



Cities & Towns Advisory Committee
 Sonoma County Community Development Commission

Regular Meeting & Concurrent Public Hearing
Meeting Minutes

Wednesday, September 21, 2022
 10:00 a.m. - 12:00 p.m.

[Meeting Recording](#)

Approved November 16, 2022

1. Call to Order and Roll Call

The meeting was called to order at 10:00 a.m.

Community Development Commission (CDC) staff initiated the roll call:

Committee Members Present

- Kevin Thompson (Cloverdale)
- Noah Housh (Cotati)
- Stephen Sotomayor (Healdsburg)
- Jenna Garcia (Rohnert Park)
- Kari Svanstrom (Sebastopol)
- Patrick Streeter (Windsor)

Committee Member Absent

- David Storer (Sonoma)

CDC Staff Present

- Dave Kiff, Interim Executive Director
- Kathleen Kane, Interim Assistant Executive Director
- Rhonda Coffman, Community Development Assistant Manager
- Martha Cheever, Housing Authority Manager
- Veronica Ortiz-De Anda, Community Development Associate
- Valerie Johnson, Community Development Associate
- Matthew Burns, Administrative Aide
- Susan Vahlstrom, Executive Secretary

2. Public Comments for Items Not on the Agenda

There were no public comments.

3. Election of Officers

Outgoing Chair Garcia opened nominations for Chair of the Cities & Towns Advisory Committee. Noah Housh nominated Kari Svanstrom; seconded by Kevin Thompson.

Ayes

Kevin Thompson
Noah Housh
Stephen Sotomayor
Jenna Garcia
Kari Svanstrom
Patrick Streeter

Absent

David Storer

Motion passed

Incoming Chair Svanstrom opened nominations for Vice Chair. Patrick Streeter moved to continue the election of Vice Chair until the next meeting; seconded by Noah Housh.

Ayes

Kevin Thompson
Noah Housh
Stephen Sotomayor
Jenna Garcia
Kari Svanstrom
Patrick Streeter

Absent

David Storer

Motion passed

4. Approval of August 17, 2022, Meeting Minutes

Noah Housh moved to approve the minutes as submitted; seconded by Kevin Thompson.

Ayes

Kevin Thompson
Noah Housh
Stephen Sotomayor
Jenna Garcia
Kari Svanstrom

Abstain

Patrick Streeter

Absent

David Storer

Motion passed

5. Interim Director's Report

Dave Kiff welcomed the 2 new Committee members. Rhonda Coffman reported on the timeline for the mid-year NOFA; funding recommendations will be presented to the committees at the November 16, 2022, meetings. A 30-day notice of these funding recommendations will be published, after which they will go to the Board of Supervisors on January 3, 2023, for approval. Madison Murray provided information on the timeline for the Commission to provide city monitoring services to interested cities once the Board of Supervisors approves an additional position at the CDC.

Public comments:

There were no public comments.

6. Draft FY 2021-22 HUD Consolidated Annual Performance Evaluation Report – Public Hearing

Valerie Johnson shared a presentation on data from the 2021-2022 Fiscal Year CAPER and answered questions from Committee members. Rhonda Coffman reported no funds were recaptured by HUD.

Public comments:

There were no public comments.

7. Draft FY 2023-24 CDBG, HOME, and ESG Funding Policies Approval - Public Hearing

Veronica Ortiz-De Anda reviewed the proposed funding policies revisions and requested the Committee's approval before presenting to the Board of Supervisors.

Public comments:

Sunny Noh

Noah Housh moved to approve the proposed revisions to the funding policies; seconded by Kevin Thompson.

Ayes

Kevin Thompson
Noah Housh
Stephen Sotomayor
Jenna Garcia
Kari Svanstrom
Patrick Streeter

Absent

David Storer

Motion passed

8. Items Board Members Would Like Placed on a Future Agenda

There were no requests.

The meeting was adjourned at 11:26 a.m.