

# Restraint Chair Use & the WRAP

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Title: **RESTRAINT CHAIR USE & THE WRAP** Detention Division Version: 7/28/2017

## 1.0 POLICY STATEMENT

The restraint chair and WRAP are used to provide a temporary, safe, and humane method of securing an inmate who displays behavior which may, or does, result in extensive destruction of property or whose actions pose a danger to themselves or others. Audits of restraint chair and WRAP placements shall be conducted to ensure placements are necessary, appropriate, and accomplished according to authorized procedures.

## 2.0 DEFINITIONS

<a href="#">Audit Report Form (Page 2)</a>	A form used to record the findings of the audit.
<b>Restraint Chair</b>	A chair with equipment designed to restrain or limit the movement of inmates.
<a href="#">Restraint Log (Pages 1-5) (Instructions)</a>	A log form used to record the progress, or pertinent information, concerning an inmate placed in restraint chair or restraint equipment.

**Transport Hood** A disposable piece of material that is placed over an arrestee/inmate's head to prevent his spit, blood, and/or nasal fluids from coming into contact with staff or others (also referred to as a "spitter's mask").

**WRAP** A temporary restraining device comprised of a hobble strap, leg restraint and shoulder harness.

### 3.0 MANDATES

*Title 15 Standards: 1029, 1055; 1058*

### 4.0 GENERAL INFORMATION

- A. **Purpose of restraint chairs or the WRAP.** The purpose of restraint chairs or the WRAP shall be to protect the arrestee/inmate from harming themselves and/or others, and/or to prevent property damage. In no case, shall a restraint chair or WRAP be used for discipline, punishment or as a substitute for treatment.
- B. **Temporary measure.** Arrestee/inmate placements in restraint chairs or the WRAP are considered temporary, and shall last only so long as necessary to gain compliance and control of the arrestee/inmate to prevent harm or damage.
- C. Staff shall be trained in the proper placement of an arrestee/inmate into the restraint chair or the WRAP. Updates in training will be coordinated through the Office biannually.
- D. Inmates placed in restraint chairs or the WRAP will be kept physically separated from other inmates.

### 4.1 PREREQUISITES FOR RESTRAINT CHAIR USE

- A. **Restraint chair use criteria.** Restraint chairs shall only be used to temporarily hold inmates who:
  - 1. Present a danger to themselves or others.
  - 2. Are displaying inappropriate or unusual behavior which results in the destruction of property.
  - 3. Make overt attempts to assault staff, visitors, or other inmates.
  - 4. Are eligible by law to be strip searched but refuse to comply with the strip search, and are also believed to be concealing contraband that presents a threat to the safety and security of the facility.
  - 5. To accomplish an involuntary blood draw.
  - 6. To accomplish court ordered medications when an inmate refuses to comply.

B. Restraint chair use, recommendations, authorization and approval.

1. The Facility Manager or Watch Commander must approve all restraint chair placements and sign the Restraint Log as required.
2. In the immediate absence of a Watch Commander, a Correctional Sergeant may approve a Restraint Chair Placement. However, as soon as possible the Facility Manager or Watch Commander will review and approve the placement.
3. A Sergeant or higher authority shall be present and directly supervise the placement of an inmate in a restraint chair.

## 4.2 PREREQUISITES FOR THE USE OF THE WRAP

A. **The WRAP use criteria.** The WRAP shall only be used to temporarily hold inmates who:

1. Present a danger to themselves or others.
2. Are displaying inappropriate or unusual behavior which results in the destruction of property.
3. Make overt attempts to assault staff, visitors, or other inmates.

B. The WRAP, recommendations, authorization and approval.

1. The Facility Manager or Watch Commander must approve all WRAP placements and sign the Restraint Log as required.
2. In the immediate absence of a Custody Manager, a Correctional Sergeant may approve a WRAP Placement. However, as soon as possible the Facility Manager or Watch Commander will review and approve the placement.
3. A Sergeant or higher authority shall be present and directly supervise the placement of an inmate in the WRAP.

## 4.3 DOCUMENTATION

- A. **Restraint log.** The Restraint Log will be posted on the door of any cell or room occupied by an inmate in a restraint chair or WRAP.
- B. Medical Staff, and if necessary Mental Health Staff, will document their observations of an inmate held in a restraint chair or WRAP and will note any comments on the Restraint Log.
- C. The Supervisor responsible for the area the incident initiated (Booking/Custody Main/Custody West Sergeant/NCDF Sergeant-Watch Commander) will be responsible for ensuring an Incident Report, the Restraint Log, and if applicable, Mental Health Inputs are completed and updated as required.

