

Sonoma County Community Development Committee



Human Services Dept. Representative: Oscar Chavez (Chair), Tenant Representatives: Jessica Vega, *Vacant*
1st Dist: Betzy Chavez (Vice Chair) | 2nd Dist: *Vacant* | 3rd Dist: Susan Adams | 4th Dist: *Vacant* | 5th Dist: Linda Garcia
Acting Interim Director: Tina Rivera

Joint Public Meeting with Cities & Towns Advisory Committee

Wednesday, June 16, 2021

10:00am-12:00pm

MINUTES

1. Call to Order and Roll Call

Community Development Committee

Attendees:

Susan Hollingsworth-Adams (3rd District)
Linda Garcia (5th District)
Oscar Chavez (Human Services Department)
Judith Morgan (Tenant Representative)

Vacant:

2nd District
4th District

Cities & Towns Advisory Committee

Attendees:

Cloverdale	Kevin Thompson
Cotati	Noah Housh
Healdsburg	Stephen Sotomayor
Rohnert Park	Jenna Garcia
Sebastopol	Kari Svanstrom
Sonoma	David Storer
Town of Windsor	Jessica Jones

Absent:

None

2. Public Comments for Items Not on the Agenda

No public comment.

3. Approval of Minutes from May 19, 2021 CD Committee meeting



Telephone (707) 565-7500
FAX (707) 565-7583 • TDD (707) 565-7555



Sonoma County Community Development Committee



Human Services Dept. Representative: Oscar Chavez (Chair), Tenant Representatives: Jessica Vega, *Vacant*
1st Dist: Betzy Chavez (Vice Chair) | 2nd Dist: *Vacant* | 3rd Dist: Susan Adams | 4th Dist: *Vacant* | 5th Dist: Linda Garcia
Acting Interim Director: Tina Rivera

Susan Hollingsworth-Adams motioned to approve the minutes. Linda Garcia seconded.

Ayes:

Susan Hollingsworth-Adams (3rd District)
Linda Garcia (5th District)
Oscar Chavez (Human Services Department)
Judith Morgan (Tenant Representative)

Absent:

Betzy Chavez (1st District)
Jessica Vega (Tenant Representative)

4. **Approval of minutes from May 19, 2021 CTAC meeting**

The Cities & Towns Advisory Committee will discuss and may take action to approve or may recommend changes to these minutes.

Jenna Garcia motioned to approve the minutes. Stephen Sotomayor seconded.

Ayes:

Cloverdale	Kevin Thompson
Cotati	Noah Housh
Healdsburg	Stephen Sotomayor
Rohnert Park	Jenna Garcia
Town of Windsor	Jessica Jones

Abstain:

Sebastopol	Kari Svanstrom
Sonoma	David Storer

5. **Swearing In of New Community Development Committee Member**

Judith Morgan was sworn in as a Tenant Representative member of the Community Development Committee.

6. **Interim Director's Report**

On behalf of Tina Rivera, Interim Executive Director, Martha Cheever reported on the current status of the Emergency Rental Assistance Program.



Sonoma County Community Development Committee



Human Services Dept. Representative: Oscar Chavez (Chair), Tenant Representatives: Jessica Vega, *Vacant*
 1st Dist: Betzy Chavez (Vice Chair) | 2nd Dist: *Vacant* | 3rd Dist: Susan Adams | 4th Dist: *Vacant* | 5th Dist: Linda Garcia
 Acting Interim Director: Tina Rivera

7. Community Development Block Grant and HOME Investments Partnership Capital Projects NOFA Workshop for Fiscal Year 2021-22

Staff presented the project summaries of the received applications for the CDBG and HOME funding for FY 21-22:

FY 2021-2022 CDBG and HOME Funding Applications Received

Sponsor	Project Name	Funds Requested	Amount Requested
Caulfield Lane Senior Housing, Inc.	Linda Tunis Senior Apartments	CDBG	\$850,000
Danco Communities	Meridian at Corona Station	CDBG	\$1,460,906
Danco Communities	Meridian at Corona Station	HOME	\$660,323
Sweetwater Springs Water District	Water Main Improvements	CDBG	\$1,013,230
City of Sebastopol	City Hall	CDBG	\$132,700
City of Healdsburg	Ward Street Neighborhood Revitalization	CDBG	\$135,000
Catholic Charities of Santa Rosa	Caritas Center	CDBG	\$500,000
Total	7		\$4,752,159

Full staff reports with funding recommendations will be presented at the meeting on June 30. [Note: The June 30 meeting was rescheduled to June 29].

CTAC temporary adjournment

8. Community Development Block Grant - Disaster Recovery Multi-Family Housing Program Awards (CDBG-DR MHP) Update

CDC staff member Maria Contreras provided a brief overview of the applications received for this grant:



Sonoma County Community Development Committee



Human Services Dept. Representative: Oscar Chavez (Chair), Tenant Representatives: Jessica Vega, *Vacant*
 1st Dist: Betzy Chavez (Vice Chair) | 2nd Dist: *Vacant* | 3rd Dist: Susan Adams | 4th Dist: *Vacant* | 5th Dist: Linda Garcia
 Acting Interim Director: Tina Rivera

Applicant Sponsor	Project Name	Project Ask
Burbank Housing	Caritas Homes	\$1,000,000
Burbank Housing	3575 Mendocino Avenue Phase II	\$2,436,753
Burbank Housing	Petaluma River Place Apartments	\$1,000,000
Midpen Housing	414 Petaluma	\$3,000,000
Danco Communities	Meridian at Corona Station	\$4,228,928
Total Requested		\$11,665,681

9. Emergency Housing Voucher Program

Chair Chavez moved this item follow item 10.

Reconvene CTAC

10. Report Presentation: Assessment of Housing and Homeless Services

William Zizic, Kate Singer, and Olivia Rabbitte of consulting firm KPMG provided an overview of the report prepared for and presented to the Sonoma County Board of Supervisors in April 2021. The video of the Board of Supervisors presentation is available on the Board website

KPMG:

1. Assessed and inventoried the housing and homeless services programs available from the Department of Health Services, the Human Services Department and the Community Development Commission.
2. Determined whether there was any duplication of services, administrative functions and activities
3. Identified opportunities to integrate services and function across organizations and assessed if the programs should be redesigned.
4. Determined whether organization structures outside the County could effectively administer programs and identify best practices to administer the programs.

The presenters discussed the methodology used for these assessments. Many of KPMG’s recommendations may be implemented without changing the organizational structure. KPMG considered more than 15 organizational models and gave the Board of Supervisors a shortlist of the recommended models. Please see the meeting recording for further details on the analysis undertaken, recommendations provided, and committee questions and discussion.



Sonoma County Community Development Committee



Human Services Dept. Representative: Oscar Chavez (Chair), Tenant Representatives: Jessica Vega, *Vacant*
1st Dist: Betzy Chavez (Vice Chair) | 2nd Dist: *Vacant* | 3rd Dist: Susan Adams | 4th Dist: *Vacant* | 5th Dist: Linda Garcia
Acting Interim Director: Tina Rivera

9. Emergency Housing Voucher Program

CDC staff member Martha Cheever provided an overview of the Emergency Housing Voucher Program (EHV). The Sonoma County Housing Authority has received 153 Emergency Housing Vouchers. Funding for this program will become available soon and will be available until September of 2023.

EHV eligibility is limited to individuals and families who are:

- Homeless;
- At risk of homelessness;
- Fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking; or
- Recently homeless, and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability.

Referrals for EHV's must come through the Continuum of Care (CoC), and the CoC must determine how the resource is targeted. The Housing Authority will work with CoC providers and execute a Memorandum of Understanding with the providers by July 31, 2021.

11. Adjournment

The meeting was adjourned at 12:21 PM

