



**Independent Office of Law Enforcement Review and Outreach (IOLERO)  
Community Advisory Council (CAC)  
Public Meeting Agenda  
October 4, 2023 6:00 p.m.  
Finley Community Center  
2060 W. College Avenue  
Manzanita Room  
Santa Rosa, CA. 95401**

The October 4, 2023 Community Advisory Council meeting will be held as an in-person/online hybrid format.

**MEMBERS OF THE PUBLIC MAY ATTEND THIS MEETING IN PERSON AT THE ADDRESS ABOVE, OR MAY JOIN THE MEETING VIRTUALLY THROUGH ZOOM.**

**Members of the Community Advisors Council will attend the meeting in person, except that they may attend virtually via ZOOM, to the extent allowable by the Brown Act for good cause pursuant to AB-2449.**

**Join the Zoom meeting application on your computer, tablet or smartphone:**

**Go to:**

<https://sonomacounty.zoom.us/j/96157701447?pwd=NkhtRXhDRDh6elV3VHVvYnBzRmNqUT09>

*Please be advised that those participating in the meeting remotely via Zoom do so at their own risk. The CAC's public meetings will not be cancelled if any technical problems occur during the meeting.*

Call-in and listen to the meeting:

By telephone: Dial 1-669-900-9128

Webinar ID: 961 5770 1447

Passcode: (IOLERO) 465376

1. Spanish interpretation will be provided as an accommodation if requested in advance. Please contact the CAC Community Engagement Manager at (707) 565-1534 or by email [cac@sonoma-county.org](mailto:cac@sonoma-county.org) by Noon on Friday, September 29, 2023. We will make every effort to provide for an accommodation. Spanish interpretation will be provided within the zoom application, you must use version 5.9.0 or later.
2. **Interpretación al español se proveerá si usted lo pide antes de la junta.** Por favor llame al Gerente de Compromiso Comunitario del CAC al 707-565-1534 o notifícanos por correo electrónico [cac@sonoma-county.org](mailto:cac@sonoma-county.org) antes de las 12:00 p.m., el viernes, 29 de Septiembre del 2023. Haremos todo lo posible para complacerlo. Para traducción en español, se tiene que usar la versión de Zoom 5.9.0 o una versión más adelantada.

3. If you have a disability which requires an accommodation or an alternative format to assist you in observing and commenting on this meeting, please contact the CAC Community Engagement Manager at (707) 565-1534 or by email [cac@sonoma-county.org](mailto:cac@sonoma-county.org) by Noon on Friday, September 29, 2023. We will make every effort to provide for an accommodation.

### **Public Comment at Community Advisory Council Meetings**

Members of the public are free to address the CAC. Public comments:

- Should fall under the subject matter jurisdiction of the CAC (as noted in the founding documents).
- Are time-limited. Time limitations are at the discretion of the Director and Chair and may be adjusted to accommodate all speakers.

In addition to oral public comment at the meetings, the community is also invited to communicate with IOLERO staff and CAC members through email. Members of the public who would like to make statements that may exceed the time limits for public comment, suggest topics to be placed on future agendas, or suggest questions to be raised and discussed by CAC members or staff, may send an email addressing these matters to [CAC@sonoma-county.org](mailto:CAC@sonoma-county.org)

CAC members may not deliberate or take action on items not on the agenda, and may only listen and respond briefly in limited circumstances. Should CAC members wish to deliberate on an issue raised during public comment, that issue may be placed on a future agenda of the CAC for discussion and possible action. Materials related to an item on this Agenda submitted to the CAC after distribution of the agenda packet are available for public inspection in the IOLERO office at the above address during normal business hours or via email.

### **Agenda**

1. **CALL TO ORDER, ROLL CALL**
2. **COMMITMENT TO CIVIL ENGAGEMENT**
3. **APPROVAL OF SEPTEMBER 6, 2023 MEETING MINUTES**
4. **OPENINGS AND APPOINTMENTS**  
Chair will report out on current openings and appointments.

