COUNTY OF SONOMA

CONSOLIDATED
GENERAL ELECTION
NOVEMBER 8, 2016

CAMPAIGN GUIDE
AND
CALENDAR OF EVENTS

Compiled and Distributed by Sonoma County Registrar of Voters

SONOMA COUNTY
Clerk-Recorder-Assessor
www.sonoma-county.org/cra

REGISTRAR OF
VOTERS DIVISION

P.O. Box 11485
435 Fiscal Dr.
Santa Rosa, CA 95406
Tel: (707) 565-6800
Toll Free (CA only):
(800) 750-VOTE
Fax: (707) 565-6843

This handbook has been prepared to assist candidates, committees and members of the news media in preparing for the upcoming 2016 Consolidated General Election. This handbook is not intended to be all encompassing, but merely summarizes major provisions related to candidates and committees involved in elections in the County of Sonoma and the State of California.

While staff has attempted to be as informative as possible in compiling this information, and we appreciate the opportunity to address your questions not answered in this handbook, the law prohibits employees from answering questions of a legal nature. This handbook is not intended as a substitute for legal counsel. For your protection, we strongly urge you to consult an attorney.

For additional election-related information, feel free to contact our office Monday through Friday 8 a.m. to 5 p.m., except holidays. For dates that fall on a Saturday, Sunday, or holiday, use the next regular business day for transactions. Call us at (707) 565-6800, visit us at the Sonoma County Registrar of Voters Office, 435 Fiscal Drive, Santa Rosa, or write to us at P.O. Box 11485, Santa Rosa, CA 95406-1485.

Wishing you the best in 2016,

WILLIAM F. ROUSSEAU,
SONOMA COUNTY CLERK &
REGISTRAR OF VOTERS

IMPORTANT TELEPHONE NUMBERS

SONOMA COUNTY REGISTRAR OF VOTERS

General Information ..... (707) 565-6800
Toll-free (within California) ..... (800) 750-8683
TDD (hearing impaired) ..... (707) 565-6888
Fax ..... (707) 565-6843

Vote by Mail Division ..... (707) 565-6806
(vote by mail ballot applications, information)

Campaign Disclosure Division ..... (707) 565-6804
(financial disclosure statements, information)

Campaign Materials Division ..... (707) 565-6818
(voter lists, maps, precinct information)

Candidate Filing Division ..... (707) 565-6804
(filing requirements for office)

Voter Registration Division ..... (707) 565-6800
(voter registration forms, information)

OFFICE OF THE SECRETARY OF STATE

Elections Division ..... (916) 657-2166
(general information, filing for state and federal offices)
Fax ..... (916) 653-3214

Political Reform Division ..... (916) 653-6224
(committee ID number, termination)

FAIR POLITICAL PRACTICES COMMISSION

Technical Assistance Division (M-Th 9:00 a.m.-11:30 a.m.) ..... (866) 275-3772
(campaign disclosure, state contribution limits,
conflict of interest disclosure)
Fax ..... (916) 322-3711

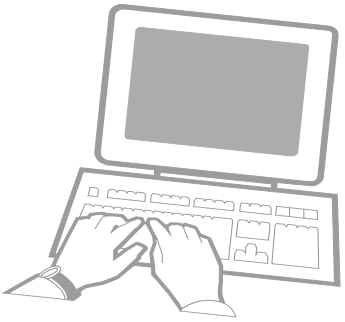
Enforcement Division (M-Th 9:00 a.m.-11:30 a.m.) ..... (866) 275-3772
(file complaint under Political Reform Act)

STATE FRANCHISE TAX BOARD ..... (800) 852-5711

Automated Information ..... (800) 338-0505
(committee tax status, tax deductible contributions,
charitable non-profit groups, general information)

FEDERAL ELECTION COMMISSION ..... (800) 424-9530
(federal campaign disclosure, contributions from national
banks, national corporations, foreign nationals)

WEBSITES OF INTEREST



vote.sonoma-county.org

Provides information about the Sonoma County Registrar of Voters Office including the following: Voting Information, Registering to Vote, Political Party Preference, Facts for New Citizens, Services for Voters with Disabilities, Vote by Mail Information, Permanent Vote by Mail Information, Polling Places and Sample Ballots, Serving at the Polls, Student Precinct Officer Program, Campaign Materials and Costs, Election Results and Other Services.

vote.sonoma-county.org

Election Night Results

E-MAIL ADDRESSES

Vote by Mail Information ..... rov-absentee@sonoma-county.org

Voter Registration Information ..... rov-voterreg@sonoma-county.org

Campaign Information ..... rov-campaign@sonoma-county.org

Campaign Materials ..... rov-materials@sonoma-county.org

Precinct Officer Information ..... rov-polls@sonoma-county.org

HELPFUL CONNECTIONS

Secretary of State ..... www.sos.ca.gov

Elections Division ..... www.sos.ca.gov/elections
Political Reform Division ..... www.sos.ca.gov/prd

Fair Political Practices Commission ..... www.fppc.ca.gov

State Franchise Tax Board ..... www.ftb.ca.gov

Internal Revenue Service ..... www.irs.ustreas.gov

Federal Election Commission ..... www.fec.gov

California Law ..... www.leginfo.ca.gov

WHO YOU GONNA CALL?

The Sonoma County Registrar of Voters Office appreciates notification of cases of alleged voter registration, petition or voter fraud; however, this office is **NOT** an enforcement agency and is therefore unable to investigate any violations.

In response to the many inquiries our office receives regarding possible election violations or fraud, following is a list of resources regarding whom to contact for the various types of violations:

- **False or misleading campaign materials** ▸ No agency enforcement; these issues are dealt with in court.
- **Violations of the Political Reform Act (Title 9 of the California Government Code §§81000-91014), i.e. mass mailing requirements, slate mailers, campaign disclosure, proper use of campaign funds, disclosure of economic interests** ▸ Contact your local district attorney at (707) 565-2311, or the appropriate city attorney for local candidates or measures, or the Fair Political Practices Commission at 1-866-275-3772 or www.fppc.ca.gov.
- **Election fraud** ▸ Contact your local district attorney at (707) 565-2311, or the California Secretary of State at (916) 657-2166 or www.sos.ca.gov.
- **Unlawful use of public funds, violations of the Elections Code, the Penal Code, or any laws other than the Political Reform Act** ▸ Contact your local district attorney at (707) 565-2311, or the California State Attorney General at 1-800-952-5225 or www.caag.state.ca.us.
- **Federal campaigns, e.g., U.S. Senate, House of Representatives, the President of the United States, etc.** ▸ Contact the Federal Election Commission at 1-800-424-9530 or www.fec.gov.
- **Open meeting laws (Brown Act)** ▸ Contact your local district attorney at (707) 565-2311, or the California State Attorney General at 1-800-952-5225 or www.caag.state.ca.us.
- **Local ordinances** ▸ Contact your local city attorney or local district attorney at (707) 565-2311.
- **Vandalism or requirements concerning campaign signs** ▸ Contact your local city attorney or local district attorney at (707) 565-2311.

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OFFICE INFORMATION AND INCUMBENT OFFICERS

U.S. Senator–Term: 6 years	**Term Begins:** January 3rd following election, at noon.	**Qualifications:** At least 30 years of age, citizen of the U.S. for at least 9 years, inhabitant of the state when elected[3].
Office[1]:	**Term:**	**No. of Seats (Incumbents)**
U.S. Senator	6 years	1 (Boxer) Termed out
U.S. Rep in Congress–Term: 2 years	**Term Begins:** January 3rd following election, at noon.	**Qualifications:** At least 25 years of age, citizen of the U.S. for at least 7 years, inhabitant of the state when elected[3].
Office[1]:	**Term:**	**No. of Seats (Incumbents)**
U.S. Rep in Congress–2nd District	2 years	1 (Huffman)
U.S. Rep in Congress–5th District	2 years	1 (Thompson)
State Senator–Term: 4 years	**Term Begins:** 1st Monday in December following election.	**Qualifications:** Citizen of the U.S., registered voter in the district at the time nomination papers are issued[2]. May not serve in the same office for more than 2 terms[3].
Office[1]:	**Term:**	**No. of Seats (Incumbents)**
State Senator–3rd District:	4 years	1 (Wolk) Termed out
Member of Assembly–Term: 2 years	**Term Begins:** 1st Monday in December following election.	**Qualifications:** Citizen of the U.S., registered voter in the district at the time nomination papers are issued[2]. May not serve in the same office for more than 3 terms[3].
Office[1]:	**Term:**	**No. of Seats (Incumbents)**
Member of Assembly–2nd District	2 years	1 (Wood)
Member of Assembly–4th District	2 years	1 (Dodd) – Not running
Member of Assembly–10th District	2 years	1 (Levine)

OFFICE INFORMATION AND INCUMBENT OFFICERS

County Boards of Education–Term: 4 years (or 2 years to fill the remainder of an unexpired term).	**Term Begins:** Last Friday in November following election	**Qualifications:** Registered voter, resident of the district continuously throughout the term of office[3].
District:	**Term:**	**No. of Seats (Incumbents)**
Sonoma County Board of Education – Area 1	4 years	1 (Cuclis)
Sonoma County Board of Education – Area 3	4 years	1 (Leonard)
Sonoma County Board of Education – Area 5	4 years	1 (Hernandez)
Napa County Board of Education – Area 7	4 years	1 (Kresge)
Sonoma County Junior College Cld/Gey/Hbg Area	4 years	1 (Lindley)
Sonoma County Junior College Santa Rosa Area	4 years	2 (Call, Edgar)
Napa Valley Community College – Area 7	4 years	1 (Rios)

School Districts–Term: 4 years (or 2 years to fill the remainder of an unexpired term).	**Term Begins:** First Friday in December following election	**Qualifications:** Registered voter, resident of the district continuously throughout the term of office[3].
District:	**Term:**	**No. of Seats (Incumbents)**
Calistoga Joint Unified	4 years	3 (Elkeshen, DiGiullio, Hunt)
Cloverdale Unified	4 years	3 (MacDonald, Scalabrini, Hegarty)
Cotati-Rohnert Park Unified	4 years	2 (Gilardi, Wiltermood)
Geyserville Unified	4 years	3 (Petersen, Felciano, Lopez)
Geyserville Unified	2 years	1 (Vanoni)
Healdsburg Unified	4 years	3 (Crowell, Velasquez, Llerena)
Sonoma Valley Unified Dunbar Area	4 years	1 (Ducarroz)
Sonoma Valley Unified Prestwood Area	4 years	1 (Johnson)
Sonoma Valley Unified Sassarini Area	4 years	1 (DeSmet)
Windsor Unified	4 years	2 (Valenzuela, Adams)
Windsor Unified	2 years	1 (Lemus)
Petaluma Joint Union High	4 years	2 (Sanderson, Johnson)
City of Santa Rosa High	4 years	4 (Jeye, Klose, Haenel, Gonzalez)
West Sonoma County Union High	4 years	2 (Landry, Walker)
Alexander Valley Union	4 years	2 (Kreck, Holden)
Bellevue Union	4 years	2 (Ligon, Kennedy)
Bennett Valley Union	4 years	2 (Bolten, Sanchez)
Cinnabar	4 years	2 (Thompson, Elu)
Dunham	4 years	2 (Zell, Clementino-Poncia)
Forestville Union	4 years	2 (Bullard, Vivian)
Forestville Union	2 years	1 (Abler)
Fort Ross	4 years	1 (Robledo)
Fort Ross	2 years	1 (Horvitz)
Gravenstein Union	4 years	2 (Vacant, Beck)
Guerneville	4 years	2 (McDonough, Cranke)
Guerneville	2 years	1 (Murphy)
Harmony Union	4 years	2 (Goff, Eurydice)
Horicon	4 years	2 (Fogel, Macedo)
Horicon	2 years	2 (Forenti, Baker)
Kashia	4 years	1 (Vacant)
Kashia	2 years	1 (Chappell)
Kenwood	4 years	2 (Alexander, Cupples)
Liberty	4 years	2 (Evenich, Brooks)
Mark West Union	4 years	2 (Saal, McKnight)
Monte Rio Union	4 years	2 (Thurman-Fein, Stearn)
Montgomery	4 years	3 (Riemann, Barrio, Robinson)

OFFICE INFORMATION AND INCUMBENT OFFICERS

Oak Grove Union	4 years	2 (Stringfellow, O Donnell)
Old Adobe Union	4 years	2 (Abel, Cusimano)
Piner-Olivet Union	4 years	2 (Way, Mead)
Rincon Valley Union	4 years	2 (McCurdy, Wood)
Roseland	4 years	2 (Krueger, Beam)
Sebastopol Union	4 years	2 (Brillinger, Leon)
Sebastopol Union	2 years	1 (Levin)
Twin Hills Union	4 years	2 (Beck, Ost)
Two Rock Union	4 years	2 (Silvestrini, Vieira-Maas)
Waugh	4 years	2 (Virkus, Bagwell)
West Side Union	4 years	2 (Belli, Bertapelle)
West Side Union	2 years	1 (McCutchan)
Wilmar Union	4 years	3 (Weinstock, Collins, Warner)
Wright	4 years	2 (Jackson, Irwin)

Cities–Term: 4 years (or 2 years to fill the remainder of an unexpired term).	**Term Begins:** Upon Certification.	**Qualifications:** Registered voter, resident of the city at the time nomination papers are issued to that person and continuously throughout the term of office[3].

District:	**Term:**	**No. of Seats (Incumbents)**
Santa Rosa City Council	4 years	4 (Wysocky, Carlstrom, Olivares, Combs)
Cloverdale City Council	4 years	2 (Cox, Brigham)
Cotati City Council	4 years	3 (Skillman, Dell Osso, Harvey)
Healdsburg City Council	4 years	3 (McCaffery, Chambers, Plass)
Petaluma City Council	4 years	3 (Kearney, Healy, Miller)
Rohnert Park City Council	4 years	3 (Belforte-Hunter, Mackenzie, Callinan)
Sebastopol City Council	4 years	2 (Eder, Jacob)
Sonoma City Council	4 years	2 (Gallian, Cook)
Windsor Town Council	4 years	2 (Fudge, Okrepkie)

Coast Life Support District–Term: 4 years (or 2 years to fill the remainder of an unexpired term).	**Term Begins:** First Friday in December following election	**Qualifications:** Registered voter, resident of the district continuously throughout the term of office. Meet the requirements of the Principal Act of the District[3].

District:	**Term:**	**No. of Seats (Incumbents)**
Coast Life Support	4 years	4 (Beaty, Andre, Dodds, Schwartz)

Fire Protection Districts–Term: 4 years (or 2 years to fill the remainder of an unexpired term).	**Term Begins:** First Friday in December following election	**Qualifications:** Registered voter, resident of the district continuously throughout the term of office. Meet the requirements of the Principal Act of the District[3].

District:	**Term:**	**No. of Seats (Incumbents)**
Cloverdale Fire Protection	4 years	3 (Giovanatto, Southard, Johnson)
Forestville Fire Protection	4 years	3 (Duckhorn, Wood, Manni)
Geyserville Fire Protection	4 years	2 (Bosworth, Bernier)
Gold Ridge Fire Protection	4 years	3 (Lachman, Fiori, Balzer)
Gold Ridge Fire Protection	2 years	1 (Doyle)
Graton Fire Protection	4 years	3 (Pedersen, Anderson, Garman)

OFFICE INFORMATION AND INCUMBENT OFFICERS

Kenwood Fire Protection	4 years	2 (Cooper, Kempers)
Monte Rio Fire Protection	4 years	2 (Casini, Alberigi)
Rancho Adobe Fire Protection	4 years	4 (Griffith, Proteau, Dunne, Hemmendinger)
Rincon Valley Fire Protection	4 years	3 (Hamann, Mead, So)
Roseland Fire Protection	4 years	2 (Bassignani, Petty-Hannum)
Russian River Fire Protection	4 years	2 (Wood, O'Connor)
Timber Cove Fire Protection	4 years	1 (Singer)
Valley of the Moon Fire Protection	4 years	3 (Leen, Norton, Brunton)
Windsor Fire Protection	4 years	3 (Curreri, Nelson, Brolan)

Health Care Districts–Term: 4 years (or 2 years to fill the remainder of an unexpired term).	**Term Begins:** First Friday in December following election	**Qualifications:** Registered voter, resident of the district continuously throughout the term of office. Meet the requirements of the Principal Act of the District[3].

District:	**Term:**	**No. of Seats (Incumbents)**
Cloverdale Health Care	4 years	2 (Winter, Hanchett)
Cloverdale Health Care	2 years	1 (Lindell)
North Sonoma County Health Care	4 years	3 (Nantell, Campbell, Hawn)
Palm Drive Health Care	4 years	3 (Bodley, Lustig, Maresca)
Petaluma Health Care	4 years	3 (Adams, Hempel, Ostroff)
Petaluma Health Care	2 years	1 (Stern)
Sonoma Valley Health Care	4 years	3 (Hirsch, Nevins, Boerum)

County Water Districts–Term: 4 years (or 2 years to fill the remainder of an unexpired term).	**Term Begins:** First Friday in December following election	**Qualifications:** Registered voter, resident of the district continuously throughout the term of office. Meet the requirements of the Principal Act of the District[3].

District:	**Term:**	**No. of Seats (Incumbents)**
Sweetwater Springs Water	4 years	2 (De La Plata, Lipinski)
Valley of the Moon Water	4 years	3 (Prushko, Kenny, Adams)

[1]The candidate's designated party preference on the ballot shall not be changed between the primary and general election. A candidate for voter-nominated office shall indicate the party preference disclosed upon the candidate's most recent affidavit of registration indicated upon the ballot. A candidate designating a party preference shall not be deemed to be the official nominee of the party designated as preferred by the candidate. A candidate's designation of party preference shall not be construed as an endorsement of that candidate by the party designated. The party preference designated by the candidate is shown for the information of the voters only and may in no way limit the options available to voters. A candidate for a voter-nominated office shall provide his or her party preference history for the preceding ten years on the Declaration of Candidacy.

[2]Article IV, Section 2(c), of the California Constitution requires one year residency in the legislative district and three years residency in California; however, it is the legal opinion of the Secretary of State's Office that these provisions violate the U.S. Constitution and are unenforceable.

[3]Every officer or person prohibited by the laws of this state from making or being interested in contracts, or from becoming a vendor or purchaser at sales, or from purchasing script, or other evidences of indebtedness, including any member of the governing board of a school district, who willfully violates any of the provisions of such laws, is punishable by a fine of not more than one thousand dollars ($1,000), or by imprisonment in the state prison, and is forever disqualified from holding any office in this state. G.C. §1097

CANDIDATE QUALIFICATIONS AND REQUIREMENTS

GOVERNING BOARD MEMBER
School & Community College Districts & County Boards of Education
(Education Code §§1000 et seq., 5000 et seq., 35100 et seq., 72101 et seq.)

TERM OF OFFICE

Elected Governing Board Members for School and Community College Districts serve a 4-year term beginning December 2, 2016. Elected Members of the County Board of Education serve a 4-year term beginning November 30, 2016. EXCEPTION: In the event of a vacancy during the first half of the term of office, and at least 130 days prior to the next election, an appointment shall be made to fill the vacancy until the next regularly scheduled election for district governing board members, whereupon an election shall be held to fill the vacancy for the remainder of the unexpired term.

ED.C. §§1007, 5017, 5091, 5093(b)

QUALIFICATIONS

A Governing Board Member shall:

- be 18 years of age or older; and
- be a citizen of the State of California; and
- be a registered voter; and
- be a resident of the school district or trustee area, if applicable; and
- not be disqualified by the Constitution or laws of the state from holding a civil office.

