



MINUTES: North Valley Municipal Advisory Council

Draft Minutes

March 10, 2021

(to be approved at April 21 meeting)



PLEASE NOTE: This meeting will be conducted entirely by teleconference pursuant to the provisions of the Governor’s Executive Orders N-29-20 and N-35-20, suspending certain requirements of the Ralph M. Brown Act. Members of the public will be recognized at the appropriate time via Zoom’s Raise Hand tool.

Join Zoom Conference Meeting:

<https://sonomacounty.zoom.us/j/96865905714?pwd=NHZkUVUxd3lvVnA0emUwMm5QaHFPZz09>

Meeting ID: 968 6590 5714

Passcode: 508210

Join by Phone: 1-669-900-9128

5:30 p.m.

Contact: Arielle Kubu-Jones, District Director for Supervisor Susan Gorin – arielle.kubu-jones@sonoma-county.org

1. Call to Order, Pledge of Allegiance, Roll Call

- Chair Dawson-Present
- Vice Chair Doss-Present
- Councilmember Eagles-Absent (listening via phone in from call to order, joins as panelist at 5:56)
- Councilmember Handron-Present
- Councilmember Newhouser-Present
- Councilmember Dickey-Present
- Councilmember Nardo-Morgan-Present
- Alternate Councilmember Dowling-Excused
- Alternate Councilmember Cooper-Absent

2. Approval of January 13 and February 10 2021 minutes

Resolution

- January 13-
 - **Motion to Approve:** Handron
 - **Second:** Newhouser
 - **Motion Approved:** 6-0-0
- February 10-
- Councilmember Newhouser: a few typos, but content captures the meeting
- Chair Dawson: agreed
 - **Motion to Approve:** Nardo-Morgan
 - **Second:** Handron
 - **Motion Approved:** 6-0-0
- Chair Dawson: goal is to finish meeting in two hours, if we get to 2 hours may ask if we want to take a break, or bump some items until next month

3. Public Comment

Receive

(Limited to items not appearing on the agenda)

- **Marshall Behling:** shared upcoming Sonoma County Cannabis ordinance process, and the information for the town halls on March 12th. Shared statistics about amount of water used by cannabis grows.

Response to public comment

- **Councilmember Dickey:** Shared information learned through his service on the SVCAC. Though cannabis is a very water intensive plant, there are water technologies used by cannabis growers to minimize water use, water monitoring
- **Councilmember Nardo-Morgan:** also concerned about amount of water used, asked Councilmember Dickey what they technologies are, if they work
- **Councilmember Dickey:** many of these were developed at UC Davis, so we have an advantage here based on proximity.
- **Councilmember Nardo-Morgan:** Are they required to use these technologies?
- **Councilmember Dickey:** They are not, but well monitoring/water monitoring is going to be a part of any ag project moving forward

4. Supervisor Gorin Update

Receive

- Addresses previous commenter, relays that cannabis ordinance will go to the Board of Zoning Adjustments (BZA) before it comes before the board. Agrees with Councilmember Dickey that there are pretty strict rules around cannabis grows related to water use. She will look closely at issues of density, neighborhood compatibility, water uses. Encourages folks to educate themselves about the ordinance.
 - Andrew Smith-agricultural commissioner, potential guest speaker for MAC. They oversee vineyards, and it is appropriate for them to oversee cannabis. Buildings, processing, etc will be under Permit Sonoma.
- Covid covid covid at the county, regular briefings each week. Looking at the State metrics for reopening.
 - When 2 million vaccines are given in the state, metrics will loosen up to move to the red tier
 - We missed the red tier this week by .1%
 - All hands on deck for getting people vaccines, though we have a shortage of vaccines
 - State moving more vaccines to the southern CA and central valley—areas hardest hit
 - CVS, Kaiser have received increased supplies, Sutter is getting back on track and rescheduling the second doses that were cancelled
 - Testing is also important, visit the pop up testing at Hanna Boys Center. Tests are less invasive now, self administered. Testing helps our metrics

(Councilmember Eagles joins as panelist at 5:56)