#### A. Current Vacancies:

- District 3
- District 4
- District 5

**5. CORRESPONDENCE ITEMS**

The Chair will report out on correspondence items received from members of the public and relevant to CAC business.

**6. DIRECTOR'S REPORT (ORAL REPORT ONLY)**

**7. SHERIFF'S LIAISON REPORT (ORAL REPORT ONLY)**

**8. BUSINESS ITEMS**

- A. Receive and Discuss Presentation on the Ralph M. Brown Act and Public Records Act

**9. CAC COMMITTEE REPORTS (ORAL REPORTS)**

Councilmembers to provide verbal reports and/or updates on the work being conducted by their committees. There are no written reports for these items.

- A. Community Engagement
- B. Racial and Identity Profiling Act (RIPA)
- C. Recruitment and Hiring Practices
- D. Policy Recommendations Review

**10. OPEN TIME FOR PUBLIC COMMENT**

This section is intended for items not appearing on the agenda but within the subject matter jurisdiction of the CAC. Please state your name and who you represent, if applicable. Comments will be limited at the discretion of the chairs based on number of comments and other factors.

**11. REQUESTS FOR FUTURE AGENDA ITEMS**

**12. CAC ANNOUNCEMENTS**

Councilmembers may provide oral announcements on things related to CAC business.

**13. ADJOURNMENT**

The next regular meeting of the Community Advisory Council will be Wednesday November 1, 2023 at 6:00pm. The in-person/hybrid meeting will be at the following location:

**Location:  
Finley Community Center  
2060 W. College Avenue  
Manzanita Room  
Santa Rosa, CA. 95401**

### **Commitment to Civil Engagement**

All are encouraged to engage in respectful, non-disruptive communication that supports freedom of speech and values diversity of opinion. We, the members of the CAC, have adopted a list of norms referred to as our “Designed Team Alliance”, which describes the way we want to show-up and be in community while modeling collaborative behavior. We request that CAC members, staff, and the public follow the CAC’s agreed upon norms, which are:

- Be tough on the topic not on people
- Respect all participants in the meeting
- Respect others’ perspective, even when you disagree
- Respect each other’s time
- Stay within the meeting’s time and content parameters
- Practice active listening
- Listen with an open mind to all information, including dissenting points of view
- Speak to others as you would like to be spoken to
- Allow others to speak without comment or intrusive sounds
- Honor freedom of speech
- Call each other “in”



**Community Advisory Council Meeting Minutes**  
Independent Office of Law Enforcement Review and Outreach  
**September 6, 2023**

**Members of the public and CAC members attended this meeting in person/online hybrid format. August 2, 2023 Community Advisory Council meeting was held hybrid in person and via zoom.**

**PRESENT**

Council Members: Tom Rose, Maxwell Pearl, Robin Jurs, David Jones, Esther Lemus, Darnell Bowen, Nathan Solomon, Lorena Barrera (via zoom)

IOLERO Staff: John Alden, Director; Lizett Camacho, Community Engagement Manager

Members of the Public: 10 members of the public attended via Zoom. 8 members attended in-person.

Sheriff's Office: Deputy Sheriff Jones, Lynnae Mann, Civil Bureau Manager

Absent: Nancy Pemberton

**Call to Order**

The meeting was called to order at 6:00 p.m.

**AGENDA**

**1. WELCOME AND ROLL CALL**

The meeting was facilitated by CAC Chair Barrera. Councilmembers introduced themselves to the public.

**2. COMMITMENT TO CIVIL ENGAGEMENT**

Chair Barrera read the Commitment to Civil Engagement to the public.

**3. APPROVAL OF AUGUST 2, 2023 MEETING MINUTES**

A. Motion to approve the meeting minutes: Councilmember Pearl  
2<sup>nd</sup>: Councilmember Lemus  
Vote:  
Ayes: Rose, Jurs, Pearl, Lemus, Bowen, Jones, Barrera  
Abstain: Solomon  
Motion carries.

