

**Sonoma County**  
**2015 Consolidated Plan**

Action Plan

One Year Use of Funds FY 2016-17

Public Review Draft

Prepared by:



**Sonoma County Community Development Commission**  
**Sonoma County Housing Authority**  
1440 Guerneville Road, Santa Rosa, CA 95403-4107

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# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The FY 2016-17 Action Plan is part of the 2015 Sonoma County Consolidated Plan covering FY 2015-2016 through FY 2019-2020. The Consolidated Plan and annual Action Plans are required by the U.S. Department of Housing and Urban Development (HUD) in order to receive certain federal housing, homelessness, and community development funds. Pursuant to a Joint Powers Agreement, the Sonoma County Community Development Commission (Commission) will administer these funds on behalf of the HUD-designated Urban County entitlement jurisdiction, consisting of the County of Sonoma, the Town of Windsor, and the cities of Cloverdale, Cotati, Healdsburg, Rohnert Park, Sebastopol, and Sonoma. HUD funds received by the Urban County are Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and the Emergency Solutions Grant (ESG) program funds. Using these funds, programs and activities will be carried out either directly by the Commission or, more frequently, through funding provided to other governmental or nonprofit agencies, to benefit low-income households by addressing the goals and objectives enumerated in the Consolidated Plan and summarized below.

### 2. Summarize the objectives and outcomes identified in the Plan

**This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.**

The FY 2016-17 Action Plan and the 2015 Consolidated Plan organize community priorities for the use of CDBG, HOME and ESG funds by the Urban County by following the structure provided by HUD regulations, namely, by grouping said priorities into three categories: affordable housing, homelessness, and non-housing community development.

The Urban County's Consolidated Plan contains the following broad goals:

1. Affordable Housing: Increase and preserve the housing stock that is affordable, safe, and accessible for low-, very low-, and extremely-low families and individuals, including those with special needs and those who are homeless or at imminent risk of homelessness.
2. Homelessness: Promote effective and proven strategies for homelessness prevention and intervention county-wide.
3. Community Development: a) Assist in creating and/or replacing infrastructure systems and public facilities that meet the needs of lower income people, people with disabilities, and other special needs subpopulations county-wide; and b) Promote the well-being and economic integration of lower income persons through non-housing services, self-sufficiency programs,

job training, and economic development assistance for micro-enterprises to increase job opportunities in the Urban County.

### **3. Evaluation of past performance**

**This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.**

Sonoma County has a long-standing history of being a very expensive housing market, especially in comparison to median household incomes. According to *Out of Reach 2015*, a publication of the National Low Income Housing Coalition, the mean wage for Sonoma County renters in 2015 was \$15.29 and the "housing wage" necessary to afford the fair market rent for a two-bedroom apartment is \$26.35, a wage deficit of 41%. The corresponding deficit for the population of the entire State of California is 29%. Thus, despite the fact that earlier Consolidated Plans for the Urban County prioritized rental housing affordability, rental housing affordability remains a top priority.

Due largely to the disparity in housing rents versus household incomes, Sonoma County has an extremely high rate of homelessness. In 2015 the Sonoma County Continuum of Care estimated, based on biennial homeless counts, that at any given time, 6.2 out of every 1,000 residents is homeless. This rate appears to be much higher than in most communities in California and the rest of the nation. The funding of homeless intervention and prevention programs make up a large percentage of the "portfolio" of past performance, and remains a top objective.

In the past, the Urban County members have prioritized the use of CDBG funds for Americans with Disabilities Act (ADA) retrofit projects, largely the removal of architectural barriers identified in existing public buildings and infrastructure. This use of CDBG funds is highly effective because ADA retrofit projects can generally be successfully scaled, phased, or both based on funding availability. During the last Consolidated Plan period, July 2010 to June 2015, ADA project funds in an aggregate amount over \$3M were awarded to 46 different projects sponsored by the eight participating jurisdictions. These projects include sidewalk "curb cuts" and other path-of-travel retrofit projects along roadsides; library, park, and community center restroom ADA renovations; and community facility ADA retrofit upgrades. These projects are important to the community's residents who have disabilities, and therefore remain a high priority for the use of CDBG funds during the 2015-2020 Consolidated Plan period and in FY 2016-17.

### **4. Summary of Citizen Participation Process and consultation process**

**Summary from citizen participation section of plan.**

A draft of the FY 16-17 Action Plan was made available to the public from March 28, 2016 – April 29, 2016. Copies were made available in three public locations and on the Sonoma County Community Development Commission website.

**5. Summary of public comments**

**This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.**

To be completed after the public comment period ends.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

To be completed after the public comment period ends.

**7. Summary**

To be completed after the public comment period ends.

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## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	SONOMA COUNTY	Community Development Commission
HOME Administrator	SONOMA COUNTY	Community Development Commission
ESG Administrator	SONOMA COUNTY	Community Development Commission

Table 1 – Responsible Agencies

### Narrative (optional)

The Sonoma County Community Development Commission is the administrative agency charged with administering CDBG, HOME and ESG funding on behalf of the Urban County, a Joint Powers Agreement partnership consisting of the County of Sonoma, the Town of Windsor and the cities of Cloverdale, Cotati, Healdsburg, Rohnert Park, Sebastopol and Sonoma.

### Consolidated Plan Public Contact Information

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The Sonoma County Community Development Commission houses the Sonoma County Housing Authority and administers all affordable housing finance programs for the unincorporated County of Sonoma. The Commission also hosts and staffs the Sonoma County Continuum of Care and is the largest funder of homeless services county-wide. The Commission actively participates in various collective action and community initiatives addressing the needs of lower income members of the community including, but not limited to, Health Action and Upstream Investments. Because of these existing roles, the Commission is well-positioned to consult with private and public agencies about Consolidated Plan matters since the appropriate agency-to-agency relations are already in place.

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The Sonoma County Community Development Commission is an agency of County government and its staff has regular and ongoing contact with County government departments and agencies including, but not limited to the Department of Health Services and the Human Services Department. The Sonoma County Housing Authority is a component organization of the Commission. The Commission has regular and ongoing contact with the City of Santa Rosa Economic Development and Housing Department and Housing Authority. The Commission stages annual competitions for federal and local public services funding and in doing so, establishes ongoing relationships with a large percentage of community-based non-profit agencies with homelessness, affordable housing, and related services. The County of Sonoma's planning, building, zoning and land use department is known as the Permit and Resource Management Department (PRMD). The Commission has regular contact with PRMD to enhance affordable housing program coordination. The Commission has a designated seat on the Workforce Investment Board and the Chair of the Commission’s advisory committee is also a member of the Workforce Investment Board. Additionally the Commission cooperates with the Economic Development Board and the Workforce Investment board as members of the county-wide initiatives: Health Action and Upstream Investments.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Sonoma County Community Development Commission's division that is assigned responsibility for ESG program administration is also the same division that hosts and staffs the Continuum of Care and the County HMIS. Thus, funding prioritization, policy and standards development, and funding administration are fully integrated. In addition, through its representation on the Continuum of Care Board and Evaluation Committee, the Commission coordinates with both the cities of Santa Rosa and Petaluma and the State Department of Housing and Community Development in its allocation of ESG

funding in those cities (which lie within the geography of the Continuum of Care). The Commission's Continuum of Care staff regularly coordinate with both staff and civic leaders in the cities of Santa Rosa and Petaluma not to mention elected leaders of the County of Sonoma through study sessions, formal presentations, and informal consultations on implementation of their Consolidated Plans and related matters of concern.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The Sonoma County Community Development Commission's division that is assigned responsibility for ESG program administration is also the same division that hosts and staffs the Continuum of Care and the County HMIS. Thus, funding prioritization, policy and standards development, and funding administration are fully integrated. In addition, through its representation on the Continuum of Care Board and Evaluation Committee, the Commission coordinates with both the cities of Santa Rosa and Petaluma and the State Department of Housing and Community Development in its allocation of ESG funding in those cities (which lie within the geography of the Continuum of Care). The Commission's Continuum of Care staff regularly coordinate with both staff and civic leaders in the cities of Santa Rosa and Petaluma—not to mention elected leaders of the County of Sonoma—through study sessions, formal presentations, and informal consultations on implementation of their Consolidated Plans and related matters of concern.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