- Asks Arielle will send Calendar of Significant Agenda Items: tree ordinance, climate change, vacation rental updates
- Fire services revenue measure may be pushed off into 2022 instead of this fall
- Measures A and B (west county-schools and Bodega Bay Fire) failed this year, which is a blow to west county schools and fire
- Janice and Johannes from Transportation and Public Works are here, there is a lot going on with infrastructure, want to get the multiuse path going, bike lanes on Arnold Drive in the next couple of years
- MAC should get a presentation by Caltrans: planning to replace two bridges on highway 12—Hooker creek bridge (MadroneRoad), Sonoma Creek Bridge (between Kenwood and Oakmont). Will make a presentation to both MACS. More to come on this.

Councilmember Comments

Vice Chair Doss: For the record, Councilmember Eagles has joined us

Councilmember Eagles: Was listening on the call in number in traffic from the beginning, but was in the attendees.

5. Sonoma County Department Presentation: Transportation and Public Works (TPW)

Resolution

- *TPW Overview and Roads Funding*
- *Rule 20A: Utility Undergrounding Potential Projects*
- *PG&E Settlement Funds Projects—Approved by Board of Supervisors 2020*
- *Pavement Preservation Program (PPP) Overview and Project Planning: FY 22/23 and Ongoing*
- *Assign Traffic and Safety Ad Hoc or Appoint new Ad Hoc to work with TPW on PPP*

- Johannes Horvertz (JH): Director of TPW, Janice Thompson is the Deputy Director of Engineering and Maintenance, going to present on an overview of Pavement Preservation Program for this year, PG&E settlement funding,
- **(Janice Thompson (JT) Slide presentation)**
- Overview of funding and Pavement Preservation Program (PPP)
 - Two year program, approved the year before by working with each Board of Supervisors member
 - Funding comes from General Fund, Senate Bill 1 funding, Local fees and taxes
 - Total funding for 22/23: \$34,145,888
- District 1
 - Sonoma county has 1368 miles
 - D1 has 247 miles, or 20%
- List of 2021 paving for this year: Greger, Hyde, Lawndale, MacArthur, Riverside, Thomson Ave
 - 3.8 miles for 2021, 5.5 miles in 2020 in D1
 - Paving dollars do not go very far; paving is very expensive.
 - (end slide presentation)
- **JH: PG&E funding**
 - County allocated about 58 million from the PG&E settlement for resiliency and infrastructure to TPW
 - \$31 million TPW allocated to what is called 'Tier 1' and 'Tier 1+' roads that were denied by FEMA, fire/debris removal damaged roads from 2017
 - TPW doing one final appeal to FEMA to get FEMA funds for that. If FEMA rejects (which is expected) the \$31 million will go towards these roads.
 - List of roads is available on the Board packet from December 2020 where the PG&E funds were allocated (*Arielle Kubu-Jones (AKJ) note: can request from Supervisor Gorin's office as well*)
 - \$20 million for 'Tier 2' projects, which are "generational projects": one way in, one way out roads; narrow roads that need turnouts; vital emergency roads. Working with the Board on these now, coming before the Board in April or May.
 - Remaining funds:
 - \$1.5 million for communications infrastructure HAM operators, GMRS, and TPW radio system to improve communications during disasters
 - Undergrounding PG&E lines under CPUC program Rule 20A. Coming to the board, come to the MAC for recommendations. 20A Have to be aesthetic benefit, must be distribution lines (not transmission lines—high voltage). We have between 21 million and 25 million credits. About a mile long project is about 4 million credits which become dollars during construction phase.

Councilmember Questions:

