

**SPECIAL STRATEGIC PLANNING MEETING AGENDA  
COUNTY OF SONOMA  
COMMISSION ON THE STATUS OF WOMEN**

Meeting Held Through Publicly Available Link Via Zoom as well as in person at  
575 Administration Drive, Ste 117C, Santa Rosa, CA 95403

**THURSDAY**

**AUGUST 11, 2022**

**5:00PM**

**First District:** Jan Blalock (Chair), Joanne M. Brown (OAL), Nancy Padian

**Second District:** Katie Gordon , Caitlin Quinn , Julie Shulman

**Third District:** Ofra Isler, Ana Diaz-Garcia, Amber Lucas (On Leave of Absence)

**Fourth District:** Marta Cruz, Gina Fortino Dickson

**Fifth District:** Jessica Wood (Vice-Chair), Angie Dillon-Shore

The Commission on the Status of Women Meeting will be facilitated virtually through Zoom, as well as in person

**Participate by computer, tablet, or smartphone application:**

**Go to:**

Join from a PC, Mac, iPad, iPhone or Android device:  
Please click this URL to join.

You are invited to a Zoom webinar.

When: Aug 11, 2022 05:00 PM Pacific Time (US and Canada)

Topic: Commission on the Status of Women Meeting

Please click the link below to join the webinar:

<https://sonomacounty.zoom.us/j/98313079336?pwd=M0tkN0htTIFhNGNKeGVxR1pYY3Y2dz09>

Passcode: 052358

Or One tap mobile :

US: +16694449171,,98313079336#,,, \*052358# or  
+16699009128,,98313079336#,,, \*052358#

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Webinar ID: 983 1307 9336

Passcode: 052358

### **Instructions for the Public:**

In accordance with AB 361, Governor Newsom's March 4, 2020 State of Emergency due to COVID-19 pandemic, Sonoma County Public Health Officer's Recommendation for Teleconference Meetings, and the Sonoma County Board of Supervisors Resolution 21-0399, the Commission on the Status of Women meetings will be held virtually.

Governor Newsom signed Assembly Bill 361 (AB 361) on September 16, 2021, which amends the Ralph M. Brown Act to provide additional provisions that allow meetings of legislative bodies to continue to be conducted via teleconference. This Resolution makes the findings to confirm the current conditions allow teleconference meetings pursuant to AB 361 for the Board of Supervisors and on behalf of all of the commissions and committees created by the Board of Supervisors pursuant to Government Code section 54952(b). This will allow members of the public to safely observe and participate in local government meetings during the continued pandemic.

The following are key provisions of the Executive Order with the substantive changes from the prior order identified in bold below:

- Allows public agencies to hold public meetings via teleconference and to make the meeting accessible electronically or telephonically to all members of the public seeking to attend and address the Board.
- The requirement that each teleconference location be publicly accessible is suspended.
- The requirement to post agendas at all teleconference locations and notice each location where the member is calling in from is suspended.
- The requirement that at least a quorum be present in the boundaries of the jurisdiction is suspended.
- Notice must still be given 72 hours in advance for regular meetings and 24 hours in advance for special meetings.
- Local Agencies may hold meetings via teleconferencing and allow the public to observe and address the meeting telephonically or otherwise electronically. (NOTE: the prior order required at least one physical location be open for the public to observe and address the meeting. A physical location for observing the meeting is no longer required.)
- If a meeting is held telephonically or otherwise electronically, agencies must implement a procedure for receiving and swiftly resolving requests for reasonable modification or accommodations from individuals with disabilities, consistent with

the ADA. The procedure must be advertised each time notice of the meeting is given.

- Agencies are encouraged to use sound discretion and to make reasonable efforts to adhere to the Brown Act as closely as possible.

### **Agendas and Materials:**

Agendas and most supporting materials are available on the Commission's website at <https://sonomacounty.ca.gov/Commission-on-Status-of-Women/Calendar/>

Due to legal, copyright, privacy or policy considerations, not all materials are posted online. **NOTE:** Due to the ongoing Covid-19 situation, materials that are not posted will be available directly from the Commission at [sococsw@sonoma-county.org](mailto:sococsw@sonoma-county.org).

