

**AGENDA
COUNTY OF SONOMA
COMMISSION ON THE STATUS OF WOMEN**

**Meeting Held Through Publicly Available Link Via Zoom as well as in person at
575 Administration Drive, Ste 117C, Santa Rosa, CA 95403**

Thursday

May 9, 2024

6:00PM

First District: Joanne M. Brown (OAL), Nancy Padian, Haunani Pakaki

Second District: Katie Gordon (On Leave of Absence), Julie Shulman, Rebecca Kaykas-Wolff

Third District: Ofra Isler, Ana Diaz-Garcia, Melanie Jones-Carter (Vice-Chair)

Fourth District: Gina Fortino Dickson (Chair), Letitia Hanke

Fifth District: Jessica Wood, Angie Dillon-Shore, Zobida McCorquodale

The May 9, 2024, Commission on the Status of Women Meeting will be facilitated in person. Members of the public can watch, listen, or join the meeting using one of the three following methods:

1. JOIN IN PERSON:

Human Resources Large Training Room
575 Administration Drive, Suite 117C, Santa Rosa, CA 95403
Limited seating is available for public participants.

2. JOIN VIRTUALLY VIA ZOOM:

Participate by computer, table, or smartphone application. Go to:

<https://sonomacounty.zoom.us/j/94202019002?pwd=V3JCazd0MFcvR2Q3c0FYK2x3ZjRpQT09>

Webinar ID: 942 0201 9002

Passcode: 252743

3. JOIN IN ZOOM BY TELEPHONE:

Dial +1 (669) 900 9128
Webinar ID: 942 0201 9002
Passcode: 252743

Instructions for the Public:

In accordance with AB 361, Governor Newsom's March 4, 2020 State of Emergency due to COVID-19 pandemic, Sonoma County Public Health Officer's Recommendation for Teleconference Meetings, and the Sonoma County Board of Supervisors Resolution 21-0399, the Commission on the Status of Women meetings will be facilitated using a dual format with listening and participation available through Zoom and in person.

Agendas and Materials:

Agendas and most supporting materials are available on the Commission's website at <https://sonomacounty.ca.gov/Commission-on-Status-of-Women/Calendar/>

Due to legal, copyright, privacy or policy considerations, not all materials are posted online. **NOTE:** Due to the ongoing Covid-19 situation, materials that are not posted will be available directly from the Commission at sococsw@sonoma-county.org.

Disabled Accommodation:

If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Deputy Clerk at (707) 565-1851, as soon as possible to ensure arrangements for accommodation.

Approval of the Consent Calendar:

The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Commission Members request specific items be discussed and/or removed from the Consent Calendar.

Public Comment:

Any member of the audience desiring to address the Commission on a matter on the agenda: Members of the public are invited to join this meeting in person or via Zoom teleconferencing. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the subject under discussion. Speakers will be limited to three minutes to speak; time limitations are at the discretion of the Chair. While members of the public are welcome to address the Commission, under the Brown Act, Commission members may not deliberate or take action on items not on the agenda, and generally may only listen.

1. CALL TO ORDER, ROLL CALL

2. LAND ACKNOWLEDGEMENT

The Commission on the Status of Women of Sonoma County recognizes that we are on the ancestral lands of the Pomo, Wappo, and Coast Miwok, who are the original stewards of this land. We further acknowledge that the office of the Commission on the Status of Women resides on Southern Pomo land in Santa Rosa. We respect and honor the past, present, and future generations, and are grateful for the opportunity to give our respect to the first inhabitants.

3. OPEN TIME FOR PUBLIC COMMENT

At the beginning of each Commission meeting, any member of the public may address the Commission concerning any item not on the Commission's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Chair or the Presiding Officer. The public will be given an opportunity to speak on each business item at the time it is called. The Commission may discuss and/or take action regarding any or all of the items listed below.

4. DISTRICT ATTORNEY CARLA RODRIGUEZ PRESENTATION

Presenting on the District Attorney's Office and the services they provide to the community.

5. APPROVAL OF THE APRIL 11, 2024 MEETING MINUTES

6. OFFICER REPORTS AND ADMINISTRATIVE UPDATES

Officers and Staff to discuss administrative-related matters including, but not limited to, field trip ideas and speaker coordination.