(See Table 2 below)



**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	BURBANK HOUSING DEVELOPMENT CORPORATION (BHDC)
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing and regular contact and invited to provide Plan input through public meetings or direct communication. Agency is recognized leader in affordable housing development and policy recommendations. The anticipated outcome of the consultation was improved coordination with a regional affordable housing provider.
2	<b>Agency/Group/Organization</b>	Homeless Action!
	<b>Agency/Group/Organization Type</b>	Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Invited to provide Plan input through public meetings or direct communication. Homeless Action! is an informal advocacy coalition. The anticipated outcome of the consultation was input on homelessness needs in the Urban County.
3	<b>Agency/Group/Organization</b>	Petaluma People Services Center
	<b>Agency/Group/Organization Type</b>	Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Fair Housing

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Invited to provide Plan input through public meetings or direct communication. Agency is the CDBG funded Fair Housing provider for the Urban County. The anticipated outcome of the consultation was input on fair housing issues within the Urban County.
4	<b>Agency/Group/Organization</b>	CITY OF SANTA ROSA
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Overall Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing and regular contact and invited to provide Plan input through public meetings or direct communication. The CDC coordinates regularly with the City on the administration of housing programs. The anticipated outcome of the consultation was to ensure continued coordination and to dovetail with the City's Consolidated Plan.
5	<b>Agency/Group/Organization</b>	City of Sonoma
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Overall Plan

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing and regular contact as a member of the Urban County Joint Powers Agreement partnership. The anticipated outcome of the consultation was input on housing and homelessness conditions within the City.
6	<b>Agency/Group/Organization</b>	City of Cotati
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing and regular contact as a member of the Urban County Joint Powers Agreement partnership. The anticipated outcome of the consultation was input on housing and homelessness conditions within the City.
7	<b>Agency/Group/Organization</b>	Town of Windsor
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing and regular contact as a member of the Urban County Joint Powers Agreement partnership. The anticipated outcome of the consultation was input on housing and homelessness conditions within the Town.
8	<b>Agency/Group/Organization</b>	Committee on the Shelterless
	<b>Agency/Group/Organization Type</b>	Services-homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing and regular contact and invited to provide Plan input through public meetings or direct communication. The anticipated outcome of the consultation was improved coordination with a regional homeless services provider.
9	<b>Agency/Group/Organization</b>	Housing Land Trust of Sonoma County
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Invited to provide Plan input through public meetings or direct communication. Agency provides affordable housing land banking countywide. The anticipated outcome of the consultation was input on affordable housing issues within the Urban County.
10	<b>Agency/Group/Organization</b>	PETALUMA
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing and regular contact and invited to provide Plan input through public meetings or direct communication. The Commission coordinates regularly with the City on the administration of housing programs. The anticipated outcome of the consultation was to ensure continued coordination and to complement the City's FY16-17 Action Plan.

11	<b>Agency/Group/Organization</b>	REBUILDING TOGETHER
	<b>Agency/Group/Organization Type</b>	Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Invited to provide Plan input through public meetings or direct communication. Agency provides housing rehabilitation for low-income homeowners in Petaluma and the surrounding area. The anticipated outcome of the consultation was input on affordable housing issues within the Urban County.
12	<b>Agency/Group/Organization</b>	Child Parent Institute (CPI)
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Victims of Domestic Violence Services-Health Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Invited to provide Plan input through public meetings or direct communication. Agency provides services for families and children countywide. The anticipated outcome of the consultation was input on housing and homelessness issues affecting families and children within the Urban County.

13	<b>Agency/Group/Organization</b>	West County Community Services
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-homeless Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing and regular contact and invited to provide Plan input through public meetings or direct communication. Agency is recognized leader in providing senior, family and homeless services. The anticipated outcome of the consultation was input on homelessness and housing issues affecting seniors and families within the Urban County.
14	<b>Agency/Group/Organization</b>	Sonoma County Vet Connect, Inc
	<b>Agency/Group/Organization Type</b>	Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Veterans Economic Development

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Invited to provide Plan input through public meetings or direct communication. Agency assists veterans with accessing services. The anticipated outcome of the consultation was input on housing and homelessness issues affecting veterans within the Urban County.
15	<b>Agency/Group/Organization</b>	Catholic Charities
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Services-Employment Business Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing and regular contact and invited to provide Plan input through public meetings or direct communication. Agency is recognized leader in providing homeless services and services for low-income households and seniors. The anticipated outcome of the consultation was input on homelessness and housing issues within the Urban County.
16	<b>Agency/Group/Organization</b>	Cloverdale Community Outreach Committee
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing and regular contact and invited to provide Plan input through public meetings or direct communication. Agency is recognized leader in providing homeless services. The anticipated outcome of the consultation was input on homelessness within the Urban County.



17	<b>Agency/Group/Organization</b>	North County Community Services
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Invited to provide Plan input through public meetings or direct communication. Agency provides transitional housing and emergency shelter services in the Healdsburg Area. The anticipated outcome of the consultation was input on homelessness issues within the Healdsburg area.
18	<b>Agency/Group/Organization</b>	City of Cloverdale
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing and regular contact as a member of the Urban County Joint Powers Agreement partnership. The anticipated outcome of the consultation was input on housing, homelessness conditions and non-housing special needs within the City.
19	<b>Agency/Group/Organization</b>	City of Healdsburg
	<b>Agency/Group/Organization Type</b>	Other government - Local

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing and regular contact as a member of the Urban County Joint Powers Agreement partnership. The anticipated outcome of the consultation was input on housing, homelessness conditions and non-housing special needs within the City.
20	<b>Agency/Group/Organization</b>	CITY OF ROHNERT PARK
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing and regular contact as a member of the Urban County Joint Powers Agreement partnership. The anticipated outcome of the consultation was input on housing, homelessness conditions and non-housing special needs within the City.
21	<b>Agency/Group/Organization</b>	City of Sebastopol
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Market Analysis Economic Development

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing and regular contact as a member of the Urban County Joint Powers Agreement partnership. The anticipated outcome of the consultation was input on housing, homelessness conditions and non-housing special needs within the City.
22	<b>Agency/Group/Organization</b>	COMMUNITY HOUSING SONOMA COUNTY
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing and regular contact and invited to provide Plan input through public meetings or direct communication. Agency is a recognized Community Housing Development Organization (CHDO) with expertise in affordable housing development, especially special needs housing. The anticipated outcome of the consultation was improved coordination with a regional affordable housing provider.

**Identify any Agency Types not consulted and provide rationale for not consulting**

All groups were either consulted or invited to participate in the Plan process. There was no decision to exclude any group.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Sonoma County Community Development Commission	The Continuum of Care is hosted and staffed by the Community Development Commission, so plans and goals are generally consistent and complementary, if not interchangeable.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

As Continuum of Care host and lead agency, the Sonoma County Community Development Commission leads the effort to provide local consultation to the State for their ESG allocation process. The local Continuum of Care is composed of three HUD entitlement jurisdictions, the Urban County, the City of Santa Rosa and the City of Petaluma. The three entitlement jurisdictions are in regular contact and mutually supportive of processes related to the development and administration of Consolidated Plans and related matters. For example, the most recent Analysis of Impediments to Fair Housing Choice was prepared through a cooperative effort of the three entities.