#### **4. OPENINGS AND APPOINTMENTS**

A. We continue to have the following vacancies:

1. District 3
2. District 4
3. District 5

#### **5. CORRESPONDENCE ITEMS**

- A. Chair Barrera read out an email received from a member of the public who had concerns with law enforcement presence at the Sonoma County Pride. The email was included as an attachment in the meeting agenda packet for September's meeting.
- Director John Alden announced that the Sonoma County Office of Equity is inviting CAC members for a focus group on September 7, 2023 via zoom. An email was sent to the CAC members.

#### **6. DIRECTOR'S REPORT**

Director John Alden gave a brief introduction to the IOLERO annual report and announced it would be brought to the Board of Supervisors meeting on September 26. A copy of the annual report was included as an attachment in the meeting agenda packet for September's meeting. Director Alden announced that a copy of the annual report would be available on the IOLERO website. Alden recognized Ricardo and Watzalab for an amazing job with the graphic design and style of the annual report. He mentioned that the report is longer due to an increase in cases. He added that the auditors have been keeping up with the flow of cases and have not developed a backlog. Director Alden mentioned that in the annual report, there is information on how IOLERO and the Sheriff's Office came to an agreement about what "completeness" means and added that due to the changes in state law, there is an ability for better transparency. Alden also announced that the NACOLE Conference is coming up in November and CAC members are encouraged to attend.

Public comment: 2 members of the public addressed this item.

#### **6. SHERIFF'S LIAISON REPORT**

The Sheriff's Liaison had no report other than the business item below.

#### **7. BUSINESS ITEMS**

- A. Receive Presentation on Topic of Evictions and Conduct Discussion  
Presentation and Discussion on the Topic of Evictions Conducted by Sonoma County Legal Aid, Attorney Sunny Noh and Attorney Patrick McDonell

A presentation was provided on the item by Sonoma County Legal Aid, Attorney Sunny Noh and Attorney Patrick McDonell. Sonoma County Sheriff's Office Civil Bureau Manager Lynnae Mann also contributed to the topic by presenting on unlawful detainers (evictions) . CAC members asked questions and provided comments.

There were no public comments on this item.

#### B. CAC Orientation Conducted by IOLERO Staff

Director Alden discussed material and information that is typically provided to new CAC members.. CAC members asked questions and provided comments.

There were no public comments on this item.

#### C. Review of Existing Policy Recommendations and Creation of Ad Hoc Committee/s to Review, Develop and Present Refreshed Policy Recommendations for Future Consideration and Possible Approval by CAC

Chair Barrera presented the item. CAC members held a discussion and agreed to the creation of a new ad hoc. Councilmembers Jones and Rose volunteered to serve on this ad hoc.

Public comment: 1 member of the public addressed the CAC

### **8. CAC AD HOC REPORTS**

A. Community Engagement: Councilmembers Pemberton, Rose, and Jurs will agendize a meeting on the same day as the regular meeting of the CAC.

B. Racial and Identity Profiling Act (RIPA): Councilmembers Barrera, Bowen, Rose and Solomon have been in communication and are meeting soon.

C. Recruitment and Hiring Practices: Councilmembers Pemberton, Solomon, and Lemus are current members. They also have 1 member of the public as part of the committee. CAC members met some weeks ago. Vice Chair Pemberton will meet with Santa Rosa Police Department Chief Cregan in October. Vice Chair Pemberton has also spoke to Lt. Jones about meeting soon.

### **9. OPEN TIME FOR PUBLIC COMMENT**

A community member shared that the American Civil Liberties Union (ACLU) will be hosting a picnic open to the public. This will take place on Sunday September 10, 2023, at Howarth Park in Santa Rosa.

Public comment: 1 member of the public addressed the CAC.

## **10. REQUESTS FOR FUTURE AGENDA ITEMS**

A. Consideration for the creation of Ad Hoc on Evictions

## **11. ADJOURNMENT**

The meeting was adjourned at 8:05pm.

The next meeting of the CAC is scheduled for Wednesday, October 4, 2023, at 6:00pm and it will be hybrid (via zoom and in-person).

**Location:**  
**Finley Community Center**  
**2060 W. College Avenue**  
**Manzanita Room**  
**Santa Rosa, CA. 95401**

DRAFT