



**SONOMA COUNTY  
TREASURY OVERSIGHT COMMITTEE  
MINUTES**

January 26, 2022 – 10:00 am  
Via Zoom

Members Present: Erick Roeser (ACTTC) (Chair), Peter Bruland (CAO) (alternate for Sheryl Bratton, CAO), Greg Medici (SCOE) (arrived late), Donna Dunk (Public Member), Grant Davis (SCWA) (arrived late); and Rick Edson (Schools)

Members Absent: none

Also Present: Sarah Lampenfeld (alternate for Greg Medici, SCOE), Lynne Rosselli (alternate for Grant Davis, SCWA), Amanda Ruch (ACTTC), David Maurice (ACTTC), Dana Shern (ACTTC), Mellisa Meckstroth (ACTTC), Gerald Richardson (Consultant), and Kellin Gilbert (Pisenti & Brinker)

**1. CALL TO ORDER**

Erick Roeser called the meeting to order at 10:04 am.

**2. APPROVAL OF August 18, 2021 MEETING MINUTES**

Erick Roeser made a comment about the fifth item on the prior minutes: ACTTC did not pursue expanding the Committee to seven members, because Code does not allow the appointment of a member by title unless there is a single person with that title that serves in that role. There are three assistant ACTTC.

A motion to approve the August 18, 2021 meeting minutes was made by Peter Bruland and seconded by Lynne Rosselli.

*Ayes: 6      Noes: 0      Abstain: 0      Absent: 0*

**3. INTRODUCTION OF NEW MEMBERS**

Erick Roeser introduced the three new members of the committee – Donna Dunk as the new Public Member, Greg Medici replacing Mary Downey on her retirement as the permanent delegate for SCOE, and Rick Edson assuming the role of Schools membership.

All Committee members gave brief background information on themselves.

**4. CHOOSE A NEW TREASURY OVERSIGHT COMMITTEE VICE CHAIR**

Greg Medici volunteered to serve as Vice Chair. There was no discussion.

A motion to approve the nomination was made by Grant Davis and seconded by Peter Bruland.

*Ayes: 6      Noes: 0      Abstain: 0      Absent: 0*

**5. PRESENTATION OF THE ANNUAL AUDIT FOR THE 2020-21 FISCAL YEAR**

Kellin Gilbert, of Pisenti & Brinker (P&B), presented an overview of the 2020-21 fiscal year examination. Kellin indicated that P&B had issued an *unqualified opinion*. They did not find any

evidence of material non-compliance and stated that they had no difficulties in getting evidence from ACTTC.

P&B did note that there had been one item of fraud in the past year, but the incident was not a result of a violation of California Code on ACTTC's behalf.

Erick Roeser mentioned that ACTTC had disclosed this incident to P&B and that the incident had been addressed at that prior TOC meeting.

**6. PRESENTATION & REVIEW OF QUARTERLY REPORT DATED 12/31/2021**

The Quarterly Report dated December 31, 2021 was presented by David Maurice. He noted that the balance in the pool increased during the quarter, ending at \$3.25 billion. The last quarter of the calendar year includes the first installment of property tax receipts and thus usually represents a zenith of the pool size. The pool earned a return of 0.57% (annualized) for the quarter, while this rate has been falling, it might be reaching its nadir as it appears that Fed is getting ready to raise rates and remove accommodation.

**7. REPORT FROM GERALD RICHARDSON, CONSULTANT**

Jerry Richardson presented his quarterly report and indicated that the Pool is in compliance with California Government Code. The portfolio has over 81% of its funds invested in AAA and AA rated securities and there is sufficient liquidity for the cash flow needs of the pool participants. He also stated that the Federal Reserve indicated that rates will likely start to rise this year. The County's portfolio has equaled or outperformed its benchmarks and is well positioned to take advantage of any further rate adjustments from the Federal Reserve Board.

**8. CONFLICT OF INTEREST**

David Maurice informed the committee that the annual requirement to file FPPC Form 700 is April 1, and that committee members should be on the lookout for an upcoming email with the Form, and that the form should be returned to him.

**9. FUTURE MEETING DATES**

The next meetings will be scheduled to be held for early August 2022 and February 2023. This allows staff to finalize quarterly report, and have ample time to post notice of the TOC meetings. Treasury staff will be sending out appointments to all members.

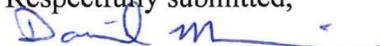
**10. PUBLIC COMMENT**

There were no public comments. Chair Roeser thanked everyone for their participation.

**11. ADJOURNMENT**

The meeting was adjourned at 10:37 am

Respectfully submitted,



David Maurice, Investment & Debt Manager