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation**

**Summarize citizen participation process and how it impacted goal-setting**

From March 28th, 2016 through April 29th, 2016, the Draft FY 2016-17 Consolidated Plan was made available to the public. A notice was published in the newspaper to announce its availability. Copies were made available at the Sonoma County Community Development Commission office, the Sonoma County Public Library Main Branch and the Sonoma County Board of Supervisors office, and on the Sonoma County Community Development Commission website. The Draft Con Plan was distributed via email to a broad list of stakeholders. A public meeting of the Community Development Committee will be held April 12, 2016. The public are invited to provide written or oral comment during the 30 day comment period.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community	To be completed when comment period ends.	To be completed when comment period ends.	To be completed when comment period ends.	
2	Broad Email Distribution	Non-targeted/broad community	To be completed when comment period ends.	To be completed when comment period ends.	To be completed when comment period ends.	
3	Public Comment Period	Non-targeted/broad community	To be completed when comment period ends.	To be completed when comment period ends.	To be completed when comment period ends.	
4	Public Service Announcement – English and Spanish	Non-targeted/broad community	To be completed when comment period ends.	To be completed when comment period ends.	To be completed when comment period ends.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
5	Website	Non-targeted/broad community	To be completed when comment period ends.	To be completed when comment period ends.	To be completed when comment period ends.	

**Table 4 – Citizen Participation Outreach**

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## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,658,634	250,000	0	1,908,634	5,491,366	CDBG will be used for a variety of purposes including housing and homelessness projects and programs, ADA retrofit projects, and micro-enterprise programs.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	670,733	9,000	0	679,733	1,720,267	HOME funds will be used to finance affordable rental housing and to provide tenant-based rental assistance.



Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	148,183	0	0	148,183	451,817	ESG funds will be used entirely, or nearly so, for rapid re-housing programs for homeless persons.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Competitive McKinney-Vento Homeless Assistance Act	public - federal	Admin and Planning Housing Transitional housing	2,900,000	0	0	2,900,000	8,700,000	CoC funds will be used almost entirely for permanent supportive housing projects that currently serve 234 homeless persons, and will increasingly be dedicated to chronically homeless populations. Current transitional housing projects are anticipated to be reallocated to fund new permanent supportive housing. A small portion of funds will continue to be used to support system infrastructure costs such as HMIS data systems, Coordinated Intake and CoC planning and management.
Section 8	public - federal	Rental Assistance	27,400,000	0	0	27,400,000	77,400,000	Section 8 funds are used for tenant based and project based vouchers and are administered by the Sonoma County Housing Authority.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The Urban County consists of eight local government jurisdictions and so it is difficult to characterize how publicly-owned land will be used in support of this Plan over the five-year planning period. In general and historically, local government has frequently provided land for many affordable housing projects. This practice has been largely curtailed since 2012 due to the dissolution of redevelopment agencies state-wide. Nevertheless, community discussions continue about the potential to use the limited amount of land owned by local government for this purpose.

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## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2015	2020	Affordable Housing		Affordable Housing	CDBG: \$325,550 HOME: \$503,050 ESG: \$0 Competitive McKinney-Vento Homeless Assistance Act: \$0 Section 8: \$27,400,000	
2	Homelessness	2015	2020	Homeless		Homelessness	CDBG: \$196,295 HOME: \$0 ESG: \$137,069 Competitive McKinney-Vento Homeless Assistance Act: \$2,900,000	

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Non-Housing Community Development	2015	2020	Non-Homeless Special Needs Non-Housing Community Development		Non-Housing Community Development	CDBG: \$805,062 HOME: \$0 ESG: \$0 Competitive McKinney-Vento Homeless Assistance Act: \$0 Section 8: \$0	

Table 6 – Goals Summary

### Goal Descriptions

1	<b>Goal Name</b>	Affordable Housing
	<b>Goal Description</b>	Increase and preserve the housing stock that is affordable, safe, and accessible for low-, very low-, and extremely low income families and individuals, including those with special needs and those who are homeless or at imminent risk of homelessness.
2	<b>Goal Name</b>	Homelessness
	<b>Goal Description</b>	Promote effective and proven strategies for homelessness prevention and intervention county-wide.
3	<b>Goal Name</b>	Non-Housing Community Development
	<b>Goal Description</b>	a) Assist in creating and/or replacing infrastructure systems and public facilities that meet the needs of lower income people, people with disabilities, and other special needs subpopulations, county-wide; and b) Promote the well-being and economic integration of lower income persons through non-housing services, self-sufficiency programs, job training, and economic development assistance for micro-enterprises to increase job opportunities in the Urban County.

Table 7 – Goal Descriptions

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

In FY 16-17 175 households will be provided affordable housing using HOME and ESG funds. Of these, at least 160 shall be extremely low-income and 15 shall be low-income.

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## AP-35 Projects – 91.220(d)

### Introduction

In FY 2016-2017, Sonoma County will receive \$1,658,634 in CDBG funds. CDBG funds will be used for housing, public services, micro-enterprise economic development, public improvements, and public facilities. Federal regulations impose a 15 percent maximum cap on funding to be expended for public service activities. Administrative costs are limited to 20 percent of the total CDBG funding and 20 percent of program income received.

In FY 2016-2017, Sonoma County will receive \$670,733 in HOME Program funds. Federal regulations require a minimum of 15 percent of each year’s HOME allocation to be set-aside for projects sponsored by Community Housing Development Organizations (CHDOs). In addition, maximum funding in an amount equal to the lesser of 5 percent of the total HOME award or \$50,000 for operational support for approved Community Housing Development Organizations (CHDO’s) is allowed as an eligible activity. Administrative costs are limited to 10 percent of the annual HOME allocation and program income received.

Sonoma County will receive \$148,183 in FY 2016-2017 ESG funds. This year, three proposals are recommended for funding—one for a homeless shelter and two for rapid re-housing programs.

#	Project Name
1	Fairgrounds Administrative Building ADA Barrier Removal
2	PRMD ADA Barrier Removal
3	Helen Putnam Regional Park ADA Retrofit
4	Disability Services and Legal Center - Housing Access Modifications
5	Russian River Recreation & Park District - JK Wright Park Access Barrier Removal
6	Sonoma County Community Development Commission - Countywide Housing Rehabilitation
7	Burbank Housing Development Corporation - Crossroads
8	Sonoma County Community Development Commission - Tenant Based Rental Assistance
9	Cloverdale - Pedestrian Safety Improvements
10	Cotati - Path of Travel Upgrades along W. School Street
11	Rohnert Park - City of Rohnert Park ADA Transition Plan
12	Rohnert Park - Laguna Pedestrian Bridge ADA Upgrade
13	Sebastopol - ADA Transition Plan
14	Windsor - Starr Road ADA Sidewalk - Phase 3
15	Catholic Charities - Coordinated Intake/HOST
16	ESG 2016 Awards
17	Catholic Charities - Homeless Service Center
18	Committee on the Shelterless - Mary Isaak Center (MIC) Family TH

#	Project Name
19	Committee on the Shelterless - Mary Isaak Center Emergency Shelter
20	Petaluma People's Service Center - Sonoma County Fair Housing

**Table 8 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Funding allocation priorities are based upon the Funding Policies which are adopted by the Sonoma County Board of Supervisors annually. The Community Development Committee, an advisory committee appointed by the Board, and which includes Supervisorial District, Human Services Department, and Housing Choice Voucher Program representatives, meets in public hearings to review funding applications. Prior funding year performance of an applicant, if applicable, is reviewed, as is the readiness to move forward with a project. Based upon the Funding Policies, the Committee makes recommendations to the Board. Beyond those represented in the chart above, 23 additional projects addressing homelessness were funded with local resources. The main obstacle to addressing community needs is that there is insufficient funding to provide resources for all projects and programs that apply.