### **Disabled Accommodation:**

If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Deputy Clerk at (707) 565-1851, as soon as possible to ensure arrangements for accommodation.

### **Approval of the Consent Calendar:**

The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Commission Members request specific items be discussed and/or removed from the Consent Calendar.

### **Public Comment:**

Any member of the audience desiring to address the Commission on a matter on the agenda: Members of the public are invited to join this meeting in person or via Zoom teleconferencing. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the subject under discussion. Speakers will be limited to three minutes to speak; time limitations are at the discretion of the Chair. While members of the public are welcome to address the Commission, under the Brown Act, Commission members may not deliberate or take action on items not on the agenda, and generally may only listen.

## **1. CALL TO ORDER, ROLL CALL**

## **2. LAND ACKNOWLEDGEMENT**

The Commission on the Status of Women of Sonoma County recognizes that we are on the ancestral lands of the Pomo, Wappo, and Coast Miwok, who are the original stewards of this land. We further acknowledge that the office of the Commission on the Status of Women resides on Southern Pomo land in Santa Rosa. We respect and honor the past, present, and future generations, and are grateful for the opportunity to give our respect to the first inhabitants.

## **3. OPEN TIME FOR PUBLIC COMMENT**

At the beginning of each Commission meeting, any member of the public may address the Commission concerning any item not on the Commission's agenda. Speakers will be

limited to three (3) minutes unless otherwise specified by the Chair or the Presiding Officer. The public will be given an opportunity to speak on each business item at the time it is called. The Commission may discuss and/or take action regarding any or all of the items listed below.

**4. APPROVAL OF JULY 14 MEETING MINUTES**

**5. OATH OF OFFICE FOR NEW COMMISSIONERS**

**6. STRATEGIC PLANNING ( order is subject to change)**

**a. Welcome/Purpose of Meeting**

**b. Slide show presentation**

**c. Ground Rules**

**d. Ice Breakers**

**e. Discussion: The Year in Review**

- What do you feel worked well?
- What did not work well?

**f. Context Review**

- Review of ad hoc requirements
- Where can we have the most impact on the community?
- Junior Commission presentation-Ofra

**g. Lunch Break – 30 minutes**

**h. Presentation of Work Plans**

- 10 minutes per ad hoc and 5 min Q & A
- Brainstorming activity-additional project ideas
- Vote on projects. Choose which ad hoc(s) you are most interested in working on

**7. ADJOURNMENT**

**DRAFT-MINUTES**  
**COUNTY OF SONOMA**  
**COMMISSION ON THE STATUS OF WOMEN**

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**Thursday, July 14, 2022**

**6.00PM**

**Virtual**

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**Commissioners Present:**

**First District:** Jan Blalock (Chair), Joanne M. Brown (OAL)\*

**Second District:** Caitlin Quinn, Katie Gordon, Julie Shulman

**Third District:** Ofra Isler, Ana Diaz

**Fourth District:** Marta Cruz-Concepción, Gina Fortino Dickson

**Fifth District:** Jessica Wood (Vice Chair)

**Commissioners Absent: Third District:** Amber Lucas (LOA)

**None**

**Meeting held through publicly available link via Zoom Meeting**

**1. CALL TO ORDER, ROLL CALL**

Meeting called to order at approximately 6:02PM. Roll call was conducted by the Chair.

**2. LAND ACKNOWLEDGEMENT**

Vice Chair Brown read the land acknowledgement.

**3. PUBLIC COMMENT ON NON-AGENDIZED ITEMS**

No members of the public addressed the commission.

**4. PRESENTATION**

The Commission received a presentation from Vicki Groninga of Impact 100, Redwood Circle. Their primary purpose is to award impactful grants to the community. Core values are Integrity, Collaboration, Compassion, Diversity, Equity, and Inclusion. Commissioners asked about nominating community organizations for this program. Ms. Groninga also announced a Benefit for the Ukraine, happening on Saturday, July 16, 2022, she invited all to attend.

