

**THE OPERATING COMMITTEE OF  
THE COMMISSION OF  
THE CALIFORNIA COUNTY TOBACCO SECURITIZATION AGENCY**

**NOTICE OF MEETING**

**Monday, October 23, 2023, 4:00 P.M.**

<p>County Administrative Office of the County of Kern 1115 Truxtun Avenue, 5<sup>th</sup> Floor, Large Conference Room 251 Bakersfield, California 93301</p>
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This meeting of the Operating Committee (the “Operating Committee”) of the Commission (the “Commission”) of The California County Tobacco Securitization Agency (the “Agency”) will be conducted in-person at the address above and via teleconference pursuant to the teleconferencing provisions of the Brown Act (Gov. Code Section 54953) at the publicly accessible teleconference sites listed below.

<p>County of Stanislaus City-County Administration Building Room 6709 1010 10<sup>th</sup> Street Modesto, California 95354</p> <p>Commissioners:     <b>Donna Riley</b>                               <b>Mani Grewal</b></p>	<p>County of Alameda Administration Building, 2nd Floor 1221 Oak Street, Conference Room 255 Oakland, CA 94612</p> <p>Commissioners:     <b>Keith Carson</b>                               <b>David Haubert</b></p>
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**Members of the public may also watch or join the meeting using one of the two following methods:**

1. Participate by computer, tablet, or smartphone application:

Go to: [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MjUyYjRIYTktNWRhNS00OTg3LWFkZTIYjRmMmUzNjc5MWFm%40thread.v2/0?context=%7b%22Tid%22%3a%22f8a46a38-2d3d-4672-ae57-34e8f266feb4%22%2c%22Oid%22%3a%226d423216-dc1d-4ae2-aadf-8b3d43be99ed%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjUyYjRIYTktNWRhNS00OTg3LWFkZTIYjRmMmUzNjc5MWFm%40thread.v2/0?context=%7b%22Tid%22%3a%22f8a46a38-2d3d-4672-ae57-34e8f266feb4%22%2c%22Oid%22%3a%226d423216-dc1d-4ae2-aadf-8b3d43be99ed%22%7d)

Meeting ID: 391 632 734 676  
Password: b72eYV

2. Participate by phone:

Meeting ID: [+1 323-475-9895](tel:+13234759895)  
Password: 197 449 848#

The in-person meeting and teleconference locations are accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in the meeting may request assistance at the Clerk of the Board of Supervisors, Fifth Floor, 1115 Truxtun Avenue, Bakersfield, California or by calling (661) 868-3585. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

**PUBLIC COMMENT:**

Public Comment may be made via email or during the live meeting. To submit an emailed public comment to the Agency, email [clerkofboard@kerncounty.com](mailto:clerkofboard@kerncounty.com). Please provide your name, the meeting and agenda item number(s) on which you wish to speak, and your comment. These comments will be emailed to all Commission members. Public comment during the meeting can be made live at the meeting locations above or by joining the meeting using the teleconference options described in 1 or 2 above. Available time for comments will be determined by the Commission President based on agenda scheduling demands and total number of speakers.

Public comment via pre-recorded message will not be accepted.

## AGENDA

### I. Call to Order/Roll Call

### II. Public Comment

*This is the public's opportunity to speak on any subject within the jurisdiction of the Commission including items on the Operating Committee's agenda, except for those items specifically set forth for public hearings. The Operating Committee is limited by state law to providing a brief response, asking questions for clarification, or referring a matter to staff when responding to items that are not listed on the agenda.*

### III. Confirmation of Alameda County Member to Assume Presidency of the Commission

*Pursuant to the rotation schedule approved during the January 27, 2020 special meeting, the Operating Committee will confirm the assumption of the presidency of the Commission by the Alameda County member. Pursuant to Section 7.15 of the JPA Agreement, as amended, all officers of the Agency shall be from Alameda County. The Operating Committee shall confirm that all officers of the Agency (President, Vice President, Secretary, Treasurer and Auditor/Controller) are from Alameda County. The Operating Committee will also consider the appointment of County Counsel of Alameda County as general counsel to the Agency.*

### IV. Approval of Minutes of the October 17, 2022 Meeting

*The Operating Committee will consider approval of the minutes of the October 17, 2022 Operating Committee meeting as presented to the Operating Committee.*

### V. Commission Reports

*The Commissioners will have the opportunity to make public comments.*

*Commission will receive a report from counsel on the filing proofs of claim in *In re LIBOR-Based Financial Instruments Antitrust Litigation*, USDC, So. Dist. NY, MDL No. 11-MD-2262 (NRB)*

### VI. Financial Statements for Fiscal Year 2022 and Allocation of Costs for Auditing Financial Statements

*The Operating Committee has received and posted the audited Financial Statements of The California County Tobacco Securitization Agency for the fiscal year ended June 30, 2022. The Operating Committee will confirm that the costs for auditing the Financial Statements shall be allocated equally among the Members.*

VII. New Business

- A. Consider and take action regarding contract with Norton Rose Fulbright US LLP

*The Operating Committee will consider and take action regarding a contract with the law firm of Norton Rose Fulbright US LLP relating to ongoing legal advice and document maintenance. The fee for services provided by the law firm of Norton Rose Fulbright US LLP (including accrued and unbilled time and anticipated work through June 30, 2024) is estimated at \$23,500 for administrative services and \$24,000 for continuing disclosure work.*

- B. Consider scheduling the date for the 2024 annual meeting of the Commission

*The Operating Committee will consider scheduling the date for the annual meeting of the Commission to be held in 2024.*

VIII. Adjournment

OUTLINE OF ANNUAL MEETING  
OF THE OPERATING COMMITTEE OF THE COMMISSION OF  
THE CALIFORNIA COUNTY TOBACCO SECURITIZATION AGENCY  
A California Joint Powers Agency

The annual meeting of the Operating Committee of the Commission of The California County Tobacco Securitization Agency will be held in-person at County of Kern, County Administrative Office, 1115 Truxtun Avenue, 5th Floor, West Conference Room, Bakersfield, California 93301, and teleconference at the following publicly-accessible locations: (i) County of Kern, County Administrative Office, 1115 Truxtun Avenue, 5th Floor, West Conference Room, Bakersfield, California 93301; (ii) County of Alameda Board of Supervisors Conference Room 1221 Oak Street, Suite 555, Oakland, California 94612; and (iii) Stanislaus County, City-County Administration Building, Room 6709, 1010 10th Street, Modesto, California 95354; on Monday, the 23rd day of October, 2023, pursuant to a notice posted no later than Friday, the 20<sup>th</sup> day of October, 2023. The President of the Commission will call the meeting of the Operating Committee to order at 4:00 p.m., and will conduct a roll call.

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