- Councilmember Dickey: does Highway 12 qualify for Rule 20A, is it under County control? JH: No, that is CalTrans/the State. TPW does partner with the state on dual jurisdiction intersections.
- Councilmember Dickey: so it would be more residential areas, like Madrone, or Arnold Drive? JH: Yes
- Councilmember Dickey: does it not make sense to do the undergrounding before/at the same time as the paving? JH: It depends, sometimes it can be undergrounded next to/outside of the paving. Also looking at undergrounding broadband.
- Councilmember Dickey: Highway 12 is a state highway, can we get broadband from Santa Rosa through TPW, or CalTrans? Sonic is expanding distribution, how would they go about expanding to the Valley along highway 12? JH: Sonic would need an encroachment permit with Caltrans, or a franchise agreement. Crossing the state route is easier than running along the whole length. Long process
- Councilmember Newhouser: What are the available credits to underground utilities per mile? How many miles can we underground with our credits? JH: It depends on complexity of the project—driveway, roadway complexity, etc. County receives 765,000 credits annually from PG&E. Uncertainty is the SPUC may be sunsetting the Rule 20a 2030. Were going to decide in April, now may be deciding in August 2021. Want to select projects ahead of time and create the undergrounding districts.
- Councilmember Newhouser: Available credits is for the whole county? JH: Yes, for unincorporated areas only. Cities get their own credits.

- Councilmember Newhouser: suggests looking at fire risk, disappointed that it is considered aesthetic, and can't consider risk of fire. JH: County has been trying to advocate to the CPUC to take fire risk into account, but have not been successful. However, try to do double duty: aesthetic and high fire risk in selection of project
- Councilmember Newhouser: is the County lobbying the state for increased funding from the State for roads? JH: Formula is fixed and difficult to change: vehicle registrations and road miles. Formula benefits highly populated areas like LA County, and is difficult to change. This is why Measure M and SB 1 are so important.
- Councilmember Newhouser: when roads are maintained/sealed after repairs with a coarse chip such as on Arnold Drive the result is not great, creates community complaints. JH: Have heard these complaints, trying to stay away from chip seals when possible.
- Councilmember Nardo-Morgan: what can we as a community do to expedite undergrounding? JH: Rule 20a is one option, there is also Rule 20b. 20b is not funded by tax payers, rather funded by development, or a private funding source. Stuck with Rule 20A unless we have a huge funding source. Understands the safety risk of above ground lines, has first hand experience by going out during all of the fires, poles burn slow from the bottom, fail while workers are out there. Undergrounding in rural/remote areas is very unlikely, more likely in densely populated areas.
- Supervisor Gorin: when can we get the decking on the two bridges in Glen Ellen? JH: We used to pave them, but putting asphalt on a concrete bridge adds weight, and traps moisture, and damages bridge integrity. Now, grind the bridge, sometimes add a one inch layer, or seal with methacrylate. We have 24 bridges in our Bridge Maintenance program we have funding for methacrylate seal, just waiting on CalTrans to approve. Missed for this season, waiting on them for hopefully next season. Jim Berkland Bridge may be included Janice will check, and Glen Ellen bridge is in program.
- JH: Arnold Drive bike lane RFP is being advertised; will get responses and then move to design and funding. Also, pouring the Boyes Boulevard Bridge deck tomorrow. Susan Gorin: has been working on the Arnold Drive for 8 years, very excited for the completion.
- Vice Chair Doss: PG&E money dedicated to roads damaged in the fire or clean up, correct? Jh: Yes, in Tier 1 and 1+.
- Vice Chair Doss: How did you determine priorities on those roads? JH: These roads were selected by the trucks that chose to drive on them. Trucks overloaded, County asked for hauling routes which they never got, and created damage. TPW followed the trucks, complaints to TPW, and complaints to the Supervisors' offices and created a log. Presented the log to FEMA of \$80 million in damage and FEMA initially said they would pay for it. Then they rejected. FEMA requested a reduced claim, which TPW did for \$20 million of the worst road segments, and FEMA rejected that. This became Tier 1. Tier 1+ were the next most damaged roads. Some of the original roads are going to have to be addressed through ongoing roads funding in future years.
- Vice Chair Doss: these are separate from the PPP funding correct? JH: yes.
- Councilmember Eagles: Bike Path on Arnold: what section of Arnold? JT: Country club in the South, Loma Vista in the North. Supervisor Gorin (SG): a half mile north and south of roundabout at Hanna Boys Center. Former Supervisor Valerie Brown began the process of widening Arnold, and this project will mean removal of some trees, and will create upset in the neighborhood. Supervisor Brown gave up on the widening because of neighborhood opposition, so we need community support for this important project.
- Councilmember Eagles: how does the community weigh in? how do you communicate this to the Community? JH: for the PPP, they go to the Board every two years to select projects. Process is go to the field, assess the roads. Roads are selected based on complaints for the next cycle, so when you call TPW or your Supervisor, or SoCo Report It, it goes in the log. This process takes about two years. PG&E funds construction will partly become a part of the PPP. Some of the work will involve retaining walls, culverts, etc, which take up to 3 years to build due to environmental regulations. SG: expectation and hope that members of the MACS could help prioritize. Could not open it up this year, but in the future. We have had the community input based on complaints to our office. TPW comes to up with their list, and we add and delete based on the community complaints. Trying to get the roads money into the communities. We try to prioritize neighborhood roads. But, we have Measure M, which in 2024 will mean a larger proportion will go to neighborhood roads. There will also be an updated Pavement Condition Index (PCI) that will be out in a year or so to have objective criteria. PCI rates roads between 0 and 50, and some of our roads are at a 4 based on the older PCI numbers.
- JH: Who are the councilmembers that are being referred to?
- SG: these folks here, this is the Municipal Advisory Council.

