# Summary of Best Practices During the COVID-19 Pandemic

## Be Healthy, Be Clean
- Train employees on the social/physical distancing and sanitation protocol.
- Instruct sick employees to stay home. If sick, recommend they consult a doctor if they have COVID-19 symptoms.
- Monitor employees for signs of COVID-19 symptoms before each shift.
- Wash hands often with soap and warm water for at least 20 seconds.
- Provide a 60% alcohol-based hand sanitizer for customers and employees to use.
- Provide stocked handwashing and sanitizing stations for the customers.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Post signage not to enter the facility if sick with COVID-19 symptoms.
- Ask employees and swimmers to wear face coverings if unable to maintain 6 feet separation when outside of the pool.

## Clean and Disinfect
- Train employees on cleaning and disinfecting procedures, and protective measures.
- Have and use cleaning supplies and use EPA registered disinfectant products according to their labels.
- Provide clean and sanitary toilet and handwashing facilities.
- Assign staff to disinfect high-contact surfaces frequently (hand rails, gates, counters, bathroom surfaces, lounge chairs, tables, etc.).
- Clean high use restrooms and check in counters at least twice daily.
- Assure pool chemistry is within the acceptable levels at all times.
- Keep monitoring records for cleaning and disinfecting and for monitoring pool chemistry.
- Use touch free payment systems or sanitize POS systems regularly if used.

## Social Distance
- Educate employees, swimmers and onlookers on the importance of social distancing via signs at entrances.
- Consider placing tape or other markings 6 feet apart where lines might form.
- Consider offering special operating hours for at risk populations.
- Separate seating for swimmers and other onlookers to assure minimum 6 feet distancing.
- Provide a monitor on deck to assure social distancing and occupancy limits.
- Utilize appointment system to limit use if staff are not available to monitor the pool occupancy.
- Limit the number of swimmers and guests to assure social distancing.
- Instruct employees to maintain at least 6 feet distance from users and from each other.
- Keep Spa Pool closed until Executive Order allows its use.
- Discontinue aquatic classes and lessons unless adequate social distancing can take place.

## General Pool Safety
- Maintain:
  - Sanitizer at safe levels 2-10ppm
  - PH is at 7.2 - 7.8
  - Cyanuric acid is less than 100ppm
  - Water clarity is maintained with main drain visible
  - Recirculation/disinfection system is adequate and chemistry is logged
- Maintain compliance with State Pool Code standards.
- Clean and sanitize safety equipment frequently.
- Assure there are no safety hazards or suction entrapments.
- In the event of a fecal accident in the pool, close the pool and follow fecal incident disinfection procedures.
- Assure secure pool enclosure.
- Signage is available:
  - Maximum occupancy
  - Artificial respiration
  - Emergency Telephone numbers
  - Diarrhea warning
  - No lifeguard on duty

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**Environmental Health Services | www.sonoma-county.org/health/services | (707) 565-6565 | eh@sonoma-county.org | Visit https://SoCoEmergency.org/ for more information**