County Service Area No. 40 – Fire Services

Annual Report For the Fiscal Year Ended June 30, 2023

County Service Area No. 40 – Fire Services Annual Report For the Fiscal Year Ended June 30, 2023

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Board of Directors County Service Area No. 40 – Fire Services Santa Rosa, CA

Auditor-Controller's Report

Report on the Financial Statements

We were engaged to audit the accompanying government wide financial statements, fund financial statements and the related notes to the financial statements of the County Service Area No. 40 - Fire Services (CSA No. 40), as of and for the year ended June 30, 2023, which collectively comprise the basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on conducting the audit in accordance with auditing standards generally accepted in the United States of America. Because of the independence impairments described in the Basis for Disclaimer of Opinion paragraph, auditing standards require us to disclaim an opinion on the financial statements.

Basis for Disclaimer of Opinion

As required by various statutes within the California Government Code, County Auditor-Controllers are mandated to perform certain accounting, auditing and financial reporting functions. In Sonoma County, the Auditor-Controller and Treasurer-Tax Collector (ACTTC) positions are combined. CSA No. 40's cash is pooled with the Sonoma County Treasurer (a division of the ACTTC), who acts as a disbursing agent for CSA No. 40. The General Accounting Division within the ACTTC Office maintains internal controls over the financial accounting management information system, and processes transactions that have been approved by CSA No. 40. The General Accounting Division processes County checks for expenditures approved by CSA No. 40, these checks are signed by the Auditor-Controller-Treasurer-Tax Collector. These non-audit activities create management participation threats to auditor independence, as discussed in Interpretation 101-3 of the American Institute of Certified Public Accountants Code of Professional Conduct, which cannot be mitigated. Internal Audit, a Division of the ACTTC Office, which has no other responsibility for the accounts and records being audited, performed this audit.

The amount by which this departure affects the assets, liabilities, net position, deferred outflows of resources, deferred inflows of resources, revenues and expenses of CSA No. 40 has not been determined.

Disclaimer of Opinion

Because of the independence impairments described in the Basis for Disclaimer of Opinion paragraph, auditing standards require us to disclaim an opinion on the financial statements. Accordingly, we do not express an opinion on these financial statements.

Other Matters

Accounting principles generally accepted in the Unites States of America require that the Management's Discussion and Analysis (MD&A), beginning on page 1 of this report, and required supplementary information, beginning on page 25 of this report, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the MD&A and the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consists of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we have obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the MD&A or the required supplementary information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Sonoma County Auditor-Controller

Sonoma County and ton- Controller

January 30, 2024

Management's Discussion and Analysis

As management of CSA No. 40, we offer readers of these financial statements this narrative overview and analysis of the CSA No. 40 financial activities for the fiscal year ended June 30, 2023. We encourage readers to consider the information presented here in conjunction with CSA No. 40's financial statements and the accompanying notes to the basic financial statements.

Financial Highlights

- The assets of CSA No. 40 exceeded their liabilities at the close of the most recent fiscal year by \$4,433,043 (net position). Of this amount, \$2,292,359 (unrestricted net position) may be used to meet CSA No. 40's ongoing operations.
- CSA No. 40's total net position increased by \$673,395.
- As of the close of the current fiscal year, CSA No. 40 reported an ending fund balance of \$2,292,359, an increase of \$378,782 in comparison with the prior year. 100.0% of this amount is available for spending at CSA No. 40's discretion (unassigned fund balance).
- At the end of the year, unassigned fund balance was \$2,292,359 or 75.5% of the total general fund expenditures of \$3,036,034.
- CSA No. 40's long-term debt decreased by \$93,304 during the current fiscal year due to pay off of the remaining balance of a capital lease.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to CSA No. 40's basic financial statements. CSA No. 40's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements: The government-wide financial statements are designed to provide readers with a broad overview of CSA No. 40's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of CSA No. 40's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of CSA No. 40 is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the 2023 fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected rental revenue and earned but unused vacation leave).

Fund financial statements: A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. CSA No. 40, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. CSA No. 40's funds are governmental funds.

Governmental Funds: Governmental funds are used to account for essentially the same functions reported in governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

CSA No. 40 uses governmental funds to account for its activities, which include fire protection services in CSA No. 40 boundaries. CSA No. 40 adopts an annual appropriated budget for its funds. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Notes to the basic financial statements: The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of CSA No. 40, assets exceeded liabilities by \$4,433,043 at the close of 2023 fiscal year.