- JH: Thought were talking about City council (Sonoma). Sometimes projects can be fast tracked if there is an overlap between County and City jurisdiction, can partner with City where City does the work, and TPW funds.
- Councilmember Handron: FEMA rejection, is that final, or appealable? We are on our last appeal, they were supposed to reply in 30 days, it has been 6 months. FEMA generally is not responsible for damage done to local roads in general. Cannot move forward with Tier 1 and 1+ until they get this rejection
- Councilmember Handron: raises an issue that Arnold Drive at Madrone, north bound on southern side, left turn lane (*AKJ note: onto Morningside Mountain*) and a straight lane. Should be a right turn and straight lane, since no traffic turns left at that intersection. Causes back ups. JH: will evaluate intersection.
- Chair Dawson: Downtown Glen Ellen, three way intersection with a long crosswalk. Seems like a hazard, have to be really careful crossing there. Also bad visibility with the curve and vegetation. How complicated would it be to get the flashing crosswalk? JH: First step is analyze the intersection. Generally use the least restrictive options first, based on history of accidents or collisions. If there's not a history of these, we assume everything is working ok. Making a double line crosswalk or ladder crosswalk isn't too hard, flashing light is a bit more involved. Don't want to install anything they don't have to.
- Chair Dawson: How can we look at the accident history? JH: You can try to contact CalTRANS, but TPW gets all collision data. TPW looks for accidents that could be fixed by engineering.
- Councilmember Nardo-Morgan: there was a woman injured in that crosswalk. JH: there are correctable and not correctable collisions. We can correct things that are due to engineering, we cannot correct due to drunk or distracted driving. The "three E's of traffic": Engineering, Enforcement, Education. TPW can educate and engineer, and CHP does the enforcement.
- Chair Dawson: Downtown Glen Ellen bridge is over 80 years old, are the bridges inspected for integrity, and how long can we expect the downtown Glen Ellen bridge to last? JH: Inspected by CalTRANS every 2-4 years. Bridge isn't really a worry, since JH doesn't know about it. Do not always have to replace, sometimes can rehab bridges.
- Councilmember Newhouser: London Ranch and Arnold Drive crosswalk, advocates for traffic calming to make it a safer intersection for pedestrians. Also, FEMA's lack of accountability, could the County put weight restrictions and timing restrictions on contractor work to minimize impacts to roads? Also, concern about failing bridges due to earthquake etc, and the loss of evac route. JH: to the FEMA question, cannot restrict travel on public roads as long as they are within legal load limits. Bridges: Have 14 or 15 bridges that need to be seismically retrofitted, including the Franz Valley bridge which needs to be replaced. Communities get attached to bridges, but sometimes they need to go, because of safety. Do not love taking bridges out of communities that they like, but love making bridges safer.

