

To: Board of Supervisors
Department or Agency Name(s): Sheriff's Office
Staff Name and Phone Number: Marta Peavey, 565-3928
Vote Requirement: Majority
Supervisory District(s): Countywide

Title:

Consolidated Fee Hearing Item: FY 21-22 Fee Changes for Sheriff-Coroner's Office

Recommended Action:

Adopt a resolution introducing, reading the title of, and waiving the reading of a fee ordinance modifying fees to recover the cost of the services provided by the Sheriff-Coroner's Office effective July 1, 2021.

Executive Summary:

The attached Fee and Revenue Summary Chart itemizes the proposed fees to be established by the Board of Supervisors and collected by the Sheriff's Office. Fees set by statute, such as civil process fees, are not addressed in this agenda item. All fee adjustments are included in the Sheriff's Office FY 21-22 requested budget. The Sheriff's FY 21-22 fee ordinance will be presented to the Board for final adoption on April 6, 2021 in accordance with Government Code Section 54986.

Discussion:

Sheriff's Office Accounting staff annually prepare an analysis of user fees for the next fiscal year to illustrate the methodology used for fee calculations and to demonstrate that the proposed Sheriff's Office fees are based on amounts reasonably necessary to recover the cost of providing the services described. The analysis is on file with the Clerk of the Board.

The proposed fee rates and estimates for the number of times each fee will be charged in fiscal year 2021-22 reflect an overall net fee revenue increase of \$27,714. Fee revenue is projected to increase in the Sheriff's Central Information Bureau (\$8,150), Coroner Bureau (\$1,161), Patrol Bureau (\$4,053), and Telecommunication Bureau (\$14,350).

Central Information Bureau

Fees charged by this Bureau include most fees processed through the reception area at the Sheriff's Main Office. An increase in fee revenue of \$8,150 is projected, for total revenue of \$179,067 in FY 21-22. Fee changes range from an increase of 0.8% to 9%. The projected increase in revenue is primarily from fees associated with new carrying concealed weapon permits. A review in the current fiscal year showed an increase in the amount of staff time required to provide the service. The proposed fees reflect the amount necessary to recover cost.

Coroner Bureau

Fee revenue in the Coroner Bureau is projected to increase \$1,161, for total revenue of \$164,437 in FY 21-22. Fee changes range from an increase of 0.6% to 7.7%. The projected increase in revenue is primarily due to an increase in the cost of body bags, which were negotiated under the County's current provider agreement. The FY 20-21 Agreement rates were used in the FY 21-22 fee calculation. The fees are set at an amount necessary to recover the costs.

Patrol Bureau

In the Patrol Bureau, fee revenue is projected to increase by \$4,053, for total revenue of \$301,944 in FY 21-22. The net revenue increase is due to an increase in security service fees. The fees are set at an amount necessary to recover the costs.

Telecommunications Bureau

Telecommunications fee revenue is projected to increase by \$14,350, for total revenue of \$94,010 in FY 21-22. Fee changes range from 2.9% to 18%. For FY 21-22, the rate calculation for the Communication Technician was changed from overtime salary and benefit costs to straight-time. Although straight-time hourly costs are lower than overtime hourly costs, they carry a higher applied benefit cost. An analysis of workload revealed the majority of time spent on services provided were performed during regular work hours. Fees are set at an amount necessary to recover the costs of providing services.

Prior Board Actions:

Ordinance 6303, effective July 1, 2020

FISCAL SUMMARY

	FY 20-21 Adopted	FY21-22 Projected	FY 22-23 Projected
Expenditures			
Budgeted Expenses		27,714	
Additional Appropriation Requested			
Total Expenditures		27,714	
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other		27,714	
Use of Fund Balance			

Contingencies			
Total Sources		27,714	

Narrative Explanation of Fiscal Impacts:

Total increased revenue due to changes to fees is expected to be \$27,714. Total revenue due to fees is expected to be \$739,458. The FY 21-22 Fee and Revenue Summary Chart and Analysis (attached) provides detailed analysis and calculations.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

- Pre-Adoption Ordinance Summary
- Resolution introducing and waiving the reading of proposed fee change ordinance
- Ordinance establishing fee rates effective July 1, 2021
- Fee Cover Sheet
- Fee and Revenue Summary Chart

Related Items "On File" with the Clerk of the Board:

- Analysis of Use Fees

**SUMMARY OF PROPOSED ORDINANCE OF
SONOMA COUNTY BOARD OF SUPERVISORS
TO ESTABLISH THE FEES TO BE COLLECTED BY THE SHERIFF-
CORONER'S OFFICE**

On April 6th, 2021, the Sonoma County Board of Supervisors will conduct a public hearing to consider the proposed ordinance to establish fees to be collected by the Sheriff-Coroner's Office, including an overall net fee revenue increase of \$27,714. Areas of change include a projected revenue increase in the Central Information Bureau, a revenue increase in the Coroner Bureau, a revenue increase in the Patrol Bureau, and a revenue increase in the Telecommunications Bureau. These proposed fee changes would take effect on July 1, 2021 and are necessary to recover the reasonable cost to provide these services.

Copies of the proposed ordinance are available on-line at www.sonoma-county.org.

ALL INTERESTED PERSONS ARE HEREBY INVITED TO BE PRESENT
AND HEARD ON THE PROPOSED ORDINANCE.

Sheryl Bratton

By: _____



County of Sonoma

State of California

Date: March 23, 2021

Item Number:

Resolution Number:

4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, introducing, reading the title of and waiving further reading of a proposed ordinance modifying user fees to recover the cost of services provided by the Sheriff's Office

Whereas, a proposed ordinance, entitled "An Ordinance of the Board of Supervisors of the County of Sonoma, State of California, modifying user fees to recover the cost of services provided by the Sheriff's Office" has been introduced and the title read;

Now, Therefore, Be It Resolved that further reading of the proposed ordinance is waived.

Be It Further Resolved that the Sonoma County Board of Supervisors will consider adoption of the proposed ordinance on April 6, 2021, in the Board of Supervisors Chambers, 575 Administration Drive, Room 102A, Santa Rosa, CA.

