

# Sonoma County Community Development Committee



Human Services Dept. Representative: Oscar Chavez (Chair), Tenant Representatives: Stephanie Hiller, Jessica Vega  
1<sup>st</sup> Dist: Betzy Chavez (Vice Chair) 2<sup>nd</sup> Dist: Michael Regan 3<sup>rd</sup> Dist: Karin Davis 4<sup>th</sup> Dist: Willie Lamberson 5<sup>th</sup> Dist: Linda Garcia  
Executive Director: Geoffrey M. Ross

Wednesday, September 18, 2019  
Public Hearing and Concurrent Meeting

## Minutes

### 1. Call to Order and Roll Call

Oscar Chavez called the meeting to order at 10:10 am and roll was called.

CD Committee Members Present: Oscar Chavez, Jessica Vega, Michael Regan, Willie Lamberson, CD Committee Members Absent: Karin Davis, Stephanie Hiller, Linda Garcia, Betzy Chavez

CDC Staff Present: Felicity Gasser, Federal Funding Coordinator; Kirsten Larsen, Environmental Coordinator; Benjamin Wickham, Affordable Housing Director; Holly Kelley, Senior Community Development Specialist; Valerie Johnson, Housing Asset & Program Compliance Specialist; Allison Mayer, Quality Compliance Specialist; Suzanne Whipple, Homeless Services Administrative Specialist

Guests Present:

Paul Carrol, CAPSC

Lasette Sewell, Catholic Charities

### 2. Public Comments for Items Not on the Agenda

No public comment was made for items not on the agenda.

### 3. Approval of Minutes from May 22, July 17, and August 21 Meetings

This item was moved to a later time due to the CD Committee not having quorum

### 4. Public Hearing: Consolidated Annual Performance and Evaluation Report

Holly Kelley, Senior Community Development Specialist, presented a brief overview of the highlights of the draft Consolidated Annual Performance and Evaluation Report and invited comments from the Committee and the public. The Committee thanked staff for providing the report and had no comments.

#### Public Comment

No comments were made by the public.

Committee member Stephanie Hiller arrived at 10:13AM.

Jessica Vega moved to approve the minutes as submitted from the previous three meetings, Willie Lamberson seconded the motion.

Ayes: Oscar Chavez, Jessica Vega, Michael Regan, Willie Lamberson, Stephanie Hiller

Noes: None

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Abstain: None

Absent: Karin Davis, Linda Garcia, Betzy Chavez

### **5. Discuss FY 2020-2021 Federal Funding Policy Changes**

Felicity Gasser, Federal Funding Coordinator, recommended FY 2020-2021 Federal Funding Policy Changes for discussion by the Community Development Committee and Cities and Towns Advisory Committee. Staff invited feedback from Committee members that will be incorporated into final policies that will be brought to the Community Development Committee for adoption in October. The Committee expressed appreciation for the addition of climate criteria, and had questions about how climate goals would be measured, the status of disaster funding (CDBG-DR), and what types of projects are eligible as “non-housing” projects under CDBG. The Committee also directed staff to put together information on the impact of climate change on vulnerable populations.

#### **Public Comment**

Paul Carrol, Community Action Partnership, pointed out that a lot of affordable housing is built in areas with heavy traffic. A lot of children who grow up in these homes end up with asthma, but there are certain design features that could mitigate exposure to particulates.

### **6. Progress Report on Meeting Timeliness and Recommendations for an Action Plan Amendment**

Felicity Gasser, Federal Funding Coordinator, presented a memo including the current status of all open CDBG projects and asked the Committee for a recommendation to request that staff work with each jurisdiction that will ensure timely spending of CDBG funds and bring forward an Action Plan Amendment to the Board of Supervisors in October. Staff will do an assessment of projects that are able to spend the money quickly and those that are delayed in order to ensure that the Commission passes its timeliness test in May. The Committee agreed, but expressed concern over holding projects harmless that could not spend down funds. The Committee recommended conducted an analysis of prior projects to see if there are trends in realistic amounts of time for projects by type.

#### **Public Comment**

No comments were made by the public

### **7. Adjournment**

Oscar Chavez adjourned the meeting at 11:07AM

Respectfully Submitted,  
Holly Kelley, Senior Community Development Specialist