ED.C. §§1006, 35107, 72103

FILING REQUIREMENTS

Nomination Documents and Procedures

DECLARATION OF CANDIDACY ▸ Each candidate is required to file a Declaration of Candidacy between July 18, 2016, and August 12, 2016. The Declaration shall be obtained from the office of the county elections official. The Declaration of Candidacy must be executed in the office of the elections official unless the candidate, in a written statement signed and dated by the candidate, designates a third party to obtain the Declaration from the county elections official and deliver it to the candidate. Such written statement shall state that the candidate is aware the Declaration must be properly executed and delivered to the county elections official from whom it was obtained not later than the close of business on August 12, 2016.

If an incumbent, eligible to be elected, fails to file a Declaration of Candidacy by the close of business on August 12, 2016, any person, other than the person who was the incumbent on August 12, 2016, may file a Declaration of Candidacy not later than the close of business on August 17, 2016.

E.C. §§10603, 10604

STATEMENTS OF QUALIFICATIONS (OPTIONAL) ▸ Any candidate for local nonpartisan office may submit a Statement of Qualifications to be printed in the Voter Information Pamphlet portion of the Sample Ballot. Statements must be filed at the same time nomination papers are filed and may be withdrawn, but not changed, until 5 p.m. the next regular business day after nominations close. Statements are confidential until nominations (or extended nominations) close and then become public record.

Statements shall be limited to a recitation of the candidate's own personal background and qualifications, and shall not in any way make reference to other candidates for that office or to another candidate's qualifications, character, or activities.

E.C. §§13307, 13308, 13311

QUALIFICATIONS AND REQUIREMENTS

School & Community College Districts & County Boards of Education

MISREPRESENTATION IN STATEMENT ▸ Any candidate in an election (including an incumbent in a recall) who knowingly makes a false statement of a material fact in a candidate's statement prepared pursuant to E.C. §11327 or §13307, with the intent to mislead the voters, is punishable by a fine not to exceed one thousand dollars ($1,000).

E.C. §18351

STATEMENT OF ECONOMIC INTERESTS (FORM 700) ▸ Government Code §87300 requires every agency to adopt a Conflict of Interest Code. A Conflict of Interest Code is a document that designates the positions within an agency which make or participate in making governmental decisions that may have a foreseeable material effect on any financial interest.

Each candidate must file a Statement of Economic Interests (Form 700) not later than the final filing date for the Declaration of Candidacy. Elected officials must also file Statements of Economic Interests within (30) days after assuming office, annually, and within (30) days of leaving office. If an individual is appointed to an office, he or she must file not more than (30) days after assuming office. Under certain conditions, the Statement of Economic Interests need not be filed if such a statement was filed within (60) days prior to the filing of a Declaration of Candidacy or the date of assuming office.

G.C. §§87200 et seq.

VOLUNTARY CODE OF FAIR CAMPAIGN PRACTICES ▸ At the time an individual files his or her Declaration of Candidacy, Nomination Petitions, or any other paper evidencing an intention to be a candidate for public office, the county elections official shall give the individual a copy of the Code of Fair Campaign Practices and a copy of the provisions of Ch. 5, Div. 20 of the Elections Code.

E.C. §20440

CAMPAIGN COMMITTEE FILING OBLIGATIONS

See Campaign Disclosure Requirements starting on page 27 of this guide or the appropriate F.P.P.C. Manual.

SPECIAL DISTRICT DIRECTOR

Coast Life Support District
(Chapter 375 of 1986 – Coast Life Support District Act)

TERM OF OFFICE

Elected District Directors serve a 4-year term beginning December 2, 2016. **EXCEPTION:** In the event of a vacancy during the first half of the term of office, and at least 130 days prior to the election, an appointment shall be made to fill the vacancy until the next regularly scheduled election for district directors, whereupon an election shall be held to fill the vacancy for the remainder of the unexpired term.

G.C. §1780, E.C. §§10507, 10554

QUALIFICATIONS

A District Director shall:

- be 18 years of age or older; and
- be a registered voter; and
- be a resident of the district.

A District Director shall not –

- possess any property interest in, or own any stocks, bonds or other securities issued by any private ambulance or life support service serving the same area served by the district (includes spouse and minor children); or
- be an employee of any for-profit ambulance or life support service.

Ch. 375, Sec. 27(a)

FILING REQUIREMENTS

Nomination Documents and Procedures

DECLARATION OF CANDIDACY ▸ Each candidate is required to file a Declaration of Candidacy between July 18, 2016, and August 12, 2016. The Declaration shall be obtained from the office of the county elections official. The Declaration of Candidacy must be executed in the office of the elections official unless the candidate, in a written statement signed and dated by the candidate, designates a third party to obtain the Declaration from the county elections official and deliver it to the candidate. Such written statement shall state that the candidate is aware the Declaration must be properly executed and delivered to the county elections official from whom it was obtained not later than the close of business on August 12, 2016.

If an incumbent, eligible to be elected, fails to file a Declaration of Candidacy by the close of business on August 12, 2016, any person, other than the person who was the incumbent on August 12, 2016, may file a Declaration of Candidacy not later than the close of business on August 17, 2016.

E.C. §§10510, 10516

STATEMENTS OF QUALIFICATIONS (OPTIONAL) ▸ Any candidate for local nonpartisan office may submit a Statement of Qualifications to be printed in the Voter Information Pamphlet portion of the Sample Ballot. Statements must be filed at the same time nomination papers are filed and may be withdrawn, but not changed, until 5 p.m. the next regular business day after nominations close. Statements are confidential until nominations (or extended nominations) close and then become public record.

Statements shall be limited to a recitation of the candidate's own personal background and qualifications, and shall not in any way make reference to other candidates for that office or to another candidate's qualifications, character, or activities.

E.C. §§13307, 13308, 13311

QUALIFICATIONS AND REQUIREMENTS

Coast Life Support District

MISREPRESENTATION IN STATEMENT ▸ Any candidate in an election (including an incumbent in a recall) who knowingly makes a false statement of a material fact in a candidate's statement prepared pursuant to E.C. §11327 or E.C. §13307, with the intent to mislead the voters, is punishable by a fine not to exceed one thousand dollars ($1,000).

E.C. §18351

STATEMENT OF ECONOMIC INTERESTS (FORM 700) ▸ Government Code §87300 requires every agency to adopt a Conflict of Interest Code. A Conflict of Interest Code is a document that designates the positions within an agency which make or participate in making governmental decisions that may have a foreseeable material effect on any financial interest.

Each candidate must file a Statement of Economic Interests (Form 700) not later than the final filing date for the Declaration of Candidacy. Elected officials must also file Statements of Economic Interests within (30) days after assuming office, annually, and within (30) days of leaving office. If an individual is appointed to an office, he or she must file not more than (30) days after assuming office. Under certain conditions, the Statement of Economic Interests need not be filed if such a statement was filed within (60) days prior to the filing of a Declaration of Candidacy or the date of assuming office.

G.C. §§87200 et seq.

VOLUNTARY CODE OF FAIR CAMPAIGN PRACTICES ▸ At the time an individual files his or her Declaration of Candidacy, Nomination Petitions, or any other paper evidencing an intention to be a candidate for public office, the county elections official shall give the individual a copy of the Code of Fair Campaign Practices and a copy of the provisions of Ch. 5, Div. 20 of the Elections Code.

E.C. §20440

CAMPAIGN COMMITTEE FILING OBLIGATIONS

See Campaign Disclosure Requirements starting on page 27 of this guide or the appropriate F.P.P.C. Manual.

SPECIAL DISTRICT DIRECTOR

Fire Protection Districts
(Health and Safety Code, Div. 12, Part 2)

TERM OF OFFICE

Elected District Directors serve a 4-year term beginning December 2, 2016. **EXCEPTION:** In the event of a vacancy during the first half of the term of office, and at least 130 days prior to the election, an appointment shall be made to fill the vacancy until the next regularly scheduled election for district directors, whereupon an election shall be held to fill the vacancy for the remainder of the unexpired term.

Health & Safety Code §§13843, 13852
G.C. §1780, E.C. §§10507, 10554

QUALIFICATIONS

A District Director shall:

- be a registered voter; and
- be a resident of the district.

Health & Safety Code §13841, E.C. §10514

FILING REQUIREMENTS

Nomination Documents and Procedures

DECLARATION OF CANDIDACY ▸ Each candidate is required to file a Declaration of Candidacy between July 18, 2016, and August 12, 2016. The Declaration shall be obtained from the office of the county elections official. The Declaration of Candidacy must be executed in the office of the elections official unless the candidate, in a written statement signed and dated by the candidate, designates a third party to obtain the Declaration from the county elections official and deliver it to the candidate. Such written statement shall state that the candidate is aware the Declaration must be properly executed and delivered to the county elections official from whom it was obtained not later than the close of business on August 12, 2016.

If an incumbent, eligible to be elected, fails to file a Declaration of Candidacy by the close of business on August 12, 2016, any person, other than the person who was the incumbent on August 12, 2016, may file a Declaration of Candidacy not later than the close of business on August 17, 2016.

E.C. §§10510, 10516

STATEMENTS OF QUALIFICATIONS (OPTIONAL) ▸ Any candidate for local nonpartisan office may submit a Statement of Qualifications to be printed in the Voter Information Pamphlet portion of the Sample Ballot. Statements must be filed at the same time nomination papers are filed and may be withdrawn, but not changed, until 5 p.m. the next regular business day after nominations close. Statements are confidential until nominations (or extended nominations) close and then become public record.

Statements shall be limited to a recitation of the candidate's own personal background and qualifications, and shall not in any way make reference to other candidates for that office or to another candidate's qualifications, character, or activities.

E.C. §§13307, 13308, 13311

MISREPRESENTATION IN STATEMENT ▸ Any candidate in an election (including an incumbent in a recall) who knowingly makes a false statement of a material fact in a candidate's statement prepared pursuant to E.C. §11327 or E.C. §13307, with the intent to mislead the voters, is punishable by a fine not to exceed one thousand dollars ($1,000).

E.C. §18351

QUALIFICATIONS AND REQUIREMENTS

Fire Protection Districts

STATEMENT OF ECONOMIC INTERESTS (FORM 700) ▸ Government Code §87300 requires every agency to adopt a Conflict of Interest Code. A Conflict of Interest Code is a document that designates the positions within an agency which make or participate in making governmental decisions that may have a foreseeable material effect on any financial interest.

Each candidate must file a Statement of Economic Interests (Form 700) not later than the final filing date for the Declaration of Candidacy. Elected officials must also file Statements of Economic Interests within (30) days after assuming office, annually, and within (30) days of leaving office. If an individual is appointed to an office, he or she must file not more than (30) days after assuming office. Under certain conditions, the Statement of Economic Interests need not be filed if such a statement was filed within (60) days prior to the filing of a Declaration of Candidacy or the date of assuming office.

G.C. §§87200 et seq.

VOLUNTARY CODE OF FAIR CAMPAIGN PRACTICES ▸ At the time an individual files his or her Declaration of Candidacy, Nomination Petitions, or any other paper evidencing an intention to be a candidate for public office, the county elections official shall give the individual a copy of the Code of Fair Campaign Practices and a copy of the provisions of Ch. 5, Div. 20 of the Elections Code.

E.C. §20440

CAMPAIGN COMMITTEE FILING OBLIGATIONS

See Campaign Disclosure Requirements starting on page 27 of this guide or the appropriate F.P.P.C. Manual.

SPECIAL DISTRICT DIRECTOR

Health Care Districts
(Health and Safety Code, Div. 23, Chapter 2)

TERM OF OFFICE

Elected District Directors serve a 4-year term beginning December 2, 2016. **EXCEPTION:** In the event of a vacancy during the first half of the term of office, and at least 130 days prior to the election, an appointment shall be made to fill the vacancy until the next regularly scheduled election for district directors, whereupon an election shall be held to fill the vacancy for the remainder of the unexpired term.

Health & Safety Code §32100
G.C. §1780, E.C. §§10507, 10554

QUALIFICATIONS

A District Director shall:

- be a registered voter; and
- be a resident of the district.

Health & Safety Code §32100, E.C. §10514

FILING REQUIREMENTS

Nomination Documents and Procedures

DECLARATION OF CANDIDACY ▸ Each candidate is required to file a Declaration of Candidacy between July 18, 2016, and August 12, 2016. The Declaration shall be obtained from the office of the county elections official. The Declaration of Candidacy must be executed in the office of the elections official unless the candidate, in a written statement signed and dated by the candidate, designates a third party to obtain the Declaration from the county elections official and deliver it to the candidate. Such written statement shall state that the candidate is aware the Declaration must be properly executed and delivered to the county elections official from whom it was obtained not later than the close of business on August 12, 2016.

If an incumbent, eligible to be elected, fails to file a Declaration of Candidacy by the close of business on August 12, 2016, any person, other than the person who was the incumbent on August 12, 2016, may file a Declaration of Candidacy not later than the close of business on August 17, 2016.

E.C. §§10510, 10516

STATEMENTS OF QUALIFICATIONS (OPTIONAL) ▸ Any candidate for local nonpartisan office may submit a Statement of Qualifications to be printed in the Voter Information Pamphlet portion of the Sample Ballot. Statements must be filed at the same time nomination papers are filed and may be withdrawn, but not changed, until 5 p.m. the next regular business day after nominations close. Statements are confidential until nominations (or extended nominations) close and then become public record.

Statements shall be limited to a recitation of the candidate's own personal background and qualifications, and shall not in any way make reference to other candidates for that office or to another candidate's qualifications, character, or activities.

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QUALIFICATIONS AND REQUIREMENTS

Health Care Districts

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E.C. §20440

CAMPAIGN COMMITTEE FILING OBLIGATIONS

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SPECIAL DISTRICT DIRECTOR

County Water Districts
(Water Code, Div. 12, Part 3)

TERM OF OFFICE

Elected District Directors serve a 4-year term beginning December 2, 2016. **EXCEPTION:** In the event of a vacancy during the first half of the term of office, and at least 130 days prior to the election, an appointment shall be made to fill the vacancy until the next regularly scheduled election for district directors, whereupon an election shall be held to fill the vacancy for the remainder of the unexpired term.

Water Code §30500 et seq.
G.C. §1780, E.C. §§10507, 10554

QUALIFICATIONS

A District Director shall:

- be a registered voter of the district.

Water Code §30500, E.C. §10514

FILING REQUIREMENTS

Nomination Documents and Procedures

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QUALIFICATIONS AND REQUIREMENTS

County Water Districts

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E.C. §20440

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QUALIFICATIONS AND REQUIREMENTS

Voter Information Pamphlet — Sonoma County Sample Ballot

ESTIMATED COST OF STATEMENTS OF QUALIFICATIONS

NOVEMBER 8, 2016
CONSOLIDATED GENERAL ELECTION

JURISDICTION	1 CANDIDATE STATEMENT PER PAGE	2 CANDIDATES STATEMENTS PER PAGE	3 CANDIDATES STATEMENTS PER PAGE	4CANDIDATES STATEMENTS PER PAGE	WHO PAYS	WHEN
FEDERAL (Elected by District)						
US Representative 2nd Dist						
English Only	$3,559	$1,780	$1,186	$890	CAND	BEFORE
English & Spanish	N/A	$3,660	$2,472	$1,880		
US Representative 5th Dist						
English Only	$4,649	$2,325	$1,550	$1,162	CAND	BEFORE
English & Spanish	N/A	$4,750	$3,200	$2,425		
STATE (Elected by District)						
State Senate 3rd District						
English Only	$2,629	$1,315	$876	$657	CAND	BEFORE
English & Spanish	N/A	$2,730	$1,852	$1,415		
State Assembly 2nd District						
English Only	$3,638	$1,819	$1,213	$909	CAND	BEFORE
English & Spanish	N/A	$3,738	$2,526	$1,919		
State Assembly 4th District						
English Only	$1,523	$762	$508	$381	CAND	BEFORE
English & Spanish	N/A	$1,624	$1,116	$862		
State Assembly 10th District						
English Only	$3,644	$1,822	$1,215	$911	CAND	BEFORE
English & Spanish	N/A	$3,744	$2,530	$1,922		
COUNTY (Elected by District)						
County Supervisor 5th District						
English Only	$1,969	$985	$656	$492	CAND	BEFORE
English & Spanish	N/A	$2,070	$1,412	$1,085		

QUALIFICATIONS AND REQUIREMENTS

Voter Information Pamphlet — Sonoma County Sample Ballot

ESTIMATED COST OF STATEMENTS OF QUALIFICATIONS

NOVEMBER 8, 2016
CONSOLIDATED GENERAL ELECTION

JURISDICTION	1 CANDIDATE STATEMENT PER PAGE	2 CANDIDATES STATEMENTS PER PAGE	3 CANDIDATES STATEMENTS PER PAGE	4CANDIDATES STATEMENTS PER PAGE	WHO PAYS	WHEN
SCHOOLS						
Sonoma County Bd of Ed-Area 1						
English Only	$2,168	$1,084	$723	$542	CAND	BEFORE
English & Spanish	N/A	$2,268	$1,546	$1,184		
Sonoma County Bd of Ed-Area 3						
English Only	$1,785	$892	$595	$446	CAND	BEFORE
English & Spanish	N/A	$1,884	$1,290	$992		
Sonoma County Bd of Ed-Area 5						
English Only	$1,942	$971	$647	$485	CAND	BEFORE
English & Spanish	N/A	$2,042	$1,394	$1,071		
Napa County Bd of Ed Area 7						
English Only	$606	$303	$202	$152	CAND	BEFORE
English & Spanish	N/A	$706	$504	$403		
So Co Jr College-Clvd/Gey/Hbg Area						
English Only	$1,612	$806	$537	$403	CAND	BEFORE
English & Spanish	N/A	$1,712	$1,174	$906		
So Co Jr College-Santa Rosa Area						
English Only	$3,276	$1,638	$1,092	$819	CAND	BEFORE
English & Spanish	N/A	$3,376	$2,284	$1,738		
Napa Vly Comm College-Area 7						
English Only	$606	$303	$202	$152	CAND	BEFORE
English & Spanish	N/A	$706	$504	$403		
Calistoga Joint Unified School						
English Only	$606	$303	$202	$152	CAND	BEFORE
English & Spanish	N/A	$706	$504	$403		
Cloverdale Unified School						
English Only	$745	$372	$248	$186	CAND	BEFORE
English & Spanish	N/A	$844	$596	$472		
Cotati-Rohnert Park Unified School						
English Only	$1,275	$637	$425	$319	CAND	BEFORE
English & Spanish	N/A	$1,374	$950	$737		