A large portion of CSA No. 40's net position \$2,140,684 reflects its investment in capital assets (e.g. equipment). CSA No. 40 uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

Summary of Net Position June 30

	2023	2022	_	Increase (Decrease)	Percentage Change
Asssets:					
Current and other assets	\$ 2,355,464 \$	1,913,577	\$	441,887	23.1%
Capital assets	2,140,684	1,939,518		201,166	10.4%
Total assets	4,496,148	3,853,095	_	643,053	16.7%
Liabilities:					
Current liabilities	63,105	30,113		32,992	109.6%
Non-current liabilities	-	63,334		(63,334)	-100.0%
Total liabilities	63,105	93,447	_	(30,342)	-32.5%
Net position:					
Net investment in capital assets	2,140,684	1,846,214		294,470	15.9%
Unrestricted	2,292,359	1,913,434		378,925	19.8%
Total net position	\$ 4,433,043 \$	3,759,648	\$	673,395	17.9%

The balance of unrestricted net position \$2,292,359 may be used to meet CSA No. 40's ongoing obligations to citizens and vendors.

At the end of the 2023 fiscal year, CSA No. 40 is able to report positive balances in both categories of net position. The same held true for the prior fiscal year.

Governmental Activities: Governmental activities increased CSA No. 40's net position by \$673,395.

	2023	2022	Increase (Decrease)	Percentage Change
Revenues:				
Program Revenues:				
Charges for services	\$ 133,384 \$	67,900 \$	65,484	96.4%
General Revenues:				
Property taxes	2,454,158	2,713,738	(259,580)	-9.6%
Investment earnings	33,047	(54,002)	87,049	-161.2%
Miscellaneous		112,946	(112,946)	-100.0%
Refunds	139,227	-	139,227	100.0%
Operating transfers	655,000		655,000	100.0%
Total revenues	3,414,816	2,840,582	574,234	20.2%
Expenses:				
Program Expenses:				
Public safety - fire protection	2,727,371	2,719,253	8,118	0.3%
Total expenses	2,727,371	2,719,253	8,118	0.3%
Special Item-Contribution to other government	(14,050)	(212,212)	198,162	-93.4%
Change in net position	673,395	(90,883)	764,278	-840.9%
Net position, beginning of the year	3,759,648	3,850,531	(90,883)	-2.4%
Net position, end of the year	\$ 4,433,043 \$	3,759,648 \$	673,395	17.9%

Changes in Net Position For the Fiscal Year Ended June 30

Financial Analysis of the Government's Funds

CSA No. 40 uses fund accounting to ensure and demonstrate compliance with legal and governmental accounting requirements.

Governmental funds: The focus of CSA No. 40's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing CSA No. 40's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the government's net resources available for spending at the end of the fiscal year.

As of the end of the 2023 fiscal year, CSA No. 40's governmental fund reported ending fund balance of \$2,292,359, an increase of \$378,782 in comparison with the prior year. 100.0% of the total amount constitutes unassigned fund balance, which is available for spending at the government's discretion.

As a measure of the general fund's liquidity, it may be useful to compare unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 75.5% of

total general fund expenditures.

General Fund Budgetary Highlights

Differences between the original and the final amended budgets were to recognize additional revenues received during the fiscal year and the expenditures offsetting these increases.

Capital Asset and Debt Administration

Capital Assets: CSA No. 40's capital assets, as of June 30, 2023, amount to \$2,140,684 (net of accumulated depreciation). The capital assets include equipment. The total increase in CSA No. 40's capital assets for the current fiscal year was 201,166.

Major capital asset events during the current fiscal year included the following:

Depreciation expense	\$	(185,394)
Capital assets acquisitions: Equipment-Wilmar		690,671
Capital assets dispositions: Equipment-Dry Creek, net of accumulated depreciation		(14,050)
Capital assets transfers from CIP to Fixed assets: Equipment-Wilmar		(290,061)
Total increase in capital assets	\$_	201,166

CSA No. 40 transferred class 8 Fire Trucks from construction in progress to equipment.

As part of the consolidation of CSA No. 40 territory with professional, independent fire districts, CSA No. 40 transferred Dry Creek equipment to Healdsburg Fire Department.

Additional information on CSA No. 40's capital assets and capital leases can be found in notes II.B and II.D respectively.

Debt administration: During the current fiscal year, CSA No. 40's long-term debt decreased by \$93,304. It was due to pay of the remaining balance of a capital lease with NBH Bank. At the end of the fiscal year CSA No. 40 had no long-term obligations.

Economic Factors and Next Year's Budgets and Rates

Over the next year CSA No. 40 is expecting:

• Major annexation of CSA No. 40 territory to Northern Sonoma County Fire Protection District, which is expected to take place in fiscal 2023-24. The territory being annexed by Northern Sonoma County Fire Protection District generated two-thirds of the revenue for CSA No. 40, therefore once the annexation is complete, the revenue from this territory will transfer as a part of the annexation process.

Both of these factors were considered in preparing CSA No. 40's budget for the fiscal year ending June 30, 2024.

Request for Additional Information

This financial report is designed to provide a general overview of CSA No. 40's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the County Administrator's Office, 575 Administration Drive, Suite 104 A, Santa Rosa, CA 95403.