**5. APPROVAL OF June 9, 2022 MEETING MINUTES**

Commissioner Shulman noted that she did not receive the agenda packet prior to the meeting. Commissioner Gordon offered to forward it to her.

Motion to approve the June 9, 2022 minutes.

Motion: Commissioner Cruz

Ayes: 6 Noes: 0

Second: Commissioner Wood

Absent: 0

Abstained: 3

Chair Blalock abstained as Chair. Motion passed.

**6. OFFICER REPORTS AND ADMINISTRATIVE UPDATES**

- a. Chair Blalock and Commissioners introduced themselves, and welcomed the two new Commissioners , Ana Diaz-Cruz (D3), and Gina Fortino Dickson (D4).
- b. Reminder of Ethics Training and Sexual Harassment training requirements, due July 22 for the current Commissioners and 60 day deadline for the new Commissioners.
- c. Chair Blalock reported on Athena House NOW Zoom meeting June 13. It was an interesting meeting and she emphasized the importance of programs like Athena House being available for women. CSW has been involved with Athena House since its inception through Lynn Woolsey.
- d. Petaluma Night Out tabling update- Chair Blalock reviewed that Commissioner Wood, Shulman, and Fortino Dickson will be in attendance along with her.
- e. Women’s Equality Day- Commissioner Gordon asked about Women’s Equality Day and if there would be representation. Chair Blalock said proclamations were submitted to the Board of Supervisors, City of Santa Rosa, Sonoma, and Cloverdale. Commissioner Fortino Dickson will submit to Town of Windsor.

**7. COMMISSIONER ANNOUNCEMENTS**

None

**8. OPENINGS AND APPOINTMENTS**

- a. Chair Blalock reported that there are openings in the 4<sup>th</sup> and 5<sup>th</sup> Districts

**9. BUSINESS ITEMS**

- a. Chair Blalock announced that the Strategic Planning meeting will be held in place of the normal meeting on August 11, from 5-8pm. She asked that Commissioners submit their proposals for projects for this fiscal year. She will send an email with a template for the work plan, and deadline to submit for the agenda. She asked Commissioners to be realistic by recommending projects with attainable goals. All Commissioners are required to participate in at least one ad-hoc or project.
- b. Commissioner Wood reviewed the CSW sponsorship opportunity for the fundraising event for the Athena House on July 23<sup>rd</sup>. It is a \$500 sponsorship, and she said it would also be a great marketing opportunity for the Commission, as they will be using the logo in all of their marketing materials.  
Motion to Approve \$500 Sponsorship: Commissioner Wood  
2<sup>nd</sup>: Commissioner Cruz  
Roll Call Vote: Ayes All

**10. AD HOC COMMITTEE AND PROJECT COMMITTEE UPDATES**

Commissioners to provide reports and/or updates about the work being done by their ad hoc committee(s) and/or project committee(s).

- a. Impact of COVID-19 on Women in the Workforce- Nothing to report
- b. Junior Commission on the Status of Women-Commissioner Isler reported that the Orientation meeting will be held on August 8<sup>th</sup> via zoom. A survey will be going out to the Junior Commissioners about their interest in Ad Hoc. She asked if anyone would like to help on the Commission, or be a mentor, please contact her. Commissioner Cruz requested a list of the Junior Commissioners.
- c. Sonoma County Spirit Award Project-Commissioner Quinn said the project is ready to be launched. Theme is a, "A Rising Tide Will Lift All Boats". The deadline to submit will be August 31, 2022.
- d. Voices of Sonoma County Women: COVID-19 Pandemic Edition. Commissioner Gordon reported that the Center for the Advancement of Women is working on analysis of the data. The American Community Survey will be released in September, and it will be added to the report.
- e. Gender Equity ad hoc- CEDAW Resolution- Commissioner Gordon reported that she has reached out to Marissa Montenegro with the Board, but there is nothing happening with it at this time.