ESTIMATED COST OF STATEMENTS OF QUALIFICATIONS

NOVEMBER 8, 2016
CONSOLIDATED GENERAL ELECTION

JURISDICTION	1 CANDIDATE STATEMENT PER PAGE	2 CANDIDATES STATEMENTS PER PAGE	3 CANDIDATES STATEMENTS PER PAGE	4CANDIDATES STATEMENTS PER PAGE	WHO PAYS	WHEN
Geyserville Unified School						
English Only	$622	$311	$207	$155	CAND	BEFORE
English & Spanish	N/A	$722	$514	$411		
Healdsburg Unified School						
English Only	$859	$429	$286	$215	CAND	AFTER
English & Spanish	N/A	$958	$672	$529		
Sonoma Vly Unified School-Dunbar						
English Only	$684	$342	$228	$171	CAND	BEFORE
English & Spanish	N/A	$784	$556	$442		
Sonoma Vly Unified School- Prestwood						
English	$792	$396	$264	$198	CAND	BEFORE
English & Spanish	N/A	$892	$628	$496		
Sonoma Vly Unified School-Sassarini						
English	$739	$370	$246	$185	CAND	BEFORE
English & Spanish	N/A	$840	$592	$470		
Windsor Unified School						
English Only	$1,004	$502	$335	$251	CAND	BEFORE
English & Spanish	N/A	$1,104	$770	$602		
Petaluma Jt Union High School						
English Only	$1,724	$862	$575	$431	CAND	BEFORE
English & Spanish	N/A	$1,824	$1,250	$962		
City of Santa Rosa High School						
English Only	$3,435	$1,717	$1,145	$859	CAND	BEFORE
English & Spanish	N/A	$3,534	$2,390	$1,817		
West So Co Union High School						
English Only	$1,471	$735	$490	$368	CAND	BEFORE
English & Spanish	N/A	$1,570	$1,080	$835		
Alexander Valley Union School						
English Only	$610	$305	$203	$153	CAND	BEFORE
English & Spanish	N/A	$710	$506	$405		
Bellevue Union School						
English Only	$826	$413	$275	$206	CAND	BEFORE
English & Spanish	N/A	$926	$650	$513		
Bennett Valley Union School						
English Only	$782	$391	$261	$195	DIST	AFTER
English & Spanish	N/A	$882	$622	$491		

QUALIFICATIONS AND REQUIREMENTS

Voter Information Pamphlet — Sonoma County Sample Ballot

ESTIMATED COST OF STATEMENTS OF QUALIFICATIONS

NOVEMBER 8, 2016
CONSOLIDATED GENERAL ELECTION

JURISDICTION	1 CANDIDATE STATEMENT PER PAGE	2 CANDIDATES STATEMENTS PER PAGE	3 CANDIDATES STATEMENTS PER PAGE	4CANDIDATES STATEMENTS PER PAGE	WHO PAYS	WHEN
Cinnabar School						
English Only	$636	$318	$212	$159	CAND	BEFORE
English & Spanish	N/A	$736	$524	$418		
Dunham School						
English Only	$609	$304	$203	$152	DIST	AFTER
English & Spanish	N/A	$708	$506	$404		
Forestville Union School						
English Only	$719	$360	$240	$180	CAND	BEFORE
English & Spanish	N/A	$820	$580	$460		
Fort Ross School						
English Only	$609	$304	$203	$152	CAND	BEFORE
English & Spanish	N/A	$708	$506	$404		
Gravenstein Union School						
English Only	$696	$348	$232	$174	CAND	BEFORE
English & Spanish	N/A	$796	$564	$448		
Guerneville School						
English Only	$681	$341	$227	$170	CAND	BEFORE
English & Spanish	N/A	$782	$554	$441		
Harmony Union School						
English Only	$684	$342	$228	$171	CAND	BEFORE
English & Spanish	N/A	$784	$556	$442		
Horicon School						
English Only	$624	$312	$208	$156	CAND	AFTER
English & Spanish	N/A	$724	$516	$412		
Kashia School						
English Only	$597	$299	$199	$149	DIST	AFTER
English & Spanish	N/A	$698	$498	$399		
Kenwood School						
English Only	$687	$343	$229	$172	CAND	BEFORE
English & Spanish	N/A	$786	$558	$443		
Liberty School						
English Only	$630	$315	$210	$157	DIST	AFTER
English & Spanish	N/A	$730	$520	$415		
Mark West Union School						
English Only	$810	$405	$270	$203	CAND	AFTER
English & Spanish	N/A	$910	$640	$505		

QUALIFICATIONS AND REQUIREMENTS

Voter Information Pamphlet — Sonoma County Sample Ballot

ESTIMATED COST OF STATEMENTS OF QUALIFICATIONS

NOVEMBER 8, 2016
CONSOLIDATED GENERAL ELECTION

JURISDICTION	1 CANDIDATE STATEMENT PER PAGE	2 CANDIDATES STATEMENTS PER PAGE	3 CANDIDATES STATEMENTS PER PAGE	4CANDIDATES STATEMENTS PER PAGE	WHO PAYS	WHEN
Monte Rio Union School						
English Only	$628	$314	$209	$157	CAND	AFTER
English & Spanish	N/A	$728	$518	$414		
Montgomery School						
English Only	$615	$308	$205	$154	CAND	BEFORE
English & Spanish	N/A	$716	$510	$408		
Oak Grove Union School						
English Only	$683	$342	$228	$171	CAND	BEFORE
English & Spanish	N/A	$784	$556	$442		
Old Adobe Union School						
English Only	$985	$493	$328	$246	CAND	BEFORE
English & Spanish	N/A	$1,086	$756	$593		
Piner-Olivet Union School						
English Only	$834	$417	$278	$209	CAND	BEFORE
English & Spanish	N/A	$934	$656	$517		
Rincon Valley Union School						
English Only	$1,270	$635	$423	$317	DIST	AFTER
English & Spanish	N/A	$1,370	$946	$735		
Roseland School						
English Only	$698	$349	$233	$175	DIST	AFTER
English & Spanish	N/A	$798	$566	$449		
Sebastopol Union						
English Only	$815	$407	$272	$204	DIST	AFTER
English & Spanish	N/A	$914	$644	$507		
Twin Hills Union School						
English Only	$708	$354	$236	$177	CAND	BEFORE
English & Spanish	N/A	$808	$572	$454		
Two Rock Union School						
English Only	$607	$304	$202	$152	CAND	BEFORE
English & Spanish	N/A	$708	$504	$404		
Waugh School						
English Only	$691	$346	$230	$173	CAND	BEFORE
English & Spanish	N/A	$792	$560	$446		
West Side Union School						
English Only	$613	$306	$204	$153	CAND	BEFORE
English & Spanish	N/A	$712	$508	$406		

QUALIFICATIONS AND REQUIREMENTS

Voter Information Pamphlet — Sonoma County Sample Ballot

ESTIMATED COST OF STATEMENTS OF QUALIFICATIONS — NOVEMBER 8, 2016 CONSOLIDATED GENERAL ELECTION

JURISDICTION	1 CANDIDATE STATEMENT PER PAGE	2 CANDIDATES STATEMENTS PER PAGE	3 CANDIDATES STATEMENTS PER PAGE	4CANDIDATES STATEMENTS PER PAGE	WHO PAYS	WHEN
Wilmar Union School						
English Only	$654	$327	$218	$163	DIST	AFTER
English & Spanish	N/A	$754	$536	$427		
Wright School						
English Only	$803	$402	$268	$201	CAND	BEFORE
English & Spanish	N/A	$904	$636	$502		
CITIES						
City of Santa Rosa						
English Only	$2,878	$1,439	$959	$720	CAND	BEFORE
English & Spanish	N/A	$2,978	$2,018	$1,539		
City of Cloverdale						
English Only	$713	$357	$238	$178	CAND	BEFORE
English & Spanish	N/A	$814	$576	$457		
City of Cotati						
English Only	$707	$354	$236	$177	CAND	BEFORE
English & Spanish	N/A	$808	$572	$454		
City of Healdsburg						
English Only	$770	$385	$257	$192	CAND	BEFORE
English & Spanish	N/A	$870	$614	$485		
City of Petaluma						
English Only	$1,489	$745	$496	$372	CAND	BEFORE
English & Spanish	N/A	$1,590	$1,092	$845		
City of Rohnert Park						
English Only	$1,127	$564	$376	$282	CALL	588-2226
English & Spanish	N/A	$1,228	$852	$664		
City of Sebastopol						
English Only	$735	$368	$245	$184	CAND	BEFORE
English & Spanish	N/A	$836	$590	$468		
City of Sonoma						
English Only	$780	$390	$260	$195	CAND	BEFORE
English & Spanish	N/A	$880	$620	$490		
Town of Windsor						
English Only	$977	$489	$326	$244	CAND	BEFORE
English & Spanish	N/A	$1,078	$752	$589		

QUALIFICATIONS AND REQUIREMENTS

Voter Information Pamphlet — Sonoma County Sample Ballot

ESTIMATED COST OF STATEMENTS OF QUALIFICATIONS — NOVEMBER 8, 2016 CONSOLIDATED GENERAL ELECTION

JURISDICTION	1 CANDIDATE STATEMENT PER PAGE	2 CANDIDATES STATEMENTS PER PAGE	3 CANDIDATES STATEMENTS PER PAGE	4CANDIDATES STATEMENTS PER PAGE	WHO PAYS	WHEN
SPECIAL DISTRICTS						
Coast Life Support						
English Only	$637	$318	$212	$159	CAND	AFTER
English & Spanish	N/A	$736	$524	$418		
Cloverdale Fire Protection						
English Only	$743	$372	$248	$186	DIST	AFTER
English & Spanish	N/A	$844	$596	$472		
Forestville Fire Protection						
English Only	$703	$352	$234	$176	CAND	BEFORE
English & Spanish	N/A	$804	$568	$452		
Geyserville Fire Protection						
English Only	$657	$328	$219	$164	DIST	AFTER
English & Spanish	N/A	$756	$538	$428		
Gold Ridge Fire Protection						
English Only	$869	$434	$290	$217	DIST	AFTER
English & Spanish	N/A	$968	$680	$534		
Graton Fire Protection						
English Only	$712	$356	$237	$178	DIST	AFTER
English & Spanish	N/A	$812	$574	$456		
Kenwood Fire Protection						
English Only	$630	$315	$210	$158	DIST	AFTER
English & Spanish	N/A	$730	$520	$415		
Monte Rio Fire Protection						
English Only	$632	$316	$211	$158	DIST	AFTER
English & Spanish	N/A	$732	$522	$416		
Rancho Adobe Fire Protection						
English Only	$901	$450	$300	$225	CAND	BEFORE
English & Spanish	N/A	$1,000	$700	$550		
Rincon Valley Fire Protection						
English Only	$1,029	$515	$343	$257	CAND	BEFORE
English & Spanish	N/A	$1,130	$786	$615		
Roseland Fire Protection						
English Only	$671	$335	$224	$168	DIST	AFTER
English & Spanish	N/A	$770	$548	$435		

QUALIFICATIONS AND REQUIREMENTS

Voter Information Pamphlet — Sonoma County Sample Ballot

ESTIMATED COST OF STATEMENTS OF QUALIFICATIONS

NOVEMBER 8, 2016
CONSOLIDATED GENERAL ELECTION

JURISDICTION	1 CANDIDATE STATEMENT PER PAGE	2 CANDIDATES STATEMENTS PER PAGE	3 CANDIDATES STATEMENTS PER PAGE	4CANDIDATES STATEMENTS PER PAGE	WHO PAYS	WHEN
Russian River Fire Protection						
English Only	$683	$342	$228	$171	CAND	BEFORE
English & Spanish	N/A	$784	$556	$442		
Timber Cove Fire Protection						
English Only	$604	$302	$201	$151	CAND	BEFORE
English & Spanish	N/A	$704	$502	$402		
Valley of the Moon Fire Protection						
English Only	$870	$435	$290	$217	CAND	AFTER
English & Spanish	N/A	$970	$680	$535		
Windsor Fire Protection						
English Only	$999	$500	$333	$250	CAND	BEFORE
English & Spanish	N/A	$1,100	$766	$600		
Cloverdale Health Care						
English Only	$745	$372	$248	$186	CAND	BEFORE
English & Spanish	N/A	$844	$596	$472		
North Sonoma County Health Care						
English Only	$1,440	$720	$480	$360	CAND	BEFORE
English & Spanish	N/A	$1,540	$1,060	$820		
Palm Drive Health Care						
English Only	$1,475	$737	$492	$369	CAND	BEFORE
English & Spanish	N/A	$1,574	$1,084	$837		
Petaluma Health Care						
English Only	$1,762	$881	$587	$440	DIST	AFTER
English & Spanish	N/A	$1,862	$1,274	$981		
Sonoma Valley Health Care						
English Only	$1,171	$585	$390	$293	CAND	BEFORE
English & Spanish	N/A	$1,270	$880	$685		
Sweetwater Springs Water						
English Only	$712	$356	$237	$178	CAND	BEFORE
English & Spanish	N/A	$812	$574	$456		
Valley of the Moon Water						
English Only	$887	$443	$296	$222	CAND	BEFORE
English & Spanish	N/A	$986	$692	$543		

STATEMENT OF QUALIFICATIONS
For Local Nonpartisan Offices
Voter Information Pamphlet — Sonoma County Sample Ballot

CANDIDATE STATEMENT

- Statements of Qualifications are optional and, unless otherwise determined by the governing body, are printed at the expense of the candidate. Candidates who are required to prepay the estimated costs will either be billed for the additional costs or refunded any overpayment following the election. Estimated costs for Statements of Qualifications are based on the printer's price list, set-up fees and the number of registered voters within the jurisdiction. Estimates are for statements not exceeding 200 words. Final costs will be determined by the number of candidate statements, including English and Spanish that are submitted for an individual office. If the number of candidate statements submitted is not evenly divisible by four, and the statement cannot be printed with any others, the run charges and set up fees are increased. These charges are prorated among the candidates for a particular contest. Candidates are required to submit a check with "not to exceed" the highest possible cost for 1 (or 2 Statements of Qualifications if filing Spanish), written under the amount line, (Elections Code §13307(c)). All checks will be held until after the final deadline to withdraw a candidate statement.
- A candidate may opt to have his or her statement translated into, and printed in, Spanish, in addition to having his or her statement printed in English. The cost of having a statement printed in both English and Spanish is approximately $100 more than twice the cost of a statement printed in English only.
- The body of the statement (not including name, age and occupation) shall not exceed 200 words (unless increased to not exceed 400 words by the governing body). Words shall be counted pursuant to Elections Code §9.
- Statements must be submitted on, or attached to, the form provided. Statements must be typewritten and single-spaced in a block paragraph style. Words in all capitals, indentions, italics, underlines, stars, dots, etc., are prohibited. Lists and enumerations will be wrapped as a single paragraph. Multiple single sentence paragraphs that do not fit in the space will be wrapped. Indented text, if submitted, will be run together as a sentence. The elections official is not responsible for the correct typesetting of statements that must be reconfigured to comply with these guidelines.
- Statements for candidates shall be limited to a recitation of the candidate's own personal background and qualifications, and shall not in any way make reference to other candidates for that office or to another candidate's qualifications, character, or activities.
- Statements shall be written in the first person (e.g., "I am running..." not "She is running..." or "Jane Doe is running...") and shall be limited to a recitation of the candidate's personal background and qualifications. Each statement shall be accompanied by a declaration executed under penalty of perjury, declaring that the information contained therein is true and correct.
- Statements will be printed in random alphabet order unless repositioned due to space considerations. Statements do not rotate.

FILING INFORMATION

- Statements shall be filed with the county elections official when nomination papers are returned for filing, or in the case of an election for which nomination papers are not required (i.e., run-off election) no later than the 88th day prior to the election.
- Statements shall remain confidential until the expiration of the filing deadline for nomination papers for the office. Statements may be withdrawn, but shall not be changed (except as specifically required by the elections official), until 5 p.m. the next regular business day following the close of nominations for such office.
- Statements are subject to examination and challenge by any voter of the jurisdiction (Elections Code §13313) for a period of 10 calendar days following the close of filing for each such office.

GUIDELINES FOR PREPARING CANDIDATE'S STATEMENT OF QUALIFICATIONS

For Local Nonpartisan Offices

PREPARATION OF CANDIDATE'S STATEMENT ▸ Shown below is a reduced facsimile of a Candidate's Statement of Qualifications form. Note that the first paragraph in the upper portion contains information as to the limitations on the number of words and the cost of printing and handling your statement. This portion of the form is to be completed by the officer issuing the form. The second paragraph contains check boxes for you to indicate whether you wish to have your statement printed in English only, or in English and Spanish. You should complete this portion and date and sign where indicated. The statement shown below has been typed, in upper and lower case, block paragraph form, and the candidate is not requesting a Spanish translation of her statement. She has corrected and initialed a typographical error (had the candidate not corrected this error it would have been typeset as submitted).

CONTEST ID:_____ CANDIDATE ID:_____

CANDIDATE'S STATEMENT OF QUALIFICATIONS
(INSTRUCTIONS AND STATEMENT OF WITHDRAWAL ON THE REVERSE SIDE OF THIS FORM)

Official issuing form to complete

The governing body of your jurisdiction has determined that statements shall be limited to (200 / 400) words; the (candidate / jurisdiction) shall bear the cost of the statements and payment shall be required (prior to / after) the election. (Payments required in advance are to be made directly to the jurisdiction. Proof of payment will be required at the time the statement is filed). **The estimated cost of printing a 200 word statement for the office is between $_____ and $_____. Estimates are based on four candidates sharing the cost of a single page. If the number of candidate statements submitted is not evenly divisible by four, and the statement cannot be printed with any others, the run charges and set up fees increase. The charges are prorated among the candidates submitting statements for a particular contest.**

Cost of printing, word limitation, for payment

Check here if you wish English only or English & Spanish

I hereby state that I prepared the following statement for printing and distribution in the Voter Information Pamphlet portion of the Sample Ballot in [x] **ENGLISH ONLY** [ ] **ENGLISH AND SPANISH**. I understand that should I choose to have my statement printed in English and Spanish, the estimated cost of the statement will be double the estimate plus $100. I understand the estimated cost of the statement will be double for 400 word statements.

Date and Sign

DATE: November 8, 2016 CANDIDATE SIGNATURE: Elita P. Snodgrass

Occupation may be More descriptive than ballot designation

NAME: *ELITA P. SNODGRASS* AGE: *32*
If left blank will not be printed

If either age or occupation is left blank, none will be printed

OCCUPATION: *Businesswoman*
Not subject to the ballot designation limitations – if left blank will not be printed

(STATEMENT / WORD COUNT BEGINS HERE)

All statements should be typed, in upper and lower case lettering, block paragraph style

I am running for the governing board of the Washington Unified School District because I feel I can bring a balance to the board. I attended local schools, graduating from Washington High School in 1985. I am married and currently have two children attending school in the district.

I own and operate my own business, so I am well aware of the need to operate within a budget. With proper distribution of resources and educational materials I am convinced we can offer quality education to all students within the district.

I have been active in the P.T.A., served on the Save Our Youth committee, and am an active member of the All-Faith Church. I have served as Boy Scout Den Mother and Girl Scout Leader for the past 3 years. I also serve as a volunteer at the Community Recycling Center as time allows.

I am looking forward to serving you on the Washington Unified School District Governing Board.

Correct any typos prior to filing and initial

Thank ~~your~~ for your vote.
E.P.S.

GUIDELINES FOR PREPARING CANDIDATE'S STATEMENT OF QUALIFICATIONS

For Local Nonpartisan Offices

Printed Candidate's Statement ▸ The example below illustrates the candidate's statement as it will be printed in the Voter Information Pamphlet portion of the Sample Ballot. All statements are printed in BLOCK PARAGRAPH STYLE with spacing between paragraphs (no indentations).

WASHINGTON UNIFIED SCHOOL DISTRICT

ELITA P. SNODGRASS Age: 32
Occupation: Businesswoman

I am running for the governing board of the Washington Unified School District because I feel I can bring a balance to the board. I attended local schools, graduating from Washington High School in 1985. I am married and currently have two children attending school in the district.

I own and operate my own business, so I am well aware of the need to operate within a budget. With proper distribution of resources and educational materials I am convinced we can offer quality education to all students within the district.

