



## Special Meeting

Lower Russian River and Sonoma Coast Municipal Advisory Councils (MACs)

August 18, 2021 5:30

Please click the link below to join the webinar:

<https://sonomacounty.zoom.us/j/97551281854?pwd=Tk9TZk10Qzc0ZHRzZ0daZjVzSk1qUT09>

Passcode: 585927

Or One tap mobile :

US: +16699009128,,97551281854# or +12532158782,,97551281854#

Call to Order: Clerk Mary Ageneberg

Pledge of Allegiance

Roll Call

Approval of Agenda: Chair, Land Use standing Committee for the Lower Russian River MAC Kyra Wink

Statement of conflict of interest

Agenda Item:

Event Permit recommendations for the Board of Supervisors

Background:

- I. This is a special meeting of the Land Use committees for the Sonoma Coast and Russian River Municipal Advisory Councils (MACs). The MACs are advisory councils to Supervisor Hopkins. All authority for permits still reside with the agency overseeing that particular permit, in this case Permit Sonoma. The MACs role is to provide an additional, local source for information and input so that residents can be better informed and more engaged in the process. This meeting is not to make any binding decisions on land use policy. It is to inform the community on the process and to gather ideas and suggestions that will be provided to the events permit team and Supervisor Hopkins in preparation for a workshop with Permit Sonoma on updating the events permit process. At this time this workshop is scheduled for the August 31, 2021 Board of Supervisors (BOS) meeting.

- II. Event Permits are ministerial in nature, meaning that any application that meets the guidelines in the application are automatically granted. This leaves little room for input on events that may have a significant community impact. While it is highly unlikely that the BOS will change the ministerial nature of the event permit process, there is an opportunity through the Land Use Committee meeting, participation in the BOS meeting, or comments directly to Permit Sonoma to suggest guidelines to be added to the application that can help reduce the risks to health and safety of these events in our communities.
  
- III. Current Event encroachment permit for events affecting roads is attached for reference. Zoning permit information is available [on this link at Permit Sonoma.](#)

Council comment on this agenda item.

Public Comment on this agenda item.

Next Meetings:

- Lower Russian River MAC is August 19<sup>th</sup>, [details linked here.](#)
- Sonoma Coast MAC is September 15.



**APPLICATION FOR SPECIAL EVENT ENCROACHMENT PERMIT**

**ENC-004**

Special Event Permit \_\_\_\_\_ Related Permit No. \_\_\_\_\_

Special Event Permit Fee \_\_\_\_\_

**PURPOSE**

Application to request a permit to allow a Special Event to be conducted within a County Right-of-Way.

Check Type of Activity:	Bike-a-thon	___	Bike Race	___	Festival/Fair	___	Filming	___
	Marathon	___	Parade	___	Traffic Control	___	Run	___
	Triathlon	___	Other	_____				

Name of Event \_\_\_\_\_

Permittee Organization \_\_\_\_\_ Telephone \_\_\_\_\_

Permittee's Representative \_\_\_\_\_ Telephone \_\_\_\_\_

Mailing Address \_\_\_\_\_ City/Zip \_\_\_\_\_

Location/Route of Event \_\_\_\_\_

Insurance Company \_\_\_\_\_ Policy \_\_\_\_\_ Expiration \_\_\_\_\_

*Permittee agrees to accept all responsibility for loss or damage to any person or entity and to indemnify, hold harmless, and defend and release the County of Sonoma, its agents and employees of and against any and all liability, actions, claims, damages, costs or expenses which may be asserted by any person or entity, including Permittee, that arise out of, or are connected to, or relate to the activities anticipated by this Special Event Permit. Permittee shall submit to county for review and approval, a copy of the event application form which includes language indemnifying the county. Permittee further agrees to cause all participants to sign a release of liability form. Permittees without standard indemnification language, shall include language in their event application that includes the provisions set forth in Attachment 1 attached hereto.*

The undersigned agrees that the special event will be conducted in accordance with and subject to the terms and conditions of this permit, the State Vehicle Code, the State Streets and Highways Code, and is subject to inspection and approval by the Permit and Resource Management Department.

Permittee Signature \_\_\_\_\_ Date \_\_\_\_\_

**PROVIDE THE FOLLOWING SPECIAL EVENT INFORMATION**

1. Route map showing route, staging areas and signing.    Yes \_\_\_\_\_ No \_\_\_\_\_
  
2. Attach a copy of applicant organization’s *Waiver & Release of Liability, Assumption of Risk Indemnification Agreement*.
  