Public Comment:

- Katie Christ: intersection southbound Highway 12 at Arnold, shoulder is marked, but should be a right hand turn lane. There was a near fatal accident a few months ago. Requests evaluation of this intersection.
 - **Motion to Approve:** no motion
 - **Second:**
 - **Motion Approved:**

6. Long Term Agenda Planning: Special Meeting

Resolution

- *Glen Ellen Triangle*
- *Potential to appoint Ad Hoc for meeting planning*
- Chair Dawson: the idea here is the potential to appoint an Ad Hoc to plan a special meeting regarding the Glen Ellen Triangle. Short term Ad Hoc focused on planning the meeting. How many people would be interested, by a hand raise?
- (no members raise their hands)
- Chair Dawson: is there anyone who might be willing to serve in the next 6 months?
- (Councilmember Newhouser raises his hand, is recognized)
- Councilmember Newhouser: familiar with the issue, has considered what should be done, there is community interest. It seems like the Glen Ellen Forum is really interested in working on this, and I am happy to serve as a liaison between them and the County

- Councilmember Nardo-Morgan: I'm on the Board of the Forum, Councilmember Dowling is really driving this at the Forum, and may want to be involved with this. She is not here, should we revisit when she is?
- Chair Dawson: Maybe we should tell the Forum we are supportive, offer to joint host a public meeting.
- Councilmember Newhouser: is there a lot of interest by the Forum for working on this sooner than later?
- Councilmember Nardo-Morgan: not totally sure because it's the Projects Committee, and they have been moving on it, they have a sketch from a landscape architect, etc
- Supervisor Gorin: Please have the Forum reach out to our office, there are requirements for the County, since this is a parking easement, and the Fire department uses it
- Councilmember Nardo-Morgan: will make sure they get in touch with

Public Comment

- No public comment

Councilmember Comments

- Chair Dawson, Councilmember Eagles, and Councilmember Newhouser discuss various iterations of what could be a motion to support the Forum, recognize the liaison position, etc
- Councilmember Newhouser: seems like the Forum can work directly with the County
- Susan Gorin: recommends tabling action, and the Forum working with the D1 office, and there may be a report coming back before the MAC
 - **Motion to Approve:** no motion
 - **Second:**
 - **Motion Approved:**

7. Eldridge/SDC Ad Hoc

Resolution

- *Explore establishment of Ad Hoc to explore and lead letter writing for SDC*
- Chair Dawson: we took a straw vote at the last meeting about forming this Ad Hoc in the near or longer term. How many people might be interested in serving?
- (councilmembers Nardo Morgan, Dickey, Newhouser, and Eagles raise their hands)
- Chair Dawson: thoughts on starting sooner rather than later?
- Eagles: when are three alternatives coming forward, might it make sense to aim our comments towards that?
- Gorin: Not sure if the alternatives are developed, I think they meet with the Planning Advisory Team (PAT) in April, suspect the alternatives have not been identified, there is time to focus. MAC doesn't have land use, so may want to make comments as individuals. I don't think there is a reason to rush this.
- Chair Dawson: We could form the Ad Hoc now, and it could be active when needed. Do I have a motion to form the Ad Hoc?
 - **Motion to Approve:** Dickey
 - **Second:** Morgan
 - **Motion Approved: 7-0-0**
 - **Ad Hoc Members:** Eagles, Dickey, Nardo-Morgan

Public Comment

- Larry Davis: Has the same feeling as Supervisor Gorin with the market survey, hearing from people that there is not transparency, SDC planning process is missing input from people who are not involved in the process. Requests ADd Hoc meet with community who have not been involved and their ideas about the design. Example: there is a need to fund the retrofit, need to take into account the social service/community needs of the area, but doesn't think these needs are being considered. Friction about SDC being separate economic development from Glen Ellen, and having competition between SDC and Glen Ellen. This needs to be discussed. Suggest the Ad Hoc mission as reaching out into the community and getting that to the planners. Also suggests using SDC as a residential vocational training center as one of the uses.

