



**Sonoma County Community Development Commission**  
 1440 Guerneville Road, Santa Rosa, CA 95403-4107

**Notice of Funding Availability (NOFA) for  
 Fiscal Year (FY) 2024-2025  
 Community Development Block Grant (CDBG), HOME Investment  
 Partnership Program (HOME), Emergency Solutions Grant (ESG),  
 Low- and Moderate-Income Housing Asset Fund (LMIHAF) and  
 FY 2021-2022 HOME American Rescue Plan (HOME-ARP)**

**Issue Date:** November 17, 2023

**Application Due Date:** January 8, 2024, 5:00 pm

The Sonoma County Community Development Commission (Commission) is pleased to request applications from eligible organizations for eligible affordable housing projects, capital projects, tenant based rental assistance, supportive services, homelessness services, rapid rehousing, fair housing services, non-congregate shelter, and microenterprise assistance activities to receive funding from the following sources:

<b>FUND SOURCE</b>	<b>FY 2024-2025 ACTION PLAN (estimated amounts)</b>	<b>FY 2021-2022 ACTION PLAN SUBSTANTIAL AMENDMENT</b>	<b>ELIGIBLE USES</b>
CDBG	\$1,109,144		Affordable housing projects, non-housing capital projects, microenterprise assistance
CDBG - Public Services set aside for Fair Housing	\$255,956		Fair housing activities
HOME	\$643,871		Development and preservation of affordable rental housing, tenant based rental assistance
HOME - Community Housing Development Organizations (CHDO) set aside	\$128,775		CHDO rental housing development and preservation



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ESG	\$139,478		Homelessness supportive services, shelter operations support, rapid rehousing
HOME-ARP		\$2,542,785	Development or preservation of affordable housing, non-congregate housing, and provision of supportive services for the four qualifying populations: homeless; at-risk of becoming homeless; persons fleeing or victims of domestic violence, human trafficking, and stalking; and other vulnerable populations requiring assistance to prevent homelessness.
LMIHAF	\$250,000 (actual)		Homelessness support services and rapid rehousing services only

The Commission administers federal funds from the United States Department of Housing and Urban Development (HUD) including CDBG, HOME, ESG and HOME-ARP and local LMIHAF funds on behalf of the County of Sonoma, the Town of Windsor, and the cities of Cloverdale, Cotati, Healdsburg, Rohnert Park, Sebastopol, and Sonoma (collectively, the “Urban County”). This NOFA and associated guiding documents and policies govern the distribution of funds.

All applications must be submitted through the online application portal. A link will be provided to all interested applicants following the technical assistance workshops or meetings. Application materials include the FY 2024-2025 Federal Funding Policies and NOFA. Please review these materials carefully for important information on project/program eligibility and application procedures.

**ESG and LMIHAF Funds**

Community based organizations that provide homelessness related supportive services including shelter and rapid rehousing are encouraged to apply for these funds.

**HOME-ARP Funds**

Affordable housing developers and non-profit organizations that provide homeless prevention and or homelessness related supportive services, including development or preservation of non-congregate shelter, are encouraged to apply for these funds. Projects must serve all of the four qualifying populations: homeless households, households at-risk of becoming homeless, persons or households fleeing or experiencing domestic violence, stalking, and or human trafficking, and other vulnerable populations requiring services or assistance to prevent homelessness and others at high risk of becoming homeless. Funds cannot support a project that uses other funding sources that excludes any one of the qualifying populations.

