

## Section 19 Dispute Resolution

- A. In those instances when the findings and/or documents submitted by an Applicant are not approved by the Permit Authority and differences cannot be resolved at the staff level, applicant may appeal the staff's decision to the Division Supervisor. Appeal of the Supervisor's decision shall be made to the Division Manager.
- B. Pursuant to BOS Resolution 97-1098, if a resolution cannot be accomplished at the administrative level, the Applicant may have staff's decision reviewed by a Dispute Resolution Panel (DRP). The Applicant shall prepare and submit appropriate documents, including the Dispute Resolution processing fee, to the Permit Authority Director. The Director will set a date for the review within 5 days of the request.
- C. The DRP shall be appointed by the Land Use Advisory Panel (LUAP) and consist of 6 persons familiar with County policies and regulations 1 RCE, 1 REHS, 1 licensed real estate individual, 1 Class A General Engineering or C-42 Sanitation System licensed contractor, 1 C-57 water well licensed contractor and 1 citizen at large. A quorum of 4 panel members is necessary to convene a meeting and to vote on a recommendation.
- D. The DRP is to review the materials submitted, offer an impartial analysis, and recommend approval or denial of the Applicant's appeal. The DRP does not have the authority to modify or alter adopted standards. The Permit Authority Director will review the DRP's recommendation before making a determination. The Director's decision is final. The Director shall notify the Applicant and DRP members of his/her decision and the basis for the decision, within 10 working days of the hearing.

