



**Cities & Towns Advisory Committee**  
Sonoma County Community Development Commission

**Regular Meeting & Concurrent Public Hearing**

**DRAFT Meeting Minutes**

Wednesday, May 18, 2022

10:00 a.m. - 12:00 p.m.

[Meeting Recording](#)

**1. Call to Order and Roll Call**

The meeting was called to order at 10:00 a.m.

Community Development Commission (CDC) staff initiated roll call:

Committee Members Present

Kevin Thompson (Cloverdale)  
Noah Housh (Cotati)  
Stephen Sotomayor (Healdsburg)  
Jenna Garcia (Rohnert Park)  
David Storer (Sonoma)

Committee Member Absent

Kari Svanstrom (Sebastopol) (Arrived at 10:28 a.m.)  
Patrick Streeter (Windsor)

CDC Staff Present

Dave Kiff, Interim Executive Director  
Kathleen Kane, Interim Assistant Executive Director  
Martha Cheever, Housing Authority Manager  
Rhonda Coffman, Community Development Assistant Manager  
Veronica Ortiz-De Anda, Community Development Associate  
Matthew Burns, Administrative Aide  
Susan Vahlstrom, Executive Secretary

**2. Public Comments for Items Not on the Agenda**

There were no public comments.

**3. Approval of April 20, 2022, Meeting Minutes**

There is a correction to Item #5 (Substantial Amendments to FY 2019-20 and FY 2020 Action Plans). Committee Member Kari Svanstrom's vote should be *Abstain* instead of *No*.

Committee Member Kari Svanstrom moved to approve the corrected minutes; Committee Member Noah Housh seconded the motion.

Ayes

Kevin Thompson (Cloverdale)  
Noah Housh (Cotati)  
Stephen Sotomayor (Healdsburg)  
Jenna Garcia (Rohnert Park)  
Kari Svanstrom (Sebastopol)  
David Storer (Sonoma)

Absent

Patrick Streeter (Windsor)

***Motion passed***

**4. Interim Director's Report**

Dave Kiff gave a brief overview of the possible reorganization of the CDC's Ending Homelessness Division that will be on the June 24 Board of Supervisors Meeting agenda. He also reported they are awaiting reallocation of ERAP funds from other entities that may not have used them to address an approximate \$5 million shortfall in need in Sonoma County. Submitted applications are still being processed based on AMI.

**5. Process for Making Recommendations Related to Federal ESG Funds**

Rhonda Coffman, Community Development Assistant Manager, answered questions that came up through the last funding cycle about Emergency Solutions Grants and summarized the proposed process for review of federal ESG funds.

**6. Items Board Members Would Like Placed on a Future Agenda**

Committee Member Noah Housh requested a discussion on the JPA Agreement. Chair Garcia requested information on the 3 funding sources. Committee Member Kari Svanstrom requested information on the CDC's monitoring for inclusionary housing units, as well as funding opportunities for non-profits and service providers.

The meeting was adjourned at 11:01 a.m.