7. COMMISSIONER ANNOUNCEMENTS

Commissioners to provide any commission-related announcements, report on communications with supervisors, and announce any tabling opportunities.

8. OPENINGS AND APPOINTMENTS

Chair Fortino Dickson will report out on current openings.

- a. Commissioner Shulman's last meeting
- b. Welcome 1st district Haunani Pakaki and complete oath of office.
- c. One vacant position in the 4th district.

9. AD HOC AND PROJECT UPDATES

Limited to 3 minutes per ad hoc and project

- a. Women's Recovery Response Ad Hoc
- b. Women and Girls Reproductive Health Ad Hoc
- c. Junior Commission Educational Project
- d. Legislative Advisory Group
- e. Community Engagement Working Group
 - i. Spirit Award Ceremony is on June 13th from 6-8pm in-person only at the Museum of Sonoma County at 425 7th St., Santa Rosa, 95401.
 - ii. The ad hoc is splitting into two- marketing and engagement.

10. BUSINESS ITEMS

- a. **Budget Overview-** Each ad hoc will share their updated budget and allocate unused funds to a different ad hoc or to the general fund.
- b. **The Brown Act Follow-Up-** Review the questions and answers from last meeting.
- c. **Nominations Of Officers For Fiscal Year 2024-2025-** Review the description of each officer role and take nominations.
- d. **July Strategic Planning Meeting-** tentative dates are Saturday, July 13th and Saturday July 20th. Location is TBD and this will be a half day session.

11. AGENDA ITEMS FOR JUNE 13, 2024 COMMISSION MEETING

Proposal, discussion, and possible action items for next Commission meeting. (No action required by commissioners for this section).

12.ADJOURNMENT

DRAFT-MINUTES
COUNTY OF SONOMA
COMMISSION ON THE STATUS OF WOMEN

Thursday, April 11, 2024

6:00 PM

Hybrid Meeting

Commissioners Present:

First District: Joanne M. Brown (OAL), Nancy Padian

Third District: Ana Diaz-Garcia*, Melanie Jones-Carter (Vice-Chair)

Fourth District: Gina Fortino Dickson (Chair), Letitia Hanke

Fifth District: Jessica Wood, Zobida McCorquodale

Commissioners Absent:

Second District: Katie Gordon (Leave of absence), Julie Shulman, Rebecca Kaykas-Wolff

Third District: Ofra Isler

Fifth District: Angie Dillon-Shore

***Commissioner Diaz-Garcia left early at approximately 6:30pm.**

Meeting held through publicly available link via Zoom Meeting, and in-person.

1. CALL TO ORDER, ROLL CALL

Meeting called to order at approximately 6:03 p.m. Roll call taken

2. LAND ACKNOWLEDGEMENT

Vice-Chair Jones-Carter read the Land acknowledgement.

3. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

No Public Comment.

4. THE BROWN ACT PRESENTATION

Chair Fortino Dickson led the discussion on the Brown Act using slides provided by County Counsel. The presentation focused on teleconferencing and social media requirements. Commissioners had a number of questions which will be sent to County Counsel for clarification. The questions on the definition of quorum for ad hoc meetings and communications between Officers and the Commission as a whole.

5. JUVENILE PRESENTATION

This presentation on the programming for girls housed at the Juvenile Hall will be rescheduled for a future meeting.

6. APPROVAL OF MARCH 14, 2024 MEETING MINUTES

Motion to approve the March 14, 2024 meeting minutes.

No Public Comment.

Motion: Commissioner Brown
Second: Commissioner Padian

Ayes: 6
Absent: 5

Noes: 0
Abstained: 2

Commissioners Shulman, Kaykas-Wolff, Isler, Dillon-Shore were absent.
Commissioner Gordon is on leave of absence. Commissioner Hanke abstained.
Chair Fortino Dickson abstained as Chair. Motion passed.

7. OFFICER REPORTS AND ADMINISTRATIVE UPDATES

- a. Chair Fortino Dickson announced that she will be at the Gemma Project Event on April 24th at 6pm at Sonoma State University in the student center to introduce the author.
- b. Chair Fortino Dickson and Commissioner Diaz-Garcia shared information about the Rollin' Rosies 3rd Annual Mother's Day Poker Run and Car Show on May 11th ending in Cotati at La Plaza Park from 2pm-6pm.

