



Human Services Department Representative: Oscar Chavez, Tenant Representatives: Judith Morgan, *Vacant*
1st District: *Vacant* | 2nd District: Jake Mackenzie | 3rd District: Susan Hollingsworth Adams (Chair)
4th District: *Vacant* | 5th District: Linda Garcia | Interim Executive Director: Dave Kiff

Sonoma County Community Development Committee Regular Meeting & Concurrent Public Hearing

DRAFT Meeting Minutes

Wednesday, August 17 2022

10:00 a.m. - 12:00 p.m.

Meeting Recording

1. Call to Order and Roll Call

The meeting was called to order at 10:00 a.m. by Chair Hollingsworth Adams; Community Development Commission (CDC) staff initiated the roll call.

Community Development Committee Members Present

Jake Mackenzie (2nd District)
Susan Hollingsworth Adams (3rd District)
Linda Garcia (5th District)
Judith Morgan (Tenant Representative)
Oscar Chavez (Human Services Department)

Vacant Seats

1st District
4th District
Tenant Representative

CDC Staff Present

Dave Kiff, Interim Executive Director
Kathleen Kane, Interim Assistant Executive Director
Rhonda Coffman, Community Development Assistant Manager
Martha Cheever, Housing Authority Manager
Veronica Ortiz-De Anda, Community Development Associate
Valerie Johnson, Community Development Associate
Matthew Burns, Administrative Aide
Susan Vahlstrom, Executive Secretary

2. Public Comments for Items Not on the Agenda

There were no public comments.

3. Approval of July 20, 2022, Meeting Minutes

There is a correction to Item #3 (Approval of July 20, 2022 Minutes). Instead of Linda Garcia seconding the motion to approve the minutes from the May 18, 2022, Meeting, it was seconded by Committee Member Judy Morgan. Committee Member Oscar Chavez moved to approve the corrected minutes; Committee Member Judy Morgan seconded the motion.

Public comments:

There were no public comments.

Ayes

Jake Mackenzie (2nd District)
Susan Hollingsworth Adams (3rd District)
Linda Garcia (5th District)
Judith Morgan (Tenant Representative)
Oscar Chavez (Human Services Department)

Abstain

Jake Mackenzie (2nd District)
Linda Garcia (5th District)

Motion passed

4. Interim Director's Report

Dave Kiff reminded Committee members that elections for Chair and Vice Chair will be held at the September 21, 2022, CD Committee and CTAC meetings.

Rhonda Coffman, Community Development Assistant Manager, reported that a mid-year (off-cycle) NOFA will be published in late August to allocate the remaining funds from the FY 2022-23 Action Plan. A Technical Assistance Workshop will be provided in September for prospective applicants. The application deadline will be in October, and staff will return with funding recommendations either in October or November to both the CD Committee and CTAC then move on to the Board in either December or January. The annual NOFA will be published in November to give applicants more time to apply. The approved recommendations must be submitted to HUD by May, 2023.

Public comments:

Pamela Swan

5. Review Fiscal Year 2023-24 CDBG, HOME, and ESG Funding Policies

Veronica Ortiz-De Anda, Community Development Associate, provided information on the proposed changes to the CDBG, HOME, ESG, and CDBG-CV funding policies and requested

feedback from Committee members. The revised policies will be presented to the CD Committee at the September 21, 2022, meeting in a public hearing.

Public comments:

There were no public comments.

6. Items Board Members Would Like Placed on a Future Agenda

There were no requests.

The meeting was adjourned at 10:40 a.m.

DRAFT