



Cities & Towns Advisory Committee
Sonoma County Community Development Commission

Approved Meeting Minutes

Wednesday, November 15, 2023
1440 Guerneville Road, Santa Rosa, CA 95403
10:00 a.m. - 12:00 p.m.

1. Call to Order and Roll Call

The meeting was called to order at 10:02 a.m. by Vice Chair Streeter; Community Development Commission (CDC) staff initiated the roll call:

Committee Members Present

Kevin Thompson (Cloverdale)
Stephen Sotomayor (Healdsburg)
Jenna Garcia (Rohnert Park)
Patrick Streeter, Vice Chair (Windsor)

Absent

Noah Housh (Cotati)
Kari Svanstrom, Chair (Sebastopol)
Jennifer Gates (Sonoma)

CDC Staff Present

Michelle Whitman, Executive Director
Rhonda Coffman, Community Development Manager
Martha Cheever, Housing Authority Manager
Valerie Johnson, Community Development Associate
Veronica Ortiz-De Anda, Community Development Associate
Madison Murray, Senior Community Development Specialist
Laurie Dinwiddie, Community Development Specialist
Matthew Burns, Administrative Aide

2. Public Comments for Items Not on the Agenda

There was no public comment.

3. Approval of September 20, 2023, Meeting Minutes

Public comments:

There was no public comment.

Vice Chair Streeter was not present for the September meeting, therefore CTAC did not have a quorum and was unable to approve the minutes. The committee agreed to table the minutes until the next committee meeting. Jenna Garcia requested a revision to the minutes and asked staff to update the language to reflect specific amendments made to Item #6, the FY24-25 Federal Funding Policies, at the September meeting.

4. Bay Area Housing Finance Authority Presentation

Kate Hartley gave a presentation on an upcoming regional bond measure related to affordable housing. The measure will be on the 2024 ballot, and if approved, could provide hundreds of millions of dollars for affordable housing across the state of California.

Public comments:

There was no public comment.

5. Executive Director’s Report

Michelle Whitman provided an update to the committee regarding the Housing Choice Voucher lottery, Mobile Home Rent Stabilization Ordinance, and a webinar provided to county staff regarding down payment assistance and other first-time homebuyer programs. Michelle also spoke about a variety of ongoing projects and other Commission business.

Public comments:

There was no public comment.

6. Approve Letter to Susan Vahlstrom

The committee reviewed a thank-you letter to Susan Vahlstrom, the former recording secretary for the Community Development Committee and Cities and Towns Advisory Committee. Vice Chair Streeter moved to approve the letter, seconded by Jenna Garcia.

Action

- | | |
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| Ayes: | Jenna Garcia, Stephen Sotomayor, Vice Chair Streeter, Kevin Thompson |
| Noes: | None |
| Abstain: | None |
| Absent: | Chair Svanstrom, Noah Housh, Jennifer Gates |

7. Annual Notice of Funding Availability – Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), Home Investments Partnership Program (HOME), HOME-American Rescue Plan (HOME-ARP) and Low-Moderate Income Housing Asset Fund (LMIHAF)

Rhonda Coffman and Valerie Johnson gave a presentation to the committee regarding a Notice of Funding Availability for the following sources: Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), HOME Investment Partnership Program (HOME), HOME-American Rescue Plan (HOME-ARP) Low-Moderate Income Housing Asset Fund (LMIHAF). Staff explained the amount of funds available for each funding source, eligible activities for each source, selection criteria, and other pertinent information related to the application cycle. The presentation ended with an overview of the timeline for the Notice of Funding Availability.

Public comments:

Gregory Fearon commented that staff's presentation should be shared with the Continuum of Care committee and asked that staff promptly upload the recording of the committee meeting.

8. Future Agenda Items

None.

The meeting was adjourned at 11:17 a.m.