

FREQUENTLY ASKED QUESTIONS AND OTHER RESOURCES

1.1. How to look up your organization's D-U-N-S number

Dun & Bradstreet D-U-N-S Number Lookup: <https://www.dandb.com/dunsnumberlookup/>

Enter your organization's name (or a portion of it) and address (at minimum the state).

Select your organization from the list. You will be taken to a form you must fill out to have the DUNS number emailed to you. Fill out the form, click "send DUNS number" and check your email. The number of the organization will be emailed to you.

1.2. How to look up your project's FEMA FIRM panel number

Go to the FEMA Flood Map Service Center website: <https://msc.fema.gov/portal>

Type in your project's street address and city.

There may or may not be a flood map available for your property. If there is, you will see "The flood map for the selected area is number _____" underneath "Search Results." That number is the panel number.

If instead of a number, you see the message "There is no flood map printed for the selected location..." under "Search Results", click on the "Interactive Map" logo to the right of the Search Results and click "OK" to acknowledge the warning that you are leaving a FEMA site. This will open a new website showing a map of your property. Locate your property on the map and find the "PANEL" label—the 11-digit number is your panel number.

1.3. How to look up your project's census tracts

Visit the US Census Bureau's American Factfinder website:

<https://census.ca.gov/htc-map/>

Just click on the map to open it. Then either click on location you are looking up, or enter the address in the upper right hand corner.

1.4. Download the "Guide to National Objectives and Eligible Activities for CDBG Entitlement Communities"

Visit HUD Exchange to download this helpful guide:

<https://www.hudexchange.info/resource/89/community-development-block-grant-program-cdbg-guide-to-national-objectives-and-eligible-activities-for-entitlement-communities/>

The Guide is written with both public officials and citizens in mind, and can help applicants determine whether their project is eligible for funding.

Exhibit 4: Frequently Asked Questions & Resources

1.5. Download “Playing by the Rules: A Handbook for CDBG Subrecipients on Administrative Systems”

Visit HUD.gov to download this guide written for CDBG subrecipients:

www.hudexchange.info/resource/687/playing-by-the-rules-a-handbook-for-cdbg-subrecipients-on-administrative-systems/

The Handbook is meant to help subrecipients with common administrative problems.