I have been active in the P.T.A., served on the Save Our Youth committee, and am an active member of the All-Faith Church. I have served as Boy Scout Den Mother and Girl Scout Leader for the past 3 years. I also serve as a volunteer at the Community Recycling Center as time allows.

I am looking forward to serving you on the Washington Unified School District Governing Board.

Thank you for your vote.

Word Count Standards

1. Punctuation is not counted.
2. Each word shall be counted as one word except as specified.
3. All proper names shall be counted as one word (e.g., "City and County of San Francisco" or "Rincon Valley Union School District" shall be counted as one word).
4. Each abbreviation for a word, phrase, or expression shall be counted as one word (e.g., S.R.J.C.).
5. Hyphenated words that appear in any generally available dictionary shall be counted as one word. Each part of all other hyphenated words shall be counted as a separate word.
6. Dates consisting of a combination of words and digits shall be counted as two words (e.g., June 2, 2000). Dates consisting of only digits shall be counted as one word (e.g., 6/2/00).
7. Digital numbers shall be counted as one word (e.g., 100). Numbers which are written out are counted as one word each (e.g., "one" shall be counted as one word and "one hundred" shall be counted as two words).
8. Telephone numbers shall be counted as one word.
9. Internet web site addresses shall be counted as one word.

Statements must be typewritten in upper and lower case, with paragraphs clearly marked. Statements must be submitted on the appropriate form; however, statements may be prepared on a word processor and attached to the form, providing no pertinent information is covered by the attachment. Statements submitted in a format other than block paragraph will be reformatted as illustrated above. If age and/or occupation are left blank, none will be printed. Occupation is not restricted by ballot designation limitations; however, occupations exceeding one line will be shortened. **STATEMENTS MUST BE WRITTEN IN THE FIRST PERSON** (e.g., "I am running ..." not "Jane Doe is running ..." or "He is running ...").

PLEASE PROOFREAD YOUR STATEMENT. The Registrar of Voters Office will not be responsible for the accurate printing of any re-formatted statement or handwritten statement, nor will it correct any misspellings or errors in grammar or punctuation. **Words in ALL CAPITALS, *italics,* <u>underlines</u>, boldface type, ***stars***, ! ! ! dots ..., etc., are prohibited.**

PROVISIONS OF THE CODE OF FAIR CAMPAIGN PRACTICES

as found In Chapter 5 of Division 20 of the California Elections Code

Chapter 5. Fair Campaign Practices

Article 1. General Intent

20400*. The Legislature declares that the purpose of this chapter is to encourage every candidate for public office in this state to subscribe to the Code of Fair Campaign Practices.*

It is the ultimate intent of the Legislature that every candidate for public office in this state who subscribes to the Code of Fair Campaign Practices will follow the basic principles of decency, honesty, and fair play in order that, after vigorously contested, but fairly conducted campaigns, the citizens of this state may exercise their constitutional right to vote, free from dishonest and unethical practices which tend to prevent the full and free expression of the will of the voters.

The purpose in creating the Code of Fair Campaign Practices is to give voters guidelines in determining fair play and to encourage candidates to discuss issues instead of untruths or distortions.

Article 2. Definitions

20420*. As used in this chapter, "Code" means the Code of Fair Campaign Practices.*

Article 3. Code of Fair Campaign Practices

20440*. At the time an individual is issued his or her declaration of candidacy, nomination papers, or any other paper evidencing an intention to be a candidate for public office, the elections official shall give the individual a blank form of the code and a copy of this chapter. The elections official shall inform each candidate for public office that subscription to the code is voluntary.*

In the case of a committee making an independent expenditure, as defined in Section 82031 of the Government Code, the Secretary of State shall provide a blank form and a copy of this chapter to the individual filing, in accordance with Title 9 (commencing with Section 81000) of the Government Code, an initial campaign statement on behalf of the committee.

20441*. The Secretary of State shall print, or cause to be printed, blank forms of the code. The Secretary of State shall supply the forms to the elections officials in quantities and at times requested by the elections officials.*

20442*. The elections official shall accept, at all times prior to the election, all completed forms that are properly subscribed to by a candidate for public office and shall retain them for public inspection until 30 days after the election.*

20443*. Every code subscribed to by a candidate for public office pursuant to this chapter is a public record open for public inspection.*

20444*. In no event shall a candidate for public office be required to subscribe to or endorse the code.*

CAMPAIGN DISCLOSURE REQUIREMENTS

The Political Reform Act of 1974 requires all candidates for state and local elective office, all state and local elected officeholders, proponents of state and local ballot measures who control a ballot measure committee, and committees supporting or opposing state and local candidates, and all measure committees, to file campaign disclosure statements disclosing contributions received and expenditures made.

It is the responsibility of the candidate and or committee to be aware of and to file the required campaign disclosure statements in a correct and timely manner. **Government Code §91013 provides for a late filing fine of $10 per day for the late filing of any campaign disclosure statements after the deadline until the statement or report is filed.**

CAMPAIGN FILING OBLIGATIONS

Except as noted below, an individual who intends to be a candidate for an elective office must file Form 501. Please see instructions on the Form 501 for the filing requirements. For State Candidates, Form 501 is filed with the Secretary of State. Local Candidates file with the appropriate local filing officer for their jurisdiction.

G.C. §85200 et seq.

FORM 501–Candidate Intention Statement ▸ This statement must be filed **before** a candidate solicits or receives **any** contributions (including loans) from others or **before any** expenditures are made from personal funds on behalf of his/her candidacy, excluding personal funds used to pay filing fees and/or fees for Statements of Qualifications. Exception: Candidates for county central committee offices that do not raise or spend $2,000 or more in a calendar year.

G.C. §85200

Exception: Form 501 is not required to be filed by candidates who do not intend to receive **any** contributions or loans, **and** the **only** expenditures from personal funds would be for payment of the filing fee and Statement of Qualifications. Form 501 is not used to obtain a Committee Identification Number.

FORM 410–Statement of Organization ▸ In addition to the above mentioned form, a Form 410 must be filed with the Secretary of State's Office to obtain a Committee Identification Number. Form 410 must be filed if a candidate or committee receives contributions (including loans) totaling $2,000 or more in a calendar year. This statement **must** be filed within 10 days of receiving $2,000 in contributions. Include a $50 payment made payable to the Secretary of State. Thereafter, the $50 fee is due annually no later than January 15. In addition to the $50 fee, a penalty of $150 may be assessed if payment is late. **All** personal funds and/or contributions or loans made to the candidate, to a person on behalf of the candidate, or to the candidate's controlled committee shall be deposited in a campaign bank account **prior** to expenditure. **All** campaign expenditures shall be made from the account. Exception: A bank account is not required if a candidate will not receive contributions or make personal expenditures of less than $2,000. The filing and statement of qualification fees are not included in calculating the $2,000. For more details, refer to Campaign Disclosure Manual 2 for Local Candidates and their Controlled Committees.

G.C. §§84101, 84101.5

FORM 470–Officeholder/Candidate Campaign Statement–Short Form ▸ Candidates for office who expect to receive or spend less than $2,000 during the election and who do not have a controlled committee may file a Form 470 with their Declaration of Candidacy (or no later than the filing deadline for the first pre-election campaign statement). The following individuals seeking or holding office are not required to file campaign disclosure statements (Form 470 or 460): candidates for county central committee offices that do not raise or spend $2,000 or more in a calendar year; officeholders whose salaries are less than $200 per month and judicial candidates who have not made or received contributions or made expenditures during non-election years; and judges who do not receive contributions and who make personal expenditures of less than $2,000 or more in non-election years. State officeholders, state candidates, judges and judicial candidates must file the original and one copy with the Secretary of State Political Reform Division.

G.C. §§84206(a), (b), 84207

CAMPAIGN DISCLOSURE REQUIREMENTS, CONT.

FORM 470–Supplement ▸ Any candidate who files a Form 470 and who subsequently has $2,000 or more in receipts and/or expenditures prior to his/her election must send a notice to the Secretary of State, the local filing officer, if any, **and to all candidates for the same office**. This notice must be sent **within 48 hours**. Detailed information concerning the notice required is included on the Supplemental Form 470.

G.C. §84206(c)

FORM 460–Recipient Committee Campaign Statement ▸ Candidates for office who receive contributions or have expenditures of $2,000 or more must file pre-election and semi-annual campaign statements during the year in which their election is being held. For candidates involved in run-off elections held in November 2016, the first semi-annual campaign statement must be filed no later than August 1, 2016; the first pre-election campaign statement is due no later than **September 29, 2016;** the second pre-election campaign statement is due no later than **October 27, 2016;** and the semi-annual campaign statement must be filed no later than **January 31, 2017**. Please refer to the Campaign Filing Schedule for the actual filing periods covered by each statement.

G.C. §84200 et seq.

Termination: Once contributions and expenditures for a particular office cease, all funds are expended, the ending cash balance is $0.00, and the bank account is closed, an original and one copy of Form 410 must be filed with the Office of the Secretary of State. Additionally, you must file a copy of Form 410 along with an original of the final campaign statement (Form 460) with the appropriate filing officer.

There is no deadline for terminating a committee controlled by a local candidate or officeholder unless the controlling candidate/officeholder becomes a state officeholder (in which case, refer to the FPPC Information Manual for State Candidates (Manual 1) for termination requirements). Primarily formed committees also do not have a deadline to terminate. However, the committee, by its nature, may need to change its committee status if it remains open after the election.

G.C. §84214
FPPC Reg §18404

Important Note: Candidates and Committees are encouraged to visit the Fair Political Practices Commission website for information on new or revised rules and regulations www.fppc.ca.gov.

PRE–CAMPAIGN REPORTING REQUIREMENTS FOR CANDIDATES AND/OR COMMITTEES

FORM 501–CANDIDATE INTENTION STATEMENT

WHO FILES:

A candidate for state or local office must file Form 501 prior to solicitation or receipt of any contribution or expenditure of any personal funds used for the election.

You must file a separate Form 501 for each election, including reelection to the same office.

Exception: This form is not required if you will not solicit or receive contributions from other persons and the only expenditures will be from your personal funds used for the filing fee and/or Statement of Qualifications in the sample ballot or ballot pamphlet.

WHEN TO FILE:

Form 501 **must** be filed **before** you solicit or receive **any** contributions or before you make **any** expenditure from personal funds on behalf of your candidacy. This form is considered filed the date it is postmarked or hand delivered.

Pursuant to Government Code §84300(a), no contribution of one hundred dollars ($100) or more shall be made or received in cash. Pursuant to Government Code §84300(b), no expenditure of one hundred dollars ($100) or more shall be made in cash.

WHERE TO FILE:

State Candidates:

Send original to:
Secretary of State Political Reform Division
1500 11th Street, Room 495
Sacramento, CA 95814

Local Candidates:

Send original to:
The appropriate local filing officer

See appropriate Campaign Disclosure Manual and California Form 501 for additional instructions and filing requirements.

PRE–CAMPAIGN REPORTING REQUIREMENTS FOR CANDIDATES AND/OR COMMITTEES, CONT.

FORM 410–STATEMENT OF ORGANIZATION

DEFINITIONS:

RECIPIENT COMMITTEE ▸ A recipient committee is any individual (including an officeholder or a candidate), group of individuals, organization, or any other entity that receives contributions totaling $2,000 or more during a calendar year.

CONTRIBUTION ▸ The term "contribution" includes monetary payments, loans and non-monetary goods or services.

PERSONAL FUNDS–*Candidates* ▸ The personal funds of a candidate or officeholder used in connection with seeking or holding elective office are contributions and are counted towards qualifying as a recipient committee. However, personal funds used to pay a candidate filing fee or a fee for the Statement of Qualifications to appear in the ballot pamphlet are not counted toward the $2,000 threshold.

Pursuant to Government Code §84300(a), no contribution of one hundred dollars ($100) or more shall be made or received in cash. Pursuant to Government Code §84300(b), no expenditure of one hundred dollars ($100) or more shall be made in cash.

WHEN TO FILE:

File the Form 410 within 10 days of receiving $2,000 in contributions. The date this form is postmarked is the date it is considered filed.

A recipient committee qualifying during the 16 days prior to an election in which it must file pre-election statements must file a Form 410 by fax, guaranteed overnight delivery, or personal delivery within 24 hours of qualification with the filing officer who will receive the committee's original disclosure statements. A Form 410 must also be filed with the Secretary of State within 10 days.

A recipient committee qualifying during the 90 days prior to an election in which the committee makes independent expenditures of $1,000 or more to support or oppose a candidate in that election must file the Form 410 (or the information contained on the Form 410) within 24 hours of qualification with the filing officer who will receive the committee's original disclosure statements and with the filing officer(s) for the candidate(s) supported or opposed by the independent expenditure. These filings must be made by fax, guaranteed overnight delivery, personal delivery, or online (if online filing is available).

WHERE TO FILE:

All Committees:

Send original & one copy to:
Secretary of State Political Reform Division
1500 11th Street, Room 495
Sacramento, CA 95814

County & City Committees:

Send copy to:
The appropriate local filing officer

You will receive written notification from the Secretary of State's Office assigning an identification number to your committee. (Identification numbers are also posted on the Secretary of State's web site at www.cal-access.ss.ca.gov.)

See appropriate Campaign Disclosure Manual and California Form 410 for additional instructions and filing requirements.

CAMPAIGN DISCLOSURE REQUIREMENTS OFTEN OVERLOOKED

***BE INFORMED**: The Franchise Tax Board is authorized under Section 90001 of the California Government Code to audit Campaign Disclosure Statements. The audit can include tests of the accounting records and other such auditing procedures. The purpose of campaign disclosure is to provide the public with the identity of contributors and the amounts they give, as well as the amount officeholders, candidates and committees spend. The laws passed to enforce that purpose can be challenging for the unwary, therefore some often overlooked requirements, some identified in audit reports, are provided here:*

- Even unopposed candidates are subject to the campaign disclosure provisions of the Political Reform Act. (Gov. Code §82007)
- Prior to soliciting or receiving any contribution (including a loan), all elected officeholders and all candidates must file Form 501 (candidate intention).
- Contributions include PERSONAL FUNDS and are subject to the same disclosure requirements.
- A Statement of Organization (Form 410) must be filed within 10 days by any person who receives contributions totaling $2,000 or more during a calendar year.
- Officeholders and candidates who receive contributions or make expenditures must establish a campaign checking account in California and report it on a Form 410.
- Loans to a candidate are considered contributions unless the loan is from a financial institution.
- Filing fees and candidate statement fees may be paid in cash if the candidate is using personal funds and will not be reimbursed through the committee. (Gov. Code §85200) Otherwise, campaign disclosure laws require that expenditures of $100 or more be made by written instrument containing the names of both the payee and payor. (Gov. Code §84300)
- Never accept or spend $100 or more in cash. (Gov. Code §84300(a),(b))
- For contributions of $100 or more, including loans, and in-kind contributions, you must disclose the contributor's name, street address, occupation and employer. (Gov. Code §84211(f),(g)) Contributions of $100 or more may not be made in the form of a money order or cashier's check. Contributions may continue to be made with a credit card.
- Maintain details on contributions and expenditures of $25 or more, even if you are spending less than $2,000. Refer to recordkeeping guidelines in appropriate Campaign Finance Disclosure Manual.
- Make copies of all contributor checks.
- Candidates must disclose occupation and employer information for all donors of $100 or more.
- NO PERSONAL USE OF CAMPAIGN FUNDS. Use campaign funds only for political, legislative, or governmental purposes.
- The source for each loan must be disclosed.
- All expenditures of $100 or more must be itemized on the campaign statements, and then summarized on the Campaign Disclosure Statement Summary Page. Payee street addresses must be disclosed on the campaign statements for expenditures made (Gov. Code §84211(k)).
- As long as a committee is in existence, a Semi-Annual Campaign Statement must be filed. If the candidate has filed a long form (460) previously in the calendar year, a 460 must be filed as the Semi-Annual Statement even if there is no activity.
- If the committee changes its treasurer, an amendment to the Form 410 Statement of Organization must be filed.
- All committees making or receiving contribution(s) that total in the aggregate $1,000 or more during the last 90 days before the election, must disclose receipt within 24 hours, even if the contribution is from your personal funds.
- (County Candidates as per Ordinance 5798) If $500 or more including contributions aggregated that are made to or received by a county candidate during the last 16 days before the election, disclose receipt within 24 hours, even if the contribution is from your personal funds.
- Any person who makes independent expenditures in support of or in opposition to a single candidate for elective office or a single ballot measure, which accumulate to one thousand dollars ($1,000.00) or more during the 90 days immediately preceding the election in which the candidate or measure will be voted on shall file Form 496 within twenty-four (24) hours, each time an independent expenditure is made (Form 462 affirming the independent nature of the expenditure is required). Per Local Ordinance 5798 – Committees supporting or opposing any County candidate are required to file 24 hour independent expenditure reports during the local election cycle.

2016 GENERAL ELECTION CAMPAIGN FILING SCHEDULE
November 8, 2016

FILING DEADLINE	TYPE OF STATEMENT	PERIOD COVERED BY STATEMENT	METHOD OF DELIVERY
AUGUST 1, 2016*	Semi-annual	** – 6/30/16	Personal Delivery First Class Mail
SEPTEMBER 29, 2016	Pre-election	7/01/16 – 9/24/16	Personal Delivery First Class Mail
OCTOBER 27, 2016	Pre-election	9/25/12 - 10/22/16	Personal Delivery **Guaranteed Overnight Service**
WITHIN 10 BUSINESS DAYS.... (State Candidate Controlled Committees)	$5,000 Report	6/8/16 – 8/9/16 Electronic Filers only	**E-File only with SOS** **File any time other than the 90-day Election cycle**
WITHIN 24 HOURS ..... (State Candidate Controlled Committees)	Contribution Reports	8/10/16 - 11/08/16	**E-File only with SOS**
WITHIN 24 HOURS ..... (Local Candidate Controlled Committees)	Contribution Reports	8/10/16 - 11/08/16	Personal Delivery **Guaranteed Overnight Service** **Fax or E-mail**
WITHIN 24 HOURS* **	16-Day Reports	10/23/16 - 11/08/16	Personal Delivery** **Guaranteed** ** **Overnight Service** **Fax** **
JANUARY 31, 2017	Semi-annual	10/23/16 - 12/31/16	Personal Delivery First Class Mail

* Because the July 31, 2016 filing deadlines falls on a Sunday, this filing deadline is extended to the next business day.
** The period covered by any statement begins on the day after the closing date of the last statement filed, **OR** January 1, if no previous statement has been filed.
***16-Day Reports required under Sonoma County Campaign Ordinance #5231 file within 24 hours no extensions, no exceptions

CAMPAIGN LITERATURE

Mass Mailing

Definition of Mass Mailing: Mass mailing means over two hundred (200) substantially similar pieces of mail, but does not include a form letter or other mail which is sent in response to an unsolicited request, letter, or other inquiry.

G.C. §82041.5

NOTE: If you are planning any type of mass mailing, please contact the post office in advance for specific postal regulations.

Mass Mailing Requirements

a) Except as provided in subdivision (b), no candidate or committee shall send a mass mailing unless the name, street address, and city of the candidate or committee are shown on the outside of each piece of mail in the mass mailing and on at least one of the inserts included within each piece of mail of the mailing in no less than 6-point type which shall be in a color or print which contrasts with the background so as to be easily legible. A post office box may be stated in lieu of a street address if the organization's address is a matter of public record with the Secretary of State.

b) If the sender of the mass mailing is a single candidate or committee, the name, street address, and city of the candidate or committee need only be shown on the outside of each piece of mail.

c) If the sender of a mass mailing is a controlled committee, the name of the person controlling the committee shall be included in addition to the information required by subdivision (a).

