

**FIRST AMENDMENT TO  
PROFESSIONAL SERVICES AGREEMENT**

This First Amendment ("Amendment"), dated as of January 1, 2022, is by and between the County of Sonoma, a political subdivision of the State of California ("County"), and **Howroyd Wright Employment Agency, Inc. dba AppleOne Employment Services**, a California Corporation, hereinafter referred to as ("Consultant").

**R E C I T A L S**

WHEREAS, County and Consultant entered into that certain Agreement, dated December 23, 2021, to provide temporary help services needed for meeting County's emergency response needs as a result of the COVID-19 pandemic ("Pandemic"), and related services; and

WHEREAS, County and Consultant desire to amend Exhibit B Fee Schedule of the Agreement to include the Biostatistician job class and an ACA Surcharge.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

**A G R E E M E N T**

1. Exhibit B Fee Schedule shall be amended to include the Biostatistician job class and an ACA Surcharge. The attached updated **Exhibit B** shall replace in its entirety the **Exhibit B** of the original Agreement.

2. Except to the extent the Agreement is specifically amended or supplemented hereby, the Agreement, together with exhibits is, and shall continue to be, in full force and effect as originally executed, and nothing contained herein shall, or shall be construed to modify, invalidate or otherwise affect any provision of the Agreement or any right of County arising thereunder.

3. This Amendment shall be governed by and construed under the internal laws of the state of California, and any action to enforce the terms of this Amendment or for the breach thereof shall be brought and tried in the County of Sonoma.

COUNTY AND CONSULTANT HAVE CAREFULLY READ AND REVIEWED THIS AMENDMENT AND EACH TERM AND PROVISION CONTAINED HEREIN AND, BY EXECUTION OF THIS AMENDMENT, SHOW THEIR INFORMED AND VOLUNTARY CONSENT THERETO.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the effective date.

**CONTRACTOR: HOWROYD WRIGHT  
EMPLOYMENT AGENCY, INC. DBA  
APPLEONE EMPLOYMENT SERVICES**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**COUNTY OF SONOMA**

**CERTIFICATES OF INSURANCE  
REVIEWED, ON FILE, AND APPROVED  
AS TO SUBSTANCE FOR COUNTY:**

By: \_\_\_\_\_

Christina Cramer  
Director of Human Resources

Date: \_\_\_\_\_

**APPROVED AS TO FORM FOR COUNTY:**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**EXECUTED BY:**

By: \_\_\_\_\_

Christina Cramer  
Director of Human Resources

Date: \_\_\_\_\_

## EXHIBIT B FEE SCHEDULE

AppleOne presents the following price schedule to the County of Sonoma:

Job Class	Salary/Salary Range Paid to Employee	Hourly Bill Rate/ Bill Rate Range Charged to County
Account Clerk I/II/III	\$19.85 - 30.00	\$27.80 - 42.00
Accountant I/II	\$28.71 - 32.14	\$40.20 - 45.00
Administrative Aide	\$27.00	\$37.80
Administrative Aide Bilingual	\$27.00	\$37.80
Agricultural Assistant	\$20.14	\$28.20
APOSD GIS Technician	\$28.00	\$39.20
Administrative Services Officer I	\$40.00	\$56.00
Biostatistician	\$35.00 - 45.00	\$49.00 - 63.00
Buyer	\$29.14	\$41.80
Case Management Specialist	\$28.57	\$40.00
Clerical Helper	\$17.14	\$24.00
Clerk-Recorder-Assessor Specialist I/II	\$20.71 - 52.00	\$29.00 - 35.00
Community Health Worker I/II	\$20.00 - 25.71	\$28.00 - 36.00
Community Health Worker Specialist	\$25.00	\$35.00
Cook	\$23.57	\$33.00
County Communications Specialist	\$32.14 - 32.29	\$45.00 - 55.00
Data Entry Operator II	\$22.86	\$32.00
Department Analyst	\$35.00	\$49.00
Department Information Systems Specialist I/II	\$39.29 - 46.43	\$55.00 - 65.00
Department Information Systems Technician I/II	\$32.14 - 39.29	\$45.00 - 55.00
Department Program Manager	\$41.00	\$57.40
Document Imaging Technician I/II	\$20.00	\$28.00
Elections Specialist I/II	\$35.29 - 25.71	\$29.40 - 36.00
Executive Secretary	\$25.00	\$35.00
Geographical Information Systems Technician I/II	\$39.29 - 50.00	\$55.00 - 70.00
Health Information Specialist	\$27.00	\$37.80
Human Services Aide I/II	\$20.00 - 22.86	\$28.00 - 32.00
Information Systems Project Manager	\$50.00 - 64.29	\$70.00 - 90.00
Information Technology Analyst II	\$35.71 - 42.86	\$50.00 - 60.00
Interpreter/Translator I/II	\$17.86 - 24.29	\$25.00 - 34.00
Legal Processor I/II	\$20.00 - 23.57	\$28.00 - 33.00
Mail Clerk	\$18.57	\$26.00
Mail Materials Records Handler I/II	\$22.86	\$32.00
Mail Materials Records Supervisor	\$20.86 - 23.02	\$29.00 - 32.00
Maintenance Worker I	\$20.00 - 24.00	\$28.00 - 33.60
Materials & Equipment Specialist	\$27.00	\$37.80
Materials Handler	\$20.71 - 22.86	\$29.00 - 32.00
Medical Transcriber	\$25.00	\$35.00
Network Analyst	\$35.71 - 46.43	\$50.00 - 65.00
Office Assistant I/II	\$17.14 - 20.00	\$24.00 - 28.00
Office Assistant II Bilingual	\$20.71	\$29.00
Parking & Facility Officer	\$24.00	\$33.60
Payroll Clerk	\$26.00	\$36.40

<b>Job Class</b>	<b>Salary/Salary Range Paid to Employee</b>	<b>Hourly Bill Rate/ Bill Rate Range Charged to County</b>
Programmer Analyst	\$35.71 - 50.00	\$50.00 - 70.00
Receptionist	\$20.00	\$28.00
Receptionist Bilingual	\$20.71	\$29.00
Secretary	\$23.00	\$32.20
Secretary Bilingual	\$23.57	\$33.00
Senior Legal Processor	\$25.00	\$35.00
Senior Network Analyst	\$46.43 - 53.57	\$65.00 - 75.00
Senior Office Assistant	\$22.00	\$30.80
Senior Office Assistant Bilingual	\$23.00	\$32.20
Senior Programmer Analyst	\$46.43 - 60.71	\$65.00 - 85.00
Senior Storekeeper (Warehouse)	\$23.57	\$33.00
Senior Systems Support Technician	\$50.00 - 60.71	\$70.00 - 85.00
Social Work Assistant	\$23.00	\$32.20
Storekeeper (Warehouse)	\$21.57	\$30.20
Systems Software Analyst	\$46.43 - 60.71	\$65.00 - 85.00
Systems Support Technician	\$30.00 - 37.14	\$42.00 - 52.00
Telephone Operator	\$19.43	\$27.20
Voter Registration Clerk	\$18.00	\$25.20

### **Government Mandated Costs**

The bill rates provided herein were developed based on AppleOne's current account management, recruiting, overhead and general administrative expenses, statutory taxes and other mandatory costs as of the date of this Proposal. The parties agree that, upon AppleOne's written notice to the County, any statutory or other government-mandated cost or expense that is imposed or increased during the term or performance of services under this Agreement will be passed through to the County by AppleOne on the County's invoices, at cost (i.e., without additional markup). These imposed and/or increased costs may include, but are not limited to: Workers' Compensation Insurance and State Unemployment Insurance.

### **Affordable Care Act**

The County and AppleOne acknowledge that through the Patient Protection and Affordable Care Act of 2010, as amended ("ACA"), and regulations promulgated thereby, statutory requirements have been imposed upon certain employers of certain employees working in the USA. AppleOne is committed to fulfilling its ACA obligations through offering ACA compliant benefits to eligible contingent workers, including AppleOne's employees assigned to the County.

The cost of this ACA fee is \$0.54 per hour and will be charged on a separate line item on invoices billed to the County.

No other costs to be reimbursed without prior written approval of County.