Supervisors:

Gorin:

Rabbitt:

Coursey:

Gore:

Hopkins:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.

Fingerprinting:	\$23.75	
Firearm Seizure, Storage, & Release:	\$142.00	(Initial firearm) \$53.00 (Per additional firearm)
Protective Order Firearm Seizure, Storage & Release:	\$142.00	(Initial firearm) \$53.00 (Per additional firearm)
Card Dealer Permit:		
New	\$302.00	(Plus State fingerprint fee)
Renewal	\$248.00	(Annual)
Replacement	\$48.25	
Gun Dealer License:		
New	\$302.00	(Plus State fingerprint fee)
Renewal	\$248.00	(Annual)
Picture Arcade Permit:		
New	\$302.00	(Plus State fingerprint fee)
Renewal	\$248.00	(Annual)
Secondhand Dealer License:		
New	\$302.00	(Plus State fingerprint fee and DOJ fees)
Renewal	\$248.00	(Every other year)
Taxicab:		
Driver Permit	\$130.00	(Plus State fingerprint fee) (Annual)
Driver Permit – Renewal	\$107.00	
Vehicle Permit	\$88.75	(Annual)
Vehicle Permit – Renewal	\$88.75	
Certificate of Exemption	\$39.50	
Verification Letter:		
Clearance Letter	\$12.00	
Crime Report Verification	\$12.00	
Incarceration Verification	\$12.00	
<u>Coroner</u>		
Body Removal:	\$356.00	
Morgue Use:		
Biohazardous Waste Disposal	\$98.40	
Forensic Assistant	\$115.76	(First 1.5 hours normal work day - \$38.59 each half hour thereafter)
Forensic Assistant OT	\$121.56	(First 2 hours-\$30.39 per half hour thereafter)
Deputy Detective OT	\$265.28	(First 2 hours-\$66.32 per half hour thereafter)
Sergeant Detective OT	\$309.40	(First 2 hours-\$77.35 per half hour thereafter)
<u>Helicopter</u>		
Helicopter Service:		
Advanced Life Support (Per transport)	\$2,672.00	(Applies to all ALS transports)

Search and Rescue (Per call-out)	\$2,547.00 (Applies to rescue of out-of-County residents)
Law Enforcement (Per call-out)	\$2,289.00 (Applies only to special enforcement situations)

Patrol

Driving Under the Influence Incident:

DUI Incident Response	\$512.00
DUI Pursuit	\$512.00 (Up to the first hour of pursuit; \$256.00 for each additional 30-minute increment.)

Explosive Ordnance Disposal:

EOD Service In-County	
Deputy II – Advanced	\$427.74 (3 hour minimum plus vehicle fee-\$131.25 per hour thereafter)
Sergeant - Advanced	\$497.26 (3 hour minimum plus vehicle fee-\$154.43 per hour thereafter)
EOD Service Out-of-County	
Deputy II - Advanced	\$534.68 (Applies to all Out-of-County 25% premium, 3 hour minimum plus vehicle fee-\$164.06 per hour thereafter)
Sergeant - Advanced	\$621.58 (Applies to all Out-of-County 25% premium, 3 hour minimum plus vehicle fee-\$193.04 per hour thereafter)

Response to Unabated Disturbance:

Deputy Labor (Per Hour)	\$142.26	(These rates may be used for any billings that
Sergeant Labor (Per Hour)	\$163.83	involve straight time for listed classifications.)

Security Service:

Community Service Officer	\$53.00	(Per Hour: These rates may be used for any
Deputy II Labor	\$119.92	billings that involve overtime.)
Deputy II - Premium Labor	\$123.47	
Sergeant Labor	\$144.58	
Dispatcher Labor	\$85.43	
Senior Dispatcher	\$93.97	
Supervising Dispatcher	\$106.64	
Vehicle Daily Use	\$52.02	(Per Patrol Vehicle – See above for the fee applicable to use of the Sheriff’s helicopter) per gallon

Towed Vehicle Release: \$240.00 (Per vehicle)

Telecommunications

Telecommunication Service:

Communications Tech	\$94.01	Per Hour (Materials will be billed in addition to fee at actual cost)
Communications Manager	\$129.72	Per Hour (Materials will be billed in addition to fee at actual cost)

SECTION V: All prior or concurrent ordinances and resolutions which relate to the establishment or modification of fees charged by the Sheriff’s Office shall remain in full force and effect to the extent not expressly revised herein.

SECTION VI: If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Supervisors hereby declares that it would have passed this ordinance and every section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases may be declared unconstitutional or invalid.

SECTION VII: This ordinance shall be declared to be in full force and effect from and after thirty (30) days after the date of its passage or July 1, 2021, whichever is greater, and shall be published once before the expiration of fifteen (15) days after said passage, with the names of the Supervisors voting for or against the same, *The Press Democrat*, a newspaper of general circulation published in the County of Sonoma, State of California.

In regular session of the Board of Supervisors of the County of Sonoma introduced on the 23rd day of March 2021, and finally passed and adopted this 6th day of April 2021 on regular roll call of the members of said Board by the following vote:

SUPERVISORS:

Gorin:	Rabbit:	Coursey:	Gore:	Hopkins:
Ayes:	Noes:	Absent:	Abstain:	

WHEREUPON, the Chair declared the above and foregoing ordinance duly adopted and **SO ORDERED.**

Chair, Board of Supervisors
County of Sonoma

ATTEST:

Sheryl Bratton,
Clerk of the Board of Supervisors

Department: Sheriff										Fee Hearing: Spring 2021						
Department	Division/unit	Type of change (Increase, decrease, new fee, replacement of fee, deletion of fee, other change)	Fee Description (short)	Fee Subcategory	Legal basis for fee	Requirement to adjust fee (resolution or ordinance)	FY 2019-20 Units	Anticipated units, FY 2021-22	Current fee amount	Proposed fee amount	Change in fee (%)	Proposed effective date	Additional revenue expected*	Last date fee changed	Amount prior to last change	Amount fee is subsidized by other funding (per unit), if any
Sheriff's Office	Central Information Bureau	Increase	CCW Permit - New	N/A	PC 26190/GC 54985	Ordinance	158	170	\$ 333.00	\$ 363.00	9.0%	7/1/2021	\$ 5,100.00	7/1/2020	\$ 333.00	\$ -
Sheriff's Office	Central Information Bureau	Increase	CCW Permit - Renewal	N/A	PC 26190/GC 54985	Ordinance	36	40	\$ 88.75	\$ 91.75	3.4%	7/1/2021	\$ 120.00	7/1/2020	\$ 88.75	\$ -
Sheriff's Office	Central Information Bureau	Increase	CCW Permit - Amended	N/A	PC 26190/GC 54985	Ordinance	12	10	\$ 88.75	\$ 91.75	3.4%	7/1/2021	\$ 30.00	7/1/2020	\$ 88.75	\$ -
Sheriff's Office	Central Information Bureau	Increase	Copies-Booking Photo & Information-Defense Attorney	N/A	GC 6253	Ordinance	7	0	\$ 12.90	\$ 13.10	1.6%	7/1/2021	\$ -	7/1/2020	\$ 12.90	\$ -
Sheriff's Office	Central Information Bureau	Increase	Copies-Booking Photo & Information-Licensed Bail Agent	N/A	PC 11105.6	Ordinance	39	26	\$ 11.90	\$ 12.00	0.8%	7/1/2021	\$ 2.60	7/1/2020	\$ 11.90	\$ -
Sheriff's Office	Central Information Bureau	Increase	Copies-Call for Service Report	N/A	GC 6253	Ordinance	7	15	\$ 12.90	\$ 13.10	1.6%	7/1/2021	\$ 3.00	7/1/2020	\$ 12.90	\$ -
Sheriff's Office	Central Information Bureau	Increase	Copies-Chronology Report/CAD	N/A	GC 6253	Ordinance	303	300	\$ 47.25	\$ 48.75	3.2%	7/1/2021	\$ 450.00	7/1/2020	\$ 47.25	\$ -
Sheriff's Office	Central Information Bureau	Increase	Copies-Chronology Report/Netviewer	N/A	GC 6253	Ordinance	9	0	\$ 12.90	\$ 13.10	1.6%	7/1/2021	\$ -	7/1/2020	\$ 12.90	\$ -
Sheriff's Office	Central Information Bureau	Increase	Copies-Coroner Report	N/A	GC 6253	Ordinance	0	0	\$ 12.90	\$ 13.10	1.6%	7/1/2021	\$ -	7/1/2020	\$ 12.90	\$ -
Sheriff's Office	Central Information Bureau	Increase	Copies-Crime Photo, Audio, Video, Data (Hardcopy booked in Prop/Evid)	N/A	GC 6253	Ordinance	400	388	\$ 54.25	\$ 55.50	2.3%	7/1/2021	\$ 485.00	7/1/2020	\$ 54.25	\$ -
Sheriff's Office	Central Information Bureau	Increase	Copies-Crime Report	N/A	GC 6253	Ordinance	12	20	\$ 12.90	\$ 13.10	1.6%	7/1/2021	\$ 4.00	7/1/2020	\$ 12.90	\$ -
Sheriff's Office	Central Information Bureau	Increase	Digitally Stored Evidence (prev. titled Body Worn Camera Video)	N/A	GC 6253	Ordinance	1,656	1,700	\$ 18.50	\$ 18.90	2.2%	7/1/2021	\$ 680.00	7/1/2020	\$ 18.50	\$ -
Sheriff's Office	Central Information Bureau	Increase	Copies-Dispatch Recording	N/A	GC 6253	Ordinance	283	302	\$ 84.75	\$ 88.25	4.1%	7/1/2021	\$ 1,057.00	7/1/2020	\$ 84.75	\$ -
Sheriff's Office	Central Information Bureau	Increase	Copies-Hard Drive	N/A	GC 6253	Ordinance	0	0	\$ 318.00	\$ 326.00	2.5%	7/1/2021	\$ -	7/1/2020	\$ 318.00	\$ -
Sheriff's Office	Central Information Bureau	Increase	Copies-Photo Line-up Color	N/A	GC 6253	Ordinance	14	14	\$ 18.50	\$ 18.80	1.6%	7/1/2021	\$ 4.20	7/1/2020	\$ 18.50	\$ -
Sheriff's Office	Central Information Bureau	Increase	Copies-Ten Print Card Report	N/A	GC 6253	Ordinance	0	0	\$ 80.50	\$ 82.50	2.5%	7/1/2021	\$ -	7/1/2020	\$ 80.50	\$ -
Sheriff's Office	Central Information Bureau	Increase	Fingerprinting	N/A	PC 13300	Ordinance	307	300	\$ 23.50	\$ 23.75	1.1%	7/1/2021	\$ 75.00	7/1/2020	\$ 23.50	\$ -
Sheriff's Office	Central Information Bureau	Increase	Firearm Seizure, Storage & Release	N/A	PC 33880	Ordinance	19	14	\$ 139.00	\$ 142.00	2.2%	7/1/2021	\$ 42.00	7/1/2020	\$ 139.00	\$ -
Sheriff's Office	Central Information Bureau	Increase	Firearm Seizure, Storage & Release-Add'l firearms	N/A	PC 33880	Ordinance	23	75	\$ 52.50	\$ 53.00	1.0%	7/1/2021	\$ 37.50	7/1/2020	\$ 52.50	\$ -
Sheriff's Office	Central Information Bureau	Increase	Firearm Protection Order Seizure, Storage & Release	N/A	FC 6389	Ordinance	0	0	\$ 139.00	\$ 142.00	2.2%	7/1/2021	\$ -	7/1/2020	\$ 139.00	\$ -
Sheriff's Office	Central Information Bureau	Increase	Firearm Protection Order Seizure, Storage & Release-Add'l firearms	N/A	FC 6389	Ordinance	0	0	\$ 52.50	\$ 53.00	1.0%	7/1/2021	\$ -	7/1/2020	\$ 52.50	\$ -