8. COMMISSIONER ANNOUNCEMENT

- a. Commissioner Padian accompanied representatives from Planned Parenthood to their Lobbying Day at the state Capitol focusing on four Bills that related to reproductive health. In order to support women's rights to reproductive health in CA, Planned Parenthood encouraged the Commission to spread message to get out to vote including training Commissioners to register people to vote.
- b. Commissioner Diaz-Garcia attended to the Moorland Action Group- Moorland Neighborhood group that that focuses specifically on the Moreland neighborhood that is in Southwest Santa Rosa. She promoted the Spirit Award and the Junior Commission Project. She visited Roseland Prep and Elsie Allen High School to provide information about the Junior Commission.
- c. Commissioner Brown presented at Impact 100 in Sonoma Valley about the mission and work of the Commission. Most of them were uninformed about CSW. There was one lady who was on their Board who was in County government when the ordinance was first passed. Commissioner Brown asked their help to promote the Junior Commission and including helping with transportation as it may impose to some high school students from participating.
- d. Vice Chair Jones-Carter met with Supervisor Coursey and informed him about the Spirit Award, and he was already informed. She was advised that the Commission should send the Board of Supervisors information about things that they hear about, or have concerns about, so that then the Board can be informed and consider these concerns.

9. OPENINGS AND APPOINTMENTS

- a. Chair Fortino Dickson introduced Commissioner Letitia Hanke by highlighting that she was the 2021 Sonoma County Woman of the Year, by Congressman Thompson, the 2022 influential woman of the year by North Bay Business Journal, and 2023 Spirit Award. She had been sworn in by Supervisor Gore.
- b. Currently there are one opening in the 1st district and one opening in the 4th district. Supervisor Gorin will be appointing a new Commissioner the end of April.

AD HOC AND PROJECT UPDATES

- c. The Voices Report Ad Hoc submitted Facebook post for the whole month. They will be boosted, no Instagram posts as yet. The 2023 Report on the Status of Women in Sonoma County report will be printed for those who request a printed version of the report.
- d. The Reproductive Rights Ad Hoc partnering with the Junior Commission ad hoc is preparing a video about contraception and reproductive health based on numerous interviews of youth and adults in the county.
- e. The Junior Commission Educational Project's annual career panel is scheduled for Saturday, April 13th. They will have 6 speakers including Dr. Nancy Padian and Zobida McCorquodale and a celebrity guest speaker. Graduation is on Saturday, May 18th in person at 2pm and everyone is welcome. Interviews for Junior Commission 2024-2025 are scheduled for the end of April and Commissioner Isler asked for help from CSW to interview the applicants.
- f. The Legislative Advisory Group is still waiting for the Women's Legislative Women's Committee to provide them a list of their Bills for 2024-2025 and they will review the four Bills that Planned Parenthood is promoting as well.
- g. Community Engagement Working Group has 11 nominations and still need nominations from District 4 for the 2024 Spirit Award. They will be purchasing items for tabling and outreach. They need volunteers for Pride on June 1, 2024 to table and march in the parade, for Cinco de Mayo Festival on May 5th, and for Community Resource Fair April 27th 11-4pm. Vice Chair Jones-Carter will create a sign-up sheet to volunteer. The Spirit Award Ceremony will follow the Commission's June 13th meeting at the Museum of Sonoma County.

10. BUSINESS ITEMS

- a. Vice-Chair Jones-Carter led a training on tabling. She handed out a cheat sheet to use while doing outreach and tabling. Vice-Chair Jones-Carter and Commissioner Wood role played to show examples of what to say while tabling.

11. AGENDA ITEMS FOR APRIL 11, 2024 COMMISSION MEETING

- a. Budget
- b. All ad hocs are asked to review their budgets and determine what they will spend in the next two months and what might revert to the CSW general fund for the use by other ad hocs.

12. ADJOURNMENT

This meeting was adjourned at 7:22 p.m.