**11. COMMUNITY ISSUES, LIAISONS, AND COORDINATORS**

Commissioners to provide brief updates or ideas on the following:

- a. Association of California Commissions for Women (ACCW) did not have anything to report.
- b. Human Trafficking Task Force : Chair Blalock expressed difficulty getting any response from Sonoma County Transit regarding bus back advertising. Commissioner Cruz offered to reach out to the SCT Director.
- c. The Legislative Advisory Group reported under Impact of Covid-19 on Women in the Workforce updates. No further updates.
- d. National Association of Commissions for Women (NACW) Nothing to report.
- e. YWCA had nothing to report.

**12. AGENDA ITEMS FOR NEXT COMMISSION MEETING**

Strategic Planning Meeting August 11, 2022

Commissioner Wood reported that she will be planning the meeting topics for the next six months. She asked for thoughts, ideas, speakers, and suggestions from the commissioners.

**13. ADJOURNMENT**

Meeting adjourned at 7:43 PM



**COUNTY OF SONOMA  
COMMISSION ON THE STATUS OF WOMEN  
AGENDA ITEM REPORT**

**REPORT DATE:** July 21, 2022

**MEETING DATE:** August 11, 2022

**TO:** Fellow Commissioners on the Commission of the Status of Women

**FROM:** Commissioner Isler: Junior Commission Project Leader

**SUBJECT:** 2022-2023 Work Plan

**RECOMMENDED ACTION**

We are requesting budget approval for the 2022-2023 term activities.

**BACKGROUND**

The Junior Commission Project has been in existence since 1993 and it has become one of the Commission on the Status of Women's most visible projects. Since taking over this project the last few months, I have learned a great deal and am receiving valuable advice from fellow commissioners. The processes in place are designed to provide meaningful mentorship and guidance to the juniors, while allowing them the autonomy to create and execute community-based projects that are important to them. I look forward to working with a passionate group of juniors this year.

**DISCUSSION**

We will review the purpose of the Junior Commission:

The purpose of the Junior Commission on the Status of Women of Sonoma County is to mentor high school youth for future leadership roles in our community. Participants are exposed to issues regarding women and girls through assigned ad hoc topics. By allowing each group to create a project based on a specific topic, the junior commissioners gain experience in advocating and actively using their voices to create a positive impact in our community. During roundtable group discussions, junior commissioners are able to voice their concerns and share their views on issues impacting not just our community but the world - with their peer group and in a safe space. This engaging and empowering environment exposes them to participants



from other parts of the county and allows them to develop their leadership skills. At the end of the program the projects will be presented to the Board of Supervisors (in-person or virtually) and the junior commissioners will be celebrated for their positive achievements.

**FISCAL IMPACT**

This work plan and budget reflect a program operating with pandemic restrictions in mind.

**OPTIONS**

1. Approve the budget for the Junior Commission.
2. Amend the budget for the Junior Commission.



Women's Recovery Response Ad Hoc | Project Overview  
Prepared for Strategic Planning Session, Fiscal Year 22/23  
Sonoma County Commission on the Status of Women

### **Project Proposal Background**

In January 2022, the California Commission on the Status of Women and Girls (CCSWG) opened applications for the Women's Recovery Response Grant (WRRG), a \$5 million dollar funding program focused on supporting the needs of women in California who have been disproportionately impacted by the COVID-19 pandemic.

Applications were open to non-profits, new and existing women's commissions, and government entities. Applicants could apply for between \$25,000 and \$250,000. Our team aimed high and applied for over \$43,000 dollars to support our project proposal. In March, we received notification that we had been selected as a recipient of this competitive grant and awarded \$25,000 to complete our work.<sup>1</sup> Since then, we have been working on our approved project, *The Report on the Status of Women and Girls in Sonoma County*. Our team is proposing a new ad hoc, the "Women's Recovery Response," to the Sonoma County Commission on the Status of women to complete our work on this project.

### **The Report on the Status of Women and Girls in Sonoma County**

We have partnered with [the Center for the Advancement of Women at Mount Saint Mary's University](#) (hereafter, "the Center") to produce an intersectional advocacy report that will focus on providing equitable and effective policy solutions to support the post-pandemic, economic recovery of women and girls in our county. The Center has produced numerous reports for California Commissions and is well-equipped to effectively embark on such a project.<sup>2</sup>

The *Report* will utilize two key data sources to accomplish our goals. First, the project will leverage quantitative and qualitative data from the Voices of Sonoma County Women 2021 research project.<sup>3</sup> Second, the Center will utilize data from the September 2022 release of the U.S. Census Bureau's American Community Survey (ACS) to expand on the Commission's primary data collection efforts. This is an important contribution to the *Report*, as our primary data source is not a representative sample of the women in Sonoma County.