Councilmember Comments

- Chair Dawson: The Ad Hoc could hold a public meeting if they chose to

- Councilmember Eagles: MAC purview is very narrow, and expects that public meetings will happen in other venues, not the MAC. Requests feedback from Supervisor Gorin, others.
- Supervisor Gorin: You are absolutely right, there will be a public meeting about this, we are not sure exactly what it will look like. Larry, send a letter to Permit Sonoma advocating for vocational training. This is how individuals and groups can add their input.
- Arielle (admin): as the MAC and members of the community, you can certainly fold in what you're hearing in the community in any letter you may decide to write.
- Chair Dawson: for Supervisor Gorin, has heard of hazardous material there, could SDC be a superfund site?
- Supervisor Gorin: that's premature. We don't know what materials are there. There is much investigation left to do, and development is far away.

8. Reports and Announcements from Councilmembers and Ad Hocs (3 minutes or less)

Receive

- SVCAC: Matthew Dickey
 - Reviewed application for pop up catering business at Glen Ellen Village, unanimous approval. Small winery on Burndale, unanimous approval. Cannabis dispensary at Madrone and Arnold, SVCAC heard and did not recommend approval, coming before the BZA. Can make comments to Permit Sonoma (crystal.acker@sonoma-county.org). Amazon warehouse on 8th street east, SVCAC reviewed last year, commented that it was disingenuous, and Permit Sonoma seems to have agreed. Encourage you to think about this, even though it is far away, because traffic impacts will effect this area. You can comment to Permit Sonoma on projects like this. Winery events guideline ad hoc at SVCAC still ongoing. The Ad Hoc is working on their own guideline proposals. If you are interested in the comments, look at SVCAC minutes.
- Glen Ellen Forum: Melissa Dowling
 - Councilmember Nardo-Morgon filled in: Steven Sorokin came in to talk about the Garden Court and Mercantile, mural being planned to depict Glen Ellen history that will be painted by Maria de los Angeles
- Communications Ad Hoc
 - Chair Dawson: Facebook page is up <https://www.facebook.com/groups/480032243368793>. Councilmember Handron: if anyone wants to be an administrator, please volunteer. Chair Dawson: Every Outreach member is contacting one outside group to give them the elevator pitch about the MAC. Chair Dawson contacted Valley of the Moon Alliance to tell them about the MAC and hear from them. Also mentioned to Kenwood Education Committee. Fliers on vaccinations and financial help for Covid impacted households, Councilmember Handron is distributing to Madrone Apartments. Willing to work with other committees on outreach. Councilmember Handron: spoke with management team of both apartment complexes and they are very supportive. The Grove has an electronic system to share info with their tenants.
- Preparedness Ad Hoc
 - Councilmember Newhouser: After a big burst of activity, developing a work plan to present at the next MAC meeting. Decided to pursue neighborhood outreach in a two tiered approach: 1. Vice Chair Doss will reach out to his community as a pilot to see if they are interested in adopting a Map Your Neighborhood type program and 2. look at how to disseminate a larger request to the community for neighborhood leaders. Need to work with Outreach committee, so we want that on the agenda on how to practically outreach and find leaders.
- Traffic and Safety Ad Hoc
 - Councilmember Eagles: Nothing much to report, still trying to study up on the issues and reach out to the dormant Glen Ellen Forum Traffic and Safety committee. Parameters of comments for Madrone dispensary: due by the end of the month with a tentative hearing at the BZA on April 8th. Will try to get on facebook page. Councilmember Nardo-Morgan: Meeting with a few community members (Nick Brown) and Chief Gary Johnson who does traffic and safety issues for the fire department.

Public Comment

- Jay Gamel: has a lot of information the Madrone dispensary, article coming out in the next issue of the Kenwood Press. There is fiberoptic coming down Highway 12, if Sonic wanted it would have to lease from Comcast. Doesn't seem to be interest in going that route.

9. Consideration of items for future agenda

Receive

- Bylaw Updates
- Preparedness Ad Hoc Workplan and Outreach Study Session (added tonight by Councilmember Newhouser)
- Alert and Warning—May or June
 - AKJ: This MAC has had Nancy Brown from the Department of Emergency Management (DEM) in the past. DEM is bringing forward to the Board of Supervisors an item Alert and Warning (unsure whether it is an update, or an action). Supervisor Gorin was briefed on this and thought it would be a good item for the MAC to receive an update on. Can hear in April, May, or later
 - Supervisor Gorin: community preparedness is a priority of the MAC, this is an opportunity for DEM to come before the Board and give an update, they will be coming forward later in the year about Evacuation Routes.
 - Chair Dawson: who would like to hear that at some point (everyone raises hands). When should we hear, wait until closer to fire season, July
 - Councilmember Dickey: How about June? (everyone raises hands)

Councilmember Comments:

- Councilmember Nardo-Morgan: how can I see how many participants? (AKJ explains how to see)
- Vice Chair Doss: plug for the Psychology of Disasters video that was sent to the group by Arielle; video was very well done.