Sheriff's Office	Central Information Bureau	Increase	Gaming-Card Dealer -New	N/A	So Cty Code, Article II, 4-14 to 4-29	Ordinance	0	0	\$ 297.00	\$ 302.00	1.7%	7/1/2021	\$ -	7/1/2020	\$ 297.00	\$ -
Sheriff's Office	Central Information Bureau	Increase	Gaming-Card Dealer -Renewal	N/A	So Cty Code, Article II, 4-14 to 4-29	Ordinance	0	0	\$ 244.00	\$ 248.00	1.6%	7/1/2021	\$ -	7/1/2020	\$ 244.00	\$ -
Sheriff's Office	Central Information Bureau	Increase	Gaming-Card Dealer -Replacement	N/A	So Cty Code, Article II, 4-14 to 4-29	Ordinance	0	0	\$ 47.75	\$ 48.25	1.0%	7/1/2021	\$ -	7/1/2020	\$ 47.75	\$ -
Sheriff's Office	Central Information Bureau	Increase	Gun Dealer License - New	N/A	So Cty Code, Article II, 19A-10 and 19A-11	Ordinance	0	0	\$ 297.00	\$ 302.00	1.7%	7/1/2021	\$ -	7/1/2020	\$ 297.00	\$ -
Sheriff's Office	Central Information Bureau	Increase	Gun Dealer License - Renewal	N/A	So Cty Code, Article II, 19A-10 and 19A-11	Ordinance	8	4	\$ 244.00	\$ 248.00	1.6%	7/1/2021	\$ 16.00	7/1/2020	\$ 244.00	\$ -
Sheriff's Office	Central Information Bureau	Increase	Picture Arcade Permit - New	N/A	So Cty Code, Article VI, 4-92	Ordinance	0	0	\$ 297.00	\$ 302.00	1.7%	7/1/2021	\$ -	7/1/2020	\$ 297.00	\$ -
Sheriff's Office	Central Information Bureau	Increase	Picture Arcade Permit - Renewal	N/A	So Cty Code, Article VI, 4-92	Ordinance	1	0	\$ 244.00	\$ 248.00	1.6%	7/1/2021	\$ -	7/1/2020	\$ 244.00	\$ -
Sheriff's Office	Central Information Bureau	Increase	Secondhand Dealer License - New	N/A	B&P 21642	Ordinance	0	0	\$ 297.00	\$ 302.00	1.7%	7/1/2021	\$ -	7/1/2020	\$ 297.00	\$ -
Sheriff's Office	Central Information Bureau	Increase	Secondhand Dealer License - Renewal	N/A	B&P 21642	Ordinance	2	2	\$ 244.00	\$ 248.00	1.6%	7/1/2021	\$ 8.00	7/1/2020	\$ 244.00	\$ -
Sheriff's Office	Central Information Bureau	Increase	Taxicab - Driver Permit - New	N/A	So Cty Code, Article IX, 18-60 to 18-70	Ordinance	5	2	\$ 127.00	\$ 130.00	2.4%	7/1/2021	\$ 6.00	7/1/2020	\$ 127.00	\$ -
Sheriff's Office	Central Information Bureau	Increase	Taxicab - Driver Permit -Renewal	N/A	So Cty Code, Article IX, 18-60 to 18-70	Ordinance	3	3	\$ 104.00	\$ 107.00	2.9%	7/1/2021	\$ 9.00	7/1/2020	\$ 104.00	\$ -
Sheriff's Office	Central Information Bureau	Increase	Taxicab - Vehicle Permit - New	N/A	So Cty Code, Article IX, 18-60 to 18-70	Ordinance	3	0	\$ 85.75	\$ 88.75	3.5%	7/1/2021	\$ -	7/1/2020	\$ 85.75	\$ -
Sheriff's Office	Central Information Bureau	Increase	Taxicab - Vehicle Permit - Renewal	N/A	So Cty Code, Article IX, 18-60 to 18-70	Ordinance	1	1	\$ 85.75	\$ 88.75	3.5%	7/1/2021	\$ 3.00	7/1/2020	\$ 85.75	\$ -
Sheriff's Office	Central Information Bureau	Increase	Taxicab - Certificate of Exemption	N/A	So Cty Code, Article IX, 18-60 to 18-70	Ordinance	5	4	\$ 38.00	\$ 39.50	3.9%	7/1/2021	\$ 6.00	7/1/2020	\$ 38.00	\$ -
Sheriff's Office	Central Information Bureau	Increase	Verification-Clearance Letter	N/A	Cal. Const. Art. XI, § 7 and Art. XIII, § 1(e)	Ordinance	58	65	\$ 11.90	\$ 12.00	0.8%	7/1/2021	\$ 6.50	7/1/2020	\$ 11.90	\$ -
Sheriff's Office	Central Information Bureau	Increase	Verification-Crime Report	N/A	Cal. Const. Art. XI, § 7 and Art. XIII, § 1(e)	Ordinance	3	1	\$ 11.90	\$ 12.00	0.8%	7/1/2021	\$ 1.00	7/1/2020	\$ 11.90	\$ -
Sheriff's Office	Central Information Bureau	Increase	Verification-Incarceration Letter	N/A	Cal. Const. Art. XI, § 7 and Art. XIII, § 1(e)	Ordinance	81	50	\$ 11.90	\$ 12.00	0.8%	7/1/2021	\$ 5.00	7/1/2020	\$ 11.90	\$ -
Sheriff's Office	Coroner Bureau	Increase	Body Removal	N/A	GC 27472/GC 54985	Ordinance	402	450	\$ 354.00	\$ 356.00	0.6%	7/1/2021	\$ 900.00	7/1/2020	\$ 354.00	\$ -
Sheriff's Office	Coroner Bureau	Increase	Morgue Biohazardous Waste Disposal	N/A	County BPO/pass-through	Ordinance	9	6	\$ 93.71	\$ 98.40	5.0%	7/1/2021	\$ 28.14	7/1/2020	\$ 93.71	\$ -
Sheriff's Office	Coroner Bureau	Increase	Morgue Staff-Forensic Assistant/Straight Time	N/A	Cal. Const. Art. XI, § 7 and Art. XIII, § 1(e)	Ordinance	5	4	\$ 114.33	\$ 115.76	1.3%	7/1/2021	\$ 5.72	7/1/2020	\$ 114.33	\$ -
Sheriff's Office	Coroner Bureau	Increase	Morgue Staff-Forensic Assistant/Overtime	N/A	Cal. Const. Art. XI, § 7 and Art. XIII, § 1(e)	Ordinance	2	0	\$ 120.14	\$ 121.56	1.2%	7/1/2021	\$ -	7/1/2020	\$ 120.14	\$ -