County Service Area No. 40 - Fire Services Statement of Net Position June 30, 2023

Assets		
Cash and investments	\$	2,137,987
Due from other governments		214,161
Flat charges receivable		3,316
Capital assets		
Equipment (net of accumulated depreciation)	_	2,140,684
Total assets	_	4,496,148
Liabilities		
Due to other governments	_	63,105
Total liabilities	_	63,105
Net Position		
Net investment in capital assets		2,140,684
Unrestricted	_	2,292,359
Total net position	\$ _	4,433,043

County Service Area No. 40 - Fire Services Statement of Activities For the Fiscal Year Ended June 30, 2023

Program Expenses Public safety - fire protection	
Services and supplies	\$ 2,539,464
Depreciation	\$ 2,339,404 185,394
Debt service - interest	2,513
Total program expenses	2,727,371
Program Revenues	
Charges for services	
Intergovernmental revenue	99,031
Charges for services	34,353
Total charges for services	133,384
Total program revenues	133,384
Net program revenues (expenses)	(2,593,987)
General Revenues	
Property taxes	2,454,158
Investment earnings	33,047
Operating transfers	655,000
Refunds	139,227
Total general revenues	3,281,432
Special Item	
Contribution to other government	(14,050)
Change in net position	673,395
Net position, beginning balance	3,759,648
Net position, end of year	\$ 4,433,043
The position, end of your	φ

County Service Area No. 40 - Fire Services Combined Balance Sheet - All Funds Governmental Fund June 30, 2023

Assets	
Cash and investments	\$ 2,137,987
Due from other governments	214,161
Flat charges receivable	 3,316
Total assets	\$ 2,355,464
Liabilities and Fund Balance	
Liabilities:	
Due to other governments	\$ 63,105
Total liabilities	 63,105
Fund Balance	
Unassigned	 2,292,359
Total fund balance	2,292,359
Total liabilities and fund balance	\$ 2,355,464
Reconciliation of Balance Sheet to Statement of Net Position	
Fund balance - total government funds	\$ 2,292,359
Amount reported for governmental activities in the statement	
of net assets is different because:	
Capital assets used in governmental activities are not financial	
resources and, therefore, are not reported in the governmental funds	2,140,684
Net position of governmental activities	\$ 4,433,043

County Service Area No. 40 - Fire Services Combined Statement of Revenues, Expenditures and Changes in Fund Balance - All Funds Governmental Fund For the Fiscal Year Ended June 30, 2023

Revenues		
Property taxes	\$	2,454,158
Investment earnings		33,047
Intergovernmental revenue		99,031
Charges for services		34,353
Refunds	_	139,227
Total revenues	_	2,759,816
Expenditures		
Current:		
Services and supplies		2,539,464
Debt service		
Principal		93,304
Interest		2,656
Capital outlay	_	400,610
Total expenditures	_	3,036,034
Excess (deficiency) of revenues over		
(under) expenditures	_	(276,218)
Other financing sources (uses)		
Operating transfers in	_	655,000
Total other financing sources (uses)	_	655,000
Net change in fund balance		378,782
Fund balance, beginning of year		1,913,577
Fund balance, end of year	\$_	2,292,359

County Service Area No. 40 - Fire Services Combined Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance of the Governmental Fund to the Statement of Activities - All Funds For the Fiscal Year Ended June 30, 2023

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balance - total governmental fund	\$	378,782
Governmental funds report capital outlays as expenditures. However, in		
the Statement of Activities the cost of those assets is allocated over		
their estimated useful lives and reported as depreciation expense.		
Expenditure for capital assets		400,610
Current year depreciation		(185,394)
Capital asset transfer		(14,050)
Long-term debt proceeds provide current financial resources to		
governmental funds, but issuing debt increases long-term liabilities		
in the Statement of Activities. While repayment of lease principal is an		
expenditure in the governmental funds, it reduces long-term liabilities		
in the Statement of Activities.		
Principal payments		93,304
Long-term liabilities are not due and payable in the current period and		
therefore are not reported in the governmental funds.		
Change in accrued interest payable	_	143
Change in net position of governmental activities	\$	673.395
	¥ =	0,0,000

County Service Area No. 40 - Fire Services Combined Statement of Revenues, Expenditures and Changes in Fund Balance -Budgets and Actual - All Funds Governmental Fund For the Fiscal Year Ended June 30, 2023

	Budgeted 2	Amounts	Actual	Variance with Final Budget - Positive
Revenues	Original	Final	Amounts	(Negative)
Property taxes	\$ 1,070,546 \$	1,070,546 \$	2,454,158 \$	
Investment earnings	5,000	5,000	33,047	28,047
Intergovernmental revenue	-	-	99,031	99,031
Charges for services	35,000	35,000	34,353	(647)
Refunds	-	-	139,227	139,227
Total revenues	1,110,546	1,110,546	2,759,816	1,649,270
Expenditures				
Current:				
Services and supplies	2,545,356	2,730,356	2,539,464	190,892
Debt service:				
Principal	28,893	93,224	93,304	(80)
Interest	4,251	4,251	2,656	1,595
Capital outlay		364,778	400,610	(35,832)
Total expenditures	2,578,500	3,192,609	3,036,034	156,575
Excess (deficiency) of revenues over				
(under) expenditures	(1,467,954)	(2,082,063)	(276,218)	1,805,845
Other financing sources (uses)				
Operating transfers in	550,000	655,000	655,000	
Total other financing sources (uses)	550,000	655,000	655,000	
Net change in fund balance,				
budgetary basis	\$ (917,954) \$	(1,427,063)	378,782 \$	1,805,845