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<sup>1</sup> The CCSWG evaluated more than 630 proposals, totaling over \$62 million in requests.

<sup>2</sup> For example, you can view the CCSWG's 2022 Report on the Status of Women and Girls in California, and reports for the Pasadena, Santa Monica, Los Angeles county, Kern county, and Glendale Commissions on the Status of Women here: <https://www.msmu.edu/center-for-the-advancement-of-women/research-and-advocacy/download-files-landing/>.

<sup>3</sup> In 2021, we conducted a project aimed at understanding how women in Sonoma County were faring during the pandemic. Participants were asked to rank order the top five challenges they faced in their daily lives, including, "Access to Childcare," "Access to Healthcare," "Housing," and "Poverty." We also posed questions measuring the direct impact of COVID-19 on women's lives, such as changes in mental health and wellness, housing, caretaking responsibilities (elders, children, and others), and employment. We also collected a wide range of demographic data, which will allow the Center to take an intersectional approach in their reporting. Our survey included 28 closed-ended questions and provided open-ended comment sections for participants to include additional input. The survey was available in English and Spanish, and we received 780 and 53 responses, respectively. We also have nearly 300 qualitative data points.

Taken together, these data sources will provide a robust picture of the impact of COVID-19 on the women and girls in our community. The *Report* will therefore empower our entire Commission – as well as a wide range of stakeholders in the county – to pursue equitable policy solutions for women in our community.

### **Sharing the Report**

We plan on sharing this work widely to ensure it has the greatest possible impact on our community. First, we will link to the *Report* on the Commission’s website and our social media platforms. We will also send a press release to local media outlets, along with a copy of the *Report*. We plan to engage with community organizations that serve low-income, unemployed, or underemployed, AIAN, BIPOC, LGBTQIA+, unhoused, rural, disabled, senior, and veteran populations, so that they may also benefit from this work. Last, we intend to share the *Report* with the Sonoma County Board of Supervisors and the City Councils for Cloverdale, Cotati, Healdsburg, Petaluma, Rohnert Park, Santa Rosa, Sebastopol, Sonoma, and Windsor.

### **Fiscal Year 2022/2023 Budget Ask**

We are requesting \$2,375 from the 2022/2023 CSW Budget. We have attached our budget to this packet for your review. It outlines all costs associated with the *Report*, as well as the various funding sources we have secured for this project. Thank you for your consideration!

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### **About the California Commission on the Status of Women**

For more than 50 years, the California Commission on the Status of Women and Girls has identified and worked to eliminate inequities in state laws, practices, and conditions that affect California’s women and girls. Established as a state agency with 17 appointed commissioners in 1965, the Commission regularly assesses gender equity in health, safety, employment, education, and equal representation in the military, and the media. The Commission provides leadership through research, policy and program development, education, outreach and collaboration, advocacy, and strategic partnerships.

<https://women.ca.gov>

### **About the Women’s Recovery Response Grant**

The Budget Act of 2021 (California Senate Bill 129) established the Women’s Recovery Response to provide local assistance with \$5 million in one-time funds. The investment provides structural support and resources into the network of local commissions while the California Commission continues to act as a statewide convener, facilitator, and oversight administrator.

