



Human Services Department Representative: Oscar Chavez, Tenant Representatives: Judith Morgan, Nicky McDermott

1st District: *Vacant* | 2nd District: Jake Mackenzie (Chair) | 3rd District: Chris Borr

4th District: Teddie Pierce | 5th District: Linda Garcia | Interim Executive Director: Rhonda Coffman

**Sonoma County Community Development Committee
Regular Meeting Concurrently with the
Cities & Towns Advisory Committee**

DRAFT Meeting Minutes

Wednesday, April 19, 2023

1440 Guerneville Road, Santa Rosa, CA 95403

10:0 a.m. - 12:00 p.m.

1. Call to Order and Roll Call

The meeting was called to order at 10:00 a.m. by Chair Mackenzie;
Community Development Commission (CDC) staff initiated the roll call:

Community Development Committee Members Present

Chair Mackenzie (2nd District)
Chris Borr (3rd District)
Teddie Pierce (4th District)
Judy Morgan (Tenant Representative)
Nicky McDermott (Tenant Representative)

Absent

Linda Garcia (5th District)
Michelle Bendyk (Human Services Department)

Vacant Seat

1st District

CDC Staff Present

Michelle Whitman, Executive Director
Kathleen Kane, Interim Assistant Executive Director
Rhonda Coffman, Community Development Manager
Valerie Johnson, Community Development Associate
Veronica Ortiz-De Anda, Community Development Associate
Madison Murray, Senior Community Development Specialist
Krista Fotou, Finance Specialist
Matthew Burns, Administrative Aide
Susan Vahlstrom, Executive Secretary

2. Public Comments for Items Not on the Agenda

None

3. Approval of March 15, 2023, Meeting Minutes

Chris Borr moved to approve the minutes as submitted; seconded by Teddie Pierce.

Public comments:

None

Ayes

Jake Mackenzie
Chris Borr
Teddie Pierce
Judy Morgan
Nicky McDermott

Absent

Linda Garcia
Michelle Bendyk

Motion passed

4. Executive Director's Report

Michelle Whitman shared some of her prior experience before joining the Community Development Committee as Executive Director on April 18. She thanked Rhonda Coffman for her service as Interim Executive Director. She spoke briefly about the Bay Area Housing Finance Authority (BAHFA) and offered to provide a presentation at a future meeting.

Kathleen Kane shared the Infrastructure Budget for Tierra de Rosas, as well as funding sources for The Plaza. She answered all questions from Committee members.

Public comments:

None

5. PUBLIC HEARING Concurrent with the Cities & Towns Advisory Committee: Fiscal Year 2023-24 Action Plan

Valerie Johnson shared a presentation detailing the FY 2023-24 funding recommendations and the FY 2020-21 Action Plan Substantial Amendment. Rhonda Coffman provided additional information on the Contingency Projects Funding Plan. Since we missed the timeliness test again this year for CDBG funding, a Work-Out Plan will be submitted to HUD.

Public comments:

None

Jake Mackenzie moved to approve the FY 2023-24 Annual Action Plan and the FY 2020-21 Substantial Action Amendment; seconded by Chris Borr.

Ayes

Jake Mackenzie
Chris Borr
Teddie Pierce
Judy Morgan
Nicky McDermott

Absent

Linda Garcia
Michelle Bendyk

Motion passed

BREAK from 11:04 to 11:15 am.; upon return, a quorum was present

6. Community Development Committee Orientation

Kathleen Kane shared a presentation of the past and present legal structure of the Commission, agency organization, and programs and policies.

Public comments:

None

7. Election of Vice Chair

Jake Mackenzie nominated Chris Borr as Vice Chair of the Community Development Committee; seconded by Nicky McDermott.

Public comments:

None

Ayes

Jake Mackenzie
Chris Borr
Teddie Pierce
Judy Morgan
Nicky McDermott

Absent

Linda Garcia
Michelle Bendyk

Motion passed

8. Items Board Members Would Like Placed on a Future Agenda

None

The meeting was adjourned at 12:17 p.m.

DRAFT