



Human Services Department Representative: Oscar Chavez, Tenant Representatives: Judith Morgan, Nicky McDermott
1st District: *Vacant* | 2nd District: Jake Mackenzie (Chair) | 3rd District: Chris Borr
4th District: Teddie Pierce | 5th District: Linda Garcia | Interim Executive Director: Rhonda Coffman

**Sonoma County Community Development Committee
Regular Meeting Concurrently with the
Cities & Towns Advisory Committee**

DRAFT Meeting Minutes

Wednesday, March 15, 2023
1440 Guerneville Road, Santa Rosa, CA 95403
10:0 a.m. - 12:00 p.m.

1. Call to Order and Roll Call

The meeting was called to order at 10:00 a.m. by Chair Mackenzie;
Community Development Commission (CDC) staff initiated the roll call:

Community Development Committee Members Present

Chair Mackenzie (2nd District)
Chris Borr (3rd District)
Teddie Pierce (4th District)
Linda Garcia (5th District)
Judy Morgan (Tenant Representative)
Nicky McDermott (Tenant Representative)

Vacant Seats

1st District
Human Services Department

CDC Staff Present

Rhonda Coffman, Interim Executive Director
Kathleen Kane, Interim Assistant Executive Director
Martha Cheever, Housing Authority Manager
Valerie Johnson, Community Development Associate
Veronica Ortiz-De Anda, Community Development Associate
Madison Murray, Senior Community Development Specialist
Matthew Burns, Administrative Aide
Susan Vahlstrom, Executive Secretary

2. Public Comments for Items Not on the Agenda

None

3. Approval of February 15, 2023, Meeting Minutes

Linda Garcia moved to approve the minutes as submitted; seconded by Teddie Pierce.

Public comments:

None

Ayes

Jake Mackenzie
Chris Borr
Teddie Pierce
Linda Garcia
Judy Morgan
Nicky McDermott

Motion passed

4. Interim Executive Director's Report

Rhonda Coffman reported that Oscar Chavez, the representative from the Sonoma County Human Services Department, has resigned from the Community Development Committee. A replacement has been identified and will join at the Committee meeting in April. She also provided information on the response to the Grand Jury's Report and accomplishments of the CDC over the last few years.

Linda Garcia moved to send a letter of appreciation to Oscar Chavez; seconded by Chair Mackenzie.

Ayes

Jake Mackenzie
Chris Borr
Teddie Pierce
Linda Garcia
Judy Morgan
Nicky McDermott

Motion passed; Chair Mackenzie will draft a letter and send to Susan for mailing

Agenda Item #8 was taken out of order. Chair Mackenzie moved to table the Election of Vice Chair to a later meeting; seconded by Chris Borr.

Ayes

Jake Mackenzie
Chris Borr

Teddie Pierce
Linda Garcia
Judy Morgan
Nicky McDermott

Motion passed

5. Fiscal Year 2023-24 Annual Action Plan Funding Recommendations Workshop

Valerie Johnson, Veronica Ortiz-De Anda, and Madison Murray shared a presentation of the funding sources and recommended amounts including an overview of the application requirements.

Public comments: Karen Butler

Chris Borr recommended that the awards for LMIHAF be changed to the following:

West County Community Services \$72,200
TLC Child and Family Services \$102,400
Social Advocates for Youth (SAY) \$75,400

Linda Garcia moved to approve the staff funding recommendations with the aforementioned changes to LMIHAF; seconded by Jake Mackenzie.

Ayes

Jake Mackenzie
Chris Borr
Teddie Pierce
Linda Garcia
Judy Morgan
Nicky McDermott

Motion passed

BREAK from 12:26 to 12:32 p.m.; Nicky McDermott left the meeting

6. Public Housing Authority Fiscal Year 2023-24 Annual Plan

Martha Cheever, Leased Housing Manager, shared a presentation of the proposed changes to the FY 2023-24 Annual Plan.

Public comments:

None

Linda Garcia moved to approve the FY 2023-24 Annual Plan; seconded by Teddie Pierce.

Ayes

Jake Mackenzie
Chris Borr
Teddie Pierce
Linda Garcia
Judy Morgan

Absent

Nicky McDermott

Motion passed

7. Public Housing Authority Administrative Plan Updates

Martha Cheever, Leased Housing Manager, shared a presentation of the proposed changes to the Administrative Plan.

Public comments:

None

Chris Borr moved to accept the recommended updates to the Administrative Plan; seconded by Teddie Pierce.

Ayes

Jake Mackenzie
Chris Borr
Teddie Pierce
Linda Garcia
Judy Morgan

Absent

Nicky McDermott

Motion passed

8. Election of Vice Chair

Postponed until a future meeting

9. Items Board Members Would Like Placed on a Future Agenda

Linda Garcia requested further discussion on a new Strategic Plan at the June or July meeting. Chair Mackenzie requested the election of the Vice Chair be held at the April meeting. He also would like an update on the Roseland Project.

The meeting was adjourned at 12:56 p.m.