10. Adjourn

Resolution

- **Motion to Approve:** Dickey
- **Second:** Eagles
- **Motion Approved:** 7:40 pm

Materials related to an item on this Agenda submitted to the North Valley Municipal Advisory Council after distribution of the agenda packet are available for public inspection in the Board of Supervisors' Office located at 575 Administration Drive, Room 100-A, Santa Rosa, CA, during normal business hours.

Note: Consideration of agenda items will proceed as follows:

1. Presentation
 2. Questions by Councilmembers
 3. Questions and comments from the public
 4. Response by presenter, if required
 5. Comments by Councilmembers
 6. Resolution, if indicated
-

Web Links: <https://sonomacounty.ca.gov/North-Valley-Municipal-Advisory-Council/>

NSVMAC Emergency Preparedness and Response ad hoc Committee
Draft Work Plan
March 22, 2021

Goal – Enhance community Emergency Preparedness and Response (EPR)

Objectives –

1. Learn about existing emergency preparedness efforts in the community, County and region
2. Identify emergency preparedness and response (EPR) needs in the community
3. Develop collaborative solutions for identified needs
4. Support the implementation of identified solutions to enhance EPR
5. Facilitate partnerships in the EPR community
6. Support outreach, education and information sharing - Be a conduit of EPR information and outreach within the NSVMAC community and with elected leaders/ County programs

Actions per Objective –

Current efforts on subtasks (* = assigned or begun)

1. Learn about existing emergency preparedness efforts in the community, County and region
 - Secure lists of known EPR neighborhood groups within NSVMAC area*
 - Reach out to community members to discover existing EPR efforts*
 - Identify areas covered by existing neighborhood groups (maps if available) *
 - Convene or join meetings with emergency preparedness groups and leaders to learn more about their EPR process*
 - Interview neighborhood group leaders to learn what works and what doesn't*
 - Interview EPR experts in region*

Measurable Outcomes and Timeline

- List of currently organized neighborhood groups (Jan-March 2021)
- Maps of organized neighborhood groups (Feb.-April 2021)
- List of group leaders and local EPR experts (Feb.-April 2021)
2. Identify emergency preparedness and response needs in the community
 - Currently recognized issues in need of improvement:
 - Evacuation routes and/or planning
 - Compliance with individual and community emergency preparedness
 - Neighborhood cooperation for community support and resiliency
 - Neighborhood group formation and organizing (MYN, COPE)
 - Outreach and information sharing
 - Compile input on issues/needs from neighborhood groups and experts*
 - Develop draft list of identified community EPR accomplishments and needs*

NSVMAC Emergency Preparedness and Response ad hoc Committee
Draft Work Plan
March 22, 2021

- Identify available resources
 - Existing EPR organizations or groups currently in the community*
 - Potential programs capable of filling needs (MYN, COPE, CERT, etc.)*
 - Mapping services or programs
 - County parcel map (NSVMAC perimeter)*
 - Map program for plotting and planning*
 - Google maps or other service that can be shared

Measurable Outcomes and Timeline

- List of identified EPR needs for community and/or specific neighborhoods (April-July 2021)
- List of EPR accomplishments in community and/or neighborhood groups (March-April 2021)
- List of streets, neighborhoods, or areas with known evacuation problems or limits (April-June 2021)
- Interactive web accessible map for planning and plotting neighborhood group areas (March-April 2021)

