



## OFFICE OF THE COUNTY ADMINISTRATOR

### County of Sonoma

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DATE: May 31, 2024  
TO: Members of the Board of Supervisors and Board of Directors  
FROM: M. Christina Rivera, County Executive  
SUBJECT: FY 2024-25 Supplemental Budget Adjustments

Supplemental adjustments to the FY 2024-25 Recommended Budget are needed to incorporate additional budgetary changes and corrections into the FY 2024-25 Adopted budget, and they are based on information not available in time to be included in the Recommended Budget. Supplemental changes typically reflect Board direction given after the Recommended Budget was finalized, or they are administrative in nature. Supplemental adjustments for FY 2024-25 total \$4.7 million, including adjustments of \$2.1 million in General Fund sections and adjustments of \$2.6 million within Other Funds. Adjustments in General Fund sections are fully offset by expenditure reductions and changes to funding sources, resulting in no change to General Fund net cost.

Major adjustments to General Fund sections include:

- On April 16, 2024, the California Governor's Office of Emergency Services notified the District Attorney's Office that funding provided for the Victim Assistance Grant will be reduced by \$401,574. Due to this loss of funding, a supplemental adjustment is needed to delete 3.0 FTE filled Victim Witness Advocate positions from the District Attorney's budget and reduce revenue and expenditure appropriations commensurate with the grant funding reduction. The department has entered add-back request DA-AB-01 (refer to **Tab 05-Program Change Requests and Add Backs**) to be considered by the Board of Supervisors for restoration at FY 2024-25 budget hearings.
- Appropriating State CalAIM grant revenues and expenditures of \$1.3 million in the Sheriff's Office budget to continue implementation of a mandated statewide program to expand Medi-Cal services to the justice-involved population.

Major adjustments to Other Fund sections include:

- Adjust the Department of Health Services budget to incorporate Board-approved allocation changes to add 5.0 FTEs supporting the Drug Medi-Cal Organized Delivery System program.
- Adjust the Community Development Commission budget to incorporate various position allocation additions and deletions previously approved by the Board on April 30, 2024. The added positions will support the Housing Authority voucher program, home loans, rehabilitation projects, and the Tierra De Rosas construction project.
- Re-budget appropriations of \$1 million in the Non-Departmental budget to expend unused funds received in FY 2023-24 from a California State Library Grant for the Roseland Regional Library. The County will act as the pass-through entity for disbursement of funds to the Sonoma County Library.