G.C. §84305

All campaign committees, including candidate, ballot measure, general purpose, major donor and independent expenditure committees, must provide the words "Paid for by" when the committee sends a mass mailing. This identification must be presented in the same size and color as the committee name—no less than 6 point type and in a color or print that contrasts with the background and is easily legible. The words "Paid for by" shall be immediately adjacent to and above or immediately adjacent to and in front of the committee name and address

FPPC Reg 18435

Mass Mailing Prohibitions

No newsletter or other mass mailing shall be sent at public expense.

G.C. §89001

Political Advertising Requirements — Newspapers

Any paid political advertisement that refers to an election or to any candidate for state or local elective office and that is contained in or distributed with a newspaper, shall bear on each surface or page thereof, in type or lettering at least half as large as the type or lettering of the advertisement or in 10-point roman type, whichever is larger, the words "Paid Political Advertisement." The words shall be set apart from any other printed matter.

As used in this section "paid political advertisement" shall mean and shall be limited to, published statements paid for by advertisers for purposes of supporting or defeating any person who has filed for an elective state or local office.

E.C. §20008

Important Note: For Political Advertising Disclaimers visit www.fppc.ca.gov/charts/PoliticalAdvertisingDisclaimers.pdf

Simulated Ballot Requirements

a) Every simulated ballot or simulated sample ballot shall bear on each surface or page thereof, in type or lettering at least half as large as the type or lettering of the statement or words or in 10-point roman type, whichever is larger, in a printed or drawn box and set apart from any other printed matter, the following statement:

"NOTICE TO VOTERS"
"(Required by Law)"

"This is not an official ballot or any official sample ballot prepared by the county elections official, or the Secretary of State."

"This is an unofficial, marked ballot prepared by (insert name and address of the person or organization responsible for preparation thereof)."

Nothing in this section shall be construed to require this notice in any editorial or other statement appearing in a regularly published newspaper or magazine other than a paid political advertisement.

b) No simulated ballot or simulated sample ballot referred to in subdivision (a) shall bear any official seal or the insignia of any public entity, nor shall that seal or insignia appear upon the envelope in which it is mailed or otherwise delivered.

c) The superior court, in any case brought before it by any registered voter, may issue a temporary or permanent restraining order or injunction against the publication, printing, circulation, posting, or distribution of any matter in violation of this section, and all cases of this nature shall be in a preferred position for purposes of trial and appeal, so as to assure the speedy disposition thereof.

E.C. §20009

Truth in Endorsements Law

a) provides information regarding restrictions on endorsements, representation requirements, etc. A copy is available in the California Elections Code which can be viewed at www.leginfo.ca.gov/calaw.

E.C. §§20000-20010

Electioneering Near Polling Place

No person, on Election Day, or at any time that a voter may be casting a ballot, shall, within 100 feet of a polling place or an elections official's office:

a) Circulate an initiative, referendum, recall, or nomination petition or any other petition.

b) Solicit a vote or speak to a voter on the subject of marking his or her ballot.

c) Place a sign relating to voters' qualifications or speak to a voter on the subject of his or her qualifications except as provided in Section 14240.

d) Do any electioneering.

As used in this section, "100 feet of a polling place or an elections official's office" means a distance 100 feet from the room or rooms in which voters are signing the roster and casting ballots.

Any person who violates any of the provisions of this section is guilty of a misdemeanor.

E.C. §18370

CAMPAIGN POSTERS AND SIGN PLACEMENTS

- **CITY OF SANTA ROSA:** (707) 543-3011 ..... **STEPHANIE WILLIAMS, INTERIM CITY CLERK**
  Sign permit required. Private property only; ..... 60 days prior to and 15 days after
  must have property owner's permission..... the date of the election
  Signs may not exceed 16 sq. ft. in area
  and, if detached, more than 9 ft. in height.

- **CITY OF CLOVERDALE:** (707) 894-1701 ..... **COMMUNITY DEVELOPMENT DEPARTMENT**
  Must have property owner's permission; ..... 30 days total. Potential extension of up to 45
  Residential: 6 sq. ft., 7 ft. in height; ..... days upon approval of Planning Director
  Nonresidential: 24 sq. ft., 10 ft. in height;
  Private property only

- **CITY OF COTATI:** (707) 665-3622..... **TAMI TAYLOR, CITY CLERK**
  Private property only; must have property owner's ..... 60 days prior to and 10 days after
  permission. 12 sq. ft. total (front & back) on..... the date of the election
  residential; 20 sq. ft. (front & back) nonresidential

- **CITY OF HEALDSBURG:** (707) 431-3317..... **MARIA CURIEL, CITY CLERK**
  Must have property owner's permission; ..... 90 days prior to and 15 days after
  Private property only..... the date of the election

- **CITY OF PETALUMA:** (707) 778-4360..... **CITY COMMUNITY DEVELOPMENT DEPARTMENT**
  Contact City Community Development Dept. .....(707) 778-4301
  for information ..... 90 days prior to and 15 days after
  the date of the election

- **CITY OF ROHNERT PARK:** (707) 588-2227..... **JOANNE BUERGLER, CITY CLERK**
  Must have property owner's permission; ..... Signs must be removed within 10 days after
  Private property only..... the election

- **CITY OF SEBASTOPOL:** (707) 823-1153..... **MARY GOURLEY, CITY CLERK**
  Must have property owner's permission; ..... No specific guidelines established for
  Private property only..... posting, remove after the election

- **CITY OF SONOMA:** (707) 933-2206..... **CITY PLANNING DEPARTMENT**
  No signs or posters on public property or ..... Signs must be removed within ten days
  utility poles. Must obtain permission from..... after election
  property owner to post on private property.
  Signs may not exceed 8 square feet without a permit

- **TOWN OF WINDSOR:** (707) 838-1021 ..... **TOWN PLANNING DEPARTMENT**
  Private property only; must have property owner's..... 45 days total
  permission; Permit and fee required. 32 sq. feet
  residential, 4' in height; 64 sq. feet non-residential,
  6' in height. Contact Planning Department to obtain
  permit

- **COUNTY OF SONOMA:** (707) 565-1900..... **PERMIT AND RESOURCE MANAGEMENT**
  Must obtain permission from the Project Review Section. No signs shall be erected earlier than ninety (90) day prior to the election in which the candidate or measure will be voted upon. Signs on behalf of a political candidate who is successful in the primary election may be retained for the general election provided they are properly maintained. All signs shall be removed entirely within twenty (20) days of the close of the campaign. Refer to Article 84 (Sign Regulations) in Sonoma county Zoning Ordinance for further information.

The above information is correct to the best of our knowledge. For additional information or any recent changes or amendments to city ordinances, contact the appropriate city clerk's office. On state roadways, *Statements of Responsibility* are required to be filed with the State Department of Transportation.

DEPARTMENT OF TRANSPORTATION
DIVISION OF TRAFFIC OPERATIONS
Outdoor Advertising Branch
1120 N STREET, MAIL STATION 36
P.O. BOX 942873
SACRAMENTO, CA 94274-0001
(916) 654-5147
TDD 1-916-653-4086
FAX (916) 653-6080

Dear Candidate or Committee Member:

As a candidate or campaign worker for either an office or a ballot measure, this reminder about State law governing campaign signs should be helpful to you.

Section 5405.3 of the State Outdoor Advertising Act authorizes the placing of "temporary political signs" separate and apart from the normal outdoor advertising display controls. No such political signs, however, may be placed within the right-of-way of any highway or within 660 feet of the edge of and visible from the right-of-way of a landscaped freeway.

TEMPORARY POLITICAL SIGNS ARE SIGNS WHICH MEET THE FOLLOWING CRITERIA:

A. Encourages a particular vote in a scheduled election.

B. Is placed not sooner than 90 days prior to the scheduled election and is removed within 10 days after that election.

C. Is no larger than 32 square feet.

D. Has had a Statement of Responsibility filed with the Department certifying a person who will be responsible for removing the sign.

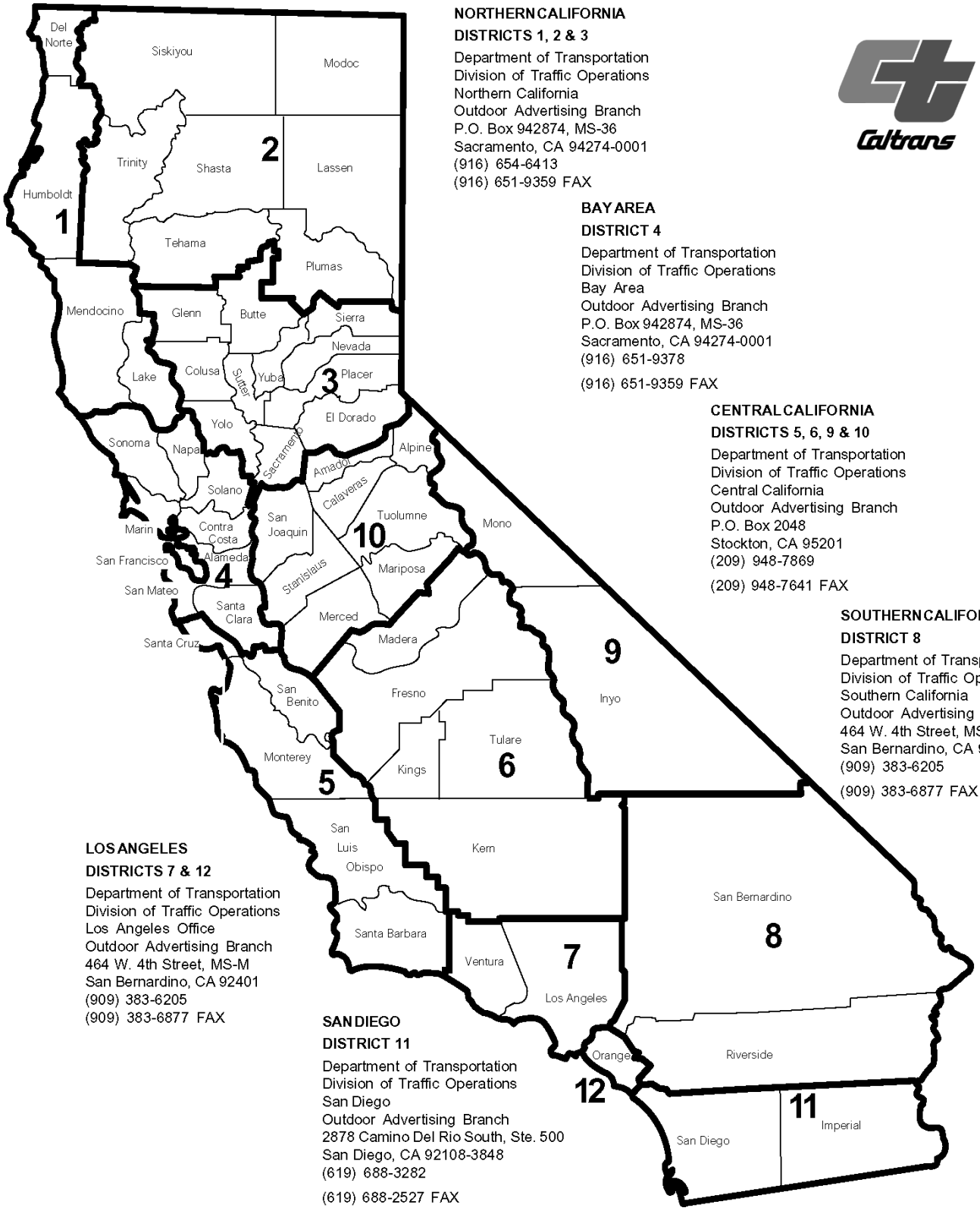
A Statement of Responsibility form is available from your county elections official.

Please pass this information along to those assisting in your campaign and complete and return the Statement of Responsibility form to the appropriate district office located on the map that follows. We will gladly answer any questions regarding the form.

Because the law directs the Department of Transportation to remove signs that do not comply with the regulations before an election and to bill the responsible party for the removal costs after the election, we are calling these provisions to your attention to avoid possible embarrassment to you and your supporters.

Mail Statements of Responsibility to the appropriate district office: (see map for location of offices).

Mail to Caltrans District Office according to THE COUNTY LOCATION of the display.
Please utilize map below to acquire the correct mailing address.



NORTHERN CALIFORNIA
DISTRICTS 1, 2 & 3
Department of Transportation
Division of Traffic Operations
Northern California
Outdoor Advertising Branch
P.O. Box 942874, MS-36
Sacramento, CA 94274-0001
(916) 654-6413
(916) 651-9359 FAX

BAY AREA
DISTRICT 4
Department of Transportation
Division of Traffic Operations
Bay Area
Outdoor Advertising Branch
P.O. Box 942874, MS-36
Sacramento, CA 94274-0001
(916) 651-9378
(916) 651-9359 FAX

CENTRAL CALIFORNIA
DISTRICTS 5, 6, 9 & 10
Department of Transportation
Division of Traffic Operations
Central California
Outdoor Advertising Branch
P.O. Box 2048
Stockton, CA 95201
(209) 948-7869
(209) 948-7641 FAX

SOUTHERN CALIFORNIA
DISTRICT 8
Department of Transportation
Division of Traffic Operations
Southern California
Outdoor Advertising Branch
464 W. 4th Street, MS-M
San Bernardino, CA 92401
(909) 383-6205
(909) 383-6877 FAX

LOS ANGELES
DISTRICTS 7 & 12
Department of Transportation
Division of Traffic Operations
Los Angeles Office
Outdoor Advertising Branch
464 W. 4th Street, MS-M
San Bernardino, CA 92401
(909) 383-6205
(909) 383-6877 FAX

SAN DIEGO
DISTRICT 11
Department of Transportation
Division of Traffic Operations
San Diego
Outdoor Advertising Branch
2878 Camino Del Rio South, Ste. 500
San Diego, CA 92108-3848
(619) 688-3282
(619) 688-2527 FAX

DEPARTMENT OF TRANSPORTATION
DIVISION OF TRAFFIC OPERATIONS
Outdoor Advertising Branch
1120 N STREET, MAIL STATION 36
P.O. BOX 942873
SACRAMENTO, CA 94274-0001
(916) 654-5147
TDD 1-916-653-4086
FAX (916) 653-6080

STATEMENT OF RESPONSIBILITY FOR TEMPORARY POLITICAL SIGNS

Election Date: _____ **June** _____ **November** _____**Other**

County, in which election is being held: _____

Candidate's name: _____

Office sought or proposition number: _____

Number of signs to be placed: _____

Responsible party's name: _____

Address: _____

_____

Phone number (including area code): ( ) _____

The undersigned accepts responsibility for removal of signs placed in respect to the above candidate (or proposition) as stated below and in accordance with Section 5405.3 of the Business and Professions Code.

It is understood and agreed that any signs placed pursuant to Section 5405.3 of the Business and Professions Code and not removed within ten (10) days after the election may be removed by the Department and the undersigned hereby agrees to pay the costs of removal upon the submission of invoice by the Department.

_____ _____

Date Signature of Responsible Party

Mail Statement of Responsibility to appropriate district office located on the attached map.

VOTER REGISTRATION–CAMPAIGN MATERIALS

Voter registration information is available for governmental, political, journalistic, or educational purposes only. An application to purchase voter registration information is required. Requests may be made in person or by phone, and must be paid for at the time the order is picked up. All shipped orders will include a shipping fee.

Materials Description	Prices
Walking Lists ▸ Registered voters by residence address, regular or voting precinct, phone number and party.	$.50 per 1,000 records
Alpha Lists ▸ Alphabetical list, by precinct or district; residence and mailing addresses, political party and phone number.	$.50 per 1,000 records
Mailing Labels ▸ Names and mailing addresses on peel and stick labels. Available by household sort and/or political party sort if requested. (computer generated labels)	$10.00 flat fee plus $11.50 per 1,000 records
CD ▸ Voter file by district. (txt file) Optional voter history available	$ 20.00 flat fee plus $ 1.00 per 1,000 records $270.00 whole county
Vote by Mail Voters ▸ Lists, labels, or disk file of voters, who have applied/returned vote by mail ballots. (E-mail also available upon deposit.)	List: $10.00 flat fee plus $.10 per page Labels: $10.00 flat fee plus $20.00/1000 peel & stick Disk/ E-mail: $20.00 flat fee plus $1.00 per 1000
Maps ▸ Precinct maps by city and/or unincorporated areas of the county and district maps are available.	$2.00 to $10.00 per page
Statement of the Vote ▸ Prior election results by precinct	$15.00/$20.00 hard copy

For **additional information** contact the Registrar of Voters Mapping and Computer Services Division at (707) 565-6818 or e-mail: rov-materials@sonoma-county.org.

VOTE BY MAIL BALLOT INFORMATION

Who May Vote by Mail?

Any registered voter who requests a Vote by Mail ballot in writing may vote by mail.

E.C. §§3001, 3003

Permanent Vote by Mail Voter Information ▸ Any voter may apply for permanent Vote by Mail status. A voter will lose his or her permanent Vote by Mail status if he or she does not return a Vote by Mail ballot in four consecutive statewide general elections.

E.C. §§3201, 3206

Mailed Ballot Precinct Information ▸ Though technically not Vote by Mail voters, voters who reside in a precinct that has fewer than 250 registered voters 88 days prior to an election may be declared to be in a "mailed ballot precinct." When this occurs, all voters in that precinct will automatically be mailed a Vote by Mail ballot; **no application is necessary**. Because of the increasing number of jurisdictions **with overlapping boundaries that hold elections at the same time, the number of mailed ballot precincts has increased.**

E.C. §3005

What Information Must Be Provided to Obtain a Vote by Mail Ballot?

To obtain a Vote by Mail ballot, voters must apply in writing to the local elections official. As required by law, an application for a Vote by Mail ballot is always included in the Sample Ballot; however, no application form is necessary. A voter may write a note to the local elections official requesting a Vote by Mail ballot. The request shall contain the following:

1. the voter's printed name
2. the voter's **residence** address
3. the mailing address to which the voter wants the Vote by Mail ballot sent
4. the name and date of the election for which the voter is applying
5. the voter's **signature**

In Sonoma County mail request to:	or Fax your request to:
Sonoma County Registrar of Voters P.O. Box 11485 Santa Rosa CA 95406-1485	(707) 565-6843

E.C. §§3001, 3006

When to Apply for a Vote by Mail Ballot

Elections officials process Vote-by-Mail applications and mail ballots during the period 29–7 days prior to an election. A voter may submit an application prior to this time, but the elections official will hold it until the 29th day. Applications for Vote by Mail ballots **that are to be mailed to the voter** cannot be processed if received less than 7 days prior to an election. Vote by Mail ballots are available in the Registrar of Voters Office until 8 p.m. on Election Day.

E.C. §3001

Distributing Applications for Vote by Mail Ballots

Any candidate, group of candidates, ballot measure committee or other political organization that intends to conduct a Vote by Mail voter drive, should note the following information regarding distribution of applications for Vote by Mail ballots. Before you do anything, contact your local elections official.

VOTE BY MAIL BALLOT INFORMATION, CONT.

Uniform Vote by Mail Voting Application

The Secretary of State has prepared a uniform application format for a Vote by Mail ballot for use by all individuals, organizations and groups distributing Vote by Mail ballot applications. Failure to conform your application to the uniform format is a misdemeanor. A master Vote by Mail ballot application form will be provided by the Registrar of Voters Office, 435 Fiscal Dr., Santa Rosa, CA 95403.