3. Develop collaborative solutions for identified EPR needs

- Use interactive map as planning tool to identify EPR neighborhood groups and the total number needed within the community
 - Plot existing and proposed neighborhood group boundaries throughout NSVMAC area
 - Use proposed neighborhood boundaries to help identify potential leaders for those areas and facilitate the formation of new groups
 - Use input from community members to further refine neighborhood boundaries and build momentum to group formation
 - Use map to identify evacuation bottlenecks, limited egress (one way in and out), vulnerable infrastructure (bridges, narrow roads)
- Prioritize list of needs, vulnerabilities and potential solutions
 - Have regional EPR experts and County officials review priorities and proposed solutions (actions)
 - Consider forming an EPR advisory committee
- Incorporate input into final draft document of priority needs and proposed solutions
- Present to NSVMAC, community, and County Supervisor for final input/approval
- Complete final edits implementation plan

Measurable Outcomes

- Prioritized list of community EPR needs (March-April 2021)
- List of potential solutions (March-April 2021)
- Implementation Plan for EPR enhancement (March-April 2021)

NSVMAC Emergency Preparedness and Response ad hoc Committee
Draft Work Plan
March 22, 2021

4. Support the implementation of identified solutions to enhance EPR

- Identify available public and private resources for implementation
 - Existing groups capable of implementing plan
 - Potential support network
 - County programs/staff
 - NGO programs and volunteers focused on EPR
 - Grant sources for EPR
- Identify lead agency for implementation (NSVMAC or other entity)
- Sustain NSVMAC support for implementation (as needed)
 - Program oversight/ administration
 - Outreach facilitation
 - Ongoing funding support (county funds, grants support)
 - Grant funding to hire program manager

Measurable Outcomes

- Grant proposal for work plan implementation funding submitted (March-April 2021)
- Agency or individual identified (hired) to lead EPR implementation (April-June 2021)
- Supporting role of NSVMAC defined (TBD)
- Implementation progress reports (TBD)

5. Facilitate partnerships in the EPR community

- Promote and help build an EPR support network
 - Establish and maintain partnerships with other groups
 - Springs MAC and other County MACs*
 - Sebastopol Safety Outreach (MYN)*
 - HALTER*
 - Fire Safe Sonoma*
 - SCOPE/ COPE
 - Oakmont (OEPC, ERT, COPE)*
 - Sustain engagement with an advisory council (see 3. above)
 - Form a local EPR leadership council to mentor new leaders and support neighborhood group formation in NSVMAC area

Measurable Outcomes

- Working Emergency Preparedness Leadership Council formed (April-June 2021)
- relationships with partnering organizations (ongoing)

6. Support outreach, education, and information sharing – Be a conduit of EPR information and outreach within the NSVMAC community and with elected leaders/ County programs

NSVMAC Emergency Preparedness and Response ad hoc Committee
Draft Work Plan
March 22, 2021

- Encourage participation in County EP programs
 - Sonoma County Dept. of Emergency Management
 - COAD – Communities Active in Disaster (help County get messages to community)
 - SOCO Emergency – calendar of workshops, trainings, exercises
- Connect local EPR groups and neighborhoods
 - Help share information from local groups with community (workshops, presentations, and trainings)
 - Initiate pilot neighborhood EPR programs
 - Initiate outreach for neighborhood leaders throughout NSVMAC area
 - Engage Leadership Council for neighborhood group support (see 5 above)
- Communicate to County Supervisor /staff EPR recommendations and requests from community members
- NSVMAC co-sponsored events
 - EPR trainings, workshops, exercises with County, Fire Safe Sonoma, etc.
 - Community meetings with GEF, Rotary or other community group
- Invite guest speakers for NSVMAC monthly public meetings
 - Updates on EPR in the County and Sonoma Valley
- Help GEF recruit a new Chair for their Emergency Preparedness Committee to sustain the neighborhood organizing effort beyond the term of available grants.

Measurable Outcomes and Timeline

- Record of communicated requests and information sharing between community and County representatives (ongoing)
- Delivered notifications for workshops, presentations, trainings, etc. (ongoing)
- Record of pilot neighborhood program progress, meetings, and materials provided (May 2021, ongoing)
- Record of outreach for neighborhood group leaders (June 2021, ongoing)
- Record of community participation in sponsored activities (ongoing)
- Record of participation and progress of EP Leadership Council (June 2021, ongoing)