## 4.4 USE OF OTHER RESTRAINT EQUIPMENT & TRANSPORT HOODS

- A. **Use of other restraint equipment.** To minimize potential injury to staff and/or the inmate, staff have the discretion to put the following restraints on an inmate before placing him in a restraint chair or WRAP (Refer to: Restraint Equipment Use and Locations):
  - 1. Waist Chains
  - 2. Leg Irons
  - 3. Handcuffs
- B. **Use of transport hoods.** Correctional Staff may use transport hoods on arrestee/inmates before or during placement in a restraint chair or WRAP, in order to prevent exposure to bodily fluids (Refer to Transport Hood Use).
- C. The use of the transport hood shall be documented in the Incident Report and in the Restraint Log.

## 4.5 AUDITS AND QUARTERLY REPORTING

- A. **Audit of each use.** An audit will be conducted for each restraint chair or WRAP placement. As a general rule, the Sergeant involved in the placement will conduct the primary audit and his Watch Commander will be responsible for a secondary review of the placement. At NCDF, the Assistant Facility Manager will assume the responsibility for the secondary review.
- B. On a quarterly basis, an assigned Manager or Staff Member will complete a summary of the restraint chair and the WRAP placements for the Facility Manager. The summary should include at a minimum:
  - 1. The number of placements.
  - 2. Where the inmates were prior to the placement (e.g. booking, mental health, etc.)
  - 3. The average amount of time spent in a restraint chair or the WRAP and also the longest amount of time spent in a restraint chair or the WRAP.
  - 4. How many placements were ordered by medical or mental health staff.
  - 5. Any documented problems discovered in the audit.
- C. Restraint chair and the WRAP placement audits shall be maintained according to the Office's Records Retention/Destruction policy.

## 5.0 PROCEDURES

### 5.1 PLACEMENT

- A. **Initial placement procedures.** When the need to place an inmate in a restraint chair or the WRAP arises, the Correctional Deputy will notify the Sergeant responsible for the area in which the incident occurred to evaluate the situation.
- B. Whenever possible, inmates will be fully clothed when placed in a restraint chair or the WRAP. If an inmate has removed his clothing, every effort will be made to provide the inmate with a safety garment, or safety blanket, or other appropriate covering, while the inmate is restrained to ensure an inmate's personal dignity is maintained to the extent possible.
- C. Any inmate secured in the WRAP may only be housed in a safety cell while in the WRAP.
- D. **Video recording procedures.** If the request for placement in the restraint chair or the WRAP is appropriate, the Sergeant will authorize the ~~restraint chair~~ placement, determine where the restraint chair placement or the WRAP will occur (which cell), and will designate a Correctional Deputy, whenever possible, to video record the placement.
  - 1. If for some reason Correctional Staff are unable to video record the placement (e.g. the video camera is non-operational or the severity of the incident requires an immediate placement), they will document the reason in the Incident Report.
- E. Medical Staff, and in some cases Mental Health Staff, may observe the placement to ensure the inmate's physical and emotional condition would not be compromised by placement in the restraint chair or the WRAP.
- F. A Correctional Deputy will start a Restraint Log and post the log on the cell door.
- G. **Watch Commander notification and observation.** The Sergeant will notify the Watch Commander of the placement and the Watch Commander will make every attempt to observe the inmate and sign the Restraint Log.
- H. Immediately following the placement, Correctional Deputies, with assistance from Medical Staff, will check all restraints to ensure the inmate has proper circulation and document the circulation check on the Restraint Log.
- I. **Initial Medical and Mental Health Staff clearance.** Arrestees/inmates placed in restraint chairs or the WRAP must be initially cleared by Medical and Mental Health Staff, as follows:
  - 1. **Medical Clearance.** Medical Staff shall medically clear arrestees/inmates to be placed in restraint chairs or the WRAP close to the time of placement as reasonably possible, but in any event no later than 1 hour following placement. Medical staff

shall check the restraints after the placement is complete to ensure proper circulation.

2. **Mental Health Clearance.** Mental Health Staff shall provide an opinion on placement and retention as close to the time of placement as reasonably possible, but in any event no later than 8 hours following placement.

## 5.2 OBSERVATION

- A. A Sergeant will review continued retention in the restraint chair or WRAP a minimum of every hour and will document the review on the Restraint Log. The Watch Commander shall review continued retention in restraints every ~~two~~ hours and shall document the review on the Restraint Log.
- B. To ensure the inmate's physical or mental health is not being compromised, Medical and, if appropriate, Mental Health Staff will review the continued retention in the restraint chair or WRAP every hour and a medical assessment shall be completed within four hours of placement.
- C. Medical Staff will physically check the restraints a minimum of once every two hours or upon the request of Correctional Staff. Each review and check shall be documented on the Restraint Chair Log.
- D. **Visual observation by Correctional Staff.** Correctional Staff will maintain direct visual observation of the restrained inmate at least twice every thirty minutes and with such observations at least 10-minutes apart.
  1. Inmates who are placed in a restraint chair shall have their restraints physically checked for tightness and to ensure all restraints are correctly in place at least twice every thirty minutes and with such observations at least 10-minutes apart by Correctional Staff.
  2. If a Deputy observes a lack of circulation in the hands or feet of an inmate during his observation checks, the Deputy will call a second Deputy to assist, and adjust the restraints to accommodate better circulation.
  3. If an inmate complains of pain due to the restraints or his placement in the restraint chair or WRAP, the Correctional Deputy will notify a Medical Staff Member and ask him to examine the inmate.
  4. All checks and comments will be documented on the Restraint Log.
- E. Correctional Staff shall closely monitor any inmate placed in a restraint chair or the WRAP and work with Medical Staff to ensure the inmate receives adequate fluids, and that sanitation needs are met. Each time fluids are given or offered, Correctional Staff shall note it on the Restraint Log.

