial~~ cannabis ~~uses-activity~~ shall not create a public nuisance or adversely affect the health or safety of the nearby residents or businesses by creating dust, light, glare, heat, noise, noxious gasses, odor, smoke, traffic, vibration, unsafe conditions or other impacts, or be hazardous due to the use or storage of materials, processes, products, runoff or wastes.
- (g) Taxes. ~~Medical-cannabis-uses~~ **Permit holders** shall comply with **Sonoma County Code Section 35, the Sonoma County Cannabis Business Tax Ordinance**, and any additional taxes that may be enacted by the voters or any additional regulations that may be promulgated.
- (h) Operator Qualifications. ~~Commercial-medical-e~~ Cannabis operators must meet the following qualifications:
- (1): ~~Commercial medical-e~~ Cannabis operators and all employees must be **at least** twenty-one (21) years of age.
 - (2): ~~Commercial medical-e~~ Cannabis operators shall be subject to background search by the California Department of Justice. Permits for commercial ~~medical-cannabis operations-activities~~ shall not be ~~permitted~~ **approved** for operators with **serious or violent** felony convictions, as specified in subdivision (c) of Section **1192.7** ~~667.5~~ of the Penal Code and subdivision (c) of Section **667.5** ~~1192.7~~ of the Penal Code.
 - ~~3. Applicants providing false or misleading information in the permitting process will result in rejection of the application and/or nullification or revocation of any issued permit.~~
 - (3) **Cannabis operators must have authority to legally bind the person applying for and/or operating pursuant to a permit.**
 - ~~4. Priority processing of permits for medical cannabis operations shall be given to:~~
 - a. ~~Applications that demonstrate that the person operating the cannabis use or owner(s) of the cannabis use has been an existing cannabis operator in Sonoma County prior to January 1, 2016, or~~
 - b. ~~Applications that demonstrate that the person operating the cannabis use or owner(s) of the cannabis use have been a resident of Sonoma County prior to January 1, 2016, and~~
 - c. ~~Applications that provide a local preference hiring plan.~~
 - (4) **Cannabis operators must meet the definition of a cannabis business owner.**
- (i) Weights and Measures. All scales used for commercial transactions shall be registered for commercial use and sealed by the Department of Agriculture/Weights and Measures.
- (j) Tracking. ~~Commercial-medical-cannabis-operators~~ **Permit holders** shall comply with any track and trace program established by the county and state agencies. ~~Commercial-medical-cannabis-operators~~ **Permit holders** must maintain records tracking all ~~medical-cannabis production~~ and **cannabis** products and shall make all records related to commercial ~~medical~~ cannabis activity available to the county upon request.

- (k) Inspections. ~~Commercial medical cannabis operations~~ **Premises** shall be subject to inspections by appropriate local and state agencies, including but not limited to the ~~Departments of Health Services, Department of~~ Agriculture/Weights & Measures and Permit and Resource Management **Department**. ~~Medical cannabis operations~~ **Premises** shall be inspected at random times for conformance with the county code and permit requirements. The inspection shall be conducted during regular business hours, with at least 24-hours' notice. If interference in the performance of the duty of the agency having jurisdiction occurs, the agency may temporarily suspend the permit and order the ~~medical cannabis operation~~ **permit holder** to immediately cease operations.
- (l) Monitoring. **Permit holders shall be subject to** ~~M~~monitoring ~~shall be required for each medical cannabis operation to be granted a permit~~. An ~~annual~~ fee may be adopted by the board of supervisors and collected by the agency having jurisdiction or the county tax collector to pay for monitoring and enforcement.
- (m) **Appeals. Appeals of any permit issuance, denial, or decision by the review authority shall be subject to review and appeal procedures pursuant to Chapter 26.**
- (n) **Exercise of Permit and Notification of Changes. Permits are issued to and held by the person engaged in commercial cannabis activity, and specific to the premises for which it was issued. A permit holder shall, at all times, have one cannabis operator. Prior written notice must be provided to the agency having jurisdiction for any changes to ownership or cannabis operator, and any changes must comply with applicable code requirements. New cannabis operators shall be required to participate in an orientation and/or exam(s), as determined by the agency having jurisdiction. Permit holders shall notify the agency having jurisdiction prior to any of the following:**
- (1) A new person meeting the definition of cannabis business owner of the permit holder.
 - (2) Change in business entity type of the permit holder.
 - (3) Change in legal business name of the permit holder.
 - (4) A new person serving as operator of the permit holder.
 - (5) A new property owner of the parcel on which the premises is located.
- (o) **Permit Renewal. Applications for permit renewal may be administratively approved by the planning director only if:**
- (1) **The use has been conducted in accordance with this section, with the operation's approved plan, and with all applicable use permit conditions of approval;**
 - (2) **There are no outstanding violations related to health, safety, land use, or tax; and;**
 - (3) **The requirements of Section 26-92-040 are met.**

(p) Indemnification of County. At the time of submitting an application for a permit pursuant to Sections 26-88-250 through Section 26-88-256, the applicant, and, if different than applicant, the lawful owner(s) of the property on which applicant seeks approval to engage in any commercial cannabis activity, shall agree, as part of the application, to defend, indemnify and hold harmless the county and its agents, officers, attorneys and employees from any claim, action or proceeding brought against the county or its agents, officers, attorneys or employees to attack, set aside, void or annul an approval of the county, its advisory agencies, appeal boards of board of supervisors, which action is brought within the applicable statute of limitations. The indemnification shall include damages awarded against the county, if any, costs of suit, attorney fees and other costs and expenses incurred in connection with such action.

Table 1A: Allowed Cannabis Uses and Permit Requirements for Agricultural and Resource Zones

LAND USE	MAXIMUM CANOPY PER PARCEL (square feet or plant)	MINIMUM PARCEL SIZE	Land Intensive Agriculture	Land Extensive Agriculture	Diverse Agriculture	Resources and Rural Development	Timber Preserve	Special Use Regulations	
			LIA ¹	LEA ¹	DA ¹	RRD ¹	TP		
CANNABIS USES									
Personal Cultivation	100 sq ft including up to 6 plants for adult use, per residence	None	P	P	P	P	P	26-88-250 - 254	
Commercial Cannabis Uses									
Cottage	25 plants	2 ac	CUP/ZP ²	CUP/ZP ²	CUP/ZP ²	MUP	—		
Specialty Outdoor	5,000 sq. ft. or 50 plants	3 ac	CUP	CUP/ZP ²	CUP/ZP ²	CUP	—		
Small Outdoor	5,001 - 10,000	5 ac	CUP	CUP/ZP ²	CUP/ZP ²	CUP	—		
Medium Outdoor	10,001 - 43,560	10 ac	CUP	CUP	CUP	CUP	—		
Nursery Outdoor	Limited as Expressed Above		CUP	CUP	CUP	CUP	—		
Indoor Cultivation									
Cottage	500	None	CUP/ZP ^{2,3}	CUP/ZP ^{2,3}	CUP/ZP ^{2,3,4}	MUP	—		
Specialty Indoor	501 - 5,000	None	CUP ³	CUP ³	CUP ^{3,4}	CUP ³	—		
Small Indoor	5,001 - 10,000	None	—	—	—	—	—		
Medium Indoor	10,001 - 22,000	None	—	—	—	—	—		
Nursery Indoor	Limited as Expressed Above		CUP ³	CUP ³	CUP/2 ac ^{3,4}	CUP ³	—		
Mixed Light Cultivation									
Cottage	2,500	2 ac	CUP/ZP ^{2,3}	CUP/ZP ²	CUP/ZP ²	MUP	—		
Specialty Mixed Light	2,501 - 5,000	3 ac	CUP ³	CUP	CUP	CUP	—		
Small Mixed Light	5,001 - 10,000	5 ac	CUP ³	CUP	CUP	CUP	—		
Medium Mixed Light	10,001 - 22,000	10 ac	—	—	—	—	—		
Nursery Mixed Light	Limited as Expressed Above		CUP ³	CUP	CUP	CUP	—		
TYPE OF PERMIT REQUIRED									
ZP	Permitted Use if standards met- CEQA exempt; Zoning Permit and Building Permit only								
MUP	Minor Use Permit or Hearing Waiver; CEQA applies unless Cat Exempt; can add conditions								
CUP	Use Permit - noticed hearing before Planning Commission; CEQA; can add conditions								
—	Use not allowed								

Notes: 1 Commercial Cannabis Uses on properties with a Land Conservation (Williamson Act) Act Contract are subject to Uniform Rules for Agricultural Preserves.
 2 Zoning Permit may be approved if property is 10 acres or more in size
 3 Within existing previously developed areas, including hardscape, or legally established structures built (finished) prior to January 1, 2016. No net increase in impervious surface.
 4 Two acre minimum lot size for indoor cultivation within the DA zone

Table 1B: Allowed Cannabis Uses and Permit Requirements for Commercial Zones

LAND USE	MAXIMUM CANOPY PER PARCEL	MINIMUM PARCEL SIZE	Commercial Office	Neighborhood Commercial	Retail Business and Services	General Commercial	Limited Commercial	Commercial Rural	Agricultural Services	Recreation and Visitor Serving	Special Use Regulations
			CO	C1	C2	C3	LC	CR	AS	K	
CANNABIS USES											
Personal Cultivation ¹	100 sq ft including up to 6 plants for adult use, per residence	None	P	P	P	P	P	P			26-88-250, 252, and 256
Testing/Laboratories	per use permit		—	—	—	MUP	MUP	—	—	—	
Dispensaries: Storefront and Delivery	per use permit		—	CUP	CUP	—	CUP	—	—	—	

TYPE OF PERMIT REQUIRED	
MUP	Minor Use Permit or Hearing Waiver; CEQA applies unless Cat Exempt; can add conditions
CUP	Use Permit - noticed hearing before Planning Commission; CEQA; can add conditions
—	Use not allowed

Notes 1 Personal Outdoor Cultivation is prohibited in multifamily units and in the R2 and R3 zones

Table 1C: Allowed Cannabis Uses and Permit Requirements for Industrial Zones

LAND USE	MAXIMUM CANOPY PER PARCEL (square feet or plant)	MINIMUM PARCEL SIZE	Industrial Park	Limited Urban Industrial	Heavy Industrial	Limited Rural Industrial	Public Facilities	Special Use Regulations	
			MP	M1	M2	M3	PF		
CANNABIS USES									
Personal Cultivation ¹	100 sq ft including up to 6 plants for adult use, per residence	None	P	P	P	P	P	26-88-250 -252	
Indoor Cultivation									
Cottage	500	None	ZP	ZP	ZP	ZP	—		
Specialty Indoor	501 - 5,000	None	MUP	MUP	MUP	MUP	—		
Small Indoor	5,001 - 10,000	None	MUP	MUP	MUP	MUP	—		
Medium Indoor	10,001 - 22,000	None	MUP	MUP	MUP	MUP	—		
Nursery Indoor	Limited as Expressed Above		MUP	MUP	MUP	MUP	—		
Mixed Light Cultivation									
Cottage	2,500	2 ac	—	MUP	MUP	MUP	—		
Specialty Mixed Light	2,501 - 5,000	3 ac	—	MUP	MUP	MUP	—		
Small Mixed Light	5,001 - 10,000	5 ac	—	MUP	MUP	MUP	—		
Medium Mixed Light	10,001 - 22,000	10 ac	—	MUP	MUP	MUP	—		
Nursery Mixed Light	Limited as Expressed Above		—	MUP	MUP	MUP	—		
Testing/Laboratories			MUP	MUP	MUP	MUP	—		
Manufacturing									
Level 1 - nonvolatile solvents	per use permit		MUP	MUP	MUP	MUP	—		
Processing Only	per use permit		MUP	MUP	MUP	MUP	—		
Microbusiness ²	per use permit		MUP	MUP	MUP	MUP	—		
Distributor-Transport	per use permit		MUP	MUP	MUP	MUP	—		
Distributor-Transport Only ³	per use permit		MUP	MUP	MUP	MUP	—		
TYPE OF PERMIT REQUIRED									
ZP	Permitted Use if standards met- CEQA exempt; Zoning Permit and Building Permit only								
MUP	Minor Use Permit or Hearing Waiver; CEQA applies unless Cat Exempt; can add conditions								
—	Use not allowed								

Notes
 1 Personal Outdoor Cultivation is prohibited in multifamily units and in the R2 and R3 zones
 2 Does not alter the already allowed uses and only formalizes the potential to request this combined state license type.
 3 Distributer-Transport Only restricts the licensee to only transporting cannabis of the licensee.

Sec. 26-88-252. - Enforcement.

(a) Violations.

- (1) Any activity performed contrary to the provisions of Sections 26-88-250 through 26-88-258 is hereby declared to be a violation of this chapter and a public nuisance.
- (2) Any violation of a term, condition, or the approved plans and specifications of any permit issued pursuant to Sections 26-88-250 through 26-88-256~~8~~ shall constitute a violation of this chapter.
- (3) Each and every day during any portion of which any violation of Sections 26-88-250 through 26-88-258 or any permit issued ~~pursuant to this chapter~~thereunder is committed, continued, or allowed to continue shall be a separate offense.

(b) Enforcement. Complaints regarding **the noncompliance of commercial** cannabis ~~operations-activity or personal cultivation with Sections 26-88-250 through 26-88-258,~~

as applicable, will be addressed by the agency having jurisdiction which may conduct an investigation to determine whether there was a violation of the county code, a zoning standard, or a use permit condition. ~~s~~**Sheriff reports, online searches, citations, aerial photos or neighbor documentation may constitute proof of a violation. The agency having jurisdiction shall have discretion to investigate or prosecute any potential violation.**

~~If the agency having jurisdiction verifies that a medical cannabis use is operating in violation of the county code, is otherwise unpermitted, or that a violation of any permit condition has occurred, a notice of violation pursuant to Section 1-7.3 of the county code or an administrative citation pursuant to this section may be issued. At the discretion of the agency having jurisdiction or upon appeal, the zoning permit or use permit may be scheduled for a revocation or appeal hearing with the board of zoning adjustments pursuant to Chapter 26 or a revocation or appeal hearing pursuant to Chapter 11. If the permit is revoked, a zoning or use permit for a cannabis operation may not be reapplied for or issued for a period of at least two (2) years.~~

~~Additionally, ~~W~~where the agency having jurisdiction has evidence that a violation of Sections 26-88-250 through 26-88-258 poses a significant health or safety hazard to the owners or occupants of adjoining properties or to the surrounding community, or for other good cause shown, the agency having jurisdiction may, in its discretion, commence a judicial action to enjoin such violation without the necessity of first going through the administrative procedures set forth in Section 1-7.3 of the county code.~~

~~(e)(1) Investigative and Prosecutorial Discretion. The agency having jurisdiction shall have discretion to investigate or prosecute any potential violation.~~

~~(d)(c)~~ **Suspension, Revocation or Modification.**

(1) Any permit, license or approval issued pursuant to this chapter may be suspended, revoked, or modified by the agency having jurisdiction, if the ~~agency~~ **Director or the Agricultural Commissioner** determines any of the following:

- ~~(1)~~**a.** Circumstances under which the permit was granted have changed and the public health, safety, and welfare require the suspension, revocation, or modification;
- ~~(2)~~**b.** The permit was granted, in whole or in part, on the basis of a misrepresentation or omission of a material statement in the permit application; or
- ~~(3)~~**c.** One (1) or more of the conditions **or standards** of the ~~original~~ permit have not been substantially fulfilled or have been violated.

~~(e)~~ **(2) Any suspension, revocation, or modification action taken by the Department of Agriculture/Weights and Measures shall be subject to review and appeal procedures pursuant to Chapter 36. Any suspension, revocation, or modification action taken by the Permit and Resource Management Department shall be subject to review and appeal procedures pursuant to Chapter 26. The revocation of any cannabis permit shall have the effect of terminating the permit and denying the privileges granted by the permit.**

(3) Upon revocation, the permit holder and each person who meets the definition of cannabis business owner of the permit holder shall not apply for or be issued a permit for any commercial cannabis activity for a period of at least two (2) years.

~~(e) Appeals. Permits issued by the Department of Agriculture/Weights & Measures shall be subject to review and appeal procedures pursuant to Chapter 11. Permits issued by PRMD shall be subject to review and appeal procedures pursuant to Chapter 26 or Chapter 1 as determined by director. The revocation of any permit issued pursuant to this Chapter shall have the effect of terminating the permit and denying the privileges granted by the permit.~~

~~(c) Administrative Remedies. This section is not intended to, and does not, establish any criminal liability. This section provides administrative remedies for any violation of this section related to all cannabis uses. A violation of this section shall be subject to all civil enforcement and abatement methods, including the administrative procedure set forth in Section 1-7.3 of the county code.~~ The remedies provided for in this section **apply to violations verified by the agency having jurisdiction, and** shall be cumulative and not exclusive. **This section is not intended to, and does not, establish any criminal liability.**

(1) Administrative Enforcement Action. A violation of Sections 26-88-250 through 26-88-258 or any permit issued thereunder shall be subject to civil enforcement and abatement methods pursuant to Section 1-7.3 of the county code, as determined by the agency having jurisdiction.

~~(2) Administrative Citations. In addition to all other legal remedies, criminal or civil, which may be pursued by the county to address any violation of the county code, this subsection provides for administrative citations, in the following amounts, adopted pursuant to the authority conferred by the Government Code, including Section 53069.4.~~

a. Any person violating or causing violation of any provision of Sections 26-88-250 through 26-88-258 or any permit issued pursuant to those sections may be issued an administrative citation by the agency having jurisdiction pursuant to Section 1.7-6.~~Violations of any provision of the county code, permit, license or approvals are subject to administrative citation. Each act, omission, or condition may be cited as a separate violation and each violation that continues, exists, or occurs on more than one (1) day may constitute a separate violation on each day, at the discretion of the agency having jurisdiction.~~

b. Any person issued an administrative citation shall be liable for and shall remit payment of any fine(s) assessed in connection with the citation in compliance with Section 1.7-6 of this code.

c. Any person issued an administrative citation may appeal the citation to a hearing officer in compliance with Section 1-7.6 of this code.

Cannabis ~~Administrative Citation~~ Civil Penalties Schedule

Violation	First Offense	Second Offense	Third Offense
Exceedance of Allowed or Permitted Cultivation Area	\$20 per square foot	\$30 per square foot	\$50 per square foot

Non-compliance with a Standard or Condition	\$1,000	\$5,000	\$10,000
Unpermitted Cannabis Use other than cultivation area	\$10,000	\$25,000	\$50,000

(23) Civil Penalties. In addition to any and all other costs, fees, penalties and expenses which may be assessed or imposed as a result of a violation of ~~this chapter~~ **the county code, the following civil penalties may be applied to violations associated with commercial cannabis activity, any person who violates any provision of this chapter shall be liable and responsible for, and shall pay to the county the following penalties, as determined by the agency having jurisdiction.**

(a.i) ~~For cultivation in exceedance of the permitted cultivation area, no more than twenty dollars (\$20.00) per square foot per day for the first violation; no more than thirty dollars (\$30.00) per square foot per day for the second violation within two (2) years; and no more than fifty dollars (\$50.00) per square foot per day for the third violation within two (2) years. For each unpermitted cannabis use, no more than ten thousand dollars (\$10,000.00) for the first violation; no more than twenty five thousand dollars (\$25,000.00) for the second violation within two (2) years; and no more than fifty thousand dollars (\$50,000.00) for the third violation within three (3) years.~~

(b.ii) ~~For each violation of a standard or condition of the permit or county code, n~~ **No more than one thousand dollars (\$1,000.00) per day for the first violation; no more than ~~two~~ five thousand dollars (\$25,000.00) per day for a second violation within two (2) years; and no more than ~~five~~ ten thousand dollars (\$510,000.00) per day for each additional violation within two (2) years** ~~for each day that the violation exists after the date of mailing or hand delivery of a notice of violation or a notice and order through to its abatement by whatever means; or.~~

(iii)c. ~~For each unpermitted cannabis use, no more than ten thousand dollars (\$10,000.00) per day for the first violation; no more than twenty-five thousand dollars (\$25,000.00) per day for the second violation within two (2) years; and no more than fifty thousand dollars (\$50,000.00) per day for the third violation within two (2) years. No more than twenty dollars (\$20.00) per square foot of cultivation or cannabis use area for the first offense; no more than thirty dollars (\$30.00) per square foot of the cultivation or cannabis use area for the second offense; and no more than fifty dollars (\$50.00) per square foot of the cultivation or cannabis use area for the third offense.~~

(ivd.) In the event that the use or structure in violation may be permitted with an appropriate permit up to a maximum of fifty (50) times the amount of the standard fee for ~~every~~ **each** required approval, review, and permit.

- ~~(v) The penalty shall be imposed via the administrative process set forth in this section, as provided in Government Code section 53069.4, or may be imposed by the court, if the violation requires court enforcement without an administrative process. Acts, omissions, or conditions in violation of this section that continue, exist, or occur on more than one (1) day constitute separate violations on each day.~~
- (34) Three Strikes Penalty. Upon receipt of any combination of three (3) administrative citations, verified violations, or hearing officer determinations of violation of any of the permit requirements or standards issued to the owner or operator at any property or combination of properties of the same owner or operator within a two-year period, the permit for a cannabis operation is ~~hereby automatically nullified, voided or~~ revoked, subject to prior notice and to appeal. Appeals shall be filed within ten (10) days of the notice of revocation. Upon revocation, an application to reestablish a cannabis operation at the subject property shall not be accepted for a minimum period of two (2) years.
- ~~(4) Liens. Whenever the amount of any civil penalty imposed pursuant to this section has not been satisfied in full within ninety (90) days and has not been timely appealed to the Superior Court in accordance with Government Code section 53069.4, subdivision (b), or if appealed, such appeal has been dismissed or denied, this obligation may be enforced as a lien against the real property on which the violation occurred.~~
- ~~(i) The lien provided herein shall have no force and effect until recorded with the county Recorder. Once recorded, the administrative order shall have the force and effect and priority of a judgment lien governed by the provisions of Code of Civil Procedure Section 697.340, and may be extended as provided in Code of Civil Procedure Sections 683.110 to 683.220, inclusive.~~
- ~~(ii) Interest shall accrue on the principal amount of the lien remaining unsatisfied pursuant to the law applicable to civil money judgments.~~
- ~~(iii) Prior to recording any such lien, the agency having jurisdiction shall prepare and file with the clerk of the board of supervisors a report stating the amounts due and owing.~~
- ~~(iv) The clerk of the board of supervisors will fix a time, date, and place for the board of supervisors to consider the report and any protests or objections to it. The clerk of the board of supervisors shall serve the owner of the property with a hearing notice not less than ten (10) days before the hearing date. The notice must set forth the amount of the delinquent administrative penalty that is due. Notice must be delivered by first class mail, postage prepaid, addressed to the owner at the address shown on the last equalized assessment roll or as otherwise known. Service by mail is effective on the date of mailing and failure of owner to actually receive notice does not affect its validity.~~
- ~~(v) Any person whose real property is subject to a lien pursuant to this section may file a written protest with the clerk of the board of supervisors and/or may protest orally at the board of supervisors meeting. Each written protest or objection must contain a description of the property in which the protesting party is interested and the grounds of such protest or objection.~~

- ~~(vi) — At the conclusion of the hearing, the board of supervisors will adopt a resolution confirming, discharging, or modifying the lien amount.~~
- ~~(vii) — Within thirty days following the board of supervisors' adoption of a resolution imposing a lien, the agency having jurisdiction will file same as a judgment lien in the Sonoma County Recorder's Office.~~
- ~~(viii) — Once the county receives full payment for outstanding principal, penalties, and costs, the clerk of the board of supervisors will either record a notice of satisfaction or provide the owner with a notice of satisfaction for recordation at the Sonoma County Recorder's Office. This notice of satisfaction will cancel the county's lien under this section.~~
- ~~(ix) — The lien may be foreclosed and the real property sold, by the filing of a complaint for foreclosure in a court of competent jurisdiction, and the issuance of a judgment to foreclose. There shall be no right to trial by jury. The county shall be entitled to its attorney's fees and costs.~~
- ~~(5) — Removal of Violation. The penalties imposed by this section may not apply if the agency having jurisdiction establishes that within five (5) days after the date of mailing or hand delivery of notice of the existence of the violation, the person removed from the property the cannabis, the cannabis equipment, the use, or structure which constituted that violation.~~
- ~~(46) — Liability for Costs and Fees. In any enforcement action brought pursuant to this section, whether by administrative or judicial proceedings, each person who causes, permits, suffers, or maintains the unlawful cannabis use shall be liable for all costs incurred by the county, including, but not limited to, administrative costs, and any and all costs incurred to undertake, or to cause or compel any responsible person to undertake, any abatement action in compliance with the requirements of this section. In any action by the agency having jurisdiction to abate unlawful cannabis uses under this section, whether by administrative or judicial proceedings, the prevailing party shall be entitled to a recovery of the reasonable attorney's fees incurred. Recovery of attorneys' fees under this subdivision shall be limited to those actions or proceedings in which the county elects, at the initiation of that action or proceeding, to seek recovery of its own attorney's fees. In no action, administrative proceeding, or special proceeding shall an award of attorneys' fees to a prevailing party exceed the amount of reasonable attorney's fees incurred by the county in the action or proceeding.~~

Sec. 26-88-254. - Cannabis cultivation—Commercial~~medical~~.

- (a) Purpose. This section establishes development criteria and operating standards for commercial ~~medical~~ cannabis cultivation ~~activities~~ as allowed by the base zone in compliance with Section 26-88-250, Commercial ~~Medical~~ Cannabis Uses.
- (b) Applicability. This section shall apply to all commercial ~~medical~~ cannabis cultivation ~~activities~~, including but not limited to, outdoor, indoor, and mixed light ~~or greenhouse environments~~ **cultivation** and associated drying, curing, grading, and trimming facilities. ~~Medical cannabis cultivation does not include operations that manufacture cannabis products such as oils, tinctures, or edibles which are classified separately.~~ Commercial

~~medical~~ cannabis cultivation operations shall comply with ~~the following development criteria and operating standards~~ **this section** in addition to the requirements of Section 26-88-250, Commercial ~~Medical~~ Cannabis Uses.

- (c) Permit Requirements. Commercial ~~medical~~ cannabis cultivation shall be subject to the land use permit requirements as shown in Table 1A-D Allowed Cannabis Uses and Permit Requirements. Zoning permits for outdoor cultivation ~~areas~~ shall be issued by the ~~Agricultural Commissioner~~ **Department of Agriculture/Weights, and Measures**. Zoning permits and use permits for all other cultivation activities shall be issued by ~~PRMD~~ **the Permit and Resource Management Department**. New structures, roads, and fences or conversion of existing structures or **shipping containers, or similar structures**, to cannabis cultivation shall be subject to design ~~standards~~ **review maintained by the review authority**.
- (d) Limitations on Use. All cultivation shall be conducted and maintained in compliance with this section and the Best Management Practices for Cannabis Cultivation issued by the Agricultural Commissioner. The Agricultural Commissioner shall ~~determine~~ **establish and publish** the applicable best management practices and shall enforce the provisions of this section for outdoor cultivation areas and management of pesticides and fertilizers for all cultivation types. ~~Permanent~~ **All** structures used in cultivation shall be subject to permits issued by the Permit and Resource Management Department and other agencies having jurisdiction and shall be conducted and maintained in compliance with this ~~chapter~~ **code**.
- (e) Multiple Permits. **Multiple cultivation permit applications will be processed concurrently**. Multiple cultivation permits may be issued to a single person ~~or entity as defined herein~~, provided that the total combined cultivation area within the county does not exceed one (1) acre. **For the purposes of this provision, the entire cultivation area of a permit shall be attributed in full to each person who meets the definition of cannabis business owner of the permit holder. Any natural person who owns or controls any interest, directly or indirectly, in a firm, partnership, joint venture, association, cooperative, collective, corporation, limited liability company, estate, trust, business trust, receiver, syndicate, or any other group or combination acting as a unit, shall be collectively considered a single person for the purposes of this standard.**
- (f) Development Criteria.
- (1) ~~Number of Facilities~~ **Multi-Tenant Operations**. ~~No more than one (1) cultivation use/operator may be approved per contiguous parcel ownership, except in the agricultural, and industrial zones. In the agricultural and industrial zones, M~~ **multiple zoning** permits may be issued for multi-tenant operations on a single parcel provided that the ~~aggregate minimum parcel size is met for the total combined cultivation area and the total combined~~ cultivation area does not exceed the maximum area allowed for the ~~type of~~ cultivation **type and parcel size** in compliance with Table 1A-D Allowed Cannabis Uses and Permit Requirements. ~~(i.e. Outdoor maximum is forty three thousand five hundred sixty (43,560) square feet; Indoor/Mixed Light maximum is twenty two thousand (22,000) square feet).~~
 - (2) Square Footage Limitations. The total combined square footage of the cultivation area shall not exceed the maximum size thresholds as defined in Table 1A-D Allowable Cannabis Uses and Permit Requirements which provides the maximum size per parcel.

(3) Propagation and Vegetative Production Area.

a. Vegetative and other non-flowering propagative cannabis plant material may be cultivated for on-site use, subject to land use permit requirements as shown in Table 1A-D Allowed Cannabis Uses and Permit Requirements.

b. Additional propagation and vegetative production area may be considered with a use permit, not to exceed 25% of the permitted cultivation area, provided this plant material is kept in a separate, unique area away from flowering plants.

(43) In agricultural and resource zones, ~~s~~Structures and areas where cannabis is processed, dried, aged, stored, trimmed, packaged or weighed ~~and areas where equipment is stored and washed~~ shall be limited to the on-site cultivation use only. ~~No cannabis nursery shall exceed one (1) acre in size for outdoor or twenty-two thousand (22,000) square feet for indoor.~~

(53) Property Setbacks- Outdoor. Outdoor cultivation areas and all ~~associated~~ structures **associated with the cultivation** shall not be located in the front yard setback area and shall be screened from public view. Outdoor cultivation areas shall not be visible from a public right of way. Outdoor cultivation areas shall be setback a minimum of one hundred feet (100') from property lines and a minimum of three hundred feet (300') from ~~occupied~~ residences and businesses **structures** on surrounding properties.

Outdoor cultivation sites ~~and greenhouses/mixed light structures~~ shall be setback a minimum of one thousand feet (1,000') from a school providing education to K-12 grades, a public park, childcare centers, or an alcohol or drug treatment facility. The distance shall be measured in a straight line from the property line of the protected site to the closest property line of the parcel with the cannabis cultivation use. **This park setback may be reduced with a use permit when it is determined that an actual physical equivalent separation exists due to topography, vegetation or slope, that no offsite impacts will occur, and that the cannabis operation is not accessible or visible from the park.**

(64) Property Setbacks- Indoor. All structures used for indoor cultivation ~~and all structures used for drying, curing, grading or trimming and all indoor cultivation structures~~ shall comply with the setbacks for the base zone and any applicable combining zone. Structures associated with ~~the~~ cultivation shall not be located in the front yard setback area and shall be screened from public view. There shall be no exterior evidence of cultivation either within or outside the structure.

Indoor cultivation within agricultural and resource zones shall be setback a minimum of six hundred feet (600') from a school providing education to K-12 grades. The distance shall be measured in a straight line from the property line of the protected site to the closest property line of the parcel with the cannabis cultivation use.

(75) Property Setbacks- Mixed Light/~~Greenhouse~~. Mixed light structures shall be setback a minimum of one hundred feet (100') from property lines and a minimum of three hundred feet (300') from ~~occupied~~ residences and businesses **structures** on surrounding properties in agricultural and resource zones. Mixed Light ~~structures/greenhouses~~ in industrial zones shall be setback three hundred feet (300') from ~~occupied~~ residences on surrounding properties.

Mixed light structures in all zones shall be setback a minimum of one thousand feet (1,000') from a school providing education to K-12 grades, a public park, childcare

centers, or an alcohol or drug treatment facility. The distance shall be measured in a straight line from the property line of the protected site to the closest property line of the parcel with the cannabis cultivation use. **This park setback may be reduced with a use permit when it is determined that an actual physical equivalent separation exists due to topography, vegetation or slope, that no offsite impacts will occur, and that the cannabis operation is not accessible or visible from the park.**

- (86) Airport Compatibility. All cannabis operations shall comply with the Comprehensive Airport Land Use Plan.
- (97) Building Requirements. All structures used in commercial cultivation, ~~including greenhouses require a building permit and~~ shall comply with all applicable sections of the county code. ~~Cultivation uses that provide access to the public including, but not limited to, employees, vendors, contractors, business partners, members, customers or patients shall meet county code requirements for accessibility including accessible parking, accessible path of travel, restrooms, and washing facilities.~~
- (108) Biotic Resources. Proposed cultivation operations, including all associated structures, shall require a biotic **resource** assessment at the time of application that demonstrates that the project is not located within, and will not impact sensitive or special status species habitat, unless a use permit is obtained. Any proposed cultivation operation, including all associated structures, located within adopted federal critical habitat areas must have either all appropriate permits from the applicable state and federal agencies with jurisdiction over the listed species, or a biotic assessment concluding that the project will not result in "take" of a protected wildlife species within the meaning of either the federal or California Endangered Species Acts.

