



## 2022 Continuum of Care Competition New and Renewal Project Review Process

### Overview

The Sonoma County Continuum of Care (CoC) reviews eligible renewal projects on an annual basis prior to the opening of the annual CoC Competition Notice of Funding Opportunity (NOFO). Preliminary analysis is conducted during this process by the CoC Competition Evaluation Committee comprised of impartial Continuum of Care Board members and community partners. The CoC Competition Evaluation Committee then provides recommendations on rating and ranking to the Sonoma County CoC Board, typically in May- June of each year. After the NOFO is released, the CoC Competition Evaluation Committee rates and ranks all renewal and new projects for the competition (including new projects from reallocated funding and/or new projects for bonus project funding). The CoC Board makes final decisions on rating and ranking of all projects in Tier 1 and Tier 2 funding during the NOFO period. CoC Board meetings are open to the public, and community feedback is welcomed. All materials for the 2022 CoC Competition will be posted on the Community Development Commission (Lead Agency and Collaborative Applicant) website and noticed publicly:

<http://sonomacounty.ca.gov/CDC/Homeless-Services/Funding-Opportunities/Continuum-of-Care-Competition/>

### Renewal Evaluation Process

The annual Renewal Evaluation Memorandum contains details on site visits/monitoring, overall schedule of events, scoring schema, and detailed information of required items for submission to the Collaborative Applicant (Sonoma County Community Development Commission). The following list includes details for Renewal Project Reviews (prior to the release of the CoC NOFO):

- The Continuum of Care Coordinator and HMIS Coordinator update the annual project review process (March-April)
- Renewal project applicants submit materials to the CoC Coordinator for review
- The CoC Competition Evaluation Committee, comprised of impartial CoC Board members and community partners, completes an initial assessment and review of renewal projects.
- Agencies that are considering transferring a grant or voluntarily reallocating funding—due to not meeting HUD performance expectations, lack of capacity, etc.—may consult with the CoC Coordinator anytime.
- Projects that do not yet have performance data for a full year of operation will be held harmless and automatically placed into Tier 1 once the competition opens.
- Renewal projects that do not meet 80% of the top scoring renewal project during preliminary analysis will be offered a Corrective Action Plan.



- Renewal HMIS and Coordinated Entry Projects will be ranked at the bottom of Tier 1 as these are mandated system components.
- All renewal projects will be rated and ranked based on the Renewal Project Scoring Tool.
- Renewal projects will also be reviewed on their performance for the two years *prior* to the current year, including the project's position on the Final Priority List submitted in the CoC Competition.
- The CoC Board will approve rating and ranking of all renewal projects after the CoC NOFO opens.

### **New Project Review and Final Priority List**

After the CoC NOFO is released, application and project review documents are updated to address new HUD priorities in the NOFO. The CoC Coordinator will review and update any proposed changes to scoring to the CoC Competition Evaluation Committee Group. During the NOFO period, the following process will be followed:

- Amounts for new funding through bonus project funding and reallocated funding will be announced via a public Request for Proposals (RFP). Applicants will be required to attend a mandatory Bidder's Conference. **New applicants to CoC Funding are *highly encouraged to attend and discuss the applying for CoC funding with the CoC Coordinator.***
- All renewal and new projects will submit applications to the Sonoma County Community Development Commission (CoC Lead Agency and Collaborative Applicant). This includes required application materials for e-snaps, match documentation, and supplemental questionnaires.
- The CoC Competition Evaluation Committee will meet to review and rank all renewal and new projects as well as make a final recommendation on the Priority List.
- The CoC Board will make final decisions about reallocation of funding and ranking of all projects on the Priority List.

For more information, please contact the CoC Coordinator, Karissa White at (707) 565-1884 or [Karissa.White@sonoma-county.org](mailto:Karissa.White@sonoma-county.org).