SONOMA COUNTY DISTRICT ATTORNEY

Carla Rodriguez
District Attorney



PROFESSIONAL EXPERIENCE

Carla has been a prosecutor for over 26 years, having worked in several Bay Area District Attorney's offices including the San Francisco D.A.'s office, Napa County D.A.'s office, and San Mateo County D.A.'s office. She has handled a wide variety of caseloads including domestic violence, elder abuse, financial crimes, environmental crimes, sexual assault, juvenile delinquency, homicides, and narcotics. Carla is passionate about upholding victims' rights and holding violent offenders accountable, while ensuring that those charged with crimes are treated fairly and equitably in the criminal justice system.

EDUCATION

Juris Doctorate, Santa Clara Law School, Class of 1996
Bachelor of Arts, Saint Mary's College, Class of 1993

PROFESSIONAL ORGANIZATIONS

State Bar of California
Sonoma County Bar Association
President, Sonoma County Women in Law
Member, California District Attorneys Association
Advisory Board Member, Roseland University Prep
Co-Chair, Sonoma County Bar Association Archives Committee

FAMILY/OTHER

Married to Dr. Gil Rodriguez-McCann, dentist in Healdsburg
Two children in high school

Office

Address:
600 Administration Dr., Rm 212J
Santa Rosa, CA 95403
Phone: 707-565-2311

SCHTTF Report Out

I attended a public safety commission meeting at Santa Rosa City Council Chambers. The number one agenda item was regarding illicit massage establishments that have proliferated in particular around the downtown Santa Rosa area. They believe there are over 30 of these businesses that have popped up in the last 18 months and they are open 24 hours and they show up on a number of websites that give reviews of the sexual services provided. The presentation was made by SRPD Captain Dan Marincik and a representative from code enforcement who had spoken at our previous task force meeting. Code enforcement has to be requested to look into an issue to visit an establishment and then they can notify the business that they have issues that need to be corrected and then if they are not corrected, they can issue a citation, but they do not have the authority to simply shut down a business for violating codes. An example of a severe violation is that it is required by state law for each massage therapist to have a certificate posted that they are currently certified by the California Massage Therapy Council. None of the eight businesses they have been investigating have this, but they do not have their authority to even temporarily shut down the business. Our city codes are 14 years old and seriously need to be updated and so the California Massage Therapy Council has offered to work with city Council members and the city manager and code enforcement to update these codes taking the lead from other cities that have recently done this successfully. Human trafficking representatives from Verity have been collaborating with code enforcement on these inspections and trying to get resource materials to the women that work in these establishments, but the doors are usually locked, and they're not given access to these women.

Councilman Jeff Okrepkie stated that he felt they could come up with a funds in order to commit to the project of updating our codes and also business permit codes and asked the city manager to work with code enforcement on this. He would like to set the standard for the county and address this issue in a manner that might be able to be duplicated by other cities and towns in Sonoma County. He acknowledged that beyond being a human trafficking issue, this is a human rights issue and that everyone living here, regardless of immigration or any other status, deserves to be safe. I observed once again that so many people have no idea what human trafficking is. One city council member simply looked at this as prostitution- perhaps a career choice made by these women and maybe it's better than working on Santa Rosa Avenue? The police captain pointed out to him that these are primarily Asian women who do not speak the language and are being forced to live in these establishments. They are behind locked doors, and they have no idea who they can trust or what their rights are.

To be continued!