~~There shall be no tree removal or timber conversions to accommodate cultivation sites, unless a use permit is obtained. Outdoor cultivation areas and related processing structures shall be located outside the Riparian Corridor Stream Conservation Areas (RC combining zone) and outside any designated Biotic Habitat area (BH combining zone). Outdoor cultivation areas shall conform to the agricultural Riparian Corridor setback set forth in Section 26-65-040.~~

~~Proposed cultivation operations shall comply with the wetland setbacks set forth in Section 11-16-150, unless a use permit is obtained.~~

- (11) **Conversion of Timberland.** Cannabis cultivation activities, including associated structures, may only be located within a non-forested area that was in existence prior to December 20, 2016, and there shall be no tree removal or timber conversions to accommodate cultivation sites, unless a use permit is obtained.
- (12) **Property Setbacks- Riparian Corridor Stream Conservation Areas.** Structures used for cultivation shall be located outside the Riparian Corridor Stream Conservation Areas (RC combining zone) and outside any designated Biotic Habitat area (BH combining zone). Outdoor cultivation areas shall conform to the agricultural Riparian Corridor setback set forth in Section 26-65-040. Outdoor cultivation areas shall conform to the wetland setback set forth in Section 36-16-120, unless a use permit is obtained.

(139) Cultural and Historic Resources. Cultivation sites shall avoid impacts to significant cultural and historic resources by complying with the following standards. Sites located within a Historic District shall be subject to review by the Landmarks Commission, unless otherwise exempt, consistent with Section 26-68-020 **and shall be required to obtain a use permit.** Cultivation operations involving ground disturbing activities, including but not limited to, new structures, roads, water storage, trenching for utilities, water, wastewater, or drainage systems shall be subject to design ~~review standards~~ and referral to the Northwest Information Center and local tribes ~~for consultation.~~ **A use permit will be required if mitigation is recommended by the** A cultural resource survey **or local tribe.** ~~and on-site monitor during ground disturbing activities may be required to demonstrate cultural and historic resources are protected.~~

The following minimum standards shall apply to cultivation permits involving ground disturbance. All grading and building permits shall include the following notes on the plans:

If paleontological resources or prehistoric, historic-period or tribal cultural resources are encountered during ground-disturbing work at the project location, all work in the immediate vicinity shall be halted and the operator must immediately notify the agency having jurisdiction of the find. The operator shall be responsible for the cost to have a qualified paleontologist, archaeologist and tribal cultural resource specialist under contract to evaluate the find and make recommendations in a report to the agency having jurisdiction.

Paleontological resources include fossils of animals, plants or other organisms. Historic-period resources include backfilled privies, wells, and refuse pits; concrete, stone, or wood structural elements or foundations; and concentrations of metal, glass, and ceramic refuse. Prehistoric and tribal cultural resources include obsidian and chert flaked-stone tools (e.g., projectile points, knives, choppers), midden (culturally darkened soil containing heat-affected rock, artifacts, animal bone, or shellfish remains), stone milling equipment, such as mortars and pestles, and certain sites features, places, cultural landscapes, sacred places and objects with cultural value to a California Native American tribe.

If human remains are encountered, work in the immediate vicinity will stop and the operator shall notify the agency having jurisdiction and the Sonoma County Coroner immediately. At the same time, the operator shall be responsible for the cost to have a qualified archaeologist under contract to evaluate the discovery. If the human remains are determined to be of Native American origin, the Coroner must notify the Native American Heritage Commission within twenty-four (24) hours of this identification.

(1410) Farmland Protection. Where a commercial cultivation site is located within an Agricultural Zone (LIA, LEA, DA), the ~~primary use of the parcel shall remain in agricultural use pursuant to~~ **operation shall be consistent with** General Plan Policy AR-4a. Indoor and mixed light cultivation facilities shall not remove agricultural production within Important Farmlands, including Prime, Unique and Farmlands of Statewide Importance as designated by the state Farmland Mapping and Monitoring Program, but may offset by relocating agricultural production on a 1:1 ratio.

If the ~~facility premises~~ is located on a site under a Land Conservation Act (Williamson Act) contract, the use must **comply with the Land Conservation Act contract, any applicable Land Conservation Plan, and** ~~be listed as a compatible use in~~ the Sonoma

County Uniform Rules for Agricultural Preserves and Farmland Security Zones, **including provisions governing the type and extent of compatible uses listed therein.** ~~and allowed by the type of contract and approved Land Conservation Plan. An application for modification of the contract and Land Conservation Plan may shall be required if either is inconsistent with proposed use.~~

- (15~~11~~) Fire Code Requirements. The ~~operator~~ **applicant** shall prepare and implement a Fire Prevention Plan for construction and ongoing operations and obtain ~~an Operational Permit~~ **any permits required** from the Fire and Emergency Services Department. The Fire Prevention Plan shall include, but not be limited to: emergency vehicle access and turn-around at the facility site(s), vegetation management and fire break maintenance around all structures.
- (16~~12~~) Grading and Access. Cultivation sites shall be prohibited on natural slopes steeper than fifteen percent (15%), as defined by **Section 11-22-020** ~~county code Chapter 11 Section 16-020~~, unless a use permit is obtained. Grading shall be subject to a grading permit in compliance with Chapter 11 of the county code.
- (17~~3~~) Hazardous Materials Sites. No **commercial** cannabis ~~operation~~ **activity** shall be sited on a parcel listed as a hazardous materials site compiled pursuant to Government Code Section 65962.5, unless a use permit is ~~required~~ **obtained**.
- (18~~4~~) Lighting. All lighting shall be fully shielded, downward casting and not spill over onto structures, other properties or the night sky. All indoor and mixed light operations shall be fully contained so that little to no light escapes. Light shall not escape at a level that is visible from neighboring properties between sunset and sunrise.
- (19~~5~~) Runoff and Stormwater Control. Runoff containing sediment or other waste or by-products shall not be allowed to drain to the storm drain system, waterways, or adjacent lands. Prior to beginning grading or construction, the operator shall prepare and implement a storm water management plan and an erosion and sediment control plan, approved by the agency having jurisdiction. The plan must include best management practices for erosion control during and after construction and permanent drainage and erosion control measures pursuant to Chapter 11 of the county code. All cultivation operators shall comply with the best management practices for Cannabis Cultivation issued by the Agricultural Commissioner for management of wastes, water, erosion control and management of fertilizers and pesticides.
- (20~~16~~) Security and Fencing. A Site Security Plan shall be required ~~subject to review and approval by the Permit and Resource Management Department~~. All Site Security Plans shall be held in a confidential file, exempt from disclosure as a public record pursuant to Government Code Section 6255(a). Security cameras shall be motion-sensor and be installed with capability to record activity beneath the canopy but shall not be visible from surrounding parcels and shall not be pointed at or recording activity on surrounding parcels. Surveillance video shall be kept for a minimum of thirty (30) days. Video must use standard industry format to support criminal investigations. ~~Motion-sensor~~ **L**ighting and alarms shall be installed to insure the safety of persons and to protect the premises from theft. All outdoor and mixed light cultivation sites shall be screened by ~~native,~~ **non-invasive** fire resistant vegetation and fenced with locking gates ~~consistent with height limitations of Section 26-88-030. Fencing shall be consistent with the surrounding area and shall not diminish the visual quality of the site or surrounding area.~~ **with a Knox lock. No outdoor or mixed light cultivation sites located on**

parcels adjacent to public parks shall be visible from trails or public access points.

~~adjacent to~~Razor wire and similar fencing ~~is discouraged and~~ shall not be permitted. Weapons and firearms at the cultivation site are prohibited. Security measures shall be designed to ensure emergency access in compliance with fire safe standards. All structures used for cultivation shall have locking doors to prevent free access.

(g) Operating Standards.

- (1) Compliance Inspections. All cultivation sites shall be subject to on-site compliance inspections by agencies having jurisdiction. The inspection shall be conducted during regular business hours, with at least 24-hours' notice.
- (2) Air Quality and Odor. All indoor, ~~greenhouse~~ and mixed light cultivation operations and any drying, aging, trimming and packing facilities shall be equipped with odor control filtration and ventilation system(s) to control odors, humidity, and mold. All cultivation sites shall utilize dust control measures on access roads and all ground disturbing activities.
- (3) Energy Use. Electrical power for indoor cultivation and mixed light operations including but not limited to illumination, heating, cooling, and ventilation, shall be provided by any combination of the following: (i) on-grid power with one hundred percent (100%) renewable source; (ii) on-site zero net energy renewable source; or (iii) purchase of carbon offsets of any portion of power not from renewable sources. The use of generators for indoor and mixed light cultivation is prohibited, except for portable temporary use in emergencies only.
- (4) Hazardous Materials. All cultivation operations that utilize hazardous materials shall comply with applicable hazardous waste generator, underground storage tank, above ground storage tanks, and AB 185 (hazardous materials handling) requirements and maintain any applicable permits for these programs from the Fire Prevention Division, Certified Unified Program Agency (CUPA) of Sonoma County Fire and Emergency Services Department, or Agricultural Commissioner.
- (5) Hours ~~or~~ of Operation. Outdoor harvesting activities and indoor or mixed light cultivation activities may be conducted seven (7) days a week, twenty-four (24) hours per day as needed. Deliveries and shipping, and outdoor processing activities ~~including drying and trimming~~, shall be limited to the hours from 8:00 a.m. to 5:00 p.m., unless a use permit is obtained.
- (6) Noise Limits. Cultivation ~~operations~~ **activities** shall not exceed the General Plan Noise Standards Table NE-2, measured in accordance with the Sonoma County Noise Guidelines.
- (7) Occupational Safety. Cultivators shall comply with all applicable federal, state, and local laws and regulations governing California Agricultural Employers, which may include: federal and state wage and hour laws, CAL/OSHA, OSHA, and the California Agricultural Labor Relations Act.
- (8) Waste Management. A Waste Management Plan addressing the storing, handling, and disposing of all waste by-products of the cultivation and processing activities in compliance with the Best Management Practices issued by the Agricultural Commissioner shall be submitted for review and approval by the agency having jurisdiction. ~~This~~ **The** plan shall characterize the volumes and types of waste generated, and the operational measures that are proposed to manage and dispose, or reuse the wastes in compliance with best management practices and county standards.

All garbage and refuse on ~~this~~**-the** site shall be accumulated or stored in non-absorbent, water-tight, vector resistant, durable, easily cleanable, galvanized metal or heavy plastic containers with tight fitting lids. No refuse container shall be filled beyond the capacity to completely close the lid. All garbage and refuse on ~~this~~**-the** site shall not be accumulated or stored for more than seven (7) calendar days, and shall be properly disposed of before the end of the seventh day in a manner prescribed by the Solid Waste Local Enforcement Agency. All waste, including but not limited to refuse, garbage, green waste and recyclables, must be disposed of in accordance with local and state codes, laws and regulations. All waste generated from cannabis operations must be properly stored and secured to prevent access from the public.

- (9) **Waste Water Discharge.** A waste water management plan shall be submitted identifying the amount of waste water, excess irrigation and domestic wastewater anticipated, as well as disposal. All cultivation operations shall comply with the Best Management Practices issued by the Agricultural Commissioner and shall submit verification of compliance with the Waste Discharge Requirements of the ~~applicable Regional-State~~ **Water Resource Quality**-Control Board, or waiver thereof. Excess irrigation water or effluent from cultivation activities shall be directed to a sanitary sewer, septic, irrigation, ~~greywater~~**-graywater** or bio-retention treatment systems. If discharging to a septic system, a system capacity evaluation by a qualified sanitary engineer shall be included in the management plan. All domestic waste for employees shall be disposed of in a permanent sanitary sewer or on-site septic system demonstrated to have adequate capacity.
- (10) ~~Water Supply.~~**Water Source.** An on-site water supply source adequate to meet all on site uses on a sustainable basis shall be provided. **Water use includes, but may not be limited to, irrigation water, and a permanent potable water supply for all employees.** Trucked water shall not be allowed, except as ~~noted~~**-provided** below ~~for recycled water from a municipal water supplier,~~ and for emergencies requiring immediate action as determined by the ~~D~~**irector**. The onsite water supply shall be considered adequate with documentation of any one (1) of the following sources:
- a. **Municipal Water:** **A municipal water supplier as defined in California Water Code Section 13575. The applicant shall provide documentation from the municipal water source** ~~The public water supplier providing water service to the site has that~~ adequate supplies **are available** to serve the proposed use.
 - b. **Recycled Water:** The use of recycled process wastewater **or captured rainwater** from an onsite use or connection to a municipal recycled water supply for ~~the non-potable cultivation~~-use, provided that an adequate on-site water supply is available for employees and other uses.
 - c. **Surface Water:** An existing legal water right and, if applicable, a Streambed Alteration Agreement issued by **the California Department of Fish and Wildlife.**
 - d. **Groundwater Well:** ~~Well Water:~~
 1. The site is located in Groundwater Availability Zone 1 **or**; 2, ~~or 3~~ and not within an area for which a Groundwater Management Plan has been adopted or

within a high or medium priority basin as defined by the State Department of Water Resources; or

2. Within Groundwater Availability Zone ~~3 or, 4~~, or **an** area for which a Groundwater Management Plan has been adopted or designated high or medium priority basin, the proposed use would:

a. The proposed use would not result in a net increase in water use on site through implementation of water conservation measures, rainwater catchment or recycled water reuse system, water recharge project, or participation in a local groundwater management project; or

b. Trucked recycled water may be considered for the cultivation area with a use permit, provided that adequate on-site water supplies are available for employees and other uses; ~~or~~

~~cb.~~ A qualified professional prepares a hydro-geologic report **acceptable to the review authority** providing supporting data and analysis and certifying that the onsite groundwater supply is adequate to meet the proposed uses and cumulative projected land uses in the area on a sustained basis, and that the operation will not:

i. result in or exacerbate an overdraft condition in basin or aquifer;

ii. result in reduction of critical flow in nearby streams; or

iii. result in well interference at offsite wells.

(11) Groundwater Monitoring: Water wells used for cultivation shall be equipped with a meter and sounding tube or other water level sounding device and marked with a measuring reference point. Water meters shall be **maintained in a calibrated state and documentation shall be submitted to the Permit and Resource Management Department** at least once every five (5) years. Static water level and total quantity of water pumped shall be recorded quarterly and reported annually. Static water level is the depth from ground level to the well water level when the pump is not operating after being turned off. Static water level shall be measured by turning the pump off at the end of the working day and recording the water level at the beginning of the following day before turning the pump back on. Groundwater monitoring reports shall be submitted annually to the Permit and Resource Management Department; ~~Project Review Division~~ by January 31 of each year. The annual report shall ~~show a cumulative hydrograph~~ **include water meter readings, static water levels and** the total quarterly quantities of water pumped from well(s) used in processing, **and static water levels.**

(12) Groundwater Monitoring Easement: Prior to the issuance of any permit **for commercial cannabis cultivation pursuant to this chapter**, an ~~e~~**E**asement is required to be recorded ~~for this project~~ to provide Sonoma County personnel access to any on-site water well serving ~~this project~~ **the proposed use** and any required monitoring well to collect water meter readings and groundwater level measurements. Access shall be granted **for this purpose** Monday through Friday from 8:00 a.m. to 5:00 p.m. **Easements conveyed to the County under this Section shall be signed and accepted by either the Director of Permit and Resource Management or the Agricultural Commissioner.** All easement language is subject to review and approval by **the agency having jurisdiction** ~~PRMD Project Review staff~~ and County Counsel ~~the review authority~~ prior to recordation.

(Ord. No. ~~6189~~, § H(D)(Exh. A-2), 12-20-2016)

Sec. 26-88-256. - ~~Medical-e~~Cannabis dispensary uses.

- (a) Purpose. This section provides the location and operational standards for any ~~medical~~ cannabis dispensary within the unincorporated county in order to promote the health, safety, and general welfare of its residents and businesses.
- (b) Applicability. ~~Medical-e~~Cannabis dispensaries shall be permitted only in compliance with the requirements of this section, **the requirements of Section 26-88-250**, and all other applicable requirements of the underlying zoning district.
- (c) Permit Requirements. A use permit issued in compliance with Sections 26-92-070 and 26-92-080 shall be required for any ~~medical~~-cannabis dispensary. ~~Medical-e~~Cannabis dispensaries shall also be subject to permit requirements and regulations established by the Sonoma County Department of Health Services. ~~Additionally, medical-C~~cannabis dispensaries must comply with all other applicable building codes and requirements, including accessibility requirements.
- (d) Limit on Number of Dispensaries. No more than nine (9) ~~medical~~-cannabis dispensaries shall be permitted within the unincorporated county at any one (1) time.
- (e) Compliance with Operating Plan and Conditions Required. A ~~medical~~-cannabis dispensary shall submit, as a part of the use permit application, an operating plan that specifies the manner in which operations will be handled and security provided, and which details the number of employees, number of ~~patients~~**customers**, hours and days of operation allowed and approved. The operating plan shall provide that the dispensary shall require, at a minimum, **a photo identification for any person entering the site, as well as** a doctor's written recommendation in compliance with state law, ~~if applicable—as well as a photo identification for any person entering the site~~. Any ~~medical~~-cannabis dispensary approved under this section shall be operated in conformance with the approved operating plan and shall meet any specific, additional operating procedures and measures as may be imposed as conditions of approval to ensure that the operation of the dispensary is consistent with protection of the health, safety and welfare of the community, qualified patients, and primary caregivers, and will not adversely affect surrounding uses.
- ~~(f) Limited Term. Use permits for medical cannabis dispensaries shall be limited term, and shall be issued for a maximum period of one (1) year.~~
- ~~(g) Exercise and Renewal of Permit. Use permits for medical cannabis dispensaries shall be exercised only by the applicant and shall expire upon termination of the business for which it was issued, or upon sale or transfer of ownership of the medical cannabis dispensary. All use permits issued for a medical cannabis dispensary shall include the following provision: "This use permit shall expire upon change of tenancy or sale or transfer of the business or property." Any use permit that is abandoned for a period of six (6) months shall automatically expire, and shall become null and void with no further action required on the part of the county. A use permit renewal may be administratively approved by the planning director only if all of the following findings are made:~~
 - ~~(1) The use has been conducted in accordance with this section, with the dispensary's approved operating plan, and with all applicable use permit conditions of approval;~~
 - ~~(2) The business for which the use permit was approved has not been transferred to another owner or operator;~~

- ~~(3) There are no outstanding violations of health, safety, or land use.~~
- ~~(h) Revocation or Modification. A use permit approved under this section may be revoked or modified at any time following public hearing in accordance with Section 26-92-120.~~
- ~~(i) Signed Affidavit. The property owner and applicant, if other than the property owner, shall sign the application for the use permit, and shall include affidavits agreeing to abide by and conform to the conditions of the use permit and all provisions of the Sonoma County code pertaining to the establishment and operation of the medical cannabis dispensary use, including, but not limited to, the provisions of this section. The affidavit(s) shall acknowledge that the approval of the medical cannabis dispensary use permit shall in no way permit any activity contrary to the Sonoma County code, or any activity which is in violation of any applicable laws.~~
- (j) Location Requirements. Property setbacks for cannabis dispensaries shall be measured in a straight line from the property line of the protected site to the closest property line of the parcel with the cannabis dispensary.**
- (1) A ~~medical~~ cannabis dispensary shall not be established on any parcel containing a dwelling unit used as a residence, nor within one hundred feet (100') of a residential zoning district.
 - (2) A ~~medical~~ cannabis dispensary shall not be established within one thousand feet (1,000') of any other ~~medical~~ cannabis dispensary **or a public park**, nor within five hundred feet (500') from a smoke shop or similar facility ~~selling drug paraphernalia~~.
 - (3) A ~~medical~~ cannabis dispensary shall not be established within one thousand feet (1,000') from ~~any public or private~~ **a school providing education to K-12 grades, park,** childcare center, **or** drug or alcohol treatment facility.
 - (4) Notwithstanding, the subsections ~~(g)(1) and~~ **(j)(1) and** (2) may be waived by the ~~decision-maker~~ **review authority** when the applicant can show that an actual physical separation exists between land uses or parcels such that no off-site impacts could occur.
 - (5) A ~~medical~~ cannabis dispensary proposed within the sphere of influence of a city will be referred to the appropriate city for consultation.
- (k) Operating Standards. The following are the minimum development criteria and operational standards applicable to any ~~medical~~ cannabis dispensary use:**
- (1) The building in which the dispensary is located shall comply with all applicable local, state and federal rules, regulations, and laws including, but not limited to, building codes and accessibility requirements;
 - (2) The dispensary shall provide adequate security on the premises, including lighting and alarms, to insure the safety of persons and to protect the premises from theft. The applicant shall submit a security plan ~~for review and approval by PRMD~~. The Security Plan shall remain confidential.
 - (3) The site plan, circulation, parking, lighting, facility exterior, and any signage shall be subject to design review committee review and approval. The planning director may waive this requirement where the applicant can demonstrate that existing facilities, including parking, lighting and landscaping, already meet the requirements of this section;
 - (4) No exterior signage or symbols shall be displayed which advertises the availability of cannabis, nor shall any such signage or symbols be displayed on the interior of the facility in such a way as to be visible from the exterior;

- (5) ~~No person shall be allowed onto the premises unless they are an employee, vendor or contractor of the dispensary, a primary caregiver, and/or a qualified patient or an employee of an agency having jurisdiction monitoring or investigating the terms of regulatory compliance.~~ If the dispensary denies entry for monitoring and inspection to any employee of an agency having jurisdiction, the dispensary may be closed. ~~In strict accordance with California Health and Safety Code Section 11362.5 et seq. no person under the age of eighteen (18) shall be allowed on the dispensary site.~~ **Customer access to the premises shall be limited to individuals who are at least twenty one (21) years of age and individuals who are least eighteen (18) years of age with a valid doctor's recommendation.** All ~~persons~~-**individuals** entering the site shall present a photo identification and shall establish proof of doctor's recommendation, **if applicable**, except as representing a regulatory agency. The operating plan submitted as a part of the use permit application shall specify how this provision will be complied with and enforced;
- (6) No dispensary shall hold or maintain a license from the State Department of Alcoholic Beverage Control to sell alcoholic beverages, or operate a business that sells alcoholic beverages. No alcoholic beverages shall be allowed or consumed on the premises;
- (7) An exhaust and ventilation system shall be utilized to prevent off-site odors;
- (8) No dispensary shall conduct or engage in the commercial sale of any product, good or service unless otherwise approved by the use permit. A dispensary may sell live starter plants, clones and seeds from qualified nurseries, but shall not cultivate or clone cannabis. A dispensary may sell manufactured cannabis, including edible products, and vaporizing devices if allowed by a permit issued by the Department of Health Services. Not more than ten percent (10%) of the floor area, up to a maximum of fifty (50) square feet may be devoted to the sale of incidental goods for personal cultivation but shall not include clothing, posters or other promotional items;-
- (9) No cannabis shall be ~~smoked, ingested, or otherwise~~ consumed on the premises. ~~The term "premises" includes the actual building, as well as any accessory structures, parking areas, or other immediate surroundings;-~~
- (10) No dispensary may increase in size without amending the use permit. The size limitation shall be included in the operational plan required by Section 26-88-~~126~~**256**(e), of this section;
- (11) Parking must meet the requirements of Section 26-86-010.
- (12) Operating days and hours shall be limited to Monday through Saturday from 7:00 a.m. to 7:00 p.m., including deliveries, or as otherwise allowed by the use permit. Operating hours may be further restricted through the use permit process where needed to provide land use compatibility.
- (13) ~~Medical-e~~**Cannabis** delivery services may only be allowed with a dispensary use permit.

Sec. 26-88-258. - Cannabis cultivation—Personal.

(a) Purpose. This section establishes development criteria and operating standards for personal cannabis cultivation for medical or adult use.

(b) Cultivation of cannabis for personal use shall be subject to the following standards and limitations as allowed in the base zone ~~in compliance with Section 26-88-250~~. These standards shall apply to ~~any~~ **all types of cannabis cultivation growing environment including, but not limited to, (indoor, outdoor, and mixed light/greenhouse or indoor) unless otherwise specified. environments.**

(1) Residency Requirement. Cultivation of cannabis for personal use is limited to parcels with a residence and a full-time resident on the premises where the cultivation is occurring.

(2) Maximum Personal Cultivation. Cultivation of cannabis for personal use is limited to no more than one hundred (100) square feet per residence, of which up to six (6) plants can be cultivated for adult use purposes.

~~(3) Prohibition of Volatile Solvents. The use of volatile solvents, as defined herein, to manufacture cannabis products is prohibited.~~

(34) Outdoor Personal Cultivation. Cannabis plants shall not be located in front and side yard setback areas and shall not be visible from a public right of way. Outdoor cannabis cultivation is prohibited on parcels with multi-family units or in the medium and high density residential zones (R2 and R3).

~~(45) Indoor and Mixed-Light Personal Cultivation.~~

~~a.(i) Indoor and mixed light personal cultivation must be contained within an enclosed accessory structure, greenhouse, or garage. Cultivation within a structure approved for residential use as set forth in Chapter 7 of the county code is prohibited, unless there is no other feasible alternative location.~~

b. Light systems shall be fully shielded, including adequate coverings on windows, so as to confine light and glare to the interior of the structure.

(5) Personal Cultivation Structures. All structures used for cultivation shall comply with the following:

~~(ii)a.~~ All structures (including greenhouses) used for cultivation must be legally constructed with all applicable permits such as grading, building, electrical, mechanical and plumbing.

~~(iii)b.~~ All structures associated with the cultivation shall not be located in the front yard setback area and shall adhere to the setbacks stated within the base zone. There shall be no exterior evidence of cannabis cultivation. Greenhouses shall be screened from the public right of way.

~~(iiiv)c.~~ All structures used for cultivation shall have locking doors or gates to prevent free access. All cultivation structures shall be equipped with odor control filtration and ventilation systems adequate to prevent ~~an~~ odor, humidity, or mold.

~~(v) Light systems shall be fully shielded, including adequate coverings on windows, so as to confine light and glare to the interior of the structure.~~

~~(vi)d.~~ The use of generators is prohibited, except as emergency back-up systems.

~~(vii)~~(7) All cultivation ~~operators~~ shall comply with the Best Management Practices for Cannabis Cultivation issued by the Agricultural Commissioner for management of wastes, water, erosion **and sediment** control and management of fertilizers and pesticides.

a. Individuals are prohibited from cannabis manufacturing using volatile solvents, including but not limited to Butane, Propane, Xylene, Styrene, Gasoline, Kerosene, O₂ or H₂, or other dangerous poisons, toxins, or carcinogens, such as Methanol, Methylene Chloride, Acetone, Benzene, Toluene, and Tri-chloro-ethylene, as determined by the Fire Marshall.

(Ord. No. [6189](#), § II(H)(Exh. A-4), 12-20-2016)

Cannabis Exclusion Combining District

Chapter 26 of the Sonoma County Code is amended to add a new Article 73, as follows:

Article 73. – Q Cannabis Exclusion Combining District.

Sec. 26-73-005. - Purpose.

The purpose of this district is to provide for the exclusion of cannabis related uses in the following areas:

- (a) Areas where there is inadequate road access or other conflicts;
- (b) Areas where the prevalence or concentration of cannabis operations is detrimental to the residential character of area;
- (c) Areas where the commercial or industrial uses are to be protected from conversion to cannabis uses;
- (d) Areas where, because of topography, access, water availability or vegetation, there is a significant fire hazard;
- (e) Areas with sensitive biotic resources or significant environmental sensitivity exists;
or
- (f) Other areas where the Board of Supervisors determines that it is within the public interest to prohibit cannabis uses.

Sec. 26-73-010. - Permitted uses.

All uses permitted in the base zone with which the Q combining district is applied shall be permitted in the Q combining zone, except for the establishment, operation, placement or construction of cannabis cultivation or related land uses otherwise authorized by 26-88-250 through 26-88-256.

Cannabis Inclusion Combining District

Chapter 26 of the Sonoma County Code is amended to add a new Article 74, as follows:

Article 74. – Cannabis Inclusion Combining District.**Sec. 26-74-005. - Purpose.**

The purpose of this district is to provide for the allowance of commercial cannabis cultivation operations within areas that meet certain siting criteria and the development standards of this chapter.

Sec. 26-74-010 Applicability.

This combining district may be applied to the following zones where the site meets all of the applicable criteria.

- (a) When combined with a Rural Residential (RR) or Agriculture and Residential (AR) Zones subject to all of the following criteria:
 - a. Property is located within Planning Area 4 or 6;
 - b. Property is five (5) acres in size or larger;
 - c. Maximum cultivation canopy shall be limited to Cottage sizes for indoor, mixed light, and outdoor or any combination thereof shown in Table 1;
 - d. The operator shall reside full-time on the property where the cultivation operation is occurring; and
 - e. The operation meets all requirements within the Sections 26-88-250 through 26-88-256.
- (b) When combined with a Limited Commercial (LC) Zone subject to all of the following criteria:
 - a. Property is five (5) acres in size or larger;
 - b. Cultivation is limited to indoor and mixed light;
 - c. Maximum cultivation canopy shall be limited as shown on Table 1 for indoor, mixed light, or any combination thereof provided that the total canopy does not exceed the maximum for the parcel size;
 - d. No cannabis dispensary or laboratory is located onsite;
 - e. No other visitor serving commercial uses are located onsite; and
 - f. The operation meets all requirements within the Sections 26-88-250 through 26-88-256.

Sec. 26-74-015. Permitted Uses with a Use Permit.

In addition to the uses permitted in the base zoning, commercial cannabis cultivation operations may be permitted in the Y combining district subject to approval of a conditional use permit and subject to the special use regulations in Sections 26-88-250 through 256, as applicable.

Table 1: Allowed Cannabis Uses and Permit Requirements for the Inclusion Combining District.

LAND USE	MAXIMUM CANOPY PER PARCEL (square feet or plant)	MINIMUM PARCEL SIZE	STATE LICENSE TYPE	Agriculture and Residential	Rural Residential	Limited Commercial	Special Use Regulations	
				AR	RR	LC		
CANNABIS USES								
Outdoor Cultivation								
Cottage	25 plants	5 ac	1C	CUP ¹	CUP		26-88-250-254	
Specialty Outdoor	5,000 sq. ft. or 50 plants		1	—	—	—		
Small Outdoor	5,001 - 10,000		2	—	—	—		
Medium Outdoor	10,001 - 43,560		3	—	—	—		
Nursery Outdoor	Limited as Expressed Above		4	CUP ¹	CUP	—		
Indoor Cultivation								
Cottage	500	5 ac	1C	CUP ¹	CUP	CUP		
Specialty Indoor	501 - 5,000	5 ac	1A	—	—	CUP		
Small Indoor	5,001 - 10,000	5 ac	2A	—	—	CUP		
Medium Indoor	10,001 - 22,000	5 ac	3A	—	—	CUP		
Nursery Indoor	Limited as Expressed Above		4	CUP ¹	CUP	CUP		
Mixed Light Cultivation								
Cottage	2,500	5 ac	1C	CUP ¹	CUP	CUP		
Specialty Mixed Light	2,501 - 5,000	5 ac	1B	—	—	CUP		
Small Mixed Light	5,001 - 10,000	5 ac	2B	—	—	CUP		
Medium Mixed Light	10,001 - 22,000	10 ac	3B	—	—	CUP		
Nursery Mixed Light	Limited as Expressed Above		4	CUP ¹	CUP	CUP		
TYPE OF PERMIT REQUIRED								
ZP	Permitted Use; Zoning Permit Required							
MUP	Conditionally Permitted Use; Minor Use Permit required							
CUP	Conditionally Permitted Use; Use Permit required							
—	Use not allowed							
Notes:	1 Commercial Cannabis Uses on properties with a Land Conservation (Williamson Act) Act Contract are subject to Uniform Rules for Agricultural Preserves.							