I. Summary of Significant Accounting Policies

A. Reporting Entity

CSA No. 40 coordinates fire service activities in the unincorporated areas of Sonoma County, advises the Board of Supervisors on fire services issues, assists with disaster program planning and emergency response planning, responds to emergency situations and reviews program and policy matters. CSA No. 40 is managed by the County Administrator. The department administers contracts for structural fire response with local fire agencies, not-for-profit corporations and the California Department of Forestry (CDF). The department also administers the volunteer fire program and provides administrative support for five dependent fire zones. Beginning in fiscal year 2018-2019, a single contract was executed with the newly formed North Bay Fire to provide support and oversight of the Volunteer Fire Companies. The contract with North Bay Fire is intended to be a transitional measure to give the Volunteer Fire Companies time to establish partnerships and enter into consolidations with neighboring Fire Protection Districts are reported under the supplementary information section of this report.

B. Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately.

The statement of activities demonstrates the degree to which the direct expenses of a given function, or segment, are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or section and 2) grants and contributions that are restricted to meeting operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Taxes, interest, and charges for services are considered to be available when receipt occurs within 365 days of the end of the accounting period so as to be both measurable and available. Licenses, permits, fines, forfeitures, and other revenues are recorded as revenues when received in cash because they are generally not measurable until actually received. Property taxes are accrued when their receipt occurs within sixty days of the end of the accounting period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims judgments are recorded only when payment is due.

Amounts recorded as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided and 2) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than program revenues. General revenues include all taxes.

D. Assets, Liabilities, and Net Position or Equity

1. Cash and Investments

In accordance with GASB Statement No. 31, "Accounting and Financial Reporting for Certain Investments and External Investment Pools" and GASB Statement No. 72, "Fair Value Measurement and Application", investments are stated at fair value in the statement of net position and balance sheet and the corresponding changes in the fair value of investments are recognized in the year in which the change occurred. CSA No. 40 reports certain investments at fair value in the balance sheet and recognizes the corresponding change in the fair value of investments at fair value of investments in the year in which the change occurred.

2. Receivables and Payables

a. Property Taxes

The County of Sonoma is responsible for assessing, collecting and distributing property taxes in accordance with state law. Liens on real property are established January 1 for the ensuing fiscal year. The property tax is levied as of July 1 on all taxable property located in the County of Sonoma. Secured property taxes are due in two installments, on November 1 and February 1, and are delinquent after December 10 and April 10, respectively. Additionally, supplemental property taxes are levied on a pro rata basis when changes in assessed valuation occur due to sales transactions or the completion of construction.

Since the passage of California's Proposition 13, beginning with fiscal year 1978/1979, general property taxes are based either on a flat 1% rate applied to the 1975/1976 full value, or on 1% of the sales price of the property on sales transactions and construction after the 1975/1976 valuation. Taxable values on properties (exclusive of increases related to sales and construction) can rise at a maximum of 2% per year.

Included within the property tax revenue is \$239,967 in Benefit Assessments collected. Benefit Assessments are a type of flat charge applied to each parcel of property within the District, exclusive of the property value. Flat taxes are currently being assessed within the Wilmar and Dry Creek jurisdictions.

On June 30, 1993, the Board of Supervisors adopted the "Teeter" Method of property tax allocation. This method allocates property taxes based on the total property tax billed. At year end the County advances cash to each taxing jurisdiction equal to its current year delinquent property taxes. In exchange, the County receives the penalties and interest on delinquent taxes when collected. The penalties and interest are used to pay the interest cost of borrowing the cash used for the advances.

b. Due to/from Other Governments

Due to other governments are payables for services received from other governmental entities.

The due from other governments balance represents a refund received in fiscal year 2024 from the County general fund. The refund was for allocated depreciation costs incorrectly charged by the County general fund to CSA No. 40, for fiscal years 2021, 2022 and 2023.

3. Capital Assets

Capital assets, which include land, construction in progress, buildings and improvements, and equipment, are reported in the applicable governmental activities' columns in the government-wide financial statements. Capital assets are defined by CSA No. 40 as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Equipment of CSA No. 40 is depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Buildings and improvements	10 - 25
Equipment	4 - 25

4. Net Position

The government-wide financial statements utilize a net position presentation. Net position is categorized as net investment in capital assets (net of related debt), restricted and unrestricted.