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## Projects

### AP-38 Projects Summary

#### Project Summary Information

Table 9 – Project Summary

<b>1</b>	<b>Project Name</b>	Fairgrounds Administrative Building ADA Barrier Removal
	<b>Target Area</b>	
	<b>Goals Supported</b>	Non-Housing Community Development
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$72,106
	<b>Description</b>	This project will remove ADA barriers at the main administration building for the Sonoma County Fairgrounds. The building receives heavy and continuous use during the County Fair and other events throughout the year.
	<b>Target Date</b>	8/31/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	All disabled persons using the facility. The 2010-2014 American Communities Survey estimates that there are 29,548 persons with disabilities residing in the Urban County.
	<b>Location Description</b>	1350 Bennett Valley Road
	<b>Planned Activities</b>	Barriers to be removed are parking, path of travel, doors, signage, toilet rooms, service counters, drinking fountain.
	<b>Project Name</b>	PRMD ADA Barrier Removal

<b>2</b>	<b>Target Area</b>	
	<b>Goals Supported</b>	Non-Housing Community Development
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$76,689
	<b>Description</b>	This project will remove barriers at doors, signage, toilet rooms and service counters serving the public. A project previously removed barriers at parking stalls and path of travel to the front door.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	All disabled persons using the facility. The 2010-2014 American Communities Survey estimates that there are 29,548 persons with disabilities residing in the Urban County.
	<b>Location Description</b>	2550 Ventura Avenue, Santa Rosa, CA
	<b>Planned Activities</b>	Remove ADA barriers at doors, signage, toilet rooms and service counters serving the public customers of the County permitting department.
<b>3</b>	<b>Project Name</b>	Helen Putnam Regional Park ADA Retrofit
	<b>Target Area</b>	
	<b>Goals Supported</b>	Non-Housing Community Development
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	This project will remove existing barriers and provide ADA improvements to Helen Putnam Regional Park.
	<b>Target Date</b>	6/30/2016

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	All disabled persons using the facility. The 2010-2014 American Communities Survey estimates that there are 29,548 persons with disabilities residing in the Urban County.
	<b>Location Description</b>	411 Chileno Valley Road, Petaluma, CA
	<b>Planned Activities</b>	This project includes path of travel improvements at the existing parking lot, children's play area, picnic area, restroom, drinking fountains and trailhead. Work includes installation of a high-low drinking fountain and ADA improvements to the existing restroom. This work is identified in the County's Self Evaluation and Transition Plan. This 255.9-acre regional park supports 67,386 visits per year. Park attractions include 6 miles of trails offering panoramic views of Petaluma and the southern Sonoma County countryside, open to hikers, cyclists and horseback riders. There is a large fishing pond, gazebo, picnic area, and playground near the parking lot.
4	<b>Project Name</b>	Disability Services and Legal Center - Housing Access Modifications
	<b>Target Area</b>	
	<b>Goals Supported</b>	Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$40,307
	<b>Description</b>	Modify homes to improve their accessibility to low-income seniors and people with disabilities.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 households
	<b>Location Description</b>	Countywide & Unincorporated Areas

	<b>Planned Activities</b>	Install ramps, roll-in showers, grab bars, porch lifts, flashing light alert systems, and modifying the homes of seniors and people with disabilities for accessibility.
<b>5</b>	<b>Project Name</b>	Russian River Recreation & Park District - JK Wright Park Access Barrier Removal
	<b>Target Area</b>	
	<b>Goals Supported</b>	Non-Housing Community Development
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$50,384
	<b>Description</b>	Remove numerous barriers to access for people with disabilities visiting JK Wright Park.
	<b>Target Date</b>	1/31/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	All disabled persons using the facility. The 2010-2014 American Communities Survey estimates that there are 29,548 persons with disabilities residing in the Urban County.
	<b>Location Description</b>	16016 Drake Road, Guerneville, CA 95446
	<b>Planned Activities</b>	Reconstruction will focus on existing improvements to the following areas of the park: a) path of travel; b) sufficiently sized vehicle parking spaces and access aisles; c) renovated signage and pavement markings; and, d) picnic area improvements.
<b>6</b>	<b>Project Name</b>	Sonoma County Community Development Commission - Countywide Housing Rehabilitation
	<b>Target Area</b>	
	<b>Goals Supported</b>	Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$232,743

	<b>Description</b>	Provide low interest loans for housing rehabilitation to legally sited mobile homes, single-family, and multifamily residential properties located within the Urban County.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 households
	<b>Location Description</b>	Urban County
	<b>Planned Activities</b>	CDBG funds will be utilized for low interest loans made for improvements to legally sited mobile homes, single-family, and multifamily residential properties located within the unincorporated areas of Sonoma County, as well as within the boundaries of the Cities of Cloverdale, Cotati, Healdsburg, Rohnert Park, Sebastopol, Sonoma and the Town of Windsor, and the direct delivery expenses associated with the provision of the housing rehabilitation activities to CDBG-eligible owner-occupants and tenants. All properties must be occupied by income-eligible households. Loans to owner-occupants will either be deferred or amortized, depending on the homeowner's ability to repay. All loans to owners of multifamily structures will be fully amortized and carry affordability restrictions. The CDBG funds may also be used to provide grants to low-income owners of mobile homes for the installation of earthquake resistant bracing systems.
<b>7</b>	<b>Project Name</b>	Burbank Housing Development Corporation - Crossroads
	<b>Target Area</b>	
	<b>Goals Supported</b>	Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$300,000
	<b>Description</b>	Crossroads is a 79-unit multifamily rental development which will serve households with incomes from 0% to 60% of area median income.

	<b>Target Date</b>	7/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	11 HOME units 78 restricted units 1 manager's unit
	<b>Location Description</b>	1990 & 2030 Burbank Avenue, Santa Rosa, CA
	<b>Planned Activities</b>	Crossroads includes 22 one-bedroom, 24 two-bedroom, and 33 three-bedroom units, on-grade parking, and indoor and outdoor community spaces. Fifty-three units will be affordable to households at 30% AMI, six units affordable to households at 40% AMI, thirteen units at 50% AMI and six units at 60% AMI. Average income targeting is 36% AMI. Development has a commitment of 53 Section 8 project-based vouchers which will improve affordability for ELI households, including homeless households. The development is well-served served by public transportation and near public schools, shopping, and services. Construction start is planned for summer, 2016.
<b>8</b>	<b>Project Name</b>	Sonoma County Community Development Commission - Tenant Based Rental Assistance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$203,050
	<b>Description</b>	Operation of Tenant-Based Rental Assistance Program.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 households for 2 years.
	<b>Location Description</b>	Countywide

	<b>Planned Activities</b>	TBRA is administered similar to the Section 8 Housing Choice Voucher Program. Very-low income applicants are eligible. Assistance can be granted to applicants wishing to reside anywhere within the County of Sonoma.  Funds will target homeless persons and households identified by the County Homeless Outreach Services Team (HOST) or related County and CDC homelessness program initiatives.
9	<b>Project Name</b>	Cloverdale - Pedestrian Safety Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Non-Housing Community Development
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$112,000
	<b>Description</b>	ADA improvements to sidewalk on Cloverdale Boulevard
	<b>Target Date</b>	5/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	All disabled persons using the sidewalk at this location. The 2010-2014 American Communities Survey estimates that there are 1,506 persons with disabilities residing in the City of Cloverdale.
	<b>Location Description</b>	South Cloverdale Boulevard between Citrus Fair Drive and South Franklin Street
<b>Planned Activities</b>	Install curb extensions or “bulb outs” with ADA compliant ramps to the southwest and southeast corners of Cloverdale Boulevard/Healdsburg Avenue-South Street and Cloverdale Boulevard/Tarman Drive, install ADA compliant ramps and sidewalk throughout the project, modify the In-Roadway Warning Light (IRWL) system to match the modified striping or replace with rapid rectangular flashing beacons.	
10	<b>Project Name</b>	Cotati - Path of Travel Upgrades along W. School Street
	<b>Target Area</b>	
	<b>Goals Supported</b>	Non-Housing Community Development

	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$110,000
	<b>Description</b>	ADA pathway upgrades from Clifford Street to Thomas Page School.
	<b>Target Date</b>	10/31/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	All disabled persons using the sidewalk at this location. The 2010-2014 American Communities Survey estimates that there are 720 persons with disabilities residing in the City of Cotati.
	<b>Location Description</b>	West School Street from Maple Avenue to Thomas Page Academy
	<b>Planned Activities</b>	Project is approximately 3,200 linear feet and is proposed to be completed in phases, over several years in conjunction with multiple grants and grant sources.
11	<b>Project Name</b>	Rohnert Park - City of Rohnert Park ADA Transition Plan
	<b>Target Area</b>	
	<b>Goals Supported</b>	Non-Housing Community Development
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$87,000
	<b>Description</b>	Multi-year project to assess City facilities and identify architectural barriers limiting accessibility to persons with disabilities.
	<b>Target Date</b>	7/31/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	All disabled persons using facilities in the City of Rohnert Park. The 2010-2014 American Communities Survey estimates that there are 4,253 persons with disabilities residing in the City of Rohnert Park.
	<b>Location Description</b>	Various locations within the City of Rohnert Park