<https://women.ca.gov/womens-recovery-response>

**2022 Report on the Status of Women and Girls in Sonoma County Budget v7.25.2022**

<b>Labor</b>	<b>Cost</b>	<b>Notes</b>
<b>Section A. Senior/Key Personnel</b>		
American Community Survey   Research and Analysis	\$ 5,000	\$125/hr*40 hours
CSW Data Quantitative Survey Data   Analysis and Reporting	\$ 10,500	\$175/hr*60 hours
CSW Data Qualitative Data   Analysis and Reporting	\$ 6,000	\$150/hr*40 hours
<b>Total Section A:</b>	<b>\$ 21,500</b>	
<b>Section B. Personnel</b>		
Graphic Design	\$ 5,000	
Copyediting	\$ 2,500	
Factchecking	\$ 2,000	\$100/hr*20 hours
Proofreading	\$ 1,125	\$75/hr*15 hours
<b>Total Section B:</b>	<b>\$ 10,625</b>	
<b>Section C. Equipment Description</b>		
Maxqda Content Analysis Software Liscence	\$ 250	This is the equipment The Center needs to run the qual analysis
<b>Total Section C:</b>	<b>\$ 250</b>	
<b>Section D. Costs</b>		
<b>Total Budgeted Costs (Section A. + Section B. + Section C.)</b>	<b>\$ 32,375</b>	
<b>Section E. Payments and Balances</b>		
Women's Recovery Response Grant	\$ 25,000	
<b>Balance Due</b>	<b>\$ 7,375</b>	<b>Total due after Grant funds are applied</b>
Funds paid from the 2021-2022 CSW budget	\$ 5,000	
<b>Balance Due</b>	<b>\$ 2,375</b>	<b>This our ask from the 2022/2023 CSW Budget</b>



## Women's Recovery Response Ad Hoc | Work Plan

Prepared for Strategic Planning Session, Fiscal Year 22/23

Sonoma County Commission on the Status of Women

Date	Objective(s)	Action(s)	Responsible Person(s)
July, 2022	MSMU Report Work	MSMU continues CSW survey data analysis	MSMU
August, 2022	Meet CCSWG Grant Requirements	8/15: Submit 2nd Progress Report to CCSWG	Jan and Ofra
	MSMU Report Work	8/15: Meet with interim Center Director	Katie and Ofra
	MSMU Report Work	8/29: MSMU delivers survey findings draft to ad hoc	MSMU
	CSW Pays MSMU	8/31: Invoice 2 due to MSMU (\$11,500)	Meira and Victoria
September, 2022	CSW Feedback to MSMU	9/12: Deadline to submit questions re: survey findings	Ad hoc
	Meet CCSWG Grant Requirements	9/13: Attend CCSWG Grantee Training	Jan
October, 2022	MSMU Report Work	2021 ACS Data is released	MSMU
	MSMU Report Work	MSMU continues work on Report	MSMU
November, 2022	MSMU Report Work	MSMU analyzes Sonoma County ACS data	MSMU
	Meet CCSWG Grant Requirements	11/15: Submit 3rd Progress Report to CCSWG	Jan and Ofra
December, 2022	MSMU Report Work	MSMU analyzes Sonoma County ACS data	MSMU
	Meet CCSWG Grant Requirements	12/6: Attend CCSWG Grantee Training	Jan
January, 2023	CSW Pays MSMU	1/9: Invoice 3 due to MSMU (\$7,000)	Meira and Victoria
	MSMU Report Work	1/9: First draft of Report sent to CSW	MSMU
	CSW Feedback to MSMU	1/20: Deadline to submit Report feedback	Ad hoc
February, 2023	MSMU Report Work	2/3: Second draft of Report sent to CSW	MSMU
	CSW Feedback to MSMU	2/17: Deadline to submit Report feedback	Ad hoc
	CSW Pays MSMU	2/20: Invoice 4 due to MSMU (\$7,500)	Meira and Victoria
	MSMU Report Work	2/27: Third draft of Report sent to CSW	MSMU

March, 2023	CSW Feedback to MSMU	3/10: Deadline to submit Report feedback	Ad hoc
	Meet CCSWG Grant Requirements	3/15: Submit 4th Progress Report to CCSWG	Jan and Ofra
	CSW Pays MSMU	3/31: Invoice 5 due to MSMU (\$1,375)	Meira and Victoria
	MSMU Report Work	3/31: MSMU Releases final Report to CSW	MSMU
	Meet CCSWG Grant Requirements	3/31: WRRG Program Concludes	N/A
April, 2023	Report Translation	Seek resources for translating Report into Spanish	Not assigned
	Report Distribution	4/13: Share key findings with CSW at Regular Business Meeting	Not assigned
	Report Distribution	Share Report with local gov't [BOS and City Councils, via email]	Not assigned
May, 2023	Report Distribution	Present Report findings to local gov't, as requested	Not assigned
	Report Promotion	Post Report on County website	Katie and Meira
	Report Promotion	Post link to Report on social media	Jan
June, 2023	Report Promotion	Contact local media orgs to request interview on Report findings	Not assigned
	Report Promotion	Share Report with local organizations [non-profits, etc., via email]	Not assigned

