



**Cities & Towns Advisory Committee**  
Sonoma County Community Development Commission

**Regular Meeting & Concurrent Public Hearing**

**Draft Meeting Minutes**

Wednesday, August 17, 2022

10:00 a.m. - 12:00 p.m.

**Meeting Recording**

**1. Call to Order and Roll Call**

The meeting was called to order at 10:00 a.m.

Community Development Commission (CDC) staff initiated roll call:

Committee Members Present

Kevin Thompson (Cloverdale)  
Noah Housh (Cotati)  
Stephen Sotomayor (Healdsburg)  
Jenna Garcia (Rohnert Park)  
Kari Svanstrom (Sebastopol)  
David Storer (Sonoma)

Committee Member Absent

Patrick Streeter (Windsor)

CDC Staff Present

Dave Kiff, Interim Executive Director  
Kathleen Kane, Interim Assistant Executive Director  
Rhonda Coffman, Community Development Assistant Manager  
Martha Cheever, Housing Authority Manager  
Veronica Ortiz-De Anda, Community Development Associate  
Valerie Johnson, Community Development Associate  
Matthew Burns, Administrative Aide  
Susan Vahlstrom, Executive Secretary

**2. Public Comments for Items Not on the Agenda**

There were no public comments.

**3. Approval of May 18, 2022, Meeting Minutes**

**Public comments:**

There were no public comments.

Committee Member Noah Housh moved to approve the minutes as submitted; Committee Member Kevin Thompson seconded the motion.

Ayes

Kevin Thompson (Cloverdale)  
Noah Housh (Cotati)  
Stephen Sotomayor (Healdsburg)  
Jenna Garcia (Rohnert Park)  
Kari Svanstrom (Sebastopol)  
David Storer (Sonoma)

Absent

Patrick Streeter (Windsor)

***Motion passed***

**4. Interim Director's Report**

Dave Kiff reminded Committee members that elections for Chair and Vice Chair will be held at the September 21, 2022, CD Committee and CTAC meetings.

Rhonda Coffman, Community Development Assistant Manager, reported that a mid-year (off-cycle) NOFA will be published in late August to allocate the remaining funds from the FY 2022-23 Action Plan. A Technical Assistance Workshop will be provided in September for prospective applicants. The application deadline will be in October, and staff will return with funding recommendations either in October or November to both the CD Committee and CTAC then move on to the Board in either December or January. The annual NOFA will be published in November to give applicants more time to apply. The approved recommendations must be submitted to HUD by May, 2023.

**Public comments:**

Pamela Swan

**5. Review Fiscal Year 2023-24 CDBG, HOME, and ESG Funding Policies**

Veronica Ortiz-De Anda, Community Development Associate, provided information on the proposed changes to the CDBG, HOME, ESG, and CDBG-CV funding policies and requested feedback from Committee members. The revised policies will be presented to the CD Committee at the September 21, 2022, meeting in a public hearing.

**Public comments:**

There were no public comments.

**6. Items Board Members Would Like Placed on a Future Agenda**

Committee Member Noah Housh renewed his request for a discussion on the JPA Agreement. Committee Member Kevin Thompson asked about the County's response to the Grand Jury regarding affordable housing compliance monitoring.

The meeting was adjourned at 10:40 a.m.

DRAFT