- a. *Net investment in capital assets* This category groups all capital assets, including infrastructure, into one category of net position. Accumulated depreciation and amortization and outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduce the balance in this category.
- b. *Restricted net position* This category presents external restrictions imposed by creditors, grantors, contributors or laws or regulations of other governments

and restrictions imposed by law through constitutional provisions or enabling legislation.

c. *Unrestricted net position* - This category represents net position, not restricted for any project or other purpose.

5. Fund Balance

In the fund financial statements, governmental funds report fund balance as nonspendable, restricted, committed, assigned or unassigned based primarily on the extent to which the entity is bound to honor constraints on how specific amounts can be spent.

- a. *Non-spendable Fund Balance* Amounts that cannot be spent because they are either not spendable in form or legally or contractually required to be maintained intact.
- b. *Restricted Fund Balance* Amounts with constraints placed on their use that are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.
- c. *Committed Fund Balance* Amounts that can only be used for specific purposes pursuant to constraints imposed by ordinance or resolution of the County's highest decision-making authority (the Board of Supervisors) and that remain binding unless removed by an equally binding action.
- d. Assigned Fund Balance Amounts that are constrained by the County's intent to be used for specific purposes. The intent can be established by the County's highest level of decision-making authority (the Board of Supervisors) or by a body or an official to which the Board of Supervisors has delegated the authority (i.e. County Administrator).
- e. *Unassigned* The residual amount of all general fund spendable resources not contained in the other classifications.

The remaining Fitch Mountain fund balance was used to pay for fire protection services in the Fitch Mountain service area.

6. Estimates

The preparation of the financial statements requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those estimates.

E. Stewardship, Compliance, and Accountability

1. Budgetary Information

Budgetary revenue estimates represent original estimates modified for any authorized adjustment which was contingent upon new or additional revenue sources. Budgetary expenditure amounts represent original appropriations adjusted by budget transfers and authorized appropriation adjustments made during the various years. All budgets are adopted on a non-GAAP basis. CSA No. 40's budgetary information was amended during each of the years by resolution of the Board of Directors.

II. Detailed Notes

A. Cash and Investments

CSA No. 40 follows the County's practice of pooling cash and investments of all funds with the County Treasurer. The amount of cash at June 30, 2023 is as follows:

Cash in County Treasury

\$ 2,137,987

Investment in the Sonoma County Treasurer's Investment Pool

As authorized by Health and Safety Code 13854 (a), CSA No. 40's cash is pooled with the Sonoma County ACTTC, who acts as a disbursing agent for CSA No. 40. The fair value of the CSA No. 40's investment in this pool is reported in the accompanying financial statements at amounts based upon the CSA No. 40's pro-rata share of the fair value provided by the Treasury Pool for the entire Treasury Pool portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on accounting records maintained by the Treasury Pool, which are recorded on an amortized cost basis. Interest earned on investments pooled with the County is allocated

quarterly to the appropriate fund based on its respective average daily balance for that quarter. The Treasury Oversight Committee requires an annual audit to ensure the County's Investment Portfolio is in compliance with its policy and California Government Code Section 53601.

Investment Guidelines

The CSA No. 40's pooled cash and investments are invested pursuant to investment policy guidelines established by the County Treasurer and approved by the Board of Supervisors. The objectives of the policy are, in order of priority: safety of capital, liquidity and maximum rate of return. The policy addresses the soundness of financial institutions in which the County will deposit funds, types of investment instruments as permitted by the California Government Code, and the percentage of the portfolio that may be invested in certain instruments with longer terms to maturity.

A copy of the Treasury Pool investment policy is available upon request from the Sonoma County Treasurer at 585 Fiscal Drive, Suite 100, Santa Rosa, California, 95403.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value is to changes in market interest rates. As a means of limiting its exposure to fair value losses arising from rising interest rates, one of the ways that the Treasury Pool manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturing evenly over time as necessary to provide the cash flow and liquidity needed for operations.

As of June 30, 2022, approximately 30 percent of the investments in the Treasury Pool had maturities of one year or less. Of the remainder, less than 1 percent, had a maturity of more than five years.

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The Treasury Pool does not have a rating provided by a nationally recognized statistical rating organization.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the County's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits and securities lending transactions:

> The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by depository regulated under state law. The market value of the pledged securities in the collateral pool must equal to at least 110% of the total amount deposited by the public agencies.

> California law also allows financial institutions to secure the County's deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

> The California Government Code limits the total of all securities lending transactions to 20% of the fair value of the investment portfolio.

With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools (such as the Treasury Pool).

Concentration of Credit Risk

The investment policy of the County contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. For a listing of investments in any one issuer (other than U.S. Treasury securities, mutual funds, or external investment pools) that represent 5% or more of total County investments, refer to the 2023 Sonoma County Annual Comprehensive Financial Report.