**DRAFT ORD18-0003
SUMMARY OF ALLOWED LAND USES AND PERMIT REQUIREMENTS FOR CANNABIS USES**

LAND USE				ZONING DISTRICT																													
				Agricultural			Resources		Rural Residential		Urban Residential			Commercial					Special		Industrial				Public	Public	Public						
				Land Intensive Agriculture	Land Extensive Agriculture	Diverse Agriculture	Resources and Rural Development	Timber Preserve	Agriculture and Residential	Rural Residential	Low Density Residential	Medium Density Residential	High Density Residential	Planned Community	Commercial Office	Neighborhood Commercial	Retail Business and Services	General Commercial	Limited Commercial	Commercial Rural	Agricultural Services	Recreation and Visitor Serving	Industrial Park	Limited Urban Industrial	Heavy Industrial	Limited Rural Industrial	Public Facilities	Draft Cannabis Inclusion	Draft Cannabis Exclusion				
LIA ¹	LEA ¹	DA ¹	RRD ¹	TP	AR ¹	RR	R1	R2	R3	PC	CO	C1	C2	C3	LC	CR	AS	K	MP	M1	M2	M3	PF	Y	Q								
CANNABIS USES																																	
Outdoor Cultivation Outlined area indicates Zoning Permits (ZP) which are processed by the Dept of Agriculture, Weights & Measures																																	
Cottage	25 plants	2 ac	1C	CUP/ZP ²	CUP/ZP ²	CUP/ZP ²	MUP	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	CUP ³	—					
Specialty Outdoor	5,000 sq. ft. or 50 plants	3 ac	1	CUP	CUP/ZP ²	CUP/ZP ²	CUP	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—					
Small Outdoor	5,001 - 10,000	5 ac	2	CUP	CUP/ZP ²	CUP/ZP ²	CUP	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—					
Medium Outdoor	10,001 - 43,560	10 ac	3	CUP	CUP	CUP	CUP	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—					
Nursery Outdoor	Limited as Expressed Above		4	CUP	CUP	CUP	CUP	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	CUP ³	—						
Indoor Cultivation																																	
Cottage	500	None	1C	CUP/ZP ^{2,4}	CUP/ZP ^{2,4}	CUP/ZP ^{2,4,5}	MUP	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	ZP	ZP	ZP	ZP	—	CUP ³	—		
Specialty Indoor	501 - 5,000	None	1A	CUP ⁴	CUP ⁴	CUP ^{4,5}	CUP ⁴	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	MUP	MUP	MUP	MUP	—	CUP ³	—		
Small Indoor	5,001 - 10,000	None	2A	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	MUP	MUP	MUP	MUP	—	CUP ³	—		
Medium Indoor	10,001 - 22,000	None	3A	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	MUP	MUP	MUP	MUP	—	CUP ³	—		
Nursery Indoor	Limited as Expressed Above		4	CUP ⁴	CUP ⁴	CUP/2 ac ⁴	CUP ⁴	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	MUP	MUP	MUP	MUP	—	CUP ³	—		
Mixed Light Cultivation																																	
Cottage	2,500	2 ac	1C	CUP/ZP ^{2,4}	CUP/ZP ²	CUP/ZP ²	MUP	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	MUP	MUP	MUP	—	CUP ³	—		
Specialty Mixed Light	2,501 - 5,000	3 ac	1B	CUP ⁴	CUP	CUP	CUP	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	MUP	MUP	MUP	—	CUP ³	—		
Small Mixed Light	5,001 - 10,000	5 ac	2B	CUP ⁴	CUP	CUP	CUP	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	MUP	MUP	MUP	—	CUP ³	—		
Medium Mixed Light	10,001 - 22,000	10 ac	3B	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	MUP	MUP	MUP	—	CUP ³	—		
Nursery Mixed Light	Limited as Expressed Above		4	CUP	CUP	CUP	CUP	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	MUP	MUP	MUP	—	CUP ³	—		
Testing/Laboratories																																	
			8	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	MUP	MUP	—	—	—	—		
Manufacturing																																	
Level 1 - nonvolatile solvents	per use permit		6	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	MUP	MUP	MUP	MUP	—	—	—	
Dispensaries																																	
Storefront and Delivery	per use permit		10	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	CUP	CUP	—	CUP	—	—	—	
Processing Only	per use permit			—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
Microbusiness⁵	per use permit			—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Distributor-Transport	per use permit		11	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Distributor-Transport Only⁶	per use permit		13	MUP	MUP	MUP	MUP	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—

TYPE OF PERMIT REQUIRED	
ZP	Permitted Use if standards met- CEQA exempt; Zoning Permit and Building Permit only
MUP	Minor Use Permit or Hearing Waiver; CEQA applies unless Cat Exempt; can add conditions
CUP	Use Permit - noticed hearing before Planning Commission; CEQA; can add conditions
—	Use not allowed

- Notes:**
- 1 Commercial Cannabis Uses on properties with a Land Conservation (Williamson Act) Act Contract are subject to Uniform Rules for Agricultural Preserves.
 - 2 Zoning Permit may be approved if property is 10 acres or more in size
 - 3 See Sonoma County Code Section 26-74 for applicability with AR, RR, and LC.
 - 4 Within existing previously developed areas, including hardscape, or legally established structures built (finalized) prior to January 1, 2016. No net increase in impervious surface.
 - 5 Two acre minimum lot size for indoor cultivation within the DA zone
 - 5 Does not alter the allowed uses already in existence under the Cannabis Land Use Ordinance and only formalizes the potential to request this combined state license type.
 - 6 Distributer-Transport Only restricts the licensee to only transporting cannabis goods that the licensee has cultivated or manufactured.

COMBINING CULTIVATION TYPES:

For example:
 A 5-acre DA parcel would allow
 10,000 SF outdoor
 OR
 10,000 SF mixed light
 OR
 5,000 SF indoor
 OR
 Any combination not exceeding 5,000 SF indoor and 10,000 SF total



Sonoma County Planning Commission

STAFF REPORT

FILE: ORD18-0003
DATE: June 7, 2018
TIME: 1:30 pm
STAFF: Katie Olding, Planner I
Amy Lyle, Supervising Planner

**Board of Supervisors Hearing is
scheduled for August 7, 2018**

SUMMARY

Applicant: County of Sonoma

Location: The Medical Cannabis Land Use Ordinance applies to agricultural, industrial, commercial, and resource zones within the unincorporated area of Sonoma County.

Subject: Medical Cannabis Land Use Ordinance Amendments, Part 1

PROPOSAL: Consideration of a series of amendments to the Zoning Code including but not limited to allowing adult use/recreational cannabis for the full cannabis supply chain including dispensaries, options to enhance neighborhood compatibility as it relates to cannabis permitting, the creation of Cannabis Inclusion and Exclusion Combining Districts, amending definitions and ordinance language to align with state law where appropriate, and other amendments as recommended by staff.

Environmental Determination: Consistent with previously circulated and approved Negative Declaration adopted December 20, 2016; Exempt under Section 15061(b)(3) of the CEQA Guidelines; and consistent with the Business and Professionals Code Section 26055(h) (MAUCRSA)

General Plan: All, except Coastal Zone

RECOMMENDATION: Staff recommends that the Planning Commission

1. Hear the Staff Presentation,
 2. Hold a Public Hearing,
 3. Deliberate and Take Straw Votes on Policy Options, and
 4. Adopt Resolution recommending that the Board approve the Zoning Code Amendments.
- A final recommendation may be continued to an additional Planning Commission hearing date.



EXECUTIVE SUMMARY: As directed by the Board of Supervisors and the Cannabis Ad Hoc Committee, the County proposes to amend the Zoning Code to accomplish the following:

- Allow Adult Use/Recreational Cannabis Operations Including Dispensaries (no change to existing cap of 9);
- Extend the life of new cannabis permits from one year to two years;
- Allow transferability of permits between operators (similar to other land use permits);
- Require use permits for cannabis uses (cultivation including nursery) on properties less than 10 acres within Agricultural and Resource Zones;
- Create Inclusion and Exclusion Combining Districts;
- Harmonize definitions and ordinance language to align with state law and emergency state regulations regulating cannabis operations including new license types and definitions; and
- Amend other zoning code language to aid in consistency and clarification.

ANALYSIS

BACKGROUND

State Law

In 1996, voters adopted Proposition 215, entitled the Compassionate Use Act, which allowed for the use of marijuana for medicinal purposes by qualified patients, and for caregivers to provide medical marijuana and receive reimbursement for their costs. In 2004, SB 420 established a County Health ID card program, collective and cooperative cultivation, and safe harbor amounts for cultivation and possession. Following these developments, many new land uses evolved, but the interplay between federal, state, and local law was unsettled.

The Medical Cannabis Regulation and Safety Act (Medical Cannabis Act) was enacted in October 2015 and provided a framework for the regulation of medical cannabis businesses. The Medical Cannabis Act eliminated the cooperative/collective model and replaced it with a commercial licensing scheme under which operators are required to obtain both local permits and state license approvals. The Medical Cannabis Act retained local control over land use and where and whether commercial cannabis businesses are allowed and under what conditions.

On November 8, 2016, the voters of California passed the Adult Use of Marijuana Act (Adult Use Cannabis Act) legalizing non-medical adult use cannabis. On June 27, 2017 the state passed Senate Bill 94 which consolidated the regulations in Medical Cannabis Act and Adult Use Cannabis Act into the Medicinal and Adult-Use Cannabis Regulation and Safety Act (Cannabis Act). The Cannabis Act created one regulatory system for medicinal and adult-use cannabis. The three state cannabis licensing authorities, California Bureau of Cannabis Control, CalCannabis Cultivation Licensing, and the Manufactured Cannabis Safety Branch, issued their comprehensive emergency regulations on November 16, 2017 creating the current cannabis regulatory structure.

Sonoma County Laws

The County began permitting medical cannabis dispensaries in 2007 and currently permits dispensaries pursuant to Sonoma County Code Section 26-88-126. The Board amended this code section in 2012 to

limit the number of dispensaries in the unincorporated County to a cap of nine. There are currently five permitted medical cannabis dispensaries and four in the application process.

In 2016 due to the new state medical cannabis law, the Board of Supervisors directed staff to bring forward a comprehensive cannabis ordinance. A Board of Supervisors Ad Hoc Committee on Cannabis (Ad Hoc Committee) was formed. The Ad Hoc Committee and staff conducted extensive community outreach in order to develop the Cannabis Ordinance. This outreach included town hall meetings in each supervisorial district, the establishment of a website, email list serve, project-dedicated email, online survey, and meetings with various stakeholder interest groups. An estimated 750 people attended the town hall meetings and over 1,100 people responded to the online survey.

Through these efforts, the Ad Hoc Committee and staff received feedback indicating that many Sonoma County residents support a regulatory framework that legalizes commercial medical cannabis, supports safe and affordable access to medicine, and provides opportunities for existing local cannabis operations to come into compliance. Many residents also expressed concern about crime, public safety, odor and nuisance, and other associated environmental impacts of the cannabis industry. These concerns were particularly heightened for residential neighborhoods and related most often to cultivation.

In October and November, 2016 the Planning Commission held public workshops and public hearings to gather input and make recommendations on the proposed Cannabis Ordinance based on Board direction and public comment. On November 16, 2016 the Commission provided their recommendation. In December, 2016 the Board of Supervisors held another series of workshops and public hearings and adopted a series of ordinances establishing a comprehensive local program to permit and regulate the complete supply chain of medical cannabis uses, including: cultivation, nurseries, manufacturers, transporters, distributors, testing laboratories, and dispensaries. Sonoma County's ordinances regulating medical cannabis businesses include:

1. The Medical Cannabis Land Use Ordinance setting forth permit requirements on where and how each cannabis business type may operate;
2. The Medical Cannabis Health Ordinance establishing regulations and permitting for medical cannabis dispensaries and manufacturing to address product safety, labeling and advertising; and
3. The Cannabis Business Tax Ordinance imposing a tax on both medical and nonmedical commercial cannabis businesses operating in the unincorporated County.

Cannabis Ordinance Implementation

Since Ordinance adoption staff have been focused on implementing the cannabis program. County departments hired and trained staff, developed specific rules and guidelines based on the ordinance, created support materials for businesses such as checklists and fact sheets, and built out multi-departmental online permitting, tax collection, and database systems. These implementation efforts also included an extensive public outreach and education program highlighted by the "Dirt to Dispensary" workshop series and involvement in the creation and staffing of the Cannabis Advisory Group.

The County began accepting permit applications from cannabis-related businesses on July 5, 2017. As of May 25th, 181 applications have been submitted. 130 of these are a mix of zoning and use permits

submitted to Permit Sonoma and the remainder of 51 are small outdoor cultivation Zoning Permits applications to the Department of Agriculture.

2018 Board of Supervisors and Cannabis Ad Hoc Committee Direction

On April 10, 2018, the Board conducted a Cannabis Ordinance Study Session and adopted a Resolution of Intention to update the existing Cannabis Ordinances. Feedback from the Board of Supervisors focused the following three actions:

- Consider allowing Adult Use cannabis in unincorporated Sonoma County for the full cannabis supply chain including dispensaries.
- Harmonize the Sonoma County Ordinance with state law and regulations where appropriate.
- Enhance neighborhood compatibility and overconcentration issues related to cannabis operations.

The Ordinance amendment process is split into two parts. Part 1 has a limited scope and is focused on bringing forward amendments related to state law alignment and any other actions that could happen in quick fashion. Part 2 will include a more thorough review of neighborhood compatibility and other implementation efforts that require robust outreach and staff analysis. Part 2 will begin in summer, 2018 and will likely take 12-18 months.

The Board of Supervisors Cannabis Ad Hoc Committee (Supervisors Gorin and Hopkins) met on April 13th and May 21, 2018. They have provided direction which has been incorporated into this staff report.

Table 1: Schedule of Part 1 Cannabis Ordinance Amendments

Date	Task	Request Action
May 10, 2018	Marijuana Technical Advisory Committee Meeting	A Technical Advisory Committee (TAC) consisting of various representatives from County departments will provide feedback on the amendments as they are developed.
May 21, 2018	Board of Supervisors Ad Hoc Committee	Review of staff recommendation to the Planning Commission.
May 30, 2018	Cannabis Advisory Group Meeting	The Advisory Group will provide valuable information, perspective, and feedback to the County for throughout the process of amending, the cannabis ordinances.
June 7, 2018	Planning Commission Hearing and Recommendation	At least one public hearing and meetings to deliberate and provide a recommendation to the Board.
Aug 7, 2018	Board of Supervisors Hearing and Adoption	A public hearing will be held to deliberate and take formal action to adopt the revised ordinance.

Cannabis Advisory Group Recommendations

On July 18, 2017, as part of Ordinance implementation, the Board of Supervisors approved the appointment of 20 members to serve on the Sonoma County Cannabis Advisory Group (CAG). The CAG was developed to offer a diverse perspective on the impacts of cannabis and cannabis regulations, and to provide information

and feedback to the County for developing, amending, and funding local cannabis programs and policies. The CAG has met for seven monthly meetings that have been well attended with an average of 150 people in attendance.

Within the CAG there are four Ad Hoc subgroups charged with research and development of recommendations on temporary state licenses, harmonization with state regulations, and inclusion and exclusion zones. Recommendations from the Advisory Group and Ad Hoc subgroups do not receive a formal vote, but instead reflect the opinion of the majority of the members of the group. Dissenting viewpoints are sought out by staff and the Co-Chairs, and minority and majority recommendations are often presented in writing to staff and shared with the Cannabis Ad Hoc. Recommendations, and the alternative minority recommendations of the Cannabis Advisory Group, are attached as Exhibit F.

Although the CAG has no direct decision making authority, the feedback from all members of the group was considered by staff in identifying key issues with the Cannabis Ordinance and informing the development of policy recommendations to the Ad Hoc and Planning Commission.

DISCUSSION OF ISSUES

Project Description: Consideration of a series of amendments to the Zoning Code including but not limited to:

- Allow Adult Use/Recreational Cannabis Operations Including Dispensaries (no change to existing cap of 9);
- Extend the life of new cannabis permits from one year to two years;
- Allow transferability of permits between operators (similar to other land use permits);
- Require use permits for cannabis uses (cultivation including nursery) on properties less than 10 acres within Agricultural and Resource Zones;
- Create Inclusion and Exclusion Combining Districts;
- Harmonize definitions and ordinance language to align with state law and emergency state regulations regulating cannabis operations including new license types and definitions; and
- Amend other zoning code language to aid in consistency and clarification.

ISSUE #1: ALIGNMENT WITH STATE LAW

While the County controls local permitting, cannabis operators are also required to get a state license. This dual licensing system creates difficulties for staff and cannabis operations in areas where the State and County regulations do not align. The 2016 Ordinance was written based on existing state law, the Medical Cannabis Regulation and Safety Act (MCRSA). State law has since changed to accommodate Adult Use and two versions of Emergency Regulations have been released implementing the state law. The most recent Emergency Regulations were released May 17th, 2018. The following amendments are proposed to better align with current state law and regulations.

Cannabis Adult Use/Recreational

In November, 2016 California voters passed Prop 64 to include Adult Use in the cannabis marketplace. Sonoma County voted 59% in favor. In the summer of 2017, Governor Brown signed SB 94 and AB 113, which merged the Medical and Adult Use licensing framework. With a few exceptions, Adult Use and Medical Licensing are now mirrored across the supply chain, and the State began accepting Adult Use

Licenses on January 1, 2018. Many surrounding jurisdictions have adopted Adult Use policies including Santa Rosa, Sebastopol, Cloverdale, Cotati, and Mendocino County. Staff recommends allowing all cannabis operations to have the option to function within the Medical and Adult Use market place, including dispensaries. The proposed Ordinance (Exhibit A) removes the word “medical” and includes other amendments for consistency to allow both options. Existing permitted cannabis operations would have to apply for a use permit revision, or wait until permit renewal, to include Adult Use.

New License Types:

Staff proposes the following new license types and definitions for consistency with State Law:

- **Processor:** This new license type would allow a processing facility separate from individual cultivation sites. A processing-only site conducts trimming, drying, curing, grading, or packaging of cannabis and non-manufactured cannabis products for multiple cultivators. No cultivation of cannabis plants would occur at licensed processor premises. Centralized processing would only be allowed in Industrial Zoning Districts and will likely reduce the need for onsite processing facilities in Agricultural Zoning Districts and their associated impacts.
- **Microbusiness:** The most recent change in state law created a Microbusiness option which allows smaller operators to engage in at least three (3) of the following commercial cannabis activities: cultivation (limit of 10,000 square feet), manufacturing, and distribution/transportation. The microbusiness license would only be permitted with a Minor Use Permit in the Industrial Zoning Districts as indicated on the Cannabis Land Use Table. This new opportunity does not alter the allowed uses already in existence under the Cannabis Land Use Ordinance and only formalizes the potential to request this combined state license type.
- **Self-Distributor-Transport-Only License:** This new license type allows for the transport of cannabis goods that the permit holder has cultivated or manufactured. It does not allow transport of other offsite cannabis goods. Staff recommends allowing this use to be included within the use permit process for cannabis operations. Operators would still have the choice to work with a third party distributor/transporter if they so choose.
- **Shared Manufacturing Facilities:** Manufacturing is an existing license type but staff proposes to allow manufacturing facilities to be shared among multiple operators. The most recent State Regulations allow permitted cannabis manufacturers to provide the use of the licensed space and equipment to smaller manufactures. Cannabis manufacturers wishing to utilize the space could submit an application for a share (Type S) cannabis manufacturing license at the state level. This use would still require a use permit process and expanding opportunities to multiple operators to sub-lease has no land use implication.

Zoning Code Definitions:

Cannabis Measurement- Canopy

Staff proposes adopting a slightly modified version of the state definition of canopy to replace the “Cannabis Cultivation Area” definition within current code. The most recent set of Emergency Regulations propose to measure canopy similar to our local definition, although they are named differently. The proposed change in language is minimal but any difference in measurement presents many issues for staff and cultivators. This change would provide clarity and consistency for operators as they apply for both County permits and State licenses, and for tax purposes.

Proposed Canopy Definition: The designated area(s) at a permitted premises that will contain cannabis plants at any point in time, as follows:

- (1) For indoor and mixed-light license types, canopy shall be calculated in square feet and measured using the room boundaries, walls, or ceiling-to-floor partitions of each enclosed area that will contain cannabis plants at any point in time. If plants are being cultivated using a shelving system, the surface area of each level shall be included in the total canopy calculation.
- (2) For outdoor license types, canopy shall be calculated in square feet and measured using physical boundaries of all area(s) that will contain cannabis plants at any point in time, including the space within the boundaries;
 - (a) Each unique area included in the total canopy calculation shall be separated by a physical boundary. For purposes of this section, “physical boundary” means a fence, hedgerow, garden plot, or other stable, semi-permanent structure that clearly demarcates the canopy edge.

The new definitions below are proposed to be added to the zoning code to provide consistency with state law and regulations:

- **Applicant – Cannabis:** A person that is applying for a permit pursuant to engage in commercial cannabis activity pursuant to this chapter.
- **Cannabis Business Owner:** A person with an aggregate ownership interest of 20 percent or more in the person applying for a permit, unless the interest is solely a security, lien, or encumbrance; the chief executive officer of a nonprofit or other entity; a member of the board of directors of a nonprofit; the trustee(s) and all persons that have control of the trust and/or the commercial cannabis business that is held in trust; and/or an individual who will be participating in the direction, control, or management of the person applying for a permit.
- **Commercial Cannabis Activity:** The cultivation, possession, manufacture, distribution, processing, storing, laboratory testing, packaging, labeling, transportation, delivery or sale of cannabis and cannabis products as provided for in this chapter.
- **Delivery:** The commercial transfer of cannabis or cannabis products to a customer, including use by a retailer of any technology platform owned and controlled by the retailer.

- **Hoop House-Cannabis:** A temporary structure used for season extension or crop protection erected for less than 180 days where the material covering the structure is removable. Hoop houses do not have any electrical components, such as ventilation or artificial lighting, and are not used for light deprivation.
- **Light Deprivation:** The elimination of natural light in order to induce flowering, using black out tarps or any other opaque covering.
- **Non-manufactured Cannabis:** Flower, shake, kief, leaf, and pre-rolls.
- **Process, Processing, or Processes - Cannabis:** All activities associated with drying, curing, grading, trimming, rolling, storing, packaging, and labeling of non-manufactured cannabis.

Other existing definitions are also proposed for amendments (within Exhibit A) to provide clarity and to better align with current state law and regulations.

ISSUE #2: NEIGHBORHOOD COMPATIBILITY

Since adoption of the Cannabis Land Use Ordinance staff has received substantial communication from individuals and neighborhood organizations about the compatibility of cannabis operations with the community. Concerns have included the concentration of cannabis businesses, consistency with adopted Area Plans, proximity to residential, setbacks from sensitive uses (parks, schools, etc), preservation of rural character, use of private roads/access, and substandard parcel sizes.

As noted previously, on April 10th the Board of Supervisors directed staff to take some action now during Part 1 (2018) and launch a more robust process for Part 2 (to conclude in 2019). The following policy options and recommendations represent staff and the Cannabis Ad Hoc Committee's suggestions for consideration and deliberation.

Cannabis Permit Requirement (Land Use Table Amendment): Staff proposes the following policy options related to cannabis permitting and whether a zoning or use permit should be required and under what different circumstances.

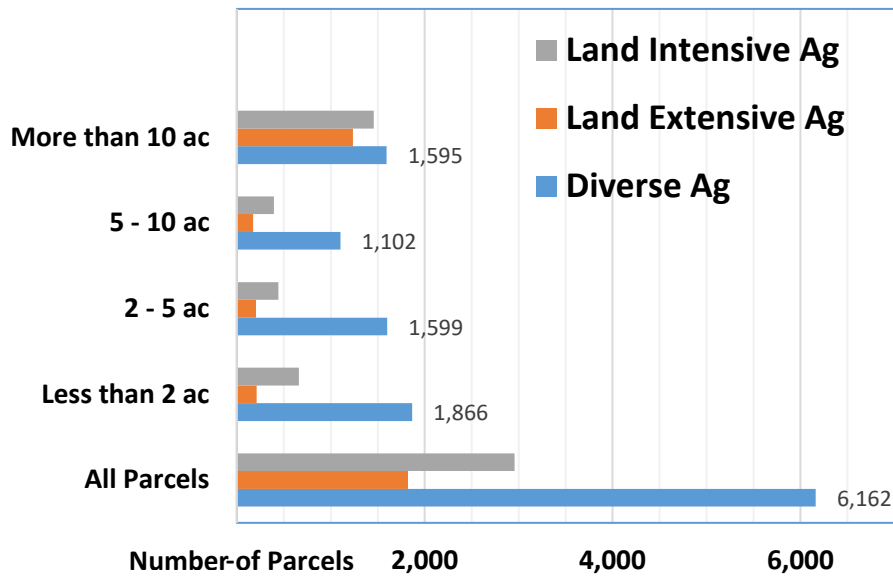
Policy Options:

1. **Require a Use Permit for All Sizes of Cultivation Operations within Non-Industrial Zones:** This option would require a conditional use permit regardless of parcel or operational size within the Land Intensive Agriculture (LIA), Land Extensive Agriculture (LEA), and Diverse Agriculture (DA) zones (use permits are already required within the Resources and Rural Development (RRD) Zone). Currently cannabis cultivation up to 10,000 sq ft is allowed with a zoning permit on LEA and DA lands. These zoning permits are processed by the Department of Agriculture. This option would require use permits for all operations within agriculture and resource zoning districts and would move all permitting to Permit Sonoma. The cannabis zoning permit process would be limited cultivation up to 500 sq ft of canopy within industrial zones.

2. **Require a Use Permit for Properties less than 10 acres within Non-Industrial Zones (Staff and Ad Hoc Recommended Option):** Operators on properties under 10 acres within the LIA, LEA, and DA zones would be subject to the conditional use permit process which includes public notification, environmental review, and a public hearing process. Zoning permits would continue to be allowed on properties over 10 acres.
3. **Require a Use Permit for Properties less than 10 acres within the Diverse Agriculture (DA) Zone:** Operators on properties under 10 acres would be subject to the conditional use permit process only within the DA Zone. The large majority of smaller agricultural properties are within this zoning district (see Figure 1 below). Zoning permits would continue to be allowed on properties over 10 acres.
4. **Require Use Permits for All Cannabis Operations within the DA Zone:** This option would require all cannabis operations, regardless of parcel or operational size, to obtain a conditional use permit within the DA zoning district.
5. **Require a 10 Acre Minimum Parcel Size within the DA Zone:** This option would not allow any cannabis operations on DA properties under 10 acres in size. Currently cannabis operations are allowed on properties as small as 2 acres. 74 % (4,567) of DA parcels are under 10 acres with 26% (1,595) being over.
6. **Pipeline Provision for Applications Approved or In Process**
 - a. Allow for approved permits to continue operating until they expire.
 - b. Allow any permits that are “complete for processing,” to continue to be processed and approved, and operate until they expire.

BOS Cannabis Ad Hoc and Staff Recommendation: Option #2 and #6b. Operators on properties under 10 acres within the LIA, LEA, and DA zones would be subject to the conditional use permit process which includes public notification, environmental review, and a public hearing process. This process would allow for a case-by-case review of neighborhood compatibility issues. Zoning permits would continue to be allowed on properties over 10 acres within the LEA and DA zones.

There are currently nine zoning permits in process, and one approved that would be impacted by this amendment. Staff proposes an ordinance pipeline provision which would allow any zoning permit application deemed complete by adoption date (proposed to be August 7th, 2018), to continue as a zoning permit for one year until renewal is required.

Figure 1: Agricultural Zones and Parcel Size

Indoor Cultivation Setback from Schools (Section 26-88-254(f)(4)): To better align with state law and alleviate issues related to proximity of indoor cultivation to schools, staff proposes a 600 ft separation between these uses.

Allow Appeal of Zoning Permits Issued by the Department of Agriculture (Section 26-88-250(m)): Currently the zoning code allows appeal of zoning permits issued by Permit Sonoma. This new language would provide consistency and allow appeal of zoning permits issued by the Department of Agriculture. The appeal body would be the Board of Zoning Adjustments (BZA). Note that this appeal process would be ministerial and the BZA's authority would be limited to determining if the project met the ministerial standards contained within the zoning code.

ISSUE #3: INCLUSION ZONE

Staff proposes to create the Cannabis Inclusion Combining District as a tool for future application to parcels that do not have eligible zoning for cannabis cultivation only, but which have unique characteristics that make them worthy for consideration with a conditional use permit for cultivation. For instance, there are anomalies within zoning throughout the county where a small commercial property, surrounded by large agricultural properties, is ineligible under existing ordinance but is a logical location due to surrounding agricultural or open space use with no residential compatibility issues. This tool could also be used if there are specific neighborhoods or districts where cannabis uses are less likely to cause neighborhood compatibility or environmental issues.

The Inclusion Zone would be applied through a Zone Change application process which requires a public hearing process, environmental review, and final decision by the Board. No projects are being proposed for the rezoning at this time.

The following policy options are proposed for consideration by the Planning Commission.

Policy Options:

1. Allow Cultivation within Certain Base Zoning Districts:

- a. **Allow in Rural Residential (RR) and Agriculture Residential (AR) Zoning Districts:** This option would allow for all RR and AR properties, regardless of location or size, to apply for cannabis use permits.
- b. **Allow in Commercial Districts:** Currently the only cannabis uses allowed in commercial districts are dispensaries and laboratories. There have been a number of existing cultivators who were interested in continuing operations, one of which applied for a General Plan Amendment to move from Commercial to Agricultural Zoning but wasn't able to meet the General Plan designation criteria and was forced to withdraw the application and cease operations.
- c. **Allow in Agricultural Services District:** Currently no cannabis uses are allowed within this zoning district. There are only 13 parcels countywide within this zoning district. Allowing cannabis within this district would limit the opportunity for siting of agricultural support and commercial service uses.

2. Limit the Inclusion Zone to Certain Areas of the County or Historic Use:

- a. **Limit by Planning Areas:** The Sonoma County General Plan divides the county into nine (9) planning areas. These planning areas could be used to identify areas where AR and RR properties would be eligible for cannabis permitting.
- b. **Limit by Area Plan Area:** There are currently 8 adopted Area and Specific Plans. Cannabis applications could be included or excluded based on these boundaries.
- c. **Limit to Properties with Historic Cannabis Use:** This option would limit the RR and AR eligible properties to those with historic cannabis uses, meaning those properties where it can be proven that cannabis cultivation was occurring prior to Jan 1, 2018 (end of transition period).

3. Criteria to be used for Consideration of Inclusion Zoning:

- a. **Minimum Parcel Size:** Currently all cultivation, with the exception of indoor, has a 2 acre minimum parcel size requirement. The Inclusion Zone could express a larger minimum lot size of 5 or 10 acres. Note that only 9% of AR and RR parcels are larger than 5 acres and only 3% are over 10 acres.
- b. **Proximity to Residential Uses:** A key area of concern is neighborhood compatibility and proximity to residential uses. Criteria could be created to restrict eligibility in the following ways:
 - i. Property is located in an area with residential density no more than 1 unit/10 acres,
 - ii. No residential dwellings within a half mile of the parcel

- iii. No residential dwellings within 1,000 ft of the operation's premise.
- c. **Proximity to Agricultural Uses:** The property is within an area with other existing agricultural uses. This would require a finding that the cannabis operation would be surrounded by other types of traditional agricultural operations which would ensure a reduction in nuisance factors of noise, odor, etc.
- d. **Limitation on Size or Type of Cannabis Cultivation:**
 - i. Allow only Indoor Cultivation. This option would restrict uses to indoor only which may reduce neighborhood compatibility and nuisance issues.
 - ii. Allow only Cottage. This option would restrict the size of the cultivation to a maximum of 25 plants.
 - iii. Allow all types up to 10,000 sq ft of canopy.
 - iv. Allow all types and sizes based on the limits expressed in the Cannabis Land Use Table. This option would allow for a case by case review of the size of cultivation based on the property location, zoning, and size. Note the 1 acre of cultivation maximum would still apply.

4. Initiation of Zone Change Request

- a. Applicant Submits Request: This would allow a private party to apply for the Inclusion Zone on one or more properties.
- b. County Initiated: A zone change to add the Inclusion Zone could only be initiated by the County, as directed by the Board of Supervisors and the Cannabis Ad Hoc Committee.
- c. Allow for both private parties and the County to initiate rezoning applications for Inclusion Zones.