Sheriff's Office	Coroner Bureau	Increase	Morgue Staff-Deputy Detective/Overtime	N/A	Cal. Const. Art. XI, § 7 and Art. XIII, § 1(e)	Ordinance	11	12	\$ 246.36	\$ 265.28	7.7%	7/1/2021	\$ 227.04	7/1/2020	\$ 246.36	\$ -
Sheriff's Office	Coroner Bureau	Increase	Morgue Staff-Sergeant Detective/Overtime	N/A	Cal. Const. Art. XI, § 7 and Art. XIII, § 1(e)	Ordinance	0	0	\$ 303.68	\$ 309.40	1.9%	7/1/2021	\$ -	7/1/2020	\$ 303.68	\$ -
Sheriff's Office	Patrol Bureau	Increase	Helicopter Advanced Life Support Medical - Per Transport	N/A	GC 53060	Ordinance	0	0	\$ 2,427.00	\$ 2,672.00	10.1%	7/1/2021	\$ -	7/1/2020	\$ 2,427.00	\$ -
Sheriff's Office	Patrol Bureau	Increase	Helicopter Search and Rescue - Per Call Out	N/A	GC 26614.5	Ordinance	0	0	\$ 2,661.00	\$ 2,547.00	-4.3%	7/1/2021	\$ -	7/1/2020	\$ 2,661.00	\$ -
Sheriff's Office	Patrol Bureau	Increase	Helicopter Law Enforcement - Per Call Out	N/A	GC 53060	Ordinance	0	0	\$ 2,573.00	\$ 2,289.00	-11.0%	7/1/2021	\$ -	7/1/2020	\$ 2,573.00	\$ -
Sheriff's Office	Patrol Bureau	Increase	DUI Incident Response	N/A	GC 53150	Ordinance	0	0	\$ 488.00	\$ 512.00	4.9%	7/1/2021	\$ -	7/1/2020	\$ 419.00	\$ -
Sheriff's Office	Patrol Bureau	Increase	DUI Pursuits	N/A	GC 53150	Ordinance	0	0	\$ 488.00	\$ 512.00	4.9%	7/1/2021	\$ -	7/1/2020	\$ 419.00	\$ -
Sheriff's Office	Patrol Bureau	Increase	Bomb Squad-EOD In County/Deputy Adv Overtime	N/A	GC 53060	Ordinance	0	0	\$ 415.82	\$ 427.74	2.9%	7/1/2021	\$ -	7/1/2020	\$ 415.82	\$ -
Sheriff's Office	Patrol Bureau	Increase	Bomb Squad-EOD In County/Sergeant Adv Overtime	N/A	GC 53060	Ordinance	0	0	\$ 479.25	\$ 497.26	3.8%	7/1/2021	\$ -	7/1/2020	\$ 479.25	\$ -
Sheriff's Office	Patrol Bureau	Increase	Bomb Squad-EOD Out-of-County/Deputy Adv Overtime	N/A	GC 53060	Ordinance	0	0	\$ 519.78	\$ 534.68	2.9%	7/1/2021	\$ -	7/1/2020	\$ 519.78	\$ -
Sheriff's Office	Patrol Bureau	Increase	Bomb Squad-EOD Out-of-County/Sergeant Adv Overtime	N/A	GC 53060	Ordinance	0	0	\$ 599.07	\$ 621.58	3.8%	7/1/2021	\$ -	7/1/2020	\$ 599.07	\$ -
Sheriff's Office	Patrol Bureau	Increase	Response to Unabated Disturbances- Deputy	N/A	So Cty Code, Article V11, 4-101 to 4-105	Ordinance	0	0	\$ 134.81	\$ 142.26	5.5%	7/1/2021	\$ -	7/1/2020	\$ 134.81	\$ -
Sheriff's Office	Patrol Bureau	Increase	Response to Unabated Disturbances - Sergeant	N/A	So Cty Code, Article V11, 4-101 to 4-105	Ordinance	0	0	\$ 163.74	\$ 163.83	0.1%	7/1/2021	\$ -	7/1/2020	\$ 163.74	\$ -
Sheriff's Office	Patrol Bureau	Increase	Security Services-CSO II Overtime	N/A	GC 53069.8	Ordinance	79	58	\$ 51.98	\$ 53.00	2.0%	7/1/2021	\$ 59.16	7/1/2020	\$ 51.98	\$ -
Sheriff's Office	Patrol Bureau	Increase	Security Services-Deputy II Int Overtime	N/A	GC 53069.8	Ordinance	1,520	1,140	\$ 116.29	\$ 119.92	3.1%	7/1/2021	\$ 4,138.20	7/1/2020	\$ 116.29	\$ -
Sheriff's Office	Patrol Bureau	Increase	Security Services-Deputy II Int - Premium Overtime	N/A	GC 53069.8	Ordinance	1,151	863	\$ 124.00	\$ 123.47	-0.4%	7/1/2021	\$ (457.39)	7/1/2020	\$ 124.00	\$ -
Sheriff's Office	Patrol Bureau	Increase	Security Services-Sergeant Adv Overtime	N/A	GC 53069.8	Ordinance	200	150	\$ 140.38	\$ 144.58	3.0%	7/1/2021	\$ 630.00	7/1/2020	\$ 140.38	\$ -
Sheriff's Office	Patrol Bureau	Increase	Security Services-Dispatcher Overtime	N/A	GC 53069.8	Ordinance	0	0	\$ 84.16	\$ 85.43	1.5%	7/1/2021	\$ -	7/1/2020	\$ 84.16	\$ -
Sheriff's Office	Patrol Bureau	Increase	Security Services-Sr Dispatcher Overtime	N/A	GC 53069.8	Ordinance	118	88	\$ 92.57	\$ 93.97	1.5%	7/1/2021	\$ 123.20	7/1/2020	\$ 92.57	\$ -
Sheriff's Office	Patrol Bureau	Increase	Security Services-Supr Dispatcher Overtime	N/A	GC 53069.8	Ordinance	0	0	\$ 101.86	\$ 106.64	4.7%	7/1/2021	\$ -	7/1/2020	\$ 101.86	\$ -
Sheriff's Office	Patrol Bureau	Increase	Security Services-Vehicle Daily Use	N/A	GC 53069.8/County Fleet pass-through	Ordinance	165	124	\$ 60.73	\$ 52.02	-14.3%	7/1/2021	\$ (1,080.04)	7/1/2020	\$ 60.73	\$ -
Sheriff's Office	Patrol Bureau	Increase	Towed Vehicle Release	N/A	VC 22850.5	Ordinance	62	80	\$ 232.00	\$ 240.00	3.4%	7/1/2021	\$ 640.00	7/1/2020	\$ 232.00	\$ -
Sheriff's Office	Telecommunications Unit	Increase	Telecommunications Technician Rate	N/A	GC 53060	Ordinance	599	1,000	\$ 79.66	\$ 94.01	18.0%	7/1/2021	\$ 14,350.00	7/1/2020	\$ 79.66	\$ -
Sheriff's Office	Telecommunications Unit	Increase	Telecommunications Manager Rate	N/A	GC 53060	Ordinance	12	0	\$ 126.03	\$ 129.72	2.9%	7/1/2021	\$ -	7/1/2020	\$ 126.03	\$ -