Important Information

- To ensure accuracy, the voter should fill out all the information on the application; however, the following information may be preprinted on the application form:
  1. the voter's name and residence address as they appear on the voter's affidavit of registration
  2. the name and date of the election for which the Vote by Mail ballot is being requested
  3. the deadline date by which the application must be received by the elections official
- There is a separate section of the form to indicate a mailing address if the voter wishes to receive his or her ballot at an address other than his or her residence address. This information **may not** be preprinted and may only be completed by **the voter**. The mailing address to which a Vote by Mail ballot is requested to be sent may not be the address of any political party, political campaign headquarters, or a candidate's residence. This provision does not apply to a candidate, or to a candidate's immediate family or housemates, who request that a Vote by Mail ballot be mailed to the candidate's residence address.
- The voter must **personally** affix his or her signature.
- Any application containing preprinted information shall contain the following statement (verbatim) printed conspicuously on the form:

  You have the legal right to mail or deliver this application directly to the local elections official of the county where you reside.
- The name, address and telephone number of any organization, individual or group that authorizes the distribution of applications shall be printed on the application.
- Any individual, organization or group that distributes applications for Vote by Mail ballots and receives completed application forms shall deliver the forms to the appropriate elections official **within 72 hours** of receipt. It is a crime to delay the return of a Vote by Mail ballot application.
- Vote by Mail ballot applications provided by a group or organization shall be sent by non forwardable mail.
- Any individual, group or organization that knowingly distributes any application for a Vote by Mail ballot that does not conform to the state requirements is guilty of a misdemeanor.
- Voters who use a Vote by Mail ballot application provided by an individual, group or organization must attest to the truth and correctness of the contents and sign under penalty of perjury.
- The Vote by Mail ballot application must contain information regarding permanent Vote by Mail status.
- The size of the uniform format approved by the Secretary of State is 8 1/2" x 5 1/2".

Vote by Mail Ballot Counting

Vote by Mail ballots are processed beginning 10 business days prior to an election, but no results may be released until 8 p.m. election night. Partial Vote by Mail results are the first results announced on election night.

CONSOLIDATED GENERAL ELECTION CALENDAR
NOVEMBER 8, 2016

Sonoma County Registrar of Voters

435 Fiscal Drive — P. O. Box 11485
Santa Rosa, CA 95406–1485
Phone: (707) 565–6800 — Fax: (707) 565–6843
Toll Free: (800) 750–VOTE
TDD: (707) 565–6888

The following calendar is intended to provide general information and does not have the force or effect of law, regulation or rule. References to code sections were accurate on the date of publication, but changes may have occurred since then. Thus, the references are provided for convenience only and should not be relied upon. It is distributed with the understanding that the Registrar of Voters is not rendering legal advice and that this calendar is not a substitute for legal counsel. In the case of conflict, the law, rule or regulation will apply.

William F. Rousseau, County Clerk
& Registrar of Voters

HOLIDAY SCHEDULE

For dates that fall on a Saturday, Sunday or holiday, use the next regular business day for transactions. Please note that the following holidays are legal holidays observed by the County of Sonoma. They may not be the same holidays recognized by other counties or by the Secretary of State's Office.

2016	January 1	New Year's Day
	January 18	Martin Luther King, Jr.'s Birthday
	February 12	Abraham Lincoln's Birthday
	February 15	President's Day
	May 30	Memorial Day
	July 4	Independence Day
	September 5	Labor Day
	November 11 ...	Veteran's Day
	November 24 ...	Thanksgiving Day
	November 25 ...	The day after Thanksgiving
	December 26 ...	Christmas Day

CONSOLIDATED GENERAL ELECTION CALENDAR
NOVEMBER 8, 2016

Actual Date **+/- Date**
Person(s) Responsible
Event

CANDIDATES

CANDIDATE INTENTION STATEMENT (Form 501) ▸ Prior to the solicitation or receipt of **any** contribution or loan, **any** individual who intends to be a candidate for **an elective state office** shall file with the Secretary of State's Office an original of the Candidate Intention Statement (Form 501). **Any** individual who intends to be a candidate for **any other elective office** shall file the Candidate Intention Statement (Form 501) with the same filing officer with whom the original campaign statements are required to be filed. See "Pre-Campaign Reporting Requirements," in the campaign guide, for more information on filing this form.

G.C. §85200

CANDIDATES

STATEMENT OF ORGANIZATION/CAMPAIGN BANK ACCOUNT (Form 410) ▸ Upon the filing of the Candidate Intention Statement (Form 501), **any** candidate who raises contributions of $2,000 or more in a calendar year shall establish a campaign account at an office of a financial institution located in the state. The candidate shall then set forth the name and address of a financial institution where the candidate has established a campaign account and the account number on the committee Statement of Organization (Form 410). See "Pre-Campaign Reporting Requirements," in the campaign guide, for more information on filing this form.

A fine of $10 per day, up to a maximum of $100, may be assigned for the late filing of Form 410.

G.C. §§84101, 85201, 91013

COMMITTEES

INDEPENDENT EXPENDITURES – *COMMITTEES THAT SUPPORT OR OPPOSE CANDIDATES FOR COUNTY OFFICES* ▸ Any person who makes independent expenditures in support of or in opposition to any county candidate, which accumulate to one thousand dollars ($1,000.00) or more during an election cycle shall notify the county registrar of voters and all candidates running for the same seat, by telegram, facsimile, or by any other electronic means accepted by the county registrar of voters, **within twenty-four (24) hours** each time such an expenditure is made.

Ord. No. 5231 §2, 2000

JUN 13 **(-148)**
GOVERNOR/BOARD OF SUPERVISORS

GOVERNOR'S PROCLAMATION ▸ By this date the Governor shall issue a proclamation, under his or her hand and the Great Seal of the State, and shall state the time of the election and the offices, if any, to be filled. Copies of the proclamation shall be transmitted to the Boards of Supervisors of the counties.

E.C. §12000

CONSOLIDATED GENERAL ELECTION CALENDAR
NOVEMBER 8, 2016

Actual Date **+/- Date**
Person(s) Responsible
Event

JUN 30 **(-131)**
OFFICE OF SECRETARY OF STATE

STATEWIDE BALLOT MEASURES ▸ Last day for the Legislature to adopt a constitutional amendment, bond measure, or other legislative measure in order for the proposed measure to appear on the General Election ballot.

E.C. §9040

JULY 1 **(-130)**
COUNTY SUPERINTENDENT OF SCHOOLS

SCHOOL DISTRICT CONSOLIDATIONS ▸ Last day for County Superintendent of Schools to notify, in writing, governing boards of compulsory consolidation of their school district elections.

ED.C. §§5323, 5340 et seq.

JUL 4 to JUL 18 **(-127 to -113)**
CITY CLERK/REGISTRAR OF VOTERS

PUBLISH NOTICE OF ELECTION–*MUNICIPAL ELECTIONS* ▸ The City Clerk (or Registrar of Voters Office on behalf of the city) shall publish notice of election one time between these dates. The notice shall include the date and time of the election and the offices to be filled, specifying full term or short term, as the case may be. The notice shall also specify the conditions for appointment pursuant to E.C. §10229 (insufficient nominee provisions).

E.C. §§12101, 12102

PUBLISH NOTICE OF ELECTION ▸ In case of a Municipal Election on any measure, the City Clerk (or Registrar of Voters Office on behalf of the city) shall publish a synopsis of the measure in the city pursuant to Gov't Code §6061. The notice shall be titled "Measure To Be Voted On." The City Clerk shall consolidate the Notice of Election and the Notice of Measure to be Voted On if the measure was placed on the ballot before the Notice of Election was published. It is also suggested that the notice to submit arguments be included with this publication.

E.C. §12111, G.C. §6061

JUL 6 **(-125)**
DISTRICT SECRETARY

NOTICE OF ELECTION AND MAP OF DISTRICT BOUNDARIES–*SPECIAL DISTRICTS* ▸ On or before the 125th day prior to the General District Election, the district secretary shall deliver a notice to the Registrar of Voters Office containing: (a) the elective offices of the district to be filled at the next election; and (b) the district's policy in regard to candidates' Statements of Qualifications. The notice shall bear the secretary's signature and the district's seal. The district secretary shall also deliver a map of the district boundaries, (or, in lieu thereof, a statement indicating that there have been no changes to the boundary lines) to the Registrar of Voters Office.

E.C. §§10509, 10522

CONSOLIDATED GENERAL ELECTION CALENDAR
NOVEMBER 8, 2016

Actual Date **+/- Date**
Person(s) Responsible
Event

JUL 8 **(-123)**
GOVERNING BODY/COUNTY SUPERINTENDENT OF SCHOOLS

CONSOLIDATION ORDER–*SCHOOL DISTRICT CANDIDATES* ▸ Whenever an election for governing board member(s) called by a school district is to be consolidated, the jurisdiction calling the election shall, not later than 5 p.m. on this date, file with the Superintendent of Schools (and a copy to the Registrar of Voters Office) a resolution of its governing board requesting such consolidation and setting forth the exact form of any question, proposition or office to be voted upon at such election, as it is to appear on the ballot. Measures that exceed 75 words must be abbreviated to 75 words or less to appear on the ballot. The resolution requesting the consolidation shall be adopted and filed at the same time as the resolution or order calling the election.

ED.C. §5322, E.C. §§10400 et seq., 13247

JUL 11 **(-120)**
COUNTY SUPERINTENDENT OF SCHOOLS

DELIVER ELECTION ORDER TO REGISTRAR OF VOTERS OFFICE ▸ No later than this date, the Superintendent of Schools shall deliver to the Registrar of Voters Office the order of election and the formal notice of election.

ED.C. §§5324, 5325

JUL 11 to AUG 10 **(-120 to -90)**
REGISTRAR OF VOTERS

NOTICE OF ELECTION ▸ At least 90 and not more than 120 days before the date fixed for the Consolidated Elections, the Registrar of Voters Office shall publish once in a newspaper of general circulation published in the district, a notice of election. The notice shall contain the names of offices for which candidates may file to run and shall state the qualifications as required by the principal act for each office, the location where the Declaration of Candidacy forms may be obtained and filed, and the final day and time forms will be accepted for filing. The notice shall also state that if there are no nominees or insufficient nominees for the office and a petition for an election is not filed with the Registrar of Voters Office within the time prescribed by law, appointments will be made.

E.C. §12112, ED.C. §§5361, 5363

JUL 11 **(-120)**
GOVERNING BODY

POLICY REGARDING CANDIDATES' STATEMENTS OF QUALIFICATIONS ▸ Before the nominating period opens; local agencies scheduled for election shall make the following determinations regarding publication of candidates' optional Statements of Qualifications in the Voter Information Pamphlet portion of the Sample Ballot:

1. Whether the district or candidate must pay the cost of printing the Statement of Qualifications.
2. If candidates are to pay for the printing of Statements, whether: (a) a payment must be made to the district prior to the filing of the nomination papers, or (b) the district will bill the candidates after the election.
3. Whether Statements should be limited to 200 or 400 words. The estimated cost of a 400 word Statement is approximately double the estimated cost of a 200 word Statement.

Actual Date **+/- Date**
Person(s) Responsible
Event

Such decisions may not be revoked or modified after the 7th day prior to the opening of the nomination period. A written statement of the policy with respect to charges for handling, packaging, and mailing shall be provided to each candidate with nomination papers.

E.C. §13307(e)

JUL 18 to AUG 12 **(-113 to -88)**
CANDIDATES/REGISTRAR OF VOTERS

NOMINATION PERIOD ▸ Period for filing nomination documents for candidates involved in elections at the Consolidated General Election. (See "Qualifications and Requirements" for the specific office in the campaign guide for more information on nomination documents and procedures on filing for office.) School and special district candidates must file a Declaration of Candidacy in the Registrar of Voters Office, 435 Fiscal Drive, Santa Rosa, with the exception of Petaluma Joint Union High School District. Municipal candidates must obtain and file nomination documents with the city clerks of their cities during regular business hours as posted.

School and special district candidates may obtain forms during regular work hours Monday through Friday from 8 a.m. to 5 p.m. Forms must be filed in person, by designated representative, or by certified mail (PO Box 11485, Santa Rosa, CA 95406-1485) received no later than 5 p.m. on the final filing date. Candidates who do not appear in person to file nomination documents bear the responsibility of errors or omissions which could affect their candidacy. No candidate shall withdraw his/her Declaration of Candidacy after 5 p.m. on the 88th day before the date of the election except as provided below.

E.C. §§10220, 10229, 10407, 10510, G.C. §§36503 et seq., 87201

EXTENSION PERIOD ▸ If an incumbent, eligible to be elected, fails to file the required nomination documents by 5 p.m. on the last day to file, anyone (other than the incumbent) who is otherwise qualified shall have five (5) calendar days to file for that office. This section does not apply if there is no incumbent eligible to be elected. If this section is applicable, notwithstanding E.C. §10510, a candidate for the affected office may withdraw his/her Declaration of Candidacy until 5 p.m. on the 83rd day before the date of the election.

E.C. §§10225, 10407(b), 10516

JUL 18 to AUG 12 **(-113 to -88)**
LOCAL CANDIDATES/REGISTRAR OF VOTERS

STATEMENT OF QUALIFICATIONS–*OPTIONAL* ▸ Any candidate for nonpartisan local office (including an incumbent in a recall election) may submit a Statement of Qualifications to be printed in the Voter Information Pamphlet portion of the Sample Ballot at the time his or her nomination documents are filed. Candidates who are not required to file nomination documents (i.e. run–off elections), but who wish to file an optional Statement of Qualifications must do so no later than 5 p.m. on the 88th day prior to election. If a jurisdiction requires payment in advance, the candidate must pay the jurisdiction and bring proof of payment at the time of filing. Once filed, the statement may be withdrawn (but not changed) until 5 p.m. the next regular business day following the close of nominations. All statements remain confidential until the close of the nomination (or extended nomination) period. See the campaign guide for costs of statements and guidelines on submitting a Statement of Qualifications.

E.C. §13307 et seq.

Actual Date **+/- Date**
Person(s) Responsible
Event

MISREPRESENTATION IN STATEMENT ▸ Any candidate in an election (including an incumbent in a recall election) who knowingly makes a false statement of a material fact in a candidate's statement prepared pursuant to E.C. §11327 or E.C. §13307, with the intent to mislead voters, is punishable by a fine not to exceed one thousand dollars ($1,000).

E.C. §18351

JUL 18 to AUG 12 **(-113 to -88)**
U.S. REPRESENTATIVE/STATE LEGISLATIVE CANDIDATES

STATEMENT OF QUALIFICATIONS–U.S. REPRESENTATIVE/*STATE LEGISLATIVE CANDIDATES ONLY–OPTIONAL* ▸ Any candidate for U.S. Representative or state legislative office who accepts voluntary expenditure limits may submit a 250–word Statement of Qualifications to be printed in the Voter Information Pamphlet portion of the Sample Ballot. The statement will be printed at the candidate's expense and may not make any reference to any opponent of the candidate. See the campaign guide for costs of statements. State Legislative candidates will be mailed guidelines on submitting a Statement of Qualifications.

G.C. §85601(c), E.C. §13307.5

JUL 18 to AUG 12 **(-113 to -88)**
CANDIDATES/COMMITTEES/REGISTRAR OF VOTERS

CAMPAIGN DISCLOSURE STATEMENTS ▸ Any candidate who does not anticipate spending or receiving $2,000 or more in a calendar year may file a Form 470 Campaign Statement – Short Form, which does not require detailed information concerning receipts and expenditures.

Any candidate or committee who receives **any** contributions or loans from others **must** establish a campaign bank account in California and deposit **all** the contributions or loans into the account **before** expenditure. An original and one copy of the Statement of Organization (Form 410) must be sent to the Secretary of State's Office **within 10 days** of opening the account.

Before expending $2,000 or more of personal funds in a calendar year, any candidate who has not established a campaign account pursuant to Gov't Code §85201(g) shall (1) establish a campaign account **before** the $2,000 expenditure threshold is reached; (2) file an original and one copy of the Statement of Organization (Form 410) with the Secretary of State's Office and, if applicable, file a copy with the appropriate local filing officer (this form also contains the campaign bank account information); and (3) file the Officeholder and Candidate Campaign Statement – Short Form 470 Supplement (Form 470 Supplement) with the Secretary of State's Office, the appropriate local filing officer **and** each candidate seeking the same office. This notice is **required** to be filed **within 48 hours** of receiving or making contributions or expenditures of $2,000 or more.

Please refer to the appropriate Information Manual on Campaign Disclosure Provisions for additional information regarding filing obligations for candidates, officeholders and committees supporting or opposing candidates or measures.

G.C. §§85201, 84206

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JUL 18 to AUG 12 **(-113 to -88)**
CANDIDATES/REGISTRAR OF VOTERS

STATEMENT OF ECONOMIC INTERESTS ▸ Form 700 must be filed not later than the final filing date for the Declaration of Candidacy if it is required by the Conflict of Interest Code for the jurisdiction or by state law.

G.C. §§87200 et seq., 87302.3, 87500

JUL 18 to AUG 12 **(-113 to -88)**
CANDIDATES/FILING CLERK

CODE OF FAIR CAMPAIGN PRACTICES–*VOLUNTARY* ▸ At the time declaration of candidacy, nomination papers, or any document evidencing a candidate's intention to run for a public office are issued, the elections official shall issue a copy of the Code of Fair Campaign Practices and the provisions of E.C. §20440 et seq. The clerk shall inform each candidate for public office that signing the Code of Fair Campaign Practices is voluntary. Forms so filed shall be retained for public viewing until 30 days after the election.

E.C. §20400 et seq.

JUL 20 **(-111)**
STATEWIDE CANDIDATES/U.S. SENATE

STATEMENT OF QUALIFICATIONS–*OPTIONAL* ▸ Any candidate for U.S. Senate may purchase space for a 250-word candidate statement in the official state Voter Information Guide.

E.C. §9084(i)

JULY 31 **(Date fixed by law)**
CANDIDATES/COMMITTEES

SEMI-ANNUAL CAMPAIGN STATEMENT DUE ▸ All elected officers, candidates, and committees filing campaign statements must file a semi-annual statement covering the report period from the day after the closing date of the last statement filed, or January 1st if no previous statement has been filed.

G.C. §§84200, 84218

AUG 2 **(-98)**
CANDIDATES/REGISTRAR OF VOTERS

LAST DATE TO CHANGE CANDIDATE'S BALLOT DESIGNATION ▸ Last day that any candidate may request in writing a different ballot designation than that used at the Primary Election. The written request shall be accompanied by a ballot designation worksheet. In the case of any **state** or **federal** office, this request should be made to **both** the Secretary of State's Office **and** the Registrar of Voters Office.

Cal. Code Reg., tit. 2, §20711(e), E.C. §13107(e)

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AUG 10 to NOV 8 **(-90 to -0)**
CANDIDATES/COMMITTEES

90-DAY REPORTING PERIOD or 24-HOUR CONTRIBUTION/INDEPENDENT EXPENDITURE REPORTING PERIOD ▸ Candidates, ballot measure and recipient committees that make or receive contributions or loans that total in the aggregate $1,000 or more, must report the monetary contribution **within 24 hours** and non-monetary contributions **within 48 hours** by personal delivery, fax, or guaranteed overnight service.

Committees that make independent expenditures of $1,000 or more, must report the independent expenditure **with 24 hours** by personal deliver, fax, or guaranteed overnight service (Sonoma County Local Ordinance Sec. 2-213 requires any person/committee making independent expenditures of $1,000 or more to report this independent expenditure within 24 hours during **any election cycle**).

