



**Cities & Towns Advisory Committee**  
 Sonoma County Community Development Commission

Wednesday, April 19, 2023  
 1440 Guerneville Road, Santa Rosa, CA 95403  
 10:00 a.m. - 12:00 p.m.

**Meeting Minutes**  
**Approved August 16, 2023**

**1. Call to Order and Roll Call**

The meeting was called to order at 10:00 a.m. by Chair Svanstrom;  
 Community Development Commission (CDC) staff initiated the roll call:

Committee Members Present

- Kevin Thompson (Cloverdale)
- Noah Housh (Cotati)
- Stephen Sotomayor (Healdsburg)
- Jenna Garcia (Rohnert Park)
- Kari Svanstrom, Chair (Sebastopol)
- Patrick Streeter, Vice Chair (Windsor)

Committee Member Absent

- Laura Simpson (Sonoma)

CDC Staff Present

- Michelle Whitman, Executive Director
- Kathleen Kane, Interim Assistant Executive Director
- Rhonda Coffman, Community Development Manager
- Valerie Johnson, Community Development Associate
- Veronica Ortiz-De Anda, Community Development Associate
- Madison Murray, Senior Community Development Specialist
- Krista Fotou, Finance Specialist
- Matthew Burns, Administrative Aide
- Susan Vahlstrom, Executive Secretary

**2. Public Comments for Items Not on the Agenda**

None

**3. Approval of March 15, 2023, Meeting Minutes**

Stephen Sotomayor moved to approve the minutes as submitted; seconded by Jenna Garcia.

**Public comments:**

None

Ayes

Kevin Thompson  
Stephen Sotomayor  
Jenna Garcia  
Kari Svanstrom

Abstain

Noah Housh  
Patrick Streeter

Absent

Laura Simpson

***Motion passed***

**4. Executive Director's Report**

Michelle Whitman shared some of her prior experience before joining the Community Development Committee as Executive Director on April 18. She thanked Rhonda Coffman for her service as Interim Executive Director. She spoke briefly about the Bay Area Housing Finance Authority (BAHFA) and offered to provide a presentation at a future meeting.

Kathleen Kane shared the Infrastructure Budget for Tierra de Rosas, as well as funding sources for The Plaza. She answered all questions from Committee members.

**Public comments:**

None

**5. PUBLIC HEARING Concurrent with the Community Development Committee: Fiscal Year 2023-24 Annual Action Plan**

Valerie Johnson shared a presentation detailing the FY 2023-24 funding recommendations and the FY 2020-21 Action Plan Substantial Amendment. Rhonda Coffman provided additional information on the Contingency Projects Funding Plan. Since we missed the timeliness test again this year for CDBG funding, a Work-Out Plan will be submitted to HUD.

**Public comments:**

None

Noah Housh moved to approve the FY 2023-24 Annual Action Plan not including the funding for Cloverdale and Healdsburg and the 2020-21 Substantial Action Amendment; seconded by Jenna Garcia.

Ayes

Kevin Thompson  
Noah Housh  
Stephen Sotomayor  
Jenna Garcia  
Kari Svanstrom  
Patrick Streeter

Absent

Laura Simpson

***Motion passed***

Kari Svanstrom moved to approve the funding recommendation for the City of Cloverdale; seconded by Noah Housh.

Recusal

Kevin Thompson

Ayes

Noah Housh  
Stephen Sotomayor  
Jenna Garcia  
Kari Svanstrom  
Patrick Streeter

Absent

Laura Simpson

***Motion passed***

Kari Svanstrom moved to approve the funding recommendation for the City of Healdsburg; seconded by Noah Housh.

Recusal

Stephen Sotomayor

Ayes

Kevin Thompson  
Noah Housh  
Jenna Garcia  
Kari Svanstrom  
Patrick Streeter

Absent

Laura Simpson

***Motion passed***

**6. Items Board Members Would Like Placed on a Future Agenda**

Jenna Garcia requested a discussion around how funds are used/prioritization of funding policies at the August or September meeting. Kari Svanstrom would like more information on BAHFA.

The meeting was adjourned at 11:04 a.m.