B. Capital assets

Capital asset activity for the year ending June 30, 2023 was as follows:

	Balance Beginning	Additions	Retirements	Transfers & Adjustments	Ending Balance
Capital assets not being	<u> </u>			<u> </u>	
depreciated:					
Construction in progress	\$ 290,061 \$	- 3	§ <u> </u>	(290,061) \$	-
Total capital assets, not being					
depreciated	290,061	-	-	(290,061)	-
Capital assets, being depreciated:					
Equipment	3,363,993	690,671	(279,472)	-	3,775,192
Total capital assets, being					
depreciated:	3,363,993	690,671	(279,472)		3,775,192
Less accumulated depreciation for					
Equipment	(1,714,536)	(185,394)	265,422	-	(1,634,508)
Total accumulated depreciation	(1,714,536)	(185,394)	265,422	-	(1,634,508)
Total capital assets, being					
depreciated, net	1,649,457	505,277	(14,050)		2,140,684
Capital assets, net	\$ 1,939,518 \$	505,277	\$ (14,050) \$	(290,061) \$	2,140,684

Depreciation expense was charged to functions/programs of CSA No. 40 as follows:

Governmental activities:

Public safety - fire services

\$ 185,394

C. Long-Term Debt

Changes in long-term debt

Long-term liability activity for the year ended June 30, 2023, was as follows:

		Beginning			Ending	Due Within
	_	Balance	 Additions	Reductions	Balance	One Year
Long-term liabilities:						
Capital lease	\$	93,304	\$ \$	(93,304) \$	\$	-
Total long-term liabilities	\$_	93,304	\$ \$	(93,304) \$	\$	

The lease was paid off in the current fiscal year.

			Annual	Original	Outstanding
Type of		Interest	Principal	Issue	as of
Indebtedness (Purpose)	Maturity	Rate	Installments	Amount	June 30, 2023
2015 Spartan Fire Engine	6/15/2025	3.69%	\$11,491-\$16,271	\$275,000	\$ -

D. Operating Transfer

Transfers are used to move unrestricted general fund revenues to finance fire safety programs that the government must account for in separate funds.

E. Special Item-Contribution to other government

As part of the consolidation of CSA No. 40 territory with professional, independent fire districts, CSA No. 40 transferred Dry Creek equipment to Healdsburg Fire Department.

III. Other Information

A. Risk Management

CSA No. 40 was provided insurance coverage through American Alternative Insurance Corporation for general liability and auto liability with a combined single limit of \$1,000,000 and excess liability coverage of \$10,000,000 per each occurrence.

Worker's Compensation insurance for all CSA No. 40 volunteer organizations is covered by the County of Sonoma self-insurance program.

B. Implementation of Governmental Accounting Standards Board (GASB) Statements

The requirements of the following GASB Statements are effective for the purpose of implementation, as noted, for the fiscal year ending June 30, 2023:

GASB Statement No. 91, *Conduit Debt Obligations*: Clarifies conduit debt obligation definition. No impact to the CSA No. 40.

GASB Statement No. 92, *Omnibus 2020*: Address several other statements previously published including Statements 74, 75, 84, 87 and also asset retirement obligations in government acquisitions. No impact to the CSA No. 40.

GASB Statement No. 99, *Omnibus 2022*: Address several other statements previously published including Statements 53,87,94, and 96. No impact to the CSA No. 40.

C. Future Government Accounting Standards Board (GASB) Pronouncements

The following GASB statements were issued. CSA No. 40 has not determined the effect on the financial statements of the following GASB statements:

GASB Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*: Provides guidance on accounting and financial reporting for these transactions. *Effective FY 2023-24*.

GASB Statement No. 96, *Subscription-based information technology arrangements* (*SBITAs*). Provides guidance on accounting and financial reporting for SBITAs.

Effective FY 2023-24.

GASB Statement No. 100, Accounting Changes and Error Corrections-an amendment of GASB Statement No. 62: Provides guidance on accounting and financial reporting for accounting changes and error corrections. Effective FY 2023-24.

GASB Statement No. 101, *Compensated Absences*: Provides guidance on accounting and financial reporting for Compensated Absences. *Effective FY 2024-25*.

D. Subsequent Event

The Sonoma County Board of Supervisors approved funding agreements to support annexation of CSA No. 40 territory to Northern Sonoma County Fire Protection District on January 25, 2022, which was approved by LAFCO in fiscal 2022-23. The territory being annexed by Northern Sonoma County Fire Protection District generated two-thirds of the revenue for CSA No. 40, therefore once the annexation is complete, the revenue, fund balances and fixed assets, including Wilmar and Dry Creek areas of CSA No. 40 will transfer as a part of the annexation process in fiscal 2023-24.