BOS Cannabis Ad Hoc and Staff Recommendation: Staff recommends that the Inclusion Zone be made available to RR and AR properties within Planning Areas 4 and 6, on parcels 5 acres or more, for all types and sizes of cultivation allowed on the Cannabis Land Use Table and the standards and restrictions within the Cannabis Land Use Ordinance (as proposed). Staff further recommends that the Inclusion Zone be made available to all Commercial Zoning Districts countywide for any type of cultivation based on the requirements of the Cannabis Land Use Table. This process would be initiated by a private party application through a zone change application and use permit process.

ISSUE #4: EXCLUSION ZONE

Staff proposes to create a Cannabis Exclusion Combining District similar to the exclusion zones that already exist for Accessory Dwelling Units and Vacation Rentals. This zone would be used to exclude cannabis uses on properties that meet one or more of the criteria set within the Ordinance. For instance, this tool could be used to restrict cannabis within a certain area due to environmental sensitivity or neighborhood compatibility issues. The following policy options are proposed for deliberation and recommendation of the Planning Commission:

Policy Options

1. **Criteria for Exclusion:** The Combining Zone may be placed on parcels where one or more of the following criteria are met:
 - a. Areas where there is inadequate road access or other conflicts;
 - b. Areas where the prevalence or concentration of cannabis operations is detrimental to the residential character of area;
 - c. Areas where the commercial or industrial uses are to be protected from conversion to cannabis uses;
 - d. Areas where, because of topography, access, water availability or vegetation, there is a significant fire hazard;
 - e. Areas with sensitive biotic resources or significant environmental sensitivity exists; or
 - f. Other areas where the Board of Supervisors determines that it is within the public interest to prohibit cannabis uses.

2. **Initiation of Zone Change Request**
 - a. Applicant Submits Request: This would allow a private party to apply for the Exclusion Zone on one or more properties.
 - b. County Initiated: A zone change to add the Exclusion Zone could only be initiated by the County, as directed by the Board of Supervisors and the Cannabis Ad Hoc Committee.
 - c. Allow for both private parties and the County to initiate rezoning applications for Inclusion Zones.

3. **Pipeline Provision for Applications Approved or In Process**
 - a. Allow for approved permits to continue operating until they expire.
 - b. Allow any permits that are “complete for processing” to become approved and operate until they expire.
 - c. Allow this provision to be reviewed on a case by case basis through the Exclusion Zone Application Process.

BOS Cannabis Ad Hoc and Staff Recommendation: Allow individual private party applicants or the County to initiate an Exclusion Zone application. Staff and the Ad Hoc further recommend that all of the criteria listed under Option #1 be available options within the Exclusion Zone district. It is further recommended that the pipeline provision not be prescribed at this time. The Commission and the Board should have flexibility to apply a different pipeline provision on a case by case basis depending on the situation.

ISSUE #5: OTHER STAFF RECOMMENDED CHANGES

Since adoption of the Cannabis Land Use Ordinance and the acceptance of permits beginning in July 2016, staff has found areas of the ordinance that require correction, clarification, or amendment based on experience processing permit applications. The following amendments are proposed by staff (exact language within Exhibit A):

Extend the Length of Time of Permits: Currently cannabis permits are issued for one year and require annual renewal. Staff and the Cannabis Ad Hoc Committee recommend that cannabis permits be issued for a two year period of time. Staff does not recommend retroactively extending approved applications for two

- iii. No residential dwellings within 1,000 ft of the operation's premise.
- c. **Proximity to Agricultural Uses:** The property is within an area with other existing agricultural uses. This would require a finding that the cannabis operation would be surrounded by other types of traditional agricultural operations which would ensure a reduction in nuisance factors of noise, odor, etc.
- d. **Limitation on Size or Type of Cannabis Cultivation:**
 - i. Allow only Indoor Cultivation. This option would restrict uses to indoor only which may reduce neighborhood compatibility and nuisance issues.
 - ii. Allow only Cottage. This option would restrict the size of the cultivation to a maximum of 25 plants.
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- a. Applicant Submits Request: This would allow a private party to apply for the Inclusion Zone on one or more properties.
- b. County Initiated: A zone change to add the Inclusion Zone could only be initiated by the County, as directed by the Board of Supervisors and the Cannabis Ad Hoc Committee.
- c. Allow for both private parties and the County to initiate rezoning applications for Inclusion Zones.

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ISSUE #4: EXCLUSION ZONE

Staff proposes to create a Cannabis Exclusion Combining District similar to the exclusion zones that already exist for Accessory Dwelling Units and Vacation Rentals. This zone would be used to exclude cannabis uses on properties that meet one or more of the criteria set within the Ordinance. For instance, this tool could be used to restrict cannabis within a certain area due to environmental sensitivity or neighborhood compatibility issues. The following policy options are proposed for deliberation and recommendation of the Planning Commission:

Policy Options

1. **Criteria for Exclusion:** The Combining Zone may be placed on parcels where one or more of the following criteria are met:
 - a. Areas where there is inadequate road access or other conflicts;
 - b. Areas where the prevalence or concentration of cannabis operations is detrimental to the residential character of area;
 - c. Areas where the commercial or industrial uses are to be protected from conversion to cannabis uses;
 - d. Areas where, because of topography, access, water availability or vegetation, there is a significant fire hazard;
 - e. Areas with sensitive biotic resources or significant environmental sensitivity exists; or
 - f. Other areas where the Board of Supervisors determines that it is within the public interest to prohibit cannabis uses.

2. **Initiation of Zone Change Request**
 - a. Applicant Submits Request: This would allow a private party to apply for the Exclusion Zone on one or more properties.
 - b. County Initiated: A zone change to add the Exclusion Zone could only be initiated by the County, as directed by the Board of Supervisors and the Cannabis Ad Hoc Committee.
 - c. Allow for both private parties and the County to initiate rezoning applications for Inclusion Zones.

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 - c. Allow this provision to be reviewed on a case by case basis through the Exclusion Zone Application Process.

BOS Cannabis Ad Hoc and Staff Recommendation: Allow individual private party applicants or the County to initiate an Exclusion Zone application. Staff and the Ad Hoc further recommend that all of the criteria listed under Option #1 be available options within the Exclusion Zone district. It is further recommended that the pipeline provision not be prescribed at this time. The Commission and the Board should have flexibility to apply a different pipeline provision on a case by case basis depending on the situation.

ISSUE #5: OTHER STAFF RECOMMENDED CHANGES

Since adoption of the Cannabis Land Use Ordinance and the acceptance of permits beginning in July 2016, staff has found areas of the ordinance that require correction, clarification, or amendment based on experience processing permit applications. The following amendments are proposed by staff (exact language within Exhibit A):

Extend the Length of Time of Permits: Currently cannabis permits are issued for one year and require annual renewal. Staff and the Cannabis Ad Hoc Committee recommend that cannabis permits be issued for a two year period of time. Staff does not recommend retroactively extending approved applications for two

years. Rather, if allowed by the revised ordinance, approved applicants can apply to modify their permit to be eligible for the two year timeframe.

Transferability: Allow cannabis permits to be transferred between operators similar to other land use permits. The ordinance currently includes ambiguous language as to the transferability of permits. Due to changes in state law cannabis operators have been required to change corporate structure from non-profit to profit, and in many cases have been partnering with investors who are named in the business structure. These changes have resulted in many permits essentially being “transferred.” Because cannabis permits would be limited to two years, staff sees no harm in allowing the transfer of permits, provided that the ownership is documented.

Remove Priority Processing Policy: The program was envisioned to provide a more expedited pathway for local residents and operators. However, the majority of the 181 applicants received have requested priority processing. Staff has found this policy to be an ineffective tool and propose to remove the policy entirely.

New Indemnification Language: Standard indemnification language has been proposed by County Counsel to provide consistency between departments.

Allowance for Propagation Areas: This pertains to the propagation (mother plants, starts, seedlings) necessary to support the onsite cultivation operation, not to be confused with a nursery operation who sells seeds or seedlings. The existing code does not express an allowance or limitation on the amount of propagation area. Due to this ambiguity applicants and staff have experienced problems with clarifying the taxable area or the maximum amount of cultivation allowed on a property. Based on research of state regulations and other jurisdictions, staff is proposing the allowance of up to 5% of the floor area of cultivation to be used for non-flowering propagation. This allowance would allow vegetative and other propagative cannabis plant material to be cultivated for use on-site without impacting overall permitted canopy, a floor area of up to 5% of the size of the permitted canopy may be used for non-flowering plants provided this plant material is kept in a separate, unique area away from flowering plants.

Enforcement Section: Staff has proposed a number of amendments to make technical corrections and align language with upcoming Administrative Citation Ordinance.

Clarification of Language, Without Change to Requirements, Within the Following Sections (as seen in Exhibit A):

1. Maximum amount of cannabis allowed on a single parcel and how this is measured (no change to how this is measured) (26-88-254(e) and (f)(1))
2. Biotic Resources Section (26-88-254(f)(8))
3. Cultural and Historic Resources Section (26-88-254(f)(9))
4. Security and Fencing (26-88-254(f)(16))
5. Water Supply, proposed to be amended to “Water Source” and clarification that a hydrogeological report is required for Groundwater Availability Zone 3, consistent with the General Plan (26-88-254(g)(10)).

Non-Substantive Corrections

- a. Added separation criteria measurement to dispensary section that was mistakenly omitted.
- b. Addition of the 3rd footnote on the land use table to Indoor Cottage 500 sq ft LEA. This restricts uses to existing structures or previously disturbed areas.
- c. Land Use Tables reordered and numbered in line with the state license type.
- d. Corrections of grammar and spelling throughout.

ENVIRONMENTAL DETERMINATION:

It is the determination of staff that the proposed amendments are consistent with the previously circulated and approved Negative Declaration, adopted December 20, 2016; that the project is categorically exempt from the California Environmental Quality Act under Section 15061(b)(3) of the CEQA Guidelines because it can be seen with certainty that the project will have no significant or physical effect on the environment; under sections 15307 and 15308 as an action taken to assure the maintenance, restoration, enhancement, and protection of natural resources and the environment where the regulatory process involves procedures for protection of the environment; and Section 15321 as an action by an agency for enforcement of a law, general, rule, standard or objective administered or adopted by the agency; and the Business and Professions Code Section 26055(h) (MAUCRSA) because the adoption of this ordinance requires discretionary review of cannabis operations which will include applicable environmental review under CEQA.

STAFF RECOMMENDATION

RECOMMENDATION: Staff recommends that the Planning Commission

1. Hear the Staff Presentation,
2. Hold a Public Hearing,
3. Deliberate and Take Straw Votes on Policy Options, and
4. Adopt Resolution recommending that the Board approve the Zoning Code Amendments. Final recommendation may be continued to an additional Planning Commission hearing date.

FINDINGS FOR RECOMMENDED ACTION

1. The proposed amendments are necessary and desirable to protect the public health, safety and environmental resources, provide a consistent regulatory pathway for the cannabis industry consistent with state regulations, foster a healthy, diverse and economically viable cannabis industry that contributes to the local economy, and ensure that environmental, public health, safety and nuisance factors related to the cannabis industry are adequately addressed.
2. This ordinance amendment is intended to be Part 1 to a two part policy effort to alleviate neighborhood compatibility issues and harmonize with state regulations which were adopted after the County's adoption of the Cannabis Land Use Ordinance on December 20, 2016 (Ordinance #6189).
3. This ordinance is consistent with the overall goals, objectives, policies and programs of the General Plan to promote a healthy and competitive agricultural, stabilize farm incomes and provide opportunities for diversification of agricultural products; protect Important Farmlands; preserve biotic resources; promote energy conservation and use of renewable energy; minimize discharge of sediment, waste and other

pollutants into the drainage systems; protect groundwater resources; encourage graywater systems and use of recycled water.

4. It is the determination of staff that the proposed amendments are consistent with the previously circulated and approved Negative Declaration, adopted December 20, 2016; that the project is categorically exempt from the California Environmental Quality Act under Section 15061(b)(3) of the CEQA Guidelines because it can be seen with certainty that the project will have no significant or physical effect on the environment; under sections 15307 and 15308 as an action taken to assure the maintenance, restoration, enhancement, and protection of natural resources and the environment where the regulatory process involves procedures for protection of the environment; and Section 15321 as an action by an agency for enforcement of a law, general, rule, standard or objective administered or adopted by the agency; and the Business and Professions Code Section 26055(h) (MAUCRSA) because the adoption of this ordinance requires discretionary review of cannabis operations which will include applicable environmental review under CEQA. The Planning Commission finds on the basis of the whole record before it that this exemption reflects the independent judgment and analysis of the Commission and that there is no substantial evidence that the project will have a significant effect on the environment.

LIST OF ATTACHMENTS

- EXHIBIT A: Draft Cannabis Ordinance Amendments
 - EXHIBIT B: Draft Cannabis Land Use Table
 - EXHIBIT C: Draft Exclusion Combining Zone
 - EXHIBIT D: Draft Inclusion Combining Zone
 - EXHIBIT E: Draft Planning Commission Resolution
 - EXHIBIT F: Cannabis Advisory Group Recommendations
-

MEMO

DATE: June 28, 2018

TO: Sonoma County Planning Commission

FROM: Amy Lyle and Katie Olding, Permit Sonoma

SUBJECT: ORD18-0003, Inclusion Combining District

On June 7, 2018 the Commission reviewed and held a public hearing on the proposal to amend the Cannabis Land Use Ordinance. Included within the proposal was the Inclusion Combining District. This tool could be used for future application to parcels that do not have eligible zoning for cannabis cultivation only, but which have unique characteristics that make them worthy for consideration with a conditional use permit for cultivation. Staff has updated the recommendation with additional standards and a land use table as described below.

The following policy options are proposed for consideration by the Planning Commission.

Policy Options:

1. **Allow Cultivation within Certain Base Zoning Districts:**
 - a. **Allow in Rural Residential (RR) and Agriculture Residential (AR) Zoning Districts:** This option would allow for all RR and AR properties to apply for cannabis use permits.
 - b. **Allow within the Limited Commercial (LC) District:** Currently the only cannabis uses allowed within the LC zone are dispensaries and laboratories.
 - c. **Allow in Agricultural Services District:** Currently no cannabis uses are allowed within this zoning district. There are only 13 parcels countywide within this zoning district. Allowing cannabis within this district would limit the opportunity for siting of agricultural support and commercial service uses.
2. **Limit the Inclusion Zone to Certain Areas of the County or Historic Use:**
 - a. **Limit by Planning Areas:** The Sonoma County General Plan divides the county into nine (9) planning areas. These planning areas could be used to identify areas where AR and RR properties would be eligible for cannabis permitting.
 - b. **Limit by Area Plan Area:** There are currently 8 adopted Area and Specific Plans. Cannabis applications could be included or excluded based on these boundaries.
 - c. **Limit to Properties with Historic Cannabis Use:** This option would limit the RR and AR eligible properties to those with historic cannabis uses, meaning those properties where it can be proven that cannabis cultivation was occurring prior to Jan 1, 2018 (end of transition period).



3. Criteria to be used for Consideration of Inclusion Zoning:

- a. **Minimum Parcel Size:** Currently all cultivation, with the exception of indoor, has a 2 acre minimum parcel size requirement. The Inclusion Zone could express a larger minimum lot size of 5 or 10 acres. Note that only 9% of AR and RR parcels are larger than 5 acres and only 3% are over 10 acres.
- b. **Proximity to Residential Uses:** A key area of concern is neighborhood compatibility and proximity to residential uses. Criteria could be created to restrict eligibility in the following ways:
 - i. Property is located in an area with residential density no more than 1 unit/10 acres,
 - ii. No residential dwellings within a half mile of the parcel
 - iii. No residential dwellings within 1,000 ft of the operation's premise.
- c. **Proximity to Agricultural Uses:** The property is within an area with other existing agricultural uses. This would require a finding that the cannabis operation would be surrounded by other types of traditional agricultural operations which would ensure a reduction in nuisance factors of noise, odor, etc.
- d. **Limitation on Size or Type of Cannabis Cultivation:**
 - i. Allow only Indoor Cultivation. This option would restrict uses to indoor only which may reduce neighborhood compatibility and nuisance issues.
 - ii. Allow only Cottage. This option would restrict the size of the cultivation to a maximum of 25 plants outdoor, 500 sq ft indoor, or a 2500 sq ft mixed light greenhouse.
 - iii. Allow all types up to 10,000 sq ft of canopy.
 - iv. Allow all types and sizes based on the limits expressed in the Cannabis Land Use Table. This option would allow for a case by case review of the size of cultivation based on the property location, zoning, and size. Note the 1 acre of cultivation maximum would still apply.
 - v. Within commercial zoning restrict cultivation to indoor and mixed light.

4. Standards Applied to Eligible Properties:

- a. If residential, the operator shall reside full-time on the property where the cultivation operation is occurring.
- b. If commercial, restrict other cannabis uses such as laboratories and dispensaries.
- c. If commercial, restrict other visitor serving uses to reduce potential conflicts and security impacts.

BOS Cannabis Ad Hoc and Staff Recommendation:

Staff recommends Options 1.a.b., 2.a., 3. a. d. ii. v., and 4. a. b. and c. A summary is provided below.

- (a) When combined with a Rural Residential (RR) or Agriculture and Residential (AR) Zone subject to all of the following criteria:
 - a. Property is located within Planning Area 4 or 6;
 - b. Property is five (5) acres in size or larger;
 - c. Maximum cultivation canopy shall be limited to Cottage sizes for indoor, mixed light, and outdoor or any combination thereof shown in Table 1;
 - d. The operator shall reside full-time on the property where the cultivation operation is occurring; and

- e. The operation meets all requirements within the Sections 26-88-250-256.

Staff further recommends that the Inclusion Zone be made available to the Limited Commercial (LC) District countywide for indoor and mixed light cultivation only.

- (a) When combined with a Limited Commercial (LC) Zone subject to all of the following criteria:
 - a. Property is five (5) acres in size or larger;
 - b. Cultivation is limited to indoor and mixed light;
 - c. Maximum cultivation canopy shall be limited as shown on Table 1 for indoor, mixed light, or any combination thereof provided that the total canopy does not exceed the maximum for the parcel size;
 - d. No cannabis dispensary or laboratory is located onsite;
 - e. No other visitor serving commercial uses are located onsite; and
 - f. The operation meets all requirements within the Sections 26-88-250-256.

All cannabis uses would be required to meet the standards within the Cannabis Land Use Ordinance including setbacks to schools, surrounding residences, security plans, odor control, etc. The Inclusion Zone would be applied through a Zone Change application process which requires a public hearing process, environmental review, and final decision by the Board. No projects are being proposed for the rezoning at this time.

A total of 651 Rural Residential and Agriculture Residential parcels would be eligible for rezoning to the Inclusion District. 87 are Rural Residential and 564 are Agriculture Residential. The following table describes how this could be applied.

Resolution Number 18-008

County of Sonoma
Santa Rosa, California

June 28, 2018
ORD18-0003 Katie Olding

RESOLUTION OF THE PLANNING COMMISSION OF THE
COUNTY OF SONOMA, STATE OF CALIFORNIA,
RECOMMENDING TO THE BOARD OF SUPERVISORS THE
PROPOSED AMENDMENTS TO CHAPTER 26 OF THE ZONING
CODE TO ALLOW ADULT USE FOR THE FULL CANNABIS
SUPPLY CHAIN, ENHANCE NEIGHBORHOOD
COMPATIBILITY, CREATE CANNABIS INCLUSION AND
EXCLUSION COMBINING DISTRICTS, THE ADDITION OF NEW
DEFINITIONS AND AMENDMENTS TO HARMONIZE WITH
CALIFORNIA STATE LAW AND REGULATIONS WHERE
APPROPRIATE, AND OTHER AMENDMENTS AS NECESSARY
FOR CLARIFICATION

WHEREAS, the Medical Cannabis Regulation and Safety Act (“MCRSA”), signed into law in October 2015, constructed a comprehensive framework for the regulation of medical cannabis and replaced the collective/cooperative model with a dual commercial licensing scheme at the local and state levels; and

WHEREAS, on December 20, 2016, the Board of Supervisors adopted a series of ordinances to establish a comprehensive local program, to permit and regulate the complete supply chain of medical uses; and

WHEREAS, the Senate Bill 94, known as the “2017-2018 Budget Trailer Bill”, signed into law on June 27, 2017, repealed the Medical Cannabis Regulation and Safety Act (“MCRSA”) and the Adult Use of Marijuana Act (“AUMA”) with one regulatory framework termed the Medicinal and Adult-Use Cannabis Regulation and Safety Act (“MAUCRSA”); and

WHEREAS, SB 94 amended Business and Professions Code section 26055 to add subsection (h), which provides that the CEQA process does not apply to the adoption of an ordinance, rule, or regulation by a local jurisdiction that requires discretionary review and approval of applications for permits, licenses, or other authorizations to engage in commercial cannabis activity, and that in order to qualify for this exemption, the discretionary review of applications provided for by any such law, ordinance, rule, or regulation shall include a requirement for any applicable environmental review pursuant to the CEQA process to occur prior to taking action on such applications; and

WHEREAS, on July 5, 2017 the County of Sonoma began accepting permit applications for cannabis-related businesses in accordance with the newly adopted Medical Cannabis Land Use Ordinance; and

WHEREAS, on November 16, 2017 the three State of California cannabis licensing authorities, California Bureau of Cannabis Control, CalCannabis Cultivation Licensing, and the

Manufactured Cannabis Safety Branch, issued their comprehensive emergency regulations creating the current cannabis regulatory structure; and

WHEREAS, on April 10, 2018 the Board of Supervisors adopted a Resolution of Intention, directing staff to explore and propose amendments to the Cannabis Ordinance to allow for Adult Use cannabis for the full supply chain, enhance neighborhood compatibility, and adopt new definitions and minor technical changes to harmonize with State law and regulations where appropriate; and

WHEREAS, it is the determination of staff that the proposed amendments are consistent with the previously circulated and approved Negative Declaration, adopted December 20, 2016; that the project is categorically exempt from the California Environmental Quality Act under Section 15061(b)(3) of the CEQA Guidelines because it can be seen with certainty that the project will have no significant or physical effect on the environment; under sections 15307 and 15308 as an action taken to assure the maintenance, restoration, enhancement, and protection of natural resources and the environment where the regulatory process involves procedures for protection of the environment; and Section 15321 as an action by an agency for enforcement of a law, general, rule, standard or objective administered or adopted by the agency; and the Business and Professionals Code Section 26055(h) (MAUCRSA) because the adoption of this ordinance requires discretionary review of cannabis operations which will include applicable environmental review under CEQA. The Planning Commission finds on the basis of the whole record before it that this exemption reflects the independent judgment and analysis of the Commission and that there is no substantial evidence that the project will have a significant effect on the environment.

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission recommends that the Board of Supervisors adopt the attached revised Medical Cannabis Land Use Ordinance amending Chapter 26 of the Sonoma County Zoning Code.

WHEREAS, in accordance with the provisions of law, the Planning Commission held public hearings on June 7 and June 28, 2018, at which time all interested persons were given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED, that the Planning Commission makes the following findings:

1. The proposed amendments are necessary and desirable to protect the public health, safety and environmental resources, provide a consistent regulatory pathway for the cannabis industry consistent with state regulations, foster a healthy, diverse and economically viable cannabis industry that contributes to the local economy, and ensure that environmental, public health, safety and nuisance factors related to the cannabis industry are adequately addressed.
2. This ordinance amendment is intended to be Part 1 to a two part policy effort to alleviate neighborhood compatibility issues and harmonize with state regulations which were adopted after the County's adoption of the Cannabis Land Use Ordinance on December 20, 2016 (Ordinance #6189).
3. This ordinance is consistent with the overall goals, objectives, policies and programs of the General Plan to promote a healthy and competitive agricultural, stabilize farm incomes and provide opportunities for diversification of agricultural products; protect

Important Farmlands; preserve biotic resources; promote energy conservation and use of renewable energy; minimize discharge of sediment, waste and other pollutants into the drainage systems; protect groundwater resources; encourage graywater systems and use of recycled water.

4. It is the determination of staff that the proposed amendments are consistent with the previously circulated and approved Negative Declaration, adopted December 20, 2016; that the project is categorically exempt from the California Environmental Quality Act under Section 15061(b)(3) of the CEQA Guidelines because it can be seen with certainty that the project will have no significant or physical effect on the environment; under sections 15307 and 15308 as an action taken to assure the maintenance, restoration, enhancement, and protection of natural resources and the environment where the regulatory process involves procedures for protection of the environment; and Section 15321 as an action by an agency for enforcement of a law, general, rule, standard or objective administered or adopted by the agency; and the Business and Professions Code Section 26055(h) (MAUCRSA) because the adoption of this ordinance requires discretionary review of cannabis operations which will include applicable environmental review under CEQA. The Planning Commission finds on the basis of the whole record before it that this exemption reflects the independent judgment and analysis of the Commission and that there is no substantial evidence that the project will have a significant effect on the environment.

BE IT FURTHER RESOLVED that the Planning Commission recommends that the Board of Supervisors find the project to be exempt from CEQA and approve the proposed changes to Chapter 26 of the Sonoma County Code.

BE IT FURTHER RESOLVED that the Planning Commission designates the Secretary of the Planning Commission as the custodian of the documents and other material which constitute the record of proceedings upon which the decision herein is based. These documents may be found at the office of Permit Sonoma, 2550 Ventura Avenue, Santa Rosa, CA 95403.

THE FOREGOING RESOLUTION was introduced by Shahhosseini who moved its adoption, seconded by Commissioner Davis, and adopted on roll call by the following vote:

Commissioner Tamura	Aye
Commissioner Shahhosseini	Aye
Commissioner Mauritsen	Aye
Commissioner Davis	Aye
Commissioner Carr	Aye

Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

WHEREUPON, the Chair declared the above and foregoing Resolution duly adopted; and

SO ORDERED.



County of Sonoma
Permit & Resource Management Department

**Sonoma County Combined Planning Commission
And Board of Zoning Adjustments
MINUTES**

**Permit Sonoma
(707) 565-1900
FAX (707) 565-1103**

Date: June 7, 2018
Meeting No.: 18-06

ROLL CALL

Todd Tamura
Komron Shahhosseini
Cameron Mauritsen
Pamela Davis
Greg Carr, Chair

STAFF MEMBERS

Jennifer Barrett
Hannah Spencer
Katie Olding
Amy Lyle
Arielle Kohn, Secretary
Leslie A. Thomsen, Deputy County Counsel
Tim Ricard, Economic Development Board

1:00 PM Call to order and Pledge of Allegiance.

Approval of Minutes – N/A

Correspondence

Planning Commission/Board of Supervisors Actions

Commissioner Announcements/Disclosures

Public Appearances

Michelle Miller Forestville, read from a letter about numerous violations of the Use Permit at Paul Hobbs Winery LP, which have negatively impacted the neighboring property owned by John Jenkel and ruined his view of Sonoma Mountain. Several others continued reading the same letter after their three minutes were up including Rosanne Schneider, Karen Larson and John Jenkel. Mr. Jenkel stated he was filing an appeal regarding county failure to address problems and demanded that the county hold a public hearing.

BOARD OF ZONING ADJUSTMENTS REGULAR CALENDAR

Item No.: 1
Time: 1:05 pm
File: UPE16-0063
Applicant: Patricia A. Mazzucco
Owner: Patricia A. Mazzucco Trust
Cont. from: March 15, 2018
Staff: Hannah Spencer
Env. Doc: Categorical Exemption 15303, New Construction or Conversion of Small Structures (e)
Accessory structures
Proposal: Request for a Use Permit to legalize a fence exceeding the maximum allowed height within the front yard setback on a corner lot.
Location: 17501 Sunset Way, Agua Caliente
APN: 056-312-001
District: 1
Zoning: R1 (Low Density Residential), B6-5 DU (5 Dwelling Units per Acre), X (Vacation Rental Exclusion Combining)

Hannah Spencer summarized the staff report, which is incorporated herein by reference. **Commissioner Mauritsen** stated he would recuse himself since he was not at the first hearing.

Public Hearing Opened: 1:27 p.m.

Mr. Broussard, representing the applicant, stated that they worked with staff and arrived at an agreement.

Public Hearing Closed: 1:29

Commission Discussion Commissioner Carr thanked the applicant for working with staff

Action: **Commissioner Carr** motioned to approve the project as recommended by staff. Seconded by **Commissioner Davis** and passed with a 4-0-1 vote.

Appeal Deadline: Ten days
Resolution No.: 18-007

Vote:

Commissioner: Tamura	Aye
Commissioner: Shahhosseini	Aye
Commissioner: Mauritsen	Abstain
Commissioner: Davis	Aye
Commissioner: Carr	Aye

Ayes: 4
Noes: 0
Absent: 0
Abstain: 1

PLANNING COMMISSION REGULAR CALENDAR

Item No.: 2
Time: 1:30 pm
File: Cannabis Program Update and ORD18-0003 Cannabis Ordinance Amendments Part 1
Applicant: County of Sonoma
Owner: N/A
Cont. from: N/A
Staff: Katie Olding and Amy Lyle

Env. Doc: Consistent with previously circulated and approved Negative Declaration adopted December 20, 2016; Exempt under Section 15061(b) (3) of the CEQA Guidelines; and consistent with the Business and Professionals Code Section 26055(h) (MAUCRSA)

Proposal: Consideration of a series of amendments to the Zoning Code including but not limited to allowing adult use/recreational cannabis for the full cannabis supply chain including dispensaries, options to enhance neighborhood compatibility as it relates to cannabis permitting, the creation of Cannabis Inclusion and Exclusion Combining Districts, amending definitions and ordinance language to align with state law where appropriate, and other amendments as recommended by staff.

Location: The Medical Cannabis Land Use Ordinance applies to agricultural, industrial, commercial, and resource zones within the unincorporated area of Sonoma County.

APN: N/A

District: ALL

Zoning: All, except Coastal Zone

Deputy Director Barrett commented that today's hearing is Part One of a two part process, The focus of today's hearing is to require use permits for cultivation to give the neighbors an opportunity to weigh in on the Cannabis permits. Part Two will involve a more comprehensive review of the ordinance and discuss possible changes to improve it. **Chair Carr** added that there may be several hearings before a decision is made, but he hoped to close the public hearing today.

Commission Disclosures: **Commissioner Tamura** visited two sites, met with two operators, neighborhood groups, and drove by other sites in District 2. He will submit his comments for the record. **Commissioners Mauritsen, Shahhosseini and Carr**, also met with Benziger and Pearson and neighborhood groups. **Commissioner Davis** did not meet with anyone.

Deputy Director Barrett reminded the group that today's hearing was not site-specific, especially in relation to pending applications.

Tim Ricard, Program Manager, introduced his staff team which includes staff from the Ag Commissioner, Weights and Measures, Planning and Code Enforcement. He reviewed recent changes in state law. The original ordinance was implemented in 2017, and the County is now updating it, based on guidance from the Board and community interest. After 11 months of permitting, the ordinance needs adjustment to address neighborhood concerns and align with state law and compatibility. Most applications are from District 5 and most are in the DA zoning district. 116 applications are complete for processing and 41 are incomplete.

Tyra Harrington, Code Enforcement stated that of the 578 complaints about Cannabis received since January 2017, 65 are active.

Amy Lyle summarized the staff report, which is incorporated herein by reference and which included comments received till 11:00 this morning. She reviewed the existing ordinance. The state does not consider cannabis to be agriculture, so there is no Right to Farm involved, and the decision making process is split between Ag Department, Weights and Measures, and Permit Sonoma.

Commissioner Davis asked if ministerial permits are allowed for ag lands, **Staff Lyle** said yes, as long as the project meet the standards a permit can be approved with no discretion or neighborhood notification.

Commissioner Tamura asked where the 10,000 square foot basis comes from, and **Staff Lyle** said from the 2016 state law. The Board wanted more restrictive rules.

Commissioner Tamura asked what code enforcement activity has taken place. **Staff Harrington** stated that for those applicants found to be out of compliance, 5 day notice to quit orders were issued. So far no fees have been collected or penalties assessed. Building code violations have been made. Staff is still assessing applications to see if they are complete. **Commissioner Tamura** commented that most growing operations are flying under the radar, and suggested incorporating a fine for those that don't apply. **Staff Harrington** stated that staff did not find significant environmental issues that would warrant immediate action.