Jan

The Brown Act

1. Per AB 2449 Teleconferencing Requirements, it states that you may not use this for “more than three consecutive months or 20 percent of the regular meetings for the local agency within a calendar year, or more than two meetings if the legislative body regularly meets fewer than 10 times per calendar year”. The Commission meets once a month but usually cancels their December meeting. So, what would be their limit of meetings that they can teleconference using the just cause and/or emergency circumstances excuse? Do you round up or round down? *It sounds like they are meeting 12 times a year on their regular calendar, which means that the Commission would not be able to utilize the teleconference options during three consecutive months within a calendar year or more than twice a year (20% of regular meetings).*
 2. Can Officers email the whole Commission? *Officers are Commissioners per the bylaws (Chair, Vice-Chair and Officer-at-large). Commissioners should not email the whole Commission. Rather, it is better practice to work with staff to distribute information to avoid group or chain communications between Commissioners.*
 3. Regarding quorum, the Commission has 13 appointed Commissioners. Their quorum is 7 commissioners for meetings, but does this number also apply to their ad hocs? Our understanding of the law is that the rule has nothing to do whatsoever with membership in the ad hoc. What we know is that the total membership of an ad hoc cannot be equivalent to a quorum because they would be effectively doing business that should be presented to the public at a regular CSW meeting. The question is whether quorum number changes during the time between when one commissioner's term ends and a new one is appointed? Do we have to remove commissioners from ad hocs every time these types of changes occur? *According to the bylaws, a majority of the “duly appointed Commissioners” shall constitute a quorum. Based on the language of the bylaws, it is not a static number (7) but depends on the number of duly appointed Commissioners. If there are significant or prolonged vacancies, it may be best to reduce the overall number of Commissioners on the ad hoc to avoid potential Brown Act issues as a general best practice. Please note that ad hocs are temporary committees that serve a limited or single purpose and are not perpetual.*
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**CSW FY21-22 Budget
7/1/22-6/30/23**

ITEM/DESCRIPTION	BUDGET	ACTUAL	BALANCE
ANNUAL REVENUE: GENERAL FUNDS	\$20,000.00		
GENERAL EXPENSES	\$8,000.00	\$6,864.58	
<i>Balance</i>			\$1,135.42
Community Engagement Working Group	\$4,500.00	\$1,600.00	
<i>Balance</i>			\$2,900.00
Women's Recovery Response	\$3,103.00	\$1,500.00	
<i>Balance</i>			\$1,603.00
Junior Commissioner Project	\$1,900.00	\$340.40	
<i>Balance</i>			\$1,559.60
Women & Girls Reproductive Health	\$2,500.00	\$0.00	
<i>Balance</i>			\$2,500.00

CSW FY2019-20 Budget

ITEM/DESCRIPTION	DATE	BUDGET	ACTUAL	BALANCE
REVENUE:				
ANNUAL FUNDS		\$20,000.00	\$11,546.43	\$8,453.57
GENERAL EXPENSES		\$8,000.00		
4Cs Gala	8/26/23		\$1,000.00	
Canva Subscription	8/11/23		\$119.99	
Donation to Translife	7/19/23		\$250.00	
Donation to Positive Images	7/19/23		\$250.00	
Donation to Landpath	7/24/23		\$250.00	
Donation LGBTQ Connection	7/24/23		\$250.00	
Storage Unit late fee	7/13/23		\$115.68	
<i>Panera Bread- Strategic planning meal</i>	7/13/23		\$239.65	
<i>Safeway- Strategic Planning meal</i>	8/10/23		\$220.34	
<i>Women in Convention</i>	8/23/23		\$300.00	
Storage Unit September	8/28/23		\$87.33	
<i>Hernandez name tag and name plate</i>	8/31/23		\$39.33	
<i>CSW Spanish Brochures</i>	9/9/23		\$163.88	
Lock for storage unit	9/20/23		\$4.09	
Bins	9/27/2023		\$15.33	
Storage Unit	10/12/23		\$59.35	
Translation Report-Remainder Payment	10/16/23		\$432.00	
YWCA "Y I Run":	10/20/23		\$1,000.00	
Book event	1/11/24		\$500.00	
D2 name tag and name plate	10/20/23		\$39.33	
Storage Unit	11/13/23		\$59.35	
Storage thru fiscal year	future		\$327.40	
name plate and name tags	future		\$200.00	
Storage Unit	12/12/23		\$59.35	
Oliver's Sandwiches Platter	1/4/24		\$69.99	
D&S Awards- Jan Blalock Plaque	1/8/24		\$193.15	
Storage Unit	1/12/24		\$81.85	
Melanie Reimbursement	1/12/24		\$40.92	
drinks for 1/11/24 meeting	1/11/24		\$14.42	
Los cien event split payment	1/22/23		\$500.00	
Storage Unit	2.12.24		\$81.85	
Storage Unit	3.12.24		\$81.85	
			\$7,046.43	\$953.57
Community Engagement Working Group		\$4,500.00		
\$3,000 for the sponsorship/events				
\$1,500 for marketing/advertisement				
Los cien event 2/8/24 split payment			500	
Pride			1000	
Cinco De Mayo			\$100	
Spirit Award trophy			\$800	
food spirit award			\$200	
decoration			\$150	
juneteeth tabling			\$150	
Ads			\$500	