Fee and Revenue Summary Chart

Sheriff's Office

Fee Description	FY 21-22 Anticipated Units	FY 20-21 Fee Amount	FY 21-22 Proposed Fee Amount	Change in Fee	Percent Change in Fee	FY 20-21 Additional Revenue Expected
Central Information (Department Budget 30012200)						
Carrying Concealed Weapons (CCW) Permit						
New	170	\$333.00	\$363.00	\$30.00	9.0%	\$5,100.00
Renewal	40	\$88.75	\$91.75	3.00	3.4%	120.00
Amended	10	\$88.75	\$91.75	3.00	3.4%	30.00
 <i>Justification</i> : Rate changes are based on actual use of services which are allocated to Law Enforcement Administration and Sheriff's Administration. Section 54985 of the Government Code allows us to increase fees to an amount reasonably necessary to recover the cost of providing service. For FY 21-22, the proposed rate adjustments are at a level to recover the cost of providing the service. The rate increase for a new CCW Permit is based on a review that showed a Community Services Officer spends 30 minutes per new application, the prior fee amount was based on 15 minutes per application. A time study was anticipated to be completed during FY 19-20, but was delayed. A time study is set to be completed in FY 20-21.						
Copies						
Booking Photos & Information						
Defense Attorneys	0	\$12.90	\$13.10	\$0.20	1.6%	\$0.00
Licensed bail agents	26	\$11.90	\$12.00	\$0.10	0.8%	\$2.60
Call for Service Report	15	\$12.90	\$13.10	\$0.20	1.6%	\$3.00
Chronology Report-CAD	300	\$47.25	\$48.75	\$1.50	3.2%	\$450.00
Chronology Report-Netviewer	0	\$12.90	\$13.10	\$0.20	1.6%	\$0.00
Coroner Report	0	\$12.90	\$13.10	\$0.20	1.6%	\$0.00
Crime Photo, Audio, Video, Data	388	\$54.25	\$55.50	\$1.25	2.3%	\$485.00
Crime Report	20	\$12.90	\$13.10	\$0.20	1.6%	\$4.00
Digitally Stored Evidence (prev. titled Body Worn Camera Video)	1700	\$18.50	\$18.90	\$0.40	2.2%	\$680.00
Dispatch Recording	302	\$84.75	\$88.25	\$3.50	4.1%	\$1,057.00
Hard Drive	0	\$318.00	\$326.00	\$8.00	2.5%	\$0.00
Photo Line-up Color	14	\$18.50	\$18.80	\$0.30	1.6%	\$4.20
Ten Print Card Report	0	\$80.50	\$82.50	\$2.00	2.5%	\$0.00
 <i>Justification</i> : Rate changes are based on actual use of services which are allocated to Law Enforcement and Sheriff's Administration. For FY 21-22, the proposed rates are based on estimated salary and benefit costs at the time of fee development for staff involved in providing services. The rates have been adjusted to ensure that the fees continue to recover the Sheriff's cost associated with providing the service.						
<i>Note</i> : The vendor's actual charge for the first reprint, as well as any additional reprints, is added to the fee for crime photos.						
Fingerprinting	300	\$23.50	\$23.75	\$0.25	1.1%	\$75.00
 <i>Note</i> : California Penal Code 13300 allows us to charge a fee to cover the cost of taking the fingerprints and processing the required documents. For FY 21-22, the proposed rate is based on estimated salary and benefit costs at the time of fee development for staff involved in providing the service. The rate has been adjusted to ensure that the fee continues to recover the Sheriff's cost associated with providing the service.						
Firearm Seizure, Storage & Release	14	\$139.00	\$142.00	\$3.00	2.2%	\$42.00
(Additional Firearm)	75	\$52.50	\$53.00	\$0.50	1.0%	\$37.50
Protective Order Firearm Seizure, Storage & Release	0	\$139.00	\$142.00	\$3.00	2.2%	\$0.00
(Additional Firearm)	0	\$52.50	\$53.00	\$0.50	1.0%	\$0.00

Justification: For FY 21-22, the proposed rates are based on estimated salary and benefit costs at the time of fee development for staff involved in providing the service. The rates have been adjusted to ensure that the fees continue to recover the Sheriff's cost associated with providing the service.