Commissioner Shahhosseini asked how many complaints had been received, and **Staff Harrington** stated that they had received 508. After the June 1 deadline, it will be more proactive to seek those who are out of compliance with the ordinance.

Commissioner Tamura stated that the fines should be commensurate with value of the crop, and **Staff Harrington** stated that staff will pursue compliance with the ordinance.

Commissioner Shahhosseini commented that Code Enforcement lacks staff to address the issues, and since this affects the ability to tax, there are problems created due to the lack of ability to enforce, even with additional staff.

Commissioner Mauritson, in reference to the state not recognizing cannabis as agriculture so there is no Right to Farm, asked if staff thought that could change in the future.

Commissioner Shahhosseini asked why cannabis is not considered agricultural crop. Staff replied it is because at present, it is a cash industry, and for various reasons can't be treated the same as ag. There are also health and safety issues. **Staff Ricard** added that the Board wants to see the industry more highly regulated than other types of ag. **Commissioner Shahhosseini** said this creates a higher danger level, and **Commissioner Carr** agreed that it is a big issue.

Planning Staff **Katie Olding** reviewed the issues of neighborhood compatibility, state law harmonization, and said their work came from study session with Board that addressed neighborhood compatibility issues.

Neighborhood compatibility. The fact that growing is allowed as a ministerial permit on DA lands have resulted in much neighborhood complaints, and policy changes are proposed. If approved, applicants in the complete for processing status will be allowed to proceed, but others will be required to apply for a Use Permit, subject to renewal. No more ministerial zoning permits will be allowed through the Ag Commissioner for parcels under 10 acres in non-industrial zones. Applicants will have to apply to Permit Sonoma. **Commissioner Shahhosseini** asked how many applicants had involved public hearings and full CEQA. **Staff Olding** commented that there are ten subject to renewal and ten more in the pipeline. There is need for other options.

State law harmonization; **Staff Olding** explained that purpose of these changes are to better align county with state. References to "medical" were removed, and four more operator types were added. The use permit process will be required for some applications, and new definitions adopted for clarification of consistency and tax purposes. **Staff Olding** reviewed the power point presentation, incorporated herein and made a part hereof.

Commissioner Mauritson asked about the Use Permits process. **Staff Olding** indicated that staff can use the Use Permit Waiver noticing process, and if there are objections by neighbors, a hearing is held. If approved, most permits are subject to an annual review in which staff makes sure that the standards are being adhered to and that the applicant is in compliance with the conditions.

Commissioner Tamura asked for further discussion about sensitive areas, and asked if this was consistent with state law. **Staff Ricard** noted that the County ordinance is more inclusive, and includes parks in the setbacks.

Commissioner Shahhosseini asked about the 10,000 square foot maximum for indoor cultivation, and commented that people had complained that the 5% restriction for floor space was arbitrary. **Staff Ricard** noted that shelving can be used, which effectively increases the storage space to 25%. The amount was chosen because of the Board desire to keep a small footprint. **Commissioner Carr** stated that this needs to be clarified in the code.

Commissioner Carr asked the difference between distributor and transporter. Staff Ricard stated that the distributor takes the product from the farm and labs for testing, packages it, and delivers it to the dispensary. The transporter can only transport the product to the manufacturer or distributor, not the dispensary.

Staff Lyle reviewed the proposed **inclusion zone policy** options, which are based on zoning districts and recommend allowing growing in all commercial zones, and in Planning Areas 4 and 6 – to allow growing on AR and RR parcels over 5 acres through a zone change and use permit application.

District 5 had the most AR and DA parcels. There is a concern about concentration.

Commissioner Carr expressed concern that the inclusion zone could be a problem. He asked why only Planning Areas 4 and 6 were looked at. Staff Lyle indicated that the Ad Hoc committee felt comfortable doing it in those areas. **Commissioner Carr** suggested finding areas where we want to encourage growing, such as remote areas where there is a lot of water, and concentrate there. **Staff Lyle** stated that they wanted to look at areas where growing is not allowed currently.

Staff Lyle reviewed the proposed **Exclusion Combining District** for Cannabis.

Commissioner Carr suggested the Board fast-track the exclusion zone right away like they did for vacation rentals.

Public Hearing Opened: 3:25 p.m.

Speakers:

Terry Garrett, Co-Chair, Cannabis Advisory Group, provided written recommendations. He supports packaging and processing in the manufacturing and industrial zones, growing cannabis on already developed ag lands as a way to reduce impacts, and including the processor license as part of chain. He favored type 7 licenses with a conditional use permit in industrial zones, defining persons authorized as is defined in the Business and Professions code, and all cannabis event permits. Garrett said the 5% requirement could be arbitrary, and asked if it aligns with the state. 5% is inadequate for some growers who use different techniques. He suggested using weight, not square footage as a factor from a taxation standpoint. Include ethanol as a non-volatile substance, put the operations near business structures instead of residences, and allow those permits that are in complete for processing to remain. Eliminate the school setback for indoor cultivation.

Joanna Cedar, Cancraft stressed the importance to prioritize a viable cannabis industry in the County. It will be good for the County and could incentivize the ag community. Farmers in the AR zones have not had a clear path into the regulated market place and the current problems could have been avoided. Inclusion and exclusion zones are not a good precedent for public policy. Ms. Cedar opposed the conditional use permit in the AR, RR and AS zones. Exclusion zones would not be needed if the conditional use permit was used. Many issues are addressed in process that look at neighborhood concerns. The cultivators are being zoned out, and fewer applications turned in. Code Enforcement is not affected. Public decorum has taken a nose dive in the last few months. Cash infused from cannabis is running out, and need broader perspective is needed to move the community forward.

Cindy Schellenberg, Penngrove, represents Penngrove concerned citizens and wants Penngrove to be an exclusion zone. Their rural area has large parcels next to DA, RR and AR, and the cannabis groves have been a bone of contention for the neighbors. The County has ignored the 1982 Area Plan which serves to protect and preserve the historical agricultural land uses even more than the General Plan. There is a good reason that commercial cannabis is not recognized as agriculture. Ministerial permits should not be allowed, as it gives neighbors no chance to be involved in the permitting process. They feel blindsided and there is no mechanism to appeal the decision. Due process is being taken away. The ten acre minimum lot size is too small. The neighbors voted for adult recreational use, but not to have it change their home lives.

Alexa Wall, chair of So Co Growers stated that out of 5000 growers, only 250 applied for permits. Cannabis is an important cultural and economic driver. More conditions will destabilize the industry, and growers have not had a chance to prove the merits of their operations. This will cause the black market to increase, unregulated, and what is needed is true commitment to evolving the ordinance. The goal of the program is to provide safety and business success. The County needs to be more forward thinking and give it a chance to work.

Kristen Decker, representing Lakeville Highway residents, stated that Section 1 of the original ordinance says to protect health, safety and environmental resources and avoid nuisance factors. We need to keep sight on the original law. Neighborhood compatibility is a top issue. The staff report ignored the problem, and went into to two phases to enhance the program, effectively restricting the neighborhood.

Many complicated issues need to be resolved before expanding into a bigger footprint. Only 11 of the 58 California counties allow commercial cultivation. Only 2 of the 9 Bay Area counties allow outdoor cultivation. Alameda has allowed a maximum of 10 permits. While Sonoma County is not as permissive as Humboldt, we are close. Setbacks need to be increased, minimum lot size increased, eliminate ministerial permits for all, and Permit Sonoma needs to look at the increased burden on roadways and fire safety. Decker asked for a fast track for exclusion zones. Residents should not have to fight for basic property rights and be impacted by odor, sound, lights, security cameras, and 24 hour a day traffic.

Craig Harrison, Bennett Valley supports Save or Sonoma proposals, a 20 acre minimum for all zoning districts, and for all zoning categories. Many parcels in Bennett Valley are concentrations of ¼ Rural Residential lots next to larger parcels that have access through the neighborhood. The setbacks need to be at least 1,000 feet, and 2,000 feet for parks. The state did not put in setbacks for parks because they only had five days to respond. It is too soon to conform to the state regulations. There should be no buffer zones around parks. Bennett Valley should be an exclusion zone. There are mechanisms in place to make that happen. Identify Class 3 and 4 water areas where there are biotic resources to protect. Penalties should be increased and mandatory, and growers should use press releases. Regarding the 24 hour notice before inspection- the County does not give others that. The proposal makes it too easy for operators to cheat. Felons should be banned from cannabis – operators and landowners are in business together. Empower the code to allow private citizens to sue and collect fees when impacted by illegal growing. This will empower the neighborhood and take the burden off Permit Sonoma. Shut down unpermitted operations, many of which were started by greed. These should not be allowed. Improve the pipeline process.

Dr Jennifer Price, CCIA Supports the efforts to include definitions and adult use and extending the review time for permits to five years. They should become a vested right as other use permits do. Five year makes more sense due to capital expenditures. She stated that good applicants will work with neighbors. The CCIA considered cannabis to be an ag copy, and growers must face all that same challenges as other farmers. Sonoma County is an agricultural county. If applicants follow the rules, ministerial permits should be allowed. Appeals should be made to the Ag Commission, not Permit Sonoma. Regarding the distributor transport license, there is no reason to exclude the third party.

Rachel Zierdt, Sebastopol, said Coffee Lane, District 5 is mixed RR and DA. The neighbors are united in opposing any commercial growing in the neighborhood. Growing cannabis is a commercial activity and will affect the quality of life for the neighborhood. The ordinance needs to be changed. Adjacency and overconcentration were not addressed, and she was shocked to see it allowed in RR and AR zones in Planning Area 4 and 6. Neighbors feel thrown under the bus. Due to zoning, she can't have more than 2 garage sales a year because of traffic, or have a hair salon – so how can cannabis be allowed? It uses a lot of water. It is unfair. No ministerial permits should be allowed, increase the minimum parcel size to 20 acres exclude in AR and RR as with other districts in county. Eliminate 24 hour inspection and avoid overconcentration.

Ayn Garvish No Pot on Purvine submitted policy suggestions. Issues with concentration, inconsistency with the Area Plan, and setbacks are a problem. Abolish ministerial permits and create exclusion zones are of utmost importance. The staff recommendation falls short on the issue of neighborhood compatibility and ignores the solution. There are shortfalls with ministerial permits that are currently given by the Ag Commissioner. The permits should be issued by Permit Sonoma. The 10 acres minimum is too small and there is not discretion for ministerial permits, which restricts the public's right to due process. The proposal ignore the fact that large parcels are limited in resources, have fewer rights than small parcels, and circumvents the notification process. There is unfair vesting in the permit process which creates piecemeal permits. The staff report ignores the consensus that ministerial permits should be abolished. Garvish supported the neighborhood speakers and asked for action before it is too late.

Laura Waldbaum, Mark West Watershed representative expressed concern for the environment and asked the commission to look at the big picture. The state has mandated county planning to protect resources. The ordinance will remove capacity for protection of natural resources, and is not based on science. The ordinance is like a fox in henhouse for the General Plan. The Santa Rosa Plain is a high priority are, and additional water use will impact the basin, which is fed by the Russian River watershed tributaries. Mark West Creek used to have salmon, but land use decisions have reduced it to a trickle in summer. Water conservation is being pushed, and the Governor decreed Mark West Creek to be one of five of the most important waterways in the state. Residents told to reduce pumping, and wells have gone dry. People want to live in protected open space,

and coexist with agriculture and wildlife. People pay for the protection of public lands, but the cannabis industry does not enjoy the same mandate. Don't lose sight of what we have – find an effective way to protect natural resources. Waldbaum saw nothing about this in the draft ordinance.

Deborah Eppstein, Santa Rosa Kruger Lane, suggested that if permits are evaluated up front to meet road and fire standards, and do not pass- to deny them and not waste time. Allowing growing on private roads sets up the possibility for lawsuits, and applicants should get permission from the road property owners as part of application before being allowed to start growing. Fire risk should be a concern, and setbacks increased around parks. During the October fires, fire trucks could not get access because growers were scrambling to harvest their crops. Growers are just there for the money, and don't value the land. Eppstein supports an exclusion zone. Place growing in industrial areas, which would reduce enforcement, neighborhood compatibility issues and crime. She did not expect to have to deal with this when she bought her house, and growing attracts crime.

Art Deicke, Santa Rosa environmental consultant and CAG member, stated that in 18 months there have been no use permits approved, and the County has not been able to the make program work as envisioned by the Board in 2016. Permits have been submitted but are not clear, and while there is the potential to approve 50 to 100 permits, no applicants have had a chance to operate. Growers have not been given a chance and now there is complaint about potential issues, which is improving the black market and creating what we wanted to change. The Commission has an opportunity to make things better for the county and the industry. Diecke submitted technical written comments. He asked to clarify definitions, define permit removal, and that many things need clarification such as noise studies and setbacks from structures, such as what will cause 300 foot setback.

James Greaves, resides off Petaluma Hill Road, supports Save our Sonoma and other neighborhood groups. The Terra Bella Vista residents oppose pot groves. There are issues with the Tiger Salamander, roads and water tables. Greaves worked for 25 years in the wine industry, and he can't understand why the cannabis projects do have not have to be posted and neighbors notified. To sell alcohol in any store, notification must be posted for 60 days. It is unbelievable that this is not required for cannabis growth. He voted for it, but does not want to fight with neighbors who want to grow. Greaves opposes ministerial permits and supports exclusion zones.

Mike Benziger, opposes setbacks for parks. He is a farmer and grows certified biodynamic fruits and vegies. He grows Demeter certified medical cannabis and submitted a permit in 2017, but was denied because of his proximity to a park. All parks are not the same, and many are very rural parks with a lot of acreage. Benziger stated that the county should eliminate the setbacks around parks and base them on sensitive areas, not property lines.

Caren Woodson, regarding the idea of restricting growing to industrial zones, said that a person usually obtains agricultural produces from the producers. Cannabis is not manufactured and should be in ag zones. The proposed definitions are different from the State's for canopies, and 5% restriction does not fulfill needs of experienced cultivators. Align the ordinance with the state law. If all potential permits were approved in the County, there would be less than 100 acres.

Tawny Logan, works with permit applicants and said the ordinance needs clarification. The environment was addressed in the 2016 requirements for review of water use, and takes into account water impacts for Zone 3 and 4. The zoning permit is a slippery slope. The only way to address public safety is to find way to bring the process out of the black market. If restrictions continue, crime will increase. The county needs to look at expanding and creating pathways for operators, and to reduce restrictive policies which makes growers feel they are being punished.

Drue Banister Navarro Ranch, Cazadero resident, 40 years, has been through fires, and had many neighbors who grow. There have been problems with trespassers, garbage left on property, chemicals, broken water lines, etc. She is not opposed to growing in appropriate areas, but Navarro Ranch should be an exclusion zone. There is inadequate access, and the narrow roads do not support the increased traffic. The roads are falling into the creek and not being repaired. There are topography, access, water scarcity and fire hazards. There is no commercial ag in the area. Homeowners associations should be allowed to apply for exclusion zones. There is also concern about the annual inspection and Code Enforcement response time.

Jamie Ballachino, Leslie Road off Chalk Hill, noted there is illegal growth in his area. Ballachino can't understand the lack of enforcement on illegal growers. This is the main reason home invasions spook people. The opposing forces need to work together and work it out.

Harriet Buckwalter, St. Helena Road, Mark West watershed, stated that most parcels in the area are zoned DA or RR, and there are six enterprises within a mile of her home, but only one application. Neighborhood compatibility and enforcement are a problem. There were problems with fire evacuation, and night lighting makes her think there is another fire. Buckwalter opposed ministerial permits and is concerned about larger RR lots. Neighbors need to be part of the process. The area is environmentally sensitive – a state designed creek, and a priority area for Coho Salmon according to NOAA. Water is a big issue.

Robert Guthrie, Sebastopol representing 7 neighbors, complained about the proximity of cannabis to his land where there are small parcels. He borders a grower with DA land. He can't enjoy his property because of the odor and noise from the operation, light, smoke, truck exhaust and fans. An indoor structure was placed right on the property line. They have a video camera pointed into his back yard. Even the indoor operation smells and it may not be safe to breathe. The setbacks need to be larger. Reps 7 bordering neighbors, consider setbacks in part 1

Sherry Madrone, Cazadero resident for 40 years, cares about the neighborhood. She started an Aging in Place group two years ago. Lately a new breed has arrived who are not interested in becoming part of the community, and are there to make a profit. Growing has increased the risk of fires, accidents, and the growers don't care about the land. Strangers wander around, and there is a shortage of law enforcement in the area. The growers access their fields through the neighbor's lands. The county needs to look at other states such as Oregon to see what the problems area. She supports exclusion zones and not using the ordinance to pay for the October fires.

Cheryl Button, Navarro Ranch, Cazadero homeowners, concurred with the former speaker. She has a grove on adjacent parcel above her spring, and is concerned about seepage of nitrates into her water source. This is a water scarce area and in summer, people rely on catchment systems and tanks. She plans on testing her spring for pollutants.

Barry Wood, stated that Sonoma County has huge amounts of open space. If 1,000 foot setbacks are required this will eliminate excellent cultivation space.

Stephen Butler, Santa Rosa supports allowing distribution in the MP, M1 and M2 zoning districts. It will interface better with commercial districts than industrial districts. It makes more sense, will keep kids away from dispensaries. The Right to Farm requirement should be allowed if the site is next to existing agriculture. The 1,000 foot setback from parks does not make sense. There is more rural land appropriate for growing near parks.

Suzette Mackey, Bennett Valley resident, expressed concern about how the growers impact others. Her main concern is with odor. Cannabis cultivation will cause an enormous impact, and it is a huge injustice to residents who spent time and effort making their property their home. She supports clean air and exclusion zones. Citizens want to be protected and you can't mitigate the wind.

Carol Bokaie, Adobe Road, wants is to be an exclusion zone. There are issues of child safety, property values and the proposal favors the growers. The structure next to hers encroaches on her property rights, and she has to keep doors and windows shut because of the smell. Setbacks need to be increased.

Chris Hayes, Santa Rosa, expressed frustration. He moved his facility to a 60 acre parcel, and had the Agricultural Commission out. False accusations were made, and he was denied because of his proximity to the Sonoma Mountain Regional Open Space. There are no trails there. He now can't use the sight or do a lot split. He went where he was told to go, and there is no impact on neighbors. He asked the commission to relook at the setbacks for parks.

David Drips, Petaluma Hill Farms, Two Rock Road, stated he was kicked out of Petaluma Hill Road, moved to a 300 acre parcel, where the county told him he could be. It is not in a neighborhood. The dairy belt is an ag district and neighbors are ½ mile away. While doing what he was told, he still feels threatened. He has been to

workshops, town hall meetings, and has lost money trying to cooperate with the county. No permits have been approved and the county is already trying to change the rules.

Brantly Richardson, stated there is no real pressure to align with the state, since they could change their rules again. There should be formal signage, which could address the fears about home invasion for neighbors. The County should include language in the application process to tell the applicant to look at the CC&R's for an area they want to grow in. This would prevent problems as it would be noted in the CC&Rs if they are in or intent to be in an exclusion zone.

Charlene Stone, West County, said that cannabis will negatively impact the groundwater, which is a major concern in Sonoma County.

Phoebe Lang, Purvine Road, stated that it is wrong to say that Purvine Road is not a neighborhood, and disagreed with comments made by David Drips

Bill Krawger expressed concern about neighborhood compatibility – smells and complaints could cause the county to lose money. It could reduce property values if growing is nearby, as it needs to be mentioned in a real estate disclosure.

Public Hearing closed at 5:40

Questions and Commission requests from staff:

Commissioner Tamura requested more Sheriff Department input at the next hearing to comment on the public safety issue. **Commissioner Carr** concurred, adding that the Sheriff does not consider code violations to be a priority.

Commissioner Tamura stated that he did not participate in the original ordinance, and noted that the one year program just expired. He sees a lot of frustration and people think the County is kicking the tough decisions down the road.

Regarding minimum lot sizes, **Commissioner Shahhosseini** asked for an inventory of parcels between 5 and 10 acres for each of the planning areas. He supported growing next to certain parks, as it could provide a relief valve and avoid overconcentration in neighborhoods. He asked for a list of all the parks, open space, sizes, and some suggestions on which would be best suited for growing. **Deputy Director Barrett** said this was part of the Phase II discussion, and in Phase I staff was trying to get a quick fix for some issues. The ordinance has not been referred to state parks. **Commissioner Shahhosseini** added that the proposed ordinance is more restrictive than the state. Growers are trying to cooperate, and have had horrific experiences while no permits have been issued. There are not many growers trying to be legal and no deliberation process in place. **Deputy Director Barrett** stated that staff might not have time to deal with this before the next hearing. Staff Lyle said that County GIS website contains information for parks and open space. **Commissioner Shahhosseini** asked that power point presentations be sent to the commission ahead of time so they have a chance to review is as part of the staff report.

Commissioner Tamura asked which other agencies regulate odors. **Staff Lyle** indicated that odor was and continues to be researched. It is analyzed in a Use Permit process.

Commissioner Mauritsen said that to involve discretion could result in better compliance. He asked for clarification of the 5% floor area issue, to include a requirement for posting on roads, and expressed concern that ministerial permits are not appealable He was interested in the idea about allowing growing in industrial zones and expressed concern that there is no Right to Farm declaration for growers. Additionally, being a farmer, he stated that pesticides used in vineyards are not regulated for cannabis, and having groves near vineyards could impact the crop. He acknowledged that cannabis is here to stay, and there is need to determine how to protect both the industry and the public and to avoid future problems. He asked that the 5% footprint allowed for multiple layers be distinguished from the cultivation part.

Commissioner Davis wanted to see where the AR, DA, RRD and RR are located and to look at the surrounding zoning, and asked for more information on Planning Areas 4 and 6 so they can compare what is

currently allowed to the proposed ordinance. She wanted to consider what options there are to restrict or increase setbacks.

Commissioner Carr wanted to look at park setbacks as a guide, not an absolute. It depends on the site. He also wanted to look at the difference between a distributor and a transporter, and to relook at growing pertaining to Class 1 and 2 water zones. He asked that the cannabis grower group comments be made available, and for a staff response to the CEQA issues raised by the comments from Mark West Creek residents. **Commissioner Carr** commented that staff labored over the initial ordinance two years ago and the Board added the restriction to RR lands. Commission and staff worked very hard on this issue.

Action: Continued to June 28, 2018 at 1:05 p.m.

Appeal Deadline: N/A

Resolution No.: 18-006

Vote:

Commissioner: Tamura	aye
Commissioner: Shahhosseini	aye
Commissioner: Mauritsen	aye
Commissioner: Davis	aye
Commissioner: Carr	aye

Ayes: 5

Noes: 0

Absent: 0

Abstain: 0

MINUTES ADOPTED ON JUNE 28, 2018



County of Sonoma
Permit & Resource Management Department

Sonoma County Planning Commission

DRAFT MINUTES

Permit Sonoma

(707) 565-1900

FAX (707) 565-1103

Date: June 28, 2018

Meeting No.: 18-07

ROLL CALL

Todd Tamura
Komron Shahhosseini
Cameron Mauritsen
Pamela Davis
Greg Carr, Chair

STAFF MEMBERS

Jennifer Barrett
Katie Olding
Amy Lyle
Arielle Kohn, Secretary
Jennifer Klein, County Counsel
Tim Ricard, Economic Development Board

1:05 PM Call to order and Pledge of Allegiance.

Approval of Minutes – Combined Planning Commission and Planning Commission – June 7, 2018

Correspondence

Planning Commission/Board of Supervisors Actions

Commissioner Announcements/Disclosures

Public Appearances Rick Savel, representing Penngrove citizens, expressed concern that the specific and area plans are not being considered in the development of ordinances. A certainty of continuity is needed. In 1999, a Public Works project, which was restricted in the specific plan, created controversy and wasted public funds because protocol and policy was not met. Thresholds are higher due to the specific plan, and there have already been lawsuits with Rohnert Park, which, in the past, only used the County General Plan to make decisions. Rohnert Park was found at fault in court. There is community-wide pandemonium about cannabis and citizens are upset that there was no public notification involved and that the specific plan was not considered. The Board seems to also deem this normal and permissible, and it can't be both. Clarification on needed. Chair Carr recommended that Mr. Savel talk to Director of PRMD and Board about this matter.

PLANNING COMMISSION REGULAR CALENDAR

Item No.: 1
Time: 1:05 pm
File: Cannabis Program Update and ORD18-0003 Cannabis Ordinance Amendments Part 1

Applicant: County of Sonoma
Owner: N/A
Cont. from: June 7, 2018
Staff: Katie Olding and Amy Lyle
Env. Doc: Consistent with previously circulated and approved Negative Declaration adopted December 20, 2016; Exempt under Section 15061(b) (3) of the CEQA Guidelines; and consistent with the Business and Professionals Code Section 26055(h) (MAUCRSA)
Proposal: Consideration of a series of amendments to the Zoning Code including but not limited to allowing adult use/recreational cannabis for the full cannabis supply chain including dispensaries, options to enhance neighborhood compatibility as it relates to cannabis permitting, the creation of Cannabis Inclusion and Exclusion Combining Districts, amending definitions and ordinance language to align with state law where appropriate, and other amendments as recommended by staff.
Location: The Medical Cannabis Land Use Ordinance applies to agricultural, industrial, commercial, and resource zones within the unincorporated area of Sonoma County.
APN: N/A
District: ALL
Zoning: All, except Coastal Zone

Chair Carr commented that the public testimony would be reserved to the six items coming back from the last hearing, which were 1) The definition of a canopy, 2) setbacks to parks, 3) Non-volatile solvent definition, 4) setbacks to schools for indoor cultivation, 5) Inspection notifications, and 6) Inclusion and Exclusion combining districts.

Amy Lyle summarized the staff report, which is incorporated herein by reference, and introduced the staff team. She also provided information about hoop houses as requested by a commissioner.

Commissioner Tamura asked what was being changed with regard to setbacks from schools for indoor cultivation. **Staff Lyle** stated that the setback was eliminated for industrially zoned areas, and reduced to 600 feet for agricultural and resource zones, consistent with state requirements.

Commissioner Shahhosseini asked if any cash storage is allowed in the industrial zones. **Staff Lyle** stated that the state is silent on the issue. **Deputy Director Barrett** noted that there are conditions that limit cash stored on site for dispensaries through the Use Permit process, but not in the standards for the ordinance. **Commissioner Shahhosseini** expressed concern about allowing a cash storage warehouse near a school. **Staff Lyle** added that there are security plans required for each permit.

Commissioner Mauritson asked if the setbacks proposed are consistent with state law, and if they could be readjusted. **Staff Lyle** stated that the state is silent about parks, and the 600 foot setback is consistent with the state; however, the commission could reconsider this. The 1,000 foot setback was adopted in the 2016 ordinance.

Commissioner Davis asked for clarification for the Inclusion Combining District, and a review of parcels that could be impacted in Planning Areas 4 and 6. She expressed concern that there are LC zoned properties in Freestone area. **Staff Lyle** stated that in LC areas operators are limited to indoor growing.

Commissioner Mauritson, regarding the canopy issue, asked for clarification about whether stacking was considered in the total of 5% propagation area. **Staff Ricard** stated that stacking was included in the 5% surface measurement for all shelves in the propagation area. He reviewed several examples/scenarios. **Commissioner Mauritson** expressed concern that people had said this was inadequate. **Commissioner Carr** asked that this be clarified in the ordinance language. **Staff Lyle** stated that it was not in the summary of options. **Commissioner Mauritson** asked whether the staff included the request for signage, and **Staff Lyle** stated that they plan to accomplish this through the administrative process, but it will not be part of the ordinance.

Commissioner Carr asked if retail sales are allowed at cultivation sites. **Staff Lyle** stated they are not. **Commissioner Carr** recalled a complaint about the 24 hour notice for inspections. Code Enforcement **Staff Harrington** stated that whether or not they give notice depends on the situation. Several agencies can be

involved, including the Sheriff. It depends on the type of violation that is taking place. Code Enforcement typically tries to notify people. Code Enforcement is not always told if other agencies go out.

Commissioner Carr, referring to the definitions for “manufacturer” and “manufacturing,” stated that propagation is not referred to in “manufacturing.” He stated that the definition of cannabis business owner was also confusing and needs clarification. **Commissioner Carr** wondered how odors can be mitigated. **Staff Lyle** said that plants can be used, but odor is difficult to mitigate.

Commissioner Mauritson asked which state laws and permits require compliance with ADA bathrooms. **Staff Lyle** indicated that this is called out in building code. Any facility that has employees and structure must provide ADA restrooms and pathways. They are working with the Ag Department on policies for outdoor cultivation to determine if ADA bathrooms will be required.

Public Hearing Opened at 1:53 p.m.

Rachel Zierdt, Sebastopol, read from the original ordinance, which states that commercial operations shall not create public nuisances, create health and safety issues, or other environmental impacts. Neighborhood compatibility was the intent of the original ordinance, which is why it was excluded in RR and AR areas. This helped to quiet the concern. Put a face to the neighbors, do not subject RR neighborhood to cultivation, and do not ignore preschool and other sensitive areas.

Laura Waldbaum, Mark West Watershed, regarding #13 of the memo, said staff found no significant impact to the Mark West Watershed, but had no scientific data to back up their assertion. The existing data contradicts staff. Ms. Waldbaum has submitted scientific studies on the watershed. While not on the agenda, County Counsel allowed her to continue. Per Ms. Waldbaum, a watershed is like a bank account, and when there is no water a deficit is created. There is not enough water supply for existing users. Water is trucked in. To just say that hydrogeologic reports will remedy the situation is wrong – there are impacts on neighboring wells and surface water. Ms. Waldbaum asked the County to use wisdom and forward thinking to protect natural resource.

Mike Benziger, Glen Ellen, stated there are 40,000 acres of state and county parks in the county. Many are very remote and heavily wooded, which create a perfect barrier to protect communities from odors. The current 1,000 foot setback eliminates many remote and isolated sites which are not near public places. The harsh landscape creates secure setbacks. Mr. Benziger supported Option C for park setbacks. He acknowledged that the commission is doing the best it can to balance options, and we need to use the sites we have. More restrictions will make it harder for growers to survive.

Barbara Cooper, Santa Rosa, opposed reduced setbacks around parks, and wanted even larger ones. She submitted written comments.

Nancy Richardson, Santa Rosa, owns land that abuts Taylor Mountain Park, and served on the Parks board 4 years. He expressed concern about the decreased setbacks. People need to enjoy parks in remote trails and mountains, and the county has no business allowing marijuana groves near parks. Citizens should not be surrounded by cannabis. People from all ages use the parks. They are an important part of development, and people deserve to feel safe and enjoy nature, and smell pine trees, ocean breezes, and eucalyptus - not cannabis. Chemicals are used which harm watersheds and tributaries. Many headwaters are located in parks. This will create new problems, not help with neighborhood compatibility. Cultivation should stay in ag zones.

Sherry Madrone, Cazadero, lives in the RRD zone and owns 40 acres. It took her 5 years to divide 2000 acres in to 40 acre parcels. This was following the commune era in Occidental, and she was told you can't have commercial uses on ranches by the County. Cannabis growers just want to make money, it will be difficult to monitor permits, how will it be regulated, and what are the impacts on water going to be? Ms. Madrone wants to be in an exclusion zone.

Joi Losee, Cazadero, expressed concern about hoop houses. She had many questions and was confused about the issue and how it will affect her. Staff Lyle will contact Ms. Losee.

Deputy Director Barrett clarified that main purpose for the hearing was to establish Use Permit regulations for cannabis cultivation on parcels less of than 10 acres. This gives neighbors the chance to be notified about upcoming projects and voice their concerns. Regarding size restrictions, staff analyzes the entire operation – including roads, septic, water, storage, drying, and parking. If uses are found incompatible, the permit can be denied, but the first step in the program is to modify the ordinance.

Chris Hayes, Santa Rosa, supported Option C for park setbacks and stated that it is better solution than to have exclusion zones that place additional restrictions before people have a chance to be approved.

Greg Dexter, prefers the Use Permit process over zoning permit for cannabis regulation, which clarifies what is going to occur and gives neighbors a chance to oppose. If there are inclusion zones allowed, we need to have exclusion zones.