	<b>Planned Activities</b>	The ADA Transition Plan and Implementation Project is a multi-year phased project to assess City facilities and identify architectural barriers limiting accessibility as defined in the 2013 California Building Code Chapter 11B and July 1, 2015 Supplement, 2010 Federal ADA Standards for Accessible Design, and Accessibility Guidelines for Outdoor Developed Areas in the Architectural Barriers Act (as applicable for outdoor spaces); develop concept solutions and planning level cost estimates for each barrier removal project; create a prioritized project list; conduct NEPA environmental documentation and clearance; and implement projects as funding is available. The ADA Transition Plan and Implementation Project will also address barriers in public rights-of-way adjacent to City facilities and schools within City limits.
<b>12</b>	<b>Project Name</b>	Rohnert Park - Laguna Pedestrian Bridge ADA Upgrade
	<b>Target Area</b>	
	<b>Goals Supported</b>	Non-Housing Community Development
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$18,883
	<b>Description</b>	Removal of architectural barriers at east and west approaches of the Laguna Bicycle and Pedestrian Bridge located approximately 270 feet NW of Commerce Boulevard, Southwest Boulevard and Old Redwood Highway where the Commerce Boulevard Bike Path crosses the Laguna Channel.
	<b>Target Date</b>	7/31/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	All disabled persons using this facility. The 2010-2014 American Communities Survey estimates that there are 4,253 persons with disabilities residing in the City of Rohnert Park.
	<b>Location Description</b>	270' NW of intersection of Commerce Boulevard, Southwest Boulevard and Old Redwood Highway
<b>Planned Activities</b>	Proposed project includes design, engineering and construction. Construction includes compaction grout and concrete work, asphalt path and landscape restoration, signage and other ADA upgrades as needed.	
	<b>Project Name</b>	Sebastopol - ADA Transition Plan

<b>13</b>	<b>Target Area</b>	
	<b>Goals Supported</b>	Non-Housing Community Development
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$70,000
	<b>Description</b>	Multi-year project to assess City facilities and identify architectural barriers limiting accessibility to persons with disabilities.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	All disabled persons using facilities in the City of Sebastopol. The 2010-2014 American Communities Survey estimates that there are 1,041 persons with disabilities residing in the City of Sebastopol.
	<b>Location Description</b>	City owned buildings at various locations
	<b>Planned Activities</b>	This ongoing project consists of preparation of reports for various buildings by a Certified Access Specialist; preparation of architectural plans and specifications; bidding and construction of building improvements; and project management and administration. Environmental Assessment is included in items to be funded by the CDBG Grant.
<b>14</b>	<b>Project Name</b>	Windsor - Starr Road ADA Sidewalk - Phase 3
	<b>Target Area</b>	
	<b>Goals Supported</b>	Non-Housing Community Development
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$108,000
	<b>Description</b>	The project consists of the removal of existing architectural barriers (existing non-ADA compliant asphaltic driveway surfaces and other minor barriers) and the construction of approximately 325 linear feet of sidewalk on the east side of Starr Road between Windsor River Road and Vivian Court.

	<b>Target Date</b>	11/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	All disabled persons using this facility. The 2010-2014 American Communities Survey estimates that there are 2,633 persons with disabilities residing in the Town of Windsor.
	<b>Location Description</b>	Starr Road – Windsor River Road to Vivian Court
	<b>Planned Activities</b>	This project will provide an ADA compliant accessible route of travel for people with disabilities, as well as parents and children walking to and from Cali Calmecac K-8 School and Keiser Community Park. The project will close an existing sidewalk gap along Starr Road between Windsor River Road and Vivian Court. ADA Improvements will include a pedestrian ramp, curb, gutter and sidewalk.
15	<b>Project Name</b>	Catholic Charities - Coordinated Intake/HOST
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homelessness
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$39,278
	<b>Description</b>	In collaboration with CDC, the City of Santa Rosa, SAY, Buckelew Services, and our county's homeless services providers, Catholic Charities is lead contractor of Coordinated Intake (CI) and the Homeless Outreach Services Team (HOST). CI is the "New Front Door for Homeless Services," an integrated county-wide intake process that quickly and efficiently assesses and refers homeless families and individuals to services, prioritizing the most vulnerable, and reducing the time and impact of living on the streets. HOST conducts county-wide street outreach, connecting clients to Coordinated Intake, and services needed to move into housing, improving their health and well-being.
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	230 persons
	<b>Location Description</b>	Family Service Center 465 A Street, Santa Rosa, CA 95402
	<b>Planned Activities</b>	Coordinated Intake is a HUD-mandated “no wrong door” strategy designed to target services and housing more accurately to client needs, and to prioritize limited housing based on the participant’s vulnerability. The HOST team is a multi-agency, multi-disciplinary street outreach team which conducts vulnerability assessments to engage unsheltered persons into Coordinated Intake and housing.
16	<b>Project Name</b>	ESG Awards
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homelessness
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	ESG: \$137,069
	<b>Description</b>	<p>Catholic Charities - Family Support Center: Families at Catholic Charities' 138-bed Family Support Center receive emergency shelter, food, clothing, medical and dental care, and implement action plans to overcome homelessness.</p> <p>Catholic Charities - Rapid Re-housing: The goal of Catholic Charities Rapid Re-Housing (RRH) program is to quickly re-house homeless families and individuals through strategic, client responsive housing, services and support. The Rapid Re-Housing approach reinforces housing resiliency and reduces impacts that long term homelessness has on finances, family cohesion, and health.</p> <p>Committee on the Shelterless - Rapid Rehousing: COTS Rapid Re-Housing program assists homeless families and individuals in achieving financial and housing stability.</p>
	<b>Target Date</b>	6/30/2017

<p><b>Estimate the number and type of families that will benefit from the proposed activities</b></p>	<p>Catholic Charities - Family Support Center: 40 homeless families with children  Rapid Re-housing: 85 households including 5 transition age youth</p>
<p><b>Location Description</b></p>	<p>Catholic Charities - Family Support Center: 465 A Street, Santa Rosa, CA 95401  Catholic Charities - Rapid Re-housing: Family Service Center 465 A Street, Santa Rosa, CA 95402  Committee on the Shelterless - Rapid Re-housing: 900 Hopper Street, Petaluma, CA 94952</p>

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	<b>Planned Activities</b>	<p>Catholic Charities - Family Support Center: Family action plans emphasize life skills training and include obtaining employment, housing, and meeting the educational, emotional and developmental needs of the family's children. Child-centered services in this short-term emergency shelter include tutoring and a liaison to local schools, on-site childcare, and a youth center with supervised activities and field trips. Parents receive help obtaining employment and/or public benefits, money management, housing search assistance, parenting education and support for their active maintenance of sobriety and mental health. Most families who graduate from the Family Support Center move into either independent housing or one of Catholic Charities' transitional or supportive permanent housing units.</p> <p>Catholic Charities - Rapid Re-housing: CCSR's Rapid Re-Housing services include rental assistance, housing placement and case management guiding clients into permanent housing quickly, supporting their transition to independence. A portion of the proposed funding would support permanent housing placement of homeless adults at the Palms Inn, a collaboration between the County and Catholic Charities which includes other homeless service providers.</p> <p>Committee on the Shelterless - Rapid Re-housing: Rapid Re-Housing offers financial assistance to those needing a one-time security deposit and/or temporary rental assistance. Additionally, the program assists with housing search and placement process, including assessing housing barriers and needs and developing a housing action plan. Rapid Re-Housing staff works closely with the participants to maintain housing stability. This includes providing: landlord outreach; housing location; case management; mental health counseling; developing a budget plan; tenant-landlord counseling; credit repair; employment assistance; financial education; public benefits assistance</p>
17	<b>Project Name</b>	Catholic Charities - Homeless Service Center
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homelessness
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$45,000