Fee and Revenue Summary Chart

Sheriff's Office

Fee Description	FY 21-22 Anticipated Units	FY 20-21 Fee Amount	FY 21-22 Proposed Fee Amount	Change in Fee	Percent Change in Fee	FY 20-21 Additional Revenue Expected
Gaming						
Card Dealer Permit						
New	0	\$297.00	\$302.00	\$5.00	1.7%	\$0.00
Renewal	0	\$244.00	\$248.00	\$4.00	1.6%	\$0.00
Replacement	0	\$47.75	\$48.25	\$0.50	1.0%	\$0.00

Justification: With the advent of Tribal casinos, gaming permits are very seldom requested. Rate changes are based on actual use of services which are allocated for Law Enforcement Administration and Sheriff's Administration. For FY 21-22, the proposed rates for Card Dealer Permits have been adjusted to ensure that the fees continue to recover the Sheriff's cost associated with providing the service.

Gun Dealer License

New	0	\$297.00	\$302.00 ¹	\$5.00	1.7%	\$0.00
Renewal	4	\$244.00	\$248.00	\$4.00	1.6%	\$16.00

Justification: Rate changes are based on actual use of services which are allocated to Law Enforcement and Sheriff's Administration. For FY 21-22, the proposed rates for Gun Dealer Licenses have been adjusted to ensure that the fees continue to recover the Sheriff's cost associated with providing the service.

Picture Arcade Permit (Adult Book Stores)

New	0	\$297.00	\$302.00 ¹	\$5.00	1.7%	\$0.00
Renewal	0	\$244.00	\$248.00	\$4.00	1.6%	\$0.00

Justification: Rate changes are based on actual use of services which are allocated to Law Enforcement Administration and Sheriff's Administration. Picture arcades consist of adult book stores. For FY 21-22, the proposed rates for Picture Arcade Permits have been adjusted to ensure that the fees continue to recover the Sheriff's cost associated with providing the service.

Secondhand Dealer License

New	0	\$297.00	\$302.00 ¹	\$5.00	1.7%	\$0.00
Renewal	2	\$244.00	\$248.00	\$4.00	1.6%	\$8.00

Justification: Rate changes are based on actual use of services which are allocated to Law Enforcement Administration and Sheriff's Administration. Secondhand dealers include pawn shops and for profit thrift stores. For FY 21-22, the proposed rates for Secondhand Dealer Licenses have been adjusted to ensure that the fees continue to recover the Sheriff's cost associated with providing the service.

License fees set by the State are collected in addition to County fees and passed along to the Department of Justice.

Taxicab

Driver Permit	2	\$127.00	\$130.00	\$3.00	2.4%	\$6.00
Driver Permit Renewal	3	\$104.00	\$107.00	\$3.00	2.9%	\$9.00
Vehicle Permit	0	\$85.75	\$88.75	\$3.00	3.5%	\$0.00
Vehicle Permit Renewal	1	\$85.75	\$88.75	\$3.00	3.5%	\$3.00
Certificate of Exemption	4	\$38.00	\$39.50	\$1.50	3.9%	\$6.00

Justification: Rate changes are based on actual use of services which are allocated to Law Enforcement Administration and Sheriff's Administration. For FY 21-22, the proposed rates are based on estimated salary and benefits costs at the time of fee development for staff involved in providing the service.

Verification Letter

Clearance Letter	65	\$11.90	\$12.00	\$0.10	0.8%	\$6.50
Crime Report Verification	1	\$11.90	\$12.00	\$0.10	0.8%	\$0.10
Incarceration Verification	50	\$11.90	\$12.00	\$0.10	0.8%	\$5.00

Fee and Revenue Summary Chart

Sheriff's Office

Fee Description	FY 21-22 Anticipated Units	FY 20-21 Fee Amount	FY 21-22 Proposed Fee Amount	Change in Fee	Percent Change in Fee	FY 20-21 Additional Revenue Expected
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Justification: Rate changes are based on actual use of services which are allocated to Law Enforcement Administration and Sheriff's Administration. For FY 21-22, the proposed rates are based on estimated salary and benefits costs at the time of fee development for staff involved in providing services.

Sub-Total Central Information \$8,149.90

Coroner (Department Budget 30014600)

Body Removal

Removal rate	450	\$354.00	\$356.00	\$2.00	0.6%	\$900.00
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Justification: Rate changes are based on actual use of services which are allocated to Law Enforcement Administration and Sheriff's Administration. Section 54985 of the Government Code allows us to increase the fee above the statutory limit with Board approval to an amount reasonably necessary to recover the cost of providing service. A request for proposal will be issued in January 2021. New rates will not be finalized until April 2021, so the FY 20-21 rate will be used for FY 21-22 fees. The rate will be adjusted for FY 22-23 based on the agreement.

Note: These fees are expected to be collected by local mortuaries.

Morgue Use

Biohazardous Waste Disposal	6	\$93.71	\$98.40	\$4.69	5.0%	\$28.14
Morgue Staff Costs						
Straight Time (90 minute minimum)						
Forensic Assistant	4	\$114.33	\$115.76	\$1.43	1.3%	\$5.72
Overtime (2 hour minimum)						
Forensic Assistant	0	\$120.14	\$121.56	\$1.42	1.2%	\$0.00
Deputy Detective	12	\$246.36	\$265.28	\$18.92	7.7%	\$227.04
Sergeant Detective	0	\$303.68	\$309.40	\$5.72	1.9%	\$0.00

Justification: For FY 21-22, the proposed biohazardous waste disposal fee is based on the current rate plus a 5% increase charged by the service provider. For FY 21-22, the proposed rates are based on estimated salary and benefit costs at the time of fee development for staff involved in providing services. The rates have been adjusted to ensure that the fees continue to recover the Sheriff's cost associated with providing the service.