1. Fluids shall be offered no less than once per hour. The amount of fluids consumed by the inmate will be documented on the Restraint Log in the "Comments" section.
- F. If after a four-hour period an inmate continues to display behavior which necessitates he remain in a restraint chair, the Supervising Sergeant and the Watch Commander will immediately notify the Medical and Mental Health Staff and conduct a case conference to determine the appropriate course of action.
1. Such action may include determining if voluntary or involuntary medication is appropriate and/or facilitating the inmate's transfer to a medical or mental health facility.
- G. If after one hour, an inmate continues to display behavior which necessitates he remain in the WRAP, the Supervising Sergeant and the Watch Commander will immediately notify the Medical and Mental Health Staff and conduct a case conference to determine the appropriate course of action.

### **5.3 EXERCISING EXTREMITIES**

- A. To ensure that circulatory problems do not develop in the extremities of any inmate placed in a restraint chair or the WRAP, staff will exercise the inmate's extremities no less than once every hour. The exercise will be documented on the Restraint Log.
- B. If it is not possible to safely exercise the inmate's extremities, the Deputies will consult with Medical Staff, and will note the consultation and the reason they were unable to conduct the exercise on the Restraint Log.
- C. A Deputy will be assigned by the Sergeant to video record the exercise process using the original recording from the placement.

### **5.4 REMOVAL**

**A. Recommendation for removal.**

1. When a Correctional Deputy believes that an inmate is capable of being removed from the restraint chair or the WRAP, he will contact the Sergeant who will evaluate the inmate for possible release from the restraint chair or WRAP. These observations and evaluations will be noted on the Restraint Log.
2. An inmate may be removed from the restraint chair or WRAP only under the direction of a Sergeant or higher authority, after a review of the original circumstances and the inmate's current condition has been made with Medical and/or Mental Health Staff, whichever is applicable.
3. The Sergeant shall authorize the release of an inmate from the restraint chair or WRAP as soon as possible unless the inmate's behavior continues to threaten the safety of others, staff, or self, or would result in the destruction of property.

- B. **Completion of supplemental incident report.** The Sergeant shall ensure a Supplemental Incident Report is completed documenting the removal of the restraints and/or the removal of the inmate from the restraint chair or the WRAP. The date and time the restraints and/or inmate were removed must be included, as well as the name of the approving Sergeant.
- C. **Sergeant check list and Restraint Log.** The Sergeant responsible for the ~~restraint chair~~ placement will complete Page 5 of the Restraint Log indicating that the inmate has been removed from the chair or the WRAP, printing his name and ID number on the form, and completing the Sergeant's Check List.
- D. **Medical examination upon removal.** Medical Staff shall examine the inmate for injuries following his removal from the restraint chair or WRAP. Observations and evaluations will be noted on the Restraint Log.
- E. **Cleaning after each use.** The restraint chair and WRAP will be cleaned after being used.

## 5.5 AUDIT PROCEDURES

- A. To complete the audit the Supervisor will:
  - 1. Review/discuss the incident with the involved staff.
  - 2. View the video of the placement.
  - 3. Review the incident report and supplemental incident reports.
  - 4. Review the restraint chair/WRAP log.
  - 5. Complete the Restraint Chair/WRAP Audit form.
  - 6. Forward the audit, the video, the restraint chair/WRAP log, and the incident and supplemental reports to the Watch Commander for review.
- B. To complete the audit the Watch Commander will:
  - 1. View the video recording of the placement and review all forwarded documents.
    - a. If there are questions about the placement, return the audit information to the supervisor for clarification.
  - 2. Complete the "Watch Commander Review" section of the report.
  - 3. Forward the completed audit with copies of the restraint chair log and incident reports to the Facility Manager for review and the original incident and supplemental reports to the Classification Unit for processing.
- C. Forward the video recording to the MADF Operations Secretary for retention per the Office's Records Retention/Destruction policy.
- D. To complete the audit, the Facility Manager will:
  - 1. Review the completed audit.
  - 2. Forward the audit to the MADF Secretary for filing.



## **6.0 REVISION HISTORY**

Version 15.1.05 - Revised 1/19/05

Replaces MADF Version 14.06.03 and NCDF Version 9.06.03

Version 16.05.08 - Revised 5/20/2008

Version 17.12.10 - Revised 12/2010

Version 18.06.12 - Revised 6/2012

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