CSW FY2019-20 Budget

ITEM/DESCRIPTION	DATE	BUDGET	ACTUAL	BALANCE
Retractable signs, trolley, tablecloth			\$600	
swag			\$500	
			\$4,500.00	\$0.00
VOICES Report		\$3,103.00		
				\$3,103.00
Junior Commission Project		\$1,900.00		
			\$0.00	\$1,900.00
Women & Girls Reproductive Health		\$2,500.00		
			\$0.00	\$2,500.00



Junior Commission Project | Work Plan

Prepared for Strategic Planning Session, Fiscal Year 2023-2024

Sonoma County Commission on the Status of Women

MONTH	OBJECTIVE	ACTION	RESPONSIBLE PERSON(S)
August 2023 Orientation	To introduce the Junior Commission Project Team (Program Leader, Mentors, and Junior Commissioners)	Administer the oath of office	Program Managers/Mentors
	To give a brief overview of the year ahead	Give examples of past Ad Hoc projects	Program Managers/Mentors
	To discuss Commission expectations	Virtual binder overview, officer roles, and tips	Program Managers/Mentors
September 2023	To facilitate bonding and exercise team-building skills	Icebreaker activity	Program Managers/Mentors/Junior Commissioners
	To appoint Junior Commission officer roles	Campaign speeches and the election of the commission chair, vice-chair, secretary, and officer at large	Junior Commissioners
	To break out into Ad Hoc teams	Initial discussion on potential projects	Mentors/Junior Commissioners
October 2023	To engage in group discussion	Round table discussion (topic TBD)	Junior Commissioners
	To complete Ad Hoc project agenda and final plans	Propose and share with mentors and discuss w/ Ad Hoc	Mentors/Junior Commissioners
November 2023	To engage in group discussion	Round table discussion (topic/ guest speaker TBD)	Junior Commissioners/Guest
	To present Ad Hoc Committee updates	Share with both mentors and other groups	Mentors/Junior Commissioners
	To continue Ad Hoc project planning	Breakout into Ad Hocs to discuss	Mentors/Junior Commissioners
December 2023	To engage in group discussion	Round table discussion (topic TBD)	Junior Commissioners
	To present Ad Hoc Committee updates	Share with both mentors and other groups	Mentors/Junior Commissioners
January 2024	To engage in group discussion	Round table discussion (topic/ guest speaker TBD)	Junior Commissioners/Guest
	To discuss the Career Panel	Propose careers for the panel and vote on five	Junior Commissioners
	To present Ad Hoc Committee updates	Share with both mentors and other groups	Mentors/Junior Commissioners
	To plan the Career Panel	Confirm the Permit/Resource Management Office and guest attendance	JCSW Officer/Program Managers

February 2024	To begin reaching out to the Board of Supervisors	Confirm graduation attendance in May via email	JCSW Officer
	To engage in group discussion	Round table discussion (topic TBD)	Junior Commissioners
	To present Ad Hoc Committee updates	Share with both mentors and other groups	Mentors/Junior Commissioners
March 2024	To introduce the career panel guests and engage in discussion	Guest introductions, personal career statements, and Q&A	Junior Commissioners
April 2024	To officially submit the completion of Ad Hoc projects	Run through Ad Hoc presentations for feedback	Junior Commissioners/Career Panel Guests
May 2024, Graduation	To officially present the Junior Commission on the Status of Women to the public and Board of Supervisors	Ad Hoc project presentations to the public and Board of Supervisors	Junior Commissioners/Program Managers
		Presentation of completion certificates and graduation gifts	Board of Supervisors/Mentors

BUDGET AND RESOURCES

ITEM	DESCRIPTION	AMOUNT
Ad Hocs	\$200 per Ad Hoc	\$600
Snacks	In person meetings	\$250
Gifts / Certificates		\$650
Events	Field trips and graduation	\$400

\$1,900