



Cities & Towns Advisory Committee
 Sonoma County Community Development Commission

**Regular Meeting & Concurrent Public Hearing
 with the Community Development Committee**
Meeting Minutes
Approved March 15, 2023

Wednesday, February 15, 2023
 10:00 a.m. - 12:00 p.m.

[Meeting Recording](#)

1. Call to Order and Roll Call

The meeting was called to order at 10:00 a.m. by Chair Svanstrom;
 Community Development Commission (CDC) staff initiated the roll call:

Committee Members Present

- Kevin Thompson (Cloverdale)
- Griselda Villarreal as proxy for Stephen Sotomayor (Healdsburg)
- Jenna Garcia (Rohnert Park)
- Kari Svanstrom (Sebastopol)
- Laura Simpson (Sonoma)
- Patrick Streeter (Windsor)

Committee Member Absent

- Noah Housh (Cotati)

CDC Staff Present

- Rhonda Coffman, Interim Executive Director
- Kathleen Kane, Interim Assistant Executive Director
- Martha Cheever, Housing Authority Manager
- Veronica Ortiz-De Anda, Community Development Associate
- Valerie Johnson, Community Development Associate
- Matthew Burns, Administrative Aide
- Susan Vahlstrom, Executive Secretary

2. Public Comments for Items Not on the Agenda

None

3. Approval of January 18, 2023, Meeting Minutes

Patrick Streeter moved to approve the minutes as submitted; seconded by Jenna Garcia.

Public comments

None

Ayes

Griselda Villarreal
Jenna Garcia
Kari Svanstrom
Laura Simpson
Patrick Streeter

Abstain

Kevin Thompson

Absent

Noah Housh

Motion passed

4. Interim Director's Report

Rhonda Coffman reminded everyone that we are returning to in-person meetings and is looking forward to seeing everyone at the meeting on March 15 in the CDC Hearing Room, 1440 Guerneville Road in Santa Rosa.

Martha Cheever shared a presentation on the Housing Authority's Cumulative Leasing Rate and Annual Budget Expended then answered questions from Committee members.

5. Summary of Funding Applications Received

Valerie Johnson, Community Development Associate, gave an update on the 24 applications that were received. Staff is currently reviewing these applications and will provide preliminary funding recommendations for the Committee's approval at the March 15, 2023, meeting.

Public comments

Emailed comments were received just before the start of the meeting, and they will become an attachment to today's minutes.

6. HOME - American Rescue Plan Allocation Plan

Veronica Ortiz-De Anda, Community Development Associate, shared a presentation that detailed the specifics of this program, and staff answered questions from the Committee members.

Public comments

Margaret DeMatteo

Jenna Garcia moved to approve recommendation of the draft Home American Rescue Plan Allocation Plan with recommended language added regarding impact evaluation at least annually and also requesting that staff include in their staff report to the Board of Supervisors with our recommendation for approval the discussion and comments we provided today regarding challenges approving funding allocations without knowing what the needs are currently or will be at the time of the NOFA and what viable applications there are and the need potentially for considering amendments to make sure we can be flexible to meet the needs of the community, and that the staff will ensure that there is a robust process for consultation with the Continuum of Care Board to consider the applications received regarding these funds; seconded by Kari Svanstrom.

Ayes

Kevin Thompson
Griselda Villarreal
Jenna Garcia
Kari Svanstrom
Laura Simpson
Patrick Streeter

Absent

Noah Housh

Motion passed

7. Items Board Members Would Like Placed on a Future Agenda

None

The meeting was adjourned at 11:57 a.m.