Required Supplementary Information County Service Area No. 40 - Fire Services Combining Balance Sheet - All Funds Governmental Fund June 30, 2023

							Total
		Fire	Dry Creek		Wilmar		Governmental
		Services	 Fire		Fire		Funds
Assets							
Cash and investments	\$	1,794,023	\$ 219,261	\$	124,703	\$	2,137,987
Due from other governments		214,161	-		-		214,161
Flat charges receivable		-	 1,549		1,767		3,316
Total assets	\$ _	2,008,184	\$ 220,810	\$	126,470	\$	2,355,464
Liabilities and Fund Balance							
Liabilities:							
Due to other governments	\$	-	\$ -	\$	63,105	\$	63,105
Total liabilities	_	-	 -		63,105		63,105
Fund Balance							
Unassigned:		2,008,184	 220,810		63,365		2,292,359
Total fund balances	_	2,008,184	 220,810		63,365		2,292,359
Total liabilities and fund balance	\$	2,008,184	\$ 220,810	\$	126,470	\$	2,355,464

Required Supplementary Information County Service Area No. 40 - Fire Services Reconciliation of the Combining Balance Sheet - All Funds To the Statement of Net Position Governmental Fund

June 30, 2023

						Total
		Fire	Dry Creek	Wilmar		Governmental
	_	Services	 Fire	 Fire		Funds
Reconciliation of Balance Sheet to Statement of Net Position						
Fund balance - total government funds	\$	2,008,184	\$ 220,810	\$ 63,365	\$	2,292,359
Amount reported for governmental activities in the						
Statement of Net Position is different because:						
Capital assets used in governmental activities						
are not financial resources and, therefore, are						
not reported in the governmental funds.		1,147,140	-	993,544		2,140,684
Net Position of governmental activities	\$	3,155,324	 220,810	\$ 1,056,909	-	4,433,043
Ŭ	=					

Required Supplementary Information County Service Area No. 40 - Fire Services Combining Statement of Revenues, Expenditures and Changes in Fund Balance - All Funds Governmental Fund For the Fiscal Year Ended June 30, 2023

		Fire Services		Dry Creek Fire		Wilmar Fire	_	Total Governmental Funds
Revenues	٠	0.014.101	<i>•</i>	110 605	٠	126.202	.	0 454 150
Property taxes	\$	2,214,191	\$	113,685	\$	126,282	\$	2,454,158
Investment earnings		17,156		128		15,763		33,047
Intergovernmental revenue		63,199		-		35,832		99,031
Charges for services		34,353		-		-		34,353
Refunds	_	139,227		-		-	_	139,227
Total revenues	_	2,468,126		113,813	· _	177,877	_	2,759,816
Expenditures								
Current:								
Services and supplies		2,431,159		26,920		81,385		2,539,464
Debt service								
Principal		-		-		93,304		93,304
Interest		-		-		2,656		2,656
Capital outlay		-		-		400,610		400,610
Total expenditures	_	2,431,159		26,920		577,955	_	3,036,034
Excess (deficiency) of revenues over								
(under) expenditures		36,967		86,893		(400,078)	_	(276,218)
Other financing sources (uses)								
Operating transfers in		655,000		-		-		655,000
Total other financing sources (uses)	_	655,000		-		-	_	655,000
Net change in fund balance		691,967		86,893		(400,078)		378,782
Fund balance, beginning of year		1,316,217		133,917		463,443		1,913,577
Fund balance, end of year	\$	2,008,184	\$	220,810	\$	63,365	\$	2,292,359

Required Supplementary Information County Service Area No. 40 - Fire Services Combining Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance of the Governmental Fund to the Statement of Activities - All Funds For the Fiscal Year Ended June 30, 2023

		Fire	1	Dry Creek	Wilmar	Total Governmental
		Services	1	Fire	Fire	Funds
Amounts reported for governmental activities in the statement of activities are different because:	s -				 	
Net change in fund balance - total governmental fund	\$	691,967	\$	86,893	\$ (400,078) \$	378,782
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.						
Expenditure for capital assets		-		-	400,610	400,610
Current year depreciation		(121,269)		(2,342)	(61,783)	(185,394)
Capital asset transfer		-		(14,050)	-	(14,050)
Long-term debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Activities. While repayment of lease principal is an expenditure in the governmental funds, it reduces long-term liabilities in the Statement of Activities.						
Principal payments		-		-	93,304	93,304
Long-term liabilities are not due and payable in the current period and therefore are not reported in the governmental funds. Change in accrued interest payable		_		-	143	143
Change in net position of governmental activities	\$	570,698	\$	70,501	\$ 32,196 \$	6 673,395

Required Supplementary Information Fire Services - County Service Area No. 40 Combining Schedule of Revenues, Expenditures and Changes in Fund Balance - Budgets and Actual General Fund For the Fiscal Year Ended June 30, 2023