Kristen Decker supported exclusion zones and stated that is the only avenue neighbors have to address problems. These include private road access, protects residents, scenic corridors, and updates land use tables to show which areas are not eligible. Canopy regulations have clear identifiable boundaries. Shelving and benches should not be used as boundaries for the canopy. The propagation area should only contain seeds and starts. Parks are public lands paid for and maintained by tax dollars, and should be preserved so they can develop over time. Wooded areas can become parking, picnic or trails. Ms. Decker opposed reducing setbacks around schools. The indoor definition needs to be strengthened to mean a permanent structure, not a greenhouse with blackout tarps.

Craig Litman, 421 Group, stated that staff is now seeking ways to relieve the prohibitions on cultivation. Many parks that are out in the sticks are suitable for growing, and Litman supported Option C. Litman opposed exclusion zones and said that cultivation can be compatible in neighborhoods. Farmers have water, tanks, machinery and that is a good reason to embrace the industry if it can be done in a safe, secure way. Topography and slope should be considered. Nurseries should be allowed aligned with state rules.

Craig Harrison, stated that residents of the County hold parks near and dear, and opposed reduced setbacks near parks. Bennett Valley, where he resides, is surrounded by parks. The parks need to have buffer zones to preserve the wild area. This is a major issue for residents. Cultivation requires lots of fertilizer, pesticides, and use of highly toxic chemicals. This can impact watersheds in the parks and we will find the damage too late. Harrison advised the Commission to be cautious and take it slow. There is no need to rush. Take a few years and then reconsider. Why force this on the whole County? State regulations have only been on an emergency basis. The Board is considering adding sales tax to support the parks. This is contradictory to what is being discussed by reducing park setbacks.

Barry Wood, supports reduced setbacks for parks in areas where there are huge areas of rugged land. He stated that it is a misnomer that cultivators don't care about open space. They hold it near and dear, which is why they love Sonoma County. Using parcel to parcel line is also infeasible and unrealistic and should not be used. Also, farmers are the best neighbors to have in fire zones, as they have water reserves, equipment, and can be the first to help in emergency situations. Most grow organically and don't use the chemicals that vineyards use.

Art Deicke, CAG, stated that the purpose of the ordinance is to make businesses legal and give cultivators and opportunity to survive. The park setback of 1,000 feet nullified many applicants, and is too restrictive. Growers need 25% of the canopy for cultivation. The ordinance is about business.

Sica Ronan, Cazadero, concurred with Mr. Deicke. The 5% restriction for cultivation is insufficient. Plants need space to grow before they can flower to increase yield. It would be more efficient to allow 25% for the nursery area. Applicants need to be given flexibility to develop their businesses. Ronan asked why nurseries were not allowed in RRD- these are remote lands, and it would be more efficient to have the nursery there. **Deputy Director Barrett** remarked that nurseries are allowed in RRD.

Amber Risucci, 421 Group, supported reduced setbacks for parks. Marijuana groves will have less of an impact than vineyards. She supported 25% propagation.

Alexa Wall, Chair Sonoma County Growers, and cannabis operator, asked for consideration of the long term impacts for exclusion zones. There is already process in place that address which areas will work for cultivation. Wall opposed exclusion zones. Regarding canopy size, 5% will not work - 20-25% is more appropriate. The one-year renewal clause should be changed to 10 years. There are already many inspections that take place during the year with many agencies.

Julie Mercer Ingram, CAG group, added that the level of inspection is astronomical and very thorough, like happens with restaurants. It is not an easy process. Ingram supported 5-10 year permit terms with mandatory inspections, adding that it takes months to get permitted. 5-10 year permits with mandatory inspections.

Brantly Richardson, CAG group, stated that the issue of inclusion zones is too broad, and should include groups who have consensus on welcoming into cultivation to an area. He cautioned against spot zoning

Nick Caston, Santa Rosa, supported no setbacks on industrial lands. Mitigations for odor can be done easier in buildings. It makes sense. It may be possible to have a viable business in industrial zones. Because of the years of investment in the project, growers need at least five years and it should become a vested right.

Kathleen Hohnstein, Santa Rosa, stated that we need to lift the cap on 9 dispensaries. There are 12 community service districts in Sonoma County and only 2 have dispensaries. This does not address people living in the unincorporated area. People need more access.

Pat Burns, Sonoma County Farm Bureau, supports all legal farming, but not illegal farming. Minimum setbacks are necessary to allow for land use and production. We need compliance with safety for growers and the community. ADA restrooms are not required in ag operations and do not need to be required for cannabis operations.

Katherine Dowdey, Sebastopol, cultivator, CAG member, commented that we are at a critical point in time. Decisions will impact viability in Sonoma County. Give it time to see if works. So far, no permit has been approved. Let the use permit process have time to prove itself. Because of onerous rules, many have relocated. Growers want to stay in Sonoma County. Propagation size needs to be increased to 25%. Looming ordinance changes with no protection provides no support. Permit holder should be able to incorporate new standards when the permit expires. Please allow growers the chance to move forward and stay in Sonoma County.

David Drips, Petaluma, local long-time resident, stated he is trying to build a business and follow the laws. The permit should be good for more than a year for business stability. The 5% propagation rule is ridiculous, and should be 50%. Similar to other agriculture, growers need to improve genetics. They are highly taxed and need cultivation space. He has bills to pay, and he needs to keep his door open. To do that he needs to be able to have space for plants to grow. He could get by with 25%. He supported reduced setbacks for parks, and supported Option C. He opposed exclusion zones, adding that zoning already does it.

Shivahn Brady, commented that farmers protect ag land uses and preserve the bucolic nature of ags lands. She is on CAG and used to be a park ranger assistant. She thanks staff for recommendations to make the ordinance more stable, is in favor of inclusion zones, as there is no pathway to compliance for farmers in historic ag regions. Too many restrictions may force people to produce on a larger scale.

Monica Boettcher, reported that an article in the LA Times estimated that there is excessive pot produced in California, and there is no legal need or consumer demand for more. There is no reason to change setback zones for parks. Parkland already has illegal growing, which makes it dangerous for rangers. Reduced setbacks will make it even more difficult to protect. There is illegal water theft going on and there are not enough rangers to patrol. Safety is an issue. Consider increasing setbacks, and look to industrial areas where property is monitored.

Sara Shrader, fibromyalgia patient, CAG member, said time is needed to evaluate the success of the program, and so far no use permits have been approved. She supported inclusion zones, reduced setbacks for parks, to align the canopy with state rules, define ethanol and Co2 as non-volatile substances, unannounced inspections, increasing the length of permits, and allowance in industrial zones. She opposed minimum acreage size. This would result in larger operations and impact smaller farmers. Applicants should listen to the neighbors and get their input early in the process to find solutions. She asked to include a clause that protects the growers if a

sensitive use moves in after the permit is approved. Allow processing on ag lands, 25% nursery, increase the number of dispensaries, decrease taxes for the first few years. Look at non-commercial gardens so patients can get medicine that they need

Carol Bokai, expressed concern about the canopy and whether growers could grow year-round. She lives near a greenhouse and has been impacted by night time activity. She is worried about crime in the area and has no recourse when things happen in the middle of the night. Ms. Bokai was worried about safety, trespassers, and wanted to know her rights. Even though he neighbors have received violations, the plants are still there. She worries day and night.

Public Hearing Closed at 3:05 p.m.

Commissioner Tamura stated that he learned a lot when he did site visits. Relevant to comments noted, he visited one small site that abuts a park where plants were not visible. The grove had been there ten years with no problem and the park acted as a barrier. This was a small scale operation. A second site was larger, and he did not notice odors at the boundary, although he was not there in high summer. Both operations had neighbor support. There is a wide range and type of operations. Some do research on strains and others have more budding plants.

Commissioner Mauritsen reflected on the last meeting and commented that the Board supports cultivation on sites over 10 acres. He wondered how the ordinance will affect the big picture and where the future will take us. He considered the 10 acre minimum from a business and neighborhood compatibility standpoint. We need to find quicker ways to get existing applications approved and through a pipeline. He opposed the ADA requirement for outdoor growing operations. From business perspective, one year for a permit is not enough. Operators make a large investment and need longer term permits- these people have committed their livelihood. **Commissioner Mauritsen** said that we should give more consideration to barriers and linear feet rather than determining distance on a parcel by parcel basis, as this eliminates many parcels.

Commissioner Davis reflected there are good actors and bad actors. The good actors are trying to be part of the system and process. The ones causing the problems are not in the room. Because of that, it is important to take time to get it right. In addition to fine tuning the ordinance, we need to keep reign on those not complying with the rules.

Deputy Director Barrett asked staff to briefly review the options.

1. Neighborhood compatibility - Staff Olding reviewed the policy option for cannabis permit requirements. The Board requested that staff address the issue. The Ad Hoc committee recommended Option 2, a Use Permit, which would allow a pathway to cultivation rather than prohibit it. This was based on the Board's April 10 response to comments from the industry and neighbors for sites where cultivation was happening on parcels of less than 10 acres. **Commissioner Tamura** expressed concern that there could be loopholes, having worked with CEQA in past matters. **Deputy Director Barrett** asked the commission to refer to the tables. The Board asked for an immediate chance for neighbors to weigh in. The commission could decide whether to change the 10 acre threshold for use permit.

Commissioner Tamura stated that Option 1 made more sense. **Deputy Director Barrett** indicated that the neighborhood groups want to eliminate ministerial permits on smaller parcels. Larger parcels do not seem to cause as many problems.

Commissioner Shahhosseini was comfortable with the staff recommendation.

Commissioner Mauritsen supported Option 5 as it is more forward-thinking, will avoid overconcentration, and foster compliance with standards. He wanted to put the best foot forward.

Commissioner Davis asked for more information about how many DA parcels are adjacent to residential parcels in her planning area. She supported the staff recommendation, expressed concern about over-regulation. She was concerned about adjacent residents.

Commissioner Carr preferred to use the approach that uses setbacks and standards to dictate whether a project need to be a ministerial or use permit. For example, park setbacks could be reduced to 600 feet with a Use Permit. The same approach could be used to put restrictive setbacks on a ministerial permit. If the applicant can meet the setbacks, they can get the permit. Otherwise, they can apply for a Use Permit. This could help get support from neighbors. Parcel size was not the issue for him. Conditions and circumstances should dictate whether a permit should be ministerial or not. Parcels under 10 acres could still present compatibility issues, and the options do not deal with setbacks around excluded zones.

Deputy Director Barrett indicated that this was going to be looked into in Part II of the ordinance.

Commissioner Carr noted that there are time constraints and the Board wants recommendations, but he expressed concern about restricting operations based on parcel size.

Commissioner Mauritson expressed concern that Option 1 takes away property rights.

Commissioner Shahhosseini remarked that the commission is trying to solve two different issues and they don't have time to create a good policy. He did not support black and white absolutes. He supported Option B, which deals with the setback issues. **Deputy Director Barrett** stated that larger operations would typically have a Use Permit – as with wineries. If we establish thresholds for the Use Permit first, we could address park setbacks, residential setbacks, and establish minimum standards that are hard and fast. The Use Permit allows more flexibility. **Commissioner Shahhosseini** asked if this would be retroactive. **Deputy Director Barrett** stated no, that it is subject to the one-year review, in which program revisions can be incorporated into the conditions of approval. Everyone will have to renew at some point, and there are pipeline provisions if people are complete for processing.

Commissioner Tamura commented that it could be a mistake to take authority away from the Ag Department for larger sites. **Commissioner Mauritson** stated that the Ag Department still has discretion and is not a free pass. They still regulate, but there is no public hearing. He expressed confidence that no public hearing is needed for larger groves. **Commissioner Tamura** comments that the grower would prefer this but the public would not. We should lay the groundwork now. **Commissioner Davis** stated that conditions should be suitable to parcels.

Andrew Smith, Ag Department, stated they worked closely with Permit Sonoma. Neighborhood compatibility issues usually occur when cultivation is occurring on parcels smaller than 10 acres. Setbacks come into play, which are currently 100 feet from the property line and 300 feet from residences. Option 2 allows most parcels able to address neighborhood compatibility issues with the Use Permit. The Ag Department considers groves under ¼ acre on 10 acres to be ministerial permits. Otherwise they need a Use Permit. **Commissioner Tamura** asked about information on quantifying odor from a 10,000 square foot grove. **Smith** stated that research is being done related to wind patterns, inversion layers and climate. Odors are prevalent in agriculture. Cannabis can be malodorous and odor is going to need to be mitigated. **Commissioner Tamura** expressed concern that all permits should not be Use Permits, but ministerial permits gives a Carte Blanche to operators. They don't distinguish between good and bad actors. Deputy Director Barrett commented that the bad actors or those that don't meet standards can be dealt with through Code Enforcement and the permit can be denied for renewal.

Commissioner Carr wanted more discretion and compatibility. **Commissioner Tamura** could not support Option 2.

Straw vote (4-1-0 in favor) to approve Option 2 and 6b, with a caveat that need we additional information about setbacks. Staff was directed to look at each of the standards in the ordinance.

Commissioner Tamura:	No
Commissioner Shahhosseini:	Aye
Commissioner Mauritson:	Aye
Commissioner Davis:	Aye
Commissioner Carr:	Aye

2. Setback from Parks.

Commissioner Tamura supported the staff recommendation, noting that Parks wants to be able to comment on projects. **Commissioners Davis, Shahhosseini and Carr** concurred. **Commissioner Mauritson** opposed, and preferred to align with the state regulations. **Commissioner Carr** stated he approved reduced setbacks based on a Use Permit as it added a standard of equivalency. It gives more flexibility.

Straw vote (4-1-0 in favor) to approve Option A and C with modified language to add if determined an “equivalent” barrier exists.

Commissioner Tamura: Aye
Commissioner Shahhosseini: Aye
Commissioner Mauritson: No
Commissioner Davis: Aye
Commissioner Carr: Aye

3. Inclusion Combining District

Commissioner Davis asked if someone from Freestone zoned LC would have to apply to be in an inclusion zone, and staff replied yes.

Commissioner Shahhosseini stated that inclusion zones would not be cost effective. **Staff Lyle** said that, from a land use perspective, staff wants to make sure standards in place.

Commissioner Mauritson stated that inclusion and exclusion zones complicate the issue, create a never ending battle and adversity. He did not support them. **Commissioner Carr** concurred with **Commissioner Mauritson** that groves in remote areas are the preferable tool. The commission should be focusing on ag resources and industrial zones, as we don't yet have a grasp on what is going to happen.

Commissioner Shahhosseini commented that most complaints are about bad actors. He thought it is worth giving the chance to show that applicants can be good neighbors. Other legislation is also needed, such as allowing banking. The commission is incumbent to do something to help them.

Commissioner Tamura noted that this was what the supervisors want, and did not think it would matter to hammer out the details. Regarding bad neighbors, he questioned whether the code is strong enough to address complaints. **Deputy Director Barrett** stated that the Use Permit establishes conditions which are enforceable and have measurable standards. Inclusion zone applications would require a Use Permit and conditions that are enforceable. A public hearing is required, and bad actors can be denied through the discretionary process. This is different from enforcing a standard, and the renewal process also gives opportunity for further conditioning and public input.

Commissioner Shahhosseini asked how many permitted operations there are. **Staff Lyle** indicated that out of 13 permitted operations, there are 11 cultivation sites. **Commissioner Shahhosseini** stated it was important to note that most issues are coming from illegal operations, so the county needs to make sure we have adequate levels of control.

Straw Vote (unanimous) to approve Staff Recommendation: Options 1.a.b., 2.a., 3. a. d. ii. v., and 4. a. b. and c.)

Commissioner Tamura: Aye
Commissioner Shahhosseini: Aye
Commissioner Mauritson: Aye
Commissioner Davis: Aye
Commissioner Carr: Aye

4. Exclusion Combining District

Commissioner Mauritson said it would be a problem for property owners to make exclusion zones in areas where neighbors don't want it, and asked how the rezone could take place. **Deputy Director Barrett** stated that

if an owner initiates a request, the County can rezone. **Commissioner Carr** commented that this worked well for vacation rental zones.

Commissioner Shahhosseini expressed concern about fairness: Someone follows the rules, invests their money and then can be told they can't operate due to the exclusion zone. **Staff Lyle** added that there could be environmentally special areas where there is no pathway to get a permit. **Commissioner Carr** added that the applicants in the process could be allowed to continue. **Deputy Director Barrett** added that the exclusion zone dictates whether or not the use will be allowed, not case-by-case. Once adopted, the law comes active 30 days later. Some areas may not meet the rules, and the question is to let them continue or resubmit applications. In this case, permits are limited term, and thus a pipeline process. **Commissioner Shahhosseini** said it would make it very difficult for operators to get financing if the Board could change the zone.

Commissioner Davis was uncomfortable with neighbors being able to apply exclusion zones to other property owners. If there are legitimate reasons to exclude, she prefers it to be County initiated. Counsel commented that zone changes have to be initiated by property owners and the ultimate decision is made by the Board.

Commissioner Tamura supported exclusion zones, and wanted more information about pipeline provisions. He surmised that the issues will get taken care of on a case by case basis, and this process worked well for vacation rentals. **Commissioner Carr** stated it is a somewhat different context but the Board created exclusion zones for vacation rentals based on neighborhood desire. In this case, people do not want cannabis cultivation in their neighborhood. **Commissioner Mauritson** agreed that it is a different issue; vacation rentals were about affordability in a housing crisis. **Commissioner Shahhosseini** thought they were approaching this too early, and first the commission needs to work out other aspects before using exclusion zones in a meaningful way. He expressed concern about dire consequences.

Straw vote (3-2) to approve staff recommendation: Option 1 and 3(c)

Commissioner Tamura: Aye
Commissioner Shahhosseini: No
Commissioner Mauritson: No
Commissioner Davis: Aye
Commissioner Carr: Aye

Chair Carr reviewed the remaining issues to be discussed:

1. Propagation Area associated with canopy

The commission voted unanimously to increase the propagation area to 25% with a use permit, and staff is to further discuss the zoning permit.

Commissioner Tamura: Aye
Commissioner Shahhosseini: Aye
Commissioner Mauritson: Aye
Commissioner Davis: Aye
Commissioner Carr: Aye

2. Term of Permit for Use Permits and Zoning Permits

Commissioner Shahhosseini commented that he wants to avoid making renewal onerous for applicants. **Commissioner Mauritson** considered five years to be more reasonable. **Commissioner Carr** expressed concern that the Ag Department does not address planning issues. **Commissioner Tamura** indicated that the chances of not being able to renew are low and could be handled at an administrative level. He supported shorter terms. **Commissioner Davis** concurred.

Deputy Director Barrett asked that commission to decide how long the periods should be before the permits come into the fold. The rules will probably change again, but the ordinance was split into two parts to be able to get the use permits processed right away

Commissioner Tamura and Commissioner Davis expressed concern that the Use Permit won't meet the Phase II standards

3.1 Five years with a use permit (3-2-0 in favor)

Commissioner Tamura: No
Commissioner Shahhosseini: Aye
Commissioner Mauritson: Aye
Commissioner Davis: No
Commissioner Carr: Aye

3.2 Zoning Permit: Two years with zoning permit (3-2-0 in favor)

Commissioner Tamura: No
Commissioner Shahhosseini: Aye
Commissioner Mauritson: Aye
Commissioner Davis: Aye
Commissioner Carr: No

4. Indoor setback for schools in agricultural and resave zones: Vote (4-1-0) support.

Commissioner Tamura: Aye
Commissioner Shahhosseini: Aye
Commissioner Mauritson: Aye
Commissioner Davis: Aye
Commissioner Carr: Aye

The following discussion shall be moved to Part II:

1. Processing only facilities in agricultural zones.
2. Increasing setbacks for outdoor to be more conservative for zoning permits, without use permit.
3. Increasing code enforcement penalties.
4. Add dispensaries in industrial zones.
5. Administrative review of permits at renewal

Action: **Commissioner Shahhosseini** motioned to approve the item as recommended by staff with modifications to: 1. Allow 5-year terms on Use Permits and 2-year terms on Zoning Permits; 2. Allow 25% additional canopy area for propagation areas; and 3. Allow reduced setbacks from parks if equivalent physical barrier exists. Seconded by **Commissioner Davis** and passed with a 5-0 vote.

Appeal Deadline: N/A
Resolution No.: 18-008

Vote:

Commissioner Tamura: Aye
Commissioner Shahhosseini: Aye
Commissioner Mauritson: Aye
Commissioner Davis: Aye
Commissioner Carr: Aye

Ayes: 5
Noes: 0
Absent: 0
Abstain: 0

ORDINANCE NO. ()

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SONOMA, STATE OF CALIFORNIA, AMENDING CHAPTER 35 OF THE SONOMA COUNTY CODE

The Board of Supervisors of the County of Sonoma, State of California, ordains as follows:

Section I. Purpose. These amendments are adopted to achieve the following purposes, among others, and directs that the provisions herein be interpreted to accomplish these purposes:

- A. To incentivize compliance and to avoid unduly burdening a nascent industry; and
- B. To reflect the update and addition of definitions to align with the proposed Sonoma County Cannabis Land Use Ordinance; and
- C. To align the Cannabis Business Tax with the latest state regulations and to ensure consistency between the three Sonoma County Cannabis Ordinances, while ensuring that no changes are made that would require voter approval under Proposition 218.
- D. At the March 7, 2017, special election, the voters of Sonoma County approved the Cannabis Business Tax Ordinance (Measure A), codified in Chapter 35 of the Sonoma County Code and updated on June 13, 2017.
- E. The Cannabis Business Tax is imposed in accordance with the state Medical Cannabis Regulation and Safety Act, specifically California Business and Professions Code section 19348, the “California Control, Regulate and Tax Adult Use of Marijuana Initiative” approved by the voters in the November 2016 election, the California Revenue and Taxation Code section 7284, and other enabling legislation.

Section II. Amendments. Chapter 35 of the Sonoma County Code is amended as follows (text to be added is shown in **bold italics**, text to be deleted is shown in ~~strikethrough~~):

- A. **Amendments to Definitions.** The following definitions within Section 35-4 are hereby amended or added:
 - 1. “Cannabis” means all parts of the plant *Cannabis sativa* Linnaeus, *Cannabis indica*, or *Cannabis ruderalis*, or any other strain or varietal of the genus *Cannabis* that may exist or hereafter be discovered or developed that has psychoactive or medicinal properties, whether growing or not, ~~including the seeds thereof;~~ ***the seeds thereof; the resin, whether crude or purified,***

extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin. “Cannabis” also means the separated resin, whether crude or purified, obtained from cannabis. “Cannabis” does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil, or cake, or the sterilized seed of the plant which is incapable of germination. “Cannabis” also means marijuana as defined by Section 11018 of the Health and Safety Code as enacted by Chapter 1407 of the Statutes of 1972. For the purpose of this section, “cannabis” does not mean “industrial hemp” as defined by Section 81000 of the Food and Agricultural Code or Section 11018.5 of the Health and Safety Code. Cannabis is classified as an agricultural product separately from other agricultural crops.

2. ~~“Cannabis nursery” means a location that produces cannabis clones, immature plants, and seeds for wholesale distribution, used specifically for the planting, propagation, and cultivation of cannabis.~~
3. ***“Greenhouse” means a permanent structure, including glasshouses, conservatories, hothouses, or similar structures for the covered propagation and growing of plants, constructed with a translucent roof and/or walls.***
4. ***“Hoop house” means a temporary structure used for season extension or crop protection erected for less than 180 days. Hoop houses do not include light deprivation, ventilation, artificial lighting, or any electrical components. The ends are left open and the material covering the structure is removable.***
5. “Indoor” means indoor cultivation of cannabis ***within any type of structure*** using exclusively acritical lighting.
6. “Manufacturer” means a person that conducts the production, preparation, ~~propagation,~~ or compounding of manufactured cannabis or cannabis products either directly or indirectly or by extraction methods, or independently by means of chemical synthesis, or by a combination of extraction and chemical synthesis at a fixed location that packages or repackages cannabis or cannabis products or labels or relabels its container.
7. “Mixed-Light” means cultivation of cannabis ***using in a greenhouse or other similar structure using natural light, light deprivation, and/or any combination of natural and supplemental artificial lighting.*** ~~Greenhouses, hoop houses, hot houses and similar structures or light deprivation systems are included in this category.~~

8. **“Nursery” means a person that produces only clones, immature plants, and seeds used specifically for the planting propagation, and cultivation of cannabis.**
9. **“Outdoor” means cultivation of cannabis using no artificial lighting conducted in the ground or in containers outdoors with no covering. Outdoor cultivation does not include greenhouses, hoop houses, hot houses or similar structures.**
10. **“Testing laboratory” means a *laboratory*, facility, entity, or site in the state *State of California* that offers or performs *testing tests* of cannabis or cannabis products, *and that is accredited by an accrediting body independent from all other persons involved in commercial cannabis activity in the state, and holds a valid state license and a valid local license or permit.***

B. Amendments to Reporting and Remittance of Tax. The following subsections are hereby amended or added:

1. Section 35-6(a) – Each person owing a commercial cannabis business tax ***other than on outdoor commercial cannabis cultivation***, and each person on whom a 0% tax rate is imposed, shall, on or before the last day of the month following the close of each fiscal year quarter, prepare and submit a tax statement on the form prescribed by the Treasurer-Tax Collector and remit to the Treasurer-Tax Collector the tax due. The tax due shall be no less than the quarterly installment due, but the taxpayer may at any time pay the tax due for the entire fiscal year. Each business shall pay on or before the last day of the month following the close of each calendar quarter.
2. Section 35-6(a)(1) – For outdoor commercial cannabis cultivation, the taxes owed for the first quarter of each fiscal year shall be zero. Notwithstanding the foregoing, submission of a tax statement shall still be required for the first quarter of the fiscal year for all ***are due and payable in two installments, the due dates of which are to be prescribed by the Treasurer-Tax Collector. Each person owing a commercial cannabis business tax on outdoor commercial cannabis cultivation, regardless of whether any tax is due. Total taxes owed for the fiscal year shall be paid in equal installments shall, on or before the last day due dates prescribed and published by the Treasurer-Tax Collector, prepare and submit a tax statement on the form prescribed by the Treasurer-Tax Collector and remit to the month following Treasurer-Tax Collector the close of tax due. The taxpayer may at any time pay the second, third, and fourth quarters of the fiscal year tax due for the entire fiscal year. Each outdoor commercial cannabis cultivation business shall pay on or before the due date prescribed and published by the Treasurer-Tax Collector.***

3. Section 35-6(c) – The tax statement may include a request for adjustment of the tax due to square footage authorized but not utilized for cultivation, and/or crop loss, along with evidence substantiating the square footage utilized and/or crop loss. ***The substantiating evidence must include a cultivation verification performed by the Department of Agriculture/Weights & Measures. The cultivation verification may be performed and provided within a reasonable period after submission of the tax statement requesting adjustment.*** The Any decision to prorate or adjust the tax will be made at the sole discretion of the County. A fee may be adopted by the Board of Supervisors and collected by the agency having jurisdiction or the Treasurer-Tax Collector to pay for the cost of investigating, verifying, and opining on such request for adjustment of the tax.
4. ***Section 35-6(d) – The Treasurer-Tax Collector may, as part of administering the tax and in his or her discretion, accept as complete any payment that is within \$10 of the amount due and owing at the time of payment without further action to collect the remainder due or refund the amount overpaid absent a request for refund as provided in this Chapter. Nothing in this section shall be construed as releasing any person from the payment of any money which is due and owing to the County.***

C. **Amendments to Penalties and Interest.** The following subsections are hereby amended:

1. Section 35-11(a)(1) – A penalty equal to ~~twenty-five~~ **ten** percent (~~25~~**10**%) of the amount of the tax, ~~in addition to the amount of the tax, plus interest on the unpaid tax calculated from the due date of the tax at the rate of one and one-half percent (1.5%) per month; and; and~~
2. Section 35-11(a)(2) – If the tax remains unpaid for a period exceeding one calendar month beyond the due date, an additional penalty equal to ~~twenty-five~~ **ten** percent (~~25~~**10**%) of the amount of the tax, ~~plus interest at the rate of one and one-half percent (1.5%) per month on the unpaid tax.~~
3. Section 35-11(e) – The Treasurer-Tax Collector is authorized to make an assessment in the manner provided for in Sections 25 and 26 of the anticipated tax liability for up to the following four quarters, ***or, if for outdoor commercial cannabis cultivation, for the following two installments***, if any person has failed to file one or more returns or payments, or who has filed one or more delinquent returns or payments, in any twelve (12) month period, without curing the failure or delinquency within 60 days of the original due date after written notice from the Treasurer-Tax Collector of the failure or delinquency. Failure to remit the anticipated tax within 60 days of the notice of assessment shall be grounds for revocation of the County permit associated with the subject cannabis

business.

D. **Amendments to Waiver of Penalties.** The following subsections are hereby amended:

1. Section 35-12 – the Treasurer-Tax Collector may waive the first and second penalties of ~~twenty-five~~ **ten** percent each imposed upon any person if:

E. **Amendments to Enforcement – Action to Collect.** The following Subsections are hereby amended:

1. Section 35-17(a) -- Any taxes, penalties, **interest** and/or fees required to be paid under the provisions of this Chapter shall be deemed a debt owed to the County. Any person owing money to the County under the provisions of this Chapter shall be liable in an action brought in the name of the County for the recovery of such debt. The provisions of this Section shall not be deemed a limitation upon the right of the County to bring any other action including criminal, civil and equitable actions, based upon the failure to pay the tax, penalties, **interest** and/or fees imposed by this Chapter or the failure to comply with any of the provisions of this Chapter.
2. Section 35-17(b) – In addition to any other remedies available under federal, state, or local law, if any amount required to be paid to the County under this Chapter is not paid when due, the Treasurer-Tax Collector may, within three (3) years after the amount is due record a certificate of lien specifying the amount of taxes, fees, penalties, **and interest** due, and the name and address of the person as it appears on the records of Treasurer-Tax Collector. The lien shall also specify that the Treasurer-Tax Collector has complied with all provisions of this Chapter in the determination of the amount required to be paid. From the time of the filing for record, the amount required to be paid, together with penalties **and interest** thereon, constitutes a lien upon all real property in the County owned by the person, or subsequently acquired by the person before the lien expires. The lien has the force, effect, and priority of a judgment lien and shall continue for ten (10) years from the filing of the certificate unless sooner released or otherwise discharged. A fee may be adopted by the Board of Supervisors and collected by the Treasurer-Tax Collector to pay for the cost of recording and administering the lien.

F. **Amendments to Tax Assessment – Notice Requirements.** The following section is hereby amended:

1. Section 35-26 – The notice of assessment shall be served upon the person ~~either~~ by personal delivery, **electronic mail addressed to the person at the electronic mail address he or she shall register with the Treasurer-Tax Collector for the purpose of receiving notices provided under this Chapter**, or by a deposit of the notice in the United States mail, postage

prepaid thereon, addressed to the person at the address of the location of the business or to such other address as he or she shall register with the Treasurer-Tax Collector for the purpose of receiving notices provided under this Chapter; or, should the person have no address registered with the Treasurer-Tax Collector for such purpose, then to such person's last known address *or electronic mail address*. For the purposes of this Section, a service by mail is complete at the time of deposit in the United States mail. ***For purposes of this Section, a service by electronic mail is complete at the time of transmission of the electronic mail.***

G. Amendments to Tax Assessment – Hearing, Application, and Determination.

The following section is hereby amended:

1. Section 35-27 – Within ten (10) ~~calendar~~ ***business*** days after the date of service the person may apply in writing to the Treasurer- Tax Collector for a hearing on the assessment. If application for a hearing before the County is not made within the time herein prescribed, the tax assessed by the Treasurer- Tax Collector shall become final and conclusive. Within thirty (30) business days of the receipt of any such application for hearing, the Treasurer-Tax Collector shall cause the matter to be set for hearing before him or her not later than thirty-five (35) business days after the receipt of the application, unless a later date is agreed to by the Treasurer-Tax Collector and the person requesting the hearing. Notice of such hearing shall be given by the Treasurer-Tax Collector to the person requesting such hearing not later than five (5) business days prior to such hearing. At such hearing said applicant may appear and offer evidence why the assessment as made by the Treasurer-Tax Collector should not be confirmed and fixed as the tax due. After such hearing the Treasurer-Tax Collector shall determine and reassess the proper tax to be charged and shall give written notice to the person in the manner prescribed in Section 26 for giving notice of assessment. The amount determined to be due shall be payable after thirty (30) calendar days of written notice unless it is appealed to the Board of Supervisors.