Sub-Total Coroner \$1,160.90

Helicopter (Department Budget 30014301)

Helicopter Service

Advanced Life Support - Per Transport	0	\$2,427.00	\$2,672.00	\$245.00	10.1%	\$0.00
Search and Rescue - Per Call Out	0	\$2,661.00	\$2,547.00	(\$114.00)	-4.3%	\$0.00
Law Enforcement - Per Call Out	0	\$2,573.00	\$2,289.00	(\$284.00)	-11.0%	\$0.00

Justification: For FY 21-22, the rate for Medical transports increased based on fewer projected missions. Annually, the Office allocates the costs based on an average for each type of mission.

Sub-Total Helicopter \$0.00

Patrol (Department Budget 30014000)

Driving Under the Influence Emergency Incident

DUI Incident Response	0	\$488.00	\$512.00	\$24.00	4.9%	\$0.00
DUI Pursuit	0	\$488.00	\$512.00	\$24.00	4.9%	\$0.00

Justification: For FY 21-22, the proposed fees are based on actual use of services which are allocated to Law Enforcement Administration and Sheriff's Administration. The rates are established on estimated salary and benefits costs at the time of fee development for staff involved in providing services.

Fee and Revenue Summary Chart

Sheriff's Office

Fee Description	FY 21-22 Anticipated Units	FY 20-21 Fee Amount	FY 21-22 Proposed Fee Amount	Change in Fee	Percent Change in Fee	FY 20-21 Additional Revenue Expected
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The process of DUI Emergency Incident Responses and DUI Pursuits are similar therefore the rates are the same.

Bomb Squad Service: (per - Callout)

EOD service In-County

Deputy Adv Overtime Hours	0	\$415.82	\$427.74	\$11.92	2.9%	\$0.00
Sergeant Adv Overtime Hours	0	\$479.25	\$497.26	\$18.01	3.8%	\$0.00

EOD service Out-of-County

Deputy Adv Overtime Hours	0	\$519.78	\$534.68	\$14.90	2.9%	\$0.00
Sergeant Adv Overtime Hours (per - Callout)	0	\$599.07	\$621.58	\$22.51	3.8%	\$0.00

Justification: Rate changes are based on actual use of services which are allocated to Law Enforcement Administration and Sheriff's Administration. For FY 21-22, the proposed rate change for EOD service is based on estimated salary and benefit rates at the time of fee development and the daily vehicle rate based on County Fleet proposed rates.

Response to Unabated Disturbance

Deputy II Labor Hours	0	\$134.81	\$142.26	\$7.45	5.5%	\$0.00
Sergeant Adv Labor Hours	0	\$163.74	\$163.83	\$0.09	0.1%	\$0.00

Justification: Rate changes are based on actual use of services which are allocated to Law Enforcement Administration and Sheriff's Administration.

Security Service:

CSO II Overtime Hours	58	\$51.98	\$53.00	\$1.02	2.0%	\$59.16
Deputy II Int Overtime Hours	1,140	\$116.29	\$119.92	\$3.63	3.1%	\$4,138.20
Deputy II Int - Premium Overtime Hours	863	\$124.00	\$123.47	(\$0.53)	-0.4%	(\$457.39)
Sergeant Adv Overtime Hours	150	\$140.38	\$144.58	\$4.20	3.0%	\$630.00
Dispatcher Overtime Hours	0	\$84.16	\$85.43	\$1.27	1.5%	\$0.00
Senior Dispatcher Overtime Hours	88	\$92.57	\$93.97	\$1.40	1.5%	\$123.20
Supervising Dispatcher Overtime Hours	0	\$101.86	\$106.64	\$4.78	4.7%	\$0.00

Justification: Rate changes are based on actual use of services which are allocated to Law Enforcement Administration and Sheriff's Administration. For FY 21-22, the proposed rates are based on estimated salary and benefit rates at the time of fee development.

Vehicle Daily Use	124	\$60.73	\$52.02	(\$8.71)	-14.3%	(\$1,080.04)
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Justification: Fleet Operations establishes vehicle use, mileage, and fuel rates each year.

Towed Vehicle Release

Towed Vehicle Release	80	\$232.00	\$240.00	\$8.00	3.4%	\$640.00
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Justification: Rate changes are based on actual use of services which are allocated to Law Enforcement Administration and Sheriff's Administration. For FY 21-22, the proposed rate increase is based on estimated salary and benefit rates at the time of fee development.

Sub-Total Patrol \$4,053.13

Sheriff Telecommunications (Department Budget 30012300)

Telecommunication Service

Communications Tech Hours	1000	\$79.66	\$94.01	\$14.35	18.0%	\$14,350.00
Communications Manager Hours	0	\$126.03	\$129.72	\$3.69	2.9%	\$0.00

Sub-Total Telecommunications \$14,350.00

Fee and Revenue Summary Chart

Sheriff's Office

Fee Description	FY 21-22	FY 20-21	FY 21-22	Change in Fee	Percent	FY 20-21
	Anticipated Units	Fee Amount	Proposed Fee Amount		Change in Fee	Additional Revenue Expected

Justification: Rate changes are based on actual use of services which are allocated to Law Enforcement Administration and Sheriff's Administration. For FY 21-22, the rate calculation for the Communication Technician was changed from overtime salary and benefit costs to straight-time. Workload statistics revealed the majority of time spent on services provided to others were performed during regular staff time hours. The proposed rates are based on estimated salary and benefit rates at the time of fee development.

Total Potential Revenue Adjustment Due to Rate Changes \$27,713.93

COMMENT:

The proposed FY 21-22 fee rates reflect an overall net revenue increase of \$27,714. This net amount is the result of a change in the cost of business adjustments (COBA) and indirect costs allocated for Law Enforcement Administration and Sheriff's Administration.

NOTES:

This chart addresses only those fees where the amount is established by ordinance of the Board of Supervisors. A separate document that provides detailed analysis and basis for the proposed fees is on file with the Clerk.

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The State fingerprint fee (currently set at \$32 by statute) must be added to the fee amount when calculating the total charged for the service.