3. Event Date(s) \_\_\_\_\_
  
4. Start Time \_\_\_\_\_ End Time \_\_\_\_\_
  
5. Approximate number of event participants expected: \_\_\_\_\_
  
6. List County Roads that applicant is requesting to be traveled or closed:  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_
  
7. List any special arrangements that applicant is requesting to provide, such as: providing emergency services for participants, first aid, road wet down or temporary striping/painting, providing sanitation facilities, street sweeping, etc.  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

**SAMPLE BICYCLE SPECIAL EVENT RELEASE FORM**

IN CONSIDERATION OF THE ISSUANCE TO ME BY ONE OR MORE RELEASEES (AS DEFINED BELOW), OR THE ACCEPTANCE OF MY APPLICATION FOR ENTRY IN THE ABOVE EVENT, I HEREBY FREELY AGREE TO AND MAKE THE FOLLOWING CONTRACTUAL REPRESENTATIONS AND AGREEMENTS. I ACKNOWLEDGE THAT CYCLING IS AN INHERENTLY DANGEROUS SPORT AND FULLY REALIZE THE DANGERS OF PARTICIPATING IN THIS EVENT, WHETHER AS A RIDER, OFFICIAL, COACH, MECHANIC, VOLUNTEER, OR OTHERWISE, AND FULLY ASSUME THE RISKS ASSOCIATED WITH SUCH PARTICIPATION INCLUDING, BY WAY OF EXAMPLE, AND NOT LIMITATION: DANGERS ASSOCIATED WITH MAN MADE AND NATURAL OBSTACLES; THE DANGERS OF COLLISION WITH PEDESTRIANS, VEHICLES, OTHER RIDERS, ANIMALS, AND FIXED OR MOVING OBJECTS; THE DANGERS ARISING FROM SURFACE HAZARDS, INCLUDING POT HOLES, EQUIPMENT FAILURE, INADEQUATE SAFETY EQUIPMENT, USE OF EQUIPMENT OR MATERIALS PROVIDED BY THE EVENT ORGANIZER AND OTHERS, THE RELEASEES' OWN NEGLIGENCE, THE NEGLIGENCE OF OTHERS AND WEATHER CONDITIONS; AND THE POSSIBILITY OF SERIOUS PHYSICAL AND/OR MENTAL TRAUMA OR INJURY, OR DEATH ASSOCIATED WITH THE EVENT. FOR MYSELF, MY HEIRS, EXECUTORS, ADMINISTRATORS, LEGAL REPRESENTATIVES, ASSIGNEES, AND SUCCESSORS IN INTEREST (COLLECTIVELY "SUCCESSORS") I HEREBY WAIVE, RELEASE, DISCHARGE, HOLD HARMLESS, AND PROMISE TO INDEMNIFY AND NOT TO SUE THE RELEASEES. THE RELEASEES INCLUDE ALL SPONSORS, ORGANIZERS AND PROMOTING ORGANIZATIONS, PROPERTY OWNERS, LAW ENFORCEMENT AGENCIES, PUBLIC ENTITIES, (WHICH INCLUDE HOST CITIES AND SONOMA COUNTY), SPECIAL DISTRICTS, AND PROPERTIES THAT ARE IN ANY MANNER CONNECTED WITH THIS EVENT, AND THEIR RESPECTIVE AGENTS, OFFICIALS, AND EMPLOYEES THROUGH OR BY WHICH THE EVENT WILL BE HELD, (THE FOREGOING ARE COLLECTIVELY DEEMED TO BE RELEASEES), FROM ANY AND ALL RIGHTS AND CLAIMS INCLUDING CLAIMS ARISING FROM THE RELEASEES' OWN NEGLIGENCE, WHICH I HAVE OR WHICH MAY HEREAFTER ACCRUE TO ME AND FROM ANY AND ALL DAMAGES WHICH MAY BE SUSTAINED BY ME DIRECTLY OR INDIRECTLY IN CONNECTION WITH, OR ARISING OUT OF, MY PARTICIPATION IN OR ASSOCIATION WITH THE EVENT, OR TRAVEL TO OR RETURN FROM THE EVENT.

Signature \_\_\_\_\_ Date \_\_\_\_\_