H. Amendments to Appeal Procedure. The following section is hereby amended:

1. Section 35-28 – Appeal Procedure ***From Treasurer-Tax Collector Determination -Filing***. Any taxpayer aggrieved by any decision of the Treasurer- Tax Collector with respect to the amount of tax, interest, penalties and fees, if any, due under this Chapter may appeal to the Board of Supervisors by filing a notice of appeal with the Clerk of the Board of Supervisors within ten (10) ~~calendar~~ ***business*** days of the serving or mailing by the Treasurer-Tax Collector of the determination of tax due.

Section 35-29 – Appeal Hearing – Notice. Upon the filing of a notice of appeal, the Clerk shall fix a time and place for hearing such appeal, and the Clerk shall give notice in writing to such taxpayer ~~at the last known place of~~

~~address. The Treasurer Tax Collector shall present the matter to the Board of Supervisors and include evidence submitted by the taxpayer. The Treasurer Tax Collector shall also include proposed findings and a resolution of the appeal. At the hearing, both the Treasurer Tax Collector and the taxpayer shall have an opportunity to explain their case and introduce other statements or evidence. The Board of Supervisors may impose reasonable time limits on each party's presentation. The finding of the Board of Supervisors shall be final and conclusive and shall be served upon the appellant in the manner prescribed by this chapter for service of notice of hearing. Any amount found to be due shall be immediately due and payable upon the service of the notice in the manner prescribed in Section 26.~~

Section 35-30 – Appeal Hearing – Appointment of Referee. The Board of Supervisors may appoint a referee to take testimony at the hearing provided for in Section 28 of this Chapter, and to report his findings and recommendations to the Board. Neither the Treasurer-Tax Collector nor any officer or employee in the office of the Treasurer-Tax Collector may be appointed referee.

Section 35-31 - Appeal Hearing – Compensation of Referee. If the Board of Supervisors appoints a county officer or county employee to act as referee, he shall serve as such without any additional compensation. All time spent as a referee shall be considered as time spent by such officer or employee in performing the duties of his position.

Section 35-32 –Appeal Hearing – Conduct. At the time set for the hearing, or at the date to which the hearing may be continued by the Board of Supervisors or referee, the Board of Supervisors or referee shall hear the appellant and any other competent witnesses and decide whether the determination of the Treasurer-Tax Collector was correct or not, and if not what tax, fees, interest or penalties, if any, are due to the county from the appellant. The Board or referee may place any witnesses, including the appellant, under oath. The Board of Supervisors or referee may impose reasonable time limits on each party's presentation.

Section 35-33 - Appeal Hearing – Final Determination. The Board of Supervisors shall determine from the evidence or from a report of the referee, what tax, fees, interest or penalties, if any, are due to the county from the appellant. The decision shall be final and conclusive. The Clerk of the Board shall serve a copy of the decision upon the appellant as provided in Section 26. Any amount shall be immediately due and payable upon the service of the said notice.

Section III. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Ordinance. The Board of Supervisors hereby

declares that it would have passed this Ordinance and every section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

Section IV. This Ordinance shall become effective 30 days from the date of its passage by a majority vote. A fair and adequate summary of this ordinance was published at least five days prior to its adoption, and an additional summary shall be published once before the expiration of fifteen (15) days after passage, with the names of the Supervisors voting for or against the same, in The Press Democrat, a newspaper of general circulation published in the County of Sonoma, State of California.

In regular session of the Board of Supervisors of the County of Sonoma, introduced on the 7th day of August, 2018, and finally passed and adopted this 14th day of August, 2018, on regular roll call of the members of said Board by the following vote:

SUPERVISORS:

Gorin: ___ Rabbitt: ___ Zane: ___ Hopkins: ___ Gore: ___

Ayes: _____ Noes: _____ Absent: _____ Abstain: _____

WHEREUPON, the Chair declared the above and foregoing Ordinance duly adopted and

SO ORDERED.

Chair, Board of Supervisors
County of Sonoma

ATTEST:

Sheryl Bratton,
Clerk of the Board of Supervisors



County of Sonoma
State of California

Date: August 7, 2018

Item Number: _____
Resolution Number: _____

4/5 Vote Required

**Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California,
Introducing, Reading the Title of and Waiving Further Reading of a Proposed Ordinance
Amending Chapter 35 of the Sonoma County Code**

Whereas, an ordinance of the Board of Supervisors of the County of Sonoma, State of California, entitled "An Ordinance of the Board of Supervisors of the County of Sonoma, State of California, Amending Chapter 35 of the Sonoma County Code" has been introduced and the title read; and

Now, Therefore, Be It Resolved, that further reading of the proposed ordinance is waived.

Be It Further Resolved, that the Sonoma County Board of Supervisors will consider adoption of the proposed ordinance on August 28, 2018, in the Board of Supervisors Chambers, 575 Administration Drive, Room 102A, Santa Rosa, CA.

Supervisors:

Gorin:

Rabbitt:

Zane:

Hopkins:

Gore:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.

ORDINANCE NO. _____

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SONOMA, STATE OF CALIFORNIA, AMENDING CHAPTER 14 OF THE SONOMA COUNTY CODE TO REGULATE CANNABIS DISPENSARIES AND EDIBLE CANNABIS PRODUCT MANUFACTURING PREMISES

The Board of Supervisors of the County of Sonoma, State of California, does ordain as follows:

Section I. Chapter 14 of the Sonoma County Code is hereby amended as follows:

(A) Article I, Administration and Enforcement, is amended to read:

Article I. Administration and Enforcement.

Sec. 14-1-010. In General.

The Health officer, as referred to in this Chapter, or his/her designee shall administer and enforce the provisions of this Chapter, applicable state law, and the rules and regulations promulgated by the State Department of Public Health.

This Chapter and the articles contained herein apply to the entire county and all incorporated cities and towns of the county.

Sec. 14-1-020. Definitions.

- a) "Department" means the County of Sonoma, Department of Health Services, Environmental Health and Safety Section.
- b) "Enforcement Agency" means the County of Sonoma, Department of Health Services, Environmental Health and Safety Section.
- c) "Enforcement Officer" means the agent, registered environmental health specialist or environmental health specialist trainee authorized by the Director of Health Services, Health Officer or Director of Environmental Health.
- d) "Health Officer" as referred to in this Chapter, means the Sonoma County Health Officer/Deputy Health Officer or his/her authorized representatives.
- e) "Health Permit" or "Permit" as referred to in this Chapter, means a permit or registration issued by the department for milk dairy, retail food, public swimming pool, body art, ~~medical~~ cannabis dispensary, or edible cannabis product manufacturing ~~site~~ **premises** as those terms are defined throughout this Chapter and in the California Food and Agricultural Code, and the California Health and Safety Code.
- f) "Hearing Officer" as referred to in this Chapter, means the Director of Environmental Health or his/her authorized representative.
- g) "Person" as referred to in this Chapter, includes any individual, firm, ~~association,~~ ~~organization,~~ partnership, joint venture, **association, corporation, estate, trust, business trust,** limited liability company, **estate, trusts, business trust,** receiver, syndicate, ~~corporation, company, tribe~~ or any other group or combination acting as a unit and includes the plural as well as the singular number.

Sec. 14-1-030. Requirement of Permit.

It is unlawful for any person without a health permit to control, lease, act as agent for, conduct, operate, or manage any milk dairy, retail food facility, public swimming pool, body art facility, ~~medical~~-cannabis dispensary, or edible cannabis product manufacturing ~~site~~-premises as those terms are defined throughout this Chapter.

Health permits shall be prominently posted in public view at the location or upon the equipment for which it was issued. Health permits shall not be transferable upon change of ownership of the location or equipment for which it was issued.

The holder of the health permit shall make payment to the department, on or before the anniversary date as established at the time of permit issuance, an annual fee as established by the Board of Supervisors' resolution, and as more fully set forth below.

Sec. 14-1-040. Suspensions and Revocations.

Health permits shall be valid until revoked, suspended or as conditioned by the enforcement officer.

Any health permit issued pursuant to this Chapter may be suspended or revoked for good cause by the enforcement officer. "Good cause" for the purpose of this Section, means a violation of state law, a violation of any of the provisions of this Chapter, a violation of the administrative rules or regulations adopted thereunder, a violation of any condition of such health permit, or failure to make payment of the required health permit fee to the department.

The following practices will be utilized during a permit revocation or suspension:

- a) Whenever an enforcement officer finds that a person is not operating in compliance with their health permit, a written notice to comply shall be issued to the person. If the person fails to comply within fifteen (15) days of the notice, the enforcement officer shall issue a second written notice to comply describing the acts or omissions with which the person is charged and informing them of their right to request a hearing.
- b) At any time within a fifteen-day period after service of such notice, the person may request a hearing before the hearing officer and department to show cause why the health permit should not be suspended or revoked.
- c) A failure to request a hearing within fifteen (15) days shall be deemed a waiver of a right to such a hearing.
- d) Any hearing provided for in this Section shall be conducted in accordance with Section 14-1-060.
- e) A health permit may be reinstated or a new health permit issued if the enforcement agency determines that the conditions that prompted the permit suspension or revocation no longer exist.

Sec. 14-1-050. Immediate Health Permit Suspension or Revocation.

Notwithstanding the provisions of this Chapter, and except as otherwise specifically provided by state law, the enforcement officer may immediately suspend or revoke a health

permit if the enforcement officer determines that there is an immediate threat to public health, safety, or welfare.

The enforcement officer shall serve the permit holder, within forty-eight (48) hours of the suspension or revocation, written notice of the grounds for the immediate suspension or revocation of the health permit. A person may appeal the suspension or revocation by filing a written notice to request a hearing before the hearing officer.

If a hearing is requested, it shall be conducted in accordance with Section 14-1-060.

Sec. 14-1-060. Hearing Procedure.

Whenever this Chapter provides for a hearing, the hearing shall be conducted in accordance with this Section.

- a) Upon receipt of a written request for a hearing, the hearing officer shall set a hearing date at the earliest practicable time. The hearing shall be held no later than fifteen (15) calendar days after receipt of the request for a hearing. Upon written request of the registrant or permit holder, the hearing officer may postpone a hearing date, if circumstances warrant the action. The hearing officer shall give notice of the hearing to the parties at least ten (10) calendar days before the date of the hearing.
- b) When circumstances warrant, the hearing officer may order a hearing at any reasonable time within this fifteen-day period to expedite the permit suspension or revocation process.
- c) Neither the provisions of the Administrative Procedure Act (Government Code Section 11500 *et seq.*) nor the formal rules of evidence in civil or criminal judicial hearings shall apply to such hearing. At the hearing, the hearing officer may admit any evidence, including witness testimony, relevant to the determination of the matter, except as otherwise provided in this Chapter. A record of the hearing shall be made by any means, including electronic recording, so long as a reasonably accurate and complete written transcription of the proceedings can be made.
- d) The hearing officer shall issue a written notice of decision to the person within five (5) working days following the hearing. Notice of the written decision, including findings of facts, conclusions of law, and notification of the time period in which judicial review may be sought pursuant to Code of Civil Procedure Section 1094.6 shall be served on all parties. The notice of decision shall also specify the acts or omissions with which the person is charged, and shall state the terms of the suspension or that the health permit has been revoked. Any decision rendered by the hearing officer shall be a final administrative decision.
- e) Judicial Review. Hearing officer decisions shall be final, subject to judicial review under the provisions of California Code of Civil Procedure Sections 1094.5 and 1094.6. California Code of Civil Procedure Section 1094.6 governs limitation of time for filing petitions under Section 1094.5, as set forth in Sonoma County Code Section 1-7.5.

(B) Article VI, ~~Medical Cannabis Dispensary and Edible Cannabis Product Manufacturing Site Premises~~, ~~is hereby amended~~ ~~to~~ (Chapter 14 of the Sonoma County Code) is amended as follows:

Article VI. –~~Medical Cannabis Dispensary and Edible Cannabis Product Manufacturing Site Premises~~

Sec. 14-6-010. Purpose.

This Article provides for the enforcement of California laws and regulations pertaining to ~~medical~~ cannabis dispensaries and edible cannabis product manufacturing ~~sites~~ ~~premises~~, and to establish local requirements as authorized ~~in Health and Safety Code Section 11362.77 and the 2016 Medical Cannabis Regulation and Safety Act~~ ~~by the Medicinal and Adult-Use Cannabis Regulation and Safety Act~~.

~~All definitions, authority, scope, responsibilities, requirements, standards, conditions, exemptions, procedures and penalties described within state law are adopted and incorporated.~~

Sec. 14-6-020. In General.

Although edible cannabis products are not defined as a food in Health and Safety Code, Sonoma County requires that ~~all edible cannabis products sold at medical~~ cannabis dispensaries ~~or manufactured at~~ ~~and~~ edible cannabis product manufacturing ~~sites~~ ~~premises~~ comply with the **Medicinal and Adult-Use Cannabis Regulation and Safety Act and the relevant articles requirements** of Health and Safety Code Section 13700 *et seq.* and other applicable food safety codes, which provide a system of prevention and overlapping safeguards designed to minimize foodborne illness, ensure employee health, demonstrate industry manager knowledge, ensure safe food preparation practices and delineate acceptable levels of sanitation for preparation of edible products.

Sec. 14-6-030. Definitions.

For the purposes of this Article:

- a) “Agency Having Jurisdiction” means the agency having delegated authority to adopt, determine, mandate or enforce ordinances and regulatory requirements established by the County of Sonoma and other jurisdictional governing bodies.
- b) “Cannabis” means all parts of the plant *Cannabis sativa* Linnaeus, *Cannabis indica*, or *Cannabis ruderalis*, or any other strain or varietal of the genus *Cannabis* that may exist or hereafter be discovered or developed ~~that has psychoactive or medicinal properties~~, whether growing or not, ~~including~~ **the seeds thereof; the resin, whether crude or purified, extracted from any part of the plant; and every compound, manufacture, salt derivative, mixture or preparation of the plant, its seed or resin.** “Cannabis” also means **the separated resin, whether crude or purified, obtained from cannabis.** ~~marijuana as defined by Section 11018 of the Health and Safety Code as enacted by Chapter 1407 of the Statutes of 1972. For the purpose of this section, “Cannabis” does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from seeds of the plant, any other compound, manufacture,~~

salt derivative, mixture, or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil or cake, or the sterilized seed of the plant which is incapable of germination. For the purpose of this chapter “Cannabis” does not mean “industrial hemp” as defined by ~~Section 81000 of the Food and Agricultural Code or~~ Section 11018.5 of the Health and Safety Code, ~~or the weight of any other ingredient combined with cannabis to prepare topical or oral administrations, food, drink, or other product. Cannabis is classified as an agricultural product separately from other agricultural crops.~~

- c) **“Cannabis Product”** Cannabis that has undergone any process whereby the plant material has been transformed into a concentrate, including, but not limited to, concentrated cannabis, or an edible or topical product containing cannabis or concentrated cannabis and other ingredients.
- e)d) **“County”** means the entire county and all incorporated cities and towns of the County, which have delegated cannabis health permit authority to the Director.
- e)e) **“County Department”** means any department or agency operated by the County of Sonoma.
- e)f) **“Delivery”** means the commercial transfer of ~~medical~~ cannabis or ~~medical~~ cannabis products ~~from a dispensary, up to an amount determined by the bureau to a primary caregiver or qualified patient as defined in Section 11362.7 of the Health and Safety Code, or a testing laboratory~~ to a customer. “Delivery” also includes the use by a dispensary of any technology platform owned, leased, or ~~and~~ controlled by the dispensary, ~~or independently licensed under this Chapter that enables qualified patients or primary caregivers to arrange for or facilitate the commercial transfer by a licensed dispensary of medical cannabis or medical cannabis products.~~ Deliveries must be made by either the owner of the dispensary or an employee of the dispensary.
- f)g) **“Director”** means the Director of the Sonoma County Department of Health Services or the Health Officer or any individual designated by the Director to act on his or her behalf, including the Director of Environmental Health and Environmental Health Specialists.
- g)h) **“Dispensary”** or **“~~Medical Cannabis~~ dDispensary”** means a facility operated in accordance with state law, where ~~medical~~ cannabis, ~~medical~~ cannabis products or devices for the use of ~~medical~~ cannabis or ~~medical~~ cannabis products are offered, either individually or in any combination, for retail sale, including an establishment that delivers ~~medical~~ cannabis and ~~medical~~ cannabis products as part of retail sale.
- h)i) **“Edible Cannabis Product”** means manufactured cannabis that is intended to be used orally, in whole or in part for human consumption, ~~including but not limited to chewing gum.~~ For the purposes of this chapter, **“edible cannabis product”** includes cannabis products that resemble conventional food or beverage and cannabis products that disintegrate in the mouth, but does not include any product otherwise defined as **“cannabis concentrate.”** ~~An edible cannabis product is not considered food as defined~~

~~by Section 109935 of Health and Safety Code or a drug as defined by Section 109925 of the Health and Safety Code.~~

- ~~ij)~~ **“Edible Cannabis Product Manufacturing Site Premises” or “Premises” means the designated structure or structures and land specified in the application that is owned, leased, or otherwise held under the control of the applicant or licensee permittee where the commercial cannabis activity will be or is conducted. ~~The premises shall be a contiguous area and shall only be occupied by one licensee. refers to a~~ “Manufacturer” that produces, prepares, or propagates “Edible Cannabis Products.”**
- ~~jk)~~ **“Imminent Health Hazard” means a significant threat or danger to health that is considered to exist when there is evidence sufficient to show that a product, practice, circumstance or event creates a situation that can cause infection, intoxication, disease transmission, vermin infestation, or hazardous condition that requires immediate correction or cessation of operation to prevent injury, illness, or death.**
- ~~kl)~~ **“Manufacturer” means a person that conducts the production, preparation, propagation or compounding of “manufactured cannabis” or medical cannabis or cannabis products either directly or indirectly or by extraction methods, or independently by means of chemical synthesis, or by a combination of extraction and chemical synthesis at a fixed location that repackages or repackages medical cannabis or medical cannabis products or labels or relabels its container.**
- m) “Manufactured Cannabis” means raw cannabis that has undergone a process whereby the raw agricultural product has been transformed into a concentrate, an edible product, or a topical product to compound, blend, extract, infuse, packaging and repackaging, labeling and relabeling or otherwise making or preparing a cannabis product.**

~~l)~~

~~The term “Manufacture” includes the following processes:~~

- ~~—Extraction processes;~~
- ~~—Infusion processes;~~
- ~~—Packaging or repackaging of cannabis products;~~
- ~~—Labeling or relabeling of packages of cannabis products~~

The term “Manufacture” does not include the following:

- 1) The repacking of cannabis products from a bulk shipping container by a distributor or dispensary where the product’s original packaging and labeling is not otherwise altered.**
- 2) The placing of cannabis products into opaque packaging at a retail premises for purpose of complying with section 26070.1 of the Medicinal and Adult-Use Cannabis Regulation and Safety Act; or**

- 3) The placement of a sticker stating “FOR MEDICAL USE ONLY” on cannabis products at a retail premises, if the cannabis product is sold to a medicinal-use customer.
- 4) The collection of the resinous trichomes that are dislodged or sifted from the cannabis plant incident to cultivation activities by a licensed cultivator in accordance with the requirements of the California Department of Food and Agriculture specified in Article 4 of Chapter 1 of Division 8 of Title 3 of the California Code of Regulations; or
- 1)5) The processing of non-manufactured cannabis products, as defined in Section 8000 of Title 3 of the California Code of Regulations, by a licensed cultivator in accordance with the requirements of the California Department of Food and Agriculture specified in Article 4 of Chapter 1 of Division 8 of Title 3 of the California Code of Regulations

~~“Manufacturing” or “Manufacturing operation” means all aspects of the extraction process, and/or infusion process, and packaging and labeling processes, including processing, preparing, holding, and storing, packaging, or labeling of cannabis products.~~

~~Manufacturing also includes any processing, preparing, holding, or storing of components and ingredients.~~

~~m) “Manufacturing site” means a location that produces, prepares, propagates, or compounds manufactured medical cannabis or medical cannabis products, directly or indirectly, by extraction methods, independently by means of chemical synthesis, or by a combination of extraction and chemical synthesis, and is owned and operated by a licensee for these activities.~~

n) “Medical cannabis,” “medical cannabis product” or ~~“cannabis product”~~ means any product containing cannabis, including but not limited to flowers, buds, oils, tinctures, concentrates, extractions, and edibles intended to be sold for use by medical cannabis patients in California pursuant to the Compassionate Use Act of 1996 (Proposition 215), found at Section 11362.5 of the Health and Safety Code. For the purposes of this Chapter, medical cannabis does not include industrial hemp as defined by Section 81000 of the Food and Agricultural Code or Section 11018.5 of the Health and Safety Code.

o) “Medical Cannabis Identification Card” or “Identification Card” means a document issued by the State Department of Health Services pursuant to California Health and Safety Code Sections 11362.7 *et seq.* that identifies a person authorized to engage in the medical use of cannabis and the person's designated primary caregiver, if any, or identifies a person as a primary caregiver for a medical cannabis patient.

p) “Nonsale Distribution” means to give a ~~medical~~ cannabis product or coupon at no cost or at a nominal cost of less than 25 percent of the full retail value of the item exclusive of taxes and fees to a person who is not a dispensary.

~~p)q)~~ “Owner” means any of the following:

- 1) A person with an aggregate ownership interest of 20 percent or more in the ~~P~~person applying for a license or a licensee, unless the interest is solely a security, lien, or encumbrance.
- 2) The chief executive office of a nonprofit or other entity.
- 3) A member of the board of directors of a nonprofit.
- 4) The trustee(s) and all persons that have control of the trust and/or the commercial cannabis business that is held in trust
- 5) An individual who will be participating in the direction, control, or management of the person applying for a license.

e)r) “Permittee” means the “Person” acting as the owner, proprietor, manager, or operator of a ~~medical~~cannabis dispensary who obtains a permit pursuant to this Article.

s) “Primary caregiver” shall have the same definition as California Health and Safety Code Section 11362.7 *et seq.*, and as may be amended, and which defines “primary caregiver” as an individual, designated by a qualified patient ~~or by a person with an identification card~~, who has consistently assumed responsibility for the housing, health, or safety of that patient ~~or person~~, and may include a licensed clinic, a licensed health care facility, a residential care facility, a hospice, or a home health agency as allowed by California Health and Safety Code Section 11362.7(d)(1-3). A primary caregiver shall be at least 18 years of age, unless the primary caregiver is the parent of a minor child who is a qualified patient or a person with an identification card or the primary caregiver is a person otherwise entitled to make medical decisions under state law pursuant to Sections 6922, 7002, 7050, or 7120 of the Family Code.

s)t) “Qualified patient” shall have the same definition as California Health and Safety Code Section 11362.7 *et seq.*, and as may be amended, and which states that a “qualified patient” means a person who is entitled to the protections of California Health and Safety Code Section 11362.5, but who does not have a valid medical cannabis identification card. For the purposes of this Article, a “qualified patient who has a valid identification card” shall mean a person who fulfills all of the requirements to be a “qualified patient” under California Health and Safety Code Section 11362.7 *et seq.* and also has a valid medical cannabis identification card.

Sec. 14-6-040. ~~Medical~~Cannabis Dispensary and Edible Cannabis Product Manufacturing ~~Site~~ Premises Permits.

- a) No person shall operate in the county, any ~~medical~~cannabis dispensary or any edible cannabis product manufacturing ~~site~~premises or any other enterprise or establishment in which edible cannabis product is manufactured or offered for sale or sold, without a valid permit issued in accordance with this Article and a valid permit as required in Sonoma County Code Section 26-88-126(c). Such permits shall be displayed prominently in or upon the place of business for which it is issued.
- b) All applications for ~~medical~~cannabis dispensary or edible cannabis product manufacturing ~~site~~premises permits shall be on a form supplied by the department and

shall be accompanied by the applicable fee(s), as described in Section 14-6-050 and Section 14-6-060. The applicant for ~~medical~~ cannabis dispensary permit or edible cannabis product manufacturing ~~site~~ **premises** -permit shall set forth, under penalty of perjury, the following on the permit application:

- 1) The proposed location of the ~~medical~~ cannabis dispensary or the edible cannabis product manufacturing ~~site~~ **premises**.
 - 2) Approved use permit number as issued by the appropriate planning agency.
 - 3) The name and residence address of each ~~person~~ **owner** applying for the permit ~~and any other person who will be engaged in the management of~~ **for** the ~~medical~~ cannabis dispensary or edible cannabis product manufacturing ~~site~~ **premises**.
 - 4) A unique identifying number from at least one government issued form of identification such as a social security card, a state driver's license or identification card, or a passport for each ~~person~~ **owner** applying for the permit ~~and any other person who will be engaged in the management of medical cannabis dispensary or edible cannabis product manufacturing site~~.
 - 5) ~~Written evidence that~~ **Birth date for** each ~~person~~ **owner** applying for the permit, and ~~any other person who will be engaged in the management of medical cannabis dispensary or edible cannabis product manufacturing site~~ **to validate each owner** is at least 21 years of age.
 - 6) The Director is hereby authorized to require in the permit application any other information including but not limited to any information necessary to discover the truth of the matters set forth in the application.
- c) A permit to operate shall not be issued by the department until its inspection has determined that the proposed ~~medical~~ cannabis dispensary or edible cannabis product manufacturing ~~site~~ **premise** and its method of operation meet the specifications and conform to the provisions of Sonoma County Code Chapters 14 and 26, ~~and California Health and Safety Code Section 11362.5 et seq.~~
- d) All permits for ~~medical~~ cannabis dispensaries and edible cannabis product manufacturing ~~sites~~ **premises** shall expire on the annual renewal date. Permits are valid only for the person, location, and type of sales or activity approved. Permits shall not be transferable upon change of ownership of the dispensary or manufacturing ~~site~~ **premises**.
- e) In recommending the granting or denying of a permit and in granting or denying the same, the Director shall give particular consideration to the capacity, capitalization, complaint history of the ~~applicant~~ **owner(s)** and any other factors that in their discretion he or she deems necessary to the peace and order and welfare of the public.
- f) No ~~medical~~ cannabis dispensary permit or edible cannabis product manufacturing premise manufacturing site permit shall be issued under this Article if the Director finds:

- 1) That the applicant has provided materially false documents or testimony; or
- 2) That the applicant has not complied fully with the provisions of this Article or any county and state codes, laws and regulations; or
- 3) That the applicant has not obtained a permit from Sonoma County Planning Resource Management Department and all other approvals as required by the Agency Having Jurisdiction; or
- 4) That the operation as proposed by the applicant, if permitted, does not comply with all applicable laws, including, but not limited to, the Building, Planning, Housing, Police, Fire, and Health Codes of the County, including the provisions of this Article and regulations issued by the Director pursuant to this Article; or
- 5) That a permit for the operation of a ~~medical~~ cannabis dispensary or **edible** ~~medical~~ cannabis product manufacturing **site premises permit** or a County use permit, which permit(s) had been issued to the applicant or to any other person who will be engaged in the management of the ~~medical~~ cannabis dispensary or **edible** ~~medical~~ cannabis product manufacturing **site premises** permit has been revoked, unless more than two years have passed from the date of the revocation to the date of the application; or
- 6) That the County has revoked a permit for the operation of a business in the County which permit had been issued to the applicant ~~or to any other person who will be engaged in the management of~~ **for** the ~~medical~~ cannabis dispensary or ~~medical~~ **edible** cannabis product manufacturing **site premises** permit unless more than two years have passed from the date of the application to the date of the revocation.
- g) The Director shall notify the Sheriff's Department, Permit and Resource Management Department, Fire and Emergency Services, Agricultural Commissioner's Office and other appropriate agencies of all approved permit applications.
- h) The final permit shall contain the following language: "Issuance of this permit by the County of Sonoma is not intended to and does not authorize the violation of state or federal law."

Sec. 14-6-050. Fees.

- a) Prior to submitting the ~~medical~~ cannabis dispensary permit or edible cannabis product **premises manufacturing site** manufacturing premise permit application, each applicant shall submit ~~an operating and facility plan to the Department, along with a plan check~~ **review application and** fee as established by the current Board of Supervisors' fee resolution.
- b) At the time of approval of the facility plan, the applicant shall submit to the Department, the ~~medical~~ cannabis dispensary or edible cannabis product manufacturing **site premises** application and annual permit fee(s) as established by the current Board of Supervisors' fee resolution. The fee shall be calculated ~~so as~~ to recover the reasonable regulatory cost of administration and enforcement of this Article, including, for example, issuing a

~~medical~~ cannabis dispensary or edible cannabis product manufacturing ~~site-premises~~ permit, administering the permit program, dispensary or **edible cannabis product manufacturing site-premises** inspection and compliance checks, documentation of violations, **activities related to** late fees for delinquent permits, and enforcement proceedings, but shall not exceed the cost of the regulatory program authorized by this Article and by California law. All fees and interest upon proceeds of fees shall be used exclusively to fund administration and enforcement of this Article. Fees are nonrefundable, except as may be required by law.

- c) Each ~~separate location of business~~ **unique cannabis dispensary or edible cannabis product manufacturing premises** shall be deemed a separate enterprise. ~~or medical cannabis dispensary or edible product manufacturing site~~ **An application shall be submitted for each dispensary/premises** for **the** purposes of this Article.
- d) Any permit that has not been reinstated by the annual renewal date will not be valid, due to failure to submit permit fees, and shall be deemed delinquent. Permits that continue to remain delinquent will be subject to late fees at intervals of thirty (30) days and sixty (60) days past the anniversary date. **After sixty (60) days, proceedings will be initiated to revoke the permit.** The amount assessed shall be included in the fee schedule approved by resolution of the Board of Supervisors.
- e) Conditions requiring additional inspections due to noncompliance with applicable statutes/regulations will incur additional re-inspection service fees as provided in the fee schedule in effect at the time of noncompliance.

Sec.14-6-060. Operational Requirements for ~~Medical~~ Cannabis Dispensaries.

- a) ~~Medical~~ Cannabis dispensaries shall meet all the operating criteria for the dispensing of ~~medical~~ cannabis as is required pursuant to **the Medicinal and Adult-Use Cannabis Regulation and Safety Act, California Health and Safety Code Section 11362.7 et seq.,** by this Article, by the Director's Rules and regulations for the permitting and operation of ~~medical~~ cannabis dispensaries and by all ~~other~~ **oth r** County Department guidelines.
- b) ~~Medical~~ Cannabis dispensaries must operate in a permanently constructed structure and may not operate from a vehicle or non-permanent structure.
- c) ~~Medical~~ Cannabis dispensaries shall sell ~~or distribute~~ only cannabis **or cannabis products** manufactured, **produced, and** processed **and tested** in the State of California, **in compliance with local requirements and the Medicinal and Adult-Use Cannabis Regulation and Safety Act.** ~~that has not left the state before arriving at the medical cannabis dispensary with the additional requirement that medical cannabis dispensaries shall sell or distribute only edible cannabis products that have been manufactured and processed in a facility permitted by a local jurisdiction and in compliance with state licensing requirements.~~
- d) It is unlawful for any person ~~or association~~ operating a medical cannabis dispensary under the provisions of this Article to permit any breach of peace therein or any disturbance of public order or decorum by any tumultuous, riotous or disorderly

conduct, or otherwise, or to permit such dispensary to remain open, or patrons to remain upon the premises, between the hours of 7 p.m. and 7 a.m. the next day, unless otherwise allowed by the use permit.

- e) No ~~medical~~cannabis **or cannabis** product shall be smoked, ingested or otherwise consumed on the premises or in the public right-of-way within twenty-five feet of a medical cannabis dispensary. ~~Medical~~**Cannabis** dispensaries shall post a sign near their entrances and exits providing notice of this policy.
- f) All sales and dispensing of ~~medical~~cannabis shall be conducted **by permitted in-person on the premises of the medical** cannabis dispensaries **only**. Deliveries, as defined in this Article and in **Medicinal and Adult-Use Cannabis Regulation and Safety Act Health and Safety Code**, ~~can only be made by a dispensary in Sonoma County provided the medical cannabis dispensary that delivers medical cannabis or medical cannabis products~~ shall comply with the following:
 - 1) All employees of a dispensary delivering ~~medical~~ cannabis or ~~medical~~ cannabis products shall carry a copy of the dispensary's current permit authorizing those services with them during deliveries and shall present that permit upon request to county department, state and local law enforcement, employees of regulatory authorities, and other state and local agencies.
 - 2) During delivery, the permittee shall maintain a physical copy of the delivery request and shall make it available upon request of the department and law enforcement officers. The delivery request documentation shall comply with state and federal law regarding the protection of confidential ~~medical~~ information.

