

July to initiate lay off proceedings. If a layoff of either position is required, it would occur in October of 2022.

12-month Vacancy Sweeps

One of the Board adopted Financial Policies is to eliminate positions vacant for longer than 12 months. A total of approximately 92 FTEs have been vacant for more than 12 months. Of that total, 4.0 are recommended for deletion as a part of the Budget Hearing actions, and will be reflected in Exhibit D of the Budget Resolution. The remaining positions are either in active recruitment or are being planned for recruitment during FY 2022-23.

Department Name	FTE	Position
General Services Department	1.00	JANITORIAL SERVICES SUPERVISOR
Probation Department	3.00	PROBATION OFFICER III
Total FTEs	4.00	

Summary of Other Position Changes

Between March 2, 2022 (when the Recommended Budget was submitted) and present, departments have made a number of position changes through Board items or under Board Resolution 70506. In addition, a few positions are being added/extended or changed as part of Supplemental Adjustments. Tab 13 – Supplemental Adjustments provides a detailed listing of these changes.