



Human Services Department Representative: Michelle Bendyk, Tenant Representatives: Judith Morgan, Nicky McDermott
1st District: *Vacant* | **2nd District:** Jake Mackenzie (Chair) | **3rd District:** Chris Borr
4th District: Teddie Pierce | **5th District:** *Vacant* | Executive Director: Michelle Whitman

**Sonoma County Community Development
 Committee Regular Meeting**

Approved Meeting Minutes

Wednesday, November 15, 2023
 1440 Guerneville Road, Santa Rosa, CA 95403
 10:00 a.m. - 12:00 p.m.
 Hybrid Meeting

1. Call to Order and Roll Call

The meeting was called to order at 10:02 a.m. by Chair Mackenzie;
 Community Development Commission (CDC) staff conducted the roll call:

Community Development Committee Members

District 1	Vacant
Jake Mackenzie, Chair – District 2	Present
Chris Borr, Vice Chair – District 3	Present
Teddie Pierce – District 4	Present
District 5	Vacant
Judy Morgan – Tenant Representative	Present
Nicky McDermott – Tenant Representative	Present
Michelle Bendyk – Human Services Representative	Present

CDC Staff Present

Michelle Whitman, Executive Director
 Martha Cheever, Housing Authority Division Director
 Rhonda Coffman, Community Development Director
 Matthew Burns, Administrative Aide
 Valerie Johnson, Community Development Associate
 Veronica Ortiz-De Anda, Community Development Associate

2. Public Comments for Items Not on the Agenda

There were no public comments on non-agenda items.

3. Approval of October 18, 2023 Meeting Minutes

Teddie Pierce moved to approve the minutes from the October 18th, 2023 meeting, seconded by Nicky McDermott.

Public comments:

There was no public comment.

Action

Ayes: Teddie Pierce, Judy Morgan, Nicky McDermott, Michelle Bendyk, Chris Borr, and Chair Mackenzie

Noes: None

Abstain: None

Absent: None

Motion Passed.

4. Bay Area Housing Finance Authority Presentation

Kate Hartley gave a presentation on an upcoming bond measure related to affordable housing. The measure will be on the 2024 ballot, and if approved, could provide hundreds of millions of dollars for affordable housing across the state of California.

Public comments:

There was no public comment.

5. Executive Director's Report

Michelle Whitman provided an update to the committee regarding the Housing Choice Voucher lottery, Mobile Home Rent Stabilization Ordinance, and a webinar provided to county staff regarding down payment assistance and other first-time homebuyer programs. Michelle also spoke about a variety of ongoing projects and other Commission business.

Public comments:

There was no public comment.

6. Approve Letter to Susan Vahlstrom

The committee reviewed a thank-you letter to Susan Vahlstrom, the former recording secretary for the Community Development Committee and Cities and Towns Advisory Committee. Chair Mackenzie moved to approve the letter, seconded by Teddie Pierce.

Action

Ayes: Teddie Pierce, Judy Morgan, Nicky McDermott, Michelle Bendyk, Chris Borr, and Chair Mackenzie

Noes: None

Abstain: None

Absent: None

Motion Passed.

7. Annual Notice of Funding Availability – Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), Home Investments Partnership Program (HOME), HOME-American Rescue Plan (HOME-ARP) and Low-Moderate Income Housing Asset Fund (LMIHAF)

Rhonda Coffman and Valerie Johnson gave a presentation to the committee regarding a Notice of Funding Availability for the following sources: Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), HOME Investment Partnership Program (HOME), HOME-American Rescue Plan (HOME-ARP) Low-Moderate Income Housing Asset Fund (LMIHAF). Staff explained the amount of funds available for each funding source, eligible activities for each source, selection criteria, and other pertinent information related to the application cycle. The presentation ended with an overview of the timeline for the Notice of Funding Availability.

Public comments: Gregory Fearon commented that staff’s presentation should be shared with the Continuum of Care committee and asked that staff promptly upload the recording of the committee meeting.

8. Future Agenda Items

Teddie Pierce asked that staff give a presentation on the “stages of affordable housing.” Chair Mackenzie requested a case report on an affordable housing portal mentioned during Kate Hartley’s presentation.

The meeting was adjourned at 11:18 a.m.