#### Attachments:

A – FY 2024-25 Supplemental Narrative Report

Adjustment ID	Description of Change	FTE Change	General Fund	General Fund	General Fund	Other Funds	Other Funds	Other Funds	Total Entity	Total Entity	Total Entity
			Revenues and Reimbursements	Gross Expenditures	Net Cost	Revenues and Reimbursements	Gross Expenditures	Net Cost	Revenues and Reimbursements	Gross Expenditures	Net Cost
ACTTC-SUP-01	Appropriations for labor and contract services to support six month extension of parking administration services. This is an existing program that was slated to transition from the ACTTC in FY 25-26. In consultation with impacted departments, the program will be extended while new procedures are put in place.	0.00	\$130,000	\$130,000	\$0	\$0	\$0	\$0	\$130,000	\$130,000	\$0
<b>Auditor-Controller-Treasurer-Tax Collector Supplemental Adjustments</b>		<b>0.00</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$0</b>
CDC-SUP-01	Increase expenditure appropriations by \$305,148 for the addition of 1 (FTE) Deputy Director/Community Development Position to oversee the programs, including home loans and construction and rehabilitation projects of the Community Development Division. This position will be funded by deletion of 1 (FTE) Community Development Manager (CDC-SUP-02), plus additional funding from Density Bonus/2nd Dwelling fees, 504-Compliance allocation, Community Development Block Grant, HOME Investment Partnership Program, and the Successor Agency. (04/30/24, Item #27)	1.00	\$0	\$0	\$0	\$305,148	\$610,296	\$305,148	\$305,148	\$610,296	\$305,148
CDC-SUP-02	Decrease expenditure appropriations by \$267,117 for the deletion of 1 (FTE) Community Development Manager Position. (04/30/24, Item #27)	(1.00)	\$0	\$0	\$0	(\$267,117)	(\$534,234)	(\$267,117)	(\$267,117)	(\$534,234)	(\$267,117)
CDC-SUP-03	Increase expenditure appropriations by \$305,148 for the addition of 1 (FTE) Deputy Director/Housing Authority Position to oversee the voucher programs of the Housing Authority. This position will be funded by deletion of the Leased Housing Manager (CDC-SUP-04), plus additional funding from ongoing Housing Authority administrative fees from the Housing Choice Voucher and Mainstream Voucher Programs. (04/30/24, Item #27)	1.00	\$0	\$0	\$0	\$305,148	\$610,296	\$305,148	\$305,148	\$610,296	\$305,148
CDC-SUP-04	Decrease expenditure appropriations by \$257,785 for the deletion of 1 (FTE) Lease Housing Manager Position. (04/30/24, Item #27)	(1.00)	\$0	\$0	\$0	(\$257,785)	(\$515,570)	(\$257,785)	(\$257,785)	(\$515,570)	(\$257,785)
CDC-SUP-05	Increase expenditure appropriations by \$212,330 for the addition of 1 (FTE) Community Development Program Coordinator to serve as lead and point person for construction projects, namely the Tierra Del Rosas Site in southwest Santa Rosa. This position will be funded by the Successor Agency, and federal and state grants, such as infrastructure and community development programs. (04/30/24, Item #27)	1.00	\$0	\$0	\$0	\$212,330	\$424,660	\$212,330	\$212,330	\$424,660	\$212,330
<b>Community Development Commission Supplemental Adjustments</b>		<b>1.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$297,724</b>	<b>\$595,448</b>	<b>\$297,724</b>	<b>\$297,724</b>	<b>\$595,448</b>	<b>\$297,724</b>



Adjustment ID	Description of Change	FTE Change	General Fund	General Fund	General Fund	Other Funds	Other Funds	Other Funds	Total Entity	Total Entity	Total Entity
			Revenues and Reimbursements	Gross Expenditures	Net Cost	Revenues and Reimbursements	Gross Expenditures	Net Cost	Revenues and Reimbursements	Gross Expenditures	Net Cost
SHF-SUP-02	Appropriate California Advancing and Innovating Medi-Cal (CalAIM) grant revenue and expenditures to implement a mandated statewide program to expand Medi-Cal services to the justice-involved population. Funds will support planning and implementation of reentry services, included fully funding 1.0 FTE time-limited Department Information Systems Coordinator in the Department's FY 24-25 Recommended Budget. (01/30/24, Item #21)	0.00	\$1,264,014	\$1,264,014	\$0	\$0	\$0	\$0	\$1,264,014	\$1,264,014	\$0
SHF-SUP-03	Adjust FY 24-25 appropriations based on the Board approved allocation change to delete one Secretary allocation and add one Administrative Aide supporting Concealed Carry Weapons application tracking and related administrative responsibilities. This is one of two adjustments, to enter the deleted position. (04/16/24, Item #21)	(1.00)	\$0	(\$151,164)	(\$151,164)	\$0	\$0	\$0	\$0	(\$151,164)	(\$151,164)
SHF-SUP-04	Adjust FY 24-25 appropriations based on the Board approved allocation change to delete one Secretary allocation and add one Administrative Aide supporting Concealed Carry Weapons application tracking and related administrative responsibilities. This is the second of two adjustments, to enter the new position. (04/16/24, Item #21)	1.00	\$7,279	\$158,443	\$151,164	\$0	\$0	\$0	\$7,279	\$158,443	\$151,164
<b>Sheriff's Office Supplemental Adjustments</b>		<b>0.00</b>	<b>\$1,271,293</b>	<b>\$1,271,293</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,271,293</b>	<b>\$1,271,293</b>	<b>\$0</b>
<b>GRAND TOTAL - SUPPLEMENTAL ADJUSTMENTS</b>		<b>3.00</b>	<b>\$2,095,973</b>	<b>\$2,095,973</b>	<b>\$0</b>	<b>\$1,313,434</b>	<b>\$2,611,158</b>	<b>\$1,297,724</b>	<b>\$3,409,407</b>	<b>\$4,707,131</b>	<b>\$1,297,724</b>