

**LEADERSHIP COUNCIL**

Tom Schwedhelm, Chair  
Mark Krug, Vice Chair  
Julie Combs  
Susan Gorin  
Lynda Hopkins  
Gabe Kearney  
David Kuskie  
Rebekah Sammet  
Don Schwartz



**LEAD AGENCY**  
Sonoma County  
Community Development Commission  
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**Technical Advisory Committee (TAC) Meeting  
Tuesday, November 13, 2018  
Minutes**

- 1. Welcome and Introductions**
- 2. Call to Order and Roll Call**

Geoffrey Ross called the meeting to order at 1:05 p.m. and members were introduced.

**TAC Members Present:** Lindsey Bell-Kerr, Tom Bieri, Brian Bicker, Colleen Carmichael, Una Glass, Jennielynn Holmes, Chris Keys, Mark Krug, David Kuskie, Alice Linn, Tim Miller, Annie Nichol, Jennifer O'Donnell, Tamara Player, Rebekah Sammet, Daniel Schurman, Don Schwartz, Mary Stompe, Angela Struckmann, Jerry Threet, Katrina Thurman

**Alternate TAC Members Present:** Celeste Austin, Dave Cade, Vanessa Guevara, Kathryn Jurik

**CDC Staff Present:** Margaret Van Vliet, Executive Director; Geoffrey Ross, Assistant Executive Director; Jenny Helbraun Abramson, Homeless Services Manager; Michael Gause, Continuum of Care Coordinator; Chuck Mottern, Public Services Funding Coordinator; Karissa White, Senior Community Development Specialist; Suzanne Whipple, Community Development Specialist II

- 3. Overview of Homeless System of Care Technical Advisory Committee (TAC)**

The Assistant Executive Director of the Community Development Commission and Director of Housing and Community Services for the City of Santa Rosa provided an overview of the TAC's role and responsibilities.

- 4. Election of Interim Chair**

Daniel Schurman elected as interim chair.

Ayes: All

Noes: None

- 5. Election of TAC members to Leadership Council**

Committee members discussed issues and benefits with elections of TAC members to the Leadership Council.

**TAC members were voted into the new Leadership Council:**

- |                                       |                                     |
|---------------------------------------|-------------------------------------|
| 1. Mark Krug, Burbank Housing         | 3. Rebekah Sammet, lived experience |
| 2. Don Schwartz, City of Rohnert Park | 4. David Kuskie, lived experience   |

**Members randomly selected for one year term:**

- |                 |                      |                   |
|-----------------|----------------------|-------------------|
| 1. David Kuskie | 3. Angela Struckmann | 5. Rebekah Sammet |
| 2. Mary Haynes  | 4. Annie Nichol      | 6. Debra Sanders  |

7. Lindsey Bell-Kerr

8. Jennifer O'Donnell

**Previous CoC Board members with one year term:**

1. Jennielynn Holmes      2. Tom Bieri      3. Brian Bicker      4. Daniel Schurman

**Remaining Members with two year term:**

- |                       |                    |                     |
|-----------------------|--------------------|---------------------|
| 1. Colleen Carmichael | 6. Alice Linn      | 11. Mary Stompe     |
| 2. Karin Demarest     | 7. Tim Miller      | 12. Jerry Threet    |
| 3. Una Glass          | 8. Tamara Player   | 13. Katrina Thurman |
| 4. Chris Keys         | 9. Barbie Robinson |                     |
| 5. Mark Krug          | 10. Don Schwartz   |                     |

**Alternate members' terms:**

1. Celeste Austin      2. Dave Cade      3. Vanessa Guevara      4. Kathryn Jurik

**Public Comment**

- An unidentified member of Homeless Action! advised new TAC members, to consider learning from those with lived experience. This speaker recommended not electing people to the Leadership Council who have a financial conflict of interest.
- Dale Jenkins, West County advocate, stated that current members do not represent the entire county; members all represent the 101 corridor. Dale urged the Executive Directors to have the courage to talk about issues without having concerns about conflict with their positions.
- Bruce Pearson, Homeless Action!, recommended tiny houses.
- Debbie McKay, Sonoma County resident, recommended the Leadership Council have representation from the smaller cities and towns, which are often forgotten.
- Celeste Austin, The Living Room, expresses that our county needs to have diversity in homeless services to have credibility.

**6. Governance Charter Review**

The Continuum of Care Coordinator presented sections of the draft Governance Charter specific to the TAC, requesting input. Members discussed sections of the document and requested a presentation at the next meeting on the history of the previous CoC Board and how the TAC and new Leadership Body came to be. Recommendations were made to have a training for the new members on the Brown Act. Other members expressed a wish to discuss with the Leadership Council whether the term limits for TAC members could be modified.

**7. Task Group Formation**

The TAC reviewed and made recommendations on formation of the initial Task Groups. The CoC Coordinator informed the committee that formation of the Coordinated Entry/Housing First Committee, Performance Measurement and Evaluation Committee and Data Initiatives Committee are high priorities at this point. Members of the TAC made suggestions to the new Leadership Council on the combinations

of subject matter within the task groups. Sign-up sheets were circulated for the first three groups and suggestions of chairs were made for the Leadership Council's consideration.

### **Public Comment**

Members of the public asked if they could volunteer for the Task Groups. Those interested may send their contact information to CoC Coordinator, Michael Gause.

### **8. Public Comment for Items Not on the Agenda**

None

### **9. Homeless Emergency Aid Program (HEAP) Funding Priorities**

Jenny Helbraun Abramson, the Commission's Homeless Services Manager, presented draft funding priorities and recommendations for the \$12.1 million in one-time assistance from the state for HEAP funding. Due to limited time at the meeting for public comment, she noted that the document is a draft and comments will be accepted until December 3rd; also that the level of detail is due to planned inclusion of a local HEAP funding process in the upcoming consolidated Homeless Services Notice of Funding Availability (NOFA).

### **Public Comment**

- Gregory Fearon, Homeless Action!, stated that the TAC the HEAP application does not require as much detail as the Commission recommends. HA! encourages creativity and alternative projects.
- Scott Wagner, Homeless Action!, reported that HA's sessions on HEAP funds prioritized tiny villages and RV/Safe Parking, and noted that the Commission's recommendations do not address this input.

### **10. 2019-2020 Homeless Services Notice of Funding Availability (NOFA)**

Jenny Helbraun Abramson, Homeless Services Manager, presented the consolidated 2019-2020 Homeless Services NOFA to the TAC for review, repeating that public input would be accepted until December 3rd.

### **11. Future Meetings of the Homeless System of Care TAC**

Time did not allow scheduling of the next TAC meeting. Commission staff will bring a proposal of monthly meetings for the first six months, after which meetings will become bimonthly.

*Any writings or documents presented to a majority of the Technical Advisory Committee or Leadership Council regarding any item on this agenda will be made available for public inspection in the Sonoma County Community Development Commission office located at 1440 Guerneville Road, Santa Rosa, CA 95403 during normal business hours.*

**DISABLED ACCOMMODATION:** If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Administrative Services Officer at (707) 565-7520, as soon as possible to ensure arrangements for accommodation.