	<b>Description</b>	HSC, established in 1991, is a multi-service day center providing centralized intake and services for Sonoma County's most vulnerable homeless population.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,800 households
	<b>Location Description</b>	600 Morgan Street, Santa Rosa, CA 95401
	<b>Planned Activities</b>	HSC serves 1,800 men, women and children per year by providing showers, laundry, telephone, mail, lockers, information, and referrals. Through its street outreach, HSC builds trusting connections with chronically homeless adults to encourage them to access services. HSC operates and performs intake screening for 10 transitional beds on site, and the agency's overnight shelters – Project Nightingale (13 beds for sick/homeless), Sam Jones Hall (120 beds), and Family Support Center (138 beds). Partner agencies provide on-site support services. HSC's Transitional Housing residents help staff the center and act as role models and peer counselors for other clients.
<b>18</b>	<b>Project Name</b>	Committee on the Shelterless - Mary Isaak Center (MIC) Family Transitional Housing
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homelessness
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$46,297
	<b>Description</b>	
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	18 households – families with children <18
	<b>Location Description</b>	900 Hopper Street, Petaluma, CA 94952
	<b>Planned Activities</b>	<p>Families live in <b>private rooms</b> with shared kitchen and bath facilities for <b>up to one year</b>, with possible <b>month-to-month extensions</b> for an additional year based upon a review of program progress. Adult family members participate in:</p> <ul style="list-style-type: none"> <li>• Receiving case management</li> <li>• Participate in Triple P and COTS Kids First award winning parenting classes</li> <li>• Complete Rent Right (our financial literacy course)</li> <li>• Have access to a full range of services designed to empower families to meet life’s challenges and overcome the barriers that led to their homelessness.</li> </ul>
<b>19</b>	<b>Project Name</b>	Committee on the Shelterless - Mary Isaak Center Emergency Shelter
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homelessness
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$65,720
	<b>Description</b>	The 100-bed Mary Isaak Center (MIC) Emergency Shelter is the only shelter in South Sonoma County. The shelter uses a vulnerability-based, Housing First model of care.
	<b>Target Date</b>	6/30/2017



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	500 persons
	<b>Location Description</b>	900 Hopper Street, Petaluma, CA 94952
	<b>Planned Activities</b>	Supportive services include: case management providing a foundation for sustained success; hot meals, housing rental counseling; substance abuse recovery; mental health; integrated health care; job readiness and employment search; mainstream public benefits; nutrition and diet; computers, internet, telephones and messages; transportation; mail, laundry, clothing, and toiletries
<b>20</b>	<b>Project Name</b>	Petaluma People's Service Center – CDBG funded Sonoma County Fair Housing provider for the Urban County
	<b>Target Area</b>	
	<b>Goals Supported</b>	Affordable Housing Homelessness Non-Housing Community Development
	<b>Needs Addressed</b>	Affordable Housing Homelessness Non-Housing Community Development
	<b>Funding</b>	CDBG: \$52,500
	<b>Description</b>	Fair Housing Sonoma County provided by Petaluma People Services Center (PPSC) works to eliminate housing discrimination and to ensure equal housing opportunity for all people through leadership, education, conciliation, outreach, advocacy and engaging with enforcement agencies if necessary. PPSC was selected as the CDBG funded Fair Housing Provider for the Urban County for FY16-17.
	<b>Target Date</b>	6/30/2017

<b>Estimate the number and type of families that will benefit from the proposed activities</b>	700 households – 25 years or older without children 1,500 households – families with children <18 300 households – unaccompanied youth <25
<b>Location Description</b>	1500 Petaluma Blvd South, Petaluma, CA 94952
<b>Planned Activities</b>	Promote equal access to housing, and to provide support services and referrals that aid in the prevention of homelessness and promote permanent housing conditions.

DRAFT

## AP-50 Geographic Distribution – 91.220(f)

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

This FY 2016-2017 Action Plan, Year 2, encompasses activities undertaken by the County of Sonoma, as well as the seven municipalities comprising the HUD entitlement Urban County: Cloverdale, Cotati, Healdsburg, Rohnert Park, Sebastopol, Sonoma, and Windsor. Sonoma County does not dedicate funds to target areas.

### Geographic Distribution

Target Area	Percentage of Funds

Table 10 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

The Urban County jurisdictions share CDBG funds for capital projects and economic development programs in rough proportion to the number of residents living in each area. Beyond an initial allocation of available CDBG funds intended to assist capital projects and microenterprise economic development programs in incorporated and unincorporated areas, the jurisdictions do not pre-determine the use of CDBG, HOME, and ESG funding in Sonoma County.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	160
Non-Homeless	10
Special-Needs	5
Total	175

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	160
The Production of New Units	0
Rehab of Existing Units	15
Acquisition of Existing Units	0

One Year Goals for the Number of Households Supported Through	
Total	175

**Table 12 - One Year Goals for Affordable Housing by Support Type**

## Discussion

Disabilities Services Center will provide housing rehabilitation grants to 5 special-needs households. The Sonoma County Community Development Commission will provide housing rehabilitation grants to 10 non-homeless households. The Sonoma County Community Development Commission will provide tenant based rental assistance to 10 homeless households. Catholic Charities Rapid Rehousing Program will provide tenant based rental assistance to 90 homeless households. The Coalition on The Shelterless Rapid Rehousing Program will provide tenant based rental assistance to 60 homeless households.

## AP-60 Public Housing – 91.220(h)

### Introduction

Sonoma County’s 2011 Analysis of Impediments to Fair Housing Choice cited the lack of affordable housing as a barrier. The Sonoma County Community Development Commission will continue to use its CDBG and HOME funding to support projects that increase the supply and improve the conditions of affordable housing for lower income persons.

### Actions planned during the next year to address the needs to public housing

The Urban County does not operate public housing. During the next year, the Community Development Commission will continue to address the priority housing needs discussed in the 2015 Consolidated Plan. The County will primarily focus resources on rental housing development and preservation. As opportunities arise, the County also will devote resources to affordable homeownership opportunities for lower-income first-time homebuyers.

### Actions to encourage public housing residents to become more involved in management and participate in homeownership

N/A

### If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

HUD has consistently designated the Sonoma County Housing Authority as a “high performer” agency.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The Sonoma County Community Development Commission combines ESG, CDBG and \$860,000 in local funding allocations into one process for Public Services programs. The priority for funding is homeless services including homeless prevention services. Additionally a private donor contributes annually to a homeless prevention fund operated by an awardee and has contributed over \$7 million to date.