Revenues		Budgeted A	Amounts Final	Actual Amounts	Variance with Final Budget - Positive (Negative)
Property taxes	\$	846,546 \$	846,546 \$	2,214,191 \$	
Investment earnings	Ψ	5,000	5,000	17,156	12,156
Intergovernmental revenue		5,000	5,000	63,199	63,199
Charges for services		35,000	35,000	34,353	(647)
Refunds		33,000	33,000	139,227	139,227
Total revenues	-	886,546	886,546	2,468,126	1,581,580
Expenditures Current:					
Services and supplies		2,333,000	2,518,000	2,431,159	86,841
Total expenditures	•	2,333,000	2,518,000	2,431,159	86,841
Excess (deficiency) of revenues over					
(under) expenditures	-	(1,446,454)	(1,631,454)	36,967	1,668,421
Other financing sources (uses)					
Operating transfers in	-	550,000	655,000	655,000	
Total other financing sources (uses)		550,000	655,000	655,000	
Net change in fund balance,					
budgetary basis	\$	(896,454) \$	(976,454) \$	691,967 \$	1,668,421

Required Supplementary Information Dry Creek - County Service Area No. 40 Combining Schedule of Revenues, Expenditures and Changes in Fund Balance - Budgets and Actual General Fund For the Fiscal Year Ended June 30, 2023

					Variance with
					Final Budget -
		Budgeted A	mounts	Actual	Positive
Revenues		Original	Final	Amounts	(Negative)
Property taxes	\$	109,000 \$	109,000 \$	113,685 \$	4,685
Investment earnings	_			128	128
Total revenues	-	109,000	109,000	113,813	4,813
Expenditures					
Current:					
Services and supplies	_	130,500	130,500	26,920	103,580
Total expenditures	-	130,500	130,500	26,920	103,580
Excess (deficiency) of revenues over					
(under) expenditures	-	(21,500)	(21,500)	86,893	108,393
Net change in fund balance	\$_	(21,500) \$	(21,500) \$	86,893 \$	108,393

Required Supplementary Information Wilmar - County Service Area No. 40 Combining Schedule of Revenues, Expenditures and Changes in Fund Balance - Budgets and Actual General Fund For the Fiscal Year Ended June 30, 2023

		Budgeted A	Amounts	Actual	Variance with Final Budget - Positive
Revenues		Original	Final	Amounts	(Negative)
Property taxes	\$	115,000 \$	115,000 \$	126,282 \$	11,282
Investment earnings		-	-	15,763	15,763
Intergovernmental revenue	_		-	35,832	35,832
Total revenues	_	115,000	115,000	177,877	62,877
Expenditures					
Current:					
Services and supplies		81,856	81,856	81,385	471
Debt service:					
Principal		28,893	93,224	93,304	(80)
Interest		4,251	4,251	2,656	1,595
Capital outlay			364,778	400,610	(35,832)
Total expenditures	_	115,000	544,109	577,955	(33,846)
Excess (deficiency) of revenues over (under) expenditures	_		(429,109)	(400,078)	29,031
Net change in fund balance	\$_	\$_	(429,109) \$	(400,078) \$	29,031

Required Supplementary Information Fire Services - County Service Area No. 40 Summary of Changes in Capital Assets For the Fiscal Year Ended June 30, 2023

		Balance Beginning	Additions	Retirements	Ending Balance
Capital assets, being depreciated:	-				
Equipment	\$	2,495,720 \$	- \$	(196,249) \$	2,299,471
Less accumulated depreciation for					
Equipment	_	(1,227,311)	(121,269)	196,249	(1,152,331)
Capital assets, net	\$	1,268,409 \$	(121,269) \$	\$	1,147,140

Required Supplementary Information Dry Creek - County Service Area No. 40 Summary of Changes in Capital Assets For the Fiscal Year Ended June 30, 2023

		Balance				
		Beginning				Ending
		of Year	ŀ	Additions	Retirements	Balance
Capital assets, being depreciated:	_					
Equipment	\$	83,223	\$	- 3	\$ (83,223) \$	-
Less accumulated depreciation for						
Equipment	-	(66,831)		(2,342)	69,173	-
Capital assets, net	\$	16,392	\$	(2,342)	\$ (14,050) \$	_

Required Supplementary Information Wilmar - County Service Area No. 40 Summary of Changes in Capital Assets For the Fiscal Year Ended June 30, 2023

		Balance							
		Beginning					Transfer	rs &	Ending
		of Year	A	Additions		Retirements	Adjustn	ents	Balance
Capital assets not being depreciated	d:								
Construction in progress	\$	290,061		-	\$	\$ - 3	\$ (290,0)61) \$	-
Capital assets, being depreciated:									
Equipment		785,050 \$	\$ 6	690,671		-		-	1,475,721
Less accumulated depreciation for									
Equipment	_	(420,394)		(61,783))				(482,177)
Total capital assets, being									
depreciated, net	_	364,656	(628,888	_				993,544
Capital assets, net	\$	654,717 \$	§	628,888	9	\$ <u> </u>	\$ (290,0) <u>61)</u> \$	993,544

County Service Area No. 40 – Fire Services Roster of Board Members

As of January 2024 CSA No. 40 Board consisted of the following members:

Directors	<u>Office</u>	Term Expires
Susan Gorin		January 2025
David Rabbitt	Chair	January 2027
Chris Coursey		January 2025
James Gore		January 2027
Lynda Hopkins	Vice Chair	January 2025