### Key Dates

Friday, November 17, 2023	Publication of the Notice of Funding Availability (NOFA) for FY 2024-2025 CDBG, HOME, ESG, LMIHAF, and FY 2021-2022 HOME-ARP.
Monday, December 4, 2023, 10:00 a.m.	Technical Assistance (TA) Workshop #1 for applicants interested in submitting a funding application. <b>Attendance at a TA session or a TA meeting with Commission staff is a mandatory requirement for application submittal.</b>
Thursday, December 7, 2023, 10:00 a.m.	Technical Assistance (TA) Workshop #2 for applicants interested in submitting a funding application. <b>Attendance at a TA session or a TA meeting with Commission staff is a mandatory requirement for application submittal.</b>
Monday, January 8, 2024, 5:00 p.m.	<b>Funding applications are due to the Commission no later than 5:00 p.m.</b>
Wednesday, January 24, 2024, 1:00 p.m.	Sonoma County Homeless Coalition Board review of homelessness related funding recommendations.
Wednesday, February 14, 2024, 10:00 a.m. (Special meeting)	Community Development (CD) Committee and Cities and Towns Technical Advisory Committee (CTAC) concurrent meeting to make funding recommendations for the FY 2024-2025 Annual Action Plan and FY 2021-2022 Action Plan Substantial Amendment. The committees will provide comments and may ask clarifying questions of applicants. <b>All applicants must be present to be considered for funding.</b>
Friday, February 16, 2024	Draft FY 2024-2025 Annual Action Plan and FY 2021-2022 Action Plan Substantial Amendment published for a 30-day public comment period.
Wednesday, March 20, 2024 10:00 a.m.	CD Committee and CTAC concurrent public hearings to make final funding recommendations for the draft FY 2024-2025 Annual Action Plan and FY 2021-2022 Action Plan Substantial Amendment.
Tuesday, April 30, 2024 (Date subject to change)	Board of Supervisors to discuss and adopt the FY 2024-2025 Annual Action Plan and FY 2021-2022 Action Plan Substantial Amendment.

**Attendance at a technical assistance workshop is mandatory for all applicants.**

There are two scheduled technical assistance workshops, and applicants must attend one of these. If unable to attend a technical assistance workshop, applicants must contact the Commission staff to arrange a one-on-one technical assistance meeting that will satisfy the mandatory attendance requirements. Detailed information about CDBG, HOME, ESG, HOME-ARP and LMIHAF eligibility and project requirements will be reviewed, and Commission staff will be available to answer applicant questions. The TA workshops will be held:

**Technical Assistance Workshop #1:**

Monday, December 4, 2023, 10:00 a.m. - 11:00 a.m.

Meeting to be held virtually:

<https://sonomacounty.zoom.us/j/92583693895?pwd=WUprdGJNaEJXa0NaVWFtUWp0aXQzdz09>

Passcode: 720507

Webinar ID: 92583693895

Telephone: 1-669-444-9171

**Technical Assistance Workshop #2:**

Thursday, December 7, 2023, 10:00 a.m. – 11:00 a.m.

Meeting to be held virtually:

<https://sonomacounty.zoom.us/j/97155556655?pwd=WEs3UnVFOVRjOFh3Vk1FRjh3UEtnZz09>

Passcode: 702182

Webinar ID: 97155556655

Telephone: 1-669-444-9171

Please contact the Commission staff at (707) 565-7514 or notify us by email at [valerie.johnson@sonoma-county.org](mailto:valerie.johnson@sonoma-county.org) to RSVP for a workshop or request a technical assistance meeting with Commission staff. Please email staff if you have if you need assistance logging into one of the workshops.

**Application Due Date**

All funding applications must be submitted to the Commission by 5:00 p.m. on Monday, January 8, 2024. Only applications submitted through the Commission's online portal will be accepted. Hard copy applications will not be accepted.

**FY 2024-2025 Funding Priorities**

The Federal Funding Policies guide the allocation process of the aforementioned funds and further the five-year goals set out in the five year Consolidated Plan. Interested applicants are strongly encouraged to review the policies prior to application submittal. The policies can be viewed on this web page: <https://sonomacounty.ca.gov/development-services/community-development-commission/plans-policies-and-reports>

The Commission will recommend funding awards to the most competitive proposals that adhere to the basic threshold criteria and rank well under the selection criteria outlined in the Federal Funding Policies.

### **Selection Process**

All applications will be reviewed and evaluated by Commission staff, who will then prepare an analysis for consideration by the CD Committee and the CTAC at a concurrent special meeting on Wednesday, February 14, 2024, at 10:00 a.m. At the meeting, the committees will review staff analysis of funding applications submitted under the competitive funding categories, accept comment from applicants and the public, provide feedback and make funding recommendations to staff that will be integrated into the draft FY 2024-2025 Action Plan and FY 2020-2021 Action Plan Substantial Amendment. **All applicants must be present at the public workshop to be considered for funding.**

The CD Committee and CTAC will hold concurrent public hearings on April 19, 2023, at 10:00 a.m. to make final funding recommendations for the draft FY 2023-2024 Annual Action Plan and draft FY 2021-2022 Action Plan Substantial Amendment that will then go to the Board of Supervisors for their approval in April 2023.

### **Commission Contact Information**

Please contact Valerie Johnson at (707) 565-7514 or [Valerie.johnson@sonoma-county.org](mailto:Valerie.johnson@sonoma-county.org) if you have any questions about the application process and requirements.