<b>Sonoma County Spirit Award Project Workplan</b>			
December	Nomination form opens in English and Spanish	Judge Coordinator	\$75 for ads
	Commission pushes award on social media and email	Officers and/or Outreach Coordinator	
	Project team gets press for award	Outreach Coordinator	
January	Project team forwards applications to judges	Judge Coordinator	\$75 for ads
	Project team solicits more information from nominees to round out nominations	Judge Coordinator	
	Project team gets press for award	Outreach Coordinator	
	Nomination forms close August 31	Judge Coordinator	
February	Judges meet mid-month to decide on five winners	Judge Coordinator	\$150 for awards
	Project team gets awards made and engraved	Outreach Coordinator	
	Award winners notified	Judge Coordinator	
March	Award winners announced at Commission meeting	Judge Coordinator	\$20 for boosted post
	Debrief with judges on process	Judge Coordinator	
	Winners highlighted on social media	Outreach Coordinator and/or Officers	
April	Create page on County website to memorialize award winners	Outreach Coordinator	no cost
May			
June			
July	Judges invited (past winners and new people if needed)	Judge Coordinator	
August	Re-highlight last year's winners on social media for women's history month	Outreach Coordinator and/or Officers	
September			
October	Meet with judges to review criteria, process, and timeline	Judge Coordinator	
	Reach out to partner organizations to help spread the word	Outreach Coordinator	
November	Update nomination form as needed	Judge Coordinator	
	Reach out to partner organizations to help spread the word	Outreach Coordinator	
		Annual Cost:	\$320

## ACTIVITY OUTLINE

### Ad Hoc Area: Where are we? Women and Girls Reproductive Health

	OBJECTIVE	ACTIONS	RESPONSIBLE PERSON/S
<b>August 2022</b>	Organize adhoc – set internal priorities and begin discussions on what a map might look like	Convene members	Nancy Joanne
<b>September 2022</b>	Define: What does a map of services and resources look like?	Begin to contact other interest groups and potential partners and populations e.g., youth on the streets, homeless youth, undocumented, rural areas	Adhoc members
<b>October 2022</b>	Map by Supervisor Districts	Followup with making contacts at schools, health centers, community support groups, northern CA organizations- who are they and what do they offer? Who are their natural audiences? Survey, consider interns/students	Adhoc members
<b>November 2022</b>	Outreach – get attention and possible collaboration on the map	Start to identify a community advisory group. Outreach through social media, Press releases, Commission Website, events	Adhoc members with marketing adhoc



	<b>OBJECTIVE</b>	<b>ACTIONS</b>	<b>RESPONSIBLE PERSON/S</b>
<b>December 2022</b>	Outreach- and possible collaboration on the mapping to add more detail	Same as November 2022	Adhoc members
<b>January 2023</b>	Finalize map	Assess what needs to be added or could be added and link resources	Adhoc members
<b>February 2023</b>	Incorporate supplemental information including FAQ on reproductive rights in California	Research status of reproductive rights, summary of legislation in CA around and generate an FAQ	Adhoc members
<b>March 2023</b>	Identify gaps in services and resources for advocacy in Year 2, including making recommendations for county policy, health department, schools, collaborations	Presentation to the public via WEBINAR of the map and FAQ	Adhoc members

**BUDGET/RESOURCES:** WEBINAR production, outreach, and printing for FAQ handouts.  
\$3,000.00

PARTNERS: Possible collaboration with juniors and all the members of the Commission, and possibly student groups Sonoma State, Community Health Center (Sonoma), NOW, interested womens groups