G.C. §§82036, 82036.5, 84203, 84203.3, 84204, 85204, 85309, 85500
Ord. No. 5231 §2, 2000

AUG 12 **(-88)**
GOVERNING BODY/REGISTRAR OF VOTERS

CONSOLIDATION ORDER–*OTHER THAN SCHOOL DISTRICT GOVERNING BOARD ELECTIONS* ▸ Whenever an election called by a district, city or other political subdivision for the submission of any question, proposition or office to be filled, is to be consolidated with a statewide election (or in the case of local elections, when no specific procedure is specified), the jurisdiction calling the election shall, not later than 5 p.m. on this date, file with the Board of Supervisors, and a copy to the Registrar of Voters Office, a resolution of its governing board requesting such consolidation and setting forth the exact form of any question, proposition or office to be voted upon at such election, as it is to appear on the ballot. Measures that exceed 75 words must be abbreviated to 75 words or less to appear on the ballot. The resolution requesting the consolidation shall be adopted and filed at the same time as the ordinance, resolution or order calling the election.

ED.C. §5322, E.C. §§10402, 10403, 13247

AUG 12 **(-88)**
CANDIDATES/REGISTRAR OF VOTERS

FILE OR WITHDRAW NOMINATION DOCUMENTS–*LAST DAY* ▸ All nomination documents must be filed no later than 5 p.m. on this date.

- Final date for filing the following **required** documents: Declaration of Candidacy; Statement of Economic Interests (only if required by the jurisdiction's Conflict of Interest Code or state law).
- Final date for filing the following **optional** documents: Code of Fair Campaign Practices; Candidate's Statement of Qualifications.
- **Recommended** date for filing the Officeholder and Candidate Campaign Statement – Short Form (California Form 470) if the candidate does not intend to raise or spend $2,000 or more in connection with seeking or holding office.

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No candidate whose Declaration of Candidacy has been filed for any primary election may withdraw as a candidate at that primary election.

E.C. §§10220, 10224, 10407, 10510, G.C. §87201

AUG 12 **(-88)**
CITY CLERK/REGISTRAR OF VOTERS

NO ONE OR ONLY ONE NOMINEE–*MUNICIPAL* ▸ If, by the 88th day, during normal business hours as posted (or in the event the nominating period was extended due to an incumbent's failure to file, by the 83rd day, during normal business hours as posted) before the Municipal Election to fill an office, no one or only one person has been nominated, the City Clerk shall inform the governing body that it may at a regular or special meeting held before the election, adopt one of the following: 1) appoint the person who was nominated; 2) if no one has been nominated, appoint any eligible elector; or 3) hold the election. This section shall not apply if more than one person has been nominated for another city-wide office, or if a city measure is submitted to the voters at the same election

If the governing body of a city makes an appointment pursuant to E.C. §10229, the City Clerk shall not accept for filing any statement of write-in candidacy submitted after the appointment has been made.

E.C. §§10229, 10407

AUG 12 **(-88)**
U.S. REPRESENTATIVE/STATE LEGISLATIVE CANDIDATES

STATEMENT OF QUALIFICATIONS–*U.S. REPRESENTATIVE/STATE LEGISLATIVE CANDIDATES ONLY–OPTIONAL* ▸ Last day any candidate for U.S. Representative or state legislative office who accepts voluntary expenditure limits may submit a 250-word Statement of Qualifications to be printed in the Voter Information Pamphlet portion of the Sample Ballot. The Statement will be printed at the candidate's expense and may not make any reference to any opponent of the candidate. See the campaign guide for costs of statements.

G.C. §85601(c), E.C. §13307.5

AUG 12 **(-88)**
GOVERNING BODY

TAX RATE STATEMENT–*BOND ISSUES* ▸ Final filing date for Tax Rate Statement. Tax Rate Statements shall be printed in the Voter Information Pamphlet portion of the Sample Ballot for any bond issue proposed by a county, city and county, city, district, or other political subdivision, or by any agency, department or board thereof, the security for which constitutes a lien on the property for ad valorem taxes within the jurisdiction and the proposal for which is required to be submitted to the voters for approval.

E.C. §§9400, 9401

AUG 12 **(-88)**
REGISTRAR OF VOTERS

PRECINCT BOUNDARY CHANGES ▸ Precinct boundary changes occurring less than 88 days before an election shall not be effective for purposes of that election.

E.C. §12262

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AUG 12 **(-88)**
PROPONENT/OPPONENT/REGISTRAR OF VOTERS

NOTICE TO SUBMIT ARGUMENTS ▸ Based on the time reasonably necessary to prepare and print arguments, analyses and Sample Ballots and to permit the 10-day public examination period, the elections official shall fix and determine a reasonable date prior to the election after which no arguments for or against any measure may be submitted for printing and distribution to the voters.

Notice of the date by which arguments must be submitted shall be published by the elections official pursuant to Gov't. Code §6061 (one time). Arguments may be changed until and including the date fixed by the elections official. Arguments submitted must be accompanied by a Statement of Accuracy and signed by each proponent and author, if different. Forms are available from the elections official.

E.C. §§9163, 9286, 9316, 9502, 9600, G.C. §6061

AUG 12 **(-88)**
COUNTY AUDITOR

REQUEST FOR FISCAL ANALYSIS ▸ Whenever any county measure qualifies for the ballot, the Registrar of Voters Office shall transmit a copy of the measure to the County Auditor. The Board of Supervisors may direct the County Auditor to prepare a Fiscal Impact Statement estimating any increase or decrease in revenues or cost to the county if the measure is adopted. The Fiscal Impact Statement shall not exceed 500 words and must be forwarded to the Registrar of Voters Office by the 78th day before the date of the election.

E.C. §9160

AUG 12 **(-88)**
COUNTY COUNSEL/REGISTRAR OF VOTERS

REQUEST FOR IMPARTIAL ANALYSIS–*COUNTY OR SCHOOL DISTRICT MEASURE* ▸ Upon the measure's qualification for the ballot, the Registrar of Voters Office shall transmit a copy of the measure text of each county or school district measure to the County Counsel, who shall prepare an Impartial Analysis of the measure. The analysis is due by the 78th day before the date of the election.

REQUEST FOR IMPARTIAL ANALYSIS–*MUNICIPAL MEASURE* ▸ Upon the measure's qualification for the ballot, the Council may direct the city elections official to transmit a copy of the measure to the City Attorney. The City Attorney shall prepare an Impartial Analysis of the measure showing the effect of the measure on existing law. The analysis shall not exceed 500 words in length and must be forwarded to the Registrar of Voters Office by the 78th day before the date of the election.

E.C. §§9160, 9280, 9500

AUG 12 **(-88)**
REGISTRAR OF VOTERS

MAILED BALLOT PRECINCTS ▸ Whenever, on the 88th day before the election, there are 250 or fewer persons registered to vote in any precinct, the Registrar of Voters Office may designate such precinct as a mailed ballot precinct. Each voter shall be furnished with an official ballot, as soon as

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ballots are made available, along with a statement that there will be no polling place for the election. The voter shall not be required to file an application for the ballot.

E.C. §3005

AUG 13 **(-87)**
REGISTRAR OF VOTERS

MEASURE ASSIGNMENT ▸ On this day the Registrar of Voters Office will assign a letter designation to each local measure that will appear on the ballot.

E.C. §13116

AUG 13 to AUG 17 **(-87 to -83)**
CANDIDATES/REGISTRAR OF VOTERS

EXTENDED NOMINATION PERIOD ▸ If an incumbent, eligible to be elected, fails to file the required nomination documents by 5 p.m. on the last day to file (88 days before the election), anyone (other than the incumbent) who is otherwise qualified shall have five (5) calendar days (until 5 p.m. on the 83rd day before the election) to file for that office. This section does not apply when there is no incumbent eligible to be elected.

If this section is applicable, notwithstanding E.C. §10510, a candidate for the affected office may withdraw his or her nomination documents until 5 p.m. on the 83rd day before the date of the election.

E.C. §§8022, 8204, 10225, 10407, 10516

AUG 13 to AUG 22 **(-87 to -78)**
PUBLIC/REGISTRAR OF VOTERS

PUBLIC EXAMINATION OF MATERIALS REQUIRED TO BE FILED BY THE 88TH DAY–*TAX RATE STATEMENTS, STATEMENTS OF QUALIFICATIONS, FULL TEXT, ETC.* ▸ Not less than 10 days before the Registrar of Voters Office submits any election materials for printing, the Registrar shall make a copy of such materials available for public examination in the Registrar of Voters Office. A fee may be charged to anyone who wishes to obtain a copy of the materials.

During the 10-calendar-day review period provided by this section, any voter of the jurisdiction in which the election is being held, or the Registrar of Voters Office, may seek a writ of mandate or an injunction requiring any or all such materials to be amended or deleted. A peremptory writ of mandate or an injunction shall be issued only upon clear and convincing proof that the material in question is false, misleading, or inconsistent with the requirements of Chapters 2-6 of Division 9 or Chapter 3 of Division 6 of the Elections Code, and that issuance of the writ or injunction will not substantially interfere with the printing or distribution of official election materials as provided by law.

E.C. §§9190, 9295, 9380, 9509, 13313

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AUG 13 **(-87)**
CANDIDATES/REGISTRAR OF VOTERS

STATEMENT OF QUALIFICATIONS–*WITHDRAWAL–LOCAL NONPARTISAN OFFICE* ▸ Last day for any candidate who so desires to withdraw his or her Statement of Qualifications (unless there is an extension of the nomination period). Statements may be withdrawn (but not changed) during the period for filing nomination papers and until 5 p.m. on the next regular business day following the close of the nomination (or extended nomination) period for the office.

E.C. §13307

AUG 17 **(-83)**
GOVERNING BODY

AMENDMENT OR WITHDRAWAL OF BALLOT MEASURES–*LAST DAY* ▸ Notwithstanding any other provision of law, whenever a legislative body has ordered that a measure or proposal be submitted to the voters of any jurisdiction at a special election, the order of election shall not be amended or withdrawn after the 83rd day prior to the election.

The order of election shall be amended or withdrawn upon the filing of a resolution by the legislative body stating the specifics concerning the amendment or withdrawal. The resolution shall be filed with the elections official not later than the 83rd day prior to the election.

E.C. §9605

AUG 17 **(-83)**
GOVERNING BODY/REGISTRAR OF VOTERS

APPOINTMENT OF NOMINEES–*SPECIAL DISTRICTS ONLY* ▸ If by 5 p.m. on the 83rd day before the election, the number of nominees is less than or equal to the number of offices to be filled (and a petition signed by 10% of the registered voters or 50 voters, whichever is less, has not been presented to the Registrar of Voters Office), no election will be held, and the Registrar of Voters Office shall request the Board of Supervisors to appoint the nominated person(s) to the office(s). If there are no nominees, the Board shall appoint to the office(s) any person(s) who qualified on the date when the election would have been held. All persons so appointed will be seated at the organizational meeting and serve exactly as if elected for the remainder of the term.

The appointments shall be made by the Board of Supervisors at a regular or special meeting held prior to the Monday before the first Friday in December. The person(s) appointed shall qualify, take office and serve exactly as if elected at a general district election for such office. Elective officers, elected or appointed pursuant to this part, shall take office at noon on the first Friday in December next following the election.

E.C. §§10515, 10554

AUG 17 **(-83)**
CITY CLERK/REGISTRAR OF VOTERS

APPOINTMENT OF NOMINEES–*MUNICIPAL ONLY* ▸ If, by the 83rd day, during normal business hours as posted, before the Municipal Election to fill an office, no one or only one person has been nominated, the City Clerk shall inform the governing body that it may at a regular or special meeting held before the election, adopt one of the following: 1) appoint the person who was nominated; 2) if no one has been nominated, appoint any eligible elector; or 3) hold the election. All persons so appointed shall be seated and serve exactly as if elected to the office. **This section shall not apply if**

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more than one person has been nominated for another city-wide office, or if a city measure is submitted to the voters at the same election.

If the governing body of a city makes an appointment pursuant to E.C. §10229, the City Clerk shall not accept for filing any statement of write-in candidacy submitted after the appointment has been made.

E.C. §§10229, 10407

AUG 17 **(-83)**
GOVERNING BODY/REGISTRAR OF VOTERS

NO ONE OR ONLY ONE NOMINEE–*SCHOOL DISTRICTS* ▸ If by 5 p.m. on the 83rd day (in the event the nominating period was extended due to an incumbent's failure to file) before the Election to fill an office, no one or only one person has been nominated, the governing body shall make an appointment. The qualified person(s) nominated shall be seated at the organizational meeting of the board, or if no person has been nominated or if an insufficient number is nominated, the governing board shall appoint a qualified person(s), at a meeting prior to the day fixed for the election, and such appointee(s) shall be seated at the organizational meeting of the board as if elected at a district election.

ED.C. §§5326, 5328

AUG 17 **(-83)**
REGISTRAR OF VOTERS

JUDICIAL INCUMBENT — *ONLY NOMINEE* ▸ In any county or judicial district in which only the incumbent has filed nomination documents for the office of Superior Court Judge, his or her name shall not appear on the ballot unless a petition has been filed by this date indicating a write–in campaign will be conducted for the office. The petition must be signed by at least 0.1 percent of the registered voters qualified to vote with respect to that office, provided that the petition shall contain at least 100 signatures but need not contain more than 600 signatures.

If the incumbent's name does not appear on either the Primary or General Election ballot, then on the day of the General Election, the Registrar of Voters shall declare the incumbent judge reelected. No certificate of election shall be issued before the date of the General Election.

STATEMENT OF WRITE-IN CANDIDACY ▸ In addition to filing the above stated petition, any judicial write–in candidate must file, between the 57th day and the 14th day before the election, a Statement of Write–In Candidacy and the number of signatures required on the nomination paper.

E.C. §§8062(a)(3), 8203, 8600 et seq.

AUG 18 to AUG 27 **(-82 to -73)**
PUBLIC/REGISTRAR OF VOTERS

PUBLIC EXAMINATION OF MATERIALS REQUIRED TO BE FILED BY THE 83RD DAY–*CANDIDATES' STATEMENTS EXTENSION* ▸ Not less than 10 days before the Registrar of Voters Office submits any election materials for printing, the Registrar shall make a copy of such materials available for public examination in the Registrar of Voters Office. A fee may be charged to anyone who wishes to obtain a copy of the materials.

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During the 10-calendar-day review period provided by this section, any voter of the jurisdiction in which the election is being held, or the Registrar of Voters Office, may seek a writ of mandate or an injunction requiring any or all such materials to be amended or deleted. A peremptory writ of mandate or an injunction shall be issued only upon clear and convincing proof that the material in question is false, misleading, or inconsistent with the requirements of Chapter 3 of Division 13 of the Elections Code and that issuance of the writ or injunction will not substantially interfere with the printing or distribution of official election materials as provided by law.

E.C. §13313

AUG 18 **(-82)**
CANDIDATES/REGISTRAR OF VOTERS

STATEMENT OF QUALIFICATIONS–*WITHDRAWAL EXTENSION–LOCAL NONPARTISAN OFFICES* ▸ If there has been an extension of the nomination period for a local nonpartisan office, this is the last day for any candidate for that office, who so desires, to withdraw his or her Statement of Qualifications. Statements may be withdrawn, but not changed, during the period for filing nomination papers and until 5 p.m. on the next regular business day after the close of the extended nomination period.

E.C. §13307

AUG 18 **(-82)**
SECRETARY OF STATE/REGISTRAR OF VOTERS

RANDOMIZED ALPHABET ▸ The Secretary of State shall conduct a drawing of the alphabet to determine the order of the names of the candidates to appear on the ballot. The resulting random order of letters constitutes the alphabet for all offices other than multi-county state legislative offices. In addition, and only if applicable, the candidates' names will be rotated pursuant to E.C. §13111.

For candidates for multi-county state legislative offices, the Registrar of Voters Office in each affected county shall conduct a randomized alphabet drawing. The result of each county's drawing shall be used only to determine the order of the names of candidates for multi-county legislative offices within such county.

E.C. §13112

AUG 22 **(-78)**
PROPONENTS/OPPONENTS

ARGUMENTS FOR OR AGAINST MEASURE–*COUNTY OR DISTRICT MEASURE* ▸ Final filing date for arguments for or against any measure to appear on the ballot. Arguments must be filed in the Registrar of Voters Office not later than 5 p.m. on this date.

ARGUMENTS FOR OR AGAINST MEASURE–*MUNICIPAL MEASURE* ▸ Suggested last day for arguments for or against any municipal measure to appear on the ballot. Actual date set by City Clerk. Check with City Clerk for information regarding city measures.

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GENERAL INFORMATION ▸ Arguments shall not exceed 300 words and must be accompanied by a Statement of Accuracy and signed by the author(s). Forms are available from the Registrar of Voters Office (or for municipal measures, from the office of the appropriate City Clerk). Each argument shall be titled either "Argument in Favor of Measure …" or "Argument Against Measure …" (letter designation to be filled in after assignment).

E.C. §§9162, 9163, 9282, 9286, 9315, 9316, 9501, 9502, 9600

AUG 22 **(-78)**
COUNTY COUNSEL/CITY ATTORNEY

IMPARTIAL ANALYSIS–*COUNTY OR SCHOOL DISTRICT MEASURE* ▸ In order to provide for the 10-calendar-day review period, this is the last day for County Counsel to transmit to the Registrar of Voters Office an Impartial Analysis of each county or school district measure, showing the effect on existing law and the operation of the measure. The analysis shall be printed in the Voter Information Pamphlet along with the County Auditor's Fiscal Analysis if requested and arguments for and/or against the measure if submitted. The Impartial Analysis shall not exceed 500 words.

E.C. §§9160, 9500

IMPARTIAL ANALYSIS–*MUNICIPAL MEASURE* ▸ In order to provide for the 10-calendar-day review period, this is the suggested last day for the City Attorney to transmit to the City Clerk's Office an Impartial Analysis of each city measure, showing the effect on existing law and the operation of the measure, and the last day for the City Clerk to transmit same to the Registrar of Voters Office. The analysis shall be printed in the Voter Information Pamphlet along with the arguments for and/or against the measure if submitted. The Impartial Analysis shall not exceed 500 words.

E.C. §9280

AUG 22 **(-78)**
COUNTY AUDITOR

FISCAL ANALYSIS–*COUNTY MEASURE* ▸ In order to provide for the 10-calendar-day review period, this is the last day for the County Auditor, if so directed by the Board of Supervisors, to transmit to the Registrar of Voters Office a Fiscal Analysis (Fiscal Impact Statement) of each county measure, estimating any increase or decrease in revenues or cost to the county if the measure is adopted. The Fiscal Impact Statement (if any) shall be printed in the Voter Information Pamphlet along with County Counsel's Impartial Analysis, preceding the arguments for and/or against the measure, if submitted. The Fiscal Impact Statement shall not exceed 500 words.

E.C. §9160

AUG 23 to SEPT 1 **(-77 to -68)**
REGISTRAR OF VOTERS

PUBLIC EXAMINATION OF MATERIALS REQUIRED TO BE FILED BY THE 78TH DAY–*DIRECT ARGUMENTS, IMPARTIAL AND/OR FISCAL ANALYSES* ▸ Not less than 10 days before the Registrar of Voters Office submits any election materials for printing, the Registrar shall make a copy of such materials available for public examination in the Registrar of Voters Office. A fee may be charged to anyone who wishes to obtain a copy of the materials.