Additionally, the Commission hosts the local Continuum of Care and has leadership representation on the Continuum of Care Steering Committee. The local Continuum brings in another \$2.9M annually in Continuum of Care funding used to address homelessness. As host of the Continuum of Care and the only ESG entitlement jurisdiction in Sonoma County, the Commission is entering into an agreement with the Continuum of Care and the State Department of Housing and Community Development to act as Administrative Entity for a direct allocation of Balance of State ESG funds for the cities of Santa Rosa and Petaluma, totaling \$478,650 for FY 16-17 and FY 2017-18.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Sonoma County Community Development Commission has launched HOST (Homeless Outreach Services Team), a multi-disciplinary street outreach effort in cooperation with the Continuum of Care's implementation of Coordinated Intake. The street outreach teams utilize the same evidence-based screening tools that are being used by Coordinated Intake, and directly connect participants with Coordinated Intake for housing placement, as well as with benefits and health resources. The standard screening and assessment tools prioritize resources to the persons with the most acute health needs and the longest periods of homelessness. The goals of HOST include assessing at least 230 unsheltered persons, and housing 173 of them, in the project's first year. In addition, local funds will support three homeless day centers: one serving approximately 900 homeless women and their children annually; one serving up to 1,000 homeless transition aged youth; and one serving approximately 1,800 homeless persons annually and housing the Coordinated Intake project.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The focus of Sonoma County's emergency shelter and transitional housing programs is establishing safety through trauma-informed care, to stabilize and more quickly house participants. In FY 2016-17, CDBG funds will be used to support outreach and centralized intake for at least 225 unsheltered homeless persons, support for 1,800 homeless persons who utilize basic day shelter. CDBG funds will additionally support 100 emergency shelter beds at Committee on the Shelterless' Mary Isaak Center, serving 500 persons, as well as 18 beds of family transitional housing at the same location. In addition, ESG and local funds are allocated to support 130 families at Catholic Charities' Family Support Center,

and emergency shelters and transitional housing throughout the Urban County, including Cloverdale, Guerneville, and Sonoma, as well as a women's shelter and a domestic violence safe house that serve the entire region but are located in Santa Rosa.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

In FY 2016-17, the Sonoma County Community Development Commission has allocated ESG funds for Rapid Re-Housing and supplemented them with local funds to support three Rapid Re-Housing programs serving up to 85 households including 5 transition-aged youth. Local funds will additionally support permanent supportive housing for 24 family households in permanent supportive housing operated by Committee on the Shelterless in Rohnert Park, and permanent supportive housing for 8 transition-aged youth operated by Community Support Network in Cotati. As noted elsewhere in this plan, the Sonoma County Continuum of Care has implemented system-wide training in the Seeking Safety evidence-based practice to give traumatized clients the tools to address life challenges before they become a trigger for relapse and a return to homelessness.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The County, Cities and local nonprofit agencies offer a range of programs that provide financial and other assistance to those who are at-risk of becoming homeless due to financial emergencies, loss of existing dwelling units through inaccessibility by persons with mobility impairments, natural disasters, or unabated deterioration. In FY 2016-17, the Sonoma County Community Development Commission has allocated ESG and local matching funds for a Homelessness Prevention program operated by Catholic Charities and serving at least 40 households. In addition, the Commission is allocating additional local funds for staffing for the HCA Family Fund (a rental assistance program operated by Community Action Partnership and serving 300 households annually), Eviction Defense provided by Legal Aid of Sonoma County (serving 635 households), and continuing support for an effort to improve the housing stability of elderly persons by matching at risk seniors with seniors who have housing to rent (SHARE of Sonoma County – projected to serve 155 seniors in in FY 2016-17).

In conjunction with these specific prevention programs, many of the supportive services detailed in the Homeless Inventory section of the Strategic Plan are available to non-homeless persons who have special needs and who may be at risk of homelessness.

A range of effective diversion programs have been, and are continuing to be, developed to effectively move homeless people with special needs out of local criminal justice facilities and into appropriate services and housing, as described in MA-35.

## **Discussion**

The County of Sonoma, as outlined in the Sonoma County Strategic Plan (<http://www.sonoma-county.org/strategic>), endeavors to enhance the capacity of County programs and community systems to more effectively meet the changing needs of individuals, families, and communities in Sonoma County by following the concept of “*upstream investments*.” Upstream investments are defined as opportunities to provide prevention or intervention assistance before more expensive consequences develop. By prioritizing homeless and supportive housing programs and expanding the use of evidence-based practice, the Community Development Commission and the Continuum of Care are supporting this concept.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

Sonoma County’s 2011 Analysis of Impediments to Fair Housing Choice cited the lack of affordable housing as a barrier. The Sonoma County Community Development Commission will continue to use its CDBG and HOME funding to support projects that increase the supply and improve the conditions of affordable housing for lower income persons.

As mentioned in the Market Analysis, the State of California requires each jurisdiction’s General Plan Housing Element to identify constraints to housing development and to identify measures the jurisdiction will undertake to ameliorate those constraints. SP- 55 of the Consolidated Plan provides a list of the type of measures likely to be undertaken by one or more of the individual jurisdictions. Because the Urban County is comprised of eight different jurisdictions, seven municipalities plus the County of Sonoma, it is not possible to identify the cumulative measures planned by the eight jurisdictions for FY 2016-2017. However, each jurisdiction has a Housing Element that identifies their various programs and actions steps specific to their communities. The websites for these Housing Elements are listed in MA-40 and SP-55 of the Consolidated Plan.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The Sonoma County Community Development Commission ensures compliance with the Federal Fair Housing Act and Section 504 of the Rehabilitation Act of 1973 for all new housing construction projects. This includes that, at a minimum, five percent of the total dwelling units or at least one unit in a multifamily housing project, whichever is greater, shall be made accessible for persons with mobility impairments. A unit that is on an accessible route and is adaptable and otherwise in compliance with the standards set forth in § 8.32 is accessible for purposes of this section. An additional two percent of the units (but not less than one unit) in such a project shall be accessible for persons with hearing or vision impairments.

In addition, the Sonoma County Community Development Commission requires all projects receiving HOME funds to adhere to the requirements of 24 CFR 92.351 and to follow its affirmative marketing procedures and requirements for rental and homebuyer projects containing 5 or more HOME-assisted housing units. Affirmative marketing steps consist of actions to provide information and otherwise attract eligible persons in the housing market area to the available housing without regard to race, color, national origin, sex, religion, familial status or disability.

**AP-85 Other Actions – 91.220(k)**

**Introduction**

**Actions planned to address obstacles to meeting underserved needs**

All of the projects recommended for funding under this FY 2016-2017 Action Plan address one or more of the obstacles to meeting underserved needs delineated in the Consolidated Plan. In addition, the County of Sonoma has committed County General Funds to support programs that serve the needs of the most vulnerable in the community through the Community Services Fund (CSF) program and the County Fund for Housing (CFH). Projects and programs recommended for funding demonstrate efficiencies to best utilize the decreasing amounts of funding available to support their endeavors. Affordable housing projects recommended for funding are based on readiness to proceed and innovative approaches to overcoming regulatory barriers and provide or preserve both rental and homeownership housing opportunities for lower-income persons. Emergency rental assistance and family self-sufficiency activities enable lower-income individuals and families to obtain and retain rental housing in the high-priced market in Sonoma County. As the high cost of housing is a contributing factor in the County's homeless population, the emergency shelter, transitional housing, permanent supportive housing, and homelessness prevention and re-housing assistance recommended for funding assist those in need to move as quickly as possible towards the ultimate goal of attaining stable, permanent housing. Micro-enterprise activities will support economic development with the goal of



establishing, stabilizing and expanding small businesses and therefore creating new employment opportunities for low-income residents.

In response to [Sonoma County's 2011 Analysis of Impediments to Fair Housing Choice](#) report which cited the lack of affordable housing as a barrier to fair housing choice, the Community Development Commission will continue to use its CDBG, ESG, and HOME funding to support projects that increase the supply and improve the conditions of affordable housing for lower income persons. In addition, the Commission will allocate funds for a Fair Housing program and will encourage the creation of a HUD-certified Fair Housing Initiative Program (FHIP) in the County. The Commission will also work to provide fair housing information more effectively to the public by including information on its website and encouraging our jurisdictional partners in the Urban County to do the same.

### **Actions planned to foster and maintain affordable housing**

See response above.

### **Actions planned to reduce lead-based paint hazards**

Making housing lead-safe is the most effective strategy to protect children from lead poisoning. The Community Development Commission addresses this through proactively disseminating printed information concerning lead-based paint hazards to all residents of housing rehabilitation and rental assistance programs. The Commission's Housing Quality Standards (HQS) Inspectors have received training in visual assessment of lead-based paint hazards and are observant of the existence of this hazard during their property inspections, thereby preventing exposure to lead hazards by identifying the risks before families with children under six years of age move into rental units that are assisted by the Housing Authority.