~~The qualified patient or primary caregiver requesting the delivery shall maintain a copy of the delivery request and shall make it available, upon request, to the department and law enforcement officers.~~
 - 3) The employee of the dispensary who is delivering medical cannabis or medical cannabis products shall verify and document that the individual taking possession of the product is a qualified patient or primary caregiver.
- g) The ~~medical~~ cannabis dispensary shall not hold or maintain a license from the State Department of Alcohol Beverage Control to sell alcoholic beverages, or operate a business that sells alcoholic beverages. Nor shall alcoholic beverages be consumed on the premises or on in the public right-of-way within fifty feet of a ~~medical~~cannabis dispensary. Dispensaries shall prohibit patrons from entering or remaining on the premises if they are in possession of or are consuming alcoholic beverages or are under the influence of alcohol.
- h) The ~~medical~~cannabis dispensary shall not hold or maintain a permit as a food facility from the County of Sonoma. Food products shall not be sold or consumed on the premises.

- i) The ~~medical~~ cannabis dispensary shall not hold or maintain a tobacco retail license to sell tobacco products or tobacco paraphernalia from the County of Sonoma. Tobacco products ~~or tobacco paraphernalia~~ shall not be sold or consumed on the premises.
- j) No manufactured edible cannabis products shall be **infused with alcoholic beverages, as defined in section 23004 of the Business and Professions Code. No cannabis product shall contain any non-cannabinoid additive that would increase potency, toxicity or addictive potential, or that would create an unsafe combination with other psychoactive substances. Prohibited additives include but are not limited to nicotine and caffeine. This prohibition shall not apply to products containing naturally occurring caffeine, such as coffee, tea, or chocolate.** ~~dispensed that contain other addictive substances such as nicotine or caffeine. Minimal amounts of alcohol, in as much as are residual from manufacturing or required solvents for the cannabis containing product, are allowed provided that the alcohol content is 10 percent or less, the amount of alcohol in an individual serving would not create alcohol intoxication with ingestion of a single dose, and the product is clearly labeled with both the alcohol content and a statement that "Warning: this product contains alcohol."~~
- ~~k) The medical cannabis dispensary shall not engage in the Nonsale Distribution of any medical cannabis product. Discounting practices, including the honoring or redeeming coupons to allow a consumer to purchase a medical cannabis product for less than full retail price, sale of product through multiple package discount for less than full retail price, and provision of a free or discounted item in consideration of purchase of a medical cannabis product are prohibited.~~
- k) **A cannabis dispensary shall not provide free cannabis goods to any person. A cannabis dispensary shall not allow individuals that are not employed by the dispensary to provide free cannabis or cannabis products to any person at the licensed premises. A cannabis dispensary may provide cannabis or cannabis products to a medicinal cannabis patient without charge if they meet the conditions stipulated in CCR Title 16, Division 42, Section 5411.**
- l) ~~Medical~~ Cannabis dispensaries may sell or distribute cannabis **and cannabis products** only to **adults, aged 21 or older, or to** qualified patients with a medical cannabis identification card or a verifiable, written recommendation from a physician for medical cannabis. The medical cannabis dispensary shall maintain records of all qualified patients with a valid identification card and primary caregivers with a valid identification card using only the identification card number issued by the state or County pursuant to California Health and Safety Code Section 11362.7 *et seq.* For qualified patients who present a physician recommendation in lieu of a valid identification card, the medical cannabis dispensary shall maintain a record of qualified patient identifying information in a manner consistent with patient privacy laws.
- m) ~~All advertisements must include language stating "Only individuals with legally recognized Medical Cannabis Identification Cards or a verifiable, written recommendation from a physician for medical cannabis may obtain cannabis from medical cannabis dispensaries" written in size 11 font or larger, and must be read in oral~~

~~advertisements.~~ Advertisements may not cater to youth or children, i.e. no cartoon characters and **shall not use any depiction or images of minors under eighteen (18) years of age.** ~~no depictions of youth utilizing cannabis.~~ Advertisements may not be placed in locations that cater to youth or children.

- n) The ~~medical~~ cannabis dispensary shall provide the Director and ~~A~~ **agencies** ~~H~~ **having jurisdiction** the name, **title**, and phone number of an on-site staff person to whom one can direct notices of complaints or violations.
- o) The ~~medical~~ cannabis dispensary shall meet any specific, additional operating procedures and measures as may be imposed as conditions of approval by the Director in order to ~~e~~ **insure** that the operation of the ~~medical~~ cannabis dispensary is consistent with the protection of the health, safety and welfare of the community, qualified patients and primary caregivers, and will not adversely affect surrounding uses.

Sec. 14-6-070. Operational Requirements for Edible Cannabis Product Manufacturing Premises~~Sites.~~

- a) Edible cannabis product manufacturing ~~premises~~ **sites** shall meet all the operating criteria for the manufacturing of ~~medical~~ cannabis containing edible products as is required pursuant to **the Medicinal and Adult-Use Cannabis Regulation and Safety Act** ~~California Health and Safety Code Section 11362.7 et seq.~~, by this Article, by the Director's Rules and Regulations for the permitting and operation of edible cannabis product manufacturing ~~premises~~ **sites** and by all other County Department agency guidelines.
- b) No ~~manufactured edible~~ cannabis products shall **contain any non-cannabinoid additive that would increase potency, toxicity or additive potential, or that would create an unsafe combination with other psychoactive substances. Prohibited additives include but are not limited to nicotine and caffeine. This prohibition shall not apply to products containing naturally occurring caffeine, such as coffee, tea, or chocolate.** ~~be produced that contain other addictive substances such as nicotine or caffeine. Minimal amounts of alcohol, in as much as are residual from manufacturing or required solvents for the cannabis containing product, are allowed provided that the alcohol content is 10 percent or less, the amount of alcohol in an individual serving would not create alcohol intoxication with ingestion of a single dose, and the product is clearly labeled with both the alcohol content and a statement that "Warning: this product contains alcohol."~~
- c) ~~E~~ **Manufactured** ~~edible~~ cannabis products shall be:
 - 1) Not designed to be appealing to children or easily confused with commercially sold candy or foods that do not contain cannabis.
 - 2) Delineated, ~~or~~ ~~scored~~ **or otherwise similarly marked to indicate one serving into standardized serving sizes** if the cannabis product contains more than one serving and is an edible cannabis product in solid form.
 - 3) Homogenized to ensure disbursement of cannabinoids throughout the product.
 - ~~3)4)~~ **Shall not contain more than ten (10) milligrams of THC per serving.**

- d) ~~Manufactured e~~Edible cannabis products shall be labeled and in an opaque, resealable, child-resistant and tamper-evident package. Labels and packages of medical cannabis products shall meet the following requirements in addition to any state requirements:
1. ~~Medical C~~cannabis packages and labels shall not be made to be attractive to youth and children.
 2. All ~~medical e~~Cannabis product labels shall include the following information, prominently displayed and in a clear and legible font:
 - i) Manufacture date and source.
 - ii) The following statements in bold print: Product contains ~~medical~~ cannabis; Keep out of reach of children and animals; ~~for medical use only~~; the intoxicating effects of this product may be delayed by up to two hours; and this product may impair the ability to drive or operate machinery. Please use extreme caution.
 - iii) A warning if nuts or other known potential allergens are used.
 - iv) List of pharmacologically active ingredients, including, but not limited to, tetrahydrocannabinol (THC), cannabidiol (CBD), and other cannabinoid content, the THC and other cannabinoid amount in milligrams per serving, servings per package, and the THC and other cannabinoid amount in milligrams for the package total.
 - v) Identification of the source and date of cultivation and manufacture.
- e) Edible cannabis product manufacturing premises shall not be permitted or operate as a wholesale food manufacturer, retail food facility or cottage food producer.
- f) The edible cannabis product manufacturing ~~premises~~site shall meet any specific, additional operating procedures and measures as may be imposed as conditions of approval by the Director in order to ~~e~~insure that the operation of the ~~medical~~cannabis dispensary is consistent with the protection of the health, safety and welfare of the community, qualified patients and primary caregivers, and will not adversely affect surrounding uses.

Sec. 14-6-080. Permit Program Implementation

- a) The Director shall adopt policies and create operational procedures, operational standards and marking guides for ~~medical~~cannabis dispensaries and edible cannabis product manufacturing ~~premises~~sites related to this Article. These shall include, but are not limited to:
1. A requirement that the operator require employees to wash hands and use sanitary utensils when handling cannabis;
 2. Regulations to reduce the risk to public health of edible cannabis products including requirements parallel to state and local laws regarding preparation, distribution and sale of food and restrictions on manufacturing and sale of edible

products that require time-temperature control to keep them safe for human consumption;

3. Regulations prohibiting the manufacturing, packaging and/or sale of cannabis products that are designed to be especially appealing to children or youth;
 4. Requirements on tracking and reporting of products sold; and
 5. Regulations related to management and disposal of waste products.
- b) The Director shall issue rules and regulations regarding the imposition of administrative penalties on ~~medical~~-cannabis dispensaries or edible cannabis product manufacturing ~~premises~~sites.

Sec. 14-6-090. Inspections and Penalties.

- a) The Director shall inspect each ~~medical~~-cannabis dispensary and edible cannabis product manufacturing ~~premises~~site no fewer than two times annually, for the purpose of determining compliance with the provisions of this Article, and/or the rules and regulations adopted pursuant to this Article, or in response to a complaint. If informal attempts by the Director to obtain compliance with the provisions of this Article fail, the Director may take the steps outlined in Article I of this Chapter.
- b) Every person to whom a permit shall have been granted pursuant to this Article shall post a sign in a conspicuous place in the ~~medical~~-cannabis dispensary or edible cannabis product manufacturing ~~premises~~site. The sign shall state that it is unlawful to refuse to permit an inspection by the Department of Health Services, or any city peace, fire, planning, or building official or inspector, conducted during the hours the establishment is open to the public and at all other reasonable times, of the areas of the establishment to which patrons and employees have access.
- c) Administrative Citations. In addition to all other legal remedies, criminal or civil, which may be pursued by the county to address any violation of the County Code, this subsection provides for administrative citations, pursuant to the authority conferred by the Government Code, including Section 53069.4. Violations of any provision of the County Code or health permit conditions are subject to administrative citation. Each act, omission, or condition may be cited as a separate violation and each violation that continues, exists, or occurs on more than one day may constitute a separate violation on each day, at the discretion of the agency having jurisdiction.
 1. The Director may issue an administrative citation requiring the owner or operator of a medical cannabis dispensary or edible cannabis product manufacturing premise to take corrective action as necessary to abate a nuisance, or to protect human health and safety or the environment.
 2. An administrative citation shall not be issued for any minor violation, as defined by the Director, which is corrected immediately in the presence of the inspector. Immediate compliance in that manner shall be noted in the inspection report.

3. Any dispensary, dispensary operator, dispensary manager or manufacturer who violates any provision of this Article or any rule or regulation adopted pursuant to this Article may, after being provided notice and an opportunity to be heard, be subject to an administrative citation penalty not to exceed \$1,000 for the first violation of a provision or regulation in a two year period, \$5,000 for the second violation of the same provision or regulation in a two year period, and \$10,000 for the third and subsequent violations of the same provision or regulation in a two year period.
 4. Any dispensary, dispensary operator, dispensary manager or manufacture who operates without a health permit shall be subject to an administrative citation penalty of \$10,000 for the first offense within two years, \$25,000 for the second offense within two years, and \$50,000 for the third offense within two years.
- d) If a permit is revoked, no application for a ~~medical~~-cannabis dispensary or edible cannabis product manufacturing ~~premises~~site may be submitted by the same person for two years.

Sec. 14-6-100. Immediate Closure

- a) Notwithstanding the provisions of this Chapter, and except as otherwise specifically provided by state law, the enforcement officer may immediately suspend or revoke a health permit if the enforcement officer determines that there is an immediate threat to public health, safety, or welfare and order the ~~medical~~ cannabis dispensary or edible cannabis product manufacturer immediately closed.
- b) If interference in the performance of the duty of the enforcement officer occurs, the enforcement officer may temporarily suspend the permit and order the ~~medical~~ cannabis dispensary or edible cannabis product manufacturer immediately closed.
- c) The enforcement officer shall serve the permit holder, within forty-eight (48) hours of the suspension or revocation, written notice of the grounds for the immediate suspension or revocation of the health permit. A person may appeal the suspension or revocation by filing a written notice to request a hearing before the hearing officer.
- d) If a hearing is requested, it shall be conducted in accordance with Section 14-1-060.

Sec. 14-6-110. Reporting

- a) At least biennially, commencing in January 2019, the Director shall make a report to the Board of Supervisors that includes the following:
 - 1) Number and location of ~~medical~~ cannabis dispensaries and ~~medical~~-edible cannabis manufacturing ~~premises~~sites currently permitted and operating in the County;
 - ~~a. An estimate of the number of medical cannabis patients currently active in the County;~~
 - 2) A summary of the past year's violations of this Article and penalties assessed;

- 3) Current health, human and safety data; and
 - 4) Recommendations to the Board of Supervisors.
- b) Upon receipt of this Report, the Board of Supervisors shall consider whether any changes to County Code are warranted.

Sec. 14-6-120. Severability

If any section, subsection, sentence, clause or phrase of this Article is, for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Chapter.

Section II.

If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional and invalid, such decision shall not affect the validity of the remaining portion of this Ordinance. The Board of Supervisors hereby declares that it would have passed this Ordinance and every section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

Section III.

Adoption and implementation of this Ordinance is exempt from the California Environmental Quality Act (“CEQA”) pursuant to Section 15061(b)(3) of the State CEQA Guidelines because it can be seen with certainty that there is no possibility that this ordinance may have a significant effect on the environment. Adoption and implementation of the standards, permit requirements, and other measures contained in the ordinance will not result in any direct physical change to the environment on their own. In the alternative, the adoption and implementation of this ordinance is exempt from CEQA pursuant to Section 15308 of the State CEQA Guidelines as an action taken to assure the maintenance, restoration, enhancement, and protection of the environment where the regulatory process involves procedures for protection of the environment. The basis for this determination is that this Ordinance does not in itself approve any construction activities, but instead establishes standards, permit requirements, and other measures that regulate health and safety at medical cannabis dispensaries and edible cannabis product manufacturing sites. These standards, permit requirements, and other measures will assure the protection of human health, which is an aspect of the environment under Public Resources Code Section 21083(b)(3), by establishing standards and enforcement measures for regulating medical cannabis dispensaries and edible cannabis product manufacturing sites. The Director of the Department of Health Services is directed to file a notice of exemption in accordance with CEQA and the State CEQA Guidelines.

Section IV.

This Ordinance shall be and the same is hereby declared to be in full force and effect from and after thirty (30) days after the date of its passage. A summary of the Ordinance shall be published once before the expiration of fifteen (15) days after passage, with the names of the Supervisors voting for or against the same, in *The Press Democrat*, a newspaper of general circulation published in the County of Sonoma, State of California.

In regular session of the Board of Supervisors of the County of Sonoma introduced **revisions to Ordinance # 6187 on August 7, 2018** ~~and finally passed and adopted this~~ ~~_____ day of December, 2016~~, on regular roll call of the members of said Board by the following vote:

Supervisors:

Gorin:	Rabbitt:	Zane:	Gore:	Carrillo:
Ayes:	Noes:	Absent:	Abstain:	

WHEREUPON, the Chair declared the above and foregoing Ordinance duly adopted and

SO ORDERED.

Chair, Board of Supervisors
County of Sonoma

ATTEST:

Sheryl Bratton,
Clerk of the Board of Supervisors



County of Sonoma
State of California

Date: August 7, 2018

Item Number: _____
Resolution Number: _____

4/5 Vote Required

**Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California,
Introducing, Reading the Title of and Waiving Further Reading of a Proposed Ordinance
Amending Chapter 14 of the Sonoma County Code**

Whereas, an ordinance of the Board of Supervisors of the County of Sonoma, State of California, entitled "An Ordinance of the Board of Supervisors of the County of Sonoma, State of California, Amending Chapter 14 of the Sonoma County Code To Regulate Cannabis Dispensaries and Edible Cannabis Product Manufacturing Premises" has been introduced and the title read; and

Now, Therefore, Be It Resolved, that further reading of the proposed ordinance is waived.

Be It Further Resolved, that the Sonoma County Board of Supervisors will consider adoption of the proposed ordinance on August 28, 2018, in the Board of Supervisors Chambers, 575 Administration Drive, Room 102A, Santa Rosa, CA.

Supervisors:

Gorin:

Rabbitt:

Zane:

Hopkins:

Gore:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.

**ORD18-0003
 Attachment J: County Parcel Information**

Table 1: Sonoma County Parcel Size by Zoning District

Base Zoning District*		Less than 2 acres	2 - 5 ac	5 - 10 ac	10 - 20 ac	More than 20 acres	All Parcels
Diverse Agriculture	DA	1,868	1,600	1,101	857	748	6,147
Land Extensive Agriculture	LEA	216	202	172	179	1,059	1,828
Land Intensive Agriculture	LIA	659	443	395	518	941	2,956
Resources and Rural Development	RRD	2,127	616	613	708	3,539	7,603
Limited Urban Industrial	M1	117	58	10	3	1	189
Heavy Industrial	M2	67	37	11	2	-	117
Limited Rural Industrial	M3	52	39	25	14	2	132
Industrial Park	MP	121	69	16	3	-	209
Rural Residential	RR	16,482	2,768	854	318	120	20,542
Agriculture and Residential	AR	5,496	3,306	1,232	451	150	10,635
Limited Commercial	LC	596	57	18	2	1	674
TOTALS		27,205	9,138	4,429	3,053	6,560	50,385

*Table only includes zoning districts which already allow cannabis uses or are proposed under the Draft Inclusion Combining District.



Figure 1: Size of Diverse Agriculture (DA) Zoned Parcels by Supervisorial District

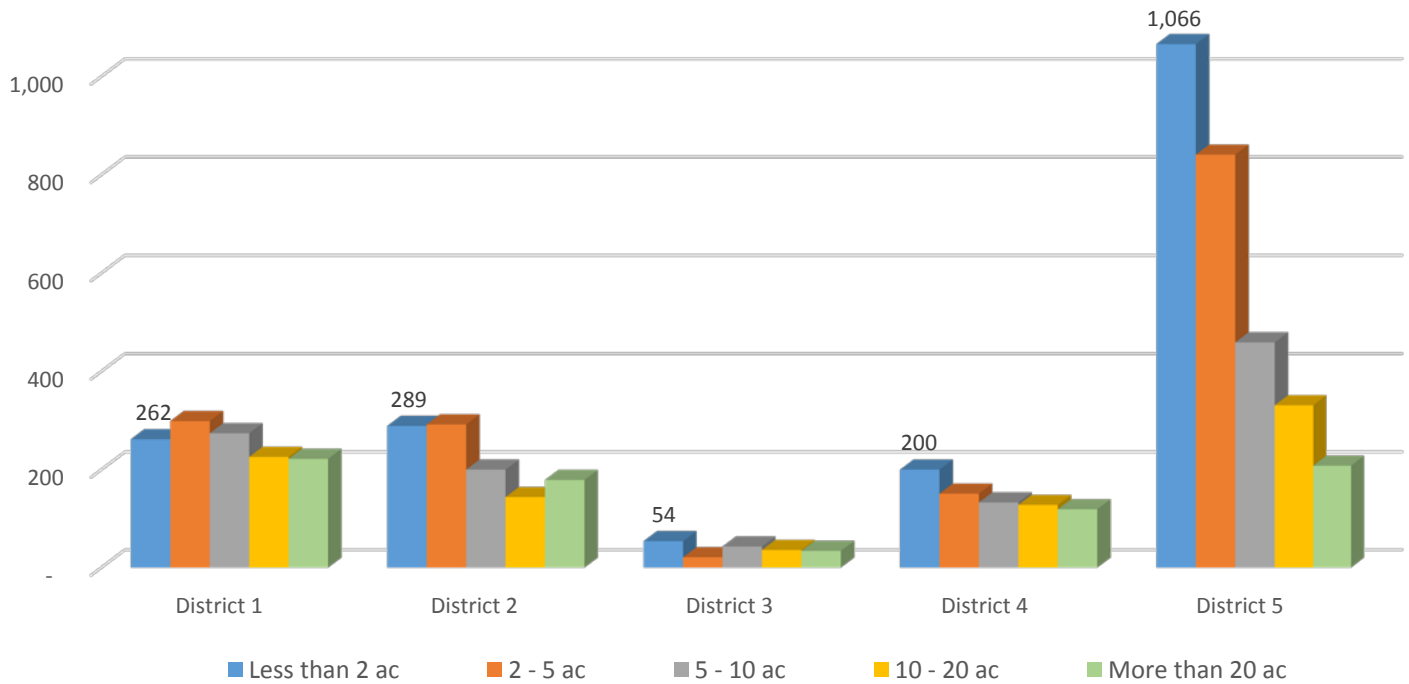


Table 2: Size of Diverse Agriculture (DA) Zoned Parcels by Supervisorial District

District	Less than 2 acres	2 - 5 ac	5 - 10 ac	10 - 20 ac	More than 20 acres	Total parcels over 2 acres
District 1	262	299	274	226	222	1,021
District 2	289	292	200	144	179	815
District 3	54	21	43	36	34	134
District 4	200	151	133	128	119	531
District 5	1,066	841	459	331	208	1,839



**ATTACHMENT K
CANNABIS PROGRAM FISCAL OVERVIEW**

Countywide Cannabis Program Summary

	FY 2017-18		FY 2018-19		Projected	Projected
Expenses	Adjusted	Actual	Expenses	Adopted	Conservative	Moderate
Permanent Labor Costs	\$ 2,089,258	\$ 1,371,386	Permanent Labor Costs	\$ 1,952,570	\$ 1,953,199	\$ 1,896,285
Extra Help	\$ 479,645	\$ 86,701	Extra Help	\$ 187,125	\$ 242,506	\$ 279,286
Non-Labor Costs	\$ 846,004	\$ 849,543	Non-Labor Costs	\$ 364,680	\$ 754,891	\$ 715,826
Total Expenses	\$ 3,414,907	\$ 2,307,630	Total Expenses	\$ 2,504,375	\$ 2,950,596	\$ 2,891,397
					Projected	Projected
Revenues	Adjusted	Actual	Revenues	Adopted	Conservative	Moderate
Cannabis Tax	\$ 3,935,502	\$ 3,403,892	Cannabis Tax	\$ 1,363,914	\$ 1,500,000	\$ 1,700,000
Fines, Fees, Other	\$ 1,283,905	\$ 1,123,674	Fines, Fees, Other	\$ 1,230,553	\$ 1,559,375	\$ 1,666,091
Total Revenues	\$ 5,219,407	\$ 4,527,566	Total Revenues	\$ 2,594,467	\$ 3,059,375	\$ 3,366,091
# of Permanent Positions		14.0	# of Permanent Positions	14.0	14.0	14.0

Sonoma County Certificate of Compliance
REVIEW



SONOMA COUNTY PERMIT AND RESOURCE MANAGEMENT DEPARTMENT
2550 Ventura Avenue, Santa Rosa, CA 95403
(707) 565-1900 FAX (707) 565-1103

**FOR REVIEW BY THE BOARD OF SUPERVISORS
MEETING OF AUGUST 7, 2018**

Item #1 File: PLP 17-0020

Applicant: Martin Sessi

Owner: Martin Sessi

Staff: Gary O'Connor

Location: 361 Woodward Ave., Penngrove Sup. Dist.: 2nd

APN: 047- 173-011

Zoning: LC, HD LG/PNG SR.

Requested: 2 (two)

Size: Parcel 1: 7500 sq. ft.
Parcel 2: 6600 sq. ft.

Improvements: Parcel 1: Commercial building
Parcel 2: House and garage

Services: Public water and sewer

Approved: 2 (two)

Criteria: These parcels are considered legally separate by California Government Code Section 66499.34 (Improvements that have been completed prior to the time a permit... was required)

Parcel 1: Created by: Lot 17 as shown on the "Plat of the Town of Penngrove", filed in Book 19 of Maps, Page 1, filed February 9, 1906

Reference Documents: None

Parcel 2: Created by: Lot 18 as shown on the "Plat of the Town of Penngrove", filed in Book 19 of Maps, Page 1, filed February 9, 1906

Reference Documents: None

Appeal Deadline: August 10, 2018



Sonoma County Project Review and Advisory Committee
ACTIONS

Sonoma County Permit and Resource Management Department
2550 Ventura Avenue, Santa Rosa, CA 95403
(707) 565-1900 FAX (707) 565-1103

Date: July 19, 2018

COMMITTEE MEMBERS

Keith Hanna, Sanitation - Vice Chair
Blake Hillegas, Planning - Secretary
Shelley Janek, Agricultural Commissioner's Office
Laurel Putnam, Department of Transportation and Public Works
Yoash Tilles, Grading and Storm Water
Becky Ver Meer, Health Specialist
Leonard Gabrielson, Surveyor - Chair

CONSENT CALENDAR

Item No: 1
Time: 9:05 a.m.
File No.: MNS08-0023
Staff: Belen Lopez-Grady
Applicant: Leslie and Chaney Claypool
Owner: same
Con't from: n/a
Env. Doc: Mitigated Negative Declaration
Proposal: Request for a third one-year extension of time to meet conditions of a previously approved Minor Subdivision which was set to expire on November 19, 2017. The approved project is the Minor Subdivision of 33.26 acres, resulting in two parcels 2.86 acres and 3.94 acres in size, with a designated remainder of 25.96 acres in size.
Location: 3909 Heather Lane, Sebastopol
APN: 074-060-065
District: 5
Zoning: AR (Agriculture and Residential) with an allowable density of 10 acres per dwelling unit and combining zone RC 50/50 (Riparian Corridor 50 foot setback for structures/50 foot setback for planting).

Sonoma County Project Review and Advisory Committee Actions
July 19, 2018

Action: Laurel Putnam moved to find the project Categorical Exempt from CEQA and approve the one-year extension of time subject to Findings and Conditions. Seconded by Becky VerMeer and passed with a 5-0-1-1 vote.

Appeal Deadline: 10 calendar days

Vote:

Keith Hanna:	Aye
Blake Hillegas:	Recused
Shelley Janek:	Absent
Laurel Putnam:	Aye
Yoash Tilles:	Aye
Becky Ver Meer:	Aye
Leonard Gabrielson:	Aye

Ayes: 5

Noes: 0

Absent: 1

Abstain: 1

REGULAR CALENDAR

Item No: 2
Time: 9:10 a.m.
File No.: MNS17-0002
Staff: Alberto Santos-Davidson, MIG Consultants
Applicant: Steven Sannella
Owner: same
Con't from: n/a
Env. Doc: Categorical Exemption; within the scope of the previously adopted Mitigated Negative Declaration.
Proposal: Request for the Minor Subdivision of a 13.3 acre parcel into three parcels, 3.25 acres, 3.03 acres, and 3.23 acres in size with a designated remainder of 3.79 acres, which was previously approved on January 2, 2014.
Location: 205 & 215 Valley View Drive, Petaluma
APN: 113-172-004
District: 2
Zoning: AR (Agriculture and Residential) B6 3 (Special combining district B6 with a maximum density of one unit per three acres).

Action: Blake Hillegas moved to find the project within the scope of the previous adopted Mitigated Negative Declaration and approve the Minor Subdivision subject to Findings and Conditions. Seconded by Laurel Putnam and passed with a 6-0-1 vote.

Appeal Deadline: 10 calendar days

Sonoma County Project Review and Advisory Committee Actions
July 19, 2018

Vote:

Keith Hanna: Aye
Blake Hillegas: Aye
Shelley Janek: Absent
Laurel Putnam: Aye
Yoash Tilles: Aye
Becky Ver Meer: Aye
Leonard Gabrielson: Aye

Ayes: 6
Noes: 0
Absent: 1
Abstain: 0

Item No: 3
Time: 9:20 a.m.
File No.: PLP17-0022
Staff: Brian Millar, Land Logistics
Applicant: 21033 Westwind, LLC
Owner: Cassiopeia Investors, Inc.
Con't from: n/a
Env. Doc: Mitigated Negative Declaration
Proposal: A Lot Line Adjustment to accommodate the construction of a 70,315-square foot single story commercial building for office and light industrial space, with 1,619 square feet of covered loading dock, associated landscaping and parking on a parcel located within the Airport Industrial Specific Plan, on a 4.51-acre parcel.
Location: 1740 and 1760 Copperhill Parkway, Santa Rosa
APN: 059-370-028
District: 4
Zoning: Industrial Park (MP), with an allowable density of 2-acres average and combining zone for Valley Oak Habitat (VOH).
Action: Blake Hillegas moved to delegate the action on the Lot Line Adjustment to staff for administrative approval and modify the Conditions of Approval to include standard Conditions for Lot Line Adjustments. Seconded by Laurel Putnam and passed with a 6-0-1 vote.
Appeal Deadline: 10 calendar days

Vote:

Keith Hanna: Aye
Blake Hillegas: Aye
Shelley Janek: Absent
Laurel Putnam: Aye
Yoash Tilles: Aye
Becky Ver Meer: Aye
Leonard Gabrielson: Aye

Sonoma County Project Review and Advisory Committee Actions
July 19, 2018

Ayes: 6
Noes: 0
Absent: 1
Abstain: 0

Item No: 4
Time: 9:25 a.m.
File No.: MNS17-0006
Staff: Alberto Santos-Davidson, MIG Consultants
Applicant: Mario and Patricia Repetto
Owner: same
Con't from: n/a
Env. Doc: Categorical Exemption
Proposal: Request for the Minor Subdivision of one parcel, 7.75 acres in size, resulting in two parcels, 3.29 acres and 4.46 acres in size.
Location: 1495 Sperring Road, Sonoma
APN: 142-023-010
District: 1
Zoning: Agriculture and Residential (AR) Special Combining District B6 which specifies a maximum density of one dwelling unit per three acres, Valley Oak Habitat (VOH).

Action: Yoash Tilles moved to find the project Categorical Exempt from CEQA and approve the Minor Subdivision subject to Findings and modifications to the Conditions of Approval. Seconded by Keith Hanna and passed with a 6-0-1 vote.

Appeal Deadline: 10 calendar days

Vote:

Keith Hanna:	Aye
Blake Hillegas:	Aye
Shelley Janek:	Absent
Laurel Putnam:	Aye
Yoash Tilles:	Aye
Becky Ver Meer:	Aye
Leonard Gabrielson:	Aye

Ayes: 6
Noes: 0
Absent: 1
Abstain: 0



Sonoma County Project Review and Advisory Committee
ACTIONS

Sonoma County Permit and Resource Management Department
2550 Ventura Avenue, Santa Rosa, CA 95403
(707) 565-1900 FAX (707) 565-1103

Date: August 2, 2018

COMMITTEE MEMBERS

Keith Hanna, Sanitation - Vice Chair
Blake Hillegas, Planning - Secretary
Shelley Janek, Agricultural Commissioner's Office
Laurel Putnam, Department of Transportation and Public Works
Yoash Tilles, Grading and Storm Water
Becky Ver Meer, Health Specialist
Leonard Gabrielson, Surveyor - Chair

REGULAR CALENDAR

Item No: 1
Time: 9:05 a.m.
File No.: MNS16-0004
Staff: Brian Millar, Land Logistics
Applicant: Cort Munselle
Owner: Gregg Family Partnership
Con't from: December 7, 2017
Env. Doc: Mitigated Negative Declaration
Proposal: Request for the Minor Subdivision of an 82 acre parcel into four lots; 9.34, 12.51, 12.24., and 40.46 acres in size, with a designated remainder of 14.04 acres.
Location: 3915 Wallace Road, Santa Rosa
APN: 029-050-085
District: 1
Zoning: Rural Residential (RR) with an allowable density of 1 dwelling unit per 5 acres, and combining districts for Riparian Corridor 50/50 (RC), Scenic Resources (SR), and Valley Oak Habitat (VOH).

Sonoma County Project Review and Advisory Committee Actions
August 2, 2018

Action: Becky VerMeer moved to continue this item to September 20, 2018 at 9:05 a.m.
Seconded by Yoash Tilles and passed with a 5-0-2 vote.

Appeal Deadline: n/a

Vote:

Keith Hanna:	Aye
Blake Hillegas:	Absent
Shelley Janek:	Aye
Laurel Putnam:	Absent
Yoash Tilles:	Aye
Becky Ver Meer:	Aye
Leonard Gabrielson:	Aye

Ayes: 5
Noes: 0
Absent: 2
Abstain: 0