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During the 10-calendar-day review period provided by this section, any voter of the jurisdiction in which the election is being held, or the Registrar of Voters Office, may seek a writ of mandate or an injunction requiring any or all such materials to be amended or deleted. A peremptory writ of mandate or an injunction shall be issued only upon clear and convincing proof that the material in question is false, misleading, or inconsistent with the requirements of Chapter 2-6 of Division 9 of the Elections Code and that issuance of the writ or injunction will not substantially interfere with the printing or distribution of official election materials as provided by law.

E.C. §§9190, 9295, 9380, 9509

SEPT 1 **(-68)**
SECRETARY OF STATE/REGISTRAR OF VOTERS

DEATH OF A CANDIDATE ▸ Whenever a candidate has filed a declaration of candidacy the name of the candidate shall be printed upon the ballot unless the candidate has died and that fact has been ascertained by the Registrar of Voters Office at least 68 days before the election.

ED.C. §5329, E.C. §8810

SEPT 1 **(-68)**
SECRETARY OF STATE/REGISTRAR OF VOTERS

CERTIFIED LIST OF CANDIDATES ▸ Secretary of State to transmit the certified list of candidates to all County Registrars no later than this date.

E.C. §8148

SEPT 1 **(-68)**
PROPONENTS/OPPONENTS

REBUTTAL ARGUMENTS–*COUNTY OR DISTRICT MEASURE* ▸ If both an argument in favor of and an argument against any measure have been filed, the Registrar of Voters Office shall send copies of each argument to the opposing authors(s). The opposing author(s) may, if desired, file rebuttal arguments no later than 10 days after the final date for filing direct arguments.

REBUTTAL ARGUMENTS–*MUNICIPAL MEASURE* ▸ If both an argument in favor of and an argument against any measure have been filed; the City Clerk shall send copies of each argument to the opposing author(s). The date for filing rebuttal arguments is predicated on the date set by the City Clerk for the filing of direct arguments. The opposing author(s) may, if desired, file rebuttal arguments no later than 10 days after the final date for filing direct arguments.

The provisions for rebuttal arguments shall apply to municipal elections only if, not later than the day the election is called, the city council by majority vote, so provides. Once such action is taken, it is effective for all future elections until rescinded.

GENERAL INFORMATION ▸ Rebuttal arguments shall not exceed 250 words and must be accompanied by a Statement of Accuracy and signed by the author(s). Forms are available from the Registrar of Voters Office (or for municipal measures, from the office of the appropriate City Clerk). Each argument shall be titled either "Rebuttal to Argument in Favor of Measure …" or "Rebuttal to Argument Against Measure …" (letter designation to be filled in after assignment).

E.C. §§9167, 9285, 9317, 9504, 9600

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SEPT 2 to SEP 11 **(-67 to -58)**
REGISTRAR OF VOTERS

PUBLIC EXAMINATION OF MATERIALS REQUIRED TO BE FILED BY THE 68TH DAY–*REBUTTAL ARGUMENTS* ▸ Not less than 10 days before the Registrar of Voters Office submits any election materials for printing, the Registrar shall make a copy of such materials available for public examination in the Registrar of Voters Office. A fee may be charged to anyone who wishes to obtain a copy of the materials.

During the 10-calendar-day review period provided by this section, any voter of the jurisdiction in which the election is being held, or the Registrar of Voters Office, may seek a writ of mandate or an injunction requiring any or all such materials to be amended or deleted. A peremptory writ of mandate or an injunction shall be issued only upon clear and convincing proof that the material in question is false, misleading, or inconsistent with the requirements of Chapter 2-6 of Division 9 of the Elections Code and that issuance of the writ or injunction will not substantially interfere with the printing or distribution of official election materials as provided by law.

E.C. §§9190, 9295, 9380, 9509

SEP 12 to OCT 25 **(-57 to -14)**
WRITE-IN CANDIDATE

STATEMENT OF WRITE-IN CANDIDACY ▸ Each write-in candidate who desires to have his or her votes counted for a particular office must file a Statement of Write-In Candidacy along with the requisite number of signatures, if any, for such office. Nomination documents for write-in candidacy may be obtained from and delivered to the Registrar of Voters Office (or to the City Clerk, for municipal offices) between the 57th day and 14th day prior to the date of the election.

E.C. §8601

SEP 19 **(-50)**
REGISTRAR OF VOTERS

STATEMENT OF REGISTRATION ▸ The Registrar of Voters Office shall send to the Secretary of State a summary statement of the number of voters registered as of the 60th day before the date of the general election, together with a current copy of the voter file on magnetic tape or in index form.

Upon written request from the chairperson of any county central committee/county council, the Registrar of Voters Office shall make available not less than 30 days prior to the election, a copy of the above referenced tape; and shall make available not less than 25 days prior to the election no more than two copies or, if available, one copy in an electronic form of indices of said voters.

E.C. §§2185, 2187, 2190

SEP 29 to OCT 18 **(-40 to -21)**
OFFICE OF SECRETARY OF STATE

STATE BALLOT PAMPHLET ▸ During this period, the Secretary of State's Office shall mail State Ballot Pamphlets to all voters who registered to vote prior to the 60th day before the election.

E.C. §9094

CONSOLIDATED GENERAL ELECTION CALENDAR
NOVEMBER 8, 2016

Actual Date **+/- Date**
Person(s) Responsible
Event

SEP 29 to OCT 18 **(-40 to -21)**
REGISTRAR OF VOTERS

MAIL SAMPLE BALLOT AND VOTER INFORMATION PAMPHLET ▸ Between these dates the Registrar of Voters Office shall mail Sample Ballots and Voter Information Pamphlets to all voters who registered to vote prior to the 29th day before the election. The location of the polling place and its accessibility to persons with disabilities shall be indicated thereon. Voters who registered to vote between the 54th day and 15th day before the election may not be mailed Sample Ballots and Voter Information Pamphlets but will be mailed a notice of polling place.

E.C. §§13300, 13303, 13304, 13306

SEPT 29 **(Date fixed by law)**
CANDIDATES/COMMITTEES

PRE-ELECTION CAMPAIGN STATEMENT ▸ Candidates, ballot measure and recipient committees must file (by personal delivery or first class mail) a pre-election campaign statement covering the report period from the day after the closing date of the last statement filed or January 1 if no previous statement has been filed. Candidates that do not have a committee or raise or spend $2,000 in 2016 must file Form 470 by September 29, 2016, if not previously filed with their nomination documents.

G.C. §§84200.5, 84200.7

OCT 10 **(-29)**
REGISTRAR OF VOTERS

VOTE BY MAIL BALLOTS AVAILABLE ▸ Any qualified voter may apply for a Vote by Mail ballot. Ballots must be obtained from and returned to the Registrar of Voters Office either in person, via an authorized agent, or by mail. Hand delivered voted ballots must be returned in person, by mail, or by an authorized agent to the Registrar of Voters Office not later than 8 p.m. on Election Day, or delivered in person or by authorized agent to the polls on Election Day. The law permits a spouse, child, parent, grandparent, grandchild, sibling or person residing in the same household to act as an authorized agent for returning Vote by Mail ballots. Ballots applied for within the last seven days prior to the election may have no restrictions as to who may be an authorized agent.

NEW: Vote-by-mail ballots are considered timely cast if they are received by the elections official by the 3rd day following the election and either the ballot is postmarked on or before Election Day or is time stamped or date stamped by a bona fide private mail delivery company on or before Election Day or, if the ballot has no postmark, a postmark with no date, or an illegible postmark, the vote by mail ballot identification envelope is date stamped by the elections official upon receipt and is signed and dated by the voter on or before Election Day.

E.C. §§3001, 3003, 3017, 3020, 3021

CONSOLIDATED GENERAL ELECTION CALENDAR
NOVEMBER 8, 2016

Actual Date **+/- Date**
Person(s) Responsible
Event

OCT 10 **(-29)**
REGISTRAR OF VOTERS

MAILED BALLOT PRECINCTS ▸ The Registrar of Voters Office shall mail official ballots to voters residing in mailed ballot precincts beginning this date, along with a notice indicating there will be no polling place for this election. Voted ballots must be received not later than 8 p.m. on Election Day at any polling place in the county or at the Registrar of Voters Office.

E.C. §3005

OCT 10 **(-29)**
REGISTRAR OF VOTERS

PRECINCTS, POLLING PLACES & ELECTION OFFICERS ▸ Last date for the Registrar of Voters Office to establish all polling places and appoint precinct officers for this election. Immediately following appointments, the Registrar of Voters Office shall mail the appointment notices to the precinct officers.

E.C. §12286

OCT 23 to NOV 7 **(-16 to -01)**
CANDIDATES/COMMITTEES

REPORTING OF LATE CONTRIBUTIONS – *CANDIDATES FOR COUNTY OFFICES/COMMITTEES SUPPORTING OR OPPOSING COUNTY CANDIDATES* ▸ All contribution(s) of five hundred dollars ($500.00) or more, including contributions aggregated pursuant to Section 2-306 of the Local Campaign Ordinance, that are made to or received by a county candidate, his or her controlled committee or a committee formed or existing primarily to support or oppose a county candidate, shall be reported **within twenty-four (24) hours,** by personal delivery, fax, or guaranteed overnight service, if the contribution(s) were made or received before the date of the election at which the county candidate is to be voted on, but after the closing date of the last campaign statement required to be filed before the election.

Ord. No. 5231 §2, 2000

OCT 24 **(-15)**
DATE FIXED BY LAW

CLOSE OF REGISTRATION ▸ Last day for any qualified elector to register or re-register to vote in the upcoming election. A person, who has moved, changed his or her name or who wishes to change party preference must re-register by this date.

E.C. §§2102, 2107, 2115, 2116, 2119, 2152

OCT 24 **(-10 business days)**
REGISTRAR OF VOTERS

PROCESS VOTE BY MAIL BALLOTS ▸ First day the Registrar of Voters Office may begin to process (open, prepare and machine read) Vote by Mail ballots for the upcoming election. No results may be released until after the polls are closed on Election Day.

E.C. §15101

CONSOLIDATED GENERAL ELECTION CALENDAR
NOVEMBER 8, 2016

Actual Date **+/- Date**
Person(s) Responsible
Event

OCT 25 **(-14)**
WRITE-IN CANDIDATES

WRITE-IN CANDIDACY ▸ Last Day to file a Statement of Write-In Candidacy and the requisite number of signatures, if any, with the Registrar of Voters Office. Anyone who desires to be a write-in candidate and to have his or her votes counted for a particular office must file the required documents with the Registrar of Voters Office not later than 5 p.m. on this date. No filing fee is required to run as a write-in candidate. No votes will be counted for an unqualified write-in candidate in any election.

E.C. §8600 et seq.

OCT 27 **(Date fixed by law)**
CANDIDATES/COMMITTEES

PRE-ELECTION CAMPAIGN STATEMENT ▸ Candidates and and committees must file (by personal delivery or guaranteed overnight service only) a pre-election campaign statement covering the report period from the day after the closing date of the last statement filed or January 1 if no previous statement has been filed.

G.C. §§84200.5, 84200.7

OCT 29 **(-10)**
REGISTRAR OF VOTERS

STATE BALLOT PAMPHLET–*LATE REGISTRATION* ▸ Last day for the Registrar of Voters Office to mail State Ballot Pamphlets to voters who registered between the 60th day and the 29th day before the election.

E.C. §9094

OCT 29 **(-10)**
REGISTRAR OF VOTERS

NOTICE OF CENTRAL COUNTING PLACE ▸ The Registrar of Voters Office shall publish, at least 10 days before the election, in a newspaper of general circulation in the jurisdiction, a notice specifying the public place to be used to tally votes when ballots are to be counted in a central counting place.

E.C. §12109

OCT 31 **(Date fixed by law)**
BALLOT MEASURE COMMITTEES

QUARTERLY STATEMENT REPORTS ▸ Last day for all committees primarily formed to support or oppose the qualification, passage, or defeat of any measures must file a quarterly campaign statement for the period July 1 through September 30, 2016 during any semiannual period before the election in which the measure is not being voted upon unless the committee will file pre-election statements for an upcoming election.

G.C. §84202.3

CONSOLIDATED GENERAL ELECTION CALENDAR
NOVEMBER 8, 2016

Actual Date **+/- Date**
Person(s) Responsible
Event

NOV 1 **(-7)**
REGISTRAR OF VOTERS

STATEMENT OF REGISTRATION ▸ The Registrar of Voters Office shall send to the Secretary of State a summary statement of the number of voters registered as of the 14th day before the date of the general election, together with a current copy of the voter file on magnetic tape or in index form.

E.C. §2187(d)(5)

NOV 1 **(-7)**
REGISTRAR OF VOTERS

PUBLISH POLLING PLACES ▸ Not later than this date the Registrar of Voters Office shall publish a notice containing the list of polling places designated for each election precinct.

E.C. §12105

NOV 1 **(-7)**
REGISTRAR OF VOTERS

PUBLISH NOTICE OF NOMINEES FOR PUBLIC OFFICE–*MUNICIPAL* ▸ Not later than this date the Registrar of Voters Office shall publish a list of the names of the nominees, in the order in which they will appear on the ballot, along with the office for which they have been nominated.

E.C. §12110

NOV 1 **(-7)**
REGISTRAR OF VOTERS

POST PRECINCT OFFICERS AND POLLING PLACES ▸ Not later than this date the Registrar of Voters Office shall post, at the elections office and on the official website, a list of all current polling places in each precinct and a list of precinct board members and political party affiliation appointed by the 15th day before the election.

E.C. §§12105.5, 12108

NOV 1 **(-7)**
VOTERS/REGISTRAR OF VOTERS

VOTE BY MAIL BALLOTS ▸ Last day for the Registrar of Voters Office to receive and process Vote by Mail ballot applications by mail for the upcoming election. This includes military or overseas voters. After this date, any voter may apply in person to obtain a Vote by Mail ballot if he or she will be unable to go to the polls on Election Day. Voters unable to request a ballot in person may designate in writing any person as an authorized agent to obtain and return the Vote by Mail ballot on their behalf.

E.C. §§3001, 3021

CONSOLIDATED GENERAL ELECTION CALENDAR
NOVEMBER 8, 2016

Actual Date **+/- Date**
Person(s) Responsible
Event

NOV 8 **(-00)**
VOTERS/REGISTRAR OF VOTERS

ELECTION DAY ▸ Polls are open from 7 a.m. to 8 p.m. on Election Day. Vote by Mail ballots may be returned in person or by authorized agent not later than 8 p.m. either to the Registrar of Voters Office or to any polling place in the county. The law permits a spouse, child, parent, grandparent, grandchild, sibling or person residing in the same household to act as an authorized agent for returning Vote by Mail voter ballots. Ballots applied for within the seven days prior to the election have no restrictions as to who may be an authorized agent.

E.C. §§3017, 3020, 3021, 10541, 14212

DEC 8 **(+30)**
REGISTRAR OF VOTERS

COMPLETION OF CANVASS ▸ The Official Canvass of the election must be completed not later than this date and results certified to the governing body of each jurisdiction for adoption. In the case of elections conducted on the first Tuesday after the first Monday in November of odd-numbered years, the Official Canvass must be completed no later than the last Monday before the last Friday of that month.

E.C. §15372

DECLARE CANDIDATES ELECTED ▸ Upon receipt of the Certification of Results from the Registrar of Voters Office, the governing body shall meet to adopt the certification. For all county and local offices, the Registrar of Voters Office shall prepare and deliver to each person elected a Certificate of Election.

E.C. §§15400, 15401

DEC 8 **(+30)**
REGISTRAR OF VOTERS

POST PRECINCT OFFICERS AND POLLING PLACES ▸ Not later than this date the Registrar of Voters Office shall post, at the elections office and on the official website, an updated list of the precinct board members and political party affiliation who actually served on Election Day. This list shall remain posted for 30 days after the completion of the canvass.

E.C. §§12105.5, 12108

NOV 10 **(+02)**
REGISTRAR OF VOTERS

OFFICIAL CANVASS ▸ Last day the Registrar of Voters Office may begin the Official Canvass of the votes cast. During the Official Canvass of every election in which a voting system is used, the Registrar of Voters Office shall conduct a public manual tally of ballots cast in 1% of the precincts chosen at random by the elections official. In addition to the 1% count, the Registrar of Voters Office shall tally one additional precinct for each contest not included in the initial group of precincts.

E.C. §§362, 15301, 15360

CONSOLIDATED GENERAL ELECTION CALENDAR
NOVEMBER 8, 2016

Actual Date **+/- Date**
Person(s) Responsible
Event

DEC 16 **(+38)**
OFFICE OF SECRETARY OF STATE

STATEMENT OF THE VOTE ▸ Last day for the Secretary of State to compile results from all counties and issue Certificates of Nomination or Election to successful candidates for Federal, State Legislative, and Constitutional offices.

E.C. §15501, 15503, 15504

JAN 31 **(Date fixed by law)**
CANDIDATES/COMMITTEES

SEMI-ANNUAL CAMPAIGN STATEMENT DUE ▸ All elected officers, candidates, and committees filing campaign statements must file a semi-annual statement covering the report period from the day after the closing date of the last statement filed, or January 1st if no previous statement has been filed.

G.C. §§84200, 84218

CANDIDATES' RECEIPT OF NOMINATION DOCUMENTS

Documents which are pertinent to your office are indicated with the letter "R" for received or "F" for filed. Please initial over the letters "R" to indicate receipt of the corresponding documents. A deputy clerk will initial over the letters "F" to indicate that the documents have been filed. Should you have questions about any of these documents do not hesitate to contact this office at (707) 565-6800.

HAVE YOU RECEIVED?	US SENATE	REP IN CONGRESS	STATE/LEGISLATIVE	CENTRAL COMMITTEE	JUDICIAL	COUNTY	SCHOOL GOV BOARD	MUNICIPAL	SPECIAL DISTRICTS
Candidates' Handbook	R	R	R	R	R	R	R	R	R
Campaign Statements			R		R	R	R	R	R
Local Campaign Ordinance (if applicable)						R		R	
Petition-In-Lieu Forms	R	R	R		R	R			
Declaration of Intention					R				
Declaration of Candidacy	R	R	R	R	R	R	R	R	R
Ballot Designation Worksheet	R	R	R	R	R	R	R	R	R
Nomination Petition	R	R	R	R	R	R		R	
Statement of Economic Interests			R		R	R	R	R	R
Statement of Qualifications		R	R		R	R	R	R	R
Code of Fair Campaign Practices			R	R	R	R	R	R	R
HAVE YOU FILED?									
Campaign Statements*			F	F	F	F	F	F	F
Filing Fee/Petitions-In-Lieu	F	F	F		F	F			
Declaration of Intention					F				
Declaration of Candidacy	F	F	F	F	F	F	F	F	F
Ballot Designation Worksheet	F	F	F	F	F	F	F	F	F
Nomination Petition/Petitions-In-Lieu	F	F	F	F	F	F		F	
Statement of Economic Interests			F		F	F	F	F	F
Statement of Qualifications**		F	F		F	F	F	F	F
Code of Fair Campaign Practices**			F	F	F	F	F	F	F

*CANDIDATES SPENDING $0 (EXCLUDING PERSONAL FUNDS USED FOR FILING FEE AND OR FEE FOR STATEMENT OF QUALIFICATIONS) FILE FORM 470. CANDIDATES SPENDING $.01-$1,999.99 FILE FORMS 501 AND 470. CANDIDATES INTENDING TO SPEND $2,000.00 OR MORE FILE FORMS 501 AND 410 AND SHOULD REFER TO THE FPPC FILING SCHEDULE IN THE CANDIDATE'S CAMPAIGN GUIDE FOR DEADLINES REGARDING FILING FORM 460.

**OPTIONAL