The Commission's Construction Services Specialists are trained in the identification of lead hazards, proper methods of paint stabilization, interim control, abatement procedures and testing/clearance reports to ensure compliance with all lead hazard reduction requirements during rehabilitation activities. Any dwellings not exempt from HUD's lead hazard reduction provisions (single-room occupancy, dedicated senior housing and housing construction after 1978) renovated under the Housing Rehabilitation Program undergo a lead hazard risk assessment by a state-certified Risk Assessor prior to the formulation of the project's scope of work. Any identified lead hazards are addressed in the scope of work and a certified clearance is obtained before the project is considered complete.

The Commission will also ensure compliance with lead hazard reduction requirements by subrecipients of CDBG, HOME, and ESG funding used to acquire and/or renovate existing buildings for housing or to undertake residential and re-housing service activities through regular monitoring of those activities.

### **Actions planned to reduce the number of poverty-level families**

The Urban County will work to reduce the number of poverty-level families by targeting CDBG, HOME, ESG and local funds to projects that will provide services to foster self-sufficiency, in conjunction with

the provision of housing, shelter and other public facilities. The Sonoma County Community Development Commission implements the Section 8 Housing Choice Voucher Program and numerous Continuum of Care Rental Assistance Programs. Rental assistance enables lower-income individuals and families to obtain and retain rental housing in the high-priced market in Sonoma County. These households face severe housing obstacles and cannot afford market-rate rental housing. The Commission will make CDBG and ESG funding available to nonprofit agencies to operate programs that work to reduce the number of persons living below the poverty level through various homeless services, including both homeless prevention and rapid re-housing programs. The Commission will also make CDBG funding available to support micro-enterprises that build wealth and create jobs for low income households. Among the activities supported are individual development accounts, micro-lending assistance, and classes and individualized coaching on a number of topics including starting a business, budgeting, and creating marketing plans. The County's involvement in the Continuum of Care process, Section 3 compliance, SonomaWORKS, Job Link, Upstream Investments, Health Action, and the actions of the Local Workforce Investment Board will all foster greater economic opportunities for the lower-income residents of Sonoma County.

### **Actions planned to develop institutional structure**

The Sonoma County Community Development Commission will continue to work in conjunction with multiple County departments, the seven participating municipalities, and various nonprofit agencies receiving CDBG, HOME, and ESG funding to carry out the activities in this plan during the next year. The Sonoma County Housing Authority will maintain service provider agreements with local supportive service agencies to provide services to the Housing Authority's Family Self-Sufficiency participants.

The County of Sonoma will continue to encourage collaboration between housing providers and health, mental health and service agencies with the intention of fostering development of more supportive housing options throughout the County. The County's leading nonprofit housing developers successfully collaborate with other local nonprofit agencies to develop and operate affordable housing projects with specific set-asides of permanent supportive housing units for persons with mental, developmental or other disabilities included in the overall development.

The ongoing Continuum of Care planning process will continue to facilitate increased collaboration among the County, City of Santa Rosa, City of Petaluma, the County Departments of Health and Human Services, and virtually all housing and homeless service providers throughout Sonoma County. The information sharing and brainstorming that takes place at these meetings will continue as an instrumental force in forging new connections and working relationships among several different participants as well as responding to the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act requirements of reducing the length of homeless episodes, reducing returns to homelessness, and increasing participant incomes.

The Community Development Commission will support the Continuum of Care Board in addressing the goals and action steps required under the HEARTH Act regulations and the Emergency Solutions Grant program, including reducing and ending homelessness through:

- Expanded street outreach and system-wide coordinated assessment;
- Shortening lengths of stay while addressing the key needs of people in emergency and transitional housing, especially their health and income needs;
- Helping homeless persons access permanent housing; and
- Helping low-income persons avoid homelessness.

Specific goals for addressing and preventing homelessness in Sonoma County are outlined in the Continuum of Care’s 10-Year Homeless Action Plan 2014 Update, available on the Community Development Commission’s website at <http://www.sonoma-county.org/cdc/cdhomeless.htm>. The 2014 application for Continuum of Care funds also addresses the homeless needs in Sonoma County and can be accessed by contacting the Sonoma County Community Development Commission. Additional specific data can be found in the Continuum of Care Homeless Population and Subpopulations Chart in the Additional Files section of this Action Plan.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The Community Development Commission will continue the on-going interaction with many public and private entities to further the objectives of this plan. All agencies, public and private, County departments, as well as the general public, are invited to all public meetings and forums. Representatives of many of these agencies also attend Continuum of Care meetings.

The Continuum of Care Board will continue to recommend standards for administering ESG funds under the HEARTH Act, will monitor implementation of coordinated intake, and will invite participation from all local agencies that serve Sonoma County’s current and potential homeless population.

**Program Specific Requirements**

**AP-90 Program Specific Requirements – 91.220(I)(1,2,4)**

**Introduction**

**Community Development Block Grant Program (CDBG)  
Reference 24 CFR 91.220(I)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed

0

2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

**Other CDBG Requirements**

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(I)(2)**

A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

No other forms of investment will be used in the Second Year Action Plan.

A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

No homebuyer activities are being funded in the Second Year Action Plan with HOME funds.

A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

All units that are being constructed or funded with HOME funds in the Second Year Action Plan will be required to have restrictions on the deeds to indicate that units remain affordable for at least 55 years.

1. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

No HOME funds will be used for this purpose in the Second Year Action Plan.

**Emergency Solutions Grant (ESG)**  
**Reference 91.220(I)(4)**

2. Include written standards for providing ESG assistance (may include as attachment)

See the Sonoma County Funding Policies attached. The Continuum of Care (CoC) has also developed the attached standards for its consultation on Balance of State ESG Funding. For allocations of Urban County ESG funds, consultation with the CoC is accomplished through staff consultation with the CoC Coordinator, adapting these standards to the Sonoma County Community Development Commission's funding process.

3. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

After 3 years of planning, Phase 1 implementation of Coordinated Intake began in January 2015, serving beta test populations of homeless households with children and unsheltered homeless referred by the Homeless Outreach Services Team. Screening tools and referral protocols have been built in the Sonoma County Homeless Management Information System (HMIS), and policies and procedures are in development. Homeless families with children who are seeking assistance are referred to Sonoma County's 211 Information and Referral program, where they are screened with the standardized evidence-based tool and their data live-entered into the HMIS. Once that is complete, 211 staff schedule appointments for participants with Coordinated Intake staff for a full needs assessment and assignment of a housing strategy. Street outreach workers similarly live-enter screenings into HMIS; since the focus is housing people as quickly as possible, resources for full needs assessments are currently being prioritized for situations where the kind of housing placement needed is not clear from the initial screening (and conducted after placement for all others). Wherever possible, placements are made immediately; the HMIS now has a waitlist management capacity that prioritizes new entries into shelter, transitional housing, rapid re-housing and permanent supportive housing by vulnerability rather than "first-come, first-served" criteria. A crisis case management function will be launched imminently.

4. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The Sonoma County Community Development Commission allocates the CDBG public service funds, the ESG funds (and the local funds called Community Services Funds and Low-Mod Income Housing Asset Funds) through a single competitive allocation process governed by the attached Funding Policies. This allocation and contract administration function is staffed by the Community Development Division of the Sonoma County Community Development Commission, the same division that hosts and administers the Sonoma County Continuum of Care and the HMIS program. Thus, HEARTH Act and Continuum of Care policies, goals and

objectives—including standards for allocation of ESG funds—are fully integrated into the entitlement fund allocation process.

5. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

N/A

6. Describe performance standards for evaluating ESG.

The Sonoma County Community Development Commission staff evaluates all public services awards, including those funded with CDBG, ESG and local CSF, as a collective group. Minimally, all awardees are required to do a 'desktop monitoring' process (respond to an in-depth questionnaire) and approximately one-quarter of all awardees are asked to host on-site monitoring visits each year. The selection criteria includes whether there are recent or still outstanding concerns or findings, whether or not the awardee's program is newly funded by the Sonoma County Community Development Commission, and the amount of elapsed time since the last monitoring visit. When ESG-funded programs are monitored, HEARTH Act and ESG policies and criteria are included in the overall monitoring.